

SHIRE OF KOJONUP



Special Council Minutes

29th April 2009

SHIRE OF KOJONUP**MINUTES FOR THE SPECIAL COUNCIL MEETING TO BE HELD ON 29th April 2009****TABLE OF CONTENTS**

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SHIRE OF KOJONUP**Minutes****1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Shire President declared the meeting open at 3.14pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points and draw the meetings attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

2 ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

| | |
|---------------------|--|
| Cr Jill Mathwin | Shire President |
| Cr Jane Trethowan | Deputy Shire President |
| Cr Michael Baulch | |
| Cr John Benn | |
| Cr Ernie Graham | |
| Cr Greg Marsh | |
| Cr Frank Pritchard | |
| Cr Ian Pedler | |
| Mr Stephen Gash | Chief Executive Officer |
| Mr Kim Dolzadelli | Manager of Corporate Services |
| Mr Mort Wignal | Manager of Regulatory and Community Services |
| Mr Phillip Shepherd | Planner |

APOLOGIES

Cr Will Carrington-Jones
Cr Rosie Hewson

3 PUBLIC QUESTION TIME

Nil

4 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES

Nil

7 ANNOUNCEMENTS by the Presiding Member without discussion

The Presiding Member

- welcomed Leith Johnston and members from the Kojonup Co-operative Board,
- welcomed Mort Wignal and Phillip Shepherd
- informed there would be no other issues discussed other than those on the agenda.

8 PETITIONS, DEPUTATIONS & PRESENTATIONS

Nil

9 DECLARATIONS OF INTEREST

Nil

10 FINANCE REPORTS

Nil

11 ENGINEERING & WORKS REPORTS

Nil

COUNCIL DECISION

39/09 MOVED Cr Benn seconded Cr Marsh that standing orders be suspended to allow open discussion with the members of the Kojonup Co-operative Board and Leith Johnston.

CARRIED 8/0**COUNCIL DECISION**

40/09 MOVED Cr Pritchard seconded Cr Benn that standing orders be resumed.

CARRIED 8/0

12 ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS**12.1 PLANNING APPLICATION KOJONUP CO-OPERATIVE BUILDING**

AUTHOR: Phil Shephard – Town Planner
DATE: 23 April 2009
FILE NO: 14.07.01
APPLICANT: Kojonup Co-operative Ltd
OWNER: Kojonup Co-operative Ltd
ATTACHMENTS: Plan – Kojonup Co-operative

DECLARATION OF INTEREST

Nil.

SUMMARY

Following the recent fire that destroyed the co-op building and subsequent demolition of the wreckage, Council has now received the co-op's proposal to develop new commercial premises on the site as shown on the attached plans.

It is recommended that the proposal be approved subject to conditions.

BACKGROUND

Nil.

COMMENT

The proponents have requested approval for the rebuilding of a new shopping centre adjoining the hardware building at the rear of the site and to utilise the front of the site (adjacent to Albany Highway) for an expanded car parking area. Whilst this proposal does not replicate the original 'main street' design of the building, the co-op have advised that prior to settling on the design they sought independent advice on commercial retailing for the site and have determined that the front car parking area will enhance this part of the Kojonup's main street by creating a community area available for activities such as car boot sales etc.

The building will include 1,400m² retail space, covered verandah to the facade, servicing proposed at the rear of the building (adjacent to the Surveyor's Office) and a revised entry point for the parking area (slightly closer to Albany Highway). The design also includes provision for additional public toilets between the existing and new shops.

The toilets and access to parking areas proposals are to be the subject of separate discussions and decisions.

The details of the proposal are discussed below:

Building Height

The proposal is for a single level development with wall heights of approximately 6m (slightly less than hardware building wall height) as shown on the Elevations Plan. The site will be recontoured and levelled such that the co-op and hardware (upper level) floor levels will be even (see Site Plan).

Car Parking

The proposal includes 38 car parking bays as shown on the Ground Floor Plan which is an increase from the original number of bay available. The scheme requires 1 bay for every 15m² of gross floor area which equals 93 car parking bays and the proposed 38 bays represents only 40% of the requirement. The bays are also slightly smaller than the scheme standards and will need to be enlarged accordingly (this should not affect the overall number of bays available). At this stage no disabled bays have been shown on the plans.

