

SHIRE OF KOJONUP



Council Minutes

20th May 2008

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MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 3.00pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points and drew the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

2 ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Cr Jill Mathwin	Shire President
Cr Jane Trethowan	Deputy Shire President
Cr Michael Baulch	
Cr John Benn	
Cr Will Carrington-Jones	
Cr Ernie Graham	
Cr Rosie Hewson	
Cr Frank Pritchard	

Mr Stephen Gash	Chief Executive Officer
Mr Kim Dolzadelli	Manager of Corporate Services
Mrs Heather Marland	Senior Finance Officer
Mrs Rosemary Cussons	Executive Support Officer

APOLOGIES

Cr Greg Marsh	Leave of absence granted at Council meeting 15 th April 2008
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3 PUBLIC QUESTION TIME

4 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 CONFIRMATION OF MINUTES

ORDINARY MEETING - 15th April 2008

Corrections: Nil

COUNCIL DECISION

185/08	MOVED Cr Hewson seconded Cr Pritchard that the Minutes of the Ordinary Meeting of Council held on Tuesday 15th April 2008 be confirmed as a true record.
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CARRIED 8/0

7 ANNOUNCEMENTS by the Presiding Member without discussion

1. The Shire President attended a Customer Care and Complaint Handling course on 2nd May 2008
2. The ALGWA day to be held in Kojonup in September 2008 when the Wildflower Week is being held.

8 PETITIONS, DEPUTATIONS & PRESENTATIONS

Nil

9 DECLARATIONS OF INTEREST

Cr Baulch declared an Impartiality Interest in Item 10.5 as he is the Treasurer of the Kojonup Football Club.

10 FINANCE REPORTS**10.1 FINANCIAL MANAGEMENT – Monthly Statement of Financial Activity**

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Thursday, 8 May 2008
 FILE NO: 06.15.01
 ATTACHMENT: Monthly Statement of Financial Activity 1st July to 30th April 2008

DECLARATION OF INTEREST

Nil

SUMMARY

Preparation and presentation to Council of monthly reports are a statutory requirement, with these to be presented to the next ordinary meeting following the close of a month, or it may be presented to the ordinary meeting in the following month after that.

BACKGROUND

The reporting requirements, as per Financial Management Regulation 34, for the Statement of Financial Activity came into force from 1st July 2005.

COMMENTS

The attached Statement of Financial Activity for the period 1st July 2007 to 30th April 2008 shows a solid position with 97.28% of rates collected to 30th April 2008 and a total amount of cash holdings of \$2,997,357 of which \$1,422,013 is held in fully cash backed Reserves.

Cash holdings continue to be managed to maximise investment return, with the level of interest earnings expected to meet budget expectations.

Regional Road Group funding of \$341,399 was received 16th April 2008 and it is expected that the final quarter payment of \$229,019 for Financial Assistance Grants will be received in the month of May 2008.

Last month I reported that the Katanning Road Footpath project had been completed and the grant acquittal documentation had been completed and forwarded to the Department of Planning and Infrastructure for their approval. I am happy to advise that payment for the grant was received on 18th April 2008. The transfer of Council funds from the Footpath Reserve has also been completed.

As part of the Budget Review put forward to Council at its March 2008 meeting an amendment was passed with respect to a debt to the Australian Taxation Office that related to the 2003/04 financial year that had been paid by the Shire and then subsequently refunded to the Shire in 2004/05. In the Summary of Budget amendments put before Council the following advice was given:

“There is a risk that the Shire could be required to pay interest penalties on the amount, however early indications from the ATO have been that it is unlikely given the fact the amount was refunded by them in the initial instance.”

I wrote to the Australian Taxation Office on 26th March 2008 requesting remission of any General Interest Charges with respect to the amount and I am happy to report that we have received advice from the Australian Taxation Office granting said remission.

A review of Public Works Overheads allocations was also completed which showed an over allocation in this area. The cause of the over allocation related to the fact that Administration costs have been reduced and certain other Public Works Overheads costs such as insurance, staff leave and consultancy costs have been tracking below Budget expectations. These have been addressed and are reflected in the attached Statements of Financial Activity. I am also please to advise that further analysis has lead to a reduction in the overhead rate of 138% to 120%; I will continue to monitor how recovery is tracking.

Much work has been done this past month in assessing Council's Balance Sheet and Council will be asked to consider the write-off of certain Sundry Debtors and the creation of a new Reserve in separate officer reports to this meeting.

