



SHIRE OF KOJONUP

AGENDA

Ordinary Council Meeting

29 April 2025

TO: THE SHIRE PRESIDENT AND COUNCILLORS

NOTICE is hereby given that an Ordinary Meeting of the Council will be held in the Council Chambers, Administration Building, 93 Albany Highway, Kojonup on Tuesday, 29 April 2025 commencing at 3:00pm.

I certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii. Where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

GRANT THOMPSON
CHIEF EXECUTIVE OFFICER

24 April 2025

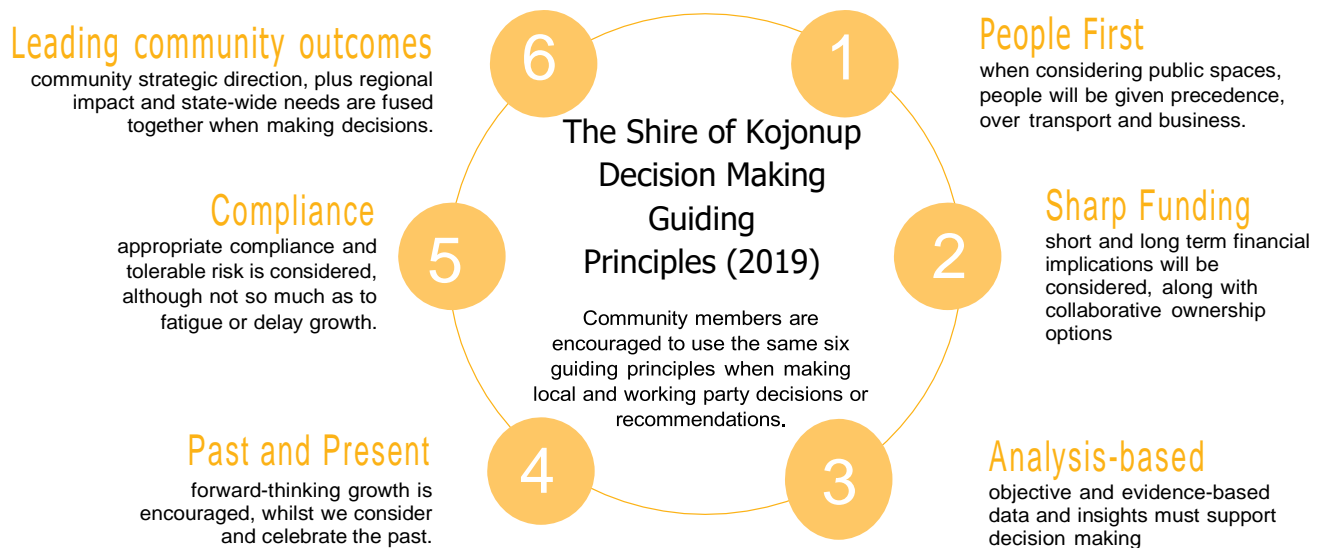
AGENDA FOR AN ORDINARY COUNCIL MEETING TO BE HELD ON 29 APRIL 2025

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



AGENDA

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at _____ and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

**3 ATTENDANCE
COUNCILLORS**

Cr Bilney	Shire President
Cr Wieringa	Deputy Shire President
Cr Radford	
Cr Mathwin	
Cr Mickle	
Cr Webb	

STAFF

Grant Thompson	Chief Executive Officer
Tonya Pearce	Governance and Rates Officer

3.1 APOLOGIES

3.2 APPROVED LEAVE OF ABSENCE

Cr Egerton-Warburton

4 DECLARATION OF INTEREST

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not applicable

5.2 PUBLIC QUESTION TIME

6 CONFIRMATION OF MINUTES

6.1 ORDINARY COUNCIL MEETING 25 MARCH 2025

Unconfirmed Minutes of an Ordinary Council Meeting held 25 March 2025 are at [attachment 6.1.1](#).

OFFICER RECOMMENDATION

That the Minutes of an Ordinary Council Meeting held 25 March 2025 be confirmed as a true record.

7 PRESENTATIONS

7.1 PETITIONS

7.2 PRESENTATIONS

7.3 DEPUTATIONS

7.4 DELEGATES' REPORTS

7.4.1 CR MICKLE – GREAT SOUTHERN RECREATION ADVISORY GROUP MEETING – 27 FEBRUARY 2025

[\(Attachment 7.4.1 & 7.4.2\)](#)

8 METHOD OF DEALING WITH AGENDA BUSINESS

9 REPORTS

9.1 KEY PILLAR 'LIFESTYLE' REPORTS

9.2 KEY PILLAR 'ECONOMICS' REPORTS

9.3 KEY PILLAR 'VISITATION' REPORTS

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 ARRANGEMENTS FOR THE UPCOMING OCTOBER 2025 ORDINARY ELECTIONS

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Thursday, 17 April 2025
FILE NO	GO.ELE.12
ATTACHMENT(S)	9.4.1.1 - WAEC cost estimate letter 9.4.1.2 – LG Ordinary Election Process

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” • STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider whether it wishes to appoint its CEO as Returning Officer (in-person voting) or the WAEC Commissioner (postal voting) for its 2025 local government election.

BACKGROUND

On 3 July 2022 the Minister for Local Government announced a final package of proposed local government reforms following a review of public submissions.

New requirements will provide for:

- The introduction of optional preferential voting for electors;
- Directly elected Mayors and Presidents for band 1 and 2 local governments;
- Councillor numbers based on population; and
- The removal of wards for band 3 and 4 local governments.

The Bill to amend the *Local Government Act (1995)* (Act) was introduced into Parliament in December 2024.

As a band 3 local government, the Shire is not affected by reforms to the method of election of Mayors and Presidents nor is it affected by the requirement to remove wards, the latter being an action effected in 2003 when Shire of Kojonup Council membership also reduced from ten to eight members.

The Shire of Kojonup (Shire), at its 7 February 2023 Ordinary Meeting, resolved to reduce its number of Council members, under the proposed reforms, to seven (7) by 2023.

COMMENT

For many years the Shire of Kojonup has undertaken in-person elections where the CEO, as Returning Officer, is responsible for conducting all facets of an election and staff are appointed as electoral officers to action the election process.

The in-person election process is highly regulated and an onerous task involving several staff, commencing in July of an election year and culminating in the election of new members on the third Saturday of October in that year. In 2023 the election process included the introduction of optional preferential voting for electors, adding another layer of complexity to the election process. As an example, calculating preferential votes incorrectly poses a significant risk and, currently, the Shire does not have that capability or skills in house.

Alternatively, Council may change to appoint the Electoral Commissioner to conduct the election with minimal involvement of Shire staff. The Electoral Commissioner is responsible for conducting a postal vote which allows electors the flexibility to post their votes over a greater length of time rather than having to present to a polling booth on a particular day. Council's 2021 local government election saw an elector turnout of 457 representing 35% of people eligible to vote.

Whilst the in-house option represents a reduced cost to Council, the author is recommending that the Shire outsource the election process to the WAEC due to experienced and full time staff numbers having reduced and also not having the skills of conducting preferential voting elections, significantly increasing the risk of error in a highly regulated environment.

Both options have costs attached and these are covered under *Financial Implications*.

At the 21 March 2023 Council Meeting. Council voted:

That Council:

- 1. Declare, in accordance with section 4.20 (4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may be required;*
- 2. Decide, in accordance with section 4.61 (2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election; and*
- 3. That an amount of \$23,000 be allocated in the 2023/2024 annual budget for election expenses.*

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Local Government Act (1995)

Local Government Amendment Act 2024

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

If Council resolves, as per the Officer Recommendation, to engage the Western Australian Electoral Commission (WAEC) to conduct a postal election on the Shire's behalf, the estimated cost of \$18,000 inc. GST is based on:

- 1,400 electors
- Response rate of approximately 45%
- 4 Councillor vacancies
- Count to be conducted at the offices of the Shire of Kojonup
- Appointment of a local Returning Officer
- Regular Australia Post delivery service to apply for the lodgement of the election packages.

Costs not incorporated in the above estimate include:

- Any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission incurred as part of an invalidity complaint lodged with the Court of Disputed Returns
- The cost of any casual staff to assist the Returning Officer on election day or night (it is estimated that employment of casual staff to assist a WAEC Returning Officer would be minimal).

The cost of employing staff for the 2021 Election Day and count at night was \$2,559.01. It is anticipated that the 2025 Election Day and count at night cost would be slightly higher for the 2025 local government election for an in-house election. There would be a cost for new CountWA software for an in-house election.

There are advertising costs of around \$3,200 and catering costs for the count are estimated to be \$200.00.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 – Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes.	Staff training	Nil

Risk rating – Adequate

IMPLICATIONS

Council is required to choose a method by which it will conduct its 2025 local government election and advise the WAEC; local governments have been requested to determine this method at a April 2025 Council meeting to allow the WAEC time to either provide the new software or to prepare to deliver the election on the Shire's behalf.

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council:

1. Declare, in accordance with section 4.20 (4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary elections together with any other elections or polls which may be required;
2. Decide, in accordance with section 4.61 (2) of the *Local Government Act 1995*, that the method of conducting the election will be as a postal election; and
3. That an amount of \$25,000 be allocated in the 2024/2025 annual budget for election expenses.

9.4.2 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (MARCH 2025)

AUTHOR	Jill Johnson – Manager Financial and Corporate Services
DATE	Wednesday, 16th April 2025
FILE NO	FM.FNR.2
ATTACHMENT(S)	9.4.2.1 – Monthly Financial Statements; 1 March 2025 to 31 March 2025

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033

To be *"The Cultural Experience Centre of the Great Southern"*

STRATEGIC/CORPORATE IMPLICATIONS

Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to note the Monthly Financial Statement for the month ending 31 March 2025.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached Statement of Financial Activity for the period 1 March 2025 to 31 March 2025 represents nine (9) months, or 75% of the year.

The following items are worthy of noting:

- Closing surplus position of \$3,266,577.
- Capital expenditure achieved 41.7% of budgeted projects.
- Cash holdings of \$5,097m of which \$1,168m is held in cash backed reserve accounts and \$3,929 is unrestricted cash.
- Rates debtors outstanding equate to 11% of total rates raised for 2024/2025.
- Page 11 of the statements detail major variations comparing year to date (amended) budgets to year-to-date actuals in accordance with Council Policy 2.1.6.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Council Policy 2.1.5 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the monthly financial statements for the period ending 31 March 2025, as attached, be noted.

9.4.3 MONTHLY PAYMENTS LISTING – MARCH 2025

AUTHOR	Rachael Egerton-Warburton – Finance Officer
DATE	Thursday, 17 April 2025
FILE NO	FM.AUT.1
ATTACHMENT	9.4.3.1 - Monthly Payment Listing March 2025

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments covering the month of March 2025.

BACKGROUND

Nil

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Chief Executive Officer prior to the meeting.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy 2.1.1 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments are made in line with Council Policy.

STRATEGIC/CORPORATE IMPLICATIONS

There are no strategic/corporate implications involved with presentation of the list of payments.

RISK MANAGEMENT IMPLICATIONS

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

ASSET MANAGEMENT PLAN IMPLICATIONS

There are no asset management implications for this report.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 March 2025		TO – 31 March 2025
Municipal Cheques	14398-14399	\$49,409.59
EFTs	35741-35888	\$240,910.03
Direct Debits		\$420,334.91
Total		\$710,654.53

be received.

9.4.4 FINANCIAL MANAGEMENT – RATES WRITE-OFFS

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Thursday, 17 April 2025
FILE NO	FM.POL.01
ATTACHMENT(S)	9.4.4.1 - Rate Write-offs

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to consider the write-off of interest rates that were raised against properties during the time the Shire of Kojonup reviewed rate issues in respect to the properties listed.

BACKGROUND

Interest continues to accrue daily in the rate system.

COMMENT

An attachment of properties has been listed, for consideration.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Section 6.25 to 6.82 of the Local Government Act 1995 and Sections 52 to 78 of the Local Government (Financial Management) Regulations 1996 relate to property rating requirements and procedures.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS
Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the rate amounts, as presented, be credited due to being incorrectly charged by the Shire of Kojonup rates system.

9.4.5 DELEGATION REGISTER – ADDITIONAL DELEGATIONS

AUTHOR	Estelle Lottering – Project Manager and Regulatory Services
DATE	Wednesday, 16 April 2025
FILE NO	PE.AUT.2
ATTACHMENT	9.4.5.1 - Delegation Register – Additional Delegations

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to accept new delegations for Council's Delegation Register (Register).

BACKGROUND

Section 5.46 (2) of the *Local Government Act 1995* requires that delegations be reviewed at least once every financial year. Council's Delegation Register was last reviewed by the Council in February 2025.

Council has resolved to adopt and delegate the functions referred to within the attached Delegations Register to the Chief Executive Officer (CEO). Under the *Local Government Act 1995*, the Council is only able to delegate to the CEO and the CEO may then delegate to other Officers. When a decision is made under delegation, it is as if that decision has been made by the Council.

Any changes made by Council between its annual reviews of the Register are amended in the Register immediately following the Council meeting wherein the change was resolved.

COMMENT

A review of the Delegation Register has been undertaken in accordance with the *Local Government Act 1995* to ensure that it contains the requirements for the Shire of Kojonup to function efficiently and to ensure good governance.

A summary of new delegations with recommended, consequential changes are as follows:

- REC 001 – Appointment of Internal Review Officer – Freedom of Information Act 1992
- REC 002 – Appointment of Information Coordinator – Freedom of Information Act 1992
- REC 003 – Appointment of Principle Decision Maker – Freedom of Information Act 1992

- REC 004 – Appointment of Authorised Person – Legal Proceedings, Infringements and Enforcements – Local Government Act

CONSULTATION

Chief Executive Officer
Project Manager and Regulatory Services
Records Administration Officer
Governance and Rates Officer

STATUTORY REQUIREMENTS

The *Local Government Act 1995*, sections 5.42 to 5.46 and Regulation 19 of the *Local Government (Administration) Regulations 1996* relate to delegations.

Specifically, section 5.42 of the *Local Government Act 1995* allows for the delegation of some powers and duties from the Council to the CEO. Section 5.42 states:

(1) A local government may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.*

**Absolute majority required.*

A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

This report or its recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework.	Ineffective policies & processes; Ineffective monitoring of changes to legislation.	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
This report ensures legislative compliance and continues a framework of delegations to ensure that the Council and staff are aware of and are undertaking their respective roles and responsibilities.			

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications for this report.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS
Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That the new proposed Freedom of Information Act Delegations, as presented, be adopted in accordance with section 5.42 of the *Local Government Act 1995*.

9.4.6 – DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATIONS - RURAL WATER PLANNING – VARIOUS WATER TANKS

AUTHOR	Estelle Lottering – Projects Manager and Regulatory Services
DATE	Thursday, 17 April 2025
FILE NO	DB.BDA.12
ATTACHMENT(S)	<p>9.4.6.1 – Shire of Kojonup – Non Potable strategic community water supplies plan</p> <p>9.4.6.2 – Strategic Community Water Supplies (SCWS) Map</p> <p>9.7.6.3 – AA Dams & Strategic Community Water Supplies (SCWS) at Kojonup</p> <p>9.4.6.4 – Community Water Supplies Partnership (CWSP) Program</p> <p>9.4.6.5 – Shire of Kojonup – DWER – Water tank locations</p> <p>9.4.6.6 - Draft – DWER – Sandy Turton Parkinson Application</p> <p>9.4.6.7 - Pioneer Water Tanks – Site Preparation</p>

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	12.1 SoK Finances and Funding 12.6 SoK Asset Management

DECLARATION OF INTEREST

Nil

SUMMARY

To consider a capital request to transfer funds from the Natural Resource Management Reserve to assist with the setup of nine (9) water tanks in Kojonup. These water tanks will add to the assets of the Shire of Kojonup and will place a relief on the Shire and the Community in drier seasons where water is in higher demand.

BACKGROUND

The Western Australian State Government expanded the Community Water Supplies Partnership (CSWP) Program to Local Government Areas in the South West and Great Southern regions to assist them in managing the impacts of the recent dry season and climate change impacts on water resources.

The expansion of the CWSP supports projects that will increase water availability for emergency livestock and firefighting, to better prepare our regional communities for periods of low rainfall. It can also ensure that water is available for public amenities to reduce reliance on potable water supplies for non-potable needs.

Council Policy 2.1.6 – ‘Financial Governance’ has a section relating to reserve accounts, which states as follows:

‘In addition to grant funding, the Shire’s reserve accounts are one of the primary funding sources for major projects and will be prioritised in the annual budget.

Cash reserves are to be established and maintained to accumulate funds for the following purposes:

- 1. To smooth funding allocations over future years;*
- 2. To offset liabilities in respect of previously earned employee entitlements to the extent they require an outflow of funds not allocated in the annual budget;*
- 3. To meet statutory obligations;*
- 4. To fund renewal of existing physical/built assets;*
- 5. To fund future strategic initiatives and the provision of new services and facilities to future residents;*
- 6. To buffer against unpredictable events;*
- 7. To hold unspent grants and contributions; and*
- 8. Other purposes as determined by the Council from time to time.*

When preparing the annual budget each year, consideration will be given to establishing reserve accounts for major projects as contained within the Community Strategic Plan.

COMMENT

The Department of Water and Environment Regulations approached the Shire with an opportunity to build a number of water tanks for public access only in the event of a water shortage period. The tanks would be controlled by the Shire.

In cooperation with the Department of Water and Environment Regulations seven (7) areas were identified where suitable water tanks could be located to harvest from suitable building roofs.

These areas are:

Site 1 – Show Grounds – Main Shed – 1 x 291 000L Tank

Site 2 – Show Grounds – Shearing Shed – 1 x 250 000L Tank

Site 3 – Sports Complex/Pool – 2 x 250 000L Tanks

Site 4 – Netball Courts – 2 x 328 000L Tanks

Site 5a – Shire Admin building – 1 x 280 000L Tank

Site 5b – Shire Memorial Hall – 1 x 280 000L Tank

Site 6 – Kojonup Menshed – 1 x 291 000L Tank

The Department of Water and Environmental Regulations (DWER) will incur all costs related to the actual water tanks, the fittings and the contractors building the pads for the water tanks.

The Shire of Kojonup will be required to supply sand, aggregate and water to assist DWER in the build and installation of these water tanks. Based on the calculations from the Pioneer Water Tank Sand Prep Guide the project will need roughly 200.3 cubes of white sand and 6.23

cubes of aggregate. These building materials will cost the Shire of Kojonup approximately \$10,000.00.

The author is seeking support from the Council to source funds from the Natural Resource Management Reserve to fund the necessary sand, aggregate and water as per the terms of reference of this reserve. Unfortunately, Officers do not have the timeframe to take this to the NRM committee for consideration prior to a Council decision.

This is an adhoc opportunity and a decision is required in short order to proceed.

Terms of reference states *“The Natural Resource Management Reserve to fund the sustainable management of water resources including water harvesting and re-use opportunities in the Shire”*.

This request is being sought due to a current inadequate number of storage options for water supplies in the Shire of Kojonup.

CONSULTATION

Sandy Turton-Parkinson – Senior Natural Resources Management Officer – Rural Water Planning

Du-Wayne Lottering – Property Services Manager and NRM

Darryn Watkins – Works and Services Manager

Grant Thompson - Chief Executive Officer

STATUTORY REQUIREMENTS

The Local Government Act provides for local governments, including regional local governments, to prepare an annual budget.

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

***Absolute Majority Required**

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There is no impact to the budget if the funds are transferred from the Natural Resource Management Reserve. The Natural Resource Management Reserve will decrease in value by the selected quote amount. It is likely that the Shire will be required to replace these funds at a later stage.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
7 – Environment Management	Inadequate prevention, identification, enforcement and management of environmental issues.	Support and work with environmental & land care groups	Great Southern Climate Alliance Created and effective
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
If there is no additional water harvesting tanks/areas added to the Shire of Kojonup, the community might incur greater costs carting water during drier seasons. These water tanks will also be more readily available for our Bushfire Brigade Members in the times of bushfires.			

ASSET MANAGEMENT IMPLICATIONS

The added water tanks will be a backup for the Shire of Kojonup's assets in the months where there will be no potable water available to use on Shire assets.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council:

1. Approve the building of nine (9) water tanks, as specified and at the locations as presented, for future drought support in and around the Shire in conjunction with the Department of Water Environment and Regulation; and,
2. Approves a capital request withdrawal of \$10,000.00 from the Natural Resource Management Reserve as per the terms of reference of this reserve: *"The Natural Resource Management Reserve to fund the sustainable management of water resources including water harvesting and re-use opportunities in the Shire"*.

9.4.7 – REGIONAL ROAD GROUP ROAD PROJECTS VARIATION – BUDGET CHANGES

AUTHOR	Jill Johnson - Manager Financial and Corporate Services
DATE	Wednesday, 16 April 2025
FILE NO	
ATTACHMENT(S)	Nil

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	SOK Finances and Funding

DECLARATION OF INTEREST

Nil

SUMMARY

To consider budget amendments to the reviewed road budget.

BACKGROUND

The substantial direction setting and oversight role of the Council e.g.; adopting plans and reports, accepting tenders, directing operations, and setting and amending of budgets is a regulated and important function.

The Local Government (Financial Management) Regulations 1996 state that a local government must adopt a budget annually.

The intent is for Council to approve any material changes to a budget.

The Council recently approved budget changes to the Shire roads program in its budget biannual review:

COUNCIL DECISION

27/25 Moved Cr Radford

Seconded Cr Mickle

That Council:

1. Adopt the 2024/25 Annual Budget Review, as presented in Attachment 1, and note that the estimated closing funds are based on current revenue and expenditure trends; and
2. Approve the following budget amendments, as presented in Table 1 above, as authorised expenditure.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

A requested scope variation was submitted to Regional Road Group (RRG). This was not approved.

COMMENT

As a result of the submitted scope variation being disapproved by the GSRRG, Shire officers are seeking an amendment to the budget and quasi reverting back to the original Regional Road program.

The Budget Review Agenda included changes to the RRG program, requiring Councils approval before submitting the variation request. The Council reviewed these changes and approved.

Since the Shire request to the RRG to consider the variations, the Shire has been informed by the Regional Road Group that the variation submission was not accepted.

As a result, the Shire must now effectively revert the roads budget closely back to the original program to cover the additional expenses.

The Impact of this, is that four road projects will need to be varied as below.

CAPEX BUDGET REQUEST				
Project	Budget Review	Budget Request	Variance	
P30002110 - Shamrock Rd 23-24	\$315,900.00	\$360,000.00	\$44,100	Rework due to rain events
P30003007 - Shamrock Rd 24-25	\$475,000.00	\$650,000.00	\$175,000	Rework due to rain events
P30003010 - Tambellup West Rd	\$185,000.00	\$230,000.00	\$45,000	Rework due to rain events
P30003005 - Frankland Rd	\$108,000.00	\$115,000.00	\$7,000	COMPLETED
	\$1,083,900.00	\$1,355,000.00	\$271,100.00	

These changes should not have an adverse impact on the Budget Review, rather it might provide a small surplus of between \$20,000 to \$40,000.

CONSULTATION

Manager Financial and Corporate Services
Darren Long, DL Financial Consulting
Manager Works and Infrastructure

STATUTORY REQUIREMENTS

The Local Government Act provides for local governments, including regional local governments, to prepare an annual budget.

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

***Absolute Majority Required**

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A reduction in costs is foreseen across the projects resulting in a small surplus to the Budget Review.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
13) Project Change Management	Ineffective management of expectations (scope creep)	Project status reporting to Council	Review Financial and Procurement Policies and Controls.
	Inadequate project planning (resources/budget)		
16) Financial Sustainability	Procedures not clear	Budget Controls	Cash Flow Budget and reporting to be implemented
Risk Rating: <i>High</i>			
IMPLICATIONS			
The risk impact is on cashflow. The final claims on the road projects may not be received in this financial year, however the cashflow will support this if it happens.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

As a result of the Regional Road Group not approving the requested variations to the roads program Council approves a budget amendment:

1. To remove the additional projects from the Budget Review that were rejected by the Regional Road Group
2. To re-allocate funding to the current road projects for Shamrock Road, Tambellup West Road and Frankland Road as presented.

9.4.8 – RELOCATE LIBRARY TO KODJA PLACE – PHASE ONE DESIGN AND PLAN

AUTHOR	Jill Johnson – Manager Financial and Corporate Services
DATE	Thursday, 17 April 2025
FILE NO	CP.DAC.09
ATTACHMENT(S)	Nil

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	11 – Fresh Community Engagement	11.1 – Targeted Community and Stakeholder Engagement

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider approving the relocation of the library services to Kodja Place and to attract community involvement at Kodja Place.

BACKGROUND

The concept of this plan was discussed at a briefing session and at the Annual Electors Meeting on 9 April 2025.

The plan requires Council to approve the design for the library, and transfer to Kodja Place.

The goal of this plan is to increase community foot traffic and engagement with Kodja Place and provide a base for all community services within the one area.

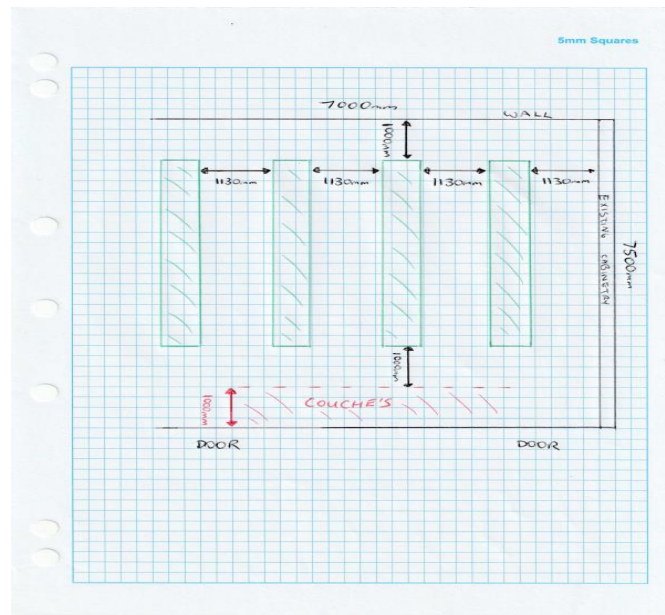
COMMENT

Creation of ‘Kodja Place Community & Cultural Centre’

As part of the amalgamation of the Kodja Place Gallery and the Shire Library, the gallery space will remain intact and preserved in its current form. This is a well-presented historical exhibition.

