

Safety and Security Practices				Mar-19						
Non-compliance with the Occupation Safety & Health Act, associated regulations and standards. It is also the inability to ensure the physical security requirements of staff, contractors and visitors. Other considerations are negligence or carelessness.										
Potential causes Include:										
Lack of appropriate PPE / equipment		Inadequate signage, barriers or other exclusion techniques								
Inadequate first aid supplies or trained first aiders		Poor storage and use of dangerous goods								
Inadequate security protection measures in place for buildings, depots and other places of work		Ineffective / inadequate testing, sampling or other health-related requirements								
Inadequate or unsafe modifications to plant & equipment		Lack of mandate and commitment from senior management								
Inadequate policy, frameworks, systems and structure to prevent the injury of visitors, staff, contractors and/or tenants.		Inadequate organisational Emergency Management requirements (evacuation diagrams, drills, wardens etc).								
Inadequate supervision, training or mentoring of staff		Slow or inadequate response to notifications from public								
Controls Assurance										
Key Controls	Type	Date	Rating	Control Owner	Control is documented?	Control is understood?	Control is up to date?	Control is relevant?	Control data, quality & integrity have been validated?	Comments
Contractor/Staff site inductions	Preventative	Mar-19	Adequate	MCCS						Staff - yes, contractors - no: better documentation required
Culture of reporting on incidents & near misses	Detective	Mar-19	Adequate	CEO						
OSH Committee	Preventative	Mar-19	Adequate	CEO						
Asbestos register and procedures	Detective	Mar-19	Adequate	BMC						Documentation not used
Building and facility security	Preventative	Mar-19	Adequate	BMC						
Drug and Alcohol Procedure	Preventative	Mar-19	Adequate	CEO						
Duress alarms	Recovery	Mar-19	Adequate	BMC						
Employee Assistance Program	Preventative	Mar-19	Adequate	CEO						
Emergency Management Plan and evacuation diagrams	Preventative	Mar-19	Adequate	BMC						
Emergency procedures	Recovery	Mar-19	Not Rated	CEO						
Fitness for Work checks	Preventative	Mar-19	Adequate	MCCS						
Hazard/incident register and reporting procedures	Detective	Mar-19	Adequate	CEO						
Hazardous Substance and Dangerous Goods registers	Detective	Mar-19	Adequate	CEO						
Health and Wellbeing programs	Preventative	Mar-19	Adequate	MCCS						
Isolated worker management	Preventative	Mar-19	Adequate	CEO						
LGIS OSH/Safety Audit / Coordinator (Monty)	Preventative	Mar-19	Adequate	CEO						
Pre-start Plant and light vehicle inspections	Preventative	Mar-19	Effective	MWS						
Provision of PPE	Preventative	Mar-19	Adequate	MCCS						
Return to work programs	Recovery	Mar-19	Adequate	MCCS						
Safe work practices (Safe Work Method Statements)	Preventative	Mar-19	Effective	MWS						
Staff inductions	Preventative	Mar-19	Adequate	CEO						
Toolbox/Team safety meetings	Preventative	Mar-19	Effective	CEO						
Trained first aiders	Preventative	Mar-19	Adequate	CEO						
Workplace inspections/Audits (all sites)	Preventative	Mar-19	Adequate	CEO						
Overall Control Ratings:			Adequate							
Current Actions		Due Date	Responsibility	Status of Issues / Actions / Treatments					Comments	
Implement formal Contractor site inductions (except Aged Care)		Jun-19	CEO							
Review and properly situate MSDS's		Jun-19	CEO							
Conduct annual evacuation drill at all facilities		Apr-19	CEO							