The discretion available to Council to vary the parking requirements is contained within clause 5.6 of the scheme and can only be used where Council is satisfied that:

- Approval would be consistent with orderly and proper planning and preservation of amenities.
- The non-compliance will not adversely affect the occupiers or users of the development or inhabitants of the area.
- The spirit and purpose of the requirement will not be unreasonably departed.

The options available to Council involve either the waiving of the requirement for the additional bays or the payment of cash-in-lieu funds for the parking deficiency. Staff would suggest that the parking figures are for maximum use periods and it is unlikely that the co-op will require all of those bays at all times during the year and it is more likely that they would only be used at full capacity during peak times. In this instance, the co-op have existing developed client and staff parking available within Jones Road and elsewhere on-site (although overall it would still be less than scheme requirements). The co-op have also spoken previously about the opportunity to develop additional parking within Jones Road and if this approach was supported by Council then the co-op could be made responsible to meet the majority of these redevelopment costs to resolve the parking deficiency in the application.

It is recommended that certain bays be provided for the purposes of disabled and possibly 'people with prams' and ideally some bays for larger vehicles such as cars with caravans/boats or motorhomes etc. could be incorporated into the design also.

Design

As stated above, whilst this proposal does not replicate the original 'main street' design, the co-op have settled on the design after seeking independent advice on commercial retailing and determining that the front car parking area will achieve their aims and also enhance this part of the main street by creating a community area available for activities such as car boot sales etc.

Landscaping

The scheme requires that Council determine the amount of landscaping required for the proposal. Staff would recommend between 5 - 10% of the site area be landscaped predominantly around the edges of the site with low height shrubs (to compliment the existing plantings along Albany Highway) and some shade trees planted within the parking area.

Refuse, Loading Areas and Plant

The proposal is to have loading facilities in the southeast corner of the building and the plant to be roof mounted. These areas will need to be properly designed and constructed to reduce any impacts on adjoining or surrounding properties from noise, odour etc.

Summary

In summary, although the proposal provides for a modern commercial space within Kojonup, it does not replicate the original 'main street' built form in town as evidenced by the existing buildings along the street. The proposal therefore represents a significant design departure from the existing buildings.

Essentially the options available to Council at this stage include:

- To approve the proposal with or without conditions;
- To refuse the proposal and provide reasons;
- To defer the proposal and request modifications and/or additional justification etc.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

- *Planning and Development Act (2005)* – The Shire of Kojonup Town Planning Scheme No. 3 is an operative Local Planning Scheme under the Act.
- Town Planning Scheme No. 3 – The lot is zoned commercial under the Shire of Kojonup Town Planning Scheme No. 3.
- The relevant land use class is 'shop' which is a 'P' permitted use in the commercial zone and this means "that the use is permitted provided it complies with the relevant standards and requirements laid down in the scheme and any conditions imposed by Council in granting planning consent".
- In determining the application, Clause 6.3.2 of Town Planning Scheme No. 3 sets out those matters required to be considered by Council including; any matter required by the scheme, the purpose for which the land is zoned, reserved or approved for use, the purpose for which land in the locality is used, the orderly and proper planning of the locality and preservation of amenities of the locality.

POLICY IMPLICATIONS

There are no known policy considerations arising from this officer report or recommendation.

FINANCIAL IMPLICATIONS

The proponents are required to pay a planning application fee. There are no other known financial considerations upon the Councils current Budget or Plan for the Future from this officer report or recommendation. Should the applicant appeal to the State Administrative Tribunal over any matter related to the decision then costs associated with addressing the appeal would be incurred.