Retail stock (in the current area) will be moved to the foyer area, adjacent to the main entry door. The concept for the retail space would then be to promote local produce and items relevant to the Kojonup area, leaving the existing retail space to form the new library space.

The diagram shows a basic layout of the shelving plan in the area designated for the library.



- Polished concrete floors in this area will be carpeted, providing a warm welcoming environment along with lots of natural light supplied by the glass doors and windows.
- 4 x marri timber bookshelves to be installed
- Bookshelves measure 4100mm in length x 1980mm in height and have 5 shelves to each bookshelf. These will be on castors and moveable if required.
- The current display board on the backwall will be used for library exhibits.

Example included below: Library shelves with castors supplied in timber to match Kodja Place interior.



The floor area is big enough to accommodate the library shelves and furniture, while providing full wheelchair access.

Two computers and a printer will be accessible to the public.

The kitchenette fitted near the front counter will be a useful resource for library patrons.

Public toilets are onsite unlike the current library.

With new shelves and carpet in place, the transition of the library to the new site should be relatively simple. Books and library furniture will need to be transferred but this could be facilitated in-house.

With the library being relocated between the Café and the Gallery it will provide a welcoming community area for both locals and visitors. Patrons will be able to buy a coffee, read a book while their children play in the lawned area (within safe parameters). Families and visitors can take a stroll through the Gallery, providing both a community and cultural experience.

As a Shire facility, the staff support across these areas will be hugely beneficial to the public. With community and cultural staff working together, this will create a comprehensive service for both the Kojonup community and visitors.

The facility will be open 7 days a week (as resources permit). The current library is only open on weekdays (not at weekends).

CONSULTATION

Briefing Sessions
Annual Electors Meeting
Chief Executive Officer
Senior Library Officer
Manager Kodja Place

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

1. New bookshelves - \$47,400.00
(made by a local supplier using marri with 5 shelves to each bookshelf)
2. Heavy duty commercial carpet - \$4,746.00
(supplied and laid)

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
13. Project – Change Management	Inadequate Design	Clear scope of works	Project Management Framework
Risk rating – <i>Inadequate</i>			
IMPLICATIONS			
As a community and cultural area, the services could be heavily used requiring additional infrastructure to support the growth.			

ASSET MANAGEMENT IMPLICATIONS

No major structural changes to Kodja Place.

Internal floorplan changes include:

1. New carpets
2. Four marri bookshelves to be installed
3. Library furniture to be reallocated

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

That the Council approves the relocation of the library to Kodja Place, as presented, to support the transition of Community Services to Kodja Place.

10 APPLICATIONS FOR LEAVE OF ABSENCE

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at _____ pm.

16 ATTACHMENTS (SEPARATE)

6.1	6.1.1	Unconfirmed Minutes of an Ordinary Council Meeting held on 25 March 2025
7.4	7.4.1	Cr Mickle – Great Southern Recreation Advisory Group Notes
	7.4.2	DRAFT – GS Sport and Rec Focus 2025-30
9.4.1	9.4.1.1	WAEC cost estimate letter
	9.4.1.2	LG Ordinary Election Process
9.4.2	9.4.2.1	Monthly Financial Statements; 1 March 2025 to 31 March 2025
9.4.3	9.4.3.1	Monthly Payment Listing March 2025
9.4.4	9.4.4.1	Rate Write-offs
9.4.5	9.4.5.1	Delegation Register – Additional Delegations
9.4.6	9.4.6.1	Shire of Kojonup – Non Potable strategic community water supplies plan
	9.4.6.2	Strategic Community Water Supplies (SCWS) Map
	9.4.6.3	AA Dams & Strategic Community Water Supplies (SCWS) at Kojonup
	9.4.6.4	Community Water Supplies Partnership (CWSP) Program
	9.4.6.5	Shire of Kojonup – DWER – Water tank locations
	9.4.6.6	Draft – DWER – Sandy Turton Parkinson Application
	9.4.6.7	Pioneer Water Tanks – Site Preparation

CONFIDENTIAL

Kojonup



SHIRE OF KOJONUP

MINUTES

Ordinary Council Meeting

25 March 2025

MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 25 MARCH 2025

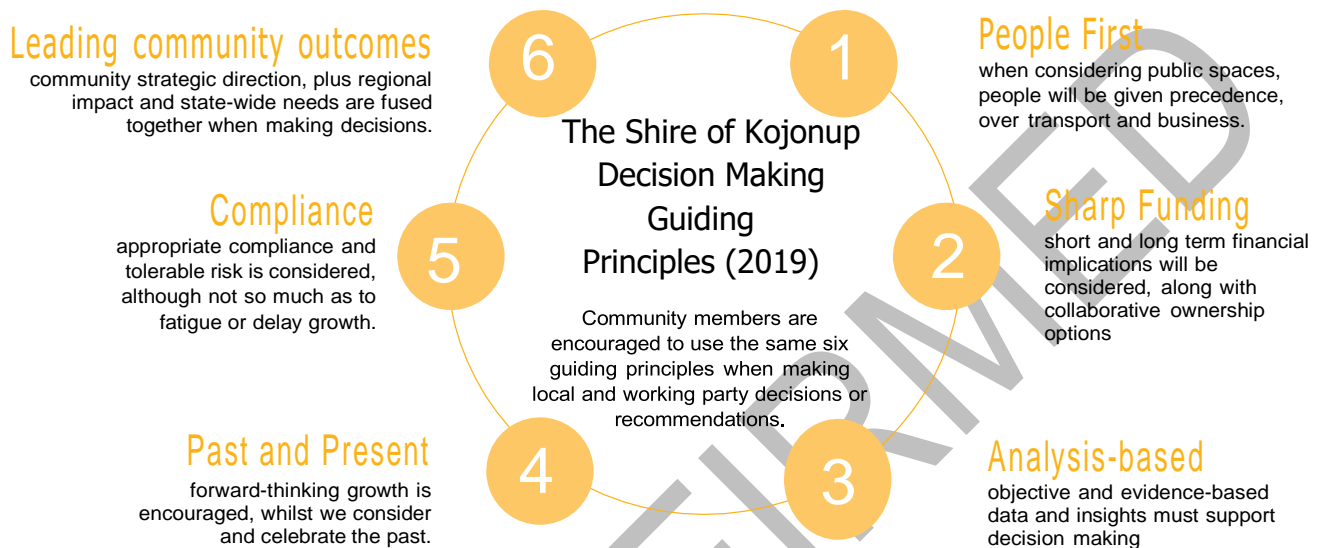
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UNCONFIRMED

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at 3.00pm and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

**3 ATTENDANCE
COUNCILLORS**

Cr Bilney	Shire President
Cr Wieringa	Deputy Shire President
Cr Radford	
Cr Egerton-Warburton	
Cr Mathwin	
Cr Mickle	
Cr Webb	

STAFF

Grant Thompson	Chief Executive Officer
Tonya Pearce	Governance and Rates Officer
Dwayne Lottering	Property Services Manager and NRM
Eloise Brown	Property Services Team Leader

3.1 APOLOGIES

3.2 APPROVED LEAVE OF ABSENCE

4 DECLARATION OF INTEREST
Nil

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not applicable

5.2 PUBLIC QUESTION TIME

Nil

6 CONFIRMATION OF MINUTES

6.1 ORDINARY COUNCIL MEETING 10 DECEMBER 2024

Unconfirmed Minutes of an Ordinary Council Meeting held 25 February 2025 are at [attachment 6.1.1](#).

OFFICER RECOMMENDATION/COUNCIL DECISION

21/25 Moved Cr Mathwin

Seconded Cr Radford

That the Minutes of an Ordinary Council Meeting held 25 February 2025 be confirmed as a true record.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

Note: Cr Mathwin queried whose responsibility is it to ensure that the responsibility of the delegation register is being done appropriately or correctly? Refer specifically to the extension or otherwise of the burning period, where the Council delegated the authority to the Chief Bush Fire Control Officer and the Shire President, jointly. Decisions have been made unilaterally about extending the bushfire season, which is done, moving forward into next year, there needs to be clarity.

CEO - Operationally the CEO is responsible for managing the performance of any delegations. This issue is being researched and the CEO will need to speak to the Shire President about how to practically implement this delegation, due to the Chief Bushfire Control Officer having had a lot of decision making responsibility in isolation to the Shire.

CEO to speak with the Shire President, Chief Bushfire Control Officer and the Community Emergency Services Manager (CESM) to make sure everyone is clear on the process, so there is no misunderstanding. It is clear there is a joint delegated authority here that needs to be managed.

7 PRESENTATIONS

7.1 PETITIONS

7.2 PRESENTATIONS

7.3 DEPUTATIONS

7.4 DELEGATES' REPORTS

8 METHOD OF DEALING WITH AGENDA BUSINESS

Nil

9

REPORTS**9.1 KEY PILLAR ‘LIFESTYLE’ REPORTS****9.1.1 KOJONUP CLOSED-CIRCUIT TELEVISION – REQUEST FOR VARIATION**

AUTHOR	Estelle Lottering – Manger Projects and Regulatory Services
DATE	Monday, 17 March 2025
FILE NO	CP.SEC.2
ATTACHMENT(S)	9.1.1.1 – SAPIO - Variation for Anti Climb

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033To be *“The Cultural Experience Centre of the Great Southern”***STRATEGIC/CORPORATE IMPLICATIONS**

Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Lifestyle	2. Proactive Community Spirit	2.5 Wellbeing advancement
Performance	12. A High Performing Council	12.6 SoK asset management

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider a variation received from the successful Tenderer SAPIO for the installation of anti-climb brackets on the Closed Circuit Television (CCTV) solar poles.

BACKGROUND

As a part of the Local Roads Community Infrastructure Phase 4 (LRCIP 4), a CCTV project was approved as a compliant project for use of the funds.

The Council approved the project in 2023/24 budget as a capital project funded through the LRCIP 4.

COMMENT

Closed Circuit Television is a valuable tool for Council to utilize for the management of our services, assets and facilities. The Shire has been in discussion with the local police for the past two and half years regarding the need for CCTV network in the Shire. The local police have shown their support in writing to assist the process.

Included in the original manufacturers scope is a “light” protection unit attached to the poles to ensure people cannot climb the pole and interfere with the cameras.

SAPIO have approached the Shire and recommended that it upgrade the protections from the standard unit to a heavier duty spike. The obvious value is the deterrent factor of heavier spikes.

The following site locations are all solar powered and will have the anti-climb brackets installed:

1. Showgrounds entrance from Blackwood Road
2. Corner of Blackwood Road / Pensioner
3. Broomehill Kojonup Road
4. Kojonup Katanning Road
5. Corner of Albany Highway and Kojonup-Katanning Road
6. Corner of Soldier and Tunney Road
7. Loton Close Road
8. Corner of Albany and Stock Road

It is the authors recommendation that Council consider funding the variation of eight (8) Anti Climb units for a total variation cost of \$2189.00 inc. of GST.

CONSULTATION

Abraham Gouws (SAPIO)

Brenton Castle (SAPIO)

Grant Thompson (Chief Executive Officer)

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Policy 2.1.2 Purchasing & Creditor Control outlines the processes to follow when purchasing goods. Due to the anticipated value of this project, proposals were called in line with this policy and legislative requirements for tenders – r.11 of the *Local Government (Functions and General Regulations) 1996*.

FINANCIAL IMPLICATIONS

The 2023/2024 Annual Budget contained an allowance of \$267,000.00 for this project.

Funding of \$219,411.00 is confirmed in the LRCIP Phase 4 funding. The RFP Proposals received through the tender process was more than the confirmed funding.

The successful tenderer quoted an amount of \$226,256.21 which will increase with the variation of \$2,189.00 to the total amount of \$228,445.21.

This variation is still within the approved budget of \$267,000.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risks Description/Cause	Key Controls	Current Action
1 – Project Management	Inadequate analysis, design, delivery and / or status reporting of change initiatives, resulting in additional expenses, time delays or scope changes.	Project status reporting to Council	Project Management Reporting to Council to commence
<i>Risk Rating - Adequate</i>			
IMPLICATIONS			

With any large construction project, implications can include scope variations due to poor project management; unknown variables found after construction commencement e.g. poor contractor workmanship leading to cost overruns etc.

ASSET MANAGEMENT IMPLICATIONS

The construction and implementation of a new asset increases depreciation, operating and maintenance costs impacting the profit and loss statement, asset register and balance sheet.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

22/25 Moved Cr Radford

Seconded Cr Mickle

That Council:

1. Approves the variation for \$2,189.00 for the eight (8) anti climb units for the eight Solar poles of the Closed-circuit Television Project, as presented.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

9.2 KEY PILLAR ‘ECONOMICS’ REPORTS

Nil

9.3 KEY PILLAR ‘VISITATION’ REPORTS

Nil

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 ACCEPTANCE OF ANNUAL REPORT 2023/2024

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Monday, 17 March 2025
FILE NO	FM.AUD.2 & FM.FNR.1
ATTACHMENT(S)	9.4.1.1 - Annual Report 2023-2024

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding 12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider acceptance of the 2023/2024 Annual Report incorporating the audited Annual Financial Statements.

BACKGROUND

Each local government is to prepare an annual report for each financial year. The report is a record of the Shire of Kojonup’s (Shire) activities for the financial year and is an integral part of the accountability principles established for local governments in Western Australia.

The Audit and Risk Committee considered the Annual Financial Statements and the Auditor’s Management letter at its meeting held 5 February 2025 and resolved as follows:

“That the Audit & Risk Committee present the 2023/24 Audited Annual Financial Report to the Council and recommend to Council that:

- 1. The 2023/2024 Audited Annual Financial Report, and accompanying correspondence, be adopted;*
- 2. The Chief Executive Officer be requested to forward a copy of this Audit Committee recommendation, and the Council agenda item, to the Minister for Local Government and place them on the Shire of Kojonup website in accordance with Section 7.12A (Duties of local government with respect to audits) of the Local Government Act 1995;*

3. *The matters raised in the Auditor’s Management Letter be noted, a report produced internally on how the significant items will be addressed, and those actions be included in the Committee Status Report of future Audit and Risk Committee agendas; and*

4. *The Council direct the Chief Executive Officer to complete the Annual Report compilation and:*

- *present the finalized ‘Electors Annual Report’ for consideration to the March Ordinary Council Meeting held at 3.00pm, Tuesday, 25 March 2025; and*
- *schedule an Annual Electors Meeting to be held at 6.00pm, Wednesday, 9 April 2025 at the Kojonup Sporting Complex.”*

Council, at its 25 February 2025 Ordinary Meeting, resolved as follows:

“That the Audit & Risk Committee present the 2023/24 Audited Annual Financial Report to the Council and recommend to Council that:

- 1. The 2023/2024 Audited Annual Financial Report, and accompanying correspondence, be adopted;*
- 2. The Chief Executive Officer be requested to forward a copy of this Audit Committee recommendation, and the Council agenda item, to the Minister for Local Government and place them on the Shire of Kojonup website in accordance with Section 7.12A (Duties of local government with respect to audits) of the Local Government Act 1995;*
- 3. The matters raised in the Auditor’s Management Letter be noted, a report produced internally on how the significant items will be addressed, and those actions be included in the Committee Status Report of future Audit and Risk Committee agendas; and*
- 4. The Council direct the Chief Executive Officer to complete the Annual Report compilation and:*
 - *present the finalised ‘Electors Annual Report’ for consideration to the March Ordinary Council Meeting held at 3.00pm, Tuesday, 25 March 2025; and*
 - *schedule an Annual Electors Meeting to be held at 6.00pm, Wednesday, 9 April 2025 at the Kojonup Sporting Complex.”*

COMMENT

This year’s Annual Report contains the customary annual snapshot of the activities of Council for 2023/2024 including some statistical information, the Elected Members who formed Council, President’s Report, Councillors’ attendance at meetings, Chief Executive Officer’s Report, Council’s Senior Management Team, the Organisational Structure, changes to staffing, a ‘traffic light’ system indicating progress within Key Pillars of the Shire’s Strategic Community Plan, Statutory Statements, and the Audited Financial Statements for the financial year.

The Annual Electors Meeting will be publicised in the Great Southern Herald, on the Shire website and Shire Facebook page as soon as possible after the Annual Report is adopted, and in the next available Kojonup News and Shire noticeboards.

CONSULTATION

Chief Executive Officer

Governance and Rates Officer

Manager Financial and Corporate Services

STATUTORY REQUIREMENTS

Section 5.26 to 5.33; 5.53 & 5.54 of the *Local Government Act 1995*

Section 7.12A (Duties of local government with respect to audits) of the *Local Government Act 1995*

Regulation 50(1) (c) of the Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

This item reports on the financial position of the Shire as at 30 June 2024. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications for this report.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

23/25 Moved Cr Mathwin

Seconded Cr Mickle

That:

1. The 2023/2024 Annual Report, as presented and incorporating the adopted Annual Financial Statements be adopted, in readiness for the Annual Electors Meeting to be held on 9 April 2025; and
2. The Chief Executive Officer forward a copy of the Committee and the Council agenda items to the Minister for Local Government and places the Annual Report on the Shire of Kojonup website in accordance with Section 7.12A (Duties of local government with respect to audits) of the *Local Government Act 1995*.

AMENDMENT

24/25 Moved Cr Wieringa

Seconded Cr Mickle

3. Page 12 is incorrect and is to be replaced with the correct organisation chart to include Springhaven.

MOTION AS AMENDMENT WAS PUT

That:

1. The 2023/2024 Annual Report, as presented and incorporating the adopted Annual Financial Statements be adopted, in readiness for the Annual Electors Meeting to be held on 9 April 2025; and
2. The Chief Executive Officer forward a copy of the Committee and the Council agenda items to the Minister for Local Government and places the Annual Report on the Shire of Kojonup website in accordance with Section 7.12A (Duties of local government with respect to audits) of the *Local Government Act 1995*.
3. Page 12 is incorrect and is to be replaced with the correct organisation chart to include Springhaven.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

9.4.2 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (FEBRUARY 2025)

AUTHOR	Jill Johnson – Manager Financial and Corporate Services
DATE	Monday, 17th March 2025
FILE NO	FM.FNR.2
ATTACHMENT(S)	9.4.2.1 – Monthly Financial Statements; 1 February 2025 to 28 February 2025

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033

To be *"The Cultural Experience Centre of the Great Southern"*

STRATEGIC/CORPORATE IMPLICATIONS

Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to note the Monthly Financial Statement for the month ending 28 February 2025.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached Statement of Financial Activity for the period 1 February 2025 to 28 February 2025 represents eight (8) months, or 66% of the year.

The following items are worthy of noting:

- Closing surplus position of \$3,504,960.
- Capital expenditure achieved 35.3% of budgeted projects.
- Cash holdings of \$4,467m of which \$1,168m is held in cash backed reserve accounts and \$3,299 is unrestricted cash.
- Rates debtors outstanding equate to 13% of total rates raised for 2024/2025.
- Page 11 of the statements detail major variations comparing year to date (amended) budgets to year-to-date actuals in accordance with Council Policy 2.1.6.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

25/25 Moved Cr Warburton

Seconded Cr Webb

That the monthly financial statements for the period ending 28 February 2025, as attached, be noted.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

9.4.3 MONTHLY PAYMENTS LISTING – FEBRUARY 2025

AUTHOR	Rachael Egerton-Warburton – Finance and Payroll Officer
DATE	Monday, 17 March 2025
FILE NO	FM.AUT.1
ATTACHMENT	9.4.3.1 - Monthly Payment Listing February 2025

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments covering the month of February 2025.

BACKGROUND

Nil

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Chief Executive Officer prior to the meeting.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments are made in line with Council Policy.

STRATEGIC/CORPORATE IMPLICATIONS

There are no strategic/corporate implications involved with presentation of the list of payments.

RISK MANAGEMENT IMPLICATIONS

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

ASSET MANAGEMENT PLAN IMPLICATIONS

There are no asset management implications for this report.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

26/25 Moved Cr Wieringa

Seconded Cr Egerton-Warburton

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 February 2025		TO – 28 February 2025
Municipal Cheques		14397-14397
EFTs		35589 - 35740
Direct Debits		
Total		

be received.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

Estelle Lottering entered the meeting at 3.10pm

9.4.4 BUDGET REVIEW

AUTHOR	Grant Thompson Chief Executive Officer
DATE	Tuesday, 17 March 2025
FILE NO	FM.FNR.2
ATTACHMENT(S)	9.4.4.1 – Kojonup Budget Review 31 December 2024

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	SOK Finances and Funding

DECLARATION OF INTEREST

Nil

SUMMARY

To consider and adopt the Budget Review Report, and authorise amendments to the Adopted Budget, based on projection outcomes to 30 June 2025.

BACKGROUND

The Local Government Act provides for local governments, including regional local governments, to prepare an annual budget.

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

*Absolute majority required.

The Local Government (Financial Management) Regulations 1996 require local governments to undertake a review of the Annual Budget.

33A. Review of Budget

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
 - (d) Include the following-
 - (i) the annual budget adopted by the local government;

- (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
 - (iv) adjacent to each item in the annual budget adopted by the local government that stated an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

A detailed analysis at account level incorporating year to date actual results and budget projections to 30 June 2025, for the period ending 31 December 2024, is presented for consideration. A Statement of Financial Activity, at Nature/Type level, has been prepared to provide a summarisation of the budget review results, as well as a Statement of Closing Funds detailing the projected surplus as at 30 June 2025.

COMMENT

The budget review has been prepared to include the information required by the Local Government Act 1995, the Local Government (Financial Management) Regulations 1996, and the Australian Accounting Standards. Council adopted a 10% or \$10,000 threshold minimum for the reporting of material variances to be used in the Statement of Financial Activity and the annual Budget Review Report.

In summary, based on current trends, it is anticipated that a small surplus can be achieved as at 30 June 2025.

