



SHIRE OF KOJONUP

MINUTES

Ordinary Council Meeting

25 November 2025

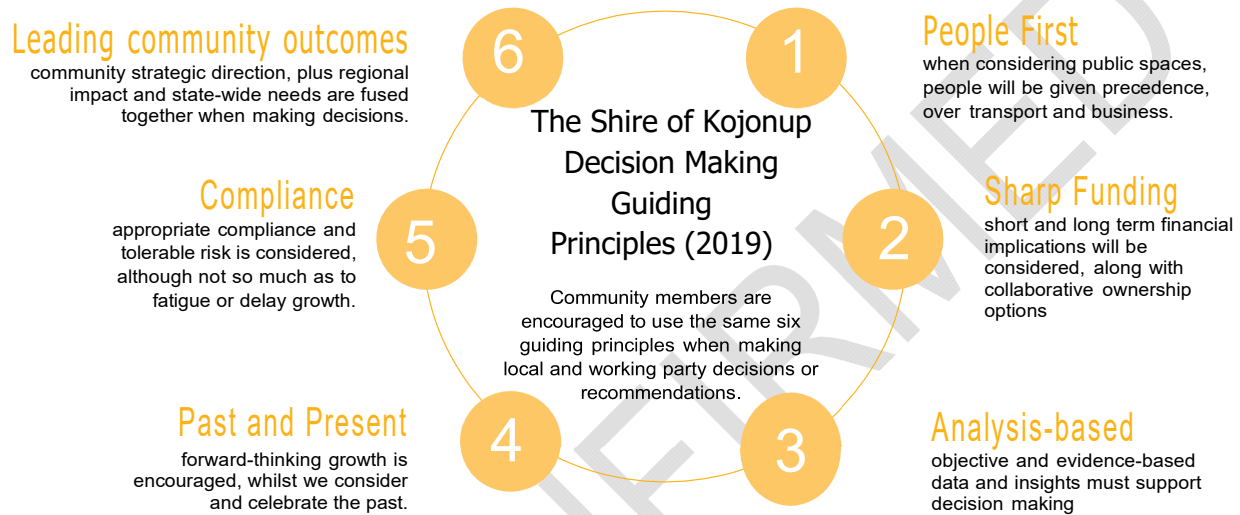
MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 25 NOVEMBER 2025

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at 3:00pm and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

**3 ATTENDANCE
COUNCILLORS**

Cr Bilney

Shire President

Cr Mathwin

Deputy Shire President

Cr Radford

Cr Mickle

Cr Michael

Cr Mitchell

Cr Wieringa

STAFF

Grant Thompson

Chief Executive Officer

Jill Johnson

Manager Finance Corporate Community

Annabelle Harvey

Human Resource Advisor

Estelle Lottering

Manager Regulatory Services

Guests

Ross Goodall

Paul Webb

Tony Fisher

3.1 APOLOGIES

Nil

3.2 APPROVED LEAVE OF ABSENCE

Nil

4 DECLARATION OF INTEREST

Nil

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not Applicable

5.2 PUBLIC QUESTION TIME

Refer to attached Correspondence from Community Member Mr Paul Webb, [attachment 5.2.1](#).

1. Is the Shire aware of the current fuel load situation in the Myrtle Benn Flora and Fauna Sanctuary?

Answer in Meeting: Yes, the Shire is aware and we have put in a mitigation plan for a round of funding last year outlining what those mitigations should be. Obviously, the sensitivities and the issues related to Myrtle Benn have created an access and a permission issue to undertake the works. So yes, the Shire is very aware of the fuel load situation.

2. Does the Shire have a planned program (such as hazard-reduction burning, mechanical slashing/mulching or other mitigation works) to reduce the fire risk in the reserve before the 2025/26 fire season? If so, could you please advise the timing and scope of any proposed works?

Answer in Meeting: The Shire has had a plan for some time now. As far as the timing and the scope goes, the timing is dependent on permission from the Wagyl Kaip Southern Noongar Aboriginal Corporation and the local traditional owners and the relevant approvals that is required.

The Shire has a meeting tomorrow night to discuss this exact issue, and we do have immediate plans to, if we do get permission to go in there and resolve the weed issue as soon as practical for this season.

And then follow up in the non-prohibited season to do the rest of the mitigations that we've got grant money to do it. So yes, there is a plan, the timing is very dependent on permission that we're going to ask for at a meeting tomorrow night.

3. In the event that a fire originates in, or is significantly worsened by fuel within the Myrtle Benn Sanctuary, who is ultimately responsible (legally and financially) for damage caused to private property, infrastructure or the community - the Shire of Kojonup, the Department of Biodiversity, Conservation and Attractions, or another entity?

Answer in Meeting: For clarity, the land is vested in the Shire. There are six reserves in the area that the Shire is responsible for managing.

Liability is another question, and it depends on different circumstances, particularly where the source of the fire comes from. And of course, what the negligence is around that. So, it's a difficult one to answer because liability obviously rests with the landowner, but at the same time it depends on the circumstances of the fire so whilst we would never admit liability, at the end of the day, the land is vested in the shore and therefore it's our responsibility to manage.

4. Has the Shire got an evacuation plan for Springhaven, the Hospital and town?

Answer in Meeting: The Shire has a Local Emergency Management Arrangement (LEMA) that incorporates all the different organisations. The Shire's also got a Local Emergency Management Committee (LEMC) and the committee itself discusses evacuation plans and does desktop exercises on a regular basis.

But each of the organisations that are within the surrounds of that area have their own plans for evacuation that includes Spring Haven, the Hospital, the Medical Centre and above mentioned for the town itself, the Shire has one through the Local Emergency Management committee.

The Shire has evacuation centers (muster points) both in Boyup-Brook and Katanning for any evacuation of the town, but at the end of the day, the Shire works with those other organisations who's got their own plans in place to evacuate because of the complexity around the palliative care, the aged care facility and moving people is always complex and difficult.

5. Why has it taken so long to undertake the mitigations at Myrtle Benn?

Answer in Meeting: The Shire has commitments related to the Aboriginal Heritage Act to undertake a cultural survey of the reserves. As commitments have been made not to undertake further work as material Aboriginal cultural sites have been identified in the reserves. The process to undertake surveys and identify the sites has taken time.

6. Question by Ross Goodall: Why are regulations so constraining?

Answer in Meeting: The Shire is endeavouring to fulfill its obligations under the legal framework we operate under. We take our responsibilities seriously as the community is vulnerable to the consequences of inaction.

The Shire is trying to apply the regulations consistently to all residents. Our focus is to educate and trying not to impose these regulations too harshly. It will be a long-term journey.

There is resistance however that is because some people don't do the right thing. We need to work, educate everybody in the community.

The Shire is constantly under pressure to enforce the regulations from the relevant departments. In this day and age of transparency the Shire is highly visible to the state government for our enforcement functions.

7. Question by Tony Fisher: Is the Shire aware of the illegal dumping of rubbish in reserves and if you are what are you doing about it?

Answer in Meeting: The Shire is very aware of the illegal dumping of rubbish. We are trying to do everything in our power to identify the people that do it and to reduce the frequency of it.

We have cited infringements on people and will continue to do so. The Shire will investigate and act on picking the rubbish picked up.

The Shire has taken this on board and will act.

8. Question by Tony Fisher: The Shire has an EHO appointed, what are they doing to educate and engage the community?

Answer in Meeting: Clarity requested that it is the Environmental Health Officer not Occupation Safety Officer, Yes this is the case.

The direction to the EHO is to make sure the Shire is educating people and that means being front and centre, being accountable to the Community and being out there talking to people. Obviously, there are ways and means that can do that in a better way.

The community will see better communications and education over the few years in the Environmental Health Officer space. The Shire shares the EHO with Katanning, 2/5 of the role to Kojonup 3/5 to Katanning.

9. Question by Paul Webb: Who fixed the potholes on Jingalup Road and why have they only done some of the potholes and passed others?

Answer to question Taken on Notice: The Shire engaged a contractor "Potholes Perth" to undertake pothole patching for 1 day on Jingalup Road, Jingalup.

The contractor's truck has a 1200kg capacity of pre-mix asphalt and once stock are exhausted they finish works and return to Perth. Potholes Perth was engaged as the Works Team did not have capacity due to the construction requirements of capex projects.

The contractor was advised to treat moderate failures suitable for cold patch asphalt.

They contractor was instructed to leave minor faults as these are best treated with bitumen emulsion and fine aggregate to achieve durability and mitigate water ingress. Not all potholes are suited to the use of pre-mix asphalt.

The shire will treat minor faults with bitumen emulsion and aggregate post-harvest.

In the meantime, a road inspection has not revealed any asphalt repairs sitting "proud" of the road surface to cause any safety issues.

The failure at SLK 6 near Aus Oils requires geotechnical investigation to determine suitable remedial works. The investigation will take place after harvest.

There is a current 5-year plan co-funded by Regional Road Group to carry out preservation works i.e. pavement repairs and reseals along Jingalup Rd as the existing seal is at the end of its life showing binder embrittlement, cracking and aggregate loss.

Commentary related to several other questions: Roads is an important core function of the Shire. There are other core regulatory functions that the Shire is obligated to undertake, and the Environmental Health Officer's role is one of those mandatory functions.

The Shire can just not employ this role and transfer the money into roads. Those functions cannot be compromised. We need to clarify that these are mandatory functions of local government.

A balance of funding for these regulatory functions is essential. The Council is considering where funding for roads is coming from and how it is going to spend those funds in the future. The Shire has a high debt load at the moment, which presents a high cost of borrowing. That is money that is more than likely coming from the maintenance roads program over the last 4-5 years. And what we're doing now is we are developing a plan over the next two years to utilise funds from sources such as Roads to Recovery back into the local road program so that the Shire can improve the standards of gravel roads. The Manager of Works and Infrastructure, Darren Watkins, is working on that plan now for the next two to five years.

The focus will be on increasing the pruning activities and the grading of the gravel roads. This will not happen overnight, but the performance is expected to gradually increase over the next two years.

6 CONFIRMATION OF MINUTES

130/25 Moved Cr. Mathwin Seconded Cr Wieringa

That items 6.1, 6.2, 6.3, 6.4 in this agenda be moved En Bloc.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

131/25 Moved Cr. Mathwin Seconded Cr Mickle

That items 6.1, 6.2, 6.3, 6.4 in this agenda be carried En Bloc.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

6.1 SPECIAL COUNCIL MEETING 29 JULY 2025

Unconfirmed Minutes of an Ordinary Council Meeting held 29 July 2025 are at [attachment 6.1.1.](#)

Officer Recommendation

That the Minutes from an Ordinary Council meeting held 29 July 2025 be confirmed as a true record.

6.2 ORDINARY COUNCIL MEETING 23 SEPTEMBER 2025

Unconfirmed Minutes of an Ordinary Council Meeting held 23 September 2025 are at [attachment 6.2.1.](#)

Officer Recommendation

That the Minutes from an Ordinary Council meeting held 23 September 2025 be confirmed as a true record.

6.3 ORDINARY COUNCIL MEETING 28 OCTOBER 2025

Unconfirmed Minutes of an Ordinary Council Meeting held 28 October 2025 are at [attachment 6.3.1.](#)

Officer Recommendation

That the Minutes from an Ordinary Council meeting held 28 October 2025 be confirmed as a true record.

6.4 SPECIAL COUNCIL MEETING 3 NOVEMBER 2025

Unconfirmed Minutes of an Ordinary Council Meeting held 3 November 2025 are at [attachment 6.4.1.](#)

Officer Recommendation

That the Minutes from an Ordinary Council meeting held 3 November 2025 be confirmed as a true record.

7 PRESENTATIONS

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS

UNCONFIRMED

9 REPORTS

9.1 KEY PILLAR ‘LIFESTYLE’ REPORTS

9.1.1 HALL & PRIOR GROUP REFINANCING RIGHT OF ENTRY (BUSINESS GOODS) KOJONUP SPRINGHAVEN FRAIL AGED CARE LEASE

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Thursday, 20th November 2025
FILE NO	FM.FNR.2
ATTACHMENT	9.1.1.1 - Hall & Prior - 2025 Group Refinancing - Right of Entry (Business and Goods) - Kojonup Lease

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “ <i>The Cultural Experience Centre of the Great Southern</i> ” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Lifestyle	1. Diverse Accommodation Options	1.3 Future-proof aged care

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to consider authorizing the execution of a Deed ([attachment 9.1.1.1 - Hall & Prior - 2025 Group Refinancing - Right of Entry \(Business and Goods\) - Kojonup Lease](#)) related to the Shire providing consent to mortgage the lease and a right of entry of the Security trustee to a Lender of Hall & Prior.

BACKGROUND

This relates to the lease of Springhaven Frail Aged Lodge.

The Lessee has entered into new financing arrangements and requires the Shire’s consent to the mortgage of the lease.

This will be formalised by way of a consent document (namely the Right of Entry document) between the lessor (Shire), the lessee, and the security trustee (acting on behalf of the lenders).

COMMENT

The Lessee’s solicitors have provided the Shire’s solicitors with copies of the relevant security documents referred to in the Right of Entry provisions so that these could be reviewed in context.

Under the terms of the Springhaven Lease, the Shire must not unreasonably withhold its consent to the mortgage of the Lease. Strictly speaking, the Shire is not required to enter into a Right of Entry Deed with the lenders, as the mortgage is between the lessee and the lender.

The lender is requesting the Shire's involvement to protect monies payable under the mortgage. If the Lessee were to default under the lease and the lease was terminated, the lender would lose the benefit of its mortgage and have limited ability to recover outstanding amounts. The Right of Entry Deed addresses this by:

- ensuring the Lease remains on foot;
- requiring that the lender be given notice of any breaches and the opportunity to remedy them; and
- allowing the lender to sell the Lessee's fittings to recover amounts owing under the mortgage.

In practice, these arrangements generally do not prejudice a landlord's position and may, in fact, strengthen it.

It is in the lender's interests to ensure the lease is complied with, and the landlord benefits from having a financially secure party standing behind the tenant.

In addition, from a practical perspective, the Lessee's ability to obtain finance may depend on the Shire entering into the Right of Entry Deed, as lenders are often unwilling to advance funds without this protection.

The Shire's solicitors have reviewed the Right of Entry document, required certain amendments to protect the Shire's interests, and have recommended that the Shire proceed to enter into the Right of Entry document.

The Author recommends supporting the request and executing the Deed of Right of Entry, [attachment 9.1.1.1 - Hall & Prior - 2025 Group Refinancing - Right of Entry \(Business and Goods\) - Kojonup Lease](#).

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil impact - All legal costs have been paid through Hall and Prior's Solicitors.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
15. <i>Supplier - Contracts</i>	Inadequate management of external Suppliers, Contractors, IT Vendors or Consultants engaged for core operations. Inadequate contract management practices	<i>Contract Management</i> <i>Documented authorisation and approvals process for contracts</i>	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Limiting the lessee's security holder has two impacts: <ol style="list-style-type: none"> 1. May lessen protections of the Shire for Lessee to remain viable to maintain the lease conditions. 2. May limit the lessee's funding arrangements limiting growth of the business and therefore limiting the controls for the Shire to future proof aged care. 			

ASSET MANAGEMENT PLAN IMPLICATIONS

Protects the asset Lease at Springhaven Frail Aged Lodge

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

132/25 Moved Cr Mickle

Seconded Cr Michael

That Council approve the Execution of the Right of Entry Deed as presented and authorise the Shire President and Chief Executive Officer to execute the Deed and apply the Shire Seal to the Deed.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

9.2 KEY PILLAR ‘ECONOMICS’ REPORTS

Nil

9.3 KEY PILLAR ‘VISITATION’ REPORTS

Nil

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 SHUTDOWN DURING THE 2025/2026 CHRISTMAS AND NEW YEAR PERIOD

AUTHOR	Annabelle Harvey – HR Advisor
DATE	Wednesday, 11 October 2024
FILE NO	
ATTACHMENT(S)	9.4.1.1 Shutdown Schedule

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

The author is a Shire of Kojonup employee and, as such, is affected by the outcome of this report.

SUMMARY

To consider a shutdown period for the Depot, Swimming Pool, Administration Office/ Library, Kodja Place and Black Cockatoo Café shutdown during the 2025/2026 Christmas and New Year period.

BACKGROUND

A shutdown during the Christmas and New Year holiday period has occurred year on year; it is suggested that the same occurs during the 2025/2026 Christmas and New Year period.

COMMENT

In 2025 Christmas Day and Boxing Day fall on Thursday, 25 December and Friday, 26 December with the public holidays to be observed on those days. New Year’s Day falls on Thursday, 1 January 2026 with the public holiday to be observed on that day.

It is proposed that the Shire Depot, Swimming Pool, Administration Office/Library, Kodja and Black Cockatoo Café be closed in accordance with the attached schedule, [attachment 9.4.1.1 Shutdown Schedule](#).

Team Members will be required to utilise leave accruals which can include:

- annual leave
- rostered days off
- Local Government days
- time in lieu; or
- leave without pay (only by prior arrangement with the Chief Executive Officer [CEO]).

Staff planning to work throughout this period can only do so with the approval of the CEO. A skeleton crew may be required for emergencies and/or call outs.

In summary, the Shire Administration Office will be closed from 2.00pm on Tuesday 23rd December, through until usual hours Monday, 5 January 2026.

Please refer to the [attachment 9.4.1.1 Shutdown Schedule](#) for detail outlining the other departments.

CONSULTATION

Chief Executive Officer

Manager Finance Corporate Community

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Team Members will be required to utilise leave accruals which are accounted for in the 2025/2026 Annual Budget and reduces the Shires benefits liability. The only impact will be cashflow which is accounted for in the Team Member benefit provisions reserve account. Therefore, the financial impact is minimal.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
5 – Employment Practices	Failure to effectively manage and lead human resources	Health and Wellbeing initiatives	Nil
<i>Risk rating: High</i>			
IMPLICATIONS			
Continuing the practice of shutting down operations over the Christmas/New Year period, as occurs in many local governments and has occurred for many years at the Shire of Kojonup, aligns with health and wellbeing initiatives. A Skeleton crew may be required to remain accessible for essential services.			

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

133/25 Moved Cr Radford Seconded Cr Mitchell

That Council approve:

1. An operational shutdown of the Administration Office, Library, Kodja Place and Depot during the 2025/2026 Christmas and New Year period as presented in the *Shutdown Schedule*, **attachment 9.4.1.1**; and
2. The above-mentioned closure be advertised on the Shire of Kojonup website and via local public notice.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

9.4.2 ORDINARY COUNCIL MEETING DATES FOR 2026

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 19 November 2025
FILE NO	
ATTACHMENT	

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider its Ordinary Meeting schedule for the 2026 calendar year.

BACKGROUND

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, local governments are required to give local public notice and publish on their websites the date, time and place of ordinary council meetings and committee meetings which are proposed to be open to members of the public and shall be held within the proceeding 12 month period.

COMMENT

In October 2005 it was resolved that Council's ordinary meetings would be held on the third Tuesday of each month commencing at 3:00pm except where dates clash with a public holiday or internal staffing management.

The author is recommending changing this resolution to generally the fourth Tuesday of the month in line with the general dates recommended in this report.

This is in-line with the discussions at the 20 August 2024 Briefing Session, where the concept of briefing sessions be reduced to one day a month and Council meetings continue to generally be held on the fourth Tuesday of a month in the 2025 calendar year.

Occasionally, timeframes associated with specific matters may alter scheduled ordinary meeting dates due to the circumstances in that month. The following recommendation represents changes to the scheduled fourth Tuesday of each month for the holding of Council's Ordinary Meetings in 2025:

- There is no ordinary meeting of Council held during the month of January.
- The December ordinary meeting date has typically been held a week earlier and it is recommended that this practice continues to align to the Christmas and New Year period shutdown.

Regulation 12 of the Local Government (Administration) Regulations 1996 requires that Council's scheduled ordinary meetings, which will be open to the public, are published on the local government's official website before the beginning of the year in which the meetings are to be held and that the notice should include the date, time and location of the meetings.

Considering the above the recommended 2026 ordinary meeting schedule for Council is as follows:

24	February	2026
24	March	2026
28	April	2026
26	May	2026
23	June	2026
28	July	2026
25	August	2026
29	September	2026
27	October	2026
24	November	2026
15	December	2026

CONSULTATION

Briefing Session – 18 November 2025

STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - *Local Government Act 1995*:

5.25.Regulations about council and committee meetings and committees

(1) *Without limiting the generality of s. 9.59, regulations may make provision in relation to—*

- (g) *the giving of public notice of the date and agenda for council or committee meetings;*

Regulation 12 - *Local Government (Administration) Regulations 1996 –*

12. Publication of meeting details [Act s. 5.25(1) (g)]

(1) *In this regulation —*

meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.

(2) *The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—*

- (a) *ordinary council meetings;*
(b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*

(3) *Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government's official website as soon as practicable after the change is made.*

(4) *If a local government decides that a special meeting of the council is to be*

open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation.	Councillor/Staff Induction Process Councillor/Staff training	Nil
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Allows compliance with s. 5.25 (1) (g) of the Local Government Act 1995 and r. 12 – Local Government (Administration) Regulations 1996 - publication of meeting details.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

134/25 Moved Cr Wieringa Seconded Cr Mickle

Council Approve that:

1. Ordinary Meetings of Council be scheduled to be held in the Shire of Kojonup (Shire) Council Chambers, 93 Albany Highway, Kojonup, generally on the fourth Tuesday of each month in 2026 commencing at 3:00pm, with the following principles:
 - No scheduled meeting to be held in January.
 - Month of December to be held earlier to align to the Christmas and New Year shutdown.

2. The following dates be approved for the 2026 calendar year for Ordinary Meetings of Council:

24	February	2026
24	March	2026
28	April	2026
26	May	2026
23	June	2026
28	July	2026
25	August	2026
29	September	2026
27	October	2026
24	November	2026
15	December	2026

3. The Ordinary Council Meeting schedule for 2026, as above, be published on the Shire of Kojonup website and local public notice given.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

9.4.3 COMMITTEES OF COUNCIL - MEETING DATES FOR 2026

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 19 November 2025
FILE NO	
ATTACHMENT	9.4.3.1 - Calendar of meetings 2026

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider a schedule of meeting place, dates and times for Committees of Council for the 2026 calendar year.

BACKGROUND

In accordance with Regulation 12 of the Local Government (Administration) Regulations 1996, local governments are required to give local public notice and publish on their websites the date, time and place of meetings of Council committees that shall be held within the proceeding 12 month period.

COMMENT

Council Committees include:

- Audit, Risk & Improvement Committee (required to meet a minimum quarterly)
- Kojonup Keneang Noongar Advisory Committee (minimum four (4) times per year)
- Kojonup Natural Resource Management (NRM) Advisory Committee (required to meet minimum biannually [twice a year])
- Bush Fire Advisory Committee (required to meet a minimum biannually [twice a year])
- Kojonup Aging, Disability, Access, Inclusion and Health Committee (required to meet four times per year)
- Historical, Tourism and Cultural Committee (required to meet a minimum biannually [twice a year])
- Roads and Technical Services Advisory Committee (required to meet a minimum quarterly)
- Muradup Community Advisory Committee (required to meet a minimum biannually [twice a year])

Based on the minimum number of meetings required it is proposed that:

- The Audit, Risk and Improvement Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year.
- The NRM meetings be held on 4 February, 6 May, 2 September for the 2026 calendar year.
- The Noongar Advisory Committee schedule its meetings to be held on 3 March, 4 August and 3 November for the 2026 calendar year.
- The Bush Fire Advisory Committee (BFAC) schedule its meetings to be held on 3 February and 5 August for the 2026 calendar year.
- The Historical, Tourism and Cultural Committee schedules its meetings to be held on 3 March, 4 August, 3 November for the 2026 calendar year.
- The Kojonup Aging, Disability, Access, Inclusion and Health Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year.
- The Roads and Technical Services Advisory Committee schedule its meetings to be held on 3 February, 5 May, 3 June, 5 August and 4 November for the 2026 calendar year.
- The Muradup Community Advisory Committee schedule its meetings to be held on 4 February, 6 May and 2 September for the 2026 calendar year.

Any re-scheduling or new meeting dates will be advertised to the public.

Please refer to [attachment 9.4.3.1 - Calendar of meetings 2026](#) for detailed scheduling of date and time of the specific committee meetings and the optimal alignment of the dates.

CONSULTATION

Briefing Session – 18 November 2025

STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - *Local Government Act 1995*:

5.25.Regulations about council and committee meetings and committees

(1) *Without limiting the generality of s. 9.59, regulations may make provision in relation to—*

- (g) *the giving of public notice of the date and agenda for council or committee meetings;*

Regulation 12 - *Local Government (Administration) Regulations 1996 –*

12. Publication of meeting details [Act s. 5.25(1) (g)]

(1) *In this regulation —*

meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.

- (2) *The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—*
- (a) *ordinary council meetings;*
 - (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government’s official website as soon as practicable after the change is made.*
- (4) *If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government’s official website as soon as practicable after the decision is made.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation.	Councillor/Staff Induction Process Councillor/Staff training	Nil
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key	Policies and Procedures	Nil

	Private Sector Companies, Government Agencies and/or Elected Members.		
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Allows compliance with s. 5.25 (1) (g) of the Local Government Act 1995 and r. 12 – Local Government (Administration) Regulations 1996 - publication of meeting details.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

135/25 Moved Cr Mathwin

Seconded Cr Mitchell

That Council:

1. Approve dates for the 2026 calendar year for the respective Committees of Council as follows:

- The Audit, Risk and Improvement (ARIC) Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year.
- The Natural Resource Management Advisory Committee (NRMAC) meetings be held on 4 February, 6 May, 2 September for the 2026 calendar year.
- The Noongar Advisory Committee schedule its meetings to be held on 3 March, 4 August and 3 November for the 2026 calendar year.
- The Bush Fire Advisory Committee (BFAC) schedule its meetings to be held on 3 February and 5 August for the 2026 calendar year.
- The Historical, Tourism and Cultural Committee schedules its meetings to be held on 3 March, 4 August, 3 November for the 2026 calendar year.
- The Kojonup Aging, Disability, Access, Inclusion and Health Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year.
- The Roads and Technical Services Advisory Committee schedule its meetings to be held on 3 February, 5 May, 3 June, 5 August and 4 November for the 2026 calendar year.
- The Muradup Community Advisory Committee schedule its meetings to be held on 4 February, 6 May and 2 September for the 2026 calendar year.

2. Direct the CEO to publish the Council Committee Meetings schedule, as presented, on the Shire of Kojonup website and local public notice given.

AMENDMENT TO MOTION

136/25 Moved Cr Wieringa Seconded Cr Mickle

That Council amend and publish times for the following committees:

- a) Audit, Risk and Improvement (ARIC) committee to 10:00 am and the Kojonup Aging, Disability, Access, Inclusion and Health Committee to 1:00 pm;
- b) Road Technical Services Committee to 9:00 am;
- c) Muradup Community Committee to 2:00 pm.
- d) Other committee times as presented.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

UNCONFIRMED

AMENDMENT BECOMES THE MOTION

135/25 Moved Cr Mathwin

Seconded Cr Mitchell

That Council:

1. Approve dates and times for the 2026 calendar year for the respective Committees of Council as follows:

- The Audit, Risk and Improvement (ARIC) Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year and meet time be established as 10:00 am.
- The Natural Resource Management Advisory Committee (NRMAC) meetings be held on 4 February, 6 May, 2 September for the 2026 calendar year, times as presented.
- The Noongar Advisory Committee schedule its meetings to be held on 3 March, 4 August and 3 November for the 2026 calendar year, times as presented.
- The Bush Fire Advisory Committee (BFAC) schedule its meetings to be held on 3 February and 5 August for the 2026 calendar year, times as presented.
- The Historical, Tourism and Cultural Committee schedules its meetings to be held on 3 March, 4 August, 3 November for the 2026 calendar year, times as presented.
- The Kojonup Aging, Disability, Access, Inclusion and Health Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year and meet time be established as 10:00 am.
- The Roads and Technical Services Advisory Committee schedule its meetings to be held on 3 February, 5 May, 3 June, 5 August and 4 November for the 2026 calendar year and meet time be established as 9:00 am.
- The Muradup Community Advisory Committee schedule its meetings to be held on 4 February, 6 May and 2 September for the 2026 calendar year and meet time be established as 2:00 pm.

2. Direct the CEO to publish the Council Committee Meetings schedule, as presented, on the Shire of Kojonup website and local public notice given.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

9.4.4 BUSH FIRE ADVISORY COMMITTEE (BFAC) MEETING MINUTES – 11 NOVEMBER 2025

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 19 November 2025
FILE NO	
ATTACHMENT	9.4.4.1 – BFAC Unconfirmed Meeting Minutes – 11 November 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of a BFAC meeting held 11 November 2025.

BACKGROUND

The BFAC is established under Section 67 of the Bush Fires Act 1954 and plays an important role in the Council’s decision-making process. Minutes are required to be noted by Council.

COMMENT

Unconfirmed minutes of a BFAC meeting held 11 November 2025, [attachment 9.4.4.1 –BFAC Unconfirmed Meeting Minutes – 11 November 2025](#), for Council noting.

CONSULTATION

Community Emergency Services Manager
Regulatory Services Manager

STATUTORY REQUIREMENTS

Section 67 of the Bush Fires Act 1954

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2 - Business Disruption	Lack of (or inadequate) emergency response/business continuity plans. Lack of training for specific individuals or availability of appropriate emergency response.	Regular LEMC, DEMC Meetings	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Under legislation, the Shire of Kojonup (Shire) may establish and maintain a BFAC. The risk of not creating a BFAC is that the Shire supports the knowledge and capability in the Shire to manage bush fires. The Shire is reliant on the BFAC to be able to provide this knowledge and to support volunteer bush fire efforts, training and resourcing requirements in protecting community safety and assets.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

136/25 Moved Cr Radford Cr Michael

That Council receives and notes the unconfirmed minutes of a Bush Fire Advisory Committee meeting held 7 May 2025.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

RECOMMENDATION TO COUNCIL FROM BUSHFIRE ADVISORY COMMITTEE

137/25 Moved Cr Radford Cr Wieringa

That Council appoint the Community Emergency Services Manager to a Fire Control Officer (FCO) in the Shire of Kojonup without the power to write permits.

AMENDMENT TO MOTION

138/25 Moved Cr Mathwin Cr Mitchell

That Council appoint the Community Emergency Services Manager to a Fire Control Officer (FCO) in the Shire of Kojonup without the power to write permits for the 2025/26 bushfire season.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

AMENDMENT BECOMES THE MOTION

137/25 Moved Cr Radford Cr Wieringa

That Council appoint the Community Emergency Services Manager to a Fire Control Officer (FCO) in the Shire of Kojonup without the power to write permits for the 2025/26 bushfire season.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

9.4.5 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (SEPTEMBER & OCTOBER 2025)

AUTHOR	Jill Johnson – Manager Financial, Corporate & Community
DATE	Thursday, 20th November 2025
FILE NO	FM.FNR.2
ATTACHMENT	9.4.5.1 – Monthly Financial Statements to 1 September 2025 9.4.5.2 - Monthly Financial Statements to 31 October 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to note the Monthly Financial Statement for the months ending 30 September & 31 October 2025.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached Statements of Financial Activity for the period 1 September 2025 to 31 October 2025 represents four (4) months, or 33% of the year **attachments 9.4.5.1 – Monthly Financial Statements to 1 September 2025, and 9.4.5.2 - Monthly Financial Statements to 31 October 2025.**

The following items are worthy of noting:

- Closing surplus position of \$6,312,894m.
- Capital expenditure achieved 15.8% of budgeted projects.
- Cash holdings of \$5,849 of which \$1,137m is held in cash backed reserve accounts and \$4,712m is unrestricted cash.
- Rates debtors outstanding equate to 31% of total rates raised for 2025/2026
- Page 11 of the statements detail major variations comparing year to date (amended) budgets to year-to-date actuals in accordance with Council Policy 2.1.6.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	Budget Controls	Cash Flow Budget and reporting to be implemented
Risk rating: Adequate			
IMPLICATIONS			
Financial reporting is required to create transparency.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

139/25 Moved Cr Michael Cr Mickle

That the monthly financial statements for the periods ending 30 September & 31 October 2025, as attached, be noted.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

UNCONFIRMED

9.4.6 MONTHLY PAYMENTS LISTING – SEPTEMBER 2025

AUTHOR	Rachael Egerton-Warburton – Finance Officer
DATE	Thursday, 20th November 2025
FILE NO	FM.FNR.2
ATTACHMENT	9.4.6.1 - Monthly Payment Listing September 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments covering the month of September 2025.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any queries regarding the list of payments should be directed to the Chief Executive Officer prior to the meeting.

CONSULTATION

Manager Finance Corporate Community

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996 provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

Payments are made in line with Council Policy.

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) <i>Financial Sustainability</i>	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	<i>Budget Controls</i>	Cash Flow Budget and reporting to be implemented
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Financial reporting is required to create transparency.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

140/25 Moved Cr Wieringa Cr Mickle

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 September 2025		TO - 30 September 2025
Municipal Cheques	14408	\$17,733.08
EFTs	36688-36840	\$402,787.35
Direct Debits		\$401,551.52
Total		\$822,071.95

be received.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

10 APPLICATIONS FOR LEAVE OF ABSENCE

REQUEST FOR LEAVE – CR NED RADFORD

141/25 Moved Cr Mathwin Cr Michael

That a Leave of Absence be approved for Cr. Ned Radford for 16 December Ordinary Council Meeting.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM ELECTED MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Urgent Item

This item needs to be received and a decision to be reached

Vote Required

Absolute Majority

OFFICER RECOMMENDATION

142/25 Moved Cr Mickle Cr Wieringa

That Council approves the late matter “13.1. *REQUEST TO REVOKE PENALTY FEE (UNAUTHORISED DEVELOPMENT – KOJONUP FEEDS PTY LTD & VAUDAN HOLDINGS PTY LTD)*” to be considered in the standing orders of this Ordinary Council Agenda dated 25 November 2025.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

13.1. REQUEST TO REVOKE PENALTY FEE (UNAUTHORISED DEVELOPMENT – KOJONUP FEEDS PTY LTD & VAUDAN HOLDINGS PTY LTD)

AUTHOR	Estelle Lottering – Manager Regulatory Services
DATE	24/11/2025
ATTACHMENT(S)	13.1.1 – Letter from Aaron Pontifex 13.1.2 – Extract from Shire of Kojonup 2025/2026 Fees and Charges

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN 2023 – 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Lifestyle Economics Performance	2. Proactive Community Spirit 5. Assisted New Business 12. A High Performing Council	2.6 Wellbeing advancement 5.1 Industrial land release

DECLARATION OF INTEREST

Nil

SUMMARY

For Council to consider a request from the applicant to revoke the penalty fee associated with the retrospective development application submitted for a grain handling facility commenced without approval.

BACKGROUND

On 12 September 2025, the Shire identified earthworks and construction activity occurring on the site without a Development Application (DA), contrary to the *Planning and Development Act 2005* and Shire of Kojonup Town Planning Scheme No. 3 (TPS3).

A retrospective DA was later submitted (24 September 2025). The penalty fee was applied consistent with Council’s Fees & Charges Schedule. The applicant has written to the Shire President and Council (received 14 November 2025) requesting revocation of the penalty.

COMMENT

Applicant’s claims & Officer Responses

Claim: The use is “Industry – Rural”, which is a permitted (P) use in Rural Zone.

Officer Response:

Permitted (‘P’) use status does not remove the requirement for a DA. Under TPS3 and Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, development approval is required unless explicitly exempt. Bulk grain handling, large-scale storage pads, augers, conveyors and earthworks on this scale are not exempt.

Claim: They relied on advice from two contractors that no DA was needed.

Officer Response:

Contractors are not authorised to give planning advice. The responsibility to obtain correct approvals lies solely with the landowner (*Planning and Development Act s.174*)
Incorrect third-party advice does not create grounds to waive a statutory penalty.

Claim: Similar facilities in other Shires did not require a DA.

Officer Response:

Planning requirements differ between local governments. Kojonup has consistently required DAs for grain handling facilities, pads, storage infrastructure and bulk commodity operations. Other LG decisions do not override Kojonup's Scheme.

Claim: Other Shires (Wagin, Wandering) supported similar operations.

Officer Response:

Support by another LG is irrelevant to Kojonup's statutory obligations. Compliance with the Shire of Kojonup TPS3 is mandatory regardless of regional practice.

Claim: They cooperated once informed.

Officer Response:

Cooperation is noted and appreciated. However, cooperation after works have commenced does not negate the breach nor the Shire's compliance costs (assessment, site inspection, enforcement).

Claim: Jingalup Road title complications contributed to delays.

Officer Response:

This matter is unrelated to the unauthorised earthworks already underway. Road access/title issues do not provide legal justification for bypassing approvals.

Claim: The penalty is "unreasonable" and lacks precedent.

Officer Response:

The penalty is applied consistently with other unauthorised developments in Kojonup. The Shire has applied retrospective penalty fees to multiple applicants over the years. There is established precedent for strict enforcement to support compliance.

Claim: The decision was influenced by "one or two individuals."

Officer Response:

This is incorrect. The penalty arises directly from Council-adopted **Fees & Charges** and standard enforcement of unauthorised development under the Planning Act. [Attachment 13.1.2 – Extract from Shire of Kojonup 2025/2026 Fees and Charges](#)
No personal discretion was exercised.

Claim: The project benefits the district and should not be penalised.

Officer Response:

Economic benefit does not remove the requirement to follow statutory planning processes. Approval pathways and penalties apply equally to all applicants regardless of project scale.

CONSULTATION

Steve Thompson – Edge Planning

Grant Thompson – Chief Executive Officer

STATUTORY REQUIREMENTS

Planning and Development Act 2005

Planning and Development Regulations 2009 (Regulation 52)

Local Government Act 1995 (s6.16)

Shire of Kojonup Town Planning Scheme No. 3 (TPS3)

Shire of Kojonup Delegation Register (Dec 2023)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Shire would absorb compliance and administrative costs.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 – Compliance	Impulsive decision making Ineffective monitoring of changes to legislation	Professional accreditation / certification maintained	Compliance Risk High: Waiving the fee risks incentivising unauthorised development
6 – Engagement	Inadequate documentation or procedures	Public notices / local papers / website communication	Nil
7 – Environment	Inadequate local laws / planning schemes	Environmental management compliance	Nil
8 – Errors, Omissions and Delays	Complex legislation Incorrect information	Development Approval performance report	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Applicants need to ensure that Development Applications accord with the intent of the Shire of Kojonup Planning Scheme. Council in assessing applications needs to adopt a similar approach that reflects present and future requirements without compromising amenity or establishing precedents.			

ASSET MANAGEMENT IMPLICATIONS

Nil.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION

143/25 Moved Cr Mathwin Cr Radford

That Council:

- A) Does not support the revocation of the penalty as the fee was correctly issued under the Planning and Development Act 2005 and approved in the Shire's Fees & Charges Schedule as per Council decision and there has been no clear justification to waive or revoke the charge.
- B) Writes to the applicant advising that, whilst Council respects the right of the applicant to raise these matters, the request to revoke the penalty for the Kojonup Feeds Pty Ltd & Vaudan Holdings Pty Ltd retrospective development application at Lot 23368 is not supported, as the fee was correctly issued under the Planning and Development Act 2005 and the Shire's Fees & Charges Schedule as per Council decision.

Carried 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

14 **MEETING CLOSED TO THE PUBLIC**

14.1 **MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

NIL

STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

PROCEDURAL MOTION

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (e) of the *Local Government Act 1995* at _____ pm.

PROCEDURAL MOTION

That the meeting be reopened to the public at _____ pm.

14.2 PUBLIC READING RESOLUTIONS THAT MAY BE MADE PUBLIC

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 4:06pm.

UNCONFIRMED

16 ATTACHMENTS (SEPARATE)

- 6.1.1. Unconfirmed Minutes of an Ordinary Council Meeting held 29 July 2025
- 6.2.1. Unconfirmed Minutes of an Ordinary Council Meeting held 23 September 2025
- 6.3.1. Unconfirmed Minutes of an Ordinary Council Meeting held 28 October 2025
- 6.4.1. Unconfirmed Minutes of an Ordinary Council Meeting held 3 November 2025
- 9.1.1.1 Hall & Prior - 2025 Group Refinancing - Right of Entry (Business and Goods) - Kojonup Lease
- 9.4.1.1 Shutdown Schedule
- 9.4.3.1 Calendar of meetings 2026
- 9.4.4.1 BFAC Unconfirmed Meeting Minutes – 11 November 2025
- 9.4.5.1 Monthly Financial Statements to 1 September 2025
- 9.4.5.2 Monthly Financial Statements to 31 October 2025
- 9.4.6.1 Monthly Payment Listing September 2025
- Late Item Attachments
 - 13.1.1 Letter from Aaron Pontifex
 - 13.1.2 Extract from Shire of Kojonup 2025.2026 Fees and Charges



SHIRE OF KOJONUP

AGENDA

Ordinary Council Meeting

25 November 2025

TO: THE SHIRE PRESIDENT AND COUNCILLORS

NOTICE is hereby given that an Ordinary Meeting of the Council will be held in the Council Chambers, Administration Building, 93 Albany Highway, Kojonup on Tuesday, 25 November 2025 commencing at 3:00pm.

I certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii. Where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

GRANT THOMPSON
CHIEF EXECUTIVE OFFICER
19 November 2025

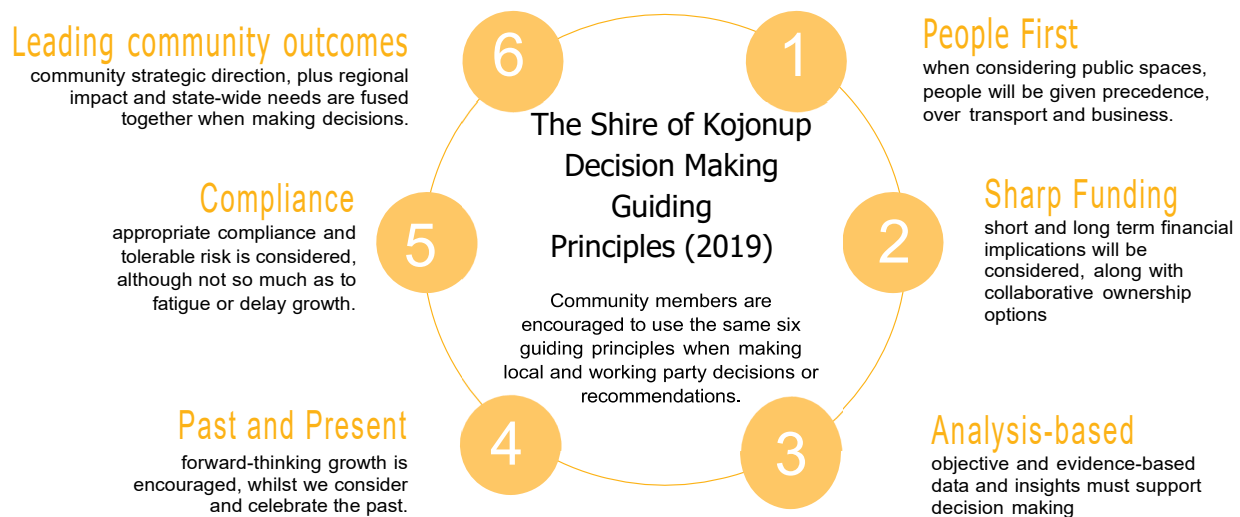
AGENDA FOR AN ORDINARY COUNCIL MEETING TO BE HELD ON 25 NOVEMBER 2025

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



AGENDA

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at _____ and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

**3 ATTENDANCE
COUNCILLORS**

Cr Bilney
Cr Mathwin
Cr Radford
Cr Mickle
Cr Michael
Cr Mitchell
Cr Wieringa

Shire President
Deputy Shire President

STAFF

Grant Thompson
Jill Johnson
Annabelle Harvey
Estelle Lottering

Chief Executive Officer
Manager Finance Corporate Community
Human Resource Advisor
Manager Regulatory Services

3.1 APOLOGIES

3.2 APPROVED LEAVE OF ABSENCE

4 DECLARATION OF INTEREST

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not Applicable

5.2 PUBLIC QUESTION TIME

Refer to attached Correspondence from Community Member Mr Paul Webb, **attachment 5.2.1.**

6 CONFIRMATION OF MINUTES

6.1 SPECIAL COUNCIL MEETING 29 JULY 2025

Unconfirmed Minutes of an Ordinary Council Meeting held 29 July 2025 are at [attachment 6.1.1.](#)

Officer Recommendation

That the Minutes from an Ordinary Council meeting held 29 July 2025 be confirmed as a true record.

6.2 ORDINARY COUNCIL MEETING 23 SEPTEMBER 2025

Unconfirmed Minutes of an Ordinary Council Meeting held 23 September 2025 are at [attachment 6.2.1.](#)

Officer Recommendation

That the Minutes from an Ordinary Council meeting held 23 September 2025 be confirmed as a true record.

6.3 ORDINARY COUNCIL MEETING 28 OCTOBER 2025

Unconfirmed Minutes of an Ordinary Council Meeting held 28 October 2025 are at [attachment 6.3.1.](#)

Officer Recommendation

That the Minutes from an Ordinary Council meeting held 28 October 2025 be confirmed as a true record.

6.4 SPECIAL COUNCIL MEETING 3 NOVEMBER 2025

Unconfirmed Minutes of an Ordinary Council Meeting held 3 November 2025 are at [attachment 6.4.1.](#)

Officer Recommendation

That the Minutes from an Ordinary Council meeting held 3 November 2025 be confirmed as a true record.

7 PRESENTATIONS

7.1 PETITIONS

7.2 PRESENTATIONS

7.3 DEPUTATIONS

7.4 DELEGATES' REPORTS

8 METHOD OF DEALING WITH AGENDA BUSINESS

9 REPORTS

9.1 KEY PILLAR ‘LIFESTYLE’ REPORTS

9.1.1 HALL & PRIOR GROUP REFINANCING RIGHT OF ENTRY (BUSINESS GOODS) KOJONUP SPRINGHAVEN FRAIL AGED CARE LEASE

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Thursday, 20th November 2025
FILE NO	FM.FNR.2
ATTACHMENT	9.4.2.1 - Hall & Prior - 2025 Group Refinancing - Right of Entry (Business and Goods) - Kojonup Lease

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “ <i>The Cultural Experience Centre of the Great Southern</i> ” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Lifestyle	1. Diverse Accommodation Options	1.3 Future-proof aged care

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to consider authorizing the execution of a Deed ([attachment 9.4.2.1 - Hall & Prior - 2025 Group Refinancing - Right of Entry \(Business and Goods\) - Kojonup Lease](#)) related to the Shire providing consent to mortgage the lease and a right of entry of the Security trustee to a Lender of Hall & Prior.

BACKGROUND

This relates to the lease of Springhaven Frail Aged Lodge.

The Lessee has entered into new financing arrangements and requires the Shire’s consent to the mortgage of the lease.

This will be formalised by way of a consent document (namely the Right of Entry document) between the lessor (Shire), the lessee, and the security trustee (acting on behalf of the lenders).

COMMENT

The Lessee’s solicitors have provided the Shire’s solicitors with copies of the relevant security documents referred to in the Right of Entry provisions so that these could be reviewed in context.

Under the terms of the Springhaven Lease, the Shire must not unreasonably withhold its consent to the mortgage of the Lease. Strictly speaking, the Shire is not required to enter into a Right of Entry Deed with the lenders, as the mortgage is between the lessee and the lender.

The lender is requesting the Shire's involvement to protect monies payable under the mortgage. If the Lessee were to default under the lease and the lease was terminated, the lender would lose the benefit of its mortgage and have limited ability to recover outstanding amounts. The Right of Entry Deed addresses this by:

- ensuring the Lease remains on foot;
- requiring that the lender be given notice of any breaches and the opportunity to remedy them; and
- allowing the lender to sell the Lessee's fittings to recover amounts owing under the mortgage.

In practice, these arrangements generally do not prejudice a landlord's position and may, in fact, strengthen it.

It is in the lender's interests to ensure the lease is complied with, and the landlord benefits from having a financially secure party standing behind the tenant.

In addition, from a practical perspective, the Lessee's ability to obtain finance may depend on the Shire entering into the Right of Entry Deed, as lenders are often unwilling to advance funds without this protection.

The Shire's solicitors have reviewed the Right of Entry document, required certain amendments to protect the Shire's interests, and have recommended that the Shire proceed to enter into the Right of Entry document.

The Author recommends supporting the request and executing the Deed of Right of Entry, [attachment 9.4.2.1 - Hall & Prior - 2025 Group Refinancing - Right of Entry \(Business and Goods\) - Kojonup Lease](#).

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil impact - All legal costs have been paid through Hall and Prior's Solicitors.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
15. <i>Supplier - Contracts</i>	Inadequate management of external Suppliers, Contractors, IT Vendors or Consultants engaged for core operations. Inadequate contract management practices	<i>Contract Management</i> <i>Documented authorisation and approvals process for contracts</i>	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Limiting the lessee's security holder has two impacts: <ol style="list-style-type: none"> 1. May lessen protections of the Shire for Lessee to remain viable to maintain the lease conditions. 2. May limit the lessee's funding arrangements limiting growth of the business and therefore limiting the controls for the Shire to future proof aged care. 			

ASSET MANAGEMENT PLAN IMPLICATIONS

Protects the asset Lease at Springhaven Frail Aged Lodge

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council approve the Execution of the Right of Entry Deed as presented and authorise the Shire President and Chief Executive Officer to execute the Deed and apply the Shire Seal to the Deed.

9.2 KEY PILLAR ‘ECONOMICS’ REPORTS

Nil

9.3 KEY PILLAR ‘VISITATION’ REPORTS

Nil

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 SHUTDOWN DURING THE 2025/2026 CHRISTMAS AND NEW YEAR PERIOD

AUTHOR	Annabelle Harvey – HR Advisor
DATE	Wednesday, 11 October 2024
FILE NO	
ATTACHMENT(S)	9.4.1.1 Shutdown Schedule

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

The author is a Shire of Kojonup employee and, as such, is affected by the outcome of this report.

SUMMARY

To consider a shutdown period for the Depot, Swimming Pool, Administration Office/ Library, Kodja Place and Black Cockatoo Café shutdown during the 2025/2026 Christmas and New Year period.

BACKGROUND

A shutdown during the Christmas and New Year holiday period has occurred year on year; it is suggested that the same occurs during the 2025/2026 Christmas and New Year period.

COMMENT

In 2025 Christmas Day and Boxing Day fall on Thursday, 25 December and Friday, 26 December with the public holidays to be observed on those days. New Year’s Day falls on Thursday, 1 January 2026 with the public holiday to be observed on that day.

It is proposed that the Shire Depot, Swimming Pool, Administration Office/Library, Kodja and Black Cockatoo Café be closed in accordance with the attached schedule, [attachment 9.4.1.1 Shutdown Schedule](#).

Team Members will be required to utilise leave accruals which can include:

- annual leave
- rostered days off
- Local Government days
- time in lieu; or
- leave without pay (only by prior arrangement with the Chief Executive Officer [CEO]).

Staff planning to work throughout this period can only do so with the approval of the CEO. A skeleton crew may be required for emergencies and/or call outs.

In summary, the Shire Administration Office will be closed from 2.00pm on Tuesday 23rd December, through until usual hours Monday, 5 January 2026.

Please refer to the [attachment 9.4.1.1 Shutdown Schedule](#) for detail outlining the other departments.

CONSULTATION

Chief Executive Officer

Manager Finance Corporate Community

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Team Members will be required to utilise leave accruals which are accounted for in the 2025/2026 Annual Budget and reduces the Shires benefits liability. The only impact will be cashflow which is accounted for in the Team Member benefit provisions reserve account. Therefore, the financial impact is minimal.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
5 – Employment Practices	Failure to effectively manage and lead human resources	Health and Wellbeing initiatives	Nil
<i>Risk rating: High</i>			
IMPLICATIONS			
Continuing the practice of shutting down operations over the Christmas/New Year period, as occurs in many local governments and has occurred for many years at the Shire of Kojonup, aligns with health and wellbeing initiatives. A Skeleton crew may be required to remain accessible for essential services.			

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council approve:

1. An operational shutdown of the Administration Office, Library, Kodja Place and Depot during the 2025/2026 Christmas and New Year period as presented in the *Shutdown Schedule, [attachment 9.4.1.1](#)*; and
2. The above-mentioned closure be advertised on the Shire of Kojonup website and via local public notice.

9.4.2 ORDINARY COUNCIL MEETING DATES FOR 2026

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 19 November 2025
FILE NO	
ATTACHMENT	

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider its Ordinary Meeting schedule for the 2026 calendar year.

BACKGROUND

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, local governments are required to give local public notice and publish on their websites the date, time and place of ordinary council meetings and committee meetings which are proposed to be open to members of the public and shall be held within the proceeding 12 month period.

COMMENT

In October 2005 it was resolved that Council’s ordinary meetings would be held on the third Tuesday of each month commencing at 3:00pm except where dates clash with a public holiday or internal staffing management.

The author is recommending changing this resolution to generally the fourth Tuesday of the month in line with the general dates recommended in this report.

This is in-line with the discussions at the 20 August 2024 Briefing Session, where the concept of briefing sessions be reduced to one day a month and Council meetings continue to generally be held on the fourth Tuesday of a month in the 2025 calendar year.

Occasionally, timeframes associated with specific matters may alter scheduled ordinary meeting dates due to the circumstances in that month. The following recommendation represents changes to the scheduled fourth Tuesday of each month for the holding of Council’s Ordinary Meetings in 2025:

- There is no ordinary meeting of Council held during the month of January.
- The December ordinary meeting date has typically been held a week earlier and it is recommended that this practice continues to align to the Christmas and New Year period shutdown.

Regulation 12 of the Local Government (Administration) Regulations 1996 requires that Council's scheduled ordinary meetings, which will be open to the public, are published on the local government's official website before the beginning of the year in which the meetings are to be held and that the notice should include the date, time and location of the meetings.

Considering the above the recommended 2026 ordinary meeting schedule for Council is as follows:

24	February	2026
24	March	2026
28	April	2026
26	May	2026
23	June	2026
28	July	2026
25	August	2026
29	September	2026
27	October	2026
24	November	2026
15	December	2026

CONSULTATION

Briefing Session – 18 November 2025

STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - *Local Government Act 1995*:

5.25. Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of s. 9.59, regulations may make provision in relation to—*
- (g) *the giving of public notice of the date and agenda for council or committee meetings;*

Regulation 12 - *Local Government (Administration) Regulations 1996 –*

12. Publication of meeting details [Act s. 5.25(1) (g)]

- (1) *In this regulation —*

meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.

- (2) *The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—*
- (a) *ordinary council meetings;*
- (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government's official website as soon as practicable after the change is made.*
- (4) *If a local government decides that a special meeting of the council is to be*

open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation.	Councillor/Staff Induction Process Councillor/Staff training	Nil
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Allows compliance with s. 5.25 (1) (g) of the Local Government Act 1995 and r. 12 – Local Government (Administration) Regulations 1996 - publication of meeting details.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

**GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS**

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

Council Approve that:

1. Ordinary Meetings of Council be scheduled to be held in the Shire of Kojonup (Shire) Council Chambers, 93 Albany Highway, Kojonup, generally on the fourth Tuesday of each month in 2026 commencing at 3:00pm, with the following principles:
 - No scheduled meeting to be held in January.
 - Month of December to be held earlier to align to the Christmas and New Year shutdown.
2. The following dates be approved for the 2026 calendar year for Ordinary Meetings of Council:

24	February	2026
24	March	2026
28	April	2026
26	May	2026
23	June	2026
28	July	2026
25	August	2026
29	September	2026
27	October	2026
24	November	2026
15	December	2026
3. The Ordinary Council Meeting schedule for 2026, as above, be published on the Shire of Kojonup website and local public notice given.

9.4.3 COMMITTEES OF COUNCIL - MEETING DATES FOR 2026

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 19 November 2025
FILE NO	
ATTACHMENT	9.4.3.1 - Calendar of meetings 2026

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider a schedule of meeting place, dates and times for Committees of Council for the 2026 calendar year.

BACKGROUND

In accordance with Regulation 12 of the Local Government (Administration) Regulations 1996, local governments are required to give local public notice and publish on their websites the date, time and place of meetings of Council committees that shall be held within the proceeding 12 month period.

COMMENT

Council Committees include:

- Audit, Risk & Improvement Committee (required to meet a minimum quarterly)
- Kojonup Keneang Noongar Advisory Committee (minimum four (4) times per year)
- Kojonup Natural Resource Management (NRM) Advisory Committee (required to meet minimum biannually [twice a year])
- Bush Fire Advisory Committee (required to meet a minimum biannually [twice a year])
- Kojonup Aging, Disability, Access, Inclusion and Health Committee (required to meet four times per year)
- Historical, Tourism and Cultural Committee (required to meet a minimum biannually [twice a year])
- Roads and Technical Services Advisory Committee (required to meet a minimum quarterly)
- Muradup Community Advisory Committee (required to meet a minimum biannually [twice a year])

Based on the minimum number of meetings required it is proposed that:

- The Audit, Risk and Improvement Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year.
- The NRM meetings be held on 4 February, 6 May, 2 September for the 2026 calendar year.
- The Noongar Advisory Committee schedule its meetings to be held on 3 March, 4 August and 3 November for the 2026 calendar year.
- The Bush Fire Advisory Committee (BFAC) schedule its meetings to be held on 3 February and 5 August for the 2026 calendar year.
- The Historical, Tourism and Cultural Committee schedules its meetings to be held on 3 March, 4 August, 3 November for the 2026 calendar year.
- The Kojonup Aging, Disability, Access, Inclusion and Health Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year.
- The Roads and Technical Services Advisory Committee schedule its meetings to be held on 3 February, 5 May, 3 June, 5 August and 4 November for the 2026 calendar year.
- The Muradup Community Advisory Committee schedule its meetings to be held on 4 February, 6 May and 2 September for the 2026 calendar year.

Any re-scheduling or new meeting dates will be advertised to the public.

Please refer to [attachment 9.4.3.1 - Calendar of meetings 2026](#) for detailed scheduling of date and time of the specific committee meetings and the optimal alignment of the dates.

CONSULTATION

Briefing Session – 18 November 2025

STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - *Local Government Act 1995*:

5.25.Regulations about council and committee meetings and committees

(1) *Without limiting the generality of s. 9.59, regulations may make provision in relation to—*

- (g) *the giving of public notice of the date and agenda for council or committee meetings;*

Regulation 12 - *Local Government (Administration) Regulations 1996 –*

12. Publication of meeting details [Act s. 5.25(1) (g)]

(1) *In this regulation —*

meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.

- (2) *The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—*
- (a) *ordinary council meetings;*
 - (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government’s official website as soon as practicable after the change is made.*
- (4) *If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government’s official website as soon as practicable after the decision is made.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation.	Councillor/Staff Induction Process Councillor/Staff training	Nil
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media),	Policies and Procedures	Nil

	Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.		
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Allows compliance with s. 5.25 (1) (g) of the Local Government Act 1995 and r. 12 – Local Government (Administration) Regulations 1996 - publication of meeting details.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Approve dates for the 2026 calendar year for the respective Committees of Council as follows:
 - The Audit, Risk and Improvement (ARIC) Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year.
 - The Natural Resource Management Advisory Committee (NRMAC) meetings be held on 4 February, 6 May, 2 September for the 2026 calendar year.
 - The Noongar Advisory Committee schedule its meetings to be held on 3 March, 4 August and 3 November for the 2026 calendar year.
 - The Bush Fire Advisory Committee (BFAC) schedule its meetings to be held on 3 February and 5 August for the 2026 calendar year.
 - The Historical, Tourism and Cultural Committee schedules its meetings to be held on 3 March, 4 August, 3 November for the 2026 calendar year.
 - The Kojonup Aging, Disability, Access, Inclusion and Health Committee schedules its meetings to be held on 3 March, 2 June, 1 September and 2 December for the 2026 calendar year.
 - The Roads and Technical Services Advisory Committee schedule its meetings to be held on 3 February, 5 May, 3 June, 5 August and 4 November for the 2026 calendar year.
 - The Muradup Community Advisory Committee schedule its meetings to be held on 4 February, 6 May and 2 September for the 2026 calendar year.
2. Direct the CEO to publish the Council Committee Meetings schedule, as presented, on the Shire of Kojonup website and local public notice given.

9.4.4 BUSH FIRE ADVISORY COMMITTEE (BFAC) MEETING MINUTES – 11 NOVEMBER 2025

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 19 November 2025
FILE NO	
ATTACHMENT	9.4.4.1 – BFAC Unconfirmed Meeting Minutes – 11 November 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of a BFAC meeting held 11 November 2025.

BACKGROUND

The BFAC is established under Section 67 of the Bush Fires Act 1954 and plays an important role in the Council’s decision-making process. Minutes are required to be noted by Council.

COMMENT

Unconfirmed minutes of a BFAC meeting held 11 November 2025, [attachment 9.4.4.1 – BFAC Unconfirmed Meeting Minutes – 11 November 2025](#), for Council noting.

CONSULTATION

Community Emergency Services Manager
Regulatory Services Manager

STATUTORY REQUIREMENTS

Section 67 of the Bush Fires Act 1954

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2 - Business Disruption	Lack of (or inadequate) emergency response/business continuity plans. Lack of training for specific individuals or availability of appropriate emergency response.	Regular LEMC, DEMC Meetings	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Under legislation, the Shire of Kojonup (Shire) may establish and maintain a BFAC. The risk of not creating a BFAC is that the Shire supports the knowledge and capability in the Shire to manage bush fires. The Shire is reliant on the BFAC to be able to provide this knowledge and to support volunteer bush fire efforts, training and resourcing requirements in protecting community safety and assets.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council receives and notes the unconfirmed minutes of a Bush Fire Advisory Committee meeting held 7 May 2025.

RECOMMENDATION FROM BUSHFIRE ADVISORY COMMITTEE

That Council appoint the Community Emergency Services Manager to a Fire Control Officer (FCO) in the Shire of Kojonup without the power to write permits.

9.4.5 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (SEPTEMBER & OCTOBER 2025)

AUTHOR	Jill Johnson – Manager Financial, Corporate & Community
DATE	Thursday, 20th November 2025
FILE NO	FM.FNR.2
ATTACHMENT	9.4.5.1 – Monthly Financial Statements to 1 September 2025 9.4.5.2 - Monthly Financial Statements to 31 October 2025

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to note the Monthly Financial Statement for the months ending 30 September & 31 October 2025.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached Statements of Financial Activity for the period 1 September 2025 to 31 October 2025 represents four (4) months, or 33% of the year [attachments 9.4.5.1 – Monthly Financial Statements to 1 September 2025](#), and [9.4.5.2 - Monthly Financial Statements to 31 October 2025](#).

The following items are worthy of noting:

- Closing surplus position of \$6,312,894m.
- Capital expenditure achieved 15.8% of budgeted projects.
- Cash holdings of \$5,849 of which \$1,137m is held in cash backed reserve accounts and \$4,712m is unrestricted cash.
- Rates debtors outstanding equate to 31% of total rates raised for 2025/2026
- Page 11 of the statements detail major variations comparing year to date (amended) budgets to year-to-date actuals in accordance with Council Policy 2.1.6.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 34 of the Local Government (Financial Management) Regulations 1996 sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) <i>Financial Sustainability</i>	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	<i>Budget Controls</i>	Cash Flow Budget and reporting to be implemented
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Financial reporting is required to create transparency.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the monthly financial statements for the periods ending 30 September & 31 October 2025, as attached, be noted.

9.4.6 MONTHLY PAYMENTS LISTING – SEPTEMBER 2025

AUTHOR	Rachael Egerton-Warburton – Finance Officer
DATE	Thursday, 20th November 2025
FILE NO	FM.FNR.2
ATTACHMENT	9.4.6.1 - Monthly Payment Listing September 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments covering the month of September 2025.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any queries regarding the list of payments should be directed to the Chief Executive Officer prior to the meeting.

CONSULTATION

Manager Finance Corporate Community

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996 provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

Payments are made in line with Council Policy.

STRATEGIC/CORPORATE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) <i>Financial Sustainability</i>	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	<i>Budget Controls</i>	Cash Flow Budget and reporting to be implemented
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Financial reporting is required to create transparency.			

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 September 2025		TO - 30 September 2025
Municipal Cheques	14408	\$17,733.08
EFTs	36688-36840	\$402,787.35
Direct Debits		\$401,551.52
Total		\$822,071.95

be received.

10 APPLICATIONS FOR LEAVE OF ABSENCE

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM ELECTED MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Urgent Item

This item needs to be considered by Council due to timing constraints of the application and issuing of the Development Approval.

Vote Required

Absolute Majority

Motion:

That Council approves the late matter “13.1. REQUEST TO REVOKE PENALTY FEE (UNAUTHORISED DEVELOPMENT – KOJONUP FEEDS PTY LTD & BAUDAN HOLDINGS PTY LTD)” to be considered in the standing orders of this Ordinary Council Agenda dated 25 November 2025

13.1. REQUEST TO REVOKE PENALTY FEE (UNAUTHORISED DEVELOPMENT – KOJONUP FEEDS PTY LTD & BAUDAN HOLDINGS PTY LTD)

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	24/11/2025
ATTACHMENT(S)	13.1.1 – Letter from Aaron Pontifex 13.1.2 – Extract from Shire of Kojonup 2025/2026 Fees and Charges

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN 2023 – 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Lifestyle Economics Performance	2. Proactive Community Spirit 5. Assisted New Business 12. A High Performing Council	2.6 Wellbeing advancement 5.1 Industrial land release

DECLARATION OF INTEREST

Nil

SUMMARY

For Council to consider a request from the applicant to revoke the penalty fee associated with the retrospective development application submitted for a grain handling facility commenced without approval.

BACKGROUND

On 12 September 2025, the Shire identified earthworks and construction activity occurring on the site without a Development Application (DA), contrary to the *Planning and Development Act 2005* and Shire of Kojonup Town Planning Scheme No. 3 (TPS3).

A retrospective DA was later submitted (24 September 2025).

A penalty fee was applied consistent with Council’s Fees & Charges Schedule.

The *Planning and Development Act 2005 section 263 Regulations: General* outlines the authority to create fees and penalties. Refer to *Section 263 (3)*:

263. Regulations: general

- (1) The Governor may make regulations prescribing all matters that are required or permitted by this Act to be prescribed or are necessary or convenient to be prescribed for giving effect to the purposes of this Act.
- (2) Without limiting any other provision of this Act, regulations may —
 - (a) make provision for or with respect to the making of applications and the manner in which applications are to be made and the procedure to be followed;
 - (b) prescribe forms and fees;
 - (c) prescribe the rights, powers and privileges given to, and duties imposed on, a covenantee or other person or authority specified in the regulations where road access is restricted or prohibited as set out in a condition referred to in section 150 and provide for the modification or discharge of, and other matters related to, a covenant referred to in that section;

(d) *prescribe the rights, powers and privileges given to a specified person or authority where an easement for a specified purpose has effect in favour of that person or authority under section 167;*

(ea) *provide for and regulate reporting by local governments in relation to planning matters;*

(eb) *regulate procedures in relation to the carrying out and enforcement of region planning schemes or local planning schemes;*

(e) *impose a penalty not exceeding \$50 000 for offences against the regulations.*

(3) *A fee imposed for an application for approval of development that has commenced or been carried out may include an amount prescribed by way of penalty.*

(4) *To the extent that a regulation made under this section is inconsistent with or contrary to a regulation made under sections 256 to 259, the regulation made under sections 256 to 259 prevails.*

(5) *If a regulation is inconsistent with a rule, the regulation prevails to the extent of the inconsistency.*

[Section 263 amended: No. 28 of 2010 s. 67; No. 26 of 2020 s. 79; No. 26 of 2020 s. 53.]

The Council has prescribed the fee and penalty to align to this section in the Act.

The applicant has written to the Shire President and Council (received 14 November 2025) requesting revocation of the penalty.

COMMENT

Applicant's claims & Shire Responses.

Claim: The use is "Industry – Rural", which is a permitted (P) use in Rural Zone.

Officer Response:

Permitted ('P') use status does not remove the requirement for a Development Application to be submitted prior to substantial works commencing.

Under TPS3 and Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, development approval is required unless explicitly exempt.

Bulk grain handling, large-scale storage pads, augers, conveyors and earthworks on this scale are not exempt.

Claim: They relied on advice from two contractors that no DA was needed.

Officer Response:

Contractors are not authorised to give planning advice. The responsibility to obtain correct approvals lies solely with the landowner (*Planning and Development Act s.174*).

Incorrect third-party advice does not create grounds to waive a statutory penalty.

Claim: Similar facilities in other Shires did not require a DA.

Officer Response:

Planning requirements differ between local governments. Kojonup has consistently required DAs for grain handling facilities, pads, storage infrastructure and bulk commodity operations. Other LG decisions do not override Kojonup's Town Planning Scheme.

Claim: Other Shires (Wagin, Wandering) supported similar operations.

Officer Response:

The Shire supports this type of development as demonstrated through the retrospective approval of the DA and compliance to the regulations, policies and TPS3. Compliance with the Shire of Kojonup TPS3 is mandatory regardless of regional practices.

Claim: They cooperated once informed.

Officer Response:

Cooperation is noted and appreciated. The Shire has worked with the applicant to ensure the process has been adhered to.

Claim: Jingalup Road title complications contributed to delays.

Officer Response:

It is the Shires view this matter is unrelated to the issue of unauthorised earthworks. Road access/title issues do not provide justification for bypassing required approvals.

Claim: The penalty is “unreasonable” and lacks precedent.

Officer Response:

The penalty is applied consistently with other unauthorised developments in Kojonup. The Shire has applied retrospective penalty fees to multiple applicants over time. There is an established precedent for enforcement to support compliance.

Claim: The project benefits the district and should not be penalised.

Officer Response:

Economic benefit does not remove the requirement to follow statutory planning processes. Approval pathways and penalties apply equally to all applicants regardless of project scale.

Claim: The decision was influenced by “one or two individuals.”

Officer Response:

The penalty arises directly from Council-adopted **Fees & Charges** and standard enforcement of unauthorised development under the Planning Act. [Attachment 13.1.2 – Extract from Shire of Kojonup 2025/2026 Fees and Charges.](#)

Shire officers are employed to execute the Councils decisions with little or no discretion being given.

It should be noted:

- Penalty was applied correctly, consistently, and in line with Council policy aligned to the Planning and Development Act .
- No CEO delegation exists to waive regulatory fees, penalties or charges — only Council can decide to waive regulatory fees.
- A waiver could signal to the Shire community that commercial operators can bypass the approval process.
- These actions create additional workload (compliance, assessment, reporting).
- Claims that the penalty was influenced by individuals are incorrect and inappropriate.
- Enforcement must remain statutory, impartial and not political or emotional.

CONSULTATION

Steve Thompson – Edge Planning

Grant Thompson – Chief Executive Officer

STATUTORY REQUIREMENTS

Planning and Development Act 2005

Planning and Development Regulations 2009 (Regulation 52)

Local Government Act 1995 (s6.16)

Shire of Kojonup Town Planning Scheme No. 3 (TPS3)

Shire of Kojonup Delegation Register (Dec 2023)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Shire absorbs the compliance and administrative costs of non-compliance.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 – Compliance	Impulsive decision making Ineffective monitoring of changes to legislation	Professional accreditation / certification maintained	Compliance Risk High: Waiving the fee risks incentivising unauthorised development
6 – Engagement	Inadequate documentation or procedures	Public notices / local papers / website communication	Nil
7 – Environment	Inadequate local laws / planning schemes	Environmental management compliance	Nil
8 – Errors, Omissions and Delays	Complex legislation Incorrect information	Development Approval performance report	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Applicants need to ensure that Development Applications accord with the intent of the Shire of Kojonup Planning Scheme. Council in assessing applications needs to adopt a similar approach that reflects present and future requirements without compromising amenity or establishing precedents.			

Risks if Council Revokes the penalty:

- Sets a precedent for developments to start works without approval.
- Undermines Shire planning controls and TPS3 integrity.
- Creates perception of “influence-driven” governance.
- Increases risk of future SAT challenges claiming inconsistent treatment.
- Undermines Shire Officers credibility in compliance and enforcement.

ASSET MANAGEMENT IMPLICATIONS

Nil.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION

That Council:

- A) does not support the revocation of the penalty as the fee was correctly issued under the *Planning and Development Act 2005* and approved in the Shire’s Fees & Charges Schedule as per Council decision and there has been no clear justification to waive or revoke the charge.
- B) writes to the applicant advising that, whilst Council respects the right of the applicant to raise these matters, the request to revoke the penalty for the Kojonup Feeds Pty Ltd & Vaudan Holdings Pty Ltd retrospective development application at Lot 23368 is not supported, as the fee was correctly issued under the Planning and Development Act 2005 and the Shire’s Fees & Charges Schedule as per Council decision.

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

NIL

STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

PROCEDURAL MOTION

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (e) of the *Local Government Act 1995* at _____ pm.

PROCEDURAL MOTION

That the meeting be reopened to the public at _____ pm.

14.2 PUBLIC READING RESOLUTIONS THAT MAY BE MADE PUBLIC

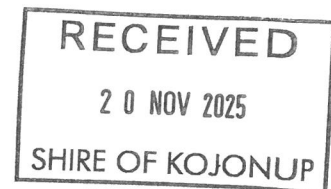
15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at _____ pm.

ATTACHMENTS (SEPARATE)

- 6.1.1. Unconfirmed Minutes of an Ordinary Council Meeting held 29 July 2025
- 6.2.1. Unconfirmed Minutes of an Ordinary Council Meeting held 23 September 2025
- 6.3.1. Unconfirmed Minutes of an Ordinary Council Meeting held 28 October 2025
- 6.4.1. Unconfirmed Minutes of an Ordinary Council Meeting held 3 November 2025
- 9.1.1.1 Hall & Prior - 2025 Group Refinancing - Right of Entry (Business and Goods) - Kojonup Lease
- 9.4.1.1 Shutdown Schedule
- 9.4.3.1 Calendar of meetings 2026
- 9.4.4.1 BFAC Unconfirmed Meeting Minutes – 11 November 2025
- 9.4.5.1 Monthly Financial Statements to 1 September 2025
- 9.4.5.2 Monthly Financial Statements to 31 October 2025
- 9.4.6.1 Monthly Payment Listing September 2025

Paul Webb
Kojonup
0427 336 303
20th November 2025



Monarch 800432063 - 8

Cr Roger Bilney,
Shire President
Shire of Kojonup
PO Box 163
KOJONUP WA 6395

Dear Cr Bilney,

Can the Shire President please read this letter during the Questions without Notice at the Ordinary Council Meeting

Subject: Concern regarding high fuel loads and fire risk in Myrtle Benn Flora and Fauna Sanctuary

I am a resident of the Kojonup district writing to bring to your attention what appears to be dangerously high fuel loads in the Myrtle Benn Flora and Fauna Sanctuary on Tunney Road. The reserve currently has a significant accumulation of leaf litter, fallen branches, long grass and undergrowth that, in the event of a bushfire summer, could intensify any fire that enters the reserve and potentially allow it to spread rapidly to adjoining properties and the townsite.

I would appreciate your advice on the following:

1. Is the Shire aware of the current fuel load situation in the Myrtle Benn Flora and Fauna Sanctuary?
2. Does the Shire have a planned program (such as hazard-reduction burning, mechanical slashing/mulching or other mitigation works) to reduce the fire risk in the reserve before the 2025/26 fire season? If so, could you please advise the timing and scope of any proposed works?
3. In the event that a fire originates in, or is significantly worsened by fuel within the Myrtle Benn Sanctuary, who is ultimately responsible (legally and financially) for damage caused to private property, infrastructure or the community - the Shire of Kojonup, the Department of Biodiversity, Conservation and Attractions, or another entity?
4. Has the Shire got an evacuation plan for Springhaven, the Hospital and town?

The Myrtle Benn Sanctuary is one of Kojonup's most treasured natural assets, and I fully support its protection of its outstanding wildflower and habitat values. However, appropriate fire-risk mitigation is essential to ensure the reserve does not become a liability to surrounding landowners and the town.

Thank you for your attention to this important community safety matter.

Yours sincerely,

Paul Webb 20/11/25

Kojonup



SHIRE OF KOJONUP

MINUTES

Special Council Meeting

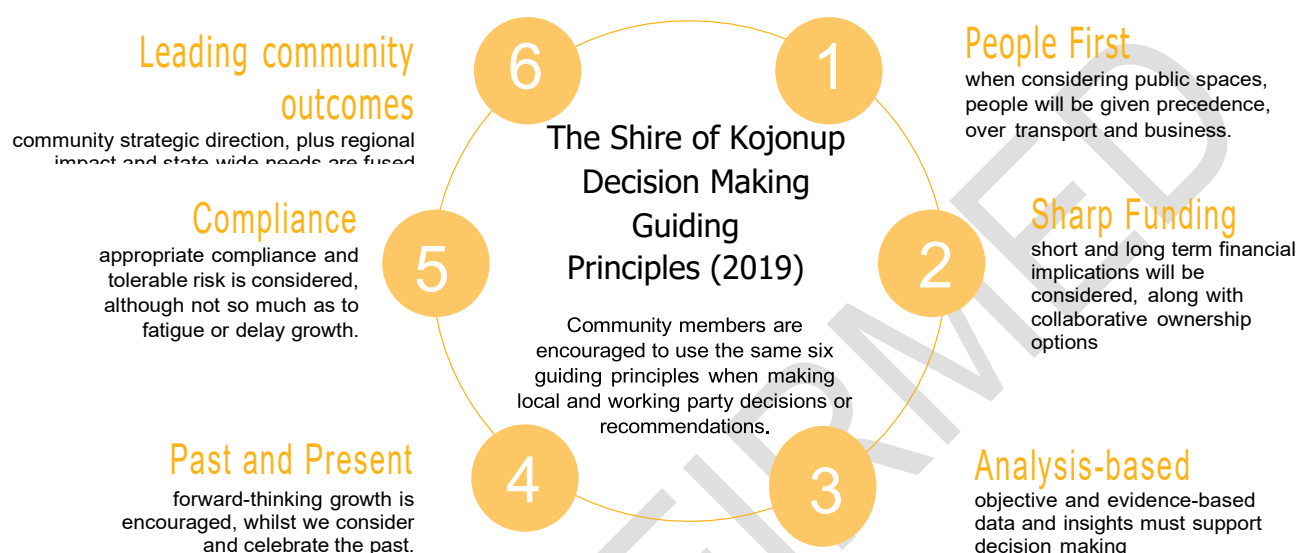
29 July 2025

MINUTES OF SPECIAL COUNCIL MEETING HELD ON 29 JULY 2025

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at 3.00 pm and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

**3 ATTENDANCE
COUNCILLORS**

Cr Bilney	Shire President
Cr Wieringa	Deputy Shire President
Cr Webb	Councilor
Cr Egerton-Warburton	Councilor
Cr Mathwin	Councilor
Cr Mickle	Councilor

STAFF

Grant Thompson	Chief Executive Officer
Estelle Lottering	Projects Manager and Regulatory Services
Darren Watkins	Manager Works and Infrastructure
Jill Johnson	Manager Financial and Corporate Services

3.1 APOLOGIES
Nil

3.2 APPROVED LEAVE OF ABSENCE
Approved leave of absence for Councillor Radford

4 DECLARATION OF INTEREST
Nil

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Not applicable

5.2 PUBLIC QUESTION TIME

6 CONFIRMATION OF MINUTES

Nil

7 PRESENTATIONS

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS

Nil

9 REPORTS

9.1 KEY PILLAR 'LIFESTYLE' REPORTS

9.2 KEY PILLAR 'ECONOMICS' REPORTS

9.3 KEY PILLAR 'VISITATION' REPORTS

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 VALUATIONS AND GENERAL RATES FOR 2025-2026 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	25 July 2025
FILE NO	FM.BUD.2
ATTACHMENT(S)	9.4.1.1 Kojonup 2025-2026 Statutory Budget

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding 12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the adoption of applicable valuations and the imposition of general rates on rateable property.

BACKGROUND

When imposing rates on property local governments need to ensure they comply with the provisions of Part 6 of the Local Government Act 1995.

Section 6.32 of the *Local Government Act 1995* states:

6.32. Rates and service charges-

(1) When adopting the annual budget, a local government

(a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either:

- (i) uniformly; or
- (ii) differentially; and

(b) may impose* on rateable land within its district

- (i) a specified area rate; or
- (ii) a minimum payment; and

(c) may impose* a service charge on land within its district.

* Absolute majority required.

(2) Where a local government resolves to impose a rate it is required to:

(a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and

(b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

COMMENT

Following the draft budget workshops held with Council, the following general rates are presented for Councils consideration.

The deficiency of expenditure over income for the purpose of striking the rate for the 2025-2026 financial year amounts to \$5,402,594

Every year, the unimproved value (UV) of each property is reassessed by the State's Valuer Generals Office. The gross rental valuation (GRV) of each property for country local governments is reassessed by the State's Valuer Generals Office every five (5) years. The Shire's UV properties were revalued effective 1 July 2025.

The following valuations are currently recorded in Council's 2025-26 rate book-

- (a) Unimproved Valuations (UV) - \$890,217,850, of which \$8,029,850 are minimum values;
- (b) Gross Rental Valuations (GRV) - \$7,717,260, of which \$114,383 are minimum values.

The Shire bases the determination of annual property rates payable upon the unimproved values (UV) for rural properties and the gross rental values (GRV) for non-rural properties; with the values set by the Valuer General. The Shire applies a rate in the dollar charge for each valuation category, which is multiplied against a property's valuation.

The rate in the dollar adopted for the 2024-2025 financial year was, for UV properties at 0.5232 cents, and for GRV properties at 15.4515 cents. This becomes the base rate in the dollar when determining the following year's rate in the dollar. When properties are revalued, the previous year's rate in the dollar is adjusted in consideration of the whether the valuation has increased or decreased. This allows for a revised base rate in the dollar that would generate the same amount of revenue using the new property valuations. The increase in UV valuations of 20.16% has necessitated an adjustment to the UV rate in the dollar as follows:

1. UV – decrease from 0.5232 cents to 0.4365 cents to account for the valuation increment. The rates in the dollar proposed in the draft budget are as follows-

- (a) The GRV rate in the dollar for 2025-2026 will increase from 15.4515 cents to 15.9150 cents, equating to a 3.00% increase; and
- (b) UV rate in the dollar for 2025-2026 will increase from 0.4365 cents to 0.4605 cents, equating to a 5.50% increase.