STRATEGIC IMPLICATIONS

There are no known strategic considerations arising from this officer report or recommendation.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council grant Planning Approval for the rebuilding of the Shop for the Kojonup Co-operative Ltd on Albany Highway, Kojonup subject to the following conditions:

- 1) The development to be in accordance with the stamped approved plans and where marked in red.
- 2) The applicants obtaining the necessary Building Licence from the Shire of Kojonup.
- 3) Any food preparation/storage and shop areas (including refuse storage area) shall be subject to meeting the relevant Australian New Zealand Food Standards Code and other relevant health requirements to the satisfaction of the Shire's Environmental Health Officer.
- 4) All stormwater and runoff to be disposed of to the satisfaction of the Shire of Kojonup.
- 5) The property to be connected to the Water Corporation reticulated sewer and water supply networks.
- 6) 5% of the site to be landscaped including the provision of shade trees in accordance with an overall Landscaping Plan to be submitted for approval by the Chief Executive Officer.
- 7) The submission of final colours/finishes for the external walls including treatment of the existing blank wall on the south side of the parking area for approval by the Chief Executive Officer.
- 8) The provision of 38 on-site car parking bays to be designed and constructed (sealed and line marked/signed) which includes bays exclusively for disabled persons and in accordance with the scheme standards to the satisfaction of the Shire of Kojonup.
- 9) The provision of a loading/unloading and refuse storage area on-site to be designed and constructed to the satisfaction of the Shire of Kojonup.
- 10) The refrigeration and air-conditioning plant being located and housed in a shielded surround that reduces noise impacts onto adjoining properties to the satisfaction of the Shire of Kojonup.
- 11) No direct vehicular access/egress from the site onto Albany Highway is permitted.
- 12) All deliveries etc. to take place within the subject property boundaries at all times.
- 13) Any new or replacement signs to comply with the Town Planning Scheme No. 3 requirements.
- 14) The repositioning of the property crossover onto Jones Road will require liaison and separate approval from the Shire of Kojonup.
- 15) The proposed new toilet block will require liaison and separate approval from the Shire of Kojonup.

Advice Notes:

- i) *All the above conditions need to be completed to the satisfaction of the Shire of Kojonup before the shop activity may commence operations.*
- ii) *Your activities will include the loading/unloading, operation of plant motors and storage of rubbish that has the potential to create noise and odour problems from time to time. Please ensure that these facilities are adequately sited, operated and managed to reduce any potential for conflict with adjoining properties.*

COUNCIL DECISION

- 41/09 MOVED** Cr Pedler seconded Cr Benn that Council grant Planning Approval for the rebuilding of the Shop for the Kojonup Co-operative Ltd on Albany Highway, Kojonup subject to the following conditions:
- 1) The development to be in accordance with the stamped approved plans and where marked in red.
 - 2) The applicants obtaining the necessary Building Licence from the Shire of Kojonup.
 - 3) Any food preparation/storage and shop areas (including refuse storage area) shall be subject to meeting the relevant Australian New Zealand Food Standards Code and other relevant health requirements to the satisfaction of the Shire's Environmental Health Officer.
 - 4) All stormwater and runoff to be disposed of to the satisfaction of the Shire of Kojonup.
 - 5) The property to be connected to the Water Corporation reticulated sewer and water supply networks.
 - 6) 5% of the site to be landscaped including the provision of shade trees in accordance with an overall Landscaping Plan to be submitted for approval by the Chief Executive Officer.
 - 7) The submission of final colours/finishes for the external walls including treatment of the existing blank wall on the south side of the parking area for approval by the Chief Executive Officer.
 - 8) The provision of on-site car parking bays to be designed and constructed (sealed and line marked/signed) which includes bays exclusively for disabled persons and in accordance with an acceptable parking plan to be approved by the Chief Executive Officer.
 - 9) The provision of a loading/unloading and refuse storage area on-site to be designed and constructed to the satisfaction of the Shire of Kojonup.
 - 10) The refrigeration and air-conditioning plant being located and housed in a shielded surround that reduces noise impacts onto adjoining properties to the satisfaction of the Shire of Kojonup.
 - 11) No direct vehicular access/egress from the site onto Albany Highway is permitted.
 - 12) All deliveries etc. to take place within the subject property boundaries at all times.
 - 13) Any new or replacement signs to comply with the Town Planning Scheme No. 3 requirements.
 - 14) The repositioning of the property crossover onto Jones Road will require liaison and separate approval from the Shire of Kojonup.
 - 15) The proposed new toilet block will require liaison and separate approval from the Shire of Kojonup.