The following table (Table 1) details the proposed budget amendments:

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
9608	Proceeds on Sale of Assets F&E – Increase in proceeds due to sale of Springhaven furniture assets to Hall & Prior.	(\$0)	(\$123,225)	(\$123,225)	
9605	Proceeds on Sale of Assets PF&E – Increase in proceeds due to sale of Springhaven plant assets to Hall & Prior.	(\$55,000)	(\$179,775)	(\$124,775)	
New	Proceeds sale of Land – Sale of land not proceeding this financial year.	(\$80,000)	\$0		\$80,000
1132	Rating salaries – Decrease in salary allocations	\$40,000	\$0	(\$40,000)	
1333	Financial Assistance Grant – General Purpose – Decrease in grant allocation due to over payment in 23/24	(\$132,209)	(\$9,496)		\$122,713
1343	Financial Assistance Grant – Local Road– Increase in grant allocation	(\$46,215)	(\$80,679)	(\$34,464)	
1393	Interest Received – Reserves – Decrease in interest earned due to decrease in investment balance available	(\$35,000)	(\$24,000)		\$11,000
1602	Member subscriptions – Increase in WALGA subscriptions and financial reporting template	\$26,114	\$36,124		\$10,010
1852	Salaries – Administration – Decrease in salaries	\$1,048,333	\$1,005,259	(\$43,074)	
1624	Integrated Planning Expense – Defer integrated planning to 25/26	\$20,000	\$0	(\$20,000)	
1702	Administration Allocations – Decrease in administration costs allocated	\$498,312	\$461,189	(\$37,123)	

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
1852	Administration salaries – Decrease in salaries allocation	\$1,112,727	\$909,972	(\$202,755)	
1912	Admin Conferences & Training – Decrease in training expenses	\$31,100	\$10,100	(\$21,000)	
2022	Bank Charges – Increase in bank fees and ATO penalties	\$17,800	\$37,256		\$19,456
2043	ICT Website Subscriptions – Decrease in WALGA subscription expense	\$16,140	\$1,000	(\$15,140)	
2052	Admin Vehicle expenses – Decrease in Plant cost allocations	\$34,500	\$19,057	(\$15,443)	
2062	Legal Expenses - Increase in legal expenses for Planning, Industrial and Springhaven disposal.	\$20,000	\$40,000		\$20,000
2274	HR/IR Consultants – Increase in consultant expenses.	\$5,000	\$20,000		\$15,000
2277	Finance Consultants – Increase in consultant fees	\$74,400	\$97,500		\$23,100
2182	Less Admin Costs Allocated – Decrease in administration costs allocated to other programs	(\$1,993,259)	(\$1,832,273)		\$160,986
2292	Fire Hazard Reduction Expenses – Increase in wages, overheads and plant cost allocations	\$15,763	\$38,801		\$23,038
2362	Bushfire Mitigation Expenses – Increase in mitigation expenses.	\$0	\$45,500		\$45,500
2343	Operating Grant Income – Increase in Mitigation grant funding	\$0	(\$22,750)	(\$22,750)	
2573	Contract Ranger Expenses – Increase in contractor expense	\$24,000	\$44,000		\$20,000
2633	Ranger income – Decrease in fee income for ranger services	(\$20,000)	\$0		\$20,000

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
3102	Health Admin Salaries – Increase in salaries allocations	\$0	\$10,850		\$10,850
3132	Health Superannuation – Increase in superannuation expense	\$0	\$10,189		\$10,189
3142	Health FBT Expense – Decrease in FBT expense	\$12,000	\$0	(\$12,000)	
3164	Health Contractors – Decrease in contractor expense	\$45,000	\$30,000	(\$15,000)	
3465	Kindy Café Grant Income – Decrease in grant funding	(\$20,000)	(\$7,820)		\$12,180
3752	Spring Haven Salaries – Increase in wages allocation and contract relief staff via agency	\$446,760	\$777,841		\$331,081
3772	Springhaven Superannuation – Increase in superannuation expense	\$143,775	\$168,279		\$24,504
3902	Springhaven Building Operation Expense – Increase in maintenance expenses and replacement equipment	\$27,702	\$48,366		\$20,664
3903	Spring Haven Building Maintenance Unforeseen – Increase in contractor expenses for plumbing repairs, fire equipment repairs, and kitchen appliance repairs.	\$3,400	\$20,648		\$17,248
3915	Refund of Interest on Principal – Refund of interest earned on housing deposits	\$0	\$14,110		\$14,110
3812	Springhaven – Workers Comp Insurance – Increase in premium	\$11,285	\$57,477		\$46,192
3916	Springhaven Insurances – Increase in insurance premiums	\$6,595	\$17,787		\$11,192

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
010A	Springhaven Annual Leave Expense – Increase in payout of annual leave entitlements	\$0	\$64,438		\$64,438
010L	Springhaven LSL Expense – Increase in payout of LSL entitlements	\$0	\$53,481		\$53,481
012D	Springhaven Asset Depreciation – Increase in depreciation expense on assets (non-cash)	\$42,309	\$68,656		\$26,347
4003	Springhaven Residential Rent Income – Increase in rent received	(\$150,000)	(\$187,326)	(\$37,326)	
4013	Spring Haven Personal Care Subsidy – Increase in personal care subsidy from Commonwealth Government	(\$500,000)	(\$604,604)	(\$104,604)	
4143	Miscellaneous Income – Decrease in contribution from Hall and Prior – recorded as proceeds on sale of assets	(\$129,000)	(\$0)		\$129,000
022P	Springhaven Profit on Disposal of Asset – Increase in profit from disposal of assets to Hall and Prior	\$0	(\$71,000)	(\$71,000)	
3703	Residential Rent – Staff – Decrease in rental income due to vacancies	(\$46,904)	(\$16,985)		\$29,919
5027	Verge Pick-Up – Hard Waste – Allocation not required – hard waste collection not taking place this financial year	\$30,000	\$0	(\$30,000)	
6404	Sports Complex – Grounds Maintenance – Decrease in wages, overheads and plant cost allocations. Increase in freight expenses.	\$195,400	\$180,200	(\$15,200)	

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
6812	Library Salaries – Decrease in salary allocation	\$106,613	\$89,750	(\$16,863)	
7632	Town Streets Drainage Maintenance – Decrease in wages, overheads and plant cost allocations.	\$22,610	\$8,140	(\$14,470)	
7694	Depot – Grounds & Nursery Maintenance – Increase in wages, overheads and plant cost allocations	\$9,000	\$24,350		\$15,350
RM01	Grading – Winter – Increase in Wages, overheads and plant cost allocations.	\$792,260	\$1,218,340		\$426,080
RM03	Drainage Maintenance – Increase in Wages, overheads and plant cost allocations.	\$68,400	\$184,500		\$116,100
RM04	Bitumen Patching/Repair – Increase in Wages, overheads and plant cost allocations.	\$90,520	\$135,257		\$44,737
RM05	Guide Post & Signage Expenses – Increase in Wages, overheads and plant cost allocations.	\$44,600	\$102,490		\$57,890
RM06	Roadside Spraying – Increase in wages and overheads allocations	\$38,020	\$52,000		\$13,980
RM010	Traffic Counter Transportation - Increase in Wages, overheads and plant cost allocations.	\$4,422	\$15,950		\$11,528
RM17	Townsite Trees General Maintenance – Decrease in Wages allocations.	\$18,070	\$5,780	(\$12,290)	
RM18	Townsite Trees – Upgrade, Watering - Decrease in Wages, overheads and plant cost allocations.	\$21,030	\$1,850	(\$19,180)	
7702	Administration allocations – Decrease	\$398,652	\$274,789	(\$123,863)	

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
	in administration costs allocated				
7325	Commodity Route Funding – Increase in funding for Riverdale Rd expenses in 23/24	(\$170,000)	(\$207,574)	(\$37,574)	
7435	Roads to Recovery Grant Funding – only 70% of grant funding available in 1 st year of new program.	(\$761,349)	(\$562,361)		\$198,988
7774	Airstrip Grounds Maintenance – Increase in wages, overheads and plant cost allocations	\$14,584	\$37,500		\$22,916
8302	Salaries – Tourism – Increase In salaries	\$236,998	\$265,908		\$28,910
8364	Tour Guide Expenses – Decrease in wages paid to guides	\$45,805	\$1,427	(\$44,378)	
8367	Story Area – Digital – Increase in contractor expenses for digital story project, part grant funded	\$10,000	\$46,337		\$36,337
8174	Kodja Place Rose Maze Grounds – Increase in materials expense, part grant funded	\$45,840	\$63,471		\$17,631
8333	Operating Grants & Subsidies – Increase in grant funding for Rose Maze and Kodja place	\$0	(\$39,380)	(\$39,380)	
8334	Operating Grant – Story Area – Increase in grant funding for digital story expenses	\$0	(\$15,860)	(\$15,860)	
8393	Sundry Income – Increase in paid parental leave income	\$0	(\$10,990)	(\$10,990)	
8502	Café Salaries – Increase in wages allocations	\$320,833	\$408,749		\$87,916
8567	Café Cost of Goods Sold – Increase in food supplies purchased	\$272,000	\$295,000		\$23,000
8503	Café Trading Income – Trends indicate increase café sales	(\$700,000)	(\$780,000)	(\$80,000)	

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
8533	Café Catering – Decrease in catering income	(\$15,000)	(\$690)		\$14,310
8552	Building Administration Salaries – Increase in salary allocations	\$0	\$97,772		\$97,772
8572	Building Superannuation – Increase in superannuation expense	\$0	\$13,500		\$13,500
9022	Works Supervisor Salaries – Increase in wage allocations	\$311,267	\$365,780		\$54,513
9042	Works Supervisor Superannuation – Decrease in superannuation expense	\$45,219	\$31,500	(\$13,719)	
9082	Vehicle Operating Expense – Decrease in plant cost allocations	\$27,500	\$10,500	(\$17,000)	
9112	PWOH Meetings – Decrease in wages allocations	\$21,900	\$6,028	(\$15,872)	
9122	Annual Leave – Decrease in wage allocations for annual leave	\$199,551	\$178,321	(\$21,230)	
9142	Sick Leave - Decrease in wage allocations for sick leave	\$99,776	\$88,615	(\$11,161)	
9152	PWOH Superannuation – Decrease in superannuation expenses	\$365,893	\$341,768	(\$24,125)	
9192	Long Service Leave Expense – Decrease in LSL paid	\$209,744	\$151,000	(\$58,744)	
9232	PWOH – Novated Lease Expenses – Decrease in novated lease expenses	\$33,358	\$8,982	(\$24,376)	
9312	Less Overheads Allocated to Works & Services – Increase in overheads allocated to projects	(\$2,175,846)	(\$2,225,600)	(\$49,754)	
9233	Novated Lease Income – Decrease in novated lease contributions	(\$33,358)	(\$8,982)		\$24,376

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
9372	Plant Operation – Wages – Decrease in wages allocations	\$138,540	\$119,500	(\$19,040)	
9352	Tyres and Tubes – Increase in tyre purchases	\$18,000	\$30,000		\$12,000
9342	Fuels & Oils – Decrease in fuels and oils purchased	\$375,000	\$340,000	(\$35,000)	
9402	Less POC allocated to Works & Services – Increase plant costs allocated to other projects and programs	(\$744,587)	(\$1,073,188)	(\$328,601)	
9393	Diesel Fuel Rebate Income – Decrease fuel rebate claimed	(\$25,000)	(\$0)		\$25,000
9482	Salaries and Wages Drawn – Increase in salaries and wages paid	\$4,522,470	\$4,568,510		\$46,040
9492	Workers Compensation Expenses – Increase in workers compensation expenses paid	\$50,000	\$35,000	(\$15,000)	
9512	Less Salary & Wages allocated to Works & Services – Increase in salaries and wages allocated to other projects and programs	(\$4,522,470)	(\$4,568,510)	(\$46,040)	
9493	Workers Compensation Income – Decrease in workers compensation expenses reimbursed	(\$60,000)	(\$35,000)		\$25,000
9626	Sundry Miscellaneous Income – Increase in insurance claim reimbursements	\$0	(\$10,365)	(\$10,365)	
99R1	Transfer to Spring Haven Lodge Reserve – Transfer to reserve for additional housing bonds received	\$0	\$400,000		\$400,000
99R2	Transfer from Springhaven Lodge Reserve – Transfer from reserve to pay Springhaven Housing deposits to Hall & Prior	\$0	(\$4,095,000)	(\$4,095,000)	

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
0000	Movement in Springhaven Lodge Bonds	\$0	\$4,095,000		\$4,095,000
0000	Write back of Profit on Sale of Asset	\$0	\$71,000		\$71,000
0000	Surplus/Deficit Opening – Increase in closing surplus due to audit adjustments	(\$2,619,834)	(\$3,200,112)	(\$580,278)	
C137	ICT Plan Implementation – Decrease in contractor expense for this financial year	\$450,000	\$400,000	(\$50,000)	
C310	Subdivision Construction – Increase in subdivision costs for Land held for Resale	\$0	\$11,608		\$11,608
C157	13/15 Loton Close – Project deferred	\$80,000	\$0	(\$80,000)	
C140	Staff House – 34 Katanning Road – Decrease in materials expense	\$30,000	\$10,000	(\$20,000)	
C442	Men's Shed – Increase in construction costs	\$323,768	\$342,000		\$18,232
C198	Historic Buildings – Project deferred	\$35,000	\$0	(\$35,000)	
C105	Memorial Hall Capital – Project deferred	\$30,000	\$0	(\$30,000)	
C295	Swimming Pool Buildings – Project deferred	\$30,000	\$0	(\$30,000)	
C408	Harrison Place Toilets – Project deferred	\$10,000	\$0	(\$10,000)	
C349	Café Sound proofing – Project deferred	\$25,000	\$0	(\$25,000)	
C158	Swimming Pool Robotic Cleaner – Increase in materials cost for purchase	\$0	\$11,895		\$11,895
7604	Major plant Purchases – Decrease in purchase price for utility. Shoulder Master and Skid Steer Trailer purchases not proceeding	\$285,000	\$60,952	(\$224,048)	
C507	Spring Street Asphalt – Decrease in wages and	\$347,350	\$374,733		\$27,383

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
	overheads. Increase in contractor expenses and materials				
C508	Misson Road Floodway – Project deferred	\$20,000	\$0	(\$20,000)	
C509	Soldier Road Asphalt – Project deferred	\$75,000	\$0	(\$75,000)	
C510	Wanwindup Road Culvert – Project deferred	\$25,000	\$0	(\$25,000)	
C511	Qualeup South Rd Failure – Project Deferred	\$35,000	\$14,380	(\$20,620)	
C512	Newton Street Reseal – Project deferred	\$44,000	\$0	(\$44,000)	
R2R400	Balgarup Road Tree Pruning – Increase in wages, overheads and plant allocations. Increase in contractor expenses	\$0	\$28,918		\$28,918
C436	Shamrock Road Widening 24/25 – Decrease in wages, overheads and plant costs. Increase in contractor expenses and materials	\$690,000	\$657,321	(\$32,679)	
C450	Tambellup West Road - Decrease in wages, overheads and plant costs. Increase in contractor expenses and materials	\$255,000	\$185,427	(\$69,573)	
C319	Kojonup-Frankland Road Seal - Increase in wages, overheads and plant costs. Increase in contractor expenses and materials	\$210,000	\$259,345		\$49,345
C320	Kojonup-Darkan Road Seal - Increase in wages, overheads and plant costs. Increase in contractor expenses and materials	\$195,000	\$333,623		\$138,623
C460	Jingalup Road Widening - Decrease in wages, overheads and plant costs. Increase in	\$210,000	\$232,379		\$22,379

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
	contractor expenses and materials				
C463	Kojonup-Darkan Shoulder Blackspot - increase in wages, overheads and plant costs. Increase in contractor expenses and materials	\$229,774	\$219,467	(\$10,307)	
C079	Reilly's Creek Road - Decrease in wages, overheads and plant costs. Increase in contractor expenses and materials	\$255,000	\$228,873	(\$26,127)	
C055	Newton Street Kerbing – Project deferred	\$26,000	\$0	(\$26,000)	
FPC02/C174	Newton Street Footpath – Project deferred	\$35,000	\$0	(\$35,000)	
C357	Apex Playground Park – Additional contractor expenses incurred in 24/25 not included in budget	\$0	\$39,010		\$39,010
6774	The Spring Reserve – Decrease in materials allocation	\$50,000	\$10,000	(\$40,000)	
C138	Bushfire Repeater Tower - Additional contractor expenses incurred in 24/25 not included in budget	\$0	\$62,961		\$62,961
C355	Town Furniture - Increase in wages, overheads and plant costs. Decrease in contractor expenses and materials	\$20,000	\$2,193	(\$17,807)	
C407	Refuse Site Development – Project deferred	\$115,250	\$0	(\$115,250)	
C054	Promotional Signage – Decrease in contractor expenses	\$60,000	\$20,000	(\$40,000)	
	Other Minor variations below the \$10,000 threshold			(\$292,132)	\$389,262
TOTAL				(\$8,158,575)	\$8,151,688
Net Adjustment to 2024/25 Budget				(\$6,887)	

Estimated closing funds in 2024-25 Adopted Budget	\$ 0
Plus, net savings as detailed in table above	(\$6,887)
Net Estimated Closing Funds	(\$6,887)

Based on current revenue and expenditure trends, and projections as at 31 December 2024, it is estimated that a small surplus of \$6,887 can be achieved as at 30 June 2025.

CONSULTATION

Manager Financial and Corporate Services
Darren Long, DL Financial Consulting
Works and Services Manager

STATUTORY REQUIREMENTS

Local Government Act 1995 Section 6.2
Local Government (Financial Management) Regulations 1996, Regulation 33A.

POLICY IMPLICATIONS

Rewriting and implementing controls for Purchase Order Management and Journaling to the Ledger.

FINANCIAL IMPLICATIONS

The financial implications of this report are detailed in the commentary section. Based on current trends, the budget review analysis predicts:

1. an overall increase in operating revenue of \$30,329;
2. an overall increase in operating expenditure of \$812,260;
3. an overall decrease in capital expenditure on assets of \$688,801;
4. an overall decrease in non-operating revenue of \$161,414;
5. an overall increase in Proceeds on Sale of Assets of \$168,000;
6. an overall increase in Transfers to Reserve of \$392,879;
7. an overall increase in Transfers from Reserves of \$4,106,895;
8. an increase in the Opening Surplus of \$580,278.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3) Compliance	Ineffective policies & processes	Financial management reviews	Review Financial and Procurement Policies and Controls.
8) Errors Omissions and Delays	Human Error	Policies and Procedures	
16) Financial Sustainability	Failure or reduction in controls associated with	Internal Layered Audits	Cash Flow Budget and reporting to be implemented

	financial management,		Layered Auditing Program (internal) - PO's and other financial management controls.
Medium to High			
IMPLICATIONS			
This risk has a potential material impact on cashflow and budget management.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

27/25 Moved Cr Radford

Seconded Cr Mickle

That Council:

1. Adopt the 2024/25 Annual Budget Review, as presented in Attachment 1, and note that the estimated closing funds are based on current revenue and expenditure trends; and
2. Approve the following budget amendments, as presented in Table 1 above, as authorised expenditure.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

Question:

Cr Mathwin - Springhaven Salaries have increased in wages and is a negative amount, is there any funding for grants or health funding?

CEO - Funding is provided through Aged Care Funding from the Federal Government. Increase in agency nurse costs were required for accreditation.

9.4.5 LEASE OF COUNCIL PROPERTY – 162 BLACKWOOD ROAD, KOJONUP – EXPRESSION OF INTEREST

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Wednesday, 12 March 2025
FILE NO	CP.LEA.1
ATTACHMENT(S)	9.4.5.1 – Map showing 162 Blackwood Road, Kojonup 9.4.5.2 - Expression of Interest – Kojonup Tennis Club 9.4.5.3 - 162 Blackwood Road Lease Expression of Interest Public Notice 9.4.5.4 - Info Pack - 162 Blackwood Road

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to consider an Expression of Interest received for the lease of Lot 162 Blackwood Road, Kojonup.

BACKGROUND

Lot 162 Blackwood Road, Kojonup, represents approximately 34 hectares of agricultural land situated between Kojonup’s industrial estate and the Showgrounds/Sporting Precinct on Blackwood Road. Previously, this land has been leased by the Kojonup Football and Cricket Clubs for farming purposes to provide funding for the Clubs’ ongoing operations.

The most recent lease over this land expires on 27 March 2025.

At its 29 November 2022 Ordinary Meeting, Council resolved as follows:

“That Council:

- 1. calls for public expressions of interest for the lease of lot 162 Blackwood Road, Kojonup with the following conditions applying:*
 - a) Term of lease to be for a period of three (3) years;*
 - b) The lessee accepts the property on an ‘as is’ basis;*
 - c) The lessee is to maintain perimeter fences at the current standards;*
 - d) The Shire of Kojonup will not be liable for any issues arising from fencing and/or containment of stock;*
 - e) The lessee is responsible for managing and minimising any fire hazard and complying with any relevant conditions of the annual fire break order; and*

- f) Any stocking rates will be agreed by both parties on an 'as needs' basis to respond to any animal welfare, fire hazard reduction, and land quality preservation issues that may arise.
- and
2. applies the following grading criteria to each expression of interest for this lease:
- Community Value Creation 50%
 - Price 40%
 - Proposed Property Improvements 10%

A call for Expressions of Interest (EOI) was subsequently advertised at the end of 2022 for the leasing of 162 Blackwood Road, Kojonup, and closed on 20 January 2023.

At its 21 March 2023 Ordinary Council Meeting, Council resolved as follows:

"That the Expression of Interest from the Kojonup Tennis Club for \$2,550.00 per annum for the lease of 162 Blackwood Road, Kojonup, for a two (2) year period commencing 28 March 2023 and concluding 27 March 2025, for cropping purposes, be accepted.

That Council delegates authority to the Chief Executive Officer to negotiate and execute the above-mentioned lease agreement for 162 Blackwood Road, Kojonup with the Kojonup Tennis Club."

COMMENT

At the close of EOIs on 27 February 2025 an EOI has been received from the Kojonup Tennis Club ([attachment 9.4.5.2](#)).

The Kojonup Tennis Club has stated, in its EOI, that it wishes to lease 162 Blackwood Road, Kojonup for a period of one (1) year for \$2,500 per year and in accordance with the advertised conditions of lease ([attachments 9.4.5.3 and 9.4.5.4](#)).

It is recommended that Council resolve to lease 162 Blackwood Road, Kojonup to the Kojonup Tennis Club.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Local Government Act 1995 s. 3.58:

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

Local Government (Functions and General) Regulations 1996 r. 30:

30. Dispositions of property excluded from Act s. 3.58

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2) A disposition of land is an exempt disposition if —

- (b) the land is disposed of to a body, whether incorporated or not —
- (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
- (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;
- (2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —
- (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or
- (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The most recent annual lease payments for this parcel of land were \$5,100 for a two (2) year period.

There will also be a cost reduction in fire hazard control for the Shire as the lessee is responsible for this task.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risks Description/Cause	Key Controls	Current Action
10 – Management of Facilities, Venues and Events	Lack of Lease/Contract/Agreement/MOU/Licence documentation	Lease agreements for Shire facilities	Develop Lease agreements register for all Shire facilities
<i>Risk Rating - Adequate</i>			
IMPLICATIONS			
The formation of leases for Shire owned or managed land defines the terms that apply to all parties and lessens the ambiguity if an issue arises during the term of the lease. Due diligence in the use/maintenance of the land by another party (e.g., a lessee) provides for fire hazard risk reduction.			

ASSET MANAGEMENT IMPLICATIONS

Leasing of 162 Blackwood Road, Kojonup, ensures the use, maintenance and fire hazard reduction of this land asset whilst also providing revenue to the Shire and the community.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

28/25 Moved Cr Radford

Seconded Cr Wieringa

That the Expression of Interest from the Kojonup Tennis Club for \$2,500.00 per annum for the lease of 162 Blackwood Road, Kojonup, for a one (1) year period commencing 28 March 2025 and concluding 27 March 2026, for cropping purposes, be accepted.

That Council delegates authority to the Chief Executive Officer to negotiate and execute the above-mentioned lease agreement for 162 Blackwood Road, Kojonup with the Kojonup Tennis Club.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

Note: CEO to make sure the lessee understands the need to have a three (3) metre fire break.

CEO responded that this requirement is required to go to the next Bushfire Advisory Committee for discussion in regards to cropping properties within the town boundary.

UNCONFIDENTIAL

9.4.6 KOJONUP HOCKEY OVAL DRAINAGE

AUTHOR	Du-Wayne Lottering – Property Services Manager and NRM
DATE	Monday, 17 March 2025
FILE NO	DB.BDA.12
ATTACHMENT(S)	9.4.6.1 – Kojonup Hocky Drainage – Quote 9.4.6.2 – Kojonup Hockey – A3_500_1 9.4.6.3 – Sub Surface Drainage Specification 9.4.6.4 – SS Detail

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	SoK Finances and Funding SoK Asset Management

DECLARATION OF INTEREST

Nil

SUMMARY

To consider a capital request to transfer funds from the Sporting Complex Reserve Account (which includes the Hockey Oval) for an asset maintenance request to install drainage for the south side of the hockey oval due to flooding during winter rain periods which forces the Hockey Club to move their games to other sporting facilities due to health and safety concerns.

BACKGROUND

Council Policy 2.1.8 – ‘Financial Governance’ has a section relating to reserve accounts, which states as follows:

‘In addition to grant funding, the Shire’s reserve accounts are one of the primary funding sources for major projects and will be prioritised in the annual budget. Cash reserves are to be established and maintained to accumulate funds for the following purposes:

- 1. To smooth funding allocations over future years;*
- 2. To offset liabilities in respect of previously earned employee entitlements to the extent they require an outflow of funds not allocated in the annual budget;*
- 3. To meet statutory obligations;*
- 4. To fund renewal of existing physical/built assets;*
- 5. To fund future strategic initiatives and the provision of new services and facilities to future residents;*
- 6. To buffer against unpredictable events;*
- 7. To hold unspent grants and contributions; and*
- 8. Other purposes as determined by the Council from time to time.*

When preparing the annual budget each year, consideration will be given to establishing reserve accounts for major projects as contained within the Community Strategic Plan.

COMMENT

This request is being sought due to the current drainage and safety issues regarding the Hockey Oval at Benn Parade.

It requires an urgent correction for the safety of our community members and Shire staff. Various quotes were requested from sports turf consultants and only one quote was received.

Quote received:

1. Sports Turf Construction T/A Subsurface Water Management - \$19,306.00

The author recommends using Subsurface Water Management as they specialise in this type of drainage replacement and irrigation solutions with the least amount of impact and quickest recovery on the hockey oval.

It is recommended that funds from the Sporting Complex Reserve is transferred to fund this emergency purchase.

CONSULTATION

BGL Consulting

Adam Davy Consulting

Chief Executive Officer

STATUTORY REQUIREMENTS

The Local Government Act provides for local governments, including regional local governments, to prepare an annual budget.

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

***Absolute Majority Required**

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There is no impact to the budget if the funds are transferred from the Sporting Complex Reserve. The Sporting Complex Reserve will decrease in value by the selected quote amount.

The combined sporting complex reserves have a current total balance of \$117,915.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risks Description/Cause	Key Controls	Current Action
1 – Asset Sustainability	Failure and Unexpected breakdowns	Routine maintenance schedule: Other infrastructure (Parks, reserves & play equipment)	Review and Update Long Term Asset Management Plan, Road Plan, P&E Plan
<i>Risk Rating - Adequate</i>			
IMPLICATIONS			
If the hockey field is not adequately drained, the risk of injury is significantly higher. Line marking can't be carried out, and currently staff members have to spread sand weekly over the wet areas by manual labour as it is too wet to use plant equipment.			

ASSET MANAGEMENT IMPLICATIONS

The outcome will be a safety feature on the asset to ensure the wellbeing of the community while enjoying the hockey field over the coming annual winter months.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

29/25 Moved Cr Radford

Seconded Cr Mathwin

That Council approves a capital request withdrawal of \$19,306.00 from the Sporting Complex Reserve to fund the urgent Hockey Oval Drainage, as presented.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

Dwayne Lottering and Eloise Brown left the meeting at 3.17pm

9.4.7 MINUTES OF AN AUDIT AND RISK COMMITTEE MEETING HELD 5 FEBRUARY 2025

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Wednesday, 12 March 2025
FILE NO	FM.AUD.3
ATTACHMENT(S)	9.4.7.1 - Unconfirmed minutes of an Audit and Risk Committee Meeting held 5 February 2025

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of the Audit and Risk Committee meeting held 5 February 2025.

BACKGROUND

The Audit and Risk Committee is established under Section 71A of the *Local Government Act 1995* ensuring transparency in the Shire of Kojonup's financial management and decision making process. The Audit and Risk Committee was established with defined terms of reference and a membership consisting of six (6) committee members being four (4) Councillors and two (2) Community Members.

COMMENT

This item is the Council receiving the minutes of its Audit and Risk Committee meeting held 5 February 2025.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Sections 7.1A to 7.1C of the *Local Government Act 1995*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirement's	3 rd party adverse findings against Shire	Audit and Risk Committee	4 Meetings held per annum
<i>Risk rating: Low</i>			
IMPLICATIONS			
As per s.7.1A of the <i>Local Government Act 1995</i> , a local government is to establish an audit and risk committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

30/25 Moved Cr Mickle

Seconded Cr Mathwin

That Council receive the unconfirmed minutes of an Audit and Risk Committee meeting held 5 February 2025.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

9.4.8 MINUTES OF A ROADS AND TECHNICAL SERVICES ADVISORY COMMITTEE MEETING HELD 13 FEBRUARY 2025

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Wednesday, 12 March 2025
FILE NO	GO.CLR.026
ATTACHMENT(S)	9.4.8.1 - Unconfirmed minutes of a Roads and Technical Services Advisory Committee Meeting held 13 February 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of the Roads and Technical Services Advisory Committee meeting held 13 February 2025.