CONSULTATION

Internal – Senior Executives and Councillors
External – Nil

STATUTORY REQUIREMENTS

Local Government Act (1995) s.6.2. (1) states that each Local Government is to prepare an annual budget prior to 31 August, unless an extension from the Minister is granted.
Local Government Act 1995 s.6.32.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2025-2026 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16 – Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc.	Budget Controls	Cash Flow Budget and reporting to be implemented
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
A control measure to raise rate revenue to offset budget expenditure as listed in the 2025-2026 budget, whilst ensuring compliance with applicable legislation.			

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

GREAT SOUTHERN VROC (GS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

116/25 Moved Cr Egerton-Warburton

Seconded Cr Mathwin

That Council:

- 1. Adopt the valuations, as supplied by the Valuer General's Office and recorded in the Rate Book, for the 2025-2026 year:*

Gross Rental Valuations \$ 7,717,260

Unimproved Valuations \$ 890,217,850

and,

- 2. pursuant to Section 6.32 of the Local Government Act 1995, impose the following rate in the dollar general rate for 2025-2026:*

GRV properties \$ 0.159150

UV properties \$ 0.004605

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Webb, Cr Mathwin, Cr Mickle

9.4.2 MINIMUM PAYMENT FOR 2025-2026 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	25 July 2025
FILE NO	FM.BUD.2
ATTACHMENT	9.4.1.1 Kojonup 2025-2026 Statutory Budget

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding 12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the adoption and imposition of the Minimum Payment on rateable property for 2025-2026.

BACKGROUND

Section 6.35 of the *Local Government Act 1995* states:

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
 - (a) *50% of the total number of separately rated properties in the district; or*
 - (b) *50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of —*
 - (a) *the number of separately rated properties in the district; or*
 - (b) *the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*

- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*
- (a) *to land rated on gross rental value; and*
 - (b) *to land rated on unimproved value; and*
 - (c) *to each differential rating category where a differential general rate is imposed.*

COMMENT

The following minimum payments are presented for Councils consideration.

The Minimum Payment for UV properties is proposed to increase by 5.50%, from \$873 to \$921.

The Minimum Payment for GRV properties is proposed to increase by 3.00%, from \$899 to \$899

The proposed 2025-2026 UV Minimum Payment will be imposed on 71 UV property assessments, being 12.70% of the total UV property assessments.

The proposed 2025-2026 GRV Minimum Payment will be imposed on 72 GRV property assessments, being 11.32% of the total GRV property assessments.

CONSULTATION

Internal – Senior Executives

External - Nil

STATUTORY REQUIREMENTS

Local Government Act 1995 s.6.35.

The imposition of the proposed Minimum Payment complies with the percentage requirements of subclause (3) of Section 6.35.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2025-26 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16 – Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase,	Budget Controls	Cash Flow Budget and reporting to be implemented

	Treasury Functions, bank reconciliations, budget etc.		
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
A control measure to raise rate revenue to offset budget expenditure as listed in the 2025-2026 budget, whilst ensuring compliance with applicable legislation.			

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

GREAT SOUTHERN VROC (GS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

117/25 Moved Cr Mathwin

Seconded Cr Mickle

That Council:

1. pursuant to Sections 6.32 and 6.35 of the Local Government Act 1995, impose the following Minimum Payment for 2025-2026:

GRV properties	\$899 per rateable assessment
UV properties	\$921 per rateable assessment.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Webb, Cr Mathwin, Cr Mickle

9.4.3 PAYMENT OF RATE OPTIONS AND INTEREST CHARGES FOR 2025-2026 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	25 July 2025
FILE NO	FM.BUD.2
ATTACHMENT	9.4.1.1 Kojonup 2025-2026 Statutory Budget

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding 12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

The purpose of this report is for Council to give consideration to the-

1. Setting of options for the payment of rates and service charges for the 2025-2026 financial year;
2. Imposition of an administration fee and instalment interest charge for payments made by instalments; and
3. Imposition of a rate of interest on overdue rates and service charges for the 2025-2026 financial year.

SUMMARY

The purpose of this report is for Council to give consideration to the adoption and imposition of the Minimum Payment on rateable property for 2025-2026.

BACKGROUND

Section 6.45 requires a local government to set the options for the payment of rates or service charges; as well as the ability to impose an administration fee and an instalment interest charge applicable to those payment options.

Section 6.45 of the *Local Government Act 1995* states-

6.45. Options for payment of rates or service charges

- (1) *A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —*
 - (a) *4 equal or nearly equal instalments; or*
 - (b) *such other method of payment by instalments as is set forth in the local government's annual budget.*

- (2) *Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —*
- (a) by a single payment; or*
 - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.*
- (3) *A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.*
- (4) *Regulations may —*
- (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and*
 - (b) prescribe circumstances in which payments may or may not be made by instalments; and*
 - (c) prohibit or regulate any matters relating to payments by instalments; and*
 - (d) provide for the time when, and manner in which, instalments are to be paid; and*
 - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and*
 - (f) provide for any other matter relating to the payment of rates or service charges.*

Section 6.51 provides for a local government to impose an interest charge on a rate of service charge that remains unpaid after becoming due and payable.

6.51. Accrual of interest on overdue rates or service charges

- (1) *A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on —*
- (a) a rate or service charge (or any instalment of a rate or service charge); and*
 - (b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.*

**** Absolute majority required.***

COMMENT

Payment options

The Shire has traditionally offered three payment options-

- | | |
|----------|--|
| Option 1 | Payment in full by the due date. |
| Option 2 | Payment in two equal instalments, being- |
| | (a) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue; |
| | (b) Instalment 2 - 50% of the rates and service charges within 4 months of (a). |
| Option 3 | Payment in four equal instalments, being- |
| | (a) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue; |

- (b) Instalment 2 - 25% of the rates and service charges within 2 months of (a);
- (c) Instalment 3 - 25% of the rates and service charges within 2 months of (b); and
- (d) Instalment 4 - 25% of the rates and service charges within 2 months of (c).

It is suggested that these payment options continue.

Administration fee and instalment interest charge

Section 6.45 of the Act permits Council to impose an administration charge where a payment of rate or service charge is made by instalments.

Regulations 67 and 68 of the *Local Government (Financial Management) Regulations 1996* limit how much can be imposed as an administration charge and as an instalment interest charge.

In 2024-2025 the Shire imposed an administration fee of \$9 on the second, third and fourth instalment payments.

It is suggested that the same administration fee of \$9 apply to the second, third and fourth instalment payments for 2025-2026.

The maximum instalment interest rate local governments are able to impose under Regulation 68 is 5.5%.

The Shire has also previously imposed an instalment interest charge of 5.5% when option 2 and/or 3 is selected by ratepayers.

It is suggested that Council continue to impose an instalment interest charge of 5.5%.

Accrual of interest on overdue rates or service charges

Section 6.51 of the Act permits Council to impose an interest charge on overdue rates or service charges.

The Shire has previously imposed a late payment interest charge of 11% in 2024-2025.

It is suggested that Council impose a late payment interest charge of 11% on overdue rates or service charges not paid by the due date.

CONSULTATION

Internal – Senior Executives

External - Nil

STATUTORY REQUIREMENTS

Local Government Act 1995 s.6.45, 6.50, 6.51.

Local Government (Financial Management) Regulations 1996, Regulations 67, 68, 70 and 71.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2025-26 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16 – Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc.	Budget Controls	Cash Flow Budget and reporting to be implemented
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
A control measure to raise rate revenue to offset budget expenditure as listed in the 2025-2026 budget, whilst ensuring compliance with applicable legislation.			

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

GREAT SOUTHERN VROC (GS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

118/25 Moved Cr Mickle

Seconded Cr Webb

That Council:

That Council:

1. *Pursuant to Section 6.45 of the Local Government Act 1995, offer two payment options for rates and service charges for the 2025-2026 financial year, being-*
 - (a.) *Option 1 – Payment in full by a single instalment by the due date of 25 September 2025, being 35 days from the date of issue of the rate notice;*
 - (b.) *Option 2 - Payment in two equal instalments, being-*
 - (i) *Instalment 1 - 50% of the rates and service charges within 35 days of date of issue of the rate notice, being 25 September 2025;*
 - (ii) *Instalment 2 - 50% of the rates and service charges within 4 months the due date, being 29 January 2026.*
 - (c.) *Option 3 – Payment in four equal instalments, being-*
 - (i) *Instalment 1 - 25% of the rates and service charges within 35 days of date of issue of the rate notice, being 25 September 2025;*
 - (ii) *Instalment 2 - 25% of the rates and service charges within 2 months the due date, being 27 November 2025;*
 - (iii) *Instalment 3 - 25% of the rates and service charges within 2 months of (ii), being 29 January 2026; and*
 - (iv) *Instalment 4 - 25% of the rates and service charges within 2 months of (iii), being 2 April 2026.*
2. *Pursuant to Section 6.45 of the Local Government Act 1995, that an administration fee of \$9 per instalment apply to Instalments 2, 3 and 4 under payment options 2 and 3.*
3. *Pursuant to Section 6.45 of the Local Government Act 1995, impose an instalment interest charge of 5.5%, which is to apply to Instalments 2, 3 and 4 under payment options 2 and 3.*
4. *Pursuant to Section 6.51 of the Local Government Act 1995, impose an 11.0% rate of penalty interest on overdue rates and service charges that remain unpaid after the due date.*

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Webb, Cr Mathwin, Cr Mickle

9.4.4 ADOPTION OF 2025-2026 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	25 July 2025
FILE NO	FM.BUD.2
ATTACHMENT	9.4.1.1 Kojonup 2025-2026 Statutory Budget

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding 12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider and adopt the 2025-2026 Annual Budget.

BACKGROUND

The following draft Annual Budget is presented to Council, as a balanced budget, for consideration and adoption.

The 2025-2026 Annual Budget has been prepared in accordance with Section 6.2 of the Local Government Act 1995 and the Local Government (Financial Management) Regulations Part 3, Regulations 22 to 33.

COMMENT

The 2025-2026 Annual Budget comprises the following information-

1. Budget Statement of Comprehensive Income By Nature/Type for the Year Ending 30 June 2026.
2. Budget Statement of Cash Flows for the Year Ending 30 June 2026.
3. Budget Statement of Financial Activity/Rate Setting Statement for the Year Ending 30 June 2026.
4. Notes to the Budget.

Materiality Threshold for reporting purposes

Each year the Council is required to adopt a percentage or value for the purposes of reporting material variances in the monthly Statement of Financial Activity.

This value or percentage is then used throughout the financial year to identify potential areas in Council's actual revenues and expenditures that vary significantly from Council's budget estimates. The early identification of these potential variances and their cause can assist in better budget management and increased utilisation and allocation of Council funds and resources.

Council has previously used a value of (+) or (-) \$10,000 and a percentage of (+) or (-) 10% for each of the revenue and expenditure nature/type categories listed on the Statement of Financial Activity.

CONSULTATION

Internal – Senior Executives

External - Nil

STATUTORY REQUIREMENTS

Local Government Act (1995) s.6.2. (1) states that each Local Government is to prepare an annual budget prior to 31 August, unless an extension from the Minister is granted.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2025-26 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16 – Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc.	Budget Controls	Cash Flow Budget and reporting to be implemented
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
A control measure to raise rate revenue to offset budget expenditure as listed in the 2025-2026 budget, whilst ensuring compliance with applicable legislation.			

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

GREAT SOUTHERN VROC (GS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

119/25 Moved Cr Webb

Seconded Cr Egerton-Warburton

That Council:

1. *Pursuant to Section 6.2 of the Local Government Act 1995 and the Local Government (Financial Management) Regulations Part 3, Regulations 22 to 33, adopt the 2025-26 Annual Budget (as contained in Attachment 1) for the Shire of Kojonup, including the following:*
 - (a) Budget Statement of Comprehensive Income by Nature/Type for the year ending 30 June 2026 showing a net result of (\$3,309,856);*
 - (b) Budget Statement of Cash Flows for the year ending 30 June 2026;*
 - (c) Budget Statement of Financial Activity for the year ending 30 June 2026;*
 - (d) Basis of preparation;*
 - (e) Rates and Service Charges;*
 - (f) Net Current Assets;*
 - (g) Reconciliation of cash;*
 - (h) Property, Plant and Equipment;*
 - (i) Depreciation;*
 - (j) Borrowings;*
 - (k) Reserve Accounts;*
 - (l) Other Information;*
 - (m) Elected Members Remuneration;*
 - (n) Revenue and Expenditure;*
 - (o) Program Information;*
 - (p) Fees & Charges;*
 - (q) Schedule of Fees and Charges for 2025-2026.*
2. *Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, adopts the following as the materiality threshold for 2024-2025:*
 - (a) \$10,000 or 10%, whichever is the lowest, for the purposes of reporting material variances.*

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Webb, Cr Mathwin, Cr Mickle

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM ELECTED MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

Nil

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3:07pm.

16 ATTACHMENTS (SEPARATE)

9.4.1.1 Kojonup 2025-2026 Statutory Budget

Kojonup



SHIRE OF KOJONUP

MINUTES

Ordinary Council Meeting

23 September 2025

MINUTES OF A ORDINARY COUNCIL MEETING HELD ON 23 September 2025

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.

Leading community outcomes

community strategic direction, plus regional impact and state-wide needs are fused together when making decisions.

Compliance

appropriate compliance and tolerable risk is considered, although not so much as to fatigue or delay growth.

Past and Present

forward-thinking growth is encouraged, whilst we consider and celebrate the past.

6

The Shire of Kojonup Decision Making Guiding Principles (2019)

5

Community members are encouraged to use the same six guiding principles when making local and working party decisions or recommendations.

4

1

People First

when considering public spaces, people will be given precedence, over transport and business.

2

Sharp Funding

short and long term financial implications will be considered, along with collaborative ownership options

3

Analysis-based

objective and evidence-based data and insights must support decision making

MINUTES

DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at 3.00pm and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

**3 ATTENDANCE
COUNCILLORS**

Cr Bilney	Shire President
Cr Wieringa	Deputy Shire President
Cr Radford	
Cr Egerton-Warburton	
Cr Mathwin	
Cr Mickle	

STAFF

Grant Thompson	Chief Executive Officer
----------------	-------------------------

3.1 APOLOGIES

Cr Webb

3.2 APPROVED LEAVE OF ABSENCE

MEMBERS OF THE PUBLIC

4 DECLARATION OF INTEREST

Nil

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not applicable

5.2 PUBLIC QUESTION TIME

6 CONFIRMATION OF MINUTES

6.1 **ORDINARY COUNCIL MEETING 26 August 2025**

Unconfirmed Minutes of an Ordinary Council Meeting held 26 August 2025 are at [attachment 6.1.1](#).

OFFICER RECOMMENDATION/COUNCIL DECISION

125/25 Moved Cr Wieringa

Seconded Cr Mickle

That the Minutes of an Ordinary Council Meeting held 26 August 2025 be confirmed as a true record.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

7 PRESENTATIONS

7.1 **PETITIONS**

Nil

7.2 **PRESENTATIONS**

Nil

7.3 **DEPUTATIONS**

Nil

7.4 **DELEGATES' REPORTS**

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS

Nil

9

REPORTS

9.1 KEY PILLAR ‘LIFESTYLE’ REPORTS

Nil

9.2 KEY PILLAR ‘ECONOMICS’ REPORTS

Nil

9.3 KEY PILLAR ‘VISITATION’ REPORTS

Nil

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (AUGUST 2025)

AUTHOR	Jill Johnson – Manager Financial & Corporate Services
DATE	Thursday, 18th September 2025
FILE NO	FM.FNR.2
ATTACHMENT(S)	9.4.1.1 – Monthly Financial Statements; 1 August 2025 to 31 August 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to note the Monthly Financial Statement for the month ending 31 August 2025.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached Statement of Financial Activity for the period 1 August 2025 to 31 August 2025 represents two (2) months, or 16% of the year.

The following items are worthy of noting:

- Closing surplus position of \$7,256,723.
- Capital expenditure achieved 1.3% of budgeted projects.
- Cash holdings of \$3,327 of which \$1,135m is held in cash backed reserve accounts and \$2,152 is unrestricted cash.
- Rates debtors outstanding equate to 99% of total rates raised for 2025/2026
- Page 11 of the statements detail major variations comparing year to date (amended) budgets to year-to-date actuals in accordance with Council Policy 2.1.6.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) Financial Sustainability	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	Budget Controls	Cash Flow Budget and reporting to be implemented
Risk rating: Adequate			
IMPLICATIONS			
Financial reporting is required to create transparency.			

ASSET MANAGEMENT IMPLICATIONS

Nil

**GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS**

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

126/25 Moved Cr Mathwin

Seconded Cr Egerton-Warburton

That the monthly financial statements for the period ending 31 August 2025, as attached, be noted.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

9.4.2 MONTHLY PAYMENTS LISTING – AUGUST 2025

AUTHOR	Rachael Egerton-Warburton – Finance Officer
DATE	Wednesday, 16 September 2025
FILE NO	FM.AUT.1
ATTACHMENT	9.4.2.1 - Monthly Payment Listing August 2025

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments covering the month of August 2025.

BACKGROUND

Nil

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Chief Executive Officer prior to the meeting.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments are made in line with Council Policy.

STRATEGIC/CORPORATE IMPLICATIONS

There are no strategic/corporate implications involved with presentation of the list of payments.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
16) <i>Financial Sustainability</i>	Failure or reduction in controls associated with financial management, accounting standards, purchasing to pay, order to cash, plant, equipment or machinery lease or purchase, Treasury Functions, bank reconciliations, budget etc. These include processes and controls that are end to end in external and internal to the organisation.	<i>Purchasing Controls</i>	Purchasing Controls: Requisitions PO and reporting disciplines
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Financial reporting is required to create transparency on all creditors payments and purchases made.			

ASSET MANAGEMENT PLAN IMPLICATIONS

There are no asset management implications for this report.

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

126/25 Moved Cr Radford

Seconded Cr Wieringa

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 August 2025		TO – 31 August 2025
Municipal Cheques	14406-14407	\$775.86
EFTs	36570-39987	\$819,629.63
Direct Debits		\$442,476.94
Total		\$1,262,882.43

be received.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM ELECTED MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

NIL

STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

PROCEDURAL MOTION

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (e) of the *Local Government Act 1995* at _____ pm.

PROCEDURAL MOTION

That the meeting be reopened to the public at _____pm.

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

15 CLOSURE

In closing the Presiding Member thanked the two retiring Councillors, Cr Alan Egerton-Warburton and Cr Paul Webb, and the 2025 standing nominees, for their contribution, time and efforts on the Council over the past four years. Your contributions have been invaluable and very much appreciated by both the Community and Council Members. Thank you for all you have done.

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at **3.06 pm**.

16 ATTACHMENTS (SEPARATE)

- | | | |
|-------|---------|--|
| 6.1 | 6.1.1 | 07 - 26 August 2025 OCM - Minutes - Unconfirmed |
| 9.4.1 | 9.4.1.1 | Monthly Financial Statements;
1 August 2025 to 31 August 2025 |
| 9.4.2 | 9.4.2.1 | Monthly Payment Listing August 2025 |

Kojonup



SHIRE OF KOJONUP

MINUTES

Ordinary Council Meeting

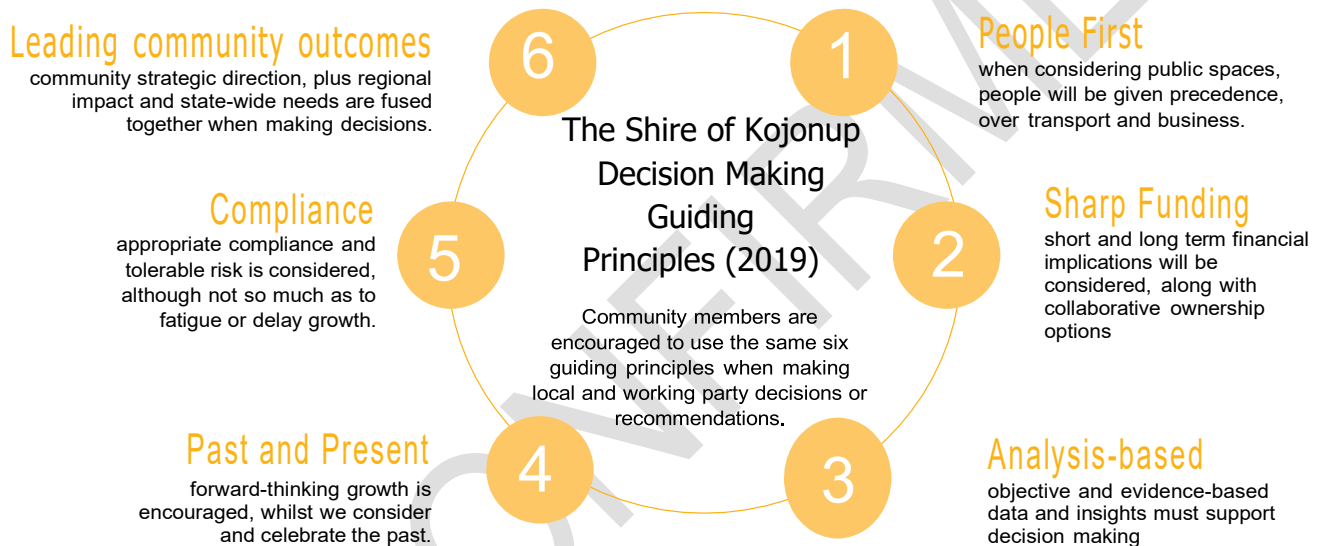
28 October 2025

MINUTES OF A ORDINARY COUNCIL MEETING HELD ON 28 OCTOBER 2025
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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Chief Executive Officer shall declare the meeting open at 3.00pm and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

3 ATTENDANCE COUNCILLORS

Cr Bilney
Cr Wieringa
Cr Radford
Cr Mathwin
Cr Mickle
Cr Michael
Cr Mitchell

STAFF

Grant Thompson

Chief Executive Officer

3.1 APOLOGIES

3.2 APPROVED LEAVE OF ABSENCE

MEMBERS OF THE PUBLIC

4 DECLARATION OF INTEREST

Nil

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not applicable

5.2 PUBLIC QUESTION TIME

6 CONFIRMATION OF MINUTES

NA

7 PRESENTATIONS

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS

Nil

UNCONFIRMED

9

REPORTS

9.1 KEY PILLAR 'LIFESTYLE' REPORTS

Nil

9.2 KEY PILLAR 'ECONOMICS' REPORTS

Nil

9.3 KEY PILLAR 'VISITATION' REPORTS

Nil

9.4 KEY PILLAR 'PERFORMANCE' REPORTS

9.4.1 ELECTION OF SHIRE PRESIDENT (2 YEAR TERM)

*NOTE: Nominations for the office of Shire President **must be made in writing to the Chief Executive Officer** at any time prior to the meeting and during the meeting up until the Election.*

The election of Shire President will be carried out in accordance with the *Local Government Act 1995, Section 2.6(3), Schedule 2.3 & 4.1* and the *Local Government (Constitution) Regulations 1998*.

The successful nominee will then make a 'declaration of elected member' in the prescribed manner before Mrs Cathy Ivey JP, before commencing their duties as the Shire President of the Council and presiding over the meeting.

The Shire President will take the Chair after declaration.

The CEO received two nominations for Shire President for the same candidate, Cr. Roger Bilney.

There being no other nominations received the CEO declared that Cr. Roger Bilney was elected unopposed as Shire President.

Cr. Roger Bilney was sworn in as Shire President by Cathy Ivey, Justice of the Peace.

9.4.2 ELECTION OF DEPUTY SHIRE PRESIDENT (2 YEAR TERM)

*NOTE: Nominations for the office of Deputy Shire President **must be made in writing to the Chief Executive Officer** at any time prior to the meeting and during the meeting up until the Election.*

The election of Deputy Shire President will be carried out in accordance with the *Local Government Act 1995, Section 2.6(3), Schedule 2.3 & 4.1* and the *Local Government (Constitution) Regulations 1998*.

The successful nominee will then make a 'declaration of elected member' in the prescribed manner before Mrs Cathy Ivey JP, before commencing their duties as the Deputy Shire President of the Council.

The CEO received two nominations for Shire President for the candidates

1. Cr. Cindy Wieringa
2. Cr Mick Mathwin.

Cr Cindy Wieringa withdrew her acceptance of the nomination for Deputy President.

Cr Mick Mathwin Accepted their nomination for Deputy President.

As a result of there being only one accepted nomination the President declared Cr. Mick Mathwin Deputy President of the Shire of Kojonup.

Cr. Mick Mathwin was sworn in as Shire Deputy President by Cathy Ivey, Justice of the Peace.

9.4.3 COMMUNITY ADVISORY COMMITTEE AND TERMS OF REFERENCE CREATION – MURADUP COMMUNITY ADVISORY COMMITTEE

AUTHOR	Grant Thompson
ATE	Wednesday 22 October 2025
FILE NO	
ATTACHMENT(S)	9.4.3.1 – Unconfirmed Minutes Muradup Hall Community Meeting 20 August 2025 9.4.3.2 – Muradup Community Advisory Committee - Draft Terms of Reference 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider creating a new Community Advisory Committee and Terms of Reference (ToR) for a new committee, the Muradup Community Advisory Committee (MCAC).

BACKGROUND

A Muradup Hall Association (MHA) was formed to manage the operations and minor maintenance of the Muradup Hall in Muradup Townsite.

The Shire was negotiating a new Memorandum of Understanding (MOU) with the MHA when the covid pandemic hit the State. The Muradup Hall was shut down for a lengthy period of time and all negotiations stopped as a result of isolation.

The CEO has been in recent conversations with the officers of the MHA regarding their incorporation and intent to continue to manage the Hall.

COMMENT

The CEO and Councillors Bilney, Radford and Egerton-Warburton attended a MHA community meeting in June 2025 as invited guests.

The CEO was requested to speak to what options the Community had regarding management of the Hall and participation of the volunteers moving forward.

The CEO presented the following:

The Shire did not want to dictate to the Community how to manage their affairs, we are here to listen and support which direction the Community want to take this relationship. The Shire is the last resort.

The Options for the community came down to three key pathways:

Option One and Two

1. Become an Incorporated Association - Community Not for Profit
2. Become an Unincorporated Association - Community Not for Profit

Disadvantages for an Association

- i. Associations regulations have recently been updated and the rigour and responsibility for governance, insurance and liability was far greater now than it has ever been.
- ii. Reporting annually is now mandated - Labour and time intensive.
- iii. The Association pathway requires three separate Association Officers to be appointed and manage the affairs of the Association.
- iv. Members and Officers on the Committee are liable for the organisation.
- v. Required to sign an MOU with the Shire and maintain Association accreditation, i.e. meet all governance and compliance obligations.

Advantages for Association

- i. Independent of the Shire - both financially and regarding day-to-day management of the Hall via an MOU.
- ii. Can create an independent bank account and raise funds separately.

Third Option

1. The Community work alongside the Shire to become an Advisory Committee to the Council and allow the Shire to manage the governance of the Group whilst the volunteers managed the day-to-day operations of the Hall.

Disadvantages of Option Three

- i. Lose some independence and become dependent on co-operation with Council through an advisory committee of Council.

Advantages of Option Three

- ii. With minimal governance requirements it releases more volunteer time for Community members to focus on managing the Hall and volunteering for work days;
- iii. Relinquishes liability to the Shire;
- iv. Finances can be managed by the Shire; and
- v. No reporting for the Community Members
- vi. Much Less governance and liability overall by committee members

Further questions were raised from the floor regarding the vesting of the Hall in the Shire and answered at the meeting. The Hall is vested in the Shire of Kojonup.

After much discussion the Community moved a motion to work with the Shire, with the governance of managing the Hall and to follow a path of winding up the Association.

The motion was carried in the majority. Unconfirmed Minutes are attached at [Attachment 9.4.3.1](#).

The MHA is facing similar issues that most of the community groups are, that is time commitment and volunteer burnout.

As a result of these conversations the Author is recommending that the Shire support the Muradup Community by creating an advisory committee and supporting them in managing the Muradup Hall.

The ToR for this advisory Committee are attached at [Attachment 9.4.3.2](#).

Suggested frequency of meetings to be at least biannually or/and as needed.

CONSULTATION

Shire President

STATUTORY REQUIREMENTS

Local Government Act 1995 – sections 5.8 to 5.25: Council meetings, committees and their meetings and electors' meetings

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
Risk rating - <i>Adequate</i>			
IMPLICATIONS			
Creating Terms of Reference allows Council to consider the ongoing relevance of its Committees, provides an opportunity to ensure that a Committee's purpose continues to meets the needs of Council and the Community into the future, and lessens the risk of not identifying Community matters for consideration; particularly, within those Committees that include community membership.			

ASSET MANAGEMENT IMPLICATIONS

There is no change to the Shires responsibility as it an Asset vested in the Shire currently.

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

127/25 Moved Cr Radford

Seconded Cr Mickle

That Council establishes a Muradup Community Advisory Committee with Terms of Reference (ToR), as presented.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

UNCONFIDENTIAL

9.4.4 APPOINTMENT OF COUNCIL DELEGATES TO EXTERNAL ORGANISATIONS

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 22 October 2025
FILE NO	
ATTACHMENT(S)	Nil

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding 12.3 SoK values and culture growth

DECLARATION OF INTEREST

Nil

SUMMARY

To appoint Council delegates for representation to external organisations following the October 2025 local government elections.

BACKGROUND

All appointments to committees, whether the person is an elected member, employee or community member, expired on 18 October 2025 in line with the local government election.

Since March 2004, the Council dispensed with the structure of standing committees reporting to the Council each month in favour of a process where delegates report directly to Council.

Appointment of delegates to external organisations now needs to be considered.

COMMENT

Representation on committees should be considered on the basis of knowledge of the subject, relevancy of the President and Deputy President's roles, equitable distribution of the workload amongst Councillors, utilisation of specific skills where appropriate, or to add diversity to existing groups to ensure the appropriate mix of skills on committees.

One of the pillars upon which the Act is built is for better decision-making and more efficient and effective local government (s. 1.3 (2)). Consequently, there is nothing that precludes Council from appointing one or two deputies/proxies for each committee in case the delegates cannot attend.

This report deals only with appointment of Council delegates to external organisations.

A separate Agenda relating to Committees of Council is forthcoming in this Agenda.

DELEGATES TO LOCAL & REGIONAL ORGANISATIONS

This Agenda seeks appointment to the external organisations and committees that the Shire of Kojonup (Shire) is either:

- A member of and, therefore, needs representatives to attend meetings; or
- Invited to have a delegate to represent the Shire.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

The appointment of members to committees and their operation is set out in *Sections 5.8 to 5.25 of the Act and Regulations 14 to 14B of the Local Government (Administration) Regulations, 1995.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

This report appoints Council's delegates to this Committee.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

128/25 Moved Cr Wieringa

Seconded Cr Mickle

That Council appoints delegates to local and regional organisations as follows:

GREAT SOUTHERN ZONE OF WA LOCAL GOVERNMENT ASSOC.

Members President, Roger Bilney and Deputy President Mick Mathwin

Deputies Cr Ned Radford and Cr Cindy Wieringa

GREAT SOUTHERN VROC (Voluntary Regional Organisation of Councils)

Members President Roger Bilney and Deputy President Mick Mathwin

Deputy Cr Kerryn Mickle

DEVELOPMENT ASSESSMENT PANEL

(* subject to approval of the Minister for Planning)

Members Cr Roger Bilney and Cr Craig Mitchell

Deputy Cr Kerryn Mickle and Cr Mick Mathwin

GREAT SOUTHERN REGIONAL ROAD GROUP

Member Cr Ned Radford

Deputy Cr Craig Mitchell

GREAT SOUTHERN RECREATION ADVISORY GROUP

Member Cr Kerryn Mickle

Deputy Cr Cherilyne Michael

GREAT SOUTHERN TREASURES

Member Cr Cindy Wieringa

CEO or the nominated delegate

KOJONUP HOMES FOR THE AGED COMMITTEE

Member Cr Cherilyne Michael

Deputy Cr Mick Mathwin

GEORGE CHURCH COMMUNITY MEDICAL CENTRE INC

Member Cr Roger Bilney

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

9.4.5 ADVISORY COMMITTEES OF COUNCIL – APPOINTMENT OF ELECTED MEMBERS FOLLOWING ELECTION

AUTHOR	Grant Thompson - CEO
DATE	Thursday 23 October 2025
FILE NO	
ATTACHMENT(S)	9.4.5.1 – Committees of Council – Terms of Reference

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

To review and select elected member representation on Council Advisory Committees following the October 2025 local government elections.

BACKGROUND

All appointments to committees, whether the person is an elected member, employee or community member, expired on 18 October 2025 in line with the local government election.

Since March 2004, the Council has dispensed with the structure of standing committees reporting to the Council each month in favour of a process where everything comes before the Council. Since this time, the Council has established an Audit Risk & Improvement Committee (required by legislation) and numerous formal advisory committees for specialist items and large projects.

At its Special Council Meeting held 7 November 2023, Council appointed Councillor delegates to External Organisations as follows:

That Council appoints delegates to local and regional organisations as follows:

(a) GREAT SOUTHERN ZONE OF WA LOCAL GOVERNMENT ASSOC.

Members President and Deputy President

Deputies Cr Egerton-Warburton and Cr Mathwin

(b) SOUTHERN LINK VROC (Voluntary Regional Organisation of Councils)

Members President and Deputy President

Deputy Cr Mathwin

(c) GREAT SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL

(* subject to approval of the Minister for Planning)

Members Cr Bilney and Cr Egerton-Warburton

Deputy Cr Mickle and Cr Radford

- (d) GREAT SOUTHERN REGIONAL ROAD GROUP
 - Member Cr Webb
 - Deputy Cr Radford
- (e) GREAT SOUTHERN RECREATION ADVISORY GROUP
 - Member Cr Mickle
 - Deputy -
- (f) GREAT SOUTHERN TREASURES
 - Member Cr Wieringa
 - CEO or the nominated delegate
- (g) KOJONUP HOMES FOR THE AGED COMMITTEE
 - Member Cr Mathwin
 - Deputy Cr Mickle
- (h) KODJA PLACE COMMUNITY FUND INC.
 - Member Shire President
 - Member Deputy Shire President
 - Proxy Cr Egerton-Warburton

At Council's 21 November 2023 Ordinary Meeting, the Terms of Reference for Council's Advisory Committee's were reviewed and amended where applicable. At this meeting, an Historical, Tourism and Cultural Committee was formed and the Springhaven Working Group was re-named Kojonup Aging in Place Committee.

Since then the Council has merged the Kojonup Aging in Place Committee with the Disability and Access Inclusion Committee to form one committee for both purposes. The Council also formed the Roads & Technical Services Advisory Committee.

The current Terms of Reference for Council's Advisory Committees are at [Attachment 9.4.5.1](#).

COMMENT

Committee representation should be considered on the basis of equitable distribution amongst Councillors, utilisation of specific skills where appropriate, or to add diversity to existing groups to ensure the appropriate mix of skills are present.

The *Act* does not specifically mention anything about Deputies or proxies other than Deputy President and Deputy Presiding members. One of the pillars upon which the *Local Government Act 1995* is built, is for better decision-making and more efficient and effective local government (*Ref: Section 1.3 (2)*). Consequently, there is nothing that precludes Council from appointing deputies for each Committee.

FORMAL ADVISORY COMMITTEES

Established under the *Local Government Act 1995*, these Committees are an immediate extension of the Council. Each meeting shall be called, conducted and recorded in accordance with the *Act* (i.e. local public notice of meetings, public question time, Local Government (Council Meetings) Local Law 2020, formal minutes, etc.).

Minutes of these meetings will be presented to the Council and all recommendations are considered through a written report.

Formal Community Advisory Committees include:

1. Audit Risk & Improvement Committee
2. Bush Fire Advisory Committee
3. Kojonup Natural Resource Management (NRM) Advisory Committee

OTHER SHIRE COMMITTEES

These Committees are less formal groups established by the Council. While they play an equally important advisory role to the Council's decision making process, they are not established in accordance with *Section 5.8 of the Local Government Act 1995* and are deliberately less formal than the Advisory Committee's to better reflect the subject matter concerned.

Minutes of these meetings will be presented to the Council to ensure information flow.

Other Shire Committees include:

1. Kojonup Ageing, Disability, Access, Inclusion and Health Committee
2. Kojonup Historical, Tourism and Cultural Committee
3. Road and Technical Services Committee
4. Noongar Advisory Committee
5. Muradup Community Advisory Committee

This agenda item is only dealing with Councillor Appointments to these Committees, once appointed the Shire will advertise for Community Member involvement and Council will consider these appointments at a future OCM.

CONSULTATION

Briefing Sessions

STATUTORY REQUIREMENTS

The appointment of members to Committees and their operation is set out in *Sections 5.8 to 5.25 of the Act and Regulations 14 to 14B of the Local Government (Administration) Regulations, 1995*.

A local government may, by absolute majority, establish Committees comprising of 3 or more persons, be it elected members, employees and/ or other persons, to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Individual Councillors are entitled to be members of at least one committee, which comprises elected members only or elected members and employees.

Section 5.10 allows the Shire President to be a member on any Committee that has an elected member and also the CEO (or their representative) to be on any Committee that has an employee as a member.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

There are no known financial implications.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

**GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS**

Nil

VOTING REQUIREMENTS

Absolute Majority

UNCONFIRMED

OFFICER RECOMMENDATION

129/25 Moved Cr Mathwin

Seconded Cr Mickle

1. That Council appoints the following membership to its Formal Advisory Committees as follows:

A) AUDIT RISK & IMPROVEMENT COMMITTEE

Independent Presiding Member (TBD)

Independent Deputy Presiding Member (TBD)

Community Member (TBD)

Cr Kerryn Mickle

Cr Roger Bilney

Cr Mick Mathwin

Cr Ned Radford (proxy delegate)

Cr Cherilyne Michael (proxy delegate)

B) BUSHFIRE ADVISORY COMMITTEE

Voting Members

Cr Ned Radford

Cr Craig Mitchell

Cr Mick Mathwin

Cr Cherilyne Michael (Proxy Delegate)

The President of the Kojonup Bushfire Association

The Chief Bush Fire Control Officer

The Deputy Chief Bush Fire Control Officer

Senior Fire Control Officer (Zulu)

Senior Fire control Officer (Zulu)

Secretary of the Kojonup Bushfire Association

Captain of the Volunteer Fire and rescue Service

That Council appoints Cr Mick Mathwin as the Presiding Member of the Kojonup Bushfire Advisory Committee.

C) KOJONUP NATURAL RESOURCE MANAGEMENT (NRM) ADVISORY COMMITTEE

Community Member (TBD)

Community Member (TBD)

Community Member (TBD)

Cr Kerryn Mickle

Cr Cherilyne Michael

That Council appoints Cr Kerryn Mickle as the Presiding Member of the Kojonup Natural Resource Management (NRM) Advisory Committee.

2. That Council appoints the following membership to its other Shire Committees/Working Groups as follows:

A) KOJONUP HISTORICAL, TOURISM AND CULTURAL COMMITTEE

Community Member (TBD)

Community Member (TBD)

Community Member (TBD)

Cr Cindy Wieringa

Cr Roger Bilney (Proxy Delegate)

That Council appoints Cr Cindy Wieringa as the Presiding Member of the Kojonup Historical, Tourism and Cultural Committee.

B) KOJONUP AGING DISABILITY ACCESS AND HEALTH COMMITTEE

Community Member (TBD)

Community Member (TBD)

Community Member (TBD)

Cr Roger Bilney

Cr Mick Mathwin

Cr Kerryn Mickle

That Council appoints Cr Roger Bilney as the Presiding Member of the Kojonup Aging in Place Committee.

C) ROADS AND TECHNICAL SERVICES ADVISORY COMMITTEE

Cr Craig Mitchell

Cr Ned Radford

Cr Mick Mathwin

Cr Roger Bilney (proxy delegate)

Cr Kerryn Mickle (proxy delegate)

That Council appoints Cr Mick Mathwin as the Presiding Member of the Kojonup Roads and Technical Services Advisory Committee.

D) NOONGAR COMMUNITY ADVISORY COMMITTEE

Community Members as determined by the Keneang Community (TBD) no more than six (6)

Cr Roger Bilney

Cr Cherilyne Michael

Cr Cindy Wieringa

That Council appoints Cr Roger Bilney as the Presiding Member of the Noongar Community Advisory Committee.

E) MURADUP COMMUNITY ADVISORY COMMITTEE

Community Member (TBD)

Community Member (TBD)

Community Member (TBD)

Cr Cindy Wieringa

Cr Mick Mathwin

Cr Kerry Mickle

That Council appoints Cr Mick Mathwin as the Presiding Member of the Muradup Community Advisory Committee.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM ELECTED MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

NIL

STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

PROCEDURAL MOTION

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (e) of the *Local Government Act 1995* at _____ pm.

PROCEDURAL MOTION

That the meeting be reopened to the public at _____pm.

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at **3.49 pm**.

16 ATTACHMENTS (SEPARATE)

- | | | |
|-------|---------|--|
| 9.4.3 | 9.4.3.1 | Unconfirmed Minutes Muradup Hall Community Meeting 20 August 2025 |
| | 9.4.3.2 | Muradup Community Advisory Committee - Draft Terms of Reference 2025 |
| 9.5.1 | 9.4.5.1 | Committees of Council – Terms of Reference |



Form 7. Declaration by elected member of council [r. 13(1)(c)]

Local Government Act 1995

Local Government (Constitution) Regulations 1998

DECLARATION BY ELECTED MEMBER

I, _____ of _____,
having been elected to the office of **Councillor** of the Shire of Kojonup, declare
that I take the office upon myself and will duly, faithfully, honestly, and with
integrity, fulfil the duties of the office for the people in the district according to
the best of my judgment and ability, and will observe the *Code of Conduct for
Council Members, Committee Members and Candidates* adopted by the Shire of
Kojonup under section 5.104 of the *Local Government Act 1995*.

Declared at Kojonup on 28 October 2025

by

Before me:

Minutes for 20th August- Muradup Agricultural Hall – future

Meeting started at 7pm.

Present: John Sexton, Denise Berryman, Rodney Brockman, Terry Myers, Anne Myers, Len North, Nathan Leitch, Caroline Lindsell, Norm Lindsell, Many Pescud, Simon Zacher, Derrick and Kiri Harford, Georgia Rumble, Sean Keating, Paul Grant, Kent Stone, Robert Sexton, Sue Piesse

Roger Bilney- Shire President, Alan Egerton-Warburton - Councillor, Ned Radford.- Councillor also arrived to attend the meeting.

Invited guest; Grant Thompson – CEO Shire of Kojonup

The meeting was called to decide whether the community still wanted to manage the hall and do all the governance and hiring of the hall, collecting money and banking in Hall committee accounts and minor maintenance, take out insurances etc. and continue with a formal association.

OR

They= management governance can go under the Shire umbrella and the community do basically what they do now for working bees but the Insurances and governance would be done by the shire and hiring money would go to the shire. Community members could put their name with council for a committee of council with money going into an account reserved for Muradup Hall , community members would hold the key, clean the hall (same as done now) put garbage out and let shire know at meeting if anything needs to be done out at Muradup hall.

John Sexton – President opened the meeting.

John read out a small report of where we are at present – attached

John thanked people for coming – read his note.

If the meeting decided to go ahead with management of the Hall we would have an AGM - John made mention that he and Denise would not be going on - and new committee would have to be elected. At the moment if anything was to happen the committee and the president would be held responsible as we are not incorporated and no insurances.

Len North asked to speak – thanked people for coming.

He asked a question and it was suggested that the CEO would be able to answer. After a little bit of discussion Len did ask the CEO and he replied.

The CEO was asked to explain what would happen if the Shire took back control of the Hall. He said it would basically stay the same except that the shire would look after all the insurances and maintenance and the money for hire of hall would now go into a reserve account with Muradup Hall as a notation and this would be used solely for the purpose of anything to do with the hall. He said this meeting is to let the shire know what to do. Volunteer groups are finding it hard when it gets to the point of governing documents, filling Officer positions – the shire insurance doesn't cover Associations.

He was asked by Kent Stone who had come in late would this mean the Hall could be knocked down. The CEO said no that this would not happen and would require community consultation and a council resolution. The hall is on the shire heritage listing – not statutory but the shire has obligations to maintain.

Ned Radford asked what maintenance costs we had. Up until now the arrangement from years gone by has been we only did minor things – no gas, electricity or plumbing but small fixing of jobs. Mr Francis used to look after those little things and just bought the bits and pieces himself to do the work – as a community member.

Denise did mention that the Shire property services manager had been out before and done a walk check through of the Hall to see what needed to be done and had written down things to put in his report for the Shire. He had been made mention of the windows again that needed to be fixed and he said he would get a quote from Katanning glazing which she understands he did get but has heard nothing more about it.

Paul Grant said that the roof would soon need to be replaced – it was said that we could not get a grant as a group but the CEO then said that the shire would be able to support this process.

Mention was made of Rabobank having rural community group grants. They give out \$120,000 per year for heritage structural organisation for community halls to do. about \$10,000 per applicant

Georgia Rumble asked would things remain the same for the Christmas tree and was told yes.

How would things work? People would hold key, take bookings and do what is done now but the money would have to be banked into a shire reserve account. At meeting with council they would give updates on how often hall hired and recommend if anything needs to be maintained.

Roger just commented that whoever went on committee could raise matters with the shire. A community member just commented roads. All laughed.

Len North brought up about an association and looking to get mobile coverage - mentioned so Denise could get it. Denise said that she had told him before that the Shire had told her they had put Muradup on high priority for coverage through some group - . asked Mr Thompson to explain and he told Len and meeting what they had done as a group with the WALGA zone and communication with Telstra..

Len mentioned a letter he wrote to the secretary that he delivered to her house with information included – said he allowed four days so there would be a reply. Denise opened the package after he left and emailed him and said that she had let President know of his enquiry and was told to pass on to the Shire which she did by taking in to shire. She had not heard and seeing Mr Thompson was here he could maybe answer it for him. Len insisted and asked Denise received a reply and she said - No

Mr Thompson answered Len and stated the query related to this meeting and stated the hall is vested in the Shire and had been for quite some time. There had been no other vesting. The shire is responsible for the hall.

Rodney Brockman asked to move a motion.

'That the meeting hand control of the Muradup hall back to the shire and the community works with the shire to manage the Hall''''

Moved : Rodney Brockman

Seconded : Nathan Leitch.

All in favour- Yes by show of hands.

Against –

Note : it was agreed that a committee would be established after the 2025 Local Government elections

Council members and CEO did not participate in the vote.

Len asked to speak and thanked people for coming and wanted to read out a letter he had from a man involved in bush fire Association in answer to something Len had been doing in another capacity – not the Hall.

It was agreed to work towards handing the Hall back to the shire through whatever needed to be done and determine a pathway to wind up the Association.

Meeting ended: 9 pm

John Sexton

President

D Berryman

Secretary/Treasurer

Public Officer

Muradup Hall 20/08/2025

Some history ,we are not regesterd at any Gov Dep

Not incorporated/not association/no constitution/we have a tax file number/bank account and cheque book.

The Hall is vested in the Shire,we do the bookings collect and bank the money, clean and make sure every thing is in order.

We don't charge a fee if it is a community function just ask for a donation.

We don't earn enough money to cover the costs if we stay the same as now,insurance is the big cost about \$1350 a year,some companys don't cover volsand some do with age restrictions.

What we need from this group is a clear indication of how you would like the Hall run.We can become incorporated or become a unincorporate charitable association,with that goes rules and regulations,Pres/Sec/Treu/and committee,pay all the accounts and insurances.

Or we could go under the Shire they would cover all the costs of the Hall,and receive the money from the bookings

We would be required to do the bookings hold a key and general keep the place neat and tidy,We would also require at least two on a Shire committee that would meet at least two times a year to advise council on what needs to be done at the Hall or any issues that have appeared.

We have two bank a/c one is the Hall's and one is the money that was given to the Hall when the Tennis Club disbanded,we could gift them to the Shire only to be used for the Muradup Hall

MURADUP COMMUNITY ADVISORY COMMITTEE (MCAC) [Est. 2025]

Terms of Reference

1. MCAC will make recommendations to Council on matters pertaining to the governance and planning matters specifically concerning maintenance and operations of the Muradup Hall, and other assets in the townsite of Muradup as requested by Council, and make budget recommendations to the Council.
2. Provide input to Council as requested on matters pertaining to the Muradup Community in general.
3. Submit input into any future projects requested by Council regarding Muradup;
4. This Committee is explicitly set up to oversee processes related to the daily management and minor maintenance of the Muradup Hall by those Council approved volunteer Community Members.
5. The Shire is to provide governance and support to those approved Community Members who are managing the day-to-day services at the Hall including support for volunteer workdays, procedures regarding the usage of the Hall, events management etc. (this list is not exhaustive).
6. The MCAC does not have executive powers or authority to implement actions in areas over which Shire management has responsibility and does not have any delegated financial responsibility.
7. MCAC is not responsible for the operational and executive management of the Shire as per the *Local Government Act 1995*.
8. The MCAC role is to report to Council and provide appropriate recommendations and advice on matters relevant to its Terms of Reference in order to facilitate decision-making by Council in relation to the discharge of Council's responsibilities. The Council will fully consider recommendations from the Committee but is not obligated to accept such recommendations.
9. If funds are made available by the Community those funds will be subject to and managed through a 'Reserve Account' as per the *Local Government Act 1995: Financial Regulations*. The MCAC will receive financial management reports on this account. Council is ultimately responsible for the usage of the funds of this 'Reserve Account', based on the Accounts terms of reference.

Duties and Responsibilities:

The MCAC will engage with the Shire in a constructive and professional manner in order to discharge its advisory responsibilities and formulate its advice to Council.

Members of MCAC are expected to:

1. adhere to the Code of Conduct for Council Members, Committee Members and Candidates;
2. demonstrate behaviour which reflects the Shire of Kojonup's (Shire) desired culture ;
3. act in the best interests of the Shire as a whole;
4. apply good analytical skills, objectivity and good judgment ;
5. express opinions constructively and openly, raise issues that relate to the MCAC's responsibilities and pursue lines of enquiry in relation to Muradup;
6. exercise due care, diligence and skill when performing their duties;
7. observe the legal and regulatory obligations of local government.

MCAC members must not use or disclose information obtained through the MCAC except in meeting the MCAC's responsibilities, or unless expressly agreed by the President of the Shire or the Shire CEO.

Membership

Two (2) Councillors; and

Two (2) Proxy Delegates (Councillors) if required; and

3-4 Muradup Community Members as agreed and approved by Council

- (a) The evaluation of potential external members will be undertaken by the Chairperson of the MCAC and the Chief Executive Officer (CEO) who will take into account the experience of this person/s and their likely ability to apply appropriate skills.
- (b) Appointments of any external members shall be made by Council. Their tenure is at the discretion of the Council.
- (c) There will be no remuneration paid to members of the MCAC including any external person/s.
- (d) The Shire of Kojonup CEO shall be responsible for the provision of secretarial and administrative support to the MCAC.

Support Team

Chief Executive Officer or delegated nominee

Manager Financial and Corporate Services

Manager Works and Infrastructure

Manager Prop

Manager Property Services

Governance & CEO Executive Assistant

Meetings

Bi Annually and/or as required related to Council requests for information on matters raised by the Muradup Community.

Open to Public: Muradup Community Members Only as determined by Council

Voting: Voting is in accordance with Section 5.21 of the *Local Government Act 1995 (Act)*.

Confidentiality: All Committee members will be required to adhere to the Shire's confidentiality requirements as per the Code of Conduct for Council Members, Committee Members and Candidates.

Conduct of Meetings: MCAC meetings will be held in accordance with the *Act*, subsidiary legislation, and the Shire of Kojonup Local Government (Council Meetings) Local Law 2020.

That Council creates a Muradup Advisory Committee based on the presented Terms of Reference with representation from the following elected Councillors:

Cr. _____
Cr. _____

Cr. _____

Proxy Delegates

Cr. _____

Cr. _____

DRAFT

TERMS OF REFERENCE

AUDIT, RISK & IMPROVEMENT COMMITTEE (ARIC)

Established under Section 7.1 of the *Local Government Act 1995 (Act)* - every local government must have an Audit Risk & Improvement Committee (ARIC).

Terms of Reference

ARIC is responsible for assisting and independently advising Council in recommending appropriate actions, controls and improvements with regards to audit, risk oversight, governance, finances and systems of internal control.

Its role is to provide oversight related to significant risk exposures and control issues, including fraud risks, governance issues and other matters as necessary or requested by the CEO or Council. This is to ensure the Shire's activities are fully compliant with legislation, regulations, accounting and reporting Standards and that the Shire is executing its responsibility to the community in efficiently utilising their assets.

The ARIC is not responsible for the executive management of these functions. The ARIC will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

The ARIC is an independent Committee of Council, advising Council on required improvements to ensure compliance.

Duties and Responsibilities:

Members of the ARIC are expected to observe the legal and regulatory obligations of the Local Government.

Committee members must not use or disclose information obtained through the ARIC except in meeting the ARIC's responsibilities, or unless expressly agreed by the President of the Shire.

Committee Members must adhere to the Code of Conduct for Council Members, Committee Members and Candidates and demonstrate behaviour which reflects the Shire's desired culture.

ARIC Members are expected to:

1. act in the best interests of the Shire as a whole;
2. apply good analytical skills, objectivity and good judgement;
3. express opinions constructively and openly, raise issues that relate to the ARIC's responsibilities and pursue lines of enquiry in relation to the "Risk Controls" the Shire has in place;
4. contribute the time required to meet their responsibilities; and
5. exercise due care, diligence and skill when performing their duties.

Member Duties/Responsibilities:

- Oversee the Shire's risk management, through:
 - a) Biennial review of the Shire's Risk Management Policy;
 - b) Recommending and reviewing the Shire's Risk Appetite Statement in order to recommend the organisation's Risk Tolerance to the Council;
 - c) Reviewing reports on the movement of the Shire's current strategic risks, and the emergence of new strategic risks;
 - d) Overseeing strategic risks which sit outside of the Shire's Risk Appetite ; and
 - e) Monitor and receive reports concerning the development, implementation and on-going management of the Shire's Risk Management Plan and the effectiveness of its Risk Management Framework;
- Overseeing the Shire's processes for managing fraud and corruption, by:

- a) Performing oversight responsibilities and advising Council;
- b) Enquiring with the CEO and the Office of the Auditor General (OAG) about whether they are aware of any actual, suspected, or alleged fraud or corruption affecting the Shire; and
- c) Reviewing summary reports from the CEO on communication from external parties including regulators that indicate problems in the internal control system or inappropriate management actions.
- Overseeing the Shire's financial management and legislative compliance, by:
 - a) Reviewing the Shire's annual Compliance Audit Return and reporting the results of that review to Council, in accordance with the Local Government (Audit) Regulations 1996;
 - b) Receiving and reviewing reports from the CEO regarding the appropriateness and effectiveness of the Shire's legislative compliance and ensuring any non-compliances are rectified on a timely basis;
 - c) Considering and recommending adoption of the annual financial report to Council;
 - d) Receive and review the biannual reports from the Chief Executive Officer (CEO) regarding the appropriateness and effectiveness of the Shire's risk management, internal controls and legislative compliance and make recommendations to Council; and
 - e) Consider and recommend adoption of the Annual Financial Report to the Council;
- Overseeing the internal audit function, by;
 - a) Assessing and making a recommendation to Council on an Internal Audit Plan to ensure that it comprehensively covers material business risks that may threaten the achievement of strategic objectives and which identifies key risks and control mechanisms;
 - b) Reviewing the quality and timeliness of internal audit reports;
 - c) Monitoring the implementation of internal audit recommendations; and
 - d) Considering the implications of internal audit findings on the organisation, its risks, and controls.
- Fulfilling responsibilities pertaining to external audit, by:
 - a) Reviewing reports from the OAG, including auditor's reports, closing reports and management letters;
 - b) Reviewing management's response to OAG findings and recommendations;
 - c) Monitoring the implementation of recommendations from external audits;
 - d) Reviewing results of relevant OAG audit reports and better practice publications for guidance on good practices, including any assessment by the CEO; and
 - e) Examine the reports of the auditor after receiving a report from the CEO on the matters and:
 - a. determine if any matters raised require action to be taken by the Shire; and
 - b. ensure that appropriate action is taken in respect of those matters.

Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from the Council.

- Fulfilling responsibilities pertaining to reviewing and advising on service area and process changes (Continuous Improvement) to ensure compliance, by:
 - f) Reviewing reports and reviews by the CEO on key service processes within the Shire;
 - g) Reviewing management's response to OAG findings and recommendations;
 - h) Monitoring the implementation of recommendations;
 - i) Reviewing results of relevant OAG audit reports and better practice publications on good practice, including any assessments by Management.

Membership

One (1) Independent Chair Role (Presiding Member of Committee);
 One (1) Independent Deputy Presiding Member Role;
 Four (4) Councillors; and
 One (1) Community Member.

The independent roles will be advertised and selected by Council.

Supporting Team Members

Manager Financial and Corporate Services
Governance and Rates Officer
Chief Executive Officer or delegated nominee

Meetings

Quarterly for ordinary meetings and as required related to audit functions.

Voting: Voting is in accordance with Section 5.21 of the *Act*.

Confidentiality: All Committee members will be required to adhere to the Shire's confidentiality requirements as per the Code of Conduct for Council Members, Committee Members and Candidates.

Conduct of Meetings: ARIC Meetings will be held in accordance with the *Act*, subsidiary legislation, and the Shire's Standing Orders.

Committee Sitting Fees and Reimbursements

The Local Government Amendment Act 2023, assented to on 18 May 2023, changes the Local Government Act 1995 to provide for independent committee members to receive meeting fees. An independent committee member is a committee member who is not an elected member or an employee of the local government.

The Salaries and Allowances Tribunal (SAT) has issued a Determination to allow for the payment of meeting fees to independent committee members. Local governments will have the ability to set appropriate fees, within a specified range as determined by the SAT.

The Council will determine the amount of fees payable for independent members when it considers the budget fees and charges on an annual basis.

At this point in time the meetings fees are \$0 (Zero). However, reimbursement of approved expenses for independent members may be paid to each independent external members in accordance with Section 5.100 of the *Act*.

ROADS AND TECHNICAL SERVICES ADVISORY COMMITTEE (RTSAC)

Terms of Reference

To oversee and make recommendation to the Council on all matters pertaining to the long term planning of civil and technical services to assets and roads, and on all matters concerning the capital upgrades and to the maintenance of those assets. This includes roads and all civil or technical works.

RTSAC is not responsible for the operational and executive management of Works and/or Technical Services as per the *Local Government Act 1995*. The RTSAC will engage with the Chief Executive Officer (CEO), Manager Works and Services, and/or Manager Financial and Corporate Services in a constructive and professional manner in order to discharge its advisory responsibilities and formulate its advice to Council.

Duties and Responsibilities:

Members of RTSAC are expected to observe the legal and regulatory obligations of local government.

RTSAC members must not use or disclose information obtained through the RTSAC except in meeting the RTSAC's responsibilities, or unless expressly agreed by the President of the Shire.

RTSAC Members must adhere to the Code of Conduct for Council Members, Committee Members and Candidates, and demonstrate behaviour which reflects the Shire of Kojonup's (Shire) desired culture.

Members are expected to:

1. act in the best interests of the Shire as a whole;
2. apply good analytical skills, objectivity and good judgment ;
3. express opinions constructively and openly, raise issues that relate to the RTSAC's responsibilities and pursue lines of enquiry in relation to Roads and Technical Services; and
4. exercise due care, diligence and skill when performing their duties.

Members Duties and responsibilities:

1. Oversee the Shire's Road and Technical Management Strategies and Plans, through:
 - a) Advising Council on Works & Services long term plans for civil works in the Shire;
 - b) Receiving the 10 year Plant & Equipment Plan, the 10 year Road Capital and Maintenance Plan and recommending adoption to Council;
 - c) Overseeing the inputs and specifications required for future road and depot projects across the Shire;
 - d) Reviewing reports on the level of the Shire's current road funding risks, and the emergence of road and technical services strategic risks; and
 - e) Monitor and receive performance reports concerning the performance of tenders and contractor works, specifications and the effectiveness of the Shire's Road & Technical Services Management Framework.
2. Discuss and recommend naming frameworks for roads.
3. Oversee the Shire's financial management of road contracts, by:
 - a) Reviewing the Shire's road and technical services actual financials against the long term plans including reviewing benchmarks for performance;
 - b) Receiving and reviewing reports from the CEO and Manager Works & Services regarding the appropriateness and effectiveness of the Shire's Road and Technical Services Management Framework and ensuring any non-compliances are rectified on a timely basis; and

- c) Consider and recommend the adoption of the Roads & Technical Services Annual Operating Plans & Budget to the Council.

Membership

Three (3) Councillors; and

Two (2) Proxy Delegates (Councillors)

Supporting Team Members

Manager Works and Infrastructure

Chief Executive Officer or delegated nominee

Manager Financial and Corporate Services

Governance and Rates Officer

Meetings

Quarterly for meetings and as required related to Council requests for information on roads and technical services.

Open to Public: No, Internal Committee

Voting: Voting is in accordance with Section 5.21 of the *Local Government Act 1995 (Act)*.

Confidentiality: All Committee members will be required to adhere to the Shire's confidentiality requirements as per the Code of Conduct for Council Members, Committee Members and Candidates.

Conduct of Meetings: RTSAC meetings will be held in accordance with the *Act*, subsidiary legislation, and the Shire of Kojonup Local Government (Council Meetings) Local Law 2020.

- **Kojonup Aging, Disability, Access, Inclusion and Health Committee**

The primary objective of the Kojonup Aging, Disability, Access, Inclusion and Health Committee is to recommend to Council on matters related to "future proofing" medical and wellbeing infrastructure and facilities for the aged, disabled, medical and aged care assets in Kojonup including but not limited to: strategic issues, financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the achievement of regulatory standards. As well as focussing on inclusion and access for all residents.

The *Disability Services Act 1993* requires local government authorities to develop and implement a Disability Access and Inclusion Plan (DAIP) that provides the framework through which Local Governments can create accessible and inclusive communities.

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

This Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility.

The Committee's role is to report to Council and provide appropriate recommendations and advice on matters relevant to its Terms of Reference in order to facilitate decision-making by Council in relation to the discharge of Council's responsibilities.

Terms of Reference

The purpose of this committee is to:

- Provide community advice and identify opportunities relating to the implementation of the Disability Access and Inclusion Plan (DAIP), including seeking access to funding opportunities;
- Liaise with the community and relate agency feedback to the implementation of the DAIP;
- Contribute to the review and reporting of the DAIP;
- Identify issues relating to disability access and inclusion in the Shire; and
- Raise awareness and community input about matters relating to disability access and inclusion in the Shire and with key organisations.

As part of Council's governance obligations to its community and aged care, the Kojonup Aging in Place Committee will review, monitor and advise Council on:

- the Strategic options for sustainability of infrastructure and facilities for the aged and aged care in Kojonup;
- effective management options relating to operational costs, financial and other risks and the protection of Council's aged care assets;
- Recommend strategies on the Aged Care Portfolio of assets including the ILU's;
- Revenue generating options and the funding model for the aged care facility; and
- Compliance with legislation as well as use of clinical best practice guidelines.

The Committee will also review, monitor and advise Council on the strategic options for sustainability of medical services in Kojonup including;

- Funding of services

- Management of services
- Support and liaison with community medical groups

Membership

Membership of the Committee will be at least six (6) members made up as follows:

- Community members – the community will be represented by at least two (2) community members with relevant interest and experience;
- Clinical expertise – at least one clinical subject matter expert who works with people covered by the above terms of reference;
- Elected members – the Council will be represented by at least three (3) Councillors;
- One Councillor will act as Chair; and
- External independent relevant expertise as required decided by the Council.

The Chairperson of this committee will be an elected member appointed by the Council.

The evaluation of a potential external independent person/s will be undertaken by the Chairperson of the Committee and the Chief Executive Officer (CEO) who will take into account the experience of this person/s and their likely ability to apply appropriate skills.

Appointments of any external person/s shall be made by Council. Their tenure is at the discretion of the Council.

There will be no remuneration paid to members of the Kojonup Aging, Disability, Access, Inclusion and Health Committee including any external person/s.

The Shire of Kojonup CEO shall be responsible for the provision of secretarial and administrative support to the Kojonup Aging, Disability, Access, Inclusion and Health Committee.

Supporting Team Members

Chief Executive Officer

Governance and Rates Officer

Other Council staff will attend as required determined by the CEO.

Meetings

Meetings of this Committee will ordinarily take place on a quarterly basis or as deemed appropriate by the Chairperson.

Reporting

This Committee shall, after every meeting, forward a record of that meeting to the next practical Ordinary Meeting of the Council including any recommendations and key outcomes.

TERMS OF REFERENCE FOR ADVISORY COMMITTEES OF COUNCIL

• KOJONUP KENEANG NOONGAR ADVISORY COMMITTEE

Established under Section 5.8 of the *Local Government Act 1995* to advise Council on matters and projects related to the Keneang Noongar Community in the Shire of Kojonup.

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

Roles of the Committee Members:

- To volunteer and encourage other community volunteers to support the Council in its strategic purpose
- Advise the Council on all matters related to Keneang Noongar Community

Membership

- six (6) Community Representatives as selected and endorsed by Council
- Three (3) Councillors

Supporting Team Members:

- Chief Executive Officer or delegated nominee
- Governance and Rates Officer
- Community Development Officers as directed by the CEO

Meetings

The Kojonup Keneang Noongar Advisory Committee shall meet as deemed appropriate by the Chairperson, and at least four times per year.

The Shire of Kojonup is committed to working with the Keneang Noongar people of Kojonup to promote a greater understanding throughout the community of Aboriginal and Non Aboriginal people's history and culture.

The Shire of Kojonup recognise the cultural and spiritual links that Noongar people have to the land.

The Shire of Kojonup acknowledges local Aboriginal people live according to their traditional values, subject to the law, and will respect Noongar places of cultural significance.

In developing the Terms of reference the following broad subject areas were identified to give direction to this committee on what it may advise Council on:

- Keneang Noongar Cultural aspects of the Shire of Kojonup
- Keneang Noongar Community issues
- Cross cultural awareness;
- Consultative mechanisms and liaison;
- Social and economic planning;
- Environment;
- Local history and site conservation;
- Employment, Education and Training;
- Young Keneang Noongar people.

Terms of Reference

The Committee is to recommend and advise Council on appropriate partnership arrangements to more effectively align Aboriginal Culture and Community values.

The Committee's role is to guide the Council on the areas where research will enhance the economic, environmental, cultural and social outcomes within the Shire.

Aims and Objectives

To work collaboratively with the community under the following five (5) main areas:

Cross Cultural Awareness & Understanding

- To improve awareness and understanding of Keneang Noongar Aboriginal culture and customs amongst Elected Members and the Shire of Kojonup Team Members.
- To improve the status and recognition of Keneang Noongar Aboriginal people within the community.
- To raise awareness of Keneang Noongar Aboriginal cultural issues within the broader community.
- To consider and advise Council on a Reconciliation Action Plan (RAP) within the Shire of Kojonup

Consultation

- To provide an ongoing avenue of liaison and consultation between Council and the Keneang Noongar Aboriginal Community.
- To ensure that Keneang Noongar Aboriginal people are consulted on all relevant issues.

Social & Economic Planning

- To provide Keneang Noongar Aboriginal people with an opportunity to be actively involved in social and economic planning processes of the Shire of Kojonup.
- To increase the involvement of Keneang Noongar Aboriginal people in civic and community affairs.

Environment

- To recognise the traditional and cultural links that Aboriginal people have with the environment and to ensure those links continue.
- To ensure that Keneang Noongar Aboriginal people are given an ongoing involvement in the management of the environment.
- To raise awareness of the significance of indigenous flora and fauna to traditional Keneang Noongar Aboriginal culture.

Local History & Site Conservation

- To increase awareness and understanding of local Keneang Noongar Aboriginal history.
- To ensure that sites that are culturally significant to Keneang Noongar Aboriginal people are treated with dignity and respect.

Employment Education & Training

- Discuss and advise on improving employment opportunities for Keneang Noongar Aboriginal people.
- Discuss and advise on improvements to the retention of young Aboriginal people in primary, secondary and tertiary education.

Young People

- To advise on methods to increase self-esteem and pride within the young Keneang Noongar Aboriginal Community.
- To advise on methods to increase the involvement of young Keneang Noongar Aboriginal people in recreational activity.
- To advise on methods to enhance the employment prospects of young Keneang Noongar Aboriginal people.
- To advise on methods to help reduce the incidence of crime and anti-social behaviour involving young Keneang Noongar Aboriginal people.

Specific Identified Projects

Advise on the Management of the Spring and other culturally sensitive sites.

Reconciliation Action Planning.

Provide leadership within the Keneang Noongar Aboriginal and broader community;

Promote a positive attitude towards the sustainable management and use of all resources.

TERMS OF REFERENCE

• KOJONUP HISTORICAL, TOURISM & CULTURAL COMMITTEE

Established under Section 5.8 of the *Local Government Act 1995* to advise Council on Historical, Cultural and Tourism matters and projects related to improving the Historical, Cultural and Tourism assets that the Shire owns or is custodian.

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

This committee may advise Council on:

- the collection, classification and preservation of records and other items relating to the history and culture of the Kojonup District and its people.
- the strategy and future of the Military Barracks and Elverd's Cottage noting they are important historical buildings of Western Australia.
- promotions and campaigns related to historical assets.
- Public access for research purposes.

Roles of the Committee Members:

- To volunteer and encourage other community volunteers to support the Council in its events and activities related to the historical assets;
- To cooperate with the Shire on transferring knowledge and supporting capability to manage the historical, cultural and tourism assets.

Membership

- Three (3) Community Representatives as selected and endorsed by Council

1 Councillor

1 Delegate Proxy

Supporting Team Members:

- Manager Kodja Place, Tourism and Marketing
- Project Manager & Community Services
- Chief Executive Officer or delegated nominee
- Manager Governance & Administration
- Records Officer

Meetings

Meetings to be held a minimum of half yearly.

- **KOJONUP NATURAL RESOURCE MANAGEMENT (NRM) ADVISORY COMMITTEE**

Established under *Section 5.8 of the Local Government Act 1995* to advise Council on NRM matters and projects related to improving the Natural Resource assets that the Shire owns or is custodian.

The NRM Trust Fund Reserve to be no less than \$20,000.00 at any one time. The reserve is to be used for either leveraging or directly funding projects and operating costs directly related to NRM.

Council allocates an agreed annual amount towards NRM projects as approved by and prioritised with the Kojonup NRM Advisory Committee. Meetings to be held at least half yearly with a quorum of 50% required.

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

Terms of Reference

The Committee is to recommend and advise Council on appropriate partnership arrangements to more effectively align NRM and Community values for Natural resource assets.

The Committee's role is to guide the Council on the areas where research will enhance the economic, environmental, cultural and social outcomes within the Shire.

Aims and Objectives

To work collaboratively with the community under the following five (5) main areas:

1. Economy, Community and Environment

Develop an NRM strategy for the Shire of Kojonup based on natural asset condition and management driven by the triple bottom line approach.

2. Stewardship and Partnerships

Undertake or ensure environmental planning, policies to protect and preserve environmental assets, reserves and ecology within Kojonup's natural and agricultural ecosystems.

3. Collaboration and Capacity Building

Actively participate and promote sustainable NRM including education, research and policy development programs, on ground projects, and funding opportunities.

4. Innovation and Education

Increase awareness of constraints in the climate and develop management actions for the Shire, primary producers and local businesses to create opportunities, particularly focussing on Drought Resilience and future water management.

5. Leadership and Responsibility

Advisory capacity to support the Council in implementing Best Management Practices (BMPs) for Shire activities to improve the environmental performance of the organisation.

Specific Identified Projects

- Develop and implement a sustainable Bridal Creeper and Tagasaste Eradication program.

- Assist Council to progress the sustainable management of water resources including water harvesting and re-use opportunities in the Shire.
- To improve biosecurity by managing floral and faunal pests.
- Coordinate weed management and planting of native trees and shrubs to improve bio diversity, fauna habitat and natural resource management outcomes in conjunction with Schools, the Kojonup Aboriginal Corporation and community groups within identified Reserves such as:

- a) Myrtle Benn, Farrar and Quin Quin;
- b) Showground's area; and
- c) Blackwood Road arboretum.

Membership

- Three (3) Community Representatives as endorsed by Council
- Two (2) Councillors

Supporting Team Members

- Supervisor Horticulture Tradesperson
- Project Manager & Community Services Officer
- Chief Executive Officer or delegated nominee and
- NRM Officer

Meetings

Meetings to be held biannually.

Kojonup



SHIRE OF KOJONUP

MINUTES

Special Council Meeting

3 November 2025

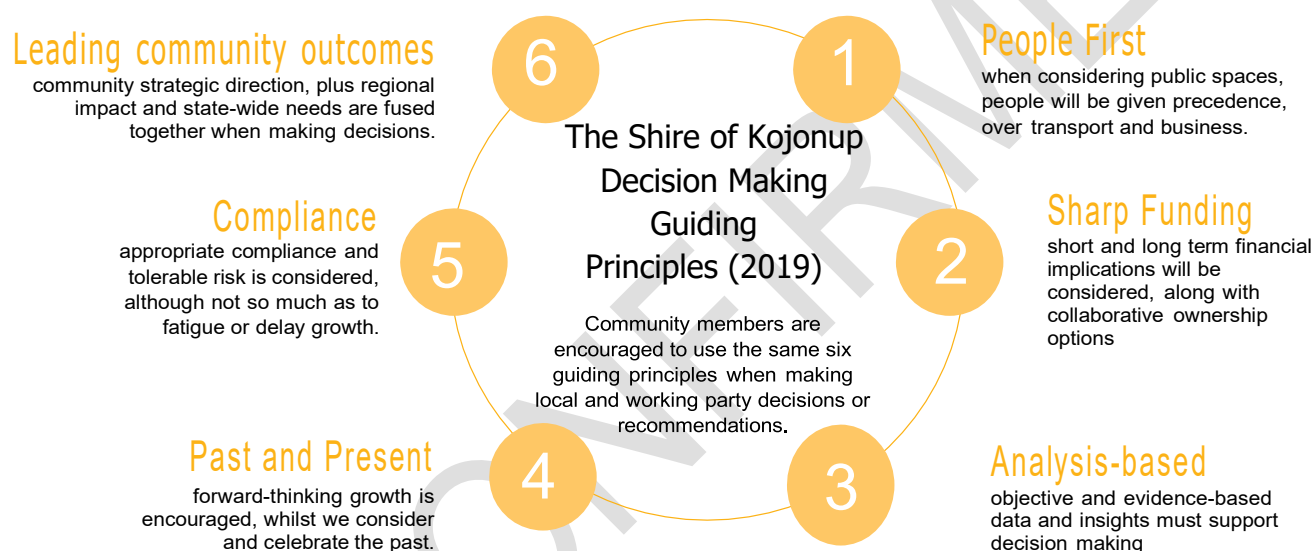
MINUTES OF A ORDINARY COUNCIL MEETING HELD ON 3 NOVEMBER 2025

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Chief Executive Officer shall declare the meeting open at 3.00pm and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

3 **ATTENDANCE**
COUNCILLORS

Cr Bilney
Cr Wieringa
Cr Radford
Cr Mathwin
Cr Mickle
Cr Mitchell

STAFF

Grant Thompson Chief Executive Officer

3.1 APOLOGIES
Cr Michael

3.2 APPROVED LEAVE OF ABSENCE
Nil

MEMBERS OF THE PUBLIC

4 **DECLARATION OF INTEREST**
Nil

5 **PUBLIC QUESTION TIME**

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Not applicable

5.2 PUBLIC QUESTION TIME

6 **CONFIRMATION OF MINUTES**
NA

7 **PRESENTATIONS**

7.1 PETITIONS
Nil

7.2 PRESENTATIONS
Nil

7.3 DEPUTATIONS
Nil

7.4 DELEGATES' REPORTS
Nil

8 **METHOD OF DEALING WITH AGENDA BUSINESS**
Nil

9

REPORTS**9.1 KEY PILLAR ‘LIFESTYLE’ REPORTS**

Nil

9.2 KEY PILLAR ‘ECONOMICS’ REPORTS

Nil

9.3 KEY PILLAR ‘VISITATION’ REPORTS

Nil

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS**9.4.1 GRAIN STORAGE & HANDLING FACILITY - LOTS 1, 3 & 4202 (No. 23368) ALBANY HIGHWAY, LUMEAH**

AUTHOR	Steve Thompson - Consultant Planner, Edge Planning & Property
DATE	20 October 2025
ATTACHMENT(S)	9.4.1.1 – Location Plan 9.4.1.2 – GSGH Development Application – Sept 2025 9.4.1.3 – Development Application 9.4.1.4 – Extract <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> 9.4.1.5 – Bushfire Attack Level (BAL) Certificate

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN 2023 – 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Lifestyle Economics Performance	2. Proactive Community Spirit 5. Assisted New Business 12. A High Performing Council	2.6 Wellbeing advancement 5.1 Industrial land release

DECLARATION OF INTEREST

Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the *Local Government Act 1995*).

SUMMARY

To consider an application for development approval for a grain storage and handling facility (rural industry).

BACKGROUND

The applicant seeks development approval for a grain storage and handling facility on the site outlined in **Attachment 9.4.1.1**. The site:

- Is approximately 18 km south south-east of the Kojonup townsite;
- Consists of portions of three lots - Lots 1, 3 and 4202;
- Contains Kojonup Feeds Pty Ltd (Rural-Industry use) which consists of various sheds, tanks, silos, and a weighbridge;

- Is cleared;
- Has two vehicle access points (heavy vehicle access is via Jingalup Road and secondary access is from Albany Highway); and
- Adjoins and is surrounded by Rural zoned land.

Proposal

This application proposes a 35,000 tonne grain storage and handling facility consisting of two bulkhead grain storage bays ('bulkheads') with the provision to add two additional bays at a later stage. The two additional bays are not part of this Development Application. Each bulkhead will be designed with an east–west cross slope of 1–2%, with an apex at the centre to facilitate drainage. The proposed bulkheads are 250 metres in length, 38 metres in width and have a wall height of 1.8 metres.

The applicant sets out:

- There are two vehicle access points. The primary access will be a new 30-metre-wide heavy vehicle entrance connecting directly to Jingalup Road at the northern boundary of the site. The secondary access (existing) is to Albany Highway and will only be used by employees and light vehicles;
- Sealed 30-metre-wide access roads between each bulkhead, together with a dedicated heavy vehicle access road connecting through to Jingalup Road;
- All heavy vehicles will enter and exit the site via the Jingalup Road entrance;
- One twin-deck weighbridge (42m x 3.5m);
- One demountable 20ft grain sample hut;
- One demountable amenities block, including septic services;
- Installation of storm water culverts and water management plan flowing from east to west into a neighbouring catchment dam and overflow provisions;
- 5,000 litre rainwater tank connected to the sample hut basic amenities;
- Noise generated is expected to be no greater than a typical large scale farming operation;
- In peak periods, 35 vehicle movements per day;
- The facility will operate year-round, generally five to seven days per week, subject to seasonal demand. Peak activity will occur during the grain harvest period (November to December), when the facility will operate from 6:00am to 10:00pm, seven days per week. During this period, the workforce is expected to consist of 5–6 staff; and
- Outside of the peak season, the facility is expected to operate on an as-needs basis, generally five days per week between 7:00am and 5:00pm, with a reduced workforce of approximately 2.

Development plans are set out in [Attachment 9.4.1.2](#). [Attachment 9.4.1.3](#) provides extensive information relating to the property, planning and environmental framework, existing operations, proposed development and how relevant matters will be addressed.

COMMENT

A) Overview

The two proposed bulkheads and associated infrastructure are supported. Following an assessment of the Development Application against the planning framework, the site context

and site features, it is recommended that Council conditionally approve the Development Application given:

- It is consistent with the planning framework;
- The proposed development meets Town Planning Scheme No. 3 setbacks from property boundaries;
- The applicant owns adjoining and surrounding lots;
- The proposed development is not considered to create any significant amenity impacts, noting neighbours' dwellings are well setback from the facility. The closest dwelling is located approximately 250 metres from the bulkheads to the east of Albany Highway. This dwelling is owned by the applicant;
- There are manageable bushfire risks;
- There are expected to be manageable environmental impacts given the facility footprint is cleared and there are appropriate setbacks to the seasonal watercourse;
- Heavy vehicle access is via Jingalup Road;
- It supports diversifying and growing the local economy and supports job creation;
- There are no objections from other Shire officers/units; and
- Development conditions can assist to control the use and management of the development.

While noting the above, the key issues with the application are outlined in below sections.

B) Vehicle access and road upgrading

Restricted access vehicles (RAVs) and heavy vehicles are proposed to use Jingalup Road for all access to and from the site. Only light vehicle access (by employees) is proposed to/from Albany Highway via an existing crossover.

The proposed development will increase traffic volumes and impacts on local roads, noting the applicant suggests there will be 35 vehicle movements per day during the peak period. It is noted that 30–50% of the total storage capacity will be sourced directly from the Heggaton's own farming enterprise and may be delivered to the site via intra-farm transfers. Traffic generation is expected to be comparable with other commercial operations in industrial areas.

The Council needs to be cognisant of how the increase in grain receipt and storage will generate a greater impact on the local road network from a maintenance perspective. This presents a financial impost and poses an increased risk for road safety should the maintenance not be adequately delivered.

It is suggested that no contribution is required from the applicant relating to future impacts of traffic from the grain handling facility on Jingalup Road. The reasons include Jingalup Road adjoining the site is sealed and is suitable for RAVs. In comparison, if a similar development was proposed on an unsealed road that was not classified for RAVs, it would be reasonable to impose a road upgrading condition.

If Council determines that a road upgrading condition is warranted for this development, considerations include WALGA's *Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads* policy.

