



PUBLIC AGENDA

Ordinary Council Meeting

29 September 2026

TO: THE SHIRE PRESIDENT AND COUNCILLORS

NOTICE is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Administration Building, 93 Albany Highway, Kojonup on Tuesday, 29 September 2026 commencing at 3:00pm.

I certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii. Where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

GRANT THOMPSON
CHIEF EXECUTIVE OFFICER
24 September 2026

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for people with disability

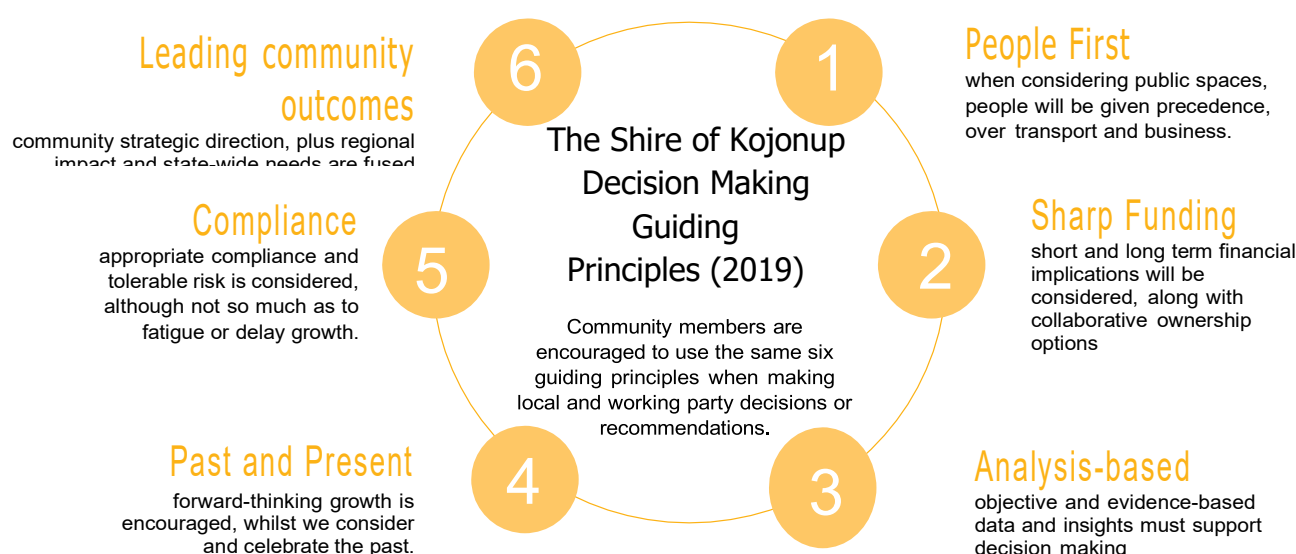
AGENDA FOR AN ORDINARY COUNCIL MEETING TO BE HELD ON 29 SEPTEMBER 2026
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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



AGENDA

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at ____ and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

3 **ATTENDANCE**

COUNCILLORS

Cr Bilney	Shire President
Cr Mathwin	Deputy Shire President
Cr Radford	Councillor
Cr Wieringa	Councillor
Cr Mickle	Councillor
Cr Mitchell	Councillor
Cr Michael	Councillor

STAFF

Grant Thompson	Chief Executive Officer
Jill Johnson	Deputy Chief Executive Officer
Darryn Watkins	Manager Works and Infrastructure
Judy Stewart	Governance Officer

3.1 APOLOGIES

3.2 APPROVED LEAVE OF ABSENCE

4 **DECLARATION OF INTEREST**

5 **PUBLIC QUESTION TIME**

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5.1.1 LEN NORTH – ROAD SIGNAGE AND CULVERT (25 AUGUST 2026)

Response:

The Donnybrook-Kojonup Road is under the responsibility of Main Roads Western Australia (MRWA). The signage issues have been reported to MRWA (*confirmation email below*).

The Shire of Kojonup is responsible for the replacement of street name signage only on this road; it does not have the authority to undertake any vegetation pruning within this MRWA managed road reserve.

The Shire of Kojonup has requested an assessment of signage along this route.

Confirmation email from MRWA:

Dear Darryn Watkins,

Thank you for taking the time to report this issue to us.

This is to confirm that we have assigned the fault on Donnybrook Kojonup Rd to the responsible Main Roads region under report number FR-2026-0025826.

Keeping our road network maintained is important to Main Roads and your notification of a fault has helped us to ensure a safe and efficient road network.

Kind Regards,

Customer Information Centre

Tel: 138 138



Main Roads acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

5.2 PUBLIC QUESTION TIME

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD 25 AUGUST 2026

Unconfirmed Minutes of an Ordinary Council Meeting held 25 August 2026

Attachment 6.1.1 – Minutes of an Ordinary Council Meeting – 25 August 2026 Unconfirmed

OFFICER RECOMMENDATION

That the Minutes of an Ordinary Council Meeting held 25 August 2026 be confirmed as a true record.

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

6.2 MINUTES OF A SPECIAL COUNCIL MEETING HELD 15 SEPTEMBER 2026

Unconfirmed Minutes of a Special Council Meeting held 15 September 2026

Attachment 6.2.1 – Minutes of a Special Council Meeting – 15 September 2026 Unconfirmed

OFFICER RECOMMENDATION

That the Minutes of a Special Council Meeting held 15 September 2026 be confirmed as a true record.

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

7 PRESENTATIONS

7.1 PETITIONS

7.2 PRESENTATIONS

7.3 DEPUTATIONS

7.4 DELEGATES' REPORTS

8 METHOD OF DEALING WITH AGENDA BUSINESS

9 REPORTS

9.1 KEY PILLAR 'LIFESTYLE' REPORTS

9.1.1 SHIRE OF KOJONUP LIVEABILITY AND WELLBEING PLAN 2026-2031

REPORTING OFFICER:	Paul Clifton – Environmental Health Officer
DATE:	Monday, 14 September 2026
ATTACHMENT(S):	9.1.1.1 – Shire of Kojonup Liveability and Wellbeing Plan 2026-2031

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
Lifestyle	1. Proactive Community Spirit.	2.6 Wellbeing advancement

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is for Council to:

1. Adopt the Shire of Kojonup Liveability and Wellbeing Plan 2026–2031
2. Authorise the Chief Executive Officer to make minor administrative updates that:
 - a. Do not alter the vision, objectives or strategic directions
 - b. Do not create new budget commitments
 - c. Improve alignment with State Government priorities, legislation, evidence or funding opportunities

BACKGROUND

In 2016, the *Public Health Act 2016* (the Act) was introduced to provide a modern more flexible and risk-based approach to public health regulation. Part 2, Division 2 stipulates that local governments must initiate, support and manage public health planning for its district.

The Act provides a framework that promotes and manages current and emerging public health risks in WA and acknowledges that the Department of Health and local governments share a statutory responsibility for public health. Part 5 of the Act was mandated on 4 June 2024, requiring the Western Australian Chief Health Officer to publish the State Public Health Plan 2025-2030 by 4 June 2025, with local governments finalising their health plans also by 4 June 2026.

The Shire requested and received an extension for the adoption of a local public health plan to allow for public comment on the draft Shire of Kojonup Liveability and Wellbeing Plan 2026–2031.

The due date for adoption of the Shire of Kojonup Liveability and Wellbeing Plan 2026–2031 is 30 September 2026.

COMMENT

Local public health plans are required to be consistent with and align to the objectives of the State Public Health Plan whilst responding to local public health risks and emerging issues, for example, vaping.

Public health planning encompasses every aspect of our lives that enables us to thrive. It provides the safeguards, policies and programs designed to protect, maintain, promote, and improve the health of individuals and their communities and to prevent and reduce the incidence of illness and disability. By actively planning for the best public health outcomes, we can support and drive the changes required to ensure our communities remain healthy and resilient. The Plan will also provide an avenue for ongoing communication with the local community.

Public Health Plans are subject to ongoing review and reporting on an annual basis and must be renewed in their entirety every five years. The Draft Shire of Kojonup Liveability and Wellbeing Plan 2026–2031 provides a strategic framework to support the health, safety and wellbeing of the Kojonup community. No comments were received from the community or stakeholders regarding the Shire of Kojonup Liveability and Wellbeing Plan 2026–2031.

CONSULTATION

West Australian Country Health Service
Injury Matters
Community Survey undertaken (Seventy one responses)
Workshop & information session
Local Emergency Management Committee

STATUTORY REQUIREMENTS

Public Health Act 2016, Part 2 Division 2 and Part 5

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Shire of Kojonup Liveability and Wellbeing Plan 2026 – 2031 has objects outlined in the plan that require budget considerations over the five-year period. Budget considerations will be requested annually when applicable.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework.	External Audits	Annual Reporting
RISK RATING:			
IMPLICATIONS			
Failure to prepare and implement a Local Public Health Plan may result in non-compliance with the <i>Public Health Act 2016</i> and reduced capacity to identify and respond to local health and wellbeing issues.			

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Adopt the Shire of Kojonup Liveability and Wellbeing Plan 2026–2031
2. Authorise the Chief Executive Officer to make minor administrative updates that:
 - a. Do not alter the vision, objectives or strategic directions
 - b. Do not create new budget commitments
 - c. Improve alignment with State Government priorities, legislation, evidence or funding opportunities

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

9.1.2 GREAT SOUTHERN SPORT AND RECREATION GROUP MEETING MINUTES – 06 AUGUST 2026

REPORTING OFFICER:	Judy Stewart – Governance Officer
DATE:	Thursday, 24 September 2026
ATTACHMENT(S):	9.1.2.1 – Great Southern Sport and Recreation Group (GSSRG) meeting minutes – 06 August 2026 – unconfirmed 9.1.2.2 – GSSRG Terms of Reference

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
Lifestyle	3. Regional Development	3.5 Sport Collaboration

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is for Council to receive the unconfirmed minutes of a Great Southern Sport and Recreation Group (GSSRG) meeting held on 06 August 2026.

BACKGROUND

The Shire of Kojonup is a participating local government in the GSSRG. Council is referred to **Attachment 9.1.2.2** for the Terms of Reference of the GSSRG.

COMMENT

For Council information.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
Engagement	Failure to maintain effective working relationships with the Community (including Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Advisory Committees/groups	Stakeholder Engagement Plan to be created
RISK RATING:	HIGH		
IMPLICATIONS			
Participation in the GSSRG supports the development, promotion, and implementation of regional sport and recreation projects, programs, and initiatives and lessens the risk of the Shire of Kojonup failing to gain from benefits the GSSRG can bring to the Region.			

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council receives the Minutes of a Great Southern Sport and Recreation Group Meeting held 06 August 2026.	
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MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

9.2 KEY PILLAR ‘ECONOMICS’ REPORTS

Nil

9.3 KEY PILLAR ‘VISITATION’ REPORTS

9.3.1 COMMUNITY MURAL FESTIVAL KOJONUP – EASTER 2027

REPORTING OFFICER:	Jill Watkin, Heritage and Tourism Experience Curator
DATE:	Wednesday, 23 September 2026
ATTACHMENT(S):	9.3.1.1 - Concept Project Budget Mural Festival Easter 2027

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
Visitation	8. Experience-Kojonup Occasional Adventures	9.1 Creative-Kojonup Visual Arts

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

To seek approval from Council to progress the concept of a grant funded Community Mural and Street Art Festival (Festival) in Kojonup throughout Easter Weekend 26th-29th March 2027 and to apply for fully funded grant options to fund the Festival.

BACKGROUND

Following the success of the Commemorative Mural celebrating the Memorial Hall Centenary, approaches were made to Mural Nomad by 3 local businesses for quotes to paint personalised murals.

Patrycja Hannagan, owner of Mural Nomad, proposed an approach to create a Community Street Art Festival as being a more efficient and cost-effective method of developing a permanent mural trail whilst increasing visitor numbers and the income they generate, as well as providing work experience opportunities locally and State wide.

Asset (canvas) owners will provide a brief to Council on the paintings’ designs and a Shire of Kojonup (Shire) led co-ordination team would liaise with artists, volunteers, art and craft exhibitors and the community.

It is the aim that the project would be 100% grant funded with 5 suitable grant opportunities identified and 2 applications having been submitted to meet September deadlines.

The cost of each mural is approximately \$3,500 including paint and materials. Where in-kind match funding is required, it would be met by the hours donated by artists and community volunteers, as well as participating business contributions and alternative sources of funding which do not stipulate a match funded requirement, plus currently funded Shire resources.

The artists are known to Mural Nomad who would curate the final team selected. Patrycja and her deputy would ensure murals are completed to a very high standard.

COMMENT

A lasting mural trail would be created with minimum Shire upkeep required, building community engagement, involvement and a sense of ownership and pride in Kojonup.

Groups approached to date include Men's Shed, Glenlossie Air B & B, Kojonup Vet Centre, the P & A Society and Kojonup Business Hub who are fully supportive of this project and wish to commission their own mural designs. There would be a 'paint by number' community mural at the show grounds.

This fantastic opportunity would give people a sense of ownership and pride in Kojonup, improve the existing street scape and encourage visitors, who would usually just pass through, to view the trail and support local business. It also represents an occasion for intergenerational participation and the shared ownership of a public space.

The Festival would provide structured regional and local employment skills through shadowing and work experience creating career pathways and networking opportunities. At least 5 muralists would be Western Australia based and we would hope to involve our skilled local Noongar artists should they wish to participate; all hold their own insurance cover.

A visible mural trail would create a lasting destination asset, storytelling, walking tours and a cast iron marketing reason to visit Kojonup, stay, photograph, share and return. This will be accomplished over a period of two weeks rather than several years.

This would be the first time a rural regional street art festival has been held outside the Metropolitan area and initial conversations with potential funders are highly encouraging.

CONSULTATION

Council Briefing Session – 22 September 2026

Preliminary discussions with interested parties - letters of support offered for grant applications.

Principal Artist and facilitator engaged.

Key Milestones

September: alignment and community meetings — concerns, resources and team identified

October: firm up budget, festival detailed design documented and assets (canvas) confirmed for use

December/January/February – confirm funding arrangements and no-go decision on project

STATUTORY REQUIREMENTS

Public Liability Insurance - All artists carry their own insurance

Work Health Safety Act 2020

Working with Children & Vulnerable Adults Certification

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Concept Budget ([Attachment 9.3.1.1 - Concept Project Budget Mural Festival Easter 2027](#)) is an estimate at this concept stage and would be firmed up as the project progresses.

The current budget demonstrates no cash funding is required from the Shire; however, an In-Kind contribution would be required through current overhead expenditure, i.e. participating Team Members and Shire resources.

If the project was to not attract the adequate amount of cash funding required to fund expenditure, it is expected the project will not progress to execution.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
13) Project Change Management	Inadequate analysis, design, delivery and / or status reporting of change initiatives, resulting in additional expenses, time delays or scope changes.	Project management procedures	Implement formal project management guidelines
RISK RATING:			
IMPLICATIONS			
Asset project concept and design gateways (sign off) are critical to effective execution. Where concepts are not approved disengagement, errors, cost overruns and dissatisfaction can be the consequence.			

ASSET MANAGEMENT IMPLICATIONS

It is expected Shire assets may be chosen to be a canvas for the murals.
No material impact.
Aesthetically improving the asset.

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Approves the Mural Festival project concept to proceed to the next project gateway - Detailed Design;
2. Directs Shire of Kojonup (Shire) officers to apply for the appropriate grants on the basis the Shire is not required to co-fund the project;
3. Acknowledges that it will be required to contribute 'In-Kind Value' and that all funding decisions will be presented to Council for consideration before proceeding to the execution project stage; and
4. Council has final veto over any Mural Designs that will be created on Assets under its control and ownership.

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (AUGUST 2026)

REPORTING OFFICER:	Jill Johnson – Deputy Chief Executive Officer
DATE:	Thursday, 17 August 2026
ATTACHMENT(S):	9.4.1.1 – Monthly Financial Statements 1 August 2026 to 31 August 2026

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
Performance	12. A High Performing Council	12.1 SoK finances and funding

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is to note the Monthly Financial Statement for the month ending 31 August 2026.

BACKGROUND

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare a Statement of Financial Activity each month, and to present it to an ordinary meeting of the Council within two (2) months after the end of the reporting period. The Statement of Financial Activity is the primary monthly financial reporting instrument and provides Council with an overview of the Shire’s financial performance against the adopted budget for the year to date.

COMMENT

The attached Statement of Financial Activity for the period August 2026 represents two (2) months of the 2026/2027 financial year, or 16% of the year elapsed.

The statements are presented in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 and Council Policy 2.1.6. The overall financial position of the Shire remains sound.

The following items are worthy of noting:

- Closing surplus position of \$7,507,910. This represents the net position after accounting for all operating revenues and expenditures to date.
- Cash holdings total \$2,749, of which \$1,125m is held in cash-backed reserve accounts and \$1,624m in unrestricted cash.

- Rates debtors outstanding equate to 97% of total rates raised for 2026/2027. This is within an acceptable range for this point in the financial year and is being actively managed. Follow-up action on overdue accounts is ongoing in accordance with the Shire's debt recovery procedures.
- Major budget variations comparing year-to-date (amended) budget to year-to-date actuals are detailed on Page 11 of the statements, in accordance with Council Policy 2.1.6. Council's attention is drawn to any significant variances noted therein; these are explained in the statements and do not represent a cause for concern unless otherwise indicated.

CONSULTATION

Darren Long, DL Consulting

STATUTORY REQUIREMENTS

Regulation 34 (1) requires a local government to prepare a "Statement of Financial Activity" each month, reporting on the sources and applications of funds for the year to date. Regulation 34(4) requires the Statement to be presented to an ordinary meeting of the Council within two (2) months after the end of the month to which it relates. This report satisfies that requirement for the month ending 31 August 2026, with the meeting occurring on 29 September 2026.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	Budget Controls	Cash Flow Budget and reporting to be implemented

RISK RATING:	<i>Adequate</i>
IMPLICATIONS	
Financial reporting is required to create transparency.	

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS
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Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION	
That the monthly financial statements for the period ending 31 August 2026, as attached, be noted.	
MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

9.4.2 MONTHLY PAYMENTS LISTING – AUGUST 2026

REPORTING OFFICER:	Rachel Egerton-Warburton – Finance Officer (Creditors)
DATE:	Monday, 14 September 2026
ATTACHMENT(S):	9.4.2.1 – Monthly Payment Listing - August 2026

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
Performance	12. A High Performing Council	12.2 SoK Monitoring and Reporting

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is to receive the list of payments covering the month of August 2026.

BACKGROUND

Nil

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments are to be directed to the Chief Executive Officer prior to the meeting.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments are made in line with Council Policy.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	Budget Controls	Cash Flow Budget and reporting to be implemented
RISK RATING:			
IMPLICATIONS			
A control measure to ensure transparency of financial systems and controls regarding creditor payments.			

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications for this report.

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 August 2026		31 August 2026
Municipal Cheques	14423	\$267.61
EFTs	38530-38673	\$802,193.71
Direct Debits		\$457,598.77
Total		\$1,260,060.09

be received.

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

9.4.3 DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER) FUNDING AGREEMENT KOJONUP NON-POTABLE WATER INFRASTRUCTURE AUDIT AND PRIORITY WORKS

REPORTING OFFICER:	Du-wayne Lottering - Property Services & NRM Manager
DATE:	Monday, 21 September 2026
ATTACHMENT(S):	9.4.3.1 - DWER Shire Funding Agreement Non-Potable Water Infrastructure Audit and Priority Works 9.4.3.2 - Kojonup Non-Potable Water Infrastructure Audit and Priority Works - Project Scope <u>UNDER SEPARATE COVER</u> 9.4.3.3 - Think Water Great Southern Water Infrastructure Audit Quote

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
Performance	12. A High Performing Council	12.1 SoK finances and funding 12.6 SoK asset management

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is for Council to consider the Department of Water and Environmental Regulation (DWER) funding agreement for the Kojonup Non-Potable Water Infrastructure Audit and Priority Works project, authorise execution of the agreement, and approve the associated project expenditure and budget amendment.

BACKGROUND

The DWER has offered the Shire of Kojonup (Shire) funding for the Kojonup Non-Potable Water Infrastructure Audit and Priority Works project.

The project will document the Shire's non-potable water infrastructure used for irrigation and other non -drinking water systems. The audit will identify asset locations and system configuration, assess condition, and provide operating information to support ongoing management and maintenance.

Think Water Great Southern has quoted \$24,800 excluding GST for the audit. Deliverables include an interactive network map, an asset condition report and an operations manual. Accommodation and food are not included, travel outside the Great Southern region is charged separately, and the quote is valid for 90 days.

The Funding Agreement provides \$60,000 excluding GST from DWER, comprising \$24,800 for the audit and \$35,200 for priority works identified through the audit. The Shire contribution is \$5,749.86 in-kind. The total project value is \$65,749.86 excluding GST.

COMMENT

The audit will provide a baseline record of the Shire's non-potable water systems and reduce reliance on undocumented staff knowledge. The resulting map, condition information and operating instructions can be incorporated into Shire's asset and maintenance records and used to plan renewal and repair work.

The DWER Funding Agreement provides three grant instalments. Instalment 1 is \$10,000 following execution of the agreement and completion of Milestone 1. Instalment 2 is \$15,000 following completion of Milestone 2. Instalment 3 is \$35,000 following final completion and acquittal. As payments are linked to milestone completion, the Shire will need to manage project cash flow and may need to meet some project costs before the corresponding grant instalment is received.

Think Water Great Southern is identified in the approved project scope and Funding Agreement budget to undertake the infrastructure audit for \$24,800 excluding GST. DWER has confirmed in writing that it supports the Shire engaging Think Water Great Southern directly for this component. Council is, therefore, being asked to expressly authorise the appointment. Before engagement, the Shire will document the procurement basis, confirm compliance with the applicable provisions of the adopted Purchasing and Creditor Control Policy, complete any required conflict-of-interest declarations, and retain the quotation, DWER approval and Council resolution in the Shire's records.

The remaining \$35,200 excluding GST is available for priority works identified through the audit. Any urgent works will first be discussed with DWER and scoped before work starts. Only works approved under the Funding Agreement and by the Shire will proceed. If identified works exceed the available funding, materially change the project scope, or create a significant ongoing cost to the Shire, the matter should return to Council.

CONSULTATION

Department of Water and Environmental Regulation
Think Water Great Southern
Internal consultation with Finance and Corporate Services, Property Services and relevant operational staff

STATUTORY REQUIREMENTS

Local Government Act 1995, section 6.8. Where expenditure is for an additional purpose not included in the adopted annual budget, the expenditure must be authorised in advance by Council resolution, and an absolute majority is required.

Local Government (Financial Management) Regulations 1996. The Shire's financial reporting is to reflect expenditure authorised under section 6.8 and the related budget position.

Any priority works identified through the audit will also need to comply with any statutory approvals that apply to the particular work before commencement.

POLICY IMPLICATIONS

Council Policy 2.1.1 Purchasing and Creditor Control applies to the procurement of the audit and any priority works. The policy states that the requirements for quotations and purchase orders do not apply to audits. Think Water Great Southern is identified in the project scope and Funding Agreement budget for the audit at \$24,800 excluding GST, and DWER has confirmed that the Shire may deal directly with Think Water Great Southern. The engagement should be fully documented in the Shire's records.

Procurement of any priority works identified through the audit will be undertaken separately in accordance with Council Policy 2.1.1, based on the value and nature of the works.

Council Policy 2.3.3 Asset Management applies because the project will improve the Shire's knowledge of the location, condition and operation of infrastructure assets and inform future maintenance and renewal decisions.

Council Policy 2.3.4 Risk Management applies to project delivery, grant compliance, procurement, asset condition and the delivery of any priority works.

FINANCIAL IMPLICATIONS

The project is not included in the adopted 2026/27 budget. DWER will provide grant funding of \$60,000 excluding GST for the project. A budget amendment is, therefore, required to recognise \$60,000 in grant income and \$60,000 in project expenditure.

The project budget comprises \$24,800 excluding GST for the Think Water Great Southern infrastructure audit and up to \$35,200 excluding GST for priority works identified through the audit. The Shire will also provide an estimated in-kind contribution of \$5,749.86 through staff time, accommodation and associated support.

Grant funding is payable in instalments following completion of the milestones set out in the Funding Agreement. The Shire will need to manage the project cash flow and may be required to meet project costs before the relevant grant instalment is received. The Funding Agreement records no separate Shire cash contribution to the project, apart from the timing of project payments and the in-kind contribution.

Any expenditure above the approved project budget or any additional Shire cash contribution would require separate approval.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
1 Asset Sustainability Practices Project delivery and grant compliance	Failure to meet funding milestones, manage project cash flow, comply with project scope, or properly procure priority works may delay or reduce grant funding. The audit may also identify urgent works that exceed the available priority works allocation.	Executed funding agreement Milestone tracking Cash flow monitoring Defined project budget Procurement controls DWER liaison Project and financial reporting	Council authority is being sought before expenditure is incurred. The audit scope and quote have been obtained, DWER has confirmed direct engagement with Think Water Great Southern is acceptable, and the Funding Agreement sets the project milestones and funding limits.
RISK RATING:	Moderate, primarily due to the short Milestone 1 timeframe and the unknown scope of priority works.		
IMPLICATIONS			
The main project risks are grant compliance, timing, cash flow, procurement of priority works and the possibility that urgent defects identified by the audit may cost more than the available \$35,200 allocation. These risks can be managed through prompt execution of the agreement, milestone and cash flow monitoring, clear procurement records, early liaison with DWER and keeping priority works within the approved project budget unless further approval is obtained.			

ASSET MANAGEMENT IMPLICATIONS

The audit will create an improved record of the Shire's non-potable water infrastructure, including asset locations, system configuration, condition information and operating requirements. The information should be incorporated into the Shire's asset records and used to inform future maintenance, renewal planning, budgeting and risk management. Any priority works completed through the project should be recorded against the relevant assets on completion.

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council, BY ABSOLUTE MAJORITY

1. Accepts grant funding of \$60,000 excluding GST from the Department of Water and Environmental Regulation for the Kojonup Non-Potable Water Infrastructure Audit and Priority Works project, subject to terms of the Funding Agreement presented as **Attachment 9.4.3.1 - DWER Shire Funding Agreement Non-Potable Water Infrastructure Audit and Priority Works**.
2. Authorises the Chief Executive Officer to execute and administer the Funding Agreement, including minor administrative variations that do not increase the Shire's cash contribution, reduce the funding amount, extend the Shire's liability, or materially change the approved project scope.
3. Pursuant to *section 6.8(1)(b) of the Local Government Act 1995*, approves additional expenditure of up to \$60,000 excluding GST and amends the 2026/27 budget to recognise \$60,000 in grant income and \$60,000 in project expenditure.
4. Notes that grant payments are made in instalments following project milestones and the Shire may need to meet project expenditure before the relevant grant instalment is received.
5. Notes the estimated Shire in-kind contribution of \$5,749.86 for employee costs, accommodation and associated support.
6. Authorises the Chief Executive Officer to engage Think Water Great Southern for the water infrastructure audit at \$24,800 excluding GST, noting Council Policy 2.1.1 exempts audits from quotation and purchase order requirements and DWER supports direct engagement.
7. Authorises the Chief Executive Officer to approve and deliver priority non-potable water infrastructure works identified through the audit up to \$35,200 excluding GST, subject to:
 - a. the works being eligible under the Funding Agreement;
 - b. written DWER approval being obtained where required;
 - c. preparation of a documented scope and cost estimate for each work item;
 - d. procurement being undertaken in accordance with the adopted purchasing policy;
 - e. all required statutory and landowner approvals being obtained;
 - f. the works remaining within the approved project budget; and
 - g. the works not creating a material unbudgeted operating, maintenance or renewal obligation for the Shire.
8. Requires any expenditure above the approved project budget, additional Shire cash contribution or material change to the project scope to be referred to Council.

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

9.4.4 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES – 22 SEPTEMBER 2026

REPORTING OFFICER:	Judy Stewart – Governance Officer
DATE:	Thursday, 24 September 2026
ATTACHMENT(S):	9.4.4.1 – Audit, Risk and Improvement Committee meeting minutes – 22 September 2026 – unconfirmed

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is for Council to receive the unconfirmed minutes of an Audit, Risk and Improvement Committee (Committee) meeting held on 22 September 2026 and consider the Committee's recommendations arising from that meeting.

BACKGROUND

The Audit, Risk & Improvement Committee is established under section 7.1 of the *Local Government Act 1995* to assist and independently advise Council in relation to audit, risk oversight, governance, finances, legislative compliance, systems of internal control and continuous improvement.

COMMENT

The unconfirmed minutes record that the Committee met on 22 September 2026.

The meeting was attended by the Independent Presiding Member, Independent Deputy Presiding Member, three elected member delegates, and the Chief Executive Officer (CEO) and Governance Officer as staff observers.

The Committee confirmed the previous Audit, Risk and Improvement Committee minutes, and discussed the Compliance Audit Return, Interim Management Letter, Bush Fire/Risk Management Framework matters and holding of a bush fire risk assessment session.

The Committee resolved to recommend to Council the submission of the CAR, as presented, and for the CEO to investigate an incoming communications technology system to assist in preventing undetected and unactioned incoming communications.

The next Committee meeting is scheduled for Wednesday, 02 December 2026 at 9:00am.

CONSULTATION

Audit, Risk & Improvement Committee
Shire Officers

STATUTORY REQUIREMENTS

Local Government Act 1995 – s. 7.1
Local Government (Audit) Regulations 1996 (as amended by the Local Government Regulations Amendment Regulations [No. 4] 2025) – r. 14 and r. 15

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework.	ARIC oversight; external audit; CEO financial management review; risk register reporting; policy and procedure framework; quarterly monitoring of remediation progress.	ARIC Compliance Audit Return
RISK RATING:	HIGH		
IMPLICATIONS			
The 22 September 2026 ARIC meeting minutes provide a recommendation to Council to adopt a Compliance Audit Return for submission to the LGI. The CAR itemises the Shire’s undertaking of various statutory requirements and identifies areas needing improvement, thus mitigating compliance risk.			

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council receives the Minutes of an Audit, Risk and Improvement Committee Meeting held 15 September 2026.

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

9.4.5 DEVELOPMENT ASSESSMENT PANEL PROCESS - INCOMING COMMUNICATIONS TECHNOLOGY SYSTEM

COMMITTEE RECOMMENDATION

That the Audit, Risk and Improvement Committee recommends to Council that the Chief Executive Officer investigates a model that combines automation of human review, reconciliation and quality assurance so that an automation failure cannot itself remain undetected in relation to incoming communications.

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

9.4.6 COMPLIANCE AUDIT RETURN 2025

REPORTING OFFICER:	Judy Stewart – Governance Officer
DATE:	Wednesday, 09 September 2026
ATTACHMENT(S):	9.4.6.1 – Compliance Audit Return 2025

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is for the Audit, Risk and Improvement Committee (ARIC) to consider the Shire of Kojonup's (Shire) Compliance Audit Report (CAR) for the period 1 January 2025 to 31 December 2025 and make a recommendation to Council for submission of the CAR to the Local Government Inspectorate.

BACKGROUND

Completion (by the local government administration) of the CAR is mandatory for each local government in Western Australia and represents an annual (calendar year) self-assessment, as required under regulation 14 of the Local Government (Audit) Regulations 1996, for review and recommendation by Council's ARIC and subsequent consideration and adoption by Council.

COMMENT

In previous years a local government's CAR has been due for submission to the Department of Local Government, Sport and Cultural Industries (DLGSC) by 31 March of the year following the audit period. The current CAR (2025) submission represents an exception to the 31 March deadline due to the introduction of the Local Government Inspectorate (LGI) and a number of changes to statutory requirements for which the compliance audit is needed. Due to the change in reporting requirements, including from DLGSC to the LGI and the formation of a new portal for submission of the CAR following Council adoption, the deadline for submission of the 2025 CAR was extended to 30 September 2026.

The new CAR format categorises questions by instruments of legislation (rather than by operational areas as has previously occurred):

- *Local Government Act 1995*

- Local Government (Administration) Regulations 1996
- Local Government (Audit) Regulations 1996
- Local Government (Constitution) Regulations 1998
- Local Government (Elections) Regulations 1997
- Local Government (Financial Management) Regulations 1996
- Local Government (Functions and General) Regulations 1996

Responses are provided for each of the above instruments of legislation (as detailed in [Attachment 9.1.1](#)).

The 2025 CAR has identified the following areas where action/improvement is required and have been/will be addressed:

Local Government Act 1995 -

- Review of Health Local Law prior to December 2026 (s. 3.16)
- Keeping written records when all delegated powers or duties have been used (s. 5.46)
- Forwarding of Auditor's Report (Report) to Minister within three months of it being received by the Shire/publishing a copy of the Report on the Shire website within 14 days of giving the Report to the Minister (s. 7.12A (4) (b))

Local Government (Administration Regulations) 1996 –

- Review of Corporate Business Plan (r. 19DA)

The ARIC is referred to the completed annual Compliance Audit Return for the audit period 1 January 2025 to 31 December 2025. Subject to and following Council's subsequent formal acceptance, the CAR will be lodged with the LGI by 30 September 2026.

CONSULTATION

Grant Thompson - Chief Executive Officer
Jill Johnson – Deputy Chief Executive Officer
Darryn Watkins – Manager Works and Infrastructure
Estelle Lottering – Manager Regulatory Services

STATUTORY REQUIREMENTS

The Council is obliged to complete and submit the CAR in accordance with the *Local Government Act 1995* and the Local Government (Audit) Regulations 1996 (as amended by the Local Government Regulations Amendment Regulations [No.4] 2025):

14. Compliance audits

- (1) *A local government must carry out an audit (a compliance audit) of the local government's compliance with the statutory requirements prescribed by regulation 13 for the period beginning on 1 January and ending on 31 December in each year.*
- (2) *After a local government has carried out a compliance audit, the CEO must —*
 - (a) *prepare a compliance audit return in a form approved by the Inspector;*
 - and*
 - (b) *give a copy of the compliance audit return to the local government's audit, risk and improvement committee.*
- (3) *The audit, risk and improvement committee must —*

- (a) *review the compliance audit return; and*
 - (b) *report to the council the results of that review.*
 - (4) *When reporting to the council, the audit, risk and improvement committee must make any recommendations that the committee considers appropriate in relation to the compliance audit return.*
 - (5) *The council must consider the compliance audit return and the results of the audit, risk and improvement committee's review (including any recommendations) at a meeting of the council.*
 - (6) *The council must —*
 - (a) *determine if any matters raised by the audit, risk and improvement committee require action to be taken by the local government; and*
 - (b) *either —*
 - (i) *adopt the compliance audit return; or*
 - (ii) *adopt the compliance audit return subject to amendments proposed by the council.*
15. *Signed compliance audit return and other information must be given to Inspector*
- (1) *After a compliance audit return has been adopted by the council under regulation 14(6)(b), the local government must give the following information to the Inspector —*
 - (a) *a copy of the compliance audit return (or amended compliance audit return, if applicable), signed by the mayor or president and by the CEO;*
 - (b) *any recommendations made under regulation 14(4) after the audit, risk and improvement committee has reviewed the compliance audit return;*
 - (c) *a copy of the relevant section of the minutes of the meeting at which the compliance audit return was adopted by the council;*
 - (d) *any additional information explaining or qualifying the compliance audit.*
 - (2) *The information must be given to the Inspector no later than 31 March next following the period to which the return relates.*
 - (3) *The Inspector may extend the 31 March deadline.*
16. *Functions of audit, risk and improvement committee*
- An audit, risk and improvement committee has the following functions —*
- (a) *to receive and review reports on, and recommend to the council actions to be taken in relation to —*
 - (i) *audits under Part 7 of the Act; and*
 - (ii) *compliance audits; and*
 - (iii) *reviews under regulation 17;*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3) Compliance	Failure to correctly respond to laws and regulations	Audit, Risk and Improvement Committee, Staff training, External audits (compliance)	Internal audits, Data collection
RISK RATING:	High		
IMPLICATIONS			
Should Council not adopt a Compliance Audit Return following recommendation by the Audit, Risk and Improvement Committee, Council will be in breach of its statutory obligation. Accordingly, the risk would be High.			

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RECOMMENDATION

That:

- the Compliance Audit Return 2025 (CAR), as per **Attachment 9.4.6.1 – Compliance Audit Return 2025**, and any other relevant information if applicable, be adopted; and
- Council authorises the President and Chief Executive Officer to certify the CAR and cause it to be submitted to the Local Government Inspectorate by 30 September 2026 accompanied by the relevant section of Council meeting minutes wherein the CAR has been adopted and any other relevant information if applicable; and
- Council notes the three improvement areas and requirement for a Health Local Law review, as follows, and instructs the Chief Executive Officer to action these improvements:

Local Government Act 1995 -

- Review of Health Local Law prior to December 2026 (s. 3.16)
- Keeping written records when all delegated powers or duties have been used (s. 5.46)
- Forwarding of Auditor's Report (Report) to Minister within three months of it being received by the Shire/publishing a copy of the Report on the Shire website within 14 days of giving the Report to the Minister (s. 7.12A (4) (b))

Local Government (Administration Regulations) 1996 –

- Review of Corporate Business Plan (r. 19DA)

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

10. APPLICATIONS FOR LEAVE OF ABSENCE

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. QUESTIONS FROM MEMBERS WITHOUT NOTICE

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14. MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.1.1 QUOTATION FOR PROVISION OF BITUMEN SEALING SERVICES

STATUTORY REQUIREMENT

Section 5.23 of the *Local Government Act 1995* provides as follows: —

Meetings generally open to public

(1) The following are to be open to members of the public —

- (a) all council meetings;
- (b) all meetings of a committee.

(2) Despite subsection (1), if any of the following matters is to be dealt with at a meeting, the council or committee must close the meeting to members of the public to the extent necessary to ensure that the matter is dealt with at the meeting on a confidential basis —

- (a) a matter that a committee of a House of Parliament, or a joint committee of both Houses, has advised the local government must be dealt with on a confidential basis;
- (b) a matter relating to the recruitment or employment of the CEO or a senior employee, including the following —
 - (i) the termination of employment;
 - (ii) a review of performance under section 5.38;
- (c) a prescribed matter;
- (d) a matter that is the subject of a direction given under section 5.23AA(1).

(3) Despite subsection (1), the council or committee must close a meeting to members of the public to the extent necessary to ensure compliance with a requirement (however formulated) —

- (a) that is imposed under a written law, excluding this Act and local laws; and
- (b) that prohibits or restricts the making public of information.

(4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a

confidential basis —

(a) legal advice, or other information, over which the local government holds legal professional privilege;

(b) information relating to the personal affairs of an individual;

(c) information contained in a tender received by the local government for a contract to the extent that the information —

(i) is a tendered price; or

(ii) a tendered methodology for calculating a price;

(d) information contained in a tender received by the local government for a contract to the extent that —

(i) the information discloses any technology, or any manufacturing, industrial or trade process, that the tenderer proposes to use in performing the contract; and

(ii) the information has not previously been made public; and

(iii) the making public of the information would be likely to have an adverse effect on the tenderer's business interests;

(e) information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations;

(f) information the making public of which would be likely to impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;

(g) prescribed information;

(h) information that is the subject of a direction given under section 5.23AA(2).

(5) For the purpose of deciding whether to close a meeting to members of the public under subsection (4) in relation to any information, the following matters are irrelevant —

(a) whether making the information public would cause embarrassment to any of the following —

(i) the local government;

(ii) the council or a council member;

(iii) a committee of the council or a member of a committee of the council;

(iv) an employee;

(b) whether making the information public would —

(i) cause a loss of confidence in the local government; or

(ii) make the local government susceptible to adverse criticism;

(c) whether the information relates to a matter that is controversial in the district;

(d) a prescribed matter.

(6) Subsection (5) does not prevent other matters from being regarded as irrelevant.

(7) A decision to close a meeting to members of the public under subsection (2), (3) or (4) must be made (including voted on if necessary) at the meeting and while the meeting is open to members of the public.

(8) If a decision is made to close a meeting to members of the public under subsection (2), (3) or (4), the following must be recorded in the minutes of the meeting —

(a) the decision;

(b) the subsection under which the decision is made and, if that subsection is subsection (2) or (4), the paragraph of that subsection under which the decision is made;

(c) if the provision recorded under paragraph (b) is subsection (2)(c) or (4)(g) — the applicable regulation (including any applicable subregulation or paragraph);

(d) if the provision recorded under paragraph (b) is subsection (2)(d) or (4)(h) — a statement that a direction was given under section 5.23AA(1) or (2) (as the case requires);

(e) an explanation of how the matter or information to which the decision relates falls

within the scope of the provision recorded under paragraph (b);

(f) a summary of the steps taken to ensure that the closure to members of the public is for no longer than required or authorised under the provision recorded under paragraph (b);

(g) any prescribed information.

(9) Sections 5.95(3) and 5.96A(2) do not apply to information that is required to be recorded in the minutes of a meeting under subsection (8).

PROCEDURAL MOTION	
That the meeting proceeds behind closed doors in accordance with Section 5.23 of the <i>Local Government Act 1995</i> at _____ pm.	
MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

PROCEDURAL MOTION	
That the meeting be reopened to the public at ____ pm.	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

14.2 PUBLIC READING RESOLUTIONS THAT MAY BE MADE PUBLIC

14.2.1 QUOTATION FOR PROVISION OF BITUMEN SEALING SERVICES

15. CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at _____ pm.

Attachments

6.1	6.1.1	Ordinary Council Meeting Minutes 25 August 2026 – unconfirmed
6.2	6.2.1	Special Council Meeting Minutes 15 September 2026 – unconfirmed
9.1.1	9.1.1.1	Liveability and Wellbeing Plan 2026-2031
9.1.2	9.1.2.1	GSSRG Meeting Minutes 06 August 2026 – unconfirmed
	9.1.2.2	Terms of Reference - Great Southern Sport and Recreation Group - August 2025
9.3.1	9.3.1.1	Concept Project Budget Mural Festival Easter 2027
9.4.1	9.4.1.1	Monthly Financial Report – 31 August 2026
9.4.2	9.4.2.1	Monthly Payment Listing – August 2026
9.4.3	9.4.3.1	DWER Shire Funding Agreement – Non-Potable Water Infrastructure Audit and Priority Works
	9.4.3.2	Kojonup Non-Potable Water Infrastructure Audit and Priority Works – Project Scope
9.4.4	9.4.4.1	Audit, Risk and Improvement Committee meeting minutes – 22 September 2026 – unconfirmed
9.4.6	9.4.6.1	Compliance Audit Return 2025

UNDER SEPARATE COVER

9.4.3	9.4.3.3	Think Water Great Southern – Water Infrastructure Audit
14.1.1	14.1.1.1	Quotation – Bitumen Sealing – Fulton Hogan Pty Ltd
	14.1.1.2	Quotation – Bitumen Sealing – Boral Resources WA Ltd
	14.1.1.3	Quotation – Bitumen Sealing – WA Sprayseal Pty Ltd
	14.1.1.4	Quotation – Bitumen Sealing – Colas WA Pty Ltd

Kojonup



SHIRE OF KOJONUP

PUBLIC MINUTES

Ordinary Council Meeting

25 August 2026

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.

Leading community outcomes

community strategic direction, plus regional impact and state-wide needs are fused together when making decisions.

Compliance

appropriate compliance and tolerable risk is considered, although not so much as to fatigue or delay growth.

Past and Present

forward-thinking growth is encouraged, whilst we consider and celebrate the past.

6

1

5

2

4

3

The Shire of Kojonup Decision Making Guiding Principles (2019)

Community members are encouraged to use the same six guiding principles when making local and working party decisions or recommendations.

People First

when considering public spaces, people will be given precedence, over transport and business.

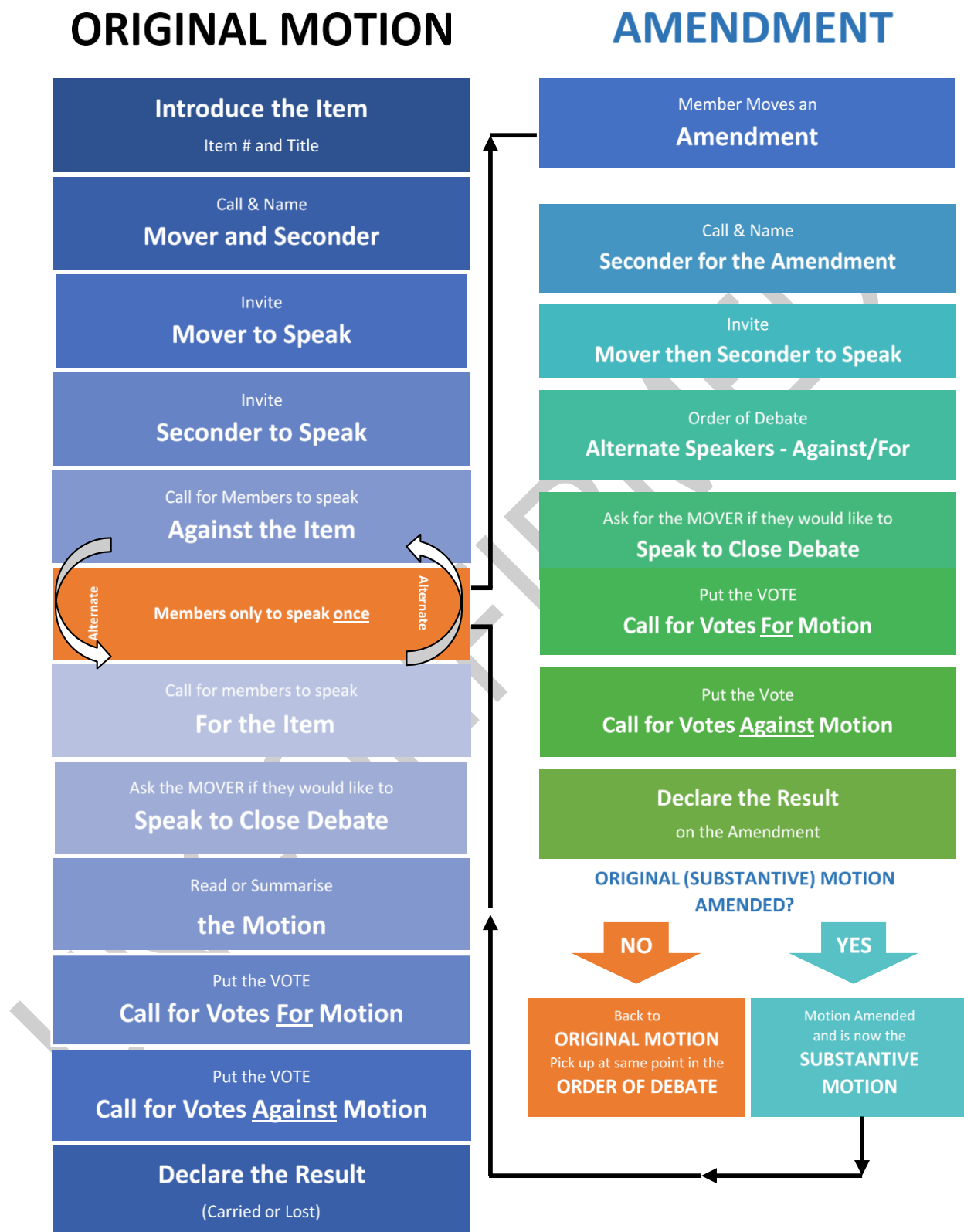
Sharp Funding

short and long term financial implications will be considered, along with collaborative ownership options

Analysis-based

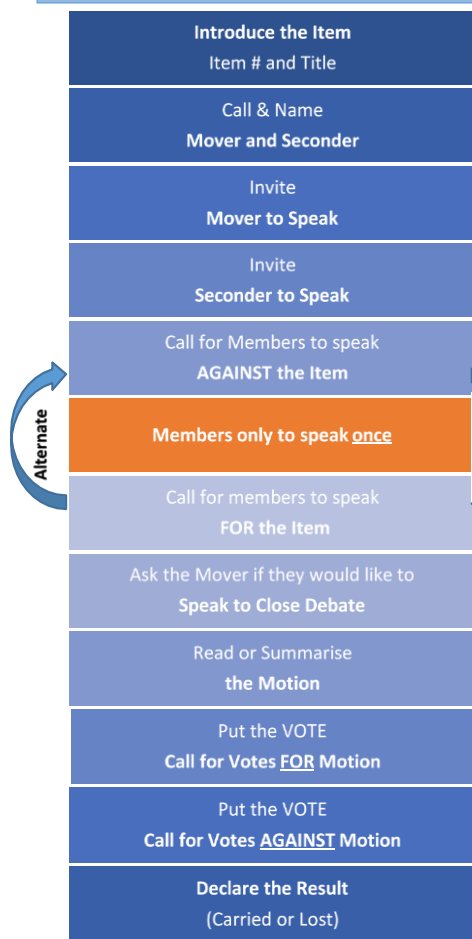
objective and evidence-based data and insights must support decision making

Process of Substantive Motion, Amendment to Motion and Foreshadowed Motion



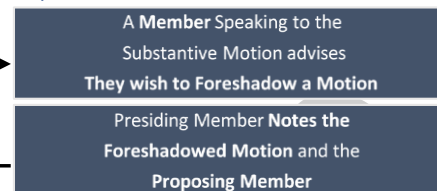
Minor clarification of wording of motions: A minor amendment of the motion can be done at any time through the Presiding Member with the approval of the Mover and the Seconder.

Substantive Motion



Process: Foreshadowed Motion

E.g. If the substantive motion is lost then I wish to foreshadow an alternative motion



Foreshadowed Motion

Substantive Motion LOST

Foreshadowed Motion Lapses

Note:

1. Deferring an item wording:

"Deferred for consideration at [TIME] on [DATE] and resubmitting for debate to Council at Ordinary Council Meeting on [DATE]"

2. **"Laying an item on the table"**: is similar to **"deferring"** but the item needs to be re-tabled and be considered and debated in the same meeting.

3. Clarifying Questions can be asked at any time, BUT cannot be debated.

MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 25 AUGUST 2026

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15.CLOSE	30

UNCONFIRMED

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 3.05pm and drew the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting. No responsibility whatsoever is implied or accepted by the Shire of Kojonup for any act, omission or statement or intimation occurring during Council or committee meetings.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire cautions that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

The Shire of Kojonup advises that anyone who has any application lodged with the Shire of Kojonup shall obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Kojonup in respect of the application.

These minutes are not a verbatim record but include the contents pursuant to Regulation 11 of Local Government (Administration) Regulations 1996. The meeting is audio recorded.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

*Grant us grace to listen and work together as a Council to nurture the bonds of one community.
Amen*

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. RECORD OF ATTENDANCE AND APOLOGIES

3.1 ATTENDANCE

COUNCILLORS

Cr Roger Bilney	Shire President
Cr Michael Mathwin	Deputy President
Cr Cindy Wieringa	Councillor
Cr Kerry Mickle	Councillor
Cr Cherilyne Michael	Councillor

SHIRE OFFICERS

Jill Johnson	A/Chief Executive Officer
Judy Stewart	Governance Officer

3.2 APOLOGIES

Cr Ned Radforth - Councillor

3.3 PUBLIC GUESTS

Len North Member of the public

3.4 APPROVED LEAVE OF ABSENCE

Cr Craig Mitchell Council Motion 87/26

4. DECLARATION OF INTEREST

Jill Johnson – A/CEO	Item 14.1.1
Darryn Watkins – A/DCEO	Item 14.1.1 (no longer required due to being absent)

5. PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.2 PUBLIC QUESTION TIME

5.2.1 LEN NORTH – ROAD SIGNAGE AND CULVERT

Attachment 5.2.1.1 – Len North - Photographs (partly obscured road signage [Anderson Road sign]/culvert on road corner)

Attachment 5.2.1.2 - Len North - Road Signage - redacted email

Mr North distributed road signage and culvert photographs and an associated email to Councillors and the Governance Officer (see Attachments 5.2.1.1 and 5.2.1.2) clarifying that the year '2055', as mentioned in the email, was in error. Mr North questioned where we are in relation to road signage issues and, specifically, markers for culverts that vehicles need, especially on corners.

The President advised that the question would be taken on notice.

Mr North advised that the Anderson Road signage in question was only a week or two old and that the tree was pre-existing.

The President advised that a solution would be found.

Mr North explained that the road is Anderson Road and that there are others (Dorrington Road being one), and that the tree has been removed from the top of the Muradup Hill where the sign was obliterated.

The President thanked Mr North.

6. CONFIRMATION/RECEIVAL OF MINUTES

6.1 MINUTES OF AN ORDINARY COUNCIL MEETING HELD 28 JULY 2026

Unconfirmed Minutes of an Ordinary Council Meeting held 28 July 2026

Attachment 6.1.1 – Minutes of an Ordinary Council Meeting - 28 July 2026 Unconfirmed

OFFICER RECOMMENDATION/COUNCIL MOTION

That the Minutes of an Ordinary Council Meeting held 28 July 2026 be confirmed as a true record.

MOTION #:	107/26
MOVED:	Cr Mathwin
SECONDED:	Cr Wieringa
VOTE:	5/0
FOR:	Cr Bilney, Cr Mathwin, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

6.2 MINUTES OF A SPECIAL COUNCIL MEETING HELD 05 AUGUST 2026

Unconfirmed Minutes of a Special Council Meeting held 05 August 2026

Attachment 6.2.1 – Minutes of a Special Council Meeting - 05 August 2026 Unconfirmed

OFFICER RECOMMENDATION/COUNCIL MOTION

That the Minutes of a Special Council Meeting held 05 August 2026 be confirmed as a true record.