Advice Notes:

- i) *All the above conditions need to be completed to the satisfaction of the Shire of Kojonup before the shop activity may commence operations.*
- ii) *Your activities will include the loading/unloading, operation of plant motors and storage of rubbish that has the potential to create noise and odour problems from time to time. Please ensure that these facilities are adequately sited, operated and managed to reduce any potential for conflict with adjoining properties.*

CARRIED 8/0

Reason for Change: Council requested that Point 8 be changed so that the parking arrangements be in accordance with a parking plan that is acceptable and allows for comfortable parking without the restriction of a minimum/maximum number of sites being specified.

4.53pm Cr Trethowan left the Chamber

4.53pm Stephen Gash left the Chamber

4.55pm Stephen Gash returned to the Chamber

13 CORPORATE & COMMUNITY SERVICES REPORTS

13.1 TENDER – WASTE AND RECYCLING SERVICES AND OPERATION OF RECYCLING DEPOT/TRANSFER STATION

AUTHOR: Kim Dolzadelli – Manager of Corporate Services
 DATE: Friday, 24 April 2009
 FILE NO: 06.30.01 & 08.08.02
 ATTACHMENTS: Individual Price Schedules & Financial Analysis

DECLARATION OF INTEREST

Nil.

SUMMARY

To accept/award a tender for the provision of Waste and Recycling Services, and Operation of the Shire's Recycling Depot/Transfer Station.

BACKGROUND

At the March 2009 meeting of Council the existing rubbish removal contract was extended until 30th June 2009 in order to allow Council to consider the future requirements for recycling before finalising the tender document and calling for tenders.

The tender document was finalised and tenders advertised in the Western Australian newspaper late March 2009 calling for tenders for the provision of Waste and Recycling Services, and Operation of the Shire's Recycling Depot/Transfer Station. Tenders Closed 9th April 2009 with two tenders being received; one from Warren Blackwood Waste and one from Great Southern Waste Disposal.

Comments

At its briefing session of 21st April 2009 Council along with the Chief Executive Officer, Manager of Works and Manager of Corporate Services formed the tender evaluation team. A briefing was provided on the tender document, tenderer's responses and financial analysis provided by the Manager of Corporate Services.

The tender Evaluation Team assessed both tenderers as suitable but further assessed Warren Blackwood Waste as the preferred tenderer.

The preferred options for operations are as follows:

1. Waste Services – weekly collection – contractor to provide second hand bins,
2. Recycling Services – fortnightly collection – contractor to provide new bins,
3. Operations of Shire's Recycling Depot/Transfer Station – contractor to undertake operations (38 hours p/week).

Based upon the above operational model and cost structure provided by Warren Blackwood Waste a cost saving of \$89,815 will be realised over 5 years compared to current operational costs.

If the tender was awarded to Great Southern Waste Disposal there would be an increase to current operational costs of \$18,670 over 5 years compared to current operational costs.

The variance between tenderers on this preferred option was \$108,485 over a 5 year period. Given the savings that will be realised under the preferred option the current service charge of \$260 will be fully assessed through the 2009/10 Budget process with a likely decrease in this charge.

Individual price schedules are deemed to be commercial in confidence and have been attached to the agenda as a confidential attachment as is the Financial Analysis.

The new operational model for provision of these services will not only bring financial benefits; it will also result in new and improved recycling services where the current “Bag” collection provided to approximately 570 residents will change to a 240ltr Bin collection service that will be provided to approximately 650 residents. It is expected that this improved and extended service will in turn reduce the amount of material going into landfill thus extending the life of the Shire of Kojonup Landfill site.

Consultation

Council was consulted at its briefing session of 21st April 2009, where along with the Chief Executive Officer, Manager of Works and Manager of Corporate Services it formed the tender evaluation team. A briefing was provided on the tender document, tenderer’s responses and financial analysis provided by the Manager of Corporate Services.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Functions and General) Regulations 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Following a full financial analysis it is expected that there will be a saving based on current operational costs of \$89,815 over a 5 year period.

