

Shire of Kojonup Briefing Session – 5 September 2017

Record of Meeting (9:00am – 3:45pm)

Attendance: Shire President and Councillors: Sexton, Radford, Pritchard, Mathwin (until 2:30pm), Warland & Pedler

Officers: CEO, MRS (9:30am – 10:10am & 10:45am – 11:25am), CDO (10:00am – 11:00am), SR/BMC (1:00pm – 2:00pm), SAO (11:52am – 12:30pm), TP (12:50pm – 1:00pm)

Guests: Sgt. Phil Cartledge – Kojonup Police (9:00am – 9:30am) and Derek Rowe – Ega-Bva Plumbing & Gas (9:30am – 10:05am)

Apologies: Cr Hobbs – Leave of Absence

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

Time Slot	Item	Response / Action
9:00am – 9:30am	Sgt. Phil Cartledge to provide an update to Council on behalf of Kojonup Police.	<p>Council expressed their appreciation to Sgt. Cartledge and his team for their efforts in substantially reducing crime statistics over the past 12 months, however as a community we must remain vigilant. The Neighbourhood Watch Committee has also made a significant difference.</p> <p>Community members are encouraged to attend the Community Police Forum to be held at the Sports Complex on Monday, 11 September 2017 commencing at 6:00pm.</p>
9:30am – 10:05am	Derek Rowe (Ega-Bva Plumbing & Gas) to discuss Liquid Waste Ponds with Council.	<p>Derek Rowe of Ega-Bva Plumbing & Gas attended the Briefing to address Council on the possibility of him establishing a local liquid waste service. However, the likelihood of him committing to such a service is dependent on the availability for an approved disposal facility located within the Shire of Kojonup.</p> <p>Council's waste consultant, Ian Watkins of IW Projects, has already designed a liquid waste pond to be located at the landfill site which Council's operations workforce are capable of</p>

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	<ul style="list-style-type: none"> • Water Pipeline Extension. 	<p>industry, including working in small rural community pools. Gavin has a strong customer focus and is keen to develop further programs, activities and events to optimise utilisation of the facility.</p> <p>Gavin opted for a 3 year contract which will ensure we maintain continuity in the level of customer service and general management of the facility over the next three years. Gavin commences duties the first week in October with the pool opening scheduled for the first weekend in November. A Pool User Advisory Group is to be re-established and will consist of staff and community representatives. The group will meet approximately monthly to discuss general operational matters such as programming of events and activities such as the pool opening day event and other matters of general interest to pool patrons.</p> <p>The Manjimup based plumbing contractor will be visiting Kojonup within the next week to connect the new water pipeline to the existing concrete storage tank at Apex Park and to the Water Corporation’s pipeline at the Stock Road intersection. The line will then be pressure tested before being commissioned, ready to deliver water to the Apex Park and Kodja Place precincts. SAO progressing the creation of water easements for the pipeline on private property.</p>
<p>11:25am – 11:55am</p>	<p>Cr Pritchard to address his fellow Councillors regarding:</p> <ul style="list-style-type: none"> • Landgate research on the name of the Park between Albany Highway and Pensioner Road; and 	<p>See Attachments 1, 2 & 3</p> <p>Cr Pritchard outlined research he had undertaken to try and ascertain if the area of land South of Bowler Place to Kojonup Brook had been approved by the Geographic Names Committee (Landgate Register of Names) as either Peace Park or Piesse Park.</p> <p>There is no formal naming recorded for the park and therefore Community consultation was required should Council wish to formalise same and submit suggested names to the Landgate Committee. Cr Sexton provided background regarding works undertaken in 1986 to construct the Year of Peace fountain and RED Schemes were used to erect the stone walls along the creek.</p>

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	<ul style="list-style-type: none"> • RSL Hall Agreement 	<p>There is a vast area of reserve heading East of Apex Park available for parkland development. Apex Park itself is not registered nor is the name Kojonup Park. An opportunity exists to revisit Council owned or managed reserves and consult with the community on establishing permanent names for registration.</p> <p>Cr Pritchard advised that the Kojonup RSL committee met on Monday (4 September) with some members seeking clarification that the agreement ensured any future Council would not overturn the agreement and leave Kojonup RSL without a home.</p> <p>Cr Sexton advised that such a move by a future Council would not be tolerated by the community. The CEO advised that the wording of the agreement specifically identified that whether or not the Kojonup RSL Branch existed in the future, Council as the body representing the community, had an obligation to respect and honor our service men and women whether this was in the front foyer of the Town Hall, refurbished RSL Hall or anywhere else in the Shire.</p> <p>There was general discussion regarding the temporary display of Potts Flag in the front foyer at the Council Office and the type of ceremony required for such an unveiling which would involve Judith Mathwin and family members, Kojonup RSL members, etc.</p>
11:55am – 12:30pm	The Senior Administration Officer (SAO) to discuss with Council the Draft Lease Agreement for the Black Cockatoo Café	The SAO and CEO outlined various aspects of the lease in relation to the <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i> . The Manager Community Development & Tourism (MCDT) is presently undertaking a complete clean of the premises including stock take prior to new lessee taking possession.
12:50pm – 1:00pm	The Town Planner to provide an update to Council.	<p>The Town Planner updated Council as to the following reports to go to the September Ordinary Council meeting:</p> <ul style="list-style-type: none"> • St Mary’s Anglican Church – roof repairs • Flat Rocks Wind Farm – road crossings agreement • Kojonup P & A Society – Blacksmith Building • Muradup – reserve access issue • St John Ambulance – request for Hillman Park land to allow expansion of Kojonup facility

