

Record of Meeting (10.00am – 2.15pm) **Shire of Kojonup Briefing Session 21 October 2014**

**Attendance:** Shire President, Deputy, Crs: Trethowan, Mathwin, Benn, Pritchard and Radford.

**Officers:** CEO, MCS, MRCS (11.15am – 1.00pm), MW&S (10.00am – 12.00pm).

**Apologies:** Cr Pedler

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

	<b>Issue</b>	<b>Response / Action</b>
10:15am-11:50am	Chief Executive Officer to discuss: <ul style="list-style-type: none"> <li>• Round One of the National Stronger Regions Fund;</li> <li>• iPad Policy;</li> <li>• Kodja Place Review (<i>see attached</i>); and</li> <li>• Showground’s Planning.</li> </ul>	<p><b>Round One of the National Stronger Regions Fund now open</b></p> <p>The National Stronger Regions Fund (NSRF) is an Australian Government initiative to boost social and economic development in Australia’s regions by funding priority infrastructure projects in local communities. The Australian Government has committed \$1 billion to the fund over five years commencing from 2015–2016.</p> <p>Funding will be provided for capital projects which involve construction of new infrastructure, or the upgrade, extension or enhancement of existing infrastructure. Projects selected for funding should deliver an economic benefit to the region beyond the period of construction, and should support disadvantaged regions or areas of disadvantage within a region.</p> <p>To best deliver critical infrastructure, the Fund encourages the formation of strong partnerships that engage project proponents with the private sector, and local, state and territory governments.</p> <p>Local Government and incorporated not-for-profit organisations are eligible to apply for grants of between \$20,000 and \$10 million. Grant funding must be matched in cash on at least a dollar for dollar basis, and the funded part of the project must be completed on or before 31 December 2019.</p>

Applicants are strongly encouraged to read the NSRF Guidelines in conjunction with the Frequently Asked Questions and the Guide to Lodging an Online Application Form, which are all available on the Department of Infrastructure and Regional Development website at <http://www.infrastructure.gov.au/nsrf>

Applications for Round One funding will be accepted between 1 October 2014 and 5pm applicant's local time on 28 November 2014, using the Department's secure Grants Management System (GMS) Portal. Access to the GMS Portal will be available shortly on the Department's website <http://www.infrastructure.gov.au/nsrf>

**Role of RDA Great Southern**

Regional Development Australia (RDA) Great Southern may assist Applicants to identify infrastructure projects, particularly projects which contribute to long term economic growth and have been identified as priorities for our region.

RDA Great Southern can work with Applicants to prepare applications, supporting documents and evidence. RDA Great Southern can also play a facilitation role in bringing key parties together including those who may provide a financial contribution to the project.

If you would like to discuss your project with RDA Great Southern please contact us on (08) 9842 5800 or email [admin@rdagreatsouthern.com.au](mailto:admin@rdagreatsouthern.com.au)

Council identified the following projects that may meet the eligibility criteria:-

1. Sewer Pipeline extensions, Underground power and Stormwater Drainage/Footpath improvements for Loton Close and Katanning Road/John/Murby Street areas enabling approximately 65 residential blocks to be made available for development – approximate cost \$825k  
N.B - Water Corporation have ongoing issues with Sewerage Treatment Plant with storm water and solids infiltration;
2. Aged/Health/Medical Precinct – work with Southern Inland Health Initiative to build a new Medical Centre, Consulting Rooms and Aged Care accommodation linking Kojonup Hospital with Springhaven Aged Care Facility. This approach would negate duplication of kitchen, laundry, car parking, staff, IT, back up emergency generator, energy efficiency – approximate cost \$2m (Council has \$500k private bequest and budget allocation of \$300k);
3. Main Street Master Plan – Staged implementation – approximate cost \$2m (Council allocated \$100k this financial year) Includes Paving,

kerbing, footpaths, cycle ways, Trails, signage, rubbish bins, seating, street trees, road works, underground infrastructure, energy efficiency, playgrounds, etc;

4. Sports Precinct Master Plan – Staged implementation – approximate cost \$1.6m including Creche, Gymnasium, Indoor Court, synthetic Hockey/Netball surface, Parking, energy efficiency etc;
5. Communications upgrade for Emergency Services (including new replacement tower), Wifi, Council Chambers, Kodja Place, Depot, Medical Precinct;
6. Water Reuse / Harvesting including hydrological assessment, improved storm water drainage/catchment/retarding basins at various locations including Showground Dams, Quin Quin Reserve, Apex Park, Springs, Pensioner Road & Loton Close, Farrar etc;
7. Kodja Place Precinct upgrades to multimedia, drainage, internal layout, café extension, street furniture, signage, storm water, car parking, etc. (GSDC involvement/Tourism Planning);
8. Pensioner Road/Town Streets reconstruction; and
9. Helicopter refueling mobile station for Kojonup Aerodrome and seal existing runway.

