

Kojonup



SHIRE OF KOJONUP

MINUTES

Ordinary Council Meeting

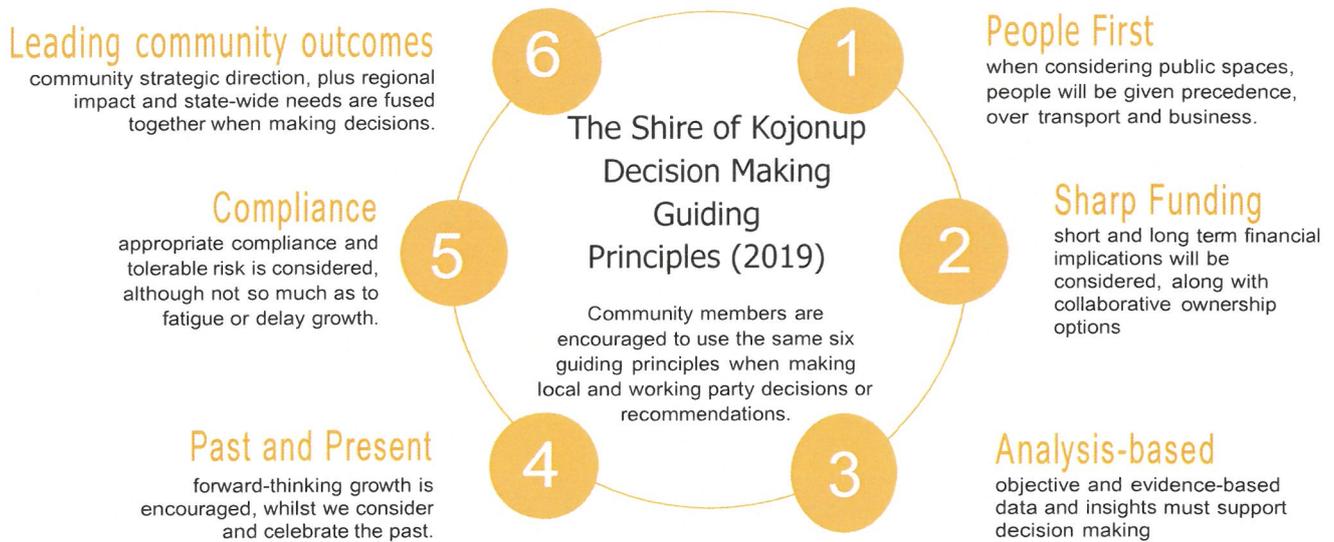
28 October 2025

MINUTES OF A ORDINARY COUNCIL MEETING HELD ON 28 OCTOBER 2025
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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Chief Executive Officer shall declare the meeting open at 3.00pm and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

6 CONFIRMATION OF MINUTES

NA

7 PRESENTATIONS

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS

Nil

9 REPORTS

9.1 KEY PILLAR 'LIFESTYLE' REPORTS
Nil

9.2 KEY PILLAR 'ECONOMICS' REPORTS
Nil

9.3 KEY PILLAR 'VISITATION' REPORTS
Nil

9.4 KEY PILLAR 'PERFORMANCE' REPORTS

9.4.1 ELECTION OF SHIRE PRESIDENT (2 YEAR TERM)

*NOTE: Nominations for the office of Shire President **must be made in writing to the Chief Executive Officer** at any time prior to the meeting and during the meeting up until the Election.*

The election of Shire President will be carried out in accordance with the *Local Government Act 1995, Section 2.6(3), Schedule 2.3 & 4.1* and the *Local Government (Constitution) Regulations 1998*.

The successful nominee will then make a 'declaration of elected member' in the prescribed manner before Mrs Cathy Ivey JP, before commencing their duties as the Shire President of the Council and presiding over the meeting.

The Shire President will take the Chair after declaration.

The CEO received two nominations for Shire President for the same candidate, Cr. Roger Bilney.

There being no other nominations received the CEO declared that Cr. Roger Bilney was elected unopposed as Shire President.

Cr. Roger Bilney was sworn in as Shire President by Cathy Ivey, Justice of the Peace.

9.4.2 ELECTION OF DEPUTY SHIRE PRESIDENT (2 YEAR TERM)

*NOTE: Nominations for the office of Deputy Shire President **must be made in writing to the Chief Executive Officer** at any time prior to the meeting and during the meeting up until the Election.*

The election of Deputy Shire President will be carried out in accordance with the *Local Government Act 1995, Section 2.6(3), Schedule 2.3 & 4.1* and the *Local Government (Constitution) Regulations 1998*.

