

MEDICAL / HEALTH CENTRE ADVISORY COMMITTEE AGENDA

MEETING TO BE HELD FRIDAY 12 OCTOBER 2012 AT RECEPTION LOUNGE
COMMENCING AT 9.00AM

Medical / Health Centre Advisory Committee **Terms of Reference**

That the Medical / Health Centre Advisory Committee endorses the following Terms of Reference:

- *Develop a communications plan to guide the consultation process, feedback mechanisms, surveys, public meetings, record keeping, and media releases from the Council and committee.*
- *To assess the needs for medical/ health centre accommodation:*
- *Review the current medical centre and hospital accommodation for Doctors and other primary health providers.*
- *Consider options under the Primary Health Care Demonstration Site model of the Southern Inland Health Initiative and advise Council on whether to participate in any call for expressions of interest.*
- *Review previous medical centre plans, options, and feedback / submissions from the community to guide the committee.*
- *Provide a short list of options for consideration of Council to allocate resources for detailed work up of plans.*
- *Develop a scope of works for appropriate architectural / design consultant / or building support for the options above based on the outcomes of the needs analysis and liaison with key stakeholders/ users.*
- *Review the detailed options and provide advice to Council on the outcome of detailed work up based on:*
 - *Meeting the identified community needs;*
 - *Meeting the identified functional needs of users;*
 - *Value for money*
- *Provide advice on funding, timing, and delivery of the project.*
- *Provide advice to Council on any other issue that the committee view relevant to the Medical / Health Centre consideration*



8. PETITIONS / DEPUTATIONS / PRESENTATIONS

Teleconference with Nicole Selesnew - Manager Community Services,
Shire of Plantagenet

9. ITEMS FOR DISCUSSION / DECISION

9.1 "How the Community Meeting will be Run" scheduled for 22nd October 2012

Community Meeting Objectives

- Provide an update on the Committee to the Community;
- Hear the ideas from the Community of what they would want in a Medical / Health Centre in Kojonup.

10. GENERAL BUSINESS

10.1 Action List

ACTION LIST MEDICAL / HEALTH CENTRE ADVISORY COMMITTEE	
Item	Action Allocated to
Community Meeting Monday 22 October 2012 at 7.30pm	Mr G Hobbs
Meet with Doctor King	Mr N Young & Cr J Mathwin
Determine the Life of Present Building (Dr Surgery)	Mr N Radford & Mr G Hobbs
Written Report form the builder that was conducted on the Present Building (Dr Surgery)	Mrs A Boschman
Clarification of Aboriginal Heritage – Land adjoining Kojonup Hospital & the Old School Site	Mrs A Boschman
Title & Access Conditions – 'Alby Walkers Block' the Land adjoining the Kojonup Hospital	Mr A Middleton
Establish Current Aboriginal Health Services	Mr N Young to Phone Mrs J Webb
Contact Health Department Speakers to attend the next Committee Meeting on the 12 th October 2012 at 9.00am	Mrs A Boschman & Mr A Middleton
Reconfirm what services are provided for at the Kojonup Hospital	Mrs J Matthews

10.2 Other General Business



11. **NEXT MEETING**

The next meeting of the Medical / Health Centre Advisory Committee to be held on _____ at 9.00am in the Reception Lounge.

12. **CLOSURE OF MEETING**

There being no further business to discuss the Presiding Member thanked the Members for their attendance and declared the meeting closed at

