

MEDICAL / HEALTH CENTRE ADVISORY COMMITTEE AGENDA

MEETING TO BE HELD FRIDAY 2 NOVEMBER 2012 AT RECEPTION LOUNGE
COMMENCING AT 9.00AM

Medical / Health Centre Advisory Committee Terms of Reference

That the Medical / Health Centre Advisory Committee endorses the following Terms of Reference:

- *Develop a communications plan to guide the consultation process, feedback mechanisms, surveys, public meetings, record keeping, and media releases from the Council and committee.*
- *To assess the needs for medical/ health centre accommodation:*
- *Review the current medical centre and hospital accommodation for Doctors and other primary health providers.*
- *Consider options under the Primary Health Care Demonstration Site model of the Southern Inland Health Initiative and advise Council on whether to participate in any call for expressions of interest.*
- *Review previous medical centre plans, options, and feedback / submissions from the community to guide the committee.*
- *Provide a short list of options for consideration of Council to allocate resources for detailed work up of plans.*
- *Develop a scope of works for appropriate architectural / design consultant / or building support for the options above based on the outcomes of the needs analysis and liaison with key stakeholders/ users.*
- *Review the detailed options and provide advice to Council on the outcome of detailed work up based on:*
 - *Meeting the identified community needs;*
 - *Meeting the identified functional needs of users;*
 - *Value for money*
- *Provide advice on funding, timing, and delivery of the project.*
- *Provide advice to Council on any other issue that the committee view relevant to the Medical / Health Centre consideration*



8. GENERAL BUSINESS

8.1 Action List

ACTION LIST MEDICAL / HEALTH CENTRE ADVISORY COMMITTEE	
Item	Action Allocated to
Action 5 : Clarification of Aboriginal Heritage – Land adjoining Kojonup Hospital & the Old School Site Outcome: <ul style="list-style-type: none">• In progress	Mrs A Boschman
Action 6: Title & Access Conditions – ‘Alby Walkers Block’ the Land adjoining the Kojonup Hospital Outcome: <ul style="list-style-type: none">• In progress	Mr A Middleton
Action 8: Contact Health Department Speakers to attend the next Committee Meeting on the 12 th October 2012 at 9.00am Outcome: <ul style="list-style-type: none">• In progress	Mrs A Boschman & Mr A Middleton

9. Other General Business

9.1 Guest Speakers

To be Confirmed – Melissa Vernan (Southern Inland Health Initiative)

9.2 Review of Public Meeting Notes and actions arising.

9.3 Establish a timeline for our actions.

This will help us shift from information gathering to decision making and ultimately action



9.4 Letter from Bruce Warland, Kojonup Pharmacy

Copy of letter attached.

10. ITEMS FOR DISCUSSION / DECISION

11. NEXT MEETING

The next meeting of the Medical / Health Centre Advisory Committee to be held on Friday 7 December, 2012 commencing at 9.00am in the Reception Lounge.

12. CLOSURE OF MEETING

There being no further business to discuss the Chairperson thanked the Members for their attendance and declared the meeting closed at _____