The successful nominee will then make a 'declaration of elected member' in the prescribed manner before Mrs Cathy Ivey JP, before commencing their duties as the Deputy Shire President of the Council.

The CEO received two nominations for Shire President for the candidates

1. Cr. Cindy Wieringa
2. Cr Mick Mathwin.

Cr Cindy Wieringa withdrew her acceptance of the nomination for Deputy President.

Cr Mick Mathwin Accepted their nomination for Deputy President.

As a result of there being only one accepted nomination the President declared Cr. Mick Mathwin Deputy President of the Shire of Kojonup.

Cr. Mick Mathwin was sworn in as Shire Deputy President by Cathy Ivey, Justice of the Peace.

9.4.3 COMMUNITY ADVISORY COMMITTEE AND TERMS OF REFERENCE CREATION – MURADUP COMMUNITY ADVISORY COMMITTEE

AUTHOR	Grant Thompson
ATE	Wednesday 22 October 2025
FILE NO	
ATTACHMENT(S)	9.4.3.1 – Unconfirmed Minutes Muradup Hall Community Meeting 20 August 2025 9.4.3.2 – Muradup Community Advisory Committee - Draft Terms of Reference 2025

<p>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider creating a new Community Advisory Committee and Terms of Reference (ToR) for a new committee, the Muradup Community Advisory Committee (MCAC).

BACKGROUND

A Muradup Hall Association (MHA) was formed to manage the operations and minor maintenance of the Muradup Hall in Muradup Townsite.

The Shire was negotiating a new Memorandum of Understanding (MOU) with the MHA when the covid pandemic hit the State. The Muradup Hall was shut down for a lengthy period of time and all negotiations stopped as a result of isolation.

The CEO has been in recent conversations with the officers of the MHA regarding their incorporation and intent to continue to manage the Hall.

COMMENT

The CEO and Councillors Bilney, Radford and Egerton-Warburton attended a MHA community meeting in June 2025 as invited guests.

The CEO was requested to speak to what options the Community had regarding management of the Hall and participation of the volunteers moving forward.

The CEO presented the following:

The Shire did not want to dictate to the Community how to manage their affairs, we are here to listen and support which direction the Community want to take this relationship. The Shire is the last resort.

The Options for the community came down to three key pathways:

Option One and Two

1. Become an Incorporated Association - Community Not for Profit
2. Become an Unincorporated Association - Community Not for Profit

Disadvantages for an Association

- i. Associations regulations have recently been updated and the rigour and responsibility for governance, insurance and liability was far greater now than it has ever been.
- ii. Reporting annually is now mandated - Labour and time intensive.
- iii. The Association pathway requires three separate Association Officers to be appointed and manage the affairs of the Association.
- iv. Members and Officers on the Committee are liable for the organisation.
- v. Required to sign an MOU with the Shire and maintain Association accreditation, i.e. meet all governance and compliance obligations.

Advantages for Association

- i. Independent of the Shire - both financially and regarding day-to-day management of the Hall via an MOU.
- ii. Can create an independent bank account and raise funds separately.

Third Option

1. The Community work alongside the Shire to become an Advisory Committee to the Council and allow the Shire to manage the governance of the Group whilst the volunteers managed the day-to-day operations of the Hall.

Disadvantages of Option Three

- i. Lose some independence and become dependent on co-operation with Council through an advisory committee of Council.

Advantages of Option Three

- ii. With minimal governance requirements it releases more volunteer time for Community members to focus on managing the Hall and volunteering for work days;
- iii. Relinquishes liability to the Shire;
- iv. Finances can be managed by the Shire; and
- v. No reporting for the Community Members
- vi. Much Less governance and liability overall by committee members

Further questions were raised from the floor regarding the vesting of the Hall in the Shire and answered at the meeting. The Hall is vested in the Shire of Kojonup.

After much discussion the Community moved a motion to work with the Shire, with the governance of managing the Hall and to follow a path of winding up the Association.

The motion was carried in the majority. Unconfirmed Minutes are attached at [Attachment 9.4.3.1](#).

The MHA is facing similar issues that most of the community groups are, that is time commitment and volunteer burnout.

As a result of these conversations the Author is recommending that the Shire support the Muradup Community by creating an advisory committee and supporting them in managing the Muradup Hall.

The ToR for this advisory Committee are attached at [Attachment 9.4.3.2](#).

Suggested frequency of meetings to be at least biannually or/and as needed.