MOTION #:	108/26
MOVED:	Cr Wieringa
SECONDED:	Cr Michael
VOTE:	5/0
FOR:	Cr Bilney, Cr Mathwin, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

7. PRESENTATIONS

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

7.4.1 CR MICKLE – GREAT SOUTHERN RECREATION ADVISORY COMMITTEE MEETING – 06 AUGUST 2026

Attachment 7.4.1.1 – Great Southern Recreation Advisory Committee Meeting - 06 August 2026 - Summary

Cr Mickle commented on other represented sporting bodies' cost recovery through their fees and charges; what they charge for their amenities.

8. METHOD OF DEALING WITH AGENDA BUSINESS

Nil changes

9. REPORTS

9.1 KEY PILLAR '*LIFESTYLE*' REPORTS

9.2 KEY PILLAR '*ECONOMICS*' REPORTS

9.3 KEY PILLAR '*VISITATION*' REPORTS

9.4 KEY PILLAR '*PERFORMANCE*' REPORTS

UNCONFIRMED

9.4.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (JULY 2026)

REPORTING OFFICER:	Jill Johnson – Deputy Chief Executive Officer
DATE:	Monday, 17 August 2026
ATTACHMENT(S):	9.4.1.1 – Monthly Financial Statements 1 July 2026 to 31 July 2026

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is to note the Monthly Financial Statement for the month ending 31 July 2026.

BACKGROUND

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare a Statement of Financial Activity each month, and to present it to an ordinary meeting of the Council within two (2) months after the end of the reporting period. The Statement of Financial Activity is the primary monthly financial reporting instrument and provides Council with an overview of the Shire's financial performance against the adopted budget for the year to date.

COMMENT

The attached Statement of Financial Activity for the period June 2026 represents one (1) month of the 2026/2027 financial year, or 8% of the year elapsed.

As the 2026-2027 budget was not adopted by 31 July 2026, no comparatives are provided for in this month's reporting.

The opening surplus brought forward from 2025-2026 is still subject to changes from year-end adjustments and any audit adjustments.

The statements are presented in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 and Council Policy 2.1.6. The overall financial position of the Shire remains sound.

The following items are worthy of noting:

Closing surplus position of \$2,080,256. This represents the net position after accounting for all operating revenues and expenditures to date.

Cash holdings total \$3,195m, of which \$1,121m is held in cash-backed reserve accounts and \$2,074m in unrestricted cash.

As the 2026-2027 Budget was not adopted by 31 July 2026, rates notices have not been issued.

CONSULTATION

Darren Long, Financial Consultant

STATUTORY REQUIREMENTS

Regulation 34 (1) requires a local government to prepare a "Statement of Financial Activity" each month, reporting on the sources and applications of funds for the year to date. Regulation 34(4) requires the Statement to be presented to an ordinary meeting of the Council within two (2) months after the end of the month to which it relates. This report satisfies that requirement for the month ending 31 July 2026, with the meeting occurring on 25 August 2026.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	Budget Controls	Cash Flow Budget and reporting to be implemented
RISK RATING:	Adequate		
IMPLICATIONS			
Financial reporting is required to create transparency.			

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL MOTION
--

That the monthly financial statements for the period ending 31 July 2026, as attached, be noted.

MOTION #:	109/26
MOVED:	Cr Michael
SECONDED:	Cr Mickle
VOTE:	5/0
FOR:	Cr Bilney, Cr Mathwin, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

9.4.2 MONTHLY PAYMENTS LISTING – JULY 2026

REPORTING OFFICER:	Rachel Egerton-Warburton – Finance Officer (Creditors)
DATE:	Tuesday, 18 August 2026
ATTACHMENT(S):	9.4.2.1 – Monthly Payment Listing July 2026

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK Monitoring and Reporting

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is to receive the list of payments covering the month of July 2026.

BACKGROUND

Nil

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments are to be directed to the Chief Executive Officer prior to the meeting.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments are made in line with Council Policy.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	Budget Controls	Cash Flow Budget and reporting to be implemented
RISK RATING:			
IMPLICATIONS			
A control measure to ensure transparency of financial systems and controls regarding creditor payments.			

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications for this report.

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL MOTION

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 July 2026		31 July 2026
Municipal Cheques	14419-14422	\$46,236.01
EFTs	38399-38529	\$258,000.00
Direct Debits		\$570,250.10
Total		\$874,486.11

be received.

MOTION #:	110/26
MOVED:	Cr Mathwin
SECONDED:	Cr Mickle
VOTE:	5/0
FOR:	Cr Bilney, Cr Mathwin, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

9.4.3 NEW POLICY 6.2 - SURVEILLANCE DEVICES AND AERIAL IMAGING/DELETION OF POLICY 2.3.7 – CLOSED CIRCUIT TELEVISION (CCTV) OPERATIONS AND RECORDING

REPORTING OFFICER:	Estelle Lottering – Manager Regulatory Services
DATE:	Tuesday, 18 August 2026
ATTACHMENT(S):	9.4.3.1 – Draft Policy 6.2 – Surveillance Devices and Aerial Imaging 9.4.3.2 – Existing Policy 2.3.7 – CCTV Operations and Recording

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
12 A High performing council	12.6 SoK asset management	This is the Shire of Kojonup's greater focus on asset and resource performance management.

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is for Council to consider a new Policy 6.2 - Surveillance Devices and Aerial Imaging (Policy) and the consequential deletion of existing Policy 2.3.7 – CCTV Operations and Recording.

BACKGROUND

On 1 July 2026 the *Privacy and Responsible Information Sharing Act 2024 (WA)* commenced operation and applies to local governments. The legislation establishes privacy principles governing collection, use, storage and disclosure of personal information by public sector agencies. Serious data breach notification requirements will commence from 1 January 2027.

Existing Shire of Kojonup (Shire) Policy 2.3.7 deals with CCTV Operations and Recording.

COMMENT

The Shire's existing Policy 2.3.7 is limited to the operation and recording of CCTV and, therefore, no longer encompasses the broad scope of contemporary regulatory operations and legislative requirements relating to surveillance.

Key improvements within the new Policy include (in addition to the use of CCTV systems):

- Drone (RPAS) operations for Regulatory, Environmental Health, Ranger, Firebreaks, Asset Management and Emergency Management Inspections (aerial imaging used for inspections and operational activities);
- Privacy and Responsible Information Sharing (PRIS) obligations;
- Clear controls over collection, access, storage, release and disposal of surveillance information;
- Guidance relating to body worn cameras and dash cameras;
- Improved protection of community privacy;
- Enhanced evidentiary integrity for regulatory investigations; and
- Alignment with current State Records, Freedom of Information and Privacy requirements.

The new Policy provides a consolidated governance framework for all surveillance technologies utilised by the Shire, expanding the scope of surveillance management and ensuring the Shire's practices remain lawful, transparent, accountable and consistent with contemporary local government operations. Staff are provided with clear operational guidance while balancing public safety, compliance monitoring, privacy protection and risk management responsibilities.

Council's adoption of the Policy will provide a modern governance framework supporting ongoing use of surveillance technologies and aerial imaging within the Shire.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

- *Surveillance Devices Act 1998 (WA)*
- *Privacy and Responsible Information Sharing Act 2024 (WA)*
- *Freedom of Information Act 1992 (WA)*
- *State Records Act 2000 (WA)*
- *Local Government Act 1995 (WA)*
- *Work Health and Safety Act 2020 (WA)*
- Civil Aviation Safety Regulations 1998 (Cth)
- Applicable Civil Aviation Safety Authority (CASA) requirements for drone operations.

POLICY IMPLICATIONS

Policy 6.2 Surveillance Devices and Aerial will replace the previous CCTV Operations and Recording policy (Policy 2.3.7) and establish a consolidated framework for surveillance technology and aerial imaging operations undertaken by the Shire.

FINANCIAL IMPLICATIONS

Nil immediate financial implications.

Future operational costs may arise from CCTV, body worn camera, drone equipment, data storage, staff training, software licensing and privacy compliance requirements.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
Statutory and Regulatory Compliance	Failure to adequately govern surveillance technologies may result in privacy breaches, evidentiary issues, reputational harm, regulatory non-compliance or misuse of surveillance information.	Delegated authority. Staff training. Restricted access controls. Recordkeeping Requirements. Privacy and PRIS compliance controls.	Adoption of Policy 6.2. Development of supporting procedures and operational guidance.
RISK RATING:	MODERATE		
IMPLICATIONS			
Failure to adopt a contemporary framework may expose the Shire to privacy breaches, evidentiary challenges, reputational damage, regulatory non-compliance and operational inconsistencies relating to CCTV systems, body worn cameras, dash cameras and drone operations.			

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council:

1. Adopts Policy 6.2 Surveillance Devices and Aerial Imaging (Policy), as attached **(Attachment 9.4.3.1)**;
2. Authorises the Chief Executive Officer to make minor administrative amendments to the Policy that do not materially alter Council intent;
3. Notes that the Policy reflects the requirements of the *Surveillance Devices Act 1998*, *Privacy and Responsible Information Sharing Act 2024*, *Freedom of Information Act 1992*, *State Records Act 2000* and applicable Civil Aviation Safety Authority requirements; and
4. Deletes Policy 2.37 Closed Circuit Television (CCTV) Operations and Recording, as attached **(Attachment 9.4.3.2)**.

MOTION #:	
MOVED:	Cr Michael
SECONDED:	Cr Wieringa
VOTE:	
FOR:	
AGAINST:	

THE MOTION WAS NOT PUT AND LAPSED

COUNCIL MOTION

That Item 9.4.3 (NEW POLICY 6.2 - SURVEILLANCE DEVICES AND AERIAL IMAGING/DELETION OF POLICY 2.3.7 – CLOSED CIRCUIT TELEVISION (CCTV) OPERATIONS AND RECORDING) be deferred to Council's October 2026 Ordinary Council Meeting to obtain further information.

MOTION #:	111/26
MOVED:	Cr Mathwin
SECONDED:	Cr Mickle
VOTE:	5/0
FOR:	Cr Bilney, Cr Mathwin, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

9.4.4 NEW DELEGATION – REG 001 - SURVEILLANCE DEVICES AND AERIAL IMAGING

REPORTING OFFICER:	Estelle Lottering – Manager Regulatory Services
DATE:	Tuesday, 18 August 2026
ATTACHMENT(S):	9.4.4.1 – Draft Delegation – REG 001 – Surveillance Devices and Aerial Imaging 9.4.3.1 – Draft Policy 6.2 – Surveillance Devices and Aerial Imaging

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is for Council's consideration of a new delegation *REG 001 - Surveillance Devices and Aerial Imaging*, for inclusion in the Shire of Kojonup Delegation Register.

The proposed delegation will provide a documented authority pathway for the Chief Executive Officer to administer *Policy 6.3 Surveillance Devices and Aerial Imaging* including CCTV operations, body worn cameras, dash cameras, drone/RPAS aerial imaging, access to recordings, release of recordings and management of surveillance records.

BACKGROUND

Council has considered a new policy *Policy 6.2 Surveillance Devices and Aerial Imaging* to provide an overarching governance framework for the Shire's use of surveillance devices and aerial imaging technology.

The new policy addresses:

- CCTV systems and associated recordings;
- Body worn cameras and dash cameras;
- Drone/RPAS aerial imaging to support inspections and lawful Shire functions;
- Access, storage, retention and release of surveillance recordings;
- Freedom of Information, records management, Privacy and Responsible Information Sharing (PRIS) obligations; and
- Risk management and controls relating to surveillance information.

The Shire's adopted 2026 Delegation Register contains existing delegations for appointment of authorised persons, entry onto private land, prosecutions and enforcement, Freedom of Information (FOI) functions, building, fire, ranger and planning functions. However, the

current register does not contain a specific delegation for surveillance devices, CCTV footage release, drone imagery, access to surveillance recordings or the operational administration of Policy 6.3.

A dedicated delegation is, therefore, recommended to ensure that the use, access and release of surveillance recordings is appropriately authorised, recorded and managed in accordance with legislation, Shire policy and recordkeeping requirements.

COMMENT

The introduction of Policy 6.2 creates a broader surveillance governance framework covering fixed, temporary and mobile CCTV, body worn cameras, dash cameras and drone/RPAS aerial imaging. Because the Policy involves the creation, access, use and release of recorded information, it is appropriate for Council to provide a clear delegation to the CEO to administer the policy and control related operational decisions.

The proposed delegation does not authorise officers to act outside legislation, warrant powers, statutory entry powers, privacy obligations or Council policy. Rather, it provides a controlled approval pathway for the CEO to implement Council's policy position and, where appropriate, sub-delegate limited operational functions to relevant officers.

The delegation is proposed to be inserted into the Regulatory Services section of the Delegation Register as REG 001, before the existing BLDG 001 delegation. This location reflects that Policy 6.2 supports regulatory services, ranger functions, environmental health, firebreak inspections, asset inspections and compliance activities.

The proposed delegation includes conditions requiring compliance with Policy 6.3, the *Surveillance Devices Act 1998 (WA)*, the *Privacy and Responsible Information Sharing Act 2024 (WA)*, the *Freedom of Information Act 1992 (WA)*, the *State Records Act 2000 (WA)*, Civil Aviation Safety Authority requirements for drone operations and other relevant legislation.

The delegation will also require proper recordkeeping including surveillance access registers, footage release records, drone flight logs and evidence or investigation records where relevant. Matters involving significant privacy, legal, community, reputational or media risk are to be escalated to the CEO and may be referred to Council where appropriate.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Relevant legislation includes:

- *Local Government Act 1995 (WA)*, section 5.42(1) - delegation of powers and duties to the Chief Executive Officer;
- *Local Government Act 1995 (WA)*, section 5.44 - sub-delegation by the Chief Executive Officer;
- *Local Government Act 1995 (WA)*, section 5.43 - limits on delegations to the Chief Executive Officer;
- *Surveillance Devices Act 1998 (WA)*;
- *Privacy and Responsible Information Sharing Act 2024 (WA)*;

- *Freedom of Information Act 1992 (WA)*;
- *State Records Act 2000 (WA)*;
- *Work Health and Safety Act 2020 (WA)*;
- *Civil Aviation Act 1988 (Cth)*;
- Civil Aviation Safety Regulations 1998 (Cth), Part 101 and applicable Civil Aviation Safety Authority requirements.

A delegation under section 5.42 of the *Local Government Act 1995* requires an absolute majority decision of Council.

POLICY IMPLICATIONS

Adoption of REG 001 will support implementation of *Policy 6.2 Surveillance Devices and Aerial Imaging* by establishing the CEO as the delegated authority for operational administration of the policy.

The delegation will also support related Shire policies and procedures dealing with recordkeeping, privacy, complaints, regulatory compliance, risk management, CCTV operations, drone operations and evidence management.

FINANCIAL IMPLICATIONS

Nil direct financial implications arising from adoption of the delegation.

Future costs may arise from implementation of Policy 6.2 including surveillance equipment, CCTV infrastructure, drone equipment, data storage, staff training, software licensing, signage or specialist legal/privacy advice.

Any such expenditure will be managed through the annual budget process, existing delegations and procurement requirements.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
<i>Statutory and Regulatory Compliance/Information Governance</i>	Failure to clearly authorise the administration of surveillance devices, CCTV recordings, drone imagery and release of recordings may result in privacy breaches, evidentiary issues, unlawful disclosure, inconsistent decision-making or reputational damage.	Policy 6.2; REG 001 delegation; authorised officer appointments; FOI decision-making arrangements; secure recordkeeping; access and release registers; privacy and PRIS controls.	Council adoption of REG 001 and inclusion in the Delegation Register. Development and maintenance of operational registers and supporting procedures.
RISK RATING:	MODERATE		

IMPLICATIONS

If the delegation is not adopted, operational decisions about CCTV access, footage release, drone imagery and surveillance records may be less clearly documented. This may increase legal, privacy, evidentiary and reputational risk, particularly under the PRIS privacy framework, FOI requirements and State Records obligations.

ASSET MANAGEMENT IMPLICATIONS

Nil direct asset management impact arises from adoption of the delegation itself. The delegation may support the lawful and controlled use of surveillance systems and aerial imaging for asset inspection, protection, condition monitoring and incident investigation.

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil direct Great Southern VROC implications. The delegation may support consistent local government governance practice in relation to surveillance, privacy, records and regulatory compliance.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council:

5. Adopts the new Instrument of Delegation REG 001 - Surveillance Devices and Aerial Imaging, as presented ([Attachment 9.4.4.1](#)).
6. Authorises the Chief Executive Officer to include REG 001 in the Shire of Kojonup Delegation Register under the Regulatory Services section.
7. Notes that the delegation supports the implementation of Policy 6.2 Surveillance Devices and Aerial Imaging.
8. Authorises the Chief Executive Officer to make minor administrative, formatting or cross-referencing amendments to REG 001 prior to publication, provided the amendments do not materially alter the intent or scope of the delegation adopted by Council.

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

COUNCIL MOTION	
That Item 9.4.4 (NEW DELEGATION – REG 001 - SURVEILLANCE DEVICES AND AERIAL IMAGING) be deferred to Council’s October 2026 Ordinary Council Meeting.	
MOTION #:	112/26
MOVED:	Cr Mathwin
SECONDED:	Cr Mickle
VOTE:	5/0
FOR:	Cr Bilney, Cr Mathwin, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

UNCONFIRMED

10. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14. MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.1.1 RETROSPECTIVE EXTENSION OF APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER AND ACTING DEPUTY CHIEF EXECUTIVE OFFICER DURING CHIEF EXECUTIVE OFFICER'S APPROVED ABSENCE

STATUTORY REQUIREMENT

Section 5.23 of the *Local Government Act 1995* provides as follows: —

Meetings generally open to public

(1) The following are to be open to members of the public —

- (a) all council meetings;
- (b) all meetings of a committee.

(2) Despite subsection (1), if any of the following matters is to be dealt with at a meeting, the council or committee must close the meeting to members of the public to the extent necessary to ensure that the matter is dealt with at the meeting on a confidential basis —

- (a) a matter that a committee of a House of Parliament, or a joint committee of both Houses, has advised the local government must be dealt with on a confidential basis;
- (b) a matter relating to the recruitment or employment of the CEO or a senior employee, including the following —
 - (i) the termination of employment;
 - (ii) a review of performance under section 5.38;
- (c) a prescribed matter;
- (d) a matter that is the subject of a direction given under section 5.23AA(1).

(3) Despite subsection (1), the council or committee must close a meeting to members of the public to the extent necessary to ensure compliance with a requirement (however formulated) —

- (a) that is imposed under a written law, excluding this Act and local laws; and
- (b) that prohibits or restricts the making public of information.

(4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis —

- (a) legal advice, or other information, over which the local government holds legal professional privilege;
- (b) information relating to the personal affairs of an individual;
- (c) information contained in a tender received by the local government for a contract to the extent that the information —
 - (i) is a tendered price; or
 - (ii) a tendered methodology for calculating a price;
- (d) information contained in a tender received by the local government for a contract to the extent that —
 - (i) the information discloses any technology, or any manufacturing, industrial or trade process, that the tenderer proposes to use in performing the contract; and
 - (ii) the information has not previously been made public; and
 - (iii) the making public of the information would be likely to have an adverse effect on the tenderer's business interests;

- (e) information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations;
 - (f) information the making public of which would be likely to impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (g) prescribed information;
 - (h) information that is the subject of a direction given under section 5.23AA(2).
- (5) For the purpose of deciding whether to close a meeting to members of the public under subsection (4) in relation to any information, the following matters are irrelevant —
- (a) whether making the information public would cause embarrassment to any of the following —
 - (i) the local government;
 - (ii) the council or a council member;
 - (iii) a committee of the council or a member of a committee of the council;
 - (iv) an employee;
 - (b) whether making the information public would —
 - (i) cause a loss of confidence in the local government; or
 - (ii) make the local government susceptible to adverse criticism;
 - (c) whether the information relates to a matter that is controversial in the district;
 - (d) a prescribed matter.
- (6) Subsection (5) does not prevent other matters from being regarded as irrelevant.
- (7) A decision to close a meeting to members of the public under subsection (2), (3) or (4) must be made (including voted on if necessary) at the meeting and while the meeting is open to members of the public.
- (8) If a decision is made to close a meeting to members of the public under subsection (2), (3) or (4), the following must be recorded in the minutes of the meeting —
- (a) the decision;
 - (b) the subsection under which the decision is made and, if that subsection is subsection (2) or (4), the paragraph of that subsection under which the decision is made;
 - (c) if the provision recorded under paragraph (b) is subsection (2)(c) or (4)(g) — the applicable regulation (including any applicable subregulation or paragraph);
 - (d) if the provision recorded under paragraph (b) is subsection (2)(d) or (4)(h) — a statement that a direction was given under section 5.23AA(1) or (2) (as the case requires);
 - (e) an explanation of how the matter or information to which the decision relates falls within the scope of the provision recorded under paragraph (b);
 - (f) a summary of the steps taken to ensure that the closure to members of the public is for no longer than required or authorised under the provision recorded under paragraph (b);
 - (g) any prescribed information.
- (9) Sections 5.95(3) and 5.96A(2) do not apply to information that is required to be recorded in the minutes of a meeting under subsection (8).

PROCEDURAL MOTION	
That the meeting proceeds behind closed doors in accordance with Section 5.23 of the <i>Local Government Act 1995</i> at 3.30pm.	
MOTION #:	113/26
MOVED:	Cr Mickle
SECONDED:	Cr Wieringa
VOTE:	5/0
FOR:	Cr Bilney, Cr Mathwin, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

Mr Len North and the A/Chief Executive Officer left the meeting at 3.30pm.

PROCEDURAL MOTION	
That the meeting be reopened to the public at 3.35 pm.	
MOTION #:	115/26
MOVED:	Cr Mickle
SECONDED:	Cr Mathwin
VOTE:	5/0
FOR:	Cr Bilney, Cr Mathwin, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

14.2 PUBLIC READING RESOLUTIONS THAT MAY BE MADE PUBLIC

14.2.1 RETROSPECTIVE EXTENSION OF APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER AND ACTING DEPUTY CHIEF EXECUTIVE OFFICER DURING CHIEF EXECUTIVE OFFICER'S APPROVED ABSENCE

OFFICER RECOMMENDATION/COUNCIL MOTION

That Council:

1. retrospectively approves the extension of the appointment of Jill Johnson to the role of Acting Chief Executive Officer (A/CEO) from 10 August 2026 to 20 September 2026 to 06 August 2026 to 20 September 2026 inclusive of the powers and duties delegated to the Chief Executive Officer by Council subject to the *Local Government Act 1995*, relevant regulations, Council policy and the Shire of Kojonup Delegations Register for the extended period; and
2. retrospectively approves the extension of the appointment of Darryn Watkins to the role of Acting Deputy Chief Executive Officer from 10 August 2026 to 20 September 2026 to 06 August 2026 to 20 September 2026 inclusive of the powers and duties delegated to the Deputy Chief Executive Officer by Council subject to the *Local Government Act 1995*, relevant regulations, Council policy and the Shire of Kojonup Delegations Register for the extended period; and
3. authorises payment of higher duties remuneration in accordance with Council Policy 3.16 - Appointment of Officers to A/CEO (**Attachment 14.1.1.1**) for the extended period.

MOTION #:	114/26
MOVED:	Cr Mickle
SECONDED:	Cr Michael
VOTE:	5/0
FOR:	Cr Bilney, Cr Mathwin, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

15. CLOSE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.37 pm.

Attachments:

- 5.2.1.1 Len North - Photographs (partly obscured road signage [Anderson Road sign]/culvert on road corner)
- 5.2.1.2 Len North - Road Signage - redacted email
- 6.1.1 Minutes of an Ordinary Council Meeting – 28 July 2026 Unconfirmed
- 6.2.1 Minutes of a Special Council Meeting - 05 August 2026 Unconfirmed
- 7.4.1.1 Great Southern Recreation Advisory Committee Meeting - 06 August 2026 - Summary
- 9.4.1.1 Monthly Financial Statements 1 July 2026 to 31 July 2026
- 9.4.2.1 Monthly Payment Listing July 2026
- 9.4.3.1 Draft Policy 6.2 – Surveillance Devices and Aerial Imaging
- 9.4.3.2 Existing Policy 2.3.7 – CCTV Operations and Recording
- 9.4.4.1 Draft Delegation – REG 001 – Surveillance Devices and Aerial Imaging

UNDER SEPARATE COVER

- 14.1.1.1 Council Policy 3.16 - Appointment of Officers to Acting Chief Executive Officer

Kojonup



PUBLIC MINUTES

Special Council Meeting

15 September 2026

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.

Leading community outcomes

community strategic direction, plus regional impact and state-wide needs are fused together when making decisions.

Compliance

appropriate compliance and tolerable risk is considered, although not so much as to fatigue or delay growth.

Past and Present

forward-thinking growth is encouraged, whilst we consider and celebrate the past.

6

1

5

2

4

3

The Shire of Kojonup Decision Making Guiding Principles (2019)

Community members are encouraged to use the same six guiding principles when making local and working party decisions or recommendations.

People First

when considering public spaces, people will be given precedence, over transport and business.

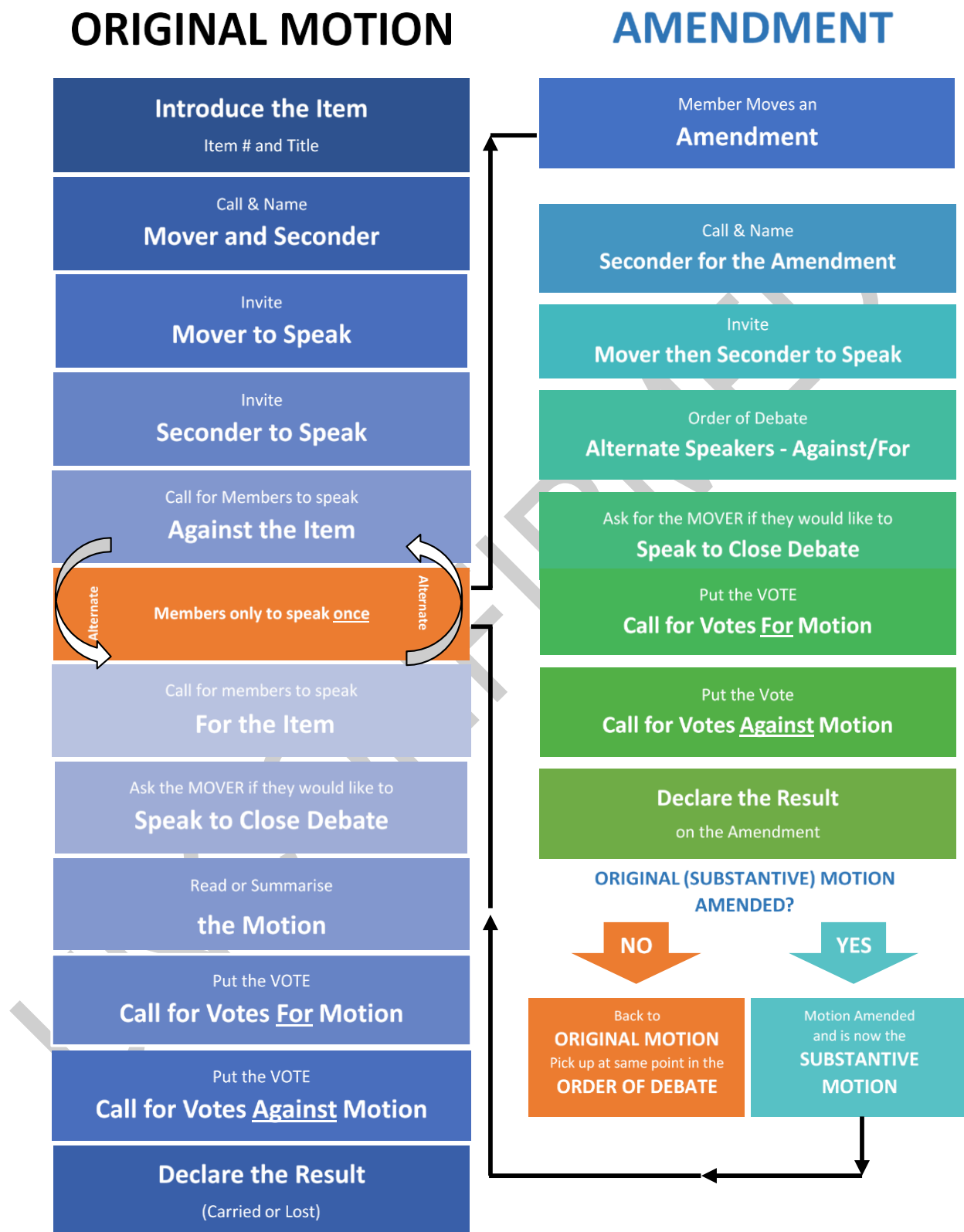
Sharp Funding

short and long term financial implications will be considered, along with collaborative ownership options

Analysis-based

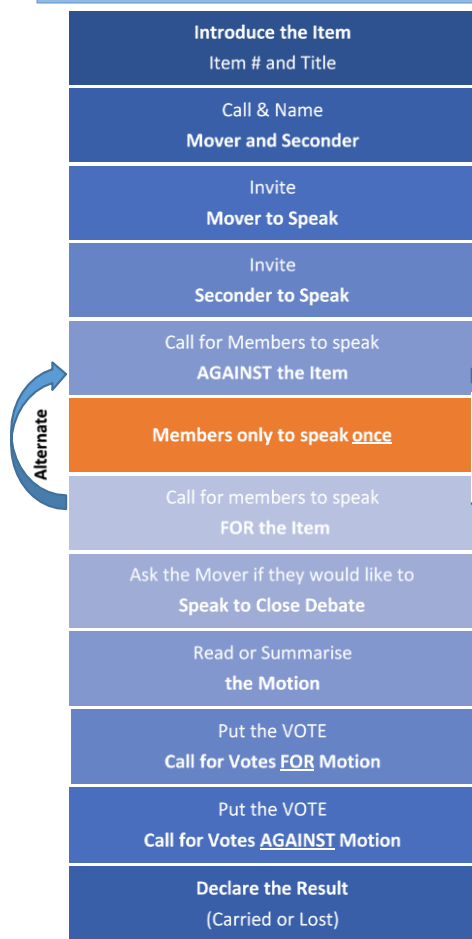
objective and evidence-based data and insights must support decision making

Process of Substantive Motion, Amendment to Motion and Foreshadowed Motion



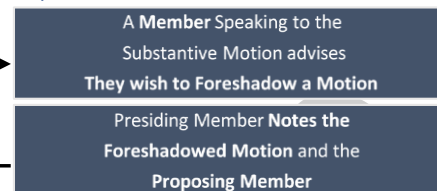
Minor clarification of wording of motions: A minor amendment of the motion can be done at any time through the Presiding Member with the approval of the Mover and the Seconder.

Substantive Motion

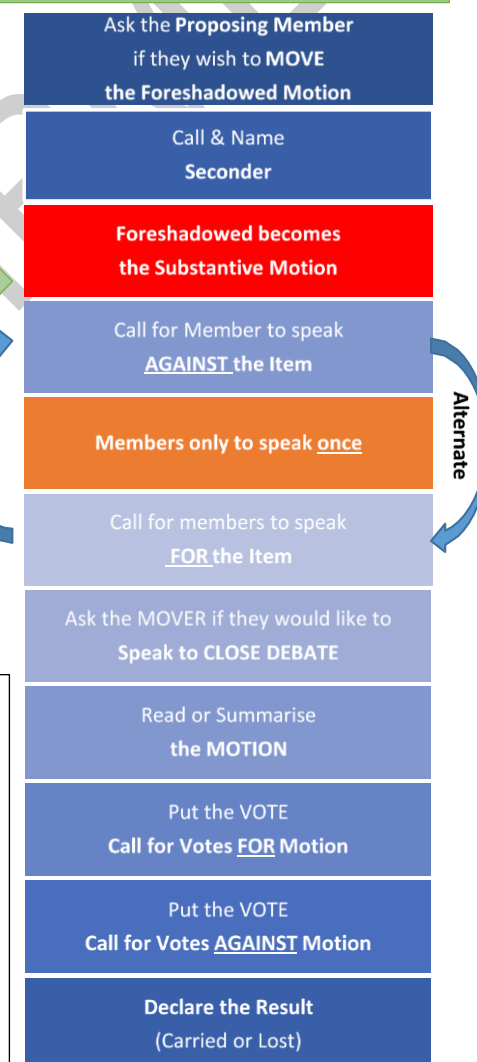


Process: Foreshadowed Motion

E.g. If the substantive motion is lost then I wish to foreshadow an alternative motion



Foreshadowed Motion



Substantive Motion LOST



Foreshadowed Motion
Lapses

Note:

1. Deferring an item wording:

"Deferred for consideration at [TIME] on [DATE] and resubmitting for debate to Council at Ordinary Council Meeting on [DATE]"

2. **"Laying an item on the table"**: is similar to **"deferring"** but the item needs to be re-tabled and be considered and debated in the same meeting.

3. Clarifying Questions can be asked at any time, BUT cannot be debated.

MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 15 SEPTEMBER 2026

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DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 10.05am and drew the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting. No responsibility whatsoever is implied or accepted by the Shire of Kojonup for any act, omission or statement or intimation occurring during Council or committee meetings.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire cautions that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

The Shire of Kojonup advises that anyone who has any application lodged with the Shire of Kojonup shall obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Kojonup in respect of the application.

These minutes are not a verbatim record but include the contents pursuant to Regulation 11 of Local Government (Administration) Regulations 1996. The meeting is audio recorded.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

*Grant us grace to listen and work together as a Council to nurture the bonds of one community.
Amen*

1. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

2. RECORD OF ATTENDANCE AND APOLOGIES

3.1 ATTENDANCE

COUNCILLORS

Cr Roger Bilney	Shire President
Cr Michael Mathwin	Deputy President
Cr Ned Radford	Councillor
Cr Cindy Wieringa	Councillor
Cr Kerry Mickle	Councillor
Cr Cherilyne Michael	Councillor

SHIRE OFFICERS

Jill Johnson	A/Chief Executive Officer
Judy Stewart	Governance Officer

3.2 APOLOGIES

Nil

3.3 PUBLIC GUESTS

Paul Webb Warren Blackwood Waste representative

3.4 APPROVED LEAVE OF ABSENCE

Cr Craig Mitchell Councillor

3. DECLARATION OF INTEREST

Nil

4. PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.2 PUBLIC QUESTION TIME

Nil

5. CONFIRMATION/RECEIVAL OF MINUTES

Nil

6. PRESENTATIONS

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATE REPORTS

Nil

7. METHOD OF DEALING WITH AGENDA BUSINESS

Nil

8. REPORTS

9.1 KEY PILLAR 'LIFESTYLE' REPORTS

9.2 KEY PILLAR 'ECONOMICS' REPORTS

9.3 KEY PILLAR 'VISITATION' REPORTS

PROCEDURAL MOTION	
That Council suspends Standing Orders at 10.11am to allow Mr Paul Webb, Warren Blackwood Waste representative, to clarify aspects of the tender being considered at Item 9.4.1 of this agenda.	
MOTION #:	116/26
MOVED:	Cr Bilney
SECONDED:	Cr Mickle
VOTE:	6/0
FOR:	Cr Bilney, Cr Mathwin, Cr Radford, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

Mr Paul Webb left the meeting at 11.52am.

PROCEDURAL MOTION	
That Council resumes Standing Orders at 11.54am.	
MOTION #:	117/26
MOVED:	Cr Bilney
SECONDED:	Cr Mickle
VOTE:	6/0
FOR:	Cr Bilney, Cr Mathwin, Cr Radford, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

PROCEDURAL MOTION	
That the meeting proceeds behind closed doors in accordance with Section 5.23 of the <i>Local Government Act 1995</i> at 11.56am.	
MOTION #:	118/26
MOVED:	Cr Mathwin
SECONDED:	Cr Michael
VOTE:	6/0
FOR:	Cr Bilney, Cr Mathwin, Cr Radford, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

14. MEETING CLOSED TO THE PUBLIC

STATUTORY REQUIREMENT

Section 5.23 of the *Local Government Act 1995* provides as follows: —

Meetings generally open to public

(1) The following are to be open to members of the public —

- (a) all council meetings;
- (b) all meetings of a committee.

(2) Despite subsection (1), if any of the following matters is to be dealt with at a meeting, the council or committee must close the meeting to members of the public to the extent necessary to ensure that the matter is dealt with at the meeting on a confidential basis —

- (a) a matter that a committee of a House of Parliament, or a joint committee of both Houses, has advised the local government must be dealt with on a confidential basis;
- (b) a matter relating to the recruitment or employment of the CEO or a senior employee, including the following —
 - (i) the termination of employment;
 - (ii) a review of performance under section 5.38;
- (c) a prescribed matter;
- (d) a matter that is the subject of a direction given under section 5.23AA(1).

(3) Despite subsection (1), the council or committee must close a meeting to members of the public to the extent necessary to ensure compliance with a requirement (however formulated) —

- (a) that is imposed under a written law, excluding this Act and local laws; and
- (b) that prohibits or restricts the making public of information.

(4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis —

- (a) legal advice, or other information, over which the local government holds legal professional privilege;
- (b) information relating to the personal affairs of an individual;
- (c) information contained in a tender received by the local government for a contract to the extent that the information —
 - (i) is a tendered price; or
 - (ii) a tendered methodology for calculating a price;
- (d) information contained in a tender received by the local government for a contract to the extent that —
 - (i) the information discloses any technology, or any manufacturing, industrial or trade process, that the tenderer proposes to use in performing the contract; and
 - (ii) the information has not previously been made public; and
 - (iii) the making public of the information would be likely to have an adverse effect on the tenderer's business interests;
- (e) information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations;
- (f) information the making public of which would be likely to impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
- (g) prescribed information;
- (h) information that is the subject of a direction given under section 5.23AA(2).

(5) For the purpose of deciding whether to close a meeting to members of the public under subsection (4) in relation to any information, the following matters are irrelevant —

- (a) whether making the information public would cause embarrassment to any of the following —
 - (i) the local government;
 - (ii) the council or a council member;
 - (iii) a committee of the council or a member of a committee of the council;
 - (iv) an employee;
- (b) whether making the information public would —
 - (i) cause a loss of confidence in the local government; or
 - (ii) make the local government susceptible to adverse criticism;
- (c) whether the information relates to a matter that is controversial in the district;
- (d) a prescribed matter.

(6) Subsection (5) does not prevent other matters from being regarded as irrelevant.

(7) A decision to close a meeting to members of the public under subsection (2), (3) or (4) must be made (including voted on if necessary) at the meeting and while the meeting is open to members of the public.

(8) If a decision is made to close a meeting to members of the public under subsection (2), (3) or (4), the following must be recorded in the minutes of the meeting —

- (a) the decision;
- (b) the subsection under which the decision is made and, if that subsection is subsection (2) or (4), the paragraph of that subsection under which the decision is made;
- (c) if the provision recorded under paragraph (b) is subsection (2)(c) or (4)(g) — the applicable regulation (including any applicable subregulation or paragraph);
- (d) if the provision recorded under paragraph (b) is subsection (2)(d) or (4)(h) — a statement that a direction was given under section 5.23AA(1) or (2) (as the case requires);
- (e) an explanation of how the matter or information to which the decision relates falls within the scope of the provision recorded under paragraph (b);
- (f) a summary of the steps taken to ensure that the closure to members of the public is for no longer than required or authorised under the provision recorded under paragraph (b);
- (g) any prescribed information.

(9) Sections 5.95(3) and 5.96A(2) do not apply to information that is required to be recorded in the minutes of a meeting under subsection (8).

9.4 KEY PILLAR 'PERFORMANCE' REPORTS

9.4.1 TENDER 4.25.26 – WASTE MANAGEMENT SERVICES: WASTE COLLECTION, DISPOSAL AND TRANSFER STATION SERVICES

REPORTING OFFICER:	Jill Johnson – A/Chief Executive Officer
DATE:	Thursday, 10 September 2026
ATTACHMENT(S):	<u>UNDER SEPARATE COVER</u> 9.4.1.1 – Warren Blackwood Waste - Tender 9.4.1.2 – Warren Blackwood Waste - Insurance Documents

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
<i>Key Strategic Pillar/s</i>	<i>Community Goal/s</i>	<i>Corporate Objective/s</i>
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

NB – With regard to advertising referred to within this item, the Western Australian Local Government Association Preferred Supplier Program procurement option was utilised and, therefore, the Request for Tender advertisement was supplied to a range of pre-qualified suppliers in accordance with legislated requirements.

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is for Council to consider acceptance of a tender submitted by Warren Blackwood Waste for the provision of Waste Management Services in the Shire of Kojonup (Shire).

BACKGROUND

The Shire's existing contract for the provision of waste collection, disposal and transfer station services has expired.

To ensure continuity of this essential community service, the Shire undertook a competitive public tender process for the provision of these services.

Request for Tender RFT4.25.26 was publicly advertised in accordance with the *Local Government Act 1995*, the *Local Government (Functions and General) Regulations 1996* and the Shire's Purchasing Policy. The Request for Tender sought submissions from suitably qualified contractors capable of providing a comprehensive waste collection service across the Shire.

A proposed contract for Waste Management Services will provide for:

- General Waste - Weekly Kerbside Collection;
- Recyclables - Fortnightly Kerbside Collection;
- Commercial/Public Bins – Weekly Collection; and
- Servicing Townsite Area Bins;

with a term of five (5) years, commencing in September 2026, and two further extension options of two (2) years each, exercisable at the discretion of the Shire.

Following the close of tenders, the sole submission received was assessed against the criteria published within the Request for Tender. These criteria considered mandatory compliance requirements together with qualitative assessment of the tenderer's experience, resources, recycling capability, bulk waste capability, pricing and proposed price adjustment mechanisms.

Following completion of the process, Warren Blackwood Waste was identified as a suitable tenderer and is recommended for appointment.

Warren Blackwood Waste has been the Shire's waste management service contractor since 2016 and has demonstrated a strong understanding of the Shire's operational requirements, collection routes and community expectations. Throughout this period the company has consistently provided kerbside refuse and recycling collection services to residents and businesses across the district, while maintaining a local operational presence within Kojonup.

The author considered Warren Blackwood Waste's submission to demonstrate:

- Extensive experience delivering comparable local government waste collection services;
- An established local workforce and operational depot capable of providing seamless continuation of services;
- Appropriate plant, equipment and contingency arrangements to maintain service delivery;
- Certified quality management systems;
- Demonstrated knowledge of the Shire's existing waste collection network and customer expectations; and
- A competitive pricing structure that represents the best value for money outcome when assessed against both qualitative and financial evaluation criteria.

Importantly, appointing Warren Blackwood Waste will allow for continuity of service with minimal implementation risk. As the incumbent contractor, Warren Blackwood Waste already has established collection routes, local staff, operational infrastructure and community familiarity, significantly reducing transition risks that can occur when changing service providers.

Officers are satisfied that Warren Blackwood Waste has demonstrated technical capability, financial capacity, organisational resources and local commitment necessary to successfully deliver the contract for the proposed term.

Accordingly, it is recommended that Council accept the tender submitted by Warren Blackwood Waste and authorise the Shire President and Chief Executive Officer to execute the associated contract documentation.

CONSULTATION

The Request for Tender was publicly advertised and assessed by the Shire.

STATUTORY REQUIREMENTS

- *Local Government Act 1995*
- *Local Government (Functions and General) Regulations 1996*
- Shire Purchasing Policy

POLICY IMPLICATIONS

Policy 2.1.1 – Purchasing and Creditor Control

FINANCIAL IMPLICATIONS

- Engagement of long-term contract across at least five financial years
- Funding is available within the adopted Waste Services budget
- Payments will be in accordance with the accepted schedule of rates

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
12. Supplier - Contract	Inadequate tendering process	Tender/ Procurement Process, Check contractor's insurance at inception and at renewal	Contract Management Framework Review and Implementation
RISK RATING:	Extreme		
IMPLICATIONS			
Applying due diligence during the Request for Tender and awarding of tender process assists in mitigating provision of waste management and contract risks.			

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Accepts the tender submitted by Warren Blackwood Waste for the provision of Waste Management Services to the Shire of Kojonup (Shire), as presented;
2. Authorises the Shire President and Chief Executive Officer to execute contract documentation between the Shire of Kojonup and Warren Blackwood Waste for Waste Management Services, as per the tender presented, for a term of five (5) years commencing in September 2026 with two further extension options of two (2) years each, exercisable at the discretion of the Shire; and
3. Advises Warren Blackwood Waste of Council's decision and conditions.

MOTION #:	
MOVED:	
SECONDED:	
VOTE:	
FOR:	
AGAINST:	

PROCEDURAL MOTION

That the meeting be reopened to the public at 12.02pm.

MOTION #:	121/26
MOVED:	Cr Mickle
SECONDED:	Cr Wieringa
VOTE:	6/0
FOR:	Cr Bilney, Cr Mathwin, Cr Radford, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	

14.2 PUBLIC READING RESOLUTIONS THAT MAY BE MADE PUBLIC

14.2.1 TENDER 4.25.26 – WASTE MANAGEMENT SERVICES: WASTE COLLECTION, DISPOSAL AND TRANSFER STATION SERVICES

COUNCIL MOTION

That Council:

1. Accepts the tender submitted by Warren Blackwood Waste for the provision of Waste Management Services to the Shire of Kojonup (Shire), as presented;
2. Authorises the Shire President and Chief Executive Officer to execute contract documentation between the Shire of Kojonup and Warren Blackwood Waste for Waste Management Services, as per the tender presented, for a term of five (5) years commencing in September 2026 with two further extension options of two (2) years each, exercisable at the discretion of the Shire and subject to the following conditions:
 - a) The lease area is delineated on a map within the lease agreement;
 - b) Ministerial consent is sought;
 - c) The lease is non-transferable without Shire of Kojonup approval;
 - d) The rental is foregone in exchange for the Lessee accepting kerbside waste from Shire of Kojonup residents and ratepayers for free;
 - e) The lease agreement covers the entire operation;
 - f) The Shire of Kojonup is listed as an interested party on the insurance documents; and
2. Advises Warren Blackwood Waste of Council's decision and conditions.

MOTION #:	120/26
MOVED:	Cr Mathwin
SECONDED:	Cr Radford
VOTE:	6/0
FOR:	Cr Bilney, Cr Mathwin, Cr Radford, Cr Wieringa, Cr Mickle, Cr Michael
AGAINST:	
REASON FOR CHANGE TO OFFICER RECOMMENDATION:	To include conditions in the contract documentation.

10. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14. MEETING CLOSED TO THE PUBLIC

14.1. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

15. CLOSE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 12.06pm.

Attachments:

UNDER SEPARATE COVER

- 9.4.1
 - 9.4.1.1 – Warren Blackwood Waste - Tender
 - 9.4.1.2 – Warren Blackwood Waste - Insurance Documents



Kojonup



Shire of Kojonup Liveability and Wellbeing Plan 2026 - 2031

Shire of Kojonup
93-95 Albany Highway
PO Box 163
Kojonup WA 6395
www.kojonup.wa.gov.au

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Acknowledgement of Country

ACKNOWLEDGEMENT OF COUNTRY The people of Kojonup acknowledge and pay respect to the Noongar people, of the Kaneang tribe, as the Traditional Owners and inhabitants of Kojonup.

Thousands of years ago, the Kaneang people drank from, and met at, the local freshwater spring and hunted game with the traditional Noongar “kobj”, or stone axe.

Today we celebrate the Noongar people for their respect and knowledge of Country and the sharing of stories of life on these lands.

Shire President's Message

It is my pleasure to present the Shire of Kojonup Liveability and Wellbeing Plan 2026–2031.

Kojonup is a strong, welcoming and resilient community with a proud rural heritage, active volunteers, vibrant community groups and a strong sense of connection. These qualities contribute significantly to the health, wellbeing and liveability of our Shire and help make Kojonup a great place to live, work and raise a family.

This Plan has been developed to meet the requirements of the *Public Health Act 2016* and, importantly, reflects the priorities and aspirations of our community. Through consultation with residents, community organisations and stakeholders, we have gained valuable insight into both the strengths of our community and the challenges that impact health and wellbeing.

The feedback confirmed that residents value community connection, safety, recreation opportunities and access to quality services. It also highlighted ongoing challenges, including access to healthcare, mental wellbeing, chronic disease risk factors, road safety and social isolation.

In response, this Plan focuses on three priorities: **Healthy People and Healthy Lifestyles**, **Connected People and Places**, and **Safe, Healthy Places and Spaces**. Together, these priorities provide a practical framework for improving the quality of life of our residents and ensuring health and wellbeing considerations are embedded into local decision-making.

While local government has an important leadership role, creating a healthy and liveable community is a shared responsibility. Achieving the outcomes of this Plan will require strong partnerships between Council, residents, community groups, businesses, service providers and government agencies.

On behalf of Council, I thank everyone who contributed to the development of this Plan. Your input has helped shape a community-driven vision for the future. I encourage all members of our community to support and participate in the initiatives outlined in this Plan as we work together to build a healthier, more connected and more resilient Kojonup.

Cr Roger Bilney

Shire President

Executive Summary

The Shire of Kojonup's Liveability and Wellbeing Plan 2026–2031 sets out how the Shire will help create a healthier, safer and more connected community over the next five years. The Plan has been developed to meet the requirements of the *Public Health Act 2016* and is based on local health information, community feedback and State public health priorities.

Health and wellbeing are influenced by many factors, including the places where people live, work and socialise, the services available to them, and the opportunities they have to stay active and connected. While not all of these factors are controlled by local government, the Shire plays an important role in creating environments that support healthy lifestyles and community wellbeing.

Community feedback and health data show that Kojonup is a strong and resilient community with high levels of volunteering, community participation and local pride. However, several health challenges continue to affect the community, including:

- Physical inactivity.
- Overweight and obesity.
- Smoking and vaping.
- Alcohol and other drug-related harm.
- Mental health and social isolation.
- Road safety and injury prevention.
- Access to health and support services; and
- Environmental health risks and emergency preparedness.

To address these issues, the Plan focuses on three key themes:

Healthy People and Healthy Lifestyles

Supporting people to make healthy choices by encouraging physical activity, healthy eating and positive lifestyle behaviours. This includes promoting health education, supporting healthy environments and reducing the harm caused by smoking, vaping and alcohol misuse.

Connected and Engaged Community

Strengthening social connections, inclusion and community participation. The Shire will work with local organisations and community groups to support mental wellbeing, reduce social isolation and create opportunities for people to connect and belong.

Safe, Healthy Places and Spaces

Creating and maintaining environments that are safe, healthy and resilient. This includes protecting environmental health, reducing safety risks, supporting road safety initiatives and ensuring community spaces promote health and wellbeing.

The Plan recognises that improving health and wellbeing is a shared responsibility. The Shire will work with residents, community organisations, government agencies and service providers to deliver actions and advocate for improved services where needed. Progress will be monitored through regular reporting and annual reviews to ensure the Plan remains relevant and continues to meet the needs of the community.

Through this Plan, the Shire of Kojonup aims to build a healthy, liveable and connected community where everyone has the opportunity to thrive, feel included and enjoy a good quality of life.

Draft

1 Introduction

1.1 Purpose of the Plan

The Shire of Kojonup (the Shire) has developed this Liveability and Wellbeing Plan (LWP) to meet its responsibilities under the *Public Health Act 2016*. The Plan helps the Shire identify local health and wellbeing priorities and plan actions that will improve the quality of life for people living in Kojonup.

The LWP is a five-year plan that guides how the Shire will work with the community, local organisations and other agencies to create a healthier, safer and more liveable community. It also helps ensure that available resources are used where they can have the greatest benefit.

1.2 What is Liveability and Wellbeing

Liveability is about creating a community where people can enjoy a good quality of life. A liveable community is safe, welcoming and inclusive. It provides opportunities for people to stay healthy, feel connected and participate in community life.

Wellbeing is influenced by many factors, including where people live, work and spend their time. Access to housing, transport, parks, community facilities, health services and social activities all contribute to wellbeing.

In Kojonup, improving liveability and wellbeing means working together to create a community where people of all ages can thrive, feel connected and access the services and opportunities they need.

1.2 Legislative Context

1.2.1 Public Health Act 2016

The *Public Health Act 2016* requires all local governments in Western Australia to prepare a public health plan. The Act recognises that public health is about more than preventing disease. It also includes protecting, maintaining and improving the health and wellbeing of individuals and communities.

This Plan helps the Shire meet these requirements by identifying local health issues and outlining actions that support a healthy and liveable community. It also encourages a coordinated approach across Shire services, community groups and partner organisations.

Integrated Planning and Reporting Framework

The Liveability and Wellbeing Plan sits within the Shire's Integrated Planning and Reporting Framework and supports the vision and priorities outlined in the Strategic Community Plan.

The Plan aligns with the Shire's strategic direction and focuses on three key themes:

- Healthy People and Healthy Lifestyles.
- Connected and Engaged People and Places.
- Safe, Healthy Places and Spaces.

These themes reflect both community feedback and available health evidence and form the foundation of the actions in this Plan.

1.3 Shire of Kojonup's Role in Public Health

Local government plays an important role in supporting the health and wellbeing of its community. Through its services, facilities, planning and partnerships, the Shire can help create environments that make healthy choices easier and improve quality of life.

The Shire contributes to public health by:

- Protecting the community from environmental health risks such as food safety issues, noise, waste and asbestos.
- Monitoring environmental conditions that may affect health.
- Supporting planning and development that creates healthy, safe and attractive places.
- Providing safe public infrastructure such as roads, footpaths and community facilities.
- Delivering Ranger Services that support community safety.
- Supporting community events, recreation opportunities and volunteering.
- Preparing for and responding to emergencies and disasters.

The Shire's Role in Delivering This LWP

Improving health and wellbeing is a shared responsibility. The Shire cannot achieve this alone and will work closely with residents, community organisations, government agencies and service providers.