#### **iPad Policy**

Discussion regarding Department of Local Government & Communities response in relation to financial interest provisions of iPad Policy and Councillors private use provisions. MCS to notify Department as a matter of priority that Council prepared to hold a Special Meeting in order to resolve matters raised.

#### **Kodja Place Review – GSDC**

Senior Project Officer notes received. Initial review meeting held with KTA, Shire President, CEO and Craig McVee on 13 October 2014. MCS, Story Place Coordinator and ICT Coordinator undertaking a number of discussions with Multi Media experts in order to progress story place and gallery displays/presentation/interpretation both now and for the future.

#### **Showground's Planning**

Overview plans tabled indicating respective leases and land titles for the Golf Club, Gun Club, Rifle Range, P & A Society, and Motocross etc. areas which would form the basis of future workshops once all information collated.

		No further discussion undertaken given ancillary item before Council this afternoon.
11.50am – 12.00pm	<p>Manager Regulatory &amp; Community Services sought Council feedback on:</p> <ul style="list-style-type: none"> <li>Swimming Pool (Open Day)</li> </ul>	Council in agreement for MR&CS to conduct a formal Community Open Day on either 6 or 7 December 2014 to introduce new staff for the upcoming season.

#### PROJECTS FORUM

	<b>Manager / Officer Updates on the Annual Budget (Monthly)</b>	<b>Comment</b>
12:00pm – 1:50pm	<p>Manager of Corporate Services to give an update on the:</p> <ul style="list-style-type: none"> <li>Financial Philosophy Policy;</li> <li>Airport Billboards;</li> <li>Asset Management Plan Grant;</li> <li>Workforce Plan Grant;</li> <li>Councillor Allowances; and</li> <li>Community Fund – Trust Account.</li> </ul>	<ul style="list-style-type: none"> <li>A draft policy was workshopped to garner the Council’s preferred position statements on issues such as loans, grants, reserves &amp; fees and charges. The draft will be revised and presented to the Council at its meeting to be held on 18 November 2014 for consideration.</li> <li>The recent increase in interest in airport billboards, along with the Council’s informal discussions regarding increasing the promotion of Kojonup at the Airport was raised by the MCS. Discussions regarding the current Council Policy and the large number of signs allowed by the policy was discussed. The MCS resolved to update the policy based on discussions held at the briefing session.</li> <li>The MCS outlined the successful grant funding received for the improvement of the AMP.</li> <li>The MCS outlined the successful grant received for the implementation of the items contained within the workforce plan and the mountain of work completed so far by the Senior Projects Officer on this project.</li> <li>The current Shire policy states that allowances will be paid in December and June. The consensus of the meeting was that this be changed to quarterly and the MCS is to update the policy at a future Council Meeting.</li> <li>The MCS outlined the history of the Kojonup Future Fund Community Proposal which dated back to at least 2010. It was resolved that the Shire of Kojonup not be involved in the operation of this fund.</li> </ul>

COUNCILLOR Q & A

1:50pm – 2:15pm	Councillor Updates <i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i>	Shire President advised: <ul style="list-style-type: none"><li>• Hon. Tuck Waldron would have a very quick stop over for a photo opportunity at the Day Care Centre on 31 October around 10am.</li><li>• Together with CEO met Graeme Edwards, Phil Orchard and Graham Pember regarding Kojonup RSL Building and lease which expired in 2001. CEO and Mr Orchard to progress matters to enable report to RSL WA and Council.</li></ul> Julian Hanna had mentioned to some Councillors about relevance of buying part of the Denney Collection for Kodja Place or Historical Society.  Cr Pritchard asked if Council could address fly wire screen on back door to RSL – suggested approach be made to the Men’s Shed.
--------------------	--	---

*10:00am Morning Tea Provided*

*12:35pm Lunch Provided*

Info Bulletin	Circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
------------------	------------	--

Rick Mitchell-Collins  
Chief Executive Officer