CONSULTATION

None necessary

STATUTORY ENVIRONMENT

Financial Management Regulation 34 sets out the basic information which must now be included in the monthly reports to Council.

POLICY IMPLICATIONS

None applicable

FINANCIAL IMPLICATIONS

Occasionally Council may be asked to authorise certain budget amendments/variations by way of separate Senior Officer Reports, but those proposed variations will be taken into account in the monthly Statements of Financial Activity when a full budget review is put before Council. Amendments are not being sought from Council in this report.

STRATEGIC IMPLICATIONS

This will only occur where it involves variations to the multiple year proposals previously put forward. Impacts to the "Closing Balance" position will also occur or where a Budget Review highlights the requirement for amendments to occur.

VOTING REQUIREMENTS – SIMPLE MAJORITY

OFFICER RECOMMENDATION

That the Monthly Statement of Financial Activity, as attached, be accepted.

COUNCIL DECISION

186/08	MOVED Cr Trethowan seconded Cr Carrington-Jones that the Monthly Statement of Financial Activity, as attached, be accepted.		
	CARRIED		8/0

10.2 MONTHLY PAYMENTS LISTING

AUTHOR: Finance Officer
 DATE: 15th May 2008
 FILE NO: 06.15.01
 ATTACHMENT: Monthly Payment Listing

DECLARATION OF INTEREST

Nil

SUMMARY

To receive a list of payments made since the last similar list was received.

BACKGROUND

Not applicable.

COMMENT

The attached list of payments is submitted for receipt by the Council.

CONSULTATION

No consultation was required.

STATUTORY ENVIRONMENT

Regulations 13 (2) of the Local Government (Financial Management Regulations) 1996 requires such a list to be “presented” whenever payments have been made under a delegated authority. (Reference Delegation #18).

POLICY IMPLICATIONS

Council’s Policy F3 provides authorities and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments made are for items where Council has provided a budget authority.

STRATEGIC IMPLICATIONS

There are no strategic implications involved with presentation of the list of payments.

VOTING REQUIREMENTS – Simple Majority**OFFICER RECOMMENDATION**

That the Payment Listing from 09/04/08 to 14/05/08 comprising of Municipal Cheques 9602 to 9675, EFTs 3145 to 3247 and Internal Payment Vouchers 1392 to 1429 totalling \$794,510.58 and as attached to this agenda, be received.

COUNCIL DECISION

187/08	MOVED Cr Graham seconded Cr Benn that the Payment Listing from 09/04/08 to 14/05/08 comprising of Municipal Cheques 9602 to 9675, EFTs 3145 to 3247 and Internal Payment Vouchers 1392 to 1429 totalling \$794,510.58 and as attached to this agenda, be received.
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CARRIED**8/0**

10.3 FINANCIAL MANAGEMENT – New Reserve Account “Bridge & Road Maintenance Reserve”

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Wednesday, 7 May 2008
 FILE NO: 06.15.01
 ATTACHMENT: Nil

DECLARATION OF INTEREST

Nil

SUMMARY

Council is being requested to establish a new reserve account for Bridge and Road Maintenance.

BACKGROUND

This Reserve will enable Council to act swiftly in the event of any unforeseen emergency or natural disaster event in so much that funding could be drawn down from the Reserve in such a situation. The Reserve could also be utilised through the normal Annual Budget process.

COMMENTS

It is proposed that any unspent monies for Bridge and Road maintenance from the 2007/2008 financial year are transferred into this Reserve, this will only occur with the authorisation of the Council through the Budget Amendment process. Furthermore Council may wish to consider through its normal Annual Budget process further transfers to this Reserve.

Creation of the Reserve is necessary before any transfers can be affected.

CONSULTATION

None necessary.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.11 Reserve Accounts subsection (1): Subject to subsection (5), where a Local Government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS – ABSOLUTE MAJORITY**OFFICER RECOMMENDATION**

That Council create a new Reserve Account titled “BRIDGE AND ROAD MAINTENANCE RESERVE”

COUNCIL DECISION

188/08	MOVED Cr Carrington-Jones seconded Cr Trethowan that Council create a new Reserve Account titled “BRIDGE AND ROAD MAINTENANCE RESERVE”.
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CARRIED	8/0
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10.4 FINANCIAL MANAGEMENT – Proposed Write Off Debtors

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Wednesday, 7 May 2008
 FILE NO 06.15.01
 ATTACHMENTS: Nil

DECLARATION OF INTEREST

Nil

SUMMARY

Following an assessment of Council’s Balance Sheet and outstanding Sundry Debtors, Council is being asked to consider the write-off of Debtor accounts where it is seen that the amounts are not recoverable.