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1:00pm – 2:00pm	The Senior Ranger/Building Maintenance Coordinator (SR/BMC) to discuss Animal Husbandry & Straying Stock with Council	<p>See Attachment 4.</p> <p>There was extensive discussion on Animal Husbandry vs Straying Stock and the differentiation of Council/Ranger role and that of the Department of Agriculture & Water Resources and the RSPCA.</p> <p>It was agreed that the MRS and SR/BMC will prepare an agenda item for 19 September 2017 Council Meeting.</p>
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COUNCILLOR Q & A

2:00pm – 3:45pm	<p>Councillor Updates</p> <p><i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p>	<p>Shire President:</p> <ul style="list-style-type: none"> • Community Strategic Plan – Launch & First 100 Days Objectives WALGA will be conducting a forum on the review of the <i>Local Government Act 1995</i> in Tambellup on 18 September commencing at 10:00am necessitating a change to the proposed launch at Kodja Place. It was agreed that the launch be held at 3:00pm on Tuesday, 19 September at the commencement of the Council Meeting. • 2016/17 Annual Electors Meeting Given Key Pillar 5 Digital; the Shire President would like a presentation that captures this theme when presenting the Annual Report at the Electors Meeting. • Kojonup Shire recently hosted the Great Southern Regional Sport Advisory Group meeting at which consultant, Dave Lanfear, discussed the progress of the Great Southern Sport & Infrastructure plan. This project has gathered information from the region to identify what is happening on the ground for sporting groups and recreation in general within the region, where there are gaps in programming and participation and will provide direction as to how these issues can be addressed. Once the final report is published it will be made available to the community. • Kojonup Shire also hosted the Western Australian Local Government Association (WALGA) zone meeting for the Great
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		<p>Southern this month and were pleased to have the President of WALGA, Lyn Craigie, in attendance. It was also excellent to have the Chair, Executives and Commissioners of the West Australian Planning Commission in attendance to hear and discuss concerns within the region. Other presenters were the Andrew Forrest Mindaroo foundation presenting on the cashless debit card, Rachel McIntyre from Telstra on the NBN, Simon Lyas on Regional Development Australia's funding and programs and Nerreda Hillier from Lotterywest.</p> <ul style="list-style-type: none">• Attended workshops with Senior Management (Manager Corporate Services [MCS] & MCDT) in Albany held at the Great Southern Development Commission addressing technology, telecommunications, connectivity and investigating solutions at a regional level as presented by Jim Wyatt – Digital Strategist. These workshops provided much food for thought and will be followed up as connectivity issues are affecting all in regional areas.• Attended a workshop on 'Creating Great Main Streets and Public Spaces' while on holiday in Melbourne recently and looks forward to sharing some of the concepts learned and working with the community to create a more vibrant town centre in Kojonup. <p>Cr Mathwin:</p> <ul style="list-style-type: none">• Questioned motive of P & A Society encouraging patrons to donate \$1 for future expansion at the Showgrounds especially when Council is not aware of expansion. CEO advised that once the 2017 Show concludes officers will discuss lease options with Council. <p>Cr Pritchard:</p> <ul style="list-style-type: none">• RSL Precinct Bill Edgar is available to meet with Council or alternatively put his thoughts in writing regarding Main Street/Kodja Place Master Plans. Council had no objection to either option.
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		<ul style="list-style-type: none">• Historical Society President and Secretary to approach Potters regarding Machinery Shed land and then arrange meeting with CEO/Shire President following discussions with TP and MCS.• Kojonup NRM Advisory Committee Sharp Rush Trials will proceed however Main Roads WA indicate they will undertake roadside spraying as per adopted program and not specifically for Sharp Rush. NRMAC minutes will be included in 19 September 2017 Council Agenda.• Loton Close works progressing well however “Spring” itself in need of care and attention. Shire President advised that the Management Committee has not met and wasn’t planning to until the land exchange with Springhaven has been completed. <p>Cr Radford:</p> <ul style="list-style-type: none">• Cemetery Fence Extension Good feedback received from community members. The CEO advised the road verge will be progressively improved as part of annual maintenance however SR/BMC and Supervisor/Horticultural Tradesperson (S/HTP) have secured native seedlings which are being planted on the Pensioner Road boundary as this area is very bland.• Property Inspections – Fire Risk Council must continue to be prudent issuing infringement notices for non-compliant properties.• Boundary Signage Albany Highway at Tunney – sign obscured and suggest relocation. MWS investigating same.• CBH Network Strategy on its website for public information. <p>Cr Warland:</p> <ul style="list-style-type: none">• Used syringe found near Uniting Church which is very disappointing.• Why has Main Roads WA continued to display 80km signs on new passing lanes north of Kojonup? CEO advised that
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		<p>general gossip suggests the wrong bitumen application rate had been applied and therefore vehicles travelling above 80km lifted blue metal which could damage vehicles or crack/break windscreens.</p> <p>Cr Sexton:</p> <ul style="list-style-type: none"> Bushfire Advisory Committee (BFAC) Recently discussed prosecuting property owners who do not adhere to fire permit or fire orders and the fire gets away causing damage or machinery is damaged/lost – should ratepayers pick up the cost? Council values the BFAC’s advice that its principal priority is to put out fires. If Council wishes to prosecute then this is a matter for the Shire and not brigades. Minutes of the BFAC will be included in the 19 September 2017 Council agenda.
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10:45am Morning Tea
12:30pm Lunch

Info Bulletin	Circulated	<p>Councillors to review and ask questions out of session or at the next briefing session.</p> <p>A copy of any question, and the response will be circulated to all Councillors for information.</p>
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Rick Mitchell-Collins
Chief Executive Officer

