

Shire of Kojonup Briefing Session – 6 June 2017

Record of Meeting (9:00am – 4:30pm)

- Attendance:** Councillors: Mathwin, Pedler & Radford (from 9:00am), the Shire President and Councillors: Sexton, Pritchard & Hobbs (from 11:00am).
- Officers:** CEO (11:00am – 4:30pm), MCS (9:00am – 2:35pm), MACS (11:00am – 2:30pm), MRS (11:00am – 2:35pm) & MWS (11:00am – 2:35pm)
- Guests:** Sally Carbon – Green Eleven & Dr Lenore Lyons - Great Southern Centre for Outdoor Recreation Excellence
- Apologies:** Cr Warland & MCDT

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

Time Slot	Item	Response / Action
9:00am – 10:45am	Audit Committee Meeting (See Agenda under separate cover)	Minutes of the Audit Committee Meeting held 6 June 2017 are available from the Shire website at www.kojonup.wa.gov.au
11:00pm – 12:30am	Sally Carbon (Green Eleven) to present to Council on the Community Strategic Plan.	Sally Carbon was welcome by Council to the Briefing Session. She workshopped the development of the Community Strategic Plan outcomes with Council and Senior Management.
1:00pm – 2:35pm	Community Strategic Plan continued...	
	The Manager Corporate Services to workshop the 2017/18 Annual Budget with Council, specifically: <ul style="list-style-type: none"> • Loans • Reserves 	Deferred until 20 June 2017 Briefing Session
2:40pm – 3:00pm	Dr Lenore Lyons to present to Council regarding Great Southern Centre for Outdoor Recreation Excellence (GS-CORE)	The Shire President welcomed Lenore to the Briefing Session. She outlined via a power point presentation the purpose of the Great Southern Centre for Outdoor Recreation Excellence which is attached for information. Kojonup for example has opportunities to update its Heritage Trail, Walking/Cycle Trails including Railway Reserve to Farrar. There is also potential for Health & Wellbeing

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		trail around the Sports Precinct and not forgetting our Wild Flower trails.
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COUNCILLOR Q & A

<p>3:00pm – 4:30pm</p>	<p>Councillor Updates <i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p>	<p>Cr Radford:</p> <ul style="list-style-type: none"> • Ability of Council to recoup Insurance excess amount from employees if they damage plant & equipment. CEO advised that the law requires employees to exercise due care and diligence when undertaking tasks and to retain a positive workplace culture whereby employees treat plant & equipment as if it were their own. When damage is caused unless blatant negligence can be proven it is a matter of the employer ensuring employees are appropriately trained and skilled to operate plant & equipment? In most cases damage is never intentional and the consequences to the employee are embarrassment, reduced employer confidence and therefore potential loss of future opportunity. • 'Six Seasons Seat' at KP – Architect designs did not relate to actual engineering work required to make structure physically fit for purpose which is frustrating. <p>Cr Hobbs:</p> <ul style="list-style-type: none"> • Regional Road Group Sub Committee Meeting – can the meeting be held early August as he will be away towards the latter end of that month? • Noticed that the depression outside the Post Office on Albany Highway had merely been bituminized by Main Roads WA. Can CEO via Manager Works & Services express Council's disappointment and seek proper works to be undertaken! <p>Cr Sexton:</p> <ul style="list-style-type: none"> • Communications Tower – requires a status report ASAP as has been 6 weeks since Council resolution.
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		<p>Cr Pritchard:</p> <ul style="list-style-type: none">• WALGA Convention – Registration needs to be completed before 4 July 2017.• Bill Edgar – KP Master Plan, CEO to post copy.• Heavy Haulage Route – Status as per Main Roads WA website indicates that once costings for Eastern options completed Main Roads will then meet with Council. Email from Susie Chapman - Community Engagement Manager dated 18 May 2017 states: <i>"Regarding the Heavy Haulage Route, I rang our Planning and Technical Services branch because they are putting together the report with all of the information Rick would like.</i> <p><i>The branch has been somewhat swamped with work and have only just managed to get on top of the Kojonup Freight Route Report but they have said that this will be ready very shortly to send to us in the Region for our review and comment. This means it should be with Rick sometime in the next month. Whilst this is a bit delayed, it will hopefully mean that Rick will have the report in time for discussion at the meeting in June with Andrew and Brad."</i></p> <p>Cr Pedler:</p> <ul style="list-style-type: none">• Will be heading East until 3 July 2017 from next week. <p>Cr Mathwin:</p> <ul style="list-style-type: none">• Updated members on District Health meeting including Dr Dupree – possibility of providing after hours clinic, telehealth advancements, Kojonup Health Services – staffing difficulties, Country Needle disposal.• KPAC – with completion of the Master Plan should initial Terms of Reference be reviewed? Opportunity to review (if required) after Council elections in October 2017.• Cr Sexton advised that on his recent visit to Tasmania and Victoria he compared what Kojonup has and is doing with other local governments and we are doing OK. Bendigo was a stand out!
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		<p>Shire President:</p> <ul style="list-style-type: none"> • Loton Close Units (Northern Side) CEO to arrange a status report from Development Services Coordinator to be provided on landscaping works, etc. proposed as part of SIHI grant at next Briefing Session. • Volunteer Awards – do we stay with same format or include with Australia Day Award and move venue to KP? • Planning – Officer must progress zone changes to Main Street and Rural Lifestyle blocks reusing grey water and installing rain water tanks as a requirement under this zone on 1 ha lots. • Car Park expansion at Sports Complex – sufficient area still available. • Spoke on ABC radio regarding GP incentive scheme • CRC – general discussion and CEO preparing report for 20 June 2017 Council meeting. • Meeting with Minister for Regional Development in Albany on Friday to ascertain status of Great Southern Housing Initiative and KP Master Plan (RfR) potential.
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10:30am Morning Tea
12:30pm Lunch

Info Bulletin	Circulated.	<p>Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.</p>
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Rick Mitchell-Collins
Chief Executive Officer