The Shire will contribute by:

- Advocating for better services, infrastructure and funding for the community.
- Delivering programs, services and facilities that support health and wellbeing.
- Supporting community groups and local initiatives.
- Facilitating partnerships and collaboration to address local challenges.

By listening to the community and working with partners, the Shire aims to build a healthier, more connected and more resilient Kojonup for current and future generations. The Plan will be coordinated by the Shire's Environmental Health Officer

2 How the Plan Was Developed

The Shire developed this Liveability and Wellbeing Plan using local information, health data and feedback from the community. This approach helps ensure the Plan reflects the needs, priorities and aspirations of Kojonup residents and focuses on actions that can make a real difference.

2.1 Evidence-Based Foundations

The Shire reviewed a range of information to understand the health and wellbeing needs of the community and identify areas where action is needed. This included local health data, demographic information, government strategies and community planning documents.

Key documents considered during the development of the Plan included:

- WA State Public Health Plan.
- Shire of Kojonup Strategic Community Plan 2023–2033.
- Relevant local, regional and State strategies and policies.
- Available health, population and wellbeing data.

Using this information helped ensure that the Plan is based on evidence and aligns with broader health and community priorities.

2.2 Community and Stakeholder Engagement

Community input played an important role in shaping this Plan. The Shire sought feedback from local residents, community organisations, service providers and other stakeholders to better understand what is important to the community.

A total of 71 community members and stakeholders contributed through:

- Community surveys.
- Community events.
- Meetings.
- Workshops.

Participants were asked about their views on health, wellbeing, liveability, community strengths and areas where improvement is needed

2.3 Turning Feedback into Priorities

The Shire reviewed the community feedback alongside available health and demographic data to identify common themes and key issues affecting the community.

This process helped the Shire:

- Identify local health and wellbeing priorities.
- Better understand community needs and service gaps.
- Ensure the Plan reflects community expectations.
- Focus on actions that are practical and achievable.

The information gathered was then used to develop the priority areas and actions included in this Plan.

2.4 Endorsement and Implementation Planning

The priorities and actions in this Plan are informed by both community feedback and evidence. They have been carefully assessed to ensure they are realistic, achievable and aligned with the Shire's role and available resources.

This Plan provides a clear framework for action over the next five years. It will guide the Shire, community organisations and partner agencies in working together to improve the health, wellbeing and liveability of Kojonup.

Draft

3 Community Profile and Health Evidence

3.1 Population and Demographics

The Shire of Kojonup is a rural community with an estimated population of around 1,965 people. The community has a balanced mix of males and females and a median age of 46 years, which is older than the State average.

Agriculture remains a major part of the local economy and identity. Farming, agricultural businesses and related industries make an important contribution to employment, community life and local prosperity.

Kojonup is a community with strong social connections. Sporting clubs, volunteer organisations, community groups, schools and local events all play an important role in bringing people together and supporting community wellbeing. These activities help strengthen social connections, reduce isolation and contribute to a strong sense of community pride.

The Shire also benefits from a diverse population. Around one quarter of residents were born overseas, and Aboriginal people make up an important part of the Kojonup community and cultural identity.

While many residents enjoy a high quality of life, some challenges exist. Distance from larger regional centres can make it harder for people to access specialist health services, support services and public transport. These challenges can particularly affect older residents, young people and those living on farms or more remote properties.

The Shire's parks, trails, sporting facilities, community buildings and public spaces provide valuable opportunities for physical activity, recreation and social connection. Maintaining and improving these assets helps support the health and wellbeing of the community.

Our community			
Population		Education Standard	
	1965 (estimated 2025)		
Male	49.8 %	Bachelor's degree	12.7 %
Female	50.2 %	Diploma	9.3 %
Persons, 15-24 years	8.3 %	Certificate IV	3.9 %
Persons, 25-44 years	24.0 %	Certificate III	13.9 %
Median Age	46.2 years	Industry & Employment	
Family Composition		Grain-Sheep or Grain- Beef Cattle Farming	6.7
Couples without children	47.3 %	Sheep Farming (Specialised)	5.8
Couples with children	42.0 %	Shearing Services	5.3 %
One parent family	12.7 %	Local Government Administration	5.1 %
Cultural Diversity		Road Freight Transport	4.0 %
Aboriginal and/or Torres Strait Islander	6.8 %	Volunteering rate (people who volunteered through an organisation in the past 12 months)	28.2 %
Non-Indigenous	86.3 %	Disability & Care	
Indigenous status not stated	16.8 %	Estimated disability prevalence	21.4 %
Persons born overseas	24.7%	Provided unpaid care (past 2 weeks)	11.3 %
SEIFA Locality Index			
Kojonup	923	Orchid Valley, Lumeah, Jingalup, Ryansbrook, Boscobel	1098

*The socio-economic indexes for Areas (SEIFA) summarise a range of socio-economic indicators including employment, income, housing and education. Higher SEIFA scores indicate lower levels of relative disadvantage, lower SEIFA scores indicate higher levels of relative disadvantage

3.2 Health and Wellbeing Snapshot – Key Insights

Health data highlights several strengths within the community, including healthy food consumption, strong community participation and active lifestyles. However, the data also identifies a number of preventable health risk factors that occur at rates higher than the Western Australian average. These areas have informed the priorities and actions within this Plan.

Key Health Indicators

Nutrition

Indicator	Kojonup	WA
Children eating recommended serves of fruit	70.9%	75.4%
Children eating fast food more than twice weekly	5.0%	6.2%
Adults eating recommended fruit serves	37.0%	33.4%
Adults eating recommended vegetable serves	6.6%	4.7%

Physical Activity

Indicator	Kojonup	WA
Children (0-15) years of age not meeting activity guidelines	65.2	62.8
Adults (15 years and above) not meeting activity guidelines	43.4	39.1

Overweight and Obesity

Indicator	Kojonup	WA
Children overweight	16.0%	15.0%
Children obese	12.3%	10.2%
Adult Obesity	46.6%	37.4%

Smoking and Tobacco Harm

Indicator	Kojonup	WA
Adult Smoking	23.4%	13.5%
Tobacco Hospitalisations (ASR)	441.3	366.8
Tobacco Deaths (ASR)	58.5	48.7
Smoking During Pregnancy	9.6%	7.6%

Alcohol and Drug Harm

Indicator	Kojonup	WA
Short-term risk drinking	16.7	11.9
Long term risk drinking	33.1	29.1
Alcohol Hospitalisations (ASR)	809.0	665.4
Alcohol Deaths (ASR)(	39.6	26.0
Drug Hospitalisations (ASR)	234.7	181.8

Injury and Safety

Indicator	Kojonup	WA
Transport Injury Hospitalisations (ASR)	499.5	236.9
Transport Deaths (ASR)	30.7	7.2
Mechanical Force Injury Hospitalisations (ASR)	795.2	N/A

Mental Health

Indicator	Kojonup	WA
Death Due to Self-Harm (ASR)	16.3	13.5

3.3 Kojonup Speaks

Community feedback played an important role in developing this Plan. Through surveys, workshops, meetings and community events, residents shared what they value about Kojonup, the challenges they face and their ideas for improving health and wellbeing. A total of 71 community members and stakeholders contributed to the consultation process.

The feedback highlighted a strong and resilient community with a clear desire to maintain and improve the quality of life enjoyed by residents.

What We Value About Kojonup

Community members identified many strengths that contribute to living well in Kojonup, including:

- A strong sense of community.
- Friendly and welcoming people.
- High levels of volunteering and community participation.
- Strong sporting and recreation opportunities.
- Local events that bring people together.
- The district's agricultural identity and community pride.

Many respondents highlighted the important role that sporting clubs, community groups, cultural activities and local events play in helping people stay connected and reducing social isolation.

What Helps People Live Well?

Residents identified several factors as being important to living a healthy and happy life in Kojonup:

- A safe and secure community.
- Access to quality health services.
- Mental health support.
- Opportunities for social connection.
- Emergency preparedness and community resilience.
- Protection from environmental health risks such as mosquitoes and poor air quality.

Challenges Identified by the Community

Community members also identified several issues that affect health and wellbeing.

Access to Services

While residents valued the quality of local health services, many reported difficulties accessing specialist and allied health services. Common barriers included:

- Long travel distances.
- Limited public transport options.
- Workforce shortages.
- The cost and time associated with travelling for appointments.

Mental Health and Wellbeing

Mental health was consistently identified as an important issue. Respondents highlighted concerns about:

- Social isolation.
- Access to support services.
- Rural stress and seasonal pressures.
- The wellbeing of young people and families.
-

Safety

Road safety was another key concern. Residents noted risks associated with:

- Long-distance travel.
- Agricultural machinery on roads.
- Road conditions.
- Driver behaviour.

Health Issues of Concern

Respondents identified the following as the most significant health issues affecting the community:

- Poor mental health, including stress, anxiety and depression.
- Illicit drug use.
- Chronic diseases such as diabetes and heart disease.
- Communicable diseases such as influenza.

Barriers to Healthy Living

Community members identified several barriers that make it harder to maintain a healthy lifestyle:

- Lack of time.
- Cost of healthy food.
- Cost of participating in activities.
- Work and family commitments.

Community Expectations

Residents indicated that local government has an important role to play in supporting health and wellbeing. Key expectations included:

- Supporting youth-focused programs and activities.
- Advocating for improved health and support services.
- Providing information and education on health and wellbeing issues.
- Supporting opportunities for physical activity and social connection.

Opportunities for the Future

The community identified several opportunities to improve health and wellbeing in Kojonup, including:

- Improving access to healthy and affordable food.
- Supporting walking groups, social sport and recreation opportunities.
- Enhancing parks, trails and public spaces.

- Improving access to health and support services.
- Strengthening community connection and inclusion.

What We Heard

The consultation confirmed that Kojonup is a connected and resilient community that values its people, lifestyle and sense of belonging. Community feedback, together with the health evidence presented in this Plan, helped identify three key priorities for action:

- Healthy People and Community.
- Connected People and Places.
- Safe, Healthy Places and Spaces.

Draft

4 Liveability and Wellbeing Priorities – Overview

The community health data and feedback collected during the development of this Plan identified several factors that influence the health and wellbeing of Kojonup residents. These include physical health, mental wellbeing, social connection, community safety and the environment in which people live, work and play.

In response, the Shire has identified three priority areas that will guide action over the next five years. These priorities reflect community needs, local health evidence and the role local government can play in supporting healthier communities.

Our key theme areas are:

Theme 1: Healthy People and Healthy Lifestyles

Making healthy choices easier for everyone.

Preventing illness and supporting healthy lifestyles helps people live longer, healthier lives. The Shire will support activities, programs and environments that encourage healthy behaviours and reduce preventable health risks.

This theme focuses on:

- Physical activity and active living.
- Healthy eating.
- Preventing chronic disease.
- Reducing smoking, vaping and tobacco use.
- Reducing alcohol and other drug-related harm.
- Health education and awareness.

Theme 2: Connected People and Places

Supporting a connected, inclusive and resilient community.

Strong social connections help people feel supported, included and valued. They are important for mental health, wellbeing and community resilience. The Shire will support opportunities for people to connect, participate and engage in community life.

This theme focuses on:

- Mental health and wellbeing.
- Social inclusion and participation.
- Reducing loneliness and social isolation.
- Supporting volunteers and community groups.
- Strengthening community partnerships and networks

Theme 3: Safe, Healthy Places and Spaces

Creating environments that support health, safety and wellbeing.

The places where people live, work and spend their time have a direct impact on health and quality of life. The Shire will work to protect the community from environmental and public health risks, improve safety and support healthy, accessible and sustainable places.

This theme focuses on:

- Environmental health and public safety.
- Road safety and injury prevention.
- Emergency preparedness and community resilience.
- Safe and accessible public spaces.
- Planning and infrastructure that supports healthy living

Key – Action Type			
BAU	Business as Usual	OP	Operating Project
CP	Council Plan	DAIP	Disability and Inclusion Plan

4.1 Priority 1: Healthy People and Healthy Lifestyles

Objective	Action	Role	Priority	Resources
To support active lifestyles and healthy behaviours that prevent chronic disease and improve overall health and wellbeing.	1.1 Physical Activity			
	1.1.1 Promote and maintain the Shire's shared path and trail network through promotional activities encouraging regular community use, updating signage and maps.	Deliver	Medium	BAU
	1.1.2 Support opportunities for low cost and/or free physical activity and other recreational options in public spaces and indoor facilities.	Support	Low	OP
	1.1.3 Promote existing Shire facilities, parks, public open spaces to increase awareness of free and low-cost opportunities for physical activity.	Support	Low	OP
	1.1.4 Identify opportunities for infrastructure improvements that enhance walkability, cycling safety	Deliver	Med	BAU

	and accessibility e.g. Shade, lighting, footpath improvements			
	1.1.5 Support initiatives that increase participation in physical activity by children, young people, older adults and other priority population groups.	Support	Medium	OP
	1.2 Support Healthy Eating			
	1.2.1 Promote local, state and federal health promotion/ campaigns to increase community awareness of health risks and opportunities to adopt healthy eating strategies.	Support	Medium	OP
	1.2.2 Provide guidance on healthy food and drink options into event funding guidelines	Deliver	Medium	BAU
	Support initiatives that improve access to affordable and healthy food.	Support	Medium	OP
	Promote healthy food environments within Shire managed facilities, events and funding programs	Support	Medium	BAU
	Provide statutory services which assist with the delivery of the development of local produce markets, community gardens, edible verges	Support	Medium	BAU
	1.3 Reduce Harm from Smoking, Vaping, Alcohol and Drugs			
	Maintain and expand smoke-free and vape-free public spaces and community events.	Deliver & Support	Medium	BAU
	Partner with health services to promote local cessation and support services.	Support	Medium	OP
	Promote responsible alcohol management practices at community events.	Support	Medium	BAU
		Deliver	Medium	BAU

4.2 Priority Area Two: Connected People and Places

Objective	Action	Role	Priority	Resources
To ensure our communities are encouraged, supported and given opportunities to connect and engage	2.1 Strengthen community mental wellbeing by embedding evidence-based mental health promotion initiatives across Shire strategies, programs and services			
	2.1.1 Participate in Community Service Provider networks to strengthen partnerships and coordinated service delivery aligned with Shire priorities	Support	High	BAU
	2.1.2 Partner with organisations (e.g. Act Belong Commit, Men's Health) to promote positive mental health messaging through Shire programs, events and communications	Deliver	Medium	OP
	2.2 To promote and increase visibility of local services and programs that support positive mental health and wellbeing.			
	2.2.1 Develop and maintain an annual communications schedule aligned with local, state and national health promotion campaigns (e.g. R U OK? Day)	Deliver	High	OP
	2.2.2 Maintain and regularly update the Community Services Directory to ensure it is accessible, current and promotes local services	Deliver	Medium	BAU
	2.2.3 Promote local mental health services, support services and crisis contacts through Shire communication channels and facilities	Deliver	High	BAU
	2.2.4 Engage priority population groups (e.g. seniors, youth, Aboriginal community) in planning and development of programs and services	Deliver	High	OP
	2.3 Support place-based initiatives that strengthen neighbourhood connection and reduce social isolation among vulnerable populations			
	2.3.1 Deliver events, programs and grants that connect children, young people and families with their community	Deliver	Low	OP
	2.3.2 Support opportunities that enhance participation and quality of	Deliver	Low	BAU

Objective	Action	Role	Priority	Resources
	life for people with disability and their carers			
	2.3.3 Support inclusive programs and events that foster belonging, particularly for individuals experiencing isolation or loneliness	Support	Low	BAU
	2.3.4 Build capacity of community groups to deliver local initiatives that enhance connection and wellbeing	Deliver & Support	Low	OP
	2.3.5 Support community-led projects through funding programs that improve inclusion, connection and neighbourhood safety (e.g. Neighbourhood Watch)	Support	Low	BAU
	2.3.6 Support delivery of trauma-informed approaches within community services and programs	Support	Medium	OP
	2.3.7 Facilitate access to professional development for Shire staff and community stakeholders in inclusion, communication and referral pathways	Support	Low	BAU
	2.3.8 Develop an internal toolkit identifying local referral contacts and pathways, to support front line staff when engaging with vulnerable community members.	Deliver	Medium	OP
	2.3.9. Develop welcoming kit	Deliver	Medium	OP
	2.3.10 Providing opportunities for resources and initiatives for building community capacity, further education, and community upskilling	Support	Low	OP
	2.3.11 Encouraging, supporting, and celebrating volunteering in the community	Deliver & Support	Low	OP

4.3 Priority Area 3: Safe, Healthy Places and Spaces

Objective	Action	Role	Priority	Action Type
To create safe, healthy and resilient environments that protect community	3.1 Strengthen partnerships with key agencies to deliver programs that improve environmental health, injury prevention and community resilience.			
	3.1.1 Implement targeted programs (e.g. Home Safety Review, Stay On Your Feet) for	Support	High	OP

health and wellbeing.

vulnerable and at-risk groups to strengthen household health and wellbeing			
3.1.2 Develop and promote communication resources to reach vulnerable population groups on climate change, emergency preparedness and response.	Deliver	Medium	BAU
3.1.3 Incorporate climate change adaptation and public health resilience measures into Shire planning and service delivery.	Deliver	Low	BAU
3.1.4 Support farm safety promotion and injury prevention initiatives in partnership with local agricultural organisations and government agencies	Support	Medium	OP
3.1.5 Promote education initiative/awareness-raising projects, including social media outreach regarding identified high risk health issues. Such as campaigns regarding Fite the Bite, Slip, Slop, Seek and Slap and Asbestos Awareness Week.	Deliver	Medium	BAU
3.2 Continue to fulfil the Shire's statutory responsibilities to ensure community environmental health and safety.			
3.2.1 Apply a Public Health lens checklist or assessment process to relevant new and reviewed Council policies, plans and procedures to ensure public health principles are considered	Deliver	Medium	BAU
3.2.2 Undertake regulatory food and public health inspections	Deliver	High	BAU
3.2.3 Investigate all public and environmental health service requests	Deliver	High	BAU

3.2.4 Deliver community education and awareness activities addressing identified environmental health risks.	Deliver	Low	BAU
1.3 Reduce injury and road trauma			
3.3.1 Investigate accident locations and undertake road safety audits in partnership with stakeholders; identify blackspots and develop mitigation plans	Deliver & Facilitate	High	BAU
3.3.2 Support community-led initiatives that reduce high-risk behaviours (e.g. alcohol, road safety, injury prevention)	Support	Medium	BAU
3.3.3 Promote local mental and physical health services available to residents impacted by road trauma or injury	Deliver	High	OP
3.3.4 Collaborate with local organisations, government agencies and community groups to identify local road safety issues and implement targeted initiative	Facilitate / Deliver / Support	Medium	OP
3.3.5 Partner with organisations (e.g. RoadWise) to promote driver safety awareness through Shire programs, events and communications	Support	Medium	OP

5 Implementation, Evaluation, Reporting and Review Process

5.1 Implementation

The Shire will work with community organisations, government agencies, local services and residents to deliver the actions in this Plan. Many actions build on existing programs and services, while others will be delivered through new partnerships and opportunities.

The Environmental Health Officer will coordinate the implementation of the Plan and work with relevant Shire staff and partners to monitor progress.

To support implementation, the Shire will:

- Work with priority population groups to ensure programs meet community needs.
- Encourage collaboration across Shire services.
- Build partnerships with community organisations and government agencies.
- Support and promote local, state and national health initiatives.
- Seek funding opportunities to support health and wellbeing projects.
- Use existing community events and activities to promote health and wellbeing messages.

5.2 Evaluation

The Shire will regularly monitor progress to ensure the actions identified in this Plan are being delivered and continue to respond to community needs. Progress will be reviewed annually and reported to the Chief Health Officer as required under the *Public Health Act 2016*.

Because changes in population health can take many years to occur, a mix of short, medium and long-term indicators will be used.

Short-Term Progress Indicators

Short-term indicators measure implementation and activity.

Examples include:

- Progress against actions in the Plan.
- Number of programs, campaigns and initiatives delivered.
- Number of partnerships established or maintained.
- Participation in community activities and events.

Medium-Term Progress Indicators

Medium-term indicators will measure early outcomes and changes in community engagement and awareness. Indicators may include:

- Improved community perceptions of health and wellbeing.

- Increased participation rates in health and wellbeing programs and activities.
- Number and range of health promotion programs delivered.
- Number of regulatory inspections completed.
- Compliance rates with relevant public and environmental health legislation.

Long-Term Progress Indicator

Long-term indicators measure broader community health outcomes.

Examples include:

- Reduced rates of smoking and other health risk factors.
- Reduced rates of preventable injury and disease.
- Reduced preventable hospitalisations where local data is available.
- Improved health and wellbeing outcomes across the community.

5.3 Reporting and Review

The Plan will be reviewed each year to ensure it remains relevant and responsive to community needs. Annual reviews will consider:

- Progress against actions.
- Effectiveness of programs and initiatives.
- Health and population data.
- Emerging community issues.
- Available resources and funding opportunities.
- Feedback from community members and partners.

The Action Plan may be updated as required during the five-year period. At the end of the Plan, a full evaluation will be completed to help inform the next Liveability and Wellbeing Plan.

6 References

Public Health Act 2016, Western Australia

State Public Health Plan for Western Australia 2025–2030 – Government of Western Australia, Department of Health.

Great Southern Health Profile 2022, WA Country Health Service, Department of Health WA

Health and Wellbeing Profile Shire of Kojonup 2015 – 2024, Epidemiology Directorate, Public and Aboriginal Health Division, Department of Health WA.

Shire of Kojonup Strategic Community Plan – A Placemaking Strategy July 2023 - 2033

Australian Bureau of Statistics, Kojonup (S), 2016 Census All persons QuickStats.

Health and Wellbeing Surveillance System (HWSS)

ABS Social Economic Indexes for Australia (SEIFA). 2021.

Torrens University of Australia, Public Health Information Development Unit Social Health Atlas of Western Australia. <https://phidu.torrens.edu.au/>

GREAT SOUTHERN SPORT AND RECREATION GROUP

MINUTES

Thursday 6th August 2026
Sounness Park, Mount Barker

Meeting opened: 10:50am **Chairperson:** Cr Kim Tyrer

Attendance:

Attendee:	Organisation:	Attendee:	Organisation:
Mel Eastough	CITS	Judith Want	City of Albany
Julia Scriven	CITS	Simon Barras	City of Albany
Kim Schroeder	CITS	Cr Ian Clarke	City of Albany
Anthony Middleton	Shire of Plantagenet	Charmaine Wisewould	Shire of Jerramungup
Nicole Selesnew	Shire of Plantagenet	Cr Naomi Hall	Shire of Jerramungup
Cr Kim Tyrer	Shire of Plantagenet	Cr Neil Foreman	Shire of Jerramungup
Rhiannan Edwards	Shire of Denmark	Cr Suma Reid	Shire of Kent
Cr Connie Witham	Shire of Broomehill Tambellup	David Bentley	Shire of Kent
Pam Hull	Shire of Broomehill Tambellup	Dwayne Lottering	Shire of Kojonup
Cr Ian Garstone	Shire of Woodanilling	Cr Kerry Mickle	Shire of Kojonup
Cr Peter Callaghan	Shire of Gnowangerup	Kirsty Flugge	Shire of Katanning
Penny Wells	Shire of Gnowangerup		
Apologies			
Mitch Green	City of Albany	David Nicholson	Shire of Gnowangerup
Laura Middleton	Shire of Denmark		

1. Presentation – Section 51 – Viewing grants through a different lens

Presenters: Colin Steele

Overview: Federal and state based grants; Purpose of a grant; Audience; Process and Evidence

2. Introductions

Previous Minutes: Accepted as true and accurate.

3. Local Government updates

Shire of Plantagenet

- Frost Park Master Plan is progressing.
- Sounness Park Master Plan is ready for adoption following consultation with sporting groups.
- Replacement of the swimming pool remains Council's highest priority project, with the existing facility reaching end of life. Design has now been finalised.

Shire of Denmark

- Berridge Park redevelopment close to beginning site works, with ongoing stakeholder engagement.
- Turner Road Mountain Bike Project has received \$250,000 funding for 2026/27. Delay of more than three months to project due to clearing requirements.

Shire of Kent

- Nyabing Cricket Nets project has received a \$50,000 grant from WACA, with an additional contribution from the club. Completion is expected by October.
- Nyabing Pavilion has been out of use for approximately 12 months. A \$1.5 million grant application has been submitted, with funding outcomes expected by October.
- Progress continues on the Pingrup Race Club ablution and pavilion upgrades.

City of Albany

- Sport and Recreation Strategy is nearing completion and is expected to be presented to Council next month.
- Officers recently visited recreation centres in Perth to gather ideas for the future refurbishment of Albany Recreation Centre.
- A business case for the recreation centre redevelopment will commence within the next 12 months.
- The Albany Mounts Mountain Bike Trail project is complete and has undergone a soft launch. Additional trails and linkages are planned.
- Draft concept plan has been received to complete the trail connection between Albany and Torndirrup National Park.

Shire of Woodanilling

- Transition period underway with a new Shire Clerk commencing.
- Bloom Festival opening scheduled for 11 September.
- Investigating alternative water sources to maintain the quality and appearance of the oval turf.

Shire of Broomehill Tambellup

- Positive progress reported on the CBH site development.
- Continued work occurring on catchment management in Tambellup.
- Shire has acquired a Water Corporation dam.
- Ongoing water supply issues remain a key focus.
- Feedback provided that Greater Southern Development Commission (GSDC) initiatives require further work to deliver tangible outcomes.
- Successfully secured Commonwealth funding for tennis court lighting upgrades, with the project fully funded.
- WA History Foundation funding secured for interpretive signage and storytelling components of the Noongar Trail Project.
- Youth Precinct redevelopment works have commenced, funded through Lotterywest. Construction is expected to take approximately three weeks, delivering a more functional and inviting space.

Shire of Kojonup

- Community fundraising initiatives continue for the swimming pool.
- Winter sporting competitions are running strongly.
- Kojonup Pistol Club has reformed, with land arrangements completed and operations expected to commence in November.
- Hockey Club fundraising is underway for new lighting infrastructure.
- The Run 4 Resilience Active Farmers event was recently held.
- Pickleball Club developments continue at the Fallout Zone.
- New lease agreement arrangements have been finalised for the golf course.
- Council is in its second term managing the oval, with sprinkler system maintenance underway and approximately 50% of valves replaced.

- Swimming pool is nearing end of life, with new pool covers being installed.
- Cricket nets have been replaced.
- Irrigation support has been approved, including new water tanks and irrigation infrastructure.
- Copper pipe thefts have occurred across several facilities, including the Showgrounds.

Shire of Jerramungup

- New Shire branding has been introduced.
- Budget allocation of \$1.3 million identified for Recreation and Culture projects in 2026/27.
- Walk trail maintenance works continue, including the 10 km Loop Trail project funded by GSDC and the Shire.
- Shade shelters at Bremer Bay Sports Club are being replaced.
- Investigating water supply improvements for reticulation
- An application has been submitted for upgrades to the Bremer Bay Sports Oval.
- Planned improvements include backup power supply and heating/cooling upgrades.
- KidsFest funding expected in January.
- Development of a bird hide at Wellstead Estuary progressing.
- Former Gairdner School site is being explored as a potential camp and community facility.
- Hosting of the first semi-final event confirmed.

Shire of Gnowangerup

- Several park development projects are underway, including establishment of a new green space with reticulation and water tanks.
- Funding outcomes are being awaited for the Gnowangerup Precinct project and local pub initiative through the Regional Precincts and Partnerships Program (RPPP).
- The Sports and Recreation Place-Based Program (CPBG) continues to achieve strong outcomes. The initiative:
 - o Operates from 5.00 pm to 7.00 pm with Police support.
 - o Delivers a variety of sports beyond football and netball.
 - o Engages many young people who do not participate in weekend sport.
 - o Provides opportunities for Indigenous and CaLD young people.
 - o Has recently received approval for a funding extension.
- A \$5,000 bicycle grant has been secured in partnership with WA Police to provide helmets for local children.
- Additional cycling participation programs are being delivered through Department of Transport funding.
- Wild Gravel:
 - o 140 registrations currently received.
 - o Event scheduled for 24 October.
 - o Roger Cook expected to attend and participate.
 - o Red Bull confirmed as a sponsor.
 - o Participation has grown significantly, from approximately 350 participants to 650 participants last year.
 - o The Borden Community Gravel event has evolved into a lead-up event to build momentum.
- Reticulation and water infrastructure improvements are planning for parks in Ongerup
 - o LGAs along the trail route are encouraged to promote tourism opportunities through local accommodation, cafés and businesses.
 - o Promotional pamphlet circulated to members and attached to the minutes.
 - o Community Resource Centre (CRC) now manages the Recreation Centre.
 - o Investigations are underway into resurfacing the hockey turf at an estimated cost of \$800,000.
 - o Looking at resurfacing our Hockey turf - \$800k to resurface.

Shire of Katanning

- 150 Square has been engaged to develop a Sport and Recreation Plan with an infrastructure focus. Initial consultation commenced with sporting clubs.
- Top Oval (Hockey) lacked toilet and shelter facilities. Temporary plumbed toilets have been installed and Stage 2 will deliver a 9 m x 9 m undercover area, fully funded by the Shire.
- BMX track redevelopment has been completed using government funding, with improved safety, upgraded jumps and consultation with young people contributing to strong community use.
- Quartermaine Oval turf issues have been addressed through soil testing and a \$35,000 turf improvement program, with significant improvements already evident.

Department of Creative Industries, Tourism and Sport

- Sport and Recreation funding currently paused

CSRFF/CNLP update

The WA Government is reviewing the Community Sporting and Recreation Facilities Fund (CSRFF) and Club Night Lights Program (CNLP) between July and November 2026 as part of its commitment to investing in community sporting infrastructure and delivering the PlayOn WA: 2030 initiative.

Updated guidelines will be released by the end of the year, ahead of funding rounds opening in February 2027. Further information on the review outcomes, including how to access application forms, will be published on this webpage.

PlayOn WA: 2030 will deliver more than 2,030 new or upgraded sporting infrastructure projects by 2030 and is supported by \$332 million in State Budget funding. The review will help ensure the Government's funding programs continue to effectively support community sporting infrastructure across Western Australia.

Review consultation

A range of stakeholders will be consulted as part of the review process:

Local Governments: WALGA is supporting consultation with Local Governments and facilitating conversations across the sector. Please contact community@walga.asn.au for further information.

State Sporting Associations: SportWest is supporting consultation with a range of SSAs and facilitating conversations across the sector. For further information, contact info@sportwest.com.au

Sporting Clubs: A range of sporting clubs will be engaged through an online survey and feedback sessions facilitated by Local Members. For further information, contact csrffreview@cits.wa.gov.au.

KidSport

- KidSport statistics for 2025/26 were presented (refer attached Regional Summary and Great Southern Region Summary).
- Additional support agents are being recruited to strengthen program delivery.

Game On Girls

- Empowering Teen Girls Through Sport series continues.
- Recorded workshops scheduled:
 - o *Why Girls Drop Out* – 28 July 2026.
 - o *Safe Girls, Strong Clubs* – 5 August 2026.
- Additional online regional sessions will be announced.

Regional Governance Education Program

- Governance 101 series to be released soon.
- Acknowledge the efforts of Tambellup CRC with community delivery being promoted as group sessions to bring community together to all learn at same time

- Supporting Strong Leaders In Regional Communities Education Program – 5 identified in our region : Dani Carne (GSAS), Tom Moir (Griffins/Football/Vol Boards/GSAS), Kirsty Flugge (SoKat), Penny Wells (SoGN), Dion Letter (Tambellup).

Creative Industries

- Multiyear Funding Programs available from 2027 supporting small to medium arts, culture and creative sector organisations:
- <https://www.cits.wa.gov.au/funding/creative-industries-funding/creative-organisations-multiyear-funding-programs>
 - o Creative Organisations Two Year Program
 - o Creative Organisations Four Year Program (formerly Arts Organisations Investment Program)

OMI

- Current funding rounds are open.
- Organisations are encouraged to review guidelines and discuss project ideas directly with OMI staff.

Sportshouse Changes/Updates

- WA Cricket: Jarrod is leaving the region and relocating to Perth. A new Country Cricket Pathway Specialist will be announced.
- WA Country Football: Mikayla has commenced as Regional Football Specialist and is based in Katanning.
- Basketball WA: Rob Whalley is currently on leave. The Basketball WA CEO recently visited the Great Southern region.
- Tennis West CEO is scheduled to visit in August.
- Surfing WA meeting scheduled for the day of the network meeting.
- Rugby WA regional visit planned for October.

4. General Business

- LGAs along the Wild Gravel route are encouraged to promote the event and local tourism opportunities to maximise economic and community benefits.
- Wild Gravel promotional material was distributed and is to be attached to the official minutes.

Actions summary

#	ACTION	RESPONSIBILITY

Next meeting: Shire of Woodanilling

Meeting closed: 12.40pm

Great Southern Sport and Recreation Group (GSSRG)

Terms of Reference

1. Purpose

The GSSRG exists to strengthen collaboration and coordination between local governments, state agencies, sporting organisations, and community stakeholders involved in sport and recreation across the Great Southern region. The group provides strategic input and advocacy to support the development, promotion, and implementation of regional projects, programs, and initiatives, guided by the Great Southern Sport and Recreation Plan and other relevant frameworks,

2. Objectives

- Support the implementation of the Great Southern Sport and Recreation Plan.
- Support the implementation of the Great Southern Regional Trails Masterplan.
- Promote and exchange best practices in sport and recreation planning and delivery.
- Provide a platform for strategic discussion on funding, initiatives, and emerging issues.
- Strengthen regional advocacy, partnerships, and collaborative opportunities.

3. Governance and Operations

- **Meeting location:** Meetings locations will rotate through the region, alphabetically.
- **Chairperson:** Host local government to provide chairperson for the meeting.
- **Meeting Frequency:** The group will convene three times annually (March, July, November).
- **Quorum:** A quorum is achieved with six Local Governments represented.
- **Substitution:** Members unable to attend may nominate an alternate representative.
- **Documentation:** Agendas and relevant materials will be circulated in advance of meetings. Minutes will be recorded, distributed for review, and ratified at the following meeting.
- **Secretariat:** Administrative support will be provided by CITS.
- **Voting:** One vote per Local Government in attendance. Local Governments to nominate voting representative. Decisions determined by a simple majority.

4. Membership

Membership is open to government and non-government organisations actively engaged in sport and recreation in the Great Southern region. Representation includes a minimum of:

- A minimum of one representatives (one officer and/or one elected member) from each local government authority.
- Representative(s) from the Department of Creative Industries, Tourism and Sport.
- Invited as required: Development Officers from relevant State Sporting Associations

All members serve in an ex-officio capacity and may invite observers as appropriate.

5. Member Responsibilities

Members are expected to:

- Contribute insights and updates on relevant projects and initiatives.
- Provide feedback on the progress of priority projects.
- Actively participate in discussions and collaborative efforts.
- Declare any conflicts of interest to the Chair.
- Respect diverse perspectives and engage constructively.

6. Authority

The GSSRG functions as a collaborative body. It does not possess decision-making authority. Final decisions regarding project implementation remain with the relevant land managers or responsible entities.

7. Review and Amendments

These Terms of Reference are subject to endorsement by GSSRG members. Amendments to the Terms of Reference may be proposed to GSSRG for consideration, with endorsement achieved by simple voting majority.

Terms of Reference to be reviewed in November, annually.

Working Budget — 10 Artist model

This is an illustrative planning budget separating cash expenditure from in-kind value.

Budget Item	Amount	Type	Notes
Artist Mural Fees (10)	\$30,000	Grant	\$3,000 per artist
Project Lead Creative Lead & co-ordination	\$8,000	Grant	Month Long Project – separate to donated hours
Project Assistant	\$5,400	Grant F	Project specific support to Creative Lead
Artist Accommodation	\$11,000	Grant or In Kind via Shire use of Memorial Hall for artist use	Can be reduced with in kind or sponsorship
Domestic travel, vehicle hire and freight	\$8,500	Grant Funded	Excludes international air fares
Paint/Materials Purchased	\$2,500	Grant Funded	Assumes significant sponsorship
Paint/Materials Sponsored	\$6,000	In Kind	Bunnings/Dulux etc
Access equipment & wall site prep	\$5,500	Grant or could be reduced with In-Kind via Shire wall site preparation	Quotes required & may include lifts. All artists have indemnity & public liability insurance
Marketing/Promotion/ Photography/Video	\$4,000	Grant	Audience engagement/collateral/documentation & Pr
Exhibition/Artist Talks & Public Programme	\$3,500	Grant	Kodja Place, signage, AV & basic activation costs
Community paint-by-number mural	\$2,500	Grant	Preparation. Materials safety & participation set up
Artist Meals/living Allowance	\$5,000	Grant	Estimate

Administration, printing etc	\$1,600	Grant or In Kind	Project specific admin
Contingency	\$8,000	Grant	
Artist Design Donation 10 x \$500	\$5,000	In Kind	Only if additional to the paid \$3,000 fee.
Project Lead donated time	\$5,100	In Kind	60 hours x \$85 working rate. Confirm rate
Kodja Place contribution	\$1,500	In Kind	Hire rate of Gallery & Story Place
Volunteer Contribution	\$8,500	In Kind	Formula based on an average of \$65 per hour as recommended by Volunteering Australia
Shire Project Coordination	\$10,000	In Kind	
Business Contribution	\$10,500 Based on 3 businesses	In Kind	Artist Fees, + \$500 materials purchased
Other Grant Funding	\$10,000	In Kind	Great Southern Development Corporation

Grant Funding Required \$95,500

In Kind Funding at 20% \$19,100 Required

Total In-Kind Funding estimated \$46,100



MONTHLY FINANCIAL REPORT

31 AUGUST 2026

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**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2026**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 AUGUST 2026

Prepared by: Darren Long (Finance Consultant)

Reviewed by: Jill Johnson (MFCS)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Council currently holds no monies in the Trust Fund.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

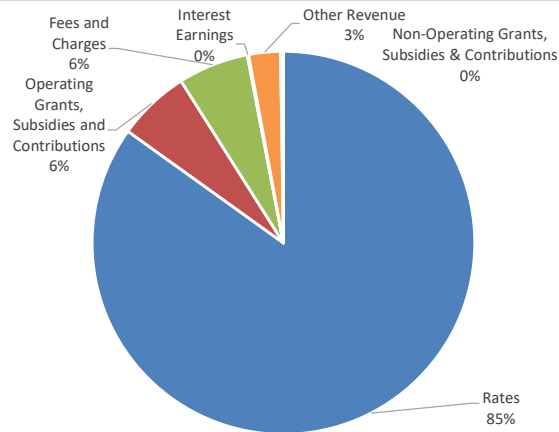
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

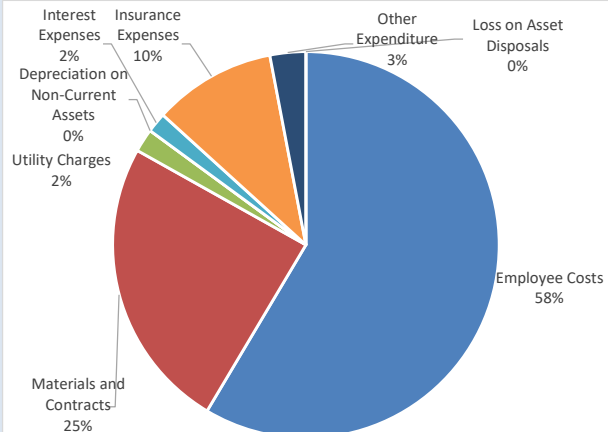
All figures shown in this statement are rounded to the nearest dollar.

**SHIRE OF KOJONUP
EXECUTIVE SUMMARY
FOR THE PERIOD ENDING 31 AUGUST 2026**

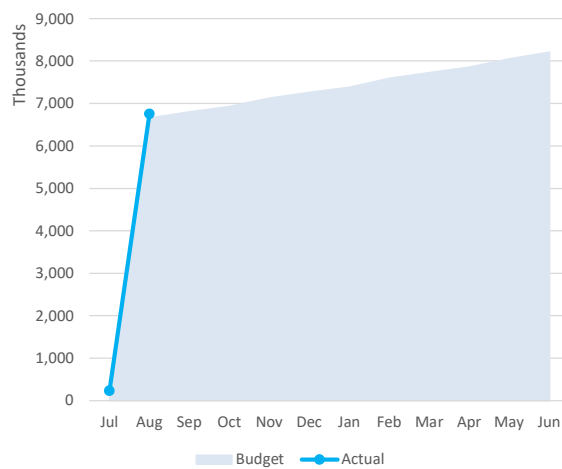
OPERATING REVENUE



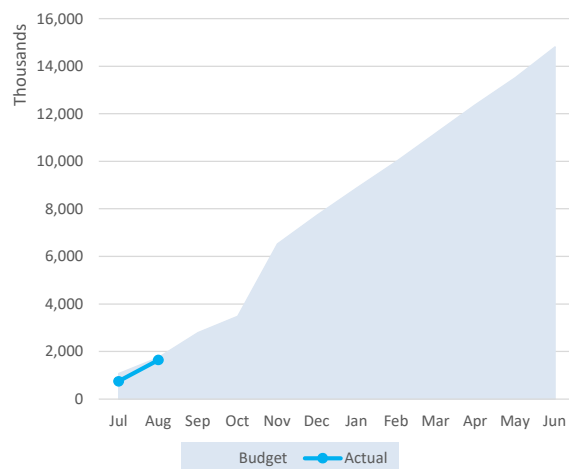
OPERATING EXPENSES



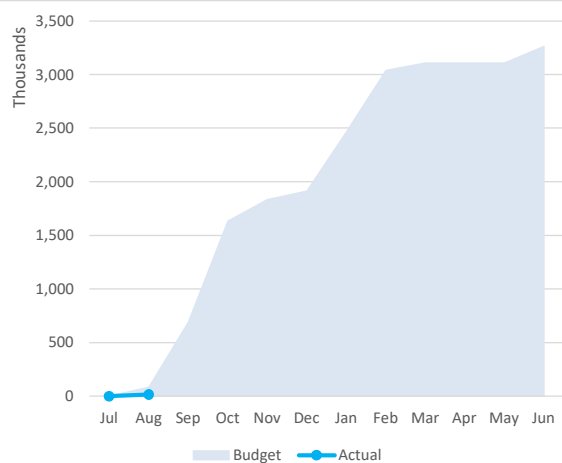
OPERATING REVENUE - Budget-v-YTD Actual



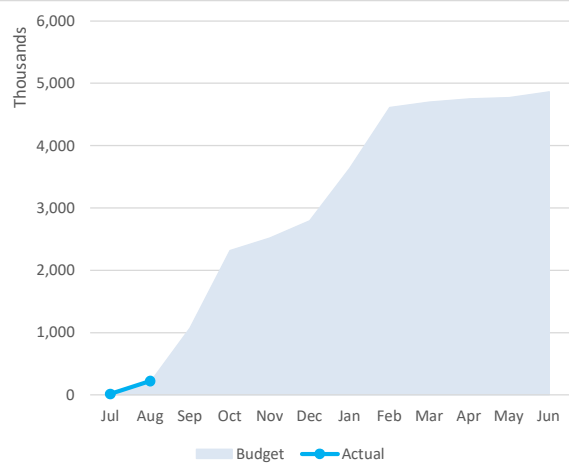
OPERATING EXPENSES - Budget-v-YTD Actual



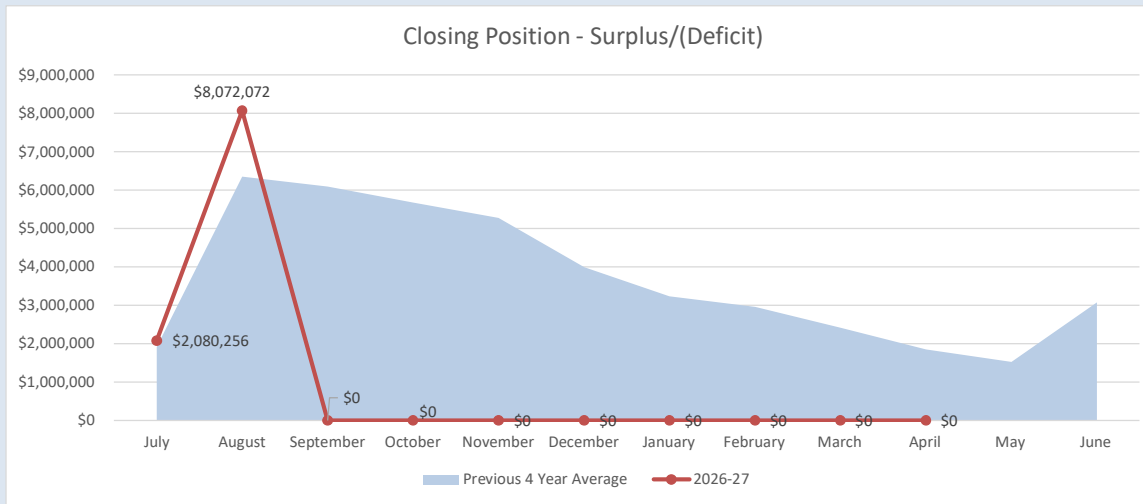
CAPITAL REVENUE - Budget-v-YTD Actual



CAPITAL EXPENSES - Budget-v-YTD Actual



**SHIRE OF KOJONUP
EXECUTIVE SUMMARY
FOR THE PERIOD ENDING 31 AUGUST 2026**



**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2026**

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
EDUCATION AND WELFARE To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
HOUSING To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 AUGUST 2026

	2026-2027 ANNUAL BUDGET	2026-2027 YTD BUDGET	2026-2027 YTD ACTUAL	VARIANCE
EXPENDITURE (Excluding Finance Costs)	\$	\$	\$	
General Purpose Funding	(125,728)	(13,519)	(13,012)	-4%
Governance	(1,241,714)	(279,711)	(226,237)	-19%
Law, Order, Public Safety	(460,860)	(82,544)	(67,170)	-19%
Education and Welfare	(51,721)	(7,493)	(3,704)	-51%
Health	(410,430)	(64,535)	(17,864)	-72%
Housing	(496,307)	(47,398)	(42,802)	-10%
Community Amenities	(972,316)	(176,585)	(121,324)	-31%
Recreation and Culture	(1,643,887)	(192,541)	(138,061)	-28%
Transport	(7,373,112)	(556,296)	(708,156)	27%
Economic Services	(1,887,003)	(308,111)	(290,270)	-6%
Other Property and Services	(38,665)	(14,014)	15,768	-213%
Operating Expenses	(14,701,743)	(1,742,748)	(1,612,830)	
REVENUE				
General Purpose Funding	6,015,313	5,809,957	5,828,574	0%
Governance	46,500	7,903	9,898	25%
Law, Order, Public Safety	89,407	21,511	24,644	15%
Education and Welfare	19,836	417	721	73%
Health	2,845	474	0	-100%
Housing	367,388	61,229	67,819	11%
Community Amenities	341,152	315,902	320,610	1%
Recreation and Culture	89,675	8,945	51,550	476%
Transport	268,716	268,716	279,420	4%
Economic Services	946,105	157,678	152,262	-3%
Other Property & Services	28,364	4,727	19,719	317%
Operating Revenue	8,215,301	6,657,459	6,755,218	
Sub-total	(6,486,442)	4,914,711	5,142,388	
FINANCE COSTS (INTEREST)				
Law & Order	(13,058)	(8,675)	0	-100%
Health	(1,490)	(764)	(765)	0%
Housing	(28,069)	(8,818)	(8,972)	2%
Recreation & Culture	(58,937)	0	(16,857)	0%
Transport	(1,405)	(723)	(723)	0%
Economic Services	(9,402)	0	0	0%
Total Finance Costs	(112,361)	(18,980)	(27,316)	
NON-OPERATING REVENUE				
Transport	3,060,143	86,000	15,838	-82%
Total Non-Operating Revenue	3,060,143	86,000	15,838	
PROFIT/(LOSS) ON SALE OF ASSETS				
Governance Profit	0		0	0%
Total Profit/(Loss)	0	0	0	
NET RESULT	(3,538,660)	4,981,731	5,130,910	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(3,538,660)	4,981,731	5,130,910	

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2026**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 AUGUST 2026

	2026-2027 ANNUAL BUDGET	2026-2027 YTD BUDGET	2026-2027 YTD ACTUAL	VARIANCE
Expenses				
Employee Costs	(4,746,643)	(871,024)	(960,311)	10%
Materials and Contracts	(3,380,479)	(639,905)	(403,245)	-37%
Utility Charges	(375,865)	(62,652)	(31,751)	-49%
Depreciation on Non-Current Assets	(5,601,650)	0	0	0%
Interest Expenses	(112,361)	(18,980)	(27,316)	44%
Insurance Expenses	(314,890)	(154,487)	(168,560)	9%
Other Expenditure	(282,215)	(14,680)	(48,963)	234%
Operating Expenses	(14,814,103)	(1,761,728)	(1,640,146)	
Revenue				
Rates	5,751,774	5,751,759	5,749,144	0%
Operating Grants, Subsidies and Contributions	613,717	340,511	413,473	21%
Fees and Charges	844,330	400,856	403,295	1%
Service Charges	0	0	0	0%
Interest Earnings	55,500	7,355	8,247	12%
Other Revenue	949,980	156,977	181,059	15%
Operating Revenue	8,215,301	6,657,459	6,755,218	
Sub-total	(6,598,802)	4,895,731	5,115,072	
Non-Operating Grants, Subsidies & Contributions	3,060,143	86,000	15,838	-82%
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0	0	0%
Profit on Asset Disposals	0	0	0	0%
Loss on Asset Disposals	0	0	0	0%
Non-Operating Revenue	3,060,143	86,000	15,838	
Net Result	(3,538,659)	4,981,731	5,130,910	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(3,538,659)	4,981,731	5,130,910	

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL ACTIVITY BY NATURE/TYPE
FOR THE PERIOD ENDING 31 AUGUST 2026

	2026-2027 ANNUAL BUDGET	2026-2027 YTD BUDGET (a)	2026-2027 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
Rates	5,751,774	5,751,759	5,749,144	Within Threshold	Within Threshold	
Operating Grants and Subsidies	613,717	340,511	413,473	72,962	21.43%	▲
Fees and Charges	844,330	400,856	403,294	Within Threshold	Within Threshold	
Interest Earnings	55,500	7,355	8,247	Within Threshold	12.13%	
Profit on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Revenue	949,980	156,977	181,060	24,083	15.34%	▲
	8,215,301	6,657,459	6,755,218			
LESS OPERATING EXPENDITURE						
Employee Costs	(4,746,643)	(871,024)	(960,311)	(89,287)	10.25%	▼
Materials & Contracts	(3,380,480)	(639,905)	(403,245)	236,660	36.98%	▲
Utilities	(375,865)	(62,652)	(31,751)	30,901	(49.32%)	▲
Depreciation on Non-Current Assets	(5,601,650)	0	0	Within Threshold	0.00%	
Interest Expense	(112,361)	(18,980)	(27,316)	Within Threshold	(43.92%)	
Insurances	(314,890)	(154,487)	(168,560)	(14,073)	Within Threshold	
Loss on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Expenditure	(282,215)	(14,680)	(48,963)	(34,283)	233.53%	▼
	(14,814,104)	(1,761,729)	(1,640,146)			
Amount Attributable to Operating Activities	(6,598,803)	4,895,731	5,115,072			
ITEMS EXCLUDED FROM OPERATING ACTIVITIES						
Profit on the disposal of assets	0	0	0	Within Threshold	0.00%	
Loss on the disposal of assets	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	5,601,650	0	0	Within Threshold	0.00%	
Total Items Excluded	5,602,150	0	0			
Net Amount Attributable to Operating Activities	(996,653)	4,895,731	5,115,072			
INVESTING ACTIVITIES					0.00%	
Outflows from investing activities						
Land Held for Resale	(30,000)	0	0	Within Threshold	0.00%	
Purchase Buildings	(50,150)	0	(27,000)	(27,000)	0.00%	
Purchase Plant and Equipment	(193,500)	0	0	Within Threshold	0.00%	
Purchase Furniture and Equipment	(155,000)	0	(244)	Within Threshold	0.00%	
Infrastructure Assets - Roads	(3,812,782)	(86,000)	(66,835)	19,165	22.29%	
Infrastructure Assets - Parks & Ovals	(38,500)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Other	(60,000)	0	0	Within Threshold	0.00%	
Inflows from investing activities						
Proceeds from Sale of Assets	47,000	0	0	Within Threshold	0.00%	
Contributions for the Development of Assets	3,060,143	86,000	15,838	(70,162)	(81.58%)	▼
Amount Attributable to Investing Activities	(1,232,789)	0	(78,241)			
FINANCING ACTIVITIES						
Outflows from financing activities						
Repayment of Debt - Loan Principal	(499,824)	(118,352)	(140,459)	(22,107)	18.68%	
Transfer to Reserves	(25,734)	(895)	(2,607)	Within Threshold	(191.34%)	
Inflows from financing activities						
Transfer from Reserves	155,000	0	0	Within Threshold	0.00%	
Amount Attributable to Financing Activities	(370,558)	(119,247)	(143,066)			
Sub Total	(2,600,000)	4,776,484	4,893,765			
FUNDING FROM						
Estimated Opening Surplus at 1 July	2,600,000	2,600,000	2,614,145	14,145	Within Threshold	
Closing Funds	0	0	0			
	2,600,000	2,600,000	2,614,145			
NET SURPLUS/(DEFICIT)	0	7,376,484	7,507,910			

SHIRE OF KOJONUP
FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 AUGUST 2026

	2026-2027 ANNUAL BUDGET	2026-2027 YTD BUDGET	2026-2027 YTD ACTUAL
OPERATING REVENUE	\$	\$	\$
General Purpose Funding	6,015,313	5,809,957	5,828,574
Governance	46,500	7,903	9,898
Law, Order Public Safety	89,407	21,511	24,644
Health	2,845	474	721
Education and Welfare	19,836	417	0
Housing	367,388	61,229	67,819
Community Amenities	341,152	315,902	320,610
Recreation and Culture	89,675	8,945	51,550
Transport	268,716	268,716	279,420
Economic Services	946,105	157,678	152,262
Other Property and Services	28,364	4,727	19,719
	8,215,301	6,657,459	6,755,218
LESS OPERATING EXPENDITURE			
General Purpose Funding	(125,728)	(13,519)	(13,012)
Governance	(1,241,714)	(279,711)	(226,237)
Law, Order, Public Safety	(473,918)	(91,219)	(67,170)
Health	(411,920)	(65,299)	(18,629)
Education and Welfare	(51,721)	(7,493)	(3,704)
Housing	(524,376)	(56,216)	(51,773)
Community Amenities	(972,316)	(176,585)	(121,324)
Recreation and Culture	(1,702,824)	(192,541)	(154,918)
Transport	(7,374,517)	(557,019)	(708,879)
Economic Services	(1,896,405)	(308,111)	(290,270)
Other Property & Services	(38,665)	(14,014)	15,768
	(14,814,104)	(1,761,728)	(1,640,146)
Amount Attributable to Operating Activities	(6,598,803)	4,895,731	5,115,072
ADD			
Movement in Provision for Doubtful Debts	500	0	0
Profit on the disposal of assets	0	0	0
Loss on the disposal of assets	0	0	0
Depreciation Written Back	5,601,650	0	0
Total Items Excluded	5,602,150	0	0
Net Amount Attributable to Operating Activities	(996,653)	4,895,731	5,115,072
INVESTING ACTIVITIES			
Outflows from investing activities			
Land Held for Resale	(30,000)	0	0
Purchase Buildings	(50,150)	0	(27,000)
Purchase Plant and Equipment	(193,500)	0	0
Purchase Furniture and Equipment	(155,000)	0	(244)
Infrastructure Assets - Roads	(3,812,782)	(86,000)	(66,835)
Infrastructure Assets - Parks & Ovals	(38,500)	0	0
Infrastructure Assets - Other	(60,000)	0	0
Inflows from investing activities			
Proceeds from Sale of Assets	47,000	0	0
Contributions for the Development of Assets	3,060,143	86,000	15,838
	(1,232,789)	0	(78,241)
FINANCING ACTIVITIES			
Repayment of Debt - Loan Principal	(499,824)	(118,352)	(140,459)
Transfer to Reserves	(25,734)	(895)	(2,607)
Transfer from Reserves	155,000	0	0
Amount Attributable to Financing Activities	(370,558)	(119,247)	(143,066)
Sub Total	(2,600,000)	4,776,484	4,893,765
FUNDING FROM			
Estimated Opening Surplus at 1 July	2,600,000	2,600,000	2,614,145
Closing Funds	0	0	0
	2,600,000	2,600,000	2,614,145
NET SURPLUS/(DEFICIT)	0	7,376,484	7,507,910

SHIRE OF KOJONUP
SUMMARISED NET CURRENT POSITION
FOR THE PERIOD ENDING 31 AUGUST 2026

	ACTUAL 30 JUNE 2026	ACTUAL YTD
Cash - Unrestricted	\$2,598,117	\$1,624,061
Cash - Restricted General	\$0	\$0
Cash - Restricted Reserves	\$1,122,690	\$1,125,297
Accounts Receivable - Rates	\$490,929	\$6,116,725
Accounts Receivable - Sundry	\$286,916	\$1,143,852
GST Receivable	\$1	\$54,953
Contract Assets	\$0	\$0
Inventories	\$44,104	\$49,564
Land held for Resale	\$380,435	\$380,435
Loans - Clubs	\$0	\$0
CURRENT ASSETS	\$4,923,190	\$10,494,887
LESS: CURRENT LIABILITIES		
Payables	(\$346,734)	(\$391,455)
ATO Liabilities	\$61,203	(\$5,239)
Unspent Grant Liabilities	(\$529,383)	(\$1,093,545)
Employee Provisions	(\$524,215)	(\$524,215)
Accrued Interest on Loans	(\$19,894)	(\$19,894)
Interest Bearing Loans	(\$499,824)	(\$359,365)
Springhaven Accommodation Bonds	\$0	\$0
CURRENT LIABILITIES	(\$1,858,846)	(\$2,393,712)
LESS: EXCLUSIONS		
Cash - Restricted Reserves	(\$1,122,690)	(\$1,125,297)
Cash - Restricted Cash	\$0	\$0
Interest Bearing Loans	\$499,824	\$359,365
Self Supporting Loan Debtors	\$0	\$0
Less Land held for Resale	(\$380,435)	(\$380,435)
Less Provision for Doubtful Debts	\$8,993	\$8,993
Add back Cash backed LSL Provision		
Add Back Springhaven Bonds	\$0	\$0
Add Back Accrued Interest on Loans	\$19,894	\$19,894
Add: Current liabilities not expected to be cleared at end of year	\$524,215	\$524,215
Unspent loan funds - Loan 150	\$0	
Roundings	\$0	\$0
NET CURRENT POSITION - SURPLUS/(DEFICIT)	\$2,614,145	\$7,507,910

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2026**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

Defining a 'Material Variance'

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Operating Revenue						
Rates	5,751,759	5,749,144	Within Threshold	Within Threshold	PERMANENT	Under Threshold.
Operating Grants	340,511	413,473	72,962	21%	TIMING	Increase in General Purpose Grant \$10k, Increase in Local Road Grant \$13k, Increase in Oval Contribution \$50k.
Other Revenue	156,977	181,060	24,083	15%	TIMING	Increase in Street Lighting Subsidy \$10k, Increase in Other Property Income \$15k.
Operating Expenses						
Employee Costs	(871,024)	(960,311)	(89,287)	10%	TIMING	Decrease in Admin Salaries \$26k, Decrease in Swimming Pool Salaries \$17k, Increase in Grading Employee Costs \$28k, Increase in Drainage Maintenance Employee Costs \$62k, Increase in Sick Leave Wages \$19k, Increase in PWOH Workers Compensation Insurance Expense \$18k
Materials & Contracts	(639,905)	(403,245)	236,660	37%	TIMING	Decrease in Integrated Planning Expense \$15k, Decrease in Software Licensing Fees \$71k, Decrease in ICT Support \$17k, Increase in Website Expenses \$17k, Decrease in Finance Consultants \$22k, Increase in Fire Brigade Expenses \$26k, Decrease in Doctor Service Contribution \$43k, Decrease in Recycle Depot/Transfer Station Expenses \$30k, Decrease in Bridge Maintenance Expenses \$36k, Increase in Grading Maintenance Expenses \$17k, Increase in Drainage Maintenance Expenses \$23k, Increase in Roadside Spraying Expenses \$14k, Decrease In Plant Depreciation written back \$18k, Increase in RAMM Inventory Expenses \$14k, Decrease in External Parts and Repairs \$25k, Increase in Plant Costs allocated to Works \$26k.
Utilities	(62,652)	(31,751)	30,901	-49%	TIMING	Various decreases in utilities under \$10k threshold.
Insurances	(154,487)	(168,560)	(14,073)	Within Threshold	TIMING	Increase in Plant Insurance Premium \$14k.
Other Expenses	(14,680)	(48,963)	(34,283)	234%	TIMING	Increase in Members Sitting Fees \$26k.