STRATEGIC IMPLICATIONS

New and improved Recycling Services should lead to a reduction in material going to landfill and extend the life of the current landfill site.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

1. That Council Accepts the tender for the provision of Waste and Recycling Services, and Operation of the Shire’s Recycling Depot/Transfer Station from Warren Blackwood Waste for a period of three (3) years, from commencement date (1st July 2009) with an option to extend the Contract for a further two (2) years at the sole discretion of the Shire of Kojonup.
2. That Council authorise the Chief Executive Officer to finalise the contract with Warren Blackwood Waste Services by 31st May 2009.

COUNCIL DECISION

42/09 MOVED Cr Marsh seconded Cr Baulch

1. That Council Accepts the tender for the provision of Waste and Recycling Services, and Operation of the Shire’s Recycling Depot/Transfer Station from Warren Blackwood Waste for a period of three (3) years, from commencement date (1st July 2009) with an option to extend the Contract for a further two (2) years at the sole discretion of the Shire of Kojonup.
2. That Council authorise the Chief Executive Officer to finalise the contract with Warren Blackwood Waste Services by 31st May 2009.

CARRIED BY ASOLUTE MARJORITY

7/0

COUNCIL DECISION

43/09 MOVED Cr Marsh seconded Cr Pedler to receive an additional submission tabled from Chris and Robin Evans regarding the submission to review Councillor Representation.

CARRIED 7/0

13.2 REVIEW OF COUNCILLOR REPRESENTATION

DATE: Friday, 24 April 2009
 AUTHOR: Kim Dolzadelli – Manager of Corporate Services
 FILE NO: 04.02.07
 ATTACHMENTS: Discussion Paper on Councillor Representation and Public Submissions
 LATE ATTACHMENT: Letter of Support from Chris and Robin Evans

DECLARATION OF INTEREST

Nil

SUMMARY

Council is being asked to reduce the numbers of Councillor Representation from ten (10) down to eight (8).

BACKGROUND

Following on from the Hon John Castrilli MLA, Minister for Local Government; Heritage; Citizenship and Multicultural Interests announcements with respect to Local Government reform and formation of the Local Government Reform Steering Committee a set of “Structural Reform Guidelines” was released.

In keeping with the ministers desire to see a reduction in elected member numbers the Guidelines state that when determining the preferred number of elected members of between six and nine, the following principles need to be considered:

- ratio of councillors to electors;
- demographic trends;
- consistency with representation between wards; and
- community of interest.

The Local Government Act 1995 states that Local Governments without wards **may** undertake reviews.

In short the process for review is as follows:

1. Council Pass resolution to undertake review,
2. Call for public submissions.
3. Council to consider submissions and make determination of review.
4. Report of Council determination sent to Local Government Advisory Board,
5. Recommendation of Local Government Advisory Board to Minister, and
6. Governors Approval.

At the March 2009 meeting of Council it was resolved to proceed with a Review of Councillor Representation and call for Public Submissions. Articles were published in the Kojonup News on the 13th and 27th of March 2009 advising of the review and calling for public submissions; submissions close 27th April 2009. At the time of writing this officer's report one submission had been received. This submission is attached to the Agenda and any further submission received will be tabled at the meeting.

COMMENT

In recent times the Shire of Kojonup has found it difficult to fill all vacancies as they occur on Council. In the October 2007 general elections there were fewer candidates than vacancies leading to the need to hold an Extraordinary Election in December 2007 this process failed to attract any nominations and the vacancy remained. Subsequent to the December 2007 Extraordinary Election process Council endeavoured to “appoint a person” in accordance with section 3.57 (3) of the Local Government Act 1995 again this did not result in the position being filled. In December 2008 the process was commenced to hold a further Extraordinary Election to fill the vacancy the election date being set down for 28th February 2009. Fortunately through this process Council received one nomination and the vacancy was filled as elected unopposed.

It is interesting to note that the cost of running the two Extraordinary Elections was some \$6000 excluding the cost of officer’s time.

