

Shire of Kojonup Briefing Session – 7 November 2017

Record of Meeting (9:00am – 4:35pm)

- Attendance:** Shire President and Councillors: N. Radford, G. Hobbs, I. Pedler, S. Pedler, J. Mathwin, J. Benn & J. Warland (until 3:30pm)
- Officers:** CEO, MCS (11:00am – 3:35pm), MRS (10:40am – 3:35pm), MACS (9:20am – 10:45am) & MCDT (11:00am – 3:35pm), Town Planner (11:00am – 11:45am)
- Guests:** Peta Zadow and Sarah Rankin – P & A Society (9:00am – 9:40am)
- Apologies:** MWS

DECLARATIONS OF INTEREST

Nil.

CONCEPT/AGENDA FORUM

| Time Slot | Item | Response / Action |
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| 9:00am – 9:40am | Peta Zadow – P & A Society, to discuss the recent 2017 Kojonup Agricultural Show with Council | <p>The Shire President welcomed Peta Zadow and Sarah Rankin. Peta provided a power point presentation (see Attachment 1) on the 2017 Act Belong Commit Kojonup Agricultural Show 2017. A copy of 2017 financials will be provided to Council in due course. The committee will conduct a post mortem of improvements, opportunities, clashing with Wandecle event, etc., and recognise the need to set aside funds for asset management and replacement including future planning.</p> <p>The Shire President thanked Peta and Sarah for conducting a very successful show and thankfully the weather was kind this year.</p> |
| 9:40am – 10:45am | <p>The Manager Aged Care Services to discuss with Council:</p> <ul style="list-style-type: none"> • Springhaven Strategic Plan • Springhaven Emergency Response Plan | The MACS discussed the contents of both plans which will be included in the 12 December 2017 Council Agenda for Council's adoption. |

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| <p>10:45pm – 11:45am</p> | <p>The Chief Executive Officer and Planner to discuss with Council:</p> <ul style="list-style-type: none"> • Heavy Haulage Route | <ul style="list-style-type: none"> • It was never the intention of Council to divert all trucks to the freight route. Our major concerns relate to motorist and pedestrian safety, effluent from stock trucks spilling onto the main street and a truck losing a trailer or jack knifing causing a major incident especially if carrying flammable or dangerous chemicals/liquid. • Will the freight route ultimately become the Albany Highway effectively bypassing Kojonup? • How realistic is Main Roads preferred route coming to fruition? • Where will funding come from given other priorities in WA? • Will Main Roads expect Council to take responsibility for Albany Highway when freight route completed? • Need to explore traffic calming options for existing Main Street such as 'No Right Turn' for Elverd Street, Jones Road, Gregory Street and Harrison Place. Limiting parking on Main Street and promoting off street parking with more people friendly areas. • Planning Scheme implications and future use zones? • Further community consultation in relation to answers to questions asked above? <p>The Town Planner to compile list of questions and forward to Brad Lenton – Main Roads WA in order for a joint meeting to be conducted with Main Roads WA and Council as soon as practicable.</p> |
| <p>10:45pm – 11:45pm</p> <p>1:15pm – 3:35pm</p> | <p>Councillor Induction & Overview Session</p> <ul style="list-style-type: none"> • Kojonup Tourist Railway Interpretation Strategy | <ul style="list-style-type: none"> • The CEO to provide the Town Planner with a copy of draft report to be included in 14 November 2017 Council Agenda. <p>The CEO, MCS, MRS and MCDT provided a general overview of each area including personnel. MACS covered area in earlier item to Councillors. CEO and Managers welcome Councillor engagement in order to better understand the function, role, process, planning, resources, etc. needed to undertake the 'core' business and strategic direction of Council and building effective relationships/partnerships etc. within the community and also external to the Shire.</p> <ul style="list-style-type: none"> • MCS discussed Related Party Disclosures and will address financials at a future Briefing Session. • Councillor Induction Manual – update required and to be reloaded onto Councillor iPads – MCS to progress with EA. |

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| | | <ul style="list-style-type: none"> • Quotes from Visitors Book at KP to be included in Kojonup News to convey to public how external visitors regard precinct. MCDT to address. • Pool Open Day early December and free family day for Australia Day – MRS to progress accordingly • Lions Club Australia Day Awards to stay at RSL Hall as message conveyed by John Benn at combined meeting did not fully explain options to be considered. MCDT has made budget provision for chairs, tables and contribution towards catering as in previous years. Council Volunteer Awards for 2018 will be conducted in May 2018 given restrictive timelines. More structured approach needed for 2019 awards. MCDT to coordinate with Shire President and CEO. |
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COUNCILLOR Q & A