The officer recommendation includes a condition for the applicant to suitably design, drain, construct (seal) and maintain the vehicle crossover on Jingalup Road to the satisfaction of the local government.

C) Dust

There is a requirement for the applicant/operator to effectively manage dust during construction, ongoing operations of the grain storage facility and on local roads. It is recommended this is addressed through a dust management plan being prepared and implemented as a condition of development approval.

It is noted the proposed bulk storage bins will be approximately 250 metres to the closest residence (to the east of Albany Highway which is owned by the applicant). Effective on-going mitigating measures by the applicant/operator should assist to reduce dust impacts.

D) Amenity including noise

Amenity refers to the comfortable enjoyment of life and property, particularly in terms of air quality, noise, lighting and visual appearance.

The Environmental Protection Authority's *Guidance Statement No.3 - Separation Distances between Industrial and Sensitive Land Uses* does not specify a separation distance (buffer distance) for grain storage facilities. The closest comparable use is suggested to be grain cleaning (non-milling) which has a buffer distance of 300-500m. Given all adjoining and nearby lots are owned by the applicant, it is suggested that amenity impacts can be appropriately addressed.

The proposed grain storage facility needs to comply with the standards prescribed under the *Environmental Protection (Noise) Regulations 1997*.

E) Minimising fire risks

The site is partially within a bushfire prone area. The applicant has arranged a Bushfire Attack Level Assessment [Attachment 9.4.1.5 - Bushfire Attack Level \(BAL\) Certificate](#).

It is suggested the applicant carefully consider and implement bushfire mitigation measures including .

F) Site drainage

Upon review of the application and site characteristics, it is suggested that water run-off or drainage can be effectively managed. Detailed drainage considerations can be suitably addressed through approval and implementation of the Stormwater Management Plan.

G) Visual impact

It is suggested that open bulk storage is generally accepted in a rural landscape. The facility should not adversely reflect the visual qualities of the area.

H) Rodent management and weed control

The applicant will need to effectively manage rodents and weeds. The applicant is aware of biosecurity considerations for the facility and for the area.

I) On-going management

The responsibility for appropriate on-going management rests with the operator/landowner to ensure the operation does not create inappropriate impacts to adjoining/nearby properties or environmental impacts. Various development conditions are recommended to address amenity.

ALTERNATIVE OPTIONS AND THEIR IMPLICATIONS

The Council has a number of options available to it, which are discussed below:

1. Not approve the proposal

The Council is unable to refuse the application as 'Industry – Rural' is a 'P' use in the Rural Zone as set out in the *Shire of Kojonup Town Planning Scheme No. 3* Zoning Table. If this option were chosen, it is suggested that the State Administrative Tribunal would overturn the Council's decision.

2. Approve the proposal

The Council can choose to approve the application, with or without conditions.

3. Defer the proposal

The Council can choose to defer the matter and seek additional information from the applicant before proceeding to make a decision.

This is a discretionary decision and the applicant has a right to request a review of any decision and/or condition made by the local government to the State Administrative Tribunal if aggrieved by the decision and/or any condition.

CONSULTATION

No consultation is required given Rural-Industry is a 'P' (permitted) use in the Rural zone. The applicant owns adjoining and nearby lots.

Internal comments were sought from the Shire's officers. No objections were raised.

STATUTORY REQUIREMENTS

Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015 - the processing of the Development Application is required to comply with the requirements of the *Shire of Kojonup Town Planning Scheme No. 3* (TPS3) which is an operative local planning scheme under the provisions of the Act and Regulations.

The site is zoned 'Rural' in TPS3. 'Industry – Rural' is a 'P' use in the Rural Zone as set out in the TPS3 Zoning Table. The local government is not able to refuse a 'P' use. TPS3 defines Industry – Rural as 'an industry handling, treating, processing or packing primary products

grown, reared or produced in the locality, and a workshop servicing plant or equipment used for rural purposes in the locality.’

The *Shire of Kojonup Strategic Community Plan* supports a diversified economic base.

The site is partly located within a bushfire prone area as designated by the Fire and Emergency Services Commissioner. The proposed grain storage bulkheads are partially located within the bushfire prone area.

Based on the Environmental Protection Regulations (schedule 1 – prescribed premises), there is no requirement for DWER licencing for grain storage (given there is no manufacturing/grain cleaning).

Attachment 9.4.1.4 is an extract from the *Planning and Development (Local Planning Schemes) Regulations 2015* which sets out matters to be considered by local government in assessing a Development Application.

POLICY IMPLICATIONS

Relevant policy documents include:

- *State Planning Policy 2.5 Rural Planning*
- *State Planning Policy 3.7 Bushfire*
- *State Planning Policy 4.1 Industrial Interface*
- *State Planning Policy 3.6 Infrastructure Contributions*
- *Rural Planning Guidelines*
- *EPA Separation Distances between Industrial and Sensitive Land Uses*

FINANCIAL IMPLICATIONS

The applicant has paid the Development Application fee which included a penalty fee for retrospective works.

A key financial consideration is additional road maintenance costs, particularly for Jingalup Road.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 – Compliance	Impulsive decision making Ineffective monitoring of changes to legislation	Professional accreditation / certification maintained	Nil
6 – Engagement	Inadequate documentation or procedures	Public notices / local papers /	Nil

		website communication	
7 – Environment	Inadequate local laws / planning schemes	Environmental management compliance	Nil
8 – Errors, Omissions and Delays	Complex legislation Incorrect information	Development Approval performance report	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Applicants need to ensure that Development Applications accord with the intent of the Shire of Kojonup Planning Scheme. Council in assessing applications needs to adopt a similar approach that reflects present and future requirements without compromising amenity or establishing precedents.			

ASSET MANAGEMENT IMPLICATIONS

Nil.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION

Motion: 130 /25 Moved Cr Mitchell

Seconded Cr Radford

That Council grant Development Approval for two grain storage bulkheads and associated infrastructure (rural industry use) on Lots 1 and 3 on Deposited Plan 73131 and Lot 4202 on Deposited Plan 127588 (No. 23368) Albany Highway, Lumeah, *pursuant to Schedule 2, Clause 68 of the Planning and Development (Local Planning Schemes) Regulations 2015* and subject to the following conditions and advice notes:

1. The development hereby approved must be carried out in accordance with the submitted plans and specifications (addressing all conditions) or otherwise amended by the local government and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
2. If the development subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
3. The capacity is limited to 35,000 tonne storage.

4. Any further use, addition to and/or intensification of any part of the subject development that is not in accordance with the approved application and the Conditions of Approval, and that is not considered minor, shall be subject to a new Development Application and approval for that use, addition and/or intensification.
5. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of dust, chaff, odour, noise, waste product or other impact.
6. A Dust and Chaff Management Plan shall be prepared and submitted prior to occupation to the satisfaction of the local government. Suitable dust and chaff suppression measures shall be implemented during construction and operation of the grain storage facility to the satisfaction of the local government.
7. The applicant to implement a Stormwater Management Plan to the satisfaction of the local government prior to occupation. The stormwater facilities provided in accordance with this condition shall be permanently maintained in an operative condition to the satisfaction of the local government.
8. Access by large vehicles, to and from the site, is limited via Jingalup Road. No large vehicles are to access or leave the site directly to/from Albany Highway.
9. The vehicle crossover on Jingalup Road is suitably designed, drained, constructed (sealed) and maintained to the satisfaction of the local government.
10. Any crossovers to Albany Highway can only be created or used with explicit permission from Main Roads Western Australia occurring prior to use.
11. All trafficable areas within the grain storage facility shall be sign posted to clearly delineate:
 - Direction for heavy vehicles to the weigh bridge upon entering the site;
 - Dedicated loading/unloading areas;
 - Internal vehicle circulation and marked clear ways; and
 - Dedicated areas for heavy vehicle queuing and parking, and storage of plant/equipment.
12. Any lighting device shall be positioned and shielded so as not to cause any direct, reflected or incidental light beyond the property boundaries. Lighting should be designed in accordance with *AS 4282-2019 Control of the Obtrusive Effects of Outdoor Lighting*.
13. A Vermin and Weed Management Plan shall be prepared and submitted prior to occupation to the satisfaction of the local government. Following this, the plan to be suitably implemented to the satisfaction of the local government.
14. Prior to commencement of site works, the applicant shall ensure that a self-propelled firefighting unit, capable of immediate deployment without the need for towing, is present on site at all times when machinery is operating or ground disturbance is occurring. Fire trailers are not considered an acceptable firefighting resource for this purpose. Evidence of compliance is to be made available to the Shire upon request.

15. Aboriginal Heritage – Applicant Responsibility

The applicant must undertake their own Aboriginal heritage due diligence consistent with the *Aboriginal Cultural Heritage Act 2021 (WA)* and associated guidelines. Where ground disturbance or development activities may affect Aboriginal cultural heritage, the applicant must obtain appropriate approvals and commission an Aboriginal heritage survey if required. It is the applicant's sole responsibility to ensure compliance with the *Aboriginal Cultural Heritage Act 2021 (WA)*. The Shire does not warrant that the site is free of Aboriginal heritage constraints and accepts no liability should the applicant fail to fulfil their obligations under the Act.

Advice

- A) The applicant is encouraged to:
- Maintain a low fuel area around the bulkheads at all times;
 - Suitably maintain the required self propelled firefighting unit with adequate capacity on-site;
 - Ensure requirements are met during Harvest and Vehicle Movement Bans as agreed with the Chief Bushfire Control Officer;
 - Prepare and implement a Bushfire Emergency Evacuation Plan; and
 - Work with the Shire to progress and finalise closure of the superfluous section of the Jingalup Road reserve and the creation of the new Jingalup Road reserve.
- B) The level of noise emanating from the site shall not exceed that prescribed in the *Environmental Protection Act 1986* and the *Environmental Protection (Noise) Regulations 1997* (and any associated amendments).
- C) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Mitchell

9.4.2 CONSIDERATION OF TWO (2) UNBUDGETED ROAD FUNDING ITEMS TO BE INCLUDED IN THE 25-26 ADOPTED BUDGET; I. REGIONAL ROAD SAFETY PROGRAM (RRSP) – WIDENING BROOMEHILL KOJONUP ROAD; II. REGIONAL ROAD GROUP (RRG) - RESEALING OF KOJONUP FRANKLAND RD SLK 29 -31.

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 29 November 2025
FILE NO	
ATTACHMENT(S)	Nil

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	SOK Finances and Funding

DECLARATION OF INTEREST

Nil

SUMMARY

For Council to consider a budget amendment of two (2) allocations of unallocated expenditure related to funding in the 2025/26 road budget from the Regional Road Safety Program (RRSP) – Local Roads program, widening of Broomehill Kojonup Road of \$2,305,413 of which no co-funding is required; and Regional Road Group Application for the resealing of Kojonup Frankland Rd SLK 29 -31 of \$225,000 of which one third (1/3) funding is to be provided by Council.

BACKGROUND

The substantial direction setting and oversight role of the Council e.g.; adopting plans and reports, accepting tenders, directing operations, and setting and amending of budgets is a regulated and important function.

The Local Government (Financial Management) Regulations 1996 state that a local government must adopt a budget annually.

The intent is for Council to approve any material changes to a budget.

The Council recently approved the annual 2025/26 budget in July 2025. These projects were not considered nor approved at the time of budget adoption.

Funding Allocation 1 - In May 2025, the Shire of Kojonup lodged an application to Main Roads under the Regional Road Safety Program. Initially Main Roads WA preselected the Darkan Kojonup Rd as meeting the eligibility requirements of the funding program.

The RRSP Local Roads Advisory Group (Main Roads, WALGA, RAC) met on 12 June 2025 to review submissions. An application by the Shire to the RRSP in 2024/25 budget timeframe was not included in the annual budget as it was deemed not approved at that time.

Since the Shire budget has been adopted, the RRSP has corresponded with the Shire stating the circa \$2,305,413 for widening 16Km of Broomehill Kojonup Road was now offered to the Shire.

Funding Allocation 2 – The Regional Road Group Application for the resealing of Kojonup Frankland Rd SLK 29 -31 was initially not funded in the 2025-2026 Road Project Grant Program.

The Shire initially submitted 6 applications for ROSI (Roads of Significant Importance) roads of which 4 were funded totalling \$1,090,000 of state funds, which was the second highest allocation in the Great Southern Region. Since the budget was adopted the Shire of Kojonup was advised that the project could now be funded FY25-26 with an additional \$150,000 of state funds being allocated and Council funding one third (1/3) at \$75,000 bring the total cost of the project to \$225,000.

COMMENT

These allocations must be considered by Council as a major variation to the budget.

Funding Allocation 1 - RRSP – Broomehill Kojonup Rd - The mandatory scope of works for the project includes seal widening, installation of guideposts and signage, and provision of audible line marking.

It is intended that the scope of works be delivered by the Shire using its own resources supplemented by contractor day works.

The project will be managed inhouse by the Shire of Kojonup with contract resources as required. Funding also includes project management costs for the project.

Construction methodology is to be in line with Main Roads Standards and Specifications along with monthly progress reporting of key milestones to the MRWA Program Manager. The project must be completed by 30 June 2025.

Payment Basis: Funding will be provided to the Local Government from Main Roads on the same basis as Road Project Grants under the State Road Funds to Local Government Agreement.

The Shire must agree to execute an MOU to receive the funding.

The MOU sets out the high-level principles upon which the funding and delivery of the RRSP are outlined and focuses on:

- a) The roles and responsibilities of both parties.
- b) A mechanism of funding for the Project.
- c) Agreement on the Scope of Works, Schedule, and costs of the Project

Schedule and Cost Reporting

Payments are tied to project progress:

- 40% of Project budget on the date the last party executes Memorandum and Project Management Plan and baseline Schedule have been submitted and meet the required standard. This equates to circa \$900,000.
- 40% of Project budget on receipt of a Progress Payment Certificate signed by the CEO, certifying that incurred expenditure on the project has exceeded 40% of the approved project budget. Circa \$900,000.
- 20% of Project budget on the submission of a Certificate of Completion. Remaining funds based on overall expenditure.

Road Safety Standards

The Shire must demonstrate that specific road safety measures are incorporated to AS1742.2-2009: Manual of Uniform Traffic Control Devices, Part 2, including:

- Curve warning signs.
- Replacement or new guideposts.
- Chevron Alignment Markers.
- Other traffic control devices.
- For new longitudinal line marking (centre and/or edge lines) where none existed, LGs must contact Main Roads Regional Office to discuss installation.

Signage: For projects with a total cost greater than \$250,000 or duration more than four weeks, project-specific signage is required in accordance with Commonwealth guidelines, highlighting the joint Commonwealth/State funding.

Audits & Evaluation:

LGs must participate and fully comply with State and Commonwealth audits. Main Roads will undertake an independent evaluation to identify the safety performance of the Project and RRSP.

Funding Allocation 2 - Regional Road Group – Kojonup Frankland Rd – This project totalling \$225,000 will allow for pavement repairs and bitumen reseal which is a continuation of the previous years works.

The project will be delivered by a combination of the Shires own resources and contractor day works for specialist items such stabilisation, geotechnical testing, and bitumen resealing. All conditions as per the current Regional Road Group funding.

The Shire is required to co-fund this project to the amount of \$75,000.

Project Schedule

The following table reflects the revised road project schedule for the Shire projects in the projected timeline.

	2025					2026						
Job	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Bromehill Kojonup shoulder sealing					RRSP							
Shamrock Rd Widening			RRG IN PROGRESS									
Koj Darkan Rd Recon				RRG IN PROGRESS								
Koj Darkan Rd Re-seal					RRG							
Jingalup Rd Re-seal								RRG				
Frankland Rd Re-seal								RRG				
Balgarup Rd Mulching												R2R
Boscabel Chittinup Reseal								R2R				
Boscabel Chittinup Reseal								R2R				
Spring St										R2R		
Soldier Rd										R2R		
Mission Rd Floodway						R2R						
Thornbury Close						Muni						
Old Broomehill Rd bridge x3 reseal									R2R			

Projects that are at risk of scope creep or timeline creep related to these new projects are the Roads to Recovery Projects (R2R):

- Boscabel Chittinup Reseal
- Mission Road Floodway
- Old Broomehill Road Bridge Reseal
- Balgarup Road Mulching

R2R does have flexibility with timelines however the Shire will still be obligated to undertake these projects within the subsequent budget year. At this stage it is expected these projects will be delivered within the current schedule with an 80-85% confidence rating.

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CONSULTATION

Manager Financial Corporate Community Services

Manager Works and Infrastructure - The Manager of Works and Infrastructure is the responsible project owner for delivering this project

Briefing Session 28 October 2025

STATUTORY REQUIREMENTS

The Local Government Act provides for local governments, including regional local governments, to prepare an annual budget.

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

***Absolute Majority Required**

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Policy 2.1.8 Financial Governance

The Shire will make decisions in relation to financial management and financial governance that encompass the following principles:

1. Management of financial risk prudently, having regard to economic circumstances;
2. Examples of financial risks to be managed prudently include the level of debt, commercial activities, community business activities, financial assets and liabilities;

Broomehill Kojonup Road – cashflow impact will be close to a shortfall by 30 June 2026 without taking into consideration the Financial Assistance Grants (FAGS). This could be absorbed by deferring the aforementioned R2R Projects if required.

Timing of payments received from Main Roads will be critical but can be managed by limiting and managing other Shire expenditure and cashflow requirements.

No co-funding required for this project which provides an opportunity for the Shire to benefit from additional funding, to cover wage and plant overheads in the current budget. The shortfall in cashflow could be made up through the allocation of overheads to this project.

Frankland Road – cashflow impact will require the Shire to find an additional \$75,000 to contribute to the project.

This shortfall is more problematic for managing cashflow as the Shire will need to re-allocate funds from an existing Works and Infrastructure budget allocation, which would reduce service allocated in the budget.

The benefit of proceeding with this project may be outweighed by the financial impact placed on cashflow. Cashflow will need to be managed carefully through tight fiscal practices within the internal controls of the Shire.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
13) Project Change Management	Ineffective management of expectations (scope creep)	Project status reporting to Council	Review Financial and Procurement Policies and Controls.
16) Financial Sustainability	Inadequate project planning (resources/budget)		
	Procedures not clear	Budget Controls	Cash Flow Budget and reporting to be implemented
15) Supplier Contract	Limited availability of suppliers	Regular monitoring of delivery of contracts	Contacting suppliers to determine supply
	Service Interruption	WALGA Preferred supplier Tender Process	
		Ongoing reviews of supplier/contractor contract arrangements	
Risk Rating: <i>High</i>			
IMPLICATIONS			
The main risk is timing on the impact on cashflow.			
The final claims on the road projects may not be received in this financial year.			
The cashflow may support this if it happens if the Shire puts in tight financial controls.			

ASSET MANAGEMENT IMPLICATIONS

Upgrade of asset to the nominated road and a safer road as a result.

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

Motion 131/25 Moved: Cr Mathwin Seconded: Cr Radford

That Council approves amending the 2025/2026 budget to include:

1. The road project *Regional Road Safety Program (RRSP) – Widening Broomehill Kojonup Road* total budget amendment of \$2,305,413 and
2. Authorizes Shire Officers to execute the Grant agreement/MOU with the Regional Road Safety Program.

And that Council approves;

3. The road project *Regional Road Group (RRG) - Resealing of Kojonup Frankland Rd SLK 29 -31* total budget amendment of \$225,000; and
4. Authorises a co-funding amount of \$75,000 to be reallocated from the 2025/26 Roads budget as co-funding for this project; and
5. Authorizes Shire Officers to execute the Grant agreement with the Regional Roads Group.

Amendment Motion 131/25 Moved: Cr Mitchell Seconded Cr Mathwin

That Council approves amending the 2025/2026 budget to the following:

1. The road project *Regional Road Safety Program (RRSP) – Widening Broomehill Kojonup Road* total budget amendment of \$2,305,413 and
2. Authorizes Shire Officers to execute the Grant agreement/MOU with the Regional Road Safety Program.

And that Council approves;

3. The road project *Regional Road Group (RRG) - Resealing of Kojonup Frankland Rd SLK 29 -31* total budget amendment of \$225,000; and
4. Delegates and authorises the CEO to find discretionary co-funding funds of \$75,000 for this project to be sourced and reallocated from within the 2025/26 budget without compromising the road budget cost centre for grading roads; and
5. Authorizes Shire Officers to execute the Grant agreement with the Regional Roads Group.

Carried 6/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Mitchell

The Amendment becomes the Motion:

Motion 132/25 Moved: Cr Mathwin Seconded: Cr Radford

That Council approves amending the 2025/2026 budget to include:

1. The road project *Regional Road Safety Program (RRSP) – Widening Broomehill Kojonup Road* total budget amendment of \$2,305,413 and
2. Authorizes Shire Officers to execute the Grant agreement/MOU with the Regional Road Safety Program.

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4. Delegates and authorises the CEO to find discretionary co-funding funds of \$75,000 for this project to be sourced and reallocated from within the 2025/26 budget without compromising the road budget cost centre for grading roads; and
5. Authorizes Shire Officers to execute the Grant agreement with the Regional Roads Group.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Mitchell

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM ELECTED MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

NIL

STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

PROCEDURAL MOTION

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (e) of the *Local Government Act 1995* at _____ pm.

PROCEDURAL MOTION

That the meeting be reopened to the public at _____pm.

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC
Nil

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at **3.49 pm**.

16 ATTACHMENTS (SEPARATE)

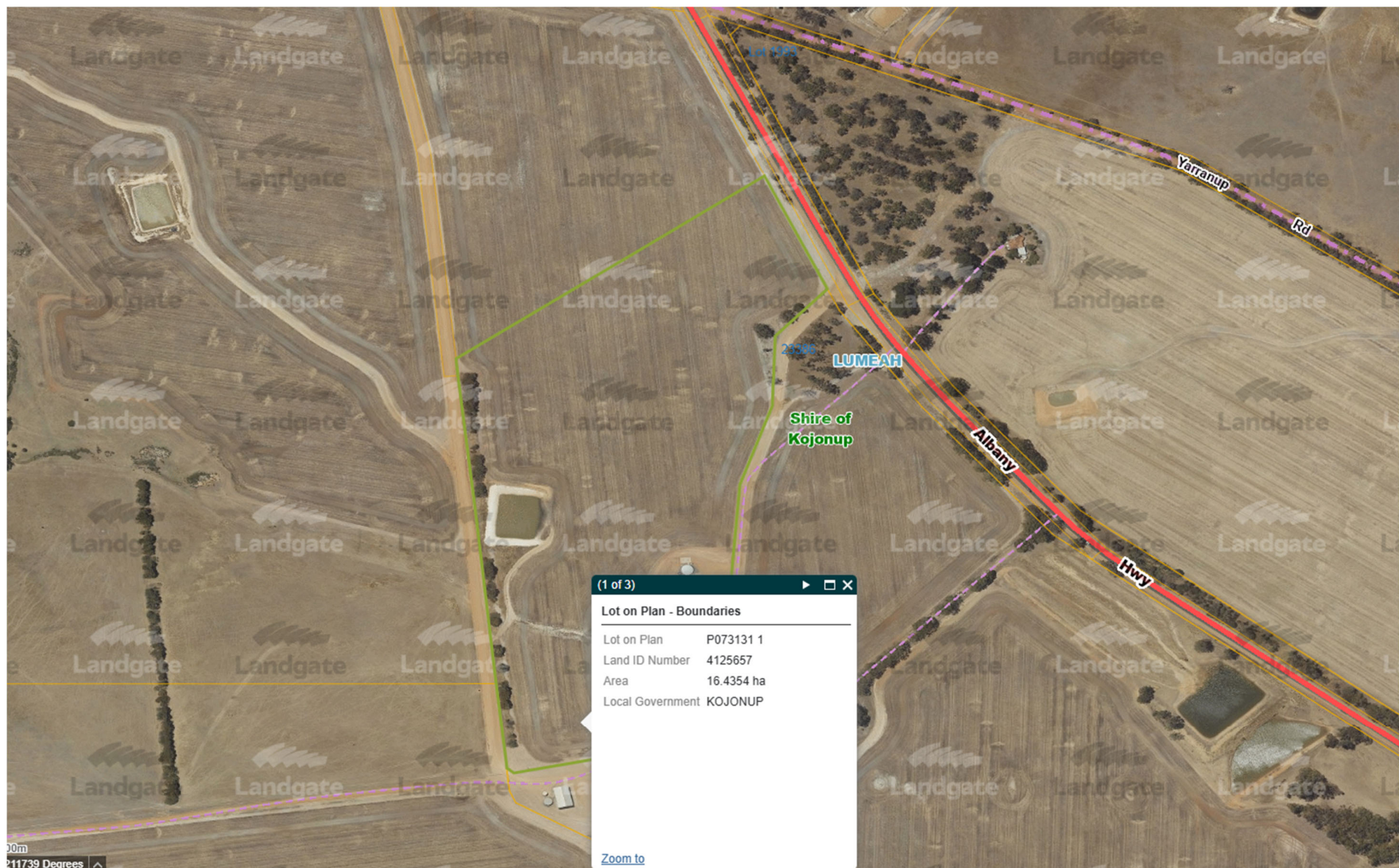
9.4.1.1 - Location Plan

9.4.1.2 - GSGH Development Application - Sept 2025

9.4.1.3 - Development Application

9.4.1.4 - Extract Planning and Development (Local Planning Schemes) Regulations 2015

9.4.1.5 - Bushfire Attack Level (BAL) Certificate



24 September 2025

Mr Grant Thompson
Chief Executive Officer
Shire of Kojonup
93-95 Albany Highway
Kojonup WA 6395

 RMB 23368 Albany Hwy Kojonup WA 6395
 0447 649 020
 accounts@kojonupfeeds.com.au
 www.kojonupfeeds.com.au

Dear Mr. Thompson,

Development Application – Rural Industry (Grain Handling Facility), Lot 1 & 3 (No. 23368) Albany Highway, Lumeah

Please find enclosed a formal Development Application submitted by Vaudan Holdings Pty Ltd in conjunction with Kojonup Feeds Pty Ltd for the establishment of a grain storage and handling facility on the combined landholding at Lot 1 & 3 (No. 23368) Albany Highway, Lumeah.

The proposal entails a staged development, including bulkhead grain storage, weighbridge, sampling hut, amenities, access roads, and associated stormwater management works. The intended use is firmly within the definition of Industry – Rural under TPS3, which is a permitted (P) use in the Rural Zone. In view of the approaching record harvest, we respectfully request that this application be determined under delegated authority rather than awaiting the next available Council meeting. Some preliminary site works have already commenced to ensure readiness; the DA is lodged now to formalise compliance with the Scheme.

We have outlined our plans for dust control, drainage, traffic access and fire safety in our application and welcome a meeting with Shire officers to clarify any aspects of the proposal, if required.

We appreciate the Shire's consideration and assistance in progressing this application promptly, and we look forward to your direction on how to advance this matter at your earliest convenience.

Yours sincerely,



Aaron Pontifex

Director – Kojonup Feeds

For: Vaudan Holdings Pty Ltd & Kojonup Feeds Pty Ltd



DEVELOPMENT APPLICATION REPORT

Proposed Grain Storage Facility (Rural Industry)

**LOT 1 & 3 (NO. 23368) ALBANY
HIGHWAY, LUMEAH**

**SHIRE OF KOJONUP
2025**

Introduction

The Heggaton family, through **Vaudan Holdings Pty Ltd** as the landowner, are third-generation farmers in the Lumeah locality. Their enterprise encompasses a large-scale mixed cropping and livestock operation, with a longstanding presence in the district.

Kojonup Feeds Pty Ltd, established in 2014, operates a feed mill south of the subject site. The business produces and supplies ruminant stock feed throughout regional Western Australia and has built a strong reputation as a local value-adding agricultural enterprise.

Together, the proponents recognise the significant value of combining resources to develop a grain storage facility to support local farming and feed milling operations that will both:

- Securely store procured grain for their own business operations, and
- Offer alternative storage options for harvested grain to support regional growers and grain marketers.

The proposed development comprises the installation of two bulkhead storage bays, with provision for a further two bays in the future, supported by associated infrastructure to facilitate safe, efficient, and compliant grain handling operations. As an approved 'Rural-Industry' use over the subject site, the facility is consistent with the objectives and standards of the applicable local and state planning frameworks. Preliminary earthworks have commenced to prepare the site for the upcoming season. This application seeks to formalise the Rural Industry use and associated works to ensure full compliance with the Scheme.

1. Applicant and Landowner Details

- Kojonup Feeds Pty Ltd (Kojonup Feeds)
- Vaudan Holdings Pty Ltd (Heggaton's)

Contact Person

	Heggaton's	Kojonup Feeds
Name	James Heggaton	Aaron Pontifex
Mobile	0419 711 203	0447 649 020
Email	james.heggaton@outlook.com	aaron@kojonupfeeds.com.au
Address	23368 Albany Highway, Lumeah 6395	23368 Albany Highway, Lumeah 6395

2. Site Details

2.1 Subject Site

The Subject Site overlaps a portion of three land parcels with a total area of approximately 20ha. The particulars of each title are described in Table 1. Pending title adjustments to Lot 4202, the applicants intend to undertake a boundary re-alignment to create a separate title for the subject site. **A copy of each of the Certificate of Titles are included in this report.**

Table 1: Site Details

Lot Number	House Number	Deposited Plan	Volume	Folio	Owner	Approx Size (ha)
Portion of 1	23368 Albany Highway	73131	2843	194	Kojonup Feeds Pty Ltd	4.03
Portion of 3	23368 Albany Highway	73131	2843	196	Vaudan Holdings Pty Ltd	11.46
Portion of 4202	N/A	127588	2840	296	Vaudan Holdings Pty Ltd	4.44
Total						19.93

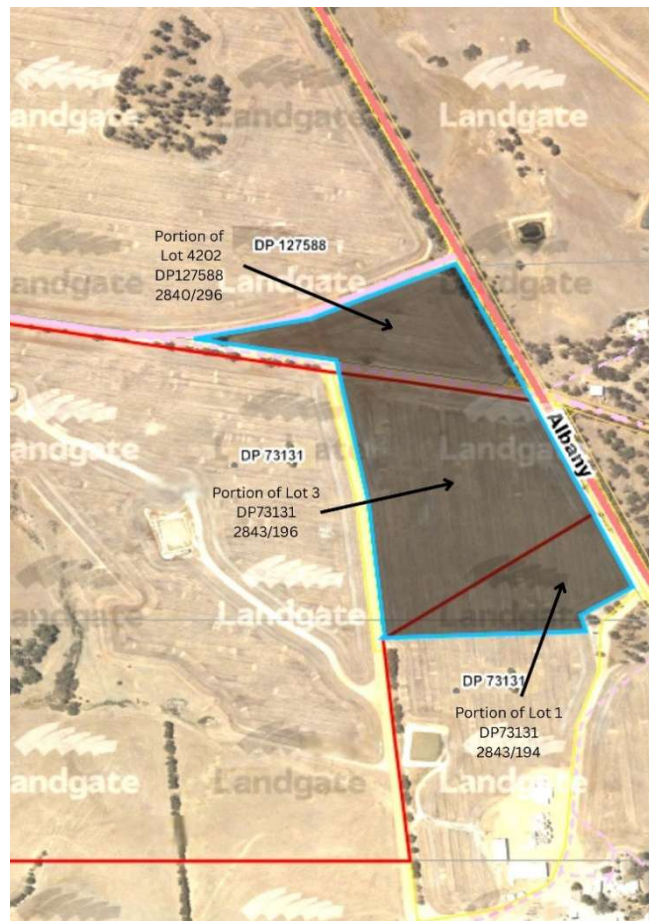


Figure 1: Proposed Subject Site over 3 land titles

2.2 Location and Context

The subject site is located in the locality of Lumeah, approximately 18 km south-east of the Kojonup Town Centre, within the Shire of Kojonup.

It is bounded by Albany Highway to the east and Jingalup Road to the north. The subject site and adjoining properties to the north, east, and west are all zoned Rural and are utilised for traditional agricultural pursuits, including cropping and livestock production.

Lot 1, located immediately south of the subject site, operates an existing stock feed plant and is approved for use as Rural – Industry.

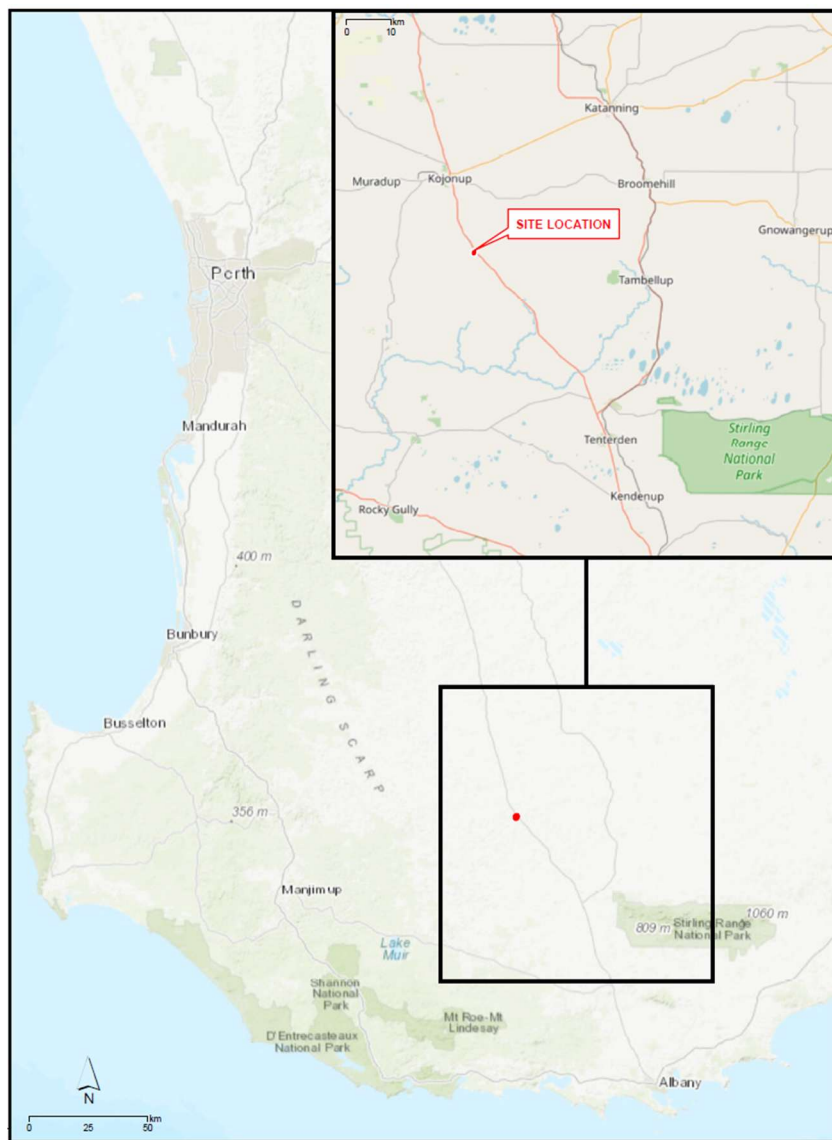


Figure 2: Locality Plan

3. Proposed Development

3.1 Proposed Grain Handling Facility Description

The proposed development involves the installation of two (2) bulkhead grain storage bays, together with associated supporting infrastructure, to establish a purpose-built grain handling facility. Provisions will be made for the future installation of an additional two (2) bulkhead storage bays. The facility is designed to receive, store, and outturn a range of coarse grains, including (but not limited to) wheat, barley, oats, and lupins. All grain will be tested, received, stored, and outloaded in accordance with the Grain Trade Australia Code of Practice and Industry Standards. It is anticipated that approximately 30–50% of the site's total capacity will be utilised for Heggaton's own on-farm storage requirements. The proposed design is illustrated in **Figure 3**.

The project will be delivered in two stages:

- **Stage 1:** Completion of all required earthworks, access roads and construction of two (2) bulkheads with supporting infrastructure.
- **Stage 2:** Potential construction of the remaining two (2) bulkheads within 3-5 years.

The proposed facility will include:

- Two (2) grain storage bulkheads will be 250m long x 38m wide with a 1.8m highwall with a capacity of 35,000t of wheat and the provision to add two additional bays at a later stage.
- Each bulkhead designed with an east–west cross slope of 1–2%, with an apex at the center to facilitate drainage.
- Sealed 30-metre-wide access roads between each bulkhead, together with a dedicated heavy vehicle access road connecting through to Jingalup Road.
- One (1) twin-deck weighbridge (42m x 3.5m).
- One (1) demountable 20ft grain sample hut.
- One (1) demountable amenities block, including septic services.
- Installation of storm water culverts and water management plan flowing from East to West into a neighbouring catchment dam and overflow provisions.
- 5,000 litre rainwater tank connected to the sample hut basic amenities.

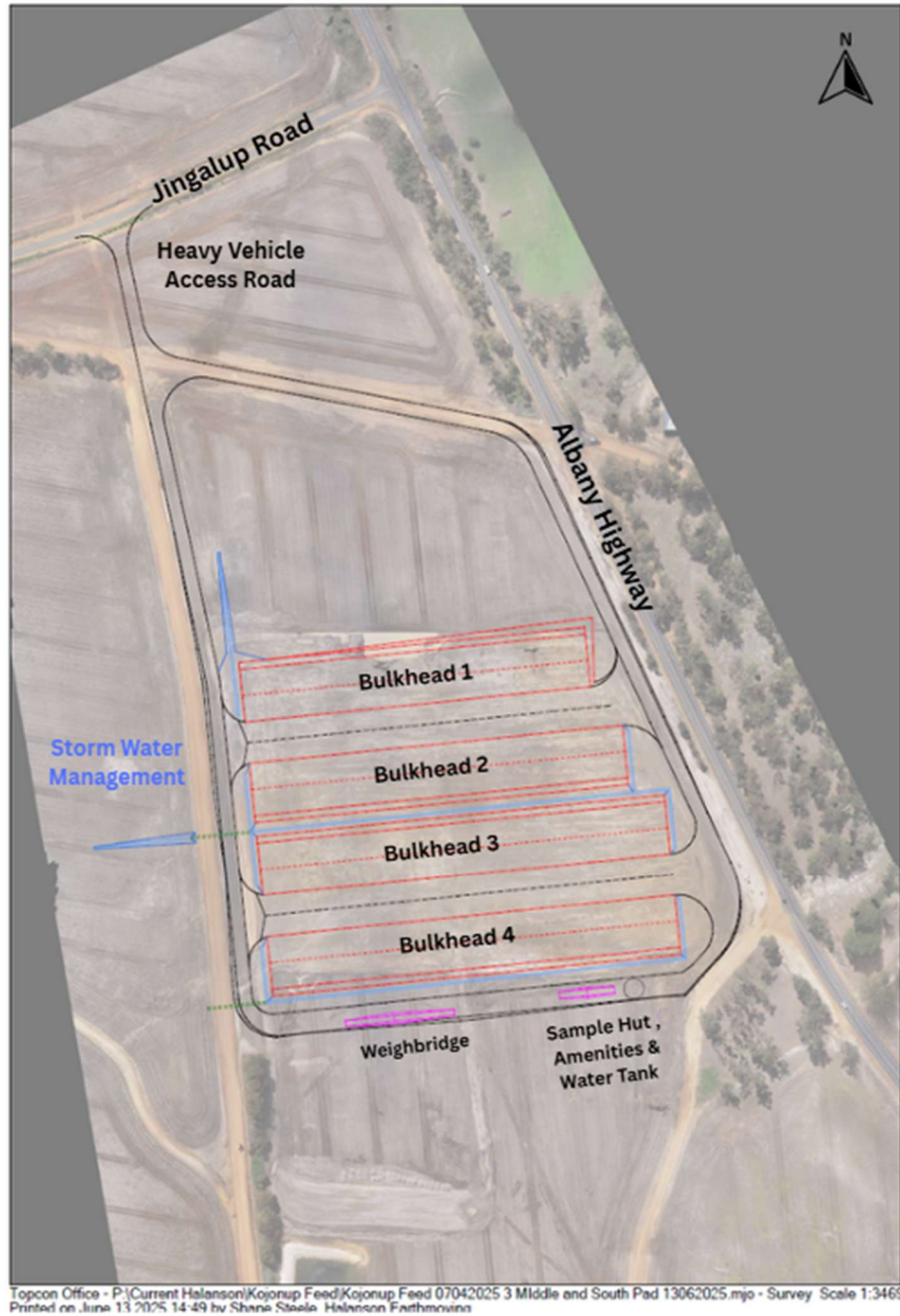


Figure 3: Proposed Design

3.2 Workforce and Hours of Operation

The facility will operate year-round, generally five to seven days per week, subject to seasonal demand. Peak activity will occur during the grain harvest period (November to December), when the facility will operate from 6:00 am to 10:00 pm, seven days per week. During this period, the workforce is expected to consist of 5–6 staff.

Outside of the peak season, demand will be limited to out loading activities occurring intermittently across the remaining months of the year. During this period, the facility is expected to operate on an as-needed basis, generally five days per week between 7:00 am and 5:00 pm, with a reduced workforce of approximately 2 staff.

Note: Hours of operation and workforce numbers are provided as a guide only and may vary depending on operational requirements and seasonal demand

3.3 Vehicle Access Arrangements

The subject site currently has two vehicle access points, as shown in **Figure 4**. The primary access will be a new 30-metre-wide heavy vehicle entrance connecting directly to Jingalup Road at the northern boundary of the site, approximately 240 metres west of the Albany Highway/Jingalup Road intersection. The secondary access connects directly to Albany Highway and will be used only by employees and light vehicles. Directional signage will be installed on both Albany Highway and Jingalup Road in accordance with the *Road Traffic Code 2000* (WA). All contractor inductions will mandate that heavy vehicle traffic must enter and exit the site via Jingalup Road. The proposed site entrance is illustrated in **Figure 5**.

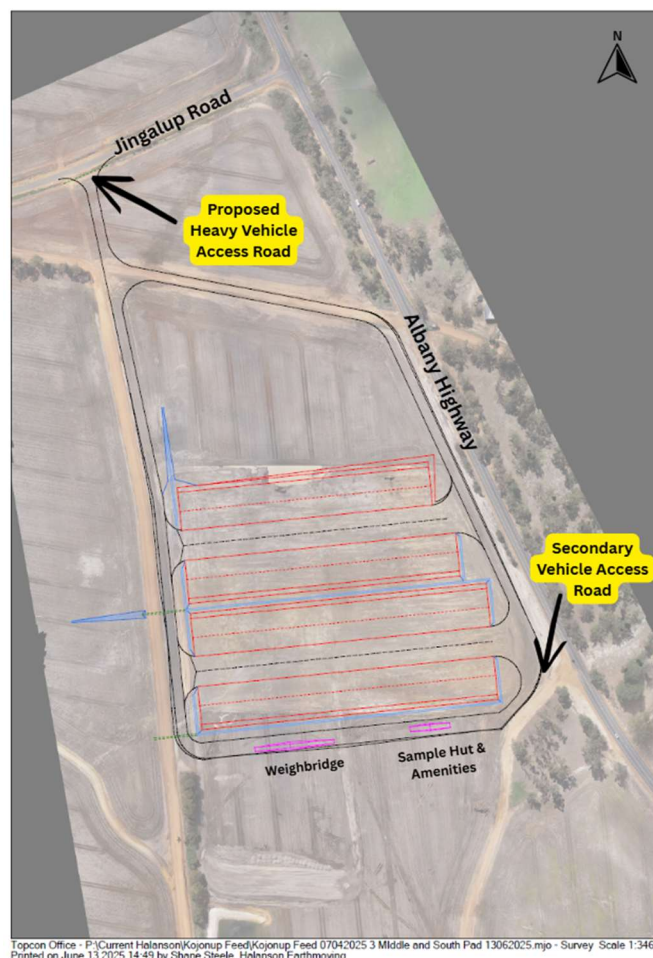


Figure 4: Proposed entry and exit to the bunkers.



Jingalup Road - Proposed Site Entrance
(facing South towards Subject Site)



Jingalup Road - Proposed Site Entrance
(facing East towards Albny Highway)



Jingalup Road - Proposed Site Entrance
(facing West)

Figure 5: Proposed Heavy Vehicle Access

3.4 Vehicle Movements

Figure 6 provides an estimate of weekly vehicle movements, by type, during both the peak season (November–December) and the off-peak season for Stage 1 of the project. While the proposed development

will generate additional vehicle movements to and from the subject site, this is not expected to result in a substantial increase in overall traffic along Albany Highway or Jingalup Road.

This is because many of the heavy vehicles servicing the facility would likely already be travelling these routes en-route to other grain handling facilities located along Albany Highway.

The following is noted with respect to expected vehicle movements:

- During the off-peak season (January to October), the facility is expected to generate an average of 39 vehicle movements per week, equating to approximately 5.5 daily movements. This forecast assumes that 60% of grain outloading will be undertaken by road trains, 30% by C-trains, and 10% by semi-trailers or smaller trucks. It should be noted that this figure includes the movement of grain between Lot 3 and Lot 1 for use at the adjoining stock feed facility. These internal transfers will not exit the site via Jingalup Road and will not utilise the public road network.
- During the peak season (November to December), the facility is expected to generate an average of 247 vehicle movements per week, equating to approximately 35 daily movements across seven days of operation. It should be noted that 30–50% of the total storage capacity will be sourced directly from the Heggaton's own farming enterprise and may be delivered to the site via intra-farm transfers.
- For inbound grain deliveries the forecast assumes that 65% of grain received will be undertaken by road trains, 10% by C-trains, and 25% by semi-trailers or smaller trucks
- Vehicles attending the property are generally spread throughout the day and there is not a peak hour for vehicles.
- The proposed facilities expect that the number of vehicles per hour would be below 10 trips per hour at all times and therefore will not require a Transport Impact Statement under the Western Australian Planning Commission's Transport Impact Assessment Guidelines for Developments. This level of traffic is consistent with normal agricultural operations in the Rural Zone and can be readily accommodated by the existing road network.

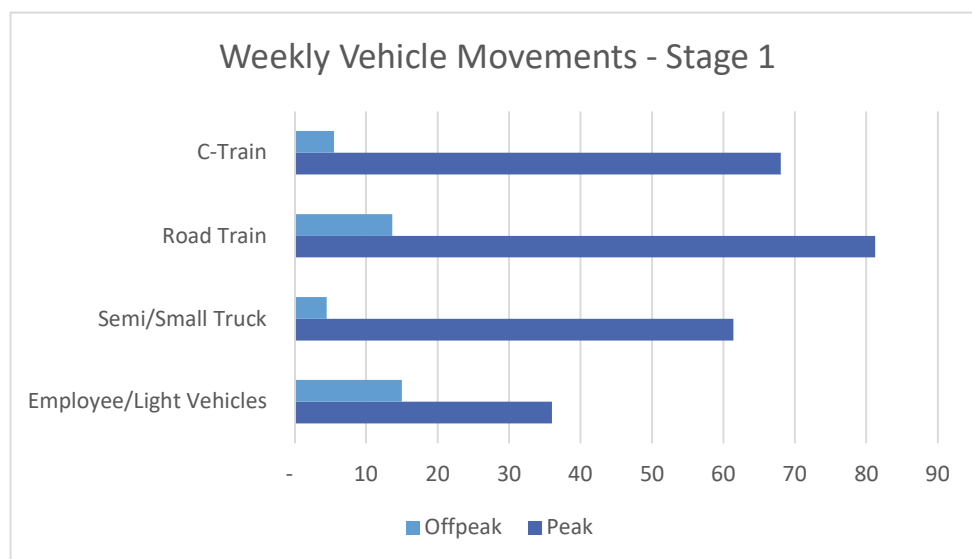


Figure 6: Weekly Vehicle Movements

3.5 Traffic Flow Plan

Figure 7 illustrates the proposed on-site traffic flow. Inbound, loaded trucks will enter the facility from Jingalup Road and circulate in a clockwise direction towards the weighbridge, then be directed to the bulkhead storage bays. After unloading at the bulkhead storage bays, outbound heavy vehicles will proceed to the weighbridge before exiting the site onto Jingalup Road. The inbound (yellow) arrows and outbound (pink) arrows shown in Figure 7 highlight this movement pattern.

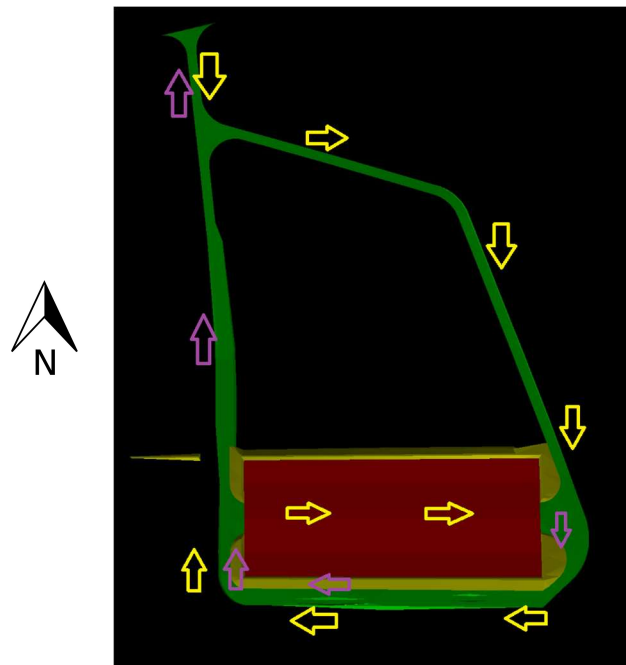


Figure 7 – Traffic Flow Plan

4. Environment & Services

4.1 Storm Water & Drainage

Rainwater that is harvested, along with surface water falling within the immediate area, drains in a westward direction towards the surface water storage dam located on Lot 3. An additional storm water dam acts as an overflow to the west. No stormwater is directed east towards Albany Highway. A Storm Water Management Plan is included as an addendum to this report.

4.2 Wastewater & Waste

There is no reticulated sewerage system in the rural areas of the Kojonup Shire. Accordingly, this proposed development will utilise a standard septic tank and leach drain systems for the small amenities block. All rubbish waste will be contained in a skip bin and disposed of by a third party. Waste grain will either be recycled for livestock feed or utilised through the Kojonup Feeds facility.

4.3 Dust Mitigation Strategies

Dust mitigation in this bulk handling facility is a critical issue, as grain dust presents both a health risk to workers and a significant safety hazard. Effective control requires a combination of practical measures, administrative practices and engineering solutions. When implemented together, these strategies help minimise airborne dust, reduce explosion risk and create a safer and more efficient operating environment.

Some of the strategies that will be included are

- Making sure all conveyors, chutes and spouts are properly enclosed and sealed
- Any required dust collectors are installed and maintained
- Grain drop heights minimised during transfers
- Conveyor and elevator speeds to be optimised to reduce spillage and fines
- All equipment to be maintained to prevent wear and breakage
- Grain to be sampled before discharge to ensure correct standards
- Grain moisture levels to be monitored to minimize brittleness and dust formation
- Housekeeping schedule to be followed and documented
- Daily inspection of dust prone areas
- Worker training completed
- Dust monitoring conducted
- Grain stacks to be covered with PVC tarpaulins once filled with grain to be completed by a third party.

A comprehensive dust mitigation program for this proposed bulk handling facility relies on the integration of all the above controls. By applying these strategies together, this facility can significantly reduce health hazards and improve overall safety of the site.

The proposed site has been chosen due to its remoteness and separation distance from residences to mitigate any disturbances from grain dust. The Subject Site is located in a rural area, with only two isolated farmhouses within a radial distance of 500m. Both farmhouses are under the ownership of Vaudan Holdings Pty Ltd (the Applicant).

- Lot 4, located to the south approximately 500 metres from the subject site, contains a dwelling that is unoccupied and not fit for human habitation.
- Lot 102 (DP71130), situated to the east of Albany Highway, contains a dwelling set back approximately 250 metres.

4.4 Services

The site is currently not connected to the local electricity supply network; however, the applicants are in the process of establishing this connection. For the upcoming harvest, a standalone generator will be used to operate the sample hut and weighbridge, with solar energy being considered as a potential future option. The site is also not connected to a mains water supply, as this is unavailable at the location. A small 5,000 L water tank will be installed to capture runoff from the sample hut, providing potable water for basic amenities. Additionally, a septic tank and leach drain system will service the ablution facilities, as there is no access to a reticulated sewerage system.

4.5 Bushfire Risk

The site is partially mapped as a Bushfire Prone area. These areas are defined as being subject to, or likely subject to bushfire attack and are identified by the presence of and proximity to bushfire prone vegetation and includes both the area containing bushfire prone vegetation and a 100 m buffer zone immediately surrounding it (Landgate, 2024). These fire risk areas are mostly associated with remnant vegetation.

A bushfire attack level report will be completed 3rd October 2025 by WA Fire & Safety. This report, once finalised, will immediately be sent to accompany this development application. **A copy on the invoice has been included in this report.**

Fire breaks around the premises will be regularly maintained and the site will be equipped with firefighting equipment and standing water.

A Bushfire Emergency Plan will be prepared and implemented.

5. Planning Justification

The proposed development has been assessed against the provisions of the Shire of Kojonup Town Planning Scheme No. 3 (TPS3) and relevant State Planning policies.

5.1 Land Use Classification

Under TPS3, the use class “Industry – Rural” is defined as:

“an industry handling, treating, processing or packing primary products grown, reared or produced in the locality, and a workshop servicing plant or equipment used for rural purposes in the locality.”

The proposed grain handling facility — comprising grain storage, weighbridge operations, and ancillary amenities — falls within this land use definition, as it involves the handling, storing and managing of primary products (grain) produced on-farm and within the Kojonup locality.

5.2 Zoning

The subject site is zoned “Rural” under TPS3. The “Industry - Rural” land use is a use class that is **permitted (P)** within the Rural Zone, subject to development approval.

Consistency with Scheme Objectives

The proposal is consistent with the objectives of the Rural Zone, as it:

- Promotes agricultural production and supports associated industries.
- Provides necessary rural infrastructure to improve the efficiency of local farming operations.
- Facilitates economic development while minimising land use conflict.
- Makes efficient use of land by consolidating complementary rural enterprises in the locality.
- Maintains and enhances the rural character and amenity of the area, consistent with the objectives of the Rural Zone.

6. Summary and Conclusions

This Development Application seeks approval for a new grain storage facility (Rural Industry use) on the combined landholdings of Kojonup Feeds Pty Ltd and Vaudan Holdings Pty Ltd.

The project will be delivered in two stages, with four bulkhead grain storage bays, a weighbridge, sampling hut, amenities, access roads, and stormwater management infrastructure. Together, these works will provide secure, efficient grain storage capacity to support local farming and feed milling operations.

The proposed land use is classified as Industry - Rural, which is a permitted (P) use in the Rural Zone under Town Planning Scheme No. 3. The development is therefore entirely consistent with the Scheme's objectives of supporting primary production, enabling rural infrastructure, and strengthening the local agricultural economy.

Timely approval will ensure the facility is operational for this harvest, directly supporting growers in the Kojonup district and reducing pressure on existing storage networks. The project will deliver clear benefits to the community by increasing storage capacity, supporting local businesses, creating employment, and enhancing the resilience of the regional grain supply chain.

For these reasons, we respectfully request the Shire of Kojonup's assistance in expediting determination of this application.

We greatly appreciate the Shire's support and look forward to your advice on how this matter can be progressed at the earliest opportunity.

For further information, please do not hesitate to contact:

James Heggaton – Vaudan Holdings Pty Ltd
Email: james.heggaton@outlook.com
Phone: +61 419 711 203

Aaron Pontifex – Kojonup Feeds Pty Ltd
Email: aaron@kojonupfeeds.com.au
Phone: +61 447 649 020

Addendums

Stormwater Management Plan

Proposed Grain Handling Facility

1. Introduction

This Stormwater Management Plan (SMP) has been prepared for the proposed Grain Handling Facility development located at 23368 Albany Highway, Lumeah, within the Shire of Kojonup. The purpose of this SMP is to ensure stormwater generated by the development is appropriately managed in accordance with:

- Shire of Kojonup Local Planning Scheme requirements
- Department of Water and Environmental Regulation (DWER) Stormwater Management Guidelines
- Environmental Protection (Unauthorised Discharges) Regulations 2004 (WA)
- Australian Rainfall and Runoff (ARR 2019)

2. Site Description

The site is located approximately 18 kilometres south of Kojonup, to the west of Albany Highway. It has a total area of approximately 20 hectares and is currently utilised for traditional rural pursuits, including mixed cropping and livestock grazing. The land is cleared of native vegetation.

The proposed development will be staged:

- **Stage 1:** Construction of two (2) bulkhead storage bays, weighbridge, sample hut, and supporting infrastructure.
- **Stage 2 (Future):** Provision for two (2) additional bulkhead storage bays.

The site has been purposely selected for its natural slope to the west, away from Albany Highway, and its clay sub-base, which is well suited to surface water management. Hardstand areas will be constructed to GPS specifications with a bitumen base, enabling stormwater to efficiently shed towards designated collection point. All stormwater that is collected will be diverted and remain on Lot 3, Deposited Plan 73131.

As shown in **Figure 1**, all bulkhead storage bays have been designed to shed runoff away from Albany Highway, directing flows into the installed stormwater drains on the western side of the site and subsequently into on-farm storage dams.

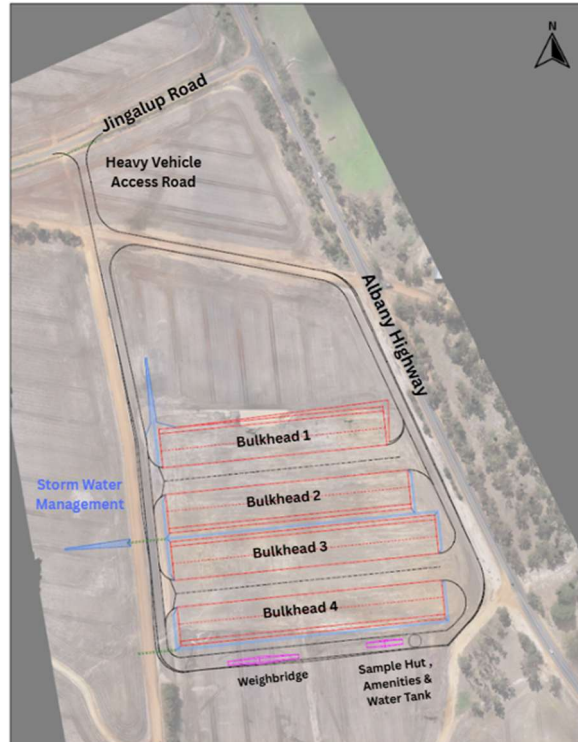


Figure 1 – Design Plan showing Storm Water Management (BLUE)

3. Stormwater Management Objectives

The purpose of this SMP is to ensure stormwater generated by the development is appropriately managed by

- Ensuring all stormwater is contained within the property boundary.
- Protecting public roads (Albany Highway, Jingalup Road) from stormwater inundation.
- Directing runoff into purpose-built dams for storage and reuse in agricultural operations.
- Minimising risk of sediment, grain, or contaminants entering surface water systems.
- Complying with DWER and Shire requirements.

Figure 2, sourced from the DPIRD Hydrographic Guide, demonstrates that all surface water from the proposed bunker site naturally flows in a westerly direction. This natural drainage pattern is advantageous as it directs runoff away from Albany Highway and towards the on-farm dams, where stormwater can be effectively captured and managed on site.



Figure 2 - DPIRD Hydrographic Guide

4.Design Criteria

The design criteria for the project are based on rainfall and runoff data from the Bureau of Meteorology Intensity–Duration–Frequency (IDF) dataset for Kojonup. Peak flows have been modelled for a 1 in 10-year Average Recurrence Interval (ARI) event to ensure adequate capacity. Existing on-farm dams have been designed to accommodate expected runoff volumes and will be emptied prior to winter to provide sufficient and total storage capacity. Should additional storage be required, the dimensions of the dams can be extended in width or length, following consultation to assess and manage potential salinity risks.

Kojonup, WA — Peak Rainfall → Peak Runoff Calculator

Inputs:

Catchment area (A): 5 ha
 Surface type: Bitumen / sealed
 Runoff coefficient (C): 0.95

Formula (Rational Method):

$Q = (C \times i \times A) / 360$
 where Q in m³/s, i = rainfall intensity (mm/hr), A = area (ha).

Rainfall Intensity (mm/hr)	Q (m³/s)	Q (L/s)	1-hour Volume (m³)
30	0.396	396	1,500
50	0.660	660	2,500
70	0.924	924	3,500

Figure 3. Peak rainfall calculations

5. Stormwater Management Strategy

5.1 Separation of catchments

Roof runoff from the sample hut will be directed into a small rainwater tank, providing potable water for site amenities.

All stormwater collected from the clean bitumen surfaces will be directed into the existing designated dams. Water will pass beneath internal farm laneways through purpose-built 900 mm culverts, each fitted with grit pits at the inlet and outlet to capture sediment.

An overflow system has been designed to ensure all collected water remains on the property. As shown in **Figure 4**, if the primary dam (Dam 1) reaches capacity, water will overflow to the secondary dam (Dam 2) via a roaded catchment. In the unlikely event that both dams fill, the spillway is vegetated, and the risk of land erosion or scouring is expected to be minimal

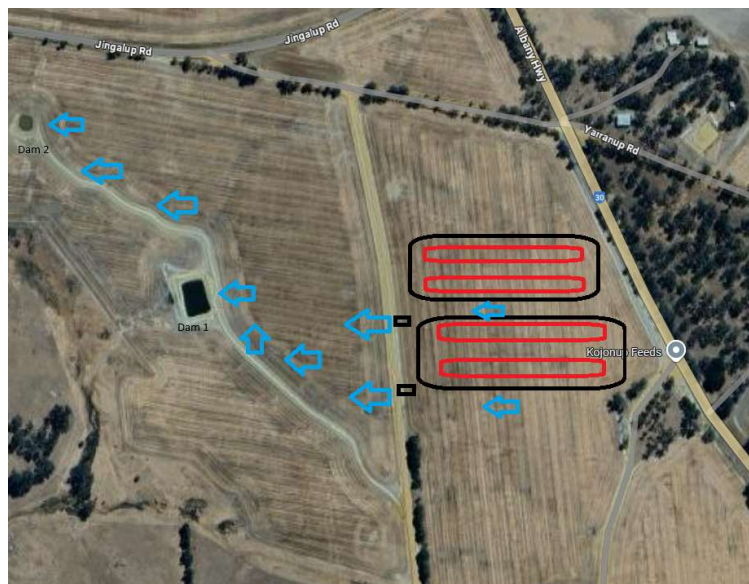
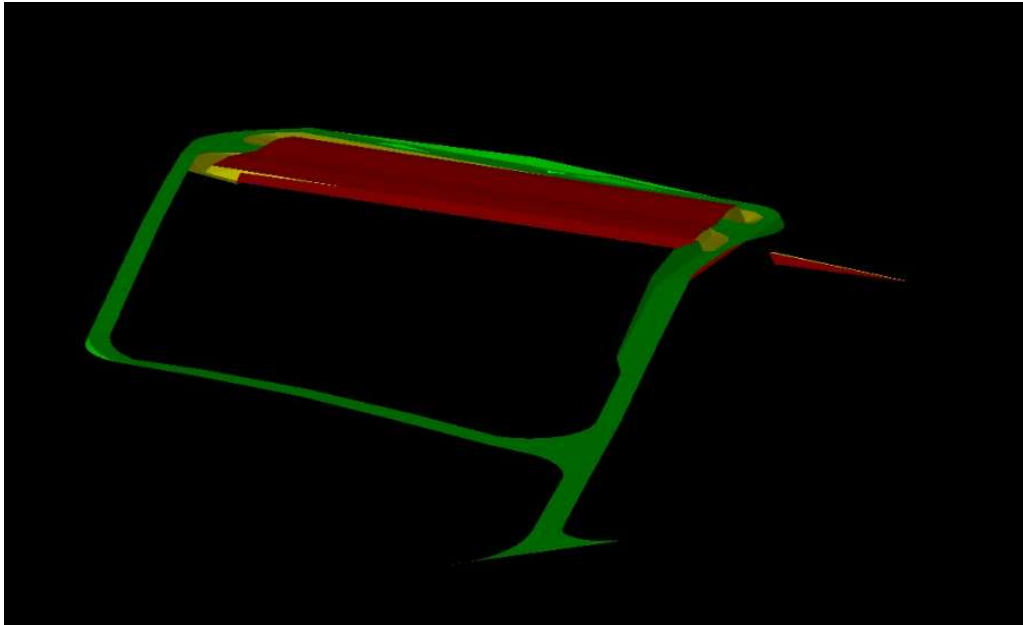


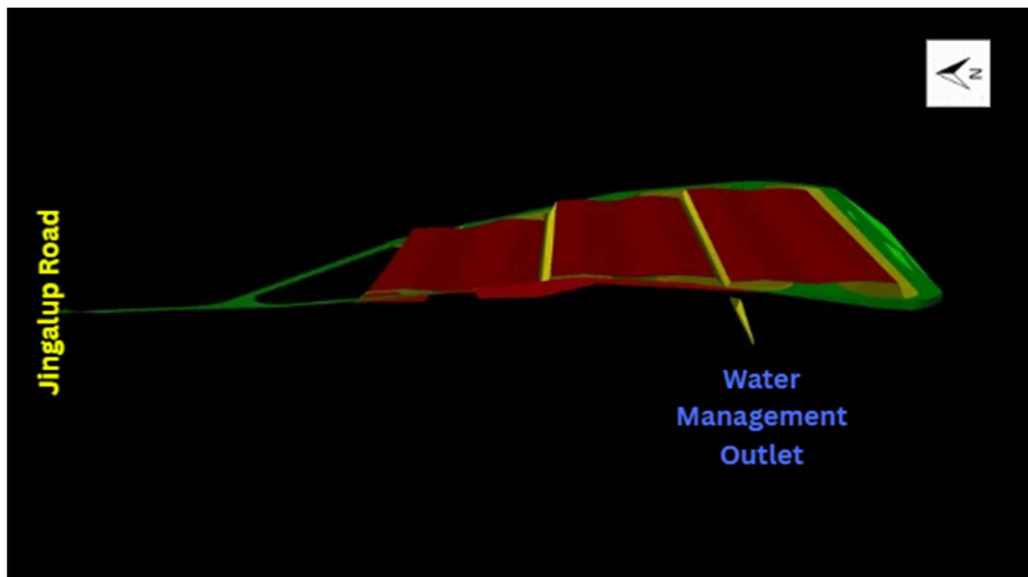
Figure 4. Water Overflow Movement Showing Dam 1 (Primary) and Dam 2 (Secondary)

5.2 Site Layout

Figure 5 illustrates that the site has been designed using 3D modelling to direct all stormwater westward into the dams located within Lot 3.



Figures 5A. 3D Modelling looking south



Figures 5B. 3D Modelling

6. Maintenance and Monitoring

Sediment traps are installed at the inlet to both dams to ensure only clean water enters the storage areas. These traps will be inspected weekly and after heavy rainfall events to remove blockages or contamination.

Employees of the grain handling facility will be required to maintain a clean site daily, ensuring that any spilt grain is promptly removed and does not enter or contaminate the designated waterways. All waterways will also be subject to an annual maintenance program to remove obstructions, manage vegetation growth, and maintain clear flow. All maintenance activities will be recorded internally to ensure ongoing monitoring and accountability.

7. Compliance and Responsibilities

The owners of the grain handling facility will be responsible for the implementation and ongoing maintenance of all stormwater management infrastructure on site. They acknowledge that compliance with all Shire of Kojonup and DWER requirements is mandatory and commit to adhering to these regulations.

8. Conclusion

This Stormwater Management Plan (SMP) demonstrates that stormwater generated by the proposed grain handling facility can be effectively managed through the site design and ongoing management practices. Runoff will be contained on site, free from contamination, protecting the integrity of existing dams and downstream waterways, and will be reused for neighbouring farming operations.

The plan ensures compliance with all relevant local and state regulations, safeguarding downstream environments and community assets while supporting sustainable on-farm water use.

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

2840

296

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



THIS IS A MULTI-LOT TITLE

LAND DESCRIPTION:

LOT 1993 ON DEPOSITED PLAN 119869
LOT 4202 ON DEPOSITED PLAN 127588

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

VAUDAN HOLDINGS PTY LTD OF 334 SHAMROCK ROAD KOJONUP WA 6395

(T Q347171) REGISTERED 13/3/2025

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. THE LAND THE SUBJECT OF THIS CERTIFICATE OF TITLE EXCLUDES ALL PORTIONS OF THE LOT DESCRIBED ABOVE EXCEPT THAT PORTION SHOWN IN THE SKETCH OF THE SUPERSEDED PAPER VERSION OF THIS TITLE. SEE VOLUME 1778 FOLIO 691
2. Q347172 MORTGAGE TO COMMONWEALTH BANK OF AUSTRALIA REGISTERED 13/3/2025.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1778-691 (1993/DP119869), 1778-691 (4202/DP127588)
PREVIOUS TITLE: 1778-691
PROPERTY STREET ADDRESS: LOT 1993 ALBANY HWY, LUMEAH (1993/DP119869).
LOCAL GOVERNMENT AUTHORITY: SHIRE OF KOJONUP



WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

2843

196

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 3 ON DEPOSITED PLAN 73131

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

VAUDAN HOLDINGS PTY LTD OF 334 SHAMROCK ROAD KOJONUP WA 6395

(T Q347171) REGISTERED 13/3/2025

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. EASEMENT BURDEN CREATED UNDER SECTION 136C T.L.A. FOR RIGHT OF CARRIAGEWAY PURPOSES - SEE DEPOSITED PLAN 73131
2. Q347172 MORTGAGE TO COMMONWEALTH BANK OF AUSTRALIA REGISTERED 13/3/2025.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP73131
PREVIOUS TITLE: 2839-900, 2840-297
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF KOJONUP



WESTERN



AUSTRALIA

REGISTER NUMBER

1/DP73131DUPLICATE
EDITION**1**

DATE DUPLICATE ISSUED

1/12/2014VOLUME
2843FOLIO
194

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 1 ON DEPOSITED PLAN 73131

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

KOJONUP FEEDS PTY LTD OF SHAMROCK ROAD KOJONUP

(T M840120) REGISTERED 27/11/2014

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. EASEMENT BENEFIT CREATED UNDER SECTION 136C T.L.A. FOR RIGHT OF CARRIAGEWAY PURPOSES - SEE DEPOSITED PLAN 73131
2. *N118460 MORTGAGE TO COMMONWEALTH BANK OF AUSTRALIA REGISTERED 10/9/2015.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP73131
PREVIOUS TITLE: 2839-900, 2840-297
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF KOJONUP

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING
N118460



Claire Taylor - Administrator: Mobile 0473078179 (8am-4pm)
or Admin@wafiresafety.com.au
Dwayne Griggs - Director: 0415684681

Tax Invoice

INV-25238

Great Southern Grain Handlers	Site	23368 Albany	Invoice Date	18 September 2025
23368 Albany Highway		Highway Kojonup	Due Date	22 September 2025
Kojonup	Job Address	23368 Albany	ABN	69230492719
Western Australia		Highway		
6395		Kojonup		
Australia		Western Australia		
		6395		
		Australia		

BAL Assessment for proposed Grain Bunkers

Description	Quantity	Unit Price	Amount
Bushfire Attack Level (BAL) site assessment within the greater WA area. Includes site assessment, consultation with the Local Government Authority and the issue of a BAL Report / Certificate in PDF format.	1	900.00	900.00
Subtotal			900.00
Total GST			90.00
Total AUD			990.00

Leave INVOICE NUMBER on bank transfer

Payment details :
WA FIRE & SAFETY Pty Ltd
NAB
BSB: 086006
ACC: 702168000

BAL Reports are delivered a digital secure PDF format unless otherwise specified. Please confirm with your local government authority (LGA) that the requested document is required as a refund after the site inspection will not be issued.

5 Star REVIEW, LIKE and SHARE Facebook page
WWW.FACEBOOK.COM/WAFIRESAFETY

All BAL, BMP and BMS work starts immediately before the site assessment and these services require immediate payment before work commences unless organised prior.
It is recommended that time sensitive projects to be paid in full to reduce delay in the delivery of documents.

Accounts

From: Aaron Pontifex <Aaron@kojonupfeeds.com.au>
Sent: Thursday, 18 September 2025 12:54 PM
To: Accounts
Subject: FW: An appointment has been scheduled for you

From: Claire Taylor <messages@tradifyhq.com>
Sent: Thursday, 18 September 2025 10:49 AM
To: Aaron Pontifex <Aaron@kojonupfeeds.com.au>
Subject: An appointment has been scheduled for you

An appointment has been scheduled
for you



Hi Great,
Claire Taylor from WA Fire & Safety has scheduled an appointment for you.

Claire Taylor:

Hi there, Please see below for details regarding upcoming work scheduled for you. Your bushfire consultant will be at site at approximately this time to assess inside your lot and within 150 metres of the site, if there is unrestricted access inside the lot then that is great, and your presence is not generally required. If you are planning on meeting the consultant on site, please notify Claire (8-4 Mon-Fri) so she can inform the assessor, if we do not hear from you, we will assume we are not meeting anyone. If you have any questions, site requirements or changes to the appointment please don't hesitate to get in touch. Thanks!

WA Fire & Safety

Job Number: JB26161

- ☐ Friday, October 3, 2025 12:00 PM - 1:00 PM
- ☐ 23368 Albany Highway, Kojonup, Western Australia, 6395, Australia
- ☐ Chris Slade (Staff)

APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details

Name: Vaudan Holdings Pty Ltd and Kojonup Feeds Pty Ltd

ABN (if applicable):

Address: 23368 Albany Highway.....

..... KOJONUP

..... Postcode 6395

Phone:

Work:

Home:

Mobile: 0429 341 038

Fax:

Email:

liz@genstock.com.au

Contact person for correspondence: Elizabeth Heggaton

Signature: Elizabeth Heggaton (director) -

Date: 19/09/2025

Signature: Aaron Pontifex (director) -

Date: 19/09/2025

The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development Regulations (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).

Applicant Details

Name: Aaron Pontifex

Address: 23368 Albany Highway.....

..... KOJONUP

..... Postcode 6395

Phone:

Work:

Home:

Mobile: 0447 649 020

Fax:

Email:

aaron@kojonupfeeds.com.au

Contact person for correspondence: Aaron Pontifex

Signature:

Date: 19/09/2025

Property Details

Lot No: 1 & 3

House/Street No: 23368 Albany Highway

Location No:

Diagram or Plan No:
73131

Certificate of Title
Vol. No: 2843

Folio: 194 & 196

Title encumbrances (e.g. easements, restrictive covenants):

Street name: Albany Highway

Suburb: Lumeah

Nearest street intersection: Jingalup Road

Proposed Development

☐ Works

☐ Use

☒ Works and use

Is an exemption claimed for part of the development?

☐ Yes

☒ No

If yes, is the exemption for:

☐ Works

☐ Use

Description of proposed works and/or land use:

Grain Storage Facility with weighbridge and sample hut

Description of exemption claimed (if relevant):

N/A

Nature of any existing buildings and/or land use: Agricultural activities

Approximate cost of proposed development: \$3.58M

Estimated time of completion: December 2025

OFFICE USE ONLY

Acceptance Officer's initials:

Date received:

Local government reference No:

APPLICATION FORM**[cl.6.1.1]**

Every Application for Planning Consent shall include the attached Application Form with all details completed and signed by all the owners of the land.

APPLICATION PLANS**[cl.6.1.2]**

Unless the Shire of Kojonup waives any particular requirement, every Application for Planning Consent shall include:

- (a) A plan(s) to a scale of not less than 1:500 showing:
 - (i) The location of the site including street names, lot number(s), north point and the dimensions of the site;
 - (ii) The location and proposed use of any buildings to be retained and the location and use of buildings proposed to be erected on the site;
 - (iii) The existing and proposed means of access for pedestrians and vehicles to and from the site;
 - (iv) The location, number, dimensions and layout of all carparking spaces intended to be provided;
 - (v) The location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas;
 - (vi) The location, dimensions and design of any landscaped, open storage or trade display area and particulars of the manner in which it is proposed to develop the same;
- (b) Plans, elevations and sections of any building proposed to be erected or altered and of any building it is intended to retain;
- (c) Any other plan or information that the Shire of Kojonup may reasonably require to enable the Application to be determined.



Bushfire Attack Level (BAL) Certificate

Determined in accordance with AS 3959-2018

This Certificate has been issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme. The certificate details the conclusions of the full Bushfire Attack Level Assessment Report prepared by the Accredited Practitioner.

Property Details and Description of Works

Address Details

Determination of the Highest Bushfire Attack Level

Assessment Date 3 October 2025	AS3959 Assessment Procedure	Vegetation Classification	Slope	Separation Distance	Determined BAL
Report/Certificate Date 14 October 2025	Method 1	Class A - Forest	0-5 Downslope	>37m	BAL – 19

BPAD Accredited Practitioner Details

Name Dwayne Griggs BPAD40466 (Level 2)	<div>I hereby declare that I am a BPAD accredited bushfire practitioner</div> <div>Accreditation No. BPAD 40466</div> <div>Signature: </div> <div>I hereby certify that the assessment of the above site & determined BAL stated above in accordance with the requirements of AS 3959-2018.</div> <div>Authorised Practitioner Stamp</div>
Company Details Email: admin@wafiresafety.com.au Mobile: 0473078179 Links to: Facebook & Google 	

Reliance on the assessment and determination of the Bushfire Attack Level contained in this certificate should not extend beyond a period of 12 months from the date of issue of the certificate. If this certificate was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated certificate issued.



Bushfire Attack Level (BAL) Certificate

Determined in accordance with AS 3959-2018

This Certificate has been issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme. The certificate details the conclusions of the full Bushfire Attack Level Assessment Report prepared by the Accredited Practitioner.

Property Details and Description of Works

<div>Address Details</div> <div>Local Government Area (LGA)</div> <div>Main BCA class of the building</div> <div>Description of the building or works</div>	Lot		No.	23368	Street name	Albany Highway	
	Suburb		Kojonup			State	Western Australia
	Shire of Kojonup						
	Class 10		Use(s) of the building		Various Class 10 Structures		
	Structures 1, 2, 3, 5 and 6						

Determination of the Highest Bushfire Attack Level

Assessment Date 3 October 2025	AS3959 Assessment Procedure	Vegetation Classification	Slope	Separation Distance	Determined BAL
Report/Certificate Date 14 October 2025	Method 1	Class A - Forest	0-5 Downslope	>50m	BAL – 12.5

BPAD Accredited Practitioner Details

Name Dwayne Griggs BPAD40466 (Level 2)	<div>I hereby declare that I am a BPAD accredited bushfire practitioner</div> <div>Accreditation No. BPAD 40466</div> <div>Signature: </div> <div>I hereby certify that the assessment of the above site & determined BAL stated above in accordance with the requirements of AS 3959-2018.</div> <div>Authorised Practitioner Stamp</div>
Company Details Email: admin@wafiresafety.com.au Mobile: 0473078179 Links to: Facebook & Google 	

Reliance on the assessment and determination of the Bushfire Attack Level contained in this certificate should not extend beyond a period of 12 months from the date of issue of the certificate. If this certificate was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated certificate issued.

Bushfire Attack Level Report



BPAD
Bushfire
Planning & Design
Accredited Practitioner
Level 2



AS 3959 BAL Assessment Report

CTL+ Mouse Click for: [Help to Understand](#)

This report has been prepared by an Accredited BPAD Practitioner using the Simplified Procedure (Method 1) as detailed in Section 2 of AS 3959 – 2018. FPA Australia makes no warranties as to the accuracy of the information provided in the report. All enquiries related to the information and conclusions presented in this report must be made to the BPAD Accredited Practitioner, WA Fire & Safety, contact details below.

Property Details and Description of Works

Address Details	Lot		No.	23368	Street name	Albany Highway	
	Suburb		Kojonup			State	Western Australia
	Local government area						
	Shire of Kojonup						
	Main BCA class of the building		Use(s) of the building		Bulkheads, Weighbridge and Sample Hut		
Description of the building or works		New Build Non Associated Class 10a Structure			Structures per map below:		

Report Details

Report Number	26161	Version	1.0	Assessment Date	3 October 2025	Report/Certificate Date	14 October 2025
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BPAD Accredited Practitioner Details

Name Dwayne Griggs BPAD40466 (Level 2)	<div>Authorised Practitioner Stamp</div> <div>I hereby declare that I am a BPAD accredited bushfire practitioner</div> <div>Accreditation No. BPAD 40466</div> <div>Signature: </div>
Company Details Email: admin@wafiresafety.com.au Mobile: 0473078179 Links to: Facebook & Google 	

Reliance on the assessment and determination of the Bushfire Attack Level contained in this report should not extend beyond a period of 12 months from the date of issue of the report. If this report was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated report issued.

Site Assessment Map

The assessment of this site / development was undertaken by a BPAD Accredited Practitioner for the purpose of determining the Bushfire Attack Level in accordance with AS 3959 - 2018 Simplified Procedure (Method 1).



Due to the number of structures, individual BAL ratings and separation distances have been noted in Tables 1a-1f.



Note: The aerial imagery used was the best available at the time of creation; however, it may no longer reflect the most current conditions. All decisions and outcomes are made solely based on-site assessment determinations.

Vegetation Classification

All vegetation within 100m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2018. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.