BACKGROUND

The Roads and Technical Services Advisory Committee purpose is to advise Council on issues in relation to the Shire of Kojonup’s roads and technical services.

COMMENT

This item is the Council receiving the minutes of its Roads and Technical Services Advisory Committee meeting held 13 February 2025.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Sections 7.1A to 7.1C of the *Local Government Act 1995*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirement's	3 rd party adverse findings against Shire	Roads and Technical Services Advisory Committee	4 Meetings held per annum
<i>Risk rating: Low</i>			
IMPLICATIONS			
As per s.7.1A of the <i>Local Government Act 1995</i> , a local government is to establish an audit and risk committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

31/25 Moved Cr Radford

Seconded Cr Egerton-Warburton

That Council receive the unconfirmed minutes of a Roads and Technical Services Advisory Committee meeting held 13 February 2025.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

9.4.9 BUSH FIRE ADVISORY COMMITTEE (BFAC) MEETING MINUTES – 13 February 2025

AUTHOR	Estelle Lottering – Project Manager and Regulatory Services
DATE	Tuesday, 14 March 2025
FILE NO	ES.CIR.2
ATTACHMENT(S)	<p>9.4.9.1 – Unconfirmed BFAC Meeting Minutes – 13 February 2025</p> <p>9.4.9.2 – DFES – LG Package Report – January 2025 – Shane Harris</p> <p>9.4.9.3 – Notes Meeting – Recommendations to BFAC – Mick Mathwin</p> <p>9.4.9.4 – 6.2 SOK Policies – Emergency Services – Bush Fire Control Officer Appointments – Shane Harris</p> <p>9.4.9.5 – 6.3 SOK Policies – Emergency Services – Hazard Reduction burning by brigades – Shane Harris</p> <p>9.4.9.6 – SOK Policies – Emergency Services – Bush Fire Mitigation – Shane Harris</p> <p>9.4.9.7 – Letter – Paul Grant 25.1.2025</p> <p>9.4.9.8 – Kojonup BFAC – DFES Notes February 2025</p> <p>9.4.9.9 – SoKO BFAC Issues – Actions Status Report 2025</p>

<p>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of a BFAC meeting held 13 February 2025.

BACKGROUND

The BFAC is established under Section 67 of the *Bush Fires Act 1954* and plays an important role in the Council’s decision-making process.

COMMENT

Unconfirmed minutes of a BFAC meeting held 13 February 2025 are attached. A recommendation to appoint bush fire control officers is addressed separately.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Section 67 of the *Bush Fires Act 1954*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2 - Business Disruption	Lack of (or inadequate) emergency response/business continuity plans. Lack of training for specific individuals or availability of appropriate emergency response.	Regular LEMC, DEMC Meetings	Nil
Risk Rating - <i>Adequate</i>			
IMPLICATIONS			
Under legislation, the Shire of Kojonup (Shire) may establish and maintain a BFAC. The risk of not having a BFAC is that Staff and Councillors do not necessarily possess the relevant knowledge or experience regarding bush fires. The Shire is reliant on the BFAC to be able to provide this knowledge and to support volunteer bush fire efforts, training and resourcing requirements in protecting community safety and assets.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

32/25 Moved Cr Mathwin

Seconded Cr Radford

That Council receive the unconfirmed minutes of a Bush Fire Advisory Committee meeting held 13 February 2025.

AMENDMENT

33/25 Moved Cr Webb

Seconded Cr Mathwin

Two (2) questions were raised to Derek Jones (DFES) by Cr Webb at the BFAC meeting that were in the minutes.

1. Do we need to pay any grant money back?
2. Can we use the money for works done at Myrtle Benn?

And requests the desired changes to be considered by the BFAC for confirmation.

MOTION AS AMENDMENT WAS PUT

That Council receive the unconfirmed minutes of a Bush Fire Advisory Committee (BFAC) meeting held 13 February 2025 and requests the BFAC to consider amending the minutes to include Cr Webb's queries related to:

Two (2) questions were raised to Derek Jones (DFES) by Cr Webb at the BFAC meeting that were in the minutes.

1. Do we need to pay any grant money back?
2. Can we use the money for works done at Myrtle Benn?

And requests the desired minute changes to be considered by the BFAC for confirmation.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

Note: Cr Wieringa asked if any questions could go to meetings on notice. They can go into the agenda prior to committee meetings and this gives committee members time to consider the answers. Any changes to Minutes should go back to the relevant Committee as the appropriate mechanism to get the minutes changed.

**9.4.10 NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE (NRMAC) MEETING
20 FEBRUARY 2025 – MINUTES**

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Wednesday, 12 March 2025
FILE NO	EM.MET.2
ATTACHMENT(S)	9.4.10.1 - Unconfirmed minutes of a NRM Advisory Committee Meeting held 20 February 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of the NRMAC meeting held 20 February 2025.

BACKGROUND

The NRMAC’s purpose is to advise Council on issues in relation to the Shire of Kojonup’s natural resources and environmental management.

COMMENT

This item is solely the Council receiving the unconfirmed minutes of the NRMAC meeting held 20 February 2025.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Sections 7.1A to 7.1C of the *Local Government Act 1995*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirement's	3 rd party adverse findings against Shire	Natural Resource Management Advisory Committee	4 Meetings held per annum
<i>Risk rating: Low</i>			
IMPLICATIONS			
As per s.7.1A of the <i>Local Government Act 1995</i> , a local government is to establish an audit and risk committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

34/25 Moved Cr Egerton-Warburton Seconded Cr Mathwin

That Council receive the unconfirmed minutes of the Natural Resource Management Advisory Committee meeting held on 20 February 2025.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

Estelle Lottering left the meeting at 3.26pm

9.4.11 MINUTES OF A KOJONUP HISTORICAL, TOURISM AND CULTURAL COMMITTEE MEETING HELD 4 MARCH 2025

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Wednesday, 12 March 2025
FILE NO	CS.SRP.3
ATTACHMENT(S)	9.4.11.1 - Unconfirmed minutes of a KHTC Committee Meeting held 4 March 2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of a Kojonup Historical, Tourism and Cultural Committee meeting held 4 March 2025.

BACKGROUND

The Kojonup Historical, Tourism and Cultural Committee was established following Council’s 2023 Local Government Election with defined terms of reference and a membership consisting of five (5) committee members being one (1) Councillor, one (1) Delegate Proxy and three (3) Community Members.

COMMENT

This item is solely the Council receiving the minutes of its Kojonup Historical, Tourism and Cultural Committee meeting held 4 March 2025.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Sections 7.1A to 7.1C of the *Local Government Act 1995*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirement's	3 rd party adverse findings against Shire	Kojonup Historical, Tourism and Cultural Committee	4 Meetings held per annum
<i>Risk rating: Low</i>			
IMPLICATIONS			
As per s.7.1A of the <i>Local Government Act 1995</i> , a local government is to establish an audit and risk committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

35/25 Moved Cr Wieringa Seconded Cr Mickle

That Council receive the unconfirmed minutes of a Kojonup Historical, Tourism and Cultural Committee meeting held 4 March 2025.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

9.4.12 UPDATE TERMS OF REFERENCE – AUDIT AND RISK COMMITTEE

AUTHOR	Tonya Pearce – Governance and Rates Officer
ATE	Monday, 17 March 2025
FILE NO	GO.CNM.6
ATTACHMENT(S)	9.4.12.1 – Updated Terms of Reference for the Audit and Risk Committee - Showing Changes 9.4.12.2 – Fact Sheet – Reforms to Governance and Committees 9.4.12.3 – Salaries and Allowances Act 1975.

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider updated Terms of Reference (ToR) for its Audit and Risk committee.

BACKGROUND

The Local Government Amendment Act 2024, which advances a range of reforms to the Local Government Act 1995 and associated regulations, became law on 6 December 2024. This new legislation affects local government audit committees as follows:

1. A local government must establish a committee of its council to be called the Audit, Risk and Improvement Committee (ARIC). Audit committees to have an improved focus as 'audit, risk and improvement' that are independently chaired, with greater clarity on how council committees should operate.
2. An employee of the local government is not to be a member of the ARIC, nor is a member to be nominated by, or is to be appointed to represent, any employee of the local government.
3. The presiding member of the ARIC cannot be a council member of the local government or of any other local government.
4. Any deputy presiding member of the ARIC cannot be a council member of the local government or of any other local government.
5. Two or more local governments may agree to establish a single committee to be the audit, risk and improvement committee of each of their councils (a shared committee).

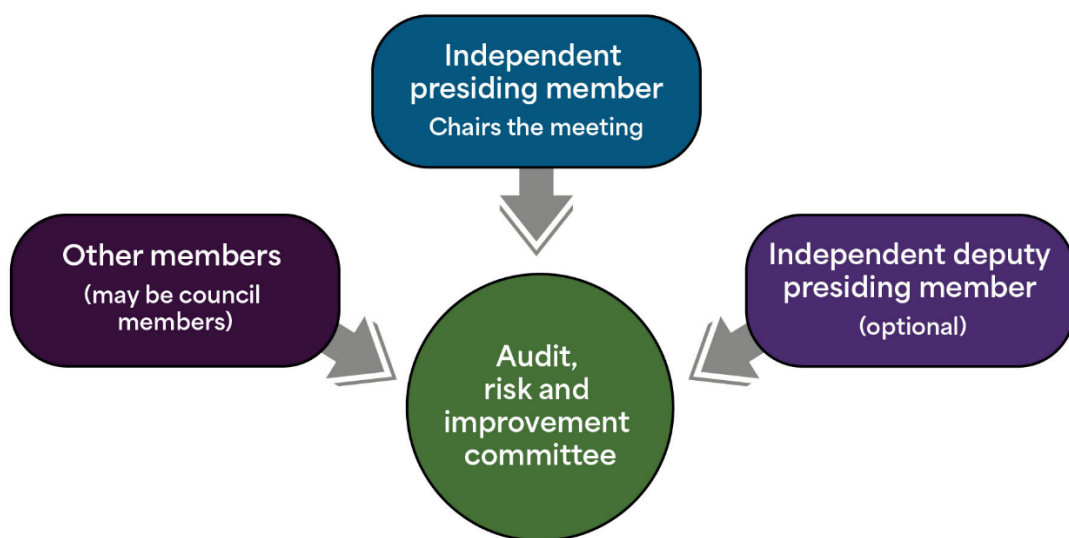
The legislation, while in force since 6 December 2024, has transitional provisions relating to the establishment of ARIC's and will be implemented over 2025. A separate agenda item will be completed for the Council to appoint a community presiding and deputy presiding member to the Committee and amend its name and functions.

The introduction of an independent presiding member provides an opportunity for increased community confidence in the Shire's financial and risk management. Operations may also benefit through appointing an independent chair with risk and financial management expertise that may otherwise be unavailable.

In relation to the current Act, an audit committee is required to be established comprising 3 or more persons appointed by absolute majority by a local government.

Most of the members must be Council Members. The CEO or a local government employee cannot be a member.

Audit, risk and improvement committee model;



The new Audit, Risk and Improvement Committee comprises the following roles, with a total of 3 or more members.

Under the proposed amendments in the Bill, an ARIC now requires an independent presiding member. A local government can choose to appoint an independent deputy presiding member to chair the meeting if the independent presiding member is unable to do so.

If a local government chooses not to nominate a deputy presiding member, the council will need to appoint an independent proxy to chair the meeting should the need arise.

Smaller local governments may also now choose to share an ARIC to reduce the burden on their resources.

COMMENT

Contained within this report are the updated Terms of Reference (ToR) for the new Audit, Risk & Improvement committee.

[Attachment 9.4.12.1](#) contains the proposed updated version of existing ToR's.

The Author is also seeking consideration from the Council to Advertise for the Independent Chair Role of the Committee.

CONSULTATION

Local Government Amendment Act 2024

CEO

STATUTORY REQUIREMENTS

Local Government Act 1995 – sections 5.8 to 5.25: Council meetings, committees and their meetings and electors' meetings

Local Government Amendment Act 2024

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
Risk rating - <i>Adequate</i>			
IMPLICATIONS			
Reviewing Terms of Reference allows Council to consider the ongoing relevance of its Committees, provides an opportunity to ensure that a Committee's purpose continues to meet the needs of Council and the Community into the future, and lessens the risk of not identifying Community matters for consideration; particularly, within those Committees that include community membership.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority - establishing a committee

OFFICER RECOMMENDATION/COUNCIL DECISION

36/25 Moved Cr Mathwin

Seconded Cr Webb

That Council:

1. Approve the creation of a new Audit, Risk & Improvement Committee (ARIC) aligned to the Terms of Reference (ToR), as presented, to supersede the current Audit & Risk Committee ToR's as per the *Local Government Amendment Act 2024*.
2. Authorise and direct the CEO to advertise for the appointment of two roles:
 - a. an Independent Chair to be the Presiding Member; and
 - b. a Deputy Presiding Member of the ARIC.
3. Direct the CEO to present an assessment of candidates for selection to the Council for its consideration post the recruitment process.

AMENDMENT

37/25 Moved Cr Mathwin

Seconded Cr Mickle

In the Terms of Reference under 'Membership', strike the word two and replace with one.
To read: One (1) Community Member.

AMENDMENT AS MOTION WAS PUT

That Council:

1. Approve the creation of a new Audit, Risk & Improvement Committee (ARIC) aligned to the Terms of Reference (ToR), as presented, to supersede the current Audit & Risk Committee ToR's as per the *Local Government Amendment Act 2024*.
2. Authorise and direct the CEO to advertise for the appointment of two roles:
 - a. an Independent Chair to be the Presiding Member; and
 - b. a Deputy Presiding Member of the ARIC.
3. Direct the CEO to present an assessment of candidates for selection to the Council for its consideration post the recruitment process.

In the Terms of Reference under 'Membership', strike the word two and replace with one.
To read: One (1) Community Member.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

9.4.13 TERMS OF REFERENCE – COMMITTEES OF COUNCIL

AUTHOR	Tonya Pearce – Governance and Rates Officer
ATE	Monday, 17 March 2025
FILE NO	GO.CNM.6
ATTACHMENT(S)	9.4.13.1 – Proposed Terms of Reference for a new committee

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider updated Terms of Reference (ToR) for a new committee.

Council to consider creating an advisory committee with the Terms of Reference for a Keneang Noongar Advisory Committee.

BACKGROUND

Council has expressed an interest to form a new Keneang Noongar Advisory Committee as per the new focus for Local Government.

COMMENT

Councillors, at their 10 December 2024 Briefing Session, discussed the formation of a Keneang Noongar Advisory Committee and requested the CEO to present a draft ToR for consideration.

The ToR for a new Keneang Noongar Advisory Committee are included in [Attachment 9.4.13.1](#).

Suggested frequency of meetings to be one meeting per quarter.

The ToR represent a statement of commitment to working with the local Keneang Noongar Aboriginal people on a number of key areas and to promote a greater understanding throughout the community of Aboriginal and non-Aboriginal peoples' history and culture.

It is important that any draft be socialised with the Keneang Noongar Elders before the Council fully adopts the ToR.

CONSULTATION

Briefing Session – 10 December 2024

Chief Executive Officer

Elders Luncheon Meeting

STATUTORY REQUIREMENTS

Local Government Act 1995 – sections 5.8 to 5.25: Council meetings, committees and their meetings and electors' meetings

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Minor adjustment to the budget for catering purposes.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
Risk rating - <i>Adequate</i>			
IMPLICATIONS			
Creating Terms of Reference allows Council to consider the ongoing relevance of its Committees, provides an opportunity to ensure that a Committee's purpose continues to meet the needs of Council and the Community into the future, and lessens the risk of not identifying Community matters for consideration; particularly, within those Committees that include community membership.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

38/25 Moved Cr Wieringa

Seconded Cr Mickle

That Council:

1. Approves the Draft Terms of Reference for establishing a Keneang Noongar Advisory Committee to Council and authorises the CEO to distribute the Draft Terms of Reference, as presented, to the Keneang Noongar Elders Meeting for consideration and input.
2. Request the CEO to present feedback to Council for further consideration.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

Note: This Committee is currently a voluntary position.

UNCONFIRMED

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.1.1 COMMUNITY EMERGENCY SERVICES MANAGER

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Monday, 17 February 2025
FILE NO	ES.CIR.2
ATTACHMENT(S)	14.1.1.1 – Draft Recruitment Package CESM 14.1.1.2 – CESM Performance Plan

STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or

- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

PROCEDURAL MOTION/COUNCIL DECISION

39/25 Moved Cr Mickle

Seconded Cr Wieringa

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (e) of the *Local Government Act 1995* at 3.38pm.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

PROCEDURAL MOTION/COUNCIL DECISION

41/25 Moved Cr Wieringa

Seconded Cr Mickle

That the meeting be reopened to the public at 3.43pm.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

14.1.1 COMMUNITY EMERGENCY SERVICES MANAGER

OFFICER RECOMMENDATION/COUNCIL DECISION

That Council approves the appointment of a Community Emergency Services Manager (CESM) to be funded in the 2025/26 financial budget, as presented.

ALTERNATIVE MOTION

40/25 Moved Cr Mathwin

Seconded Cr Webb

That Council approves the continuation of the Memorandum of Understanding with the other two (2) Shires to continue employing the CESM as currently stand.

CARRIED 7/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Radford, Cr Mathwin, Cr Mickle

Note: Council requested to seek the CESM role to be hosted by the Shire of Kojonup. A house has been allocated to the CESM role if this can be attained.

Reason for alternative motion is Council tabled the original motion seeking further information from the CEO on the current program, which was provided by the Administration team. Based on further information Council believes the current program will provide more immediate business continuity reducing risk to the Shire and be more cost effective in the short term and give time to consider and transition to greater changes at a later date.

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.44pm.

16 ATTACHMENTS (SEPARATE)

6.1	6.1.1	Unconfirmed Minutes of an Ordinary Council Meeting held on 25 February 2025
9.1.1	9.1.1.1	SAPIO - Variation for Anti Climb
9.4.1	9.4.1.1	Annual Report 2023-2024
9.4.2	9.4.2.1	Monthly Financial Statements; 1 February 2025 to 28 February 2025
9.4.3	9.4.3.1	Monthly Payment Listing February 2025
9.4.4	9.4.4.1	Kojonup Budget Review 31 December 2024
9.4.5	9.4.5.1	Map showing 162 Blackwood Road, Kojonup
	9.4.5.2	Expression of Interest – Kojonup Tennis Club
	9.4.5.3	162 Blackwood Road Lease Expression of Interest Public Notice
	9.4.5.4	Info Pack - 162 Blackwood Road
9.4.6	9.4.6.1	Kojonup Hockey Drainage – Quote
	9.4.6.2	Kojonup Hockey – A3_500_1
	9.4.6.3	Sub Surface Drainage Specification
	9.4.6.4	SS Detail
9.4.7	9.4.7.1	Unconfirmed minutes of an Audit and Risk Committee Meeting held 5 February 2025
9.4.8	9.4.8.1	Unconfirmed minutes of a Roads and Technical Services Advisory Committee Meeting held 13 February 2025
9.4.9	9.4.9.1	Unconfirmed BFAC Meeting Minutes – 13 February 2025
	9.4.9.2	DFES – LG Package Report – January 2025 – Shane Harris
	9.4.9.3	Notes Meeting – Recommendations To BFAC – M Mathwin
	9.4.9.4	6.2 SOK Policies – Emergency Services – Bush Fire Control Officer Appointments – Shane Harris
	9.4.9.5	6.3 SOK Policies – Emergency Services –

- Hazard Reduction burning by brigades – Shane Harris
- 9.4.9.6 6.4 SOK Policies – Emergency Services – Bush Fire Mitigation – Shane Harris
- 9.4.9.7 Letter – Paul Grant 25.1.2025
- 9.4.9.8 Kojonup BFAC – DFES Notes February 2025
- 9.4.9.9 SoKO BFAC Issues – Actions Status Report 2025
- 9.4.10 9.4.10.1 Unconfirmed minutes of a NRM Advisory Committee Meeting held 20 February 2025
- 9.4.11 9.4.11.1 Unconfirmed minutes of a KHTC Committee Meeting held 4 March 2025
- 9.4.12 9.4.12.1 Updated Terms of Reference for the Audit and Risk Committee - Showing Changes
- 9.4.12.2 Fact Sheet – Reforms to Governance and Committees
- 9.4.12.3 Salaries and Allowances Act 1975.
- 9.4.13 9.4.13.1 Proposed Terms of Reference for a new committee

CONFIDENTIAL

- 14.1.1 14.1.1.1 Draft Recruitment Package CESM
- 14.1.1.2 CESM Performance Plan

Great Southern Recreation Advisory Group (GSRAG) Meeting 27 February 2025

Gnowangerup Sports Club

Gnowangerup showcased their sports facilities and then provided an overview of their recent event, the Wild Gravel Event, which by all accounts looked like a successful event. They outlined their idea, the funding process and the timeline in which they organised the event.

The event saw 354 participants – some on bikes, some runners and some a combination of both. The age range was between 5 and 84 years. They had 50 volunteers and 150 spectators.

They are planning the event again for 2025 and 2026 – with the 2026 also being a part of the preparation for the 2026 world championships to be held in Nannup 10-11 October 2026 [expectations of approx. 20,000 attendees].

They have worked in with other shires and developed the Wild Gravel cycling trail which covers 440km and eight (8) towns within the Great Southern.

Mel Eastough presented the draft Great Southern Sport and Recreation Focus document 2025-2030 it has not been endorsed as yet by local government – it is to replace the Great Southern Outdoor Recreation Strategy and the Great Southern Sport and Recreation Master Plan.

Priority projects identified include the Albany Leisure/Aquatic Centre, Katanning Leisure Centre, Albany Motor sports, Great Southern Trails Master Plan and Cycling Plan.

There was discussion that everything appears to be centered around Albany and Katanning – they are looking for feedback to present at the next meeting on 29 May in Jerramungup.

Update on Trial Working Group – Anthony Middleton

Discussion on where to now, following the closure of Outdoors Great Southern.

What do we do now? Nothing, drop it, move under GSRAG, form another group?

What happens to the intellectual property incl the logo? There is a shared file set up by the Shire of Plantagenet that has stored all the documents they have been able to find.

Thoughts are a central website/data base – and looking for input.

There was a suggestion to vote on this at this meeting however it was decided that the shires representatives will need to take back to their councils in order for all to be informed.

From this discussion there appears to be no terms of reference (ToR) for the group – item for next meeting.

There is a draft ToR – Will need to run past governance and require a month at least to do so to enable each council to sign off.

Reports from shires:

Katanning – oval upgrade in process

Plantagenet – lights installed for oval – have collected information from submissions with large variations. Still have a water challenge

Woodanilling - still have water challenge for oval and investigating a winter oval.

Kojonup – events – football scratch match and Picnic races

Gnowangerup – Wild gravel race

Jerramungup – shire has taken on the management of the sport facilities to reduce burden on volunteers, still have some water issues

Kent – Pingrup walk trail now has lights, Pingrup picnic races, fox shoot, local cricket match,

Albany - many events coming up to coincide with 2026 bi-centennial.

Broomehill – have contracted oval maintenance, bowling club has self-funded a new green

Tambellup – Corporate bowls has been popular and now finished – looking at lights, hockey club will be celebrating centenary this year.

Denmark – new recreation coordinator, Denmark dance company moving into building at rec grounds. The bowling club has a new green, solar panels coming to the rec Centre

Cranbrook – has had damage to base of the bowling green- needs a full replacement – has been able to claim some insurance, After school activity program – footy west for weeks. Funding for another 12 months of activities is coming – this also caters for home schooled children, town hall repairs in progress.



Department of
**Local Government, Sport
and Cultural Industries**



Summary: Great Southern Sport and Recreation Focus

2025 - 2030

Introduction

The Great Southern region of Western Australia boasts a diverse landscape and a vibrant community with a strong passion for sport and recreation. Spanning 38,909 km² and encompassing 11 local governments, the region is home to a significant Noongar population and offers a variety of outdoor activities. This Focus Document (the document hereafter) aims to enhance health, wellbeing, and economic growth by boosting participation in sport and recreation. It outlines a pathway for implementing key projects to increase participation and ensure equitable access. The goals include promoting equitable access, fostering healthier communities, developing skills, and driving economic growth.

Stakeholders

The document benefits all community sectors, including government, not-for-profits, and private sectors, supporting the delivery of sport and recreation projects.

Method

The document integrates desktop analysis and information gathered through sport and recreation stakeholders, including the regions eleven local governments, State Departments, State Sporting Associations and sporting clubs to understand the sector's needs. It aligns with local, state, and national frameworks. ** Logos to be updated



Governance and Implementation

The Department of Local Government, Sport and Cultural Industries (DLGSC) will maintain an overview of regional priority projects, providing support through advocacy, collaboration, information, and grant programs. The Great Southern Recreation Advisory Group (GSRAG) will facilitate opportunities for collaboration between key stakeholders, ensuring effective planning, delivery, and implementation of projects. Local working groups will be formed to identify and address initiatives most relevant to each local government area, with a focus on achieving regionally significant objectives.

What is Sport and Recreation?

Sport and recreation refer to a broad range of activities that people engage in for physical exercise, enjoyment, social interaction, and personal development.

- **Sport** typically involves organised, competitive activities governed by rules, such as football, basketball, and tennis. It can range from elite participation, where individuals compete at high levels, to social sports played for enjoyment and interaction without the need for formal membership.
- **Recreation** encompasses both structured and unstructured activities that promote physical exertion, mental well-being, and environmental stewardship. This includes active recreation like yoga, walking, and cycling, as well as outdoor recreation such as hiking, fishing, and water sports. These activities can be undertaken individually or in groups, in various settings like parks, gyms, and natural environments.

