

# **MEDICAL / HEALTH CENTRE ADVISORY COMMITTEE AGENDA**

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MEETING TO BE HELD FRIDAY 7 DECEMBER 2012 AT RECEPTION LOUNGE  
COMMENCING AT 9.00AM

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## **Medical / Health Centre Advisory Committee Terms of Reference**

*That the Medical / Health Centre Advisory Committee endorses the following Terms of Reference:*

- *Develop a communications plan to guide the consultation process, feedback mechanisms, surveys, public meetings, record keeping, and media releases from the Council and committee.*
- *To assess the needs for medical/ health centre accommodation:*
- *Review the current medical centre and hospital accommodation for Doctors and other primary health providers.*
- *Consider options under the Primary Health Care Demonstration Site model of the Southern Inland Health Initiative and advise Council on whether to participate in any call for expressions of interest.*
- *Review previous medical centre plans, options, and feedback / submissions from the community to guide the committee.*
- *Provide a short list of options for consideration of Council to allocate resources for detailed work up of plans.*
- *Develop a scope of works for appropriate architectural / design consultant / or building support for the options above based on the outcomes of the needs analysis and liaison with key stakeholders/ users.*
- *Review the detailed options and provide advice to Council on the outcome of detailed work up based on:*
  - *Meeting the identified community needs;*
  - *Meeting the identified functional needs of users;*
  - *Value for money*
- *Provide advice on funding, timing, and delivery of the project.*
- *Provide advice to Council on any other issue that the committee view relevant to the Medical / Health Centre consideration*





## 8. GENERAL BUSINESS

### 8.1 Action List

<b>ACTION LIST MEDICAL / HEALTH CENTRE ADVISORY COMMITTEE</b>	
<b>Item</b>	<b>Action Allocated to</b>
Action 5 : Clarification of Aboriginal Heritage – Land adjoining Kojonup Hospital & the Old School Site <b>Outcome:</b> <ul style="list-style-type: none"><li>• In progress</li></ul>	Mr A Middleton
Action 6: Title & Access Conditions – ‘Alby Walkers Block’ the Land adjoining the Kojonup Hospital <b>Outcome:</b> <ul style="list-style-type: none"><li>• In progress</li></ul>	Mr A Middleton

## 9. Other General Business

### 9.1 Guest Speakers

Nil

### 9.2 Review report of actions so far.

To be tabled at the meeting.

This will help us shift from information gathering to decision making and ultimately action

### 9.3 Outcomes of the Site Visits

Plantagenet, Denmark and Jurien Bay Medical Centres.

## 10. ITEMS FOR DISCUSSION / DECISION

### 11. NEXT MEETING

The next meeting of the Medical / Health Centre Advisory Committee to be held on Friday 1 February, 2013 commencing at 9.00am in the Reception Lounge.



12. **CLOSURE OF MEETING**

There being no further business to discuss the Chairperson thanked the Members for their attendance and declared the meeting closed at \_\_\_\_\_