BACKGROUND

Council has previously made provision in its Balance Sheet for Doubtful Debts in the amount of \$27,810 and also approved an amount of \$10,000 in the Operating Statement of the 2007/08 Annual Budget. The provision of \$27,810 contained within Council’s Balance Sheet is a Liability which effectively offsets against those Debtors, where their remains doubt over the ability to realise the debts, shown as Assets.

There are 11 Debtor amounts which now need to be written off, as it is apparent that these will not be recoverable. These debts total \$11,285.99 and details are included in the Comment section below. Of the total amount being requested to be written off \$11,058.55 is covered in the Balance Sheet Item for Doubtful Debts and \$227.44 will impact on the Budgeted Operating expense approved in the 2007/08 Budget.

COMMENT

<u>Debtor No</u>	<u>Name</u>	<u>Amount</u>
70652	Amanda Cox	\$120.00

Background

This invoice was raised in June 2004 for the seizure and destruction of a dog. Mrs Cox refused to pay on the grounds that we had no proof that the dog was hers.

Comment

Given the age of the debt, uncertainty as to ownership of the dog and inability to prove validity of processes at the time it is extremely unlikely that this amount can be recovered

70291	Aaron David Banner	\$97.63
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Background

Invoice raised 19/05/06 for building fees. Mr Banner has since sold the property and left town. No forwarding address.

Comment

Attempts to locate Mr Banner have been unsuccessful and the costs associated with requesting skip traces through Council's debt collector would outweigh the amount of the debt.

70194	Austin Keith Jury	\$52.09
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Background

Invoice raised 18/12/03 for Annual Lease of Bin. Mr Jury has left town. No forwarding address.

Comment

Attempts to locate Mr Jury have been unsuccessful and the costs associated with requesting skip traces through Council's debt collector would outweigh the amount of the debt.

70075	Bertram Cocking	\$2,854.20
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Background

Various invoices from 2002 for residential care at the Springhaven facility. Have previously had contact with Mr Cocking's son Mr Martello who advised that Mr Cocking was deceased.

Comment

Given the age of the debt and the fact that Mr Cocking has since passed away it is extremely unlikely that recovery of the amount would be possible. This debt falls outside of the statute of limitations.

70673	Edward Riley	\$115.00
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Background

Invoice raised December 2005 for seizure and impounding fees for dog.

Comment

Given the age of the debt, associated costs of legal recovery and inability to prove validity of processes at the time it is extremely unlikely that this amount can be recovered.

71684 Jason Cox \$100.00

Background

Invoice raised 05/09/05 for Impounding and Destruction of Dog. Has left town.

Comment

Given the age of the debt, associated costs of legal recovery and inability to prove validity of processes at the time it is extremely unlikely that this amount can be recovered.

70897 Jodie Michael \$163.00

Background

Invoice raised 26/08/04 for Impound and destruction of dog.

Comment

Given the age of the debt, associated costs of legal recovery and inability to prove validity of processes at the time it is extremely unlikely that this amount can be recovered.

60896 Kojonup Aboriginal Corporation \$7,500

Background

Invoice raised 30/06/04 for rent at The Kodja Place.

Comment

The Kojonup Aboriginal Corporation had previously expressed concern with the withdrawal/expiration of DEWR funding for the business development traineeships in January 2004 and formal tenancy given there was no dedicated space to generate income to pay the rent. The Shire confirms a discussion regarding tenancy, especially given the status of the ATSIC grant variation and agreed after the financial year the debt was not payable. However the amount was never written off.

72101 Matilda White \$129.81

Background

Two invoices one from 29/06/07 for \$90.68 and the other from 30/07/07 for \$39.13. Both invoices were for electricity usage whilst living in a Springhaven Unit. The Whites left no forwarding address either with the Shire or Springhaven. We were unable to contact the next of kin with the information we had or locate the Whites through online listings.

Comment

Attempts to locate the Whites have been unsuccessful and the costs associated with requesting skip traces through Council's debt collector would outweigh the amount of the debt.

70215 Roadcare \$30.32

Background

Interest accrued in Councils former computerised accounting system "Authority" from an invoice that had been paid but receipted to incorrect debtor. Payment transferred to correct debtor but interest still left.