Together, sport and recreation contribute to physical health, mental well-being, social cohesion, and economic benefits through tourism and community engagement. The sport and recreation landscape is evolving with a number of trends affecting the sector including:

Sport and Recreation Trends

Trends	Description
Growth of fitness and wellness industries	<ul style="list-style-type: none">• Increased Participation: There is a rising interest in health and wellness, leading to increased participation in activities such as fitness classes, gym activities and active recreation.• Opportunities for clubs: Sports clubs can diversify their offerings to include fitness and wellness programs, improving their viability and attracting a broader audience
Personalised and convenient physical activity	<ul style="list-style-type: none">• Competing with digital entertainment and busy lifestyles: Sport and recreation participation is competing with personalised and convenient entertainment options.

	<ul style="list-style-type: none"> • Modernising offerings: Stakeholders should modernise local sports offerings to include events focused on participant enjoyment and programs that are convenient (ie. Programs available for parents while their children are training)
More than sport	<ul style="list-style-type: none"> • Community health and wellbeing: The value of sport and recreation extends beyond physical activity, contributing to community health and wellbeing. Government funding is available to support projects that align with these broader objectives.
Women in sport	<ul style="list-style-type: none"> • Increasing female participation: There is a sector-wide focus on increasing female participation in sports, both as participants and in leadership roles • Initiatives: key initiatives include developing female participation pathways, providing facilities, promoting women leadership, and achieving gender balance in governance
Inclusion and diversity	<ul style="list-style-type: none"> • Encouraging participation: There is an increasing emphasis on inclusion and diversity, encouraging participation from people of all ages, genders, abilities and backgrounds. • Adaptive sports and community programs: The growing popularity of adaptive sports
Inclusion and Diversity	<ul style="list-style-type: none"> • Encouraging Participation: There is an increasing emphasis on inclusion and diversity, encouraging participation from people of all ages, genders, abilities and backgrounds. • Adaptive Sports and Community Programs: The growing popularity of adaptive sports and community programs promotes participation among underrepresented groups.
Digital Integration	<ul style="list-style-type: none"> • Wearable Fitness Devices and Virtual Training: Advancements in digital technology, such as wearable fitness devices, virtual training platforms and online registration platforms, are influencing the sport and recreation sector. • Streamlining Operations: Digital tools can streamline member onboarding, training and record keeping, improving efficiency and accessibility.
Outdoor Recreation Growth and Adventure Tourism	<ul style="list-style-type: none"> • Increased Participation: Outdoor recreation has seen significant growth, with activities like bushwalking, trail running and mountain biking becoming more popular. • Adventure tourism: The Great Southern region's natural assets support adventure tourism, attracting visitors and contributing to the regional economy.

	<ul style="list-style-type: none"> • Capacity building: Increase opportunities for communities to build skills and knowledge in outdoor recreation participation, building pathways to support increased participation and adventure tourism.
Volunteering	<ul style="list-style-type: none"> • Changing Landscape: The volunteering landscape is changing, with a decline in numbers and a shift towards short-term roles that leverage professional skills. • Efficiency and Training: Stakeholders should work collaboratively to create efficiencies and provide training to upskill volunteers, particularly young participants.
Informal Sport	<ul style="list-style-type: none"> • Flexible Participation: Informal sports, which do not require membership or affiliation, are growing in popularity, especially among migrant and lower socio-economic households • Pathways to Club Sports: Informal sports can serve as a pathway to engaging with club-based sports, encouraging broader participation.

These trends highlight the evolving nature of sport and recreation, emphasising the need for adaptability and innovation to meet changing demands.

Sport and Recreation in the Great Southern

Sport and recreation are vital to community life in the Great Southern region, offering diverse opportunities for physical activity, social engagement, and personal development. Residents of all ages can participate in organised sports such as Australian Rules football, cricket, netball, hockey, soccer, and basketball through local clubs and associations, as well as informal activities offered at a local level. The region's natural resources also provide ample outdoor recreation options, including hiking, cycling, fishing, camping, and water sports. Community events and festivals further enhance the vibrancy of sport and recreation, bringing residents together to celebrate and showcase their talents and communities.

Regional Challenges

Challenge	Description	Opportunity
Distance and Travel Barriers:	The vast distances between towns make it difficult and expensive for some community members to access sporting facilities and participate in organized activities.	Collaborative Approach: Work with local governments and stakeholders to identify opportunities for a collective approach to addressing access needs for remote communities. Community Provision of Sport: Work with sporting associations and community sporting clubs to identify opportunities to streamline fixtures to reduce burden of communities travelling in multiple directions for weekend sport. Voluntary Regional Organisation of Councils (VROCs): Use VROCs to collaborate on relevant sport and recreation initiatives and address participation barriers.
Cost of Participation:	High costs associated with participation, including travel, equipment, and membership fees, are barriers for many, particularly youth, seniors, and lower socio-economic households.	Youth Funding: Promote Kidsport funding opportunities and support clubs to engage with youths in their communities. Social Sport Infrastructure: Make social sport infrastructure more readily available to reduce participation costs.

		Long-term Funding: Advocate for long-term funding commitments and sustainable financing mechanisms to support ongoing delivery of key sport and recreation programs.
Accessibility:	Many facilities lack appropriate infrastructure for female participants, aged persons, and those with limited mobility, impacting their ability to participate	<p>Infrastructure Improvements: Ensure future infrastructure projects adhere to accessibility requirements, including female-friendly change rooms and facilities for aged persons and those with limited mobility.</p> <p>Targeted Programs: Deliver targeted programs to support participation among diverse groups, including Aboriginal communities, young people, and people with disabilities.</p>
Volunteer Decline:	Declining volunteer numbers are affecting the delivery of sport and recreation activities, increasing workloads and risking burnout.	<p>Volunteer Development: Support training and development of volunteers and the sport and recreation workforce to meet demands.</p> <p>Club Capacity Building: Develop club capacity through administration, governance, succession planning, and volunteer recruitment, management, and retention initiatives.</p>
Aging Infrastructure:	Many facilities are aging and require refurbishment or replacement to meet modern standards and safety requirements.	<p>Preventative Maintenance: Adopt a preventative approach to maintaining aging infrastructure to reduce long-term costs and extend the life of assets.</p> <p>Asset Management Planning: Support asset management planning for local governments and clubs to ensure sustainable maintenance and replacement schedules.</p>

Youth and Social Sport Infrastructure:	There is a need for more youth-focused and social sport infrastructure to support participation among young people and culturally diverse communities.	<p>Youth Facilities: Review and support funding options for local youth infrastructure projects, such as skate parks and basketball courts.</p> <p>Social Sport Facilities: Develop facilities and infrastructure that can accommodate social sports, particularly for culturally diverse communities.</p>
Skilled Workforce Shortages:	Attracting and retaining skilled workers, including coaches and maintenance staff, is challenging, partly due to housing shortages.	<p>Housing Solutions: Highlight the importance of appropriate housing infrastructure to attract skilled workers in the sport and recreation sector.</p> <p>Workforce Development: Build capacity within the community sport and recreation sector to deliver activities sustainably and support career pathways for coaches, officials, and administrators.</p>
Environmental Sustainability:	Water supply challenges and the need for environmentally sustainable infrastructure are critical issues, especially with the impacts of climate change.	<p>Water Sustainability: Implement water capture mechanisms and reduce water usage in infrastructure projects to address water supply challenges.</p> <p>Environmental Stewardship: Promote environmental sustainability in sport and recreation projects to protect natural assets and ensure long-term viability.</p>
Collaboration/Partnerships <ul style="list-style-type: none"> • Shared Facilities: Promote efficient use of existing infrastructure through shared use agreements with schools and co-location of sports. • Regional Project Framework: Encourage collaboration among stakeholders to deliver regionally significant programs and projects to achieve the highest community benefits. 		
Prosperity		

- **Evaluation and Monitoring:** Promote a culture of using evaluation and monitoring processes to share learnings and identify common opportunities.
- **Major Events:** Attract and fund major sport and recreation events to boost the regional economy, celebrate community and promote active lifestyles.

Strategic Themes

A number of strategic themes have been developed to provide a structured framework to address the region's needs and challenges in sport and recreation. The themes guide the document's goals and initiatives, ensuring a comprehensive approach to enhancing community health, wellbeing and economic growth. By focusing on these key areas, the document aims to increase equitable access, develop skills and resources, promote efficient use of infrastructure, and leverage sport and recreation for significant social and economic benefits.

1. **Participation:** Increase participation in sport and recreation

Strategies:

- Address barriers like distance, cost, and accessibility to increase participation.
- Promote programs that cater to diverse groups, including youth, seniors, people with disabilities and Culturally and Linguistically Diverse communities
- Enhance awareness of funding opportunities, such as Kidsport

2. **Capacity Building:** Develop the capacity of volunteers, clubs and the sport and recreation workforce

Strategies:

- Provide training and development for volunteers to meet increasing demands
- Support clubs with administration, governance and succession planning
- Promote career pathways for coaches, officials and administrators

3. **Collaboration/Partnerships:** Promote efficient use of resources through collaboration.

Strategies:

- Encourage shared use of existing infrastructure through agreements with schools and co-location of sports
- Foster partnerships among stakeholders to deliver regionally significant programs and projects
- Utilise existing networks such as Great Southern Advisory Group (GSRAG) and Voluntary Regional Organisation of Councils (VROC) to address participation barriers collectively

4. **Infrastructure:** Develop and maintain high-quality infrastructure to ensure access for all.

Strategies:

- Ensure future projects adhere to accessibility requirements, including female-friendly opportunities.
- Support asset management planning for sustainable maintenance and replacement schedules.
- Advocate for infrastructure improvements to meet modern standards and safety requirements

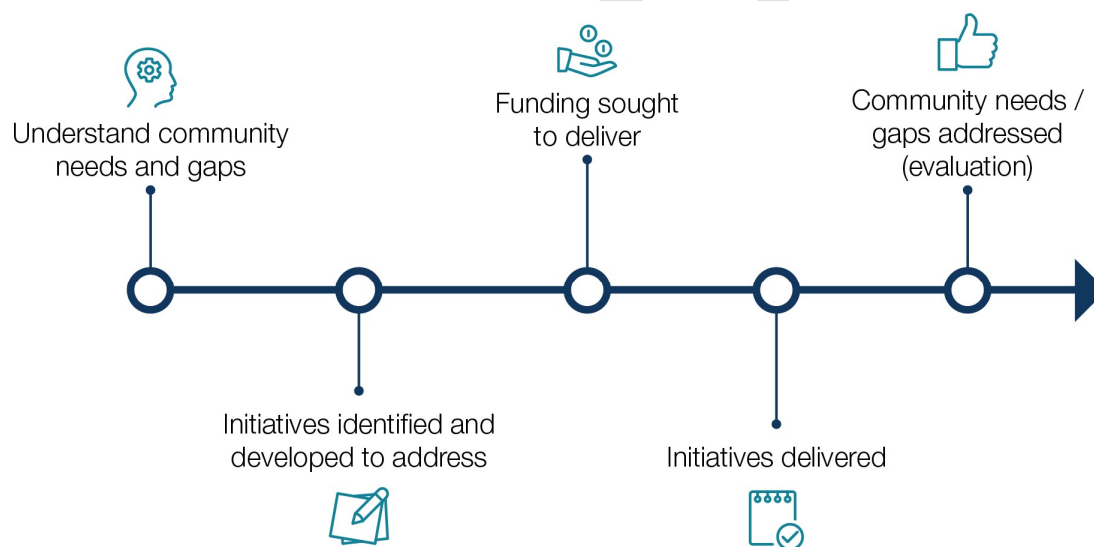
5. **Prosperity:** Leverage sport and recreation for social and economic benefits.

Strategies:

- Promote evaluation and monitoring processes to share learnings and identify opportunities.
- Attract and fund major sport and recreation events to boost the regional economy.

Regional Project Framework

The Regional Project Framework supports the delivery of regionally significant projects by providing a structured approach to project planning, development, and implementation. It ensures efficient use of resources, promotes collaboration among stakeholders, and aligns projects with strategic government objectives. This framework helps maximise community benefits and supports continuous improvement through evaluation and advocacy.



Priority Projects

Priority projects are regionally significant projects that have been assessed through the project framework and meet priority criteria. A number of regionally significant priority projects have been identified for the Great Southern, including:

- Albany Leisure and Aquatic Centre redevelopment
- Katanning Leisure Centre Precinct redevelopment
- Albany Motorsports Park development
- Regional Tennis Centre expansion
- Projects identified in the Great Southern Regional Trails Masterplan and 2025 Cycle Strategy
- Sport and Recreation projects and programs addressing regional challenges

Conclusion

The Great Southern Sport and Recreation Focus Document outlines a comprehensive approach to enhancing sport and recreation in the Great Southern region. By addressing key challenges through strategic themes and leveraging the Regional Project Framework, the document aims to increase participation, improve infrastructure, and deliver significant social and economic benefits. Priority projects identified within the document will play a crucial role in achieving these goals, fostering a cohesive and inclusive community, and driving regional prosperity. Through collaboration, capacity building, and continuous improvement, the document sets a clear path for a vibrant and active future for the Great Southern region.

Appendix: Great Southern considerations

The table below highlights the key considerations and opportunities identified by Local Governments and key sport and recreation stakeholders within the Great Southern as well as anticipated timeframe for construction based on short term (1-2years), medium term (3-5 years) and long term (6-10 years+) where available.

Local Government	Project Name / Description	Timeframe (S / M / L)
Albany	Review of Shooting Facilities	
Albany	Albany Water Sports (Kalgan Progress Association, Albany Rowing Club and Albany Water-ski Club)	
Albany	Collingwood Park Sporting Precinct	
Albany	Albany Tennis Centre - Stages 2 and 3	
Albany	GS Cycle Strategy 2050 implementation	
Albany	Middleton Beach Precinct – Improvements of the Albany Surf Life Saving Club: Install outdoor lighting (200 Lux)	
Albany	Albany Golf Club – installation of reticulation	
Albany	Green Range Bowling Club – replacement green, etc.	
Albany	Princess Royal Sailing Club – accessibility, change room upgrades, etc.	
Albany	ALAC: netball/basketball/volleyball/table tennis – upgrade indoor court lighting to 500Lux	
Albany	Pathway improvements	
Albany	Albany Heritage Park Master Plan and Trail Network	
Albany	ALAC redevelopment	
Albany	Centennial Park Oval B lighting	
Albany	Centennial Park Oval K lighting	
Albany	Regional Bowls: Needs and feasibility study (co-location and rationalisation of existing Albany bowling clubs)	
Albany	Middleton Beach Bowling Club - resurfacing	
Albany	Albany Bowling Club - Resurfacing and clubroom upgrades	
Albany	Emu Point Sporting Club - Clubroom upgrades	

Local Government	Project Name / Description	Timeframe (S / M / L)
Albany	Youth Challenge Park multi-use court construction	
Albany	North Albany Football Club redevelopment	
Albany	Centennial Park LED Lighting Upgrade project	
Albany	Club Development	
Broomehill - Tambellup	Youth facilities - outdoor basketball, skatepark, pump track	
Broomehill - Tambellup	Broomehill – lighting tennis and netball courts	
Broomehill - Tambellup	Tambellup – lighting hockey and cricket	
Broomehill - Tambellup	Trails in addition to RTMP - Boot Rock Reserve	
Broomehill - Tambellup	Club development opportunities	
Cranbrook	Youth facilities - Skate Park/pump track and playground in Cranbrook	
Cranbrook	Frankland River Bowling Club – bowling green replacement	
Cranbrook	Cranbrook Sporting Club – bowling green replacement.	
Cranbrook	Tenterden Tennis Club Courts 5/6 resurfacing	
Cranbrook	Equipment upgrades community gym	
Cranbrook	Goal Posts (Football) at Frankland River oval	
Cranbrook	Cranbrook oval upgrade	
Cranbrook	Wingeballup Bike Path	
Denmark	Recreation Centre redevelopment	
Denmark	Youth facilities - Berridge Park Youth Precinct redevelopment incorporating skatepark, multilined court	
Denmark	Tennis court resurfacing and lighting.	
Denmark	McLean Park improvements including, club house, change rooms and general amenities.	
Denmark	Ocean Beach Precinct redevelopment	

Local Government	Project Name / Description	Timeframe (S / M / L)
Denmark	Boatsheds for skiffs and access facilities (launch facilities)	
Denmark	Swimming pool/hydrotherapy facility.	
Denmark	Gym equipment for an outdoor gym at Peaceful Bay with covered/shade.	
Denmark	Development of a subsidiary green field centrally located to offset the demand at McLean Oval for football (soccer) and junior cricket.	
Denmark	Turner Road mountain bike park	
Denmark	Denmark Riverside Club – Bowling green replacement and stage two facility upgrade	
Denmark	Club Development	
Gnowangerup	Youth facility - Community Recreation Precinct	
Gnowangerup	Gravel cycle event	
Gnowangerup	Cricket Club – Upgrade nets and replace training surface; Cricket pitch replacement	
Jerramungup	Hockey Club artificial turf replacement	
Jerramungup	Boxwood Hill Combined Sports Club – facility upgrades, youth facilities and sporting light upgrades	
Jerramungup	Bremer Bay Sports Club - Install kitchen and ablutions at tennis courts, refurbish fittings at clubhouse	
Jerramungup	Jerramungup Sports Club - Improve Ventilation to Entertainment Centre; facility and lighting upgrades	
Jerramungup	Water reticulation and storage in Jerramungup	
Jerramungup	Bremer Bay Trails Master Plan - implementation	
Jerramungup	Roe Park pump track	
Jerramungup	Youth precinct	
Jerramungup	Bremer Bay Golf Club – install lighting	
Jerramungup	Bremer Bay Bowls Club – install shade and shelter	
Jerramungup	Bremer Bay Tennis Club – lighting upgrade, external fence replacement	

Local Government	Project Name / Description	Timeframe (S / M / L)
Jerramungup	Outdoor gym equipment	
Katanning	Katanning Tennis Club courts resurfacing	
Katanning	Kupara Park for Social Participation	
Katanning	Repurpose Forrest Hill Golf Club	
Katanning	Country Club Tennis Court Resurfacing	
Katanning	Katanning and District Pony Club – Replace amenities	
Katanning	Yoon Trail	
Katanning	Kojonup Grain Train Rail Trail	
Katanning	Club Development	
Kojonup	Youth facilities - Parkour, pump track	
Kojonup	Bowling Club – Establish future use	
Kojonup	Showgrounds – Replace amenities	
Kojonup	Equestrian trail - Opportunities to develop the old stock route from Kojonup to Denmark in partnership with other LGs	
Plantagenet	Wilson Park Precinct Plan – completing Stages 1 and 2 of the Masterplan Designs to create a central, multi-generational recreation space in the Shire	
Plantagenet	Frost Park Equine Hub – establish a multi-use surface suited to camp drafting, Australian Stock Horse and general equine activities. Develop toilet / changeroom facilities.	
Plantagenet	Sounness Park – extend LED floodlighting to the western oval suited for multi-sport activities	
Plantagenet	Sounness Park - elevated viewing platform, tiered seating, elevated timekeepers box and new player dug-outs at the Hockey Turf	
Plantagenet	Hockey Club - elevated viewing platform, tiered seating, elevated timekeepers box and new player dug-outs at the Hockey Turf at Sounness Park	
Plantagenet	Kendenup and Mount Barker Tennis Club courts – resurfacing	
Plantagenet	Camballup Stock Route – investigate developing the trail in collaboration with the Shire of Denmark through to Nornalup. (Investigate a partnership with Pardelup Prison Farm for development / maintenance of this potential trail).	

Local Government	Project Name / Description	Timeframe (S / M / L)
Plantagenet	Youth – delivery of mobile youth services and youth focussed events throughout the Shire	
Plantagenet	Mount Barker Swimming Pool – construct a Learn to Swim and Splash Pool, refurbish 50m pool, replace filtration plant and equipment, construct storage shelter and plant room and install new heating system	
Plantagenet	Frost Park / Sounness Park Masterplan – review facilities and requirements across both precincts, including a priority plan for refurbishment / development	
Plantagenet	Club Development	
Woodanilling	Youth facility - Skate Park	
Woodanilling	Hockey - artificial grass turf area as a practice area	
Woodanilling	Recreation reserve – Install lighting around the precinct	
Woodanilling	Oval - Upgrade reticulation	
Woodanilling	Upgrade of Oval Lights	
Woodanilling	Naturescape activity space for playground area.	



Department of Local Government,
Sport and Cultural Industries
PO BOX 8349
Perth Business Centre WA 6849
Email: info@dlgsc.wa.gov.au
Website: www.dlgsc.wa.gov.au



Mr Grant Thompson
Chief Executive Officer
Shire of Kojonup
PO Box 163
KOJONUP WA 6395

Dear Mr Thompson,

Cost Estimate Letter: 2025 Local Government Ordinary Election

As you are aware, the next local government ordinary election will be held on 18 October 2025. This letter is your Cost Estimate for the Western Australian Electoral Commission to conduct your election, should you proceed with making a declaration under the *Local Government Act 1995* for us to do so.

Cost Estimate

The Commission has estimated the cost to conduct your Council's election in 2025 as a postal election at approximately \$16,225 (ex GST).

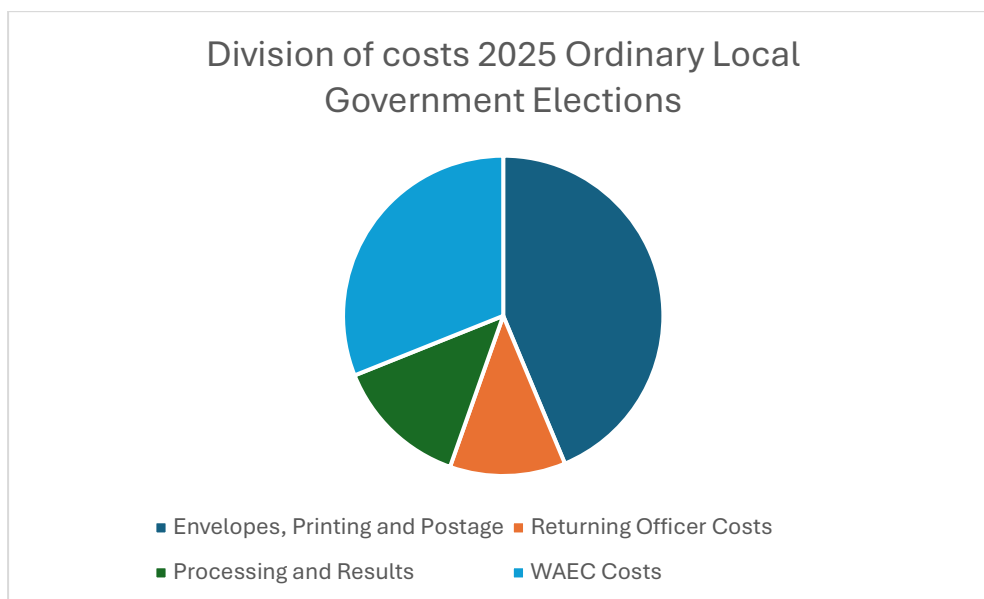
This cost has been based on the following assumptions:

- The method of election will be postal;
- 4 Councillor(s) vacancies;
- 1400 electors;
- response rate of approximately 45%
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

If any of these assumptions are not correct, please contact us and we can provide a new cost estimate.

Cost Methodology

To provide your estimate, the Commission has estimated the costs of all aspects of the election, from supply of materials to staffing costs. For the 2025 Local Government elections, we have applied the following apportionment across the State:



For individual local Governments the exact apportionment of costs may differ slightly from the above, as the cost categories are determined by applying the following variables:

- Envelopes, Printing and Postage, and WAEC Costs are determined by the number of electors in your Local Government;
- Processing and Results is determined by the expected response rate for your election; and
- Returning Officer Costs are determined by the complexity of the election for the Returning Officer; we classify Local Governments into bands depending on a number of factors including number of Wards, number of vacancies and the number of candidates, and then we pay our Returning Officers a rate which reflects this band.

Estimated Cost of 2025 Local Government Elections

The Commission estimates that the total cost of conducting the Local Government Elections across Western Australia in 2025 will increase by \$1.3 million, compared to 2023. The key drivers for this cost increase are as follows:

- a 45% cost increase from Australia Post, comprising of a 25% increase which came into effect in March 2024, and an additional 20% proposed increase currently being considered by the Australian Competition and Consumer Commission, which if approved will take effect in July 2025; and
- a 9% increase in the salaries paid to Returning Officers as required by the Public Sector CSA Agreement 2024.

Variations to the final costs for your Council

In accordance with the *Local Government (Elections) Regulations 1997*, the Commission conducts elections on the basis of full accrual cost recovery. This means that should the actual costs incurred to conduct the election be less or greater than what we have estimated, the final cost may differ from the cost estimate you have been provided.

Whilst we aim to keep additional costs at a minimum wherever possible, the following are examples of where cost increases may arise:

- If a Returning Officer is selected that is not local to your area;
- If you elect for Australia Post Priority Service for the lodgement of your election package;
- If casual staff are required for the issuing of Replacement Election Packages;
- If casual staff are required to assist the Returning Officer on election day or night; or
- Unanticipated cost increases from our suppliers.

We will endeavour to keep you informed of any unanticipated cost increases as they are incurred during the election.

Service Commitment

The Commission is committed to conducting elections impartially, effectively, efficiently and professionally. Following each election event, we review our performance and identify ways to improve our service delivery.

The Commission acknowledges that during the 2023 Local Government Ordinary Elections, the results for many Local Governments were delayed. Since this time we have improved our Count Processes, and as demonstrated through extraordinary elections conducted in 2024, we are now able to finalise our results more quickly whilst still retaining accuracy and integrity.

If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

Next Steps

Should you wish to accept this cost estimate and proceed with the Electoral Commission undertaking this election, there are specific steps that must be taken under the *Local Government Act 1995*. These steps are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, if you accept this Cost Estimate then please advise of us this in writing, so that we can issue a Written Agreement letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

If you have any queries, please contact lgelections@waec.wa.gov.au .

