

# Shire of Kojonup Briefing Session – 6 September 2016

Record of Meeting – **(9:00am – 4:05pm)**

**Attendance:** Shire President: Cr R. Fleay and Councillors: Mathwin, Radford, Pedler, Hobbs, Warland & Pritchard

**Officers:** MCS, EA & FO (9:00am – 9:30am), CEO (from 9:30am), LH/ESO (9:30am – 11:25am), MCD&T (11:45am – 2:50pm)

**Guests:** Andrew Duffield & Lindsay McCartin – Main Roads WA (9:30am – 10:30am), KPAC and KP Community Fund Committee members (1:00pm – 2:50pm)

**Apologies:** Cr Sexton (Leave of Absence), MW&S

## DECLARATIONS OF INTEREST

Nil

## CONCEPT/AGENDA FORUM

<b>Time Slot</b>	<b>Item</b>	<b>Response / Action</b>
9:00am – 9:30am	MCS to coordinate iPad Training with Councillors assisted by EA & FO. <b>EA – SEGRA Conference Registrations with Councillors.</b>	The MCS coordinated the session with assistance from the FO & EA. Councillors were run through the use of Voice Recognition software and also were shown Apple's 'Siri' feature. The MCS demonstrated to Councillors the number of practical uses to which Siri can be applied.
9:30am – 10:30am	Main Roads WA to discuss community feedback with Council for Heavy Haulage Freight Route.	The Shire President welcomed Andrew and Lindsay who presented to Council a power point presentation covering: <ul style="list-style-type: none"> <li>• Background to the public consultation period</li> <li>• Input from Planning assessment survey assessment</li> <li>• Number of submissions formally received</li> <li>• % support for various options</li> <li>• Next steps – short, medium, long term given state governments fiscal challenges and other major road network priorities</li> </ul>
10:50am – 11.30am	Manager Works & Services – Update.	In the Manager of Works & Services absence, the Supervisor/Engineering Support Officer (S/ESO) updated Council.

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		<p><b>Gardening Crew</b></p> <ul style="list-style-type: none"><li>• Fertilised rose maze and sprayed for weeds.</li><li>• Planted colour in garden beds and planter boxes for wildflower weekend.</li><li>• Removed trees from cemetery and Delaney St.</li><li>• Weed spraying Main Street, Admin, Hillman Park, Memorial Hall.</li><li>• Working on application for a water wise council, recording of water usage daily at 5 most usage areas being Kodja Place, Spring Haven, Sporting Complex, Apex Park and Albany Highway stand pipe.</li><li>• Cleaning out old Day Care centre, ongoing.</li><li>• Cleaned up in Muradup, fallen tree limbs, whipper snipped grass.</li></ul> <p><b>Works Crew</b></p> <ul style="list-style-type: none"><li>• Finished grading Cherry Tree Pool and Lumeah areas and now in Jingalup area.</li><li>• Patching pot holes on all bitumen roads.</li><li>• Carting Gravel to town stock pile for cemetery work and Pensioner Rd upgrade.</li><li>• Parker Road still too wet to complete.</li><li>• Spraying of road side weeds, ongoing.</li></ul> <p><b>Mechanic</b></p> <ul style="list-style-type: none"><li>• Servicing of graders, rollers and loaders.</li></ul> <p><b>CEO Comments</b></p> <ul style="list-style-type: none"><li>• Main Street Planter Boxes – Marina advises <i>"I agree the planter boxes are very significant in the main street and we had planned to revamp them. We have pruned the Agonis shrubs back and planted flowering annuals in the boxes, just to get us over the Wildflower Weekend/Spring period, then we have planned to remove the shrubs altogether. We will also remove and replace the soil before replanting with small suitable plants."</i></li><li>• Cr Pritchard advised that stormwater visible over the new Day Care Centre Car Park in Elverd Street. S/ESO is aware of the problem and</li></ul>
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		<p>appears it to be from Old Kinder down pipes and he will investigate further.</p> <ul style="list-style-type: none"> <li>• Kojonup Cemetery – Rotary Club of Kojonup is prepared to conduct a working bee to assist in the spreading of gravel around gravesites which will then be compacted thereby improving maintenance as well as the cemetery appearance.</li> <li>• Councillors generally supportive of extending the existing mesh fence in Tunney road as more robust and fire resistant. CEO to arrange a meeting of the Cemetery Advisory Committee in October 2016 to look at Entry Statement, Shelter, Gravesite location maps, Community garden, Toilet facility and review Local Law.</li> <li>• Weather has caused minor ‘washing” of line marking works recently undertaken which is unfortunate.</li> <li>• St John Ambulance – gutter down pipe needs to be fully extended to the kerb as run off in Hillman Park causing issues to footpath and pedestrian safety.</li> <li>• Kojonup Oval – the hard sub base material needs to be dug out and replaced but is a costly exercise. Decomposing grass clippings and wet weather has created some slight odour issues but is being monitored. No water from Turkey Nest has been on the oval since March 2016.</li> <li>• Works &amp; Services utilising pressurised water jets and vacuum to clean out culverts which is ongoing.</li> <li>• Drainage at Landfill Site and Cattle Grids being addressed by Civil Engineer, Richard Wittenoom, in conjunction with MWS &amp; MRS including Disabled Access improvements at Kodja Place.</li> </ul>
11:30am - 12:30pm	<p>Manager Community Development &amp; Tourism – Update on The Kodja Place, Black Cockatoo Café and Wildflower Festival.</p>	<p><b>CEO Comments</b></p> <ul style="list-style-type: none"> <li>• MCD&amp;T continues to undertake an enormous workload having just contributed many hours to ensure the Business Case for the Kodja Place Precinct was completed prior to last week’s deadline. Ramping up “Wild Flower activities, Coach Tours, School visits as well as trying to introduce proper systems, processes and reporting structures, staff training, operational assessments not to mention issuing, checking and authorising payment of suppliers, etc. for the Café is an unrealistic</li> </ul>