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2026**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

Defining a 'Material Variance'

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Investing Activities</u>						
Buildings	0	(27,000)	(27,000)	0%	TIMING	Memorial Hall painting works commenced earlier than anticipated.
Infrastructure - Roads	(86,000)	(66,835)	19,165	22%	TIMING	Decrease in Shamrock Rd Widen SLK 15.8 - 18.8 by \$ 299k, Decrease in Jingleup Rd Reseal SLK 2.0 - 4.0 by \$ 56 k,
Non-Operating Grants	86,000	15,838	(70,162)	-82%	TIMING	Decrease in Regional Road Group Revenue \$70k.
<u>Financing Activities</u>						
Loan Principal Repayments	(118,352)	(140,459)	(22,107)	19%	TIMING	Loan 143, 141 repayment paid in advance \$34k.

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 AUGUST 2026

	Note	2025-26 ACTUAL \$	2026-2027 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		2,598,117	1,624,061	-974,056
Restricted Cash & Cash Equivalents		1,122,690	1,125,297	2,607
Trade and other receivables		777,844	7,260,577	6,482,733
ATO Receivables		1	54,953	54,952
Contract Assets		0	0	0
Inventories		44,104	49,564	5,460
Land Held for Resale		380,435	380,435	0
Total current assets		4,923,190	10,494,887	5,571,696
Non-current assets				
Trade and other receivables		117,914	117,914	0
LG House Unit Trust		193,972	193,972	0
Land Held for Resale		0	0	0
Land		2,292,085	2,292,085	0
Buildings		26,177,530	26,204,530	27,000
Furniture & Equipment		406,936	406,936	0
Plant & Equipment		2,803,226	2,803,226	0
Roads Infrastructure		94,688,997	94,755,496	66,500
Kerbing Infrastructure		2,085,779	2,085,779	0
Drainage Infrastructure		10,018,154	10,018,154	0
Bridges Infrastructure		5,875,371	5,875,371	0
Footpaths Infrastructure		1,217,497	1,217,497	0
Parks Infrastructure		2,241,371	2,241,371	0
Other Infrastructure		5,820,007	5,820,586	579
Total non-current assets		153,938,840	154,032,919	94,079
Total assets		158,862,031	164,527,805	5,665,775
Current liabilities				
Trade and other payables		366,628	411,348	-44,720
ATO Liabilities		-61,203	5,239	-66,442
Contracts Liability		529,383	1,093,545	-564,162
Interest-bearing loans and borrowings		499,824	359,365	140,459
Provisions		524,215	524,215	0
Total current liabilities		1,858,846	2,393,712	-534,865
Non-current liabilities				
Interest-bearing loans and borrowings		3,493,361	3,493,361	0
Non-Current Payables		0	0	0
Provisions		94,599	94,599	0
Total non-current liabilities		3,587,960	3,587,960	0
Total liabilities		5,446,806	5,981,672	-534,865
Net assets		153,415,224	158,546,134	5,130,910
Equity				
Retained surplus		71,152,061	71,149,454	-2,607
Net Result		0	5,130,910	5,130,910
Reserve - asset revaluation		81,140,473	81,140,473	0
Reserve - Cash backed		1,122,690	1,125,297	2,607
Total equity		153,415,224	158,546,134	5,130,910

This statement is to be read in conjunction with the accompanying notes

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2026

PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2026/2027 Original Budget	2026/2027 YTD Budget	2026/2027 YTD Actuals	% of Annual Budget
Governance									
C137	ICT Plan Implementation		CEO	F&E	Renewal	155,000	0	244	0%
2104	Purchase of Light Vehicles		CEO	P&E	Renewal	0	0	0	0%
						155,000	0	244	
Community Amenities									
C310	Subdivision Construction	2.4.3	CEO	L4R	Upgrade	30,000	0	0	0%
6301	Cemetery - Trench Shoring Equipment		MWS	P&E	New	8,500	0	0	0%
						38,500	0	0	
Recreation & Culture									
C295	Swimming Pool - Pool Blankets		MPS	L&B	Renewal	18,000	0	0	0%
C105	Memorial Hall Capital Expenditure - Painting and new downpipes		MPS	L&B	Renewal	32,150	0	27,000	84%
C357	Apex Park - Replace Play Equipment		SH	Infr.	Renewal	38,500	0	0	0%
						88,650	0	27,000	
Transport - Infrastructure									
7604	Plant Major Purchases		MWS	P&E	New	185,000	0	0	0%
C507	RTR - Spring Street Asphalt		MWS	Infr.	Renewal	766,143	0	0	0%
CJ509	RTR - Soldier Road - Asphalt		MWS	Infr.	Renewal	150,000	0	0	0%
R2R405	RTR - Old Broomehill Rd Seal Bridge Approach SLK 2.25		MWS	Infr.	Renewal	0	0	335	0%
R2R410	RTR - Mnobrup Rd Reseal		MWS	Infr.	Renewal	85,000	0	246	0%
R2R411	RTR - Alger Rd Verge Maintenance		MWS	Infr.	Renewal	28,000	0	0	0%
R2R412	RTR - Anderson Rd Verge Maintenance		MWS	Infr.	Renewal	54,000	0	0	0%
R2R413	RTR - Armstrong Rd Verge Maintenance		MWS	Infr.	Renewal	8,000	0	0	0%
R2R414	RTR - Ashe Rd Verge Maintenance		MWS	Infr.	Renewal	25,000	0	0	0%
R2R415	RTR - Boilup North Rd Verge Maintenance		MWS	Infr.	Renewal	33,000	0	0	0%
R2R416	RTR - Dalton Rd Verge Maintenance		MWS	Infr.	Renewal	25,000	0	0	0%
R2R417	RTR - Delnaey Rd Verge Maintenance		MWS	Infr.	Renewal	8,000	0	0	0%
R2R418	RTR - Denney Rd Verge Maintenance		MWS	Infr.	Renewal	9,000	0	0	0%
R2R419	RTR - Eatt Rd Verge Maintenance		MWS	Infr.	Renewal	37,000	0	0	0%
R2R420	RTR - Eriswell Rd Verge Maintenance		MWS	Infr.	Renewal	44,000	0	0	0%
R2R421	RTR - Grahams Wells Rd Verge Maintenance		MWS	Infr.	Renewal	15,000	0	0	0%
R2R422	RTR - Lowdon Rd Verge Maintenance		MWS	Infr.	Renewal	60,000	60,000	0	0%
R2R423	RTR - Neymerup Rd Verge Maintenance		MWS	Infr.	Renewal	25,000	0	0	0%
R2R424	RTR - Parker Rd Verge Maintenance		MWS	Infr.	Renewal	33,000	0	0	0%
R2R425	RTR - Pearce Rd Verge Maintenance		MWS	Infr.	Renewal	20,000	0	0	0%
R2R426	RTR - Potts Rd Verge Maintenance		MWS	Infr.	Renewal	97,000	0	0	0%
R2R427	RTR - Samson Rd Verge Maintenance		MWS	Infr.	Renewal	26,000	26,000	20,511	79%
R2R428	RTR - Tenner Rd Verge Maintenance		MWS	Infr.	Renewal	8,000	0	0	0%
R2R429	RTR - Tunney Rd Verge Maintenance		MWS	Infr.	Renewal	13,000	0	0	0%
R2R430	RTR - Wongerup Rd Verge Maintenance		MWS	Infr.	Renewal	11,000	0	0	0%
RRG005	RRG-Kojonup-Frankland Rd Reconstruct And Reseal		MWS	Infr.	Renewal	27,639	0	29,713	108%
RRG006	RRG - Shamrock Rd Widening SLK 18.80- 22.04		MWS	Infr.	Renewal	750,000	0	2,300	0%
RRG007	RRG - Darkan-Kojonup Rd Reseal SLK 0.00 - 1.90		MWS	Infr.	Renewal	630,000	0	13,538	2%
RRG008	RRG - Kojonup-Frankland Rd Reseal, Widen SLK 29.00 - 31.00		MWS	Infr.	Renewal	225,000	0	0	0%
RRG009	RRG - Jinalup Rd Reseal, Widen SLK 4.00 - 6.00		MWS	Infr.	Renewal	345,000	0	0	0%
RRG010	RRG - Kojonup-Frankland Rd Reseal, Widen SLK 31.00 - 33.00		MWS	Infr.	Renewal	225,000	0	0	0%
RC003	Council - Thornbury Close Construction including fire road (Industrial Area)		MWS	Infr.	New	0	0	191	0%
RC004	Jinalup Road Re-Alignment		MWS	Infr.	Upgrade	30,000	0	0	0%
						3,997,782	86,000	66,835	
Economic Services									
C054	Promotional Signage at Airstrip	1.4.7	CEO	Infr.	New	60,000	0	0	0%
						60,000	0	0	
Total Capital Expenditure						4,339,932	86,000	94,079	2.2%

SUMMARIES:				
Land Held for Resale	30,000	0	0	0.0%
Land & Buildings	50,150	0	27,000	53.8%
Infrastructure	3,911,282	86,000	66,835	1.7%
Plant & Equipment	193,500	0	0	0.0%
Furn & Equipment	155,000	0	244	0.2%
	4,339,932	86,000	94,079	2.2%
At No Cost	0		0	0.0%
Asset Renewal	4,026,432	86,000	93,887	2.3%
New Asset	253,500	0	191	0.1%
Upgrading Asset	60,000	0	0	0.0%
	4,339,932	86,000	94,079	2.2%
Chief Executive Officer	245,000	0	244	0.1%
Manager Corporate & Community Services	0	0	0	0.0%
Manager Works & Services	4,006,282	86,000	66,835	1.7%
Senior Horticulturalist	38,500	0	0	0.0%
Manager Property Services	50,150	0	27,000	53.8%
	4,339,932	86,000	94,079	2.2%

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES
FOR THE PERIOD ENDING 31 AUGUST 2026

UNSPENT CAPITAL GRANTS

Grant Provider	Liability 1 July 2026	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	YTD Budget	YTD Actual Revenue
Transport							
MRWA - Regional Road Group Grants 2024-2025	40,186	0	0	40,186	30,000	0	0
MRWA - Regional Road Group Grants 2026-2027	0	580,000	(15,838)	564,162	1,450,000	0	15,838
MRWA - Commodity Route Grants	32,778	0	0	32,778	0	0	0
DITRDC - Roads to Recovery Grant 2024-2025	0	0	0	0	66,095	0	0
DITRDC - Roads to Recovery Grant 2025-2026	418,353	0	0	418,353	692,136	86,000	0
DITRDC - Roads to Recovery Grant 2025-2026	0	0	0	0	821,912	0	0
Economic Services							
Dept of Water - Water Re-use (Community Drought)	3,669	0	0	3,669	0	0	0
Total Unspent Capital Grants	494,986	580,000	(15,838)	1,059,148	3,060,143	86,000	15,838

CONTRACT LIABILITIES

Grant Provider	Liability 1 July 2025	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	YTD Budget	YTD Actual Revenue
Housing							
GSDC - Great Southern Homes Grant	14,396	0	0	14,396	0	0	0
Great Southern Homes - LG Contributions	20,000	0	0	20,000			
Total Contract Liabilities	34,396	-	-	34,396	-	-	-
TOTAL LIABILITIES & REVENUE	529,382	580,000	(15,838)	1,093,544	3,060,143	86,000	15,838

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2026

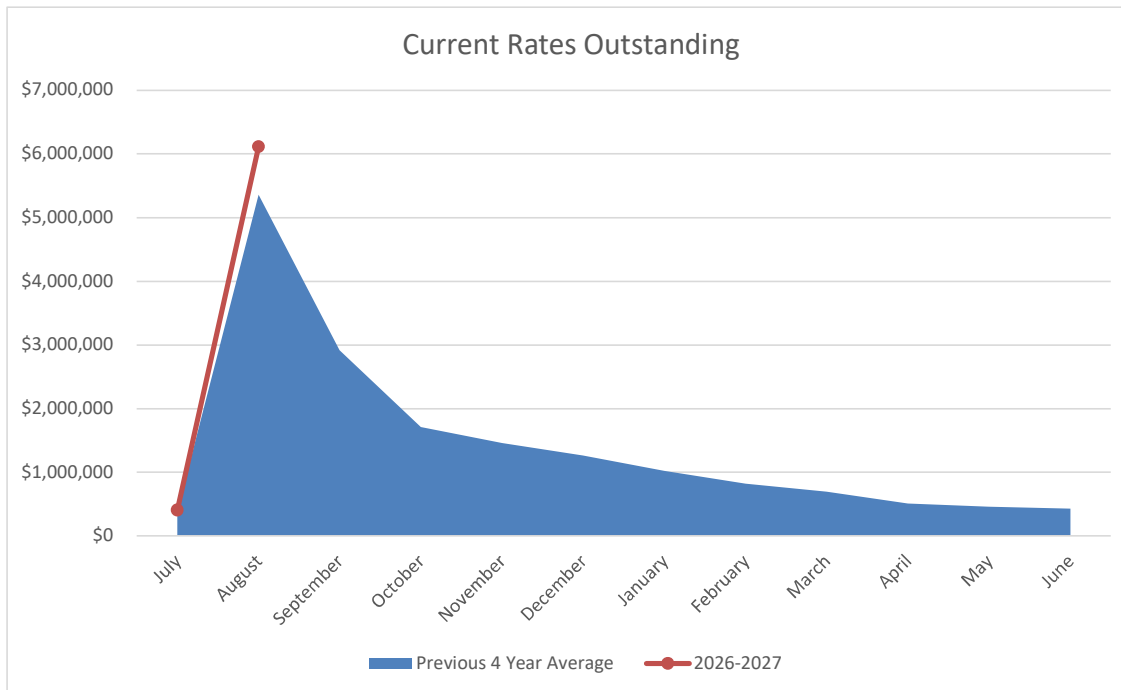
RESERVES - CASH BACKED	2026-2027 Actual Opening Balance	2026-2027 Actual Transfer to	2026-2027 Actual Transfer (from)	2026-2027 Actual Closing Balance	2026-2027 Budget Opening Balance	2026-2027 Budget Transfer to	2026-2027 Budget Transfer (from)	2026-2027 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Employee Leave	298,786	680	-	299,466	298,429	1,505	-	299,934
Plant Reserve	239,274	545	-	239,819	238,987	1,370	- 120,000	120,357
Low Income Housing	91,754	209	-	91,963	91,644	460	-	92,104
Landfill Waste Management	87,976	200	-	88,176	87,871	445	-	88,316
Community Grants Reserve	10,712	24	-	10,736	10,699	55	-	10,754
Independent Living Units	173,839	396	-	174,235	173,631	875	- 20,000	154,506
Natural Resource Management	107,083	244	-	107,327	106,955	539	-	107,494
Sports Complex Building, Plant & Equipment Upgrade and Renewal Reserve	82,888	189	-	83,077	82,789	20,365	- 15,000	88,154
The Kodja Place Building Upgrade & Renewal	19,376	44	-	19,420	19,353	120	-	19,473
Muradup Community Reserve	11,028	50	-	11,078	10,989	-	-	10,989
Asset Acquisition and Replacement Reserve	-	-	-	-	-	-	-	-
	1,122,715	2,581	-	1,125,297	1,121,347	25,734	- 155,000	992,081

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2026

RATES & SUNDRY RECEIVABLES

Rates:

	1-Jul-26	Levy for 2026-27	Collectable	Received	Outstanding
Property Rates	\$ 212,049	\$ 5,749,341	\$ 5,961,390	\$ (502,815)	\$ 5,458,575
Rubbish Charges	\$ 44,776	\$ 310,852	\$ 355,628	\$ (74,420)	\$ 281,207
Emergency Services Levy	\$ 21,382	\$ 116,377	\$ 137,759	\$ -	\$ 137,759
Instalment fee & Interest	\$ -	\$ 1,207	\$ 1,207	\$ (1,207)	\$ -
Penalty & ESL Interest	\$ 130,621	\$ 4,879	\$ 135,500	\$ (1,226)	\$ 134,274
Excess Rates	\$ (36,599)	\$ -	\$ (36,599)	\$ 35,363	\$ (1,236)
Sub- Total	\$ 372,228	\$ 6,182,656	\$ 6,554,885	\$ (544,305)	\$ 6,010,580
					97%
OTHER ITEMS					
Pensioner Rebates to claim	\$ 82,101	\$ -	\$ 82,101	\$ 22,808	\$ 104,909
Sub-Total	\$ 454,329				\$ 6,115,489
Pensioner Deferred Rates	\$ 117,914	\$ -	\$ 117,914	\$ -	\$ 117,914
Total Outstanding	\$ 490,143	\$ 6,182,656	\$ 6,672,799	\$ (544,305)	\$ 6,128,494



Sundry Debtors:

	30-Jun-26		31-Aug-26		Movement This FY
Credit Balance	\$ (7,529)		\$ (8,911)		\$ 1,382
Current	\$ 177,922		\$ 919,261		\$ (741,338)
30 - 60 days	\$ 3,235	1%	\$ 2,552	0%	\$ 683
60 - 90 days	\$ 7,830	3%	\$ 135,206	12%	\$ (127,376)
Greater than 90 days	\$ 114,450	39%	\$ 104,737	9%	\$ 9,713
	\$ 295,909		\$ 1,152,845		

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2026

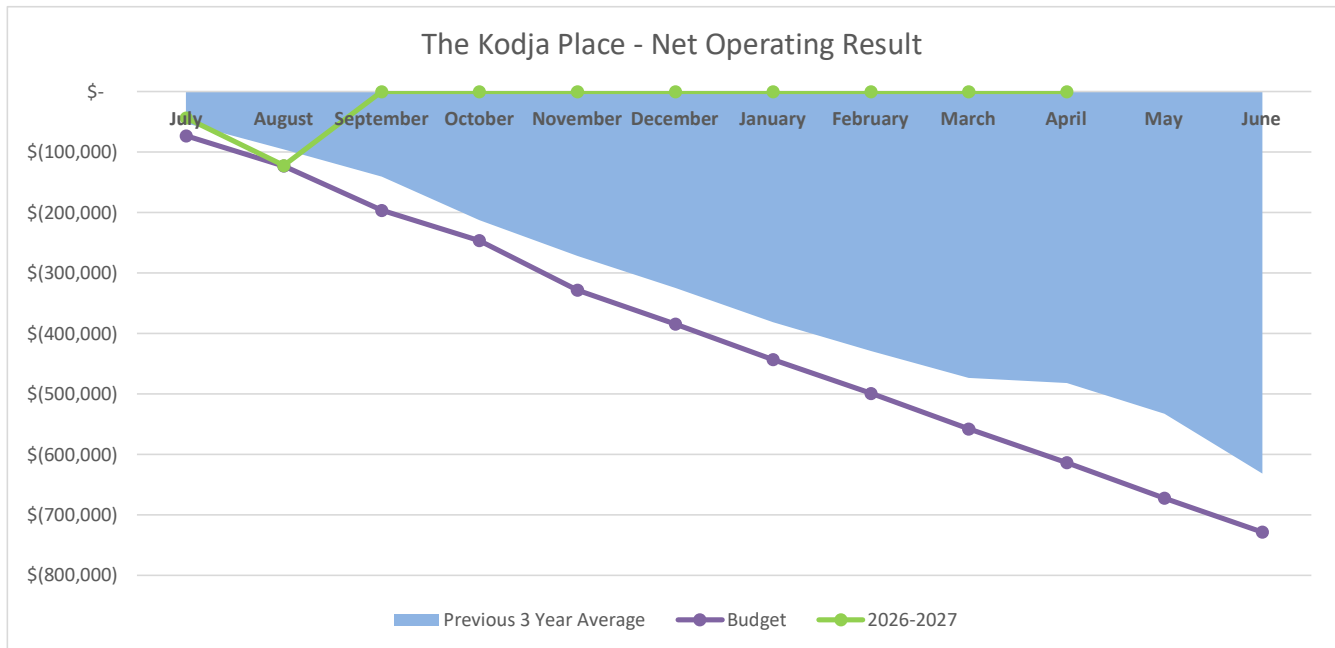
LOAN REPAYMENTS	Loan Number	2026-2027 Actual	2026-2027 Actual	2026-2027 Actual	2026-2027 Actual	2026-2027 Actual	2026-2027 Budget	2026-2027 Budget	2026-2027 Budget	2026-2027 Budget	2026-2027 Budget
		Principal 1 July 2026	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding	Principal 1 July 2026	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding
		\$		\$	\$	\$	\$		\$	\$	\$
Law, order, public safety											
Communications Tower	150	358,792	-	-	-	358,792	298,146	-	(37,100)	(13,058)	261,046
Health											
Medical Centre Donation	137	101,679	-	(4,561)	(765)	97,118	92,674	-	(9,161)	(1,490)	83,513
Housing											
Bagg Street Unit	135	33,259	-	-	-	33,259	22,509	-	(11,083)	(607)	11,426
Staff Housing - GSHI	140	669,970	-	(31,599)	(5,299)	638,371	607,582	-	(63,472)	(10,325)	544,110
GROH Housing - GSHI	138	592,029	-	(58,556)	(3,459)	533,473	476,169	-	(117,534)	(6,497)	358,635
Staff Housing - GSHI	144	22,617	-	(5,680)	(107)	16,937	11,414	-	(11,414)	(160)	-
GROH Housing - GSHI	145	22,617	-	(5,680)	(107)	16,937	11,414	-	(11,414)	(160)	-
Staff Housing Renovations	148	254,607	-	-	-	254,607	236,392	-	(17,237)	(10,320)	219,155
Recreation and culture											
Sports Complex	134	161,764	-	-	-	161,764	143,611	-	(20,861)	(6,960)	122,750
Sports Complex Wall	136	42,391	-	-	-	42,391	32,106	-	(10,491)	(587)	21,615
Netball Courts & Roof	143	1,228,607	-	(29,089)	(16,857)	1,199,518	1,171,661	-	(58,596)	(33,295)	1,113,065
Oval Lighting	142	157,404	-	-	-	157,404	132,110	-	(25,663)	(1,825)	106,447
Harrison PI Toilets & Park	146	295,831	-	-	-	295,831	258,325	-	(38,989)	(9,741)	219,336
Harrison PI Toilets & Park	149	141,646	-	-	-	141,646	149,073	-	(18,550)	(6,529)	130,523
Transport											
Airstrip Lighting	141	111,131	-	(5,293)	(723)	105,838	100,663	-	(10,627)	(1,405)	90,036
Economic services											
Land Development	147	285,534	-	-	-	285,534	249,334	-	(37,632)	(9,402)	211,702
		4,479,877	-	(140,459)	(27,316)	4,339,418	3,993,183	-	(499,824)	(112,361)	3,493,359

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2026**

MAJOR BUSINESS UNITS

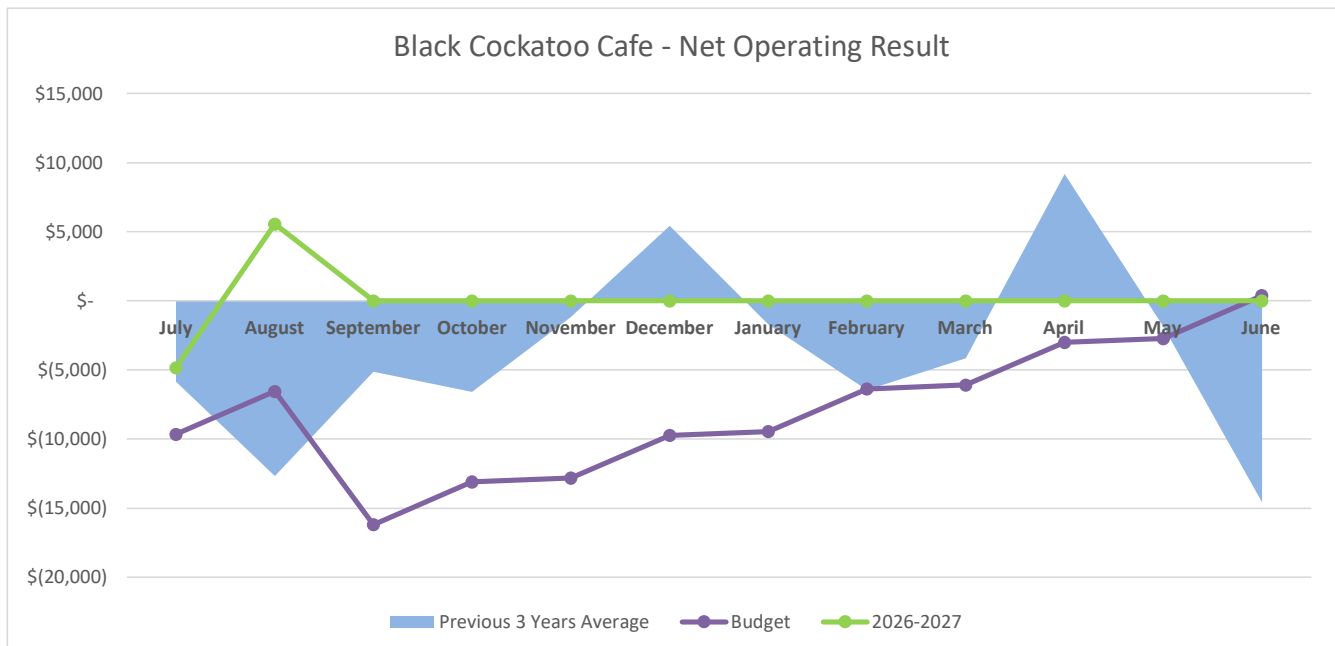
The Kodja Place Precinct

The Shire of Kojonup owns and operates The Kodja Place precinct, a tourism, retail and cultural interpretive centre on Albany Highway. The following graph shows the operations of TKPP (profit or loss).



Black Cockatoo Café

Effective from 1 July 2023, the Shire assumed ownership and operation of The Black Cockatoo Café, located in The Kodja Place Precinct. The following graph shows the trading results of the café.



SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
		Budget	Actual		Income	Expense	Income	Expense
9605	Proceeds Sale of Assets - Plant & Equipment	\$0	\$0	0%	\$0	\$0	(\$47,000)	\$0
	Sub Total - PROCEEDS/REALISATION ON SALE OF ASSET	\$0	\$0		\$0	\$0	(\$47,000)	\$0
	WRITTEN DOWN VALUE							
	Sub Total - WDV ON SALE OF ASSET	\$0	\$0		\$0	\$0	\$0	\$0
	Total - GAIN/LOSS ON DISPOSAL OF ASSET	\$0	\$0		\$0	\$0	(\$47,000)	\$0
	Sub Total - ABNORMAL ITEMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total - OPERATING STATEMENT	\$0	\$0		\$0	\$0	(\$47,000)	\$0

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of				
		31 AUGUST 2026		Annual	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
GENERAL PURPOSE FUNDING - RATES								
OPERATING EXPENDITURE								
1112	Admin Allocated to Rates (Cash)	\$11,440	\$9,086	13%	\$0	\$9,086	\$0	\$68,643
1122	Admin Allocated to Rates (Non-Cash)	\$679	\$0	0%	\$0	\$0	\$0	\$4,075
1142	Rates Services				\$0	\$0	\$0	\$32,510
1182	Rates Printing/postage	\$980	\$0	0%	\$0	\$0	\$0	\$1,000
1192	Valuation Expenses	\$420	\$2,505	15%	\$0	\$2,505	\$0	\$17,000
1202	Title Searches	\$0	\$0	0%	\$0	\$0	\$0	\$500
1222	Insurance - Emp Costs (Rates)	\$0	\$1,421	0%	\$0	\$1,421	\$0	\$0
1262	Legal Costs Incurred - Rates	\$0	\$0	0%	\$0	\$0	\$0	\$2,000
Sub Total - GENERAL RATES OP/EXP		\$13,519	\$13,012		\$0	\$13,012	\$0	\$125,728
OPERATING INCOME								
1003	General Rates Levied	(\$5,749,340)	(\$5,749,341)	100%	(\$5,749,341)	\$0	(\$5,749,340)	\$0
1053	Back Rates	\$0	\$0	0%	\$0	\$0	(\$20)	\$0
1013	Ex-Gratia Rates	(\$2,514)	\$0	0%	\$0	\$0	(\$2,514)	\$0
1043	Non Payment Penalty Interest	(\$3,150)	(\$4,879)	14%	(\$4,879)	\$0	(\$35,000)	\$0
1073	Instalment Administration Charge	(\$1,118)	(\$396)	10%	(\$396)	\$0	(\$4,140)	\$0
1063	Instalment Interest Charge	(\$3,645)	(\$811)	6%	(\$811)	\$0	(\$13,500)	\$0
1273	ESL Levy Admin Fee	\$0	\$0	0%	\$0	\$0	(\$4,000)	\$0
1092	Rates Written Off/Refunded	\$95	\$196	196%	\$196	\$0	\$100	\$0
1283	Settlement & Search Charges	(\$1,500)	(\$514)	10%	(\$514)	\$0	(\$5,000)	\$0
1263	Legal Expenses - Recovered	\$0	\$0	0%	\$0	\$0	(\$2,000)	\$0
Sub Total - GENERAL RATES OP/INC		(\$5,761,172)	(\$5,755,744)		(\$5,755,744)	\$0	(\$5,815,414)	\$0
Total - GENERAL RATES		(\$5,747,653)	(\$5,742,733)	af379	(\$5,755,744)	\$13,012	(\$5,815,414)	\$125,728

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	OTHER GENERAL PURPOSE FUNDING							
	OPERATING EXPENDITURE							
	Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP				\$0	\$0	\$0	\$0
	OPERATING INCOME							
1333	Grants Commission General Purpose Grant	(\$25,558)	(\$34,606)	34%	(\$34,606)	\$0	(\$102,233)	\$0
1343	Grants Commission Local Roads Grant	(\$22,667)	(\$35,668)	39%	(\$35,668)	\$0	(\$90,666)	\$0
1373	Interest Received - Municipal	\$0	\$0	0%	\$0	\$0	\$0	\$0
1393	Interest Received - Reserves	(\$560)	(\$2,557)	37%	(\$2,557)	\$0	(\$7,000)	\$0
	Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC	(\$48,785)	(\$72,830)		(\$72,830)	\$0	(\$199,899)	\$0
	Total - OTHER GENERAL PURPOSE FUNDING	(\$48,785)	(\$72,830)		(\$72,830)	\$0	(\$199,899)	\$0
	Total - GENERAL PURPOSE FUNDING	(\$5,796,437)	(\$5,815,563)		(\$5,828,574)	\$13,012	(\$6,015,313)	\$125,728

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Annual	Income	Expense	Income	Expense
GOVERNANCE - MEMBERS OF COUNCIL								
OPERATING EXPENDITURE								
002D	Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$1,625
1502	Meeting Attendance Fees	\$0	\$25,949	24%	\$0	\$25,949	\$0	\$108,322
1508	Members Travelling	\$0	\$109	4%	\$0	\$109	\$0	\$2,920
1512	Conferences & Training Expenses	\$4,500	\$1,210	8%	\$0	\$1,210	\$0	\$15,500
1522	Members Communications Allowance	\$0	\$3,190	15%	\$0	\$3,190	\$0	\$21,000
1532	Election Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$0
1542	Presidents/Dep Allowances	\$0	\$9,700	24%	\$0	\$9,700	\$0	\$40,160
1562	Refreshments & Functions (Councillors)	\$2,331	\$1,115	10%	\$0	\$1,115	\$0	\$11,100
1572	Refreshments & Functions Staff)	\$433	\$243	4%	\$0	\$243	\$0	\$6,190
1592	Members Insurance	\$7,417	\$7,417	50%	\$0	\$7,417	\$0	\$14,834
1602	Subscriptions	\$28,900	\$29,452	95%	\$0	\$29,452	\$0	\$30,920
1612	Misc Expenses - Members	\$0	\$0	0%	\$0	\$0	\$0	\$1,500
1624	Integrated Planning Expenses	\$14,569	\$0	0%	\$0	\$0	\$0	\$87,415
1632	Vehicle Operating Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$500
1662	Audit Fees	\$0	\$0	0%	\$0	\$0	\$0	\$53,020
1702	Administration Allocation (Cash)	\$133,467	\$106,007	13%	\$0	\$106,007	\$0	\$800,833
1712	Administration Allocation (Non-Cash)	\$3,396	\$0	0%	\$0	\$0	\$0	\$20,375
1772	Doubtful Debt Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$500
1792	Legal Costs	\$0	\$0	0%	\$0	\$0	\$0	\$3,000
2075	VROC - Shared Services	\$0	\$0	0%	\$0	\$0	\$0	\$22,000
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$195,012	\$184,391		\$0	\$184,391	\$0	\$1,241,714
OPERATING INCOME								
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$195,012	\$184,391		\$0	\$184,391	\$0	\$1,241,714

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
GOVERNANCE - GENERAL								
OPERATING EXPENDITURE								
003D	Depreciation (Sch 4)	\$0	\$0	0%	\$0	\$0	\$0	\$101,877
1852	Salaries - Admin	\$213,678	\$187,529	15%	\$0	\$187,529	\$0	\$1,282,119
1882	Admin Superannuation	\$26,144	\$25,295	16%	\$0	\$25,295	\$0	\$156,869
1892	Staff Insurances	\$30,320	\$32,790	54%	\$0	\$32,790	\$0	\$60,640
1902	FBT Admin Staff	\$3,700	\$0	0%	\$0	\$0	\$0	\$18,500
1912	Conference & Training	\$2,280	\$786	4%	\$0	\$786	\$0	\$19,000
1922	Advertising	\$1,760	\$0	0%	\$0	\$0	\$0	\$8,000
1931	Occupational Risk Co-Ordinator Costs	\$1,500	\$0	0%	\$0	\$0	\$0	\$9,000
1932	Occ Health & Safety	\$1,033	\$7,697	63%	\$0	\$7,697	\$0	\$12,200
1942	Staff Uniforms	\$1,050	\$90	4%	\$0	\$90	\$0	\$2,500
1952	Admin Staff Costs	\$7,191	\$1,604	7%	\$0	\$1,604	\$0	\$23,080
1957	Office Building Maintenance	\$1,475	\$1,597	12%	\$0	\$1,597	\$0	\$13,230
1958	Office - Cleaning & Assoc	\$13,398	\$9,777	12%	\$0	\$9,777	\$0	\$84,493
1959	Office - Utility Charges	\$2,416	\$16	0%	\$0	\$16	\$0	\$14,491
1962	Office Gardens & Surrounds-Mtce	\$1,512	\$613	6%	\$0	\$613	\$0	\$11,075
1972	Admin Printing & Stationery	\$5,459	\$5,519	19%	\$0	\$5,519	\$0	\$28,400
1982	Telephone & Internet	\$4,796	\$5,219	20%	\$0	\$5,219	\$0	\$26,644
2002	Office Equip Maint	\$167	\$220	22%	\$0	\$220	\$0	\$1,000
2004	Office - Insurance.	\$21,259	\$21,323	50%	\$0	\$21,323	\$0	\$42,517
2006	Donations CEO discretion	\$0	\$0	0%	\$0	\$0	\$0	\$500
2008	Donations - Council	\$0	\$0	0%	\$0	\$0	\$0	\$1,000
2012	Non Capital Purchases	\$208	\$0	0%	\$0	\$0	\$0	\$2,500
2022	Bank Charges	\$1,713	\$2,923	10%	\$0	\$2,923	\$0	\$28,550
2032	Postage & Freight	\$3,680	\$168	2%	\$0	\$168	\$0	\$8,000
2042	ICT Computer Support	\$24,808	\$6,490	5%	\$0	\$6,490	\$0	\$124,865
1992	ICT Software Licensing Fees	\$72,406	\$998	1%	\$0	\$998	\$0	\$146,036
2043	ICT Website Subscription & Upgrade	\$0	\$17,110	101%	\$0	\$17,110	\$0	\$17,000
2044	ICT Hardware Purchases (<\$5,000)	\$833	\$0	0%	\$0	\$0	\$0	\$5,000
2052	Admin Vehicle Expenses	\$2,667	\$3,525	22%	\$0	\$3,525	\$0	\$16,000
2062	Admin Legal Expenses	\$3,792	\$0	0%	\$0	\$0	\$0	\$22,752
2277	Finance Consultants	\$32,050	\$10,140	11%	\$0	\$10,140	\$0	\$91,790
2275	Records Management	\$994	\$0	0%	\$0	\$0	\$0	\$5,964
2278	Security Monitoring	\$230	\$3,214	226%	\$0	\$3,214	\$0	\$1,420
2092	Mis Expense - Admin	\$493	\$79	3%	\$0	\$79	\$0	\$2,960
2172	Less Admin Non Cash Realloc	(\$16,979)	\$0	0%	\$0	\$0	\$0	(\$101,877)
2182	Less Admin Cash Exp Realloc	(\$381,334)	(\$302,876)	13%	\$0	(\$302,876)	\$0	(\$2,288,095)
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$84,699	\$41,846		\$0	\$41,846	\$0	\$0

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	ACTUAL		ADOPTED BUDGET	
		31 AUGUST 2026		Annual	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	OPERATING INCOME							
2053	Sundry Misc Income - Admin	(\$83)	(\$1,027)	205%	(\$1,027)	\$0	(\$500)	\$0
2083	Police Licensing Commissions	(\$7,820)	(\$8,871)	19%	(\$8,871)	\$0	(\$46,000)	\$0
2113	Admin - Novated Lease Contributions	\$0	\$0		\$0	\$0	\$0	\$0
2143	Photocopying Fees	\$0	\$0	0%	\$0	\$0	\$0	\$0
	Sub Total - GOVERNANCE - GENERAL OP/INC	(\$7,903)	(\$9,898)		(\$9,898)	\$0	(\$46,500)	\$0
	Total - GOVERNANCE - GENERAL	\$76,796	\$31,948		(\$9,898)	\$41,846	(\$46,500)	\$0
	Total - GOVERNANCE	\$271,808	\$216,339		(\$9,898)	\$226,237	(\$46,500)	\$1,241,714

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	ACTUAL		ADOPTED BUDGET	
		31 AUGUST 2026		Annual	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
LAW ORDER & PUBLIC SAFETY								
FIRE PREVENTION								
OPERATING EXPENDITURE								
2272	Emergency Operating Expenses	\$1,539	\$0	0%	\$0	\$0	\$0	\$9,233
2283	CESM Other Expenses	\$0	\$5,504		\$0	\$5,504	\$0	\$60,000
2292	Fire Hazard Reduction	\$6,755	\$0	0%	\$0	\$0	\$0	\$40,529
2302	Ground & Aerial Inspections	\$0	\$0	0%	\$0	\$0	\$0	\$4,125
2322	Administration Costs	\$3,502	\$0	0%	\$0	\$0	\$0	\$5,410
2342	Fire Fighting - Shire Resources	\$879	\$0	0%	\$0	\$0	\$0	\$5,873
2372	Brigade Expenses	\$32,773	\$32,132	39%	\$0	\$32,132	\$0	\$82,487
2382	Administration Allocated - Cash	\$11,440	\$9,086	13%	\$0	\$9,086	\$0	\$68,643
2442	Administration Allocated - Non-Cash	\$170	\$0	0%	\$0	\$0	\$0	\$1,019
2443	Interest on Loan - Bushfire	\$8,675	\$0	0%	\$0	\$0	\$0	\$13,058
2444	Govt Guarantee Fee - Loan 150 Expense	\$1,113	\$1,097		\$0	\$1,097	\$0	\$1,855
004D	Buildings Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$33,490
Sub Total - FIRE PREVENTION OP/EXP		\$66,845	\$47,966		\$0	\$47,966	\$0	\$325,722
OPERATING INCOME								
2363	Fines & Penalties	(\$250)	\$0	0%	\$0	\$0	(\$1,500)	\$0
2383	Sale of Fire Maps	(\$15)	(\$55)	60%	(\$55)	\$0	(\$91)	\$0
2393	Sundry Misc income - Fire	(\$533)	\$0	0%	\$0	\$0	(\$3,200)	\$0
2373	ESL Levy Funding	(\$19,829)	(\$22,500)	28%	(\$22,500)	\$0	(\$79,316)	\$0
2343	Operating Grant Income	\$0	\$0		\$0	\$0	\$0	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$20,627)	(\$22,555)		(\$22,555)	\$0	(\$84,107)	\$0
Total - FIRE PREVENTION		\$46,218	\$25,412		(\$22,555)	\$47,966	(\$84,107)	\$325,722

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
ANIMAL CONTROL								
OPERATING EXPENDITURE								
2552	Ranger Vehicle	\$18	\$0	0%	\$0	\$0	\$0	\$110
2562	Dog Control Expenses	\$326	\$0	0%	\$0	\$0	\$0	\$1,955
2572	Dog Pound Expenses	\$267	\$90	6%	\$0	\$90	\$0	\$1,604
2573	Contract Ranger Expenses	\$9,166	\$10,028		\$0	\$10,028	\$0	\$55,000
2582	Other Animal Control	\$33	\$0	0%	\$0	\$0	\$0	\$200
2583	Cat Control Expenses	\$127	\$0	0%	\$0	\$0	\$0	\$760
2584	Cat Pound Expenses	\$60	\$0	0%	\$0	\$0	\$0	\$360
2602	Administration Allocated - Cash	\$11,440	\$9,086	13%	\$0	\$9,086	\$0	\$68,643
2612	Administration Allocated - Non-Cash	\$170	\$0	0%	\$0	\$0	\$0	\$1,019
005D	Depreciation Buildings - Animal Control	\$0	\$0	0%	\$0	\$0	\$0	\$1,945
Sub Total - ANIMAL CONTROL OP/EXP		\$21,608	\$19,204		\$0	\$19,204	\$0	\$131,596
OPERATING INCOME								
2633	Ranger Income	\$0	(\$141)	0%	(\$141)	\$0	\$0	\$0
2653	Fines & Penalties - Dog Act	(\$92)	(\$650)	118%	(\$650)	\$0	(\$550)	\$0
2663	Impounding Fees - Dogs	(\$42)	\$0	0%	\$0	\$0	(\$250)	\$0
2673	Dog Registrations	(\$667)	(\$1,099)	27%	(\$1,099)	\$0	(\$4,000)	\$0
2674	Cat Registrations	(\$83)	(\$200)	40%	(\$200)	\$0	(\$500)	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$883)	(\$2,090)		(\$2,090)	\$0	(\$5,300)	\$0
Total - ANIMAL CONTROL		\$20,724	\$17,114		(\$2,090)	\$19,204	(\$5,300)	\$131,596

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT			COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme			YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB		Budget	Actual		Income	Expense	Income	Expense
		OTHER LAW ORDER & PUBLIC SAFETY							
		OPERATING EXPENDITURE							
2832		Vehicle Impounding	\$217	\$0	0%	\$0	\$0	\$0	\$1,300
2844		Security SystemsMaintenance	\$1,500	\$0		\$0	\$0	\$0	\$9,000
2845		Community Emergency Response	\$50	\$0		\$0	\$0	\$0	\$300
2862		Local Law review	\$1,000	\$0	0%	\$0	\$0	\$0	\$6,000
		Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP	\$2,767	\$0		\$0	\$0	\$0	\$16,600
		OPERATING INCOME							
2863		Income - Misc Other Law & Order	\$0	\$0	0%	\$0	\$0	\$0	\$0
		Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC	\$0	\$0		\$0	\$0	\$0	\$0
		Total - OTHER LAW ORDER PUBLIC SAFETY	\$2,767	\$0		\$0	\$0	\$0	\$16,600
		Total - LAW ORDER & PUBLIC SAFETY	\$69,708	\$42,526		(\$24,644)	\$67,170	(\$89,407)	\$473,918

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	HEALTH							
	HEALTH ADMINISTRATION & INSPECTION							
	OPERATING EXPENDITURE							
3162	Health - Other Employment Costs	\$92	\$0	0%	\$0	\$0	\$0	\$850
3164	Health - Contractors	\$9,333	\$7,973	14%	\$0	\$7,973	\$0	\$56,000
3212	Admin Allocation to HIA - Cash	\$11,440	\$9,086	13%	\$0	\$9,086	\$0	\$68,643
3242	Analytical Expenses	\$100	\$493	82%	\$0	\$493	\$0	\$600
3252	Administration Allocated - Non-cash	\$255	\$0	0%	\$0	\$0	\$0	\$1,528
	Sub Total - HEALTH ADMIN & INSPECTION OP/EXP	\$21,219	\$17,552		\$0	\$17,552	\$0	\$127,621
	OPERATING INCOME							
3223	Health Act fees, Licences	(\$417)	\$0	0%	\$0	\$0	(\$2,500)	\$0
3233	Septic Tank Inspection Fees	(\$57)	\$0	0%	\$0	\$0	(\$345)	\$0
	Sub Total - HEALTH ADMIN & INSPECTION OP/INC	(\$474)	\$0		\$0	\$0	(\$2,845)	\$0
	Total - HEALTH ADMIN & INSPECTION	\$20,745	\$17,552		\$0	\$17,552	(\$2,845)	\$127,621

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
		Budget	Actual		Income	Expense	Income	Expense
	OTHER HEALTH							
	OPERATING EXPENDITURE							
3360	Doctor Services Expenses	\$43,316	\$0		\$0	\$0	\$0	\$260,000
3361	Interest Paid on Loans	\$764	\$765	51%	\$0	\$765	\$0	\$1,490
3368	Loan Guarantee Fee	\$0	\$312	61%	\$0	\$312	\$0	\$510
009D	Depreciation Buildings	\$0	\$0	0%	\$0	\$0	\$0	\$22,299
	Sub Total - OTHER HEALTH OP/EXP	\$44,080	\$1,077		\$0	\$1,077	\$0	\$284,299
	OPERATING INCOME							
	Sub Total - OTHER HEALTH OP/INC	\$0	\$0		\$0	\$0	\$0	\$0
	Total - OTHER HEALTH	\$44,080	\$1,077		\$0	\$1,077	\$0	\$284,299
	Total - HEALTH	\$64,825	\$18,629		\$0	\$18,629	(\$2,845)	\$411,920