Yours sincerely,



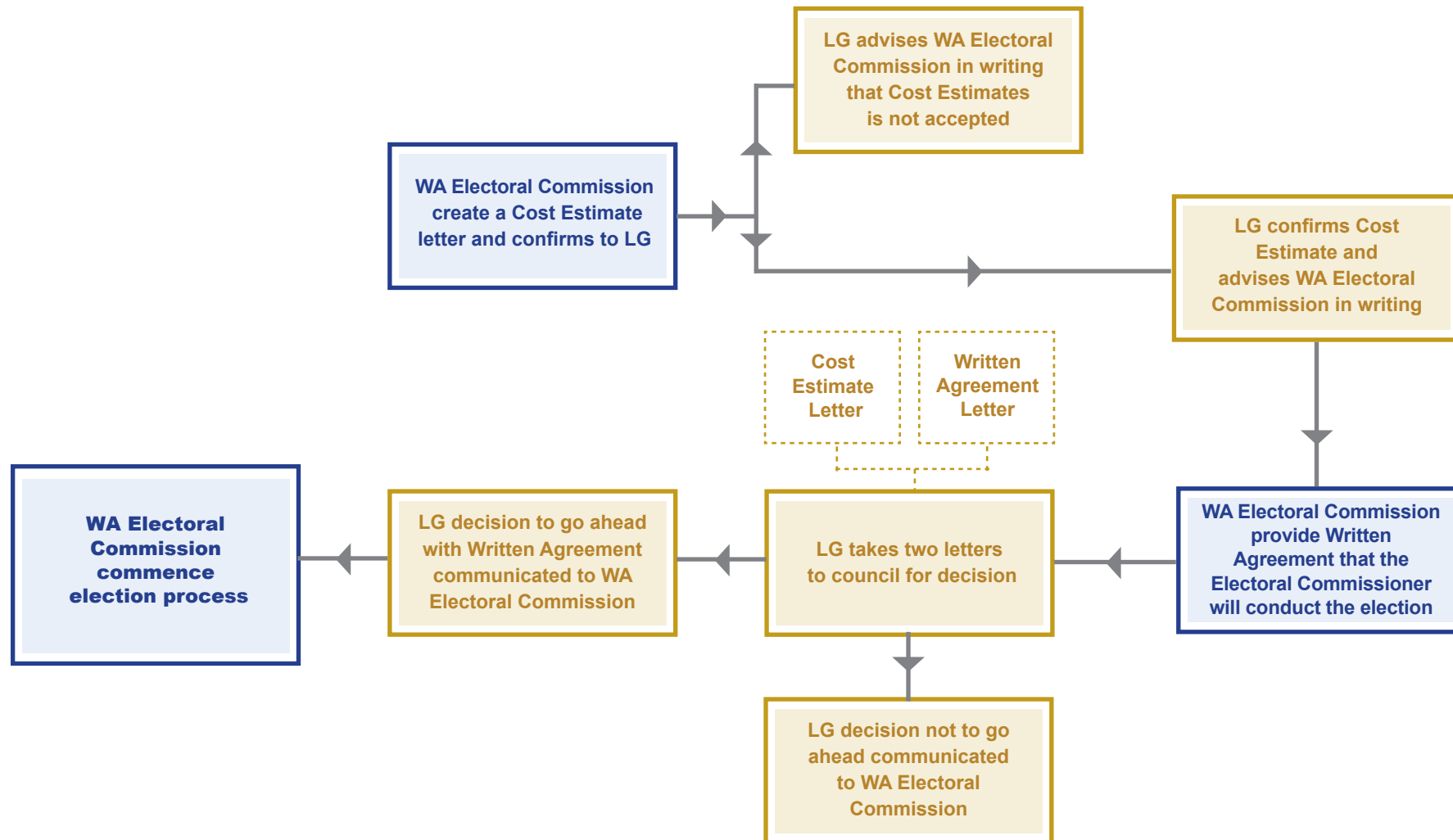
Robert Kennedy
ELECTORAL COMMISSIONER

12 December 2024

Local Government Ordinary Election Process



WESTERN AUSTRALIAN
Electoral Commission





MONTHLY FINANCIAL REPORT

31 MARCH 2025

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**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2025**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 MARCH 2025

Prepared by: Darren Long (Finance Consultant)

Reviewed by: Jill Johnson (MFCS)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Council currently holds no monies in the Trust Fund.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

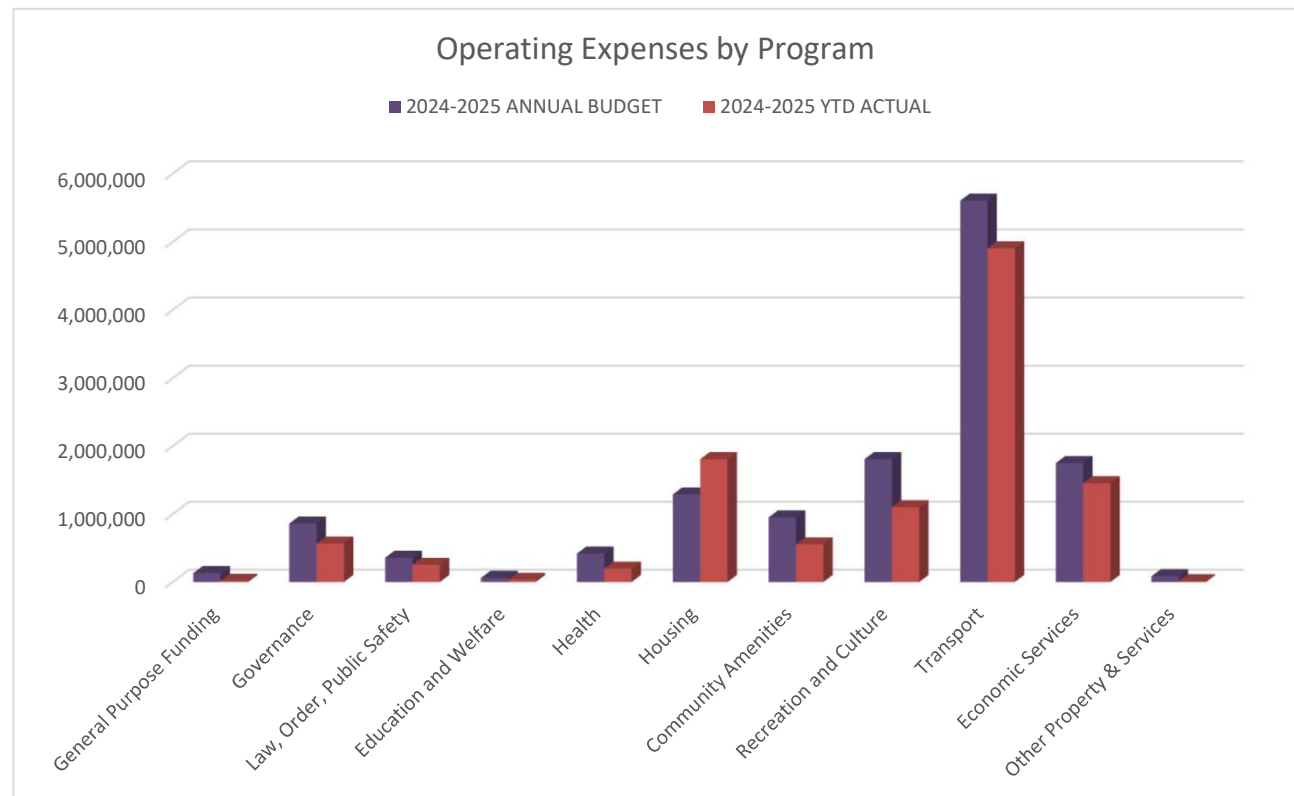
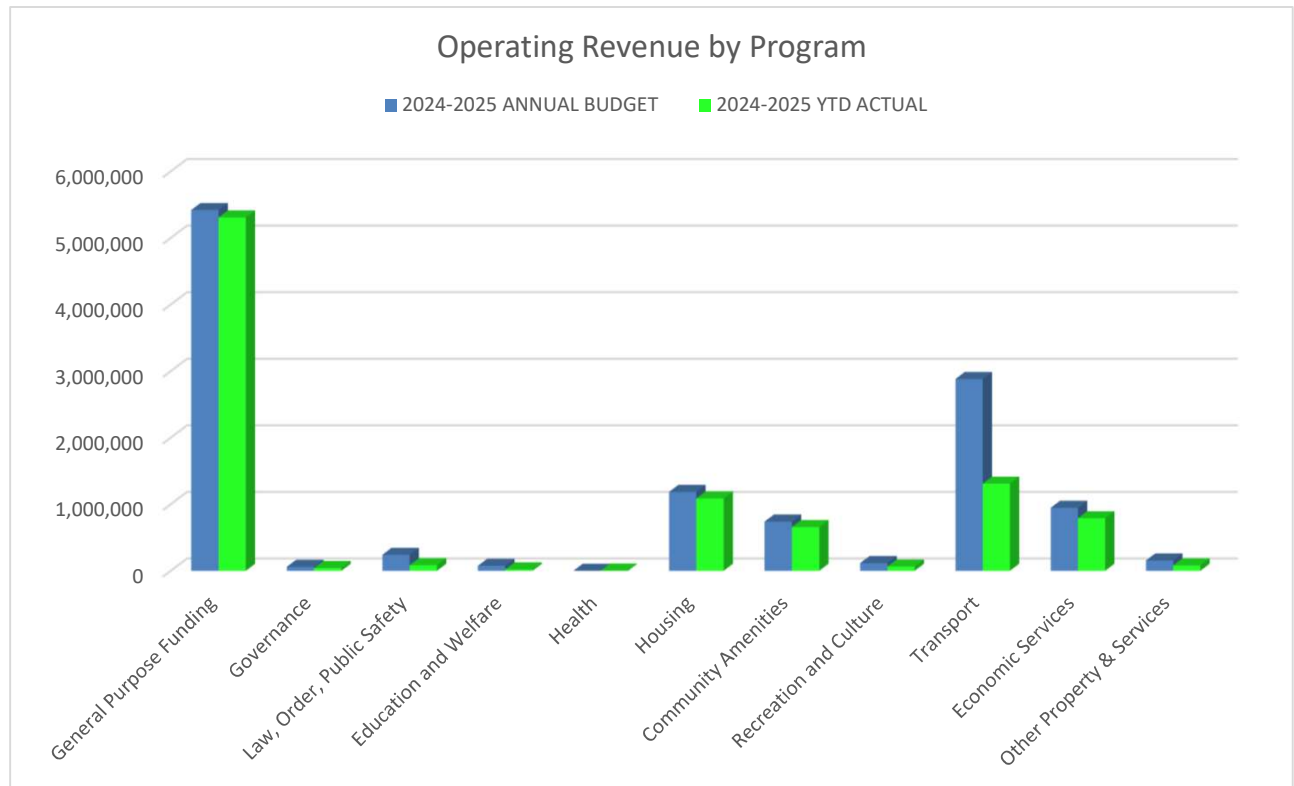
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

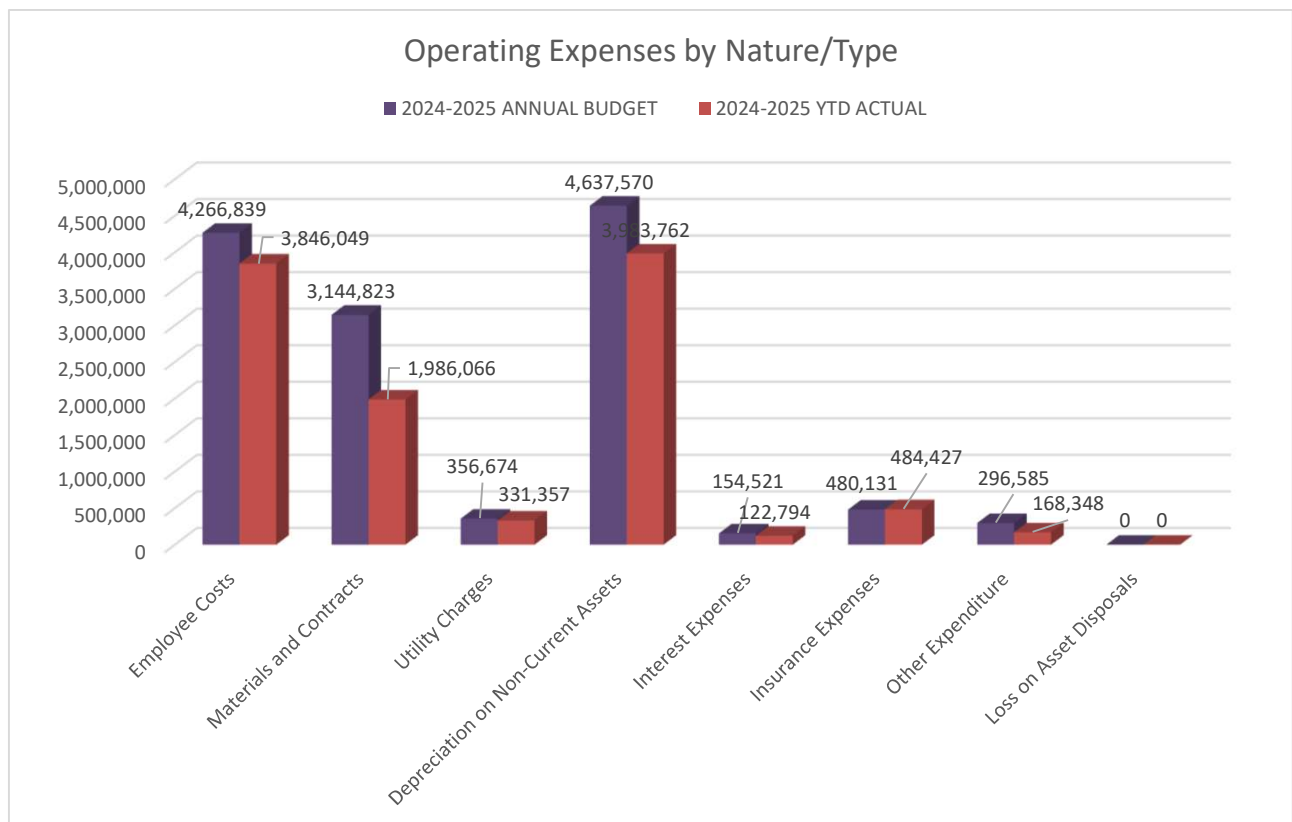
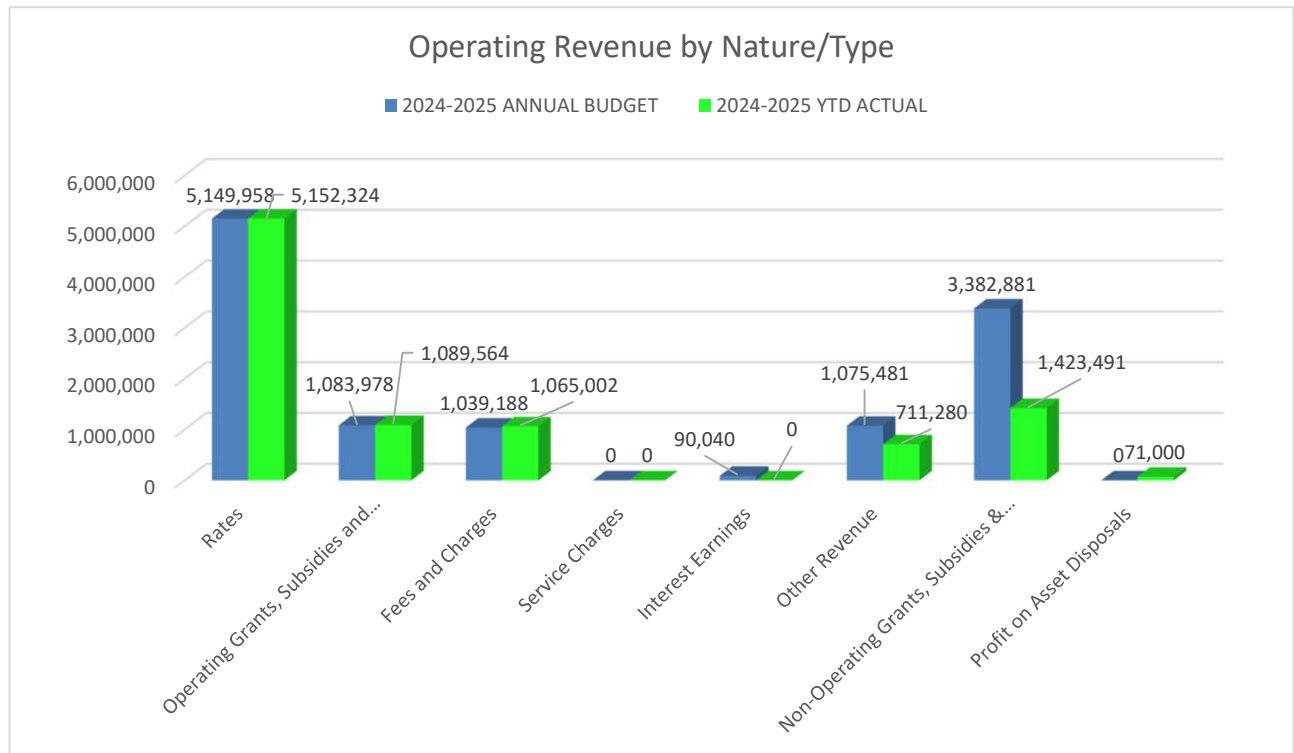
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

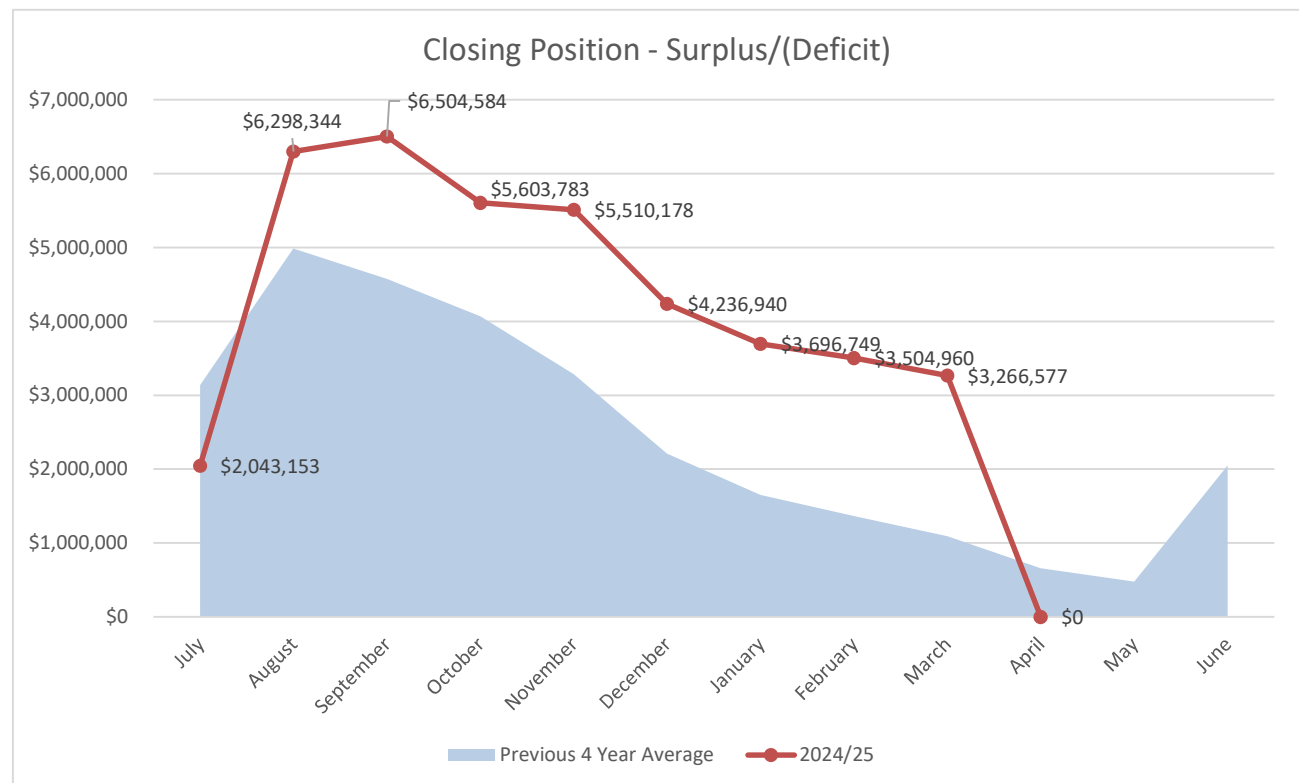
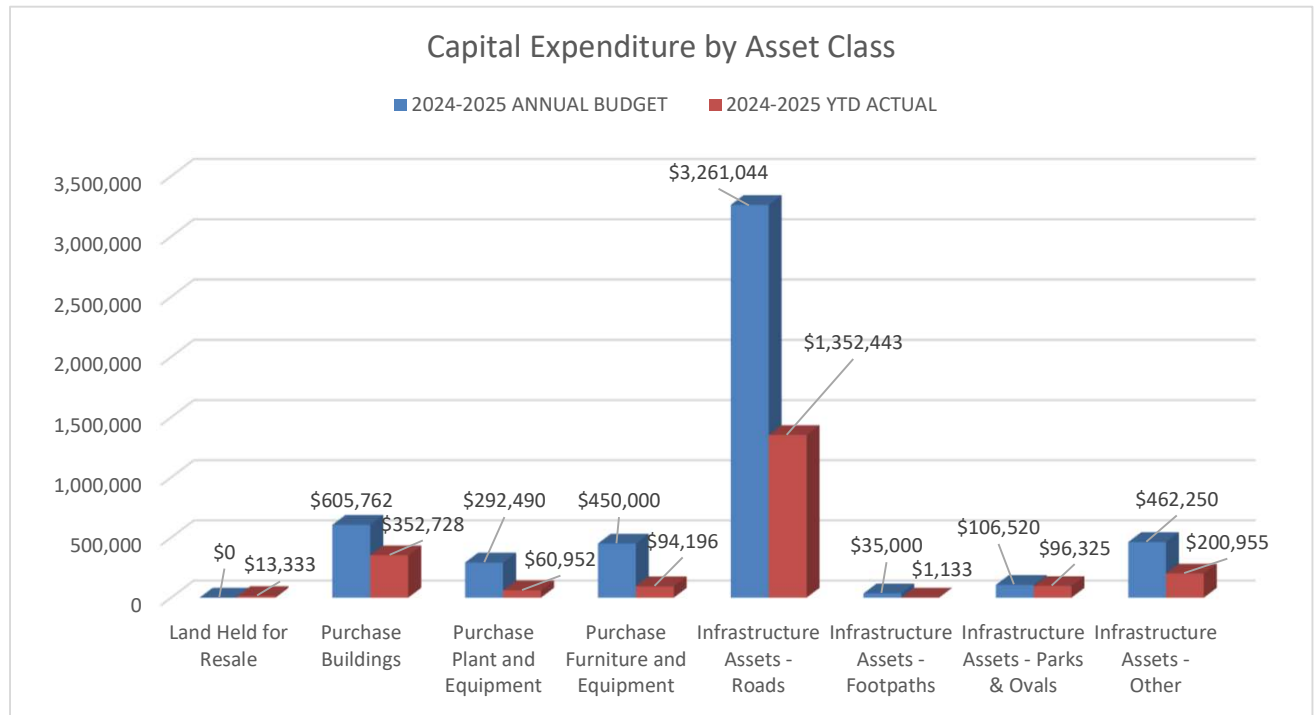
SHIRE OF KOJONUP EXECUTIVE SUMMARY FOR THE PERIOD ENDING 31 MARCH 2025



SHIRE OF KOJONUP EXECUTIVE SUMMARY FOR THE PERIOD ENDING 31 MARCH 2025



SHIRE OF KOJONUP EXECUTIVE SUMMARY FOR THE PERIOD ENDING 31 MARCH 2025



**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2025**

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision of various by-laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Food and water quality, pest control, immunisation services, child health services and health education.
EDUCATION AND WELFARE To meet the needs of the community in these areas.	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
HOUSING To help ensure adequate housing.	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
RECREATION AND CULTURE To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 MARCH 2025