CONSULTATION

Shire President

STATUTORY REQUIREMENTS

Local Government Act 1995 – sections 5.8 to 5.25: Council meetings, committees and their meetings and electors’ meetings

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
Risk rating - <i>Adequate</i>			
IMPLICATIONS			
Creating Terms of Reference allows Council to consider the ongoing relevance of its Committees, provides an opportunity to ensure that a Committee’s purpose continues to meets the needs of Council and the Community into the future, and lessens the risk of not identifying Community matters for consideration; particularly, within those Committees that include community membership.			

ASSET MANAGEMENT IMPLICATIONS

There is no change to the Shires responsibility as it an Asset vested in the Shire currently.

**GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS**

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

127/25 Moved Cr Radford

Seconded Cr Mickle

That Council establishes a Muradup Community Advisory Committee with Terms of Reference (ToR), as presented.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

9.4.4 APPOINTMENT OF COUNCIL DELEGATES TO EXTERNAL ORGANISATIONS

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 22 October 2025
FILE NO	
ATTACHMENT(S)	Nil

<p>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding 12.3 SoK values and culture growth

DECLARATION OF INTEREST

Nil

SUMMARY

To appoint Council delegates for representation to external organisations following the October 2025 local government elections.

BACKGROUND

All appointments to committees, whether the person is an elected member, employee or community member, expired on 18 October 2025 in line with the local government election.

Since March 2004, the Council dispensed with the structure of standing committees reporting to the Council each month in favour of a process where delegates report directly to Council.

Appointment of delegates to external organisations now needs to be considered.

COMMENT

Representation on committees should be considered on the basis of knowledge of the subject, relevancy of the President and Deputy President’s roles, equitable distribution of the workload amongst Councillors, utilisation of specific skills where appropriate, or to add diversity to existing groups to ensure the appropriate mix of skills on committees.

One of the pillars upon which the Act is built is for better decision-making and more efficient and effective local government (s. 1.3 (2)). Consequently, there is nothing that precludes Council from appointing one or two deputies/proxies for each committee in case the delegates cannot attend.

This report deals only with appointment of Council delegates to external organisations.

A separate Agenda relating to Committees of Council is forthcoming in this Agenda.

DELEGATES TO LOCAL & REGIONAL ORGANISATIONS

This Agenda seeks appointment to the external organisations and committees that the Shire of Kojonup (Shire) is either:

- A member of and, therefore, needs representatives to attend meetings; or
- Invited to have a delegate to represent the Shire.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

The appointment of members to committees and their operation is set out in *Sections 5.8 to 5.25 of the Act and Regulations 14 to 14B of the Local Government (Administration) Regulations, 1995.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

This report appoints Council's delegates to this Committee.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

128/25 Moved Cr Wieringa

Seconded Cr Mickle

That Council appoints delegates to local and regional organisations as follows:

GREAT SOUTHERN ZONE OF WA LOCAL GOVERNMENT ASSOC.

Members President, Roger Bilney and Deputy President Mick Mathwin
Deputies Cr Ned Radford and Cr Cindy Wieringa

GREAT SOUTHERN VROC (Voluntary Regional Organisation of Councils)

Members President Roger Bilney and Deputy President Mick Mathwin
Deputy Cr Kerryn Mickle

DEVELOPMENT ASSESSMENT PANEL

(* subject to approval of the Minister for Planning)

Members Cr Roger Bilney and Cr Craig Mitchell
Deputy Cr Kerryn Mickle and Cr Mick Mathwin

GREAT SOUTHERN REGIONAL ROAD GROUP

Member Cr Ned Radford
Deputy Cr Craig Mitchell

GREAT SOUTHERN RECREATION ADVISORY GROUP

Member Cr Kerryn Mickle
Deputy Cr Cherilyne Michael

GREAT SOUTHERN TREASURES

Member Cr Cindy Wieringa
CEO or the nominated delegate

KOJONUP HOMES FOR THE AGED COMMITTEE

Member Cr Cherilyne Michael
Deputy Cr Mick Mathwin

GEORGE CHURCH COMMUNITY MEDICAL CENTRE INC

Member Cr Roger Bilney

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

9.4.5 ADVISORY COMMITTEES OF COUNCIL – APPOINTMENT OF ELECTED MEMBERS FOLLOWING ELECTION

AUTHOR	Grant Thompson - CEO
DATE	Thursday 23 October 2025
FILE NO	
ATTACHMENT(S)	9.4.5.1 – Committees of Council – Terms of Reference

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

To review and select elected member representation on Council Advisory Committees following the October 2025 local government elections.

BACKGROUND

All appointments to committees, whether the person is an elected member, employee or community member, expired on 18 October 2025 in line with the local government election.