Photo ID:	74	Plot:	1	68°E (T) 33°59'10"S, 117°13'16"E ±2m ▲ 369m  WAFS CS 23368 Albany Hwy Kojonup 03 Oct 2025 13:31:55
Vegetation Classification or Exclusion Clause				
Class A Forest				
Description / Justification for Classification				
Overstorey up to 30m in height Canopy Cover of 30-70% Understorey of Low Trees, Shrubs, Scrub and Grasses High surface, Near surface and Intermediate Fuel loads				
Photo ID:	78	Plot:	1	78°E (T) 33°59'3"S, 117°13'11"E ±2m ▲ 365m  WAFS CS 23368 Albany Hwy Kojonup 03 Oct 2025 13:36:53
Vegetation Classification or Exclusion Clause				
Class A Forest				
Description / Justification for Classification				
Overstorey up to 30m in height Canopy Cover of 30-70% Understorey of Low Trees, Shrubs, Scrub and Grasses High surface, Near surface and Intermediate Fuel loads				
Photo ID:	81	Plot:	1	
Vegetation Classification or Exclusion Clause				
Class A Forest				
Description / Justification for Classification				

Overstorey up to 30m in height
Canopy Cover of 30-70%
Understorey of Low Trees, Shrubs, Scrub and Grasses
High surface, Near surface and Intermediate Fuel loads

☉ 69°E (T) ● 33°59'4"S, 117°13'12"E ±2m ▲ 364m



Photo ID: 2 **Plot:** 2

Vegetation Classification or Exclusion Clause

Class A Forest

Description / Justification for Classification

Overstorey up to 30m in height
Canopy Cover of 30-70%
Understorey of Low Trees, Shrubs, Scrub and Grasses
High surface, Near surface and Intermediate Fuel loads

☉ 141°SE (T) ● 33°59'12"S, 117°13'13"E ±2m ▲ 365m



Photo ID: 4 **Plot:** 2

Vegetation Classification or Exclusion Clause

Class A Forest

Description / Justification for Classification

Overstorey up to 30m in height
Canopy Cover of 30-70%
Understorey of Low Trees, Shrubs, Scrub and Grasses
High surface, Near surface and Intermediate Fuel loads

☉ 74°E (T) ● 33°59'14"S, 117°13'11"E ±2m ▲ 365m



Photo ID:	9	Plot:	3
Vegetation Classification or Exclusion Clause			
Class G Grassland			
Description / Justification for Classification			
Grassland of >100mm in Height Canopy Cover of 10-30% Understorey of Grasses Minimal surface, Near surface and Intermediate Fuel loads			
Photo ID:	12	Plot:	4
Vegetation Classification or Exclusion Clause			
Class G Grassland			
Description / Justification for Classification			
Grassland of >100mm in Height Canopy Cover of 10-30% Understorey of Grasses Minimal surface, Near surface and Intermediate Fuel loads			
Photo ID:	13	Plot:	4
Vegetation Classification or Exclusion Clause			
Class A Forest			
Description / Justification for Classification			
Overstorey up to 30m in height Canopy Cover of 30-70% Understorey of Low Trees, Shrubs, Scrub and Grasses High surface, Near surface and Intermediate Fuel loads			
Photo ID:	14	Plot:	4

☀ 310°NW (T) ● 33°59'15"S, 117°13'5"E ±2m ▲ 360m









☀ 92°E (T) ● 33°59'15"S, 117°13'1"E ±2m ▲ 359m




☀ 307°NW (T) ● 33°59'15"S, 117°13'1"E ±2m ▲ 358m



Vegetation Classification or Exclusion Clause Class A Forest Description / Justification for Classification Overstorey up to 30m in height Canopy Cover of 30-70% Understorey of Low Trees, Shrubs, Scrub and Grasses High surface, Near surface and Intermediate Fuel loads				139°SE (T) 33°59'14"S, 117°12'59"E ±2m ▲ 358m  WAFS CS 23368 Albany Hwy Kojonup 03 Oct 2025, 12:30:45
Photo ID: 16	Plot: 5	Vegetation Classification or Exclusion Clause Class G Grassland Description / Justification for Classification Grassland of >100mm in Height Canopy Cover of 10-30% Understorey of Grasses Minimal surface, Near surface and Intermediate Fuel loads		313°NW (T) 33°59'13"S, 117°12'59"E ±3m ▲ 358m  WAFS CS 23368 Albany Hwy Kojonup 03 Oct 2025, 12:32:08
Photo ID: 21	Plot: 5	Vegetation Classification or Exclusion Clause Class G Grassland Description / Justification for Classification Grassland of >100mm in Height Canopy Cover of 10-30% Understorey of Grasses Minimal surface, Near surface and Intermediate Fuel loads		255°W (T) 33°59'4"S, 117°12'58"E ±2m ▲ 361m  WAFS CS 23368 Albany Hwy Kojonup 03 Oct 2025, 12:38:10
Photo ID: 15	Plot: 6			

Vegetation Classification or Exclusion Clause Excludable - 2.2.3.2 (e) (f) Low Threat Vegetation/Non Vegetated Description / Justification for Classification Maintained Areas Canopy Cover of Less than 10% Residential Areas Insufficient Fuels to increase the risk from bushfire Non-Vegetated Areas				354°N (T) 33°59'13"S, 117°12'59"E ±3m ▲ 358m  WAFS CS 23368 Albany Hwy Kojonup 03 Oct 2025, 12:31:35
Photo ID: 64		Plot: 6		169°S (T) 33°59'5"S, 117°13'1"E ±3m ▲ 363m  WAFS CS 23368 Albany Hwy Kojonup 03 Oct 2025, 13:20:00
Photo ID: 67		Plot: 6		7°N (T) 33°59'6"S, 117°13'9"E ±2m ▲ 366m  WAFS CS 23368 Albany Hwy Kojonup 03 Oct 2025, 13:23:09
Photo ID: 72		Plot: 6		

Vegetation Classification or Exclusion Clause	☀ 355°N (T) ● 33°59'12"S, 117°13'7"E ±2m ▲ 369m
Excludable - 2.2.3.2 (e) (f) Low Threat Vegetation/Non Vegetated	
Description / Justification for Classification	
Maintained Areas Canopy Cover of Less than 10% Residential Areas Insufficient Fuels to increase the risk from bushfire Non-Vegetated Areas	WAFS CS 23368 Albany Hwy Kojonup 03 Oct 2025, 13:26:55

Relevant Fire Danger Index

The fire danger index for this site has been determined in accordance with Table 2.1 or otherwise determined in accordance with a jurisdictional variation applicable to the site.

Fire Danger Index (WA is FDI of 80)			
FDI 40 <input type="checkbox"/>	FDI 50 <input type="checkbox"/>	FDI 80 <input checked="" type="checkbox"/>	FDI 100 <input type="checkbox"/>
Table 2.4.5	Table 2.4.4	Table 2.4.3	Table 2.4.2

Determined Bushfire Impacts (on the day of the site assessment) – 1. Class 10 Bulkhead

Table 1a shows the potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below to the walls or supporting posts of the structure on the day of the assessment.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
1	Class A - Forest	0-5 Downslope	52m	BAL – 12.5
2	Class A - Forest	0-5 Downslope	>100m	BAL – LOW
3	Class G Grassland	0-5 Downslope	>100m	BAL – LOW
4	Class A - Forest	0-5 Downslope	>100m	BAL – LOW
5	Class G Grassland	0-5 Downslope	41m	BAL – 12.5
6	Excludable – Clause 2.2.3.2 (e) & (f)	-	-	BAL – LOW

Table 1a: BAL Analysis

Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2018 using the above analysis.

Determined Bushfire Attack Level

BAL – 12.5

Determined Bushfire Impacts (on the day of the site assessment) – 2. Class 10 Bulkhead

Table 1b shows the potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below to the walls or supporting posts of the structure on the day of the assessment.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
1	Class A - Forest	0-5 Downslope	57m	BAL – 12.5
2	Class A - Forest	0-5 Downslope	>100m	BAL – LOW
3	Class G Grassland	0-5 Downslope	>100m	BAL – LOW
4	Class A - Forest	0-5 Downslope	>100m	BAL – LOW
5	Class G Grassland	0-5 Downslope	40m	BAL – 12.5
6	Excludable – Clause 2.2.3.2 (e) & (f)	-	-	BAL – LOW

Table 1b: BAL Analysis

Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2018 using the above analysis.

Determined Bushfire Attack Level

BAL – 12.5

Determined Bushfire Impacts (on the day of the site assessment) – 3. Class 10 Bulkhead

Table 1c shows the potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below to the walls or supporting posts of the structure on the day of the assessment.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
1	Class A - Forest	0-5 Downslope	53m	BAL – 12.5
2	Class A - Forest	0-5 Downslope	93m	BAL – 12.5
3	Class G Grassland	0-5 Downslope	>100m	BAL – LOW
4	Class A - Forest	0-5 Downslope	>100m	BAL – LOW
5	Class G Grassland	0-5 Downslope	41m	BAL – 12.5
6	Excludable – Clause 2.2.3.2 (e) & (f)	-	-	BAL – LOW

Table 1c: BAL Analysis

Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2018 using the above analysis.

Determined Bushfire Attack Level

BAL – 12.5

Determined Bushfire Impacts (on the day of the site assessment) – 4. Class 10 Bulkhead

Table 1d shows the potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below to the walls or supporting posts of the structure on the day of the assessment.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
1	Class A - Forest	0-5 Downslope	77m	BAL – 12.5
2	Class A - Forest	0-5 Downslope	42m	BAL – 19
3	Class G Grassland	0-5 Downslope	54m	BAL – LOW
4	Class A - Forest	0-5 Downslope	50m	BAL – 12.5
5	Class G Grassland	0-5 Downslope	41m	BAL – 12.5
6	Excludable – Clause 2.2.3.2 (e) & (f)	-	-	BAL – LOW

Table 1d: BAL Analysis

Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2018 using the above analysis.

Determined Bushfire Attack Level

BAL – 19

Determined Bushfire Impacts (on the day of the site assessment) – 5. Class 10 Weighbridge

Table 1e shows the potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below to the walls or supporting posts of the structure on the day of the assessment.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
1	Class A - Forest	0-5 Downslope	>100m	BAL – LOW
2	Class A - Forest	0-5 Downslope	>100m	BAL – LOW
3	Class G Grassland	0-5 Downslope	54m	BAL – LOW
4	Class A - Forest	0-5 Downslope	64m	BAL – 12.5
5	Class G Grassland	0-5 Downslope	91m	BAL – LOW
6	Excludable – Clause 2.2.3.2 (e) & (f)	-	-	BAL – LOW

Table 1e: BAL Analysis

Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2018 using the above analysis.

Determined Bushfire Attack Level

BAL – 12.5

Determined Bushfire Impacts (on the day of the site assessment) – 6. Class 10 Sample Hut

Table 1f shows the potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below to the walls or supporting posts of the structure on the day of the assessment.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
1	Class A - Forest	0-5 Downslope	>100m	BAL – LOW
2	Class A - Forest	0-5 Downslope	71m	BAL – 12.5
3	Class G Grassland	0-5 Downslope	32m	BAL – 12.5
4	Class A - Forest	0-5 Downslope	>100m	BAL – LOW
5	Class G Grassland	0-5 Downslope	>100m	BAL – LOW
6	Excludable – Clause 2.2.3.2 (e) & (f)	-	-	BAL – LOW

Table 1f: BAL Analysis

Determined Bushfire Attack Level (BAL)

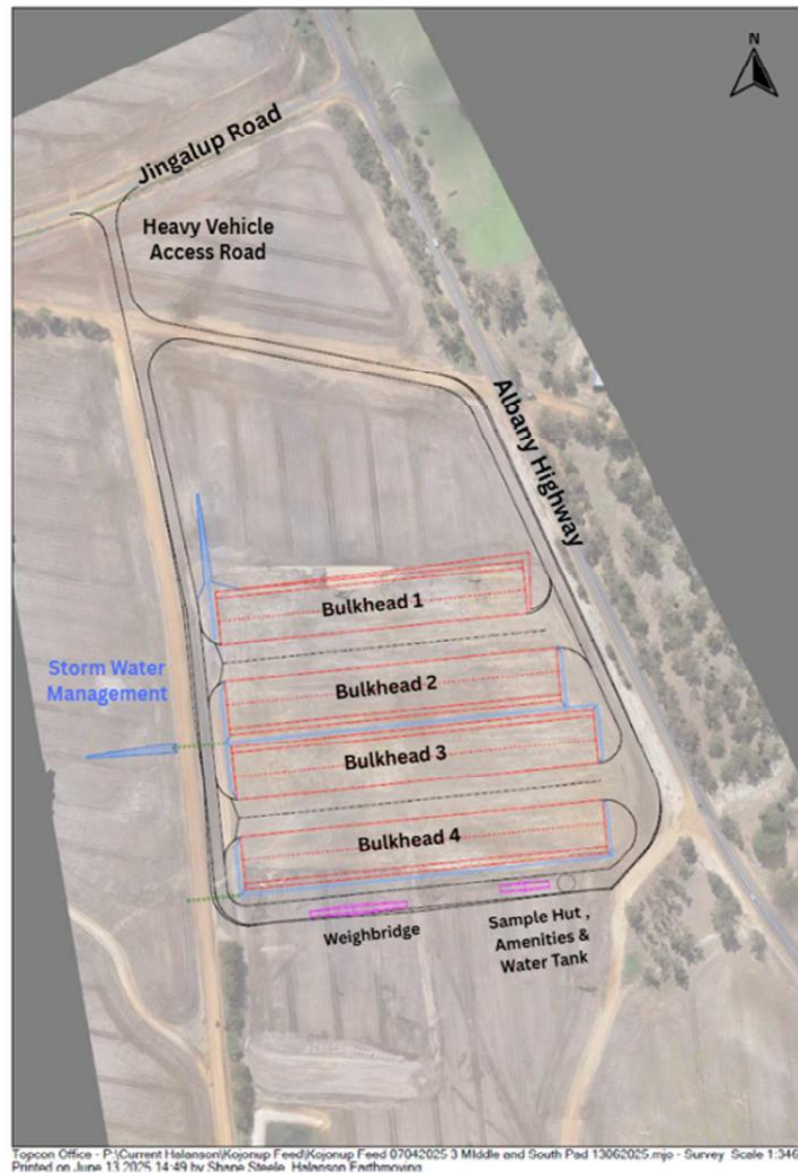
The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2018 using the above analysis.

Determined Bushfire Attack Level

BAL – 12.5

Appendix 1: Plans and Drawings: Plans and drawings relied on to determine the bushfire attack level

New Build Non Associated Class 10a Structure

**Figure 3: Proposed Design****3.2 Workforce and Hours of Operation**

The facility will operate year-round, generally five to seven days per week, subject to seasonal demand. Peak activity will occur during the grain harvest period (November to December), when the facility will operate from 6:00 am to 10:00 pm, seven days per week. During this period, the workforce is expected to consist of 5–6 staff.

Appendix 2: Shielding

Shielding Assessment

- ☐ Shielding does not apply to any elevations; the determined BAL Rating is for all elevations.
- ☐ Shielding can be applied to one or more elevations in accordance with AS 3959 Clause 3.5.

Note: Shielding can reduce an elevation to the next lower BAL, however, it cannot reduce below BAL 12.5.

Shielding may only be applied where all straight lines (visual line of sight) between the elevation and the source of bushfire attack are fully obstructed by another part of the same building, as outlined in AS 3959 Clause 3.5. Shielding applies to all elements of the wall, including openings, but does not apply to subfloors or roofs.

Shielded Elevations

Determined BAL Rating is BAL-12.5 on the day for all elevations for structures 1, 2, 3, 5 and 6. Determined BAL Rating is BAL-19 on the day for the East, South and West elevations, and BAL-12.5 for the north elevation of structure 4.

Appendix 3: Additional Information and Advisory Notes

Excluded Vegetation (as3959 Clause 2.2.3.2):

100m survey area contains plots that are deemed maintained being excludable (e) and (f), being:

Site is within a residential area with many lots classified as low risk managed areas with APZ's to 20m or lot sizes within, these low risk areas have been assessed and plotted on the map in white (plot 6).

SSPP3.7 Exemptions (SPP3.7 - 1.2.1)

A development application for incidental, non- habitable buildings or structures located not less than six metres from the habitable building:

- ☒ 2. - N/A

a development application for a change of use, minor renovations, extensions, alterations, improvements or repair of an existing habitable building:

- ☐ where the application does not result in an increase of occupants onsite; and/or
- ☐ where there is no increase in the bushfire risk, such as an extension being further away from the bushfire hazard

Excluded Work (Building Regulations 2012, 31BA)

Excluded building work means building work that is the renovation, alteration, extension, improvement or repair of a **relevant building** (previously not constructed to a AS3959 standard), or relocated **relevant building**, if:

- ☐ (a) the estimated value of the building work is less than \$20 000; or
- ☐ (b) the renovation, alteration, extension, improvement or repair does not increase the risk of ignition from bushfire attack for the relevant building (extension further away from the bushfire threat).

APZ (Asset Protection Zone)

Management is currently as per the Local Government Firebreak and Fuel Load Notice.

Topography

Site and surrounds is undulating terrain with no slopes that break -5° Downslope

Recommendations for Landowner (FOLLOW THIS PROCEDURE!!)

1. Continued maintenance of the lot to the standard directed by the LGA firebreak and fuel notice (appendix 4) and,
2. Submission of the provided BAL Report and Certificate to the Local Government Authority (LGA) as soon as possible.
3. Provide any future documentation requested by the LGA including Bushfire Management Plans(BMP) or Statements (BMS).

It is the responsibility of the landowner/proponent to maintain their lot in accordance with the local government firebreak notice (LGA firebreak and fuel notice), issued under s33 of the Bushfires Act 1955.

Construction Requirements Advisory Statement:

All information given regarding construction requirements for the appropriate BAL Level from AS3959, within and outside this report is advisory only. A registered builder will be able to provide specific advice.

Statement from WAFS:

I Dwayne Griggs BPAD40466 of WA Fire & Safety, Maida Vale, have taken the appropriate steps to ensure that all the information provided in this Bushfire Attack Level Report is accurate and the correct determination of the site is given on the date of this assessment to current procedures defined by the FPAA.

Any further vegetation planted after the date of this BAL Assessment or a failure to maintain the area within this BAL Report to the same standards can dramatically change the BAL rating. This will put the structure and close structures at a higher risk in the event of extreme bushfire behaviour in the area.

It is highly recommended that the customer follows the recommendations outlined by the bushfire consultant for the subject lot, if the correct process is not adhered to this will impact costs, time, and the ability to complete the job in an effective manner.

This report does not guarantee that a structure will not be damaged or destroyed from a bushfire. This assessment is made from the information provided on site and available to me the Bushfire Consultant on the day of the assessment. The Bushfire Consultant will not be liable for loss or other consequences following a fire whether due to negligence arising from the services conducted by the consultant, local government authority, the agent requesting and or the owner/occupier.

Appendix 4: Asset Protection Zone or APZ - Technical Requirements)

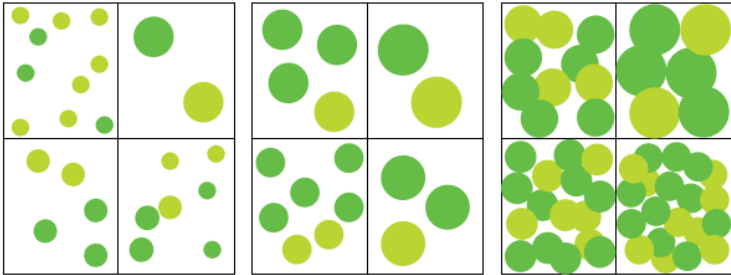
An Asset Protection Zone (APZ) is a low fuel area, maintained around a building to increase the likelihood a building will survive a bushfire, by reducing the potential for direct flame contact, radiant heat exposure and ember attack. The APZ allows emergency services access and provides an area for firefighters and homeowners to defend their property.

The width of an APZ should ensure the radiant heat impact does not exceed 29 kW/m² for a habitable building, or 10 kW/m² where a building is identified for use as an on-site shelter. Where a building or development site achieves a radiant heat impact of 29kW/m² or lower in its pre-development state (prior to any vegetation clearing or modification), an APZ is generally not required.

Clearing or modification of native vegetation to reduce the radiant heat impact below 29 kW/m² is generally not supported.

An APZ should be contained within the boundaries of the lot on which the building is situated. The prescription of an APZ can be provided in a Bushfire Management Statement (BMS) or a Bushfire Management Plan (BMP), this will attempt to reduce the rating to BAL-29.

Table 9: Asset Protection Zone (APZ) technical requirements

OBJECT	REQUIREMENT
Fences within the APZ	Should be constructed from non-combustible materials (for example, iron, brick, limestone, metal post and wire, or bushfire-resisting timber referenced in Appendix F of AS 3959).
Fine fuel load (combustible, dead vegetation matter less than 6 mm in thickness)	<ul style="list-style-type: none"> Should be managed and removed on a regular basis to be maintained as low threat vegetation Should be maintained at less than two tonnes per hectare (on average) Mulches should be non-combustible such as stone, gravel, shells, rock or crushed mineral earth or wood mulch more than five millimetres in thickness.
Trees* (more than 6 m in height)	<ul style="list-style-type: none"> Trunks at maturity should be a minimum distance of six metres from all elevations of the building Branches at maturity should not touch or overhang a building or powerline Lower branches and loose bark should be removed to a height of two metres above the ground and/or surface vegetation. Canopy cover within the APZ should be less than 15 per cent of the total APZ area Tree canopies at maturity should be at least 5 m apart to avoid forming a continuous canopy. Stands of existing mature trees with interlocking canopies may be treated as an individual canopy provided the total canopy cover within the APZ does not exceed 15 per cent and is not connected to the tree canopy outside the APZ. <p>Tree canopy cover – ranging from 15 to 70 per cent at maturity</p>  <p>15% 30% 70%</p>
OBJECT	REQUIREMENT
Shrub* and scrub* (0.5 m to 6 m in height). Shrub and scrub more than 6 m in height are to be treated as trees.	<ul style="list-style-type: none"> Should not be located under trees or within three metres of buildings Should not be planted in clumps more than five square metres in area Clumps should be separated from each other and any exposed window or door by at least 10 metres.
Ground cover* (less than 0.5 m in height. Ground cover more than 0.5 m in height is to be treated as shrub)	<ul style="list-style-type: none"> Can be planted under trees but must be maintained to remove dead plant material, as prescribed in 'Fine fuel load' above Can be located within two metres of a structure but three metres from windows or doors if more than 100 mm in height.
Grass	<ul style="list-style-type: none"> Grass should be maintained at a height of 100 mm or less, at all times Wherever possible, perennial grasses should be used and well-hydrated with regular application of wetting agents and efficient irrigation.
Defendable space	Within three metres of each wall or supporting post of a habitable building; the area is kept free from vegetation but can include ground cover, grass and non-combustible mulches as prescribed above.
Liquid petroleum gas cylinders	<ul style="list-style-type: none"> Should be located on the side of a building farthest from the likely direction of a bushfire or on the side of a building where surrounding classified vegetation is upslope, at least one metre from vulnerable parts of a building The pressure relief valve should point away from the house No flammable material within six metres from the front of the valve Must sit on a firm, level and non-combustible base and be secured to a solid structure.

Appendix 5: Local Government Authority Fire Notice

Bush Fire and Burning Information

In an emergency, please call 000.

Shire of Kojonup bushfire hotline - 9831 1580

2025/2026 Fire Break Information

PLEASE NOTE: THE SHIRE OF KOJONUP IS NOW PART OF THE STIRLING WEST FIRE WEATHER DISTRICT

IMPORTANT DATES

PROHIBITED BURNING TIME

1 November 2025 – 28 February 2026

Permits may be issued between 1 November – 15 December for protective burning only. Between 16 December – 28 February no fires may be lit without the express permission of the Chief Bush Fire Control Officer. The Shire Council has authority to extend this date, and you should consult with your local Fire Control Officer or ring the hotline on 9831 0145.

RESTRICTED BURNING TIME

1 October – 31 October & 1 March – 30 April

Permits are required for all fires lit during these Restricted Burning times and must be obtained from your local Fire Control Officer who will explain the conditions under which fires may be lit.

Permits will not be issued for town site burning between 1 March – 30 April.

Please note restricted burning times may be extended by the CBFCO, you should consult with your local Fire Control Officer or ring the hotline on 9831 0145.

NON RESTRICTED BURNING TIME

1 May – 30 September

Landholders must still take necessary precautions to keep their fires under control and on their own properties.

FIREBREAK INSPECTION WARNING

3 November 2025 – All firebreaks and fire hazard reduction measures to be completed on land within the gazetted townsites.

4 November 2025 – Council will conduct its annual firebreak inspection of all land within the gazetted townsites.

15 December 2025 – All protective burning and firebreak precautions to be completed on land outside the gazetted townsites.

16 December 2025 – Council will commence its inspection process of all land outside the gazetted townsites.

BURNING RULES

1. Patrolling of all fires is the responsibility of the landowner or occupier for as long as the fire poses a risk. These include clearing fires as well as protective burning.
2. All adjoining landowners must be notified on the morning of the intended burn whether clearing grass or protective burning is carried out.
3. No fire to be lit before 1300 hours (1pm). As from the April 1, lighting times may be at the discretion of the Chief Bush Fire Control Officer.
4. For all grass and stubble fires, no trees or heaps of logs are to be burning within 40 metres of the outside of the perimeter break.
5. All stubble/grass burns conducted within the restricted burning period must have a 3 metre wide perimeter break cleared of all flammable material.
6. All other conditions on a **WRITTEN PERMIT** to burn must be complied with.

NON-COMPLIANCE WITH THE ABOVE MAY LEAD TO PROSECUTION.

The above rules are to be observed in all cases unless your Fire Control Officer gives special approval to any alternative provisions.

TO REPORT A FIRE

Contact either a Zulu or Fire Control Officer in the first instance 9831 1580 or dial 000.

Provide the following information

- Your name and contact number
- Fire location (information such as landmarks, road names, your location and the direction of smoke and estimated distance is helpful in establishing fire location)
- If it is a private property, supply the property owners name if known
- Provide details of site access if known

RADIO COMMUNICATIONS

VHF Channel 41 - Mid Band Channel

UHF Channel 11 - Upon arrival at fire site

Channel 234 or 229 - WAERN

URBAN/ RURAL/ PLANTATION LAND

Pursuant to the powers contained in Section 33 of the Bush Fire Act 1954, you are hereby required to have firebreaks clear of all inflammable material, in the position, of the width, and for the period as specified.

1. Urban Land (Land within a gazetted town site)

During the period from the 2nd November to 31st May inclusive, you shall have the following firebreaks:

- On all land, regardless of size or how the land is zoned, a Building Protection Zone (BPZ) of 20 meters surrounding all buildings must be established. A BPZ is a reduced fuel load zone. Living standing trees, remnant vegetation, maintained gardens and lawns are exempt from BPZ.
- On all land that is 4,000 square metres or less, all remaining flammable material to be reduced to a height of less than 50mm.
- On all land in excess of 4000 square meters, clear a 3 metre wide firebreak immediately inside all external boundaries of the land and maintain all flammable material to a height of less than 150mm.
- Woodpiles are permitted on any land providing a 3 metre wide firebreak is installed and maintained immediately surrounding the woodpile.
- The Chief Executive officer may instigate a Fire Notice on any property with specification listed to reduce any potential hazard as he deems applicable.

2. Rural Land (Land outside a gazetted town site)

Homesteads, Buildings, Haystacks, Bulk Fuel, Drums and Liquid Petroleum.

During the period from 15th December to the 31st May inclusive you shall have firebreaks at least 20 metres wide, if provided by burning, cultivating or spraying, or 60 metres wide if provided by being closely grazed or mowed to the satisfaction of the Shire. The firebreaks are to be in such positions as are necessary to completely surround the perimeter of any homestead building (excluding isolated non flammable buildings), fuel installation (including drums), hay stacks (but only haystacks within 60 metres of any building) or group of such structures or installations. In each case, the outer 3 metres of the firebreak area must be totally free of any inflammable material and where mowing is the method used; all residue of the mowing process must be removed from the area.

3. Plantation/Tree Farm Land

Plantation/Tree Farms – An area exceeding three hectares planted for commercial purposes

1. Firebreaks shall be 15 metres wide on the boundaries of all plantations, tree farms, or such other locations as may be agreed to by the Council.
2. Firebreaks shall be constructed around plantation compartments of approximately 50 hectares.
3. A 50 metre perimeter firebreak around all buildings and fuel storage areas, cleared of all flammable material is required.

4. Wind Turbine Firebreaks

The fire break requirements for all wind turbines in the Shire of Kojonup is in accordance with the individual Bush Fire Management Plan, as approved at the time of development approval, unless expressly amended by the Council.

DEFINITIONS AND SPECIFICATIONS

Firebreaks – (3 metre requirements) – a firebreak is defined as an area three metres wide cleared of all flammable materials by ways of ploughing, cultivating, scarifying, burning or otherwise clearing the earth.

Planting Compartment – An individual area of approx 50 hectares surrounded by firebreaks cleared of all flammable material 10 metres wide and 5 metres vertically. Internal firebreaks must be maintained in a trafficable condition and if needed trees on both sides of the firebreak are to be progressively pruned to allow unrestricted access to maintenance and fire fighting equipment to maintain an effective width of firebreak.

Planting Compartment – An individual area of approx 50 hectares surrounded by firebreaks cleared of all flammable material 10 metres wide and 5 metres vertically. Internal firebreaks must be maintained in a trafficable condition and if needed trees on both sides of the firebreak are to be progressively pruned to allow unrestricted access to maintenance and fire fighting equipment to maintain an effective width of firebreak.

Powerlines

If a main power line failure occurs when a Movement of Vehicle Ban is in operation, report to the Chief Bush Fire Control Officer.

Western Power has a minimum requirement of ten metres clearance either side of the outside power pole. Generally, the clearance distanced from the powerline should be no less than the expected mature height of the trees planted in the outside row. However, in all instances where power lines are crossing land where it is proposed that plantations be planted, the owner should consult with Western Power, 13 13 51 for advice.

Boundary Firebreaks

Boundary firebreaks are not compulsory within the Shire of Kojonup Rural Area.

Exemptions

If it is considered impractical for any reason to clear firebreaks on the land as required by this notice you may apply to Council or its duly authorized officer no later than 60 days prior to the date by which firebreaks are required as per this notice for permission to provide firebreaks in alternative positions or take alternative action to abate fire hazards on the land. If Council or its duly authorized offices does not grant permission, you shall comply with the requirements of this notice.

Firebreak Inspection

In following the method adopted by Council to inspect the firebreaks required in this notice, it is not necessary for Council to notify you or give you any prior warning that legal action may proceed for failing to comply with the requirements of this notice.

Penalties: An infringement of \$250. A Penalty of up to \$5,000. A person in default is also liable, whether prosecuted or not to pay the cost of performing the work directed in this notice if it is not carried out by the required date.

As per the Bush Fires Act 1954,

- Occupier of land to extinguish bush fire occurring on own land
- (1) Where bush fire is burning on any land -
 - (a) at any time in any year during the restricted burning times; or
 - (b) during the prohibited burning times, the bush fire is not part of the burning operations being carried on upon the land in accordance with the provisions of this Act, the occupier of the land shall forthwith, upon becoming aware of the bush fire, whether he has lit or caused the same to be lit or not, take all possible measures at his own expense to extinguish the fire.
- (1B) Where he requires assistance for the purpose he shall if practicable, without leaving the fire unattended, inform or cause to be informed the nearest available bush fire control officer, or bush fire brigade officer, of the existence and locality of the fire.
- (2) For the purposes of this section, a fire lit before the commencement of a period of prohibited burning times relating to the district where the fire is situated, and which is still burning at the commencement of those prohibited burning times, is to be regarded as being a bush fire which is not part of the burning operation being carried on upon the land in accordance with the provisions of this Act.

Penalties: An infringement of \$250. A Penalty of up to \$10,000.

Penalties: An infringement of \$250. A Penalty of up to \$10,000.

Harvesting

It is compulsory that an engine powered pumping unit and not less than 600 litres of water must be in attendance during grain harvesting operations. Trailed units must have the towing vehicle attached at all times. The fire fighting unit must be located in or immediately adjacent to the paddock being harvested at all times.

Penalties: An infringement of \$250. A Penalty of up to \$10,000.

Swathers, Balers and Track Chainers

These are subject to the same conditions as Harvesting i.e. an engine powered pumping unit and not less than 600 litres of water be in attendance during operations from 1st Dec onwards (excluding canola swathing).

Penalties: An infringement of \$250. A Penalty of up to \$5,000.

Oxyacetylene, Arc Welders, Friction Cutting Equipment etc.

These are subject to the same conditions; whilst used in the open; as Swathers and balers and in addition, the work site must be adequately cleared of flammable material before the use of the above equipment.

Right of Entry (Business and Goods)

Schedule – Details

Date	day of 20	
Lessor	Name	Shire of Kojonup ABN 61 822 625 995
	Address for service of notices	93 - 95 Albany Highway, Kojonup WA 6395
Lessee	Name	Fresh Fields Aged Care Pty Ltd ACN 063 959 759
	Address for service of notices	16 - 18 Mayfair Street, West Perth WA 6005
Security Trustee	Name	CBA Corporate Services (NSW) Pty Limited ACN 072 765 434
	Address for service of notices	Level 6, 1 Harbour Street, Sydney NSW 2000
Premises	The premises located at 15 Barracks Place, Kojonup WA 6395, more particularly described as that part of Lot 370 on Deposited Plan 413237 shown hachured on the plan attached to the Lease, being part of the land contained in Certificate of Title Volume 2971 Folio 505, comprising the premises and any fixtures, fittings and accessories of the land.	
Business	Aged care services	
Lease	The lease in respect of the Premises dated 14 October 2024, originally between the Lessor and Fresh Fields Management (NSW) No 2 Pty Ltd ACN 624 674 380 and now between the Lessor and Lessee, registered with dealing number Q172830, as amended, novated or replaced from time to time.	
Security	1	Mortgage over the Lease dated on or about the date of this document
	2	General Security Agreement dated 25 June 2025 granted by, among others, the Lessee in favour of the Security Trustee
Goods	All of the Lessee's goods, inventory, stock chattels, plant and equipment located at the Premises but excluding any fixtures, fittings, building services, structural works or other items which are annexed to the Premises in such a manner that they cannot be removed without material damage to the Premises or which are intended to form a permanent and integral part of the Premises and which vest in the Lessor as a matter of law.	

Right of Entry (Business and Goods)

The Lessor has entered into or intends to enter into the Lease with the Lessee in relation to the Premises. Beneficiaries under the Security Trust Deed have provided or will provide financial accommodation to the Lessee secured by the Security. At the request of the Security Trustee and the Lessee and subject to the terms of this document:

1. Interpretation

In this deed:

Security Trust means the "Fresh Fields Health and Aged Care Security Trust" constituted under the Security Trust Deed.

Security Trust Deed means the document entitled "Security Trust Deed for the Fresh Fields Health and Aged Care Security Trust" dated 25 June 2025 between, amongst others, the Lessee and the Security Trustee.

2. Consent of Lessor

The Lessor consents to the Security and to the registration of the Security.

3. Agreements by Lessor

The Lessor agrees:

- (a) that the Security Trustee or a controller (within the meaning of that term in the Corporations Act) appointed by the Security Trustee or any of its agents or assigns, may:
 - (i) exercise the Security Trustee's rights, powers and authorities under the Security whether or not the Lessee is in default under the Lease;
 - (ii) enter the Premises at any time or times and remain on the Premises for a reasonable time for the purpose of inspecting, repair or maintaining the Premises or the Goods or removing or carrying away the Goods from the Premises; and
 - (iii) assign, sell or transfer the Lessee's interest in the Lease pursuant to the terms of the Security subject to compliance with the terms of the Lease dealing with a transfer or assignment of the Lease;
- (b) that the exercise of any such rights, powers or authorities by the Security Trustee or any controller appointed by the Security Trustee, to the extent exercised in accordance with this deed, does not constitute a default by the Lessee under the Lease;
- (c) that the Goods belong to the Lessee subject to any rights of the Security Trust Deed under the Security and that they are not and will not be treated as fixtures to the Premises;
- (d) that if the Security Trustee only removes the Goods, it does not constitute taking possession of the Premises or an adoption of the Lease by the Security Trustee;
- (e) that it will not, as a result of any default by the Lessee under the Lease, whether or not the default has been remedied by the Lessee:
 - (i) terminate the Lease; or
 - (ii) refuse to renew the Lease; or
 - (iii) withhold consent to the transfer or assignment of the Lease or grant of a sublease,unless prior to taking the action referred to in subparagraphs (i), (ii) and (iii) of this clause, it uses its best endeavours to give the Security Trustee written notice of any such default and allowing the Security Trustee a period of not less than 7 business days in the case of a monetary default, and 14 business days for all other defaults which are reasonably capable of remedy (or such other time as may subsequently be agreed) within which to rectify the default or, where rectification is not possible, to pay to the Lessor reasonable compensation in respect

of the default. An omission by the Lessor to give the Security Trustee such notices as set out in this paragraph (e) does not give the Security Trustee a right to claim against the Lessor.

4. Entry into possession and make good

4.1 Entry into possession

The Security Trustee agrees that, if it enters into possession of the Premises, it will:

- (a) pay the rental and reasonable outgoings under the Lease which accrue during the period that the Security Trustee is in possession of the Premises; and
- (b) comply with and observe all of the Lessee's obligations under the Lease.

The Security Trustee's obligations under this clause will apply during the period of possession only and will terminate at the end of any such period of possession.

4.2 Make good

The Security Trustee agrees to promptly make good, to the reasonable satisfaction of the Lessor, any damage caused to the Premises arising out of or in connection with the Security Trustee's or its agents' entry onto, occupation of, or the removal of the Goods from the Premises.

5. Security Trustee's limitation of liability

The parties to this deed acknowledge and agree that:

- (a) the Security Trustee enters into and performs this deed and the transactions it contemplates only as the trustee of the Security Trust, except where expressly stated otherwise. This applies also in respect of any past and future conduct (including omissions) relating to this deed or those transactions;
- (b) the Security Trustee holds the benefit of this document as a nominee, and for the benefit, of the beneficiaries under the Security Trust Deed;
- (c) the Security Trustee's obligations, duties and responsibilities are limited to those expressly set out in the Security Trust Deed, the Secured Documents (as that term is defined in the Security Trust Deed) and this deed;
- (d) under the Security Trust Deed, the Security Trustee is entitled to be indemnified for its actions under this deed out of the assets of the Security Trust and / or by the beneficiaries under the Security Trust Deed subject to the exceptions in paragraph (e) below;
- (e) under and in connection with this deed and the transactions and conduct referred to in paragraph (a) above, the Security Trustee's liability (including for negligence) to parties is limited to the extent it can be satisfied out of the assets of the Security Trust. The Security Trustee need not pay any such liability out of other assets. This limitation will not apply to any obligation or liability of the Security Trustee only to the extent it is not so satisfied because there is a reduction in the extent of the Security Trustee's indemnification out of the assets of the Security Trust caused by the Security Trustee's fraud, gross negligence or wilful misconduct;
- (f) the Security Trustee may assign any of its rights or novate any of its obligations under this deed at any time to a replacement security trustee provided that, in the case of a novation, the replacement security trustee enters into a deed of novation acceptable to the Lessor (acting reasonably); and
- (g) the Security Trustee will not be in breach of this deed nor will the Security Trustee be obliged to do or omit to do anything pursuant to this deed if the Security Trustee would, or might in the Security Trustee's reasonable opinion, be in breach of any applicable law or regulation.

6. Notices

6.1 All notices:

- (a) must be in writing addressed to the intended recipient at the address shown in the Schedule;

- (b) must be signed by a person duly authorised by the sender; and
- (c) will be taken to have been given when delivered, received or left at the above address. If delivery or receipt occurs on a day when business is not generally carried on in the place to which the notices is sent, or is after 4.00 pm (local time), it will be taken to have been duly given at the commencement of business on the next day when business is generally carried on in that place.

6.2 This clause does not limit the ways in which legal proceedings arising out of this document may be served under law.

7. Rights against the Lessee

Nothing in this deed limits the Lessor's rights or remedies against the Lessee under the Lease.

8. Counterparts

This deed may be signed in counterparts and all such counterparts taken together shall be deemed to constitute the one instrument.

9. Date

This deed is made on the date appearing in the Schedule.

10. Costs

The Lessee must pay the Lessor's reasonable legal costs of reviewing, negotiating, executing and enforcing this deed.

Executed by the parties as a deed

Execution by the Lessor

THE COMMON SEAL of **SHIRE OF KOJONUP** ABN 61 822 625 995 was affixed in the presence of:

.....
Chief Executive Officer

.....
Shire President

.....
Name of Chief Executive Officer (print)

.....
Name of Shire President (print)

Execution by the Lessee

SIGNED, SEALED AND DELIVERED
for **FRESH FIELDS AGED CARE PTY**
LTD ACN 063 959 759 by its attorney
pursuant to power of attorney dated 18
May 2022 who states that no notice of
revocation of the power of attorney has
been received:

.....
Signature of witness

.....
Graeme Bruce Prior

.....
Name of witness (block letters)

Execution by the Security Trustee

SIGNED, SEALED AND DELIVERED)
by its attorney for **CBA CORPORATE**)
SERVICES (NSW) PTY LIMITED)
under power of attorney dated 26)
November 2013 in the presence of:)
)
)
.....)

Signature of witness

.....
Name of witness (block letters)

.....
By executing this deed the attorney
states that the attorney has received no
notice of revocation of the power of
attorney

Schedule of Shutdown by Department						
Date	Works & Infrastructure	Property Services	Swimming Pool	Administration Office/Library	Kodja Place	Black Cockatoo Café
Tuesday 23 December 2025	Closed – leave required	Closed - 2:00 pm	As usual operating hours	Closed - 2:00 pm	9:00 am - 2:00 pm	As usual operating hours
Wednesday 24 December 2025	Closed – leave required	Closed - leave required	Closed	Closed - leave required	As usual operating hours	As usual operating hours
Thursday 25 December 2025	Closed – Christmas Day public holiday					
Friday 26 December 2025	Closed – Boxing Day public holiday					
Saturday 27 December 2025	Closed	Closed	As usual operating hours	Closed	Closed	As usual operating hours
Sunday 28 December 2025	Closed	Closed	As usual operating hours	Closed	Closed	As usual operating hours
Monday 29 December 2025	Closed – RDO	Closed – RDO	As usual operating hours	Closed – leave required	10:00 am - 2:00 pm	As usual operating hours
Tuesday 30 December 2025	Closed – leave required	Closed – leave required	Closed	Closed – leave required	10:00 am - 2:00 pm	As usual operating hours
Wednesday 31 December 2025	Closed – leave required	Closed – leave required	Closed	Closed – leave required	10:00 am - 2:00 pm	As usual operating hours
Thursday 1 January 2026	Closed – New Year's Day public holiday					
Friday 2 January 2026	Closed – leave required	Closed – RDO	As usual operating hours	Closed – leave required	10:00 am - 2:00 pm	As usual operating hours
Saturday 3 January 2026	Closed	Closed	As usual operating hours	Closed	Closed	As usual operating hours
Sunday 4 January 2026	Closed	Closed	As usual operating hours	Closed	Closed	As usual operating hours
Monday 5 January 2026	Closed – RDO	Open - as usual	As usual operating hours	Open - as usual	10:00 am - 2:00 pm	As usual operating hours
Tuesday 6 January 2026	Open - as usual	As usual operating hours	As usual operating hours	As usual operating hours	10:00 am - 2:00 pm	As usual operating hours
Wednesday 7 January 2026	As usual operating hours	As usual operating hours	As usual operating hours	As usual operating hours	10:00 am - 2:00 pm	As usual operating hours
Thursday 8 January 2026	As usual operating hours	As usual operating hours	As usual operating hours	As usual operating hours	10:00 am - 2:00 pm	As usual operating hours
Friday 9 January 2026	As usual operating hours	As usual operating hours	As usual operating hours	As usual operating hours	10:00 am - 2:00 pm	As usual operating hours
Saturday 10 January 2026	Closed	Closed		Closed	Closed	As usual operating hours
Sunday 11 January 2026	Closed	Closed		Closed	Closed	As usual operating hours

DATE		Audit, Risk & Improvement Committee	Kojonup Aging, Health and DAIP Committee	Bush Fire Advisory Committee	Roads and Technical Services Advisory Committee	Historical, Tourism and Cultural Committee	Noongar Advisory Committee	Kojonup Natural Resource Management (NRM) Advisory Committee	Muradup Community Committee
		Cr Roger Bilney	Cr Roger Bilney	Cr Mick Mathwin	Cr Mick Mathwin	Cr Cindy Wieringa	Cr Roger Bilney	Cr Kerryn Mickle	Cr Mick Mathwin
		Cr Mick Mathwin	Cr Mick Mathwin	Cr Ned Radford	Cr Ned Radford	Cr Roger Bilney (Proxy Delegate)	Cr Cindy Wieringa	Cr Cherilyne Michael	Cr Cindy Wieringa
		Cr Kerryn Mickle	Cr Kerryn Mickle	Cr Craig Mitchell	Cr Craig Mitchell		Cr Cherilyne Michael		Cr Kerryn Mickle
3-Feb-26	AM PM			19:00	14:00				
4-Feb-26	AM PM							17:00	13:00
3-Mar-26	AM PM	9:00	14:00			13:00	18:00		
5-May-26	AM PM				14:00				
6-May-26	AM PM							17:00	13:00
2-Jun-26	AM PM	9:00	14:00						
3-Jun-26	AM PM				14:00				
4-Aug-26	AM PM					13:00	18:00		
5-Aug-26	AM PM			19:00	14:00				
1-Sep-26	AM PM	9:00	14:00						
2-Sep-26	AM PM							17:00	13:00
3-Nov-26	AM PM					13:00	18:00		
4-Nov-26	AM PM				14:00				
2-Dec-26	AM PM	9:00	14:00						

SHIRE OF KOJONUP

Kojonup



Kojonup Bush Fire Advisory Committee

MINUTES
RECEPTION ROOM

7:00 pm Wednesday, 11th November 2025

BUSHFIRE ADVISORY COMMITTEE TERMS OF REFERENCE

Established under *Section 67 of the Bush Fires Act 1954*.

Terms of Reference

The Bush Fire Advisory Committee is established for the purpose of:

- a) Advising the Shire regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
- b) The planning of the layout of firebreaks in the district;
- c) Prosecutions for breaches of this Act;
- d) The formation of bush fire brigades and the grouping thereof under group brigade officers (in accordance with any local laws);
- e) Recommendations on Fire Control Officer positions;
- f) Feedback on the Council's Fire Break Notice;
- g) Specific requirements from each brigade with regard to:
 - Protective Personal Equipment;
 - Equipment and vehicles resources required; and
 - Training Requirements;
- h) The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities; and
- i) Any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

Other:

- a) The Bush Fire Advisory Committee shall include an elected member of the Council;
- b) The committee shall elect one of their members to be chairman;
- c) The quorum required for the transaction of business at meetings of the committee is set at 50%

Membership

Voting Members (11 in total)

- Councillors x4 (Currently Cr Radford, Cr Mathwin, Cr Mitchell and Cr Michael)
- The President of the Kojonup Bushfire Association
- The Chief Bush Fire Control Officer
- The Deputy Chief Bush Fire Control Officer
- Senior Fire Control Officer (Zulu)
- Senior Fire control Officer (Zulu)
- Secretary of the Kojonup Bushfire Association
- Captain of the Volunteer Fire and Rescue Service

Supporting Team Members

- The Chief Executive Officer (CEO)
- Shire Delegates x 4

MINUTES FOR THE KOJONUP BUSH FIRE ADVISORY COMMITTEE MEETING

HELD 6 AUGUST 2025

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MINUTES

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Presiding Member declared the meeting open at 07:07 pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

2. **ATTENDANCE & APOLOGIES**

MEMBERS

Denise Berryman	Secretary of the Kojonup Bush Fire Association
Matthew Crabb	Kojonup Volunteer Fire and Rescue Service
Tony Fisher	Chief Bush Fire Control Officer
Ross Friar – Smith	Deputy Chief Bush Fire Control Officer
Paul Norrish	Senior Bush Fire Control Officer
Mick Mathwin	Councillor / Chairperson
Ned Radford	Councillor

SUPPORTING TEAM MEMBERS

Grant Thompson	Chief Executive Officer
Phill Gunn	Community Emergency Services Manager
Ryan Chivers	DFES - A/District Officer Great Southern Rural
Roy Parsons	DFES – Area Officer Great Southern Rural

APOLOGIES

Ben Blewett	Senior Bush Fire Control Officer
John Binns	President – Kojonup Bush Fire Association

3. **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

4. **PUBLIC QUESTION TIME**

Nil

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

6. **CONFIRMATION OF MINUTES**

Minutes of the Bushfire Advisory Committee Meeting held on 6th August 2025 were previously circulated under separate cover.

COMMITTEE DECISION

That the minutes of the Bushfire Advisory Committee Meeting held 7 May 2025 be confirmed as a true record with changes as requested.

Moved by Matt Crabb and seconded by Ned Radford

Carried 7/0

7. **BUSINESS ARISING**

Question from Ross Fryer-Smith:

Where will the new Kojonup BFB Fast Fill Trailer be housed?

Answer from Phill Gunn

At the Kojonup BFB Captain Matt Bilney's property, with an operator identified as discussed at the last BFAC.

8. **ANNOUNCEMENTS**

Nil

9. **PETITIONS, DEPUTATIONS & PRESENTATIONS**

Nil

10. **DECLARATIONS OF INTEREST**

Nil

11. **STATUS REPORTS / GENERAL ITEMS**

11.1 Shire of Kojonup – Acting Community Emergency Services Manager – Phill Gunn

11.1.1 Report attached – Report Tabled and read by officer.

- 11.1.1.1 **Question from Ross Fryer-Smith:** Is the Bureau of Meteorology publishing the FDR# online? **Answer, Roy Parsons:** Not at this stage, but updates are continuing to be rolled out. **Comment, Tony Fisher:** We need to know specific numbers when we issue Harvest and Vehicle Movement Bans.

11.2 Shire of Kojonup - Chief Executive Officer – Grant Thompson

11.2.1 Addressed the Action Register

- 11.2.1.1 Work Health and Safety inductions in the process of being rolled out.
- 11.2.1.2 Road Verge Maintenance – continuing to be actioned
- 11.2.1.3 Water Tanker – will be online during the High Threat Period
- 11.2.1.4 Stand Alone Power Units – 5 metre Fire Break policy to be released, inclusion into the Shire’s Annual Firebreak Notice
- 11.2.1.5 AFDRS (Australian Fire Danger Rating System) Observer points – Completed, can be removed from register.
- 11.2.1.6 Aboriginal Cultural Heritage – Awareness sessions to continue through the Shire of all workers/staff.

11.3 Kojonup Chief Bushfire Control Officer – Tony Fisher

- 11.3.1 Radio Skeds started Wednesday (5th November) with a Radio Operators Meeting held on the 3rd of November.
- 11.3.2 SMS Process needs to be identified and implemented to ensure the correct information is being relayed and the correct time.
- 11.3.2.1 **Answer, Phill Gunn:** The Shire has implemented a Standard Operating Procedure, and I have received training on the use of the SMS software and application.
- 11.3.3 Ross Fryer-Smith, James Heggaton and I will be visiting XL FARMS on Thursday to address the requirements of having a Fire Unit in the vicinity of works being undertaken and having trained operators capable of operating those units.
- 11.3.4 Repeater 41 radio infrastructure, there needs to be appropriate bushfire mitigation works undertaken in the area to ensure the continual operation of that equipment as the volunteers rely on the use of that tower.
- 11.3.5 Aboriginal Cultural Burns and Cook fires, we need clarification on this matter as to what we as a community can do.
- 11.3.5.1 **Answer, Roy Parsons:** In the long term, the shire needs to gazette a local law to prohibit cooking fires during the prohibited burning period. Under the Bush Fires Act, an appropriate FCO can request a fire be put out if they see a possible threat to lives and property.

- 11.3.5.2 **Tony:** Police need to be called to assist with people who consistently cause trouble, police and rangers to assist in issuing infringements after the request to extinguish fires.
- 11.3.5.3 **CEO Grant Thompson:** Aboriginal Cultural Heritage education is required by Shire Staff and FCO's around cultural burning and cooking.

11.4 Kojonup Volunteer Fire and Rescue Service – Matt Crabb

- 11.4.1 Trial fitted new appliance in the existing Fire and Rescue Shed, fits with minimal touching of radio antennas
- 11.4.2 New signage and road paint in front of Brigade building
- 11.4.3 Does the captured speed need to be displayed on the community notice board, message is quickly overwritten by captured speed, with the initial message lost.
- 11.4.4 Brigade members have undertaken training in Pump Operations, Incident Controller Level 1 and AIMS 2017, lifting the brigade profile and upskilling members.

11.5 DFES District Officer Ryan Chivers

- 11.5.1 Read from report, Attached
- 11.5.2 **Tony Fisher:** What are the processes around water bombers and wind farms?
 - 11.5.2.1 **Answer, Roy Parsons:** Depends on the water bomber pilot, generally have an exclusion zone of 250 metres around tall infrastructure.
- 11.5.3 **CEO Grant Thompson:** Any outcomes into the incident of a Volunteer death in Esperance?
 - 11.5.3.1 **Roy Parsons:** Still ongoing, currently in the process of a coronial inquest
- 11.5.4 **Ross Fryer-Smith:** What is the process for requests for DFES machinery at incidents?
 - 11.5.4.1 **Roy Parsons:** Request through Regional Duty Coordinator – after expenditure of local assets, DFES will provide assistance where necessary.
 - 11.5.4.2 **Tony Fisher:** What assets are available through the shire?
 - 11.5.4.3 **CEO Grant Thompson:** We have a Grader at best, the loader is too small to use at an incident.

11.6 General Business:

- 11.6.1 **Tony Fisher:** Biggest concern at the moment is Myrtle Benn reserve, who's is the responsibility and where does the liability lay?
 - 11.6.1.1 **CEO Grant Thompson:** Cultural Survey underway, Stop Works / Freeze order in place for the area. The Shire is seeking emergency permission and a lift of the stop work freeze for mitigation of weeds in the area. The Shire is responsible for Myrtle Benn, who ever the vested interest in the area, owns the responsibility. There are Aboriginal Cultural Heritage sites through out the entire reserve that require identification.

- 11.6.1.2 **Roy Parsons:** if we need to, under the Bush Fires Act, we can undertake emergency works
- 11.6.1.3 **Tony Fisher:** can we vest the reserves in the traditional owners?
- 11.6.1.4 **CEO Grant Thompson:** the community would be required to be involved in that type of decision however there are options.
- 11.6.1.5 **CR Ned Radford:** Mitigation works need to be completed prior to an incident.
- 11.6.2 **Paul Norrish:** Girl Guides block on the Kojonup-Katanning Road is a disgrace, overgrown with wild oats and other weeds, work needs to be done in the area.
- 11.6.3 **Paul Norrish:** Attended water bomber training, the tanks at the airport need to be filled up before the season begins, both tanks are 2/3 full, the 3' Camlock fitting on the water tank needs repairs as it leaks excessively, also need high visibility clothing and hearing protection made available.
- 11.6.4 **Paul Norrish:** Starlink in FCO vehicles, are there Grants available?
- 11.6.5 **Paul Norrish:** Could the brigades free fuel cards money be better used elsewhere?
- 11.6.5.1 **Roy Parsons:** This is a royalties for regions, state government initiative.
- 11.6.6 **Denise Berryman:** Thanks for the water tanks being installed in Muradup, 60000Lt in the Hall tank, 15000Lt in the fire shed tank.
- 11.6.7 **Ross Fryer-Smith:** Fire at Magini Road, DFES fire call messages not to be forwarded by anyone other than the Zulus.
- 11.6.8 **Tony Fisher:** The Kojonup 2.4 Firetruck has been used/ moved without notice or consent. Needs to be reported when moved.
- 11.6.9 **Matt Crabb:** The local Agricultural show, well attended by all the shires fire appliances, Ross Friar-Smiths Fast Fill Trailer, the services took out the best display.

11 OTHER ITEMS

Moved **Tony Fisher** **Seconded** **Ross Friar Smith**

That the Bushfire Advisory Committee recommends to Council that the Community Emergency Services Manager be appointed as a Fire Control Officer, minus the power to write permits.

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 LATE ITEMS

Motion: That Mick Mathwin be elected as Presiding Member of the Bush Fire Advisory Committee.

Moved Tony Fisher.

Seconded: Ross Friar Smith

Carried Unanimously.

14 NEXT MEETING

4th February 2026

15 CLOSURE

There being no further business to discuss the Presiding Member thanked the members for their attendance and declared the meeting closed at 09:15 pm.

Confirmed as true and correct:

Presiding Member

Date



MONTHLY FINANCIAL REPORT

30 SEPTEMBER 2025

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**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 SEPTEMBER 2025

Prepared by: Darren Long (Finance Consultant)

Reviewed by: Jill Johnson (MFCS)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Council currently holds no monies in the Trust Fund.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

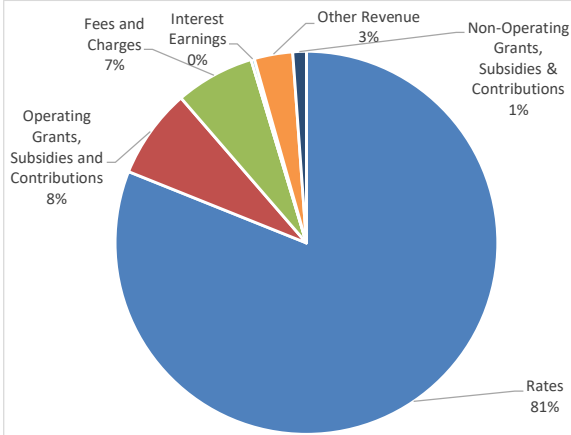
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

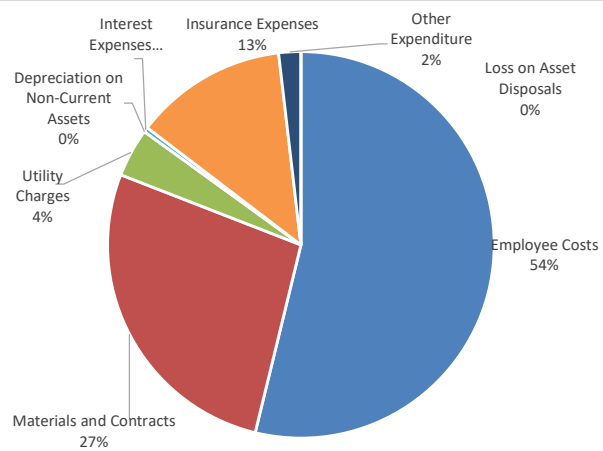
All figures shown in this statement are rounded to the nearest dollar.

**SHIRE OF KOJONUP
EXECUTIVE SUMMARY
FOR THE PERIOD ENDING 30 SEPTEMBER 2025**

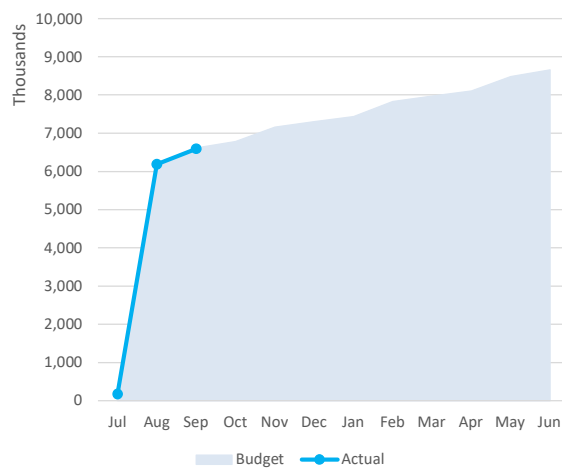
OPERATING REVENUE



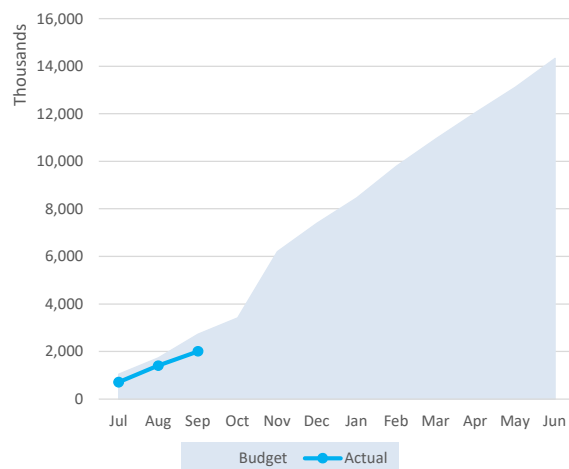
OPERATING EXPENSES



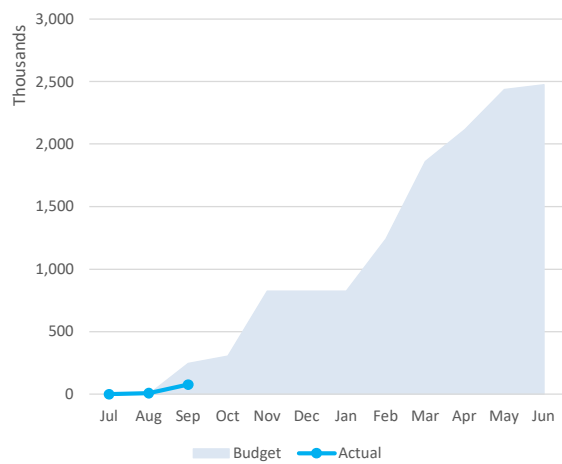
OPERATING REVENUE - Budget-v-YTD Actual



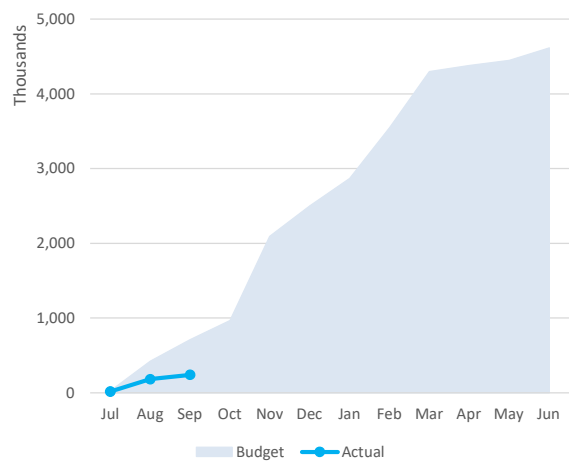
OPERATING EXPENSES - Budget-v-YTD Actual



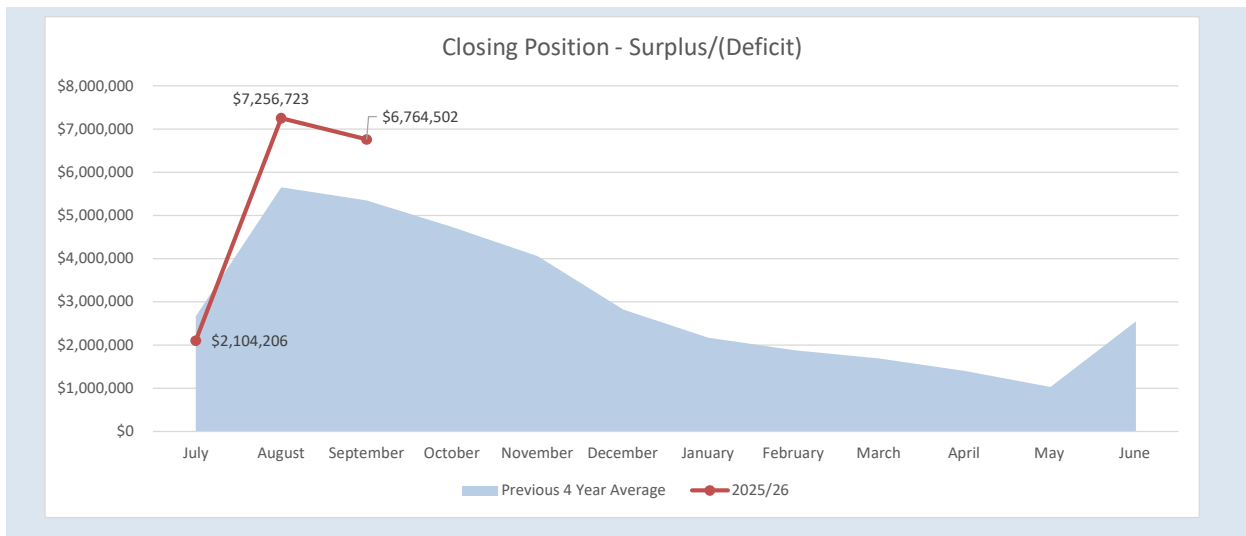
CAPITAL REVENUE - Budget-v-YTD Actual



CAPITAL EXPENSES - Budget-v-YTD Actual



**SHIRE OF KOJONUP
EXECUTIVE SUMMARY
FOR THE PERIOD ENDING 30 SEPTEMBER 2025**



SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
EDUCATION AND WELFARE To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
HOUSING To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

	2025-2026 ANNUAL BUDGET	2025-2026 YTD BUDGET	2025-2026 YTD ACTUAL	VARIANCE
EXPENDITURE (Excluding Finance Costs)	\$	\$	\$	
General Purpose Funding	(85,551)	(19,674)	(6,260)	-68%
Governance	(1,190,673)	(390,977)	(177,487)	-55%
Law, Order, Public Safety	(627,836)	(193,350)	(100,384)	-48%
Education and Welfare	(52,978)	(11,244)	(4,910)	-56%
Health	(529,526)	(129,231)	(11,291)	-91%
Housing	(397,618)	(74,531)	(91,914)	23%
Community Amenities	(932,923)	(294,116)	(171,038)	-42%
Recreation and Culture	(1,615,138)	(320,363)	(255,888)	-20%
Transport	(6,718,327)	(760,566)	(868,408)	14%
Economic Services	(1,969,818)	(498,136)	(467,307)	-6%
Other Property and Services	(77,325)	(7,152)	150,324	-2202%
Operating Expenses	(14,197,712)	(2,699,341)	(2,004,563)	
REVENUE				
General Purpose Funding	6,232,974	5,618,030	5,605,343	0%
Governance	60,040	15,810	17,934	13%
Law, Order, Public Safety	256,136	64,034	23,340	-64%
Education and Welfare	20,580	670	875	31%
Health	3,000	750	698	-7%
Housing	406,420	94,101	123,130	31%
Community Amenities	317,300	299,675	303,259	1%
Recreation and Culture	67,386	7,096	14,506	104%
Transport	253,357	253,357	248,444	-2%
Economic Services	952,860	238,205	220,087	-8%
Other Property & Services	83,450	20,862	30,683	47%
Operating Revenue	8,653,503	6,612,590	6,588,298	
Sub-total	(5,544,209)	3,913,249	4,583,735	
FINANCE COSTS (INTEREST)				
Law & Order	(19,970)	(8,675)	82	-101%
Health	(1,647)	(919)	(270)	-71%
Housing	(32,315)	(12,172)	(3,279)	-73%
Recreation & Culture	(64,449)	(18,472)	(4,960)	-73%
Transport	(1,565)	(880)	(257)	-71%
Economic Services	(10,834)	0	703	0%
Total Finance Costs	(130,780)	(41,118)	(7,981)	
NON-OPERATING REVENUE				
Transport	2,365,133	248,000	76,559	-69%
Total Non-Operating Revenue	2,365,133	248,000	76,559	
PROFIT/(LOSS) ON SALE OF ASSETS				
Transport - Loss on Sale	0	0	0	0%
Transport - Profit on Sale	0	0	0	0%
Total Profit/(Loss)	0	0	0	
NET RESULT	(3,309,856)	4,120,131	4,652,313	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(3,309,856)	4,120,131	4,652,313	

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

	2025-2026 ANNUAL BUDGET	2025-2026 YTD BUDGET	2025-2026 YTD ACTUAL	VARIANCE
Expenses				
Employee Costs	(4,695,071)	(1,108,938)	(1,082,683)	-2%
Materials and Contracts	(3,166,263)	(929,999)	(545,614)	-41%
Utility Charges	(397,675)	(94,995)	(81,702)	-14%
Depreciation on Non-Current Assets	(5,155,411)	0	0	0%
Interest Expenses	(130,780)	(41,118)	(7,981)	-81%
Insurance Expenses	(496,255)	(486,103)	(257,185)	-47%
Other Expenditure	(287,037)	(79,306)	(37,379)	-53%
Operating Expenses	(14,328,492)	(2,740,459)	(2,012,544)	
Revenue				
Rates	5,405,109	5,405,114	5,402,594	0%
Operating Grants, Subsidies and Contributions	1,322,758	500,482	504,881	1%
Fees and Charges	906,330	449,426	446,251	-1%
Service Charges	0	0	0	0%
Interest Earnings	75,500	23,075	19,607	-15%
Other Revenue	943,806	234,493	214,965	-8%
Operating Revenue	8,653,503	6,612,590	6,588,298	
Sub-total	(5,674,989)	3,872,131	4,575,754	
Non-Operating Grants, Subsidies & Contributions	2,365,133	248,000	76,559	-69%
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0	0	0%
Profit on Asset Disposals	0	0	0	0%
Loss on Asset Disposals	0	0	0	0%
Non-Operating Revenue	2,365,133	248,000	76,559	
Net Result	(3,309,856)	4,120,131	4,652,313	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(3,309,856)	4,120,131	4,652,313	

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL ACTIVITY BY NATURE/TYPE
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

	2025-2026 ANNUAL BUDGET	2025-2026 YTD BUDGET (a)	2025-2026 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
Rates	5,405,109	5,405,114	5,402,594	Within Threshold	Within Threshold	
Operating Grants and Subsidies	1,322,758	500,482	504,881	Within Threshold	Within Threshold	
Fees and Charges	906,330	449,426	446,251	Within Threshold	Within Threshold	
Interest Earnings	75,500	23,075	19,607	Within Threshold	(15.03%)	
Profit on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Revenue	943,806	234,493	214,965	(19,528)	Within Threshold	
	8,653,503	6,612,590	6,588,298			
LESS OPERATING EXPENDITURE						
Employee Costs	(4,695,071)	(1,108,938)	(1,082,683)	26,255	Within Threshold	
Materials & Contracts	(3,166,264)	(929,999)	(545,614)	384,385	41.33%	▲
Utilities	(397,675)	(94,995)	(81,702)	13,293	(13.99%)	▲
Depreciation on Non-Current Assets	(5,155,411)	0	0	Within Threshold	0.00%	
Interest Expense	(130,780)	(41,118)	(7,981)	33,137	80.59%	▲
Insurances	(496,255)	(486,103)	(257,185)	228,918	(47.09%)	▲
Loss on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Expenditure	(287,036)	(79,306)	(37,379)	41,927	(52.87%)	▲
	(14,328,492)	(2,740,460)	(2,012,544)			
Amount Attributable to Operating Activities	(5,674,989)	3,872,131	4,575,754			
ITEMS EXCLUDED FROM OPERATING ACTIVITIES						
Movement in Doubtful Debt Provision	500	0	0	Within Threshold	0.00%	
Movement in Accrued Interest on Loans	0	0	(21,895)	(21,895)	0.00%	
Profit on the disposal of assets	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	5,155,411	0	0	Within Threshold	0.00%	
Total Items Excluded	5,155,911	0	(21,895)			
Sub Total	(519,078)	3,872,131	4,553,859			
INVESTING ACTIVITIES					0.00%	
Outflows from investing activities						
Land Held for Resale	(200,000)	0	0	Within Threshold	0.00%	
Purchase Buildings	(112,000)	(50,000)	(82,623)	(32,623)	65.25%	
Purchase Plant and Equipment	(306,500)	0	(10,920)	(10,920)	0.00%	
Purchase Furniture and Equipment	(315,000)	(75,000)	0	75,000	100.00%	
Infrastructure Assets - Roads	(3,073,381)	(422,493)	(85,069)	337,424	79.87%	
Infrastructure Assets - Parks & Ovals	(33,480)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Other	(60,000)	0	0	Within Threshold	0.00%	
Inflows from investing activities						
Proceeds from Sale of Assets	72,000	0	0	Within Threshold	0.00%	
Contributions for the Development of Assets	2,365,133	248,000	76,559	(171,441)	(69.13%)	▼
Amount Attributable to Investing Activities	(1,663,228)	(299,493)	(102,054)			
FINANCING ACTIVITIES						
Outflows from financing activities						
Repayment of Debt - Loan Principal	(486,694)	(159,994)	(137,899)	22,095	(13.81%)	
Transfer to Reserves	(28,000)	(6,711)	(1,388)	Within Threshold	79.32%	
Inflows from financing activities						
Transfer from Reserves	37,000	0	0	Within Threshold	0.00%	
Amount Attributable to Financing Activities	(477,694)	(166,705)	(139,287)			
Sub Total	(2,660,000)	3,405,933	4,312,518			
FUNDING FROM						
Estimated Opening Surplus at 1 July	2,660,000	2,660,000	2,451,984	(208,016)	Within Threshold	
Closing Funds	0	0	0			
	2,660,000	2,660,000	2,451,984			
NET SURPLUS/(DEFICIT)	(0)	6,065,933	6,764,502			

SHIRE OF KOJONUP
SUMMARISED NET CURRENT POSITION
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

	ACTUAL 30 JUNE 2025	ACTUAL YTD
Cash - Unrestricted	\$2,451,286	\$5,228,100
Cash - Restricted General	\$0	\$0
Cash - Restricted Reserves	\$1,135,419	\$1,136,807
Accounts Receivable - Rates	\$492,025	\$2,330,509
Accounts Receivable - Sundry	\$237,010	\$136,609
GST Receivable	\$1,842	\$30,823
Contract Assets	\$296,070	\$296,070
Inventories	\$22,290	\$20,542
Land held for Resale	\$233,584	\$233,584
Loans - Clubs	\$0	\$0
CURRENT ASSETS	\$4,869,526	\$9,413,044
LESS: CURRENT LIABILITIES		
Payables	(\$475,862)	(\$304,979)
ATO Liabilities	\$81,893	\$40,839
Unspent Grant Liabilities	(\$663,564)	(\$1,023,005)
Employee Provisions	(\$524,215)	(\$524,215)
Accrued Interest on Loans	(\$21,895)	\$0
Interest Bearing Loans	(\$486,694)	(\$348,795)
Springhaven Accommodation Bonds	\$0	\$0
CURRENT LIABILITIES	(\$2,090,337)	(\$2,160,154)
LESS: EXCLUSIONS		
Cash - Restricted Reserves	(\$1,135,419)	(\$1,136,807)
Cash - Restricted Cash	\$0	\$0
Interest Bearing Loans	\$486,694	\$348,795
Self Supporting Loan Debtors	\$0	\$0
Less Land held for Resale	(\$233,584)	(\$233,584)
Less Provision for Doubtful Debts	\$8,993	\$8,993
Add back Cash backed LSL Provision		
Add Back Springhaven Bonds	\$0	\$0
Add Back Accrued Interest on Loans	\$21,895	\$0
Add: Current liabilities not expected to be cleared at end of year	\$524,215	\$524,215
Unspent loan funds - Loan 150	\$0	
Roundings	\$0	\$0
NET CURRENT POSITION - SURPLUS/(DEFICIT)	\$2,451,984	\$6,764,502

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

Defining a 'Material Variance'

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Other Revenue	234,493	214,965	(19,528)	Within Threshold	TIMING	Various accounts with minor increase and decreases in revenue under \$10k in value.
<u>Operating Expenses</u>						
Employee Costs	(1,108,938)	(1,082,683)	26,255	Within Threshold	PERMANENT/ TIMING	Increase in Admin Salaries \$62k, Decrease in Admin FBT expenses \$28k, Decrease in CESM wages \$18k, Decrease in BRPC - Salaries \$18k, Decrease in Health Salaries \$27k, Decrease in Swimming Pool salaries \$32k, Increase in Library salaries \$34k, Increase in Tourism Superannuation \$10k, Decrease in Cafe Wages \$36k, Decrease in Works Supervisor salaries \$12k, Decrease in Annual Leave expenses \$14k, Decrease in Public Holiday expenses \$20k, Increase in Long Service Leave expenses \$33k, Decrease in Less allocated to W&S \$120k, Decrease in Maintenance Grading expense \$45k, Increase in Drainage Maintenance \$77k, Increase in Rural Limb & Tree Removal \$27k, Increase in Trees Rural Major Works \$55k, Increase in Kojonup Town Verge Maintenance \$12k.
Materials & Contracts	(929,999)	(545,614)	384,385	41%	TIMING	Decrease in Integrated Planning expense \$22k, Decrease in Audit Fees \$44k, Decrease in Software Licensing Fees \$72k, Decrease in ICT Support \$16k, Increase in ICT Website expenses \$11k, Decrease in Financial Consultant \$17k, Increase in Fire Brigade expenses \$26k, Decrease in Health - Contractors \$14k, Decrease in Doctor Service expenses \$62k, Increase in Staff Housing Ground Maintenance \$34k, Decrease in Transfer Station expenses \$91k, Decrease in Bridge Maintenance \$14K, Decrease in Great Southern Treasures expenses \$22k, Decrease in Kodja Place Story Area (Digital) \$12k, Increase in RAMM Road Inventory expenses \$13k, Decrease in Fuel & Oil \$21k, Increase in Parts & Repairs \$32k, Increase in Plant Costs allocated to W&S \$41k, Increase in Maintenance Grading \$38k, Increase in Drainage Maintenance \$20k, Increase in Trees Rural Major Works \$23k.
Utilities	(94,995)	(81,702)	13,293	-14%	TIMING	Various utility accounts with minor increase and decreases in expenses under \$10k in value.
Interest Expense	(41,118)	(7,981)	33,137	81%	TIMING	Decrease in Recreation Loan Interest \$13k, Decrease in loan interest due to accrued interest reversal \$22k.

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 SEPTEMBER 2025**

EXPLANATION OF MATERIAL VARIANCES

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Insurances	(486,103)	(257,185)	228,918	-47%	TIMING	Decrease in Admin Staff Insurances \$13k, Decrease in Office Insurance \$21k, Decrease in Bushfire Insurance \$60k, Decrease in Bridge Insurance \$14k, Decrease in Outside Workers Compensation Insurance \$17k, Decrease in Plant Fleet Insurance \$46k.
Other Expenses	(79,306)	(37,379)	41,927	-53%	TIMING	Decrease in Internal Plant Costs allocated to W&S \$21k.

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

EXPLANATION OF MATERIAL VARIANCES

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Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Investing Activities</u>						
Buildings	(50,000)	(82,623)	(32,623)	65%	TIMING	Decrease in 8 Solider Road Building Renewal \$12k, Increase in Memorial Hall Ceiling Replacement \$30k, Increase in Swimming Pool Cover expenses \$14k.
Infrastructure - Roads	(422,493)	(85,069)	337,424	80%	TIMING	Decrease in Shamrock Rd Widen Project SLK 15.8-18.8 \$299k, Decrease in Jingalup Rd Reseal project SLK 2.0-4.0 \$56k.
Non-Operating Grants	248,000	76,559	(171,441)	-69%	TIMING	Decrease in Regional Road Group Grants \$171k.
<u>Financing Activities</u>						
Loan Principal Repayments	(159,994)	(137,899)	22,095	-14%	TIMING	Decrease in Recreation Loan Repayments \$22k.