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
EDUCATION & WELFARE								
EDUCATION								
OPERATING EXPENDITURE								
3455	Play in the Park	\$0	\$0	0%	\$0	\$0	\$0	\$0
3452	Smart Start Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$0
PRE-SCHOOL/OTHER EDUCATION								
OPERATING EXPENDITURE								
3462	Child Care Centre - Building Maint	\$2,141	\$588	16%	\$0	\$588	\$0	\$3,611
3476	Play Group Community Assistance	\$100	\$0		\$0	\$0	\$0	\$100
3477	Kindy Café	\$2,500	\$2,043	14%	\$0	\$2,043	\$0	\$15,000
3472	Playgroup/Toy Library - Building Maint	\$1,673	\$1,073	15%	\$0	\$1,073	\$0	\$7,300
3474	Playgroup/Toy Library - Grounds Maint	\$578	\$0	0%	\$0	\$0	\$0	\$3,470
3478	SPARK - Expenditure	\$500	\$0	0%	\$0	\$0	\$0	\$3,000
006D	DEPRECIATION (SCH 8)	\$0	\$0	0%	\$0	\$0	\$0	\$19,240
Sub Total - OTHER EDUCATION OP/EXP		\$7,493	\$3,704		\$0	\$3,704	\$0	\$51,721
OPERATING INCOME								
3463	Occasional Care Rent	(\$417)	(\$446)	18%	(\$446)	\$0	(\$2,500)	\$0
3465	Grant - Kindy Café	\$0	\$0	0%	\$0	\$0	(\$14,336)	\$0
3473	Playgroup/Toy Library Fees	\$0	\$0	0%	\$0	\$0	\$0	\$0
3475	SPARK - Income	\$0	(\$275)	9%	(\$275)	\$0	(\$3,000)	\$0
Sub Total - OTHER EDUCATION OP/INC		(\$417)	(\$721)		(\$721)	\$0	(\$19,836)	\$0
Total - OTHER EDUCATION		\$7,076	\$2,983		(\$721)	\$3,704	(\$19,836)	\$51,721
Total - EDUCATION & WELFARE		\$7,076	\$2,983		(\$721)	\$3,704	(\$19,836)	\$51,721

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
HOUSING								
SPRING HAVEN HOUSING								
3902	Spring Haven Building Operating Expenses	\$720	\$0	0%	\$0	\$0	\$0	\$1,440
3916	Insurance	\$3,870	\$3,870	50%	\$0	\$3,870	\$0	\$7,739
012D	Spring Haven Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$69,050
013D	Spring Haven Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$1,915
Sub Total - SPRING HAVEN HOUSING OP/EXP		\$4,590	\$3,870		\$0	\$3,870	\$0	\$80,144
OPERATING INCOME								
Sub Total - SPRING HAVEN HOUSING OP/INC		\$0	\$1,810		\$1,810	\$0	\$0	\$0
Total - SPRING HAVEN HOUSING		\$4,590	\$5,680		\$1,810	\$3,870	\$0	\$80,144

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	STAFF HOUSING							
	OPERATING EXPENDITURE							
3768	Staff Housing Building Maintenance	\$1,541	\$751	8%	\$0	\$751	\$0	\$9,245
3769	Staff Housing - Operating Expenses	\$7,171	\$4,766	12%	\$0	\$4,766	\$0	\$40,947
3764	Staff Housing - Ground Maint. Various	\$5,613	\$5,071	15%	\$0	\$5,071	\$0	\$33,682
3767	Housing - Great Southern Homes MoU Expenses	\$5,732	\$11,703		\$0	\$11,703	\$0	\$34,396
3770	Loan Guarantee Fee L135, L140, L144 & L148	\$0	\$3,161	63%	\$0	\$3,161	\$0	\$5,025
3771	Staff Housing Loan Interest	\$5,299	\$5,406	25%	\$0	\$5,406	\$0	\$21,412
011D	Housing Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$177,472
	Sub Total - STAFF HOUSING OP/EXP	\$25,357	\$30,858		\$0	\$30,858	\$0	\$322,179
	OPERATING INCOME							
3703	Residential Rent - Staff	(\$1,378)	(\$491)	6%	(\$491)	\$0	(\$8,268)	\$0
3706	Operating Grants, Subsidies & Contributions	\$0	\$0		\$0	\$0	\$0	\$0
	Sub Total - STAFF HOUSING OP/INC	(\$1,378)	(\$491)		(\$491)	\$0	(\$8,268)	\$0
	Total - STAFF HOUSING	\$23,979	\$30,367		(\$491)	\$30,858	(\$8,268)	\$322,179

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	ACTUAL		ADOPTED BUDGET	
		31 AUGUST 2026		Annual	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	HOUSING OTHER							
	OPERATING EXPENDITURE							
4062	Loton Close ILU's Building Maint	\$1,795	\$384	3%	\$0	\$384	\$0	\$11,413
4064	Loton Close ILU's Grounds Maint	\$1,618	\$1,616	17%	\$0	\$1,616	\$0	\$9,710
4065	Loton Close ILU's Utilities	\$6,080	\$2,368	6%	\$0	\$2,368	\$0	\$36,475
4066	Loton Close ILU's Insurance	\$3,794	\$3,794	50%	\$0	\$3,794	\$0	\$7,588
4202	J Sullivan Units Building Maintenance	\$2,450	\$0	0%	\$0	\$0	\$0	\$14,940
4204	J Sullivan Units Grounds Maintenance	\$883	\$0	0%	\$0	\$0	\$0	\$5,300
4205	J Sullivan Units Utilities	\$1,487	\$408	5%	\$0	\$408	\$0	\$8,920
4206	J Sullivan Units Insurance	\$935	\$935	50%	\$0	\$935	\$0	\$1,869
4254	Interest Paid on Loans	\$3,519	\$3,566	54%	\$0	\$3,566	\$0	\$6,657
4255	Loan Guarantee Fee (Housing Other)	\$0	\$1,782	63%	\$0	\$1,782	\$0	\$2,850
4232	Bagg Street Units Operating	\$1,033	\$568	9%	\$0	\$568	\$0	\$6,196
4256	GROH - Building Maintenance	\$2,677	\$1,624	16%	\$0	\$1,624	\$0	\$10,135
	Sub Total - HOUSING OTHER OP/EXP	\$26,270	\$17,045		\$0	\$17,045	\$0	\$122,053
	OPERATING INCOME							
4083	Loton Close ILU's Rent	(\$27,819)	(\$27,920)	17%	(\$27,920)	\$0	(\$166,920)	\$0
4103	Loton Close ILU's - Power Recoups	(\$2,583)	(\$3,440)	22%	(\$3,440)	\$0	(\$15,500)	\$0
4203	J Sullivan Units - Rent	(\$5,250)	(\$4,948)	16%	(\$4,948)	\$0	(\$31,500)	\$0
4243	GROH - Rent	(\$24,199)	(\$32,830)	23%	(\$32,830)	\$0	(\$145,200)	\$0
	Sub Total - HOUSING OTHER OP/INC	(\$59,851)	(\$69,138)		(\$69,138)	\$0	(\$359,120)	\$0
	Total - HOUSING OTHER	(\$33,581)	(\$52,093)		(\$69,138)	\$17,045	(\$359,120)	\$122,053
	Total - HOUSING	(\$5,013)	(\$16,046)		(\$67,819)	\$51,773	(\$367,388)	\$524,376

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
COMMUNITY AMENITIES								
SANITATION - HOUSEHOLD REFUSE								
OPERATING EXPENDITURE								
5022	Refuse Collection - Kerbside	\$17,640	\$13,636	13%	\$0	\$13,636	\$0	\$105,847
5012	Refuse Site Maintenance	\$760	\$0	0%	\$0	\$0	\$0	\$4,560
5013	Refuse Site Rehabilitation	\$517	\$0	0%	\$0	\$0	\$0	\$3,102
5002	Recycling Depot/Transfer Stn - Contract	\$53,428	\$23,045	13%	\$0	\$23,045	\$0	\$180,573
5122	Recycling Collection - Kerbside	\$16,340	\$13,755	14%	\$0	\$13,755	\$0	\$98,046
5142	Recycling Education	\$167	\$0	0%	\$0	\$0	\$0	\$1,000
014D	Depreciation (Sch 10)	\$0	\$0	0%	\$0	\$0	\$0	\$4,456
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$88,853	\$50,436		\$0	\$50,436	\$0	\$397,584
OPERATING INCOME								
5023	Collection Charges - Kerbside	(\$310,852)	(\$310,852)	100%	(\$310,852)	\$0	(\$310,852)	\$0
5033	Recycling/Transfer Station Rental	(\$383)	\$0	0%	\$0	\$0	(\$2,300)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$311,235)	(\$310,852)		(\$310,852)	\$0	(\$313,152)	\$0
Total - SANITATION HOUSEHOLD REFUSE		(\$222,383)	(\$260,416)		(\$310,852)	\$50,436	(\$313,152)	\$397,584

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	SANITATION OTHER							
	OPERATING EXPENDITURE							
5027	Verge Pick Up - Hard Waste	\$0	\$0	0%	\$0	\$0	\$0	\$0
5251	Street Bins Collection - Contract	\$7,279	\$5,765	13%	\$0	\$5,765	\$0	\$43,675
5262	Repair Street Bins	\$33	\$0	0%	\$0	\$0	\$0	\$200
5263	Drum Muster	\$417	\$0	0%	\$0	\$0	\$0	\$2,500
5264	Transport of Waste & Loader Hire	\$11,020	\$11,905	18%	\$0	\$11,905	\$0	\$66,125
	Sub Total - SANITATION OTHER OP/EXP	\$18,749	\$17,670		\$0	\$17,670	\$0	\$112,500
	OPERATING INCOME							
5303	Litter Infringements	\$0	\$0	0%	\$0	\$0	\$0	\$0
5304	Drum Muster Reimbursement Income	(\$417)	\$0	0%	\$0	\$0	(\$2,500)	\$0
	Sub Total - SANITATION OTHER OP/INC	(\$417)	\$0		\$0	\$0	(\$2,500)	\$0
	Total - SANITATION OTHER	\$18,333	\$17,670		\$0	\$17,670	(\$2,500)	\$112,500

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	SEWERAGE							
	OPERATING EXPENDITURE							
5090	Liquid Waste Pond - Maintenance	\$228	\$0	0%	\$0	\$0	\$0	\$1,370
	Sub Total - SEWERAGE OP/EXP	\$228	\$0		\$0	\$0	\$0	\$1,370
	OPERATING INCOME							
	Sub Total - SEWERAGE OP/INC	\$0	\$0		\$0	\$0	\$0	\$0
	Total - SEWERAGE	\$228	\$0		\$0	\$0	\$0	\$1,370

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Annual	Income	Expense	Income	Expense
PROTECTION OF THE ENVIRONMENT								
OPERATING EXPENDITURE								
5616	NRM - Salaries & Wages/Consultancy Fees	\$75	\$0	0%	\$0	\$0	\$0	\$450
5681	Noxious Weeds	\$773	\$1,047	23%	\$0	\$1,047	\$0	\$4,637
5686	NRM - Environmental Reserve M'ment	\$2,217	\$0	0%	\$0	\$0	\$0	\$13,300
5687	Reserve Clean Up	\$3,393	\$164	1%	\$0	\$164	\$0	\$20,360
5688	Kojonup Creek Clean Up				\$0	\$0	\$0	\$0
5752	Administration Allocation Cash	\$3,813	\$3,029	13%	\$0	\$3,029	\$0	\$22,881
5742	Administration Allocation Non-Cash	\$424	\$0	0%	\$0	\$0	\$0	\$2,547
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$10,695	\$4,239		\$0	\$4,239	\$0	\$64,175
OPERATING INCOME								
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$10,695	\$4,239		\$0	\$4,239	\$0	\$64,175

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT			COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme			YEAR TO DATE		% of	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB		Budget	Actual	Annual	Income	Expense	Income	Expense
		TOWN PLANNING AND REGIONAL DEVELOPMENT							
		OPERATING EXPENDITURE							
5842	Town Planning Expenses		\$7,500	\$5,961	13%	\$0	\$5,961	\$0	\$45,000
5922	TPS Review		\$4,167	\$432	2%	\$0	\$432	\$0	\$25,000
5962	Administration Allocated Cash		\$11,440	\$9,086	13%	\$0	\$9,086	\$0	\$68,643
5832	Administration Allocated Non-Cash		\$170	\$0	0%	\$0	\$0	\$0	\$1,019
	Sub Total - TOWN PLAN & REG DEV OP/EXP		\$23,276	\$15,479		\$0	\$15,479	\$0	\$139,662
		OPERATING INCOME							
5973	Planning Fees		(\$1,083)	(\$1,802)	28%	(\$1,802)	\$0	(\$6,500)	\$0
	Sub Total - TOWN PLAN & REG DEV OP/INC		(\$1,083)	(\$1,802)		(\$1,802)	\$0	(\$6,500)	\$0
	Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$22,193	\$13,677		(\$1,802)	\$15,479	(\$6,500)	\$139,662

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	ACTUAL		ADOPTED BUDGET	
		31 AUGUST 2026		Annual	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
COMMUNITY AMENITIES - CEMETERIES								
OPERATING EXPENDITURE								
5999	Cemetery Digital Database	\$217	\$0	0%	\$0	\$0	\$0	\$1,300
6001	Cemetery - Grave Digging	\$9,558	\$12,506	22%	\$0	\$12,506	\$0	\$57,350
6006	Kojonup Cemetery - Niche Wall Maint	\$55	\$125	38%	\$0	\$125	\$0	\$330
6002	Kojonup Cemetery - Grounds Maint	\$5,112	\$3,914	13%	\$0	\$3,914	\$0	\$30,674
6000	Kojonup Cemetery - Trees	\$132	\$0	0%	\$0	\$0	\$0	\$795
6012	Boscabel Cemetery - Grounds Maint	\$94	\$0	0%	\$0	\$0	\$0	\$565
6014	Muradup Cemetery - Grounds Maintenance	\$1,337	\$892	11%	\$0	\$892	\$0	\$8,025
015D	Community Amenities Buildings Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$54,183
Sub Total - COMMUNITY AMEN - CEMETERIES OP/EXP		\$16,506	\$17,437		\$0	\$17,437	\$0	\$153,222
OPERATING INCOME								
6013	Cemetery Fees (Inc Gst)	(\$2,750)	(\$7,234)	44%	(\$7,234)	\$0	(\$16,500)	\$0
6023	Cemetery Fees Licences (Not Inc Gst)	(\$417)	(\$723)	29%	(\$723)	\$0	(\$2,500)	\$0
Sub Total - COMMUNITY AMEN - CEMETERIES OP/INC		(\$3,167)	(\$7,956)		(\$7,956)	\$0	(\$19,000)	\$0
Total - COMMUNITY AMENITIES CEMETERIES		\$13,339	\$9,481		(\$7,956)	\$17,437	(\$19,000)	\$153,222

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
COMMUNITY AMENITIES - PUBLIC CONVENIENCES & OTHER								
OPERATING EXPENDITURE								
6042	Harrison Place Conveniences - Maint	\$67	\$0	0%	\$0	\$0	\$0	\$400
6044	Harrison Place Conveniences - Cleaning	\$4,039	\$5,202	24%	\$0	\$5,202	\$0	\$22,039
6034	CWA - Building Maintenance	\$809	\$198	5%	\$0	\$198	\$0	\$3,801
6052	Town Street & Park Seating	\$185	\$0	0%	\$0	\$0	\$0	\$1,113
6112	Community Resource Centre / Telecentre	\$383	\$0	0%	\$0	\$0	\$0	\$2,415
6142	Administration Allocated Non-Cash	\$424	\$0	0%	\$0	\$0	\$0	\$2,547
6152	Administration Allocated Cash	\$11,440	\$9,086	13%	\$0	\$9,086	\$0	\$68,643
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/EXP		\$17,348	\$14,487	\$0	\$0	\$14,487	\$0	\$100,958
OPERATING INCOME								
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES PUBLIC CONVEN & OTHER		\$17,348	\$14,487		\$0	\$14,487	\$0	\$100,958

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT							
	OPERATING EXPENDITURE							
6064	Men's Shed - Building Maintenance	\$929	\$1,576	55%	\$0	\$1,576	\$0	\$2,845
	Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/EXP	\$929	\$1,576		\$0	\$1,576	\$0	\$2,845
	OPERATING INCOME							
	Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/INC	\$0	\$0		\$0	\$0	\$0	\$0
	Total - COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT	\$929	\$1,576		\$0	\$1,576	\$0	\$2,845
	Total - COMMUNITY AMENITIES	(\$139,317)	(\$199,286)		(\$320,610)	\$121,324	(\$341,152)	\$972,316

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
RECREATION & CULTURE								
PUBLIC HALL & CIVIC CENTRES								
OPERATING EXPENDITURE								
6202	Memorial Hall - Cleaning & Operations	\$6,862	\$7,426	30%	\$0	\$7,426	\$0	\$24,983
6212	RSL Hall - Cleaning & Operations	\$1,246	\$1,193	27%	\$0	\$1,193	\$0	\$4,381
6214	Memorial Hall - Building Maintenance	\$1,473	\$2,130	24%	\$0	\$2,130	\$0	\$8,838
6218	Muradup Hall - Building Expenses	\$1,090	\$630	14%	\$0	\$630	\$0	\$4,640
6219	Qualeup Hall - Building Expenses	\$30	\$0	0%	\$0	\$0	\$0	\$580
6224	Memorial Hall - Grounds Maintenance	\$3,759	\$4,073	18%	\$0	\$4,073	\$0	\$22,967
6226	Changerup Hall - Building Expenses	\$11	\$0	0%	\$0	\$0	\$0	\$22
6227	Boscabel Hall - Building Expenses	\$133	\$0	0%	\$0	\$0	\$0	\$1,010
6232	All Halls - Cutlery & Crockery	\$333	\$0	0%	\$0	\$0	\$0	\$2,000
6324	RSL Hall - Building Maintenance	\$250	\$0	0%	\$0	\$0	\$0	\$2,325
6146	Interest on Loan - Loan 146 & 149	\$0	\$0	0%	\$0	\$0	\$0	\$16,270
6147	Loan Guarantee Fee - Loan 146 & 149	\$0	\$1,503	59%	\$0	\$1,503	\$0	\$2,545
016D	Public Halls Building Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$68,733
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$15,188	\$16,986		\$0	\$16,986	\$0	\$159,294
OPERATING INCOME								
6203	Memorial Hall Rentals	(\$274)	(\$291)	18%	(\$291)	\$0	(\$1,645)	\$0
6213	RSL Hall Rentals	(\$188)	(\$70)	6%	(\$70)	\$0	(\$1,130)	\$0
6253	Other Halls Contributions	\$0	(\$50)		(\$50)	\$0	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		(\$462)	(\$411)		(\$411)	\$0	(\$2,775)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$14,726	\$16,575		(\$411)	\$16,986	(\$2,775)	\$159,294

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
OTHER RECREATION & SPORT								
OPERATING EXPENDITURE								
6362	Kojonup Springs Conveniences	\$4,371	\$4,962	19%	\$0	\$4,962	\$0	\$25,663
6364	Kojonup Springs Grounds Maintenance	\$3,503	\$1,251	6%	\$0	\$1,251	\$0	\$21,018
6372	Apex Park Conveniences - Operating	\$8,885	\$9,403	18%	\$0	\$9,403	\$0	\$51,779
6373	Apex Park Conveniences - Building Maint	\$459	\$56	2%	\$0	\$56	\$0	\$2,755
6374	Apex Park - Grounds Maint	\$14,191	\$3,169	4%	\$0	\$3,169	\$0	\$85,148
6382	Railway Reserve Conveniences	\$479	\$117	4%	\$0	\$117	\$0	\$2,697
6392	Newstead Park - Grounds Maint	\$1,833	\$1,286	12%	\$0	\$1,286	\$0	\$10,996
6394	Railway Reserve Grounds Maint	\$4,825	\$2,987	11%	\$0	\$2,987	\$0	\$27,353
6402	Sports Complex - Netball Conveniences	\$1,594	\$1,626	16%	\$0	\$1,626	\$0	\$10,005
6403	Sports Complex - Netball Area Maint	\$717	\$0	0%	\$0	\$0	\$0	\$4,300
6404	Sports Complex - Grounds Maint	\$34,421	\$29,144	14%	\$0	\$29,144	\$0	\$206,532
6408	Sports Complex - Conveniences	\$1,125	\$1,624	24%	\$0	\$1,624	\$0	\$6,753
6412	Hillman Park - Grounds Maint	\$3,585	\$619	3%	\$0	\$619	\$0	\$21,512
6414	Sports Complex - Reticulation	\$3,530	\$0	0%	\$0	\$0	\$0	\$21,178
6415	Oval Lighting	\$700	\$3,109	74%	\$0	\$3,109	\$0	\$4,200
6422	Kojonup Bk (Piesse Park) - Grounds Maint	\$3,905	\$520	2%	\$0	\$520	\$0	\$23,428
6425	Sports Complex - Hockey Club Building	\$282	\$0	0%	\$0	\$0	\$0	\$1,690
6434	Turkey Nest Dam Maintenance	\$1,736	\$115	1%	\$0	\$115	\$0	\$10,413
6435	Water - Showgrounds Maint	\$585	\$0	0%	\$0	\$0	\$0	\$3,513
6444	Muradup Townsite Grounds	\$1,146	\$632	9%	\$0	\$632	\$0	\$6,875
6452	Playground Safety & Minor Upgrades	\$149	\$0	0%	\$0	\$0	\$0	\$895
6454	Kojonup Town Entrances	\$791	\$1,392	29%	\$0	\$1,392	\$0	\$4,745
6474	Industrial Area Slashing & Spraying	\$77	\$0	0%	\$0	\$0	\$0	\$460
6477	Sports Complex - Utilities & Insurance	\$5,280	\$4,980	27%	\$0	\$4,980	\$0	\$18,531
6479	Pistol Club Maintenance	\$83	\$0	0%	\$0	\$0	\$0	\$15,165
6492	Myrtle Benn Reserve	\$238	\$1,208	5%	\$0	\$1,208	\$0	\$25,995
6494	Sundry Reserves	\$962	\$376	8%	\$0	\$376	\$0	\$4,712
6496	Kojonup Golf Club Community Grant	\$41	\$0	0%	\$0	\$0	\$0	\$245
6552	Sports Complex - Cleaning	\$1,135	\$219	3%	\$0	\$219	\$0	\$6,808
6554	Sports Complex - Building Maint	\$1,338	\$2,568	32%	\$0	\$2,568	\$0	\$8,030
6558	Loan Guarantee Fee - Loans 134, 136, 142, 143	\$0	\$5,267	66%	\$0	\$5,267	\$0	\$8,015
6559	Recreation - Interest on Loans	\$0	\$16,857	40%	\$0	\$16,857	\$0	\$42,667
6592	Skate Park	\$119	\$121	17%	\$0	\$121	\$0	\$715
6792	Admin Allocation - Cash	\$7,627	\$6,058	13%	\$0	\$6,058	\$0	\$45,762
7107	Polocrosse Works Requested	\$0	\$0	0%	\$0	\$0	\$0	\$0
017D	Other Sport Buildings Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$372,812
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$109,709	\$99,667		\$0	\$99,667	\$0	\$1,103,365

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
OPERATING INCOME								
6564	Kidsport Funding	(\$150)	\$0		\$0	\$0	(\$900)	\$0
6523	Complex Bldg Fees	(\$633)	(\$1,091)	29%	(\$1,091)	\$0	(\$3,800)	\$0
6553	Contribution-Dept Education - Oval	\$0	(\$50,048)	139%	(\$50,048)	\$0	(\$36,000)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$783)	(\$51,139)		(\$51,139)	\$0	(\$40,700)	\$0
Total - OTHER RECREATION & SPORT		\$108,926	\$48,528		(\$51,139)	\$99,667	(\$40,700)	\$1,103,365

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Annual	Income	Expense	Income	Expense
SWIMMING AREAS & BEACHES								
OPERATING EXPENDITURE								
6252	General Building Maintenance	\$776	\$111	2%	\$0	\$111	\$0	\$4,655
6254	Consumables & Minor Expenses	\$333	\$8	0%	\$0	\$8	\$0	\$2,000
6257	Utilities & Telephone	\$6,675	\$531	1%	\$0	\$531	\$0	\$40,042
6258	Insurance	\$7,868	\$11,760	75%	\$0	\$11,760	\$0	\$15,736
6261	Maintenance - Pool Building	\$435	\$0	0%	\$0	\$0	\$0	\$2,943
6262	Pool Grounds Maintenance	\$3,649	\$1,386	6%	\$0	\$1,386	\$0	\$21,892
6264	Swimming Pool - Chemicals	\$2,133	\$568	4%	\$0	\$568	\$0	\$12,800
6271	Non-Capital Purchases per 10yr Plan	\$250	\$0	0%	\$0	\$0	\$0	\$1,500
6272	Equipment Maintenance	\$1,382	\$0	0%	\$0	\$0	\$0	\$8,295
6274	Kiosk - COGS	\$1,417	\$0	0%	\$0	\$0	\$0	\$8,500
6352	Swimming Pool Salaries	\$17,025	\$0	0%	\$0	\$0	\$0	\$102,153
6353	Superannuation	\$2,043	\$0	0%	\$0	\$0	\$0	\$12,258
6354	Conferences & Training	\$583	\$0	0%	\$0	\$0	\$0	\$3,500
6292	Administration Allocated Cash	\$7,627	\$6,058	13%	\$0	\$6,058	\$0	\$45,762
050D	Depreciation Buildings	\$0	\$0	0%	\$0	\$0	\$0	\$53,991
Sub Total - SWIMMING AREAS & BEACHES OP/EXP		\$52,196	\$20,422		\$0	\$20,422	\$0	\$336,027
OPERATING INCOME								
6294	Pool Entry Fees	(\$1,167)	\$0	0%	\$0	\$0	(\$7,000)	\$0
6295	Pool Kiosk Sales	(\$1,833)	\$0	0%	\$0	\$0	(\$11,000)	\$0
6296	Pool Daily Entry Fees	(\$1,000)	\$0	0%	\$0	\$0	(\$6,000)	\$0
Sub Total - SWIMMING AREAS & BEACHES OP/INC		(\$4,000)	\$0		\$0	\$0	(\$24,000)	\$0
Total - SWIMMING AREAS & BEACHES		\$48,196	\$20,422		\$0	\$20,422	(\$24,000)	\$336,027

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
TV & RADIO BROADCASTING & RETRANSMISSION								
OPERATING EXPENDITURE								
6752	Television Translator	\$18	\$18	49%	\$0	\$18	\$0	\$36
6772	VHF Repeater Operating/Maintenance	\$17	\$0	0%	\$0	\$0	\$0	\$100
Sub Total - TV & RADIO RETRANSMISSION OP/EXP		\$35	\$18		0	\$18	\$0	\$136
Total - TV & RADIO RETRANSMISSION		\$35	\$18		\$0	\$18	\$0	\$136

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	ACTUAL		ADOPTED BUDGET	
		31 AUGUST 2026		Annual	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
LIBRARIES								
OPERATING EXPENDITURE								
6812	Library Salaries	\$1,986	\$2,446	21%	\$0	\$2,446	\$0	\$11,919
6842	Superannuation	\$238	\$0	0%	\$0	\$0	\$0	\$1,430
6852	Emp Insurances (Lib)	\$286	\$3,170	555%	\$0	\$3,170	\$0	\$571
6862	Conference & Training (Lib)	\$167	\$0	0%	\$0	\$0	\$0	\$1,000
6882	Library Operating Expenses	\$317	\$219	12%	\$0	\$219	\$0	\$1,900
6892	Lib Software Licencing	\$694	\$0	0%	\$0	\$0	\$0	\$4,165
6902	Library Resource Purchases	\$125	\$0	0%	\$0	\$0	\$0	\$750
6903	Library Regional Activity Plan Contribution	\$367	\$0	0%	\$0	\$0	\$0	\$2,200
6942	Administration Allocated Cash	\$3,813	\$3,029	13%	\$0	\$3,029	\$0	\$22,881
6952	Administration Allocated Non-Cash	\$424	\$0	0%	\$0	\$0	\$0	\$2,547
Sub Total - LIBRARIES OP/EXP		\$8,417	\$8,863		\$0	\$8,863	\$0	\$49,363
OPERATING INCOME								
6973	Sundry Income	(\$3,000)	\$0	0%	\$0	\$0	(\$18,000)	\$0
6993	Be Connected Income	(\$700)	\$0	0%	\$0	\$0	(\$4,200)	\$0
Sub Total - LIBRARIES OP/INC		(\$3,700)	\$0		\$0	\$0	(\$22,200)	\$0
Total - LIBRARIES		\$4,717	\$8,863		\$0	\$8,863	(\$22,200)	\$49,363

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
HERITAGE & OTHER CULTURE								
OPERATING EXPENDITURE								
7012	Historical Soc. Rooms	\$28	\$0		\$0	\$0	\$0	\$170
7022	Old Military Barracks	\$293	\$240	14%	\$0	\$240	\$0	\$1,757
7024	Old Post Office - Building Maintenance	\$573	\$332	16%	\$0	\$332	\$0	\$2,109
7032	Elverd Cottage - Building Mtce	\$319	\$1,035	61%	\$0	\$1,035	\$0	\$1,686
7034	Elverd Cottage - Ground Maint	\$558	\$787	24%	\$0	\$787	\$0	\$3,348
7046	Old Post Office - Grounds Maintenance	\$152	\$0	0%	\$0	\$0	\$0	\$873
7106	Showgrounds - Building Maintenance	\$1,906	\$2,738	50%	\$0	\$2,738	\$0	\$5,442
7101	Annual Show - Works Assistance	\$2,671	\$2,689	17%	\$0	\$2,689	\$0	\$16,025
7103	Muradup & Jingalup War Memorials	\$41	\$0	0%	\$0	\$0	\$0	\$245
7222	Military Barracks - Ground Maint	\$455	\$1,141	40%	\$0	\$1,141	\$0	\$2,845
019D	Depreciation Buildings	\$0	\$0	0%	\$0	\$0	\$0	\$20,139
Sub Total - OTHER CULTURE OP/EXP		\$6,996	\$8,962		\$0	\$8,962	\$0	\$54,639
OPERATING INCOME								
Sub Total - OTHER CULTURE OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - OTHER CULTURE		\$6,996	\$8,962		\$0	\$8,962	\$0	\$54,639
Total - RECREATION AND CULTURE		\$183,596	\$103,368		(\$51,550)	\$154,918	(\$89,675)	\$1,702,824

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE								
OPERATING EXPENDITURE								
7632	Town Streets - Drainage Mtce	\$1,625	\$8,133	83%	\$0	\$8,133	\$0	\$9,750
7652	Road Maintenance	\$346	\$0		\$0	\$0	\$0	\$2,075
7662	Bridge Maintenance	\$50,806	\$13,406	5%	\$0	\$13,406	\$0	\$255,931
7672	Footpath Maintenance	\$1,992	\$0	0%	\$0	\$0	\$0	\$11,950
7682	Lighting Of Streets	\$10,431	\$10,358	17%	\$0	\$10,358	\$0	\$62,590
7692	Depot Maint	\$5,193	\$8,988	36%	\$0	\$8,988	\$0	\$24,988
7694	Depot - Grounds & Nursery Maint	\$4,122	\$5,020	20%	\$0	\$5,020	\$0	\$24,730
7695	Depot - OHS Minor Items	\$107	\$0	0%	\$0	\$0	\$0	\$645
7704	Depot Cleaning	\$10,147	\$9,199	15%	\$0	\$9,199	\$0	\$60,882
RM01	Grading - Winter	\$180,656	\$221,197	20%	\$0	\$221,197	\$0	\$1,083,981
RM02	Grading - Summer	\$27,291	\$0	0%	\$0	\$0	\$0	\$163,750
RM03	Drainage Maintenance	\$32,482	\$118,351	61%	\$0	\$118,351	\$0	\$194,900
RM04	Bitumen Patching/Repair	\$26,230	\$33,296	21%	\$0	\$33,296	\$0	\$157,385
RM05	Guide Post & Signage	\$15,379	\$40,332	44%	\$0	\$40,332	\$0	\$92,275
RM06	Roadside Spraying	\$3,579	\$60,681	283%	\$0	\$60,681	\$0	\$21,475
RM08	Rural Limb & Tree Removal - Fallen	\$21,475	\$31,755	25%	\$0	\$31,755	\$0	\$128,856
RM10	Traffic Counter Transportation	\$837	\$0	0%	\$0	\$0	\$0	\$5,025
RM11	Kerb Maintenance	\$968	\$484	8%	\$0	\$484	\$0	\$5,810
RM15	Trees Rural Major Works	\$5,002	\$5,327	18%	\$0	\$5,327	\$0	\$30,013
RM16	Townsite-Kojonup-Verge Mtce	\$13,850	\$31,649	43%	\$0	\$31,649	\$0	\$73,300
RM17	Townsite Trees - General Mtce	\$1,126	\$0	0%	\$0	\$0	\$0	\$6,757
RM18	TOWNSITE TREES - UPGRADE, WATERING etc	\$493	\$532	18%	\$0	\$532	\$0	\$2,957
RM19	Townsite Trees - Pruning - Contractor	\$1,987	\$0	0%	\$0	\$0	\$0	\$11,925
RM20	Road Accident Recovery	\$492	\$0	0%	\$0	\$0	\$0	\$2,950
RM22	Removal of Street Trees	\$756	\$0	0%	\$0	\$0	\$0	\$4,535
RM23	Townsite Street Sweeping	\$1,700	\$0	0%	\$0	\$0	\$0	\$10,200
RM24	Carpark Line marking	\$333	\$0	0%	\$0	\$0	\$0	\$2,000
7701	Blackwood Rd Solar Dam Maintenance	\$215	\$0	0%	\$0	\$0	\$0	\$1,290
7702	Administration Allocated Cash	\$133,467	\$106,007	13%	\$0	\$106,007	\$0	\$800,832
7703	Plant Auction Selling Expenses	\$83	\$0	0%	\$0	\$0	\$0	\$500
020D	Depreciation on Road Assets	\$0	\$0	0%	\$0	\$0	\$0	\$4,100,743
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$553,168	\$704,713		\$0	\$704,713	\$0	\$7,355,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	OPERATING INCOME							
7405	Roads Grants RRG	\$0	(\$15,838)	1%	(\$15,838)	\$0	(\$1,480,000)	\$0
7415	NON-OPERATING GRANTS - REGIONAL ROAD SAFETY PROGRAM				\$0	\$0	\$0	\$0
7375	Main Roads WA Direct Grant	(\$268,716)	(\$268,716)	100%	(\$268,716)	\$0	(\$268,716)	\$0
7435	Roads to Recovery - Current Allocation	(\$86,000)	\$0	0%	\$0	\$0	(\$1,580,143)	\$0
7465	Government Road Grants - Blackspot Funding	\$0	\$0		\$0	\$0	\$0	\$0
	Sub Total - MTCE STREETS ROADS DEPOTS OP/INC	(\$354,716)	(\$295,258)		(\$295,258)	\$0	(\$3,328,859)	\$0
	Total - MTCE STREETS ROADS DEPOTS	\$198,452	\$409,456		(\$295,258)	\$704,713	(\$3,328,859)	\$7,355,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
AERODROMES								
OPERATING EXPENDITURE								
7762	Airport Building - Maintenance	\$840	\$472	12%	\$0	\$472	\$0	\$3,952
7761	Interest on Loan 141 (Airstrip)	\$723	\$723	51%	\$0	\$723	\$0	\$1,405
7764	Airport Building - Cleaning	\$0	\$177	0%	\$0	\$177	\$0	\$0
7771	Loan Guarantee Fee (Airstrip)	\$0	\$338	78%	\$0	\$338	\$0	\$435
7772	Airstrip Operations	\$8	\$0	0%	\$0	\$0	\$0	\$50
7774	Airstrip Ground Maintenance	\$2,279	\$2,456	18%	\$0	\$2,456	\$0	\$13,675
Sub Total - AERODROMES OP/EXP		\$3,850	\$4,166		\$0	\$4,166	\$0	\$19,517
OPERATING INCOME								
Sub Total - AERODROMES OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - AERODROMES		\$3,850	\$4,166		\$0	\$4,166	\$0	\$19,517
Total - TRANSPORT		\$202,303	\$413,621		(\$295,258)	\$708,879	(\$3,328,859)	\$7,374,517

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	ECONOMIC SERVICES							
	RURAL SERVICES							
	OPERATING EXPENDITURE							
023D	Depreciation (Sch 13)	\$0	\$0	0%	\$0	\$0	\$0	\$4,259
8002	Water Standpipes	\$10,472	\$52	0%	\$0	\$52	\$0	\$62,820
8006	Rural Street Addressing	\$17	\$0	0%	\$0	\$0	\$0	\$100
	Sub Total - RURAL SERVICES OP/EXP	\$10,489	\$52		\$0	\$52	\$0	\$67,179
	OPERATING INCOME							
8003	Water Standpipe Charges	(\$3,333)	(\$4,021)	20%	(\$4,021)	\$0	(\$20,000)	\$0
	Sub Total - RURAL SERVICES OP/INC	(\$3,333)	(\$4,021)		(\$4,021)	\$0	(\$20,000)	\$0
	Total - RURAL SERVICES	\$7,155	(\$3,969)		(\$4,021)	\$52	(\$20,000)	\$67,179

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
TOURISM AND AREA PROMOTION - KODJA PLACE								
OPERATING EXPENDITURE								
8302	Salaries (Tour)	\$26,005	\$27,779	18%	\$0	\$27,779	\$0	\$156,035
8344	Superannuation - Visitors Centre	\$4,860	\$7,394	25%	\$0	\$7,394	\$0	\$29,163
8364	Tour Guide Expenses	\$2,505	\$31	0%	\$0	\$31	\$0	\$15,031
8322	Employee Insurances (Tour)	\$5,824	\$6,230	53%	\$0	\$6,230	\$0	\$11,648
8342	Conferences & Training	\$317	\$0	0%	\$0	\$0	\$0	\$1,900
8109	Story Area (Mosaic)	\$0	\$327	0%	\$0	\$327	\$0	\$0
8367	Story Area (Digital)	\$0	\$2,917	0%	\$0	\$2,917	\$0	\$0
8110	Catering	\$217	\$744	57%	\$0	\$744	\$0	\$1,300
8368	Activity (Educational)	\$133	\$1,883	235%	\$0	\$1,883	\$0	\$800
8126	Insurances - Various	\$8,066	\$8,066	50%	\$0	\$8,066	\$0	\$16,131
8152	Public Liability Insurance - Kodja Place	\$6,007	\$6,006	50%	\$0	\$6,006	\$0	\$12,013
8142	Printing, Stationary & Office Expenses	\$1,500	\$567	6%	\$0	\$567	\$0	\$9,380
8162	Building Maintenance	\$1,445	\$31	0%	\$0	\$31	\$0	\$8,670
8164	Utilities	\$2,701	\$1,494	9%	\$0	\$1,494	\$0	\$16,460
8166	Cleaning	\$13,518	\$9,822	12%	\$0	\$9,822	\$0	\$81,113
8172	Grounds Maintenance	\$6,976	\$1,828	4%	\$0	\$1,828	\$0	\$41,857
8174	Kodja Place Rose Maze Grounds Maint	\$10,383	\$19,129	31%	\$0	\$19,129	\$0	\$62,299
8192	Misc Expenses	\$975	\$19	0%	\$0	\$19	\$0	\$5,850
8358	Kodja Place Website	\$333	\$0	0%	\$0	\$0	\$0	\$2,000
8372	TOURIST ASSOC CONTRIBUTION	\$0	\$23	0%	\$0	\$23	\$0	\$0
8444	Retail Stock - COGS	\$3,333	\$5,029	25%	\$0	\$5,029	\$0	\$20,000
8394	Events & Exhibitions Expenses	\$16,999	\$18,302	18%	\$0	\$18,302	\$0	\$101,996
8395	Community Events Expenses	\$4,167	\$19	0%	\$0	\$19	\$0	\$25,000
8412	General Administration Allocated Cash	\$19,067	\$15,144	13%	\$0	\$15,144	\$0	\$114,405
8422	General Administration Allocated Non-Cash	\$340	\$0	0%	\$0	\$0	\$0	\$2,038
022D	Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$66,099
055D	Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$2,520
Sub Total - TOURISM & AREA PROMOTION KODJA OP/EXP		\$135,668	\$132,785		\$0	\$132,785	\$0	\$803,708

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
OPERATING INCOME								
8205	Kodja Place - Visitor Fees	(\$555)	(\$533)	16%	(\$533)	\$0	(\$3,330)	\$0
8203	Kodja Place - Hire Fees	(\$359)	(\$427)	20%	(\$427)	\$0	(\$2,155)	\$0
8204	Tour Groups	(\$417)	(\$380)	15%	(\$380)	\$0	(\$2,500)	\$0
8207	Kodja Place - Activity Fees	(\$107)	\$0	0%	\$0	\$0	(\$640)	\$0
8223	Membership Fees & Brochure Racking	(\$145)	\$0	0%	\$0	\$0	(\$870)	\$0
8233	Events & Exhibitions Income	(\$833)	(\$1,593)	32%	(\$1,593)	\$0	(\$5,000)	\$0
8234	Community Events Income	(\$1,250)	(\$473)		(\$473)	\$0	(\$7,500)	\$0
8243	Retail Sales	(\$7,458)	(\$5,476)	12%	(\$5,476)	\$0	(\$44,750)	\$0
8263	Sales - Commissions	(\$750)	(\$1,438)	32%	(\$1,438)	\$0	(\$4,500)	\$0
8283	Contributions & Donations	(\$308)	(\$74)	4%	(\$74)	\$0	(\$1,850)	\$0
8284	RV Fee Income	(\$333)	(\$109)		(\$109)	\$0	(\$2,000)	\$0
8285	Trans WA Income	(\$13)	(\$147)		(\$147)	\$0	(\$80)	\$0
8293	Grants for Interpretive Upgrade	\$0	\$0		\$0	\$0	\$0	\$0
Sub Total - TOURISM & AREA PROMOTION KODJA OP/INC		(\$12,529)	(\$10,668)		(\$10,668)	\$0	(\$75,175)	\$0
Total - TOURISM & AREA PROMOTION KODJA PLACE		\$123,140	\$122,118		(\$10,668)	\$132,785	(\$75,175)	\$803,708

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
TOURISM & AREA PROMOTION OTHER								
OPERATING EXPENDITURE								
8101	Kojonup Marketing & Promotions	\$847	\$57	1%	\$0	\$57	\$0	\$6,180
8107	Great Southern Treasures	\$0	\$7,000	0%	\$0	\$7,000	\$0	\$0
8414	Wool Wagon	\$42	\$0	0%	\$0	\$0	\$0	\$250
8354	Subscriptions, Accreditation, etc.	\$468	\$541	19%	\$0	\$541	\$0	\$2,810
8374	Australia Day Breakfast	\$333	\$0	0%	\$0	\$0	\$0	\$2,000
8371	EV Charging Station	\$150	\$0	0%	\$0	\$0	\$0	\$900
8432	Railway Station Building Maintenance	\$279	\$0	0%	\$0	\$0	\$0	\$1,675
8402	Railway Station Building - Operating	\$0	\$0	0%	\$0	\$0	\$0	\$0
029D	Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$87,734
Sub Total - TOURISM & AREA PROM OTHER OP/EXP		\$2,119	\$7,598		\$0	\$7,598	\$0	\$101,549
OPERATING INCOME								
Sub Total - TOURISM & AREA PROM OTHER OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - TOURISM & AREA PROMOTION OTHER		\$2,119	\$7,598		\$0	\$7,598	\$0	\$101,549

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
TOURISM & AREA PROMOTION - BLACK COCKATOO CAFÉ								
OPERATING EXPENDITURE								
8502	Café Salaries	\$68,924	\$69,015	17%	\$0	\$69,015	\$0	\$413,558
8532	Café Superannuation	\$8,271	\$8,855	18%	\$0	\$8,855	\$0	\$49,627
8534	Café Utilities	\$5,525	\$4,679	14%	\$0	\$4,679	\$0	\$33,145
8535	Café Workers Compensation Insurance	\$9,910			\$0	\$0	\$0	\$19,820
8546	Café Minor Equipment & Repairs	\$667	\$2,347	59%	\$0	\$2,347	\$0	\$4,000
8554	Café Other Minor Expenses	\$833	\$1,968	39%	\$0	\$1,968	\$0	\$5,000
8555	Café Uniforms & Safety Wear	\$250	\$36	2%	\$0	\$36	\$0	\$1,500
8556	Café Telephone & IT	\$195	\$98	8%	\$0	\$98	\$0	\$1,170
8557	Café Building Maintenance	\$887	\$2,483	47%	\$0	\$2,483	\$0	\$5,325
8564	Café Other Employment Costs	\$80	\$138	29%	\$0	\$138	\$0	\$480
8567	Cost of Goods Sold - Food Supplies Purchased	\$49,998	\$42,172	14%	\$0	\$42,172	\$0	\$300,000
Sub Total - TOURISM & AREA PROM CAFE OP/EXP		\$145,540	\$131,791		\$0	\$131,791	\$0	\$833,625
OPERATING INCOME								
8503	Trading Income	(\$138,328)	(\$137,353)	0%	(\$137,353)	\$0	(\$830,000)	\$0
8533	Catering	(\$667)	\$0	0%	\$0	\$0	(\$4,000)	\$0
Sub Total - TOURISM & AREA PROM CAFE OP/INC		(\$138,994)	(\$137,353)		(\$137,353)	\$0	(\$834,000)	\$0
Total - TOURISM & AREA PROMOTION CAFÉ		\$6,545	(\$5,562)		(\$137,353)	\$131,791	(\$834,000)	\$833,625

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT			COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme			YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB		Budget	Actual		Income	Expense	Income	Expense
		BUILDING CONTROL							
		OPERATING EXPENDITURE							
8612		Vehicle Operating Bld Control	\$1,535	\$2,696	29%	\$0	\$2,696	\$0	\$9,208
8622		Building Control Expenses	\$2,833	\$350	2%	\$0	\$350	\$0	\$17,000
8672		Admin Realloc Cash (Bldg)	\$3,813	\$3,029	13%	\$0	\$3,029	\$0	\$22,881
8682		Admin Realloc Non Cash (Bldg)	\$340	\$0	0%	\$0	\$0	\$0	\$2,038
		Sub Total - BUILDING CONTROL OP/EXP	\$8,521	\$14,436		\$0	\$14,436	\$0	\$51,127
		OPERATING INCOME							
8653		Building Licence Fees	(\$800)	(\$1,548)	32%	(\$1,548)	\$0	(\$4,800)	\$0
8663		Bcittf & Brb Commissions	(\$22)	\$1,628	-1253%	\$1,628	\$0	(\$130)	\$0
		Sub Total - BUILDING CONTROL OP/INC	(\$822)	\$81		\$81	\$0	(\$4,930)	\$0
		Total - BUILDING CONTROL	\$7,699	\$14,517		\$81	\$14,436	(\$4,930)	\$51,127

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
OTHER ECONOMIC SERVICES								
OPERATING EXPENDITURE								
8011	Wash Down Bay - Repairs	\$1,240	\$85	1%	\$0	\$85	\$0	\$7,099
8807	Wash Down Bay - Utility Charges	\$1,005	\$660	11%	\$0	\$660	\$0	\$6,027
8800	Saleyards - Ground Maintenance	\$2,447	\$1,746	12%	\$0	\$1,746	\$0	\$14,680
8808	Saleyards - Insurances	\$180	\$179	50%	\$0	\$179	\$0	\$359
8802	Saleyards - Other	\$33	\$16	8%	\$0	\$16	\$0	\$200
8872	Loan Guarantee Fee	\$870	\$921	64%	\$0	\$921	\$0	\$1,450
8862	Subdivision - Interest on Loans	\$0	\$0	0%	\$0	\$0	\$0	\$9,402
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$5,774	\$3,608		\$0	\$3,608	\$0	\$39,217
OPERATING INCOME								
8013	Washdown Bay Fees	(\$2,000)	(\$301)	3%	(\$301)	\$0	(\$12,000)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$2,000)	(\$301)		(\$301)	\$0	(\$12,000)	\$0
Total - OTHER ECONOMIC SERVICES		\$3,774	\$3,307		(\$301)	\$3,608	(\$12,000)	\$39,217
Total - ECONOMIC SERVICES		\$150,433	\$138,008	\$0	(\$152,262)	\$290,270	(\$946,105)	\$1,896,405

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	OTHER PROPERTY AND SERVICES							
	PRIVATE WORKS							
	OPERATING EXPENDITURE							
9002	Private Works	\$1,044	\$0	0%	\$0	\$0	\$0	\$6,264
	Sub Total - PRIVATE WORKS OP/EXP	\$1,044	\$0		\$0	\$0	\$0	\$6,264
	OPERATING INCOME							
9003	Private Works Income	(\$1,044)	\$932	-15%	\$932	\$0	(\$6,264)	\$0
	Sub Total - PRIVATE WORKS OP/INC	(\$1,044)	\$932		\$932	\$0	(\$6,264)	\$0
	Total - PRIVATE WORKS	\$0	\$932		\$932	\$0	(\$6,264)	\$6,264

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
PUBLIC WORKS OVERHEADS								
OPERATING EXPENDITURE								
9022	Salaries-Works Crew Supervisors; Assistants	\$76,304	\$71,141	16%	\$0	\$71,141	\$0	\$457,842
9042	Superannuation (Works Crew Supervisors)	\$9,156	\$1,901	3%	\$0	\$1,901	\$0	\$54,941
9052	Conferences & Training (Supervisors)	\$0	\$0	0%	\$0	\$0	\$0	\$0
9062	Workers Comp Insurances (Supervisors)	\$10,972	\$3,170	14%	\$0	\$3,170	\$0	\$21,943
9072	Other Staff Expenses (Inc. FBT)	\$8,558	\$0	0%	\$0	\$0	\$0	\$36,050
9502	Allowances	\$5,629	\$6,592	20%	\$0	\$6,592	\$0	\$33,778
9082	Vehicle Operating	\$4,416	\$5,534	21%	\$0	\$5,534	\$0	\$26,600
9084	Consulting Technical	\$2,667	\$0	0%	\$0	\$0	\$0	\$16,000
9092	Office Expenses	\$2,000	\$4,016	33%	\$0	\$4,016	\$0	\$12,000
9094	Minor Equipment/Consumables	\$1,367	\$0	0%	\$0	\$0	\$0	\$8,200
9095	RAMM Inventory	\$2,317	\$13,715	99%	\$0	\$13,715	\$0	\$13,900
9102	Works Training	\$5,033	\$5,618	19%	\$0	\$5,618	\$0	\$30,200
9112	Meetings	\$1,233	\$0	0%	\$0	\$0	\$0	\$7,400
9122	Annual Leave	\$25,921	\$67,880	44%	\$0	\$67,880	\$0	\$155,532
9132	Public Holidays	\$12,960	\$0	0%	\$0	\$0	\$0	\$77,765
9142	Sick Leave	\$12,960	\$32,928	42%	\$0	\$32,928	\$0	\$77,765
9152	Superannuation	\$30,896	\$45,806	25%	\$0	\$45,806	\$0	\$185,381
9162	Workers Comp Ins (Works Crew)	\$34,626	\$53,010	77%	\$0	\$53,010	\$0	\$69,251
9172	Staff Functions	\$250	\$0	0%	\$0	\$0	\$0	\$1,500
9182	General Insurances PWOH (Works Crew)	\$3,805	\$3,805	52%	\$0	\$3,805	\$0	\$7,295
9192	Long Service Leave	\$0	\$8,606	0%	\$0	\$8,606	\$0	\$0
9202	Safety Equipment & P.P.E.	\$4,000	\$3,209	13%	\$0	\$3,209	\$0	\$24,000
9262	Emp Insurances - Pwo	\$4,389	\$4,389	50%	\$0	\$4,389	\$0	\$8,778
9286	Cleaners - Superannuation	\$2,309	\$1,984	14%	\$0	\$1,984	\$0	\$13,853
9254	Cleaners - Administration	\$881	\$3,206	61%	\$0	\$3,206	\$0	\$5,284
9332	Admin Non Cash Realloc (Pwo)	\$10,187	\$0	0%	\$0	\$0	\$0	\$61,125
9422	Sundry Plant Recovery - Automatic Recoveries	\$4,000	\$2,497	10%	\$0	\$2,497	\$0	\$24,000
9423	Salaries-Property Supervisors; Assistants	\$32,125	\$35,877		\$0	\$35,877	\$0	\$192,758
9425	Superannuation (Property)	\$11,249	\$8,882		\$0	\$8,882	\$0	\$67,494
9426	Workers Comp Insurances (Property)	\$14,916	\$0		\$0	\$0	\$0	\$29,831
9427	Allowances (Property)	\$4,091	\$758		\$0	\$758	\$0	\$24,545
9428	Leave - Annual, Sick, LSL, PH (Property)	\$13,489	\$0		\$0	\$0	\$0	\$80,936
9429	General Insurances PWOH (Property)	\$0	\$0		\$0	\$0	\$0	\$0
9430	Staff Training (Property)	\$1,667	\$1,266		\$0	\$1,266	\$0	\$10,000
9312	Less Allocated To Works & Services	(\$305,979)	(\$360,206)	20%	\$0	(\$360,206)	\$0	(\$1,835,947)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$48,391	\$25,585		\$0	\$25,585	\$0	\$0

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Annual Budget	Income	Expense	Income	Expense
OPERATING INCOME								
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - PUBLIC WORKS OVERHEADS		\$48,391	\$25,585		\$0	\$25,585	\$0	\$0
PLANT OPERATION COSTS								
OPERATING EXPENDITURE								
9372	Repair Wages & Overheads	\$18,416	\$0	0%	\$0	\$0	\$0	\$110,503
9352	Tyres & Tubes	\$5,666	\$4,903	14%	\$0	\$4,903	\$0	\$34,000
9344	Vehicle Tracking	\$3,750	\$3,701	16%	\$0	\$3,701	\$0	\$22,500
9362	Parts,Ext Work & Sundries	\$28,332	\$23,975	14%	\$0	\$23,975	\$0	\$170,000
9382	Vehicles - Insurance	\$27,379	\$41,835	76%	\$0	\$41,835	\$0	\$54,757
9386	Vehicles - Licences	\$0	\$0	0%	\$0	\$0	\$0	\$22,000
9342	Fuels & Oils	\$54,165	\$54,897	17%	\$0	\$54,897	\$0	\$325,000
9363	Purchase of Tools	\$1,167	\$0	0%	\$0	\$0	\$0	\$7,000
9402	Less Poc Allocated To W. & S.	(\$124,288)	(\$115,445)	15%	\$0	(\$115,445)	\$0	(\$745,760)
021D	Depreciation (Sch 12)	\$0	\$0	0%	\$0	\$0	\$0	\$319,072
025D	Depreciation W/Back	(\$53,177)	(\$71,241)	22%	\$0	(\$71,241)	\$0	(\$319,072)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		(\$38,590)	(\$57,376)		\$0	(\$57,376)	\$0	\$0
OPERATING INCOME								
9373	Income - Contribution Plant Op Costs	\$0	\$0		\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - PLANT OPERATIONS COSTS		(\$38,590)	(\$57,376)		\$0	(\$57,376)	\$0	\$0

