

Record of Meeting (7.00am – 4.35pm) **Shire of Kojonup Briefing Session 1 April 2014**

**Attendance:** Shire President, Deputy, Crs: Mathwin, Trethowan, Benn, Pritchard, Radford, Pedler (7.00am – 7.05am)  
(2.00pm- 4.20pm)

**Officers:** CEO, MCS, MW&S & MRCS

**Guests:** David Jones, Geoff Parnell and Georgina Lawrence – Hames Sharley (3.00pm-4.35pm)

DECLARATIONS OF INTEREST

Nil

CONCEPT FORUM

Item	Issue	Response / Action
7:00am – 2:45pm	Meet at Reception Lounge for: <ul style="list-style-type: none"> <li>• Works Budget Bus Tour</li> </ul>	Councillors and officers inspected road works undertaken/remaining for 2013/2014 as well as proposed works for 2014/2015 which included:  <b>Road Widening RRG Projects</b> which require 1/3rd funding by Council namely - Kojonup/Broomehill, Kojonup/Frankland and Kojonup/Darkan Roads.  <b>Re-Sheeting</b> Samson Road 5km Watts Road 3km  <b>Re-Sealing</b> Honner Street Shamrock Road  <b>Kerb Renewal</b> Honner Street Gregory Street  <b>Footpath</b> Gordon Street

		<p><b>Rural Tree Pruning/Mulching</b>  Boscabel/Chittinup Road  Shamrock Road  Jingalup Road  Qualeup South Road and others if funds permit.</p> <p><b>Kojonup Cemetery</b>  Further tree removal, relocate portable toilet, signage, tree replacement and fencing provision.</p> <p><b>Springhaven</b>  Amenities upgrade and general maintenance;  Staff Car Park sealing and external lighting upgrade.</p> <p><b>Sports Precinct</b>  Netball Courts – temporary measures as agreed at 18 March 2014 Council Meeting.</p> <p><b>Apex Park</b>  Follow up with Sophie Knight regarding Insurance Claim to replace damaged fence.</p> <p><b>Loton Close</b>  Potential location for CEO/Staff Housing, Independent Living Units and Residential development. CEO to progress.</p> <p><b>Springs</b>  Consider link in Main Street Master Plan.</p>
	Councillor/Management update	<p>MCS &amp; CEO outlined Budget Review conducted by Management and process for compiling Draft 2014/2015 Budget. Copy of Budget Review will be circulated this week for Councillors information.</p> <p>Shire President advised that as a result of a meeting with the Department of Housing in Perth the two derelict houses off Katanning Road would be demolished. DOH to advise time frames of this terrific outcome.</p> <p>CEO Review would be conducted by Consultant on 14 April</p>

		<p>2014 commencing at 1.00pm. Councillors to complete assessments and return to Consultant ASAP. Unfortunately this date clashed with the Grain Freight meeting.</p> <p>MCS provided overview of VROC meeting and interesting presentation by Ray Davey. VROC partners Waste Management Contracts align this year allowing joint negotiation for tenders to be called under WALGA Contracts.</p>
3:00pm – 4:30pm	<p>Hames Sharley – Main Street Master Plan  <i>Introduction and Outline of Project Management Plan</i></p>	<p>Councillors and Management provided comment to Consultants on the following areas:-</p> <ul style="list-style-type: none"> <li>• Vision for Main Street;</li> <li>• What works well and what do people like;</li> <li>• What needs to be improved;</li> <li>• Opportunities;</li> <li>• Constraints;</li> <li>• Risks.</li> </ul> <p>CEO to supply list of Shire owned land for plotting on maps by consultants.</p>

*10:30am Morning Tea Provided  
Packed Lunch Provided*

Rick Mitchell-Collins  
Chief Executive Officer