

Record of Meeting (9.00am – 5.10pm) **Shire of Kojonup Briefing Session 1 July 2014**

Attendance: Shire President, Crs: Trethowan, Benn, Pritchard, Pedler & Radford.

Officers: CEO (9.00am – 10.05am, Noon – 5.10pm), MRCS, MCS (from 1.20pm), MW&S (9.00am – Noon) (1.20 -5.10pm), SFO (1.35pm – 1.55pm), EHO (1.35pm – 1.55pm).

Guests: Andrew Kneebone (Regional Manager- Water Corporation Great Southern (9.00 – 10.05am), Jessica Van der Waag (Regional Officer GSDC (10.35am – Noon), Andrew Duffield (Regional Manager – Main Roads Great Southern (11.00am – Noon), Kaz Sternberg – CEO & Debbie Stone – Housing Services Manager Great Southern Community Housing Association (12.05pm -1.25pm).

Apologies: Crs: Mathwin & Sexton.

DECLARATIONS OF INTEREST

Nil

CONCEPT FORUM

Item	Issue	Response / Action
9:00am – 10:05am	Andrew Kneebone, Regional Manager of the Water Corporation Great Southern Region - Meet & Greet	Shire President welcomed Andrew to Kojonup who addressed Council on the following matters:- <ul style="list-style-type: none"> • Sewerage Treatment Ponds being inundated with storm water resulting in the facility being 120% above design capacity. Truck wash storm water runoff and illegal residential connections appear to be main culprit and requires immediate attention as not sustainable on present volume and treatment capacity (loading). Smoke testing of lines an option in residential areas as well as bunding/improved drainage at the truck wash. • Water supply pipeline from Katanning has capacity for future development. • Cement lined Asbestos pipe provided it is full and protected has an effective life of 60-80 years. • Southern Town Dam – capable of Council extracting water under a service agreement with the Water Corporation especially if overflow can be pumped to Showground

		<p>Dams as part of water harvesting/reuse project to protect head walls of Southern Town Dam.</p> <ul style="list-style-type: none"> • Council piping makes provision for such a future connection. • Head works charges/developments now centralised via Perth Office and Council meeting with Water Corporation during WALGA Conference as Kojonup disadvantaged due to land sales not having sufficient margin to absorb head work charges as part of overall development footprint unlike metropolitan developments. • Council to supply map of recent sewerage overflow incident that occurred within Railway Reserve as a notifiable incident. • Beaufort Paleochannel either an asset or risk until extensive research undertaken to qualify and quantify water resource available. <p>Council would welcome Andrew providing 6 monthly updates and thanked him for his presentation.</p>
10:05am – 10:35am	Shire President – Municipal Association of Victoria (MAV) Conference Overview	Copy of power point presentation attached.
10.35am – 11.00am	Jessica Van der Waag – Great Southern Development Commission to discuss opportunities of Council / Curtin University partnerships.	<p>Shire President welcomed Jessica who outlined the Encounter Program presently being undertaken at Katanning and the opportunities that could be explored between Kojonup and the university such as:-</p> <ul style="list-style-type: none"> • Tourism Planning, Hydrological assessment, assist in Corporate Logo design, Flora/Fauna study for Farrar Reserve, IT Southern Link VROC (Voluntary Regional Organisation of Councils) approach, Hidden Treasures exposure, Social Media, Historical research & exhibitions, Playground equipment/parks & reserves/Apex Park opportunities. <p>Jessica advised that list of opportunities would be considered by the Board over the next 6 months at which time she would come back to Council. GSIT (Great Southern Institute of Technology) looking at Distributed Learning System model developed in Canada and its application in the Great Southern.</p>
11:00am - 12:00pm	Andrew Duffield, Regional Manager of Main Roads Great Southern Region to discuss the potential Heavy Vehicle	Copy of power point presentation attached.

	bypass around Kojonup and/or an alternative heavy haulage route through town.	
12:35pm – 1:20pm	Kaz Sternberg, Chief Executive Officer & Debbie Stone, Housing Services Manager from the Great Southern Community Housing Association – Meet & Greet	<p>Shire President welcomed Kaz and Debbie who outlined the aims and objectives of the Community Housing Association including the increasing number of partnerships / management arrangements with Local Government which now included Denmark, Lake Grace, Gnowangerup, Katanning, Ravensthorpe, Esperance and Albany. From 80 properties in 1998 the Association now manages/operates 355 properties ranging from ILU's, Mental/Disability, Low/Moderate incomes and is a registered Preferred Provider.</p> <p>The Association works on a fixed price construction process with a 2 bedroom unit averaging \$180 -195k to build within a 2 year time frame from conception to construction. Homes West are around 4 years!</p> <p>Tenancy management is crucial to the success of the Association with service providers allocated across the region to address issues/concerns rather than a 3 strike and you are out approach.</p> <p>A rigorous pre assessment process is undertaken to ensure occupiers are aware of their obligations as this is a reflection on the image of the Association! The Association Board will be meeting on 29 July 2014 to assess Growth Planning and Kojonup via the CEO will submit a submission for consideration as there are a number of sites owned by Council conducive for Association development which should be explored.</p> <p>Shire President thanked Kaz and Debbie for an informative presentation.</p>
1:20pm – 5:10pm	<p>Manager of Corporate Services to:</p> <ul style="list-style-type: none"> workshop with the Council appropriateness of Reserve Accounts. discuss the 2014/2015 Budget. 	<p><u>Reserve Accounts</u></p> <p>The MCS presented an analysis of the appropriateness of each of the Shire's current reserve accounts, identifying reserves that are not required and also suggesting new reserve accounts. This review was based on the following purposes of reserves:</p> <ul style="list-style-type: none"> To smooth funding allocations over future years.

		<ul style="list-style-type: none"> • To offset liabilities in respect of previously earned employee entitlements to the extent they require an outflow of funds not allocated in the annual budget. • To meet statutory obligations. • To fund renewal of existing physical/built assets. • To fund future strategic initiatives and the provision of new services and facilities to future residents. <p><u>Budget</u> The MCS gave an overview of the major capital items and other new or abnormal items contained within the 2014/2015 draft budget. The timeline for adoption of the budget was also considered and it was agreed that the July ordinary Council meeting be put back one week.</p> <p><u>Country Local Government Fund</u> The project allocation for the CLGF was again discussed. It was resolved that the project allocations proceed as follows:</p> <table data-bbox="1003 787 1879 852"> <tr> <td>2011/2012</td> <td>\$346,598</td> <td>Day Care Centre</td> </tr> <tr> <td>2012/2013</td> <td>\$346,598</td> <td>Construction of staff house</td> </tr> </table> <p>The need to commence the day care centre project ASAP on the current site was agreed by all.</p>	2011/2012	\$346,598	Day Care Centre	2012/2013	\$346,598	Construction of staff house
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10:05am Morning Tea Provided
12:00pm Lunch Provided

Info Bulletin	Circulated	<p>Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.</p>
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Rick Mitchell-Collins
Chief Executive Officer