

Shire of Kojonup Briefing Session – 5 July 2016

Record of Meeting (9:00am – 3.15pm)

Attendance: Shire President (9:00am – 1:00pm, 2:05pm – 3:15pm) Councillors: Radford, Hobbs, Pritchard, Pedler, Mathwin & Warland (9:00am – 11:50pm, 1:25pm – 3:15pm)

Apologies: Cr Sexton, MW&S, SR/BMC & DSC, MACS

Officers: CEO, MCS (9:15am – 2:35pm), MRS (9:15am – 1:00pm), MCD&T (9:30am – 1:45pm)

Guests: Nil

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

Time Slot	Item	Response / Action
9:15am – 1:00pm	Senior Management Team to discuss 2016/2017 Fees & Charges with Council	CEO, MCS, MRS & MCD&T “walked” through the revised Fees & Charges format with Council recognizing that certain fees and charges were set by legislation whilst others were based on Commercial Activity requiring a “cost recovery” basis or a Community Activity which provided some form of “discount”. Councillor feedback would now be reflected in the list of Fees and Charges which forms part of the 2016/2017 Budget.
1:35pm – 2:35pm	The Chief Executive Officer & Manager Corporate Services to lead workshop with Council regarding headworks project/funding, staff housing options for the 2016/2017 Budget and Housing Reserve Account	Cr Mathwin advised that delegates of the WALGA Great Southern Zone via the President had raised concern to the Minister regarding “Headwork” charges and the affect these costs have on rural shires ability to develop land for new housing stock, etc. Shire President suggested letters of support be obtained from Real Estate Agents, Investors, etc. emphasizing that demand exceeds supply in Kojonup for housing stock and new subdivisions would be welcomed and progressed if headwork charges were more realistic to rural circumstances. Council recognized the need for extension of underground infrastructure such as sewers in order to facilitate housing development off Soldier Road and

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		<p>John Street. Council also recognized that it owns property (Newton/Vanzuilecom Streets) that has access to full services and that the concept of allocating \$500,000 via loan funds when interest rates are at record lows and staff housing is urgently required in the next 2 – 5 years should be factored into the 2016/2017 budget.</p> <p>The CEO advised that such an initiative sits favorably with the GSDC's Housing initiative which requires Council to contribute 1/3 of the project cost through cash/in-kind with the remaining 2/3 funding through the Southern Investment Initiative. Three 4x2 houses and three 1 bedroom units could be achieved through the initiative for a Council outlay of \$710 – \$950,000 returning almost \$3 million in capital works.</p> <p>Council supported CEO expressing Kojonup's interest in the GSDC Housing Initiative and including \$500,000 capital allocation via loan funds in the 2016/2017 budget. There was discussion on tenancy agreements and market rental for ILU's and general consensus reached that each prospective tenant be means tested to achieve equity as Homes West from a state position is primarily charged with responsibility for public housing not Local Government.</p>
2:35pm - 2:45pm	CEO to provide an Update to Council	<ul style="list-style-type: none"> • Integrated Water Management Project – The MRS and CEO are meeting GSDC to progress Concept Brief tomorrow (6 July 2016). Kojonup is seeking in excess of \$5 million to address drainage, stormwater harvesting/re-use/storage and catchment issues as "band aid" measures don't last! • Kojonup Precinct – WA Museum has agreed to fund Noongar Oral History Project approx. \$29k. Agenda item to be prepared for July Council meeting. • Application submitted to WA Tourism for part funding of café cool room. • Concept Brief of The Kodja Place Precinct & APEX Park area options forwarded to GSDC with Leith Schmidt's maps and preliminary costings of \$4.5 million. The CEO and MCS finalizing contract for Gibson Group. • Kojonup Community Growth Association has kindly relocated to the Railway Station to allow Southern Dirt and the Shire's Landcare Officer to use the CWA building. The CEO via MCS progressing rent/tenancy agreements. • Assessing catering options in an effort to contain costs. • WALGA Conference registrations due by 7 July 2016.

