

# Shire of Kojonup Briefing Session – 18 April 2017

## **Record of Meeting (9:00am – 2:50pm)**

**Attendance:** Shire President and Councillors: Sexton, Mathwin, Pedler, Radford, Warland, Hobbs & Pritchard

**Officers:** MCS (9:00am – 10:15am) & CEO (from 10:15am)

**Guests:** Helen Munt – Heritage Consultant (1:15pm – 2:25pm)

**Apologies:** Nil

## DECLARATIONS OF INTEREST

## CONCEPT/AGENDA FORUM

<b>Time Slot</b>	<b>Item</b>	<b>Response / Action</b>
9:00am – 10:15am	The Manager Corporate Services to discuss & make a decision with Council regarding iPads and personal 2 in 1's / laptops and to conduct iPad training	The Manager Corporate Services walked Councillors through changes proposed for Policy 3.18 – iPad Usage for Councillors (to be renamed Elected Member Information & Communications Technology [ICT]).
10:15am – 11:00am	Inspection of Springhaven Upgrades	Councillors were met by Manager Aged Care Services – Sue Northover who showed them the works presently occurring to bathrooms, toilets, storage and the hair salon area as part of SIHI funding. Sue also expanded on progress being undertaken with Alzheimer's to use colour throughout the facility to assist residents differentiate toilets from rooms for example.
11:00am – 11:30am	Inspection of Sporting Complex – New Access Road	Councillors walked the new Eastern access road which forms Stage 1 of the improved pedestrian/vehicle access plan. The 2017/18 budget will include duplication of the existing swimming pool car park, blocking off the western access and creation of a new cul-de-sac on the Western side of the complex which mirrors the Eastern cul-de-sac.  Discussion also included future options to extend the decking to the squash courts door, remove the old existing concrete steps, install compliant ramps and meeting room/storage/office in the area adjacent to the squash courts.

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		Council also recognises the need to attract Royalties for Regions, Lottery West and CSRFF funding for the new concrete/polyurethane surface at the netball courts which includes roofing. Overflow parking and rubbish collection at the Bowls Club was also discussed.
11:30am – 12:00pm	Inspection of Water Line from Southern Dam to Kodja Place	Councillors viewed works on the new pipeline. Provision for removal of shrubs, over burden, etc. has been made by the Manager Regulatory Services. The Albany Highway crossing works are scheduled for early May 2017 with the line fully commissioned by 30 June 2017.
1:15pm – 2:25pm	Helen Munt – Kojonup Tourist Railway Interpretation Strategy	<p>Councillors welcomed the opportunity for Helen to outline the work undertaken in developing the Interpretation Strategy for Benn Parade and the future use and development of the Kojonup Railway Station and line (<b>see Attachment One</b>).</p> <p>The strategy is a guiding document which recognises that the Kojonup Railway is the only light construction branch line left existing in WA!</p> <p>Council looks forward to formally receiving the Interpretation Strategy and considering the actions/recommendations contained within and receiving community feedback.</p>

### COUNCILLOR Q & A

2:25pm – 2:50pm	<p>Councillor Updates</p> <p><i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p>	<p>Shire President:</p> <ul style="list-style-type: none"> <li>Budget time lines and workshops – Manager Corporate Services to ensure Councillors provided same ASAP.</li> </ul> <p>Cr Radford:</p> <ul style="list-style-type: none"> <li>Attended Biosecurity with Manager Regulatory Services in Mt Barker. A Foot &amp; Mouth outbreak would be devastating to the area as the incubation period is 37 days and despite Dardanup having a treatment facility the cost and logistics of transport across other shires in sealed trucks is unrealistic necessitating pits and burning on site.</li> </ul> <p>Cr Warland:</p> <ul style="list-style-type: none"> <li>Hopes more 18-55 aged community members respond to Community Strategic Plan Review survey as only 13 in attendance at session.</li> </ul>
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		<p>Cr Hobbs:</p> <ul style="list-style-type: none"><li>• Solar Panels on Bowls Club building for the first full quarter have resulted in savings compared to same time last year of 17%.</li><li>• Regional Road Group meeting to be held 1 May 2017 and not enough time to call sub group meeting. CEO suggested matter of sub group meetings be raised at full meeting in order for member councils to discuss same and their importance/relevance.</li><li>• Cemetery Concept Plan – CEO advised that the Feb/March time frame was compromised due to Leith leaving early February 2017. CEO is meeting Merge Architects on 28 April 2017 to progress concept plans and has supplied them background information.</li></ul> <p>Cr Pritchard:</p> <ul style="list-style-type: none"><li>• LGIS – does WALGA get quotes from open market for comparison? CEO advised that the VROC has asked similar questions as effectively LGIS has a monopoly. CEO also concerned that LGIS servicing of the regional groups is costly especially when Kojonup is receiving external assistance in developing OSH Registers, etc. which from an industry perspective should already be developed and applied for WA Local Governments rather than wait for councils to ask for various checklists. LGIS very aware of Kojonup and the VROC's concerns but alternative insurance options for shires our size also a costly exercise.</li><li>• Spring Management Committee has not met for some time – CEO advised that the committee is awaiting outcome of the 'land swap' at Springhaven before it meets again and also feedback from the South West Aboriginal Land Council.</li></ul> <p>Cr Mathwin:</p> <ul style="list-style-type: none"><li>• Does not support the need for resurrecting the Springhaven Advisory Committee as the Manager Aged Care Services provides regular updates to families, attends Briefing Sessions and Council Meetings as well as articles in the Koji News. Operational matters are dealt with at CEO level and strategic planning is dealt with by full council.</li></ul> <p>Cr Pedler:</p> <ul style="list-style-type: none"><li>• Town Planning Scheme – update required on changing Commercial Zone to Mixed Use that was raised with the Town Planner particularly</li></ul>
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		in respect to the properties along the Albany Highway near or opposite the Royal Hotel.
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*10:15am Morning Tea*

*12:00pm Lunch at the Black Cockatoo Café*

Info Bulletin	Circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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Rick Mitchell-Collins  
**Chief Executive Officer**