

Shire of Kojonup Briefing Session – 5 December 2017

Record of Meeting (9:00am – 4:50pm)

- Attendance:** Shire President and Councillors: N. Radford, J. Benn & J. Mathwin
- Officers:** CEO, MWS (9:00am – 10:00am and 1:30pm – 2.15pm), EA (9:00am – 9:30am), S/HTP (9:30am – 9:55am), Town Planner (10:50am – 12:20pm) & MCS (1:30pm – 4:10pm)
- Guests:** Dr. Nicholas Du Preez (10:00am – 11:05am)
- Apologies:** Cr J. Warland (leave of absence), Cr G. Hobbs, Cr S. Pedler & Cr I. Pedler

DECLARATIONS OF INTEREST

Nil.

CONCEPT/AGENDA FORUM

Time Slot	Item	Response / Action
9:00am – 10:00am	Manager Works & Services (MWS) to discuss with Council: <ul style="list-style-type: none"> • Recent main street line marking for parking • Footpath alignment in Vanzuilecom Street and consultation with residents; and • Progress with Street Tree Policy prior to public display 	<p>The MWS discussed main street parking with Council and together developed some concept plans for traffic movements off Albany Highway.</p> <p>The MWS showed Council the planned footpath for Vanzuilecom St and covered the details of consultation undertaken with residents and the feedback received.</p> <p>The S/HTP together with the MWS review the draft Street Trees policy developed for Council.</p>
10:00am – 10:45am	Dr. Nicky Du Preez, St Luke’s Practice, to provide an update to Council on Medical Services within the Kojonup area	The Shire President on behalf of Council welcomed Dr. Du Preez who provided an overview of the advances being made in tele health. Virtual internet connection makes outreach to patients and medical professionals a reality allowing patient data and files to be assessed by specialists without the need to travel. Diagnosis/care plans are quicker which is important to patient treatment and can also alleviate the need to transport patients elsewhere for treatment which in turn reduces

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		<p>pressure and stress on family members trying to arrange accommodation, parking and transport to/from metropolitan areas.</p> <p>The increasing introduction of tele health is changing the delivery of medical services allowing live consultations, a dedicated online doctor to be available 24/7 on weekends to service outlying country areas addressing past frustration of patients being transferred for weekend coverage.</p> <p>Technological advancements will enable IT visual reality to expand into wards which reduces doctor time travelling to/from hospitals as in an emergency time to diagnose and treat patients is essential.</p> <p>In relation to the St Lukes medical practice, Dr. Du Preez is very mindful of the strategic direction which medicine and service delivery and coverage is taking which has changed dramatically over the last 5 years. The existing facility is okay but what about future requirements? Dr. Du Preez recognizes that WACHS via the Southern Inland Health Initiative continues to implement reforms and that incentives for placing GP's in Rural areas will continue for 4 years but reviewed in the next 2 years to coincide with the State Election cycle.</p> <p>Council has the difficult decision of determining whether the existing facility should be expanded or building a new facility.</p> <p>Any decision made must factor in the continual change being experienced in health services, where existing services are delivered, how they are changing, prevent duplication and differentiate the 'business' of medical services and contracts negotiated with WACHS from the emotions of community members.</p> <p>Dr. Du Preez joined Council for morning tea.</p>
11:05am – 12:20pm	The Town Planner (TP) to discuss development proposals in relation to Matthews Transport and 101 Soldier Road with Council.	<p>The TP outlined the details of the two proposals to Council.</p> <p>He also outlined to Council the progress of the draft action plan for internal comment which he is developing as part of progressing heritage consultant Helen Munt's Interpretation Strategy Future Use and Development of the Kojonup Railway Station and Line.</p>

