

MEDICAL / HEALTH CENTRE ADVISORY COMMITTEE AGENDA

MEETING TO BE HELD TUESDAY 12 FEBRUARY 2013 AT RECEPTION LOUNGE
COMMENCING AT 11.00AM

Medical / Health Centre Advisory Committee **Terms of Reference**

That the Medical / Health Centre Advisory Committee endorses the following Terms of Reference:

- *Develop a communications plan to guide the consultation process, feedback mechanisms, surveys, public meetings, record keeping, and media releases from the Council and committee.*
- *To assess the needs for medical/ health centre accommodation:*
- *Review the current medical centre and hospital accommodation for Doctors and other primary health providers.*
- *Consider options under the Primary Health Care Demonstration Site model of the Southern Inland Health Initiative and advise Council on whether to participate in any call for expressions of interest.*
- *Review previous medical centre plans, options, and feedback / submissions from the community to guide the committee.*
- *Provide a short list of options for consideration of Council to allocate resources for detailed work up of plans.*
- *Develop a scope of works for appropriate architectural / design consultant / or building support for the options above based on the outcomes of the needs analysis and liaison with key stakeholders/ users.*
- *Review the detailed options and provide advice to Council on the outcome of detailed work up based on:*
 - *Meeting the identified community needs;*
 - *Meeting the identified functional needs of users;*
 - *Value for money*
- *Provide advice on funding, timing, and delivery of the project.*
- *Provide advice to Council on any other issue that the committee view relevant to the Medical / Health Centre consideration*



8. GENERAL BUSINESS

8.1 Action List

ACTION LIST MEDICAL / HEALTH CENTRE ADVISORY COMMITTEE	
Item	Action Allocated to
Action 5 : Clarification of Aboriginal Heritage – Land adjoining Kojonup Hospital & the Old School Site Outcome: <ul style="list-style-type: none">• Pending a decision on preferred location.	Mr A Middleton
Produce Draft Report of the Committee’s finding so far Outcome: <ul style="list-style-type: none">• To go to Council on 19th February 2013 to be received	Neil Young Mr A Middleton
Contact Great Southern Development Commission regarding Royalties to Regions Funding Outcome: <ul style="list-style-type: none">• In progress - Neil Young & Anthony Middleton to try and meet with Bruce Manning & Peter Rundle from the Great Southern Development Commission in February 2013.	Mr A Middleton
Organisational Chart with all possible contacts for the committee Outcome: <ul style="list-style-type: none">• In progress	Jo Webb

8.2 St Luke’s Family Practice

- Recommendation to Council



9. **ITEMS FOR DISCUSSION / DECISION**

10. **NEXT MEETING**

The next meeting of the Medical / Health Centre Advisory Committee to be held on Friday 1 March, 2013 commencing at 9.00am in the Reception Lounge.

11. **CLOSURE OF MEETING**

There being no further business to discuss the Chairperson thanked the Members for their attendance and declared the meeting closed at _____

