

Record of Meeting (9.30am – 5.30pm) **Shire of Kojonup Briefing Session 5 May 2015**

Attendance: Shire President (from 11.37am), Deputy (from 11.37am), Crs: Mathwin (from 9.30am), Radford (from 9.30am), Benn (from 9.30am) and Pedler (from 9.30am).

Apologies: Cr Trethowan & Cr Pritchard.

Officers: CEO (from 11.30am), MCS (9.30am - 12.39pm), MRCS (11.30am – 12.39pm), MWS (from 11.30am), MACS (11.30am – 12.39pm), MTKPP (11.30am – 12.39pm), SFO (9.30am – 12.39pm).

Guests: Nil

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

Item	Issue	Response / Action
9:30am – 11:15am	Audit Committee Meeting Cr Pedler, Cr Benn, Cr Radford & Cr Mathwin present.	An audit committee meeting was held. <i>(Refer to separate minutes).</i>
11:37am – 12:18pm	Workshop on Fees & Charges hosted by the Manager of Corporate Services <i>(see attached).</i>	An initial workshop was held to review the fees and charges as part of the 2015/2016 budget process. The MCS outlined comments made from the audit committee meeting review earlier this morning. Items raised for further investigation are as follows: <ul style="list-style-type: none"> • Saleyards • Loton Close (comparison to Market Value) • Cemetery Fees • Indication of which charges are set by legislation and which are set by the Council • Typo in the Football club’s charge • Wash down bay – review per minute & card charge • The Kodja Place entry fees • Refuse Site asbestos charge • Swimming Pool – definition of ‘family’ • CWA

<p>12:18pm – 12:39pm</p>	<p>Workshop on the Plant Replacement Program hosted by the Manager of Works & Services.</p>	<p>The Manager of Works & Services spoke about and presented the updated Plant Replacement program. Comment from CEO was that we need to include a vehicle for The Kodja Place Precinct Manager in the 2015/2016 Budget.</p>
<p>1.11pm – 5.30pm</p>	<p>Bus Tour GD Pork (Piggery on Crapella Road) Coveralls & Boot covers provided onsite.</p> <p>Tour of Roads – Works Proposed for 2015/2016 Truck Wash Farrar Reserve Tourist Railway Turkey Nest Dam</p> <p>Katie Joy’s Free Range Eggs (Seed Shed on Mason Road) Boot Covers Provided onsite.</p>	 



10:37am - 10:54am Morning Tea

12:39pm - 1:11pm Lunch

Info Bulletin	Circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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Rick Mitchell-Collins
Chief Executive Officer