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

	Note	2024-25 ACTUAL \$	2025-2026 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		2,451,286	5,228,100	2,776,815
Restricted Cash & Cash Equivalents		1,135,419	1,136,807	1,388
Trade and other receivables		729,035	2,467,118	1,738,082
ATO Receivables		1,842	30,823	28,981
Contract Assets		296,070	296,070	0
Inventories		22,290	20,542	-1,748
Land Held for Resale		233,584	233,584	0
Total current assets		4,869,526	9,413,044	4,543,518
Non-current assets				
Trade and other receivables		114,776	114,776	0
LG House Unit Trust		99,524	99,524	0
Land Held for Resale		0	0	0
Land		2,292,085	2,292,085	0
Buildings		26,749,619	26,832,242	82,623
Furniture & Equipment		367,345	367,345	0
Plant & Equipment		3,049,662	3,060,582	10,920
Tools		0	0	0
Roads Infrastructure		91,010,264	91,095,333	85,069
Kerbing Infrastructure		2,684,095	2,684,095	0
Drainage Infrastructure		11,518,902	11,518,902	0
Bridges Infrastructure		6,215,354	6,215,354	0
Footpaths Infrastructure		1,410,484	1,410,484	0
Parks Infrastructure		2,608,668	2,608,668	0
Other Infrastructure		6,675,352	6,675,352	0
Total non-current assets		154,796,130	154,974,742	178,612
Total assets		159,665,656	164,387,786	4,722,130
Current liabilities				
Trade and other payables		497,757	304,979	192,778
ATO Liabilities		-81,893	-40,839	-41,054
Contracts Liability		663,564	1,023,005	-359,441
Interest-bearing loans and borrowings		486,694	348,795	137,899
Provisions		524,215	524,215	0
Total current liabilities		2,090,337	2,160,154	-69,817
Non-current liabilities				
Interest-bearing loans and borrowings		3,993,184	3,993,184	0
Non-Current Payables		0	0	0
Provisions		94,599	94,599	0
Total non-current liabilities		4,087,783	4,087,783	0
Total liabilities		6,178,120	6,247,938	-69,817
Net assets		153,487,536	158,139,849	4,652,313
Equity				
Retained surplus		71,211,644	71,210,256	-1,388
Net Result		0	4,652,313	4,652,313
Reserve - asset revaluation		81,140,473	81,140,473	0
Reserve - Cash backed		1,135,419	1,136,807	1,388
Total equity		153,487,536	158,139,849	4,652,313

This statement is to be read in conjunction with the accompanying notes

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2025/2026 Original Budget	2025/2026 YTD Budget	2025/2026 YTD Actuals	% of Annual Budget
Governance									
C137	ICT Plan Implementation		CEO	F&E	Renewal	300,000	75,000	0	0%
2104	Purchase of Light Vehicles		CEO	P&E	Renewal	107,000	0	0	0%
						407,000	75,000	0	
Housing									
C142	8 Soldier Road - Building renewal	2.2.14	MPS	L&B	Renewal	35,000	35,000	22,348	64%
C313	Jean Sullivan Units - Building Renewal		MPS	L&B	Renewal	10,000	0	0	0%
C145	ILU's - Building Renewal		MPS	L&B	Renewal	12,000	0	0	0%
						57,000	35,000	22,348	
Community Amenities									
C310	Subdivision Construction	2.4.3	CEO	L4R	Upgrade	200,000	0	0	0%
						200,000	0	0	
Recreation & Culture									
C158	Swimming Pool Equipment		MPS	P&E	Renewal	46,500	0	0	0%
6644	Sports Complex - New oven		MPS	F&E	Renewal	15,000	0	0	0%
C295	Swimming Pool - Cover over pool		MPS	L&B	Renewal	15,000	0	13,840	92%
C105	Memorial Hall Capital Expenditure - Replace ceiling		MPS	L&B	Renewal	0	0	30,377	0%
C357	Apex Park - Replace Equipment		SH	Infr.	Renewal	33,480	0	0	0%
						109,980	0	44,217	
Transport - Plant Purchases									
7604	Plant Major Purchases		MWS	P&E	New	153,000	0	10,920	7%
						153,000	0	10,920	
Transport - Infrastructure									
C507	RTR - Spring Street Asphalt		MWS	Infr.	Renewal	375,000	0	8,810	2%
CJ508	RTR - Misson Road Floodway		MWS	Infr.	Renewal	20,000	0	0	0%
CJ509	RTR - Soldier Road - Asphalt		MWS	Infr.	Renewal	75,000	0	0	0%
CJ512	RTR - Newton Street Reseal 24/25 C/Over SLK 0.00 - 0.26		MWS	Infr.	Renewal	18,530	0	0	0%
R2R400	R2R - Balgarup Road Tree Pruning/Verge Mulching Works		MWS	Infr.	Renewal	75,000	0	0	0%
R2R401	RTR - Tone Rd Stab & Seal Failures SLK 5.30 - 5.90		MWS	Infr.	Renewal	145,000	0	0	0%
R2R402	RTR - Frankland Rd Repair Pavement SLK 19.94		MWS	Infr.	Renewal	112,136	0	0	0%
R2R403	RTR - Boscabel Chittinup RD Reseal SLK 3.80 - 4.06		MWS	Infr.	Renewal	85,000	0	0	0%
R2R404	RTR - Boscabel Chittinup RD Reseal SLK 4.86 - 6.22		MWS	Infr.	Renewal	95,000	0	0	0%
R2R405	RTR - Old Broomehill Rd Seal Bridge Approach SLK 2.25		MWS	Infr.	Renewal	60,000	0	0	0%
R2R406	RTR - Old Broomehill Rd Seal Bridge Approach SLK 5.16		MWS	Infr.	Renewal	60,000	0	0	0%
R2R407	RTR - Old Broomehill Rd Seal Bridge Approach SLK 7.65		MWS	Infr.	Renewal	60,000	0	0	0%
RRG001	Shamrock Rd Widen SLK 15.8 - 18.8		MWS	Infr.	Upgrade	705,000	352,500	53,899	8%
RRG002	Kojonup Darkan Rd Reseal SLK 3.8 - 5.0		MWS	Infr.	Renewal	105,000	0	0	0%
RRG003	Kojonup Darkan Rd Reconstruction SLK 1.9 - 3.8		MWS	Infr.	Upgrade	615,000	0	0	0%
RRG004	Jingalup Rd Reseal SLK 2.0 - 4.0		MWS	Infr.	Renewal	210,000	69,993	13,850	7%
CJ079	Reillys Creek Road - Gravel Sheet		MWS	Infr.	Upgrade	76,715	0	8,510	11%
RC003	Thornbury Close Construction including fire road (Industrial Area)		MWS	Infr.	Upgrade	151,000	0	0	0%
RC004	Jingalup Road Re-Alignment		MWS	Infr.	Upgrade	30,000	0	0	0%
						3,073,381	422,493	85,069	
Economic Services									
C177	Kodja Place - Capital Renewal/Improvement	2.1.10	MCCS	L&B	Renewal	15,000	15,000	13,932	93%
C349	Black Cockatoo Café Capital Expenditure		MCCS	L&B	Renewal	25,000	0	2,126	9%
C054	Promotional Signage at Airstrip	1.4.7	CEO	Infr.	New	60,000	0	0	0%
						100,000	15,000	16,059	
Total Capital Expenditure						4,100,361	547,493	178,612	4.4%

SUMMARIES:				
Land Held for Resale	200,000	0	0	0.0%
Land & Buildings	112,000	50,000	82,623	73.8%
Infrastructure	3,166,861	422,493	85,069	2.7%
Plant & Equipment	306,500	0	10,920	3.6%
Furn & Equipment	315,000	75,000	0	0.0%
	4,100,361	547,493	178,612	4.4%
At No Cost	0		0	0.0%
Asset Renewal	2,109,646	194,993	105,283	5.0%
New Asset	213,000	0	10,920	5.1%
Upgrading Asset	1,777,715	352,500	62,409	3.5%
	4,100,361	547,493	178,612	4.4%
Chief Executive Officer	667,000	75,000	0	0.0%
Manager Corporate & Community Services	40,000	15,000	16,059	40.1%
Manager Works & Services	3,226,381	422,493	95,989	3.0%
Senior Horticulturalist	33,480	0	0	0.0%
Manager Property Services	133,500	35,000	66,565	49.9%
	4,100,361	547,493	178,612	4.4%

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

UNSPENT CAPITAL GRANTS

Grant Provider	Liability 1 July 2025	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	YTD Budget	YTD Actual Revenue
Housing							
RAAP Funding - Great Southern Housing Initiative (GSHI)	159,377	0	0	159,377	0	0	0
Recreation & Culture							
DITRDC - LRCI 3 Grant	8,141	0	0	8,141	0	0	0
Transport							
MRWA - Regional Road Group Grants 2024-2025	142,379	0	0	142,379	0	0	0
DITRDC - Roads to Recovery Grant 2024-2025	349,997	0	(8,810)	341,187	548,997	0	8,810
MRWA - Regional Road Group Grants 2025-2026	0	436,000	(67,749)	368,251	1,090,000	248,000	67,749
MRWA - Commodity Route Grants 2025-2026	0	0	0	0	34,000	0	0
DITRDC - Roads to Recovery Grant 2025-2026	0	0	0	0	692,136	0	(0)
Economic Services							
Dept of Water - Water Re-use (Community Drought)	3,669	0	0	3,669	0	0	0
Total Unspent Capital Grants	663,563	436,000	(76,559)	1,023,004	2,365,133	248,000	76,559

CONTRACT LIABILITIES

Grant Provider	Liability 1 July 2025	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	YTD Budget	YTD Actual Revenue
Housing							
GSDC - Great Southern Homes Grant	0	30,000	(30,000)	0	30,000	0	30,000
Total Contract Liabilities	-	30,000	(30,000)	-	30,000	-	30,000
TOTAL LIABILITIES & REVENUE	663,563	466,000	(106,559)	1,023,004	2,395,133	248,000	106,559

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

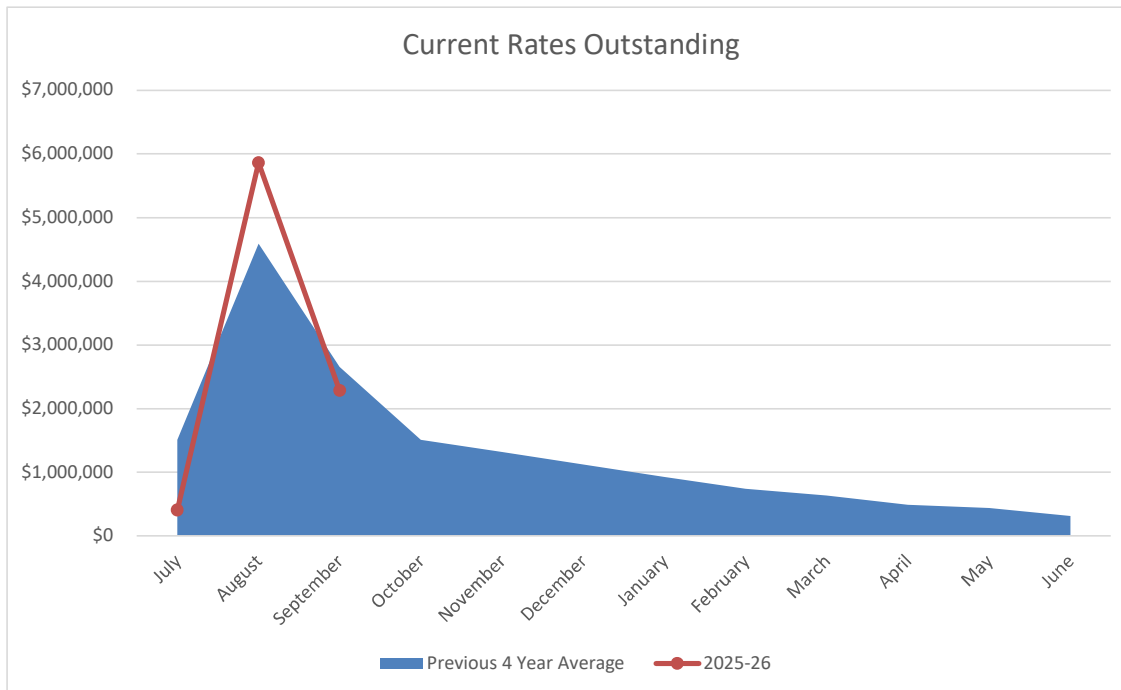
RESERVES - CASH BACKED	2025-2026 Actual Opening Balance	2025-2026 Actual Transfer to	2025-2026 Actual Transfer (from)	2025-2026 Actual Closing Balance	2025-2026 Budget Opening Balance	2025-2026 Budget Transfer to	2025-2026 Budget Transfer (from)	2025-2026 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Plant Reserve	269,951	330	0	270,281	269,771	7,800	0	277,571
Employee Leave	296,408	362	0	296,770	296,230	7,800	0	304,030
Low Income Housing	91,023	111	0	91,134	90,963	1,850	0	92,813
Sporting Facility	0	0	0	0	68,321	1,380	(15,000)	54,701
Landfill Waste Management	87,276	107	0	87,383	87,217	1,770	0	88,987
Kodja Place Tourist Precinct	0	0	0	0	18	0	0	18
Community Grants Reserve	10,627	13	0	10,640	10,619	215	0	10,834
Independent Living Units	172,455	211	0	172,665	172,339	3,490	(22,000)	153,829
Natural Resource Management	106,230	130	0	106,360	106,159	2,150	0	108,309
The Kodja Place Building Upgrade & Renewal	19,222	24	0	19,245	19,191	390	0	19,581
Asset Acquisition and Replacement Reserve	0	0	0	0	0	0	0	0
Sports Complex Building, Plant & Equipment Upgrade and Renewal Reserve	82,228	101	0	82,329	13,830	1,155	0	14,985
	1,135,420	1,388	0	1,136,807	1,134,658	28,000	(37,000)	1,125,658

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

RATES & SUNDRY RECEIVABLES

Rates:

	1-Jul-25	Levy for 2025/26	Collectable	Received	Outstanding
Property Rates	\$ 213,171	\$ 5,402,594	\$ 5,615,765	\$ (3,738,113)	\$ 1,877,652
Rubbish Charges	\$ 46,040	\$ 287,080	\$ 333,120	\$ (213,871)	\$ 119,249
Emergency Services Levy	\$ 22,122	\$ 42,671	\$ 64,793	\$ -	\$ 64,793
Instalment fee & Interest	\$ -	\$ 16,603	\$ 16,603	\$ (16,603)	\$ -
Penalty & ESL Interest	\$ 131,124	\$ 4,928	\$ 136,052	\$ (5,313)	\$ 130,739
Excess Rates	\$ (70,709)	\$ -	\$ (70,709)	\$ 26,494	\$ (44,214)
Sub- Total	\$ 341,748	\$ 5,753,876	\$ 6,095,624	\$ (3,947,404)	\$ 2,148,220
					37%
OTHER ITEMS					
Pensioner Rebates to claim	\$ 79,569	\$ -	\$ 79,569	\$ 58,695	\$ 138,264
Sub-Total	\$ 421,316				\$ 2,286,484
Pensioner Deferred Rates	\$ 114,776	\$ -	\$ 114,776	\$ -	\$ 114,776
Total Outstanding	\$ 456,523	\$ 5,753,876	\$ 6,210,400	\$ (3,947,404)	\$ 2,262,996



Sundry Debtors:

	30-Jun-25		30/09/25		Movement This FY
Credit Balance	\$ (7,112)		\$ (8,718)		\$ 1,606
Current	\$ 364,492		\$ 23,834		\$ 340,658
30 - 60 days	\$ 6,417	1%	\$ 3,326	2%	\$ 3,091
60 - 90 days	\$ 1,562	0%	\$ 2,621	2%	\$ (1,059)
Greater than 90 days	\$ 127,516	26%	\$ 124,539	86%	\$ 2,977
	\$ 492,875		\$ 145,602		

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 SEPTEMBER 2025

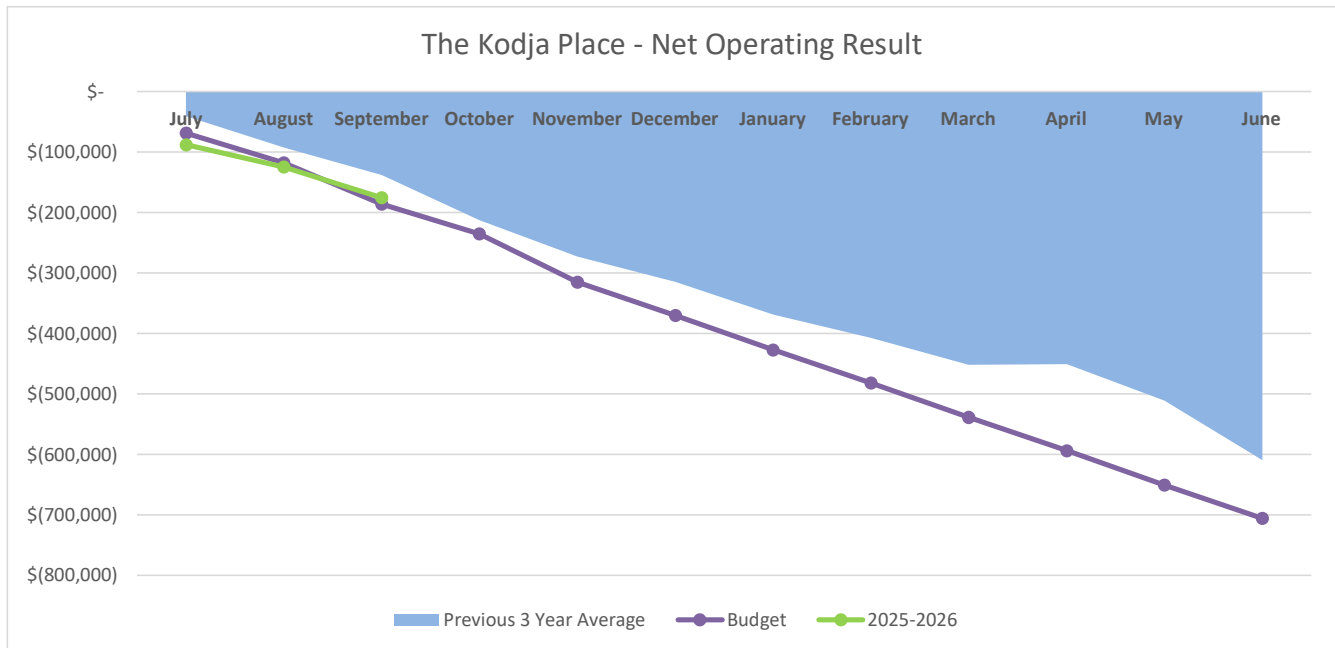
LOAN REPAYMENTS	Loan Number	2025-2026 Actual	2025-2026 New	2025-2026 New	2025-2026 Actual	2025-2026 Actual	2025-2026 Budget	2025-2026 Budget	2025-2026 Budget	2025-2026 Budget	2025-2026 Budget
		Principal 1 July 2025	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding	Principal 1 July 2025	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding
		\$		\$	\$	\$	\$		\$	\$	\$
Law, order, public safety											
Communications Tower	150	358,792	0	0	82	358,792	358,792	0	(35,479)	(19,970)	323,313
Health											
Medical Centre Donation	137	101,679	0	(4,483)	(270)	97,196	101,679	0	(9,005)	(1,647)	92,674
Housing											
Bagg Street Unit	135	33,259	0	0	25	33,259	33,259	0	(10,750)	(929)	22,509
Aged Units - GSHI	139	0	0	0	0	0	0	0	0	0	0
Staff Housing - GSHI	140	669,970	0	(31,060)	(1,871)	638,910	669,970	0	(62,388)	(11,409)	607,582
GROH Housing - GSHI	138	592,029	0	(57,722)	(1,376)	534,307	592,029	0	(115,860)	(8,171)	476,169
Staff Housing - GSHI	144	22,617	0	(5,575)	(75)	17,042	22,617	0	(11,203)	(375)	11,414
GROH Housing - GSHI	145	22,617	0	(5,575)	(75)	17,041	22,617	0	(11,203)	(375)	11,414
Staff Housing Renovations	148	254,607	0	0	92	254,607	254,607	0	(16,501)	(11,056)	238,106
Recreation and culture											
Sports Complex	134	161,764	0	0	44	161,764	161,764	0	(19,867)	(7,952)	141,897
Sports Complex Wall	136	42,391	0	0	71	42,391	42,391	0	(10,285)	(793)	32,106
Netball Courts & Roof	143	1,228,607	0	(28,269)	(6,244)	1,200,338	1,228,607	0	(56,945)	(34,945)	1,171,662
Oval Lighting	142	157,404	0	0	400	157,404	157,404	0	(25,294)	(2,194)	132,110
Harrison PI Toilets & Park	146	295,831	0	0	728	295,831	295,831	0	(37,506)	(7,340)	258,325
Harrison PI Toilets & Park	149	141,646	0	0	41	141,646	141,646	0	(17,740)	(11,225)	123,906
Transport											
Airstrip Lighting	141	111,131	0	(5,214)	(257)	105,917	111,131	0	(10,468)	(1,565)	100,663
Economic services											
Land Development	147	285,534	0	0	703	285,534	285,534	0	(36,200)	(10,834)	249,334
		4,479,877	0	(137,899)	(7,981)	4,341,978	4,479,878	0	(486,694)	(130,780)	3,993,184

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 SEPTEMBER 2025**

MAJOR BUSINESS UNITS

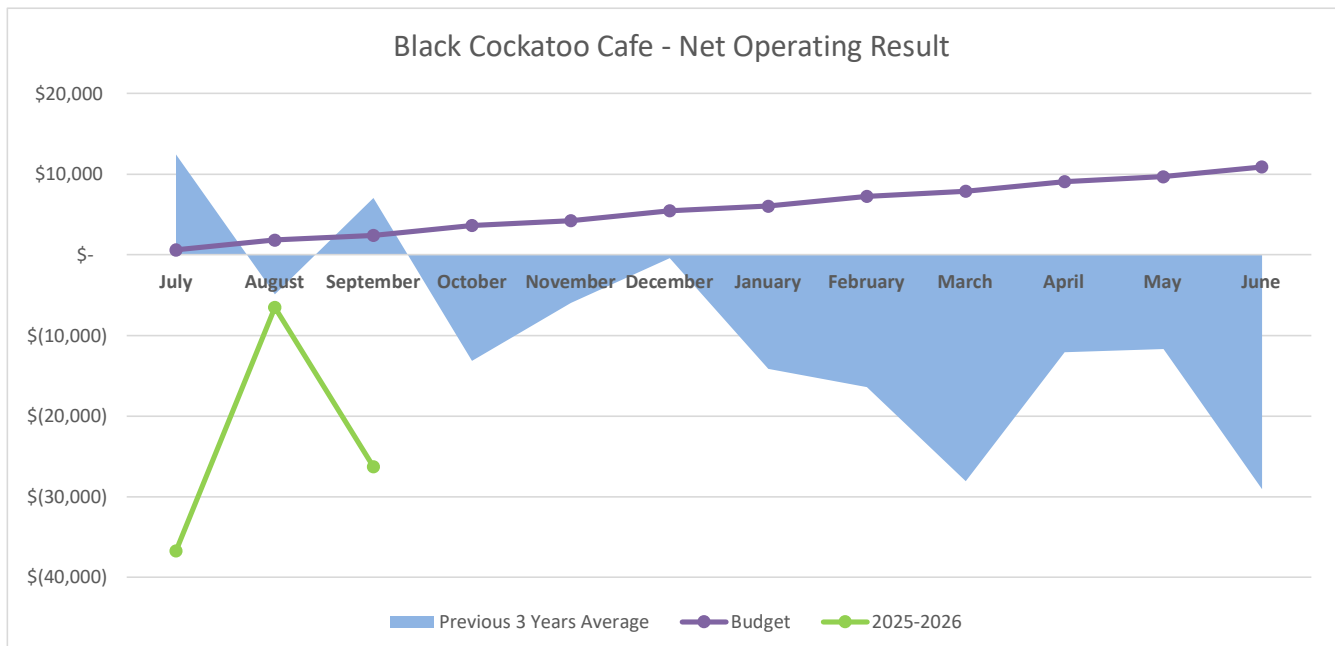
The Kodja Place Precinct

The Shire of Kojonup owns and operates The Kodja Place precinct, a tourism, retail and cultural interpretive centre on Albany Highway. The following graph shows the operations of TKPP (profit or loss). There is also capital expenditure (p.13), a loan (p.15) and a reserve account (p.16) associated with TKPP.



Black Cockatoo Café

Effective from 1 July 2023, the Shire assumed ownership and operation of The Black Cockatoo Café, located in The Kodja Place Precinct. The following graph shows the trading results of the café.



SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
9605	Proceeds Sale of Assets - Plant & Equipment	\$0	\$0	0%	\$0	\$0	(\$72,000)	\$0
	Sub Total - PROCEEDS/REALISATION ON SALE OF ASSET	\$0	\$0		\$0	\$0	(\$72,000)	\$0
	WRITTEN DOWN VALUE							
	Sub Total - WDV ON SALE OF ASSET	\$0	\$0		\$0	\$0	\$0	\$0
	Total - GAIN/LOSS ON DISPOSAL OF ASSET	\$0	\$0		\$0	\$0	(\$72,000)	\$0
	Sub Total - ABNORMAL ITEMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total - OPERATING STATEMENT	\$0	\$0		\$0	\$0	(\$72,000)	\$0

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
GENERAL PURPOSE FUNDING - RATES								
OPERATING EXPENDITURE								
1112	Admin Allocated to Rates (Cash)	\$14,955	\$4,733	8%	\$0	\$4,733	\$0	\$59,821
1122	Admin Allocated to Rates (Non-Cash)	\$1,062	\$0	0%	\$0	\$0	\$0	\$4,247
1132	Rating Salaries	\$0	\$0	0%	\$0	\$0	\$0	\$0
1162	Superannuation	\$0	\$0	0%	\$0	\$0	\$0	\$0
1182	Rates Printing/postage	\$980	\$0	0%	\$0	\$0	\$0	\$1,000
1192	Valuation Expenses	\$420	\$33	0%	\$0	\$33	\$0	\$15,725
1202	Title Searches	\$0	\$0	0%	\$0	\$0	\$0	\$500
1222	Insurance - Emp Costs (Rates)	\$2,258	\$1,495	66%	\$0	\$1,495	\$0	\$2,258
1262	Legal Costs Incurred - Rates	\$0	\$0	0%	\$0	\$0	\$0	\$2,000
Sub Total - GENERAL RATES OP/EXP		\$19,674	\$6,260		\$0	\$6,260	\$0	\$85,551
OPERATING INCOME								
1003	General Rates Levied	(\$5,402,594)	(\$5,402,594)	100%	(\$5,402,594)	\$0	(\$5,402,594)	\$0
1053	Back Rates	(\$100)	\$0	0%	\$0	\$0	(\$100)	\$0
1013	Ex-Gratia Rates	(\$2,515)	\$0	0%	\$0	\$0	(\$2,515)	\$0
1043	Non Payment Penalty Interest	(\$7,350)	(\$4,928)	14%	(\$4,928)	\$0	(\$35,000)	\$0
1073	Instalment Administration Charge	(\$3,800)	(\$3,312)	83%	(\$3,312)	\$0	(\$4,000)	\$0
1063	Instalment Interest Charge	(\$11,400)	(\$13,291)	111%	(\$13,291)	\$0	(\$12,000)	\$0
1273	ESL Levy Admin Fee	\$0	\$0	0%	\$0	\$0	(\$4,000)	\$0
1092	Rates Written Off/Refunded	\$95	\$0	0%	\$0	\$0	\$100	\$0
1283	Settlement & Search Charges	(\$1,575)	(\$1,395)	31%	(\$1,395)	\$0	(\$4,500)	\$0
1263	Legal Expenses - Recovered	\$0	\$0	0%	\$0	\$0	(\$2,000)	\$0
Sub Total - GENERAL RATES OP/INC		(\$5,429,239)	(\$5,425,520)		(\$5,425,520)	\$0	(\$5,466,609)	\$0
Total - GENERAL RATES		(\$5,409,565)	(\$5,419,260)	af379	(\$5,425,520)	\$6,260	(\$5,466,609)	\$85,551

		YEAR TO DATE		% of	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		30 SEPTEMBER 2025		Annual	30 SEPTEMBER 2025		2025-2026	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	OTHER GENERAL PURPOSE FUNDING							
	OPERATING EXPENDITURE							
	Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP				\$0	\$0	\$0	\$0
	OPERATING INCOME							
1333	Grants Commission General Purpose Grant	(\$88,552)	(\$66,201)	19%	(\$66,201)	\$0	(\$354,208)	\$0
1343	Grants Commission Local Roads Grant	(\$95,914)	(\$112,234)	29%	(\$112,234)	\$0	(\$383,657)	\$0
1373	Interest Received - Municipal	(\$125)	\$0	0%	\$0	\$0	(\$500)	\$0
1393	Interest Received - Reserves	(\$4,200)	(\$1,388)	5%	(\$1,388)	\$0	(\$28,000)	\$0
	Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC	(\$188,791)	(\$179,823)		(\$179,823)	\$0	(\$766,365)	\$0
	Total - OTHER GENERAL PURPOSE FUNDING	(\$188,791)	(\$179,823)		(\$179,823)	\$0	(\$766,365)	\$0
	Total - GENERAL PURPOSE FUNDING	(\$5,598,356)	(\$5,599,083)		(\$5,605,343)	\$6,260	(\$6,232,974)	\$85,551

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
GOVERNANCE - MEMBERS OF COUNCIL								
OPERATING EXPENDITURE								
002D	Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$1,625
1502	Meeting Attendance Fees	\$25,789	\$21,078	20%	\$0	\$21,078	\$0	\$103,157
1508	Members Travelling	\$964	\$868	30%	\$0	\$868	\$0	\$2,920
1512	Conferences & Training Expenses	\$4,500	\$0	0%	\$0	\$0	\$0	\$15,500
1522	Members Communications Allowance	\$5,250	\$3,750	18%	\$0	\$3,750	\$0	\$21,000
1532	Election Expenses	\$3,750	\$0	0%	\$0	\$0	\$0	\$36,100
1542	Presidents/Dep Allowances	\$9,500	\$9,500	25%	\$0	\$9,500	\$0	\$38,000
1562	Refreshments & Functions (Councillors)	\$2,553	\$1,957	18%	\$0	\$1,957	\$0	\$11,100
1572	Refreshments & Functions Staff)	\$433	\$258	4%	\$0	\$258	\$0	\$6,190
1592	Members Insurance	\$11,775	\$7,359	62%	\$0	\$7,359	\$0	\$11,775
1602	Subscriptions	\$34,660	\$28,783	76%	\$0	\$28,783	\$0	\$37,870
1612	Misc Expenses - Members	\$0	\$0	0%	\$0	\$0	\$0	\$1,500
1624	Integrated Planning Expenses	\$21,853	\$0	0%	\$0	\$0	\$0	\$87,415
1632	Vehicle Operating Expenses	\$80	\$0	0%	\$0	\$0	\$0	\$500
1662	Audit Fees	\$960	(\$42,700)	-83%	\$0	(\$42,700)	\$0	\$51,650
1702	Administration Allocation (Cash)	\$174,472	\$94,656	14%	\$0	\$94,656	\$0	\$697,914
1712	Administration Allocation (Non-Cash)	\$5,309	\$0	0%	\$0	\$0	\$0	\$21,237
1772	Doubtful Debt Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$500
1792	Legal Costs	\$0	\$0	0%	\$0	\$0	\$0	\$3,000
2075	VROC - Shared Services	\$0	\$0	0%	\$0	\$0	\$0	\$22,000
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$301,848	\$126,188		\$0	\$126,188	\$0	\$1,170,953
OPERATING INCOME								
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$301,848	\$126,188		\$0	\$126,188	\$0	\$1,170,953

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	GOVERNANCE - GENERAL							
	OPERATING EXPENDITURE							
003D	Depreciation (Sch 4)	\$0	\$0	0%	\$0	\$0	\$0	\$106,185
1852	Salaries - Admin	\$266,558	\$335,388	31%	\$0	\$335,388	\$0	\$1,066,276
1882	Admin Superannuation	\$33,613	\$38,638	29%	\$0	\$38,638	\$0	\$134,456
1892	Staff Insurances	\$47,418	\$34,500	73%	\$0	\$34,500	\$0	\$47,418
1902	FBT Admin Staff	\$3,400	(\$24,417)	-144%	\$0	(\$24,417)	\$0	\$17,000
1912	Conference & Training	\$3,426	\$11,788	65%	\$0	\$11,788	\$0	\$18,030
1922	Advertising	\$1,760	\$300	4%	\$0	\$300	\$0	\$8,000
1931	Occupational Risk Co-Ordinator Costs	\$2,250	\$0	0%	\$0	\$0	\$0	\$9,000
1932	Occ Health & Safety	\$1,695	\$1,120	9%	\$0	\$1,120	\$0	\$12,780
1942	Staff Uniforms	\$2,310	\$229	4%	\$0	\$229	\$0	\$5,500
1952	Admin Staff Costs	\$5,933	\$3,008	20%	\$0	\$3,008	\$0	\$14,985
1957	Office Building Maintenance	\$1,056	\$1,221	16%	\$0	\$1,221	\$0	\$7,675
1958	Office - Cleaning & Assoc	\$10,268	\$12,562	31%	\$0	\$12,562	\$0	\$41,075
1959	Office - Utility Charges	\$3,359	\$3,989	30%	\$0	\$3,989	\$0	\$13,200
1962	Office Gardens & Surrounds-Mtce	\$1,071	\$1,693	27%	\$0	\$1,693	\$0	\$6,284
1972	Admin Printing & Stationery	\$8,081	\$5,302	19%	\$0	\$5,302	\$0	\$28,400
1982	Telephone & Internet	\$5,518	\$6,065	23%	\$0	\$6,065	\$0	\$26,275
2002	Office Equip Maint	\$250	\$0	0%	\$0	\$0	\$0	\$1,000
2004	Office - Insurance.	\$42,124	\$21,405	51%	\$0	\$21,405	\$0	\$42,124
2006	Donations CEO discretion	\$0	\$0	0%	\$0	\$0	\$0	\$500
2008	Donations - Council	\$0	\$0	0%	\$0	\$0	\$0	\$1,000
2012	Non Capital Purchases	\$208	\$0	0%	\$0	\$0	\$0	\$2,500
2022	Bank Charges	\$2,720	\$9,362	28%	\$0	\$9,362	\$0	\$34,000
2032	Postage & Freight	\$2,760	\$1,869	31%	\$0	\$1,869	\$0	\$6,000
2042	ICT Computer Support	\$32,474	\$16,396	13%	\$0	\$16,396	\$0	\$121,865
1992	ICT Software Licensing Fees	\$74,769	\$3,225	2%	\$0	\$3,225	\$0	\$146,036
2044	ICT Hardware Purchases (<\$5,000)	\$375	\$154	10%	\$0	\$154	\$0	\$1,500
2052	Admin Vehicle Expenses	\$4,150	\$2,694	16%	\$0	\$2,694	\$0	\$16,600
2062	Admin Legal Expenses	\$6,250	\$304	1%	\$0	\$304	\$0	\$25,000
2277	Finance Consultants	\$33,350	\$16,539	18%	\$0	\$16,539	\$0	\$89,600
2275	Records Management	\$11,425	\$4,130	9%	\$0	\$4,130	\$0	\$45,700
2278	Security Monitoring	\$0	\$218	14%	\$0	\$218	\$0	\$1,600
2092	Mis Expense - Admin	\$665	\$218	8%	\$0	\$218	\$0	\$2,660
2102	Admin - Novated Lease Expenses	\$4,930	\$5,277	27%	\$0	\$5,277	\$0	\$19,720
2172	Less Admin Non Cash Realloc	(\$26,545)	\$0	0%	\$0	\$0	\$0	(\$106,185)
2182	Less Admin Cash Exp Realloc	(\$498,490)	(\$473,278)	24%	\$0	(\$473,278)	\$0	(\$1,994,039)
	Sub Total - GOVERNANCE - GENERAL OP/EXP	\$89,129	\$51,299		\$0	\$51,299	\$0	\$19,720

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	OPERATING INCOME							
2053	Sundry Misc Income - Admin	(\$75)	(\$492)	164%	(\$492)	\$0	(\$300)	\$0
2083	Police Licensing Commissions	(\$10,800)	(\$12,164)	30%	(\$12,164)	\$0	(\$40,000)	\$0
2113	Admin - Novated Lease Contributions	(\$4,930)	(\$5,277)		(\$5,277)	\$0	(\$19,720)	\$0
2143	Photocopying Fees	(\$5)	\$0	0%	\$0	\$0	(\$20)	\$0
	Sub Total - GOVERNANCE - GENERAL OP/INC	(\$15,810)	(\$17,934)		(\$17,934)	\$0	(\$60,040)	\$0
	Total - GOVERNANCE - GENERAL	\$73,320	\$33,365		(\$17,934)	\$51,299	(\$60,040)	\$19,720
	Total - GOVERNANCE	\$375,167	\$159,553		(\$17,934)	\$177,487	(\$60,040)	\$1,190,673

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
LAW ORDER & PUBLIC SAFETY								
FIRE PREVENTION								
OPERATING EXPENDITURE								
2272	Emergency Operating Expenses	\$3,421	\$12	0%	\$0	\$12	\$0	\$13,685
2271	Emergency Operations Room - Storage	\$125	\$0	0%	\$0	\$0	\$0	\$500
2281	Community Emergency Services Manager Wages Expense	\$32,434	\$20,424	16%	\$0	\$20,424	\$0	\$129,737
2283	CESM Other Expenses	\$10,050	\$375	1%	\$0	\$375	\$0	\$40,200
2292	Fire Hazard Reduction	\$8,406	\$9,592	29%	\$0	\$9,592	\$0	\$33,625
2302	Ground & Aerial Inspections	\$0	\$0	0%	\$0	\$0	\$0	\$6,000
2322	Administration Costs	\$3,590	\$2,550	50%	\$0	\$2,550	\$0	\$5,060
2342	Fire Fighting - Shire Resources	\$1,318	\$0	0%	\$0	\$0	\$0	\$5,873
2372	Brigade Expenses	\$67,667	\$33,293	38%	\$0	\$33,293	\$0	\$87,130
2284	Bushfire Risk Mitigation Officer (BRMO)- Salaries	\$18,062	\$0	0%	\$0	\$0	\$0	\$72,250
2294	BRMO - Superannuation	\$2,176	\$0	0%	\$0	\$0	\$0	\$8,706
2382	Administration Allocated - Cash	\$14,955	\$14,198	24%	\$0	\$14,198	\$0	\$59,821
2442	Administration Allocated - Non-Cash	\$265	\$0	0%	\$0	\$0	\$0	\$1,062
2443	Interest on Loan - Bushfire	\$8,675	(\$82)	0%	\$0	(\$82)	\$0	\$19,970
2444	Govt Guarantee Fee - Loan 150 Expense	\$1,008	\$0		\$0	\$0	\$0	\$1,680
004D	Buildings Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$41,250
Sub Total - FIRE PREVENTION OP/EXP		\$172,153	\$79,986		\$0	\$80,361	\$0	\$526,549
OPERATING INCOME								
2363	Fines & Penalties	(\$275)	(\$1,515)	138%	(\$1,515)	\$0	(\$1,100)	\$0
2383	Sale of Fire Maps	(\$40)	(\$27)	17%	(\$27)	\$0	(\$160)	\$0
2393	Sundry Misc income - Fire	(\$8,125)	\$0	0%	\$0	\$0	(\$32,500)	\$0
2373	ESL Levy Funding	(\$18,750)	(\$20,500)	27%	(\$20,500)	\$0	(\$75,000)	\$0
2343	Operating Grant Income	\$0	\$0		\$0	\$0	\$0	\$0
2403	Operating Grants, Subsidies & contributions	(\$35,404)	\$0				(\$141,616)	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$62,594)	(\$22,042)		(\$22,042)	\$0	(\$250,376)	\$0
Total - FIRE PREVENTION		\$109,559	\$58,318		(\$22,042)	\$80,361	(\$250,376)	\$526,549

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
ANIMAL CONTROL								
OPERATING EXPENDITURE								
2542	Conference & Training	\$875	\$0	0%	\$0	\$0	\$0	\$3,500
2562	Dog Control Expenses	\$489	\$0	0%	\$0	\$0	\$0	\$1,955
2572	Dog Pound Expenses	\$458	\$184	10%	\$0	\$184	\$0	\$1,834
2573	Contract Ranger Expenses	\$10,625	\$11,400		\$0	\$11,400	\$0	\$42,500
2582	Other Animal Control	\$50	\$0	0%	\$0	\$0	\$0	\$200
2583	Cat Control Expenses	\$190	\$182	24%	\$0	\$182	\$0	\$760
2584	Cat Pound Expenses	\$90	\$13	4%	\$0	\$13	\$0	\$360
2602	Administration Allocated - Cash	\$14,955	\$4,733	8%	\$0	\$4,733	\$0	\$59,821
2612	Administration Allocated - Non-Cash	\$265	\$0	0%	\$0	\$0	\$0	\$1,062
005D	Depreciation Buildings - Animal Control	\$0	\$0	0%	\$0	\$0	\$0	\$1,765
Sub Total - ANIMAL CONTROL OP/EXP		\$27,997	\$19,941		\$0	\$19,941	\$0	\$113,757
OPERATING INCOME								
2633	Ranger Income	(\$100)	\$0	0%	\$0	\$0	(\$400)	\$0
2653	Fines & Penalties - Dog Act	(\$125)	\$0	0%	\$0	\$0	(\$500)	\$0
2663	Impounding Fees - Dogs	(\$302)	\$0	0%	\$0	\$0	(\$1,210)	\$0
2673	Dog Registrations	(\$787)	(\$437)	14%	(\$437)	\$0	(\$3,150)	\$0
2674	Cat Registrations	(\$125)	(\$50)	10%	(\$50)	\$0	(\$500)	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$1,440)	(\$487)		(\$487)	\$0	(\$5,760)	\$0
Total - ANIMAL CONTROL		\$26,557	\$19,453		(\$487)	\$19,941	(\$5,760)	\$113,757

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	OTHER LAW ORDER & PUBLIC SAFETY							
	OPERATING EXPENDITURE							
2832	Vehicle Impounding	\$375	\$0	0%	\$0	\$0	\$0	\$1,500
2862	Local Law review	\$1,500	\$0	0%	\$0	\$0	\$0	\$6,000
	Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP	\$1,875	\$0		\$0	\$0	\$0	\$7,500
	OPERATING INCOME							
2863	Income - Misc Other Law & Order	\$0	(\$810)	0%	(\$810)	\$0	\$0	\$0
	Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC	\$0	(\$810)		(\$810)	\$0	\$0	\$0
	Total - OTHER LAW ORDER PUBLIC SAFETY	\$1,875	(\$810)		(\$810)	\$0	\$0	\$7,500
	Total - LAW ORDER & PUBLIC SAFETY	\$137,991	\$76,961		(\$23,340)	\$100,301	(\$256,136)	\$647,806

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	HEALTH							
	HEALTH ADMINISTRATION & INSPECTION							
	OPERATING EXPENDITURE							
3102	Health - Salaries	\$27,310	\$0	0%	\$0	\$0	\$0	\$109,243
3132	Superannuation	\$3,277	\$3,579	27%	\$0	\$3,579	\$0	\$13,109
3142	Fringe Benefits Tax	\$3,000	\$0	0%	\$0	\$0	\$0	\$12,000
3162	Health - Other Employment Costs	\$3,155	\$2,486	43%	\$0	\$2,486	\$0	\$5,840
3164	Health - Contractors	\$13,999	\$0	0%	\$0	\$0	\$0	\$56,000
3212	Admin Allocation to HIA - Cash	\$14,955	\$4,733	8%	\$0	\$4,733	\$0	\$59,821
3242	Analytical Expenses	\$250	\$492	49%	\$0	\$492	\$0	\$1,000
3252	Administration Allocated - Non-cash	\$398	\$0	0%	\$0	\$0	\$0	\$1,593
	Sub Total - HEALTH ADMIN & INSPECTION OP/EXP	\$66,344	\$11,291		\$0	\$11,291	\$0	\$258,606
	OPERATING INCOME							
3223	Health Act fees, Licences	(\$625)	(\$698)	28%	(\$698)	\$0	(\$2,500)	\$0
3233	Septic Tank Inspection Fees	(\$125)	\$0	0%	\$0	\$0	(\$500)	\$0
	Sub Total - HEALTH ADMIN & INSPECTION OP/INC	(\$750)	(\$698)		(\$698)	\$0	(\$3,000)	\$0
	Total - HEALTH ADMIN & INSPECTION	\$65,594	\$10,593		(\$698)	\$11,291	(\$3,000)	\$258,606

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	OTHER HEALTH							
	OPERATING EXPENDITURE							
3360	Doctor Services Expenses	\$62,483	\$0		\$0	\$0	\$0	\$250,000
3361	Interest Paid on Loans	\$919	\$270	16%	\$0	\$270	\$0	\$1,647
New	Vehicle Operating Expenses				\$0	\$0	\$0	\$0
3368	Loan Guarantee Fee	\$405	\$0	0%	\$0	\$0	\$0	\$675
009D	Depreciation Buildings	\$0	\$0	0%	\$0	\$0	\$0	\$20,245
	Sub Total - OTHER HEALTH OP/EXP	\$63,807	\$270		\$0	\$270	\$0	\$272,567
	OPERATING INCOME							
	Sub Total - OTHER HEALTH OP/INC	\$0	\$0		\$0	\$0	\$0	\$0
	Total - OTHER HEALTH	\$63,807	\$270		\$0	\$270	\$0	\$272,567
	Total - HEALTH	\$129,400	\$10,863		(\$698)	\$11,561	(\$3,000)	\$531,173

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	EDUCATION & WELFARE							
	EDUCATION							
	OPERATING EXPENDITURE							
3455	Play in the Park	\$625	\$0	0%	\$0	\$0	\$0	\$2,500
3452	Smart Start Expenses	\$779	\$0	0%	\$0	\$0	\$0	\$3,115
	Sub Total - EDUCATION OP/EXP	\$1,404	\$0		\$0	\$0	\$0	\$5,615
	OPERATING INCOME							
	Sub Total-EDUCATION OP/INC	\$0	\$0		\$0	\$0	\$0	\$0
	Total - EDUCATION	\$1,404	\$0		\$0	\$0	\$0	\$5,615

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual		Budget	Income	Expense	Income	Expense
PRE-SCHOOL/OTHER EDUCATION									
OPERATING EXPENDITURE									
3462	Child Care Centre - Building Maint	\$1,880	\$1,929	70%		\$0	\$1,929	\$0	\$2,750
3476	Play Group Community Assistance		\$79			\$0	\$79		
3477	Kindy Café	\$3,800	\$408	3%		\$0	\$408	\$0	\$15,200
3472	Playgroup/Toy Library - Building Maint	\$2,568	\$2,495	45%		\$0	\$2,495	\$0	\$5,578
3474	Playgroup/Toy Library - Grounds Maint	\$842	\$0	0%		\$0	\$0	\$0	\$3,370
3478	SPARK - Expenditure	\$750	\$0	0%		\$0	\$0	\$0	\$3,000
006D	DEPRECIATION (SCH 8)	\$0	\$0	0%		\$0	\$0	\$0	\$17,465
Sub Total - OTHER EDUCATION OP/EXP		\$9,840	\$4,910			\$0	\$4,910	\$0	\$47,363
OPERATING INCOME									
3463	Occasional Care Rent	(\$625)	(\$625)	25%		(\$625)	\$0	(\$2,500)	\$0
3465	Grant - Kindy Café	\$0	\$0	0%		\$0	\$0	(\$14,900)	\$0
3473	Playgroup/Toy Library Fees	(\$45)	\$0	0%		\$0	\$0	(\$180)	\$0
3475	SPARK - Income	\$0	(\$250)	8%		(\$250)	\$0	(\$3,000)	\$0
			\$0				\$0		
Sub Total - OTHER EDUCATION OP/INC		(\$670)	(\$875)			(\$875)	\$0	(\$20,580)	\$0
Total - OTHER EDUCATION		\$9,171	\$4,034			(\$875)	\$4,910	(\$20,580)	\$47,363
Total - EDUCATION & WELFARE		\$10,574	\$4,034			(\$875)	\$4,910	(\$20,580)	\$52,978

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	HOUSING							
	SPRING HAVEN HOUSING							
012D	Spring Haven Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$70,400
013D	Spring Haven Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$2,250
	Sub Total - SPRING HAVEN HOUSING OP/EXP	\$0	\$40,829		\$0	\$40,829	\$0	\$72,650
	OPERATING INCOME							
	Sub Total - SPRING HAVEN HOUSING OP/INC	\$0	\$0		\$0	\$0	\$0	\$0
	Total - SPRING HAVEN HOUSING	\$0	\$40,829		\$0	\$40,829	\$0	\$72,650
	STAFF HOUSING							
	OPERATING EXPENDITURE							
3768	Staff Housing Building Maintenance	\$2,472	\$5,797	59%	\$0	\$5,797	\$0	\$9,887
3769	Staff Housing - Operating Expenses	\$11,616	\$10,840	26%	\$0	\$10,840	\$0	\$42,261
3764	Staff Housing - Ground Maint. Various	\$7,045	\$9,306	33%	\$0	\$9,306	\$0	\$28,181
3767	Housing - Great Southern Homes MoU Expenses	\$7,500	\$0		\$0	\$0	\$0	\$30,000
3770	Loan Guarantee Fee L135, L140, L144 & L148	\$3,969	\$0	0%	\$0	\$0	\$0	\$6,615
3771	Staff Housing Loan Interest	\$6,369	\$1,965	8%	\$0	\$1,965	\$0	\$23,769
011D	Housing Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$86,610
	Sub Total - STAFF HOUSING OP/EXP	\$38,970	\$27,908		\$0	\$27,908	\$0	\$227,323
	OPERATING INCOME							
3703	Residential Rent - Staff	(\$3,450)	(\$2,226)	16%	(\$2,226)	\$0	(\$13,800)	\$0
3706	Operating Grants, Subsidies & Contributions	\$0	(\$30,000)		(\$30,000)	\$0	(\$30,000)	\$0
	Sub Total - STAFF HOUSING OP/INC	(\$3,450)	(\$32,226)		(\$32,226)	\$0	(\$43,800)	\$0
	Total - STAFF HOUSING	\$35,520	(\$4,318)		(\$32,226)	\$27,908	(\$43,800)	\$227,323

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	HOUSING OTHER							
	OPERATING EXPENDITURE							
4062	Loton Close ILU's Building Maint	\$3,121	\$1,206	12%	\$0	\$1,206	\$0	\$10,383
4064	Loton Close ILU's Grounds Maint	\$2,452	\$754	8%	\$0	\$754	\$0	\$9,810
4065	Loton Close ILU's Utilities	\$8,555	\$12,430	37%	\$0	\$12,430	\$0	\$33,670
4066	Loton Close ILU's Insurance	\$8,350	\$3,975	48%	\$0	\$3,975	\$0	\$8,350
4202	J Sullivan Units Building Maintenance	\$4,752	\$0	0%	\$0	\$0	\$0	\$17,555
4204	J Sullivan Units Grounds Maintenance	\$1,375	\$6	0%	\$0	\$6	\$0	\$5,500
4205	J Sullivan Units Utilities	\$1,819	\$1,586	15%	\$0	\$1,586	\$0	\$10,910
4206	J Sullivan Units Insurance	\$2,055	\$979	48%	\$0	\$979	\$0	\$2,055
4254	Interest Paid on Loans	\$5,803	\$1,314	15%	\$0	\$1,314	\$0	\$8,546
4255	Loan Guarantee Fee (Housing Other)	\$2,082	\$0	0%	\$0	\$0	\$0	\$3,470
4232	Bagg Street Units Operating	\$1,501	\$2,626	44%	\$0	\$2,626	\$0	\$6,006
4256	GROH - Building Maintenance	\$5,867	\$1,582	12%	\$0	\$1,582	\$0	\$13,705
	Sub Total - HOUSING OTHER OP/EXP	\$47,733	\$26,457		\$0	\$26,457	\$0	\$129,960
	OPERATING INCOME							
4083	Loton Close ILU's Rent	(\$41,728)	(\$41,640)	25%	(\$41,640)	\$0	(\$166,920)	\$0
4103	Loton Close ILU's - Power Recoups	(\$3,375)	(\$7,828)	58%	(\$7,828)	\$0	(\$13,500)	\$0
4203	J Sullivan Units - Rent	(\$9,250)	(\$7,422)	20%	(\$7,422)	\$0	(\$37,000)	\$0
4243	GROH - Rent	(\$36,299)	(\$34,014)	23%	(\$34,014)	\$0	(\$145,200)	\$0
	Sub Total - HOUSING OTHER OP/INC	(\$90,651)	(\$90,904)		(\$90,904)	\$0	(\$362,620)	\$0
	Total - HOUSING OTHER	(\$42,918)	(\$64,447)		(\$90,904)	\$26,457	(\$362,620)	\$129,960
	Total - HOUSING	(\$7,398)	(\$27,936)		(\$123,130)	\$95,193	(\$406,420)	\$429,933

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	COMMUNITY AMENITIES							
	SANITATION - HOUSEHOLD REFUSE							
	OPERATING EXPENDITURE							
5022	Refuse Collection - Kerbside	\$20,374	\$19,024	23%	\$0	\$19,024	\$0	\$81,500
5012	Refuse Site Maintenance	\$1,640	\$0	0%	\$0	\$0	\$0	\$6,560
5013	Refuse Site Rehabilitation	\$775	\$0	0%	\$0	\$0	\$0	\$3,102
5002	Recycling Depot/Transfer Stn - Contract	\$123,498	\$32,129	16%	\$0	\$32,129	\$0	\$204,495
5122	Recycling Collection - Kerbside	\$18,424	\$18,589	25%	\$0	\$18,589	\$0	\$73,700
5142	Recycling Education	\$62	\$930	372%	\$0	\$930	\$0	\$250
014D	Depreciation (Sch 10)	\$0	\$0	0%	\$0	\$0	\$0	\$4,045
	Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP	\$164,774	\$70,672		\$0	\$70,672	\$0	\$373,652
	OPERATING INCOME							
5023	Collection Charges - Kerbside	(\$293,800)	(\$287,080)	98%	(\$287,080)	\$0	(\$293,800)	\$0
5033	Recycling/Transfer Station Rental	(\$575)	\$0	0%	\$0	\$0	(\$2,300)	\$0
	Sub Total - SANITATION H/HOLD REFUSE OP/INC	(\$294,375)	(\$287,080)		(\$287,080)	\$0	(\$296,100)	\$0
	Total - SANITATION HOUSEHOLD REFUSE	(\$129,601)	(\$216,408)		(\$287,080)	\$70,672	(\$296,100)	\$373,652

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	SANITATION OTHER							
	OPERATING EXPENDITURE							
5027	Verge Pick Up - Hard Waste	\$7,500	\$0	0%	\$0	\$0	\$0	\$30,000
5251	Street Bins Collection - Contract	\$10,625	\$8,074	19%	\$0	\$8,074	\$0	\$42,500
5262	Repair Street Bins	\$50	\$0	0%	\$0	\$0	\$0	\$200
5263	Drum Muster	\$625	\$0	0%	\$0	\$0	\$0	\$2,500
5264	Transport of Waste & Loader Hire	\$20,949	\$15,614	19%	\$0	\$15,614	\$0	\$83,800
	Sub Total - SANITATION OTHER OP/EXP	\$39,748	\$23,688		\$0	\$23,688	\$0	\$159,000
	OPERATING INCOME							
5303	Litter Infringements	(\$50)	\$0	0%	\$0	\$0	(\$200)	\$0
5304	Drum Muster Reimbursement Income	(\$625)	\$0	0%	\$0	\$0	(\$2,500)	\$0
	Sub Total - SANITATION OTHER OP/INC	(\$675)	\$0		\$0	\$0	(\$2,700)	\$0
	Total - SANITATION OTHER	\$39,073	\$23,688		\$0	\$23,688	(\$2,700)	\$159,000
	SEWERAGE							
	OPERATING EXPENDITURE							
5090	Liquid Waste Pond - Maintenance	\$342	\$0	0%	\$0	\$0	\$0	\$1,370
	Sub Total - SEWERAGE OP/EXP	\$342	\$0		\$0	\$0	\$0	\$1,370
	OPERATING INCOME							
	Sub Total - SEWERAGE OP/INC	\$0	\$0		\$0	\$0	\$0	\$0
	Total - SEWERAGE	\$342	\$0		\$0	\$0	\$0	\$1,370

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
PROTECTION OF THE ENVIRONMENT								
OPERATING EXPENDITURE								
5616	NRM - Salaries & Wages/Consultancy Fees	\$1,250	\$0	0%	\$0	\$0	\$0	\$5,000
5681	Noxious Weeds	\$1,159	\$0	0%	\$0	\$0	\$0	\$4,637
5686	NRM - Environmental Reserve M'ment	\$3,325	\$4,424	33%	\$0	\$4,424	\$0	\$13,300
5687	Reserve Clean Up	\$5,139	\$0	0%	\$0	\$0	\$0	\$20,556
5752	Administration Allocation Cash	\$4,985	\$9,466	47%	\$0	\$9,466	\$0	\$19,940
5742	Administration Allocation Non-Cash	\$664	\$0	0%	\$0	\$0	\$0	\$2,655
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$16,521	\$13,889		\$0	\$13,889	\$0	\$66,088
OPERATING INCOME								
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$16,521	\$13,889		\$0	\$13,889	\$0	\$66,088
TOWN PLANNING AND REGIONAL DEVELOPMENT								
OPERATING EXPENDITURE								
5842	Town Planning Expenses	\$7,500	\$8,494	28%	\$0	\$8,494	\$0	\$30,000
5922	TPS Review	\$6,250	\$6,000	24%	\$0	\$6,000	\$0	\$25,000
5962	Administration Allocated Cash	\$14,955	\$4,733	8%	\$0	\$4,733	\$0	\$59,821
5832	Administration Allocated Non-Cash	\$265	\$0	0%	\$0	\$0	\$0	\$1,062
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$28,970	\$19,227		\$0	\$19,227	\$0	\$115,883
OPERATING INCOME								
5973	Planning Fees	(\$1,625)	(\$9,986)	154%	(\$9,986)	\$0	(\$6,500)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$1,625)	(\$9,986)		(\$9,986)	\$0	(\$6,500)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$27,345	\$9,241		(\$9,986)	\$19,227	(\$6,500)	\$115,883

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
COMMUNITY AMENITIES - CEMETERIES								
OPERATING EXPENDITURE								
5999	Cemetery Digital Database	\$325	\$0	0%	\$0	\$0	\$0	\$1,300
6001	Cemetery - Grave Digging	\$11,306	\$11,515	25%	\$0	\$11,515	\$0	\$45,225
6006	Kojonup Cemetery - Niche Wall Maint	\$406	\$66	4%	\$0	\$66	\$0	\$1,625
6002	Kojonup Cemetery - Grounds Maint	\$5,171	\$9,105	44%	\$0	\$9,105	\$0	\$20,685
6000	Kojonup Cemetery - Trees	\$375	\$0	0%	\$0	\$0	\$0	\$1,501
6012	Boscabel Cemetery - Grounds Maint	\$147	\$0	0%	\$0	\$0	\$0	\$590
6014	Muradup Cemetery - Grounds Maintenance	\$1,294	\$4,260	82%	\$0	\$4,260	\$0	\$5,175
015D	Community Amenities Buildings Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$47,405
Sub Total - COMMUNITY AMEN - CEMETERIES OP/EXP		\$19,024	\$24,946		\$0	\$24,946	\$0	\$123,506
OPERATING INCOME								
6013	Cemetery Fees (Inc Gst)	(\$2,500)	(\$5,906)	59%	(\$5,906)	\$0	(\$10,000)	\$0
6023	Cemetery Fees Licences (Not Inc Gst)	(\$500)	(\$286)	14%	(\$286)	\$0	(\$2,000)	\$0
Sub Total - COMMUNITY AMEN - CEMETERIES OP/INC		(\$3,000)	(\$6,193)		(\$6,193)	\$0	(\$12,000)	\$0
Total - COMMUNITY AMENITIES CEMETERIES		\$16,025	\$18,754		(\$6,193)	\$24,946	(\$12,000)	\$123,506

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
COMMUNITY AMENITIES - PUBLIC CONVENIENCES & OTHER								
OPERATING EXPENDITURE								
6042	Harrison Place Conveniences - Maint	\$62	\$0	0%	\$0	\$0	\$0	\$250
6044	Harrison Place Conveniences - Cleaning	\$6,579	\$6,760	30%	\$0	\$6,760	\$0	\$22,550
6034	CWA - Building Maintenance	\$1,105	\$605	25%	\$0	\$605	\$0	\$2,378
6052	Town Street & Park Seating	\$278	\$0	0%	\$0	\$0	\$0	\$1,113
6112	Community Resource Centre / Telecentre	\$671	\$418	12%	\$0	\$418	\$0	\$3,488
6142	Administration Allocated Non-Cash	\$664	\$0	0%	\$0	\$0	\$0	\$2,655
6152	Administration Allocated Cash	\$14,955	\$10,649	18%	\$0	\$10,649	\$0	\$59,821
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/EXP		\$24,314	\$18,432	\$1	\$0	\$18,432	\$0	\$92,255
OPERATING INCOME								
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES PUBLIC CONVEN & OTHER		\$24,314	\$18,432		\$0	\$18,432	\$0	\$92,255
COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT								
OPERATING EXPENDITURE								
6064	Men's Shed - Building Maintenance	\$422	\$183	16%	\$0	\$183	\$0	\$1,170
Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/EXP		\$422	\$183		\$0	\$183	\$0	\$1,170
OPERATING INCOME								
Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT		\$422	\$183		\$0	\$183	\$0	\$1,170
Total - COMMUNITY AMENITIES		(\$5,559)	(\$132,220)		(\$303,259)	\$171,038	(\$317,300)	\$932,923

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
RECREATION & CULTURE								
PUBLIC HALL & CIVIC CENTRES								
OPERATING EXPENDITURE								
6202	Memorial Hall - Cleaning & Operations	\$13,556	\$7,830	32%	\$0	\$7,830	\$0	\$24,710
6212	RSL Hall - Cleaning & Operations	\$2,498	\$1,298	28%	\$0	\$1,298	\$0	\$4,638
6214	Memorial Hall - Building Maintenance	\$2,029	\$4,038	55%	\$0	\$4,038	\$0	\$7,376
6218	Muradup Hall - Building Expenses	\$1,560	\$684	34%	\$0	\$684	\$0	\$2,010
6219	Qualeup Hall - Building Expenses	\$142	\$22	7%	\$0	\$22	\$0	\$330
6224	Memorial Hall - Grounds Maintenance	\$3,793	\$1,037	7%	\$0	\$1,037	\$0	\$14,226
6227	Boscabel Hall - Building Expenses	\$382	\$629	67%	\$0	\$629	\$0	\$945
6232	All Halls - Cutlery & Crockery	\$500	\$0	0%	\$0	\$0	\$0	\$2,000
6324	RSL Hall - Building Maintenance	\$1,106	\$522	19%	\$0	\$522	\$0	\$2,780
6146	Interest on Loan - Loan 146 & 149	\$0	(\$769)	-4%	\$0	(\$769)	\$0	\$18,565
6147	Loan Guarantee Fee - Loan 146 & 149	\$1,950	\$0	0%	\$0	\$0	\$0	\$3,250
016D	Public Halls Building Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$62,285
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$27,517	\$15,322		\$0	\$15,322	\$0	\$143,115
OPERATING INCOME								
6203	Memorial Hall Rentals	(\$406)	\$0	0%	\$0	\$0	(\$1,625)	\$0
6213	RSL Hall Rentals	(\$314)	(\$320)	25%	(\$320)	\$0	(\$1,255)	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		(\$720)	(\$320)		(\$320)	\$0	(\$2,880)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$26,797	\$15,002		(\$320)	\$15,322	(\$2,880)	\$143,115

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual		Budget	Income	Expense	Income	Expense
OTHER RECREATION & SPORT									
OPERATING EXPENDITURE									
6362	Kojonup Springs Conveniences	\$6,049	\$6,883	28%		\$0	\$6,883	\$0	\$24,333
6364	Kojonup Springs Grounds Maintenance	\$3,350	\$3,660	27%		\$0	\$3,660	\$0	\$13,400
6372	Apex Park Conveniences - Operating	\$14,291	\$13,386	25%		\$0	\$13,386	\$0	\$52,852
6373	Apex Park Conveniences - Building Maint	\$895	\$124	3%		\$0	\$124	\$0	\$3,580
6374	Apex Park - Grounds Maint	\$12,953	\$28,555	48%		\$0	\$28,555	\$0	\$59,680
6382	Railway Reserve Conveniences	\$1,183	\$685	20%		\$0	\$685	\$0	\$3,450
6392	Newstead Park - Grounds Maint	\$2,244	\$3,881	43%		\$0	\$3,881	\$0	\$8,975
6394	Railway Reserve Grounds Maint	\$4,976	\$5,369	32%		\$0	\$5,369	\$0	\$16,745
6402	Sports Complex - Netball Conveniences	\$2,684	\$2,403	28%		\$0	\$2,403	\$0	\$8,595
6403	Sports Complex - Netball Area Maint	\$902	\$0	0%		\$0	\$0	\$0	\$3,610
6404	Sports Complex - Grounds Maint	\$42,042	\$24,602	15%		\$0	\$24,602	\$0	\$168,175
6408	Sports Complex - Conveniences	\$1,287	\$909	18%		\$0	\$909	\$0	\$5,148
6412	Hillman Park - Grounds Maint	\$2,993	\$4,183	35%		\$0	\$4,183	\$0	\$11,973
6414	Sports Complex - Reticulation	\$6,622	\$0	0%		\$0	\$0	\$0	\$26,490
6415	Oval Lighting	\$1,504	\$1,583	33%		\$0	\$1,583	\$0	\$4,800
6422	Kojonup Bk (Piesse Park) - Grounds Maint	\$4,077	\$6,337	39%		\$0	\$6,337	\$0	\$16,310
6425	Sports Complex - Hockey Club Building	\$401	\$629	41%		\$0	\$629	\$0	\$1,543
6434	Turkey Nest Dam Maintenance	\$3,536	\$412	3%		\$0	\$412	\$0	\$12,558
6435	Water - Showgrounds Maint	\$1,246	\$409	8%		\$0	\$409	\$0	\$4,983
6444	Muradup Townsite Grounds	\$1,269	\$4,554	90%		\$0	\$4,554	\$0	\$5,075
6452	Playground Safety & Minor Upgrades	\$560	\$0	0%		\$0	\$0	\$0	\$2,240
6454	Kojonup Town Entrances	\$1,280	\$0	0%		\$0	\$0	\$0	\$5,120
6474	Industrial Area Slashing & Spraying	\$186	\$147	20%		\$0	\$147	\$0	\$743
6477	Sports Complex - Utilities & Insurance	\$12,822	\$6,250	31%		\$0	\$6,250	\$0	\$20,035
6492	Myrtle Benn Reserve	\$446	\$4	0%		\$0	\$4	\$0	\$1,785
6494	Sundry Reserves	\$2,724	\$369	4%		\$0	\$369	\$0	\$8,495
6496	Kojonup Golf Club Community Grant	\$61	\$0	0%		\$0	\$0	\$0	\$245
6552	Sports Complex - Cleaning	\$1,757	\$451	6%		\$0	\$451	\$0	\$7,030
6554	Sports Complex - Building Maint	\$2,498	\$1,156	12%		\$0	\$1,156	\$0	\$9,993
6558	Loan Guarantee Fee - Loans 134, 136, 142, 143	\$6,069	\$0	0%		\$0	\$0	\$0	\$10,115
6559	Recreation - Interest on Loans	\$18,472	\$5,730	12%		\$0	\$5,730	\$0	\$45,884
6592	Skate Park	\$238	\$236	33%		\$0	\$236	\$0	\$715
6792	Admin Allocation - Cash	\$9,970	\$9,229	23%		\$0	\$9,229	\$0	\$39,881
7107	Polocrosse Works Requested	\$55	\$0	0%		\$0	\$0	\$0	\$221
017D	Other Sport Buildings Depreciation	\$0	\$0	0%		\$0	\$0	\$0	\$373,301
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$171,644	\$132,135			\$0	\$132,135	\$0	\$978,078

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
OPERATING INCOME								
6523	Complex Bldg Fees	(\$1,125)	(\$1,332)	30%	(\$1,332)	\$0	(\$4,500)	\$0
6533	Rec Ground Lease Fees	\$0	\$0	0%	\$0	\$0	(\$3,000)	\$0
6553	Contribution-Dept Education - Oval	\$0	\$0	0%	\$0	\$0	(\$36,000)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$1,125)	(\$2,241)		(\$2,241)	\$0	(\$43,500)	\$0
Total - OTHER RECREATION & SPORT		\$170,519	\$129,894		(\$2,241)	\$132,135	(\$43,500)	\$978,078
SWIMMING AREAS & BEACHES								
OPERATING EXPENDITURE								
6252	Building Maintenance	\$1,162	\$266	6%	\$0	\$266	\$0	\$4,650
6254	Consumables & Minor Expenses	\$375	\$0	0%	\$0	\$0	\$0	\$1,500
6257	Utilities & Telephone	\$10,240	\$1,736	4%	\$0	\$1,736	\$0	\$39,330
6258	Insurance	\$14,008	\$8,829	63%	\$0	\$8,829	\$0	\$14,008
6261	Maintenance - Pool Building	\$2,013	\$2,895	42%	\$0	\$2,895	\$0	\$6,941
6262	Grounds Maintenance	\$3,206	\$2,183	17%	\$0	\$2,183	\$0	\$12,825
6264	Swimming Pool - Chemicals	\$2,250	\$170	2%	\$0	\$170	\$0	\$9,000
6271	Non-Capital Purchases per 10yr Plan	\$375	\$0	0%	\$0	\$0	\$0	\$1,500
6272	Equipment Maintenance	\$2,150	\$0	0%	\$0	\$0	\$0	\$8,600
6274	Kiosk - COGS	\$1,697	\$0	0%	\$0	\$0	\$0	\$6,790
6352	Swimming Pool Salaries	\$31,748	\$0	0%	\$0	\$0	\$0	\$126,997
6353	Superannuation	\$3,759	\$0	0%	\$0	\$0	\$0	\$15,037
6354	Conferences & Training	\$1,075	\$308	7%	\$0	\$308	\$0	\$4,300
6292	Administration Allocated Cash	\$9,970	\$4,733	12%	\$0	\$4,733	\$0	\$39,881
050D	Depreciation Buildings	\$0	\$0	0%	\$0	\$0	\$0	\$54,275
Sub Total - SWIMMING AREAS & BEACHES OP/EXP		\$84,029	\$21,122		\$0	\$21,122	\$0	\$345,634
OPERATING INCOME								
6294	Pool Entry Fees	(\$1,050)	\$0	0%	\$0	\$0	(\$4,200)	\$0
6295	Pool Kiosk Sales	(\$1,950)	\$0	0%	\$0	\$0	(\$7,800)	\$0
6296	Pool Daily Entry Fees	(\$2,250)	\$0	0%	\$0	\$0	(\$9,000)	\$0
Sub Total - SWIMMING AREAS & BEACHES OP/INC		(\$5,250)	\$0		\$0	\$0	(\$21,000)	\$0
Total - SWIMMING AREAS & BEACHES		\$78,779	\$21,122		\$0	\$21,122	(\$21,000)	\$345,634

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
TV & RADIO BROADCASTING & RETRANSMISSION								
OPERATING EXPENDITURE								
6752	Television Translator	\$45	\$19	41%	\$0	\$19	\$0	\$45
6772	VHF Repeater Operating/Maintenance	\$25	\$0	0%	\$0	\$0	\$0	\$100
Sub Total - TV & RADIO RETRANSMISSION OP/EXP		\$70	\$19		0	\$19	\$0	\$145
Total - TV & RADIO RETRANSMISSION		\$70	\$19		\$0	\$19	\$0	\$145
LIBRARIES								
OPERATING EXPENDITURE								
6812	Library Salaries	\$24,112	\$66,150	69%	\$0	\$66,150	\$0	\$96,453
6842	Superannuation	\$3,890	\$2,264	15%	\$0	\$2,264	\$0	\$15,559
6852	Emp Insurances (Lib)	\$4,516	\$3,335	74%	\$0	\$3,335	\$0	\$4,516
6862	Conference & Training (Lib)	\$250	\$0	0%	\$0	\$0	\$0	\$1,000
6882	Library Operating Expenses	\$1,625	\$632	10%	\$0	\$632	\$0	\$6,500
6892	Lib Software Licencing	\$1,041	\$5,547	133%	\$0	\$5,547	\$0	\$4,165
6902	Library Resource Purchases	\$500	\$34	2%	\$0	\$34	\$0	\$2,000
6903	Library Regional Activity Plan Contribution	\$500	\$1,904	95%	\$0	\$1,904	\$0	\$2,000
6942	Administration Allocated Cash	\$4,985	\$4,733	24%	\$0	\$4,733	\$0	\$19,940
6952	Administration Allocated Non-Cash	\$664	\$0	0%	\$0	\$0	\$0	\$2,655
Sub Total - LIBRARIES OP/EXP		\$42,082	\$84,600		\$0	\$84,600	\$0	\$154,788
OPERATING INCOME								
6973	Sundry Income	(\$1)	(\$8,925)	148750%	(\$8,925)	\$0	(\$6)	\$0
Sub Total - LIBRARIES OP/INC		(\$1)	(\$11,945)		(\$11,945)	\$0	(\$6)	\$0
Total - LIBRARIES		\$42,081	\$72,655		(\$11,945)	\$84,600	(\$6)	\$154,788

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
HERITAGE & OTHER CULTURE								
OPERATING EXPENDITURE								
7012	Historical Soc. Rooms	\$28	\$24		\$0	\$24	\$0	\$170
7022	Old Military Barracks	\$404	\$22	1%	\$0	\$22	\$0	\$1,616
7024	Old Post Office - Building Maintenance	\$1,192	\$424	17%	\$0	\$424	\$0	\$2,505
7032	Elverd Cottage - Building Mtce	\$674	\$584	25%	\$0	\$584	\$0	\$2,373
7034	Elverd Cottage - Ground Maint	\$805	\$639	20%	\$0	\$639	\$0	\$3,219
7046	Old Post Office - Grounds Maintenance	\$515	\$43	3%	\$0	\$43	\$0	\$1,375
7106	Showgrounds - Building Maintenance	\$3,866	\$2,239	42%	\$0	\$2,239	\$0	\$5,341
7101	Annual Show - Works Assistance	\$4,376	\$2,687	15%	\$0	\$2,687	\$0	\$17,505
7103	Muradup & Jingalup War Memorials	\$61	\$0	0%	\$0	\$0	\$0	\$245
7222	Military Barracks - Ground Maint	\$1,571	\$989	26%	\$0	\$989	\$0	\$3,878
019D	Depreciation Buildings	\$0	\$0	0%	\$0	\$0	\$0	\$19,600
Sub Total - OTHER CULTURE OP/EXP		\$13,493	\$7,652		\$0	\$7,652	\$0	\$57,827
OPERATING INCOME								
Sub Total - OTHER CULTURE OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - OTHER CULTURE		\$13,493	\$7,652		\$0	\$7,652	\$0	\$57,827
Total - RECREATION AND CULTURE		\$331,739	\$246,342		(\$14,506)	\$260,848	(\$67,386)	\$1,679,587

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual		Budget	Income	Expense	Income	Expense
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE									
OPERATING EXPENDITURE									
7632	Town Streets - Drainage Mtce	\$7,600	\$0	0%	\$0	\$0	\$0	\$0	\$30,400
7652	Road Maintenance	\$1,159	\$0		\$0	\$0	\$0	\$0	\$4,635
7662	Bridge Maintenance	\$42,936	\$12,810	14%	\$0	\$12,810	\$0	\$0	\$90,145
7672	Footpath Maintenance	\$4,350	\$910	5%	\$0	\$910	\$0	\$0	\$17,400
7682	Lighting Of Streets	\$14,624	\$15,168	26%	\$0	\$15,168	\$0	\$0	\$58,500
7692	Depot Maint	\$9,969	\$12,547	44%	\$0	\$12,547	\$0	\$0	\$28,712
7694	Depot - Grounds & Nursery Maint	\$5,559	\$2,909	13%	\$0	\$2,909	\$0	\$0	\$22,235
7695	Depot - OHS Minor Items	\$317	\$0	0%	\$0	\$0	\$0	\$0	\$1,268
7704	Depot Cleaning	\$8,758	\$7,887	23%	\$0	\$7,887	\$0	\$0	\$35,035
RM01	Grading - Winter	\$258,851	\$254,658	25%	\$0	\$254,658	\$0	\$0	\$1,035,445
RM03	Drainage Maintenance	\$49,329	\$145,094	74%	\$0	\$145,094	\$0	\$0	\$197,325
RM04	Bitumen Patching/Repair	\$35,611	\$45,525	32%	\$0	\$45,525	\$0	\$0	\$142,450
RM05	Guide Post & Signage	\$28,430	\$21,859	19%	\$0	\$21,859	\$0	\$0	\$113,725
RM06	Roadside Spraying	\$9,131	\$0	0%	\$0	\$0	\$0	\$0	\$36,525
RM08	Rural Limb & Tree Removal - Fallen	\$32,100	\$65,642	51%	\$0	\$65,642	\$0	\$0	\$128,405
RM10	Traffic Counter Transportation	\$3,656	\$2,159	15%	\$0	\$2,159	\$0	\$0	\$14,625
RM11	Kerb Maintenance	\$1,060	\$1,894	45%	\$0	\$1,894	\$0	\$0	\$4,240
RM15	Trees Rural Major Works	\$28,576	\$106,667	93%	\$0	\$106,667	\$0	\$0	\$114,310
RM16	Townsite-Kojonup-Verge Mtce	\$15,981	\$34,309	56%	\$0	\$34,309	\$0	\$0	\$60,725
RM17	Townsite Trees - General Mtce	\$4,087	\$3,600	22%	\$0	\$3,600	\$0	\$0	\$16,350
RM18	TOWNSITE TREES - UPGRADE, WATERING etc	\$1,969	\$0	0%	\$0	\$0	\$0	\$0	\$7,875
RM19	Townsite Trees - Pruning - Contractor	\$3,055	\$0	0%	\$0	\$0	\$0	\$0	\$12,219
RM20	Road Accident Recovery	\$737	\$0	0%	\$0	\$0	\$0	\$0	\$2,950
RM22	Removal of Street Trees	\$1,634	\$0	0%	\$0	\$0	\$0	\$0	\$6,535
RM23	Townsite Street Sweeping	\$2,625	\$0	0%	\$0	\$0	\$0	\$0	\$10,500
RM24	Carpark Line marking	\$1,375	\$539	10%	\$0	\$539	\$0	\$0	\$5,500
7701	Blackwood Rd Solar Dam Maintenance	\$496	\$0	0%	\$0	\$0	\$0	\$0	\$1,984
7702	Administration Allocated Cash	\$174,472	\$128,889	18%	\$0	\$128,889	\$0	\$0	\$697,914
7703	Plant Auction Selling Expenses	\$125	\$0	0%	\$0	\$0	\$0	\$0	\$500
020D	Depreciation on Road Assets	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$3,775,075
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$748,571	\$863,065			\$0	\$863,065	\$0	\$6,673,507

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
OPERATING INCOME								
7405	Roads Grants RRG	(\$248,000)	(\$67,749)	6%	(\$67,749.00)	\$0	(\$1,090,000)	\$0
7375	Main Roads WA Direct Grant	(\$253,357)	(\$248,630)	98%	(\$248,630)	\$0	(\$253,357)	\$0
7325	Grant - Special Commodity Route Funding	\$0	\$0	0%	\$0	\$0	(\$34,000)	\$0
7435	Roads to Recovery - Current Allocation	\$0	(\$8,810)	1%	(\$8,810)	\$0	(\$1,241,133)	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		(\$501,357)	(\$325,003)		(\$325,003)	\$0	(\$2,618,490)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$247,214	\$538,062		(\$325,003)	\$863,065	(\$2,618,490)	\$6,673,507
AERODROMES								
OPERATING EXPENDITURE								
7762	Airport Building - Maintenance	\$1,564	\$1,578	38%	\$0	\$1,578	\$0	\$4,102
7761	Interest on Loan 141 (Airstrip)	\$880	\$257	16%	\$0	\$257	\$0	\$1,565
7764	Airport Building - Cleaning	\$261	\$254	24%	\$0	\$254	\$0	\$1,043
7771	Loan Guarantee Fee (Airstrip)	\$432	\$0	0%	\$0	\$0	\$0	\$720
7772	Airstrip Operations	\$12	\$0	0%	\$0	\$0	\$0	\$50
7774	Airstrip Ground Maintenance	\$9,726	\$3,511	9%	\$0	\$3,511	\$0	\$38,905
Sub Total - AERODROMES OP/EXP		\$12,875	\$5,600		\$0	\$5,600	\$0	\$46,385
OPERATING INCOME								
Sub Total - AERODROMES OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - AERODROMES		\$12,875	\$5,600		\$0	\$5,600	\$0	\$46,385
Total - TRANSPORT		\$260,089	\$543,662		(\$325,003)	\$868,665	(\$2,618,490)	\$6,719,892

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Details By function Under The Following Programme Titles
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ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	ECONOMIC SERVICES							
	RURAL SERVICES							
	OPERATING EXPENDITURE							
023D	Depreciation (Sch 13)	\$0	\$0	0%	\$0	\$0	\$0	\$4,260
8002	Water Standpipes	\$11,454	\$1,885	3%	\$0	\$1,885	\$0	\$64,480
8006	Rural Street Addressing	\$25	\$0	0%	\$0	\$0	\$0	\$100
	Sub Total - RURAL SERVICES OP/EXP	\$11,479	\$1,885		\$0	\$1,885	\$0	\$68,840
	OPERATING INCOME							
8003	Water Standpipe Charges	(\$14,249)	(\$3,022)	5%	(\$3,022)	\$0	(\$57,000)	\$0
	Sub Total - RURAL SERVICES OP/INC	(\$14,249)	(\$3,022)		(\$3,022)	\$0	(\$57,000)	\$0
	Total - RURAL SERVICES	(\$2,770)	(\$1,137)		(\$3,022)	\$1,885	(\$57,000)	\$68,840

SHIRE OF KOJONUP
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Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
TOURISM AND AREA PROMOTION - KODJA PLACE								
OPERATING EXPENDITURE								
8302	Salaries (Tour)	\$69,863	\$71,784	26%	\$0	\$71,784	\$0	\$279,464
8344	Superannuation - Visitors Centre	\$8,649	\$10,391	30%	\$0	\$10,391	\$0	\$34,598
8364	Tour Guide Expenses	\$3,508	\$406	3%	\$0	\$406	\$0	\$14,031
8322	Employee Insurances (Tour)	\$8,705	\$6,555	75%	\$0	\$6,555	\$0	\$8,705
8342	Conferences & Training	\$262	\$1,200	114%	\$0	\$1,200	\$0	\$1,050
8109	Story Area (Mosaic)	\$2,500	\$0	0%	\$0	\$0	\$0	\$10,000
8367	Story Area (Digital)	\$12,584	\$0	0%	\$0	\$0	\$0	\$50,337
8110	Catering	\$500	\$89	4%	\$0	\$89	\$0	\$2,000
8368	Activity (Educational)	\$200	\$53	7%	\$0	\$53	\$0	\$800
8126	Insurances - Various	\$15,637	\$8,219	53%	\$0	\$8,219	\$0	\$15,637
8152	Public Liability Insurance - Kodja Place	\$10,306	\$5,917	57%	\$0	\$5,917	\$0	\$10,306
8142	Printing, Stationary & Office Expenses	\$2,750	\$2,898	26%	\$0	\$2,898	\$0	\$11,000
8162	Building Maintenance	\$1,625	\$2,290	35%	\$0	\$2,290	\$0	\$6,499
8164	Utilities	\$3,807	\$5,123	45%	\$0	\$5,123	\$0	\$11,470
8166	Cleaning	\$11,265	\$11,605	26%	\$0	\$11,605	\$0	\$45,060
8172	Grounds Maintenance	\$4,925	\$7,635	39%	\$0	\$7,635	\$0	\$19,700
8174	Kodja Place Rose Maze Grounds Maint	\$10,860	\$9,563	22%	\$0	\$9,563	\$0	\$43,440
8192	Misc Expenses	\$750	\$734	24%	\$0	\$734	\$0	\$3,000
8358	Kodja Place Website	\$500	\$0	0%	\$0	\$0	\$0	\$2,000
8444	Retail Stock - COGS	\$6,875	\$6,322	23%	\$0	\$6,322	\$0	\$27,500
8394	Events & Exhibitions Expenses	\$3,750	\$333	2%	\$0	\$333	\$0	\$15,000
8395	Community Events Expenses	\$6,250	\$1,025		\$0	\$1,025	\$0	\$25,000
8412	General Administration Allocated Cash	\$24,925	\$41,648	42%	\$0	\$41,648	\$0	\$99,702
8422	General Administration Allocated Non-Cash	\$531	\$0	0%	\$0	\$0	\$0	\$2,124
022D	Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$66,650
055D	Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$2,525
Sub Total - TOURISM & AREA PROMOTION KODJA OP/EXP		\$211,525	\$193,790		\$0	\$193,790	\$0	\$807,598

