

Shire of Kojonup Briefing Session – 15 August 2017

Record of Meeting (9:00am – 2:30pm)

- Attendance:** Councillors: Sexton, Hobbs, Pritchard, Mathwin, Pedler and Radford
- Officers:** CEO; SFO (9:00am – 9:20am), MRS, S/HTP, NRM/LO, EHO, DSC, SR/BMC (11:00am – 12.35pm)
- Guests:** Phil Shepherd – Planner (10.30am – 10.55am), Keith Williams – CEO, Shire of Broomehill-Tambellup & Ian Watkins – IW Projects (11:00am – 12.35pm) & Cathy Wright (1:00 – 1:30pm)
- Apologies:** Shire President & Cr Warland

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

Time Slot	Item	Response / Action
9:00am – 9:20am	The Senior Finance Officer (SFO) to discuss outstanding rates analysis with Council.	Councillors thanked the SFO for the analysis of outstanding rates as of 30 June 2017 and asked the Presiding Member of the Audit Committee (Cr Mathwin) to give consideration on the threshold limit for legal costs as such action is very costly and in certain circumstances may still result in the debt being unrecoverable.
9:20am – 10:30am	The Chief Executive Officer (CEO) to discuss general matters with Council.	<p>Items addressed included:</p> <ul style="list-style-type: none"> • Building Better Regions Fund – Still no announcement from new state government to honor previous governments approval of Housing initiative. Shire President has been strongly advocating Kojonup and the regions need for such funding by the state! • Rate Incentives – First Home Buyers and new Businesses. Councillors supportive of a concept paper being prepared. • Showgrounds Drainage – the Manager Works & Services (MWS) and Manager Regulatory Services (MRS) together with some Councillors have inspected the matters raised by P. Zadow which will be addressed over the next 2 weeks. The MWS also meeting onsite with Apex President, Matt Atkinson, to look at Shearing Shed area. Cr Radford indicated that the silt pit at the Showgrounds Dam required maintenance which would have been incorporated in \$66,000 Water

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		<p>Corp funding however there is no guarantee with the new state government that this funding will be honored. Cr Sexton indicated that the Showground Catchment and contour drains are vital infrastructure to capture winter rain for use on public recreation reserves over summer and need to be managed and maintained regardless of other uses.</p> <p>Egabeva have installed new pipeline from Showgrounds Dam to Turkey Nest as new submersible pump in place.</p> <ul style="list-style-type: none">• Oval Drainage – MWS has previously advised the following:<ul style="list-style-type: none">➤ The Shire switched off the irrigation system in the first week of June and the wires removed from the controller. This means that it would be impossible for the retic system to work.➤ Some of the water used for irrigation is from the treated sewer ponds. Before the water is sprayed onto the ovals it is treated to the appropriate Dept. of Health standards. The water is tested weekly for chlorine levels. A sample is sent to the State Health Laboratory monthly to ensure the treatment adheres to the strict Dept. of Health guidelines for use of treated water. All results have been in accordance with the Dept. of Health guidelines.➤ Due to this year's long dry period and the sub surface condition of the oval combined with the short high-level rain period, the rain water isn't draining away. The drainage system has not been upgraded since the ovals construction in early 1970s. This is causing the thatch and turf to decompose which is causing the odour. The odour is not from the treated re-use water.➤ Council are looking at upgrading the whole sporting field areas, rather than just undertake the drainage. The Shire will consult with all the sporting clubs prior to any decisions being undertaken.<ul style="list-style-type: none">– Council will engage a specialist turf consultant to review and advise a solution; and– Part of the consultant's process will be to take a multitude of core samples over the ovals to determine the soil types and structure. <p>In February 2016 when we had excessive rainfall, we had to empty the dam to prevent it from overflowing by using the irrigation system. Since then, we have upgraded the pump system to enable</p>
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		<p>us to pump excess water out to the Showgrounds Dam. This year the Shire have also budgeted for an overflow system to be installed at the Turkey Nest Dam.</p> <p>Once we have received the turf consultant's report, the shire will inform the relevant sporting clubs as to the suggested resolutions to the water drainage and management of the turf to upgrade the oval playing surfaces.</p> <p>Egabeva has been engaged to undertake drainage improvements in accordance with engineering plans ASAP and is liaising with the Hockey Club to address stormwater issues emanating from the club house.</p> <ul style="list-style-type: none">• Kodja Place – Rammed Earth Walls This is another issue the present council has inherited however officers are reviewing the Remedial Works Report prepared by Brown Consulting (WA) Pty Ltd in October 2014 in an effort to address the major issues presently being experienced in the Ladies Toilet and MCDT office.• Disability Access – Black Cockatoo Café Council requires CEO to address compacted gravel works with MWS• EOI – Black Cockatoo Café CEO progressing in accordance with Council Decision in an attempt to have new Lessee commence prior to 30 September 2017.• Pool Manager Interviews have been conducted and an offer made to the preferred candidate. MRS to make a formal announcement once paperwork completed.• Myrtle Benn – Signage. The CEO explained that due to grant milestones and timing of the Natural Resource Management Advisory Committee meeting last Thursday, it was necessary for Council to consider this matter as a late item of business at this afternoon's Council meeting.
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<p>10:30am – 10:55am</p>	<p>The Town Planner to discuss with Council:</p> <ul style="list-style-type: none"> • John Jones (Access Issues) to his property at Muradup; and • GD Pork & Stoneaxe Pastoral common access from Cheviot Hills Farm (Council consideration given approvals already issued) 	<p>The Town Planner discussed request for a new road with Council, Mainroads WA's response, cost of road construction, who pays for construction and options for future access (e.g. access easement). He will seek further information before a report to Council is prepared.</p> <p>Discussed possibility of using combined access, Crapella Road/Cherry Tree Pool Road upgrading requirements, Mainroads WA Albany Highway intersection upgrades, etc.</p>
<p>11:10am – 12:35pm</p>	<p>Ian Watkins (IW Projects) to present and discuss with Council:</p> <ul style="list-style-type: none"> • Management Options for Disposal of Waste at the Shire's Landfill Site; and • Developing a Fee Structure for proposed disposal of Household Waste from Shire of Broomehill/Tambellup at the Shire's Landfill Site 	<p>Waste Management Consultant, Ian Watkins of IW Projects, addressed Council on options for disposal of waste at the landfill site as well as workshopping whole of life costs of managing the landfill to assist in ascertaining an appropriate fee/charge for disposal of waste at the site, particularly for receiving waste from outside the Shire of Kojonup.</p> <p>Options for disposal of waste included burial of waste in excavated cells which is the current method of disposal as well as above ground level in two metre layers up to a maximum height of five metres over used waste cells and outlined a cost benefit analysis for both methods which (based on Ian's presentation) indicated the above ground system to be more cost effective over the traditional excavated cell system of disposal.</p> <p>Ian's presentation on whole of life costs in managing the landfill site to ascertain an appropriate cost for disposal of waste at the landfill revealed a different cost per cubic metre for waste disposal depending on whether the Shire utilises the excavated cell or above ground method of disposal.</p> <p>Disposal options and fees and charges will be further discussed before deciding on the future method of disposal of waste as well as an appropriate fee structure for disposal of waste if the Shire decides to receive waste from outside the Shire of Kojonup.</p>
<p>1:00pm – 1:30pm</p>	<p>Cathy Wright to present to Council on National Rose Group and the benefits of the group coming to Kojonup.</p>	<p>Cathy Wright outlined the draft Kojonup program for the 100 delegates travelling to attend the National Rose Heritage Conference in Albany next November. Council pledged its support to assist with the supply of tables & chairs as well as booking of Sports Complex (if inclement weather) as such opportunities to showcase Kojonup should not be missed.</p>