Comment

Interest raised due to clerical error – amount not recoverable.

60240 Main Roads WA \$123.94

Background

Incorrect amount raised on total invoice in 2005/06.

Comment

Clerical error – amount not recoverable.

CONSULTATION

None necessary.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 6.12 - Power to defer, grant discounts, waive or write off debts

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

The writing off of these debts is covered in Councils Balance Sheet and Operating Statement contained in the 2007/08 Annual Budget.

STRATEGIC IMPLICATIONS

There are no strategic implications from the adoption of this recommendation.

VOTING REQUIREMENTS – ABSOLUTE MAJORITY**OFFICER RECOMMENDATION**

That the following debts totalling \$11,285.99 be written off:

70652	Amanda Cox	\$120.00
70291	Aaron David Banner	\$97.63
70194	Austin Keith Jury	\$52.09
70075	Bertram Cocking	\$2,854.20
70673	Edward Riley	\$115.00
71684	Jason Cox	\$100.00
70897	Jodie Michael	\$163.00
60896	Kojonup Aboriginal Corporation	\$7,500.00
72101	Matilda White	\$129.81
70215	Roadcare	\$30.32
60240	Main Roads WA	\$123.94
	Total	\$11,285.99

COUNCIL DECISION

189/08 MOVED Cr Hewson seconded Cr Pritchard

that the following debts totalling \$11,285.99 be written off:

70652	Amanda Cox	\$120.00
70291	Aaron David Banner	\$97.63
70194	Austin Keith Jury	\$52.09
70075	Bertram Cocking	\$2,854.20
70673	Edward Riley	\$115.00
71684	Jason Cox	\$100.00
70897	Jodie Michael	\$163.00
60896	Kojonup Aboriginal Corporation	\$7,500.00
72101	Matilda White	\$129.81
70215	Roadcare	\$30.32
60240	Main Roads WA	\$123.94
	Total	\$11,285.99

CARRIED

8/0

3.35pm Mrs Heather Marland left the Chamber

3.39pm Cr Baulch declared an interest in Item 10.5 and left the Chamber

10.5 FINANCIAL MANAGEMENT – Proposed Budget Amendments

AUTHOR: Kim Dolzadelli – Manager Corporate Services
DATE: Tuesday, 13 May 2008
FILE NO: 06.15.01
ATTACHMENT: Nil

DECLARATION OF INTEREST

Nil

SUMMARY

Council is being asked to consider the following Budget Amendments:

1. \$3,500 for the purchase of new GPS units including interface,
2. \$3,500 for completion of Industrial Estate Maintenance,
3. \$3,000 for replacement of Football Club Jumpers, and
4. \$10,000 to install secure Fencing of the Old Water Corporation Dam.

BACKGROUND

Occasionally Council may be asked to authorise certain budget amendments/variations by way of separate Senior Officer Reports, those proposed variations, if authorised, will be taken into account in future monthly Statements of Financial Activity.

COMMENTS

As reported in Item 10.1 Council's budget is tracking well and can accommodate the requested expenditure on the listed additional items.

The new GPS units will integrate with Council's recently acquired ARC GIS software and allow for better recording of Council's Infrastructure Assets, condition/fault reports and Natural Resource Management information.

Industrial Estate Maintenance will allow for completion of previously agreed private works to specification; this will enable finalisation of this work and recovery of costs associated with the original works in the area of some \$14,000.

Springhaven Aged Care Facility has been washing the Kojonup Football Clubs jumpers on a fee for service basis. Unfortunately there was a mishap with the jumpers and they will need to be replaced.

It is proposed that the Old Water Corporation Dam be used in the future, however it will be necessary to install secure perimeter fencing before this use can commence given that it is pertaining to waste water and associated environmental health risk.

CONSULTATION

None necessary.

STATUTORY ENVIRONMENT

Section 6.8 of Local Government Act 1995 sets out that for approval of additional expenditure which has not been included in Council's Annual Budget. Authorisation by Council resolution is required – Absolute Majority.

POLICY IMPLICATIONS

None applicable

FINANCIAL IMPLICATIONS

Occasionally Council may be asked to authorise certain budget amendments/variations by way of separate Senior Officer Reports, those proposed variations will be taken into account in the monthly Statements of Financial Activity when next presented to Council. The amendments being sought total \$20,000 and can be accommodated without negative impact on Council's Budgeted surplus for the 2007/08 financial year.