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	OTHER PROPERTY AND SERVICES							
	SALARIES AND WAGES							
	OPERATING EXPENDITURE							
9482	Salaries & Wages Drawn	\$762,972	\$0	0%	\$0	\$0	\$0	\$4,578,018
9492	Workers Compensation	\$1,500	\$14,936	166%	\$0	\$14,936	\$0	\$9,000
9512	Salary & Wage Alloc To W. & S.	(\$762,972)	\$0	0%	\$0	\$0	\$0	(\$4,578,018)
	Sub Total - SALARIES AND WAGES OP/EXP	\$1,500	\$14,936		\$0	\$14,936	\$0	\$9,000
	OPERATING INCOME							
9493	Workers Compensation Income	(\$1,500)	\$0	0%	\$0	\$0	(\$9,000)	\$0
	Sub Total - SALARIES AND WAGES OP/INC	(\$1,500)	\$0		\$0	\$0	(\$9,000)	\$0
	Total - SALARIES AND WAGES	(\$0)	\$14,936		\$0	\$14,936	(\$9,000)	\$9,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	ACTUAL		ADOPTED BUDGET	
		31 AUGUST 2026		Annual	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	UNCLASSIFIED							
	OPERATING EXPENDITURE							
9572	Land Survey & Leasing	\$500	\$0	0%	\$0	\$0	\$0	\$3,000
9682	Misc Expenses-Other Property	\$1,169	\$1,088	45%	\$0	\$1,088	\$0	\$2,405
9687	LOSS ON LG HOUSE UNIT TRUST	\$0	\$0		\$0	\$0	\$0	\$0
024D	Depreciation on Assets	\$0	\$0	0%	\$0	\$0	\$0	\$17,996
	Sub Total - UNCLASSIFIED OP/EXP	\$1,669	\$1,088		\$0	\$1,088	\$0	\$23,401
	OPERATING INCOME							
9627	Sundry Inc - Insurance Premium Refund	\$0	\$0	0%	\$0	\$0	\$0	\$0
9683	Lease Of Ksc Properties	(\$2,183)	\$0	0%	\$0	\$0	(\$13,100)	\$0
9684	PROFIT ON LG HOUSE UNIT TRUST	\$0	\$0	0%	\$0	\$0	\$0	\$0
9695	Recoverable Costs Income	\$0	(\$5,423)	0%	(\$5,423)	\$0	\$0	\$0
	Sub Total - UNCLASSIFIED OP/INC	(\$2,183)	(\$20,651)		(\$20,651)	\$0	(\$13,100)	\$0
	Total - UNCLASSIFIED	(\$514)	(\$19,563)		(\$20,651)	\$1,088	(\$13,100)	\$23,401
	Total - OTHER PROPERTY AND SERVICES	\$9,287	(\$35,487)		(\$19,719)	(\$15,768)	(\$28,364)	\$38,665

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
FUND TRANSFERS								
EXPENDITURE								
99R1	Tfr to Employee Leave Res.	\$251	\$680	45%	\$0	\$680	\$0	\$1,505
99R1	Transfer To Plant Res.	\$228	\$545	40%	\$0	\$545	\$0	\$1,370
99R1	Transfer to Low Income Housing Res.	\$77	\$209	45%	\$0	\$209	\$0	\$460
99R1	Transfer to Sporting Facility Res.	\$0	\$0	0%	\$0	\$0	\$0	\$0
99R1	Transfer to Landfill Waste Mgmt Res.	\$74	\$200	45%	\$0	\$200	\$0	\$445
99R1	Transfer to Community Grants Res.	\$9	\$24	44%	\$0	\$24	\$0	\$55
99R1	Transfer To Independent Living Units Res.	\$146	\$396	45%	\$0	\$396	\$0	\$875
99R1	Transfer to Natural Resource Mgmt Res.	\$90	\$244	45%	\$0	\$244	\$0	\$539
99R1	Transfer To Swimming Pool Res.	\$0	\$0	0%	\$0	\$0	\$0	\$0
99R1	Transfer to Kodja Place Building Res.	\$20	\$44	37%	\$0	\$44	\$0	\$120
99R1	Transfer to Sporting Complex Building Upgrade Res.	\$0	\$189	1%	\$0	\$189	\$0	\$20,365
99R1	Transfer to Muradup Community Reserve	\$0	\$75		\$0	\$75	\$0	\$0
Sub Total - TRANSFERS TO RESERVE		\$895	\$2,607		\$0	\$2,607	\$0	\$25,734
INCOME								
99R0	Transfer from Sporting facility reserve	\$0	\$0	0%	\$0	\$0	(\$15,000)	\$0
99R0	Transfer from Independent living units reserve	\$0	\$0	0%	\$0	\$0	(\$10,000)	\$0
99R0	Transfer from Independent Living Units Res.	\$0	\$0	0%	\$0	\$0	(\$10,000)	\$0
99R0	Transfer from Plant Reseve	\$0	\$0	0%	\$0	\$0	(\$120,000)	\$0
Sub Total - TRANSFERS FROM RESERVE		\$0	\$0		\$0	\$0	(\$155,000)	\$0
Total - TRANSFERS		\$895	\$2,607		\$0	\$2,607	(\$155,000)	\$25,734
Total - FUND TRANSFER		\$895	\$2,607		\$0	\$2,607	(\$155,000)	\$25,734

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES		% of Annual Budget	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
SURPLUS CARRIED FORWARD								
	NEW - (Surplus) / Deficit - Opening 1 July	(\$2,600,000)	(\$2,614,145)		(\$2,614,145)	\$0	(\$2,600,000)	\$0
Sub Total - SURPLUS C/FWD		(\$2,600,000)	(\$2,614,145)		(\$2,614,145)	\$0	(\$2,600,000)	\$0
Total - SURPLUS		(\$2,600,000)	(\$2,614,145)		(\$2,614,145)	\$0	(\$2,600,000)	\$0
LIABILITY LOANS - PRINCIPAL REPAYMENT								
EXPENDITURE								
New	Loan 150 - Communications tower	\$18,343	\$0	0%	\$0	\$0	\$0	\$37,100
New	Loan 137 - Medical Centre	\$4,561	\$4,561	50%	\$0	\$4,561	\$0	\$9,161
New	Loan 135 - Bagg St House	\$0	\$0	0%	\$0	\$0	\$0	\$11,083
New	Loan 140 - Staff Housing	\$31,599	\$31,599	50%	\$0	\$31,599	\$0	\$63,472
New	Loan 138 - GROH Housing	\$58,556	\$58,556	50%	\$0	\$58,556	\$0	\$117,534
New	Loan 144 - Staff Housing	\$0	\$5,680	50%	\$0	\$5,680	\$0	\$11,414
New	Loan 145 - GROH Housing	\$0	\$5,680	50%	\$0	\$5,680	\$0	\$11,414
New	Loan 148 - Staff Housing renovations	\$0	\$0	0%	\$0	\$0	\$0	\$17,237
New	Loan 134 - Sports Complex	\$0	\$0	0%	\$0	\$0	\$0	\$20,861
New	Loan 136 - Sports Complex Wall	\$0	\$0	0%	\$0	\$0	\$0	\$10,491
New	Loan 143 - Netball Courts & Roof	\$0	\$29,089	50%	\$0	\$29,089	\$0	\$58,596
New	Loan 142 - Oval Lighting	\$0	\$0	0%	\$0	\$0	\$0	\$25,663
New	Loan 146 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$0	\$0	\$38,989
New	Loan 149 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$0	\$0	\$18,550
New	Loan 141 - Airstrip Lighting	\$5,293	\$5,293	50%	\$0	\$5,293	\$0	\$10,627
New	Loan 147 - Land Development	\$0	\$0	0%	\$0	\$0	\$0	\$37,632
Sub Total - LOAN REPAYMENTS		\$118,352	\$140,459		\$0	\$140,459	\$0	\$499,824
INCOME								
Sub-Total - LOAN PRINCIPAL REIMBURSEMENTS					\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$118,352	\$140,459		\$0	\$140,459	\$0	\$499,824

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
NON CASH ITEMS EXCLUDED FROM OPERATING ACTIVITIES								
	Depreciation Written Back	\$0	\$0		\$0	\$0	\$0	(\$5,601,650)
	WDV of Assets Written Back					\$0	\$0	\$0
	Profit on Sale of Assets Written Back	\$0	\$0		\$0	\$0	\$0	\$0
	Write back on Land held for Resale	\$0	\$0		\$0	\$0	\$0	\$0
	Movement in Accrued Interest Expense	\$0	\$0		\$0	\$0	\$0	\$0
	Movement in LG House Unit Trust				\$0	\$0	\$0	\$0
	Movement in Deferred Pensioners				\$0	\$0	\$0	\$0
	Movement in Doubtful Debts	\$0	\$0		\$0	\$0	\$0	(\$500)
	Sub Total - DEPRECIATION WRITTEN BACK	\$0	\$0		\$0	\$0	\$0	(\$5,602,150)
Total - NON CASH ITEMS		\$0	\$0		\$0	\$0	\$0	(\$5,602,150)

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	FURNITURE AND EQUIPMENT							
	GOVERNANCE - CAPITAL EXPENDITURE							
C137	ICT Plan Implementation	\$0	\$244	0%	\$0	\$244	\$0	\$155,000
	Sub Total - CAPITAL WORKS	\$0	\$244		\$0	\$244	\$0	\$155,000
	Total - GOVERNANCE	\$0	\$244		\$0	\$244	\$0	\$155,000
	Total - FURNITURE AND EQUIPMENT	\$0	\$244		\$0	\$244	\$0	\$155,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	LAND HELD FOR RESALE							
	COMMUNITY AMENITIES							
	CAPITAL EXPENDITURE							
C310	Subdivision Construction	\$0	\$0	0%	\$0	\$0	\$0	\$30,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$30,000
	Total- COMMUNITY AMENITIES	\$0	\$0		\$0	\$0	\$0	\$30,000
	Total - LAND	\$0	\$0		\$0	\$0	\$0	\$30,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	BUILDINGS							
	RECREATION AND CULTURE - CAPITAL EXPENDITURE							
C105	Memorial Hall Capital Expenditure	\$0	\$27,000		\$0	\$27,000	\$0	\$32,150
C295	SWIMMING POOL BUILDINGS CAPITAL EXPENDITURE	\$0	\$0		\$0	\$0	\$0	\$18,000
	Sub Total - CAPITAL WORKS	\$0	\$27,000		\$0	\$27,000	\$0	\$50,150
	Total - RECREATION AND CULTURE	\$0	\$27,000		\$0	\$27,000	\$0	\$50,150
	Total - BUILDINGS	\$0	\$27,000		\$0	\$27,000	\$0	\$50,150

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	31 AUGUST 2026		2026-2027	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	PLANT AND EQUIPMENT							
	COMMUNITY AMENITIES - CAPITAL EXPENDITURE							
6301	Cemetery Plant and Equipment	\$0	\$0		\$0	\$0	\$0	\$8,500
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$8,500
	Total - COMMUNITY AMENITIES	\$0	\$0		\$0	\$0	\$0	\$8,500
	PLANT AND EQUIPMENT							
	TRANSPORT							
	CAPITAL EXPENDITURE							
7604	Major Plant Purchases	\$0	\$0	0%	\$0	\$0	\$0	\$185,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$185,000
	Total - TRANSPORT	\$0	\$0		\$0	\$0	\$0	\$185,000
	Total - PLANT AND EQUIPMENT	\$0	\$0		\$0	\$0	\$0	\$193,500

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT			COMPARATIVES		% of Annual	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme			YEAR TO DATE 31 AUGUST 2026			31 AUGUST 2026		2026-2027	
ACCOUNT	JOB		Budget	Actual		Budget	Income	Expense	Income
INFRASTRUCTURE ASSETS - ROAD RESERVES									
CAPITAL EXPENDITURE									
Roads to Recovery Projects									
C507	CJ507	RTR - Spring Street Asphalt	\$0	\$0		\$0	\$0	\$0	\$766,143
C509	CJ509	RTR - Soldier Road - Asphalt 24/25 C/Over	\$0	\$0		\$0	\$0	\$0	\$150,000
7424	R2R405	RTR - Old Broomehill Rd Seal Bridge Approach SLK 2.25	\$0	\$335		\$0	\$335	\$0	\$0
7424	R2R410	RTR - Mobrup Rd Reseal	\$0	\$246		\$0	\$246	\$0	\$85,000
7424	R2R411	RTR - Alger Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$28,000
7424	R2R412	RTR - Anderson Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$54,000
7424	R2R413	RTR - Armstrong Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$8,000
7424	R2R414	RTR - Ashe Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$25,000
7424	R2R415	RTR - Boilup North Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$33,000
7424	R2R416	RTR - Dalton Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$25,000
7424	R2R417	RTR - Delaney Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$8,000
7424	R2R418	RTR - Denney Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$9,000
7424	R2R419	RTR - Eatt Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$37,000
7424	R2R420	RTR - Eriswell Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$44,000
7424	R2R421	RTR - Grahams Wells Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$15,000
7424	R2R422	RTR - Lowdon Rd Verge Maintenance	\$60,000	\$0		\$0	\$0	\$0	\$60,000
7424	R2R423	RTR - Neymerup Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$25,000
7424	R2R424	RTR - Parker Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$33,000
7424	R2R425	RTR - Pearce Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$20,000
7424	R2R426	RTR - Potts Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$97,000
7424	R2R427	RTR - Samson Rd Verge Maintenance	\$26,000	\$20,511		\$0	\$20,511	\$0	\$26,000
7424	R2R428	RTR - Tenner Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$8,000
7424	R2R429	RTR - Tunney Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$13,000
7424	R2R430	RTR - Wongerup Rd Verge Maintenance	\$0	\$0		\$0	\$0	\$0	\$11,000
RRG Projects									
7394	RRG005	RRG-Kojonup-Frankalnd Rd Reconstruct And Reseal	\$0	\$29,713	108%	\$0	\$29,713	\$0	\$27,639
7394	RRG006	RRG - Shamrock Rd Widening SLK 18.80- 22.04	\$0	\$2,300	0%	\$0	\$2,300	\$0	\$750,000
7394	RRG007	RRG - Darkan-Kojonup Rd Reseal SLK 0.00 - 1.90	\$0	\$13,538	2%	\$0	\$13,538	\$0	\$630,000
7394	RRG008	RRG - Kojonup-Frankland Rd Reseal, Widen SLK 29.00 - 31.00	\$0	\$0		\$0	\$0	\$0	\$225,000
7394	RRG009	RRG - Jingalup Rd Reseal, Widen SLK 4.00 - 6.00	\$0	\$0	0%	\$0	\$0	\$0	\$345,000
7394	RRG010	RRG - Kojonup-Frankland Rd Reseal, Widen SLK 31.00 - 33.00	\$0	\$0	0%	\$0	\$0	\$0	\$225,000
Municipal Fund Projects									
7484	RC003	Council - Thornbury Close Construction including fire road (Industrial Area)	\$0	\$191		\$0	\$191	\$0	\$0
7484	RC004	Jingalup Road Re-Alignment	\$0	\$0		\$0	\$0	\$0	\$30,000
Sub Total - CAPITAL WORKS			\$86,000	\$66,835		\$0	\$66,835	\$0	\$3,812,782
Total - ROADS			\$86,000	\$66,835		\$0	\$66,835	\$0	\$3,812,782
Total - INFRASTRUCTURE ASSETS ROAD RESERVES			\$86,000	\$66,835		\$0	\$66,835	\$0	\$3,812,782

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 31 AUGUST 2026		% of Annual Budget	ACTUAL 31 AUGUST 2026		ADOPTED BUDGET 2026-2027	
		Budget	Actual		Income	Expense	Income	Expense
	INFRASTRUCTURE - PARKS - CAPITAL EXPENDITURE							
	RECREATION & CULTURE							
C357	Apex Park Playground	\$0	\$0	0%	\$0	\$0	\$0	\$38,500
	Sub-Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$38,500
	Total - RECREATION & CULTURE	\$0	\$0		\$0	\$0	\$0	\$38,500
	Total - INFRASTRUCTURE PARKS	\$0	\$0		\$0	\$0	\$0	\$38,500
	OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE							
	ECONOMIC SERVICES							
C054	Community Promotional Signage	\$0	\$0	0%	\$0	\$0	\$0	\$60,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$60,000
	Total - ECONOMIC SERVICES	\$0	\$0		\$0	\$0	\$0	\$60,000
	Total - INFRASTRUCTURE ASSETS - OTHER	\$0	\$0		\$0	\$0	\$0	\$60,000
	GRAND TOTALS	(\$7,376,484)	(\$7,507,910)		(\$9,385,201)	\$1,877,291	(\$14,077,444)	\$14,077,444



SHIRE OF KOJONUP

Detailed August 2026 Creditors List

Cheque Payments 1/8/26-31/8/26				
Chq/EFT	Date	Name	Description	Amount
14423	13/08/2026	Water Corporation	Trade Waste	-267.61
9011484777 AUG26	04/08/2026	Water Corporation	Acc 9011484777 Trade waste quality/quantity fees Washdown bay 7/5/26-6/7/26	267.61
				267.61

EFT Payments 1/8/26-31/8/26				
EFT38530	04/08/2026	Craig Jamie Mcvee	Goods sold on consignment	-5.00
JUL26	31/07/2026	Craig Jamie Mcvee	Goods sold on consignment Kodja Place July 2026	5.00
EFT38531	04/08/2026	WALGA (Western Australian Local Government Association)	Training	-200.00
NVE26-18	08/04/2026	WALGA (Western Australian Local Government Association)	Native Vegetation Field Day training session for 2 x staff 21/05/2026	200.00
EFT38532	04/08/2026	Hi-Way Sales & Service	Fuel supplies	-80.77
286867	29/07/2026	Hi-Way Sales & Service	24.41L ULP @ \$2.06/L	50.26
2869875	30/07/2026	Hi-Way Sales & Service	14.82L ULP @ \$2.06/L	30.51
EFT38533	04/08/2026	Carony Pty Ltd	Hardware	-479.35
1-03-186801	05/06/2026	Carony Pty Ltd	3 x financial diaries	67.85
1-03-187105	10/06/2026	Carony Pty Ltd	Cotton twine for BCC	3.99
1-03-187115	10/06/2026	Carony Pty Ltd	Wipes Leather 24 Armor all	18.95
1-03-187470	15/06/2026	Carony Pty Ltd	Contractor mop with handle	29.15
1-03-187506	16/06/2026	Carony Pty Ltd	Bright Zinc 350g - cold galvanise spraycan	28.95
1-03-187575	16/06/2026	Carony Pty Ltd	AA batteries 4 pack	9.25
1-03-187927	22/06/2026	Carony Pty Ltd	Scissors, Blue permanent marker	21.42
1-03-188077	23/06/2026	Carony Pty Ltd	Respirator, disposable gloves, disposable coveralls	90.60
1-03-188200	25/06/2026	Carony Pty Ltd	Liquid nails	8.35
1-03-188204	25/06/2026	Carony Pty Ltd	2 x masonry bits, 4 x zinc anchors	67.60
1-03-188399	27/06/2026	Carony Pty Ltd	18kg Supercoat dog food for pound	64.99
1-01-255806	30/06/2026	Carony Pty Ltd	Bolts & screws for signage	68.25
EFT38534	04/08/2026	Telstra	Telecommunications	-529.84
3916895109 JUL26	25/07/2026	Telstra	Acc 3916895109 25/7/26-24/8/26 Mobile Phone CEO, Mobile Phone Communications Officer, Mobile Phone Swimming pool coordinator, Mobile Phones Works Manager, Foreman, Technical Officer, TWIG Zone devices, CCTV Data charges, Standpipe controller data charges, Emergency Mobile phone	529.84
EFT38535	04/08/2026	Westrac Equipment	Mechanical parts	-232.11
PI2493039	14/07/2026	Westrac Equipment	new intercooler hose and clamps for Caterpillar roller	232.11
EFT38536	04/08/2026	Kojonup Country Kitchen	Catering	-179.55
3156	28/07/2026	Kojonup Country Kitchen	Council meeting catering 28/7/26 9 people for lunch	179.55
EFT38537	04/08/2026	BOC Gases	Industrial gases	-49.79
4042239891	29/07/2026	BOC Gases	Supply of industrial gases Oxygen G size 28/6/26-28/7/26	49.79
EFT38538	04/08/2026	Winc Australia Pty Ltd	Stationery	-49.58
9050991277	30/07/2026	Winc Australia Pty Ltd	AA batteries, Pagemarkers, Correction tape, staples	49.58
EFT38539	04/08/2026	Albany Printers	Printing	-360.00
49923	30/06/2026	Albany Printers	Production of teaching brochure for Myrtle Benn cabinet	360.00
EFT38540	04/08/2026	Australian Museums and Galleries Association	Membership fees	-192.50
01072026	01/07/2026	Australian Museums and Galleries Association	Annual Membership Australian Museums and Galleries Association	192.50
EFT38541	04/08/2026	PFD Foodservices Pty Ltd	Food & cleaning supplies	-3229.35
LV403901	14/07/2026	PFD Foodservices Pty Ltd	Food Expenses for BCC July 2026	269.60
LV416743	15/07/2026	PFD Foodservices Pty Ltd	Cleaning Expenses for BCC July 2026, Food Expenses for BCC July 2026	2541.40
LV416742	15/07/2026	PFD Foodservices Pty Ltd	Food Expenses for BCC July 2026	106.35
LV416744	15/07/2026	PFD Foodservices Pty Ltd	Food Expenses for BCC July 2026	312.00
EFT38542	04/08/2026	Christie Leanne McVee	Goods sold on consignment	-44.90
JUL26	31/07/2026	Christie Leanne McVee	Goods sold on consignment Kodja Place July 2026	44.90
EFT38543	04/08/2026	Margaret Rae Hill	Goods sold on consignment	-119.00
JUL26	31/07/2026	Margaret Rae Hill	Goods sold on consignment Kodja Place July 2026	119.00

EFT38544	04/08/2026	ALBANY LOCK & SECURITY	Security	-110.00
46388	14/07/2026	ALBANY LOCK & SECURITY	4 x main entry Memorial Hall Keys to be cut	110.00
EFT38545	04/08/2026	Katie Joy's Free Range Eggs	Eggs	-71.70
339534	27/07/2026	Katie Joy's Free Range Eggs	10.5kg Eggs for Black Cockatoo Cafe Jul 26	71.70
EFT38546	04/08/2026	WA Hino Sales & Services	Mechaical parts	-215.76
327245	28/07/2026	WA Hino Sales & Services	fuel cap & Freight	153.65
327279	29/07/2026	WA Hino Sales & Services	Fuel cap for Hino truck	62.11
EFT38547	04/08/2026	thinkproject Australia Pty Ltd	IT Software	-15086.41
RSL-23050	01/07/2026	thinkproject Australia Pty Ltd	Ramm Licencing Software 2026-2027 - Thinkproject Digital asset Register annual licence	15086.41
EFT38548	04/08/2026	Dardanup Butchering Company	Meat	-1337.63
BW423273	13/07/2026	Dardanup Butchering Company	Meat for BCC, Service Fee	1337.63
EFT38549	04/08/2026	Grande Food Service	Food supplies	-1639.80
4270269	29/07/2026	Grande Food Service	Food supplies BCC July 2026	1497.80
4270271	29/07/2026	Grande Food Service	Food supplies BCC July 2026	192.00
9106862	21/07/2026	Grande Food Service	Credit Note	-50.00
EFT38550	04/08/2026	Leaf Bean Machine	Coffee supply & service	-854.03
2745	28/07/2026	Leaf Bean Machine	Coffee supply & service, Coffee supply & service	854.03
EFT38551	04/08/2026	Emily Charlotte Ann Stretch	Goods sold on consignment	-23.22
JUL26	31/07/2026	Emily Charlotte Ann Stretch	Goods sold on consignment Kodja Place July 2026	23.22
EFT38552	04/08/2026	Lilly's Garden	Goods for sale	-1011.00
10	17/07/2026	Lilly's Garden	170 jars assorted jams and chutneys to be sold at Black Cockatoo	1011.00
EFT38553	04/08/2026	3E Advantage Pty Ltd	Printing	-1536.80
INV-312854-DOR6R1	27/07/2026	3E Advantage Pty Ltd	Printing charges - July 2026	1536.80
EFT38554	04/08/2026	Oztrology Australian Greeting cards	Goods sold on consignment	-57.50
JUL26	31/07/2026	Oztrology Australian Greeting cards	Goods sold on consignment Kodja Place July 2026	57.50
EFT38555	04/08/2026	Saje Creative Co T/A Samantha Marinoni	Goods sold on consignment	-3.51
JUL26	31/07/2026	Saje Creative Co T/A Samantha Marinoni	Goods sold on consignment Kodja Place July 2026	3.51
EFT38556	04/08/2026	Georgia Emmerson-Rose Rumble	Goods sold on consignment	-40.00
JUL26	31/07/2026	Georgia Emmerson-Rose Rumble	Goods sold on consignment Kodja Place July 2026	40.00
EFT38557	04/08/2026	Monique Sackers T/A 3 Bridges Collections	Goods sold on consignment	-432.01
JUL26	31/07/2026	Monique Sackers T/A 3 Bridges Collections	Goods sold on consignment Kodja Place July 2026	432.01
EFT38558	04/08/2026	Kojonup Retravision	Electronic goods	-64.95
6420-00007126	26/11/2025	Kojonup Retravision	LG TV replacement remote for Story area	64.95
EFT38559	04/08/2026	M.E. French	Goods sold on consignment	-30.00
JUL26	31/07/2026	M.E. French	Goods sold on consignment Kodja Place July 2026	30.00
EFT38560	04/08/2026	Meg's Muffins	Catering	-744.00
39	06/07/2026	Meg's Muffins	Catering for Launch of Myrtle Nature Cabinet Lunch	744.00
EFT38561	04/08/2026	Benjamin Graham Castle	Goods sold on consignment	-55.00
JUL26	31/07/2026	Benjamin Graham Castle	Goods sold on consignment Kodja Place July 2026	55.00
EFT38562	04/08/2026	Carmen Pickett	Goods sold on consignment	-51.75
JUL26	31/07/2026	Carmen Pickett	Goods sold on consignment Kodja Place July 2026	51.75
EFT38563	04/08/2026	Tracey Reeves - trading as Wonky Wombat	Goods sold on consignment	-39.59
JUL26	31/07/2026	Tracey Reeves - trading as Wonky Wombat	Goods sold on consignment Kodja Place July 2026	74.00
TAXJUL26	31/07/2026	Tracey Reeves - trading as Wonky Wombat	Withholding tax on invoice JUL26	-34.41
EFT38564	04/08/2026	Josephine Clare Hayes trading as Gneiss Design	Film editing	-3050.00
150R	01/05/2026	Josephine Clare Hayes trading as Gneiss Design	Production of short documentary about Myrtle Benn's teachings, connections and legacy - Myrtle Benn Grant from the History Association	3050.00
EFT38565	04/08/2026	Denise Burton	Goods sold on consignment	-140.00
JUL26	31/07/2026	Denise Burton	Goods sold on consignment Kodja Place July 2026	140.00
EFT38566	04/08/2026	WA Fuel Supplies Pty Ltd	Diesel supplies	-14514.12
262635	24/07/2026	WA Fuel Supplies Pty Ltd	6691L Diesel @ \$1.97/L	14514.12
EFT38567	04/08/2026	Mia Noanoa	Washing tea towels	-350.00
22	24/07/2026	Mia Noanoa	Washing tea towels for BCC @ \$50/week to 30/6/26	200.00
22A	24/07/2026	Mia Noanoa	Washing tea towels for BCC 1/7/26-20/7/26	150.00
EFT38568	04/08/2026	Marion Nelson	Goods sold on consignment	-48.58
JUL26	31/07/2026	Marion Nelson	Goods sold on consignment Kodja Place July 2026	48.58

EFT38569	04/08/2026	Frances Maloney	Goods sold on consignment	-30.03
JUL26	31/07/2026	Frances Maloney	Goods sold on consignment Kodja Place July 2026	30.03
EFT38570	04/08/2026	Keston Economics Pty Ltd	Economist	-12873.30
KE-100-241	24/06/2026	Keston Economics Pty Ltd	Great Southern Workforce Accomodation Strategy and action plan - payment on delivery of interim report	12873.30
EFT38571	04/08/2026	Steve Innes Handmade	Goods sold on consignment	-27.67
JUL26	31/07/2026	Steve Innes Handmade	Goods sold on consignment Kodja Place July 2026	27.67
EFT38572	04/08/2026	Chrisea Designs - Christine Gregory	Goods sold on consignment	-135.30
JUL26	31/07/2026	Chrisea Designs - Christine Gregory	Goods sold on consignment Kodja Place July 2026	135.30
EFT38573	04/08/2026	Cameron Gravestock - Bilya Wirrin Dance Group	Cultural dancing	-1883.35
INV0011A	16/06/2026	Cameron Gravestock - Bilya Wirrin Dance Group	Final payment for NAIDOC Week Dance Classes At Kodja Place	1883.35
EFT38574	04/08/2026	Visit Brands	Goods for sale	-654.50
SI00013768	09/07/2026	Visit Brands	Custom hat pins with Kodja Place logo	654.50
EFT38575	04/08/2026	Julie Ancans	Goods sold on consignment	-100.00
JUL26	31/07/2026	Julie Ancans	Goods sold on consignment Kodja Place July 2026	100.00
EFT38576	04/08/2026	Kaycee Yeates	REFUND BOND FOR HIRE OF MEMORIAL HALL	-450.00
T269	04/08/2026	Kaycee Yeates	Women Wellness Workshop Hire Bond	450.00
EFT38577	05/08/2026	Payroll Deductions - Shire of Kojonup	Payroll Deductions	-645.01
26/27 PP3 WEEK6	28/07/2026	Payroll Deductions - Shire of Kojonup	Pay Run 38 Sundry Rate Payers, Pay Run 38 Sundry Debtors	645.01
EFT38578	05/08/2026	Child Support Agency	Payroll Deductions/Contributions	-437.69
38	30/07/2026	Child Support Agency	Child Support Deduction	437.69
EFT38579	05/08/2026	Australian Services Union (MEU)	Payroll Deductions/Contributions	-133.50
38	30/07/2026	Australian Services Union (MEU)	Australian Services Union	27.50
38	30/07/2026	Australian Services Union (MEU)	Australian Services Union MEU	25.50
38	30/07/2026	Australian Services Union (MEU)	Australian Services Union MEU	27.50
38	30/07/2026	Australian Services Union (MEU)	Australian Services Union MEU	27.50
38	30/07/2026	Australian Services Union (MEU)	Australian Services Union MEU	25.50
EFT38580	14/08/2026	WALGA (Western Australian Local Government Association)	Local Government services	-30097.85
SI-018437	30/04/2026	WALGA (Western Australian Local Government Association)	New Councillor mandatory eLearning Modules WALGA - Serving on Council - April 26	517.00
SI-018438	30/04/2026	WALGA (Western Australian Local Government Association)	New Councillor mandatory eLearning Modules WALGA - Meeting Procedures, Understanding Financial Reports & Budgets	814.00
SI019497	20/07/2026	WALGA (Western Australian Local Government Association)	2026-2027 subscriptions. Association, Employee relations, Tax services, Procurement services, Governance, Local Laws.	28766.85
EFT38581	14/08/2026	Department of Biodiversity, Conservation and Attractions	Goods for sale	-281.88
P1-01-034630	20/07/2026	Department of Biodiversity, Conservation and Attractions	64 x pocket size nature books to be sold at Visitor Centre & freight	281.88
EFT38582	14/08/2026	Hi-Way Sales & Service	Hardware	-873.48
286988	31/07/2026	Hi-Way Sales & Service	3 x PBU1516/6, 3 x PBU1010/6 brush ends, 3 x PBU2022/6 brush ends, 2 x key cutting, 1 paint pen for BCC, Ratchet tie down strap 25 x 4, 3 x O rings, 1 x 5606 cable ties, 1 x clear tape, Trailer hire, Air filter, Oil filter, 2 x 556-09 Hydraulic fitting, 1 x 10x100mm bolt, 1 x 125mm spotlight, 1 x BPR6ES spark plugs	453.30
286988A	31/07/2026	Hi-Way Sales & Service	filter kit	267.00
287120	05/08/2026	Hi-Way Sales & Service	38.36L ULP @ \$2.33/L	89.34
287108	05/08/2026	Hi-Way Sales & Service	20.08L ULP @ \$2.06/L	41.34
287103	05/08/2026	Hi-Way Sales & Service	10.93L ULP @ \$2.06/L	22.50
EFT38583	14/08/2026	Kojonup Agricultural Supplies	Oil supplies	-1522.46
IN20008265	20/07/2026	Kojonup Agricultural Supplies	210L Guardol 15W-40 engine oil	1522.46
EFT38584	14/08/2026	Carony Pty Ltd	PPE	-430.35
1-03-188687	01/07/2026	Carony Pty Ltd	Mop head green 400g, mop head red 400g	24.90
1-03-188780	02/07/2026	Carony Pty Ltd	Wasp / nest killer aerosol 350g	16.20
1-03-189299	10/07/2026	Carony Pty Ltd	USB 64GB	54.60
1-01-255914	10/07/2026	Carony Pty Ltd	20cm 50pk cable ties	4.30
1-03-189465	13/07/2026	Carony Pty Ltd	Oscillating heater fan	34.00
1-03-189540	14/07/2026	Carony Pty Ltd	Heavy Duty disposable gloves 50pk XL	74.70
1-03-189837	17/07/2026	Carony Pty Ltd	Tap adaptor universal 12mm, Heavy duty 5m yellow extension cord	21.05
1-03-190029	20/07/2026	Carony Pty Ltd	Cleaner drain unclogger 2L	10.50
1-03-190167	22/07/2026	Carony Pty Ltd	rope mini braid 3mm x 15m for BCC	4.90
1-03-190133	22/07/2026	Carony Pty Ltd	Metal screws for BCC	44.20
1-03-190140	22/07/2026	Carony Pty Ltd	2 x toilet seats covers for Apex park	61.10
1-03-190575	28/07/2026	Carony Pty Ltd	20L liquid chlorine	56.95
1-03-190675	29/07/2026	Carony Pty Ltd	Screws for road signs	22.95

EFT38585	14/08/2026	BK Thomson Electrical Service	Electrician	-2368.93
4414	30/07/2026	BK Thomson Electrical Service	Install Metal lockable switchboard football dugout due to vandals	697.75
4425	06/08/2026	BK Thomson Electrical Service	Replace x 8 office admins lights as per quote 00004391	1337.05
4429	08/08/2026	BK Thomson Electrical Service	Replace 2 x lights in toilet at Shire Admin	334.13
EFT38586	14/08/2026	Ray Ford Signs	Signage	-39.60
INV-1519	29/07/2026	Ray Ford Signs	Supply, print & laminate signs for Myrtle Benn grant	39.60
EFT38587	14/08/2026	Kojonup Supermarket	Groceries	-1311.92
617 JUL26	31/07/2026	Kojonup Supermarket	Refreshments for Council, Refreshments for Staff, Hand sanitiser, Ranger expenses - dog catching, Depot expenses	274.47
80 JUL26	31/07/2026	Kojonup Supermarket	Groceries for BCC July 26	1037.45
EFT38588	14/08/2026	Kojonup Country Kitchen	Catering	-624.50
3162	03/08/2026	Kojonup Country Kitchen	Catering for Great Southern VROC meeting 3/8/26 20 pax	624.50
EFT38589	14/08/2026	LGIS WA	EAP	-8466.15
100-165901	03/08/2026	LGIS WA	Employee Assistance Program for 50 employees and 489 Bushfire Volunteers 1/7/26-31/12/26	8466.15
EFT38590	14/08/2026	SWAT Wagin	Pest control	-1296.35
INV-01446	09/08/2026	SWAT Wagin	White ant treatment required after bridge inspections - Bridge 4320 Round Pool Road Changenup, Bridge 4726 Qualeup North Road Qualeup. as per Quote 00086	1296.35
EFT38591	14/08/2026	Winc Australia Pty Ltd	Stationery	-207.69
9050940276	23/07/2026	Winc Australia Pty Ltd	1x pack 24 AAA battery, 1x Mail label printer, 1x Scissors, 1x pack 6 highlighters	207.69
EFT38592	14/08/2026	Synergy - Street Lights	Electricity	-5765.82
131337630 AUG26	05/08/2026	Synergy - Street Lights	Acc 131337630 Electricity Street lights 25/6/26-24/7/26	5765.82
EFT38593	14/08/2026	Shire of Cranbrook	CESM contributions	-6054.17
7122	23/06/2026	Shire of Cranbrook	Lease payment CESM vehicle Jan - Mar 2026	6054.17
EFT38594	14/08/2026	Albany Printers	Stationery	-610.00
50010	31/07/2026	Albany Printers	2000 windowface envelopes and 250 C4 plain face envelopes	610.00
EFT38595	14/08/2026	Western Australian Treasury Corporation	Loan repayments	-110255.97
AUG26	20/08/2026	Western Australian Treasury Corporation	Interest & Capital payment Loan 137, Interest & Capital payment Loan 138, Interest & Capital payment Loan 140, Interest & Capital payment Loan 141	110255.97
EFT38596	14/08/2026	Team Global Express Pty Ltd	Freight	-17.19
0431-80774145	02/08/2026	Team Global Express Pty Ltd	Freight ex Westrac 28/7/26	17.19
EFT38597	14/08/2026	Watson's Liquid Waste	Liquid waste management	-407.00
3888	10/08/2026	Watson's Liquid Waste	BBC pump out grease trap, dumping fee Aug 2026,	407.00
EFT38598	14/08/2026	Warren Blackwood Waste	Waste management	-37410.24
20518	01/08/2026	Warren Blackwood Waste	Apex Park, Kojonup Tourist Railway & Kodja Place front lift bin July 2026	825.00
20503	01/08/2026	Warren Blackwood Waste	Transfer Station Management Jul26, Transfer Station Extra Costs Bin Hire Jul26, Transfer Station Loader hire Jul26, Transfer Bulk Bin Empty, Fuel levy 2% rate for Jul26 - Fuel watch ave price for diesel in Great Southern	11012.60
20504	01/08/2026	Warren Blackwood Waste	240L bins pick up July 26, Kojonup street bins pick up July 26, 240L recycling bins pick up July 26, Travel Costs for 2 x sideloader trucks July 26, Service Townsite Bins, Fuel Levy	25572.64
EFT38599	14/08/2026	Public Transport Authority	Bus ticket sales	-194.64
JUL26	31/07/2026	Public Transport Authority	Bus ticket sales July 2026	194.64
EFT38600	14/08/2026	PFD Foodservices Pty Ltd	Food & cleaning supplies	-2166.30
LV484342	22/07/2026	PFD Foodservices Pty Ltd	Cleaning Expenses for BCC July-Aug 2026, Food Expenses for BCC July-Aug 2026	2166.30
EFT38601	14/08/2026	BKS Refrigeration & Airconditioning Pty Ltd	Refrigeration repairs	-2582.00
INV-4937	15/05/2026	BKS Refrigeration & Airconditioning Pty Ltd	Replace compressor and fan motor on upright freezer at BCC	1653.00
INV-4937A	15/05/2026	BKS Refrigeration & Airconditioning Pty Ltd	Replace digital controller on upright freezer BCC	550.00
INV-4937	15/05/2026	BKS Refrigeration & Airconditioning Pty Ltd	Repair upright freezer at BCC	379.00
EFT38602	14/08/2026	Edge Planning & Property	Planning Services	-2494.80
3271	20/07/2026	Edge Planning & Property	12.75 hours Planning Services in June 2026	2019.60
3272	20/07/2026	Edge Planning & Property	3 hours progressing draft Shire of Kojonup local planning scheme No 4	475.20
EFT38603	14/08/2026	Market Creations Agency Pty Ltd	IT services	-18821.00
IH04-3	01/07/2026	Market Creations Agency Pty Ltd	2026-2027 Council Connect Hosting, Subscription, SSL Certificates, Website Accessibility, Support and Maintenance	18821.00
EFT38604	14/08/2026	Katie Joy's Free Range Eggs	Eggs	-71.70
339668	03/08/2026	Katie Joy's Free Range Eggs	Eggs for Black Cockatoo Cafe Aug 2026	71.70
EFT38605	14/08/2026	Lucindas Everlastings	Goods for sale	-190.00
18682	07/08/2026	Lucindas Everlastings	20 x 10g, 5 x 20g everlasting seeds to sell in Visitor Centre	190.00
EFT38606	14/08/2026	Dardanup Butchering Company	Meat	-762.76

BW423741	20/07/2026	Dardanup Butchering Company	Meat for BCC, Service Fee	762.76
EFT38607	14/08/2026	Grande Food Service	Food supplies	-1968.27
4270602	05/08/2026	Grande Food Service	Food supplies for BCC Aug 26	49.06
427061	05/08/2026	Grande Food Service	Food supplies for BCC Aug 26	1930.61
6020405	05/08/2026	Grande Food Service	Credit note	-11.40
EFT38608	14/08/2026	LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)	Insurance	-346.50
062-220334	06/07/2026	LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)	Insurance renewal - Marine Cargo 2026-27	346.50
EFT38609	14/08/2026	Leaf Bean Machine	Coffee supply & service	-1016.20
2903	03/08/2026	Leaf Bean Machine	Coffee supply & service - BCC	1016.20
EFT38610	14/08/2026	WA Contract Ranger Services	Ranger Services	-6930.00
7179	12/07/2026	WA Contract Ranger Services	Contractor Ranger Services 28 hours 30/6/26-8/7/26	3234.00
7207	25/07/2026	WA Contract Ranger Services	32 hours Ranger Services 13/7/26-22/7/26	3696.00
EFT38611	14/08/2026	IMCO Australasia (DOR Trading Pty Ltd)	Asphalt supply	-2530.00
INV-1864	05/08/2026	IMCO Australasia (DOR Trading Pty Ltd)	1 x Pallet Asphalt Repair Req Aug 2026	2530.00
EFT38612	14/08/2026	Corsign WA Pty Ltd	Signage	-3388.00
105882	20/07/2026	Corsign WA Pty Ltd	200 x MRWA White PVC Guide posts Required July 2026	3388.00
EFT38613	14/08/2026	Epos Systems Pty Ltd	Barcode labels	-200.20
494783	07/08/2026	Epos Systems Pty Ltd	x3 boxes of EPOS NOW Barcode Labels to be used at Visitor Centre	200.20
EFT38614	14/08/2026	Light Application Pty Ltd	Light controllers	-2178.00
INV/2026/00859	15/07/2026	Light Application Pty Ltd	1x Easylite Processor required due to oval light system power failure	2178.00
EFT38615	14/08/2026	Teletrac Navman and Transtech	Vehicle tracking	-2035.50
93580206	05/07/2026	Teletrac Navman and Transtech	Vehicle tracking July 2026	2035.50
EFT38616	14/08/2026	Energy Wise Australia C&F Building Approvals	Building surveyors	-385.00
INV-9203	23/07/2026	Energy Wise Australia C&F Building Approvals	Building application lodgement	385.00
EFT38617	14/08/2026	Kojonup Retravision	Electronic goods	-14.95
60006499	29/07/2026	Kojonup Retravision	USB C 1m cable - depot	14.95
EFT38618	14/08/2026	Harvey Fresh (1994) Ltd T/A Lactalis	Milk products and fruit juices	-579.53
244170433	05/08/2026	Harvey Fresh (1994) Ltd T/A Lactalis	Milk products and fruit juices for BCC Aug 2026, Service fee Aug 2026	579.53
EFT38619	14/08/2026	QHSE Integrated Solution (Skytrust)	WHS - Skytrust	-548.90
INV-45810	18/07/2026	QHSE Integrated Solution (Skytrust)	WHS - Skytrust Intelligence system July 2026	548.90
EFT38620	14/08/2026	Meg's Muffins	Catering	-50.00
41	03/08/2026	Meg's Muffins	Staff refreshments	50.00
EFT38621	14/08/2026	SAPIO Mandurah WA Office SAPIO Pty Ltd	CCTV VPN reconnection	-3295.88
335374	31/07/2026	SAPIO Mandurah WA Office SAPIO Pty Ltd	CCTV Reconnection of 4G poles and update of IT & including police station, Maintenance of all Single Person Site Cameras in town & including police station	3145.73
335373	31/07/2026	SAPIO Mandurah WA Office SAPIO Pty Ltd	remote support to resolve issues for offline camera	150.15
EFT38622	14/08/2026	WA Fuel Supplies Pty Ltd	Fuel supplies	-17639.71
264716	04/08/2026	WA Fuel Supplies Pty Ltd	7204L Diesel @ \$2.226/L	17639.71
EFT38623	14/08/2026	Australian Wildflower Seeds	Goods for sale	-220.50
INV-104634	04/08/2026	Australian Wildflower Seeds	76 packets of wildflower seeds to be sold at Visitors Centre	220.50
EFT38624	14/08/2026	Aussie Broadband	Telecommunications	-357.80
60490602	27/07/2026	Aussie Broadband	NBN Fibre 27/7/26-26/8/26 Admin Office, Kodja Place, Depot	357.80
EFT38625	14/08/2026	Roger Manukia	Staff reimbursement	-138.00
REIM 20260812	13/08/2026	Roger Manukia	Food safety supervisor online course	138.00
EFT38626	14/08/2026	Visit Brands	Goods for sale	-2004.75
SI-00013757	09/07/2026	Visit Brands	250 x Custom magnets and 250 x vinyl stickers with Kodja Place logo.	2004.75
EFT38627	14/08/2026	Tewenika Edmonds	Staff reimbursement	-114.16
REIM 20260805	05/08/2026	Tewenika Edmonds	Display stand, hooks, clothing rack and hangers for use at Visitors Centre	114.16
EFT38628	20/08/2026	Payroll Deductions - Shire of Kojonup	Payroll Deductions	-585.00
26/27 PP4 WEEK8	11/08/2026	Payroll Deductions - Shire of Kojonup	Pay Run 39	585.00
EFT38629	20/08/2026	Child Support Agency	Payroll Deductions/Contributions	-437.69
39	13/08/2026	Child Support Agency	Child Support Deduction	437.69
EFT38630	20/08/2026	Australian Services Union (MEU)	Payroll Deductions/Contributions	-133.50
39	13/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	27.50

39	13/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	25.50
39	13/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	27.50
39	13/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	27.50
39	13/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	25.50
EFT38631	20/08/2026	WALGA (Western Australian Local Government Association)	Membership	-550.00
SI-019605	27/07/2026	WALGA (Western Australian Local Government Association)	Annual Subscription for Great Southern Country Zone 2026/2027	550.00
EFT38632	20/08/2026	Australia Post	Postage	-184.56
1014879145	03/08/2026	Australia Post	Postage for July 2026	184.56
EFT38633	20/08/2026	Westrac Equipment	Mechanical parts	-20.08
PI2545368	28/07/2026	Westrac Equipment	Gasket for Grader	20.08
EFT38634	20/08/2026	LGIS WA	Insurance	-292241.43
100-164877-01A	06/07/2026	LGIS WA	Instalment 1 Public Liability Insurance 2627 - Members , Admin Office, Swimming Pool, Kodja Place, Employees	25411.09
100-164877-01B	06/07/2026	LGIS WA	Workers Compensation Insurance Instalment 1 26-27 - Rates, Library, Swimming Pool, Building, Supervisors, Tour, Admin, Depot	120229.84
100-164877-01D	06/07/2026	LGIS WA	Instalment 1 26/27 - Bushfire injury insurance Kojonup brigade, Boscabel brigade, Boilup brigade, Changerup brigade, Muradup brigade, Qualeup brigade, Orchid Valley brigade, Moberup brigade, Jingalup brigade, Ryansbrook brigade, Lumeah brigade, Cherry Tree brigade	30472.03
100-164877-01E	06/07/2026	LGIS WA	Cybercrime insurance instalment 1 2026-27, Personal Accident insurance instalment 1 2026-27, Travel insurance instalment 1 2026-27	3267.35
100-164877-01G	06/07/2026	LGIS WA	Instalment 1 2627 - Management Liability Insurance Councillors, Admin Office, Swimming Pool, Kodja Place, Works	21328.44
100-164877-01I	06/07/2026	LGIS WA	Vehicle Insurance Instalment 1 - Bushfire boxtop trailer x 10, Tandem trailer, Loadstar trailer, Custom made trailer, Loadstar 2015 trailer, Multi message trailer, John Papas trailer, Toyota Hilux, Toyota Hiace , Toyota Hiace, Holden Colorado, Ford Ranger, Toyota Hilux, Toyota Hilux, Toyota Hilux, Ford Ranger 2024, Holden Colorado Space Cab, Kubota Mower, Caterpillar FEL, Caterpillar Loader, Caterpillar Skid steer Loader, John Deere H240 Front Loader, John Deere Mower 2023, Caterpillar 2.5T Forklift, Can-am Defender, Side Tip Trailer, Tandem Axle Dolly, Hino TTop, Hino 700 series, Hino 700 series KO122, Isuzu NLR Tri-tipper, Hino 300 Series, Hino 700 Series Tip truck, Hino 4.5T truck Garden, Rockwheeler Semi trailer, Hino crew cab truck, Isuzu Prime mover, Isuzu Prime mover 2018, Side tipping dog trailer, Pig Trailer, Roadwest low loader, Caterpillar roller, Caterpillar roller, Caterpillar steel roller, Caterpillar hydraulic excavator, Caterpillar mini excavator, Caterpillar 12m grader, Caterpillar grader 2019, Caterpillar 140 grader, Holden Equinox, Holden Equinox KO662, Mitsubishi Pajero, Toyota Prado, Isuzu MU-X, Toyota Prado, Toyota RAV4, Sewer jetter, Skid steer trailer, Fuel tanker, Mobile air compressor, water tanker, water tanker, Muradup fire truck, Kojonup fire truck, Bushfire brigade member vehicles	30941.42