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COUNCILLOR Q & A

<p>1:30pm – 2:30pm</p>	<p>Councillor Updates <i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p>	<p>Cr Sexton:</p> <ul style="list-style-type: none">• Waste Management – planning for waste streams, volumes, rehabilitation and landscaping is vital to ensure the financial burden is known and spread over the life of the landfill including post closure. Today’s session with Ian Watkins supported by detailed spreadsheet costings was very welcomed and appreciated. <p>Cr Pritchard:</p> <ul style="list-style-type: none">• Reported on Kojonup RSL meeting and that the Potts Flag had been delivered to the Shire Admin Office for temporary storage. It was suggested that Kojonup RSL write to Council requesting consideration for the flag to be displayed in the Admin Foyer rather than locked away.• RSL members will be meeting Bill Edgar to hear his thoughts on the Apex Park/Kodja Place Precinct concepts.• MCS and Planner recently met with Historical Society regarding Machinery Shed. Lease v Subdivision v relocation but not aware of outcome.• Cemetery – still some objection from community members regarding tree pruning and overall plans for the cemetery. CEO advised that now budget adopted he would arrange a meeting of the Cemetery Advisory Committee.• Natural Resource Management – Jane Kowald doing an excellent job progressing Myrtle Benn project and sourcing funding for Bridal Creeper spraying. Unfortunate our budget couldn’t allow more spraying but a huge area to cover. Sharp Rush trials will occur but Mainroads WA adamant they will spray their roads in accordance with their program. Beaufort Landcare Group is folding up and balance funds of approx. \$26,000 will be transferred to Council and placed in Kojonup NRM Reserve for use on projects at Beaufort. Attended Biosecurity/Pest Management Forum and suggests approaching Southern Dirt to consider holding a forum for our area and immediate neighbours. <p>Cr Mathwin:</p> <ul style="list-style-type: none">• WALGA Conference – briefed Councillors on the messages emanating from key note speakers including Dr Ernesto Sirolli – how to transform economic fortunes in communities through a person-centered approach
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		<p>to economic development, in particular harnessing the power and innovation of locally based entrepreneurs.</p> <p>Stephen Yarwood – how emerging technologies are influencing society and the use of IT and digital streams. This topic aligns with Kojonup’s ‘Key Pillar 5 – Digital’ of the new Community Strategic Plan.</p> <p>Overall Cr Mathwin found her time at the Convention very worthwhile.</p>
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10:55am Morning Tea

12:35pm Lunch

Info Bulletin	Circulated.	<p>Councillors to review and ask questions out of session or at the next briefing session.</p> <p>A copy of any question, and the response will be circulated to all Councillors for information.</p>
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Rick Mitchell-Collins
Chief Executive Officer