	2024-2025 ANNUAL BUDGET	2024-2025 AMENDED BUDGET	2024-2025 YTD BUDGET	2024-2025 YTD ACTUAL	VARIANCE
EXPENDITURE (Excluding Finance Costs)	\$		\$	\$	
General Purpose Funding	(130,881)	(86,619)	(90,980)	(18,383)	-80%
Governance	(859,593)	(816,466)	(626,746)	(564,924)	-10%
Law, Order, Public Safety	(357,103)	(440,661)	(285,459)	(253,144)	-11%
Education and Welfare	(60,870)	(57,066)	(46,846)	(33,627)	-28%
Health	(416,187)	(403,668)	(312,437)	(195,777)	-37%
Housing	(1,251,417)	(1,847,393)	(1,168,556)	(1,777,982)	52%
Community Amenities	(950,890)	(909,011)	(740,859)	(553,881)	-25%
Recreation and Culture	(1,730,704)	(1,662,038)	(1,315,330)	(1,036,298)	-21%
Transport	(5,601,720)	(6,215,215)	(4,212,756)	(4,901,774)	16%
Economic Services	(1,737,577)	(2,015,618)	(1,318,258)	(1,452,784)	10%
Other Property and Services	(85,680)	458,874	(168,887)	(11,436)	-93%
Operating Expenses	(13,182,621)	(13,994,881)	(10,287,114)	(10,800,010)	
REVENUE					
General Purpose Funding	5,419,882	5,326,101	5,358,156	5,307,210	-1%
Governance	59,925	63,430	44,143	41,123	-7%
Law, Order, Public Safety	105,080	104,785	78,809	83,578	6%
Education and Welfare	25,496	12,656	24,872	20,537	-17%
Health	1,400	2,318	1,050	2,590	147%
Housing	1,185,364	1,170,756	1,087,646	1,087,017	0%
Community Amenities	307,134	307,388	301,446	306,808	2%
Recreation and Culture	71,660	68,260	26,444	64,109	142%
Transport	213,791	218,700	203,791	235,234	15%
Economic Services	893,770	1,030,058	670,301	789,525	18%
Other Property & Services	155,143	93,522	116,353	80,439	-31%
Operating Revenue	8,438,645	8,397,974	7,913,011	8,018,169	
Sub-total	(4,743,976)	(5,596,907)	(2,374,103)	(2,781,841)	
FINANCE COSTS (INTEREST)					
Law & Order	(24,905)	(24,905)	(16,980)	(18,320)	8%
Health	(1,800)	(1,800)	(1,800)	(1,800)	0%
Housing	(36,763)	(36,763)	(30,177)	(29,569)	-2%
Recreation & Culture	(77,120)	(77,120)	(54,658)	(65,109)	19%
Transport	(1,721)	(1,721)	(1,721)	(1,721)	0%
Economic Services	(12,212)	(12,212)	0	(6,275)	0%
Total Finance Costs	(154,521)	(154,521)	(105,336)	(122,794)	
NON-OPERATING REVENUE					
Law, Order & Public Safety	135,335	135,335	0	0	0%
Education & Welfare	50,000	50,000	0	0	0%
Community Amenities	433,053	433,053	0	350,121	0%
Recreation & Culture	44,411	44,411	0	0	0%
Transport	2,667,671	2,506,257	1,629,941	1,073,370	-34%
Economic Services	52,411	52,411	0	0	0%
Total Non-Operating Revenue	3,382,881	3,221,467	1,629,941	1,423,491	
PROFIT/(LOSS) ON SALE OF ASSETS					
Housing - Profit	0	71,000		71,000	0%
Total Profit/(Loss)	0	71,000	0	71,000	
NET RESULT	(1,515,616)	(2,458,961)	(849,498)	(1,410,145)	
Changes in Revaluation Surplus				0	
TOTAL COMPREHENSIVE INCOME	(1,515,616)	(2,458,961)	(849,498)	(1,410,145)	

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2025**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

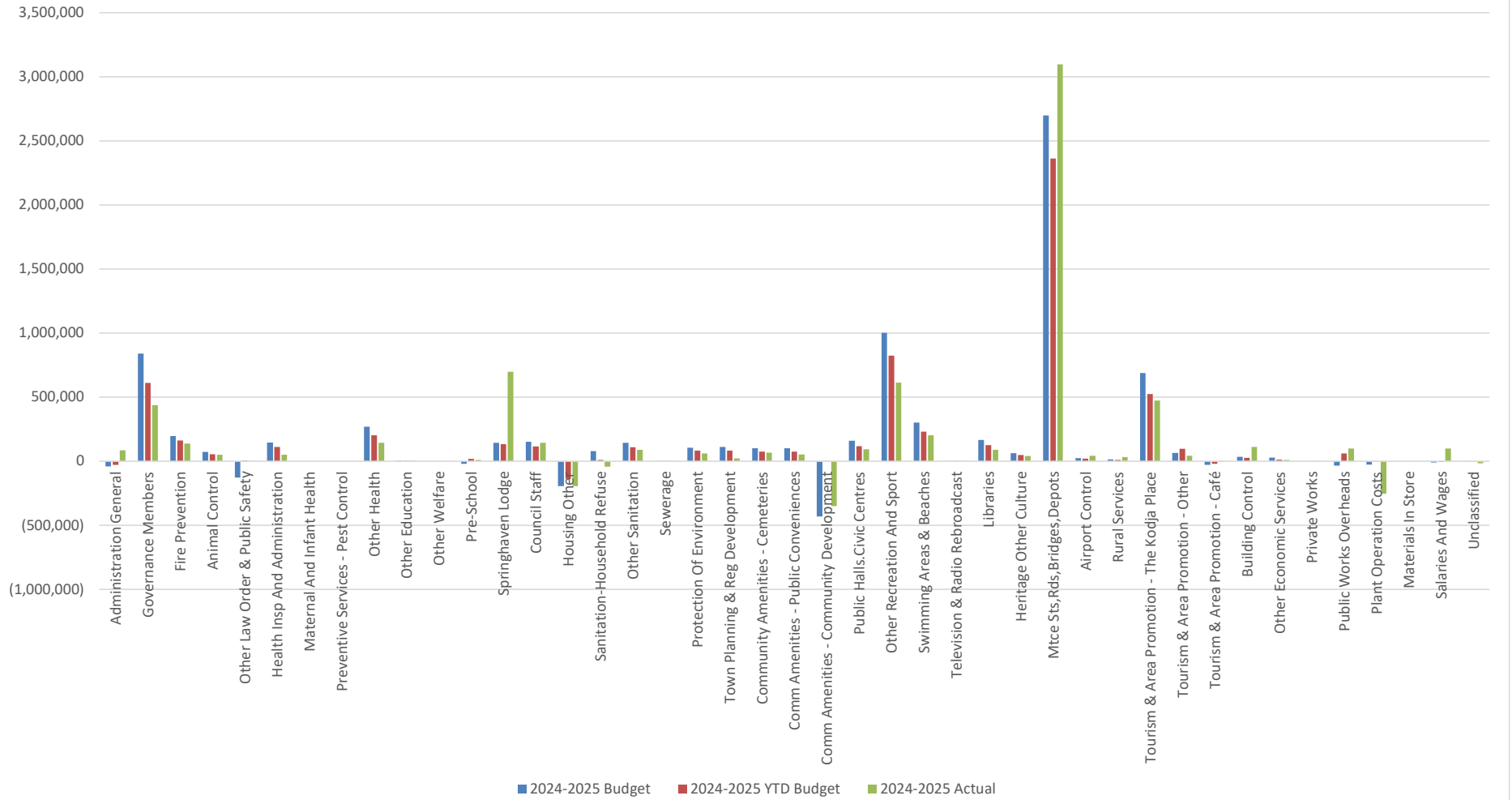
OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 MARCH 2025

	2024-2025 ANNUAL BUDGET	2024-2025 AMENDED BUDGET	2024-2025 YTD BUDGET	2024-2025 YTD ACTUAL
Expenses				
Employee Costs	(4,266,839)	(4,541,759)	(3,398,079)	(3,846,049)
Materials and Contracts	(3,144,823)	(3,570,452)	(2,395,992)	(1,986,066)
Utility Charges	(356,674)	(351,672)	(270,251)	(331,357)
Depreciation on Non-Current Assets	(4,637,570)	(4,666,164)	(3,478,038)	(3,983,762)
Interest Expenses	(154,521)	(154,521)	(105,336)	(122,794)
Insurance Expenses	(480,131)	(536,784)	(477,504)	(484,427)
Other Expenditure	(296,585)	(328,050)	(267,251)	(168,348)
	(13,337,142)	(14,149,402)	(10,392,450)	(10,922,804)
Revenue				
Rates	5,149,958	5,153,711	5,149,963	5,152,324
Operating Grants, Subsidies and Contributions	1,083,978	1,148,768	968,429	1,089,564
Fees and Charges	1,039,188	1,044,325	887,919	1,065,002
Service Charges	0	0	0	0
Interest Earnings	90,040	72,655	74,515	0
Other Revenue	1,075,481	978,515	832,184	711,280
	8,438,645	8,397,974	7,913,011	8,018,169
	(4,898,497)	(5,751,428)	(2,479,439)	(2,904,635)
Non-Operating Grants, Subsidies & Contributions	3,382,881	3,221,467	1,629,941	1,423,491
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0	0	0
Profit on Asset Disposals	0	71,000	0	71,000
Loss on Asset Disposals	0	0	0	0
	3,382,881	3,292,467	1,629,941	1,494,491
Net Result	(1,515,616)	(2,458,961)	(849,498)	(1,410,145)
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	0
Total Other Comprehensive Income	0	0	0	0
TOTAL COMPREHENSIVE INCOME	(1,515,616)	(2,458,961)	(849,498)	(1,410,145)

Net Cost per Sub-Program
(Excluding General Purpose Funding)



SHIRE OF KOJONUP
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING 31 MARCH 2025

	2024-2025 ANNUAL BUDGET	2024-2025 AMENDED BUDGET	2024-2025 YTD BUDGET (a)	2024-2025 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$		\$	\$			
Rates	5,149,958	5,153,711	5,149,963	5,152,324	Within Threshold	Within Threshold	
Operating Grants and Subsidies	1,083,978	1,148,768	968,429	1,089,564	121,135	12.51%	▲
Fees and Charges	1,039,188	1,044,325	887,919	1,065,002	177,083	19.94%	▲
Interest Earnings	90,040	72,655	74,515	0	(74,515)	(100.00%)	▼
Profit on Asset Disposal	0	71,000	0	71,000	71,000	0.00%	
Other Revenue	1,075,481	978,515	832,184	711,280	(120,904)	(14.53%)	▼
	8,438,645	8,468,974	7,913,011	8,089,170			
LESS OPERATING EXPENDITURE							
Employee Costs	(4,266,839)	(4,541,759)	(3,398,079)	(3,846,050)	(447,971)	(13.18%)	▼
Materials & Contracts	(3,144,823)	(3,570,452)	(2,395,992)	(1,986,067)	409,925	17.11%	▲
Utilities	(356,674)	(351,672)	(270,251)	(331,358)	(61,107)	(22.61%)	▼
Depreciation on Non-Current Assets	(4,637,570)	(4,666,164)	(3,478,038)	(3,983,762)	(505,724)	(14.54%)	▼
Interest Expense	(154,521)	(154,521)	(105,336)	(122,795)	(17,459)	(16.57%)	▼
Insurances	(480,131)	(536,784)	(477,504)	(484,427)	Within Threshold	Within Threshold	
Loss on Asset Disposal	0	0	0	0	Within Threshold	0.00%	
Other Expenditure	(296,585)	(328,050)	(267,251)	(168,348)	98,903	37.01%	▲
	(13,337,142)	(14,149,402)	(10,392,451)	(10,922,807)			
<i>Increase(Decrease)</i>	(4,898,497)	(5,680,428)	(2,479,439)	(2,833,637)			
ADD							
Movement in Employee Benefits (Non-current)	0	0	0	0	Within Threshold	0.00%	
Movement in Employee Benefits (Current)	0	0	0	0	Within Threshold	0.00%	
Movement in Doubtful Debt Provision	2,000	2,000	0	0	Within Threshold	0.00%	
Land Held for Resale	0	(63,458)	0	(63,458)			
Movement in Springhaven Bonds	0	(4,095,000)	0	(3,695,000)	(3,695,000)	0.00%	
Profit on the disposal of assets	0	(71,000)	0	(71,000)	(71,000)	0.00%	
Depreciation Written Back	4,637,570	4,666,164	3,478,038	3,983,762	505,724	14.54%	▲
	4,639,570	438,706	3,478,038	154,305			
<i>Sub Total</i>	(258,928)	(5,241,722)	998,599	(2,679,332)			
INVESTING ACTIVITIES							
Land Held for Resale	0	(11,608)	0	(13,333)	(13,333)	0.00%	
Purchase Buildings	(605,762)	(393,994)	(457,762)	(352,728)	105,034	22.95%	
Purchase Plant and Equipment	(292,490)	(81,107)	(292,490)	(60,952)	231,538	79.16%	
Purchase Furniture and Equipment	(450,000)	(400,000)	(325,000)	(94,196)	230,804	71.02%	
Infrastructure Assets - Roads	(3,261,044)	(3,180,120)	(3,055,856)	(1,352,443)	1,703,413	55.74%	
Infrastructure Assets - Footpaths	(35,000)	0	(35,000)	(1,133)	33,867	96.76%	
Infrastructure Assets - Parks & Ovals	(106,520)	(105,282)	(96,520)	(96,325)	Within Threshold	Within Threshold	
Infrastructure Assets - Other	(462,250)	(352,154)	(330,813)	(200,955)	129,858	39.25%	
Proceeds from Sale of Assets	135,000	303,000	135,000	250,000	115,000	85.19%	▲
Contributions for the Development of Assets	3,382,881	3,221,467	1,629,941	1,423,491	(206,450)	(12.67%)	▼
	(1,695,185)	(999,798)	(2,828,499)	(498,575)			
FINANCING ACTIVITIES							
Repayment of Debt - Loan Principal	(508,766)	(508,766)	(406,915)	(428,547)	(21,632)	Within Threshold	
Transfer from Reserves	0	4,106,895	0	4,095,000	4,095,000	0.00%	
Transfer to Reserves	(156,955)	(549,834)	(23,309)	(422,081)	(398,772)	(1710.80%)	
	(665,721)	3,048,295	(430,224)	3,244,373			
Plus Rounding							
<i>Sub Total</i>	(2,619,834)	(3,193,225)	(2,260,125)	66,465			
FUNDING FROM							
Estimated Opening Surplus at 1 July	2,619,834	3,200,112	2,619,834	\$3,200,112	580,278	22.15%	▲
Closing Funds	0	0	0	0			
	2,619,834	3,200,112	2,619,834	3,200,112			
NET SURPLUS/(DEFICIT)	1	6,887	359,709	3,266,577			

SHIRE OF KOJONUP
SUMMARISED NET CURRENT POSITION
FOR THE PERIOD ENDING 31 MARCH 2025

	ACTUAL 30 JUNE 2024	ACTUAL YTD
Cash - Unrestricted	\$3,265,077	\$3,928,966
Cash - Restricted General	\$0	\$0
Cash - Restricted Reserves	\$4,840,738	\$1,167,819
Accounts Receivable - Rates	\$473,511	\$791,946
Accounts Receivable - Sundry	\$713,284	(\$55,571)
GST Receivable	(\$0)	\$35,923
Contract Assets	\$3,766	\$3,766
Inventories	\$1,452	\$148,375
Land held for Resale	\$214,458	\$227,791
Loans - Clubs	\$0	\$0
CURRENT ASSETS	\$9,512,286	\$6,249,015
LESS: CURRENT LIABILITIES		
Payables	(\$418,286)	(\$589,544)
ATO Liabilities	(\$69,859)	\$34,741
Unspent Grant Liabilities	(\$841,286)	(\$1,041,019)
Employee Provisions	(\$741,815)	(\$741,815)
Accrued Interest on Loans	(\$41,618)	(\$41,618)
Interest Bearing Loans	(\$517,952)	(\$89,406)
Springhaven Accommodation Bonds	(\$3,695,000)	\$0
CURRENT LIABILITIES	(\$6,325,816)	(\$2,468,660)
LESS: EXCLUSIONS		
Cash - Restricted Reserves	(\$4,840,738)	(\$1,167,819)
Cash - Restricted Cash	\$0	\$0
Interest Bearing Loans	\$517,952	\$89,406
Self Supporting Loan Debtors	\$0	\$0
Less Land held for Resale	(\$151,000)	(\$227,791)
Less Provision for Doubtful Debts	\$8,993	\$8,993
Add back Cash backed LSL Provision		
Add Back Springhaven Bonds	\$3,695,000	\$0
Add Back Accrued Interest on Loans	\$41,618	\$41,618
Add: Current liabilities not expected to be cleared at end of year	\$741,815	\$741,815
Unspent loan funds - Loan 150	\$0	
Roundings	\$1	\$0
NET CURRENT POSITION - SURPLUS/(DEFICIT)	\$3,200,111	\$3,266,577

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

Defining a 'Material Variance'

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual} - \text{Year-to-Date Budget}}{\text{Year-to-Date Budget}} \times 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Operating Revenue						
Operating Grants	968,429	1,089,564	121,135	13%	PERMANENT/ TIMING	Decrease in General Purpose Grant \$92k, Increase in Local Road Grant \$26k, Increase in Springhaven Personal Care Subsidy \$98k, Increase in Oval Contribution Dept Education \$37k, Increase MRWA Direct Grant \$27k, Decrease in Novated Lease Contributions \$16k.
Profit on Sale of Assets	0	71,000	71,000	0%	PERMANENT	Increase on profit on disposal of assets - relating to Springhaven assets disposed of to Hall and Prior.
Other Revenue	832,184	711,280	(120,904)	-15%	PERMANENT/ TIMING	Decrease in Springhaven Misc Income by \$129k, Decrease in Tourism Events Income \$25k, Increase in Black Cockatoo Trading Income by \$81k, Decrease in Diesel Fuel Rebate Income \$19k, Decrease in Workers Compensation Reimbursements \$18k, Increase in Sundry MISC Income - Other Property \$20k, Decrease in Lease of KSC properties \$20k.

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025**

EXPLANATION OF MATERIAL VARIANCES

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$$\frac{\text{Year-to-Date Actual} - \text{Year-to-Date Budget}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Expenses</u>						
Employee Costs	(3,398,079)	(3,846,050)	(447,971)	-13%	PERMANENT/TIMING	Increase in Springhaven A/L Accrual \$64k, Increase in Springhaven LSL Accrual \$53k, Decrease in Rating Salaries \$30k, Decrease in Admin Salaries \$120k, Decrease in Admin FBT \$13k, Increase in Health Salaries \$10k, Increase in Health Superannuation \$13k, Increase in Springhaven Salaries \$267k, Decrease in Springhaven Superannuation \$75k, Decrease in Swimming Pool Salaries \$18k, Decrease in APEX Park Conveniences \$11k, Decrease in APEX Park Ground Maint \$17k, Decrease in Sports Complex Ground Maint \$54k, Decrease in Library Salaries \$23k, Decrease in Library Superannuation \$12k, Increase in Salaries Tours \$25k, Decrease in Kodja Place Tour expenses \$33k, Increase in Cafe Wages \$51k, Increase in Building Salaries \$84k, Increase in Salaries Works Supervisors \$150k, Decrease in Works Supervisor Superannuation \$22k, Decrease in Works Meetings \$11k, Decrease in Works Annual Leave \$12k, Decrease in Public Holidays \$13k, Decrease in Sick Leave \$27k, Decrease in Works Superannuation \$128k, Decrease in Long Service Leave by \$180k, Increase in Less Allocated to Works \$375k, Decrease in Plant Repair Wages \$40k, Decrease in Workers Comp expenses \$14k, Decrease in Maintenance Grading \$51k, Increase in Draining Maintenance \$74k, Increase in Bitumen Patching/Repair \$51k, Increase in Guide Post & Signage \$64k, Increase in Rural Limb & Tree Removal \$113k, Increase in Trees Rural Major Works \$10k, Increase in Townsite Verge MTCE \$10k.

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

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For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Materials & Contracts	(2,395,992)	(1,986,067)	409,925	17%	TIMING	Increase in Governance Subscriptions \$12k, Decrease in Integrated Planning expense \$15k, Decrease in Audit Fees \$45k, Decrease in Telephone & Internet \$18k, Decrease in Software License fees \$69k, Increase in ICT Support \$23k, Decrease in ICT Website expenses \$16k, Decrease in Admin Vehicle expense \$11k, Increase in Admin Legal expenses \$19k, Increase in Financial consultants \$29k, Decrease in Community Emergency Services \$10k, Increase in Bushfire Brigade expenses \$56k, Increase in Animal Control Salaries \$31k, Decrease in Contract Ranger expense \$16k, Decrease in Health - Other Employment Costs \$16k, Decrease in Health - Contractors \$24k, Decrease in Doctor Services Contribution \$62k, Increase in Springhaven Contract Agency Wages \$64k, Increase in Springhaven Building Operating expenses \$14k, Increase in Springhaven Building Maintenance \$14k, Decrease in Recycle Depot/Transfer expenses \$38k, Decrease in Hard Waste Verge Pick Up \$22k, Decrease in Local Planning Strategy \$19k, Increase in Swimming Pool Equipment Maintenance \$15k, Decrease in Sports Complex Grounds Maint \$15k, Decrease in Bridges Maintenance \$24k, Increase in Depot Maintenance \$11k, Increase in Airstrip Ground Maintenance \$10k, Decrease in Kojonup Marketing and Promotions \$15k, Decrease in Great Southern Treasures \$20k, Decrease in Kodja Place - Events \$33k, Decrease in Kodja Place - Retail Stock \$37k, Increase in Black Cockatoo Minor Expenses \$17k, Increase in Black Cokato Cost of Goods \$18k, Decrease in Building Control expenses \$13k, Decrease in PWOH FBT Expenses \$18k, Decrease in Vehicle Operating expenses \$11, Increase in RAMM road Inventory \$13k, Increase in PWOH Training \$12k, Decrease in PWOH - Novated Lease expenses \$16k, Decreases in Fuel & Oil \$183k, Decrease in Tyres & Tubes \$13k, Increase in Parts & Sundries \$24k, Increase in Less POC allocated to W. & S \$87k, Increase in Maintenance Grading \$341k, Increase in Drainage Maintenance \$39k.

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025**

EXPLANATION OF MATERIAL VARIANCES

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Defining a 'Material Variance'

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For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Utilities	(270,251)	(331,358)	(61,107)	-23%	TIMING	Increase in Admin Telephone & Internet \$16k, Increase in Standpipe Water \$27k, Increase in Black cockatoo Utilities \$14k.
Depreciation on Assets	(3,478,038)	(3,983,762)	(505,724)	-15%	TIMING	Increase in Springhaven Depreciation \$84k, Increase in Transport Dep \$155k, Decrease in Plant Depreciation \$45k.
Interest Expense	(105,336)	(122,795)	(17,459)	-17%	TIMING	Increase in interest on Recreation Loans \$16k.
Other Expenses	(267,251)	(168,348)	98,903	37%	TIMING	Decrease in Admin Allocations to Rates \$33k, Decrease in Members Sitting Fees \$32k, Decrease in President /DEP Allowances \$17k, Decrease in Admin allocations to Governance \$143k, Increase in Bank Charges \$14k, Decrease in Less Non-Cash Admin Reallocations \$14k, Decrease in Less Cash Admin Reallocations \$289k, Decrease in Animal Control Admin Reallocations \$33k, Decrease in Health Inspection Admin Reallocations \$33k, Increase in Springhaven Refund of Interest on Deposit Principal \$14k, Decrease in Springhaven Admin Reallocations \$81k, Decrease in Southern Dirt Contribution \$15k, Decrease in Town Planning Admin Reallocation \$33k, Decrease in Community Amenities Admin Reallocations \$18k, Decrease in Swimming Pools Admin Reallocations \$18k, Decrease in Transport Admin Reallocations \$58k, Increase in Great Southern Treasures Contribution \$22k, Increase in Tourism Admin Reallocations \$31k, Increase in Kodja Place Retail Stock \$25k, Decrease in PWOH Admin Reallocations \$58k, Decrease in less POC allocated to W.& Services \$55k.

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

Defining a 'Material Variance'

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Investing Activities</u>						
Land held for Resale	0	(13,333)	(13,333)	0%	PERMANENT	Increase in Land held for resale subdivision expenses \$13k.
Buildings	(457,762)	(352,728)	105,034	23%	PERMANENT/ TIMING	Decrease in 13/15 Loton Close project \$40k, Increase in Men's Shed Construction project \$18k, Decrease in Swimming Pool Building project \$30k, Decrease in Harrison Place Toilet & Park project \$10k, Decrease in Kodja Place project \$20k, Decrease in Black cockatoo Cafe project \$22k.
Plant & Equipment	(292,490)	(60,952)	231,538	79%	TIMING	Decrease in Major Plant Purchase by \$224k.
Furniture & Equipment	(325,000)	(94,196)	230,804	71%	TIMING	Decrease in ICT Plan Implementation \$231k.
Infrastructure - Roads	(3,055,856)	(1,352,443)	1,703,413	56%	TIMING	Decrease in RTR-Tone Road Failure1 \$44k, Decrease in RTR- Tone Road Failure 2 \$40k, Decrease in RTR- Tone Failure 3 \$63k, Decrease in RTR-Spring Street Asphalt \$347k, Decrease in RTR - Mission Road Floodway Project \$20k, Decrease in RTR-Soldier Road Asphalt \$75k, Decrease in RTR- Wanwindup South Road Culvert \$12k, Decrease in RTR-Qualeup South Road Failure Repairs \$12k, Decrease in RTR- Newtown Street Reseal \$32k, Increase in Balgarup Road Tree Pruning Works \$29k, Decrease in Shamrock Road Widening \$141k, Decrease in Shamrock Road Widening 24-25 \$360k, Decrease in Broomehill Road Failure Repairs \$31k, Decrease in Tambellup West Road Widening \$144k, Decrease in Kojonup-Frankland Rd Bitumen Reseal \$96k, Decrease in Kojonup-Darkan Rd Bitumen Reseal \$112k, Decrease in Jingalup Road Widening \$135k, Decrease in Kojonup Darken Shoulder Blackspot \$10k, Decrease in Reillys Creek Road - Gravel Sheet \$ 39k, Decrease in Newtown Street Kerbing \$26k.
Infrastructure - Footpath	(35,000)	(1,133)	33,867	97%	TIMING	Decrease in Newton St Footpath \$34k
Infrastructure - Parks & Ovals	(96,520)	(96,325)	Within Threshold	Within Threshold	PERMANENT	Increase in Apex Park Replace Equipment \$39k, Decrease in The Spring Reserve project \$40k.
Infrastructure - Others	(330,813)	(200,955)	129,858	39%	TIMING	Increase in Bushfire Repeater project \$63k, Decrease in CCTV project \$131k, Decrease in Town Furniture by 18k, Decrease In Refuse Site Development by \$ 29k, Decrease in Promotional Signage by \$ 15k.

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

Defining a 'Material Variance'

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$$\frac{\text{Year-to-Date Actual} - \text{Year-to-Date Budget}}{\text{Year-to-Date Budget}} \times 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Proceeds from Sale of Assets	135,000	250,000	115,000	85%	PERMANENT	Increase in Proceed sale of asset- furniture & equipment by 123k, Increase in Proceed asst - plant & equipment by \$ 71k, Decrease in Proceed of Asset-Land by \$80k
Non-Operating Grants, Contributions & subsidies	1,629,941	1,423,491	(206,450)	-13%	TIMING	Increase in LRCI 3 Funding for Men's Shed Project \$350k, Decrease in Commodity Route Funding \$170k, Increase in RRG Funding \$677k, Decrease in RTR Funding \$594k, Decrease in Blackspot Funding \$470k.