100-164877-01C	06/07/2026	LGIS WA	Property Insurance - Instalment 1 2627 - Shire Office & Library, Child care centre, Playgroup/Toy Library, Staff housing. 39 Vanzuilecom Rd, 8A & 8B Newton St, 30 Katanning Rd, 34 Katanning Rd, 26 Katanning Rd, 8 Soldier Rd, 12 Elverd St, Bagg St units, 15 Loton Cl, Springhaven, Loton Close ILUs. 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14 Loton Close, 73A, 73B, 73C Soldier Rd, Jean Sullivan Units. 5A, 5B Vanzuilecom St, 2, 4, 6 Elverd St, GROH houses. 28 Katanning Rd, 13 Loton Cl, 79 Soldier Rd, Recycling Station, CWA building, Harrison Pl toilets, Mens Shed. Old shed, new shed, water tank, Memorial Hall & Lesser Hall, RSL Hall, Qualeup Hall, Muradup Hall. Hall & water tank, Swimming Pool. Pump house, chemical store, pools, miscellaneous structures, Kojonup Springs toilets, Apex Park toilets, Apex Park AW Potts Memorial, Railway reserve. Railway station, toilets, engine shed, storage shed, Sports Complex. complex, toilet block, Netball clubrooms, Netball courts, Football field improvements, Hockey clubrooms, hockey field improvements, water tank, Sundry reserves. Muradup rubbish tip & water tank, Boscabel water tanks, Information stand, Transmission tower Delaney St, Pistol clubrooms, Boscabel Hall & toilet block, Orchid Valley hall, water tanks at Changerup hall and Muradup fire shed, Communications Tower Samson Rd, Old post Office, Elverd Cottage, Showgrounds. Exhibition Hall, Centenary Pavillion, Poultry shed, Sheep pavillion, Shearing shed, Office, Bar, Food Hall, 4 x toilet blocks, WR Bilney Arena, Stables, 2 x water tanks, Property Insurance Old Barracks Instalment 1 2627., Property Insurance Bridge maintenance Instalment 1 2627. Qualeup North Rd, Old Kojonup Rd, Marron Pool Rd, Tone Rd, Changerup Rd, Pensioner Rd, Balgarup Rd, Samson Rd x 2, Frankland Rd, Boilup Rd, Round Pool Rd, Old Kojonup Rd x 2, Property Insurance Depot. Depot Office & workshop, Vehicle garage, Chemical shed, Dog pound, Explosives shed, Maintenance shed, Tyre store, Transportable, Water tank, Property Insurance Airstrip. terminal, airfield, Property Insurance Washdown bay, Kodja Place, Saleyards, Depot fire shed, Muradup fire shed, Miscellaneous structures, Loss of revenue, increased cost of working, claims preparation costs, General property, Miscellaneous, Kojonup Art club, Bushfire brigade 42 x two way radios, 7 x digital road counters	60591.26
EFT38635	20/08/2026	Hersey's Safety Pty Ltd	PPE supplies	-3141.31
INV-5547	30/07/2026	Hersey's Safety Pty Ltd	Rigger Gloves, Ear Plugs, Latex Gloves, Spray Suits and Gloves, Lense Wipes, Safety Glasses, Safety Sun Glasses.	3141.31
EFT38636	20/08/2026	Australia's South West	Bloom Festival	-7700.00
INV-0081	11/08/2026	Australia's South West	Sponsorship Fee for Bloom Festival 2026	7700.00
EFT38637	20/08/2026	Readytech T/A IT Vision Australia PTY LTD	IT Support	-1650.00
INGOV000014	27/07/2026	Readytech T/A IT Vision Australia PTY LTD	Posting period correction batch 5203 and delete batch 5204	550.00
INGOV000012	27/07/2026	Readytech T/A IT Vision Australia PTY LTD	2026/27 Award Increase upload/support	1100.00
EFT38638	20/08/2026	SELECT A PART	Mechanical parts	-565.52
46345	29/07/2026	SELECT A PART	Alternator and Drive belt	565.52
EFT38639	20/08/2026	PFD Foodservices Pty Ltd	Food & cleaning supplies	-1338.50
LV552367	29/07/2026	PFD Foodservices Pty Ltd	Cleaning Expenses for BCC July 2026, Food Expenses for BCC July 2026	1338.50
EFT38640	20/08/2026	Dardanup Butchering Company	Meat supplies	-753.79
BW424112	27/07/2026	Dardanup Butchering Company	Meat for BCC, Service Fee	753.79
EFT38641	20/08/2026	Leaf Bean Machine	Coffee supply & service	-498.75
3125	10/08/2026	Leaf Bean Machine	Coffee supply & service	498.75
EFT38642	20/08/2026	WA Contract Ranger Services	Contract Ranger	-4100.25
7231	09/08/2026	WA Contract Ranger Services	35.5 hours Contract Ranger 27/7/26-5/8/26	4100.25
EFT38643	20/08/2026	KOH Living	Goods for sale	-1586.20
WHO#6908	11/08/2026	KOH Living	Assorted lip balms, hand creams, soaps, teatowels to be sold at Visitors Centre	1586.20
EFT38644	20/08/2026	Breeze Connect	Telephone charges	-288.95
344720	01/08/2026	Breeze Connect	Telephone 1/7/26-31/7/26	288.95
EFT38645	20/08/2026	Horomona MM Marsh	REFUND BOND FOR HIRE OF MEMORIAL HALL	-600.00
T64	20/08/2026	Horomona MM Marsh	Memorial Hall Hire Bond - 15/08/2026	600.00
EFT38646	20/08/2026	Amber Jackson	Bond refund	-100.00
REQ 20260813	13/08/2026	Amber Jackson	Refund bond for hire of 2 cat traps	100.00
EFT38647	27/08/2026	WALGA (Western Australian Local Government Association)	Training	-150.00
EWMM26-A-3	13/08/2026	WALGA (Western Australian Local Government Association)	Emergency waste management masterclass - Albany (no accomodation required)	150.00
EFT38648	27/08/2026	DL Consulting	Financial consultant	-11154.00
1387	22/08/2026	DL Consulting	78 hours Financial consultant July 2026	11154.00
EFT38649	27/08/2026	Hi-Way Sales & Service	Fuel supplies	-136.45
287285	11/08/2026	Hi-Way Sales & Service	32.58L ULP @ \$2.33/L	75.88
287494	18/08/2026	Hi-Way Sales & Service	17.52L ULP @ \$2.33/L	40.80

287534	19/08/2026	Hi-Way Sales & Service	8.91L ULP @ \$2.22/L	19.77
EFT38650	27/08/2026	Telstra	Telecommunications	-34.96
8602216000 AUG26	15/08/2026	Telstra	Airstrip telephone 7/8/26-7/9/26	34.96
EFT38651	27/08/2026	RENTOKIL INITIAL PTY LTD	Hygeine supplies	-396.00
98620150	17/08/2026	RENTOKIL INITIAL PTY LTD	18 Boxes Sanitary Bin Inserts Required July,	396.00
EFT38652	27/08/2026	SWAT Wagin	Intregrated Pest Control	-2493.87
INV-01456	19/08/2026	SWAT Wagin	Intregrated Pest Control Solutions - Rodent Baiting x 3 - Bagg St units, 12A Elverd St, 26 Katanning Rd, 28 Katanning-Kojonup Rd, Intregrated Pest Control Solutions - Mens Shed, Swimming Pool Kiosk, Office & Plant room, Netball Shed, Sport complex & Hockey clubrooms, Depot & outbuildings	2493.87
EFT38653	27/08/2026	Hersey's Safety Pty Ltd	Safety gear	-413.05
INV-5546	07/08/2026	Hersey's Safety Pty Ltd	NEXTORCH 3,000 Lumens Ultra Bright,	313.50
INV-5546A	07/08/2026	Hersey's Safety Pty Ltd	Hand Tally Counter x2, 100m x 75mm barricade tape x 5	99.55
EFT38654	27/08/2026	Western Australian Treasury Corporation	Loan repayments	-57519.10
4SEP26	04/09/2026	Western Australian Treasury Corporation	Interest & Capital payment on loan 143, Interest & Capital payment on loan 144, Interest & Capital payment on loan 145	57519.10
EFT38655	27/08/2026	Team Global Express Pty Ltd	Freight	-132.09
0611-5104118	23/08/2026	Team Global Express Pty Ltd	Freight ex WA Hino 29/7/26	33.78
0432-80774145	23/08/2026	Team Global Express Pty Ltd	Freight ex Rentokil 14/8/26, Freight ex Westrac 19/8/26, Freight ex Westrac 20/8/26	98.31
EFT38656	27/08/2026	LANDGATE	Land valuations	-2755.01
1608055	01/08/2026	LANDGATE	SLIP subscription seervices annual charge - small	2755.01
EFT38657	27/08/2026	PFD Foodservices Pty Ltd	Food & cleaning expenses	-1249.85
LV619828	05/08/2026	PFD Foodservices Pty Ltd	Cleaning Expenses for BCC Aug 2026, Food Expenses for BCC Aug 2026	1249.85
EFT38658	27/08/2026	Edge Planning & Property	Planning Services	-4537.50
3306	17/08/2026	Edge Planning & Property	Planning Services July 2026 27.5 hours	4537.50
EFT38659	27/08/2026	WA Hino Sales & Services	Mechanical parts	-142.01
327779	21/08/2026	WA Hino Sales & Services	2 fuel filters	142.01
EFT38660	27/08/2026	Dardanup Butchering Company	Meat supplies	-1372.88
BW424516	03/08/2026	Dardanup Butchering Company	Meat for BCC, Service Fee	1372.88
EFT38661	27/08/2026	Grande Food Service	Food supplies	-3130.27
4270872	12/08/2026	Grande Food Service	Food supplies for BCC	1478.66
4271162	19/08/2026	Grande Food Service	Cleaning supplies for BCC, Food supplies for BCC	1651.61
EFT38662	27/08/2026	Justin Brown	Goods for sale	-240.00
10068	14/08/2026	Justin Brown	Orchids Books x 6 - to be sold at Visitors Centre	240.00
EFT38663	27/08/2026	Teletrac Navman and Transtech	Vehicle tracking	-2035.50
93601378	05/08/2026	Teletrac Navman and Transtech	Vehicle tracking August 2026	2035.50
EFT38664	27/08/2026	A2Z Painting & Improvement	Painting	-27324.00
341-2025	05/08/2026	A2Z Painting & Improvement	Oil base seal timber windows and frames Memorial Hall	3349.72
341-2025A	05/08/2026	A2Z Painting & Improvement	Sill Moulding Memorial Hall	1760.00
341-2025B	05/08/2026	A2Z Painting & Improvement	Paint supplies relating to purchase orders 32027 & 32032	1276.00
341-2025C	05/08/2026	A2Z Painting & Improvement	Travel costs relating to painting the Town Hall	3080.00
341-2025D	05/08/2026	A2Z Painting & Improvement	Repairing sun damage to window sills	325.22
341-2025E	05/08/2026	A2Z Painting & Improvement	Repairing sun damage to window sills	813.06
341-2025F	05/08/2026	A2Z Painting & Improvement	Window moulding & Front door Memorial hall- Albany highway entrance	2640.00
341-2025G	05/08/2026	A2Z Painting & Improvement	External higher window frame painting - Memorial Hall x 32 windows	4800.00
341-2025H	05/08/2026	A2Z Painting & Improvement	Brick walls, doors & door frame repainting old kitchen room and South room	4400.00
341-2025I	05/08/2026	A2Z Painting & Improvement	Timber Floor painting North Room Memorial Hall	1760.00
341-2025J	05/08/2026	A2Z Painting & Improvement	External groundlevel Window frames - Memorial hall Foyer	3120.00
EFT38665	27/08/2026	Wellsys Home Improvement	Home improvements	-2376.00
347	10/08/2026	Wellsys Home Improvement	Supply & install downpipes to Southern side of Memorial Hall, correct existing downpipes to flow into storm drains - CEO, Shire President request	2376.00
EFT38666	27/08/2026	Supagas Pty Ltd	Bulk gas	-598.55
C651476-7-2026	31/07/2026	Supagas Pty Ltd	471L bulk gas for BCC 17/7/26, , 2 x 45kg bottles, 2 x 45kg bottles	598.55
EFT38667	27/08/2026	WA Fuel Supplies Pty Ltd	Diesel supply	-15687.05
265484	14/08/2026	WA Fuel Supplies Pty Ltd	6700L Diesel @ \$2.1285/L	15687.05
EFT38668	27/08/2026	Kojonup Auto Electrics (Lerrom Pty Ltd)	Auto electrician	-254.58
7832	13/08/2026	Kojonup Auto Electrics (Lerrom P/L)	New battery for cleaning van	188.35
7929	20/08/2026	Kojonup Auto Electrics (Lerrom P/L)	Supply hoist switch	66.23
EFT38669	27/08/2026	John Kelly	Pruning	-3950.00
02994	25/08/2026	John Kelly	Rose Maze Winter pruning, removal of dead wood, spray roses, check for chilli thrip, aphids, black spot	3950.00
EFT38670	28/08/2026	Vivicka Renia Kahn	Staff Reimbursment	-583.22

REIM 20260827	27/08/2026	Vivicka Renia Kahn	Travel 542km @ 91c for onsite visit, Mobile Phone Plan - 07/08/2026 - 06/09/2026, 4x Pens	583.22
EFT38671	31/08/2026	Payroll Deductions - Shire of Kojonup	Payroll Deductions	-585.00
26/27 PP5 WEEK10	25/08/2026	Payroll Deductions - Shire of Kojonup	Pay Run 41 Sundry Rate Payers	585.00
EFT38672	31/08/2026	Child Support Agency	Payroll Deductions/Contributions	-437.69
41	27/08/2026	Child Support Agency	Child Support Deduction	437.69
EFT38673	31/08/2026	Australian Services Union (MEU)	Payroll Deductions/Contributions	-133.50
41	27/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	27.50
41	27/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	25.50
41	27/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	27.50
41	27/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	27.50
41	27/08/2026	Australian Services Union (MEU)	Australian Services Union MEU	25.50
				802193.71

Direct Deposits 1/8/26-31/8/26				
DD25286.1	05/08/2026	AUSTRALIAN TAXATION OFFICE	PAYGW	-33938.00
26/27 PP3 WEEK6	28/07/2026	AUSTRALIAN TAXATION OFFICE	Pay Run 38 STP 30/07/26	33938.00
DD25304.1	20/08/2026	AUSTRALIAN TAXATION OFFICE	PAYGW	-37694.00
26/27 PP4 WEEK8	11/08/2026	AUSTRALIAN TAXATION OFFICE	Pay Run 39, Pay Run 40	37694.00
DD25307.1	14/08/2026	BEAM	Superannuation	-23533.19
26/27 PP4 WEEK8	11/08/2026	BEAM	Pay Run 39, Pay Run 40	23533.19
DD25321.1	31/08/2026	AUSTRALIAN TAXATION OFFICE	PAYGW	-37614.00
26/27 PP5 WEEK10	25/08/2026	AUSTRALIAN TAXATION OFFICE	Pay Run 41, Pay Run 42	37614.00
DD25325.1	27/08/2026	BEAM	Superannuation	-22935.34
26/27 PP5 WEEK10	25/08/2026	BEAM	Pay Run 41	22935.34
DD25325.2	31/08/2026	BEAM	Superannuation	-48.77
26/27 PP5 WEEK10 PAY594	25/08/2026	BEAM	Pay Run 42	48.77
DD25327.1	03/08/2026	Department of Transport	Department of Transport	-592.15
20260730	03/08/2026	Department of Transport	03/08/26	592.15
DD25327.2	14/08/2026	Department of Transport	Department of Transport	-2007.70
20260812	14/08/2026	Department of Transport	14/08/26	2007.70
DD25327.3	17/08/2026	Department of Transport	Department of Transport	-808.85
20260813	17/08/2026	Department of Transport	17/08/26	808.85
DD25327.4	18/08/2026	Department of Transport	Department of Transport	-995.65
20260814	18/08/2026	Department of Transport	18/08/26	995.65
DD25327.5	19/08/2026	Department of Transport	Department of Transport	-4307.10
20260817	19/08/2026	Department of Transport	19/08/26	4307.10
DD25327.6	20/08/2026	Department of Transport	Department of Transport	-927.25
20260818	20/08/2026	Department of Transport	20/08/26	927.25
DD25327.7	21/08/2026	Department of Transport	Department of Transport	-880.20
20260819	21/08/2026	Department of Transport	21/08/26	880.20
DD25327.8	24/08/2026	Department of Transport	Department of Transport	-5178.20
20260820	24/08/2026	Department of Transport	24/08/26	5178.20
DD25327.9	25/08/2026	Department of Transport	Department of Transport	-1037.40
20260821	25/08/2026	Department of Transport	25/08/26	1037.40
DD25334.1	21/08/2026	Caltex Star Card	July Fuel card	-387.96
140	21/08/2026	Caltex Star Card	62.7L diesel MWI ute, 25.77L ULP Rav 4 Pool car, 52.17L ULP Hias Van - cleaners van, 53.58L Diesel CEO car, Card charges	387.96
DD25336.1	31/08/2026	NAB	Credit card	-1797.90
AUG CC DCEO	20/07/2026	Hi-way Sales	Unleaded fuel	76.34
AUG CC DCEO	20/07/2026	Telstra	Café Phone to 22/6/26	107.90
AUG CC DCEO	27/07/2026	WA Newspapers	Subscription	32.00
AUG CC DCEO	04/08/2026	Bunnings	Outdoor plant for BCC	176.00
AUG CC DCEO	05/08/2026	Dick Smith	Ergonomic chair	740.99
AUG CC DCEO	05/08/2026	Scorpion Technology	Telephone headset	346.73
AUG CC DCEO	10/08/2026	Host	Waterproof digital thermometer	39.08
AUG CC DCEO	10/08/2026	Telstra	Café Phone to 22/7/26	116.52
AUG CC DCEO	18/08/2026	Shire of Kojonup	Vehicle licence to bring into fleet	28.85
AUG CC DCEO	18/08/2026	Retravision	Keyboard	58.00

AUG CC DCEO	17/07/2026	NAB	Card Fee	3.25
AUG CC CEO	11/08/2026	Net Registry	Register kodjaplace.com.au	68.99
AUG CC CEO	18/08/2026	NAB	Card Fee	3.25
DD25327.10	26/08/2026	Department of Transport	Department of Transport	-956.10
20260824	26/08/2026	Department of Transport	26/08/26	956.10
DD25327.11	27/08/2026	Department of Transport	Department of Transport	-1751.70
20260825	27/08/2026	Department of Transport	27/08/26	1751.70
DD25327.12	04/08/2026	Department of Transport	Department of Transport	-668.30
20260731	04/08/2026	Department of Transport	04/08/26	668.30
DD25327.13	28/08/2026	Department of Transport	Department of Transport	-4306.80
20260826	28/08/2026	Department of Transport	28/08/26	4306.80
DD25327.14	31/08/2026	Department of Transport	Department of Transport	-2372.65
20260827	31/08/2026	Department of Transport	31/08/26	2372.65
DD25327.15	05/08/2026	Department of Transport	Department of Transport	-1274.75
20260803	05/08/2026	Department of Transport	05/08/26	1274.75
DD25327.16	06/08/2026	Department of Transport	Department of Transport	-4821.60
20260804	06/08/2026	Department of Transport	06/08/26	4821.60
DD25327.17	07/08/2026	Department of Transport	Department of Transport	-979.00
20260805	07/08/2026	Department of Transport	07/08/26	979.00
DD25327.18	10/08/2026	Department of Transport	Department of Transport	-9131.85
20260806	10/08/2026	Department of Transport	10/08/26	9131.85
DD25327.19	11/08/2026	Department of Transport	Department of Transport	-2955.00
20260807	11/08/2026	Department of Transport	11/08/26	2955.00
DD25327.20	12/08/2026	Department of Transport	Department of Transport	-2474.10
20260810	12/08/2026	Department of Transport	12/08/26	2474.10
DD25327.21	13/08/2026	Department of Transport	Department of Transport	-1550.25
20260811	13/08/2026	Department of Transport	13/08/26	1550.25
Fees			Centrelink Charge August	-3.96
GJ26270202		Payroll	26/27 PP4 Week8 - Net Pays Direct Debit - Pay Run 39	-125150.03
GJ26270203		Payroll	26/27 PP4 Week8 - Net Pays Direct Debit - Pay Run 40 - PAY611 Correction	-237.30
GJ26270204		Payroll	26/27 PP5 Week10 - Net Pays Direct Debit - Pay Run 41	-122067.96
GJ26270205		Payroll	26/27 PP5 Week10 - Net Pays Direct Debit - Pay Run 42 - PAY594 Correction	-218.38
GJ26270201		Ilnet Technologies	August iiNet	-384.95
GJ26270201		NAB	Bank fees	-1610.43

457,598.77

Summary for August 2026	
Cheque 14423	267.61
EFT 38530-38673	802,193.71
Direct Debits	457,598.77
Total	1,260,060.09

FUNDING AGREEMENT

AA DAM / SCWS PROGRAM

Kojonup Non-Potable Water Infrastructure Audit & Priority Works

**THE STATE OF WESTERN AUSTRALIA AS REPRESENTED BY THE
DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION**

AND

THE SHIRE OF KOJONUP

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THIS Agreement is made on the day of September 2026

BETWEEN:

The **State of Western Australia** as represented by the **Department of Water and Environmental Regulation** of Prime House, 8 Davidson Terrace, Joondalup WA 6027, (**Department**)

AND

The Shire of Kojonup (ABN 61 822 625 995) of 93-95 Albany Highway, Kojonup WA 6395 (**Recipient**).

RECITALS

- (a) The Department is the State government agency which supports Western Australia's community, economy and environment by managing and regulating the State's environment and water resources. The Department is responsible for delivery of the Community Water Supplies Partnerships program with local governments.
- (b) The Recipient is a local government that manages its district's affairs in accordance with the Local Government Act 1995 (WA).
- (c) The Recipient has agreed to undertake the Project.
- (d) The Department has agreed to provide, and the Recipient has agreed to accept, the Funding on the terms and conditions set out in this Agreement.

OPERATIVE PART

THE PARTIES AGREE as follows:

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

In this Agreement, unless the context otherwise requires:

Affected Party is defined in clause 12.3(a).

Agency means the Commonwealth and/or State department, agency or other body from which the Department receives funding to undertake the Department Project, and as specified in item 1 of Schedule 2.

Agreement means this funding agreement, including its recitals, Schedules and annexures.

Application means the Recipient's application for funding under the Community Water Supplies Partnerships program which is further specified in item 1 of Schedule 2.

Auditor means a suitably qualified and experienced auditor approved by the Department.

Australian Accounting Standards refers to the standards of that name maintained by the Australian Accounting Standards Board, such standards being made under section 334 of the *Corporations Act 2001* (Cth).

Auditor General means the Auditor General for the State of Western Australia.

Authorisation means any consent, authorisation, registration, filing, agreement, notarisation, clearance, certificate, permission, licence, permit, waiver, approval, authority or exemption from, by or within a Government Agency required under any Laws, and includes any renewal of, or variation to, any of them.

Authorised Officer means an officer authorised by a Party to act on the Party's behalf.

Budget means a description of the intended allocation of the Funding for the undertaking of the Project, as further specified in item 5 of Schedule 2.

Business Day means a day which is not a Saturday, Sunday or public holiday in the State of Western Australia.

Claim means any claim, proceeding, cause of action, action, demand or suit (including by way of a claim for contribution or an indemnity).

Commencement Date means the date of this Agreement or, if this Agreement is undated, the date on which the last party to execute this Agreement does so.

Completion Date means the date by which the Recipient must complete the Project set out in item 1 of Schedule 2.

Confidential Information means information that:

- (a) is by its nature confidential; or
- (b) is specified by either the Department or the Recipient to be confidential, including any information specified to be confidential in this Agreement; or
- (c) the Recipient or Department knows or ought to know is confidential,

but does not include information that:

- (d) is or becomes public knowledge other than by breach of this Agreement or by other unlawful means;
- (e) was in the possession of the other Party without any restriction in relation to disclosure before the date of disclosure to the other Party; or
- (f) has been independently developed or acquired by a Party.

Contact Officer means the officer of a Party as set out in item 2 of Schedule 1;

Contributions means the cash, assets, personnel, equipment, facilities, and in-kind contributions to be provided by the Recipient for the purposes of the Project as specified in the Project Brief, but does not include Intellectual Property Rights.

Department Project means the project described in item 2.1 of Schedule 2.

Event of Default has the meaning given to it in clause 12.1.

Force Majeure means an event which is both unforeseeable and beyond the reasonable control of a Party that prevents that Party from performing its obligations in whole or part under this Agreement, including:

- (a) fire (other than fire caused by the Affected Party), flood, a category 3 or above tropical cyclone (as defined by the Australian Bureau of Meteorology) affecting the area, earthquake, tsunami or explosion;
- (b) war, insurrection, civil disturbance or acts of terrorism;
- (c) act of God; or
- (d) impact of vehicles or aircraft,

but does not include:

- (e) lack of or inability to use funds for any reason;
- (f) any occurrence which results from the wrongful or negligent act or omission of the Affected Party;

- (g) an event or circumstance where the event or circumstance or its effects on the Affected Party or the resulting inability of the Affected Party to perform its obligations could have been prevented, overcome or remedied by the exercise by the Affected Party of the standard of care and diligence consistent with that of a reasonable and prudent contractor;
- (h) breakdown of equipment belonging to the Affected Party or any contractor or sub-contractor engaged either directly or indirectly by the Affected Party;
- (i) if the Affected Party is the Recipient, strikes or industrial action:
 - (i) by any of the Recipient's contractors or sub-contractors;
 - (ii) in any way directed at the Recipient's contractor or sub-contractor; or
 - (iii) directed at the Project;
- (j) weather conditions or any effects of weather conditions, other than as described in sub-paragraph (a) above;
- (k) if the Affected Party is the Recipient, act or omission of the Recipient's contractor or sub-contractor (including if any contractor or sub-contractor becomes insolvent);
- (l) a failure by a third party to fulfil a contract commitment to an Affected Party other than as a result of an event in paragraph (a) to (d) above;
- (m) lack of resources; or
- (n) any epidemic or pandemic, and shortages caused thereby, and any government response/s to such epidemic, pandemic or shortages.

Funding means the amount of funding (excluding GST), specified in item 1 of Schedule 2, which will be provided by the Department to the Recipient in the manner and within the timeframes outlined in Schedule 2, and includes where the context requires any Instalment.

Government Agency means the State of Western Australia, the Commonwealth of Australia and any government or any governmental, semi governmental, administrative, fiscal, judicial or quasi-judicial body, department, commission, authority, tribunal, Minister of the Crown, agency, entity or Parliament and includes any part of, or entity comprising, the State.

GST has the meaning given in the GST Law.

GST Act means *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any legislation substituted for, replacing or amending that Act.

GST Law has the meaning that it bears in section 195-1 of the GST Act.

Indemnified has the meaning given to it in clause 14(a).

Insolvency Event means the happening of any of the following events:

- (a) a receiver, receiver and manager, administrator or similar official is appointed, or steps are taken for an appointment of that kind over any of the assets or undertakings of the Recipient;
- (b) the Recipient suspends payments of its debts generally;
- (c) the Recipient is unable to pay its debts when they are due or is unable to pay its debts within the meaning of the *Corporations Act 2001* or is presumed insolvent under the *Corporations Act 2001*;
- (d) the Recipient enters into, or resolves to enter into, an arrangement, composition or compromise with, or assignment for the benefit of, its creditors or a class of them;
- (e) the Recipient ceases, or threatens to cease, to carry on business;
- (f) a person is appointed under legislation in respect of incorporated associations or companies to investigate the affairs of any member of the Recipient;
- (g) an application or order is made for the winding up or dissolution of the Recipient or a resolution is passed, or steps are taken to pass a resolution for the winding-up or dissolution of the Recipient otherwise than for the purpose of an amalgamation or reconstruction which has the prior written consent of the Department; and
- (h) anything analogous or having a substantially similar effect to any of the events specified above happens under the law of any jurisdiction.

Instalment means a periodic payment of Funding as set out in item 3 of Schedule 2.

Instalment Date means the date specified for payment of an Instalment as set out in item 3 of Schedule 2.

Intellectual Property Rights means all copyright, (including rights in relation to phonograms and broadcasts), database rights, all rights in relation to inventions (including patent rights), plant varieties, registered and unregistered trademarks (including service marks), registered designs, and circuit layouts, and all other rights of a proprietary nature in or to the results of intellectual activity in the industrial, commercial, scientific, literary or artistic fields as well as traditional First Nations peoples' knowledge, whether registrable or not and wherever existing in the world, including all renewals, extensions and revivals of, and all rights to apply for, any of the foregoing rights.

Law means all applicable present and future laws including:

- (a) all acts, ordinances, regulations by-laws, orders, awards and proclamations of the State of Western Australia or the Commonwealth of Australia;
- (b) Authorisations;
- (c) principles of law or equity;

- (d) standards, codes, policies and guidelines; and
- (e) the Australian Securities Exchange listing rules.

Liability means any debt, obligation, cost (including legal costs), expense, Loss, damage, compensation, charge or liability of any kind (whether arising in negligence or otherwise), including those that are prospective or contingent and those the amount of which is not ascertained or ascertainable.

Loss includes any loss, cost, expense, damage or liability whether direct, indirect or consequential (including pure economic loss), present or future, ascertained, unascertained, actual, prospective or contingent or any fine or penalty.

Material means anything in relation to which Intellectual Property Rights subsist.

Milestone means a milestone set out in item 4 of Schedule 2, with each milestone in relation to an Obligation of the Recipient being the date by which that Obligation must be completed, and includes the Completion Date.

Milestone Completion Date means the date by which a Milestone must be completed, and is as specified for each Milestone in item 4 of Schedule 2.

Milestone Report means a report required to be submitted by the Recipient under clause 5.2.

Minister means the Minister for Water.

Obligation means an obligation in this Agreement.

Party means each of the Department or the Recipient as the context requires, and **Parties** has the corresponding meaning.

Plan means the plan, or plans, of the works proposed to be provided under the Project and as specified in the Application.

Pre-existing Material means any Material created prior to the Commencement Date or independently of the Project.

Project mean the initiatives or activities described in item 2.2 of Schedule 2 and **Projects** has the corresponding meaning.

Project Brief means the project and the works to be undertaken under this Agreement, as described in the Application.

Project Material means all Material created by or on behalf of the Recipient in the course of and as a direct result of carrying out the Project under this Agreement, excluding Pre-existing Material and Milestone Reports and any improvements to them.

Provision means any term, condition, undertaking, promise, obligation or warranty of, made or given by the Recipient, or otherwise applicable to the Recipient, under this Agreement.

Recipient's Personnel includes the Recipient's agents and contractors.

Related Body Corporate has the meaning given to it in the *Corporations Act 2001* (Cth).

Relevant Time has the meaning given to it in clause 19.7(b).

Schedule means any schedule to, and forming part of, this Agreement.

State means the State of Western Australia and includes any department, agency or instrumentality of the State of Western Australia, the Parliament and any Minister, whether body corporate or otherwise, and their respective employees, officers, directors, agents, contractors and consultants.

Supply has the meaning given to it in the GST Act.

Tax Invoice has the meaning given to it in the GST Act.

Term means the term of this Agreement described in clause 2.

Third Party Agreement has the meaning given to it in clause 8.2.

1.2 Interpretation

In this Agreement unless the context otherwise requires:

- (a) words importing the singular include the plural and vice versa;
- (b) words importing any gender include the other genders;
- (c) references to a person include an individual, the estate of an individual and any type of entity or body of persons, including a corporation, an incorporated or unincorporated association or parties in a joint venture, a partnership or a trust and the legal personal representatives, successors and assigns of that person;
- (d) a reference to a statute, ordinance, code, or other law includes regulations, by-laws, rules and other statutory instruments under it for the time being in force and consolidations, amendments, re-enactments, or replacements of any of them (whether of the same or any other legislative authority having jurisdiction);
- (e) references to this Agreement or any other instrument include this Agreement or other instrument as varied or replaced, and notwithstanding any change in the identity of the Parties;
- (f) references to writing include any mode of representing or reproducing words in tangible and permanently visible form, and include e-mail and facsimile transmission;
- (g) an Obligation incurred in favour of two or more persons is enforceable by them jointly and severally;
- (h) if a word or a phrase is defined, other parts of speech and grammatical forms of that word or phrase have corresponding meanings;
- (i) references to this Agreement include its recitals, Schedules and annexures;

- (j) headings are inserted for ease of reference only and are to be ignored in construing this Agreement;
- (k) references to time are local time in Perth, Western Australia;
- (l) where time is to be reckoned from a day or event, that day or the day of that event is to be included;
- (m) references to currency are to Australian currency unless otherwise stated;
- (n) no rule of construction applies to the disadvantage of a Party on the basis that the Party put forward this Agreement or any part thereof;
- (o) a reference to any thing is a reference to the whole and each part of it, and a reference to a group of persons is a reference to all of them collectively, to any two or more of them collectively and to each of them individually;
- (p) when the day or last day for doing an act is not a Business Day, then the day or last day for doing the act will be the directly preceding Business Day;
- (q) if the word "including" or "includes" is used, the words "without limitation" are taken to immediately follow;
- (r) the phrases "described in", "set out" and "specified in" shall all read as if the words "expressly or impliedly" appeared immediately before them; and
- (s) reference to a contractor or sub-contractor means a contractor or sub-contractor at any tier.

2. TERM

- 2.1** This Agreement shall commence on the Commencement Date and, subject to clause 12, shall continue until the Completion Date, or until the final Instalment is paid, whichever is longer.
- 2.2** The Term of this Agreement may be extended by written agreement of the Parties.

3. OBLIGATIONS OF RECIPIENT

3.1 The Project

- (a) The Recipient must carry out the Project in accordance with the Project Brief and the Plan.
- (b) The Recipient must complete each Milestone by no later than the Milestone Completion Date listed for that Milestone.

- (c) The Parties may amend the Project Brief by agreement in writing.

3.2 The Recipient's General Undertakings

The Recipient must:

- (a) promptly inform the Department of any occurrence which might materially adversely affect its ability to perform and observe its obligations under this Agreement;
- (b) conduct itself efficiently and with integrity and probity, operate ethically and in accordance with good governance practices;
- (c) obtain all Authorisations which are or will be required in connection with the performance by the Recipient of its obligations under this Agreement;
- (d) arrange and obtain all necessary land access consents and authorisations required to access land for the purposes of the Project;
- (e) comply with all Laws and Authorisations;
- (f) ensure that information provided by the Recipient to the Department relating to the Recipient's affairs and this Agreement is true, accurate and complete in all material respects and, without limiting this clause, all financial information provided by or on behalf of the Recipient to the Department is, in all material respects, a true, fair and accurate statement of its financial position as at the date of preparation of the information;
- (g) permit officers of the Department or any other person authorised by the Department to enter the offices of the Recipient on reasonable notice at any reasonable times to determine whether the Recipient is performing its obligations under this Agreement, provided that any person so entering does so in a manner so as to cause minimal disruption to the Recipient and subject to the Recipient's security, confidentiality, health, safety and environment requirements;
- (h) meet all reasonable requests from the Department for access to Project Material, relevant financial and other records as necessary to determine whether the Recipient is performing its obligations under this Agreement, and provide all reasonable assistance requested by the Department in respect of any such request, subject to the Recipient's security, confidentiality, health, safety and environment requirements;
- (i) acknowledge the Department as the source of the Funding in relation to any relevant announcements, logos or badging on any promotional material, including any publication, article, newsletter, brochure, other literary work, website, sign, poster and other material or literary work produced with the Funding, and at relevant forums, conferences, functions and events in a manner to be agreed with the Department.

3.3 Negation of Employment, Partnership and Agency

- (a) The Recipient must not represent itself, and must ensure that its employees, contractors, sub-contractors or agents do not represent themselves, as being an employee, partner or agent of the State or the Department or as otherwise able to bind or represent the State or Department.
- (b) The Recipient will not, by virtue of this Agreement, be or for any purpose be deemed to be, an employee, partner, or agent of the State or the Department, or have any power or authority to bind or represent the State or the Department.

4. FUNDING

4.1 Use of Funding

- (a) The Recipient must:
 - (i) use the Funding (and any interest which accrues on the Funding) for the carrying out of the Project in accordance with this Agreement. All of this expenditure must be effected in a commercially prudent, sensible and reasonable manner;
 - (ii) in carrying out the Project, comply with and meet all Milestones including completing the Project by the Completion Date; and
 - (iii) maintain separate cost centres within its financial system for each Project funded and any interest which accrues on the Funding.
- (b) The Funding may only be used by the Recipient:
 - (i) for the purpose of carrying out the Project in accordance with the Project Brief and this Agreement and for no other purpose;
 - (ii) in accordance with the Budget for the Project;
 - (iii) for reasonable administrative costs up to the value specified in the Budget; and
 - (iv) in accordance with the terms and conditions of this Agreement.
- (c) Notwithstanding the above, the Funding must not be used by the Recipient for:
 - (i) work carried out on the Project, or work relating to the Project prior to the Commencement Date; or
 - (ii) administrative costs that exceed the value assigned in clause 4.1(b)(iii),

unless the Recipient has the prior written approval of the Department.

4.2 Project Funding

- (a) The Department shall pay the Recipient the Funding in Instalments (if applicable) as set out in item 3 of Schedule 2.
- (b) It shall be a condition precedent to the Department's obligation to pay each Instalment under clause 4.2(a) that:
 - (i) the Recipient has completed all Milestones due for completion on or before the Instalment Date to the satisfaction of the Department;
 - (ii) the payment procedures in clause 4.3(a) have been complied with; and
 - (iii) the Recipient has made all Contributions required to be made on or before the Instalment Date under the Project Brief.
- (c) The Department shall not pay the Recipient more than the Funding.
- (d) All the amounts set out in Schedule 2 are exclusive of GST.

4.3 Funding Request and Payment

- (a) No earlier than 30 calendar days before an Instalment Date, the Recipient must provide the Department with a Tax Invoice in relation to the Instalment.
- (b) If all conditions precedent in clause 4.2(b) have been met, or the Department exercises its discretion under clause 4.4, the Department must pay the Instalment to the Recipient within 30 calendar days of receipt of the Tax Invoice.
- (c) If all conditions precedent in clause 4.2(b) have not been met, the Department may request that the Recipient provide any further information reasonably necessary.
- (d) Where a request has been made under the clause 4.3(c), the Department shall not be obliged to make any payment until all conditions precedent in clause 4.2(b) have been met.

4.4 Waiver of Condition Precedent

Notwithstanding clause 4.2(b)(i), the Department retains the right, which may be exercised in its absolute discretion, to pay all or part of an Instalment to the Recipient notwithstanding that a Milestone has not been completed.

4.5 Recovery of Mis-Spent or Unspent Project Funding

- (a) The Recipient shall be immediately liable to repay to the Department any Funding spent otherwise than in accordance with clause 4.1 and this amount may be recovered as a debt due to the Department.

- (b) If at the end of the Term there is unspent and uncommitted Funding, the Recipient must refund the unspent money together with any interest earned to the Department within 10 Business Days of receiving a request from the Department to do so.

4.6 Right to Suspend Payment

The Department may suspend payment of the Funding, or any Instalment of the Funding if:

- (a) the Recipient has failed to make a Contribution to the Project by the date specified in the Project Brief, until that Contribution is made;
- (b) the Recipient has not achieved a Milestone by the date specified for completion of the Milestone in the Item 4 of Schedule 2, or if no date is specified in Item 4 of Schedule 2, the Project Brief, until that Milestone is completed;
- (c) the Recipient has not otherwise performed the Project in accordance with the Project Brief, or this Agreement, until the Recipient remedies its performance; or
- (d) if the Recipient is in breach of this Agreement and has received a written notice from the Department identifying the breach and requiring it to be remedied, until the breach is rectified.

4.7 Recipient Contributions

If the Recipient is required to make Contributions under this Agreement:

- (a) The Recipient must make its Contributions available for the Project at the times and in the manner specified in the Project Brief, and if not so specified, so as to enable the Project to be carried out in accordance with the Project Brief.
- (b) The Recipient shall perform its obligations and provide its Contributions to the Project using its own resources and at its own cost and risk unless otherwise specified in this Agreement.

4.8 Withdrawal of Funding

The Recipient acknowledges and agrees that:

- (a) the Department receives funding from the Agency to enable the Department's undertaking of the Project; and
- (b) the provision of funding to the Department is subject to availability of funds through the Agency budget and mid-year review of the Agency budget each financial year; and
- (c) as a result, the Agency, and the Department, may cease to provide the Funding at any time during the Term; and
- (d) in the event that the Department is notified by the Agency that it will cease to provide funding, or reduce the amount of funding to be provided, to the Department for the undertaking of the Project, the

Department may terminate this Agreement by providing one months' notice in writing to the Recipient and this Agreement is then terminated from the date specified in that notice; and

- (e) on receipt of a notice of termination under clause 4.8(d), the Recipient agrees to:
 - (i) stop the performance of the Recipient's Obligations as specified in the notice; and
 - (ii) take all available steps to minimise loss resulting from the termination.

4.9 No Further Funding and Recovery of Funding

If this Agreement is terminated under clause 4.8 wholly or in part:

- (a) the Department will be liable only for:
 - (i) payments under the payment provisions of this Agreement for work undertaken before the effective date of termination; and
 - (ii) payments proportional to the extent of work undertaken and contractually committed to before the effective date of termination.
- (b) the Department will not be liable to pay any amount that would, in addition to any amounts paid or due, or becoming due, to the Recipient for the Project, exceed the total Funding set out in this Agreement;
- (c) subject to this clause 4.9, the Department has no further obligation to pay the Recipient any part of the Funding which has not yet been paid to the Recipient; and
- (d) the Recipient must remit to the Department within 20 Business Days from the termination date specified by the Department all Funding paid to the Recipient under this Agreement that has not been spent or committed in accordance with this Agreement by the termination date specified by the Department and any interest which has accrued on that Funding.

5. REPORTING

5.1 Reports Generally

- (a) The Recipient must keep full and accurate records in accordance with Australian Accounting Standards that identify receipts and expenditure of the Project Funding and Contributions.
- (b) The Recipient must ensure that any report required to be submitted under this clause 5 is:

- (i) certified by the Chief Financial Officer or other accountable officer of the Recipient; and
 - (ii) audited by an Auditor,
- prior to the submission of the report to the Department.
- (c) The information required to be provided in a Milestone Report may be varied by the Department from time to time in its absolute discretion and the Department may request the provision of further information from the Recipient.
 - (d) The Recipient agrees to provide any further information reasonably requested by the Department within 30 calendar days of receiving such a request.

5.2 Milestone Report

- (a) The Recipient must prepare and submit a Milestone Report for each Milestone within 30 calendar days of the Milestone Completion Date for that Milestone.
- (b) The Recipient must ensure that each Milestone Report:
 - (i) is submitted in the form and manner as required by the Department; and
 - (ii) includes the information and evidence requested by the Department.
- (c) The Department may accept or reject a Milestone Report, and if the Department rejects a Milestone Report, the Department must provide its reasons for doing so and the Recipient must have regard to those reasons when preparing another Milestone Report. This process may be repeated until the Department accepts a Milestone Report.
- (d) Once a Milestone Report is accepted, the Milestone to which the Milestone Report relates will be considered to be completed and the Recipient may issue a Tax Invoice to the Department in accordance with clause 4.3.

6. PUBLICATIONS AND PUBLICITY

6.1 Department approval

- (a) The Recipient may not make any media release, publish any report or article, make oral presentations or publish any information concerning the Project or the outcomes of the Project unless it has provided the Department with a copy of the proposed publication, presentation or information for comment at least 30 calendar days prior to proposed publication.

- (b) The Department may, within 21 calendar days of receiving the draft under clause 6.1(a), direct the Recipient in writing to remove from the draft publication any Confidential Information of the Department and the Recipient shall comply with the direction.
- (c) If the Department does not respond in writing within the period specified in clause 6.1(b), it will be deemed to have consented to the draft publication being published without amendment.

6.2 Acknowledgement of the Parties

- (a) Any publication made under clause 6.1(a) must acknowledge the involvement and contributions of both Parties to the Project in a manner and form reasonably required by each Party.
- (b) Any communications in relation to the Project and this Agreement including presentations, publications, signage, articles, newsletters, or other literary works relating to the Project must:
 - (i) equally represent the Parties when Project logos are displayed, including containing the Department's and Recipient's logos and names in an equally prominent position; and
 - (ii) be consistent with the policies for marketing, communications and acknowledgements which the Department notifies to the Recipient from time to time.
- (c) The respective roles of the Department and the Recipient must be acknowledged at relevant forums, conferences, and project launches where the Projects are promoted.
- (d) All media events relating to the Project must be coordinated with, and agreed upon with, the Department in writing.
- (e) Without limiting any of the above, the Recipient must notify the Department of any planned events relating to the Project and provide opportunity for the Minister to attend.

7. FREEDOM OF INFORMATION ACT 1992, FINANCIAL MANAGEMENT ACT 2006 AND AUDITOR GENERAL ACT 2006

- (a) The Parties acknowledge and agree that the Department is subject to the *Freedom of Information Act 1992* (WA) and must comply with its obligations under that Act.
- (b) This Agreement and information regarding it, is subject to the *Freedom of Information Act 1992*. The Department may publicly disclose information in relation to this Agreement, including its terms and the details of the Recipient.
- (c) Despite any express or implied provision of this Agreement to the contrary, nothing in this Agreement in any way alters, limits or affects

the operation of the *Auditor General Act 2006*, the *Financial Management Act 2006* or the Recipient's obligations (if any) in relation to these Acts. To the extent permitted by law, the Recipient must allow the Auditor General, or an authorised representative, to have access to and audit (or otherwise review, examine or evaluate) the Recipient's records and information concerning either or both of this Agreement and the Project.

8. AGREEMENT BETWEEN THE RECIPIENT AND A THIRD PARTY

8.1 Where the Recipient subcontracts any part of its obligations under this Agreement, it must notify the Department in writing of:

- (a) the identity of the subcontractor;
- (b) the obligations that have been subcontracted; and
- (c) any other information reasonably requested by the Department in relation to that subcontractor.

8.2 If the Recipient enters into an agreement with any other party relating in any way to either or both of this Agreement and the Funding (**Third Party Agreement**), where a third party is to receive any of the Funding from the Recipient to undertake the whole or part of the Project on the Recipient's behalf, the Recipient must ensure that the third party agrees to be bound by terms and conditions consistent with the terms and conditions set out in this Agreement, to the extent that those terms and conditions relate to the obligations that have been assumed by the third party.

8.3 If the Recipient:

- (a) subcontracts any part of its obligations under this Agreement under clause 8.1; or
- (b) enters into an agreement with a third party to undertake whole or part of the Project on the Recipient's behalf under clause 8.2,

the Recipient remains liable for its obligations under this Agreement, notwithstanding the use of any third parties the Recipient may engage to undertake work on behalf of the Recipient for the purposes of complying with the terms and conditions of this Agreement.

9. INTELLECTUAL PROPERTY

9.1 Pre-existing Material

- (a) Each Party retains ownership, and the right to use, exploit and grant licences of its Pre-existing Material including any improvements to them that arise during the course of the Project.
- (b) The Recipient grants to the Department a non-exclusive, royalty-free licence to use such of its Pre-Existing Material (if any) as are required for the Project.

9.2 Third Party Rights

The Recipient warrants that, at the date of signing this Agreement, and throughout the Term of this Agreement, to its actual and constructive knowledge, it is entitled, and has obtained all licences, consents and approvals required from third parties necessary, to grant the rights and licences granted by it to the Department under this Agreement in relation to the Pre-existing Material, each Milestone Report and Project Material.

9.3 Ownership of Milestone Reports

- (a) All Intellectual Property Rights in any Milestone Report vest immediately in the Department upon their creation.
- (b) To the extent necessary to give effect to clause 9.3(a), the Recipient hereby assigns to the Department all its right, title and interest in any Milestone Report it generates, creates or develops during the Term.
- (c) Where the Recipient subcontracts with other parties to carry out the Project, the Recipient will ensure that these parties agree to be bound by clauses 9.3(a) and 9.3(b) as if those parties were the Recipient.

9.4 Ownership of Project Material

- (a) All Intellectual Property Rights in any Project Material vest immediately in the Recipient upon their creation.
- (b) The Recipient grants to the Department an irrevocable, non-exclusive, royalty-free licence to use such of its Project Material (if any) as is required for the Project and for any non commercial purpose.

10. CONFIDENTIAL INFORMATION

10.1 Except as otherwise provided in this clause, each Party must keep confidential and not disclose any of the other Party's Confidential Information.

10.2 Each Party may:

- (a) use Confidential Information for the purpose of this Agreement and carrying out the Project;
- (b) disclose Confidential Information to its:
 - (i) employees;
 - (ii) directors and officers; and
 - (iii) legal, financial or other professional advisors,
 who have a need to know for the purposes of carrying out the Project (and only to the extent that they need to know);
- (c) use and disclose Confidential Information where authorised to do so by the Party to whom the Confidential Information belongs;

- (d) disclose Confidential Information to the extent required by Law but in each case of such disclosure, the Party must notify the Party to whom the Confidential Information belongs in writing as soon as reasonably practicable and must disclose only that part of the information as is necessary to comply with the relevant requirements;
- (e) disclose Confidential Information to the extent necessary for the conduct of any legal proceedings arising in relation to this Agreement; and
- (f) where applicable, disclose Confidential Information to its responsible Minister or in response to a request by Cabinet, or a House or Committee of Parliament.

10.3 The obligations imposed on a Party by this clause will not apply to Confidential Information which:

- (a) prior to the disclosure is in the public domain or subsequent to disclosure to the Party becomes part of the public domain other than as a result of an unauthorised act or failure of a Party; or
- (b) is received by the Party from a third party without any obligation to hold in confidence and which has not been obtained by that third party directly or indirectly from any Party.

10.4 A Party must not;

- (a) use the name of the other Party (except, where relevant, to the extent required to describe the nature or location of the Party's business) in any public communication, except where disclosure of the Party's name is required by Law, or is in response to a request from a House or Committee of Parliament; or
- (b) use any registered or unregistered trademark of the other Party, without the prior written consent of the other Party.

11. DISPUTE RESOLUTION

- (a) Subject to clause 11(c), the parties agree not to commence any legal proceedings in respect of any dispute arising under this Agreement until the procedure in this clause 11 has been followed.
- (b) The Parties agree that any dispute arising during the Term of this Agreement that has not been resolved between the Contact Officers will be dealt with as follows:
 - (i) the Party claiming that there is a dispute will send the other Party a written notice setting out the nature of the dispute;
 - (ii) the Parties will try to resolve the dispute through direct negotiation between one or more senior representatives from each Party; and

- (iii) if the Parties fail to resolve the dispute within 10 Business Days of receipt of a notice under clause 11(b)(i), the Parties may agree a dispute resolution process for the resolution of the dispute in which case the dispute will be resolved in accordance with such process.
- (c) If the dispute is not resolved through the negotiations contemplated by clause 11(b)(ii), either Party may commence court proceedings in respect of the dispute.
- (d) Nothing in this clause 11 prevents a Party from seeking urgent interlocutory, injunctive relief without first complying with this clause 11.
- (e) Despite the existence of a dispute, each Party must (unless the Parties otherwise agree in writing) continue to perform their respective obligations under this Agreement.

12. DEFAULT, TERMINATION AND FORCE MAJEURE

12.1 Event of Default by the Recipient

An Event of Default occurs if:

- (a) the Recipient breaches any Provision, which breach (if remediable) continues without remedy for 5 Business Days after notice in writing of the breach has been served on the Recipient by the Department. This subclause does not limit any other part of this clause 12.1 in any way; or
- (b) the Recipient breaches any Provision and such breach cannot be remedied. This subclause does not limit any other part of this clause 12.1 in any way; or
- (c) the Recipient fails to comply with or meet a Milestone set by the Department in accordance with this Agreement; or
- (d) the Recipient suffers, or is or becomes subject to, an Insolvency Event; or
- (e) the Department believes, in its absolute discretion, that the Recipient is unwilling or unable to comply with any one or more of the Provisions; or
- (f) the Recipient repudiates this Agreement; or
- (g) a material warranty given by or representation made by the Recipient is or becomes untrue, or found to be incorrect or misleading; or
- (h) the Recipient persistently, regularly, consistently or continually breaches the Provisions. This subclause does not limit any other part of this clause 12.1 in any way; or

- (i) the Recipient, or any of its officers, employees, contractors and agents, is found to be in breach of any Law, Authorisation, or standard applicable to the Project; or
- (j) where this Agreement provides for or contemplates the Parties reaching further agreement in relation to anything the subject of, or related to, either or both of this Agreement and the Project, this further agreement is not reached and recorded in writing within a reasonable time.

12.2 Effect of Event of Default

- (a) If an Event of Default occurs, the Department may, in its absolute discretion either:
 - (i) provide written notice to the Recipient to suspend or cease work on the Project, nominating an appropriate course of action to rectify the Event of Default within a specified timeframe; or
 - (ii) terminate this Agreement by providing notice in writing to the Recipient and this Agreement is then terminated from the date specified in that notice.
- (b) Without limiting the Department's rights under clause 12.2(a), if the Recipient is in breach of this Agreement, the Department may suspend the performance of the Department's Obligations until such time as it is satisfied in its absolute discretion that the Recipient has remedied that breach.
- (c) Upon receipt of such notice under clause 12.2(a) the Recipient must immediately implement the action(s) specified in the notice.
- (d) If this Agreement is terminated under this clause 12.2, or terminated unlawfully by the Recipient:
 - (i) the Department has no further obligation to pay the Recipient any part of the Funding which has not yet been paid to the Recipient; and
 - (ii) the Recipient must remit to the Department within 20 Business Days from the termination date specified by the Department, all Funding paid to the Recipient under this Agreement that has not been spent or committed in accordance with this Agreement, by the termination date specified by the Department and any interest which has accrued on that Funding.
- (e) If this Agreement is terminated wholly or in part, the Department will be liable only for:
 - (i) payments under the payment provisions of this Agreement for work undertaken before the effective date of termination; and

- (ii) payments proportional to the extent of work undertaken and contractually committed to before the effective date of termination.
- (f) The Department will not be liable to pay any amount that would, in addition to any amounts paid or due, or becoming due, to the Recipient for the Project, exceed the total Funding set out in this Agreement.

12.3 Force Majeure

- (a) If, because of Force Majeure, any Party becomes wholly or partly unable to perform its Obligations (**Affected Party**), then, subject to the Affected Party complying with clause 12.3(b):
 - (i) and subject to clause 12.3(e), this Agreement shall continue in full force and effect;
 - (ii) the Affected Party is not in default for as long as it continues to be prevented or delayed from performing by the Force Majeure; and
 - (iii) the time within which the Affected Party is required to perform any work or satisfy any Obligation is extended by a period equivalent to that during which such prevention or delay continues.
- (b) The Affected Party must use its reasonable endeavours to mitigate the effect of the Force Majeure and to resume performance of its Obligations as soon as practicable.
- (c) The Affected Party must give notice to the other Party of the occurrence of a Force Majeure as soon as practicable after the Force Majeure occurs. The notice must:
 - (i) specify the Obligations it cannot perform;
 - (ii) fully describe the event of Force Majeure;
 - (iii) estimate the time during which the Force Majeure will continue; and
 - (iv) specify the measures proposed to be adopted to remedy or abate the effects of the Force Majeure and to resume performance of its Obligations.
- (d) The Affected Party must give notice of its intention to resume all or part of its Obligations affected by the Force Majeure as soon as practicable.
- (e) Whilst the Affected Party is prevented from performing its Obligations on account of Force Majeure, the other Party may suspend the performance of its Obligations.
- (f) If the Project is halted by reason of an event of Force Majeure for a period of more than 180 calendar days, the Department may, by giving at least 20 Business Days' notice to the Recipient, terminate this

Agreement. If this Agreement is terminated under this clause 12.3(f) the Recipient must repay the Department any portion of the Funding paid by the Department to the Recipient that has not been spent in accordance with this Agreement.

13. LIMITATION OF LIABILITY

- (a) The Department is not responsible or liable in any way for the success or otherwise of the Project or for any losses suffered by the Recipient in undertaking the Project. The Recipient releases the Department and the State from all Liability in relation to the Project, this Agreement and any related matter and agrees that neither it nor any Related Body Corporate will make a Claim against the Department or the State arising directly or indirectly in relation to the Project, this Agreement and any related matter. This clause 13 may be pleaded by the Department or the State as a bar to any proceedings commenced by the Recipient against the Department or the State in relation to the Project, this Agreement and any related matter.
- (b) If the Funding (and any interest which accrues on the Funding) is insufficient for the Recipient to properly fulfil all of its Obligations, then the Recipient must still fulfil its Obligations at its own cost.

