

Shire of Kojonup Briefing Session – 21 March 2017

Record of Meeting (9:00am – 2.30)

Attendance: Shire President and Councillors: Sexton, Mathwin, Pedler, Radford, Warland, Hobbs & Pritchard

Officers: A/CEO (9:00am – 2:30pm), SLO (10:45am – 11:15am). MCDT, MWS, MRS, SR/BMC, CDO & MACS (11:15am – 2:30pm)

Guests: Jo Webb & Chrissie Kerin – A Smart Start (10:45am – 11:15am)
Bruce Lorimer & Mark Weller – Core Business Australia (11:15am – 1:45pm)

Apologies: Nil

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

Time Slot	Item	Response / Action
9:00am – 10:30am	The Acting Chief Executive Officer to discuss with Council future planning for the Black Cockatoo Café. Time permitting, iPad training then to be undertaken	Considering the financial position of the Café since purchase by the Shire, the Acting CEO led a discussion regarding the options for future ownership and operation. It was resolved that a workshop be held with the Senior Management Team and elected members on 4 April 2017 to cover all possible options, including: <ul style="list-style-type: none">• Ethos of The Kodja Place Precinct (TKPP) & the non-financial objectives of operating the café;• Changing the Café access to through Kodja Place (KP) now;• Changing to a Coffee and Cake menu only;• Adding Incentives – free ticket for gallery on purchase of coffee or 10% café discount when paying Shire rates;• Reduce Staff numbers;• Further breakdown of costs incurred;• Close café;• Lease to a third party;• Employ a Café Manager;

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		<ul style="list-style-type: none"> • Free Driver Reviver Coffee to be in the Café - not KP – to encourage impulse buys; • Café converted to other retail shop • Review the opening hours, especially Friday afternoon; • Legislative implications of each possibility – staff, Local Government Association; and • Breakdown barriers between café, gallery & retail, e.g. one card payment for all.
10:45am – 11:15am	Chrissie Kerin, 'A Smart Start' to present to Council	Jo Webb, Chair of 'A Smart Start' for the Great Southern Region, presented to Council. See Attachment 1.
11:15am – 1:45pm	Bruce Lorimer and Mark Weller – Core Business Australia to discuss with Council 'Buildings Assessment Framework' & 'Asset Management Plan'	Core Business Australia undertook the following training and workshop with elected members and staff: <ol style="list-style-type: none"> 1. The Asset Management Process and link with integrated planning and life-cycle costs; and 2. Creating a building assessment framework for non-condition criteria.

COUNCILLOR Q & A

1:45pm – 2:15pm	<p>Councillor Updates</p> <p><i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p>	<p>Cr Pritchard:</p> <ul style="list-style-type: none"> • Possibly a female dog and pups hiding in bushland in railway reserve. He has advised the Senior Ranger of the situation. • Still significant amounts of rubbish in the railway reserve which the MWS has on his list to look into dealing with. <p>Cr Hobbs:</p> <ul style="list-style-type: none"> • There are still old tyres in the railway reserve as well as reported 12 months ago – likely more now. • Acknowledge the Works Crew in the maintenance truck who came recently and cleaned out the drain on Soldier Rd. Thanks to them for promptly tackling the task. <p>Cr Warland:</p> <ul style="list-style-type: none"> • Some Ratepayers are still expressing concern regarding the trees removed for the new access entrance for the Sporting Precinct.
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		<p>Cr Radford:</p> <ul style="list-style-type: none">• Has taken note of some work for pipes to go in along Albany Highway. The MCS clarified that this was Shire work for the new pipeline being laid to supply water to the Rose Maze and Apex Park. <p>Cr Sexton:</p> <ul style="list-style-type: none">• Noted that a second entrance to a property where a farmer enters on Blackwood Rd is posing risks to traffic on Blackwood road with old machinery entering and exiting this entrance. Should takes steps to shut off access due to high level of traffic on Blackwood Road? The MWS to put an Agenda item to Council on the matter.• An excess of tyres is accumulating at the rear of Kojonup Tyre Service and this poses a massive hazard in the event of a bushfire emergency. The risk is that whilst the blaze could be contained, it would only be contained to the block and the surrounding buildings would also be destroyed. The Kojonup creek also runs through the block and would be at risk of environmental damage. The DSC clarified that there is a limit to how many you can have accumulate before a license is required to be obtained from the Department of Environment. The matter to be raised with the new EHO once appointed. <p>Cr Fleay:</p> <ul style="list-style-type: none">• The Hon. Barnaby Joyce MP of the National Party has written to Council asking for them to get involved in the Senate enquiry into relocating large Commonwealth corporate entities to regional areas and the pros/cons of doing this. Council supports this and would like to write back in relation to this matter.
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10:30am Morning Tea Provided

12:30pm Lunch Provided

Info Bulletin	Circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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Anthony Middleton
Acting Chief Executive Officer