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COUNCILLOR Q & A

<p>2:45pm – 3:15pm</p>	<p>Councillor Updates <i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p>	<p>Cr Mathwin and Cr Pritchard provided report on the Great Southern Zone of WALGA meeting recently held at Gnowangerup:</p> <ul style="list-style-type: none"> • WANDRRA Funding – delays in payment from Commonwealth has prompted recommendation that 40% of claims be paid upfront to assist Local Government cash flows. • Local Government Gift provisions – supported exemptions for ‘core business’ functions • Updated group on Saleyards • Regional Subsidiaries Bill still with state parliament • Increase in number of Doctors in rural and regional areas encouraging and item to be taken off agenda list. • “Bin to Ports” – no additional funding forthcoming • Late items to WALGA AGM not supported unless constitution or procedural matters. • <u>Kojonup will be the venue for WALGA Training in April 2017</u> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Understanding Financial Reports & Budgets</td> <td style="padding: 2px;">Kojonup</td> <td style="padding: 2px;">Thursday 20 April 2017</td> </tr> <tr> <td style="padding: 2px;">Sustainable Asset (Infrastructure) Management</td> <td style="padding: 2px;">Kojonup</td> <td style="padding: 2px;">Friday 21 April 2017</td> </tr> <tr> <td style="padding: 2px;">Effective Community Leadership</td> <td style="padding: 2px;">Kojonup</td> <td style="padding: 2px;">Thursday 4 May 2016</td> </tr> <tr> <td style="padding: 2px;">CEO Performance Appraisals</td> <td style="padding: 2px;">Kojonup</td> <td style="padding: 2px;">Friday 5 May 2016</td> </tr> </table> <ul style="list-style-type: none"> • SW Native Title Settlement – proclamation made WA Day The amended By-Laws will allow Noongar people to undertake certain defined customary activities, while retaining the usual access restrictions to streams, reservoirs or watercourses in water catchment areas. The only remaining condition for commencement of the Settlement is the registration of the six Indigenous Land Use Agreements with the National Native Title Tribunal. At this stage, the Settlement is anticipated to commence in late 2016 or early 2017. • Albany, Denmark & Plantagenet Tourism Alliance being formed but other Shires welcome to participate? 	Understanding Financial Reports & Budgets	Kojonup	Thursday 20 April 2017	Sustainable Asset (Infrastructure) Management	Kojonup	Friday 21 April 2017	Effective Community Leadership	Kojonup	Thursday 4 May 2016	CEO Performance Appraisals	Kojonup	Friday 5 May 2016
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		<p>Shire President:</p> <ul style="list-style-type: none">• Attended GSDC Board Meeting and Investors Tour which was very informative and should be expanded to allow entire region an opportunity to view what we possess and our future potential. <p>Cr Hobbs:</p> <ul style="list-style-type: none">• Sports Complex – old style rubbish bins need to be updated to more functional type with lids so rubbish not accessible to crows. Audit of all street furniture including rubbish bins planned and will be followed up by CEO. Cr Radford indicated the bin at Benn Parade wants shifting to the good shed on the East side so accessible by rubbish truck on the hard stand.• Honner Street – abandoned cars need removing. CEO advised that Ranger had spoken to owner and car trailer arranged for cars to be taken away. Ranger to be asked to address again. <p>Cr Mathwin:</p> <ul style="list-style-type: none">• Audit Committee – Roger House has agreed to replace David Prasser-Jones as one of the community members. <p>Cr Radford:</p> <ul style="list-style-type: none">• Update on KTR and compliance works. Civil Engineer – Paul Robertson assistance on remedial works to bridges, etc. appreciated and confident of meeting ONRS standards. <p>Cr Warland:</p> <ul style="list-style-type: none">• Truck operators pleased that permit limits required for the Kojonup/Broomehill Road sorted. <p>Cr Pritchard:</p> <ul style="list-style-type: none">• Historical Society – gutter maintenance required. The CEO advised that gutters now form part of Building Maintenance Coordinator's annual program. Spraying has been undertaken at Elverd Cottage, Machinery Sheds and Post Office but there is Mustard Weed evident around the old school area which needs to be undertaken as part of Council's spraying program. A melaleuca stump has been pushed out and the area needs repairing/filling when ground dries out. CEO to draw items to MWS' attention.
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10:30am Morning Tea

1:00pm Lunch

Info Bulletin	Circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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Rick Mitchell-Collins
Chief Executive Officer