14. INDEMNITY

- (a) The Recipient must indemnify and must keep it indemnified, the Department, the State and all of its respective officers, employees and agents (the **Indemnified**) and hold the Indemnified harmless from and against all Claims or Liability, suffered or incurred by or brought against the Indemnified whether before or after the date of this Agreement caused by, arising out of or relating directly or indirectly to any:
 - (i) breach of any Provision by the Recipient;
 - (ii) act or omission of the Recipient or its employees, contractors, officers or agents; or
 - (iii) breach of a Law by the Recipient or any of its employees, contractors, officers or agents.
- (b) The Recipient's liability under clause 14 will be reduced proportionally to the extent that the relevant cost, loss, expense, claim, damage and other liability is caused by the negligence, breach of this Agreement, or unlawful act or omission of the Indemnified.
- (c) The right of the Indemnified to be indemnified under this clause 14 is in addition to, and not exclusive of any other right, power or remedy provided by Law.

- (d) The Indemnified are not liable to the Recipient or any third party for any loss, liability, cost or expense that is caused, directly or indirectly, by anything the Indemnified does or does not do under this Agreement except where there has been wilful misconduct, fraud or gross negligence on the part of the Indemnified.

15. NOTICES

In order for any notice or other communication (including any request, approval or the like) that may or must be given under this Agreement to be effective, that notice or other communication:

- (a) must be in writing;
- (b) must be given by the Contact Officer of the Party giving notice or by another authorised officer of that Party if the Contact Officer is unable to give a notice or communication in a particular instance;
- (c) must be:
 - (i) hand-delivered or sent by prepaid post to the address of the Party receiving that notice or other communication set out in item 1 of Schedule 1;
 - (ii) sent by email in the form of a PDF file letter to the nominated email address of the Party receiving the notice set out in item 1 of Schedule 1; or
 - (iii) where this Agreement provides that the Recipient must notify the Department of, or provide it with, any occurrence or thing, hand-delivered or sent by prepaid post to the address of the Department set out in item 1 of Schedule 1 or sent by email to the email address of the Department set out in item 1 of Schedule 1;
- (d) subject to paragraph (e) of this clause, is taken to be received:
 - (i) in the case of hand delivery, on the date of delivery;
 - (ii) in the case of post, on the seventh Business Day after posting; and
 - (iii) in the case of email, at the time in the place to which it is sent equivalent to the time shown on the automatic receipt notification received by the party sending the email;
- (e) if received after 5.00 pm or on a day other than a Business Day, is taken to be received on the next Business Day.
- (f) In connection with notices or other communications sent by email only the letter in PDF format attached to the email and any attachments to such letter which are referred to in the letter, will form part of the notice or other communication in accordance with this clause 15. Any text in

the body of the email or the subject line will not form part of the notice or other communication.

16. TAXES, DUTIES AND GOVERNMENT CHARGES

- (a) The amounts specified in or calculated under this Agreement, including without limitation the Funding, are exclusive of GST that is payable in relation to any Supply made under this Agreement.
- (b) The Department will pay the Recipient the amount of GST that the Recipient pays or is liable to pay in relation to the Funding at the same time and in the same manner as paying the Funding.
- (c) The Tax Invoice provided by the Recipient under clause 4.3 must include any additional amount payable under this clause and the Recipient's ABN.

17. INSURANCES

- (a) In connection with the undertaking of the Project, the Recipient must have and maintain valid and enforceable insurance policies for:
 - (i) public liability insurance with indemnity cover of not less than \$20,000,000.00 per occurrence and unlimited as to the number of occurrences; and
 - (ii) workers' compensation insurance in accordance with the provisions of and for an amount required by the relevant State legislation covering their employees and contractors including common law liability of not less than \$50,000,000.00 per any one event; and
 - (iii) professional indemnity insurance covering the legal liability of the Recipient and the Recipient's Personnel under this Agreement, arising out of any act, negligence, error or omission made or done by or on behalf of the Recipient, or any of the Recipient's Personnel or any subcontractor in connection with this Agreement for a sum of \$1,000,000.00 for any one claim and in the annual aggregate with a provision of one automatic reinstatement of the full sum insured in any one period of insurance. Professional indemnity insurance required under this clause must include:
 - (A) Fraud and dishonesty;
 - (B) Defamation;
 - (C) Infringement of intellectual property rights;
 - (D) Loss of or damage to documents and data; and

- (E) Breach of Australian Consumer Law.
- (iv) motor vehicle third party insurance covering legal liability against property damage and bodily injury to, or death of, persons (other than compulsory third-party motor vehicle insurance) caused by motor vehicles used in connection with the Project for an amount of not less than \$30,000,000.00 for any one occurrence or accident;
- (v) compulsory third party insurance as required under any statute relating to motor vehicles used in connection with the Project; and
- (vi) such other insurance policies as reasonably appropriate in relation to liability resulting from any claim arising out of or in connection with this Agreement and the Recipient's obligation to indemnify the Department and the State.
- (b) The insurance which the Recipient is required to have in place under this clause 17 must be maintained until this Agreement ends except that any professional indemnity insurance must be maintained for a period of 7 years after this Agreement ends.
- (c) Any policy of insurance taken out by the Recipient must be taken out with a reputable and solvent insurer acceptable to the Department which carries on insurance business in Australia and is authorised in Australia to operate as an insurance company.
- (d) The Recipient must:
 - (i) punctually pay all premiums and amounts necessary for effecting and keeping current the insurance required under clause 17(a);
 - (ii) not vary or cancel any insurance required under clause 17(a) or as otherwise required under this Agreement or allow it to lapse during the period in which the Recipient is required to maintain the insurance or otherwise do or allow to be done anything which may vitiate, invalidate, prejudice or render ineffective the insurance or entitle the insurer to refuse a claim; and
 - (iii) without limiting clause 17(d)(ii), promptly reinstate any insurance required under clause 17(a) if it lapses or if cover is exhausted.
- (e) The Recipient must give to the Department sufficient evidence of the insurances required under clause 17(a) (including, if requested, a copy of any policy) and provide a certificate of currency of insurance as requested by the Department at any time.
- (f) If the Recipient does not comply with clauses this clause 17 then without limiting any other remedy available to the Department, the Department may withhold payment of any money due under this Agreement to the Recipient until the Recipient has complied.

- (g) If the Department or the Recipient becomes aware of any event or incident occurring which gives rise or is likely to give rise to a claim under any insurance required under clause 17(a), it must as soon as reasonably practicable notify the Department and the Recipient (as applicable) in writing of that event or incident. Failure to comply with this clause 17(g) will not invalidate or otherwise affect any indemnities, liabilities and releases of this Agreement.

18. STATE'S INTEREST AND STATUTORY FUNCTIONS

- (a) **(State's rights):** Any right of the Department may be exercised for the benefit of any other part of the State.
- (b) **(State's interests):** To the extent permitted by Law, nothing in this Agreement gives rise to any duty on the part of the Department to consider interests other than the Department's interests or the interests of the State (including the public interest) when exercising any of its rights or performing any of its obligations.
- (c) **(No fetter):** Nothing contained in this Agreement or contemplated by this Agreement has the effect of constraining the Department or any other part of the State or placing any fetter on the Department's or any other part of the State's statutory rights, duties, powers or functions.
- (d) **(Department's powers, functions and duties):** Notwithstanding anything contained or implied in this Agreement to the contrary, the Parties agree that the Department is not obliged to exercise a power, function or duty which is granted to or within the responsibility of any Government Agency, or to influence, over-ride or direct any Government Agency in the proper exercise and performance of its legal duties and functions.
- (e) **(No Claim):** The Recipient is not entitled to make any Claim against the Department for any Loss or Liability in respect of any exercise or failure by the Department to exercise its statutory rights or duties.

19. GENERAL

19.1 Waiver

- (a) No right under this Agreement shall be deemed to be waived except by notice in writing signed by the Party to be bound by or subject to the waiver.
- (b) A waiver by either Party will not prejudice that Party's rights in relation to any further breach of this Agreement by the other Party.
- (c) Subject to this Agreement, any failure to enforce any part of this Agreement, or any forbearance, delay or indulgence granted by one

Party to the other Party, will not be construed as a waiver of any rights under this Agreement or under any Law.

19.2 Entire Agreement

This Agreement constitutes the entire, full and complete understanding and agreement between the Parties in relation to its subject matter and supersedes all prior communications, negotiations, arrangements and agreements between the Parties with respect to the subject matter of this Agreement.

19.3 Assignment

- (a) This Agreement is personal to the Recipient and may not be assigned by the Recipient without the Department's consent, which may be withheld in the Department's absolute discretion. The Department may at any time, in its absolute discretion, assign or transfer its rights and Obligations under this Agreement as it sees fit.
- (b) For the purposes of this clause 19.3, the Recipient shall be deemed to have assigned this Agreement if any act, matter or thing is done or occurs, the effect of which is, in the opinion of the Department, to transfer, directly or indirectly, the management or control of the Recipient.

19.4 Variation

Any modification, amendment or other variation to this Agreement must be made in writing and be duly executed by both Parties.

19.5 Rights, Powers and Remedies

The rights, powers and remedies in this Agreement are in addition to, and not exclusive of, the rights, powers and remedies existing at law or in equity.

19.6 Governing Law

This Agreement is governed by the laws in force in the State of Western Australia. Each Party irrevocably submits unconditionally to the exclusive jurisdiction of the Courts of Western Australia and of all Courts competent to hear appeals therefrom in relation to any legal action, suit or proceeding arising out of or with respect to this Agreement.

19.7 Representations and warranties

- (a) The Recipient represents and warrants, for the benefit of the Department that, to the best of its knowledge at the Commencement Date:
 - (i) it is duly authorised and has the power to enter into and observe its obligations under this Agreement;
 - (ii) there is no litigation, arbitration or administrative proceedings currently taking place, pending or threatened against the Recipient which could have a materially adverse effect on the Recipient's ability to perform under this Agreement;

- (iii) all conditions and things required by applicable Law to be fulfilled or done (including the obtaining of any necessary Authorisations) in order to enable it lawfully to enter into, exercise its rights and perform its obligations under this Agreement have been fulfilled or done; and
 - (iv) this Agreement and the Recipient's performance under it does not, and will not, violate its constituent documents, any Law, Authorisation or any agreement, order or award binding on the Recipient; and
 - (v) it is unaware of any act, matter, thing or circumstance by reason of which it would be unable to perform any obligation under this Agreement.
- (b) The Recipient must promptly notify the Department if at any time during the Term (**Relevant Time**) the Recipient would be unable to give any of the representations and warranties made by it under clauses 9.2 or 19.7(a) if it were required to give them as at the Relevant Time. Without limiting its other rights, on receipt of such notice the Department may terminate this Agreement with immediate effect by giving written notice to the Recipient.

19.8 Schedules

Any express or implied Provision of any Schedule to this Agreement is hereby deemed to be a provision of this Agreement and therefore must be complied with (by the relevant Party) in accordance with its terms.

19.9 Counterparts

This Agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each party and delivered to the other party.

19.10 Severability

The invalidity or unenforceability of any one or more of the provisions of this Agreement shall not invalidate or render unenforceable the remaining provisions of this Agreement. Any illegal or unlawful provision of this Agreement shall be severable and all other provisions shall remain in full force and effect.

19.11 Administration

The Recipient acknowledges and agrees that the Department may administer this Agreement, exercise the rights of the State under this Agreement and perform the obligations of the State under this Agreement, and any such administration, exercise or performance by the Department will be deemed to be administration, exercise or performance by the State for the purposes of this Agreement.

19.12 Costs

The Department and the Recipient must pay their own legal and other costs in connection with the preparation and signing of this Agreement.

19.13 Further Assurances

The Department and the Recipient must do everything reasonably necessary, including signing further documents, to give full effect to this Agreement.

19.14 Survival

Clauses 4.5, 6, 9, 10, 12, 13, 14, 16, 17 and 19.7 and this clause 19.14 shall survive the expiry or termination of this Agreement.

SCHEDULE 1 – CONTACT OFFICERS

1. Notice Addresses

1.1 Department

Registered Mail:	7 Ellam Street VICTORIA PARK WA 6100
Email:	ruralwater@dwer.wa.gov.au

1.2 Recipient

Registered Mail:	Shire of Kojonup PO Box 163 Kojonup WA 6395
Email:	council@kojonup.wa.gov.au

2. Contact Officers

2.1 Department

Name:	Sandy Turton-Parkinson
Job Title:	Senior Natural Resource Management Officer
Phone:	(08) 9841 0109
Email:	Sandy.Turton-Parkinson@dwer.wa.gov.au
Postal Address:	5 Bevan Street Albany WA 6330
Street Address:	5 Bevan Street Albany WA 6330

2.2 Recipient

Name:	Grant Thompson
Job Title:	Chief Executive Officer
Phone:	(08) 9736 2400
Email:	council@kojonup.wa.gov.au
Postal Address:	PO Box 163 Kojonup WA 6395
Street Address:	93-95 Albany Highway Kojonup WA 6395

SCHEDULE 2 – PROJECT DETAILS

1. Particulars

Particular	Details
Agency	Commonwealth of Australia as represented by the Department of Climate Change, Energy, the Environment and Water Department of Primary Industries and Regional Development
Application	Job 2512.1
Completion Date	30 th April 2027
Funding ex gst	\$60,000.00

2. Detailed Description of Project

2.1 Department Project Background

The Department is responsible for delivery of the AA Dams / Strategic Community Water Supply (SCWS) programs.

The Recipient has applied to the Department for funding under the AA Dams / SCWS programs, which the Department has agreed to provide on the terms and conditions set out in this Agreement, in order for the Recipient to carry out the Project detailed in item 2.2 below.

2.2 Project Description

The Shire of Kojonup is undertaking a comprehensive audit of the Shire's water infrastructure to document critical operational knowledge and improve long-term asset management. The audit will provide a complete and accessible record of the water supply network, reducing reliance on individual staff knowledge and supporting continuity of operations.

The audit will deliver:

- **An interactive network map** identifying the location and connectivity of water infrastructure assets, including pipelines, pumps, tanks and dams.
- **A condition assessment report** for all key assets, identifying current asset condition, maintenance requirements, risks and priorities for future investment.

- **An operations and maintenance manual** documenting system functionality, operating procedures and asset information to support effective management by current and future staff.
- **Recommendations for system improvements and future expansion opportunities**, supporting strategic planning and sustainable service delivery.
- **Identification of urgent asset renewal and maintenance works**, with priority actions clearly defined and incorporated as a project milestone under the funding agreement to support timely implementation of critical infrastructure improvements.

The project will strengthen the Shire's capacity to manage its water infrastructure, improve asset resilience, reduce operational risks associated with staff turnover, and support informed decision-making for maintenance, renewal and future growth.

Similar audits undertaken by other local governments have proven highly valuable in identifying critical asset defects and system vulnerabilities before failures occur. These have included deteriorating tank liners, corroded outlets and pipework, pump failures, leaking infrastructure, and other issues that were not apparent through routine inspections but had the potential to result in significant service disruptions and unplanned expenditure. By proactively identifying emerging risks and asset condition issues, the audit will enable the Shire to undertake targeted maintenance, and renewal works before failures occur, improving system reliability and reducing lifecycle costs.

The audit will also play an important role in preserving corporate knowledge. Like many regional local governments, the Shire experiences periodic turnover in key operational roles, including Works Managers and operational staff. Much of the detailed knowledge regarding water infrastructure assets, system operation, historical repairs and maintenance requirements is often held by individuals rather than documented in a centralised system. The project will ensure this knowledge is captured and incorporated into the network mapping, asset records and operations manual, providing a lasting resource for future staff and supporting continuity of operations, informed decision-making and effective long-term asset management.

The project will strengthen the Shire's capacity to manage its water infrastructure, improve asset resilience, reduce operational risks associated with staff turnover, and support informed decision-making for maintenance, renewal and future growth.

Through the AA Dams / SCWS program, funding will cover the cost of a comprehensive audit and enable any urgent repairs identified through the audit (at a capped price) to be undertaken on a critical water asset selected by the Shire.

3. Project Funding

Instalment/deliverable	Instalment date	Amount Ex GST \$
Instalment 1	On execution of this Agreement (Milestone 1)	\$10,000.00
Instalment 2	On completion of Milestone 2	\$15,000.00
Instalment 3	On completion of Milestone 3	\$35,000.00
Total Payment		\$60,000.00

4. Milestones

Project Milestone	Evidence	Performance Measure Method	Milestone Completion Date
Milestone 1:	- Executed Agreement - Provision of purchase order and/or emails evidencing engagement of contractors	Submission of a Milestone Report for Milestone 1.	25 ^h September 2026
Milestone 2:	<i>Water Infrastructure Report</i> submission - Reports containing sufficient detail to demonstrate milestone completion and expenditure incurred/committed are consistent with project delivery - Urgent infrastructure item identified and quote sought for works	Submission of a Milestone 2 Report inc quote for infrastructure works needed.	13 th November 2026
Milestone 3: Final Completion / Project Close	- Photographic evidence demonstrating any works required to be undertaken under this Milestone have been completed - Proof of payment/acquittal of expenses.	Submission of a Final Report for Milestone 3.	30 th April 2027

5. Budget

The Budget for the Project is specified in Table 1: Budget. Table 1 provides a project cost breakdown (**exclusive** of GST).

Table 1: Budget

Work item	Work description (including costs per hour or unit)	AA Dams / SCWSFunding	Recipient in-kind Contribution	Recipient cash Contribution	Total Ex GST
1	Thinkwater QU	\$24,800.00			\$24,800.00
2	Allowance for urgent repairs to a site identified	\$35,200.00			\$35,200.00
3	Shire of Kojonup Works; labour, accommodation		\$5,749.86		\$5,749.86
	Total Project cost	\$60 000.00	\$5,749.86		\$65,749.86

EXECUTED BY THE PARTIES AS AN AGREEMENT

Signed on behalf of the **State of**)
Western Australia as represented by)
the **Department of Water and**)
Environmental Regulation ABN 28)
420 443 065 by a duly authorised)
officer in the presence of:

Signature of witness

Signature

Name of witness (print)

Title of authorised officer

Signed on behalf of the **Shire of**)
Kojonup (Recipient ABN 61 822)
625 995), by a duly authorised officer)
in the presence of:)

Signature of witness

Signature of authorised officer

Name of witness (print)

Title of authorised officer



Kojonup Non Potable Water Infrastructure Audit and Priority Works

Project Scope for DWER Funding Agreement

The Shire of Kojonup proposes to audit its non potable water infrastructure and complete urgent works identified through the audit. The project will improve asset records, support maintenance planning and reduce the risk of unexpected system failures.

Project purpose

The audit will record the location, layout and condition of Shire managed non potable water assets. It will give the Shire a clear record of how these systems work and what needs attention.

Audit scope and deliverables

- Inspect and record the Shire managed non potable water network, including known pipes, pumps and tanks.
- Prepare an interactive map showing asset locations, pipe routes and network connections.
- Prepare a condition report for the assets inspected.
- Prepare an operations manual explaining how the non potable water system is set up and operated.
- Identify urgent repairs, maintenance needs and future improvement works.

Proposed funding

Item	Amount	Notes
Think Water audit	\$24,800 excl GST	Quoted cost for the non potable water infrastructure audit.
Priority works allowance	Up to about \$35,200 excl GST	For urgent works identified through the audit, subject to DWER and Shire approval.
Total proposed DWER funding	Up to about \$60,000 excl GST	Final amount and eligible costs to be confirmed in the Funding Agreement.

Priority works

The audit will be completed first. Any urgent works found during the audit will then be discussed with DWER and scoped before work starts. Only works approved under the Funding Agreement and by the Shire will proceed.

Shire contribution

- Provide existing asset records, plans and local knowledge.
- Help arrange site access and inspections.
- Provide staff time for project coordination and administration.
- Assist with locating water assets where needed.

The Shire can also provide available Shire accommodation for site visits if required.

Think Water quote

The audit quote is \$24,800 excluding GST and is valid for 90 days. Travel outside the Great Southern region is charged separately.

Expected outcome

At the end of the project, the Shire will have better records of its non potable water assets, a clear view of asset condition, an operations guide and a priority list for future maintenance and renewal.

Shire of Kojonup | Draft project scope | August 2026

Kojonup



Audit, Risk and Improvement Committee Meeting

Minutes

22 September 2026

TERMS OF REFERENCE

AUDIT, RISK & IMPROVEMENT COMMITTEE (ARIC)

Established under Section 7.1 of the *Local Government Act 1995 (Act)* - every local government must have an Audit Risk & Improvement Committee (ARIC).

Terms of Reference

ARIC is responsible for assisting and independently advising Council in recommending appropriate actions, controls and improvements with regards to audit, risk oversight, governance, finances and systems of internal control.

Its role is to provide oversight related to significant risk exposures and control issues, including fraud risks, governance issues and other matters as necessary or requested by the CEO or Council. This is to ensure the Shire's activities are fully compliant with legislation, regulations, accounting and reporting Standards and that the Shire is executing its responsibility to the community in efficiently utilising their assets.

The ARIC is not responsible for the executive management of these functions. The ARIC will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

The ARIC is an independent Committee of Council, advising Council on required improvements to ensure compliance.

Duties and Responsibilities:

Members of the ARIC are expected to observe the legal and regulatory obligations of the Local Government.

Committee members must not use or disclose information obtained through the ARIC except in meeting the ARIC's responsibilities, or unless expressly agreed by the President of the Shire.

Committee Members must adhere to the Code of Conduct for Council Members, Committee Members and Candidates and demonstrate behaviour which reflects the Shire's desired culture.

ARIC Members are expected to:

1. act in the best interests of the Shire as a whole;
2. apply good analytical skills, objectivity and good judgement;
3. express opinions constructively and openly, raise issues that relate to the ARIC's responsibilities and pursue lines of enquiry in relation to the "Risk Controls" the Shire has in place;
4. contribute the time required to meet their responsibilities; and
5. exercise due care, diligence and skill when performing their duties.

Member Duties/Responsibilities:

- Oversee the Shire's risk management, through:
 - a) Biennial review of the Shire's Risk Management Policy;
 - b) Recommending and reviewing the Shire's Risk Appetite Statement in order to recommend the organisation's Risk Tolerance to the Council;
 - c) Reviewing reports on the movement of the Shire's current strategic risks, and the emergence of new strategic risks;
 - d) Overseeing strategic risks which sit outside of the Shire's Risk Appetite; and

- e) Monitor and receive reports concerning the development, implementation and on-going management of the Shire's Risk Management Plan and the effectiveness of its Risk Management Framework;
- Overseeing the Shire's processes for managing fraud and corruption, by:
 - a) Performing oversight responsibilities and advising Council;
 - b) Enquiring with the CEO and the Office of the Auditor General (OAG) about whether they are aware of any actual, suspected, or alleged fraud or corruption affecting the Shire; and
 - c) Reviewing summary reports from the CEO on communication from external parties including regulators that indicate problems in the internal control system or inappropriate management actions.
- Overseeing the Shire's financial management and legislative compliance, by:
 - a) Reviewing the Shire's annual Compliance Audit Return and reporting the results of that review to Council, in accordance with the Local Government (Audit) Regulations 1996;
 - b) Receiving and reviewing reports from the CEO regarding the appropriateness and effectiveness of the Shire's legislative compliance and ensuring any non-compliances are rectified on a timely basis;
 - c) Considering and recommending adoption of the annual financial report to Council;
 - d) Receive and review the biannual reports from the Chief Executive Officer (CEO) regarding the appropriateness and effectiveness of the Shire's risk management, internal controls and legislative compliance and make recommendations to Council; and
 - e) Consider and recommend adoption of the Annual Financial Report to the Council;
- Overseeing the internal audit function, by:
 - a) Assessing and making a recommendation to Council on an Internal Audit Plan to ensure that it comprehensively covers material business risks that may threaten the achievement of strategic objectives and which identifies key risks and control mechanisms;
 - b) Reviewing the quality and timeliness of internal audit reports;
 - c) Monitoring the implementation of internal audit recommendations; and
 - d) Considering the implications of internal audit findings on the organisation, its risks, and controls.
- Fulfilling responsibilities pertaining to external audit, by:
 - a) Reviewing reports from the OAG, including auditor's reports, closing reports and management letters;
 - b) Reviewing management's response to OAG findings and recommendations;
 - c) Monitoring the implementation of recommendations from external audits;
 - d) Reviewing results of relevant OAG audit reports and better practice publications for guidance on good practices, including any assessment by the CEO; and
 - e) Examine the reports of the auditor after receiving a report from the CEO on the matters and:
 - a. determine if any matters raised require action to be taken by the Shire; and
 - b. ensure that appropriate action is taken in respect of those matters.

Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from the Council.

- Fulfilling responsibilities pertaining to reviewing and advising on service area and process changes (Continuous Improvement) to ensure compliance, by:
 - f) Reviewing reports and reviews by the CEO on key service processes within the Shire;
 - g) Reviewing management's response to OAG findings and recommendations;
 - h) Monitoring the implementation of recommendations;
 - i) Reviewing results of relevant OAG audit reports and better practice publications on good practice, including any assessments by Management.

Membership

One (1) Independent Presiding Role (Presiding Member of Committee);
One (1) Independent Deputy Presiding Member Role;
Four (4) Councillors; and
One (1) Community Member (if required).

The independent roles will be advertised and selected by Council.

Supporting Team Members

Manager Financial and Corporate Services
Governance and Rates Officer
Chief Executive Officer or delegated nominee

Meetings

Quarterly for ordinary meetings and as required related to audit functions.

Voting: Voting is in accordance with Section 5.21 of the *Act*.

Confidentiality: All Committee members will be required to adhere to the Shire's confidentiality requirements as per the Code of Conduct for Council Members, Committee Members and Candidates.

Conduct of Meetings: ARIC Meetings will be held in accordance with the *Act*, subsidiary legislation, and the Shire's Standing Orders.

Committee Sitting Fees and Reimbursements

The Local Government Amendment Act 2023, assented to on 18 May 2023, changes the Local Government Act 1995 to provide for independent committee members to receive meeting fees. An independent committee member is a committee member who is not an elected member or an employee of the local government.

The Salaries and Allowances Tribunal (SAT) has issued a Determination to allow for the payment of meeting fees to independent committee members. Local governments will have the ability to set appropriate fees, within a specified range as determined by the SAT.

The Council will determine the amount of fees payable for independent members when it considers the budget fees and charges on an annual basis.

A sitting fee has been established at \$105 per meeting with reimbursement of approved expenses for independent members in accordance with Section 5.100 of the *Act* and the Salaries and Allowances Tribunal determination April 2025.

COMMITTEE TIMETABLE

As a guide, and subject to availability, each Audit, Risk and Improvement Committee agenda will contain the following (list to be expanded at the suggestion of members):

1st Quarter (January – March)

- Committee Status Report
- Compliance Audit Return
- Summary of Risk Management
- Volunteer Management
- Leave Provision Adequacy

2nd Quarter (April – June)

- Committee Status Report
- Summary of Risk Management
- Business Continuity Plan Review

3rd Quarter (July – September)

- Committee Status Report
- Interim Audit Report
- Summary of Risk Management
- Insurance Overview

4th Quarter (October – December)

- Committee Status Report
- Audit Report & Management Letter
- Annual Financial Report
- Annual Report
- Financial Management Review (each 3 years – 2021, 2024...)
- Risk, Legal Compliance & Internal Controls review (each 3 years – 2021, 2024...)
- Summary of Risk Management

The above list will remain at the commencement of each Committee agenda to act as a timetable and enable members to add to the items to be considered.

MINUTES OF AN AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON
22 SEPTEMBER 2026

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1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 12.57pm and alerted the meeting to the procedures for emergencies including evacuation, designated exits and muster points.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 ATTENDANCE

MEMBERS

Pip Crook	Independent Presiding Member
Digby Stretch	Independent Deputy Presiding Member
Cr Roger Bilney	Elected Member Delegate
Cr Mick Mathwin	Elected Member Delegate
Cr Kerryn Mickle	Elected Member Delegate

SHIRE OFFICERS/COUNCILLORS (OBSERVERS)

Grant Thompson	Chief Executive Officer
Judy Stewart	Governance Officer
Ned Radford	Councillor

MEMBERS OF THE PUBLIC (OBSERVERS)

Nil

2.2 APOLOGIES

Nil

3. SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. DECLARATIONS OF INTEREST

Item 11.1 – Development Assessment Panel discussion – Independent Presiding Member
Pip Crook – Impartiality Interest

5. CONFIRMATION OF MINUTES

5.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 17 JUNE 2026

Attachment 5.1.1 – Minutes of an Audit, Risk and Improvement Committee Meeting held 17 June 2026 - Unconfirmed

OFFICER RECOMMENDATION/COMMITTEE MOTION

That the Minutes of an Audit, Risk and Improvement Committee Meeting held 17 June 2026 be confirmed as a true record.

MOTION #:	ARIC 05/26
MOVED:	Deputy Presiding Member Digby Stretch
SECONDED:	Cr Bilney
VOTE:	Carried 5/0
FOR:	Independent Presiding Member Pip Crook, Deputy Independent Presiding Member Digby Stretch, Cr Bilney, Cr Mathwin, Cr Mickle
AGAINST:	

5.2 BUSINESS ARISING

Artificial Intelligence policy presented to and adopted by Council for insertion into the Shire of Kojonup Policy Manual.

The Financial Management Review recommendations were presented and adopted by Council.

6. SENIOR MANAGEMENT TEAM DISCUSSION

Nil

7. SUMMARY OF RISK MANAGEMENT

Nil update due to Chief Executive Officer being absent (on leave) at time of publication

Verbal update on the Risk Management Framework being updated for AI Policy

8. COMMITTEE ISSUES/ACTION STATUS REPORT

Nil update due to Chief Executive Officer being absent (on leave) at time of publication

9. OFFICER REPORTS

9.1. COMPLIANCE AUDIT RETURN 2025

REPORTING OFFICER:	Judy Stewart – Governance Officer
DATE:	Wednesday, 09 September 2026
ATTACHMENT(S):	9.1.1 – Compliance Audit Return 2025

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

PURPOSE OF THIS REPORT

The purpose of this report is for the Audit, Risk and Improvement Committee (ARIC) to consider the Shire of Kojonup's (Shire) Compliance Audit Report (CAR) for the period 1 January 2025 to 31 December 2025 and make a recommendation to Council for submission of the CAR to the Local Government Inspectorate.

BACKGROUND

Completion (by the local government administration) of the CAR is mandatory for each local government in Western Australia and represents an annual (calendar year) self-assessment, as required under regulation 14 of the Local Government (Audit) Regulations 1996, for review and recommendation by Council's ARIC and subsequent consideration and adoption by Council.

COMMENT

In previous years a local government's CAR has been due for submission to the Department of Local Government, Sport and Cultural Industries (DLGSC) by 31 March of the year following the audit period. The current CAR (2025) submission represents an exception to the 31 March deadline due to the introduction of the Local Government Inspectorate (LGI) and a number of changes to statutory requirements for which the compliance audit is needed. Due to the change in reporting requirements, including from DLGSC to the LGI and the formation of a new portal for submission of the CAR following Council adoption, the deadline for submission of the 2025 CAR was extended to 30 September 2026.

The new CAR format categorises questions by instruments of legislation (rather than by operational areas as has previously occurred):

- *Local Government Act 1995*

- Local Government (Administration) Regulations 1996
- Local Government (Audit) Regulations 1996
- Local Government (Constitution) Regulations 1998
- Local Government (Elections) Regulations 1997
- Local Government (Financial Management) Regulations 1996
- Local Government (Functions and General) Regulations 1996

Responses are provided for each of the above instruments of legislation (as detailed in attachment 9.1.1).

The 2025 CAR has identified the following areas where action/improvement is required and have been/will be addressed:

Local Government Act 1995 -

- Review of Health Local Law prior to December 2026 (s. 3.16)
- Keeping written records when all delegated powers or duties have been used (s. 5.46)
- Forwarding of Auditor's Report (Report) to Minister within three months of it being received by the Shire/publishing a copy of the Report on the Shire website within 14 days of giving the Report to the Minister (s. 7.12A (4) (b))

Local Government (Administration Regulations) 1996 –

- Review of Corporate Business Plan (r. 19DA)

The ARIC is referred to the completed annual Compliance Audit Return for the audit period 1 January 2025 to 31 December 2025. Subject to and following Council's subsequent formal acceptance, the CAR will be lodged with the LGI by 30 September 2026.

CONSULTATION

Grant Thompson - Chief Executive Officer
Jill Johnson – Deputy Chief Executive Officer
Darryn Watkins – Manager Works and Infrastructure
Estelle Lottering – Manager Regulatory Services

STATUTORY REQUIREMENTS

The Council is obliged to complete and submit the CAR in accordance with the *Local Government Act 1995* and the Local Government (Audit) Regulations 1996 (as amended by the Local Government Regulations Amendment Regulations [No.4] 2025):

14. Compliance audits

- (1) *A local government must carry out an audit (a compliance audit) of the local government's compliance with the statutory requirements prescribed by regulation 13 for the period beginning on 1 January and ending on 31 December in each year.*
- (2) *After a local government has carried out a compliance audit, the CEO must –*
 - (a) *prepare a compliance audit return in a form approved by the Inspector;*
 - and*
 - (b) *give a copy of the compliance audit return to the local government's audit, risk and improvement committee.*
- (3) *The audit, risk and improvement committee must –*
 - (a) *review the compliance audit return; and*
 - (b) *report to the council the results of that review.*

- (4) *When reporting to the council, the audit, risk and improvement committee must make any recommendations that the committee considers appropriate in relation to the compliance audit return.*
- (5) *The council must consider the compliance audit return and the results of the audit, risk and improvement committee's review (including any recommendations) at a meeting of the council.*
- (6) *The council must —*
 - (a) *determine if any matters raised by the audit, risk and improvement committee require action to be taken by the local government; and*
 - (b) *either —*
 - (i) *adopt the compliance audit return; or*
 - (ii) *adopt the compliance audit return subject to amendments proposed by the council.*

15. Signed compliance audit return and other information must be given to Inspector

- (1) *After a compliance audit return has been adopted by the council under regulation 14(6)(b), the local government must give the following information to the Inspector —*
 - (a) *a copy of the compliance audit return (or amended compliance audit return, if applicable), signed by the mayor or president and by the CEO;*
 - (b) *any recommendations made under regulation 14(4) after the audit, risk and improvement committee has reviewed the compliance audit return;*
 - (c) *a copy of the relevant section of the minutes of the meeting at which the compliance audit return was adopted by the council;*
 - (d) *any additional information explaining or qualifying the compliance audit.*
- (2) *The information must be given to the Inspector no later than 31 March next following the period to which the return relates.*
- (3) *The Inspector may extend the 31 March deadline.*

16. Functions of audit, risk and improvement committee

An audit, risk and improvement committee has the following functions —

- (a) *to receive and review reports on, and recommend to the council actions to be taken in relation to —*
 - (i) *audits under Part 7 of the Act; and*
 - (ii) *compliance audits; and*
 - (iii) *reviews under regulation 17;*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3) Compliance	Failure to correctly respond to laws and regulations	Audit, Risk and Improvement Committee, Staff training, External audits (compliance)	Internal audits, Data collection
RISK RATING:	High		
IMPLICATIONS			
Should Council not adopt a Compliance Audit Return following recommendation by the Audit, Risk and Improvement Committee, Council will be in breach of its statutory obligation. Accordingly, the risk would be High.			

ASSET MANAGEMENT IMPLICATIONS

Nil

**GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS**

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Audit, Risk and Improvement Committee recommends to Council that:

- the Compliance Audit Return 2025 (CAR), as per Attachment 9.1.1, and any other relevant information if applicable, be adopted; and
- Council authorises the President and Chief Executive Officer to certify the CAR and cause it to be submitted to the Local Government Inspectorate by 30 September 2026 accompanied by the relevant section of Council meeting minutes wherein the CAR has been adopted and any other relevant information if applicable.

MOTION #:	
MOVED:	Cr Mathwin
SECONDED:	Cr Mickle
VOTE:	
FOR:	
AGAINST:	

AMENDMENT TO THE MOTION

That the Audit, Risk and Improvement Committee recommends to Council that Council notes the three improvement areas and requirement for a Health Local Law review, as follows, and instructs the Chief Executive Officer to action these improvements:

Local Government Act 1995 -

- Review of Health Local Law prior to December 2026 (s. 3.16)
- Keeping written records when all delegated powers or duties have been used (s. 5.46)
- Forwarding of Auditor's Report (Report) to Minister within three months of it being received by the Shire/publishing a copy of the Report on the Shire website within 14 days of giving the Report to the Minister (s. 7.12A (4) (b))

Local Government (Administration Regulations) 1996 –

- Review of Corporate Business Plan (r. 19DA)

MOTION #:	ARIC 06/26
MOVED:	Deputy Presiding Member Digby Stretch
SECONDED:	Cr Bilney
VOTE:	Carried 5/0
FOR:	Independent Presiding Member Pip Crook, Deputy Independent Presiding Member Digby Stretch, Cr Bilney, Cr Mathwin, Cr Mickle
AGAINST:	

THE AMENDMENT BECAME PART OF THE MOTION AND THE MOTION WAS PUT

COMMITTEE MOTION

That the Audit, Risk and Improvement Committee recommends to Council that:

- the Compliance Audit Return 2025 (CAR), as per Attachment 9.1.1, and any other relevant information if applicable, be adopted; and
- Council authorises the President and Chief Executive Officer to certify the CAR and cause it to be submitted to the Local Government Inspectorate by 30 September 2026 accompanied by the relevant section of Council meeting minutes wherein the CAR has been adopted and any other relevant information if applicable; and
- Council notes the three improvement areas and requirement for a Health Local Law review, as follows, and instructs the Chief Executive Officer to action these improvements:

Local Government Act 1995 -

- Review of Health Local Law prior to December 2026 (s. 3.16)
- Keeping written records when all delegated powers or duties have been used (s. 5.46)
- Forwarding of Auditor's Report (Report) to Minister within three months of it being received by the Shire/publishing a copy of the Report on the Shire website within 14 days of giving the Report to the Minister (s. 7.12A (4) (b))

Local Government (Administration Regulations) 1996 –

- Review of Corporate Business Plan (r. 19DA)

MOTION #:	ARIC 07/26
MOVED:	Cr Mathwin
SECONDED:	Cr Mickle
VOTE:	Carried 5/0
FOR:	Independent Presiding Member Pip Crook, Deputy Independent Presiding Member Digby Stretch, Cr Bilney, Cr Mathwin, Cr Mickle
AGAINST:	
REASON FOR CHANGE TO OFFICER RECOMMENDATION:	To include the areas noted for improvement and the requirement for the Health Local Law and the Corporate Business Plan to be reviewed.

10. CEO UPDATES

10.1. INTERIM AUDIT REPORT AND FINDINGS – 30 JUNE 2026

The Chief Executive Officer (CEO) discussed the findings of the Interim Management Letter and advised that the next financial audit would be undertaken by an external party as agreed by Council.

11. OTHER ITEMS FOR DISCUSSION OR FURTHER RESEARCH AS RAISED BY MEMBERS

11.1. DEVELOPMENT ASSESSMENT PANEL PROCESS – INCOMING COMMUNICATIONS TECHNOLOGY SYSTEM

Independent Presiding Member, Pip Crook, declared an Impartiality Interest as a provider of a Wind Farm Development Assessment Panel submission that was not acknowledged.

Cr Mickle left the meeting at 1.58pm and returned at 2.04pm.

COMMITTEE MOTION

That the Audit, Risk and Improvement Committee recommends to Council that the Chief Executive Officer investigates a model that combines automation of human review, reconciliation and quality assurance so that an automation failure cannot itself remain undetected in relation to incoming communications.

MOTION #:	ARIC 08/26
MOVED:	Cr Bilney
SECONDED:	Deputy Presiding Member Digby Stretch
VOTE:	Carried 5/0
FOR:	Independent Presiding Member Pip Crook, Deputy Independent Presiding Member Digby Stretch, Cr Bilney, Cr Mathwin, Cr Mickle
AGAINST:	

11.2 BUSH FIRE – ADDITIONAL RISK PROFILE WITHIN RISK MANAGEMENT FRAMEWORK/RISK ASSESSMENT SESSION

The CEO will add a Bush Fire profile within the Shire of Kojonup's Risk Management Framework to specifically address bush fire risks and mitigation. The next ARIC meeting is to include a session on bush fire risk including risk assessment and response capabilities, consideration of bringing forward risk mitigation requirements (as previously discussed by the Bush Fire Advisory Committee), flexibility of separating fire bans and vehicle movement bans, and clarification of bush fire brigade roles, with a view to any changes being established prior to the next Fire Break Order being formed.

12. NEXT MEETING

The next meeting of the Audit, Risk and Improvement Committee is scheduled for 02 December 2026 at 9.00am.

13. CLOSE

There being no further business to discuss, the Presiding Member thanked the members for their attendance and declared the meeting closed at 2.46pm.

Attachments:

- 5.1.1 Minutes of an Audit, Risk and Improvement Committee Meeting held 17 June 2026 - Unconfirmed
- 9.1.1 Compliance Audit Return 2025

UNDER SEPARATE COVER

(in accordance with the *Privacy and Responsible Information Sharing Act 2024*)

- 10.1.1 Interim Management Letter (OFFICIAL) – year ended 30 June 2026
- 10.1.2 Interim Management Letter Attachment (OFFICIAL Sensitive) – year ended 30 June 2026

2025 Compliance Audit Return

Local Government Authority: The Shire of Kojonup

Local Government Act 1995

s. 2.29

Has every person elected or appointed to a mayor, president, deputy, or councillor role made the required declaration in the prescribed form before a prescribed person, prior to acting in the office?

Response: Yes

s. 3.16

Has the local government reviewed local laws, which have not been reviewed in the previous 8 years, to ensure compliance with Schedule 9.3, Clause 65?

Response: Yes

Comments: With the exception of the Health Local Law that is due for review prior to December 2026. Shire Health Plan formed in 2026. All other Local Laws within the timeframe.

s.3.57

Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?

Response: Yes

s. 3.58(3)

Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?

Response: Yes

s. 3.58(4)

Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property?

Response: Yes

s. 3.59(2)(a)

Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2025?

Response: N/A

s. 3.59(2)(b)

Has the local government prepared a business plan for each major land transaction that was not exempt in 2025?

Response: N/A

s. 3.59(2)(c)

Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2025?

Response: N/A

s. 3.59(4)

Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2024?

Response: N/A

s. 3.59(5)

During 2025, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?

Response: N/A

s. 5.16 (1)

Were all delegations to committees resolved by absolute majority?

Response: N/A

s. 5.16 (2)

Were all delegations to committees in writing?

Response: N/A

s. 5.17

Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?

Response: N/A

s. 5.18

Were all delegations to committees recorded in a register of delegations?

Response: N/A

s. 5.36(4) and s. 5.37(3)

Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?

Response: N/A

s. 5.37(2)

Did the CEO inform council of each proposal to employ or dismiss senior employee?

Response: N/A

Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?

Response: N/A

s. 5.39B

Has the local government adopted and maintained model standards that incorporate the prescribed model standards within required timeframes (including amendments), ensured adoption by absolute majority, published an up-to-date version on its official website, and avoided including any inconsistent additional provisions?

Response: Yes

s. 5.42

Were all delegations to the CEO resolved by an absolute majority?

Response: Yes

Were all delegations to the CEO in writing?

Response: Yes

s. 5.43

Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?

Response: Yes

s. 5.44(2)

Were all employees delegated authority by the CEO under Section 5.44(1), issued with a written instrument of delegation?

Response: Yes

s. 5.45(1)(b)

Were all decisions by the Council to amend or revoke a delegation made by absolute majority?

Response: N/A

s. 5.46

Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?

Response: Yes

Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2024/2025 financial year?

Response: Yes

Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?

Response: No

Comments: Partial - newly appointed Governance Officer and CEO will undertake a process and compliance review of delegations in 2026 to ensure full compliance.

s. 5.50

If the local government paid a finishing employee an amount in addition to their entitlement, did the local government follow a policy it had adopted and published on its website outlining the circumstances in relation to payments made to terminated employees?

Response: N/A

If the local government made a payment to a finishing employee that is more than the amount set out in the policy, was local public notice given?

Response: N/A

s. 5.51A

Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government?

Response: Yes

Has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?

Response: Yes

s. 5.67

Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?

Response: Yes

s. 5.68(2)

Were all decisions regarding participation approval in relation to Section 5.68(2), including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?

Response: Yes

s. 5.69(5)

Were all decisions regarding participation approval in relation to Section 5.69(5), including the extent of participation allowed recorded in the minutes of the relevant council or committee meeting?

Response: Yes

s. 5.70

Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?

Response: Yes

s. 5.71B(5) and (7)

Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?

Response: N/A

Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered?

Response: N/A

s. 5.73

Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?

Response: Yes

s. 5.75

Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?

Response: Yes

s. 5.76

Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2025?

Response: Yes

s. 5.77

On receipt of a primary or annual return, did the CEO, or the Mayor/President, as the case may be, give written acknowledgment of having received the return?

Response: Yes

s. 5.88

Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995?

Response: Yes

Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?

Response: Yes

After a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?

Response: Yes

Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?

Response: Yes

s. 5.89A

Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?

Response: Yes

Did the CEO publish an up-to-date version of the gift register on the local government's website?

Response: Yes

s. 5.90A

Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?

Response: Yes

s. 5.94

Does the local government have information available for members of the public to inspect, free of charge as prescribed under section 5.94 and Admin Reg 29, except where restricted under this section?

Response: Yes

s. 5.96

Where a person is entitled to inspect information under this Division, can the local government confirm that copies are available and that the price at which it sells copies does not exceed the cost of providing them, (unless prescribed otherwise)?

Response: Yes

s. 5.96A

Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?

Response: Yes

s. 5.104

Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct?

Response: Yes

Did the local government adopt additional requirements in addition to the model code of conduct?

Response: Yes

Does it comply with section 5.104(3) and (4) of the Local Government Act 1995?

Response: Yes

Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?

Response: Yes

s. 5.128

Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?

Response: Yes

s. 7.12A(3), (4) and (5)

Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?

Response: Yes

Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters?

Response: Yes

Was a copy of the report given to the Minister within three months of the audit report being received by the local government?

Response: No

Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?

Response: Yes

Comments: Partial - Published Interim Management Letter as part of the annual financial reporting process but not independently as a report. Interim Management Letter since published on the website.

Local Government (Administration) Regulations 1996

r. 18F

Were the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?

Response: Yes

r. 19AB

Does the code of conduct contain the requirement that a local government employee (not including the CEO) must not accept a prohibited gift from an associated person?

Response: Yes

r. 19AC

Does the local government's code of conduct include requirements for the recording, storing, disclosure, and use of information relating to gifts accepted by local government employees (excluding the CEO) from associated persons, in accordance with regulatory requirements?

Response: Yes

r. 19AE

Does the local government's code of conduct include requirements addressing employee behaviour in the performance of duties, interactions with others, use and disclosure of information, use of local government resources and finances, the keeping of records, and the reporting and management of suspected breaches and misconduct, in accordance with regulatory requirements?

Response: Yes

r. 19B

Did the local government include in its annual report all information required under section 5.53(2)(g) and (i) and regulation 3A(2), including number of employee's in salary bands over \$130,000, remuneration and allowances paid, ordered payments, CEO remuneration, council member meeting attendance, available demographic information about council members, and details of any modifications to the strategic community plan or significant modifications to the corporate business plan?

Response: Yes

r. 19C

Has the local government adopted by absolute majority a strategic community plan?

Response: Yes

Comments: 4 year plan major review due in 2027

Adoption date or the date of the most recent review: 21/03/2023

r. 19DA

Has the local government reviewed its corporate business plan in accordance with Admin Regulation 19DA(4)?

Response: No

Comments: Partial - reviewed by management and Council in Briefing Sessions; however, wasn't taken formally to Council and was missed in the Governance Calendar mainly due to the Governance Officer role not being filled at the time. New Governance Officer recently appointed and will take to Council 2026.

Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?

Response: Yes

r. 22

No response required. This is covered by s5.75.

r. 23

No response required. This is covered by s5.76.

r. 28

No response required. This is covered by s5.88(1).

r. 28A

No response required. This is covered by s5.89A(1).

r. 29

No response required. This is covered by s5.94.

r. 29C

Does the local government publish all prescribed information on its official website— including up-to-date policies, required details of council member and employee returns, council member fees and allowances, and relevant public notices—within the specified timeframes and in accordance with legislative requirements?

Response: Yes

r. 35

Has every local government council member completed and passed the Council Member Essentials course, consisting of the five required modules and delivered by an approved provider, within 12 months of being elected?

Response: Yes

r. 36

Does the local government appropriately identify and document council members who are exempt from the training requirements under section 5.126(1), including verifying that the member:

- has completed an approved course within the specified 5-year period prior to election, or
- completed the LGASS00002 Elected Member Skill Set before 1 July 2019 within the relevant timeframe, or
- qualifies for the transitional exemption applicable to council members in office at the commencement of the 2019 regulatory amendments?

Response: N/A

Local Government (Audit) Regulations 1996

r. 10

Was the auditor's report for the financial year ending 30 June 2025 received by the local government within 30 days of completion of the audit?

Response: Yes

r. 17

Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2025?

Response: N/A

Comments: 19/11/2024 - Resolution 143/24 - within 3 financial years of 31 December 2025

Local Government (Constitution) Regulations 1998

r. 11FA

Did the CEO provide the Minister a report as to the result of the election within 14 days of the declaration and in the form of Form 20 of the Local Government (Elections) Regulations 1997, modified as necessary?

Response: Yes

r. 13

Were all required oaths, affirmations and declarations under section 2.42 (in relation to Commissioners) made in the correct form (Form 8), before the appropriate authorised person?

Response: Yes

Local Government (Elections) Regulations 1997

r. 30G

Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?

Response: Yes

Comments: No gifts declared

Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?

Response: N/A

Comments: No gifts declared

Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?

Response: N/A

Comments: No gifts declared

Local Government (Financial Management) Regulations 1996

r. 5

Has the CEO ensured efficient systems and procedures are established under provisions set out in Financial Management Regulations 5(1)(a) to (g)?

Response: Yes

r. 6

Has the local government ensured that any employee delegated responsibility for day-to-day accounting or financial management operations is not also delegated the responsibility for conducting internal audits, reviewing their own duties, or for managing, directing or supervising someone who carries out these functions?

Response: Yes

r. 7

Did the local government ensure it has regard to the needs of the inhabitants of the district as a whole and not keep separate ward accounts or determine expenditure on the basis of revenue from a ward?

Response: N/A

Comments: Nil wards

r. 8

Does the local government maintain separate accounts with a bank or other financial institution for money to be held in the municipal fund, trust fund and for reserve account purposes?

Response: Yes

r. 9

Did the local government keep separate financial records for each trading undertaking and each major land transaction?

Response: N/A

r. 11

Has the local government developed procedures for the authorisation of, and the payment of, accounts in accordance with Local Government (Financial Management) Regulations 11(1), (2) and (3)?

Response: Yes

r. 12

Were payments made from the municipal fund or trust fund made by the CEO under a delegated authority or authorised, in accordance with regulation 13(2), in advance by a council resolution?

Response: Yes

r. 13

Can the local government confirm that, where the CEO has been delegated authority to make payments from the municipal or trust fund, the CEO prepared accurate monthly lists that are presented at the next ordinary council meeting and recorded in the minutes?

- includes the payee's name, payment amount, payment date, and sufficient information to identify each transaction where payments have already been made; or
- includes the payee's name, payment amount, sufficient information to identify each transaction, and the date of the council meeting (to which the list will be presented) for accounts requiring council approval.

Response: Yes

r. 13A

Did the local government prepare a list each month of all payments made using employee-authorised credit, debit or other purchasing cards, and include the payee's name, the amount of the payment, the date of the payment, sufficient information to identify the payment, and present the list at the next ordinary council meeting (and record in the minutes)?

Response: Yes

r. 19

Has the local government established and documented internal control procedures to enable identification of the nature and location of all investments and any related transactions?

Response: Yes

r. 19C

Has the local government ensured that all investments made under section 6.14(1) comply with statutory restrictions set out in Financial Management Reg. 19C?

Response: Yes

Local Government (Functions and General) Regulations 1996

r. 7

No response required. This is covered by s3.59(2).

r. 9

No response required. This is covered by s3.59(2).

r. 10

No response required. This is covered by s3.59(2).

r. 11A

Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?

Response: Yes

r. 11

No response required. This is covered by s3.57.

r. 12

Did the local government consider the implications of Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?

Response: Yes

r. 14(1), (3) and (5)

If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?

Response: Yes

r. 15

Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?

Response: Yes

r. 16

No response required. This is covered by r. 15.

r. 17

Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?

Response: Yes

r. 18(1) and (4)

Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?

Response: N/A

Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?

Response: N/A

r. 19

Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?

Response: Yes

r. 21

Does the local government's advertising and expression of interest processes for limiting who can tender comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?

Response: Yes

r. 22

No response required. This is covered by r. 21.

r. 23

Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?

Response: N/A

Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?

Response: N/A

r. 24

Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?

Response: Yes

r. 24AD(2), (4) and (6)

Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE?

Response: N/A

If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?

Response: N/A

r. 24AE

No response required. This is covered by r. 24AD(2), (4) and (6).

r. 24AF

No response required. This is covered by r. 24AD(2), (4) and (6).

r. 24AG

Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?

Response: N/A

r. 24AH(1) and (3)

Did the local government reject any applications to join a panel of prequalified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?

Response: N/A

Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?

Response: N/A

r. 24AI

Did the CEO send each applicant written notice advising them of the outcome of their application?

Response: N/A

r. 24E

Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?

Response: N/A

r. 24F

No response required. This is covered by r. 24E.

I certify this is a true and accurate copy of the 2025 Compliance Audit Return, as adopted by Council at the meeting of _____ 2026.

CEO

Date

Mayor or President

Date