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<p>12:20pm – 1:00pm</p>	<p>Manager Regulatory Services (MRS) to discuss with Council:</p> <ul style="list-style-type: none">• Grain Cleaners; and • G D Pork issues raised by Councillors	<p>A letter has been received from Rhyce and Kate Mason acknowledging there has been further complaints regarding dust and noise emanating for their grain cleaning operations and they have outlined a number of steps they will introduce to address the areas of concern. Council officers will continue to monitor the site to ensure the conditions of approval for the business are complied with to our satisfaction.</p> <p>Advice has been received from GD Pork that due to financial issues concerning the overseas supplier of equipment (bio plant) for treatment of waste which has not yet arrived, untreated waste from pigs pumped to an on-site waste pond is the source of offensive odour which is the source of complaints by neighbours.</p> <p>As an interim measure to mask the odour GD Pork have been advised to use a deodorising chemical which they will follow up on. The Department of Water and Environment Regulation (DWER) who is the licensing authority for the piggery operation has been advised on several occasions by Council’s Environmental Health Officer of the ongoing issue regarding offensive odours emanating from the piggery. Regarding outstanding building matters – GD Pork are aware of the requirements to seek the necessary approvals from Council for building and septic tank installations and are currently progressing these matters.</p> <p>Kojonup Tourist Railway Following a Risk workshop conducted by the Office of National Rail Safety Regulator (ONRSR), Monty Archdale of LGIS will be assisting KTR with a review of their Risk and Safety Management System which is a requirement of ONRSR. The MRS has prepared an Action Plan outlining the timeline within which the necessary work is to be undertaken which is to be submitted to ONRSR by 31 December for their approval.</p> <p>Waste Disposal for Shire of Broomehill/Tambellup The MRS has calculated a cost/ tonne of \$65.00 for disposal of household waste from Shire of Broomehill/Tambellup at our landfill off</p>
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		<p>Albany Highway which will be presented to Council at their December meeting for consideration.</p> <p>Liquid Waste The MRS will include the construction of a liquid waste disposal facility at the landfill site at the February budget review meeting of Council for discussion, with a view to a facility being constructed before next winter for disposal of liquid waste from residential premises and commercial business houses within the Shire of Kojonup.</p>
1:30pm – 4:10pm	<p>Manager Corporate Services (MCS) to discuss with Council:</p> <ul style="list-style-type: none"> • Building Assessment Framework; and • 'Novated Leases' 	<p>The MCS presented a power point presentation to Council. See Attachment 1.</p>

COUNCILLOR Q & A

4:10pm – 4:50pm	<p>Councillor Updates <i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p>	<p>CEO:</p> <ul style="list-style-type: none"> • Council Agenda template – will be changed to reflect Community Strategic Plan Key Pillars rather than departments. • Briefing Session format – asked Councillors to give consideration to Governance/Strategy workshops, concept discussions they wish to address in a structured yearly briefing session calendar. <p>Cr Mathwin:</p> <ul style="list-style-type: none"> • Reported on the District Health Advisory Council meeting held 24 November 2017. • Sustainable Health Review – regional forums completed and review outcomes to be released in the new year • Telehealth experiencing large growth in particular mental health and stroke advice, strategies and consultations. • Kojonup Health Service (Hospital) – staffing levels stable • WALGA Great Southern Zone meeting – 1 December 2017. Office of Auditor General now responsible for Local Government financial and performance audits as from 28 October 2017. • Financial Audits will focus on enhancing accountability and transparency, assessing ratios, completeness of financial statements and controls.
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		<ul style="list-style-type: none">• Performance Audits will examine efficiencies, effectiveness, compliance, procurement, credit card usage and timely payment of creditors.• The Auditor General's office will advise Local Governments and review audit methodologies.• Cost of audits will increase!• CEO advised that the Auditor General's Office will be conducting a performance review early in the new year of Kojonup's creditor payment system. <p>Cr Radford:</p> <ul style="list-style-type: none">• Dome Katanning – official opening April 2018• NRM Meeting 30 November 2018 – elected Presiding Member of committee.• Trialing a section of weed control, roadside vegetation cleanup, spraying options on Denney Road section as this area recognised as a fire hazard.• Mist spray trial at the old landfill seems to have been effective.• Wattles an issue and cut & paste working bees required in order to contain costs. <p>Cr Benn:</p> <ul style="list-style-type: none">• Wattles an issue at Boscabel and will discuss same with MWS.• Lions Club meeting tonight and have formed an Australia Day Committee. Nominations advertised in last issue of Kojonup News. At this stage Council assistance will include provision of rubbish bins, tables, chairs and cutlery (knives & forks) from Memorial Hall• Cr Benn to follow up with MCDT regarding microphone/speakers in an effort to improve audio at the event. <p>Shire President:</p> <ul style="list-style-type: none">• Community Fund Inc. general committee meeting will be held Monday, 11 December 2017.• Torben from GD Pork rang to apologise about issues regarding odour and environmental/building permits.• Elected Zone Deputy President and will be attending induction in Perth tomorrow.
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		<ul style="list-style-type: none">Kodja Place – requires pot plants to be removed from front entrance to Visitor Centre, reference to 'Free' entry on sign to the Rose Maze removed, de-clutter front foyer. CEO to action.
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10:45am Morning Tea

1:00pm Lunch

Info Bulletin	Circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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Rick Mitchell-Collins
Chief Executive Officer