Since March 2004, the Council has dispensed with the structure of standing committees reporting to the Council each month in favour of a process where everything comes before the Council. Since this time, the Council has established an Audit Risk & Improvement Committee (required by legislation) and numerous formal advisory committees for specialist items and large projects.

At its Special Council Meeting held 7 November 2023, Council appointed Councillor delegates to External Organisations as follows:

That Council appoints delegates to local and regional organisations as follows:

- (a) GREAT SOUTHERN ZONE OF WA LOCAL GOVERNMENT ASSOC.
 Members President and Deputy President
 Deputies Cr Egerton-Warburton and Cr Mathwin
- (b) SOUTHERN LINK VROC (Voluntary Regional Organisation of Councils)
 Members President and Deputy President
 Deputy Cr Mathwin
- (c) GREAT SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL
 (* subject to approval of the Minister for Planning)
 Members Cr Bilney and Cr Egerton-Warburton
 Deputy Cr Mickle and Cr Radford

- (d) GREAT SOUTHERN REGIONAL ROAD GROUP
 - Member Cr Webb
 - Deputy Cr Radford
- (e) GREAT SOUTHERN RECREATION ADVISORY GROUP
 - Member Cr Mickle
 - Deputy -
- (f) GREAT SOUTHERN TREASURES
 - Member Cr Wieringa
 - CEO or the nominated delegate
- (g) KOJONUP HOMES FOR THE AGED COMMITTEE
 - Member Cr Mathwin
 - Deputy Cr Mickle
- (h) KODJA PLACE COMMUNITY FUND INC.
 - Member Shire President
 - Member Deputy Shire President
 - Proxy Cr Egerton-Warburton

At Council's 21 November 2023 Ordinary Meeting, the Terms of Reference for Council's Advisory Committee's were reviewed and amended where applicable. At this meeting, an Historical, Tourism and Cultural Committee was formed and the Springhaven Working Group was re-named Kojonup Aging in Place Committee.

Since then the Council has merged the Kojonup Aging in Place Committee with the Disability and Access Inclusion Committee to form one committee for both purposes. The Council also formed the Roads & Technical Services Advisory Committee.

The current Terms of Reference for Council's Advisory Committees are at [Attachment 9.4.5.1](#).

COMMENT

Committee representation should be considered on the basis of equitable distribution amongst Councillors, utilisation of specific skills where appropriate, or to add diversity to existing groups to ensure the appropriate mix of skills are present.

The *Act* does not specifically mention anything about Deputies or proxies other than Deputy President and Deputy Presiding members. One of the pillars upon which the *Local Government Act 1995* is built, is for better decision-making and more efficient and effective local government (*Ref: Section 1.3 (2)*). Consequently, there is nothing that precludes Council from appointing deputies for each Committee.

FORMAL ADVISORY COMMITTEES

Established under the *Local Government Act 1995*, these Committees are an immediate extension of the Council. Each meeting shall be called, conducted and recorded in accordance with the *Act* (i.e. local public notice of meetings, public question time, Local Government (Council Meetings) Local Law 2020, formal minutes, etc.).

Minutes of these meetings will be presented to the Council and all recommendations are considered through a written report.

Formal Community Advisory Committees include:

1. Audit Risk & Improvement Committee
2. Bush Fire Advisory Committee
3. Kojonup Natural Resource Management (NRM) Advisory Committee

OTHER SHIRE COMMITTEES

These Committees are less formal groups established by the Council. While they play an equally important advisory role to the Council's decision making process, they are not established in accordance with *Section 5.8* of the *Local Government Act 1995* and are deliberately less formal than the Advisory Committee's to better reflect the subject matter concerned.

Minutes of these meetings will be presented to the Council to ensure information flow.

Other Shire Committees include:

1. Kojonup Ageing, Disability, Access, Inclusion and Health Committee
2. Kojonup Historical, Tourism and Cultural Committee
3. Road and Technical Services Committee
4. Noongar Advisory Committee
5. Muradup Community Advisory Committee

This agenda item is only dealing with Councillor Appointments to these Committees, once appointed the Shire will advertise for Community Member involvement and Council will consider these appointments at a future OCM.

CONSULTATION

Briefing Sessions

STATUTORY REQUIREMENTS

The appointment of members to Committees and their operation is set out in *Sections 5.8 to 5.25 of the Act and Regulations 14 to 14B of the Local Government (Administration) Regulations, 1995*.

A local government may, by absolute majority, establish Committees comprising of 3 or more persons, be it elected members, employees and/ or other persons, to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Individual Councillors are entitled to be members of at least one committee, which comprises elected members only or elected members and employees.

