

MEDICAL / HEALTH ADVISORY COMMITTEE AGENDA

MEETING TO BE HELD THURSDAY 20 SEPTEMBER 2012 AT COUNCIL CHAMBERS
COMMENCING AT 9.00AM.

Medical / Health Centre Advisory Committee **Terms of Reference**

That the Medical / Health Centre Advisory Committee endorses the following Terms of Reference:

- *Develop a communications plan to guide the consultation process, feedback mechanisms, surveys, public meetings, record keeping, and media releases from the Council and committee.*
- *To assess the needs for medical/ health centre accommodation:*
- *Review the current medical centre and hospital accommodation for Doctors and other primary health providers.*
- *Consider options under the Primary Health Care Demonstration Site model of the Southern Inland Health Initiative and advise Council on whether to participate in any call for expressions of interest.*
- *Review previous medical centre plans, options, and feedback / submissions from the community to guide the committee.*
- *Provide a short list of options for consideration of Council to allocate resources for detailed work up of plans.*
- *Develop a scope of works for appropriate architectural / design consultant / or building support for the options above based on the outcomes of the needs analysis and liaison with key stakeholders/ users.*
- *Review the detailed options and provide advice to Council on the outcome of detailed work up based on:*

- Meeting the identified community needs;
 - Meeting the identified functional needs of users;
 - Value for money
- Provide advice on funding, timing, and delivery of the project.
 - Provide advice to Council on any other issue that the committee view relevant to the Medical / Health Centre consideration

Advisory Committee Decision 3/12

Carried

1. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Mr E Graham	Community Member
Mr G Hobbs	Community Member
Mrs J Matthews	Community Member
Mrs J Webb	Community Member
Mrs J Warland	Community Member
Mr N Radford	Community Member
Mrs P Crook	Community Member
Mr N Young	Community Member
Cr J Mathwin	Council Member
Cr R Hewson	Council Member

Anthony Middleton Acting CEO

Apologies

Cr J Benn	Council Member
Anna Boschman	Acting PA to the CEO

2. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. DECLARATIONS OF INTEREST

7. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Ordinary Meeting of Council held on 23rd August 2012 be confirmed as a true record.

MOVED: seconded:

Advisory Committee Decision /12

CARRIED/LOST /

8. **PETITIONS / DEPUTATIONS / PRESENTATIONS**

9. **ITEMS FOR DISCUSSION/ DECISION**

ESTABLISH LIKELY TIME LINE OF COMMITTEE WITH ASSOCIATED PLAN OF ACTION.

MEETING DATES

10. **GENERAL BUSINESS**

11. **NEXT MEETING**

The next meeting of the Medical / Health Advisory Committee to be held

12. **CLOSURE OF MEETING**

There being no further business to discuss the Presiding Member thanked the Members for their attendance and declared the meeting closed at _____