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		expectation but Zahra is making a positive difference which is greatly appreciated.
1:00pm – 3:00pm	Gibson Group – Reverse Brief Discussions with Kodja Place Advisory Committee.	<p>Margaret Robertson led discussions with the following outcomes as attached:</p> <p><b>Revised Reverse Brief – Corrections</b></p> <ul style="list-style-type: none"> <li>• Please note that although The Kodja Place contains an 'a', the Kodj Gallery is without an 'a'. The naming of the gallery happened some years later and the Noongar community requested no 'a'. In both cases the pronunciation is 'koitch'.</li> <li>• Changes on page 5 regarding the 'mandate' and 'result', and the comment on the mission statement.</li> <li>• In the 'Design Requirements' table (pp.9-11) suggested amendments marked in red font.</li> <li>• Suggested amendments to the table within the Brief.</li> </ul>

### COUNCILLOR Q & A

3:00pm – 3:30pm	<p>Councillor Updates</p> <p><i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p>	<p><b>Shire President</b></p> <ul style="list-style-type: none"> <li>• Dr. Mirjam Wiedemann, Curtin University and Bankwest Curtin Economics Centre warmly invites you for a workshop at 15 September 2016 on developing a regional strategy that combines the existing regional produce and farming businesses with tourism. The workshop will bring together people from various Shires to discuss an overall regional approach to tap into the tourism market and to bring prosperity for the local community.</li> <li>• <b>Venue</b> Department of Agriculture and Food, Western Australia, 10 Dore Street, Katanning, WA 6317</li> <li>• <b>Who is invited?</b> Please forward this invitation to everyone who is active in producing regional food, a retailer of local food, a restaurant that buys products locally, anyone who is involved in tourism or is part of a local tourism or food organisation, council, etc. in the Shires of Katanning, Broomehill-Tambellup, Gnowangerup, Kojonup and Cranbrook.</li> </ul>
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		<ul style="list-style-type: none"><li>• <b>Registration</b> Please register with your name and organisation and any dietary requirements by sending an email to: <a href="mailto:md@wiedemannconsultants.com">md@wiedemannconsultants.com</a> Registration closes: 12 September 2016 at 12pm</li></ul> <p><b>Crs Pritchard, Radford and Mathwin</b> Mini Forum/Great Southern Zone Meeting (Refer WALGA Zone minutes) Points of Interest:</p> <ul style="list-style-type: none"><li>• New Telstra Tower at Boscabel can be used by others for telecommunication (CEO to follow up regarding Fire and Shire Coverage)</li><li>• City of Albany Recovery Workshop – 20 October 2016 – CEO to email invitation and itinerary</li><li>• South Coast Tourism Alliance – Albany spruiking benefits. Cr Fleay indicated inland councils were not even afforded an opportunity to participate until alliance formed and Premier made announcement. CEO asked question <i>“If a tourism and development alliance is so beneficial between 3 neighbouring council’s then is a merger of all 3 councils also beneficial if there is so much commonality?”</i></li><li>• Cranbrook Shire securing an additional 18 ha of industrial land as part of its development strategy.</li><li>• Work to install truck “break up” area near Cranbrook a step closer to reality.</li><li>• Fire suppression also planned for Stirling Ranges</li><li>• Push to have “How to vote cards” placed within polling booths to reduce unnecessary handouts.</li><li>• “Dome” at Katanning scheduled to be completed by June 2017 and will include 22 Accommodation units and shop space in addition to the Dome Café.</li><li>• Delays in RAV permit applications being processed by Main Roads</li><li>• State Agenda – zone voted against mandatory site inspections on buildings and also voted against Northampton chemical clean up as an unnatural disaster. How does Ag Supplies/Elders cover insurance risk and clean up for any chemical spills?</li></ul>
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		<ul style="list-style-type: none"><li>• Cr Mathwin commented on items discussed at the recent Districity Health Advisory Committee meeting including Patient Transport Assistance Scheme, SIHI update, Telehealth advancements, Mental Health Advisory Services and Chronic Respiratory Disease/Asthma/Delirium.</li></ul>
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10:30am- 10:50am Morning Tea

12:30pm- 12:50pm Lunch

Info Bulletin	Circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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Rick Mitchell-Collins  
**Chief Executive Officer**