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
OPERATING INCOME								
8205	Kodja Place - Visitor Fees	(\$950)	(\$527)	14%	(\$527)	\$0	(\$3,800)	\$0
8203	Kodja Place - Hire Fees	(\$875)	(\$672)	19%	(\$672)	\$0	(\$3,500)	\$0
8204	Tour Groups	(\$325)	(\$1,152)	89%	(\$1,152)	\$0	(\$1,300)	\$0
8207	Kodja Place - Activity Fees	(\$240)	(\$418)	44%	(\$418)	\$0	(\$960)	\$0
8233	Events & Exhibitions Income	(\$3,750)	(\$1,637)	11%	(\$1,637)	\$0	(\$15,000)	\$0
8234	Community Events Income	(\$3,750)	(\$618)		(\$618)	\$0	(\$15,000)	\$0
8243	Retail Sales	(\$13,749)	(\$9,514)	17%	(\$9,514)	\$0	(\$55,000)	\$0
8263	Sales - Commissions	(\$1,125)	(\$1,075)	24%	(\$1,075)	\$0	(\$4,500)	\$0
8283	Contributions & Donations	(\$200)	(\$1,400)	175%	(\$1,400)	\$0	(\$800)	\$0
8284	RV Fee Income	(\$525)	(\$300)		(\$300)	\$0	(\$2,100)	\$0
Sub Total - TOURISM & AREA PROMOTION KODJA OP/INC		(\$25,489)	(\$18,402)		(\$18,402)	\$0	(\$101,960)	\$0
Total - TOURISM & AREA PROMOTION KODJA PLACE		\$186,036	\$175,388		(\$18,402)	\$193,790	(\$101,960)	\$807,598
TOURISM & AREA PROMOTION OTHER								
OPERATING EXPENDITURE								
8101	Kojonup Marketing & Promotions	\$4,479	\$0	0%	\$0	\$0	\$0	\$8,415
8107	Great Southern Treasures	\$22,000	\$0	0%	\$0	\$0	\$0	\$22,000
8414	Wool Wagon	\$62	\$0	0%	\$0	\$0	\$0	\$250
8354	Subscriptions, Accreditation, etc.	\$606	\$352	15%	\$0	\$352	\$0	\$2,425
8374	Australia Day Breakfast	\$500	\$0	0%	\$0	\$0	\$0	\$2,000
8432	Railway Station Building Maintenance	\$419	\$104	6%	\$0	\$104	\$0	\$1,675
8402	Railway Station Building - Operating	\$415	\$173	42%	\$0	\$173	\$0	\$415
029D	Depreciation	\$0	\$0	0%	\$0	\$0	\$0	\$75,220
Sub Total - TOURISM & AREA PROM OTHER OP/EXP		\$28,481	\$884		\$0	\$884	\$0	\$112,400
OPERATING INCOME								
Sub Total - TOURISM & AREA PROM OTHER OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - TOURISM & AREA PROMOTION OTHER		\$28,481	\$884		\$0	\$884	\$0	\$112,400

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual		Budget	Income	Expense	Income	Expense
TOURISM & AREA PROMOTION - BLACK COCKATOO CAFÉ									
OPERATING EXPENDITURE									
8502	Café Salaries	\$84,640	\$122,116	36%		\$0	\$122,116	\$0	\$338,575
8532	Café Superannuation	\$10,157	\$9,194	23%		\$0	\$9,194	\$0	\$40,628
8534	Café Utilities	\$11,910	\$7,549	16%		\$0	\$7,549	\$0	\$46,360
8546	Café Minor Equipment & Repairs	\$875	\$319	9%		\$0	\$319	\$0	\$3,500
8554	Café Other Minor Expenses	\$2,375	\$3,726	39%		\$0	\$3,726	\$0	\$9,500
8555	Café Uniforms & Safety Wear	\$375	\$0	0%		\$0	\$0	\$0	\$1,500
8556	Café Telephone & IT	\$237	\$214	23%		\$0	\$214	\$0	\$950
8557	Café Building Maintenance	\$1,396	\$689	12%		\$0	\$689	\$0	\$5,585
8567	Cost of Goods Sold - Food Supplies Purchased	\$78,747	\$77,616	25%		\$0	\$77,616	\$0	\$315,000
Sub Total - TOURISM & AREA PROM CAFE OP/EXP		\$190,712	\$221,424			\$0	\$221,424	\$0	\$761,598
OPERATING INCOME									
8503	Trading Income	(\$192,492)	(\$193,798)	0%		(\$193,798)	\$0	(\$770,000)	\$0
8533	Catering	(\$625)	(\$1,336)	0%		(\$1,336)	\$0	(\$2,500)	\$0
Sub Total - TOURISM & AREA PROM CAFE OP/INC		(\$193,117)	(\$195,134)			(\$195,134)	\$0	(\$772,500)	\$0
Total - TOURISM & AREA PROMOTION CAFÉ		(\$2,405)	\$26,290			(\$195,134)	\$221,424	(\$772,500)	\$761,598

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	BUILDING CONTROL							
	OPERATING EXPENDITURE							
8552	Building Admin. Salaries	\$30,691	\$24,473	20%	\$0	\$24,473	\$0	\$122,770
8572	Superannuation	\$3,634	\$3,772	26%	\$0	\$3,772	\$0	\$14,537
8602	Other Emp Costs (Bldg)	\$1,000	\$3,335	83%	\$0	\$3,335	\$0	\$4,000
8612	Vehicle Operating Bld Control	\$2,867	\$3,061	27%	\$0	\$3,061	\$0	\$11,470
8622	Building Control Expenses	\$4,250	\$800	5%	\$0	\$800	\$0	\$17,000
8672	Admin Realloc Cash (Bldg)	\$4,985	\$4,733	24%	\$0	\$4,733	\$0	\$19,940
8682	Admin Realloc Non Cash (Bldg)	\$531	\$0	0%	\$0	\$0	\$0	\$2,124
	Sub Total - BUILDING CONTROL OP/EXP	\$47,958	\$40,173		\$0	\$40,173	\$0	\$191,841
	OPERATING INCOME							
8653	Building Licence Fees	(\$2,125)	\$75	-1%	\$75	\$0	(\$8,500)	\$0
8663	Bcitr & Brb Commissions	(\$100)	(\$23)	6%	(\$23)	\$0	(\$400)	\$0
	Sub Total - BUILDING CONTROL OP/INC	(\$2,225)	\$52		\$52	\$0	(\$8,900)	\$0
	Total - BUILDING CONTROL	\$45,733	\$40,226		\$52	\$40,173	(\$8,900)	\$191,841

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	OTHER ECONOMIC SERVICES							
	OPERATING EXPENDITURE							
8011	Wash Down Bay - Repairs	\$2,168	\$89	1%	\$0	\$89	\$0	\$8,103
8807	Wash Down Bay - Utility Charges	\$1,150	\$1,516	27%	\$0	\$1,516	\$0	\$5,700
8800	Saleyards - Ground Maintenance	\$2,622	\$7,333	70%	\$0	\$7,333	\$0	\$10,488
8808	Saleyards - Insurances	\$400	\$188	47%	\$0	\$188	\$0	\$400
8802	Saleyards - Other	\$50	\$24	12%	\$0	\$24	\$0	\$200
8872	Loan Guarantee Fee	\$1,590	\$0	0%	\$0	\$0	\$0	\$2,650
8862	Subdivision - Interest on Loans	\$0	(\$703)	-6%	\$0	(\$703)	\$0	\$10,834
	Sub Total - OTHER ECONOMIC SERVICES OP/EXP	\$7,980	\$8,447		\$0	\$8,447	\$0	\$38,375
	OPERATING INCOME							
8013	Washdown Bay Fees	(\$3,125)	(\$3,582)	29%	(\$3,582)	\$0	(\$12,500)	\$0
	Sub Total - OTHER ECONOMIC SERVICES OP/INC	(\$3,125)	(\$3,582)		(\$3,582)	\$0	(\$12,500)	\$0
	Total - OTHER ECONOMIC SERVICES	\$4,855	\$4,866		(\$3,582)	\$8,447	(\$12,500)	\$38,375
	Total - ECONOMIC SERVICES	\$259,931	\$246,517	\$0	(\$220,087)	\$466,604	(\$952,860)	\$1,980,652

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT		COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense
	OTHER PROPERTY AND SERVICES							
	PRIVATE WORKS							
	OPERATING EXPENDITURE							
9002	Private Works	\$7,112	\$2	0%	\$0	\$2	\$0	\$28,450
	Sub Total - PRIVATE WORKS OP/EXP	\$7,112	\$2		\$0	\$2	\$0	\$28,450
	OPERATING INCOME							
9003	Private Works Income	(\$7,112)	(\$27,419)	96%	(\$27,419)	\$0	(\$28,450)	\$0
	Sub Total - PRIVATE WORKS OP/INC	(\$7,112)	(\$27,419)		(\$27,419)	\$0	(\$28,450)	\$0
	Total - PRIVATE WORKS	\$0	(\$27,416)		(\$27,419)	\$2	(\$28,450)	\$28,450

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual		Budget	Income	Expense	Income	Expense
PUBLIC WORKS OVERHEADS									
OPERATING EXPENDITURE									
9022	Salaries-Works-Supervisors; Assistance	\$114,602	\$102,902	22%		\$0	\$102,902	\$0	\$458,428
9042	Superannuation (Supervisors)	\$13,752	\$7,772	14%		\$0	\$7,772	\$0	\$55,011
9052	Conferences & Training (Supervisors)	\$975	\$0	0%		\$0	\$0	\$0	\$3,900
9062	Emp Insurances (Supervisors)	\$12,836	\$3,335	26%		\$0	\$3,335	\$0	\$12,836
9072	Other Staff Expenses (Inc. FBT)	\$7,250	\$0	0%		\$0	\$0	\$0	\$29,000
9502	Allowances	\$500	\$0	0%		\$0	\$0	\$0	\$2,000
9082	Vehicle Operating	\$4,250	\$7,907	47%		\$0	\$7,907	\$0	\$17,000
9084	Consulting Technical	\$4,112	\$5,005	30%		\$0	\$5,005	\$0	\$16,450
9092	Office Expenses	\$3,650	\$1,520	10%		\$0	\$1,520	\$0	\$14,600
9094	Minor Equipment/Consumables	\$2,050	\$2,696	33%		\$0	\$2,696	\$0	\$8,200
9095	RAMM Inventory	\$3,435	\$13,049	95%		\$0	\$13,049	\$0	\$13,740
9102	Training	\$9,727	\$17,280	44%		\$0	\$17,280	\$0	\$38,910
9112	Meetings	\$1,850	\$865	12%		\$0	\$865	\$0	\$7,400
9122	Annual Leave	\$44,166	\$30,455	17%		\$0	\$30,455	\$0	\$176,672
9132	Public Holidays	\$19,577	\$0	0%		\$0	\$0	\$0	\$78,310
9142	Sick Leave	\$19,577	\$15,676	20%		\$0	\$15,676	\$0	\$78,310
9152	Superannuation	\$60,284	\$59,599	12%		\$0	\$59,599	\$0	\$511,147
9162	Workers Comp Ins	\$77,946	\$61,353	79%		\$0	\$61,353	\$0	\$77,946
9172	Staff Functions	\$587	\$0	0%		\$0	\$0	\$0	\$2,350
9182	INSURANCE ON WORKS	\$6,848	\$3,805	56%		\$0	\$3,805	\$0	\$6,848
9202	Safety Equipment & P.P.E.	\$6,027	\$4,136	17%		\$0	\$4,136	\$0	\$24,110
9262	Emp Insurances - Pwo	\$6,090	\$4,324	71%		\$0	\$4,324	\$0	\$6,090
9280	Cleaners - Annual Leave	\$3,292	\$0	0%		\$0	\$0	\$0	\$13,169
9281	Cleaners - Long Service Leave	\$968	\$0	0%		\$0	\$0	\$0	\$3,872
9282	Cleaners - Sick Leave	\$1,634	\$0	0%		\$0	\$0	\$0	\$6,535
9284	Cleaners - Public Holidays	\$1,646	\$0	0%		\$0	\$0	\$0	\$6,585
9286	Cleaners - Superannuation	\$4,487	\$380	2%		\$0	\$380	\$0	\$17,947
9254	Cleaners - Administration	\$1,800	\$1,930	27%		\$0	\$1,930	\$0	\$7,200
9332	Admin Non Cash Realloc (Pwo)	\$15,927	\$0	0%		\$0	\$0	\$0	\$63,711
9421	Small Items (Chainsaws, Mowers, etc)	\$1,250	\$0	0%		\$0	\$0	\$0	\$5,000
9422	Sundry Plant Recovery - Automatic Recoveries	\$4,119	\$4,936	30%		\$0	\$4,936	\$0	\$16,475
9312	Less Allocated To Works & Services	(\$444,920)	(\$565,093)	32%		\$0	(\$565,093)	\$0	(\$1,779,752)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$10,294	(\$88,134)			\$0	(\$88,134)	\$0	\$0

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
OPERATING INCOME								
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	\$0		\$0	\$0	\$0	\$0
Total - PUBLIC WORKS OVERHEADS		\$10,294	(\$88,134)		\$0	(\$88,134)	\$0	\$0
PLANT OPERATION COSTS								
OPERATING EXPENDITURE								
9372	Wages & Overheads	\$25,884	\$20,922	20%	\$0	\$20,922	\$0	\$103,540
9352	Tyres & Tubes	\$6,250	\$50	0%	\$0	\$50	\$0	\$25,000
9344	Vehicle Tracking	\$5,500	\$5,551	25%	\$0	\$5,551	\$0	\$22,000
9362	Parts,Ext Work & Sundries	\$32,499	\$64,296	49%	\$0	\$64,296	\$0	\$130,000
9382	Vehicles - Insurance	\$75,165	\$29,487	39%	\$0	\$29,487	\$0	\$75,165
9342	Fuels & Oils	\$81,247	\$60,662	19%	\$0	\$60,662	\$0	\$325,000
9363	Purchase of Tools	\$2,250	\$63	1%	\$0	\$63	\$0	\$9,000
9402	Less Poc Allocated To W. & S.	(\$172,419)	(\$152,744)	22%	\$0	(\$152,744)	\$0	(\$689,705)
021D	Depreciation (Sch 12)	\$0	\$0	0%	\$0	\$0	\$0	\$304,875
025D	Depreciation W/Back	(\$76,216)	(\$95,471)	31%	\$0	(\$95,471)	\$0	(\$304,875)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		(\$19,841)	(\$67,183)		\$0	(\$67,183)	\$0	\$0
OPERATING INCOME								
9373	Income - Contribution Plant Op Costs	(\$250)	\$0		\$0	\$0	(\$1,000)	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$250)	\$0		\$0	\$0	(\$1,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$20,091)	(\$67,183)		\$0	(\$67,183)	(\$1,000)	\$0

		YEAR TO DATE		% of	ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		30 SEPTEMBER 2025		Annual	30 SEPTEMBER 2025		2025-2026	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	OTHER PROPERTY AND SERVICES							
	SALARIES AND WAGES							
	OPERATING EXPENDITURE							
9482	Salaries & Wages Drawn	\$1,124,925	\$1,044,231	23%	\$0	\$1,044,231	\$0	\$4,499,879
9492	Workers Compensation	\$6,250	\$3,788	15%	\$0	\$3,788	\$0	\$25,000
9512	Salary & Wage Alloc To W. & S.	(\$1,124,925)	(\$1,044,231)	23%	\$0	(\$1,044,231)	\$0	(\$4,499,879)
	Sub Total - SALARIES AND WAGES OP/EXP	\$6,250	\$3,788		\$0	\$3,788	\$0	\$25,000
	OPERATING INCOME							
9493	Workers Compensation Income	(\$6,250)	\$0	0%	\$0	\$0	(\$25,000)	\$0
	Sub Total - SALARIES AND WAGES OP/INC	(\$6,250)	\$0		\$0	\$0	(\$25,000)	\$0
	Total - SALARIES AND WAGES	\$0	\$3,788		\$0	\$3,788	(\$25,000)	\$25,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	UNCLASSIFIED							
	OPERATING EXPENDITURE							
9572	Land Survey & Leasing	\$750	\$0	0%	\$0	\$0	\$0	\$3,000
9682	Misc Expenses-Other Property	\$2,587	\$1,203	43%	\$0	\$1,203	\$0	\$2,775
9687	LOSS ON LG HOUSE UNIT TRUST	\$0	\$0		\$0	\$0	\$0	\$0
024D	Depreciation on Assets	\$0	\$0	0%	\$0	\$0	\$0	\$18,100
	Sub Total - UNCLASSIFIED OP/EXP	\$3,337	\$1,203		\$0	\$1,203	\$0	\$23,875
	OPERATING INCOME							
9683	Lease Of Ksc Properties	(\$6,625)	\$0	0%	\$0	\$0	(\$26,500)	\$0
9695	Recoverable Costs Income	(\$625)	(\$3,264)	131%	(\$3,264)	\$0	(\$2,500)	\$0
	Sub Total - UNCLASSIFIED OP/INC	(\$7,250)	(\$3,264)		(\$3,264)	\$0	(\$29,000)	\$0
	Total - UNCLASSIFIED	(\$3,912)	(\$2,062)		(\$3,264)	\$1,203	(\$29,000)	\$23,875
	Total - OTHER PROPERTY AND SERVICES	(\$13,710)	(\$181,007)		(\$30,683)	(\$150,324)	(\$83,450)	\$77,325

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
FUND TRANSFERS								
EXPENDITURE								
New	Tfr to Employee Leave Res.	\$1,950	\$362	5%	\$0	\$362	\$0	\$7,800
New	Transfer To Plant Res.	\$1,950	\$330	4%	\$0	\$330	\$0	\$7,800
New	Transfer to Low Income Housing Res.	\$462	\$111	6%	\$0	\$111	\$0	\$1,850
New	Transfer to Sporting Facility Res.	\$345	\$0	0%	\$0	\$0	\$0	\$1,380
New	Transfer to Landfill Waste Mgmt Res.	\$442	\$107	6%	\$0	\$107	\$0	\$1,770
New	Transfer to Community Grants Res.	\$54	\$13	6%	\$0	\$13	\$0	\$215
New	Transfer To Independent Living Units Res.	\$872	\$211	6%	\$0	\$211	\$0	\$3,490
New	Transfer to Natural Resource Mgmt Res.	\$537	\$130	6%	\$0	\$130	\$0	\$2,150
New	Transfer to Kodja Place Building Res.	\$97	\$24	6%	\$0	\$24	\$0	\$390
New	Transfer to Sporting Complex Building Upgrade Res.	\$0	\$0	0%	\$0	\$0	\$0	\$1,155
Sub Total - TRANSFERS TO RESERVE		\$6,711	\$1,388		\$0	\$1,388	\$0	\$28,000
INCOME								
	Transfer from Independent Living Units Res.	\$0	\$0	0%	\$0	\$0	(\$22,000)	\$0
	Transfer from Sporting Facility Res.	\$0	\$0	0%	\$0	\$0	(\$15,000)	\$0
Sub Total - TRANSFERS FROM RESERVE		\$0	\$0		\$0	\$0	(\$37,000)	\$0
Total - TRANSFERS		\$6,711	\$1,388		\$0	\$1,388	(\$37,000)	\$28,000
Total - FUND TRANSFER		\$6,711	\$1,388		\$0	\$1,388	(\$37,000)	\$28,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	SURPLUS CARRIED FORWARD							
	NEW - (Surplus) / Deficit - Opening 1 July	(\$2,660,000)	(\$2,451,984)		(\$2,451,984)	\$0	(\$2,660,000)	\$0
	Sub Total - SURPLUS C/FWD	(\$2,660,000)	(\$2,451,984)		(\$2,451,984)	\$0	(\$2,660,000)	\$0
	Total - SURPLUS	(\$2,660,000)	(\$2,451,984)		(\$2,451,984)	\$0	(\$2,660,000)	\$0
	LIABILITY LOANS - PRINCIPAL REPAYMENT							
	EXPENDITURE							
New	Loan 150 - Communications tower	\$16,404	\$0	0%	\$0	\$0	\$0	\$35,479
New	Loan 137 - Medical Centre	\$4,406	\$4,483	50%	\$0	\$4,483	\$0	\$9,005
New	Loan 135 - Bagg St House	\$0	\$0	0%	\$0	\$0	\$0	\$10,750
New	Loan 140 - Staff Housing	\$30,529	\$31,060	50%	\$0	\$31,060	\$0	\$62,388
New	Loan 138 - GROH Housing	\$56,900	\$57,722	50%	\$0	\$57,722	\$0	\$115,860
New	Loan 144 - Staff Housing	\$5,472	\$5,575	50%	\$0	\$5,575	\$0	\$11,203
New	Loan 145 - GROH Housing	\$5,472	\$5,575	50%	\$0	\$5,575	\$0	\$11,203
New	Loan 148 - Staff Housing renovations	\$0	\$0	0%	\$0	\$0	\$0	\$16,501
New	Loan 134 - Sports Complex	\$0	\$0	0%	\$0	\$0	\$0	\$19,867
New	Loan 136 - Sports Complex Wall	\$0	\$0	0%	\$0	\$0	\$0	\$10,285
New	Loan 143 - Netball Courts & Roof	\$27,473	\$28,269	50%	\$0	\$28,269	\$0	\$56,945
New	Loan 142 - Oval Lighting	\$0	\$0	0%	\$0	\$0	\$0	\$25,294
New	Loan 146 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$0	\$0	\$37,506
New	Loan 149 - Harrison Place Toilets & Park	\$8,202	\$0	0%	\$0	\$0	\$0	\$17,740
New	Loan 141 - Airstrip Lighting	\$5,136	\$5,214	50%	\$0	\$5,214	\$0	\$10,468
New	Loan 147 - Land Development	\$0	\$0	0%	\$0	\$0	\$0	\$36,200
	Sub Total - LOAN REPAYMENTS	\$159,994	\$137,899		\$0	\$137,899	\$0	\$486,694
	INCOME							
	Sub-Total - LOAN PRINCIPAL REIMBURSEMENTS				\$0	\$0	\$0	\$0
	Total - NON CURRENT LIABILITIES	\$159,994	\$137,899		\$0	\$137,899	\$0	\$486,694

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
NON CASH ITEMS EXCLUDED FROM OPERATING ACTIVITIES								
	Depreciation Written Back	\$0	\$0		\$0	\$0	\$0	(\$5,155,411)
	Profit on Sale of Assets Written Back	\$0	\$0		\$0	\$0	\$0	\$0
	Write back on Land held for Resale	\$0	\$0		\$0	\$0	\$0	\$0
	Movement in Accrued Interest Expense	\$0	\$21,895		\$0	\$21,895	\$0	\$0
	Movement in Doubtful Debts	\$0	\$0		\$0	\$0	\$0	(\$500)
	Sub Total - DEPRECIATION WRITTEN BACK	\$0	\$21,895		\$0	\$21,895	\$0	(\$5,155,911)
	Total - NON CASH ITEMS	\$0	\$21,895		\$0	\$21,895	\$0	(\$5,155,911)

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES						
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	ACTUAL		ADOPTED BUDGET	
ACCOUNT	JOB	30 SEPTEMBER 2025	30 SEPTEMBER 2025	Budget	Income	Expense	Income	Expense
	FURNITURE AND EQUIPMENT							
	GOVERNANCE - CAPITAL EXPENDITURE							
C137	ICT Plan Implementation	\$75,000	\$0	0%	\$0	\$0	\$0	\$300,000
	Sub Total - CAPITAL WORKS	\$75,000	\$0		\$0	\$0	\$0	\$300,000
	Total - GOVERNANCE	\$75,000	\$0		\$0	\$0	\$0	\$300,000
	FURNITURE AND EQUIPMENT							
	RECREATION & CULTURE							
	CAPITAL EXPENDITURE							
6644	Sports Complex Furniture & Equipment	\$0	\$0		\$0	\$0	\$0	\$15,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$15,000
	Total - RECREATION & CULTURE	\$0	\$0		\$0	\$0	\$0	\$15,000
	Total - FURNITURE AND EQUIPMENT	\$75,000	\$0		\$0	\$0	\$0	\$315,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	LAND HELD FOR RESALE							
	COMMUNITY AMENITIES							
	CAPITAL EXPENDITURE							
C310	Subdivision Construction	\$0	\$0	0%	\$0	\$0	\$0	\$200,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$200,000
	Total- COMMUNITY AMENITIES	\$0	\$0		\$0	\$0	\$0	\$200,000
	Total - LAND	\$0	\$0		\$0	\$0	\$0	\$200,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
	BUILDINGS							
	HOUSING - CAPITAL EXPENDITURE							
C142	8 Soldier Road	\$35,000	\$22,348	64%	\$0	\$22,348	\$0	\$35,000
C313	Jean Sullivan Units	\$0	\$0	0%	\$0	\$0	\$0	\$10,000
C145	Loton Close Units	\$0	\$0	0%	\$0	\$0	\$0	\$12,000
	Sub Total - CAPITAL WORKS	\$35,000	\$22,348		\$0	\$22,348	\$0	\$57,000
	Total - HOUSING	\$35,000	\$22,348		\$0	\$22,348	\$0	\$57,000
	BUILDINGS							
	COMMUNITY AMENITIES - CAPITAL EXPENDITURE							
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$0
	Total - COMMUNITY AMENITIES	\$0	\$0		\$0	\$0	\$0	\$0
	BUILDINGS							
	RECREATION AND CULTURE - CAPITAL EXPENDITURE							
C105	Memorial Hall Capital Expenditure	\$0	\$30,377		\$0	\$30,377	\$0	\$0
C295	SWIMMING POOL BUILDINGS CAPITAL EXPENDITURE	\$0	\$13,840		\$0	\$13,840	\$0	\$15,000
	Sub Total - CAPITAL WORKS	\$0	\$44,217		\$0	\$44,217	\$0	\$15,000
	Total - RECREATION AND CULTURE	\$0	\$44,217		\$0	\$44,217	\$0	\$15,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

ACCOUNT	JOB		COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
			Budget	Actual		Income	Expense	Income	Expense
		BUILDINGS							
		ECONOMIC SERVICES - CAPITAL EXPENDITURE							
C177	C507	Kodja Place Capital Expenditure	\$15,000	\$13,932	93%	\$0	\$13,932	\$0	\$15,000
C349		Black Cockatoo Café Capital Expenditure	\$0	\$2,126	9%	\$0	\$2,126	\$0	\$25,000
		Sub Total - CAPITAL WORKS	\$15,000	\$16,059		\$0	\$16,059	\$0	\$40,000
		Total - ECONOMIC SERVICES	\$15,000	\$16,059		\$0	\$16,059	\$0	\$40,000
		Total - BUILDINGS	\$50,000	\$82,623		\$0	\$82,623	\$0	\$112,000

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES			ACTUAL		ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		% of	30 SEPTEMBER 2025		2025-2026	
ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense
	PLANT AND EQUIPMENT							
	GOVERNANCE - CAPITAL EXPENDITURE							
2104	Purchase of Light Vehicles	\$0	\$0		\$0	\$0	\$0	\$107,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$107,000
	Total - GOVERNANCE	\$0	\$0		\$0	\$0	\$0	\$107,000
	PLANT AND EQUIPMENT							
	RECREATION AND CULTURE							
	CAPITAL EXPENDITURE							
C158	Swimming Pool Equipment	\$0	\$0		\$0	\$0	\$0	\$46,500
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$46,500
	Total - RECREATION AND CULTURE	\$0	\$0		\$0	\$0	\$0	\$46,500
	PLANT AND EQUIPMENT							
	TRANSPORT							
	CAPITAL EXPENDITURE							
7604	Major Plant Purchases	\$0	\$10,920	7%	\$0	\$10,920	\$0	\$153,000
	Sub Total - CAPITAL WORKS	\$0	\$10,920		\$0	\$10,920	\$0	\$153,000
	Total - TRANSPORT	\$0	\$10,920		\$0	\$10,920	\$0	\$153,000
	Total - PLANT AND EQUIPMENT	\$0	\$10,920		\$0	\$10,920	\$0	\$306,500

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB		Budget	Actual	Budget	Income	Expense	Income	Expense
INFRASTRUCTURE ASSETS - ROAD RESERVES									
CAPITAL EXPENDITURE									
Roads to Recovery Projects									
C507		RTR - Spring Street Asphalt	\$0	\$8,810		\$0	\$8,810	\$0	\$375,000
C508	CJ508	RTR - Misson Road Floodway 24/25 C/Over	\$0	\$0		\$0	\$0	\$0	\$20,000
C509	CJ509	RTR - Soldier Road - Asphalt 24/25 C/Over	\$0	\$0		\$0	\$0	\$0	\$75,000
C512	CJ512	RTR - Newton Street Reseal 24/25 C/Over SLK 0.00 - 0.26	\$0	\$0		\$0	\$0	\$0	\$18,530
7424	R2R400	R2R - Balgarup Road Tree Pruning/Verge Mulching Works	\$0	\$0		\$0	\$0	\$0	\$75,000
7424	R2R401	RTR - Tone Rd Stab & Seal Failures SLK 5.30 - 5.90	\$0	\$0		\$0	\$0	\$0	\$145,000
7424	R2R402	RTR - Frankland Rd Repair Pavement SLK 19.94	\$0	\$0		\$0	\$0	\$0	\$112,136
7424	R2R403	RTR - Boscabel Chittinup RD Reseal SLK 3.80 - 4.06	\$0	\$0		\$0	\$0	\$0	\$85,000
7424	R2R404	RTR - Boscabel Chittinup RD Reseal SLK 4.86 - 6.22	\$0	\$0		\$0	\$0	\$0	\$95,000
7424	R2R405	RTR - Old Broomehill Rd Seal Bridge Approach SLK 2.25	\$0	\$0		\$0	\$0	\$0	\$60,000
7424	R2R406	RTR - Old Broomehill Rd Seal Bridge Approach SLK 5.16	\$0	\$0		\$0	\$0	\$0	\$60,000
7424	R2R407	RTR - Old Broomehill Rd Seal Bridge Approach SLK 7.65	\$0	\$0		\$0	\$0	\$0	\$60,000
C117	CJ117	Darkan/Kojonup Road - Stage 2		\$0		\$0	\$0		
RRG Projects						\$0	\$0		
7394	RRG001	Shamrock Rd Widen SLK 15.8 - 18.8	\$352,500	\$53,899		\$0	\$53,899	\$0	\$705,000
7394	RRG002	Kojonup Darkan Rd Reseal SLK 3.8 - 5.0	\$0	\$0		\$0	\$0	\$0	\$105,000
7394	RRG003	Kojonup Darkan Rd Reconstruction SLK 1.9 - 3.8	\$0	\$0		\$0	\$0	\$0	\$615,000
7394	RRG004	Jingalup Rd Reseal SLK 2.0 - 4.0	\$69,993	\$13,850		\$0	\$13,850	\$0	\$210,000
Commodity Route Projects									
C079	CJ079	Reillys Creek Road - Gravel Sheet	\$0	\$8,510		\$0	\$8,510	\$0	\$76,715
Municipal Fund Projects									
7484	RC003	Council - Thornbury Close Construction including fire road (Industrial Area)				\$0	\$0	\$0	\$151,000
7484	RC004	Jingalup Road Re-Alignment	\$0	\$0		\$0	\$0	\$0	\$30,000
Sub Total - CAPITAL WORKS			\$422,493	\$85,069		\$0	\$85,069	\$0	\$3,073,381
Total - ROADS			\$422,493	\$85,069		\$0	\$85,069	\$0	\$3,073,381
Total - INFRASTRUCTURE ASSETS ROAD RESERVES			\$422,493	\$85,069		\$0	\$85,069	\$0	\$3,073,381

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 30 SEPTEMBER 2025		% of Annual Budget	ACTUAL 30 SEPTEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual		Income	Expense	Income	Expense
		INFRASTRUCTURE - PARKS - CAPITAL EXPENDITURE						
		RECREATION & CULTURE						
C357	Apex Park Playground	\$0	\$0	0%	\$0	\$0	\$0	\$33,480
	Sub-Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$33,480
	Total - RECREATION & CULTURE	\$0	\$0		\$0	\$0	\$0	\$33,480
	Total - INFRASTRUCTURE PARKS	\$0	\$0		\$0	\$0	\$0	\$33,480
		OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE						
		ECONOMIC SERVICES						
C054	Community Promotional Signage	\$0	\$0	0%	\$0	\$0	\$0	\$60,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$60,000
	Total - ECONOMIC SERVICES	\$0	\$0		\$0	\$0	\$0	\$60,000
	Total - INFRASTRUCTURE ASSETS - OTHER	\$0	\$0		\$0	\$0	\$0	\$60,000
	GRAND TOTALS	(\$6,065,933)	(\$6,764,502)		(\$9,116,841)	\$2,352,338	(\$13,787,636)	\$13,787,636



MONTHLY FINANCIAL REPORT

31 OCTOBER 2025

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**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2025**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 OCTOBER 2025

Prepared by: Darren Long (Finance Consultant)

Reviewed by: Jill Johnson (MFCS)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Council currently holds no monies in the Trust Fund.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

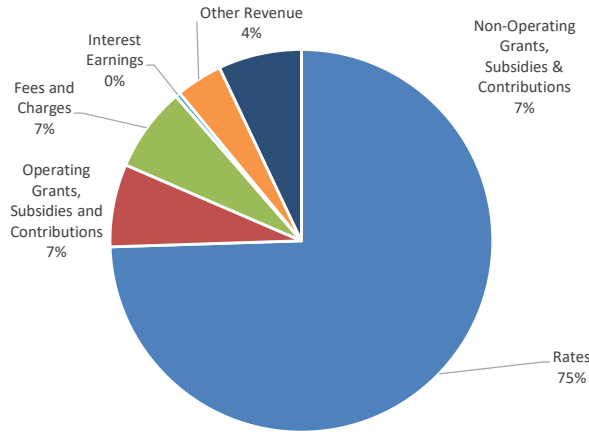
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

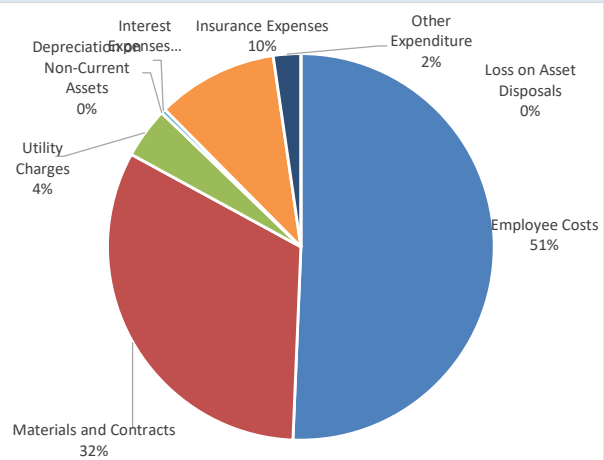
All figures shown in this statement are rounded to the nearest dollar.

**SHIRE OF KOJONUP
EXECUTIVE SUMMARY
FOR THE PERIOD ENDING 31 OCTOBER 2025**

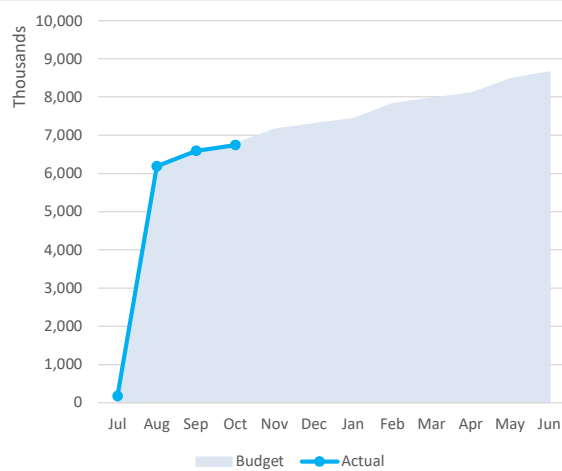
OPERATING REVENUE



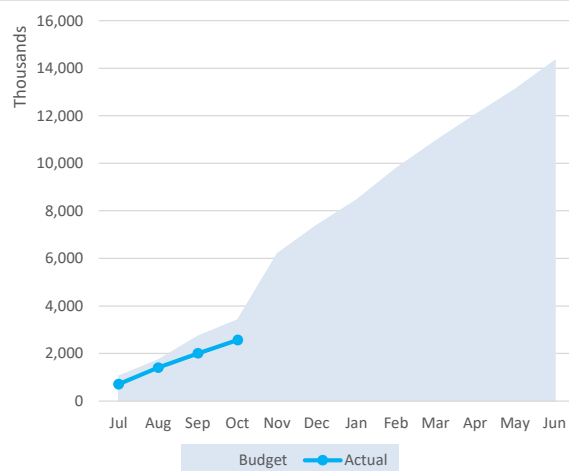
OPERATING EXPENSES



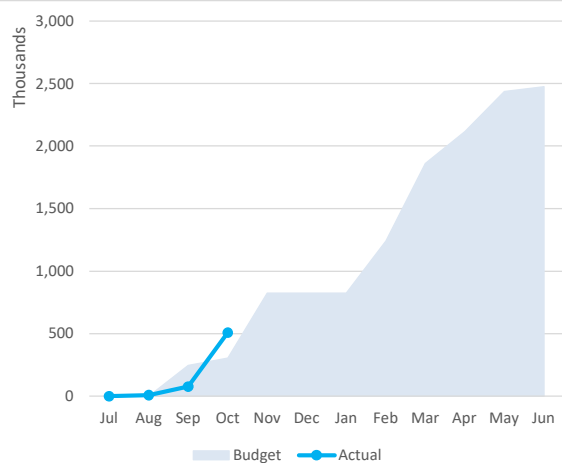
OPERATING REVENUE - Budget-v-YTD Actual



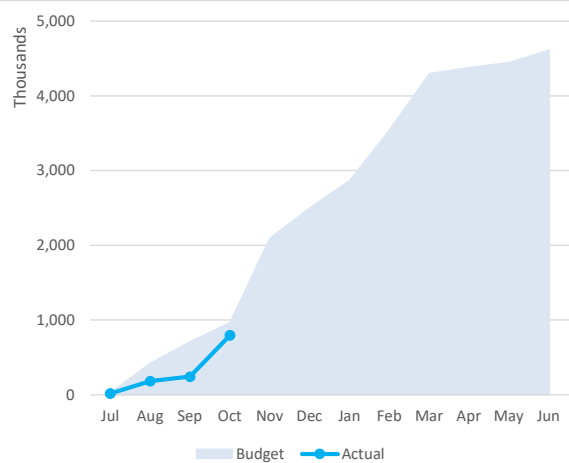
OPERATING EXPENSES - Budget-v-YTD Actual



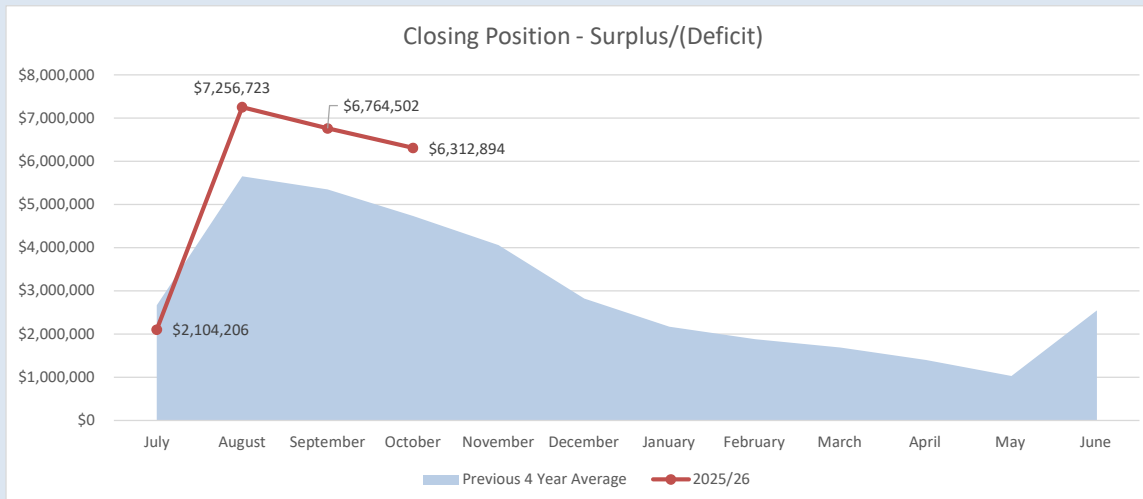
CAPITAL REVENUE - Budget-v-YTD Actual



CAPITAL EXPENSES - Budget-v-YTD Actual



**SHIRE OF KOJONUP
EXECUTIVE SUMMARY
FOR THE PERIOD ENDING 31 OCTOBER 2025**



**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2025**

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
EDUCATION AND WELFARE To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
HOUSING To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 OCTOBER 2025

	2025-2026 ANNUAL BUDGET	2025-2026 YTD BUDGET	2025-2026 YTD ACTUAL	VARIANCE
EXPENDITURE (Excluding Finance Costs)	\$	\$	\$	
General Purpose Funding	(85,551)	(25,363)	(9,946)	-61%
Governance	(1,190,673)	(470,122)	(247,899)	-47%
Law, Order, Public Safety	(627,836)	(221,859)	(153,415)	-31%
Education and Welfare	(52,978)	(13,901)	(6,259)	-55%
Health	(529,526)	(171,425)	(78,349)	-54%
Housing	(397,618)	(92,973)	(115,245)	24%
Community Amenities	(932,923)	(359,568)	(226,841)	-37%
Recreation and Culture	(1,615,138)	(406,912)	(345,901)	-15%
Transport	(6,718,327)	(1,005,522)	(994,406)	-1%
Economic Services	(1,969,818)	(648,282)	(688,071)	6%
Other Property and Services	(77,325)	47,934	303,987	534%
Operating Expenses	(14,197,712)	(3,367,994)	(2,562,345)	
REVENUE				
General Purpose Funding	6,232,974	5,628,867	5,621,124	0%
Governance	60,040	20,680	23,470	13%
Law, Order, Public Safety	256,136	67,327	23,990	-64%
Education and Welfare	20,580	893	1,084	21%
Health	3,000	1,000	1,329	33%
Housing	406,420	155,468	160,749	3%
Community Amenities	317,300	301,633	315,216	5%
Recreation and Culture	67,386	9,462	23,524	149%
Transport	253,357	253,357	248,444	-2%
Economic Services	952,860	317,607	296,059	-7%
Other Property & Services	83,450	27,816	28,227	1%
Operating Revenue	8,653,503	6,784,110	6,743,216	
Sub-total	(5,544,209)	3,416,115	4,180,871	
FINANCE COSTS (INTEREST)				
Law & Order	(19,970)	(8,675)	82	-101%
Health	(1,647)	(919)	(270)	-71%
Housing	(32,315)	(12,172)	(3,279)	-73%
Recreation & Culture	(64,449)	(19,795)	(6,103)	-69%
Transport	(1,565)	(880)	(257)	-71%
Economic Services	(10,834)	0	703	0%
Total Finance Costs	(130,780)	(42,441)	(9,123)	
NON-OPERATING REVENUE				
Transport	2,365,133	304,400	509,366	67%
Total Non-Operating Revenue	2,365,133	304,400	509,366	
PROFIT/(LOSS) ON SALE OF ASSETS				
Transport - Loss on Sale	0	0	0	0%
Transport - Profit on Sale	0	0	0	0%
Total Profit/(Loss)	0	0	0	
NET RESULT	(3,309,856)	3,678,074	4,681,113	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(3,309,856)	3,678,074	4,681,113	

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2025**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 OCTOBER 2025

	2025-2026 ANNUAL BUDGET	2025-2026 YTD BUDGET	2025-2026 YTD ACTUAL	VARIANCE
Expenses				
Employee Costs	(4,695,071)	(1,471,062)	(1,302,593)	-11%
Materials and Contracts	(3,166,263)	(1,172,124)	(830,443)	-29%
Utility Charges	(397,675)	(132,575)	(109,468)	-17%
Depreciation on Non-Current Assets	(5,155,411)	0	0	0%
Interest Expenses	(130,780)	(42,441)	(9,123)	-79%
Insurance Expenses	(496,255)	(486,948)	(260,451)	-47%
Other Expenditure	(287,037)	(105,285)	(59,391)	-44%
Operating Expenses	(14,328,492)	(3,410,435)	(2,571,468)	
Revenue				
Rates	5,405,109	5,405,114	5,402,486	0%
Operating Grants, Subsidies and Contributions	1,322,758	533,317	507,987	-5%
Fees and Charges	906,330	499,855	516,639	3%
Service Charges	0	0	0	0%
Interest Earnings	75,500	29,567	30,172	2%
Other Revenue	943,806	316,257	285,931	-10%
Operating Revenue	8,653,503	6,784,110	6,743,216	
Sub-total	(5,674,989)	3,373,674	4,171,747	
Non-Operating Grants, Subsidies & Contributions	2,365,133	304,400	509,366	67%
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0	0	0%
Profit on Asset Disposals	0	0	0	0%
Loss on Asset Disposals	0	0	0	0%
Non-Operating Revenue	2,365,133	304,400	509,366	
Net Result	(3,309,856)	3,678,074	4,681,113	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(3,309,856)	3,678,074	4,681,113	

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL ACTIVITY BY NATURE/TYPE
FOR THE PERIOD ENDING 31 OCTOBER 2025

	2025-2026 ANNUAL BUDGET	2025-2026 YTD BUDGET (a)	2025-2026 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
Rates	5,405,109	5,405,114	5,402,486	Within Threshold	Within Threshold	
Operating Grants and Subsidies	1,322,758	533,317	507,988	(25,329)	Within Threshold	
Fees and Charges	906,330	499,855	516,639	16,784	Within Threshold	
Interest Earnings	75,500	29,567	30,172	Within Threshold	Within Threshold	
Profit on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Revenue	943,806	316,257	285,931	(30,326)	Within Threshold	
	8,653,503	6,784,110	6,743,216			
LESS OPERATING EXPENDITURE						
Employee Costs	(4,695,071)	(1,471,062)	(1,302,593)	168,469	11.45%	▲
Materials & Contracts	(3,166,264)	(1,172,124)	(830,443)	341,681	29.15%	▲
Utilities	(397,675)	(132,575)	(109,468)	23,107	17.43%	▲
Depreciation on Non-Current Assets	(5,155,411)	0	0	Within Threshold	0.00%	
Interest Expense	(130,780)	(42,441)	(9,123)	33,318	78.50%	▲
Insurances	(496,255)	(486,948)	(260,451)	226,497	46.51%	▲
Loss on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Expenditure	(287,036)	(105,285)	(59,391)	45,894	43.59%	▲
	(14,328,492)	(3,410,436)	(2,571,469)			
Amount Attributable to Operating Activities	(5,674,989)	3,373,674	4,171,747			
ITEMS EXCLUDED FROM OPERATING ACTIVITIES						
Movement in Doubtful Debt Provision	500	0	0	Within Threshold	0.00%	
Movement in Accrued Interest on Loans	0	0	(21,895)	(21,895)	0.00%	
Profit on the disposal of assets	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	5,155,411	0	0	Within Threshold	0.00%	
Total Items Excluded	5,155,911	0	(21,895)			
Sub Total	(519,078)	3,373,674	4,149,852			
INVESTING ACTIVITIES					0.00%	
Outflows from investing activities						
Land Held for Resale	(200,000)	0	0	Within Threshold	0.00%	
Purchase Buildings	(112,000)	(65,000)	(94,927)	(29,927)	(46.04%)	
Purchase Plant and Equipment	(306,500)	(46,500)	(10,920)	35,580	76.52%	
Purchase Furniture and Equipment	(315,000)	(75,000)	(16,907)	58,093	77.46%	
Infrastructure Assets - Roads	(3,073,381)	(598,743)	(523,665)	75,078	12.54%	
Infrastructure Assets - Parks & Ovals	(33,480)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Other	(60,000)	0	0	Within Threshold	0.00%	
Inflows from investing activities						
Proceeds from Sale of Assets	72,000	0	0	Within Threshold	0.00%	
Contributions for the Development of Assets	2,365,133	304,400	509,366	204,966	67.33%	▲
Amount Attributable to Investing Activities	(1,663,228)	(480,843)	(137,054)			
FINANCING ACTIVITIES						
Outflows from financing activities						
Repayment of Debt - Loan Principal	(486,694)	(172,415)	(150,501)	21,914	12.71%	
Transfer to Reserves	(28,000)	(8,948)	(1,388)	Within Threshold	84.49%	
Inflows from financing activities						
Transfer from Reserves	37,000	0	0	Within Threshold	0.00%	
Amount Attributable to Financing Activities	(477,694)	(181,363)	(151,889)			
Sub Total	(2,660,000)	2,711,468	3,860,910			
FUNDING FROM						
Estimated Opening Surplus at 1 July	2,660,000	2,660,000	2,451,984	(208,016)	Within Threshold	
Closing Funds	0	0	0			
	2,660,000	2,660,000	2,451,984			
NET SURPLUS/(DEFICIT)	(0)	5,371,468	6,312,894			

SHIRE OF KOJONUP
SUMMARISED NET CURRENT POSITION
FOR THE PERIOD ENDING 31 OCTOBER 2025

	ACTUAL 30 JUNE 2025	ACTUAL YTD
Cash - Unrestricted	\$2,451,286	\$4,712,412
Cash - Restricted General	\$0	\$0
Cash - Restricted Reserves	\$1,135,419	\$1,136,807
Accounts Receivable - Rates	\$492,025	\$1,908,508
Accounts Receivable - Sundry	\$237,010	\$373,682
GST Receivable	\$1,842	\$93,007
Contract Assets	\$296,070	\$296,070
Inventories	\$22,290	\$44,766
Land held for Resale	\$233,584	\$233,584
Loans - Clubs	\$0	\$0
CURRENT ASSETS	\$4,869,526	\$8,798,835
LESS: CURRENT LIABILITIES		
Payables	(\$475,862)	(\$283,993)
ATO Liabilities	\$81,893	\$5,647
Unspent Grant Liabilities	(\$663,564)	(\$846,198)
Employee Provisions	(\$524,215)	(\$524,215)
Accrued Interest on Loans	(\$21,895)	\$0
Interest Bearing Loans	(\$486,694)	(\$336,194)
Springhaven Accommodation Bonds	\$0	\$0
CURRENT LIABILITIES	(\$2,090,337)	(\$1,984,952)
LESS: EXCLUSIONS		
Cash - Restricted Reserves	(\$1,135,419)	(\$1,136,807)
Cash - Restricted Cash	\$0	\$0
Interest Bearing Loans	\$486,694	\$336,194
Self Supporting Loan Debtors	\$0	\$0
Less Land held for Resale	(\$233,584)	(\$233,584)
Less Provision for Doubtful Debts	\$8,993	\$8,993
Add back Cash backed LSL Provision		
Add Back Springhaven Bonds	\$0	\$0
Add Back Accrued Interest on Loans	\$21,895	\$0
Add: Current liabilities not expected to be cleared at end of year	\$524,215	\$524,215
Unspent loan funds - Loan 150	\$0	
Roundings	\$0	\$0
NET CURRENT POSITION - SURPLUS/(DEFICIT)	\$2,451,984	\$6,312,894

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2025**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

Defining a 'Material Variance'

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Other Revenue	316,257	285,931	(30,326)	Within Threshold	TIMING	Decrease in sundry MISC income by \$11k. Other minor variances under \$10k.
<u>Operating Expenses</u>						
Employee Costs	(1,471,062)	(1,302,593)	168,469	11%	PERMANENT/ TIMING	Increase in Admin Salaries \$64k, Decrease in FBT admin staff \$33k, Decrease in BRPC -salaries \$24k, Decrease in Health salaries \$36k, Decrease in Staff Housing Ground Maintenance \$16k, Decrease in Swimming Pool salaries \$42k, Increase in Library salaries \$27k, Increase in Cafe salaries \$73k, Decrease in Works Supervisor Salaries \$22k, Decrease in Annual Leave wages \$16k, Decrease in Public Holiday Wages \$18k, Increase in Long Sevice Leave wages \$33k, Decrease in PWOH less allocated to Works \$ 58k, Increase in Maintenance Grading \$79k, Decrease in Drainage Maintenance \$68k, Increase in Rural Limb & Tree removal \$12k, Increase in tree rural major work \$49k, Increase in Townsite Verge Maintenance \$27k.
Materials & Contracts	(1,172,124)	(830,443)	341,681	29%	TIMING	Decrease in Plant Cost depreciation W/Back \$34k, Decrease in Election Expenses \$10k, Decrease in Integrated Planning expenses \$29k, Decrease in Audit expenses \$43k, Decrease in Software Licensing expenses \$70k, Decrease in ICT Support \$19k, Increase in ICT Website \$11k, Increase in Bridge Expenses \$31k, Decrease in Health Contractor expenses \$19k, Decrease in Doctors Service expenses \$16k, Increase in Staff Housing expenses \$16k, Decrease in Housing GS Homes \$10k, Decrease in Recycle Depot expenses \$84k, Decrease Verge Pick Up expenses \$10k, Increase in Sports Complex expenses \$11k, Decrease in Bridge Maintenance \$18k, Decrease in Story Area expenses \$15k, Decrease in Other Staff expenses \$13k, Increase in RAMM Road Inventory \$13k, Decrease in Fuel & Oil expenses \$45k, Increase in Parts & Repairs \$34k, Increase in Plant costs less allocated to Works \$42k, Increase in Maintenance Grading \$33k, Increase in Drainage Maintenance \$15k, Increase in Trees Rural Major Works \$20k.

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2025

EXPLANATION OF MATERIAL VARIANCES

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Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Utilities	(132,575)	(109,468)	23,107	17%	TIMING	Decrease in swimming pool utilities \$11k, Decrease in standpipe water \$18k.
Interest Expense	(42,441)	(9,123)	33,318	79%	TIMING	Decrease in interest loan recreation \$13k, other minor decreases across various accounts under \$10k in value.
Insurances	(486,948)	(260,451)	226,497	47%	TIMING	Decrease in staff insurances by \$ 13k, Decrease in office insurance by \$ 21k, Decrease in bridge EXP by \$ 60k, Decrease in bridge maintenance by \$ 14k, Decrease in workers Comp insurance by \$ 17k, Decrease in vehicle Exp by \$ 46k
Other Expenses	(105,285)	(59,391)	45,894	44%	TIMING	Decrease in member conference Exp by \$ 15k, Decrease in less POC allocated to W & s . By \$ 23k

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2025

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

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Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Investing Activities</u>						
Buildings	(65,000)	(94,927)	(29,927)	-46%	TIMING	Increase in Memorial Hall Capital Expenditure by \$ 40k, Decrease in 8 Soldier Road by \$ 13k.
Infrastructure - Roads	(598,743)	(523,665)	75,078	13%	TIMING	Decrease in Shamrock Rd Widen SLK 15.8 - 18.8 by \$ 138k, Increase in Kojonup Darkan Rd Reseal SLK 3.8 - 5.0 by \$ 10k, Increase in Kojonup Darkan Rd Reconstruction SLK 1.9 - 3.8 by \$ 72k, Decrease in Jingalup Rd Reseal SLK 2.0 - 4.0 by \$ 37k.
Non-Operating Grants	304,400	509,366	204,966	67%	TIMING	Increase in Regional Road Group grants \$188k, Increase in Commodity Route grants \$10k.
<u>Financing Activities</u>						
Loan Principal Repayments	(172,415)	(150,501)	21,914	13%	TIMING	Decrease in Loan 150 - Communications tower principal repayment \$16k.

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 OCTOBER 2025

	Note	2024-25 ACTUAL \$	2025-2026 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		2,451,286	4,712,412	2,261,126
Restricted Cash & Cash Equivalents		1,135,419	1,136,807	1,388
Trade and other receivables		729,035	2,282,189	1,553,154
ATO Receivables		1,842	93,007	91,165
Contract Assets		296,070	296,070	0
Inventories		22,290	44,766	22,475
Land Held for Resale		233,584	233,584	0
Total current assets		4,869,526	8,798,835	3,929,309
Non-current assets				
Trade and other receivables		114,776	114,776	0
LG House Unit Trust		99,524	99,524	0
Land Held for Resale		0	0	0
Land		2,292,085	2,292,085	0
Buildings		26,749,619	26,844,546	94,927
Furniture & Equipment		367,345	384,252	16,907
Plant & Equipment		3,049,662	3,060,582	10,920
Tools		0	0	0
Roads Infrastructure		91,010,264	91,533,929	523,665
Kerbing Infrastructure		2,684,095	2,684,095	0
Drainage Infrastructure		11,518,902	11,518,902	0
Bridges Infrastructure		6,215,354	6,215,354	0
Footpaths Infrastructure		1,410,484	1,410,484	0
Parks Infrastructure		2,608,668	2,608,668	0
Other Infrastructure		6,675,352	6,675,352	0
Total non-current assets		154,796,130	155,442,550	646,419
Total assets		159,665,656	164,241,384	4,575,728
Current liabilities				
Trade and other payables		497,757	246,850	250,907
ATO Liabilities		-81,893	31,496	-113,389
Contracts Liability		663,564	846,198	-182,634
Interest-bearing loans and borrowings		486,694	336,194	150,501
Provisions		524,215	524,215	0
Total current liabilities		2,090,337	1,984,952	105,385
Non-current liabilities				
Interest-bearing loans and borrowings		3,993,184	3,993,184	0
Non-Current Payables		0	0	0
Provisions		94,599	94,599	0
Total non-current liabilities		4,087,783	4,087,783	0
Total liabilities		6,178,120	6,072,735	105,385
Net assets		153,487,536	158,168,649	4,681,113
Equity				
Retained surplus		71,211,644	71,210,256	-1,388
Net Result		0	4,681,113	4,681,113
Reserve - asset revaluation		81,140,473	81,140,473	0
Reserve - Cash backed		1,135,419	1,136,807	1,388
Total equity		153,487,536	158,168,649	4,681,113

This statement is to be read in conjunction with the accompanying notes

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2025

PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2025/2026 Original Budget	2025/2026 YTD Budget	2025/2026 YTD Actuals	% of Annual Budget
Governance									
C137	ICT Plan Implementation		CEO	F&E	Renewal	300,000	75,000	16,907	6%
2104	Purchase of Light Vehicles		CEO	P&E	Renewal	107,000	0	0	0%
						407,000	75,000	16,907	
Housing									
C142	8 Soldier Road - Building renewal	2.2.14	MPS	L&B	Renewal	35,000	35,000	22,348	64%
C313	Jean Sullivan Units - Building Renewal		MPS	L&B	Renewal	10,000	0	0	0%
C145	ILU's - Building Renewal		MPS	L&B	Renewal	12,000	0	0	0%
						57,000	35,000	22,348	
Community Amenities									
C310	Subdivision Construction	2.4.3	CEO	L4R	Upgrade	200,000	0	0	0%
						200,000	0	0	
Recreation & Culture									
C158	Swimming Pool Equipment		MPS	P&E	Renewal	46,500	46,500	0	0%
6644	Sports Complex - New oven		MPS	F&E	Renewal	15,000	0	0	0%
C295	Swimming Pool - Cover over pool		MPS	L&B	Renewal	15,000	15,000	13,840	92%
C105	Memorial Hall Capital Expenditure - Replace ceiling		MPS	L&B	Renewal	0	0	39,840	0%
C357	Apex Park - Replace Equipment		SH	Infr.	Renewal	33,480	0	0	0%
						109,980	61,500	53,680	
Transport - Plant Purchases									
7604	Plant Major Purchases		MWS	P&E	New	153,000	0	10,920	7%
						153,000	0	10,920	
Transport - Infrastructure									
C507	RTR - Spring Street Asphalt		MWS	Infr.	Renewal	375,000	0	8,810	2%
CJ508	RTR - Misson Road Floodway		MWS	Infr.	Renewal	20,000	0	0	0%
CJ509	RTR - Soldier Road - Asphalt		MWS	Infr.	Renewal	75,000	0	0	0%
CJ512	RTR - Newton Street Reseal 24/25 C/Over SLK 0.00 - 0.26		MWS	Infr.	Renewal	18,530	0	0	0%
R2R400	R2R - Balgarup Road Tree Pruning/Verge Mulching Works		MWS	Infr.	Renewal	75,000	0	0	0%
R2R401	RTR - Tone Rd Stab & Seal Failures SLK 5.30 - 5.90		MWS	Infr.	Renewal	145,000	0	0	0%
R2R402	RTR - Frankland Rd Repair Pavement SLK 19.94		MWS	Infr.	Renewal	112,136	0	0	0%
R2R403	RTR - Boscabel Chittinup RD Reseal SLK 3.80 - 4.06		MWS	Infr.	Renewal	85,000	0	0	0%
R2R404	RTR - Boscabel Chittinup RD Reseal SLK 4.86 - 6.22		MWS	Infr.	Renewal	95,000	0	0	0%
R2R405	RTR - Old Broomehill Rd Seal Bridge Approach SLK 2.25		MWS	Infr.	Renewal	60,000	0	0	0%
R2R406	RTR - Old Broomehill Rd Seal Bridge Approach SLK 5.16		MWS	Infr.	Renewal	60,000	0	0	0%
R2R407	RTR - Old Broomehill Rd Seal Bridge Approach SLK 7.65		MWS	Infr.	Renewal	60,000	0	0	0%
RRG001	Shamrock Rd Widen SLK 15.8 - 18.8		MWS	Infr.	Upgrade	705,000	528,750	390,300	55%
RRG002	Kojonup Darkan Rd Reseal SLK 3.8 - 5.0		MWS	Infr.	Renewal	105,000	0	10,354	10%
RRG003	Kojonup Darkan Rd Reconstruction SLK 1.9 - 3.8		MWS	Infr.	Upgrade	615,000	0	72,342	12%
RRG004	Jingalup Rd Reseal SLK 2.0 - 4.0		MWS	Infr.	Renewal	210,000	69,993	33,250	16%
CJ079	Reillys Creek Road - Gravel Sheet		MWS	Infr.	Upgrade	76,715	0	8,610	11%
RC003	Thornbury Close Construction including fire road (Industrial Area)		MWS	Infr.	Upgrade	151,000	0	0	0%
RC004	Jingalup Road Re-Alignment		MWS	Infr.	Upgrade	30,000	0	0	0%
						3,073,381	598,743	523,665	
Economic Services									
C177	Kodja Place - Capital Renewal/Improvement	2.1.10	MCCS	L&B	Renewal	15,000	15,000	16,774	112%
C349	Black Cockatoo Café Capital Expenditure		MCCS	L&B	Renewal	25,000	0	2,126	9%
C054	Promotional Signage at Airstrip	1.4.7	CEO	Infr.	New	60,000	0	0	0%
						100,000	15,000	18,900	
Total Capital Expenditure						4,100,361	785,243	646,419	15.8%

SUMMARIES:				
Land Held for Resale	200,000	0	0	0.0%
Land & Buildings	112,000	65,000	94,927	84.8%
Infrastructure	3,166,861	598,743	523,665	16.5%
Plant & Equipment	306,500	46,500	10,920	3.6%
Furn & Equipment	315,000	75,000	16,907	5.4%
	4,100,361	785,243	646,419	15.8%
At No Cost	0		0	0.0%
Asset Renewal	2,109,646	256,493	164,248	7.8%
New Asset	213,000	0	10,920	5.1%
Upgrading Asset	1,777,715	528,750	471,251	26.5%
	4,100,361	785,243	646,419	15.8%
Chief Executive Officer	667,000	75,000	16,907	2.5%
Manager Corporate & Community Services	40,000	15,000	18,900	47.3%
Manager Works & Services	3,226,381	598,743	534,585	16.6%
Senior Horticulturalist	33,480	0	0	0.0%
Manager Property Services	133,500	96,500	76,027	56.9%
	4,100,361	785,243	646,419	15.8%

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES
FOR THE PERIOD ENDING 31 OCTOBER 2025

UNSPENT CAPITAL GRANTS

Grant Provider	Liability 1 July 2025	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	YTD Budget	YTD Actual Revenue
Housing							
RAAP Funding - Great Southern Housing Initiative (GSHI)	159,377	0	0	159,377	0	0	0
Recreation & Culture							
DITRDC - LRCI 3 Grant	8,141	0	0	8,141	0	0	0
Transport							
MRWA - Regional Road Group Grants 2024-2025	142,379	0	0	142,379	0	0	0
DITRDC - Roads to Recovery Grant 2024-2025	349,997	0	(8,810)	341,187	548,997	0	8,810
MRWA - Regional Road Group Grants 2025-2026	0	624,000	(491,946)	132,054	1,090,000	304,400	491,946
MRWA - Commodity Route Grants 2025-2026	0	68,000	(8,610)	59,390	34,000	0	8,610
DITRDC - Roads to Recovery Grant 2025-2026	0	0	0	0	692,136	0	(0)
Economic Services							
Dept of Water - Water Re-use (Community Drought)	3,669	0	0	3,669	0	0	0
Total Unspent Capital Grants	663,563	692,000	(509,366)	846,197	2,365,133	304,400	509,366

CONTRACT LIABILITIES

Grant Provider	Liability 1 July 2025	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	YTD Budget	YTD Actual Revenue
Housing							
GSDC - Great Southern Homes Grant	0	30,000	(30,000)	0	30,000	30,000	30,000
Total Contract Liabilities	-	30,000	(30,000)	-	30,000	30,000	30,000
TOTAL LIABILITIES & REVENUE	663,563	722,000	(539,366)	846,197	2,395,133	334,400	539,366

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2025

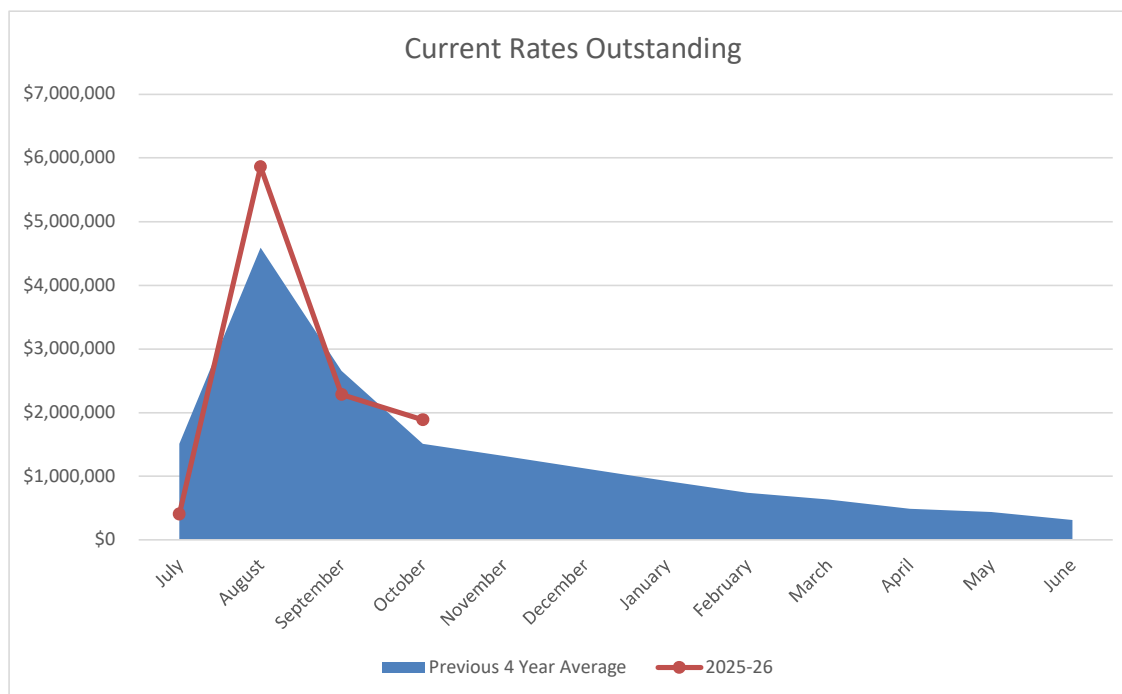
RESERVES - CASH BACKED	2025-2026 Actual Opening Balance	2025-2026 Actual Transfer to	2025-2026 Actual Transfer (from)	2025-2026 Actual Closing Balance	2025-2026 Budget Opening Balance	2025-2026 Budget Transfer to	2025-2026 Budget Transfer (from)	2025-2026 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Plant Reserve	269,951	330	0	270,281	269,771	7,800	0	277,571
Employee Leave	296,408	362	0	296,770	296,230	7,800	0	304,030
Low Income Housing	91,023	111	0	91,134	90,963	1,850	0	92,813
Sporting Facility	0	0	0	0	68,321	1,380	(15,000)	54,701
Landfill Waste Management	87,276	107	0	87,383	87,217	1,770	0	88,987
Kodja Place Tourist Precinct	0	0	0	0	18	0	0	18
Community Grants Reserve	10,627	13	0	10,640	10,619	215	0	10,834
Independent Living Units	172,455	211	0	172,665	172,339	3,490	(22,000)	153,829
Natural Resource Management	106,230	130	0	106,360	106,159	2,150	0	108,309
The Kodja Place Building Upgrade & Renewal	19,222	24	0	19,245	19,191	390	0	19,581
Asset Acquisition and Replacement Reserve	0	0	0	0	0	0	0	0
Sports Complex Building, Plant & Equipment Upgrade and Renewal Reserve	82,228	101	0	82,329	13,830	1,155	0	14,985
	1,135,420	1,388	0	1,136,807	1,134,658	28,000	(37,000)	1,125,658

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2025

RATES & SUNDRY RECEIVABLES

Rates:

	1-Jul-25	Levy for 2025/26	Collectable	Received	Outstanding
Property Rates	\$ 213,171	\$ 5,402,594	\$ 5,615,765	\$ (4,053,643)	\$ 1,562,122
Rubbish Charges	\$ 46,040	\$ 287,080	\$ 333,120	\$ (247,235)	\$ 85,885
Emergency Services Levy	\$ 22,122	\$ 32,390	\$ 54,512	\$ -	\$ 54,512
Instalment fee & Interest	\$ -	\$ 19,770	\$ 19,770	\$ (19,770)	\$ -
Penalty & ESL Interest	\$ 131,124	\$ 13,190	\$ 144,314	\$ (21,405)	\$ 122,909
Excess Rates	\$ (70,709)	\$ -	\$ (70,709)	\$ 49,853	\$ (20,856)
Sub- Total	\$ 341,748	\$ 5,755,024	\$ 6,096,772	\$ (4,292,200)	\$ 1,804,572
					31%
OTHER ITEMS					
Pensioner Rebates to claim	\$ 79,569	\$ -	\$ 79,569	\$ 3,511	\$ 83,080
Sub-Total	\$ 421,316				\$ 1,887,652
Pensioner Deferred Rates	\$ 114,776	\$ -	\$ 114,776	\$ -	\$ 114,776
Total Outstanding	\$ 456,523	\$ 5,755,024	\$ 6,211,548	\$ (4,292,200)	\$ 1,919,347



Sundry Debtors:

	30-Jun-25		31/10/25		Movement This FY
Credit Balance	\$ (7,112)		\$ (65,591)		\$ 58,479
Current	\$ 364,492		\$ 315,303		\$ 49,188
30 - 60 days	\$ 6,417	1%	\$ 5,993	2%	\$ 423
60 - 90 days	\$ 1,562	0%	\$ 2,321	1%	\$ (758)
Greater than 90 days	\$ 127,516	26%	\$ 124,648	33%	\$ 2,868
	\$ 492,875		\$ 382,675		

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2025

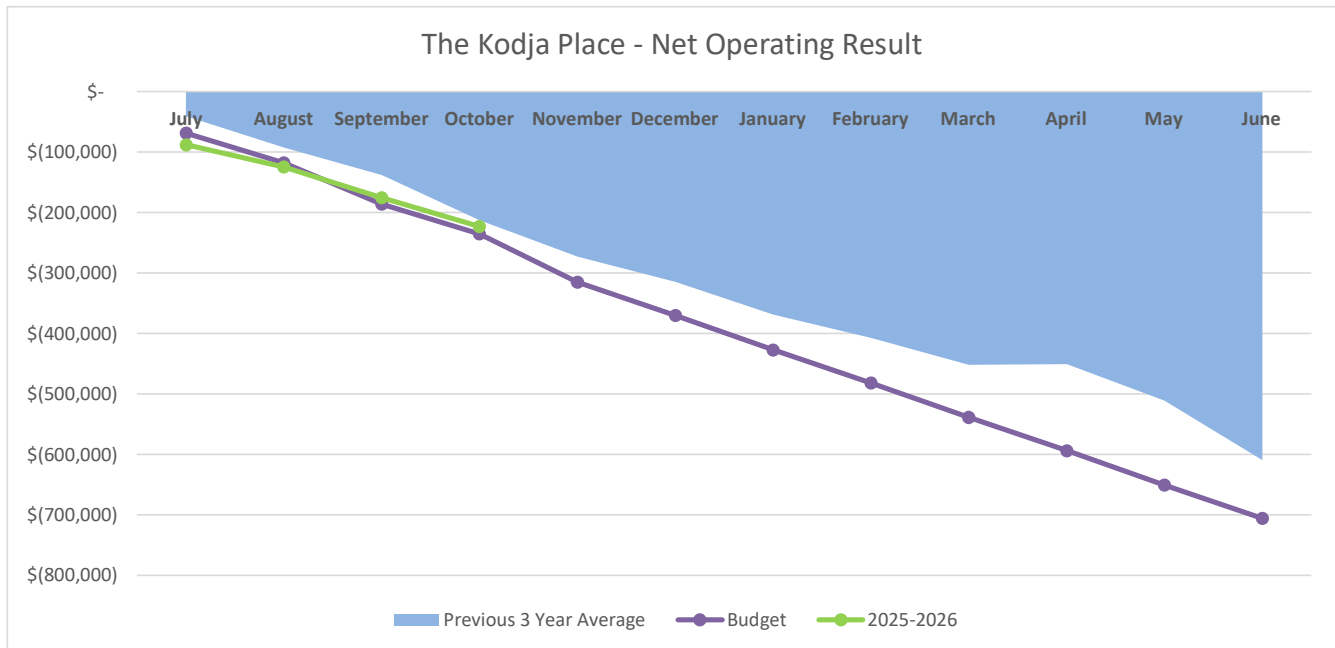
LOAN REPAYMENTS	Loan Number	2025-2026 Actual	2025-2026 New	2025-2026 New	2025-2026 Actual	2025-2026 Actual	2025-2026 Budget	2025-2026 Budget	2025-2026 Budget	2025-2026 Budget	2025-2026 Budget
		Principal 1 July 2025	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding	Principal 1 July 2025	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding
		\$		\$	\$	\$	\$		\$	\$	\$
Law, order, public safety											
Communications Tower	150	358,792	0	0	82	358,792	358,792	0	(35,479)	(19,970)	323,313
Health											
Medical Centre Donation	137	101,679	0	(4,483)	(270)	97,196	101,679	0	(9,005)	(1,647)	92,674
Housing											
Bagg Street Unit	135	33,259	0	0	25	33,259	33,259	0	(10,750)	(929)	22,509
Aged Units - GSHI	139	0	0	0	0	0	0	0	0	0	0
Staff Housing - GSHI	140	669,970	0	(31,060)	(1,871)	638,910	669,970	0	(62,388)	(11,409)	607,582
GROH Housing - GSHI	138	592,029	0	(57,722)	(1,376)	534,307	592,029	0	(115,860)	(8,171)	476,169
Staff Housing - GSHI	144	22,617	0	(5,575)	(75)	17,042	22,617	0	(11,203)	(375)	11,414
GROH Housing - GSHI	145	22,617	0	(5,575)	(75)	17,041	22,617	0	(11,203)	(375)	11,414
Staff Housing Renovations	148	254,607	0	0	92	254,607	254,607	0	(16,501)	(11,056)	238,106
Recreation and culture											
Sports Complex	134	161,764	0	0	44	161,764	161,764	0	(19,867)	(7,952)	141,897
Sports Complex Wall	136	42,391	0	0	71	42,391	42,391	0	(10,285)	(793)	32,106
Netball Courts & Roof	143	1,228,607	0	(28,269)	(6,244)	1,200,338	1,228,607	0	(56,945)	(34,945)	1,171,662
Oval Lighting	142	157,404	0	(12,601)	(743)	144,802	157,404	0	(25,294)	(2,194)	132,110
Harrison PI Toilets & Park	146	295,831	0	0	728	295,831	295,831	0	(37,506)	(7,340)	258,325
Harrison PI Toilets & Park	149	141,646	0	0	41	141,646	141,646	0	(17,740)	(11,225)	123,906
Transport											
Airstrip Lighting	141	111,131	0	(5,214)	(257)	105,917	111,131	0	(10,468)	(1,565)	100,663
Economic services											
Land Development	147	285,534	0	0	703	285,534	285,534	0	(36,200)	(10,834)	249,334
		4,479,877	0	(150,501)	(9,123)	4,329,377	4,479,878	0	(486,694)	(130,780)	3,993,184

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 OCTOBER 2025**

MAJOR BUSINESS UNITS

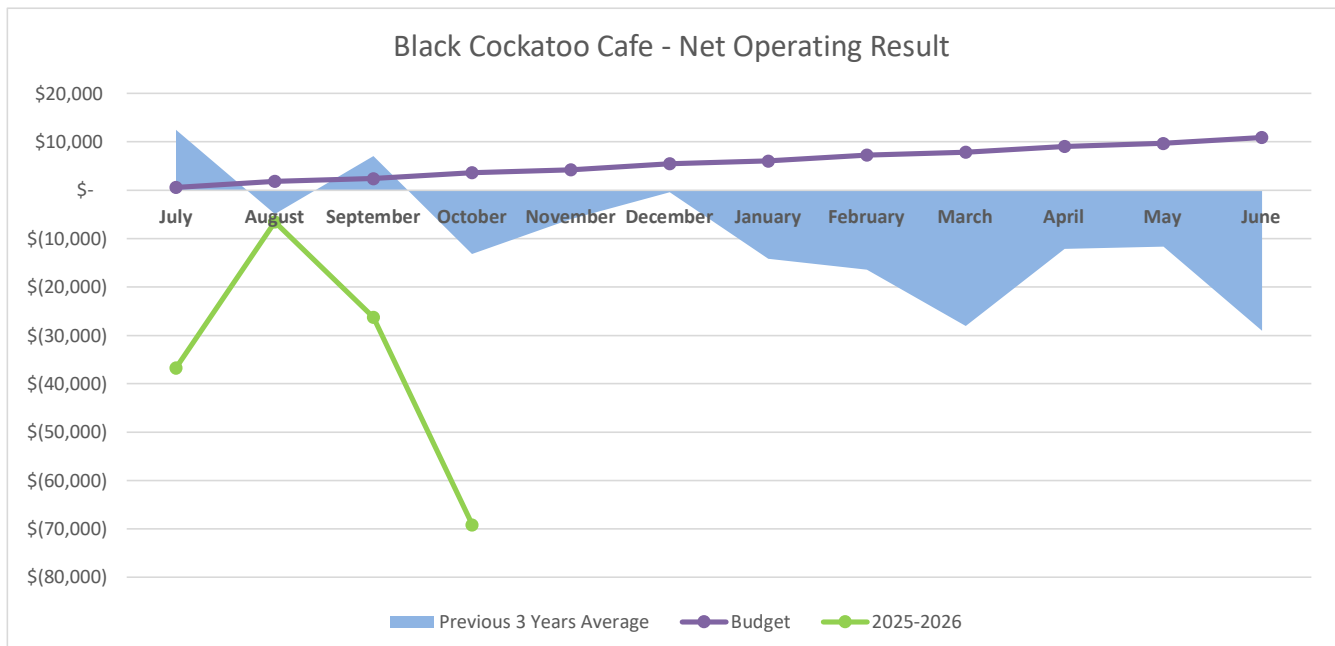
The Kodja Place Precinct

The Shire of Kojonup owns and operates The Kodja Place precinct, a tourism, retail and cultural interpretive centre on Albany Highway. The following graph shows the operations of TKPP (profit or loss). There is also capital expenditure (p.13), a loan (p.15) and a reserve account (p.16) associated with TKPP.



Black Cockatoo Café

Effective from 1 July 2023, the Shire assumed ownership and operation of The Black Cockatoo Café, located in The Kodja Place Precinct. The following graph shows the trading results of the café.



SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
9605	Proceeds Sale of Assets - Plant & Equipment	\$0	\$0	\$0	\$0	(\$72,000)	\$0
	Sub Total - PROCEEDS/REALISATION ON SALE OF ASSET	\$0	\$0	\$0	\$0	(\$72,000)	\$0
	WRITTEN DOWN VALUE						
	Sub Total - WDV ON SALE OF ASSET	\$0	\$0	\$0	\$0	\$0	\$0
	Total - GAIN/LOSS ON DISPOSAL OF ASSET	\$0	\$0	\$0	\$0	(\$72,000)	\$0
	Sub Total - ABNORMAL ITEMS	\$0	\$0	\$0	\$0	\$0	\$0
	Total - OPERATING STATEMENT	\$0	\$0	\$0	\$0	(\$72,000)	\$0

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT			COMPARATIVES					
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme			YEAR TO DATE		ACTUAL		ADOPTED BUDGET	
			31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
ACCOUNT	JOB		Budget	Actual	Income	Expense	Income	Expense
GENERAL PURPOSE FUNDING - RATES								
OPERATING EXPENDITURE								
1112	Admin Allocated to Rates (Cash)		\$19,940	\$5,981	\$0	\$5,981	\$0	\$59,821
1122	Admin Allocated to Rates (Non-Cash)		\$1,416	\$0	\$0	\$0	\$0	\$4,247
1132	Rating Salaries		\$0	\$0	\$0	\$0	\$0	\$0
1162	Superannuation		\$0	\$0	\$0	\$0	\$0	\$0
1182	Rates Printing/postage		\$980	\$0	\$0	\$0	\$0	\$1,000
1192	Valuation Expenses		\$700	\$2,470	\$0	\$2,470	\$0	\$15,725
1202	Title Searches		\$70	\$0	\$0	\$0	\$0	\$500
1222	Insurance - Emp Costs (Rates)		\$2,258	\$1,495	\$0	\$1,495	\$0	\$2,258
1262	Legal Costs Incurred - Rates		\$0	\$0	\$0	\$0	\$0	\$2,000
Sub Total - GENERAL RATES OP/EXP			\$25,363	\$9,946	\$0	\$9,946	\$0	\$85,551
OPERATING INCOME								
1003	General Rates Levied		(\$5,402,594)	(\$5,402,594)	(\$5,402,594)	\$0	(\$5,402,594)	\$0
1053	Back Rates		(\$100)	\$0	\$0	\$0	(\$100)	\$0
1013	Ex-Gratia Rates		(\$2,515)	\$0	\$0	\$0	(\$2,515)	\$0
1043	Non Payment Penalty Interest		(\$11,200)	(\$13,190)	(\$13,190)	\$0	(\$35,000)	\$0
1073	Instalment Administration Charge		(\$3,920)	(\$4,176)	(\$4,176)	\$0	(\$4,000)	\$0
1063	Instalment Interest Charge		(\$11,760)	(\$15,594)	(\$15,594)	\$0	(\$12,000)	\$0
1273	ESL Levy Admin Fee		(\$4,000)	(\$4,000)	(\$4,000)	\$0	(\$4,000)	\$0
1092	Rates Written Off/Refunded		\$95	\$108	\$108	\$0	\$100	\$0
1283	Settlement & Search Charges		(\$1,800)	(\$1,855)	(\$1,855)	\$0	(\$4,500)	\$0
1263	Legal Expenses - Recovered		\$0	\$0	\$0	\$0	(\$2,000)	\$0
Sub Total - GENERAL RATES OP/INC			(\$5,437,794)	(\$5,441,301)	(\$5,441,301)	\$0	(\$5,466,609)	\$0
Total - GENERAL RATES			(\$5,412,431)	(\$5,431,355)	(\$5,441,301)	\$9,946	(\$5,466,609)	\$85,551

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES					
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		ACTUAL		ADOPTED BUDGET	
		31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
	OTHER GENERAL PURPOSE FUNDING						
	OPERATING EXPENDITURE						
	Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP			\$0	\$0	\$0	\$0
	OPERATING INCOME						
1333	Grants Commission General Purpose Grant	(\$88,552)	(\$66,201)	(\$66,201)	\$0	(\$354,208)	\$0
1343	Grants Commission Local Roads Grant	(\$95,914)	(\$112,234)	(\$112,234)	\$0	(\$383,657)	\$0
1373	Interest Received - Municipal	(\$167)	\$0	\$0	\$0	(\$500)	\$0
1393	Interest Received - Reserves	(\$6,440)	(\$1,388)	(\$1,388)	\$0	(\$28,000)	\$0
	Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC	(\$191,073)	(\$179,823)	(\$179,823)	\$0	(\$766,365)	\$0
	Total - OTHER GENERAL PURPOSE FUNDING	(\$191,073)	(\$179,823)	(\$179,823)	\$0	(\$766,365)	\$0
	Total - GENERAL PURPOSE FUNDING	(\$5,603,504)	(\$5,611,178)	(\$5,621,124)	\$9,946	(\$6,232,974)	\$85,551

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
GOVERNANCE - MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
002D	Depreciation	\$0	\$0	\$0	\$0	\$0	\$1,625
1502	Meeting Attendance Fees	\$25,789	\$24,223	\$0	\$24,223	\$0	\$103,157
1508	Members Travelling	\$964	\$868	\$0	\$868	\$0	\$2,920
1512	Conferences & Training Expenses	\$15,250	\$0	\$0	\$0	\$0	\$15,500
1522	Members Communications Allowance	\$5,250	\$4,500	\$0	\$4,500	\$0	\$21,000
1532	Election Expenses	\$17,417	\$0	\$0	\$0	\$0	\$36,100
1542	Presidents/Dep Allowances	\$9,500	\$9,500	\$0	\$9,500	\$0	\$38,000
1562	Refreshments & Functions (Councillors)	\$2,886	\$2,130	\$0	\$2,130	\$0	\$11,100
1572	Refreshments & Functions Staff)	\$619	\$352	\$0	\$352	\$0	\$6,190
1592	Members Insurance	\$11,775	\$7,359	\$0	\$7,359	\$0	\$11,775
1602	Subscriptions	\$36,110	\$28,783	\$0	\$28,783	\$0	\$37,870
1612	Misc Expenses - Members	\$990	\$0	\$0	\$0	\$0	\$1,500
1624	Integrated Planning Expenses	\$29,137	\$0	\$0	\$0	\$0	\$87,415
1632	Vehicle Operating Expenses	\$200	\$0	\$0	\$0	\$0	\$500
1662	Audit Fees	\$2,400	(\$41,000)	\$0	(\$41,000)	\$0	\$51,650
1702	Administration Allocation (Cash)	\$232,629	\$119,628	\$0	\$119,628	\$0	\$697,914
1712	Administration Allocation (Non-Cash)	\$7,079	\$0	\$0	\$0	\$0	\$21,237
1772	Doubtful Debt Expenses	\$0	\$0	\$0	\$0	\$0	\$500
1792	Legal Costs	\$0	\$0	\$0	\$0	\$0	\$3,000
2075	VROC - Shared Services	\$0	\$0	\$0	\$0	\$0	\$22,000
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$397,994	\$157,023	\$0	\$157,023	\$0	\$1,170,953
OPERATING INCOME							
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$397,994	\$157,023	\$0	\$157,023	\$0	\$1,170,953

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES		ACTUAL		ADOPTED BUDGET	
		YEAR TO DATE		31 OCTOBER 2025		2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
	GOVERNANCE - GENERAL						
	OPERATING EXPENDITURE						
003D	Depreciation (Sch 4)	\$0	\$0	\$0	\$0	\$0	\$106,185
1852	Salaries - Admin	\$355,411	\$423,996	\$0	\$423,996	\$0	\$1,066,276
1882	Admin Superannuation	\$44,817	\$48,254	\$0	\$48,254	\$0	\$134,456
1892	Staff Insurances	\$47,418	\$34,500	\$0	\$34,500	\$0	\$47,418
1902	FBT Admin Staff	\$8,670	(\$24,417)	\$0	(\$24,417)	\$0	\$17,000
1912	Conference & Training	\$5,048	\$13,783	\$0	\$13,783	\$0	\$18,030
1922	Advertising	\$2,080	\$300	\$0	\$300	\$0	\$8,000
1931	Occupational Risk Co-Ordinator Costs	\$3,000	\$0	\$0	\$0	\$0	\$9,000
1932	Occ Health & Safety	\$2,260	\$1,120	\$0	\$1,120	\$0	\$12,780
1942	Staff Uniforms	\$3,740	\$229	\$0	\$229	\$0	\$5,500
1952	Admin Staff Costs	\$6,600	\$5,216	\$0	\$5,216	\$0	\$14,985
1957	Office Building Maintenance	\$1,208	\$1,999	\$0	\$1,999	\$0	\$7,675
1958	Office - Cleaning & Assoc	\$13,691	\$20,233	\$0	\$20,233	\$0	\$41,075
1959	Office - Utility Charges	\$4,401	\$4,198	\$0	\$4,198	\$0	\$13,200
1962	Office Gardens & Surrounds-Mtce	\$1,428	\$2,622	\$0	\$2,622	\$0	\$6,284
1972	Admin Printing & Stationery	\$10,302	\$8,101	\$0	\$8,101	\$0	\$28,400
1982	Telephone & Internet	\$8,671	\$8,214	\$0	\$8,214	\$0	\$26,275
2002	Office Equip Maint	\$333	\$0	\$0	\$0	\$0	\$1,000
2004	Office - Insurance.	\$42,124	\$21,405	\$0	\$21,405	\$0	\$42,124
2006	Donations CEO discretion	\$0	\$0	\$0	\$0	\$0	\$500
2008	Donations - Council	\$0	\$50	\$0	\$50	\$0	\$1,000
2012	Non Capital Purchases	\$208	\$0	\$0	\$0	\$0	\$2,500
2022	Bank Charges	\$16,320	\$11,114	\$0	\$11,114	\$0	\$34,000
2032	Postage & Freight	\$3,180	\$3,434	\$0	\$3,434	\$0	\$6,000
2042	ICT Computer Support	\$41,474	\$21,918	\$0	\$21,918	\$0	\$121,865
1992	ICT Software Licensing Fees	\$77,132	\$15,934	\$0	\$15,934	\$0	\$146,036
2044	ICT Hardware Purchases (<\$5,000)	\$500	\$554	\$0	\$554	\$0	\$1,500
2052	Admin Vehicle Expenses	\$5,533	\$3,323	\$0	\$3,323	\$0	\$16,600
2062	Admin Legal Expenses	\$8,333	\$5,354	\$0	\$5,354	\$0	\$25,000
2277	Finance Consultants	\$35,600	\$25,769	\$0	\$25,769	\$0	\$89,600
2275	Records Management	\$15,233	\$12,830	\$0	\$12,830	\$0	\$45,700
2278	Security Monitoring	\$0	\$436	\$0	\$436	\$0	\$1,600
2092	Mis Expense - Admin	\$887	\$362	\$0	\$362	\$0	\$2,660
2102	Admin - Novated Lease Expenses	\$6,573	\$6,785	\$0	\$6,785	\$0	\$19,720
2172	Less Admin Non Cash Realloc	(\$35,394)	\$0	\$0	\$0	\$0	(\$106,185)
2182	Less Admin Cash Exp Realloc	(\$664,653)	(\$598,139)	\$0	(\$598,139)	\$0	(\$1,994,039)
	Sub Total - GOVERNANCE - GENERAL OP/EXP	\$72,128	\$90,877	\$0	\$90,877	\$0	\$19,720

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
		OPERATING INCOME					
2053	Sundry Misc Income - Admin	(\$100)	(\$642)	(\$642)	\$0	(\$300)	\$0
2083	Police Licensing Commissions	(\$14,000)	(\$16,043)	(\$16,043)	\$0	(\$40,000)	\$0
2113	Admin - Novated Lease Contributions	(\$6,573)	(\$6,785)	(\$6,785)	\$0	(\$19,720)	\$0
2143	Photocopying Fees	(\$7)	\$0	\$0	\$0	(\$20)	\$0
	Sub Total - GOVERNANCE - GENERAL OP/INC	(\$20,680)	(\$23,470)	(\$23,470)	\$0	(\$60,040)	\$0
	Total - GOVERNANCE - GENERAL	\$51,448	\$67,407	(\$23,470)	\$90,877	(\$60,040)	\$19,720
	Total - GOVERNANCE	\$449,442	\$224,429	(\$23,470)	\$247,899	(\$60,040)	\$1,190,673

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
LAW ORDER & PUBLIC SAFETY							
FIRE PREVENTION							
OPERATING EXPENDITURE							
2272	Emergency Operating Expenses	\$4,561	\$9,766	\$0	\$9,766	\$0	\$13,685
2271	Emergency Operations Room - Storage	\$167	\$0	\$0	\$0	\$0	\$500
2281	Community Emergency Services Manager Wages Expense	\$32,434	\$29,738	\$0	\$29,738	\$0	\$129,737
2283	CESM Other Expenses	\$10,050	\$3,641	\$0	\$3,641	\$0	\$40,200
2292	Fire Hazard Reduction	\$11,208	\$20,006	\$0	\$20,006	\$0	\$33,625
2302	Ground & Aerial Inspections	\$0	\$0	\$0	\$0	\$0	\$6,000
2322	Administration Costs	\$3,737	\$2,642	\$0	\$2,642	\$0	\$5,060
2342	Fire Fighting - Shire Resources	\$1,758	\$633	\$0	\$633	\$0	\$5,873
2372	Brigade Expenses	\$69,830	\$40,354	\$0	\$40,354	\$0	\$87,130
2284	Bushfire Risk Mitigation Officer (BRMO)- Salaries	\$24,082	\$0	\$0	\$0	\$0	\$72,250
2294	BRMO - Superannuation	\$2,902	\$0	\$0	\$0	\$0	\$8,706
2382	Administration Allocated - Cash	\$19,940	\$17,944	\$0	\$17,944	\$0	\$59,821
2442	Administration Allocated - Non-Cash	\$354	\$0	\$0	\$0	\$0	\$1,062
2443	Interest on Loan - Bushfire	\$8,675	(\$82)	\$0	(\$82)	\$0	\$19,970
2444	Govt Guarantee Fee - Loan 150 Expense	\$1,008	\$589	\$0	\$589	\$0	\$1,680
004D	Buildings Depreciation	\$0	\$0	\$0	\$0	\$0	\$41,250
Sub Total - FIRE PREVENTION OP/EXP		\$190,705	\$125,231	\$0	\$125,231	\$0	\$526,549
OPERATING INCOME							
2363	Fines & Penalties	(\$367)	(\$1,515)	(\$1,515)	\$0	(\$1,100)	\$0
2383	Sale of Fire Maps	(\$53)	(\$27)	(\$27)	\$0	(\$160)	\$0
2393	Sundry Misc income - Fire	(\$10,833)	\$0	\$0	\$0	(\$32,500)	\$0
2373	ESL Levy Funding	(\$18,750)	(\$20,500)	(\$20,500)	\$0	(\$75,000)	\$0
2343	Operating Grant Income	\$0	\$0	\$0	\$0	\$0	\$0
2403	Operating Grants, Subsidies & contributions	(\$35,404)	\$0			(\$141,616)	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$65,407)	(\$22,042)	(\$22,042)	\$0	(\$250,376)	\$0
Total - FIRE PREVENTION		\$125,298	\$103,188	(\$22,042)	\$125,231	(\$250,376)	\$526,549

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT JOB		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
ANIMAL CONTROL							
OPERATING EXPENDITURE							
2542	Conference & Training	\$1,167	\$170	\$0	\$170	\$0	\$3,500
2562	Dog Control Expenses	\$652	\$93	\$0	\$93	\$0	\$1,955
2572	Dog Pound Expenses	\$611	\$184	\$0	\$184	\$0	\$1,834
2573	Contract Ranger Expenses	\$14,166	\$17,743	\$0	\$17,743	\$0	\$42,500
2582	Other Animal Control	\$67	\$0	\$0	\$0	\$0	\$200
2583	Cat Control Expenses	\$253	\$182	\$0	\$182	\$0	\$760
2584	Cat Pound Expenses	\$120	\$13	\$0	\$13	\$0	\$360
2602	Administration Allocated - Cash	\$19,940	\$5,981	\$0	\$5,981	\$0	\$59,821
2612	Administration Allocated - Non-Cash	\$354	\$0	\$0	\$0	\$0	\$1,062
005D	Depreciation Buildings - Animal Control	\$0	\$0	\$0	\$0	\$0	\$1,765
Sub Total - ANIMAL CONTROL OP/EXP		\$37,329	\$27,794	\$0	\$27,794	\$0	\$113,757
OPERATING INCOME							
2633	Ranger Income	(\$133)	\$0	\$0	\$0	(\$400)	\$0
2653	Fines & Penalties - Dog Act	(\$167)	(\$200)	(\$200)	\$0	(\$500)	\$0
2663	Impounding Fees - Dogs	(\$403)	\$0	\$0	\$0	(\$1,210)	\$0
2673	Dog Registrations	(\$1,050)	(\$887)	(\$887)	\$0	(\$3,150)	\$0
2674	Cat Registrations	(\$167)	(\$50)	(\$50)	\$0	(\$500)	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$1,920)	(\$1,137)	(\$1,137)	\$0	(\$5,760)	\$0
Total - ANIMAL CONTROL		\$35,409	\$26,657	(\$1,137)	\$27,794	(\$5,760)	\$113,757

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
		OTHER LAW ORDER & PUBLIC SAFETY					
		OPERATING EXPENDITURE					
2832	Vehicle Impounding	\$500	\$308	\$0	\$308	\$0	\$1,500
2862	Local Law review	\$2,000	\$0	\$0	\$0	\$0	\$6,000
	Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP	\$2,500	\$308	\$0	\$308	\$0	\$7,500
		OPERATING INCOME					
2863	Income - Misc Other Law & Order	\$0	(\$810)	(\$810)	\$0	\$0	\$0
	Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC	\$0	(\$810)	(\$810)	\$0	\$0	\$0
	Total - OTHER LAW ORDER PUBLIC SAFETY	\$2,500	(\$503)	(\$810)	\$308	\$0	\$7,500
	Total - LAW ORDER & PUBLIC SAFETY	\$163,207	\$129,343	(\$23,990)	\$153,333	(\$256,136)	\$647,806

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
	HEALTH						
	HEALTH ADMINISTRATION & INSPECTION						
	OPERATING EXPENDITURE						
3102	Health - Salaries	\$36,413	\$0	\$0	\$0	\$0	\$109,243
3132	Superannuation	\$4,369	\$4,630	\$0	\$4,630	\$0	\$13,109
3142	Fringe Benefits Tax	\$4,000	\$0	\$0	\$0	\$0	\$12,000
3162	Health - Other Employment Costs	\$3,453	\$3,013	\$0	\$3,013	\$0	\$5,840
3164	Health - Contractors	\$18,666	\$0	\$0	\$0	\$0	\$56,000
3212	Admin Allocation to HIA - Cash	\$19,940	\$5,981	\$0	\$5,981	\$0	\$59,821
3242	Analytical Expenses	\$333	\$492	\$0	\$492	\$0	\$1,000
3252	Administration Allocated - Non-cash	\$531	\$0	\$0	\$0	\$0	\$1,593
	Sub Total - HEALTH ADMIN & INSPECTION OP/EXP	\$87,705	\$14,117	\$0	\$14,117	\$0	\$258,606
	OPERATING INCOME						
3223	Health Act fees, Licences	(\$833)	(\$1,093)	(\$1,093)	\$0	(\$2,500)	\$0
3233	Septic Tank Inspection Fees	(\$167)	(\$236)	(\$236)	\$0	(\$500)	\$0
	Sub Total - HEALTH ADMIN & INSPECTION OP/INC	(\$1,000)	(\$1,329)	(\$1,329)	\$0	(\$3,000)	\$0
	Total - HEALTH ADMIN & INSPECTION	\$86,705	\$12,788	(\$1,329)	\$14,117	(\$3,000)	\$258,606

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
	OTHER HEALTH						
	OPERATING EXPENDITURE						
3360	Doctor Services Expenses	\$83,315	\$64,063	\$0	\$64,063	\$0	\$250,000
3361	Interest Paid on Loans	\$919	\$270	\$0	\$270	\$0	\$1,647
New	Vehicle Operating Expenses			\$0	\$0	\$0	\$0
3368	Loan Guarantee Fee	\$405	\$169	\$0	\$169	\$0	\$675
009D	Depreciation Buildings	\$0	\$0	\$0	\$0	\$0	\$20,245
	Sub Total - OTHER HEALTH OP/EXP	\$84,639	\$64,502	\$0	\$64,502	\$0	\$272,567
	OPERATING INCOME						
	Sub Total - OTHER HEALTH OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
	Total - OTHER HEALTH	\$84,639	\$64,502	\$0	\$64,502	\$0	\$272,567
	Total - HEALTH	\$171,344	\$77,290	(\$1,329)	\$78,619	(\$3,000)	\$531,173

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
EDUCATION & WELFARE							
EDUCATION							
OPERATING EXPENDITURE							
3455	Play in the Park	\$833	\$0	\$0	\$0	\$0	\$2,500
3452	Smart Start Expenses	\$1,038	\$0	\$0	\$0	\$0	\$3,115
Sub Total - EDUCATION OP/EXP		\$1,872	\$0	\$0	\$0	\$0	\$5,615
OPERATING INCOME							
Sub Total-EDUCATION OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - EDUCATION		\$1,872	\$0	\$0	\$0	\$0	\$5,615

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES					
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		ACTUAL		ADOPTED BUDGET	
		31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
	PRE-SCHOOL/OTHER EDUCATION						
	OPERATING EXPENDITURE						
3462	Child Care Centre - Building Maint	\$1,937	\$1,929	\$0	\$1,929	\$0	\$2,750
3476	Play Group Community Assistance		\$79	\$0	\$79		
3477	Kindy Café	\$5,066	\$452	\$0	\$452	\$0	\$15,200
3472	Playgroup/Toy Library - Building Maint	\$2,903	\$3,670	\$0	\$3,670	\$0	\$5,578
3474	Playgroup/Toy Library - Grounds Maint	\$1,123	\$130	\$0	\$130	\$0	\$3,370
3478	SPARK - Expenditure	\$1,000	\$0	\$0	\$0	\$0	\$3,000
006D	DEPRECIATION (SCH 8)	\$0	\$0	\$0	\$0	\$0	\$17,465
	Sub Total - OTHER EDUCATION OP/EXP	\$12,030	\$6,259	\$0	\$6,259	\$0	\$47,363
	OPERATING INCOME						
3463	Occasional Care Rent	(\$833)	(\$834)	(\$834)	\$0	(\$2,500)	\$0
3465	Grant - Kindy Café	\$0	\$0	\$0	\$0	(\$14,900)	\$0
3473	Playgroup/Toy Library Fees	(\$60)	\$0	\$0	\$0	(\$180)	\$0
3475	SPARK - Income	\$0	(\$250)	(\$250)	\$0	(\$3,000)	\$0
			\$0		\$0		
	Sub Total - OTHER EDUCATION OP/INC	(\$893)	(\$1,084)	(\$1,084)	\$0	(\$20,580)	\$0
	Total - OTHER EDUCATION	\$11,137	\$5,175	(\$1,084)	\$6,259	(\$20,580)	\$47,363
	Total - EDUCATION & WELFARE	\$13,008	\$5,175	(\$1,084)	\$6,259	(\$20,580)	\$52,978

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
HOUSING							
SPRING HAVEN HOUSING							
012D	Spring Haven Depreciation	\$0	\$0	\$0	\$0	\$0	\$70,400
013D	Spring Haven Depreciation	\$0	\$0	\$0	\$0	\$0	\$2,250
Sub Total - SPRING HAVEN HOUSING OP/EXP		\$0	\$40,829	\$0	\$40,829	\$0	\$72,650
OPERATING INCOME							
Sub Total - SPRING HAVEN HOUSING OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SPRING HAVEN HOUSING		\$0	\$40,829	\$0	\$40,829	\$0	\$72,650
STAFF HOUSING							
OPERATING EXPENDITURE							
3768	Staff Housing Building Maintenance	\$3,296	\$5,838	\$0	\$5,838	\$0	\$9,887
3769	Staff Housing - Operating Expenses	\$15,020	\$14,108	\$0	\$14,108	\$0	\$42,261
3764	Staff Housing - Ground Maint. Various	\$9,393	\$17,838	\$0	\$17,838	\$0	\$28,181
3767	Housing - Great Southern Homes MoU Expenses	\$10,000	\$0	\$0	\$0	\$0	\$30,000
3770	Loan Guarantee Fee L135, L140, L144 & L148	\$3,969	\$1,716	\$0	\$1,716	\$0	\$6,615
3771	Staff Housing Loan Interest	\$6,369	\$1,965	\$0	\$1,965	\$0	\$23,769
011D	Housing Depreciation	\$0	\$0	\$0	\$0	\$0	\$86,610
Sub Total - STAFF HOUSING OP/EXP		\$48,047	\$41,465	\$0	\$41,465	\$0	\$227,323
OPERATING INCOME							
3703	Residential Rent - Staff	(\$4,600)	(\$2,862)	(\$2,862)	\$0	(\$13,800)	\$0
3706	Operating Grants, Subsidies & Contributions	(\$30,000)	(\$30,000)	(\$30,000)	\$0	(\$30,000)	\$0
Sub Total - STAFF HOUSING OP/INC		(\$34,600)	(\$32,862)	(\$32,862)	\$0	(\$43,800)	\$0
Total - STAFF HOUSING		\$13,447	\$8,603	(\$32,862)	\$41,465	(\$43,800)	\$227,323

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
HOUSING OTHER							
OPERATING EXPENDITURE							
4062	Loton Close ILU's Building Maint	\$3,928	\$2,843	\$0	\$2,843	\$0	\$10,383
4064	Loton Close ILU's Grounds Maint	\$3,270	\$997	\$0	\$997	\$0	\$9,810
4065	Loton Close ILU's Utilities	\$11,226	\$15,055	\$0	\$15,055	\$0	\$33,670
4066	Loton Close ILU's Insurance	\$8,350	\$3,975	\$0	\$3,975	\$0	\$8,350
4202	J Sullivan Units Building Maintenance	\$6,175	\$0	\$0	\$0	\$0	\$17,555
4204	J Sullivan Units Grounds Maintenance	\$1,833	\$6	\$0	\$6	\$0	\$5,500
4205	J Sullivan Units Utilities	\$3,637	\$3,166	\$0	\$3,166	\$0	\$10,910
4206	J Sullivan Units Insurance	\$2,055	\$979	\$0	\$979	\$0	\$2,055
4254	Interest Paid on Loans	\$5,803	\$1,314	\$0	\$1,314	\$0	\$8,546
4255	Loan Guarantee Fee (Housing Other)	\$2,082	\$1,051	\$0	\$1,051	\$0	\$3,470
4232	Bagg Street Units Operating	\$2,002	\$3,339	\$0	\$3,339	\$0	\$6,006
4256	GROH - Building Maintenance	\$6,738	\$3,507	\$0	\$3,507	\$0	\$13,705
Sub Total - HOUSING OTHER OP/EXP		\$57,099	\$36,231	\$0	\$36,231	\$0	\$129,960
OPERATING INCOME							
4083	Loton Close ILU's Rent	(\$55,638)	(\$62,460)	(\$62,460)	\$0	(\$166,920)	\$0
4103	Loton Close ILU's - Power Recoups	(\$4,500)	(\$9,189)	(\$9,189)	\$0	(\$13,500)	\$0
4203	J Sullivan Units - Rent	(\$12,333)	(\$11,133)	(\$11,133)	\$0	(\$37,000)	\$0
4243	GROH - Rent	(\$48,398)	(\$45,105)	(\$45,105)	\$0	(\$145,200)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$120,868)	(\$127,887)	(\$127,887)	\$0	(\$362,620)	\$0
Total - HOUSING OTHER		(\$63,770)	(\$91,657)	(\$127,887)	\$36,231	(\$362,620)	\$129,960
Total - HOUSING		(\$50,323)	(\$42,225)	(\$160,749)	\$118,524	(\$406,420)	\$429,933

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
COMMUNITY AMENITIES							
SANITATION - HOUSEHOLD REFUSE							
OPERATING EXPENDITURE							
5022	Refuse Collection - Kerbside	\$27,166	\$24,931	\$0	\$24,931	\$0	\$81,500
5012	Refuse Site Maintenance	\$2,187	\$0	\$0	\$0	\$0	\$6,560
5013	Refuse Site Rehabilitation	\$1,034	\$0	\$0	\$0	\$0	\$3,102
5002	Recycling Depot/Transfer Stn - Contract	\$132,497	\$47,653	\$0	\$47,653	\$0	\$204,495
5122	Recycling Collection - Kerbside	\$24,566	\$23,942	\$0	\$23,942	\$0	\$73,700
5142	Recycling Education	\$83	\$930	\$0	\$930	\$0	\$250
014D	Depreciation (Sch 10)	\$0	\$0	\$0	\$0	\$0	\$4,045
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$187,532	\$97,456	\$0	\$97,456	\$0	\$373,652
OPERATING INCOME							
5023	Collection Charges - Kerbside	(\$293,800)	(\$287,080)	(\$287,080)	\$0	(\$293,800)	\$0
5033	Recycling/Transfer Station Rental	(\$767)	\$0	\$0	\$0	(\$2,300)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$294,567)	(\$287,080)	(\$287,080)	\$0	(\$296,100)	\$0
Total - SANITATION HOUSEHOLD REFUSE		(\$107,035)	(\$189,624)	(\$287,080)	\$97,456	(\$296,100)	\$373,652

SHIRE OF KOJONUP
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Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
SANITATION OTHER							
OPERATING EXPENDITURE							
5027	Verge Pick Up - Hard Waste	\$10,000	\$0	\$0	\$0	\$0	\$30,000
5251	Street Bins Collection - Contract	\$14,166	\$11,077	\$0	\$11,077	\$0	\$42,500
5262	Repair Street Bins	\$67	\$0	\$0	\$0	\$0	\$200
5263	Drum Muster	\$833	\$0	\$0	\$0	\$0	\$2,500
5264	Transport of Waste & Loader Hire	\$27,932	\$20,440	\$0	\$20,440	\$0	\$83,800
Sub Total - SANITATION OTHER OP/EXP		\$52,998	\$31,517	\$0	\$31,517	\$0	\$159,000
OPERATING INCOME							
5303	Litter Infringements	(\$67)	\$0	\$0	\$0	(\$200)	\$0
5304	Drum Muster Reimbursement Income	(\$833)	\$0	\$0	\$0	(\$2,500)	\$0
Sub Total - SANITATION OTHER OP/INC		(\$900)	\$0	\$0	\$0	(\$2,700)	\$0
Total - SANITATION OTHER		\$52,098	\$31,517	\$0	\$31,517	(\$2,700)	\$159,000
SEWERAGE							
OPERATING EXPENDITURE							
5090	Liquid Waste Pond - Maintenance	\$457	\$1,304	\$0	\$1,304	\$0	\$1,370
Sub Total - SEWERAGE OP/EXP		\$457	\$1,304	\$0	\$1,304	\$0	\$1,370
OPERATING INCOME							
Sub Total - SEWERAGE OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SEWERAGE		\$457	\$1,304	\$0	\$1,304	\$0	\$1,370

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES				ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		ACTUAL		2025-2026	
		31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
PROTECTION OF THE ENVIRONMENT							
OPERATING EXPENDITURE							
5616	NRM - Salaries & Wages/Consultancy Fees	\$1,667	\$0	\$0	\$0	\$0	\$5,000
5681	Noxious Weeds	\$1,546	\$0	\$0	\$0	\$0	\$4,637
5686	NRM - Environmental Reserve M'ment	\$4,433	\$4,574	\$0	\$4,574	\$0	\$13,300
5687	Reserve Clean Up	\$6,852	\$0	\$0	\$0	\$0	\$20,556
5752	Administration Allocation Cash	\$6,646	\$11,963	\$0	\$11,963	\$0	\$19,940
5742	Administration Allocation Non-Cash	\$885	\$0	\$0	\$0	\$0	\$2,655
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$22,028	\$16,537	\$0	\$16,537	\$0	\$66,088
OPERATING INCOME							
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$22,028	\$16,537	\$0	\$16,537	\$0	\$66,088
TOWN PLANNING AND REGIONAL DEVELOPMENT							
OPERATING EXPENDITURE							
5842	Town Planning Expenses	\$10,000	\$8,494	\$0	\$8,494	\$0	\$30,000
5922	TPS Review	\$8,333	\$8,952	\$0	\$8,952	\$0	\$25,000
5962	Administration Allocated Cash	\$19,940	\$5,981	\$0	\$5,981	\$0	\$59,821
5832	Administration Allocated Non-Cash	\$354	\$0	\$0	\$0	\$0	\$1,062
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$38,626	\$23,428	\$0	\$23,428	\$0	\$115,883
OPERATING INCOME							
5973	Planning Fees	(\$2,167)	(\$19,972)	(\$19,972)	\$0	(\$6,500)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$2,167)	(\$19,972)	(\$19,972)	\$0	(\$6,500)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$36,459	\$3,456	(\$19,972)	\$23,428	(\$6,500)	\$115,883

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
COMMUNITY AMENITIES - CEMETERIES							
OPERATING EXPENDITURE							
5999	Cemetery Digital Database	\$433	\$0	\$0	\$0	\$0	\$1,300
6001	Cemetery - Grave Digging	\$15,074	\$19,030	\$0	\$19,030	\$0	\$45,225
6006	Kojonup Cemetery - Niche Wall Maint	\$542	\$66	\$0	\$66	\$0	\$1,625
6002	Kojonup Cemetery - Grounds Maint	\$6,895	\$9,501	\$0	\$9,501	\$0	\$20,685
6000	Kojonup Cemetery - Trees	\$500	\$0	\$0	\$0	\$0	\$1,501
6012	Boscabel Cemetery - Grounds Maint	\$197	\$0	\$0	\$0	\$0	\$590
6014	Muradup Cemetery - Grounds Maintenance	\$1,725	\$4,260	\$0	\$4,260	\$0	\$5,175
015D	Community Amenities Buildings Depreciation	\$0	\$0	\$0	\$0	\$0	\$47,405
Sub Total - COMMUNITY AMEN - CEMETERIES OP/EXP		\$25,366	\$32,857	\$0	\$32,857	\$0	\$123,506
OPERATING INCOME							
6013	Cemetery Fees (Inc Gst)	(\$3,333)	(\$7,741)	(\$7,741)	\$0	(\$10,000)	\$0
6023	Cemetery Fees Licences (Not Inc Gst)	(\$667)	(\$423)	(\$423)	\$0	(\$2,000)	\$0
Sub Total - COMMUNITY AMEN - CEMETERIES OP/INC		(\$4,000)	(\$8,164)	(\$8,164)	\$0	(\$12,000)	\$0
Total - COMMUNITY AMENITIES CEMETERIES		\$21,366	\$24,693	(\$8,164)	\$32,857	(\$12,000)	\$123,506

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES				ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		ACTUAL		2025-2026	
ACCOUNT	JOB	31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
COMMUNITY AMENITIES - PUBLIC CONVENIENCES & OTHER							
OPERATING EXPENDITURE							
6042	Harrison Place Conveniences - Maint	\$83	\$0	\$0	\$0	\$0	\$250
6044	Harrison Place Conveniences - Cleaning	\$8,353	\$8,663	\$0	\$8,663	\$0	\$22,550
6034	CWA - Building Maintenance	\$1,171	\$605	\$0	\$605	\$0	\$2,378
6052	Town Street & Park Seating	\$371	\$0	\$0	\$0	\$0	\$1,113
6112	Community Resource Centre / Telecentre	\$1,235	\$833	\$0	\$833	\$0	\$3,488
6142	Administration Allocated Non-Cash	\$885	\$0	\$0	\$0	\$0	\$2,655
6152	Administration Allocated Cash	\$19,940	\$13,458	\$0	\$13,458	\$0	\$59,821
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/EXP		\$32,038	\$23,560	\$0	\$23,560	\$0	\$92,255
OPERATING INCOME							
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES PUBLIC CONVEN & OTHER		\$32,038	\$23,560	\$0	\$23,560	\$0	\$92,255
COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT							
OPERATING EXPENDITURE							
6064	Men's Shed - Building Maintenance	\$523	\$183	\$0	\$183	\$0	\$1,170
Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/EXP		\$523	\$183	\$0	\$183	\$0	\$1,170
OPERATING INCOME							
Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT		\$523	\$183	\$0	\$183	\$0	\$1,170
Total - COMMUNITY AMENITIES		\$57,935	(\$88,375)	(\$315,216)	\$226,841	(\$317,300)	\$932,923

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT			COMPARATIVES					
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme			YEAR TO DATE		ACTUAL		ADOPTED BUDGET	
			31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
ACCOUNT	JOB		Budget	Actual	Income	Expense	Income	Expense
RECREATION & CULTURE								
PUBLIC HALL & CIVIC CENTRES								
OPERATING EXPENDITURE								
6202	Memorial Hall - Cleaning & Operations		\$15,224	\$10,544	\$0	\$10,544	\$0	\$24,710
6212	RSL Hall - Cleaning & Operations		\$2,736	\$1,463	\$0	\$1,463	\$0	\$4,638
6214	Memorial Hall - Building Maintenance		\$2,459	\$4,692	\$0	\$4,692	\$0	\$7,376
6218	Muradup Hall - Building Expenses		\$1,610	\$684	\$0	\$684	\$0	\$2,010
6219	Qualeup Hall - Building Expenses		\$163	\$22	\$0	\$22	\$0	\$330
6224	Memorial Hall - Grounds Maintenance		\$4,952	\$1,978	\$0	\$1,978	\$0	\$14,226
6227	Boscabel Hall - Building Expenses		\$445	\$629	\$0	\$629	\$0	\$945
6232	All Halls - Cutlery & Crockery		\$667	\$0	\$0	\$0	\$0	\$2,000
6324	RSL Hall - Building Maintenance		\$1,273	\$651	\$0	\$651	\$0	\$2,780
6146	Interest on Loan - Loan 146 & 149		\$0	(\$769)	\$0	(\$769)	\$0	\$18,565
6147	Loan Guarantee Fee - Loan 146 & 149		\$1,950	\$816	\$0	\$816	\$0	\$3,250
016D	Public Halls Building Depreciation		\$0	\$0	\$0	\$0	\$0	\$62,285
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP			\$31,479	\$20,742	\$0	\$20,742	\$0	\$143,115
OPERATING INCOME								
6203	Memorial Hall Rentals		(\$542)	(\$155)	(\$155)	\$0	(\$1,625)	\$0
6213	RSL Hall Rentals		(\$418)	(\$570)	(\$570)	\$0	(\$1,255)	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC			(\$960)	(\$725)	(\$725)	\$0	(\$2,880)	\$0
Total - PUBLIC HALL & CIVIC CENTRES			\$30,519	\$20,017	(\$725)	\$20,742	(\$2,880)	\$143,115

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES		ACTUAL		ADOPTED BUDGET	
		YEAR TO DATE		31 OCTOBER 2025		2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
	OTHER RECREATION & SPORT						
	OPERATING EXPENDITURE						
6362	Kojonup Springs Conveniences	\$8,111	\$8,941	\$0	\$8,941	\$0	\$24,333
6364	Kojonup Springs Grounds Maintenance	\$4,466	\$4,287	\$0	\$4,287	\$0	\$13,400
6372	Apex Park Conveniences - Operating	\$18,435	\$17,259	\$0	\$17,259	\$0	\$52,852
6373	Apex Park Conveniences - Building Maint	\$1,193	\$987	\$0	\$987	\$0	\$3,580
6374	Apex Park - Grounds Maint	\$19,998	\$30,956	\$0	\$30,956	\$0	\$59,680
6382	Railway Reserve Conveniences	\$1,417	\$879	\$0	\$879	\$0	\$3,450
6392	Newstead Park - Grounds Maint	\$2,992	\$4,283	\$0	\$4,283	\$0	\$8,975
6394	Railway Reserve Grounds Maint	\$6,283	\$7,293	\$0	\$7,293	\$0	\$16,745
6402	Sports Complex - Netball Conveniences	\$3,155	\$2,812	\$0	\$2,812	\$0	\$8,595
6403	Sports Complex - Netball Area Maint	\$1,203	\$0	\$0	\$0	\$0	\$3,610
6404	Sports Complex - Grounds Maint	\$56,056	\$54,921	\$0	\$54,921	\$0	\$168,175
6408	Sports Complex - Conveniences	\$1,716	\$2,477	\$0	\$2,477	\$0	\$5,148
6412	Hillman Park - Grounds Maint	\$3,991	\$5,170	\$0	\$5,170	\$0	\$11,973
6414	Sports Complex - Reticulation	\$8,830	\$0	\$0	\$0	\$0	\$26,490
6415	Oval Lighting	\$1,600	\$1,583	\$0	\$1,583	\$0	\$4,800
6422	Kojonup Bk (Piesse Park) - Grounds Maint	\$5,436	\$6,681	\$0	\$6,681	\$0	\$16,310
6425	Sports Complex - Hockey Club Building	\$528	\$629	\$0	\$629	\$0	\$1,543
6434	Turkey Nest Dam Maintenance	\$4,186	\$627	\$0	\$627	\$0	\$12,558
6435	Water - Showgrounds Maint	\$1,661	\$409	\$0	\$409	\$0	\$4,983
6444	Muradup Townsite Grounds	\$1,692	\$4,583	\$0	\$4,583	\$0	\$5,075
6452	Playground Safety & Minor Upgrades	\$747	\$0	\$0	\$0	\$0	\$2,240
6454	Kojonup Town Entrances	\$1,707	\$0	\$0	\$0	\$0	\$5,120
6474	Industrial Area Slashing & Spraying	\$248	\$147	\$0	\$147	\$0	\$743
6477	Sports Complex - Utilities & Insurance	\$12,822	\$6,814	\$0	\$6,814	\$0	\$20,035
6492	Myrtle Benn Reserve	\$595	\$4	\$0	\$4	\$0	\$1,785
6494	Sundry Reserves	\$3,365	\$369	\$0	\$369	\$0	\$8,495
6496	Kojonup Golf Club Community Grant	\$82	\$0	\$0	\$0	\$0	\$245
6552	Sports Complex - Cleaning	\$2,343	\$1,814	\$0	\$1,814	\$0	\$7,030
6554	Sports Complex - Building Maint	\$3,331	\$5,381	\$0	\$5,381	\$0	\$9,993
6558	Loan Guarantee Fee - Loans 134, 136, 142, 143	\$6,069	\$2,802	\$0	\$2,802	\$0	\$10,115
6559	Recreation - Interest on Loans	\$19,795	\$6,872	\$0	\$6,872	\$0	\$45,884
6592	Skate Park	\$238	\$236	\$0	\$236	\$0	\$715
6792	Admin Allocation - Cash	\$13,293	\$11,664	\$0	\$11,664	\$0	\$39,881
7107	Polocrosse Works Requested	\$74	\$0	\$0	\$0	\$0	\$221
017D	Other Sport Buildings Depreciation	\$0	\$0	\$0	\$0	\$0	\$373,301
	Sub Total - OTHER RECREATION & SPORT OP/EXP	\$217,657	\$190,879	\$0	\$190,879	\$0	\$978,078

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
OPERATING INCOME							
6523	Complex Bldg Fees	(\$1,500)	(\$2,332)	(\$2,332)	\$0	(\$4,500)	\$0
6533	Rec Ground Lease Fees	\$0	\$0	\$0	\$0	(\$3,000)	\$0
6553	Contribution-Dept Education - Oval	\$0	\$0	\$0	\$0	(\$36,000)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$1,500)	(\$3,241)	(\$3,241)	\$0	(\$43,500)	\$0
Total - OTHER RECREATION & SPORT		\$216,157	\$187,638	(\$3,241)	\$190,879	(\$43,500)	\$978,078
SWIMMING AREAS & BEACHES							
OPERATING EXPENDITURE							
6252	Building Maintenance	\$1,550	\$386	\$0	\$386	\$0	\$4,650
6254	Consumables & Minor Expenses	\$500	\$971	\$0	\$971	\$0	\$1,500
6257	Utilities & Telephone	\$13,113	\$3,023	\$0	\$3,023	\$0	\$39,330
6258	Insurance	\$14,008	\$8,829	\$0	\$8,829	\$0	\$14,008
6261	Maintenance - Pool Building	\$2,560	\$3,234	\$0	\$3,234	\$0	\$6,941
6262	Grounds Maintenance	\$4,275	\$3,807	\$0	\$3,807	\$0	\$12,825
6264	Swimming Pool - Chemicals	\$3,000	\$2,454	\$0	\$2,454	\$0	\$9,000
6271	Non-Capital Purchases per 10yr Plan	\$500	\$0	\$0	\$0	\$0	\$1,500
6272	Equipment Maintenance	\$2,867	\$2,361	\$0	\$2,361	\$0	\$8,600
6274	Kiosk - COGS	\$2,263	\$1,523	\$0	\$1,523	\$0	\$6,790
6352	Swimming Pool Salaries	\$42,331	\$0	\$0	\$0	\$0	\$126,997
6353	Superannuation	\$5,012	\$0	\$0	\$0	\$0	\$15,037
6354	Conferences & Training	\$1,433	\$780	\$0	\$780	\$0	\$4,300
6292	Administration Allocated Cash	\$13,293	\$5,981	\$0	\$5,981	\$0	\$39,881
050D	Depreciation Buildings	\$0	\$0	\$0	\$0	\$0	\$54,275
Sub Total - SWIMMING AREAS & BEACHES OP/EXP		\$106,704	\$33,348	\$0	\$33,348	\$0	\$345,634
OPERATING INCOME							
6294	Pool Entry Fees	(\$1,400)	(\$432)	(\$432)	\$0	(\$4,200)	\$0
6295	Pool Kiosk Sales	(\$2,600)	(\$13)	(\$13)	\$0	(\$7,800)	\$0
6296	Pool Daily Entry Fees	(\$3,000)	\$0	\$0	\$0	(\$9,000)	\$0
Sub Total - SWIMMING AREAS & BEACHES OP/INC		(\$7,000)	(\$445)	(\$445)	\$0	(\$21,000)	\$0
Total - SWIMMING AREAS & BEACHES		\$99,705	\$32,903	(\$445)	\$33,348	(\$21,000)	\$345,634

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES				ADOPTED BUDGET	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		ACTUAL		2025-2026	
ACCOUNT	JOB	31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
TV & RADIO BROADCASTING & RETRANSMISSION							
OPERATING EXPENDITURE							
6752	Television Translator	\$45	\$19	\$0	\$19	\$0	\$45
6772	VHF Repeater Operating/Maintenance	\$33	\$0	\$0	\$0	\$0	\$100
Sub Total - TV & RADIO RETRANSMISSION OP/EXP		\$78	\$19	0	\$19	\$0	\$145
Total - TV & RADIO RETRANSMISSION		\$78	\$19	\$0	\$19	\$0	\$145
LIBRARIES							
OPERATING EXPENDITURE							
6812	Library Salaries	\$32,150	\$67,035	\$0	\$67,035	\$0	\$96,453
6842	Superannuation	\$5,186	\$2,370	\$0	\$2,370	\$0	\$15,559
6852	Emp Insurances (Lib)	\$4,516	\$3,335	\$0	\$3,335	\$0	\$4,516
6862	Conference & Training (Lib)	\$333	\$0	\$0	\$0	\$0	\$1,000
6882	Library Operating Expenses	\$2,167	\$632	\$0	\$632	\$0	\$6,500
6892	Lib Software Licencing	\$1,388	\$5,547	\$0	\$5,547	\$0	\$4,165
6902	Library Resource Purchases	\$667	\$34	\$0	\$34	\$0	\$2,000
6903	Library Regional Activity Plan Contribution	\$667	\$1,904	\$0	\$1,904	\$0	\$2,000
6942	Administration Allocated Cash	\$6,646	\$5,981	\$0	\$5,981	\$0	\$19,940
6952	Administration Allocated Non-Cash	\$885	\$0	\$0	\$0	\$0	\$2,655
Sub Total - LIBRARIES OP/EXP		\$54,605	\$86,839	\$0	\$86,839	\$0	\$154,788
OPERATING INCOME							
6973	Sundry Income	(\$2)	(\$16,093)	(\$16,093)	\$0	(\$6)	\$0
Sub Total - LIBRARIES OP/INC		(\$2)	(\$19,113)	(\$19,113)	\$0	(\$6)	\$0
Total - LIBRARIES		\$54,603	\$67,726	(\$19,113)	\$86,839	(\$6)	\$154,788

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES					
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		ACTUAL		ADOPTED BUDGET	
		31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
HERITAGE & OTHER CULTURE							
OPERATING EXPENDITURE							
7012	Historical Soc. Rooms	\$57	\$66	\$0	\$66	\$0	\$170
7022	Old Military Barracks	\$539	\$22	\$0	\$22	\$0	\$1,616
7024	Old Post Office - Building Maintenance	\$1,358	\$477	\$0	\$477	\$0	\$2,505
7032	Elverd Cottage - Building Mtce	\$863	\$4,584	\$0	\$4,584	\$0	\$2,373
7034	Elverd Cottage - Ground Maint	\$1,073	\$1,737	\$0	\$1,737	\$0	\$3,219
7046	Old Post Office - Grounds Maintenance	\$625	\$43	\$0	\$43	\$0	\$1,375
7106	Showgrounds - Building Maintenance	\$3,938	\$2,239	\$0	\$2,239	\$0	\$5,341
7101	Annual Show - Works Assistance	\$5,835	\$9,045	\$0	\$9,045	\$0	\$17,505
7103	Muradup & Jingalup War Memorials	\$82	\$0	\$0	\$0	\$0	\$245
7222	Military Barracks - Ground Maint	\$1,815	\$1,964	\$0	\$1,964	\$0	\$3,878
019D	Depreciation Buildings	\$0	\$0	\$0	\$0	\$0	\$19,600
Sub Total - OTHER CULTURE OP/EXP		\$16,184	\$20,177	\$0	\$20,177	\$0	\$57,827
OPERATING INCOME							
Sub Total - OTHER CULTURE OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER CULTURE		\$16,184	\$20,177	\$0	\$20,177	\$0	\$57,827
Total - RECREATION AND CULTURE		\$417,245	\$328,480	(\$23,524)	\$352,004	(\$67,386)	\$1,679,587

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES		ACTUAL		ADOPTED BUDGET	
		YEAR TO DATE		31 OCTOBER 2025		2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE							
OPERATING EXPENDITURE							
7632	Town Streets - Drainage Mtce	\$10,133	\$0	\$0	\$0	\$0	\$30,400
7652	Road Maintenance	\$1,545	\$0	\$0	\$0	\$0	\$4,635
7662	Bridge Maintenance	\$48,181	\$12,810	\$0	\$12,810	\$0	\$90,145
7672	Footpath Maintenance	\$5,800	\$910	\$0	\$910	\$0	\$17,400
7682	Lighting Of Streets	\$19,499	\$25,473	\$0	\$25,473	\$0	\$58,500
7692	Depot Maint	\$12,052	\$13,697	\$0	\$13,697	\$0	\$28,712
7694	Depot - Grounds & Nursery Maint	\$7,411	\$3,256	\$0	\$3,256	\$0	\$22,235
7695	Depot - OHS Minor Items	\$423	\$0	\$0	\$0	\$0	\$1,268
7704	Depot Cleaning	\$11,678	\$9,888	\$0	\$9,888	\$0	\$35,035
RM01	Grading - Winter	\$345,135	\$290,819	\$0	\$290,819	\$0	\$1,035,445
RM03	Drainage Maintenance	\$65,772	\$147,645	\$0	\$147,645	\$0	\$197,325
RM04	Bitumen Patching/Repair	\$47,481	\$55,444	\$0	\$55,444	\$0	\$142,450
RM05	Guide Post & Signage	\$37,907	\$23,541	\$0	\$23,541	\$0	\$113,725
RM06	Roadside Spraying	\$12,175	\$0	\$0	\$0	\$0	\$36,525
RM08	Rural Limb & Tree Removal - Fallen	\$42,800	\$67,276	\$0	\$67,276	\$0	\$128,405
RM10	Traffic Counter Transportation	\$4,875	\$2,159	\$0	\$2,159	\$0	\$14,625
RM11	Kerb Maintenance	\$1,413	\$1,894	\$0	\$1,894	\$0	\$4,240
RM15	Trees Rural Major Works	\$38,102	\$106,667	\$0	\$106,667	\$0	\$114,310
RM16	Townsite-Kojonup-Verge Mtce	\$23,508	\$45,193	\$0	\$45,193	\$0	\$60,725
RM17	Townsite Trees - General Mtce	\$5,450	\$3,600	\$0	\$3,600	\$0	\$16,350
RM18	TOWNSITE TREES - UPGRADE, WATERING etc	\$2,625	\$0	\$0	\$0	\$0	\$7,875
RM19	Townsite Trees - Pruning - Contractor	\$4,073	\$0	\$0	\$0	\$0	\$12,219
RM20	Road Accident Recovery	\$983	\$3,076	\$0	\$3,076	\$0	\$2,950
RM22	Removal of Street Trees	\$2,178	\$0	\$0	\$0	\$0	\$6,535
RM23	Townsite Street Sweeping	\$3,500	\$0	\$0	\$0	\$0	\$10,500
RM24	Carpark Line marking	\$1,833	\$859	\$0	\$859	\$0	\$5,500
7701	Blackwood Rd Solar Dam Maintenance	\$661	\$0	\$0	\$0	\$0	\$1,984
7702	Administration Allocated Cash	\$232,629	\$172,590	\$0	\$172,590	\$0	\$697,914
7703	Plant Auction Selling Expenses	\$167	\$0	\$0	\$0	\$0	\$500
020D	Depreciation on Road Assets	\$0	\$0	\$0	\$0	\$0	\$3,775,075
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$989,987	\$986,795	\$0	\$986,795	\$0	\$6,673,507

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
OPERATING INCOME							
7405	Roads Grants RRG	(\$304,400)	(\$491,946)	(\$491,946.00)	\$0	(\$1,090,000)	\$0
7375	Main Roads WA Direct Grant	(\$253,357)	(\$248,630)	(\$248,630)	\$0	(\$253,357)	\$0
7325	Grant - Special Commodity Route Funding	\$0	(\$8,610)	(\$8,610)	\$0	(\$34,000)	\$0
7435	Roads to Recovery - Current Allocation	\$0	(\$8,810)	(\$8,810)	\$0	(\$1,241,133)	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		(\$557,757)	(\$757,810)	(\$757,810)	\$0	(\$2,618,490)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$432,230	\$228,985	(\$757,810)	\$986,795	(\$2,618,490)	\$6,673,507
AERODROMES							
OPERATING EXPENDITURE							
7762	Airport Building - Maintenance	\$1,771	\$3,578	\$0	\$3,578	\$0	\$4,102
7761	Interest on Loan 141 (Airstrip)	\$880	\$257	\$0	\$257	\$0	\$1,565
7764	Airport Building - Cleaning	\$348	\$339	\$0	\$339	\$0	\$1,043
7771	Loan Guarantee Fee (Airstrip)	\$432	\$184	\$0	\$184	\$0	\$720
7772	Airstrip Operations	\$17	\$0	\$0	\$0	\$0	\$50
7774	Airstrip Ground Maintenance	\$12,968	\$3,511	\$0	\$3,511	\$0	\$38,905
Sub Total - AERODROMES OP/EXP		\$16,415	\$7,868	\$0	\$7,868	\$0	\$46,385
OPERATING INCOME							
Sub Total - AERODROMES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - AERODROMES		\$16,415	\$7,868	\$0	\$7,868	\$0	\$46,385
Total - TRANSPORT		\$448,645	\$236,853	(\$757,810)	\$994,663	(\$2,618,490)	\$6,719,892

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ACCOUNT JOB		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
	ECONOMIC SERVICES						
	RURAL SERVICES						
	OPERATING EXPENDITURE						
023D	Depreciation (Sch 13)	\$0	\$0	\$0	\$0	\$0	\$4,260
8002	Water Standpipes	\$21,497	\$2,194	\$0	\$2,194	\$0	\$64,480
8006	Rural Street Addressing	\$33	\$0	\$0	\$0	\$0	\$100
	Sub Total - RURAL SERVICES OP/EXP	\$21,531	\$2,194	\$0	\$2,194	\$0	\$68,840
	OPERATING INCOME						
8003	Water Standpipe Charges	(\$18,999)	(\$2,674)	(\$2,674)	\$0	(\$57,000)	\$0
	Sub Total - RURAL SERVICES OP/INC	(\$18,999)	(\$2,674)	(\$2,674)	\$0	(\$57,000)	\$0
	Total - RURAL SERVICES	\$2,531	(\$480)	(\$2,674)	\$2,194	(\$57,000)	\$68,840

SHIRE OF KOJONUP
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And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES		ACTUAL		ADOPTED BUDGET	
		YEAR TO DATE		31 OCTOBER 2025		2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
TOURISM AND AREA PROMOTION - KODJA PLACE							
OPERATING EXPENDITURE							
8302	Salaries (Tour)	\$93,151	\$97,661	\$0	\$97,661	\$0	\$279,464
8344	Superannuation - Visitors Centre	\$11,532	\$13,909	\$0	\$13,909	\$0	\$34,598
8364	Tour Guide Expenses	\$4,677	\$552	\$0	\$552	\$0	\$14,031
8322	Employee Insurances (Tour)	\$8,705	\$6,555	\$0	\$6,555	\$0	\$8,705
8342	Conferences & Training	\$350	\$1,200	\$0	\$1,200	\$0	\$1,050
8109	Story Area (Mosaic)	\$3,333	\$0	\$0	\$0	\$0	\$10,000
8367	Story Area (Digital)	\$16,778	\$0	\$0	\$0	\$0	\$50,337
8110	Catering	\$667	\$93	\$0	\$93	\$0	\$2,000
8368	Activity (Educational)	\$267	\$84	\$0	\$84	\$0	\$800
8126	Insurances - Various	\$15,637	\$8,219	\$0	\$8,219	\$0	\$15,637
8152	Public Liability Insurance - Kodja Place	\$10,306	\$5,917	\$0	\$5,917	\$0	\$10,306
8142	Printing, Stationary & Office Expenses	\$3,667	\$3,498	\$0	\$3,498	\$0	\$11,000
8162	Building Maintenance	\$2,166	\$4,525	\$0	\$4,525	\$0	\$6,499
8164	Utilities	\$3,824	\$5,463	\$0	\$5,463	\$0	\$11,470
8166	Cleaning	\$15,019	\$16,382	\$0	\$16,382	\$0	\$45,060
8172	Grounds Maintenance	\$6,566	\$10,885	\$0	\$10,885	\$0	\$19,700
8174	Kodja Place Rose Maze Grounds Maint	\$14,479	\$11,565	\$0	\$11,565	\$0	\$43,440
8192	Misc Expenses	\$1,000	\$2,978	\$0	\$2,978	\$0	\$3,000
8358	Kodja Place Website	\$667	\$0	\$0	\$0	\$0	\$2,000
8444	Retail Stock - COGS	\$9,166	\$6,967	\$0	\$6,967	\$0	\$27,500
8394	Events & Exhibitions Expenses	\$5,000	\$399	\$0	\$399	\$0	\$15,000
8395	Community Events Expenses	\$8,333	\$3,643	\$0	\$3,643	\$0	\$25,000
8412	General Administration Allocated Cash	\$33,233	\$52,636	\$0	\$52,636	\$0	\$99,702
8422	General Administration Allocated Non-Cash	\$708	\$0	\$0	\$0	\$0	\$2,124
022D	Depreciation	\$0	\$0	\$0	\$0	\$0	\$66,650
055D	Depreciation	\$0	\$0	\$0	\$0	\$0	\$2,525
Sub Total - TOURISM & AREA PROMOTION KODJA OP/EXP		\$269,231	\$253,132	\$0	\$253,132	\$0	\$807,598

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
OPERATING INCOME							
8205	Kodja Place - Visitor Fees	(\$1,267)	(\$1,047)	(\$1,047)	\$0	(\$3,800)	\$0
8203	Kodja Place - Hire Fees	(\$1,167)	(\$731)	(\$731)	\$0	(\$3,500)	\$0
8204	Tour Groups	(\$433)	(\$1,793)	(\$1,793)	\$0	(\$1,300)	\$0
8207	Kodja Place - Activity Fees	(\$320)	(\$418)	(\$418)	\$0	(\$960)	\$0
8233	Events & Exhibitions Income	(\$5,000)	(\$2,796)	(\$2,796)	\$0	(\$15,000)	\$0
8234	Community Events Income	(\$5,000)	(\$2,200)	(\$2,200)	\$0	(\$15,000)	\$0
8243	Retail Sales	(\$18,333)	(\$16,797)	(\$16,797)	\$0	(\$55,000)	\$0
8263	Sales - Commissions	(\$1,500)	(\$1,601)	(\$1,601)	\$0	(\$4,500)	\$0
8283	Contributions & Donations	(\$267)	(\$1,537)	(\$1,537)	\$0	(\$800)	\$0
8284	RV Fee Income	(\$700)	(\$459)	(\$459)	\$0	(\$2,100)	\$0
Sub Total - TOURISM & AREA PROMOTION KODJA OP/INC		(\$33,985)	(\$30,171)	(\$30,171)	\$0	(\$101,960)	\$0
Total - TOURISM & AREA PROMOTION KODJA PLACE		\$235,246	\$222,961	(\$30,171)	\$253,132	(\$101,960)	\$807,598
TOURISM & AREA PROMOTION OTHER							
OPERATING EXPENDITURE							
8101	Kojonup Marketing & Promotions	\$4,905	\$20	\$0	\$20	\$0	\$8,415
8107	Great Southern Treasures	\$22,000	\$20,000	\$0	\$20,000	\$0	\$22,000
8414	Wool Wagon	\$83	\$0	\$0	\$0	\$0	\$250
8354	Subscriptions, Accreditation, etc.	\$808	\$593	\$0	\$593	\$0	\$2,425
8374	Australia Day Breakfast	\$667	\$0	\$0	\$0	\$0	\$2,000
8432	Railway Station Building Maintenance	\$558	\$104	\$0	\$104	\$0	\$1,675
8402	Railway Station Building - Operating	\$415	\$173	\$0	\$173	\$0	\$415
029D	Depreciation	\$0	\$0	\$0	\$0	\$0	\$75,220
Sub Total - TOURISM & AREA PROM OTHER OP/EXP		\$29,437	\$21,144	\$0	\$21,144	\$0	\$112,400
OPERATING INCOME							
Sub Total - TOURISM & AREA PROM OTHER OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - TOURISM & AREA PROMOTION OTHER		\$29,437	\$21,144	\$0	\$21,144	\$0	\$112,400

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		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
TOURISM & AREA PROMOTION - BLACK COCKATOO CAFÉ							
OPERATING EXPENDITURE							
8502	Café Salaries	\$112,854	\$186,265	\$0	\$186,265	\$0	\$338,575
8532	Café Superannuation	\$13,542	\$11,226	\$0	\$11,226	\$0	\$40,628
8534	Café Utilities	\$15,455	\$8,255	\$0	\$8,255	\$0	\$46,360
8546	Café Minor Equipment & Repairs	\$1,167	\$875	\$0	\$875	\$0	\$3,500
8554	Café Other Minor Expenses	\$3,167	\$6,259	\$0	\$6,259	\$0	\$9,500
8555	Café Uniforms & Safety Wear	\$500	\$0	\$0	\$0	\$0	\$1,500
8556	Café Telephone & IT	\$317	\$468	\$0	\$468	\$0	\$950
8557	Café Building Maintenance	\$1,862	\$1,851	\$0	\$1,851	\$0	\$5,585
8567	Cost of Goods Sold - Food Supplies Purchased	\$104,996	\$111,957	\$0	\$111,957	\$0	\$315,000
Sub Total - TOURISM & AREA PROM CAFE OP/EXP		\$253,858	\$327,157	\$0	\$327,157	\$0	\$761,598
OPERATING INCOME							
8503	Trading Income	(\$256,656)	(\$256,701)	(\$256,701)	\$0	(\$770,000)	\$0
8533	Catering	(\$833)	(\$1,336)	(\$1,336)	\$0	(\$2,500)	\$0
Sub Total - TOURISM & AREA PROM CAFE OP/INC		(\$257,490)	(\$258,037)	(\$258,037)	\$0	(\$772,500)	\$0
Total - TOURISM & AREA PROMOTION CAFÉ		(\$3,631)	\$69,120	(\$258,037)	\$327,157	(\$772,500)	\$761,598

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		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
BUILDING CONTROL							
OPERATING EXPENDITURE							
8552	Building Admin. Salaries	\$40,922	\$42,179	\$0	\$42,179	\$0	\$122,770
8572	Superannuation	\$4,845	\$6,103	\$0	\$6,103	\$0	\$14,537
8602	Other Emp Costs (Bldg)	\$1,333	\$3,335	\$0	\$3,335	\$0	\$4,000
8612	Vehicle Operating Bld Control	\$3,823	\$3,243	\$0	\$3,243	\$0	\$11,470
8622	Building Control Expenses	\$5,666	\$12,320	\$0	\$12,320	\$0	\$17,000
8672	Admin Realloc Cash (Bldg)	\$6,646	\$5,981	\$0	\$5,981	\$0	\$19,940
8682	Admin Realloc Non Cash (Bldg)	\$708	\$0	\$0	\$0	\$0	\$2,124
Sub Total - BUILDING CONTROL OP/EXP		\$63,944	\$73,161	\$0	\$73,161	\$0	\$191,841
OPERATING INCOME							
8653	Building Licence Fees	(\$2,833)	(\$1,435)	(\$1,435)	\$0	(\$8,500)	\$0
8663	Bcitr & Brb Commissions	(\$133)	(\$123)	(\$123)	\$0	(\$400)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$2,967)	(\$1,558)	(\$1,558)	\$0	(\$8,900)	\$0
Total - BUILDING CONTROL		\$60,978	\$71,603	(\$1,558)	\$73,161	(\$8,900)	\$191,841

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ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
	OTHER ECONOMIC SERVICES						
	OPERATING EXPENDITURE						
8011	Wash Down Bay - Repairs	\$2,828	\$89	\$0	\$89	\$0	\$8,103
8807	Wash Down Bay - Utility Charges	\$1,900	\$2,093	\$0	\$2,093	\$0	\$5,700
8800	Saleyards - Ground Maintenance	\$3,496	\$8,378	\$0	\$8,378	\$0	\$10,488
8808	Saleyards - Insurances	\$400	\$188	\$0	\$188	\$0	\$400
8802	Saleyards - Other	\$67	\$32	\$0	\$32	\$0	\$200
8872	Loan Guarantee Fee	\$1,590	\$504	\$0	\$504	\$0	\$2,650
8862	Subdivision - Interest on Loans	\$0	(\$703)	\$0	(\$703)	\$0	\$10,834
	Sub Total - OTHER ECONOMIC SERVICES OP/EXP	\$10,280	\$10,580	\$0	\$10,580	\$0	\$38,375
	OPERATING INCOME						
8013	Washdown Bay Fees	(\$4,167)	(\$3,618)	(\$3,618)	\$0	(\$12,500)	\$0
	Sub Total - OTHER ECONOMIC SERVICES OP/INC	(\$4,167)	(\$3,618)	(\$3,618)	\$0	(\$12,500)	\$0
	Total - OTHER ECONOMIC SERVICES	\$6,114	\$6,962	(\$3,618)	\$10,580	(\$12,500)	\$38,375
	Total - ECONOMIC SERVICES	\$330,675	\$391,309	(\$296,059)	\$687,368	(\$952,860)	\$1,980,652

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		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
	OTHER PROPERTY AND SERVICES						
	PRIVATE WORKS						
	OPERATING EXPENDITURE						
9002	Private Works	\$9,483	\$2	\$0	\$2	\$0	\$28,450
	Sub Total - PRIVATE WORKS OP/EXP	\$9,483	\$2	\$0	\$2	\$0	\$28,450
	OPERATING INCOME						
9003	Private Works Income	(\$9,483)	(\$27,419)	(\$27,419)	\$0	(\$28,450)	\$0
	Sub Total - PRIVATE WORKS OP/INC	(\$9,483)	(\$27,419)	(\$27,419)	\$0	(\$28,450)	\$0
	Total - PRIVATE WORKS	\$0	(\$27,416)	(\$27,419)	\$2	(\$28,450)	\$28,450

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ACCOUNT	JOB	COMPARATIVES		ACTUAL		ADOPTED BUDGET	
		YEAR TO DATE		31 OCTOBER 2025		2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
9022	Salaries-Works-Supervisors; Assistance	\$152,803	\$130,811	\$0	\$130,811	\$0	\$458,428
9042	Superannuation (Supervisors)	\$18,336	\$10,044	\$0	\$10,044	\$0	\$55,011
9052	Conferences & Training (Supervisors)	\$1,300	\$0	\$0	\$0	\$0	\$3,900
9062	Emp Insurances (Supervisors)	\$12,836	\$3,335	\$0	\$3,335	\$0	\$12,836
9072	Other Staff Expenses (Inc. FBT)	\$12,667	\$404	\$0	\$404	\$0	\$29,000
9502	Allowances	\$667	\$0	\$0	\$0	\$0	\$2,000
9082	Vehicle Operating	\$5,666	\$8,719	\$0	\$8,719	\$0	\$17,000
9084	Consulting Technical	\$5,483	\$5,005	\$0	\$5,005	\$0	\$16,450
9092	Office Expenses	\$4,866	\$1,977	\$0	\$1,977	\$0	\$14,600
9094	Minor Equipment/Consumables	\$2,733	\$3,052	\$0	\$3,052	\$0	\$8,200
9095	RAMM Inventory	\$4,580	\$13,049	\$0	\$13,049	\$0	\$13,740
9102	Training	\$12,969	\$20,213	\$0	\$20,213	\$0	\$38,910
9112	Meetings	\$2,467	\$1,333	\$0	\$1,333	\$0	\$7,400
9122	Annual Leave	\$58,888	\$43,540	\$0	\$43,540	\$0	\$176,672
9132	Public Holidays	\$26,102	\$8,074	\$0	\$8,074	\$0	\$78,310
9142	Sick Leave	\$26,102	\$20,741	\$0	\$20,741	\$0	\$78,310
9152	Superannuation	\$80,379	\$77,481	\$0	\$77,481	\$0	\$511,147
9162	Workers Comp Ins	\$77,946	\$61,353	\$0	\$61,353	\$0	\$77,946
9172	Staff Functions	\$783	\$90	\$0	\$90	\$0	\$2,350
9182	INSURANCE ON WORKS	\$6,848	\$3,805	\$0	\$3,805	\$0	\$6,848
9202	Safety Equipment & P.P.E.	\$8,036	\$6,026	\$0	\$6,026	\$0	\$24,110
9262	Emp Insurances - Pwo	\$6,090	\$4,324	\$0	\$4,324	\$0	\$6,090
9280	Cleaners - Annual Leave	\$4,389	\$0	\$0	\$0	\$0	\$13,169
9281	Cleaners - Long Service Leave	\$1,291	\$0	\$0	\$0	\$0	\$3,872
9282	Cleaners - Sick Leave	\$2,178	\$0	\$0	\$0	\$0	\$6,535
9284	Cleaners - Public Holidays	\$2,195	\$0	\$0	\$0	\$0	\$6,585
9286	Cleaners - Superannuation	\$5,982	\$732	\$0	\$732	\$0	\$17,947
9254	Cleaners - Administration	\$2,400	\$2,311	\$0	\$2,311	\$0	\$7,200
9332	Admin Non Cash Realloc (Pwo)	\$21,236	\$0	\$0	\$0	\$0	\$63,711
9421	Small Items (Chainsaws, Mowers, etc)	\$1,667	\$0	\$0	\$0	\$0	\$5,000
9422	Sundry Plant Recovery - Automatic Recoveries	\$5,491	\$5,154	\$0	\$5,154	\$0	\$16,475
9312	Less Allocated To Works & Services	(\$593,227)	(\$751,370)	\$0	(\$751,370)	\$0	(\$1,779,752)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		(\$17,848)	(\$166,791)	\$0	(\$166,791)	\$0	\$0

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ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
OPERATING INCOME							
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - PUBLIC WORKS OVERHEADS		(\$17,848)	(\$166,791)	\$0	(\$166,791)	\$0	\$0
PLANT OPERATION COSTS							
OPERATING EXPENDITURE							
9372	Wages & Overheads	\$34,512	\$26,441	\$0	\$26,441	\$0	\$103,540
9352	Tyres & Tubes	\$8,333	\$50	\$0	\$50	\$0	\$25,000
9344	Vehicle Tracking	\$7,333	\$7,402	\$0	\$7,402	\$0	\$22,000
9362	Parts,Ext Work & Sundries	\$43,332	\$77,015	\$0	\$77,015	\$0	\$130,000
9382	Vehicles - Insurance	\$75,165	\$29,487	\$0	\$29,487	\$0	\$75,165
9342	Fuels & Oils	\$108,329	\$63,657	\$0	\$63,657	\$0	\$325,000
9363	Purchase of Tools	\$3,000	\$63	\$0	\$63	\$0	\$9,000
9402	Less Poc Allocated To W. & S.	(\$229,892)	(\$210,257)	\$0	(\$210,257)	\$0	(\$689,705)
021D	Depreciation (Sch 12)	\$0	\$0	\$0	\$0	\$0	\$304,875
025D	Depreciation W/Back	(\$101,621)	(\$136,048)	\$0	(\$136,048)	\$0	(\$304,875)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		(\$51,510)	(\$142,190)	\$0	(\$142,190)	\$0	\$0
OPERATING INCOME							
9373	Income - Contribution Plant Op Costs	(\$333)	\$0	\$0	\$0	(\$1,000)	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$333)	\$0	\$0	\$0	(\$1,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$51,843)	(\$142,190)	\$0	(\$142,190)	(\$1,000)	\$0

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		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
	OTHER PROPERTY AND SERVICES						
	SALARIES AND WAGES						
	OPERATING EXPENDITURE						
9482	Salaries & Wages Drawn	\$1,499,900	\$1,368,310	\$0	\$1,368,310	\$0	\$4,499,879
9492	Workers Compensation	\$8,333	\$3,788	\$0	\$3,788	\$0	\$25,000
9512	Salary & Wage Alloc To W. & S.	(\$1,499,900)	(\$1,368,310)	\$0	(\$1,368,310)	\$0	(\$4,499,879)
	Sub Total - SALARIES AND WAGES OP/EXP	\$8,333	\$3,788	\$0	\$3,788	\$0	\$25,000
	OPERATING INCOME						
9493	Workers Compensation Income	(\$8,333)	\$0	\$0	\$0	(\$25,000)	\$0
	Sub Total - SALARIES AND WAGES OP/INC	(\$8,333)	\$0	\$0	\$0	(\$25,000)	\$0
	Total - SALARIES AND WAGES	\$0	\$3,788	\$0	\$3,788	(\$25,000)	\$25,000

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ACCOUNT JOB		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
UNCLASSIFIED							
OPERATING EXPENDITURE							
9572	Land Survey & Leasing	\$1,000	\$0	\$0	\$0	\$0	\$3,000
9682	Misc Expenses-Other Property	\$2,608	\$1,203	\$0	\$1,203	\$0	\$2,775
9687	LOSS ON LG HOUSE UNIT TRUST	\$0	\$0	\$0	\$0	\$0	\$0
024D	Depreciation on Assets	\$0	\$0	\$0	\$0	\$0	\$18,100
Sub Total - UNCLASSIFIED OP/EXP		\$3,608	\$1,203	\$0	\$1,203	\$0	\$23,875
OPERATING INCOME							
9683	Lease Of Ksc Properties	(\$8,833)	\$0	\$0	\$0	(\$26,500)	\$0
9695	Recoverable Costs Income	(\$833)	(\$808)	(\$808)	\$0	(\$2,500)	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$9,666)	(\$808)	(\$808)	\$0	(\$29,000)	\$0
Total - UNCLASSIFIED		(\$6,058)	\$394	(\$808)	\$1,203	(\$29,000)	\$23,875
Total - OTHER PROPERTY AND SERVICES		(\$75,749)	(\$332,214)	(\$28,227)	(\$303,987)	(\$83,450)	\$77,325

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT JOB		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
FUND TRANSFERS							
EXPENDITURE							
New	Tfr to Employee Leave Res.	\$2,600	\$362	\$0	\$362	\$0	\$7,800
New	Transfer To Plant Res.	\$2,600	\$330	\$0	\$330	\$0	\$7,800
New	Transfer to Low Income Housing Res.	\$617	\$111	\$0	\$111	\$0	\$1,850
New	Transfer to Sporting Facility Res.	\$460	\$0	\$0	\$0	\$0	\$1,380
New	Transfer to Landfill Waste Mgmt Res.	\$590	\$107	\$0	\$107	\$0	\$1,770
New	Transfer to Community Grants Res.	\$72	\$13	\$0	\$13	\$0	\$215
New	Transfer To Independent Living Units Res.	\$1,163	\$211	\$0	\$211	\$0	\$3,490
New	Transfer to Natural Resource Mgmt Res.	\$717	\$130	\$0	\$130	\$0	\$2,150
New	Transfer to Kodja Place Building Res.	\$130	\$24	\$0	\$24	\$0	\$390
New	Transfer to Sporting Complex Building Upgrade Res.	\$0	\$0	\$0	\$0	\$0	\$1,155
Sub Total - TRANSFERS TO RESERVE		\$8,948	\$1,388	\$0	\$1,388	\$0	\$28,000
INCOME							
	Transfer from Independent Living Units Res.	\$0	\$0	\$0	\$0	(\$22,000)	\$0
	Transfer from Sporting Facility Res.	\$0	\$0	\$0	\$0	(\$15,000)	\$0
Sub Total - TRANSFERS FROM RESERVE		\$0	\$0	\$0	\$0	(\$37,000)	\$0
Total - TRANSFERS		\$8,948	\$1,388	\$0	\$1,388	(\$37,000)	\$28,000
Total - FUND TRANSFER		\$8,948	\$1,388	\$0	\$1,388	(\$37,000)	\$28,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
SURPLUS CARRIED FORWARD							
	NEW - (Surplus) / Deficit - Opening 1 July	(\$2,660,000)	(\$2,451,984)	(\$2,451,984)	\$0	(\$2,660,000)	\$0
Sub Total - SURPLUS C/FWD		(\$2,660,000)	(\$2,451,984)	(\$2,451,984)	\$0	(\$2,660,000)	\$0
Total - SURPLUS		(\$2,660,000)	(\$2,451,984)	(\$2,451,984)	\$0	(\$2,660,000)	\$0
LIABILITY LOANS - PRINCIPAL REPAYMENT							
EXPENDITURE							
New	Loan 150 - Communications tower	\$16,404	\$0	\$0	\$0	\$0	\$35,479
New	Loan 137 - Medical Centre	\$4,406	\$4,483	\$0	\$4,483	\$0	\$9,005
New	Loan 135 - Bagg St House	\$0	\$0	\$0	\$0	\$0	\$10,750
New	Loan 140 - Staff Housing	\$30,529	\$31,060	\$0	\$31,060	\$0	\$62,388
New	Loan 138 - GROH Housing	\$56,900	\$57,722	\$0	\$57,722	\$0	\$115,860
New	Loan 144 - Staff Housing	\$5,472	\$5,575	\$0	\$5,575	\$0	\$11,203
New	Loan 145 - GROH Housing	\$5,472	\$5,575	\$0	\$5,575	\$0	\$11,203
New	Loan 148 - Staff Housing renovations	\$0	\$0	\$0	\$0	\$0	\$16,501
New	Loan 134 - Sports Complex	\$0	\$0	\$0	\$0	\$0	\$19,867
New	Loan 136 - Sports Complex Wall	\$0	\$0	\$0	\$0	\$0	\$10,285
New	Loan 143 - Netball Courts & Roof	\$27,473	\$28,269	\$0	\$28,269	\$0	\$56,945
New	Loan 142 - Oval Lighting	\$12,421	\$12,601	\$0	\$0	\$0	\$25,294
New	Loan 146 - Harrison Place Toilets & Park	\$0	\$0	\$0	\$0	\$0	\$37,506
New	Loan 149 - Harrison Place Toilets & Park	\$8,202	\$0	\$0	\$0	\$0	\$17,740
New	Loan 141 - Airstrip Lighting	\$5,136	\$5,214	\$0	\$5,214	\$0	\$10,468
New	Loan 147 - Land Development	\$0	\$0	\$0	\$0	\$0	\$36,200
Sub Total - LOAN REPAYMENTS		\$172,415	\$150,501	\$0	\$150,501	\$0	\$486,694
INCOME							
Sub-Total - LOAN PRINCIPAL REIMBURSEMENTS				\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$172,415	\$150,501	\$0	\$150,501	\$0	\$486,694

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES					
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
NON CASH ITEMS EXCLUDED FROM OPERATING ACTIVITIES							
	Depreciation Written Back	\$0	\$0	\$0	\$0	\$0	(\$5,155,411)
	Profit on Sale of Assets Written Back	\$0	\$0	\$0	\$0	\$0	\$0
	Write back on Land held for Resale	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest Expense	\$0	\$21,895	\$0	\$21,895	\$0	\$0
	Movement in Doubtful Debts	\$0	\$0	\$0	\$0	\$0	(\$500)
	Sub Total - DEPRECIATION WRITTEN BACK	\$0	\$21,895	\$0	\$21,895	\$0	(\$5,155,911)
	Total - NON CASH ITEMS	\$0	\$21,895	\$0	\$21,895	\$0	(\$5,155,911)

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT		COMPARATIVES					
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		YEAR TO DATE		ACTUAL		ADOPTED BUDGET	
		31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
C137	FURNITURE AND EQUIPMENT						
	GOVERNANCE - CAPITAL EXPENDITURE						
	ICT Plan Implementation	\$75,000	\$16,907	\$0	\$16,907	\$0	\$300,000
	Sub Total - CAPITAL WORKS	\$75,000	\$16,907	\$0	\$16,907	\$0	\$300,000
	Total - GOVERNANCE	\$75,000	\$16,907	\$0	\$16,907	\$0	\$300,000
6644	FURNITURE AND EQUIPMENT						
	RECREATION & CULTURE						
	CAPITAL EXPENDITURE						
	Sports Complex Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$15,000
	Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$15,000
	Total - RECREATION & CULTURE	\$0	\$0	\$0	\$0	\$0	\$15,000
	Total - FURNITURE AND EQUIPMENT	\$75,000	\$16,907	\$0	\$16,907	\$0	\$315,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

		COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB	Budget	Actual	Income	Expense	Income	Expense
	LAND HELD FOR RESALE						
	COMMUNITY AMENITIES						
	CAPITAL EXPENDITURE						
C310	Subdivision Construction	\$0	\$0	\$0	\$0	\$0	\$200,000
	Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$200,000
	Total- COMMUNITY AMENITIES	\$0	\$0	\$0	\$0	\$0	\$200,000
	Total - LAND	\$0	\$0	\$0	\$0	\$0	\$200,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
	BUILDINGS						
	HOUSING - CAPITAL EXPENDITURE						
C142	8 Soldier Road	\$35,000	\$22,348	\$0	\$22,348	\$0	\$35,000
C313	Jean Sullivan Units	\$0	\$0	\$0	\$0	\$0	\$10,000
C145	Loton Close Units	\$0	\$0	\$0	\$0	\$0	\$12,000
	Sub Total - CAPITAL WORKS	\$35,000	\$22,348	\$0	\$22,348	\$0	\$57,000
	Total - HOUSING	\$35,000	\$22,348	\$0	\$22,348	\$0	\$57,000
	BUILDINGS						
	COMMUNITY AMENITIES - CAPITAL EXPENDITURE						
	Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
	Total - COMMUNITY AMENITIES	\$0	\$0	\$0	\$0	\$0	\$0
	BUILDINGS						
	RECREATION AND CULTURE - CAPITAL EXPENDITURE						
C105	Memorial Hall Capital Expenditure	\$0	\$39,840	\$0	\$39,840	\$0	\$0
C295	SWIMMING POOL BUILDINGS CAPITAL EXPENDITURE	\$15,000	\$13,840	\$0	\$13,840	\$0	\$15,000
	Sub Total - CAPITAL WORKS	\$15,000	\$53,680	\$0	\$53,680	\$0	\$15,000
	Total - RECREATION AND CULTURE	\$15,000	\$53,680	\$0	\$53,680	\$0	\$15,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

			COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB		Budget	Actual	Income	Expense	Income	Expense
		BUILDINGS						
		ECONOMIC SERVICES - CAPITAL EXPENDITURE						
C177	C507	Kodja Place Capital Expenditure	\$15,000	\$16,774	\$0	\$16,774	\$0	\$15,000
C349		Black Cockatoo Café Capital Expenditure	\$0	\$2,126	\$0	\$2,126	\$0	\$25,000
		Sub Total - CAPITAL WORKS	\$15,000	\$18,900	\$0	\$18,900	\$0	\$40,000
		Total - ECONOMIC SERVICES	\$15,000	\$18,900	\$0	\$18,900	\$0	\$40,000
		Total - BUILDINGS	\$65,000	\$94,927	\$0	\$94,927	\$0	\$112,000

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

MONTHLY FINANCIAL REPORT			COMPARATIVES					
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme			YEAR TO DATE		ACTUAL		ADOPTED BUDGET	
			31 OCTOBER 2025		31 OCTOBER 2025		2025-2026	
ACCOUNT	JOB		Budget	Actual	Income	Expense	Income	Expense
		PLANT AND EQUIPMENT						
		GOVERNANCE - CAPITAL EXPENDITURE						
2104		Purchase of Light Vehicles	\$0	\$0	\$0	\$0	\$0	\$107,000
		Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$107,000
		Total - GOVERNANCE	\$0	\$0	\$0	\$0	\$0	\$107,000
		PLANT AND EQUIPMENT						
		RECREATION AND CULTURE						
		CAPITAL EXPENDITURE						
C158		Swimming Pool Equipment	\$46,500	\$0	\$0	\$0	\$0	\$46,500
		Sub Total - CAPITAL WORKS	\$46,500	\$0	\$0	\$0	\$0	\$46,500
		Total - RECREATION AND CULTURE	\$46,500	\$0	\$0	\$0	\$0	\$46,500
		PLANT AND EQUIPMENT						
		TRANSPORT						
		CAPITAL EXPENDITURE						
7604		Major Plant Purchases	\$0	\$10,920	\$0	\$10,920	\$0	\$153,000
		Sub Total - CAPITAL WORKS	\$0	\$10,920	\$0	\$10,920	\$0	\$153,000
		Total - TRANSPORT	\$0	\$10,920	\$0	\$10,920	\$0	\$153,000
		Total - PLANT AND EQUIPMENT	\$46,500	\$10,920	\$0	\$10,920	\$0	\$306,500

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

			COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
ACCOUNT	JOB		Budget	Actual	Income	Expense	Income	Expense
INFRASTRUCTURE ASSETS - ROAD RESERVES								
CAPITAL EXPENDITURE								
Roads to Recovery Projects								
C507		RTR - Spring Street Asphalt	\$0	\$8,810	\$0	\$8,810	\$0	\$375,000
C508	CJ508	RTR - Misson Road Floodway 24/25 C/Over	\$0	\$0	\$0	\$0	\$0	\$20,000
C509	CJ509	RTR - Soldier Road - Asphalt 24/25 C/Over	\$0	\$0	\$0	\$0	\$0	\$75,000
C512	CJ512	RTR - Newton Street Reseal 24/25 C/Over SLK 0.00 - 0.26	\$0	\$0	\$0	\$0	\$0	\$18,530
7424	R2R400	R2R - Balgarup Road Tree Pruning/Verge Mulching Works	\$0	\$0	\$0	\$0	\$0	\$75,000
7424	R2R401	RTR - Tone Rd Stab & Seal Failures SLK 5.30 - 5.90	\$0	\$0	\$0	\$0	\$0	\$145,000
7424	R2R402	RTR - Frankland Rd Repair Pavement SLK 19.94	\$0	\$0	\$0	\$0	\$0	\$112,136
7424	R2R403	RTR - Boscabel Chittinup RD Reseal SLK 3.80 - 4.06	\$0	\$0	\$0	\$0	\$0	\$85,000
7424	R2R404	RTR - Boscabel Chittinup RD Reseal SLK 4.86 - 6.22	\$0	\$0	\$0	\$0	\$0	\$95,000
7424	R2R405	RTR - Old Broomehill Rd Seal Bridge Approach SLK 2.25	\$0	\$0	\$0	\$0	\$0	\$60,000
7424	R2R406	RTR - Old Broomehill Rd Seal Bridge Approach SLK 5.16	\$0	\$0	\$0	\$0	\$0	\$60,000
7424	R2R407	RTR - Old Broomehill Rd Seal Bridge Approach SLK 7.65	\$0	\$0	\$0	\$0	\$0	\$60,000
C117	CJ117	Darkan/Kojonup Road - Stage 2		\$0	\$0	\$0		
RRG Projects					\$0	\$0		
7394	RRG001	Shamrock Rd Widen SLK 15.8 - 18.8	\$528,750	\$390,300	\$0	\$390,300	\$0	\$705,000
7394	RRG002	Kojonup Darkan Rd Reseal SLK 3.8 - 5.0	\$0	\$10,354	\$0	\$10,354	\$0	\$105,000
7394	RRG003	Kojonup Darkan Rd Reconstruction SLK 1.9 - 3.8	\$0	\$72,342	\$0	\$72,342	\$0	\$615,000
7394	RRG004	Jingalup Rd Reseal SLK 2.0 - 4.0	\$69,993	\$33,250	\$0	\$33,250	\$0	\$210,000
Commodity Route Projects								
C079	CJ079	Reillys Creek Road - Gravel Sheet	\$0	\$8,610	\$0	\$8,610	\$0	\$76,715
Municipal Fund Projects								
7484	RC003	Council - Thornbury Close Construction including fire road (Industrial Area)			\$0	\$0	\$0	\$151,000
7484	RC004	Jingalup Road Re-Alignment	\$0	\$0	\$0	\$0	\$0	\$30,000
Sub Total - CAPITAL WORKS			\$598,743	\$523,665	\$0	\$523,665	\$0	\$3,073,381
Total - ROADS			\$598,743	\$523,665	\$0	\$523,665	\$0	\$3,073,381
Total - INFRASTRUCTURE ASSETS ROAD RESERVES			\$598,743	\$523,665	\$0	\$523,665	\$0	\$3,073,381

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	COMPARATIVES YEAR TO DATE 31 OCTOBER 2025		ACTUAL 31 OCTOBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expense	Income	Expense
		INFRASTRUCTURE - PARKS - CAPITAL EXPENDITURE					
		RECREATION & CULTURE					
C357	Apex Park Playground	\$0	\$0	\$0	\$0	\$0	\$33,480
	Sub-Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$33,480
	Total - RECREATION & CULTURE	\$0	\$0	\$0	\$0	\$0	\$33,480
	Total - INFRASTRUCTURE PARKS	\$0	\$0	\$0	\$0	\$0	\$33,480
		OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE					
		ECONOMIC SERVICES					
C054	Community Promotional Signage	\$0	\$0	\$0	\$0	\$0	\$60,000
	Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$60,000
	Total - ECONOMIC SERVICES	\$0	\$0	\$0	\$0	\$0	\$60,000
	Total - INFRASTRUCTURE ASSETS - OTHER	\$0	\$0	\$0	\$0	\$0	\$60,000
	GRAND TOTALS	(\$5,371,468)	(\$6,312,894)	(\$9,704,566)	\$3,391,671	(\$13,787,636)	\$13,787,636



SHIRE OF KOJONUP

Detailed September 2025 Creditors List

Cheque Payments 1/9/25-30/9/25				
Chq/EFT	Date	Name	Description	Amount
14408	09/09/2025	Water Corporation	Water	-17733.08
9007692223 AUG	22/08/2025	Water Corporation	Water use & service charge Standpipe at Albany Highway 24/6/25-21/8/25	1507.09
9010495140 AUG	25/08/2025	Water Corporation	Water use & service charge BCC 24/6/25-22/8/25	722.14
9007692987 AUG	25/08/2025	Water Corporation	Water use & service charge Sports ground 24/6/25-22/8/25	23.51
9007693146 AUG	26/08/2025	Water Corporation	Water use Truckwash Bay 24/6/25-25/8/25	171.61
9007693330 AUG	26/08/2025	Water Corporation	Water supply & usage - Swimming Pool 24/6/25-25/8/25	824.71
9007693349 AUG	26/08/2025	Water Corporation	Water Supply Railway Toilets 24/6/25-25/8/25	196.71
9007693357	26/08/2025	Water Corporation	Water use & service charge Hockey Club Benn Parade 24/6/25-25/8/25	26.45
9007693445 AUG	26/08/2025	Water Corporation	Water use & service charge Apex Park 24/6/25-25/8/25	563.56
9007693509 AUG	26/08/2025	Water Corporation	Water use & service charge RSL Hall 24/6/25-25/8/25	125.38
9007693082 AUG	26/08/2025	Water Corporation	Water use & service charge Depot 24/6/25-25/8/25,	162.33
9012927090 AUG	27/08/2025	Water Corporation	Water use & service charge 2 Elverd St 24/6/25-26/8/25	311.16
9021629554 AUG	27/08/2025	Water Corporation	Water service charge 1 Loton Cl 1/7/25-31/8/25	279.13
9021629562 AUG	27/08/2025	Water Corporation	Water service charge 3 Loton Cl 1/7/25-31/8/25	279.13
9021629570 AUG	27/08/2025	Water Corporation	Water service charge 5 Loton Cl 1/7/25-31/8/25	279.13
9021629589 AUG	27/08/2025	Water Corporation	Water service charge 7 Loton Cl 1/7/25-31/8/25	279.13
9021629597 AUG	27/08/2025	Water Corporation	Water service charge 9 Loton Cl 1/7/25-31/8/25	279.13
9021629618 AUG	27/08/2025	Water Corporation	Water service charge 11 Loton Cl 1/7/25-31/8/25	279.13
9021629626 AUG	27/08/2025	Water Corporation	Water usage ILUs 25/6/25-26/8/25	565.40
9007697710 AUG	27/08/2025	Water Corporation	Water Usage 8 Newton St 24/6/25-26/8/25,	30.03
9007697921 AUG	27/08/2025	Water Corporation	Water Usage 39 Vanzuilecom St 24/6/25-26/8/25, , Water Service Charge 39	404.48
9008790482 AUG	27/08/2025	Water Corporation	Water use and service charge Lot 343 Murby St 25/6/25-26/8/25	155.04
9010045713 AUG	27/08/2025	Water Corporation	Water use & service charge 5A Vanzuilecom St 24/6/25-26/8/25	348.47
9010045721 AUG	27/08/2025	Water Corporation	Water use & service charge 5B Vanzuilecom St 24/6/25-26/8/25	279.13
9007693605 AUG	27/08/2025	Water Corporation	Water use & service charge 135 Albany Highway (Mens Shed) 24/6/25-26/8/25	274.12
9007693621 AUG	27/08/2025	Water Corporation	Water use & service charge 129 Albany Highway 24/6/25-26/8/25	5.88
9007695686 AUG	27/08/2025	Water Corporation	Water use & service charge 16 Pensioner Rd 25/6/25-26/8/25	188.10
9007695694 AUG	27/08/2025	Water Corporation	Water use & service charge 20 Spring St 25/6/25-26/8/25	54.05
9007695715 AUG	27/08/2025	Water Corporation	Water use & service charge Barracks toilets 25/6/25-26/8/25	216.76
9007695766 AUG	27/08/2025	Water Corporation	Water use & service charge Barracks Museum 25/6/25-26/8/25	5.88
9007695790 AUG	27/08/2025	Water Corporation	Water use & service charge Springhaven 25/6/25-26/8/25	2609.99
9007695803 AUG	27/08/2025	Water Corporation	Water use & service charge Soldier Rd House 25/6/25-26/8/25	281.13
9021746216 AUG	27/08/2025	Water Corporation	Water service charge 15 Loton Cl 1/7/25-31/8/25	279.13
9023522881 AUG	27/08/2025	Water Corporation	Water Service charge 79 Soldier Rd 1/7/25-31/8/25	183.94
9023522910 AUG	27/08/2025	Water Corporation	Water service charge 13 Loton Cl 1/7/25-31/8/25	279.13
9023555392 AUG	27/08/2025	Water Corporation	Water Use 24/6/25-26/8/25 12A Elverd St, Water Service charge 1/7/25-31/8/25 12A Elverd St	341.85
9023555405 AUG	27/08/2025	Water Corporation	Water Usage 12B Elverd St 24/6/25-29/8/25, Water Service charge 12B Elverd St 1/7/25-31/8/25	355.21
9023606884 AUG	27/08/2025	Water Corporation	Water usage & Service charge 8C Newton St 24/6/25-26/8/25	279.13
9023606321 AUG	27/08/2025	Water Corporation	Water service charge 8A Newton St 1/7/25-31/8/25	279.13
9023606348 AUG	27/08/2025	Water Corporation	Water service charge 8B Newton St 1/7/25-31/8/25	279.13
9012927074	27/08/2025	Water Corporation	Water use & service charge 6 Elverd St 24/6/25-26/8/25	291.14
9012927082	27/08/2025	Water Corporation	Water use & service charge 4 Elverd St 24/6/25-26/8/25	356.08
9007696056 AUG	28/08/2025	Water Corporation	Water use & service charge Telecentre 25/6/25-27/8/25	418.36
9007696136 AUG	28/08/2025	Water Corporation	Water use & service charge Memorial Hall 25/6/25-27/8/25	54.05
9007696101 AUG	28/08/2025	Water Corporation	Water use & service charge Memorial Hall 25/6/25-27/8/25	335.64
9010312244 AUG	28/08/2025	Water Corporation	Water use & service charge 34 Katanning Rd 26/6/25-27/8/25	362.00
9010312252 AUG	28/08/2025	Water Corporation	Water use 30 Katanning Rd 26/6/25-27/8/25, Water service charge 30 Katanning Rd 1/7/25-31/8/25	283.13
9022950227 AUG	28/08/2025	Water Corporation	Water service charge Front unit Bagg St 1/7/25-31/8/25	261.04
9022950235 AUG	28/08/2025	Water Corporation	Water service charge Rear Unit Bagg St 1/7/25-31/8/25	190.23
9012449121 AUG	28/08/2025	Water Corporation	Water use & service charge Admin Office 25/6/25-27/8/25	221.84
9022968291 AUG	28/08/2025	Water Corporation	Water use & service charge 93 Bagg St 25/6/25-27/8/25	10.01
9023737428 AUG	28/08/2025	Water Corporation	Water service charge 28 Katanning Rd 1/7/25-31/8/25	279.13

9023737401 AUG	28/08/2025	Water Corporation	Water usage 26/6/25-27/8/25 26 Katanning Rd, Water service charge 1/7/25-31/8/25 26 Katanning Rd	665.89
				17,733.08
EFT Payments 1/9/25-30/9/25				
EFT36688	02/09/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	-820.00
DEDUCTION	26/08/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	820.00
EFT36689	02/09/2025	Child Support Agency	Payroll deductions	-466.36
DEDUCTION	26/08/2025	Child Support Agency	Payroll deductions	466.36
EFT36690	02/09/2025	Australian Services Union (MEU)	Payroll deductions	-128.50
DEDUCTION	26/08/2025	Australian Services Union (MEU)	Payroll deductions	128.50
EFT36691	04/09/2025	Hi-Way Sales & Service	Fuel supplies	-83.00
273778	21/08/2025	Hi-Way Sales & Service	44.65 L ULP @ \$1.86	83.00
EFT36692	04/09/2025	Telstra	Telecommunicaitons	-531.32
3916895091 AUG 25	18/08/2025	Telstra	Acc 3916895091 18/8/25-17/9/25 Avdata monitoring, Springhaven Solar panels	27.42
3916895109 AUG 25	25/08/2025	Telstra	Acc 3916895109 25/7/25-24/8/25, CEO Mobile, Swimming Pool Mobile, Works Manager, Foreman, Tech Officer Mobile, TWIG Zone devices, CCTV Data, Standpipe controllers, Emergency phone, Data Service	503.90
EFT36693	04/09/2025	Synergy	Electricity	-1992.32
2074479142	20/08/2025	Synergy	Acc 375598950 Electricity 28 Katanning Rd 21/6/25-19/8/25	561.67
2074479141	20/08/2025	Synergy	Acc 375598810 Electricity 26 Katanning Rd 21/6/25-19/8/25	1430.65
EFT36694	04/09/2025	Kojonup Tyre Service	Tyre repairs	-1630.20
INV-14600	29/08/2025	Kojonup Tyre Service	Yokohama GO18 X 4 new tyres fitted	1630.20
EFT36695	04/09/2025	Westrac Equipment	Mechanical parts	-4603.07
PI1052299	11/06/2025	Westrac Equipment	Repairs to Front end Loader	1639.69
PI1264185	08/08/2025	Westrac Equipment	1x door glass. INSURANCE	2963.38
EFT36696	04/09/2025	Kojonup Country Kitchen	Catering	-190.00
3121	26/08/2025	Kojonup Country Kitchen	Lunch for 10 people - Ordinary Council Meeting 26 August 2025	190.00
EFT36697	04/09/2025	BOC Gases	Industrial gases	-83.58
4039534672	28/06/2025	BOC Gases	Container service fee Industrial oxygen G size 29/5/25-27/6/25	39.93
4039943730	29/08/2025	BOC Gases	Container service fee 29/7/25-28/8/25 Industrial oxygen G size	43.65
EFT36698	04/09/2025	Egabva Plumbing & Gas Service	Plumbing	-416.86
5119	26/08/2025	Egabva Plumbing & Gas Service	Unblock filters fix hot water issue in Bagg Street units	416.86
EFT36699	04/09/2025	Winc Australia Pty Ltd	Stationery	-553.97
9048227924	30/06/2025	Winc Australia Pty Ltd	800 x Mini Archive Boxes	181.50
9048256811	03/07/2025	Winc Australia Pty Ltd	Keyboard & Mouse	70.16
9048285307	09/07/2025	Winc Australia Pty Ltd	Financial year diary	31.89
9048429561	30/07/2025	Winc Australia Pty Ltd	AAA Battery Box 24, 10x A4 Spiral Notebook, Bantex Index Tabs Pack 48, 1x Pen Cup, 15x Arch Files, Whiteboard Markers, Blue Ball Point Pens Box 12, Post-It Notes, Avery Labels, Packaging Tape, Whiteboard Cleaning Spray, Whiteboard Eraser	246.41
904843339	31/07/2025	Winc Australia Pty Ltd	8x Manilla Dividers	24.01
EFT36700	04/09/2025	Optus Billing Services Pty Ltd	Telecommunications	-1918.40
523070206	07/08/2025	Optus Billing Services Pty Ltd	Acc 62203521984 Phone Admin Building 7/7/25-6/8/25	1109.00
523913272	11/08/2025	Optus Billing Services Pty Ltd	Acc 62203521992 Phone service Kodja Place 10/7/25-9/8/25	372.00
524320873	13/08/2025	Optus Billing Services Pty Ltd	Acc: 62203522214 Phone Depot 13/7/25-12/8/25	240.00
525685690	20/08/2025	Optus Billing Services Pty Ltd	Acc 62197291735 Internet charges Admin, Internet charges Swimming pool, Account fees - 20/8/25-19/9/25	197.40
EFT36701	04/09/2025	Australasian Performing Rights Association Limited T/as One Music	Annual licence	-387.64
APAU-000076212	09/07/2025	Australasian Performing Rights Association Limited T/as One Music	Rural Council Music Licence July 2025 - June 2026	387.64
EFT36702	04/09/2025	PFD Foodservices (Southway Distributors)	Food & cleaning supplies	-1655.35
LR228047	13/08/2025	PFD Foodservices (Southway Distributors)	Cleaning supplies BCC, Food supplies BCC	1587.65
LR228036	13/08/2025	PFD Foodservices (Southway Distributors)	Food supplies BCC	67.70
EFT36703	04/09/2025	Nightingale's Nest Nursery	Plant supply	-464.75
654	27/08/2025	Nightingale's Nest Nursery	28 x native plants for Kodja Place Garden	464.75
EFT36704	04/09/2025	Everlon	Memorial plaques	-922.24
20208	15/08/2025	Everlon	Memorial Plaque - Stretch - 279 x 121mm	309.10
20265	21/08/2025	Everlon	Memorial Plaque - Jewell Quote: W-SOK-B250531A-1	613.14
EFT36705	04/09/2025	Thea Commins Wholesale	Goods for Sale	-313.59

28334	10/08/2025	Thea Commins Wholesale	Assorted gold plated bookmarks for sale in Visitor Centre Shop	313.59
EFT36706	04/09/2025	Dardanup Butchering Company	Meat supplies	-742.18
BW402687	11/08/2025	Dardanup Butchering Company	Meat supplies for BCC, Consignment fee	742.18
EFT36707	04/09/2025	Grande Food Service	Food supplies	-2439.18
4252382	23/07/2025	Grande Food Service	Cleaning supplies for BCC, Food supplies for BCC	1355.93
4252910	06/08/2025	Grande Food Service	Food supplies for BCC	1153.04
6019491	29/08/2025	Grande Food Service	Credit note	-69.79
EFT36708	04/09/2025	Leaf Bean Machine	Coffee supplies & service	-869.42
139833	25/08/2025	Leaf Bean Machine	Coffee supplies & service Black Cockatoo Café	869.42
EFT36709	04/09/2025	Science and Nature Pty Ltd	Goods for sale	-1789.08
172493	10/08/2025	Science and Nature Pty Ltd	Assorted figurines and finger puppets for sale in Visitor Centre shop	1789.08
EFT36710	04/09/2025	Great Southern Geotechnics Pty Ltd	Geotechnical services	-4042.50
GSG-11695	28/08/2025	Great Southern Geotechnics Pty Ltd	Spring St Geotechnical investigation and report	4042.50
EFT36711	04/09/2025	Lilly's Garden	Goods for sale	-498.00
9	19/08/2025	Lilly's Garden	Assorted jams, relish and pickles for sale in Visitor Centre Shop	498.00
EFT36712	04/09/2025	BGL Solutions PTY LTD	Garden maintenance	-192.50
INV-0007527	29/08/2025	BGL Solutions PTY LTD	Garden maintenance 34 Katanning Road August 2025	192.50
EFT36713	04/09/2025	Estelle Lottering	Staff reimbursement	-199.99
REIM 020925	02/09/2025	Estelle Lottering	Magnetic Car door signs. 1 pair Isuzu MUX, 1 pair Ranger Ute	119.99
REIM 02092025	02/09/2025	Estelle Lottering	Mobile phone charges - August 2025,	80.00
EFT36714	04/09/2025	Du-wayne Lottering	Staff reimbursement	-80.00
REIM 020925	02/09/2025	Du-wayne Lottering	Mobile phone charges - August 2025	80.00
EFT36715	04/09/2025	AZZ Painting & Improvement	Painting & Improvement	-5170.00
314-2025	22/08/2025	AZZ Painting & Improvement	Painting front doors at Memorial Hall, paint ceilings in two large rooms	5170.00
EFT36716	04/09/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices	-477.90
241868689	28/08/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices for Black Cockatoo Cafe, Service Fee	477.90
EFT36717	04/09/2025	Supagas Pty Ltd	Bulk LPG supplies	-753.13
964833D6	07/08/2025	Supagas Pty Ltd	470L Bulk LPG for BCC	514.57
966259D26	13/08/2025	Supagas Pty Ltd	217.90L Bulk LPG for sports complex	238.56
EFT36718	04/09/2025	Lisa Berry	Staff Reimbursement	-134.61
REIM 030925	03/09/2025	Lisa Berry	Travel allowance as per contract to 26/8/25	134.61
EFT36719	04/09/2025	J & J Mobile Autoglass	Vehicle window repairs	-539.00
INV-0043	25/08/2025	J & J Mobile Autoglass	fitting new glass door *insurance*	269.50
INV-0046	02/09/2025	J & J Mobile Autoglass	fitting new glass door *insurance*	269.50
EFT36720	04/09/2025	Wanslea Limited	REFUND OF BOND FOR HIRE OF SPORT COMPLEX	-400.00
T241	03/09/2025	Wanslea Limited	WANSLEA GENMUIR	400.00
EFT36721	11/09/2025	Department of Fire & Emergency Services (DFES)	Emergency service levy	-41414.70
159733	21/08/2025	Department of Fire & Emergency Services (DFES)	2025/2026 Emergency Service Levy Quarter 1	41414.70
EFT36722	11/09/2025	MARY RACHAEL HOBBS	Goods for sale	-76.00
61	09/09/2025	MARY RACHAEL HOBBS	Towels for sale in visitors centre	76.00
EFT36723	11/09/2025	Hi-Way Sales & Service	hardware	-780.35
272857	22/07/2025	Hi-Way Sales & Service	Unleaded Fuel 40.53L @ \$1.86/L	75.35
274034A	31/08/2025	Hi-Way Sales & Service	20 l of brake cleaner	179.00
274034	31/08/2025	Hi-Way Sales & Service	Trailer Plug Adaptor 82225BL, Sparkplug BPR6ES, 1 x Air spraying, Chainsaw Bar 24 GAFCBQ448RS, Chainsaw Chain GAF48F084DL & 1L two stroke oil	526.00
EFT36724	11/09/2025	Kojonup Agricultural Supplies	Agricultural supplies	-68.68
10242350	15/08/2025	Kojonup Agricultural Supplies	Stihl sprocket 3/8 pitch, needle cage, E-clip, Washer sprocket	68.68
EFT36725	11/09/2025	Synergy	Electricity	-190.19
2046511106	01/09/2025	Synergy	Acc: 392675750 Powerwatch 400 HPS WP 1/8/25 - 31/8/25	190.19
EFT36726	11/09/2025	Kojonup Tyre Service	Tyre repairs	-1596.00
INV-14654	05/09/2025	Kojonup Tyre Service	4x drive tyres on tri tipper - Yokohama 255/70R17 121S Geolander GO18 AT4 LT Tyres	1596.00
EFT36727	11/09/2025	BK Thomson Electrical Service	Electrician	-3972.19
3760	17/07/2025	BK Thomson Electrical Service	Isolating and reinstating power in Memorial Hall for ceiling renovations. Install new light fittings	2375.70
3820	24/08/2025	BK Thomson Electrical Service	Repair of office light and switch at shire depot	201.36
3839	05/09/2025	BK Thomson Electrical Service	Locating Under Ground cabling at the show grounds	437.80
3840	05/09/2025	BK Thomson Electrical Service	Install Emergency Exit sign Memorial Hall	553.08
3841	05/09/2025	BK Thomson Electrical Service	Install 2x Down lights at 28 Katanning Road	404.25
EFT36728	11/09/2025	RENTOKIL INITIAL PTY LTD	Pigeon removal	-509.30
20829737	11/06/2025	RENTOKIL INITIAL PTY LTD	Pigeon removal from Memorial Hall	509.30
EFT36729	11/09/2025	Egabva Plumbing & Gas Service	Plumbing	-956.89
5134	26/08/2025	Egabva Plumbing & Gas Service	Repair to valve and replaced pipe on Muradup Standpipe -	956.89

EFT36730	11/09/2025	Wurth Australia Pty Ltd	Workshop supplies	-1028.10
4321515828	18/08/2025	Wurth Australia Pty Ltd	3x 20 l brake cleaner, 6x cans of graphite spray, 12x cans of rust off, 25 x windscreen cleaner, hand cleaner	1028.10
EFT36731	11/09/2025	Synergy - Street Lights	Electricity	-5769.42
2002598095	03/09/2025	Synergy - Street Lights	Acc 131337630 Street Lighting \$25/7/25-24/8/25	5769.42
EFT36732	11/09/2025	Kojonup Aboriginal Corporation	Good sold consignment	-35.66
AUG 25	31/08/2025	Kojonup Aboriginal Corporation	Good sold consignment - August 2025	35.66
EFT36733	11/09/2025	CGS ENGINEERS	Engineering	-408.47
27946	04/09/2025	CGS ENGINEERS	Remake drain cover for sporting complex	408.47
EFT36734	11/09/2025	Team Global Express Pty Ltd	Freight	-104.86
0589-S104118	31/08/2025	Team Global Express Pty Ltd	Freight charges	104.86
EFT36735	11/09/2025	Warren Blackwood Waste	Waste Management	-34467.28
19984	05/09/2025	Warren Blackwood Waste	Kojonup Transfer station management, Extra Costs, Transfer bulk bins August 25	10508.34
19985	05/09/2025	Warren Blackwood Waste	Travel Costs, 240 LT Recycling Bins Pick Up, KJP Bins Pick up, 240L Bins Pick up, Service Town Site Bins	23958.94
EFT36736	11/09/2025	Readytech T/A IT Vision Australia PTY LTD	IT support	-277.20
INITV042583	15/08/2025	Readytech T/A IT Vision Australia PTY LTD	Tax Patch 2025/2026	277.20
EFT36737	11/09/2025	Harris's Garage	Vehicle service	-1343.89
1095	21/08/2025	Harris's Garage	Kojonup Bushfire Truck - service water pump	268.51
1090	21/08/2025	Harris's Garage	Kojonup Bushfire Truck Service - ESL 1	1075.38
EFT36738	11/09/2025	PFD Foodservices (Southway Distributors)	Food supplies	-1124.80
LR298703	20/08/2025	PFD Foodservices (Southway Distributors)	Food supplies BCC	1124.80
EFT36739	11/09/2025	AFGRI (greenline)	Machinery service	-4093.34
2993887	28/07/2025	AFGRI (greenline)	3 sets of mower blades	426.89
3001926	26/08/2025	AFGRI (greenline)	Repairs to John Deere FEL - control valve and cable. Parts, labour & travel	3666.45
EFT36740	11/09/2025	Christie Leanne McVee	Good sold on consignment	-47.97
REQ 310825	31/08/2025	Christie Leanne McVee	Good sold on consignment - August 2025	47.97
EFT36741	11/09/2025	St John Ambulance WA	Service first aid kits	-3697.60
FAINV01331298	29/08/2025	St John Ambulance WA	First Aid Kit servicing	3697.60
EFT36742	11/09/2025	NATASHA CLARKE	Staff reimbursement	-87.00
REIM 030925	03/09/2025	NATASHA CLARKE	Working with Children check	87.00
EFT36743	11/09/2025	Leonie Jane Smith	Good sold on consignment	-10.00
REQ 310825	31/08/2025	Leonie Jane Smith	Good sold on consignment - August 2025	10.00
EFT36744	11/09/2025	Dardanup Butchering Company	Meat supplies	-647.58
BW403182	19/08/2025	Dardanup Butchering Company	Meat supplies for BCC, Service fee	647.58
EFT36745	11/09/2025	Grande Food Service	Food supplies	-1488.48
4254141	03/09/2025	Grande Food Service	Food supplies for BCC	1488.48
EFT36746	11/09/2025	Leaf Bean Machine	Coffee supplies & service	-624.86
140093	02/09/2025	Leaf Bean Machine	Coffee supplies & service Black Cockatoo Café	624.86
EFT36747	11/09/2025	Lenip Pty Ltd T/as ASPHALT IN A BAG	Asphalt supplies	-1787.50
1859	19/06/2025	Lenip Pty Ltd T/as ASPHALT IN A BAG	1 pallet Asphalt in a Bag Green Mix 10	1787.50
EFT36748	11/09/2025	Klopper Contracting T/A Ron Wright Bulldozing	Machinery Contracting	-15235.00
IV00000002951	27/08/2025	Klopper Contracting T/A Ron Wright Bulldozing	Dozer hire to push 4000m3 gravel on Frankland Rd pit and rehab site	15235.00
EFT36749	11/09/2025	Vivicka Renia Kahn	Staff reimbursement	-602.88
REIM 040925	04/09/2025	Vivicka Renia Kahn	Travel 526km @ 88c/km, Mobile phone charges 8/7/25 and 7/8/25	602.88
EFT36750	11/09/2025	3E Advantage Pty Ltd	Printing Charges	-1652.02
INV-184693-J6G9M3	26/08/2025	3E Advantage Pty Ltd	Printing Charges August 2025	1652.02
EFT36751	11/09/2025	Monique Sackers T/A 3 Bridges Collections	Good sold on consignment	-61.69
REQ 310825	31/08/2025	Monique Sackers T/A 3 Bridges Collections	Good sold on consignment - August 2025	61.69
EFT36752	11/09/2025	Teletrac Navman and Transtech	Vehicle tracking	-2035.50
93367692	05/08/2025	Teletrac Navman and Transtech	Vehicle tracking and cameras subscription August 2025	2035.50
EFT36753	11/09/2025	Richard Nash T/A Old School Honey	Good sold on consignment	-17.00
REQ 310825	31/08/2025	Richard Nash T/A Old School Honey	Good sold on consignment - August 2025	17.00
EFT36754	11/09/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices	-630.18
241918321	04/09/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices for Black Cockatoo Cafe, Service Fee	630.18
EFT36755	11/09/2025	QHSE Integrated Solution (Skytrust)	WHS system	-548.90

INV-40387	18/08/2025	QHSE Integrated Solution (Skytrust)	Skytrust - WHS program - August subscription fees	548.90
EFT36756	11/09/2025	Wellsys Home Improvement	Home Improvements	-1815.00
297	14/08/2025	Wellsys Home Improvement	Repair roof leak at Memorial Hall	1815.00
EFT36757	11/09/2025	Blue Wren Park	Good sold on consignment	-30.00
REQ 310825	31/08/2025	Blue Wren Park	Good sold on consignment - August 2025	30.00
EFT36758	11/09/2025	Benjamin Graham Castle	Good sold on consignment	-210.00
REQ 310825	31/08/2025	Benjamin Graham Castle	Good sold on consignment - August 2025	210.00
EFT36759	11/09/2025	FVS Fire P/L	Fire equipment inspection	-2770.56
763947	31/08/2025	FVS Fire P/L	Conduct routine fire equipment maintenance August 2025 as per quote 191999	2456.92
763951	31/08/2025	FVS Fire P/L	Exchange extinguishers after failing pressure test	313.64
EFT36760	11/09/2025	Tracey Reeves - trading as Wonky Wombat	Good sold on consignment	-28.00
REQ 310825	31/08/2025	Tracey Reeves - trading as Wonky Wombat	Good sold on consignment - August 2025	28.00
EFT36761	11/09/2025	Allwest Plant Hire Australia	Plant Hire	-2715.72
43220	31/08/2025	Allwest Plant Hire Australia	2 weeks hire of multi tyred roller 4 days per weekobe and Demobe Kojonup Depot	2715.72
EFT36762	11/09/2025	Sarah Stutley	Catering	-70.95
6	04/09/2025	Sarah Stutley	Cupcakes for monthly gathering	70.95
EFT36763	11/09/2025	Regional Training	Training services	-1700.00
4	06/09/2025	Regional Training	2 days excavator training 26 & 27th August 2025 for three operators	1700.00
EFT36764	12/09/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	-820.00
DEDUCTION	09/09/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	820.00
EFT36765	12/09/2025	Child Support Agency	Payroll deductions	-437.69
DEDUCTION	09/09/2025	Child Support Agency	Payroll deductions	437.69
EFT36766	12/09/2025	Australian Services Union (MEU)	Payroll deductions	-128.50
DEDUCTION	09/09/2025	Australian Services Union (MEU)	Payroll deductions	128.50
EFT36767	17/09/2025	DL Consulting	Financial consultant	-6649.50
1326	31/08/2025	DL Consulting	46.5 hours Financial consultant August 2025	6649.50
EFT36768	17/09/2025	Australia Post	Postage	-1922.00
1014219736	03/09/2025	Australia Post	Postage & Freight August 2025	1922.00
EFT36769	17/09/2025	Kojonup Agricultural Supplies	Agricultural Supplies	-8.00
10242436	21/08/2025	Kojonup Agricultural Supplies	2 x Stihl M5 x 14mm spline screws	8.00
EFT36770	17/09/2025	Carony Pty Ltd	Work clothes	-2323.32
03-159720	06/06/2025	Carony Pty Ltd	Tap Poly black 20mm, O ring Nipple Tavit 25mm, Cap tavit Threaded 25mm BSP	16.45
03-159707	06/06/2025	Carony Pty Ltd	1L Drain away eco-enzyme	50.00
03-159998	09/06/2025	Carony Pty Ltd	1L Linseed oil, 1L White spirits, paint brush set	75.00
03-1600063	10/06/2025	Carony Pty Ltd	Paint brush set	13.10
03-160473	13/06/2025	Carony Pty Ltd	9V battery	10.25
03-160631	16/06/2025	Carony Pty Ltd	Rat trap, twin pack mouse traps	7.70
03-160700	17/06/2025	Carony Pty Ltd	Disposable nitrile gloves x 350	92.50
01-251231	18/06/2025	Carony Pty Ltd	4 x Rain Jackets for Garden crew	269.85
03-161070	20/06/2025	Carony Pty Ltd	Measuring jug 500mL	7.45
1-03-161401	25/06/2025	Carony Pty Ltd	Barrel nuts & bolts to complete maintenance on playground equipment	257.10
1-03-161490	26/06/2025	Carony Pty Ltd	Screws SDM 12-14x20 Hex W/seal	22.95
1-03-161586	27/06/2025	Carony Pty Ltd	Mouse trap, Rat trap, Dust pan set	14.75
1-03-161579	27/06/2025	Carony Pty Ltd	Cleaning supplies for PSM office. Broom & spin mop	93.50
1-03-161906	01/07/2025	Carony Pty Ltd	Butt hinge 100 x 100 x 2.5 - keepers box	21.60
1-03-162103	03/07/2025	Carony Pty Ltd	Liquid nails, Window scraper - cemetary cleaning	23.75
1-03-162452	07/07/2025	Carony Pty Ltd	2 x All purpose Handyman gloves XL	19.60
1-03-162607	09/07/2025	Carony Pty Ltd	Cap Push on DWV 65mm	19.40
1-03-162608	09/07/2025	Carony Pty Ltd	Screw driver set, pen	25.25
1-03-162790	10/07/2025	Carony Pty Ltd	100 x Screw SDM 10-16x16 Hex	15.95
1-03-162980	14/07/2025	Carony Pty Ltd	2L Hose-on Weed and Feed - Buffalo	20.50
1-03-162960	14/07/2025	Carony Pty Ltd	4L Weed and Feed, Hose on	46.50
1-03-163092	16/07/2025	Carony Pty Ltd	Vehicle Cleaning wipes	22.75
1-03-163630	23/07/2025	Carony Pty Ltd	Rat wax blocks	30.75
1-03-163602	23/07/2025	Carony Pty Ltd	Caulking tool, Liquid nails for Niche wall	32.25
1-01-252044	24/07/2025	Carony Pty Ltd	1L mineral turpentine	6.70
1-03-163664	24/07/2025	Carony Pty Ltd	Long water-proof jacket	89.95
1-03-163974	28/07/2025	Carony Pty Ltd	Heater fan upright 2000W - Kodja Place	43.50
1-03-163924	28/07/2025	Carony Pty Ltd	Post hole digger - two handed	65.65
1-03-163907	28/07/2025	Carony Pty Ltd	Tools - 11mm drill bit, 6 x bolt & nut, 12 washers	45.47

1-03-164095	30/07/2025	Carony Pty Ltd	2 x padlocks, 2 x steel woven cables	74.90
1-03-164177	31/07/2025	Carony Pty Ltd	2 x 14 day mask tape BL 48mmx50m	42.00
1-03-164193	31/07/2025	Carony Pty Ltd	Tekraft Line level 75mm	3.75
1-03-164174	31/07/2025	Carony Pty Ltd	500mL measuring cylinder, 20kg super poultry mix	40.40
1-03-164251	01/08/2025	Carony Pty Ltd	Feather duster and Microfibre dusting glove	38.50
1-03-164395	04/08/2025	Carony Pty Ltd	20L Chlorine for pool chemical adjustment	62.50
1-03-164469	05/08/2025	Carony Pty Ltd	2 x 20L Chlorine for pool chemical adjustment	125.00
1-03-164448	05/08/2025	Carony Pty Ltd	Poly Tee 13mm	1.05
1-03-164611	07/08/2025	Carony Pty Ltd	Pack 35 upholstery pin - for pinning notices	5.95
1-03-164854	11/08/2025	Carony Pty Ltd	Spakfilla rapid 400mL, masking tape 48mm x 50m, Primer/sealer 1L	99.25
1-03-164952	12/08/2025	Carony Pty Ltd	2L Dulux ceiling white, jumbo microfibre kit, Paint pot pro,r Uni-pro	78.75
1-03-164961	12/08/2025	Carony Pty Ltd	UNO Playing cards for Community centre	12.95
1-03-165020	13/08/2025	Carony Pty Ltd	Glue pen & pkt 40 Pin up pins	27.40
1-03-165405	19/08/2025	Carony Pty Ltd	Gorilla Black tape 48mm x 9.1m	17.95
1-03-165544	21/08/2025	Carony Pty Ltd	Liquid nails 250g	18.25
1-03-165882	27/08/2025	Carony Pty Ltd	SR2 x 50mm Power bit, SR3 x 50mm Power bit	4.60
1-01-252701	28/08/2025	Carony Pty Ltd	Gas bottle delivery CEO house	209.95
EFT36771	17/09/2025	Synergy	Electricity	-2659.36
2066505315	08/09/2025	Synergy	Acc 337284750 Electricity Kodja Place 10/7/25-5/9/25	2659.36
EFT36772	17/09/2025	Kojonup Tyre Service	Tyre service	-4917.00
INV-14637	05/09/2025	Kojonup Tyre Service	2x new steer tyres	4917.00
EFT36773	17/09/2025	Kojonup Supermarket	Groceries	-2510.93
800 AUGUST	31/08/2025	Kojonup Supermarket	Groceries for BCC - August 2025,	2101.25
1027 AUG 25	31/08/2025	Kojonup Supermarket	Groceries for Staff, Dog Pond expenses, Kindy Cafe, groceries for Library coffee & chat, Groceries for Kodja Place, Kodja Place - groceries for events, Groceries for depot	208.53
45 AUGUST	31/08/2025	Kojonup Supermarket	Acc 45 Groceries for KP catering, Groceries for KP Community events	201.15
EFT36774	17/09/2025	Westrac Equipment	Mechanical repairs	-9065.20
SI1852504	22/08/2025	Westrac Equipment	Replace EGR cooler including parts & labour	7119.27
SI1852465	22/08/2025	Westrac Equipment	fault diagnose on electrical problem with fuel rail causing roller to stop	1945.93
EFT36775	17/09/2025	Albany Printers	Printers	-150.00
49235	31/07/2025	Albany Printers	2 x 200 Business Cards - MWS & Depot Foreman	150.00
EFT36776	17/09/2025	McLeods Lawyers Pty Ltd	Legal advice	-333.96
146616	31/07/2025	McLeods Lawyers Pty Ltd	Springhaven contract advice	333.96
EFT36777	17/09/2025	Jill Johnson	Staff reimbursement	-608.12
REIM 170925	17/09/2025	Jill Johnson	Travel costs to Busselton for meeting 424km @ 88c/km, Reimburse mobile phone June - Aug 2025	608.12
EFT36778	17/09/2025	Team Global Express Pty Ltd	Freight	-1010.96
0399-80774145	07/09/2025	Team Global Express Pty Ltd	Freight ex ITR Forrestdale	1010.96
EFT36779	17/09/2025	Wren Oil	Waste oil removal	-104.50
204762	25/08/2025	Wren Oil	Removal of waste oil 650L	104.50
EFT36780	17/09/2025	Warren Blackwood Waste	Waste management	-1210.00
19912	03/08/2025	Warren Blackwood Waste	Skip Hire - Kodja Place	550.00
19955	02/09/2025	Warren Blackwood Waste	Front lift bins - Apex park and Kodja - August 2025	660.00
EFT36781	17/09/2025	Geodetic Supply & Repair - T/as GSR Laser Tools	Tool supply	-12012.00
55194	11/09/2025	Geodetic Supply & Repair - T/as GSR Laser Tools	Clegg Hammer Tester 4.5KG 844 BT/GPS, Clegg Hamer tester callibration GSR	12012.00
EFT36782	17/09/2025	PFD Foodservices (Southway Distributors)	Food & cleaning supplies	-1609.25
LR369138	27/08/2025	PFD Foodservices (Southway Distributors)	Cleaning supplies BCC, Food supplies BCC, Food supplies BCC	1609.25
EFT36783	17/09/2025	DATAMARS Australia P/L (previously known as Zee Tags)	Dog and cat registration tags	-286.12
608	07/08/2025	DATAMARS Australia P/L (previously known as Zee Tags)	Dog and cat registration tags, 141 Orange tags, 200 dark green tags	286.12
EFT36784	17/09/2025	Ramped Technology & Management Systems Pty Ltd	IT supplies	-1985.50
INV-14015	08/09/2025	Ramped Technology & Management Systems Pty Ltd	Lenovo ThinkBook 16 G8 IAL 21SK006TAU 16 Notebook & freight"	1985.50
EFT36785	17/09/2025	Autosmart WA Southwest	Plant maintenance	-102.50
2405053	22/08/2025	Autosmart WA Southwest	20 litres of truck wash	102.50
EFT36786	17/09/2025	Edge Planning & Property	Town Planning	-9411.60
3013	12/09/2025	Edge Planning & Property	17.75 hours - Town Planning Advice August 2025	2811.60
3014	12/09/2025	Edge Planning & Property	Progressing draft Shire of Kojonup Local Planning scheme No.4. Liasing with Shire and DPLH. Preparation of briefing note & agenda item	6600.00
EFT36787	17/09/2025	Katie Joy's Free Range Eggs	Egg supply	-1003.35
331732	14/07/2025	Katie Joy's Free Range Eggs	2 x 10.5kg eggs for Black Cockatoo Cafe	138.15
332039	28/07/2025	Katie Joy's Free Range Eggs	10.5kg catering eggs for Black Cockatoo Cafe	108.15

332213	04/08/2025	Katie Joy's Free Range Eggs	10.5kg catering eggs for Black Cockatoo Cafe	108.15
332345	11/08/2025	Katie Joy's Free Range Eggs	10.5kg catering eggs for Black Cockatoo Cafe	108.15
332496	18/08/2025	Katie Joy's Free Range Eggs	10.5kg catering eggs for Black Cockatoo Cafe	108.15
332628	25/08/2025	Katie Joy's Free Range Eggs	10.5kg catering eggs for Black Cockatoo Cafe	108.15
332789	01/09/2025	Katie Joy's Free Range Eggs	10.5kg catering eggs for Black Cockatoo Cafe	108.15
332917	08/09/2025	Katie Joy's Free Range Eggs	2 x 10.5kg catering eggs for Black Cockatoo Cafe	216.30
EFT36788	17/09/2025	Dardanup Butchering Company	Meat supplies	-417.64
BW403500	26/08/2025	Dardanup Butchering Company	Meat supplies for BCC, Service fee	417.64
EFT36789	17/09/2025	Grande Food Service	Food Supplies	-2476.90
4254502	10/09/2025	Grande Food Service	Food supplies for BCC, Food supplies for BCC	2476.90
EFT36790	17/09/2025	LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)	Employees wellbeing	-2853.95
100-162337	02/09/2025	LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)	LGIS Employment Assistance Program / Well being solution 2025	2853.95
EFT36791	17/09/2025	Leaf Bean Machine	Coffee supplies & service	-978.75
140280	08/09/2025	Leaf Bean Machine	Coffee supplies & service Black Cockatoo Cafe, Coffee supplies & service Black Cockatoo Cafe	978.75
EFT36792	17/09/2025	DOR Trading Pty Limited T/A IMCO Australasia	Asphalt supplies	-2420.00
INV-1699	11/09/2025	DOR Trading Pty Limited T/A IMCO Australasia	1 x Pallet Perm Asphalt Repair req 11/09/2025	2,420.00
EFT36793	17/09/2025	Mathwin Transport	Freight	-213.84
8015	09/09/2025	Mathwin Transport	Freight for Grader blades to depot	213.84
EFT36794	17/09/2025	BGL Solutions PTY LTD	Turf maintenance	-4215.20
INV-0007569	04/09/2025	BGL Solutions PTY LTD	Broad HA sprayer, Nroad Hectare RTK Gps Tracking Spraying 650 LTR Sprayer	4215.20
EFT36795	17/09/2025	Jill Watkin	Staff reimbursement	-251.54
REIM 130825	02/09/2025	Jill Watkin	Shelving for curatorial office	199.00
REIM 080925	10/09/2025	Jill Watkin	2 x books for prizes for Bloom Children's treasure hunt at the Barracks	52.54
EFT36796	17/09/2025	Service Leadership	Training	-4400.00
3461	05/09/2025	Service Leadership	Staff Training - 20 x participant manuals 'Playing a Higher Game'	400.00
3461A	05/09/2025	Service Leadership	2 x half day workshops - Staff professional development - Playing a higher game" - second payment"	4000.00
EFT36797	17/09/2025	A2Z Painting & Improvement	Painting	-1760.00
315-2025	03/09/2025	A2Z Painting & Improvement	Painting of office at Kodja place	1760.00
EFT36798	17/09/2025	Leslie J Hewer	Project management services	-5005.00
1454	05/08/2025	Leslie J Hewer	Preparation of 26-27 RRG and Commodity Route submissions	5005.00
EFT36799	17/09/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices	-510.88
241964949	11/09/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices for Black Cockatoo Cafe, Service Fee	510.88
EFT36800	17/09/2025	Wellsys Home Improvement	Carpentry	-1382.70
302	07/09/2025	Wellsys Home Improvement	Repair Roof Leak Hockey Club Grounds, Repair Leak Boscabel Hall	1382.70
EFT36801	17/09/2025	Meg's Muffins	Catering	-50.00
20	12/09/2025	Meg's Muffins	Catering for 20 people	50.00
EFT36802	17/09/2025	Kojonup Auto Electrics (Lerrom Pty Ltd)	Auto Electrician	-1087.64
1841	29/08/2025	Kojonup Auto Electrics (Lerrom Pty Ltd)	Fitting of Antenna	128.44
1699	09/09/2025	Kojonup Auto Electrics (Lerrom Pty Ltd)	Caterpillar Roller - fault repair on connection issue with wiring on fuel rail sensor	959.20
EFT36803	17/09/2025	Petrofes Studios	Artist	-535.00
INV-0064	12/09/2025	Petrofes Studios	Paint and Sip Event - The Kodja Place - 22 August 2025	535.00
EFT36804	17/09/2025	Pawprint Chocolates	Goods for sale	-1655.47
INV-0360	11/09/2025	Pawprint Chocolates	Artisinal chocolates for sale in Visitors Centre, Artisinal chocolates for sale at BCC	1655.47
EFT36805	24/09/2025	Air Liquide	Industrial gases	-26.06
NP1331	31/08/2025	Air Liquide	Cylinder Fee 31 days 1/8/25-31/8/25	26.06
EFT36806	24/09/2025	Allroads Transport Engineers formerly known as Allroads Motor Body Builders	Mechanical repairs	-11369.65
3779	22/09/2025	Allroads Transport Engineers formerly known as Allroads Motor Body Builders	Repairs to tipper body	11369.65
EFT36807	24/09/2025	Hi-Way Sales & Service	Repairs	-67.44
274428	15/09/2025	Hi-Way Sales & Service	Repairs to 435 chaisaw, replace chain	67.44
EFT36808	24/09/2025	Carony Pty Ltd	Hardware	-1566.88
1-03-167220	17/09/2025	Carony Pty Ltd	GP cement 20kg 56xbags	1566.88
EFT36809	24/09/2025	Synergy	Electricity	-8466.65
2098414212	08/09/2025	Synergy	Acc 862761710 Electricity Oval lighting 10/7/25-5/9/25	834.79

2014543326	08/09/2025	Synergy	Acc 396753220 Electricity supply 10/7/25-5/9/25 BCC	2409.37
2010545609	10/09/2025	Synergy	Acc 542221630 Electricity Muradup Fire Station 4/7/25-19/8/25	137.03
2082493341	10/09/2025	Synergy	Acc 339632390 Electricity 8C Newton St 12/7/25-9/9/25	98.30
2066507878	10/09/2025	Synergy	Acc 386279970 Toilets at Oval Electricity 9/7/25-8/9/25	481.50
2066508064	10/09/2025	Synergy	Acc 423778570 Electricity Playgroup/toy library 9/7/25-5/9/25	123.21
2014545308	10/09/2025	Synergy	Acc 356438440 Electricity EV charging station 12/7/25-9/9/25	142.90
2018545600	12/09/2025	Synergy	Acc 437847320 Electricity 30 Katanning Rd 11/7/25-8/9/25	267.10
2030529592	12/09/2025	Synergy	Acc 269776860 8 Soldier Rd Electricity 11/7/25-8/9/25	3262.80
2006561702	12/09/2025	Synergy	Acc 354238990 Electricity 8B Newton St 11/7/25-8/9/25	352.56
2058515332	12/09/2025	Synergy	Acc 250826500 Electricity 10 Bagg St 11/7/25-8/9/25	357.09
EFT36810	24/09/2025	BK Thomson Electrical Service	Electrician	-4181.71
3849	10/09/2025	BK Thomson Electrical Service	Replace reverse cycle in Unit B Newton street	4181.71
EFT36811	24/09/2025	Zipform Pty Ltd	Printing	-3521.84
224961	29/08/2025	Zipform Pty Ltd	2025/02026 Waste Calendars, 2025/02026 Bushfire Emergency Booklets	3521.84
EFT36812	24/09/2025	ABCO Products	Cleaning supplies	-5139.59
INV1083393	15/09/2025	ABCO Products	Cleaning supplies September 2025 Admin office, Depot, RSL Hall, Toilets at Spring, Sports complex, Netball toilets, Memorial Hall, Apex Park,	5139.59
EFT36813	24/09/2025	PFD Foodservices (Southway Distributors)	Food supplies	-2073.70
LR440878	03/09/2025	PFD Foodservices (Southway Distributors)	Cleaning supplies BCC, Food supplies BCC	2019.10
LR440877	03/09/2025	PFD Foodservices (Southway Distributors)	Food supplies BCC	54.60
EFT36814	24/09/2025	Ramped Technology & Management Systems Pty Ltd	IT Support	-8242.04
INV-14055	18/09/2025	Ramped Technology & Management Systems Pty Ltd	Computer, printer and license for Library, Computer, printer and license for Kodja Place	3800.98
INV-14165	19/09/2025	Ramped Technology & Management Systems Pty Ltd	ICT support for Sep 2025 Monthly service fee	4441.06
EFT36815	24/09/2025	HEMA MAPS PTY LTD	Map supplies	-238.54
INV-265371	22/08/2025	HEMA MAPS PTY LTD	Assorted maps and guides for sale in Visitor Centre Shop	238.54
EFT36816	24/09/2025	Lisa Anne Campbell	REFUND BOND FOR HIRE OF RSL HALL	-300.00
T244	23/09/2025	Lisa Anne Campbell	RSL HALL - BOND	300.00
EFT36817	24/09/2025	Katie Joy's Free Range Eggs	Eggs	-618.90
331577	07/07/2025	Katie Joy's Free Range Eggs	2 x 10.5kg Eggs for Black Cockatoo Cafe	216.30
331732	14/07/2025	Katie Joy's Free Range Eggs	2 x 10.5kg eggs for Black Cockatoo Cafe - previously un-invoiced amount	78.15
333063	15/09/2025	Katie Joy's Free Range Eggs	2 x 10.5kg eggs for Black Cockatoo Cafe	216.30
333210	22/09/2025	Katie Joy's Free Range Eggs	1 x 10.5kg eggs for Black Cockatoo Cafe	108.15
EFT36818	24/09/2025	Dardanup Butchering Company	Meat supplies	-446.61
BW403967	01/09/2025	Dardanup Butchering Company	Meat supplies for BCC, Consignment fee	446.61
EFT36819	24/09/2025	Grande Food Service	Food supplies	-884.77
4254815	17/09/2025	Grande Food Service	Food & Cleaning supplies for Black Cockatoo Café	884.77
EFT36820	24/09/2025	Leaf Bean Machine	Coffee supplies & service	-856.76
140484	15/09/2025	Leaf Bean Machine	Coffee supplies & service Black Cockatoo Café	856.76
EFT36821	24/09/2025	WA Contract Ranger Services	Contract Ranger	-2194.50
6564	13/09/2025	WA Contract Ranger Services	Contract Ranger Services 2/9/25-12/9/25,	2194.50
EFT36822	24/09/2025	ITR	Mechanical parts	-9840.60
816167	28/08/2025	ITR	17 grade blades & nuts & bolts, 17 grade blades & nuts & bolts, 18 grade blades & nuts & bolts	9840.60
EFT36823	24/09/2025	Kojonup Light Civil	Light civil engineering	-1639.00
745	15/09/2025	Kojonup Light Civil	Bollards installation at Piesse park.	1639.00
EFT36824	24/09/2025	DOR Trading Pty Limited T/A IMCO Australasia	Asphalt supplies	-9680.00
INV-1702	16/09/2025	DOR Trading Pty Limited T/A IMCO Australasia	2 Pallets Permanent Asphalt Repair	4840.00
INV-1705	19/09/2025	DOR Trading Pty Limited T/A IMCO Australasia	2x pallets Asphalt repairs ordered 19/09/2025 Required immediatly	4840.00
EFT36825	24/09/2025	Jessica Romic	Washing Tea Towels	-200.00
10	23/09/2025	Jessica Romic	Washing Tea Towels for BCC 4 weeks - week ending 22/9/25	200.00
EFT36826	24/09/2025	BGL Solutions PTY LTD	Garden maintenance	-192.50
INV-0007592	18/09/2025	BGL Solutions PTY LTD	Garden maintenance 34 Katanning Road Sep 2025	192.50
EFT36827	24/09/2025	Estelle Lottering	staff reimbursement	-102.60
REIM 240925	24/09/2025	Estelle Lottering	Mobile phone plan - September 2025, Postage for tape - Health	102.60
EFT36828	24/09/2025	Du-wayne Lottering	Staff reimbursement	-80.00
REIM 240925	24/09/2025	Du-wayne Lottering	Mobile phone charges September 2025	80.00
EFT36829	24/09/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices	-759.37
242021773	18/09/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices for Black Cockatoo Cafe, Service Fee	759.37

EFT36830	24/09/2025	Riley Burnett Australia	Decorative items	-899.83
INV#210774	24/09/2025	Riley Burnett Australia	Bean bags, cushions and aprons for Kodja Place	899.83
EFT36831	24/09/2025	Supagas Pty Ltd	Bulk Gas supply	-1462.21
974079D24	28/08/2025	Supagas Pty Ltd	440.7L Bulk LPG for Black Cockatoo	482.49
C651476-8-2025	31/08/2025	Supagas Pty Ltd	Gas bottle rental 6 x 45kg LPG bottles Springhaven Lodge	297.00
CTMF-02-09-25	2/09/2025	Supagas Pty Ltd	135L bulk LPG	148.20
979861D9	8/09/2025	Supagas Pty Ltd	240.9 L Bulk LPG for sporting complex	264.46
979861D11	8/09/2025	Supagas Pty Ltd	246L LPG Bulk gas	270.06
EFT36832	24/09/2025	Lisa Berry	Staff reimbursement	-833.33
REIM SEP	25/09/2025	Lisa Berry	Travel reimbursement as per contract September 2025	833.33
EFT36833	24/09/2025	WA Fuel Supplies Pty Ltd	Diesel supplies	-31022.89
227957	18/09/2025	WA Fuel Supplies Pty Ltd	Diesel 17999L @ \$1.5669	31022.89
EFT36834	24/09/2025	Complete Asbestos Management Pty Ltd	Asbestos management	-5827.27
CAM-1274	18/09/2025	Complete Asbestos Management Pty Ltd	Asbestos removal at 8C Soldier road	5827.27
EFT36835	24/09/2025	Great Southern Line Marking	Line marking	-2948.00
INV-0246	23/09/2025	Great Southern Line Marking	Line marking Mens shed, BCC, Main street	2948.00
EFT36836	24/09/2025	New Signs	Safety signs	-6789.70
D6798	02/09/2025	New Signs	Swimming Pool signs- Pool depth, waterproof nappies, Shallow water - required after safety audit	2297.00
D6800	02/09/2025	New Signs	A frame signs for Ovals - recycled water, dog poop	3259.50
D6799	02/09/2025	New Signs	Swimming Pool signs - Parental supervision x 5, Pool behavior x 4, respect staff x 3	888.00
D6794	02/09/2025	New Signs	Apex park - Slow, children at play and playground signage	345.20
EFT36837	24/09/2025	Aussie Pool Covers	Pool covers	-15224.00
6054	17/09/2025	Aussie Pool Covers	1 x 50m x 6 Sol + Guard Weave TM Solar Pool Cover 700 Micron Thickness with reinforced wind weight edging to sides, Reinforced Leading edge	15224.00
EFT36838	30/09/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	-820.00
DEDUCTION	23/09/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	820.00
EFT36839	30/09/2025	Child Support Agency	Payroll deductions	-437.69
DEDUCTION	23/09/2025	Child Support Agency	Payroll deductions	437.69
EFT36840	30/09/2025	Australian Services Union (MEU)	Payroll deductions	-128.50
DEDUCTION	23/09/2025	Australian Services Union (MEU)	Payroll deductions	128.50

402,787.35

Direct Deposits 1/9/25-30/9/25				
DD24755.1	09/09/2025	Aware Super	Payroll deductions	-10116.23
SUPER	09/09/2025	Aware Super	Superannuation contributions	8684.10
DEDUCTION	09/09/2025	Aware Super	Superannuation contributions	1332.13
DEDUCTION	09/09/2025	Aware Super	Superannuation contributions	100.00
DD24755.2	09/09/2025	Sparky Downs Superannuation Fund	Superannuation contributions	-14.20
SUPER	09/09/2025	Sparky Downs Superannuation Fund	Superannuation contributions	14.20
DD24755.3	09/09/2025	Hesta Super	Superannuation contributions	-554.52
SUPER	09/09/2025	Hesta Super	Superannuation contributions	499.17
DEDUCTION	09/09/2025	Hesta Super	Superannuation contributions	55.35
DD24755.4	09/09/2025	AMP Super Fund	Superannuation contributions	-369.99
SUPER	09/09/2025	AMP Super Fund	Superannuation contributions	369.99
DD24755.5	09/09/2025	Retirement Portfolio Service	Superannuation contributions	-605.50
SUPER	09/09/2025	Retirement Portfolio Service	Superannuation contributions	472.45
DEDUCTION	09/09/2025	Retirement Portfolio Service	Superannuation contributions	133.05
DD24755.6	09/09/2025	Bendigo SmartStart Super	Superannuation contributions	-398.79
SUPER	09/09/2025	Bendigo SmartStart Super	Superannuation contributions	398.79
DD24755.7	09/09/2025	Vanguard Super	Superannuation contributions	-412.66
SUPER	09/09/2025	Vanguard Super	Superannuation contributions	318.87
DEDUCTION	09/09/2025	Vanguard Super	Superannuation contributions	93.79
DD24755.8	09/09/2025	ANZ Smart Choice Super	Superannuation contributions	-409.40
SUPER	09/09/2025	ANZ Smart Choice Super	Superannuation contributions	374.40
DEDUCTION	09/09/2025	ANZ Smart Choice Super	Superannuation contributions	35.00
DD24755.9	09/09/2025	Care Super	Superannuation contributions	-547.69
SUPER	09/09/2025	Care Super	Superannuation contributions	447.69
DEDUCTION	09/09/2025	Care Super	Superannuation contributions	100.00
DD24757.1	09/09/2025	Easigroup	Novated Lease Payments	-781.48
25/26 PP6 WEEK12	09/09/2025	Easigroup	JJ - Novated Lease Post Tax, Novated Lease Pre Tax	781.48

DD24760.1	09/09/2025	AUSTRALIAN TAXATION OFFICE	PAYGW	-32662.58
25/26 PP6 WEEK12	09/09/2025	AUSTRALIAN TAXATION OFFICE	STP 78620	32662.58
DD24771.1	22/09/2025	Caltex Star Card	Fuel card purchases	-974.58
AUGUST	22/09/2025	Caltex Star Card	ULP 68.04L @ \$179.90, 125.39L Diesel, 190.55L Diesel, 138.69L Diesel,	974.58
DD24774.1	23/09/2025	Easigroup	Novated Lease Payment	-781.48
25/26 PP7 WEEK14	23/09/2025	Easigroup	JJ - Novated Lease Post Tax, Novated Lease Pre Tax	781.48
DD24775.1	09/09/2025	AMP Super Fund	Superannuation contributions	-263.58
SUPER	23/09/2025	AMP Super Fund	Superannuation contributions	263.58
DD24776.1	23/09/2025	Aware Super	Superannuation contributions	-10335.86
SUPER	23/09/2025	Aware Super	Superannuation contributions	8854.04
DEDUCTION	23/09/2025	Aware Super	Superannuation contributions	1331.82
DEDUCTION	23/09/2025	Aware Super	Superannuation contributions	150.00
DD24776.2	23/09/2025	Sparky Downs Superannuation Fund	Superannuation contributions	-107.93
SUPER	23/09/2025	Sparky Downs Superannuation Fund	Superannuation contributions	107.93
DD24776.3	23/09/2025	Hesta Super	Superannuation contributions	-641.11
SUPER	23/09/2025	Hesta Super	Superannuation contributions	588.92
DEDUCTION	23/09/2025	Hesta Super	Superannuation contributions	52.19
DD24776.4	23/09/2025	AMP Super Fund	Superannuation contributions	-399.53
SUPER	23/09/2025	AMP Super Fund	Superannuation contributions	399.53
DD24776.5	23/09/2025	Bendigo SmartStart Super	Superannuation contributions	-389.82
SUPER	23/09/2025	Bendigo SmartStart Super	Superannuation contributions	389.82
DD24776.6	23/09/2025	Vanguard Super	Superannuation contributions	-412.66
SUPER	23/09/2025	Vanguard Super	Superannuation contributions	318.87
DEDUCTION	23/09/2025	Vanguard Super	Superannuation contributions	93.79
DD24776.7	23/09/2025	ANZ Smart Choice Super	Superannuation contributions	-429.48
SUPER	23/09/2025	ANZ Smart Choice Super	Superannuation contributions	394.48
DEDUCTION	23/09/2025	ANZ Smart Choice Super	Superannuation contributions	35.00
DD24776.8	23/09/2025	Retirement Portfolio Service	Superannuation contributions	-585.42
SUPER	23/09/2025	Retirement Portfolio Service	Superannuation contributions	452.37
DEDUCTION	23/09/2025	Retirement Portfolio Service	Superannuation contributions	133.05
DD24776.9	23/09/2025	Care Super	Superannuation contributions	-547.69
SUPER	23/09/2025	Care Super	Superannuation contributions	447.69
DEDUCTION	23/09/2025	Care Super	Superannuation contributions	100.00
DD24779.1	23/09/2025	AUSTRALIAN TAXATION OFFICE	PAYGW	-32213.74
25/26 PP7 WEEK14	23/09/2025	AUSTRALIAN TAXATION OFFICE	STP 78953, STP 78954	32213.74
DD24782.1	01/09/2025	Department of Transport	Department of Transport	-1345.35
20250828	01/09/2025	Department of Transport	01/09/25,	1345.35
DD24782.2	12/09/2025	Department of Transport	Department of Transport	-3234.90
20250910	12/09/2025	Department of Transport	12/09/25	3234.90
DD24782.3	15/09/2025	Department of Transport	Department of Transport	-1844.45
20250911	15/09/2025	Department of Transport	15/09/25	1844.45
DD24782.4	16/09/2025	Department of Transport	Department of Transport	-1955.30
20250912	16/09/2025	Department of Transport	16/09/25	1955.30
DD24782.5	17/09/2025	Department of Transport	Department of Transport	-1533.60
20250915	17/09/2025	Department of Transport	17/09/25	1533.60
DD24782.6	18/09/2025	Department of Transport	Department of Transport	-1085.45
20250916	18/09/2025	Department of Transport	18/09/25	1085.45
DD24782.7	19/09/2025	Department of Transport	Department of Transport	-2927.20
20250917	19/09/2025	Department of Transport	19/09/25	2927.20
DD24782.8	22/09/2025	Department of Transport	Department of Transport	-3750.15
20250918	22/09/2025	Department of Transport	22/09/25	3750.15
DD24782.9	23/09/2025	Department of Transport	Department of Transport	-797.25
20250919	23/09/2025	Department of Transport	23/09/25	797.25
DD24841.1	29/09/2025	NAB	September Credit Card	-4652.83
SEP CC MFCS	20/08/2025	The Little Corner Florist	Flowers delivered to Anita at IT Vision	126.00
SEP CC MFCS	21/08/2025	Kmart	Bean bag fill for KP	77.00
SEP CC MFCS	21/08/2025	Kmart	Clay for KKASA	28.00
SEP CC MFCS	21/08/2025	ASIC	Company fees for BCC	104.00
SEP CC MFCS	25/08/2025	WA Newspapers	Subscription	32.00
SEP CC MFCS	25/08/2025	Telstra	Café phone (to 22 Jul)	141.12
SEP CC MFCS	1/09/2025	Adairs	Print for KP Meeting room	179.99
SEP CC MFCS	8/09/2025	Signarama	laminated trading hours for Admin & Library	328.38
SEP CC MFCS	8/09/2025	Signarama	laminated trading hours for BCC	227.73
SEP CC MFCS	8/09/2025	Canva	1 year subscription	405.00
SEP CC MFCS	8/09/2025	Telstra	Café phone (to 22 Aug)	138.34
SEP CC MFCS	9/09/2025	Officeworks	Stationery	74.83

SEP CC MFCS	9/09/2025	The Best Backyard	Play equipment for BCC and KP	900.56
SEP CC MFCS	11/09/2025	Kinatico	Play equipment for BCC and KP	69.91
SEP CC MFCS	15/09/2025	Black Cockatoo Café	Meeting expenses	31.00
SEP CC MFCS	15/09/2025	Crown Promenade Perth	Accommodation - Training Stacey Smith	610.00
SEP CC MFCS	16/09/2025	Spotlight	Cushion inserts Library & KP	92.50
SEP CC MFCS	17/09/2025	Adairs	Canvas prints for BCC	611.97
SEP CC MFCS	17/09/2025	Nightingales Nursery	Storage	395.00
SEP CC MFCS	18/09/2025	Australia Post	Postage KP	76.25
SEP CC MFCS	18/09/2025	NAB	Card Fee	3.25
DD24851.1	29/09/2025	NAB	September Credit Card CEO	-27.75
SEP CC CEO	29/08/2025	Kojonup Country Kitchen	Meeting expenses	24.50
SEP CC CEO	18/09/2025	NAB	Card Fee	3.25
DD24755.10	09/09/2025	REST SUPERANNUATION	Superannuation contributions	-367.69
SUPER	09/09/2025	REST SUPERANNUATION	Superannuation contributions	367.69
DD24755.11	09/09/2025	HOSTPLUS	Superannuation contributions	-324.54
DEDUCTION	09/09/2025	HOSTPLUS	Superannuation contributions	73.76
SUPER	09/09/2025	HOSTPLUS	Superannuation contributions	250.78
DD24755.12	09/09/2025	HUB24 Superannuation Fund	Superannuation contributions	-419.88
DEDUCTION	09/09/2025	HUB24 Superannuation Fund	Superannuation contributions	75.00
SUPER	09/09/2025	HUB24 Superannuation Fund	Superannuation contributions	344.88
DD24755.13	09/09/2025	Prime Super	Superannuation contributions	-1112.25
DEDUCTION	09/09/2025	Prime Super	Superannuation contributions	40.00
SUPER	09/09/2025	Prime Super	Superannuation contributions	1072.25
DD24755.14	09/09/2025	Australian Super Pty Ltd	Superannuation contributions	-3301.84
DEDUCTION	09/09/2025	Australian Super Pty Ltd	Superannuation contributions	270.08
SUPER	09/09/2025	Australian Super Pty Ltd	Superannuation contributions	3031.76
DD24755.15	09/09/2025	Australian Retirement Trust	Superannuation contributions	-1456.67
DEDUCTION	09/09/2025	Australian Retirement Trust	Superannuation contributions	143.42
DEDUCTION	09/09/2025	Australian Retirement Trust	Superannuation contributions	34.46
SUPER	09/09/2025	Australian Retirement Trust	Superannuation contributions	1278.79
DD24755.16	09/09/2025	Panorama Super	Superannuation contributions	-235.33
SUPER	09/09/2025	Panorama Super	Superannuation contributions	235.33
DD24755.17	09/09/2025	Commonwealth Superannuation	Superannuation contributions	-856.15
SUPER	09/09/2025	Commonwealth Superannuation	Superannuation contributions	856.15
DD24776.10	23/09/2025	REST SUPERANNUATION	Superannuation contributions	-367.69
SUPER	23/09/2025	REST SUPERANNUATION	Superannuation contributions	367.69
DD24776.11	23/09/2025	HOSTPLUS	Superannuation contributions	-395.46
DEDUCTION	23/09/2025	HOSTPLUS	Superannuation contributions	89.88
SUPER	23/09/2025	HOSTPLUS	Superannuation contributions	305.58
DD24776.12	23/09/2025	HUB24 Superannuation Fund	Superannuation contributions	-284.86
DEDUCTION	23/09/2025	HUB24 Superannuation Fund	Superannuation contributions	75.00
SUPER	23/09/2025	HUB24 Superannuation Fund	Superannuation contributions	209.86
DD24776.13	23/09/2025	Prime Super	Superannuation contributions	-1221.63
DEDUCTION	23/09/2025	Prime Super	Superannuation contributions	40.00
SUPER	23/09/2025	Prime Super	Superannuation contributions	1181.63
DD24776.14	23/09/2025	Australian Super Pty Ltd	Superannuation contributions	-3415.95
DEDUCTION	23/09/2025	Australian Super Pty Ltd	Superannuation contributions	271.46
SUPER	23/09/2025	Australian Super Pty Ltd	Superannuation contributions	3144.49
DD24776.15	23/09/2025	Australian Retirement Trust	Superannuation contributions	-1286.07
DEDUCTION	23/09/2025	Australian Retirement Trust	Superannuation contributions	145.55
DEDUCTION	23/09/2025	Australian Retirement Trust	Superannuation contributions	25.77
SUPER	23/09/2025	Australian Retirement Trust	Superannuation contributions	1114.75
DD24776.16	23/09/2025	Panorama Super	Superannuation contributions	-117.02
SUPER	23/09/2025	Panorama Super	Superannuation contributions	117.02
DD24776.17	23/09/2025	Commonwealth Superannuation	Superannuation contributions	-856.15
SUPER	23/09/2025	Commonwealth Superannuation	Superannuation contributions	856.15
DD24782.10	24/09/2025	Department of Transport	Department of Transport	-3439.15
20250922	24/09/2025	Department of Transport	24/09/25	3439.15
DD24782.11	25/09/2025	Department of Transport	Department of Transport	-697.60
20250923	25/09/2025	Department of Transport	25/09/25	697.60
DD24782.12	02/09/2025	Department of Transport	Department of Transport	-1936.60
20250829	02/09/2025	Department of Transport	02/09/25	1936.60
DD24782.13	26/09/2025	Department of Transport	Department of Transport	-791.35
20250924	26/09/2025	Department of Transport	26/09/25	791.35
DD24782.14	30/09/2025	Department of Transport	Department of Transport	-8808.05
20250925	30/09/2025	Department of Transport	30/09/25	6130.80

20250926	30/09/2025	Department of Transport	30/09/25,	2677.25
DD24782.15	03/09/2025	Department of Transport	Department of Transport	-3163.90
20250901	03/09/2025	Department of Transport	03/09/25	3163.90
DD24782.16	04/09/2025	Department of Transport	Department of Transport	-191.90
20250902	04/09/2025	Department of Transport	04/09/25	191.90
DD24782.17	05/09/2025	Department of Transport	Department of Transport	-5894.65
20250903	05/09/2025	Department of Transport	05/09/25	5894.65
DD24782.18	08/09/2025	Department of Transport	Department of Transport	-1575.45
20250904	08/09/2025	Department of Transport	08/09/25	1575.45
DD24782.19	09/09/2025	Department of Transport	Department of Transport	-3445.25
20250905	09/09/2025	Department of Transport	09/09/25	3445.25
DD24782.20	10/09/2025	Department of Transport	Department of Transport	-6439.80
20250908	10/09/2025	Department of Transport	10/09/25	6439.80
DD24782.21	11/09/2025	Department of Transport	Department of Transport	-1065.80
20250909	11/09/2025	Department of Transport	11/09/25	1065.80
				171,578.83

FEES		2025	Centrelink Charge	-5.94
GJ25260302		iiNet	September iiNet	-617.89
GJ25260302		NAB	September Bank Charges	-5537.45
GJ25260302		Payrix	September Payrix	-11.47
GJ25260302		Payroll	September Payroll Creditors	-223799.94
				401,551.52

Summary for September 2025	
Cheque 14408	17,733.08
EFT 36688 - 36840	402,787.35
Direct Debits	401,551.52
Total	822,071.95

14th November 2025

Mr Roger Bilney
Shire President
Shire of Kojonup
93-95 Albany Highway
KOJONUP WA 6395

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Dear Mr. Bilney and Councillors

RE - Formal Appeal – Request for Council review and revocation of infringement relating to Development Application (DA) – Kojonup Grain Handling Facility - 23368 Albany Highway

On behalf of Kojonup Feeds Pty Ltd & Vaudan Holdings Pty Ltd we submit this appeal for consideration by Council, seeking a fair review and revocation of the infringement issued on 10th October 2025 for \$9,839 in relation to works commenced prior to the submission and approval of a Development Application (DA) for the proposed Grain Handling Facility. We note that the DA has now been approved at a Special Council Meeting held on 3rd November 2025, and associated development fees were paid promptly.

On 12 September 2025, we were first contacted by Shire Representative Estelle Lottering, who advised us that we were in breach of local planning requirements for commencing site works without an approved Development Application (DA). Upon receiving this advice, we acted immediately and, within two weeks, prepared and submitted a comprehensive DA, which was formally lodged on 24 September 2025.

We wish to outline the following key points for Council's consideration:

1. The intended use of the development site falls under Industry – Rural within TPS3, which is a permitted (P) use in Rural-zoned land. The facility is solely for grain storage to support local farmers, consistent with the rural purpose of the land and surrounding agricultural activities.
2. Before commencing works, we sought advice from two independent earthmoving contractors, both of whom advised that a DA was not required for this type of agricultural infrastructure.
3. One of the investors in the Grain Handling Facility has constructed four similar grain storage facilities in the Shires of Brookton, Wandering, Kellerberrin, and Attunga, none of which required a DA in their respective council.
4. In addition, the Shires of Wagin and Wandering not only permitted but actively supported the development of this same style of facility, recognising the benefits provided to local producers and regional employment.
5. Once advised of Kojonup's differing interpretation, we fully cooperated with the Shire's requirements, promptly completing all necessary documentation and paying all associated fees in full and on time.
6. We have also experienced access issues relating to the Site Location due to ongoing Jingalup Road title matters, which remain unresolved and within the responsibility of the Shire of Kojonup.

While we acknowledge that the fine is provided for under the planning regulations, we believe its application in this instance is unjust and unreasonable, with little to no precedent supporting its use in comparable circumstances. There was no intention to disregard the Shire's processes—only a genuine misunderstanding informed by consistent regional practice and informal advice. Furthermore, it appears that the decision to issue the infringement may have been influenced by the views of one or two individuals, rather than reflecting the balanced and community-focused approach adopted by other local governments.

This project represents a significant private investment in the Kojonup district, aimed at creating jobs, local infrastructure, and economic opportunities for farmers and associated businesses. Developments of this scale are rare and valuable in rural communities, and it would be disheartening to see such an initiative penalised rather than supported.

For these reasons, we have brought this matter before the newly elected Council for open and transparent discussion in chambers, so that a fair and reasonable determination can be made as to whether the fine should stand.

We remain fully committed to working constructively with the Shire of Kojonup and to contributing positively to the future of our community.

Thank you for your time, consideration, and dedication to ensuring fairness and consistency in local governance.

Regards,

A handwritten signature in black ink, appearing to read 'A. Pontifex', is written over a faint, horizontal, wavy line that serves as a signature guide.

Aaron Pontifex

Director – Kojonup Feeds 0447 649 020

aaron@kojonupfeeds.com.au

For: Vaudan Holdings Pty Ltd & Kojonup Feeds Pty Ltd

Shire of Kojonup					
LIST OF FEES & CHARGES					
			2025/2026		
	Comparative		Policy	Fee/Charge	GST
	2023/2024	2024/2025			
Town Planning Applications					
Part 1 - as provided in Planning & Development Regulations 2009					
Development Applications:					
1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is:					
a) not more than \$50,000	\$ 147.00	\$ 147.00	2. External Legislation	\$ 147.00	N
b) more than \$50,000 but not more than \$500,000	0.32% of Value	0.32% of Value		0.32% of Value	N
c) more than \$500,000 but not more than \$2.5 m	\$1,700 + 0.257% per \$1 > \$500,000	\$1,700 + 0.257% per \$1 > \$500,000		\$1,700 + 0.257% per \$1 > \$500,000	N
d) more than \$2.5m but not more than \$5 m	\$7,161 + 0.206% for every \$1 >\$2.5m	\$7,161 + 0.206% for every \$1 >\$2.5m		\$7,161 + 0.206% for every \$1 >\$2.5m	N
e) more than \$5 m but not more than \$21.5 m	\$12,633 + 0.123% for every \$1 > \$5m	\$12,633 + 0.123% for every \$1 > \$5m		\$12,633 + 0.123% for every \$1 > \$5m	N
f) more than \$21.5 million	\$34,196	\$34,196		\$34,196	N
2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee.	The fee in item 1 plus, by way of penalty, twice that fee.		The fee in item 1 plus, by way of penalty, twice that fee.	
Determine an application to amend or cancel development approval	\$295	\$295		\$295	N
Extractive Industry:					
3. Determining a development application for an extractive industry where the development has not commenced or been carried out	\$739.00	\$739.00	2. External Legislation	\$739.00	N
4. Determining a development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee.	The fee in item 3 plus, by way of penalty, twice that fee.		The fee in item 3 plus, by way of penalty, twice that fee.	
Subdivisions:					
5. Providing a subdivision clearance for:					
a) not more than 5 lots	\$73.00 per lot	\$73.00 per lot	2. External Legislation	\$73.00 per lot	N
b) more than 5 lots but not more than 195 lots	\$73.00 per lot for first 5 lots and then \$35.00 per lot	\$73.00 per lot for first 5 lots and then \$35.00 per lot		\$73.00 per lot for first 5 lots and then \$35.00 per lot	N
c) more than 195 lots	\$ 7,393.00	\$ 7,393.00		\$ 7,393.00	N