Currently the Shire of Kojonup has 10 Councillors and 1604 Electors with a Councillor/Elector ratio of 1 Councillor to each 160 Electors.

The Following table notes the change in representation ratios based on the current number, should the Councillor number be reduced:

| Population | Number of Electors | Number of Councillors | Population Per Councillor | Electors Per Councillor | Change in Electors Per Councillor | Change in Population Per Councillor |
|-------------|--------------------|-----------------------|---------------------------|-------------------------|-----------------------------------|-------------------------------------|
| 2151 | 1604 | 10 | 215 | 160 | 0 | 0 |
| 2151 | 1604 | 9 | 239 | 178 | 18 | 24 |
| 2151 | 1604 | 8 | 269 | 201 | 40 | 54 |
| 2151 | 1604 | 7 | 307 | 229 | 69 | 92 |
| 2151 | 1604 | 6 | 359 | 267 | 107 | 143 |

It is being recommended that the present ward system be retained and that Councillor numbers be reduced from ten (10) down to eight (8) effective from the General Elections scheduled for 17th October 2009. This will mean that there will only be 3 vacancies to fill rather than 5.

The impact on representation ratios is minimal and it is believed that the democratic process will continue to be well served.

Mr Ross Earnshaw, Manager Statutory Support, from the Department of Local Government and Regional Development has indicated that should Council decide to alter the number of elected members this change will be able to be given effect for the October 2009 General Elections.

CONSULTATION

Local Public Notice was given calling for submissions. Mr Ross Earnshaw, Manager Statutory Support, Department of Local Government and Regional Development.

STATUTORY ENVIRONMENT

Local Government Act 1995, Schedule 2.2.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

Reduction in the costs associated with Councillor Fees and Expenses in the area of \$15,844.

STRATEGIC IMPLICATIONS

There are no known strategic implications.

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council resolves to retain its current ward system and reduce its number of Councillors from ten (10) down to eight (8) to be effective from the 2009 General Elections scheduled for 17th October 2009.

ORIGINAL MOTION

MOVED Cr Marsh seconded Cr Pritchard that Council resolved to retain its current non ward system and reduce its number of Councillors from ten (10) down to nine (8) to be effective from the 2009 General Elections scheduled for 17th October 2009.

CARRIED/LOST /

AMENDMENT TO MOTION

An amendment to the original motion was put forward by Cr Benn as follows:

That Council resolved to retain its current ward system and reduce its number of Councillors from ten (10) down to nine (9) to be effective from the 2009 General Elections scheduled for 17th October 2009.

COUNCIL DECISION

44/09 MOVED Cr Benn seconded Cr Pritchard that Council resolved to accept the amended motion.

CARRIED 5/2

COUNCIL DECISION

45/09 MOVED Cr Benn seconded Cr Pritchard that Council resolved to retain its current ward system and reduce its number of Councillors from ten (10) down to nine (9) to be effective from the 2009 General Elections scheduled for 17th October 2009.

NOT CARRIED BY ASOLUTE MARJORITY 5/2

REASON FOR CHANGE: Council requested that there be nine (9) councillors instead of eight (8) due to ongoing work load and level of commitments on committees

14 COMMITTEES OF COUNCIL

Nil

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 **NEW BUSINESS**

of an urgent nature, introduced by a decision of the meeting

Nil

17 **CONFIDENTIAL REPORTS**

Nil

18 **NEXT MEETING**

Tuesday, 19th May 2009 commencing at 3:00pm.

19 **CLOSURE**

There being no further notice of business for the Special Meeting under section 5.5 of the Local Government Act 1995, the President thanked the members for their attendance and declared the meeting closed at 4.25pm.

20 **APPENDICES AND TABLED DOCUMENTS**

21 **ATTACHMENTS**

- Item 12.1 Plan – Kojonup Co-op
- Item 13.1 Confidential Attachment – Tenderer's Individual Price Schedules
- Confidential Attachment – Financial Analysis of submitted tenders
- Item 13.2 Discussion Paper on Councillor Representation and Public Submissions
- Letter of Support from Chris and Robin Evans (Late Attachment)

Presiding Member

Date