

Record of Meeting (9.05am – 2.35pm) **Shire of Kojonup Briefing Session 2 September 2014**

Attendance: Shire President, Deputy, Crs: Trethowan, Mathwin, Benn (until 11.55am), Pritchard and Pedler.

Officers: CEO, MCS (from 10.05am), MRCS (1.00 – 2.35pm), MW&S (1.00pm - 2.35pm), SR/BMC (10.05am – 10.35am), A/RO (10.05am – 10.35am).

Guests:

- Bruce Manning – Chief Executive Officer – Great Southern Development Commission and Jennifer O’Neil – Director – University of WA (Albany) (10:55 – 11:55am).
- David Jones - Principal, Planning & Urban Design and Alex Frankcombe - Urban Planner/Community Capacity Building Consultant -Hames Sharley (1:00 – 2:35pm).

Apology: Cr Radford

DECLARATIONS OF INTEREST

Nil

CONCEPT FORUM

Item	Issue	Response / Action
9:05am – 9:30am	Chief Executive Officer to outline the Kodja Place Advisory Committee Draft Strategic Plan.	CEO walked through the Strategic Plan and commended the Advisory Committee and Senior Projects Officer on the work they had undertaken. A formal report would be prepared for the 16 September 2014 Council Meeting.
9:30am – 10:05am	Chief Executive Officer to discuss the potential to purchase 101 Albany Highway, Kojonup.	CEO outlined discussions with Real Estate Agent and Shire President. The presentation by Hames Sharley this afternoon would elaborate on future potential expansion of the Civic Area as part of the Main Street Redevelopment Concepts. A formal report would be prepared for the 16 September 2014 Council Meeting.
10:05am – 10:35am	Manager of Corporate Services to outline the Front Office Renovations.	The MCS outlined the budgeted project to renovate the front office area of the Shire Administration Centre. The objectives of the project were outlined, in addition to several concept plans and the preferred plan by Corporate services staff. A brief tour of the Corporate Services area was undertaken by some Councillors at the conclusion of the day. An agenda item to consider the concept plan will be prepared for the September Council Meeting.

<p>10:55am – 11:55am</p>	<p>Bruce Manning – Chief Executive Officer - Great Southern Development Commission & Jennifer O’Neil – Director of the University of WA (Albany) to provide an update on the UWA Albany Campus and to engage with regional community leaders.</p>	<p>Jennifer outlined the aims and objectives of the UWA Albany Campus which predominately was 2050 student enrolments by 2050. UWA presently sits at number 88 out of 9000 universities worldwide and is only 1 of 4 universities in Australia within the top 100. Albany Campus focus is predominately research – evidence based information and development of human capital. Metropolitan based students are encouraged to undertake at least one unit in Albany to experience the appeal of regional living in the hope of students making the transition to the Great Southern to complete other units and courses.</p> <p>UWA Albany has enormous potential and Jennifer is very pleased at the quality of teaching professionals who wish to develop course structures etc. that align with the strategic direction of the Board. Bruce indicated that GSDC is a committed sponsor of UWA Albany and encourages Local Government to look closely at providing scholarships for students in their respective areas.</p> <p>Cr Trethowan highlighted the need to ensure course structure for Agricultural/science based study took into consideration farming schedules and seasonal commitments to create a balance between work-study as distance travelling to tutorials and timing may deter prospective students from enrolling.</p> <p>The Tourism, Heritage and Culture – Eco Tourism course based on the “Dreaming to Darwin” concept had been filled to capacity this year so be quick to enrol for 2015. Council is more than welcome to visit the Albany Campus.</p> <p>Bruce advised that the GSDC Economic Blueprint was now on the website for public comment over the next 2 months. The Blueprint includes need for underground research on sustainable water supplies including Beaufort Paleochannel, East/West Road Corridor via Collie/Darkan and encourages Council to lodge the Kodja Place Precinct Business Plan for consideration for assistance.</p> <p>Shire President thanked Jennifer and Bruce for their attendance and input.</p>
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11:55am – 12:45pm	Manager of Corporate Services to workshop the Reserve Account Transfers (<i>see attached</i>).	The MCS presented a third review of the appropriateness of Council's reserve account definitions and balances, with suggested reserve accounts to be deleted and new reserve accounts to be completed. An agenda item will now be prepared for the September 2014 Council Meeting.
1:00pm – 2:35pm	David Jones Principal, Planning & Urban Design & Alex Frankcombe - Urban Planner/Community Capacity Building Consultant - Hames Sharley to provide an update on the: <ul style="list-style-type: none"> • Main Street Master Plan; and • Health Centre. 	David and Alex walked Councillors and Management through the Concept Plans. There was healthy comment and suggestions which Hames Sharley would address in order to finalize the Plan for Public comment mid-September.

10:35am Morning Tea

12:45pm Lunch

Info Bulletin	Circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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Rick Mitchell-Collins
Chief Executive Officer