

Agenda

Shire of Kojonup Briefing Session 20 August 2013

DECLARATIONS OF INTEREST

CONCEPT FORUM

Item	Issue	Response / Action
9:00am – 10:30am	South West Aboriginal Land & Sea Council to give an update on Native Title Settlement in the South West of WA	
10:45am – 11:05am	Manager of Works & Engineering Update and Question and Answer Session.	
11:05am – 11:35am	Discussions with respect to the gifting of vacant town lot located adjacent to Muradup Hall by the Muradup Branch of CWA to the Shire of Kojonup, led by the Manager of Corporate Services (<i>see attached</i>).	
11:35am – 12:20pm	Discussions with respect to Independent Living Units, CEO House and 25 Vanzuilecom Street House led by the Chief Executive Officer	
12:50pm – 1:30pm	Manager of Regulatory & Community Services to provide an update on: <ul style="list-style-type: none"> • Day Care Project • Ranger Services Resource Sharing with VROC partners and Gnowangerup • Showground's – Need for assessing buildings for maintenance & structural integrity 	
1:30pm – 1:50pm	Q & A Session regarding the Monthly Payments Listing (<i>see attached</i>)	
1:50pm – 2:00pm	Request to Light the Wool Wagon on Albany Highway with a blue light on International Diabetes Day - Thursday 14 th November 2013	
2:00pm – 2:30pm	Department of Health & Ageing – Governance for Care: Everyone's Business DVD	

10:30am Morning Tea Provided

12:20pm Lunch Provided

Info Bulletin	Will be circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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GUESTS

(By prior notice and scheduling with the CEO or President)

External South West Aboriginal Land & Sea Council – Gail Beck & Brenda Hill

Internal Joanne Macri – Community Services Officer
Kim Dolzadelli – Manager of Corporate Services
Mort Wignall – Manager of Regulatory & Community Services
Heather Marland – Senior Finance Officer
Craig McVee – Manager of Engineering & Works

Rick Mitchell-Collins
Chief Executive Officer

Explanatory Notes

COUNCILLOR Q&A Is where Councillors can ask operational questions of the Chief Executive Officer.

AGENDA FORUM Is where officers provide a status update or seek guidance in the work up of an item for a future agenda. This allows Councillors to stay informed and ensure items have been adequately researched by the time the item is formally presented to Council. No decisions are made on the item and all aspects considered will form part of the officers report.

CONCEPT FORUM Is where plans, strategies, and opportunities can be work shopped between staff and Councillors to guide the initial stages of development and test concepts before allocating further resources to the concept work up. This is normally not open to the public unless otherwise advised, where the workshop may involve members of a committee or community group. This is supported by the Department of Local Government Guideline on Council Forums that states:

Behind closed doors and in a relatively informal manner are the two notable characteristics of concept forums. Holding such meetings behind closed doors is justified in that many of the ideas and concepts are preliminary and while looking for that creative gem some may be extreme, expensive or impractical and never adopted.

Discussion on such proposals in a public forum would be counter-productive. Privacy and informality allows elected members to propose ideas, ask questions and discuss issues for the better understanding of those in attendance. Such forums assist individuals to become better informed and to clarify their views.