Section 5.10 allows the Shire President to be a member on any Committee that has an elected member and also the CEO (or their representative) to be on any Committee that has an employee as a member.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

There are no known financial implications.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

**GREAT SOUTHERN VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS)
IMPLICATIONS**

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

129/25 Moved Cr Mathwin

Seconded Cr Mickle

1. That Council appoints the following membership to its Formal Advisory Committees as follows:

A) AUDIT RISK & IMPROVEMENT COMMITTEE

Independent Presiding Member (TBD)

Independent Deputy Presiding Member (TBD)

Community Member (TBD)

Cr Kerryn Mickle

Cr Roger Bilney

Cr Mick Mathwin

Cr Ned Radford (proxy delegate)

Cr Cherilyne Michael (proxy delegate)

B) BUSHFIRE ADVISORY COMMITTEE

Voting Members

Cr Ned Radford

Cr Craig Mitchell

Cr Mick Mathwin

Cr Cherilyne Michael (Proxy Delegate)

The President of the Kojonup Bushfire Association

The Chief Bush Fire Control Officer

The Deputy Chief Bush Fire Control Officer

Senior Fire Control Officer (Zulu)

Senior Fire control Officer (Zulu)

Secretary of the Kojonup Bushfire Association

Captain of the Volunteer Fire and rescue Service

That Council appoints Cr Mick Mathwin as the Presiding Member of the Kojonup Bushfire Advisory Committee.

C) KOJONUP NATURAL RESOURCE MANAGEMENT (NRM) ADVISORY COMMITTEE

Community Member (TBD)

Community Member (TBD)

Community Member (TBD)

Cr Kerryn Mickle

Cr Cherilyne Michael

That Council appoints Cr Kerryn Mickle as the Presiding Member of the Kojonup Natural Resource Management (NRM) Advisory Committee.

2. That Council appoints the following membership to its other Shire Committees/Working Groups as follows:

A) KOJONUP HISTORICAL, TOURISM AND CULTURAL COMMITTEE

Community Member (TBD)

Community Member (TBD)

Community Member (TBD)

Cr Cindy Wieringa

Cr Roger Bilney (Proxy Delegate)

That Council appoints Cr Cindy Wieringa as the Presiding Member of the Kojonup Historical, Tourism and Cultural Committee.

B) KOJONUP AGING DISABILITY ACCESS AND HEALTH COMMITTEE

Community Member (TBD)

Community Member (TBD)

Community Member (TBD)

Cr Roger Bilney

Cr Mick Mathwin

Cr Kerryn Mickle

That Council appoints Cr Roger Bilney as the Presiding Member of the Kojonup Aging in Place Committee.

C) ROADS AND TECHNICAL SERVICES ADVISORY COMMITTEE

Cr Craig Mitchell

Cr Ned Radford

Cr Mick Mathwin

Cr Roger Bilney (proxy delegate)

Cr Kerryn Mickle (proxy delegate)

That Council appoints Cr Mick Mathwin as the Presiding Member of the Kojonup Roads and Technical Services Advisory Committee.

D) NOONGAR COMMUNITY ADVISORY COMMITTEE

Community Members as determined by the Keneang Community (TBD) no more than six (6)

Cr Roger Bilney

Cr Cherilyne Michael

Cr Cindy Wieringa

That Council appoints Cr Roger Bilney as the Presiding Member of the Noongar Community Advisory Committee.

E) MURADUP COMMUNITY ADVISORY COMMITTEE

Community Member (TBD)

Community Member (TBD)

Community Member (TBD)

Cr Cindy Wieringa

Cr Mick Mathwin

Cr Kerry Mickle

That Council appoints Cr Mick Mathwin as the Presiding Member of the Muradup Community Advisory Committee.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Mathwin, Cr Mickle, Cr Michael, Cr Mitchell

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM ELECTED MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

NIL

STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

PROCEDURAL MOTION

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (e) of the *Local Government Act 1995* at _____ pm.

PROCEDURAL MOTION

That the meeting be reopened to the public at _____ pm.

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at **3.49** pm.

16 ATTACHMENTS (SEPARATE)

9.4.3	9.4.3.1	Unconfirmed Minutes Muradup Hall Community Meeting 20 August 2025
	9.4.3.2	Muradup Community Advisory Committee - Draft Terms of Reference 2025
9.5.1	9.4.5.1	Committees of Council – Terms of Reference

Confirmed on 25 November 2025 as a true record –



Presiding Member

25.11.2025
Date