STRATEGIC IMPLICATIONS

This will only occur where it involves variations to the multiple year proposals previously put forward. Impacts to the “Closing Balance” position will also occur or where a Budget Review highlights the requirement for amendments to occur.

VOTING REQUIREMENTS – ABSOLOUTE MAJORITY**OFFICER RECOMMENDATION**

That the following Budget Amendments be authorised:

- a) \$3,500 for the purchase of new GPS units including interface,
- b) \$3,500 for completion of Industrial Estate Maintenance,
- c) \$3,000 for replacement of Football Jumpers, and
- d) \$10,000 to complete secure fencing of the Old Water Corporation Dam.

COUNCIL DECISION

190/08 **MOVED Cr Benn seconded Cr Pritchard that the following Budget Amendments be authorised:**

- a) **\$3,500 for the purchase of new GPS units including interface,**
- b) **\$3,500 for completion of Industrial Estate Maintenance,**
- c) **\$3,000 for replacement of Football Jumpers, and**
- d) **\$10,000 to complete secure fencing of the Old Water Corporation Dam.**

CARRIED BY AN ABSOLUTE MAJORITY

7/0

COUNCIL DECISION

191/08 **MOVED Cr Trethowan seconded Cr Hewson that given the minimal amount of revenue generated by the Shire and the recent incident, the practice of washing football jumpers at Springhaven be suspended.**

CARRIED

7/0

3.50pm Cr Baulch returned to the Chamber

11 ENGINEERING & WORKS REPORTS**12 ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS****13 CORPORATE & COMMUNITY SERVICES REPORTS****13.1 PLAN FOR THE FUTURE**

AUTHOR: Stephen Gash - Chief Executive Officer
DATE: Wednesday, 14th May 2008
FILE NO: 06.15.01
ATTACHMENTS: Plan for the Future; Strategic Directions 2008-2011
 Letter from the Kojonup Historical Society

DECLARATION OF INTEREST

Nil

SUMMARY

To adopt the “Plan for the Future”.

BACKGROUND

Local Governments are required to develop a “Plan for the Future”, which must be reviewed at least every two years. Council must consider the “Plan for the Future” when setting its annual budget.

Council held a strategic planning workshop on 10th February 2008, facilitated by Mr Ron Cacioppe from Integral Development. Strategic objectives were determined that have formed the basis of an action plan over the next three (3) years.

In determining the strategic objectives Council had regard for the priorities assessed in the extensive community consultation in 2004, and the changing environment since then. Unfortunately in 2004 the strategic planning was not completed due to the uncertainty of the Shire’s financial position.

The Shire of Kojonup “Strategic Directions 2008 – 2011, Plan for the Future” is attached and covers the period 1st June 2008 to 31st May 2011. The plan will be reviewed in 2010 and considered annually with the budget process to ensure it remains current and a relevant tool to help guide the future direction of the Shire. The plan also has regard to the draft document titled “The Journey: Sustainability into the Future” which outlines the Systemic Sustainability Study recommendations into the future of local government in Western Australia.

The draft plan was received by Council at its meeting held 18th March 2008.

COMMENT

The draft Plan for the Future was advertised 28th March 2008 calling for written submissions. No external submissions were received within the statutory advertised period which closed 4pm 24th April 2008. Councillor feedback subsequent to the planning and briefing sessions has been incorporated where possible.

One late submission, dated 28th April 2008, was received from the Kojonup Historical Society (see attached), on 30th April 2008. The Historical Society expressed concern *“that there was no mention of issues that we feel are important to the preservation of historic sites and buildings of our town that has such a rich and long history”*, and requested the following objectives be included in the plan:

Community Support and Development

- 4.6.1 *Assess, plan and fund the continual maintenance and preservation of historically significant sites and buildings.*
- 4.6.2 *Encourage and assist in the preservation of historical data and locally significant artefacts.*

The Chief Executive Officer notes that the plan is at a high strategic level where many specific programs are not mentioned by name. The following information and suggestions are made to Council in response to the request:

- Council Officers agree with the importance of preserving our history and culture.
- Shire and community owned buildings with historical significance and heritage conditions were intended to be included under section 3 “Managing the Built and Natural Environment” and more specifically within the asset management processes. Asset management plans will be written for each asset and class of asset (building, park/ reserves, road etc) and these plans will document the level of service or preservation requirements and the maintenance and capital renewal to be funded.
- Council does not have any control over sites or buildings not owned or vested in the Shire, other than through the Town Planning Scheme and its reference to the Municipal Heritage Inventory. The State exercises conditions and controls for buildings and sites on the State Heritage Register. Therefore the preservation of private historical sites will be considered in section 3.3.1 as part of the new local planning strategy.
- Council Officers therefore view that the suggested objective 4.6.1 does not require separate treatment from the asset management process.
- The suggestion for 4.6.2 above matches with the operational staffing changes the CEO had proposed for the community development portfolio. Specifically a 0.2 FTE Curatorial Support Officer is proposed to provide technical support and assistance in line with the “preserving historical data and locally significant artefacts” role. This position would be 1 day per fortnight working with groups such as the historical society, and 1 day per fortnight based at The

Kodja Place assisting providing technical support and assistance with the preservation and update of various media.

- Rather than a separate treatment of 4.6.2 above the Officer's preference is change 4.2 from "Promote Kojonup" to "Promote Kojonup and Preserve our Heritage". The corresponding action plan is proposed below with changes in *italics*.

4.2 Promote Kojonup and Preserve our Heritage				
4.2.1 Develop a coordinated marketing / promotion strategy for Kojonup	- Internal - Marketing / Promotion Consultant \$15,000	<ul style="list-style-type: none"> • Plan developed and endorsed • Logo/ slogan reviewed 	CEO	June 2009
4.2.2 <i>Preserve and promote our history and culture</i>	- <i>Internal (0.2FTE)</i> - <i>Support of Kojonup Historical Society</i>	<ul style="list-style-type: none"> • <i>Curatorial Support Officer (0.2 FTE) employed</i> • <i>Asset management plans developed for buildings and sites (part of item 3.1)</i> 	CEO	<i>August 2008</i> <i>(Item 3.1)</i>
4.2.3 Kojonup as a place to visit - Tourism	- Internal (Operational Budget)	<ul style="list-style-type: none"> • Promotion activities undertaken • Target increase in tourism value to local economy 	CEO	2009/2010
4.2.4 Kojonup as a place to live - Community	- Internal (Operational Budget)	<ul style="list-style-type: none"> • Promotion activities undertaken • Target increase in population 	CEO	2009/2010
4.2.5 Kojonup as a place to work - Business opportunities	- Internal (Operational Budget)	<ul style="list-style-type: none"> • Promotion activities undertaken • Target increase in number of businesses 	CEO	2009/2010

Other changes proposed to the document include minor typographical amendments and the removal of the Rural Medical Infrastructure Fund as a grant source for the medical centre as the Regional Partnerships program was cut from the May 2008 Federal budget. The reference to RMIF will be replaced by a reference to generic "grant funding" or "grant". There has also been some adjustment to timelines where appropriate.

The changes above have been made to the final draft attached. This is version 3.0 and is presented for endorsement of Council.

CONSULTATION

Previous priorities were reviewed. The receipt of the draft plan and request for comment is the main consultation process. The draft Plan for the Future was advertised 28th March 2008 calling for written submissions.

STATUTORY REQUIREMENTS

The Local Government Act (1995)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no direct financial implications but the Plan for the Future will guide future budget allocations.

STRATEGIC IMPLICATIONS

The Plan for the Future is the main guide for the strategic objectives of the Shire of Kojonup.

VOTING REQUIREMENTS - ABSOLUTE MAJORITY**OFFICER RECOMMENDATION**

That Council adopt the Strategic Directions 2008 – 2011 as its “plan for the future”.

COUNCIL DECISION

192/08 **MOVED** Cr Benn seconded Cr Hewson that Council adopt the Strategic Directions 2008 – 2011 as its “plan for the future”.

CARRIED**8/0****14 COMMITTEES OF COUNCIL**

Nil

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 NEW BUSINESS

of an urgent nature, introduced by a decision of the meeting

17 CONFIDENTIAL REPORTS

Nil

18 NEXT MEETING

Tuesday 17th June 2008 commencing at 3:00pm.

19 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 4.10pm.

20 APPENDICES AND TABLED DOCUMENTS**21 ATTACHMENTS**

Item 10.1 Monthly Statement of Financial Activity 1st July to 30th April 2008
 Item 10.2 Monthly Payment Listing
 Item 13.1 Letter from the Kojonup Historical Society
 Plan for the Future; Strategic Directions 2008-2011

 Presiding Member

 Date