

DECLARATIONS OF INTEREST

Nil

CONCEPT FORUM

Item	Issue	Response / Action
9:00am – 11:00am	Councillor & CEO Introduction	Welcome extended to the Chief Executive Officer by the Councillors.
11:00am – 12:30pm	Senior Staff Update and Question and Answer Session: <ul style="list-style-type: none"> • Assistant Manager of Springhaven • Manager of Regulatory & Community Services • Manager of Works & Engineering • Manager of Corporate Services 	Question & Answer Sessions were held. Manager of Regulatory & Community Services updated Council on: <ul style="list-style-type: none"> • Conceptual plans prepared by H & H Architects for a new Day Care facility on the corner of Honner and Elverd Street with the idea of co-locating the Play Group and Toy Library on the same site. • Conceptual plans prepared by H & H Architects for Independent Living Units at Bowler Place or on land between Murby Street and Katanning Road. • Waste Management- Update on VROC project for development of Waste Transfer Stations in all four Shires and discussion on planned strategic work for Council's landfill site off Albany Highway to develop a planned approach for provision of future cells and progressive rehabilitation of the areas already landfilled, in accordance with Department of Environment Regulation (DER) requirements. It is proposed to engage Ian Watkins, of IW Projects who is a qualified civil engineer and specialises in waste management projects, to assist us in developing the

		<p>plan.</p> <ul style="list-style-type: none"> • Discussed completion of post closure management of old site off Robinson Road. <p>Manager of Works & Engineering updated Council on:</p> <ul style="list-style-type: none"> • Grading – Qualeup & Pott’s Road Area - Shoulder’s etc. • Marking – Riverdale Road Bitumen • Private Works Tambellup/Katanning Trucks • Drainage – Various Area’s • Damage to Diesel Bowser – Cost \$20,000 to \$30,000 – Member of Staff forgot to take hose out • Regional Road Group Projects for 2014/2015 submitted this week, working with Les Hewer • Need clearing permit for Moberup North corner, not exempt • Gravel for Jobs • All rural bitumen – Les Hewer • Boscabel Edges needs grading • Muradup War Memorial Gravel <p>Manager of Corporate Services updated Council on:</p> <ul style="list-style-type: none"> • Audit Management Letter for the year ended 30 June 2013 • Roads to Recovery Program funding being extended to 2018/2019 • 2013/2014 Financial Assistance Grants
1:00pm – 2:30pm	Discussions on WALGA AGM and motions put forward (see attached), led by the Shire President	Discussions were held.

10:30am Morning Tea Provided
12:30pm Lunch Provided

Info Bulletin	Will be circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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GUESTS

(By prior notice and scheduling with the CEO or President)

External

Nil

Internal

Kim Dolzadelli – Manager of Corporate Services
Mort Wignall – Manager of Regulatory & Community Services
Craig McVee – Manager of Engineering & Works
Rebecca Bretherton – Assistant Manager of Springhaven

Rick Mitchell-Collins
Chief Executive Officer

Explanatory Notes

COUNCILLOR Q&A

Is where Councillors can ask operational questions of the Chief Executive Officer.

AGENDA FORUM

Is where officers provide a status update or seek guidance in the work up of an item for a future agenda. This allows Councillors to stay informed and ensure items have been adequately researched by the time the item is formally presented to Council. No decisions are made on the item and all aspects considered will form part of the officers report.

CONCEPT FORUM

Is where plans, strategies, and opportunities can be work shopped between staff and Councillors to guide the initial stages of development and test concepts before allocating further resources to the concept work up. This is normally not open to the public unless otherwise advised, where the workshop may involve members of a committee or community group. This is supported by the Department of Local Government Guideline on Council Forums that states:

Behind closed doors and in a relatively informal manner are the two notable characteristics of concept forums. Holding such meetings behind closed doors is justified in that many of the ideas and concepts are preliminary and while looking for that creative gem some may be extreme, expensive or impractical and never adopted.

Discussion on such proposals in a public forum would be counter-productive. Privacy and informality allows elected members to propose ideas, ask questions and discuss issues for the better understanding of those in attendance. Such forums assist individuals to become better informed and to clarify their views.