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| <p>3:35pm – 4:35pm</p> | <p>Councillor Updates <i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p> | <p>Shire President:</p> <ul style="list-style-type: none"> • Kojonup Youth Group – letter received seeking permanent base e.g. – RSL Hall as difficulty storing equipment. <i>Post Script – G Pember met CEO on 10 November raising concerns about RSL Hall cleanliness and accumulation of equipment, etc. in the Hall. CEO assessing options.</i> • Great Southern Housing Initiative – attending meeting in Perth on 10 November with Keith Williams – CEO from Broomehill-Tambellup and the Department of Regional Development project manager (Brett Sabien) for the Regional Aged Accommodation Program (RAAP) which is the program announced at the State Budget for housing. • Brent Bailey – CEO Jerramungup and Keith are meeting with Darren Chester, Acting Federal Minister, at Albany airport today in an effort to have the State Government honour previous governments’ financial commitment towards the project. • Central Great Southern Tourism Planning – GSDC workshop planned for 27 November in Katanning to progress Local Tourism Organisation. <p>A suitably qualified consultant is being sought to develop a strategically focused local tourism organisation (LTO), with a high level of investment and commitment from partners, to drive marketing in the central Great Southern and enable meaningful cooperation with the ASC.</p> <p>The consultant will be expected to undertake background research, model development and the preparation of a report and action plan for</p> |
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| | | <p>implementation. MCDT has been asked to provide comment on the request for quote documentation by 15 November 2017.</p> <p>Further updates will be provided.</p> <p>Cr Radford:</p> <ul style="list-style-type: none">• Main Oval – coring works on the oval may require gypsum treatment to break down clay but also recognises buildup of thatch a contributing factor. CEO advised MWS is awaiting final report from contractor.• Rotary Roadside cleanup – Collie/Anderson Road – Truck Bay had an enormous amount of rubbish and removal of the bin has not deterred motorists from dumping. Should Council put a bin back with mesh top to stop crows from accessing contents? Shire President acknowledged the efforts of Rotary and road reserves throughout WA were subject to illegal dumping or discarded bottles and packaging.• Cr Benn indicated Boscabel Reserve also becoming a dumping ground.• Office of National Rail Safety Regulator (ONRSR) advises it does not possess KTR Safety Plans as State not obliged to release same, yet taken over 12 months for ONRSR to realise same? Rhonda Hair is adamant that USB stick previously sent to ONRSR. ONRSR visiting Kojonup next Friday. <p>Cr Hobbs:</p> <ul style="list-style-type: none">• Asked why we don't have recycled bins in our parks and reserves? CEO advised this very matter is being investigated as part of the Street Furniture review including use of photos on bin surrounds depicting Kojonup's Culture and Heritage. Once officer's research has been collated a presentation will be made at a future Briefing Session.• The art work undertaken at Katanning on buildings and laser lighting is impressive.• He and Cr Radford attending Great Southern Regional Road Group meeting in Cranbrook on 13 November and having prior briefing with CEO and MWS on Friday, 10 November 2017.• Culvert on Collie Road near Pollard Road needs addressing. MWS will be asked to inspect by CEO. |
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| | | <p>Cr Mathwin:</p> <ul style="list-style-type: none"> • Steps in Memorial Hall were used by Theatrical Society but were never designed for public use as do not have a rail or stable enough. Should be removed and more compliant steps installed. • Council Bus (Daisy) – no longer fit for purpose and community groups preferring to use local bus contractor. MACS/MWS are looking at replacement options including Lottery West funding as up to \$150,000 required as wheel chair access required. <p>Cr Ian Pedler:</p> <ul style="list-style-type: none"> • Historical Society Meeting – 6 November 2017. Barbara Hobbs written report on Horse and Harness Display tabled including clarification on KHS representation on new Curatorial/Storyplace Work Group. Cr Pedler took opportunity to provide background and outline reason for Council's decision from 17 October Council meeting. • KHS keen to have Potters subdivision finalised and Interpretation panels progressed as part of Councils Signage Strategy and Plan. |
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10:30am Morning Tea
11:45pm Melbourne Cup Luncheon

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| Info Bulletin | Circulated | <p>Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.</p> |
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Rick Mitchell-Collins
Chief Executive Officer