

Agenda

Shire of Kojonup Briefing Session 4 March 2014

DECLARATIONS OF INTEREST

CONCEPT FORUM

Item	Issue	Response / Action
9:00am – 10:30am	<p>Meet at Reception Lounge for:</p> <ul style="list-style-type: none"> • Site visit to Kojonup Occasional Care Centre on Elverd Street. <p><i>David Heaver from H + H Architects will also attend.</i></p>	
10:45am – 11:15am	<p>The Manager of Regulatory & Community Services to:</p> <ul style="list-style-type: none"> • Showcase the Warren Blackwood Waste & Kojonup District High School DVD on Reducing, Reusing & Recycling Waste. • Provide an update on the Southern Aboriginal Corporation Housing Board houses off Katanning Road near the water storage tank. • Provide an update on the status of the waste collection service operated by Warren Blackwood Waste • Provide an overview of the maintenance plan for the Jean Sullivan Units linked to the Integrated Asset Management Planning. 	
11:15am – 12:00pm	<p>The Manager of Works & Engineering to provide an update on:</p> <ul style="list-style-type: none"> • Upcoming Works Schedule. • The agreement between Council & Main Roads WA regarding their use of the gravel pit during the Albany Highway upgrade north of Kojonup. 	
12:30pm – 2:30pm	<p>The Chief Executive Officer to:</p> <ul style="list-style-type: none"> • Provide an update on the Netball Courts – relinquishing \$30,000 until the Sports Precinct Master Plan is undertaken. • Discuss the idea of a Thank You Function for residents, volunteers and business owners for their service to the community. • Workshop the Independent Living Units. 	

	<ul style="list-style-type: none"> • Provide an update on the Southern Link VROC. • Discuss preferred consultant for the Main Street Renewal Strategy & Development Plan. • Provide an update on the Kodja Place Advisory Committee. • Provide an update on the meeting held on Friday 28 February 2014 with Main Roads Department regarding the Main Street. 	
2:30pm – 2:45pm	Cr Pritchard to discuss financial contribution towards publishing the WA Explorers Diaries Project	

10:30am Morning Tea Provided

12:00pm Lunch Provided

Info Bulletin	Will be circulated	<p>Councillors to review and ask questions out of session or at the next briefing session.</p> <p>A copy of any question, and the response will be circulated to all Councillors for information.</p>
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GUESTS

(By prior notice and scheduling with the CEO or President)

External

David Heaver – H + H Architects

Internal

Craig McVee – Manager of Engineering & Works
Mort Wignall – Manager of Regulatory & Community Services
Joanne Macri – Community Services Officer

Rick Mitchell-Collins
Chief Executive Officer

Explanatory Notes

COUNCILLOR Q&A

Is where Councillors can ask operational questions of the Chief Executive Officer.

AGENDA FORUM

Is where officers provide a status update or seek guidance in the work up of an item for a future agenda. This allows Councillors to stay informed and ensure items have been adequately researched by the time the item is formally presented to Council. No decisions are made on the item and all aspects considered will form part of the officers report.

CONCEPT FORUM

Is where plans, strategies, and opportunities can be work shopped between staff and Councillors to guide the initial stages of development and test concepts before allocating further resources to the concept work up. This is normally not open to the public unless otherwise advised, where the workshop may involve members of a committee or community group. This is supported by the Department of Local Government Guideline on Council Forums that states:

Behind closed doors and in a relatively informal manner are the two notable characteristics of concept forums. Holding such meetings behind closed doors is justified in that many of the ideas and concepts are preliminary and while looking for that creative gem some may be extreme, expensive or impractical and never adopted.

Discussion on such proposals in a public forum would be counter-productive. Privacy and informality allows elected members to propose ideas, ask questions and discuss issues for the better understanding of those in attendance. Such forums assist individuals to become better informed and to clarify their views.