Financing Activities

Transfer from Cash Backed Reserves	0	4,095,000	4,095,000	0%	PERMANENT	Increase in transfer from Springhaven Lodge Res \$4.09M, Deposits refunded and balance of Springhaven Housing deposits transferred to Hall & Prior.
Transfer to Cash backed Reserves	(23,309)	(422,081)	(398,772)	-1711%	TIMING	Increase in Transfer to Springhaven Lodge Res \$400k.

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 MARCH 2025

	Note	2023-24 ACTUAL \$	2024-25 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		3,265,077	3,928,966	663,889
Restricted Cash & Cash Equivalents		4,840,738	1,167,819	-3,672,919
Trade and other receivables		1,186,795	711,957	-474,837
ATO Receivables		0	60,340	60,341
Contract Assets		3,766	3,766	0
Inventories		1,452	148,375	146,923
Land Held for Resale		214,458	227,791	13,333
Total current assets		9,512,286	6,249,015	-3,263,271
Non-current assets				
Trade and other receivables		110,473	110,473	0
LG House Unit Trust		103,963	103,963	0
Land Held for Resale		0	0	0
Land		2,292,085	2,292,085	0
Buildings		27,039,482	26,878,318	-161,164
Furniture & Equipment		319,297	301,611	-17,685
Plant & Equipment		3,525,664	3,146,548	-379,116
Tools		0	0	0
Roads Infrastructure		93,022,471	91,277,995	-1,744,476
Kerbing Infrastructure		2,684,095	2,684,095	0
Drainage Infrastructure		11,518,902	11,518,902	0
Bridges Infrastructure		5,793,354	5,793,354	0
Footpaths Infrastructure		1,409,351	1,410,484	1,133
Parks Infrastructure		2,539,850	2,608,668	68,818
Other Infrastructure		6,368,951	6,597,413	228,462
Total non-current assets		156,727,938	154,723,909	-2,004,029
Total assets		166,240,224	160,972,923	-5,267,300
Current liabilities				
Trade and other payables		4,154,904	634,749	3,520,155
ATO Liabilities		69,859	-38,328	108,187
Contracts Liability		841,286	1,041,019	-199,733
Interest-bearing loans and borrowings		517,952	89,406	428,547
Provisions		741,815	741,815	0
Total current liabilities		6,325,816	2,468,660	3,857,156
Non-current liabilities				
Interest-bearing loans and borrowings		4,479,878	4,479,878	0
Non-Current Payables		0	0	0
Provisions		69,293	69,293	0
Total non-current liabilities		4,549,171	4,549,171	0
Total liabilities		10,874,987	7,017,831	3,857,156
Net assets		155,365,237	153,955,092	-1,410,145
Equity				
Retained surplus		69,384,025	73,056,945	3,672,919
Net Result		0	-1,410,145	-1,410,145
Reserve - asset revaluation		81,140,473	81,140,473	0
Reserve - Cash backed		4,840,738	1,167,819	-3,672,919
Total equity		155,365,237	153,955,092	-1,410,145

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025**

PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2023/2024 Original Budget	2023/2024 YTD Budget	2023/2024 YTD Actuals	% of Annual Budget
Governance									
C137	ICT Plan Implementation		CEO	F&E	Renewal	450,000	325,000	94,196	21%
						450,000	325,000	94,196	
Law Order & Public Safety									
C138	Bush Fire Repeater Tower	5.1.2	MRS	Infr.	New	0	0	62,961	0%
2885	CCTV Infrastructure		CEO	Infr.	New	267,000	267,000	135,800	51%
C440	Cat Pound		MRS	L&B	New	0	0	0	0%
						267,000	267,000	198,761	
Education & Welfare									
C441	Old School - Re-Roof		BMC	L&B	Renewal	1,994	1,994	0	0%
						1,994	1,994	0	
Housing									
C157	Staff - 15 Loton Close		CEO	L&B	New	80,000	40,000	0	0%
C156	Staff - 30 Katanning Road		CEO	L&B	New	30,000	0	7,269	24%
C140	Staff - 34 Katanning Road		MRS	L&B	Upgrade	0	0	0	0%
C141	Staff - 39 Vanzuilecom St		MRS	L&B	Upgrade	0	0	0	0%
C147	Springhaven - Furniture	2.2.6	MACS	F&E	New	0	0	0	0%
C195	Springhaven - Building	2.2.14	MACS	L&B	Renewal	0	0	0	0%
C313	Jean Sullivan Units - Building Renewal		BMC	L&B	Upgrade	10,000	0	0	0%
C145	ILU's - Building Renewal		BMC	L&B	Renewal	10,000	0	0	0%
						130,000	40,000	7,269	
Community Amenities									
C310	Subdivision Construction	2.4.3	CEO	L4R	Upgrade	0	0	13,333	0%
C407	Refuse Site Development		MRS	Infr.	Upgrade	115,250	28,813	0	0%
C442	Men's Shed - Construction of New		MCCS	L&B	New	323,768	323,768	341,980	106%
C355	Town Furniture		MWS	Infr.	New	20,000	20,000	2,193	11%
						459,018	372,581	357,506	
Recreation & Culture									
C158	Swimming Pool Equipment		MWS	P&E	Renewal	0	0	0	0%
C198	Historic Buildings - Capital Improvement		BMC	L&B	Renewal	35,000	7,000	0	0%
C105	Memorial Hall Capital Expenditure		BMC	L&B	Renewal	30,000	0	0	0%
C295	SWIMMING POOL BUILDINGS CAPITAL EXPENDITURE		BMC	L&B	Renewal	30,000	30,000	0	0%
C199	Memorial Hall/Theatrical/Harrison Place		MRS	L&B	New	0	0	0	0%
C408	Harrison Place Toilets & Park	1.1.8	MWS	L&B	Upgrade	10,000	10,000	0	0%
C443	Showgrounds Retaining Wall		CEO	Infr.	New	0	0	0	0%
6764	Showgrounds Capital Expenditure		MWS	Infr.	Upgrade	30,000	30,000	27,507	92%
6774	The Spring Reserve Capital Expenditure		MWS	L&B	Upgrade	50,000	40,000	0	0%
C274	Sporting Complex - Netball Court Resurface & Roof	1.2.10, 1.2.13	MCCS	Infr.	Renewal	26,520	26,520	29,808	112%
C411	Sporting Complex - Playground & Outdoor Gym	1.2.10	MCCS	Infr.	New	0	0	0	0%
C444	Sporting Complex - Hall of Fame Signage		MCCS	Infr.	New	0	0	0	0%
C357	Apex Park - Replace Equipment		SH	Infr.	Renewal	0	0	39,010	0%
C447	Contribution to Bowling Club New Green		MCCS	Infr.	Upgrade	0	0	0	0%
C448	Trails Hub Construction		MCCS	Infr.	New	0	0	0	0%
C412	Apex Park Drainage & Car Park & RV		MCCS	Infr.	Upgrade	0	0	0	0%
C413	Trails Construction		MCCS	Infr.	New	0	0	0	0%
						211,520	143,520	96,325	
Transport - Plant Purchases									
C162	Major Plant Repairs - Fuel Pump System		MWS	P&E	New	7,490	7,490	0	0%
7604	Plant Major Purchases		MWS	P&E	New	285,000	285,000	60,952	21%
						292,490	292,490	60,952	

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025

PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2023/2024 Original Budget	2023/2024 YTD Budget	2023/2024 YTD Actuals	% of Annual Budget
Transport - Infrastructure									
C417	Widening - Shamrock Road	1.1.5	MWS	Infr.	Upgrade	383,920	383,920	243,342	63%
C436	Widening - Shamrock Road (2021/2022 Project)	1.1.5	MWS	Infr.	Upgrade	690,000	690,000	329,957	48%
C227	Broomehill Road Failure Repairs		MWS	Infr.	Renewal	45,000	45,000	14,275	32%
C319	Bitumen Reseal - Kojonup-Frankland Road	1.1.5	MWS	Infr.	Renewal	210,000	210,000	113,932	54%
C320	Bitumen Reseal - Kojonup Darkan Road	1.1.5	MWS	Infr.	Renewal	195,000	195,000	83,002	43%
C321	Bitumen Reseal - Broomehill-Kojonup Road	1.1.5	MWS	Infr.	Renewal	0	0	0	0%
C460	Road Widening - Jingalup Rd 22/23		MWS	Infr.	Renewal	210,000	210,000	75,341	36%
C079	Reillys Creek Road - Gravel Sheet		MWS	Infr.	Renewal	255,000	63,750	24,599	10%
C055	Newton Street Kerbing		MWS	Infr.	Renewal	26,000	26,000	0	0%
C172	Seal - Riverdale Road	1.1.5	MWS	Infr.	Renewal	0	0	216	0%
C453	Seal - Balgarup Road RTR	1.1.5	MWS	Infr.	Renewal	0	0	729	0%
C463	Kojonup Darkan Shoulder Blackspot		MWS	Infr.	Upgrade	229,774	229,774	219,467	96%
C464	Kojonup - Darkan Pavement Failure Repairs		MWS	Infr.	Upgrade	0	0	0	0%
C500	Tone Road - RTR		MWS	Infr.	Upgrade	90,000	90,000	46,299	51%
C501	Ballock Road - RTR		MWS	Infr.	Upgrade	0	0	3,638	0%
C505	RTR - Tone Road - Failure 2		MWS	Infr.	Upgrade	55,000	55,000	15,406	28%
C506	RTR - Tone Road - Failure 3		MWS	Infr.	Upgrade	70,000	70,000	7,075	10%
C507	RTR - Spring Street Asphalt		MWS	Infr.	Upgrade	347,350	347,350	0	0%
C508	RTR - Misson Road Floodway		MWS	Infr.	Upgrade	20,000	20,000	0	0%
C509	RTR - Soldier Road - Asphalt		MWS	Infr.	Upgrade	75,000	75,000	0	0%
C510	RTR - Wanwindup South Road Culvert		MWS	Infr.	Upgrade	25,000	25,000	14,543	58%
C511	RTR - Qualeup South Road Failure Repairs		MWS	Infr.	Upgrade	35,000	35,000	23,055	66%
C512	RTR - Newton Street Reseal		MWS	Infr.	Upgrade	44,000	32,000	0	0%
C450	Widening - Tambellup West Road		MWS	Infr.	Upgrade	255,000	253,062	108,650	43%
7424	R2R - Balgarup Road Tree Pruning Works		MWS	Infr.	Upgrade	0	0	28,918	0%
C174	Footpath - Newton Street		MWS	Infr.	Upgrade	35,000	35,000	1,133	3%
						3,296,044	3,090,856	1,353,577	
Economic Services									
C177	Kodja Place - Capital Renewal/Improvement	2.1.10	BMC	L&B	Renewal	20,000	20,000	0	0%
C349	Black Cockatoo Café Capital Expenditure		BMC	L&B	Renewal	25,000	25,000	3,479	14%
C054	Promotional Signage at Airstrip	1.4.7	MCCS	Infr.	New	60,000	15,000	0	0%
						105,000	60,000	3,479	
Total Capital Expenditure						5,213,066	4,593,441	2,172,066	41.7%

SUMMARIES:				
Land Held for Resale	0	0	13,333	0.0%
Land & Buildings	655,762	497,762	352,728	53.8%
Infrastructure	3,814,814	3,478,189	1,650,857	43.3%
Plant & Equipment	292,490	292,490	60,952	20.8%
Furn & Equipment	450,000	325,000	94,196	20.9%
	5,213,066	4,593,441	2,172,066	41.7%
At No Cost	0		0	0.0%
Asset Renewal	1,569,514	1,185,264	478,587	30.5%
New Asset	1,073,258	958,258	611,156	56.9%
Upgrading Asset	2,570,294	2,449,919	1,082,323	42.1%
	5,213,066	4,593,441	2,172,066	41.7%
Chief Executive Officer	827,000	632,000	250,598	30.3%
Manager Corporate & Community Services	410,288	365,288	371,788	90.6%
Manager Works & Services	3,698,534	3,483,346	1,444,230	39.0%
Senior Horticulturalist	0	0	39,010	0.0%
Manager Regulatory Services	115,250	28,813	62,961	54.6%
Building Maintenance Coordinator	161,994	83,994	3,479	2.1%
Manager Aged Care Services	0	0	0	0.0%
	5,213,066	4,593,441	2,172,066	41.7%

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES
FOR THE PERIOD ENDING 31 MARCH 2025

UNSPENT CAPITAL GRANTS					Adopted	Amended		YTD
Grant Provider	Liability 1 July 2024	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Budget Revenue	Budget Revenue	YTD Budget	Actual Revenue
Housing								
RAAP - GSHI Regional Funding	159,377	0	0	159,377	0	0	0	-
Community Amenities								
DITRDC - LRCI Phase 3 Funding - Men's Shed	256,239	93,882	(350,121)	-	433,053	433,053	-	350,121
Transport								
WALGGC - Special Bridge Funding	422,000	-	-	422,000	-	-	-	-
Main Roads - Regional Road Group Funding		966,992	(966,992)	-	1,158,000	1,158,000	289,500	966,992
DITRDC - Roads to Recovery Funding		562,350	(106,378)	455,972	761,349	562,361	700,441	106,378
Total Unspent Capital Grants	837,616	1,623,224	(1,423,491)	1,037,349	2,352,402	2,153,414	989,941	1,423,491
CONTRACT LIABILITIES					Adopted	Amended		YTD
Grant Provider	Liability 1 July 2024	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Budget Revenue	Budget Revenue	YTD Budget	Actual Revenue
Economic Services								
Dept of Water - Blackwood Road Dam Water Re-use	3,669	0	0	3,669	-	-	-	-
Total Contract Liabilities	3,669	-	-	3,669	-	-	-	-
TOTAL LIABILITIES & REVENUE	841,285	1,623,224	(1,423,491)	1,041,018	2,352,402	2,153,414	989,941	1,423,491

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025

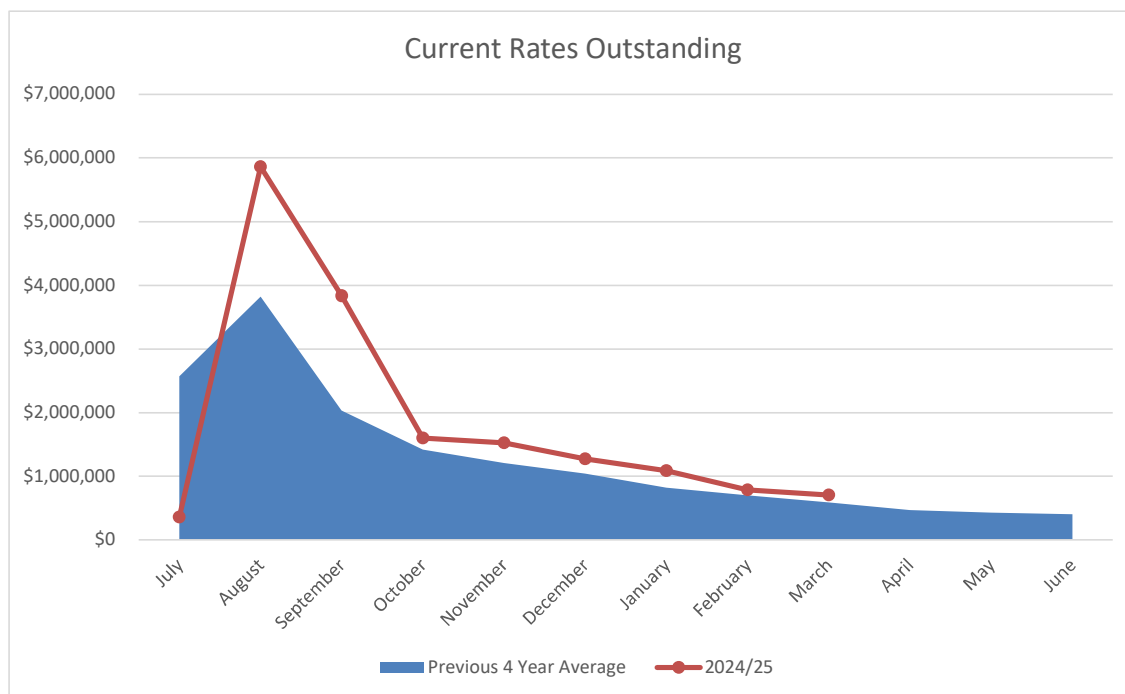
RESERVES - CASH BACKED	2024-25 Actual Opening Balance	2024-25 Actual Transfer to	2024-25 Actual Transfer (from)	2024-25 Actual Closing Balance	2024-25 Budget Opening Balance	2024-25 Budget Transfer to	2024-25 Budget Transfer (from)	2024-25 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Plant Replacement	263,841	5,241	0	269,082	263,841	2,387	0	266,228
Employee Leave	290,394	5,159	0	295,553	290,394	34,634	0	325,028
Springhaven Lodge (Bonds)	3,695,000	400,000	(4,095,000)	0	3,695,000	0	0	3,695,000
Low Income Housing	88,963	1,767	0	90,731	88,963	3,020	0	91,983
Sporting Facility	66,819	1,327	0	68,147	66,819	2,270	0	69,089
Landfill Waste Management	85,302	1,694	0	86,996	85,302	2,897	0	88,199
Kodja Place Tourist Precinct	18	0	0	18	18	0	(18)	0
Community Grant Scheme	10,386	206	0	10,592	10,386	355	0	10,741
Independent Living Units	168,552	3,348	0	171,900	168,552	5,725	0	174,277
Natural Resource Management	103,826	2,062	0	105,888	103,826	3,525	0	107,351
Swimming Pool	43,126	857	0	43,982	43,126	1,464	(44,590)	0
The Kodja Place Building Upgrade & Renewal	18,769	373	0	19,142	18,769	655	0	19,424
Sporting Complex Building Upgrade & Renewal	1,193	24	0	1,217	1,193	41	(1,234)	0
Netball Court Resurfacing	4,548	21	0	4,569	4,548	0	(4,548)	0
Trails Network Construction	2	0	0	2	2	0	(2)	0
Asset Acquisition and Replacement Reserve	0	0	0	0	0	100,000	0	100,000
Sports Complex Building, Plant & Equipment Upgrade and Renewal Reserve	0	0	0	0	0	50,374	0	50,374
	4,840,738	422,081	(4,095,000)	1,167,819	4,840,739	207,347	(50,392)	4,997,694

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025

RATES & SUNDRY RECEIVABLES

Rates:

	1-Jul-24	Levy for 2024/25	Collectable	Received	Outstanding
Property Rates	\$ 217,867	\$ 5,150,953	\$ 5,368,820	\$ (4,903,859)	\$ 464,962
Rubbish Charges	\$ 44,034	\$ 285,310	\$ 329,344	\$ (276,611)	\$ 52,733
Emergency Services Levy	\$ 21,371	\$ 6,842	\$ 28,212	\$ -	\$ 28,212
Instalment fee & Interest	\$ -	\$ 17,715	\$ 17,715	\$ (17,715)	\$ -
Penalty & ESL Interest	\$ 110,922	\$ 38,546	\$ 149,468	\$ (19,352)	\$ 130,116
Excess Rates	\$ (65,020)	\$ -	\$ (65,020)	\$ 4,836	\$ (60,183)
Sub- Total	\$ 329,173	\$ 5,499,366	\$ 5,828,539	\$ (5,212,700)	\$ 615,839
					11%
OTHER ITEMS					
Pensioner Rebates to claim	\$ 79,317	\$ -	\$ 79,317	\$ 12,157	\$ 91,475
Sub-Total	\$ 408,491				\$ 707,314
Pensioner Deferred Rates	\$ 110,473	\$ -	\$ 110,473	\$ -	\$ 110,473
Total Outstanding	\$ 439,647	\$ 5,499,366	\$ 5,939,013	\$ (5,212,700)	\$ 726,312



Sundry Debtors:

	30-Jun-24		31/03/25		Movement This FY
Credit Balance	\$ (6,180)		\$ (242,058)		\$ 235,878
Current	\$ 125,937		\$ 22,480		\$ 103,457
30 - 60 days	\$ 469,099	65%	\$ 47,593	-102%	\$ 421,506
60 - 90 days	\$ 5,339	1%	\$ 1,058	-2%	\$ 4,281
Greater than 90 days	\$ 126,515	18%	\$ 124,348	-267%	\$ 2,167
	\$ 720,710		\$ (46,578)		

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025

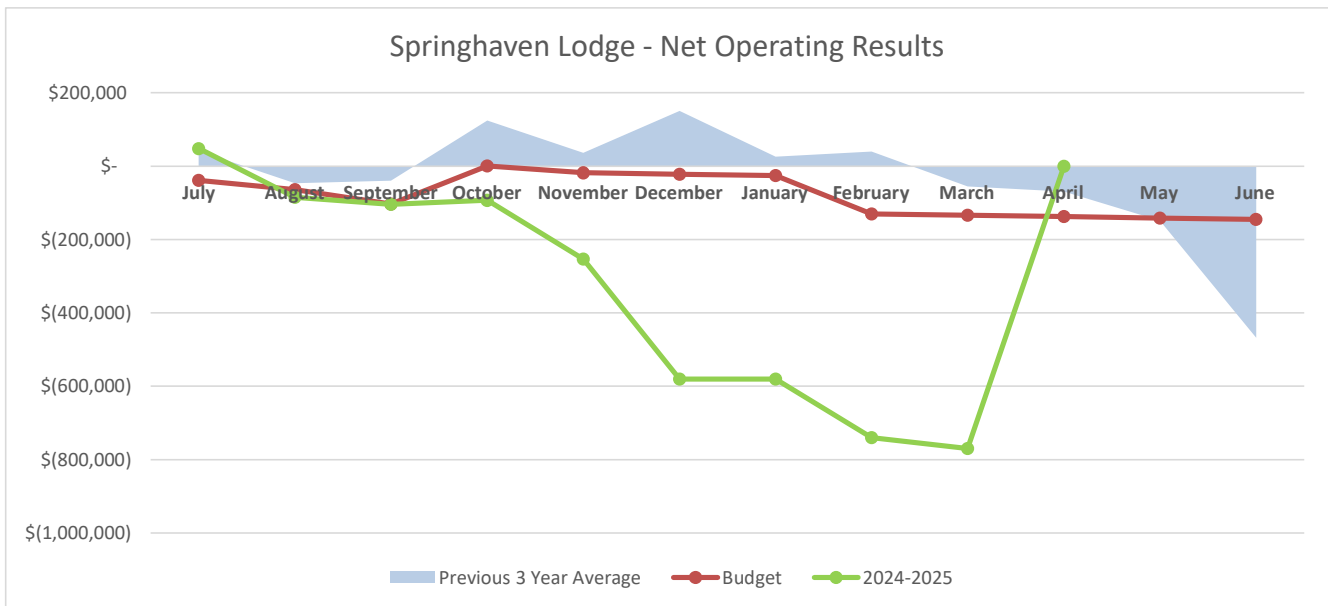
LOAN REPAYMENTS	Loan Number	2024-25 Actual	2024-25 New	2024-25 New	2024-25 Actual	2024-25 Actual	2024-25 Budget	2024-25 Budget	2024-25 Budget	2024-25 Budget	2024-25 Budget
		Principal 1 July 2024	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding	Principal 1 July 2024	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding
		\$		\$	\$	\$	\$		\$	\$	\$
Law, order, public safety											
Communications Tower	150	383,960	0	(33,179)	(16,980)	350,781	383,960	0	(50,333)	(24,905)	333,627
Health											
Medical Centre Donation	137	106,272	0	(8,851)	(1,800)	97,421	106,272	0	(8,850)	(1,800)	97,422
Housing											
Bagg Street Unit	135	43,687	0	(5,174)	(671)	38,513	43,687	0	(10,428)	(1,262)	33,259
Aged Units - GSHI	139	10,244	0	(10,244)	(90)	(0)	10,244	0	(10,244)	(90)	0
Staff Housing - GSHI	140	736,315	0	(61,323)	(12,474)	674,992	736,315	0	(61,323)	(12,474)	674,992
GROH Housing - GSHI	138	710,496	0	(114,210)	(9,821)	596,286	710,496	0	(114,210)	(9,821)	596,286
Staff Housing - GSHI	144	33,613	0	(10,996)	(578)	22,617	33,613	0	(10,996)	(578)	22,617
GROH Housing - GSHI	145	33,613	0	(10,996)	(578)	22,617	33,613	0	(10,996)	(578)	22,617
Staff Housing Renovations	148	270,403	0	(7,812)	(5,966)	262,591	270,403	0	(15,731)	(11,960)	254,672
Recreation and culture											
Sports Complex	134	180,685	0	(18,465)	(9,131)	162,220	180,685	0	(18,921)	(9,800)	161,764
Sports Complex Wall	136	52,474	0	(5,017)	(522)	47,457	52,474	0	(10,083)	(1,192)	42,391
Netball Courts & Roof	143	1,283,949	0	(55,342)	(36,549)	1,228,607	1,283,949	0	(55,342)	(38,108)	1,228,607
Oval Lighting	142	182,335	0	(24,931)	(2,557)	157,404	182,335	0	(24,931)	(2,915)	157,404
Harrison PI Toilets & Park	146	331,909	0	(17,864)	(6,501)	314,045	331,909	0	(36,078)	(12,652)	295,831
Harrison PI Toilets & Park	149	191,979	0	(16,589)	(8,490)	175,390	191,979	0	(25,166)	(12,453)	166,813
Transport											
Airstrip Lighting	141	116,421	0	(10,311)	(1,721)	106,110	116,421	0	(10,311)	(1,721)	106,110
Economic services											
Land Development	147	320,357	0	(17,242)	(6,275)	303,115	320,357	0	(34,823)	(12,212)	285,534
		4,988,712	0	(428,547)	(120,704)	4,560,165	4,988,712	0	(508,766)	(154,521)	4,479,946

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025**

MAJOR BUSINESS UNITS

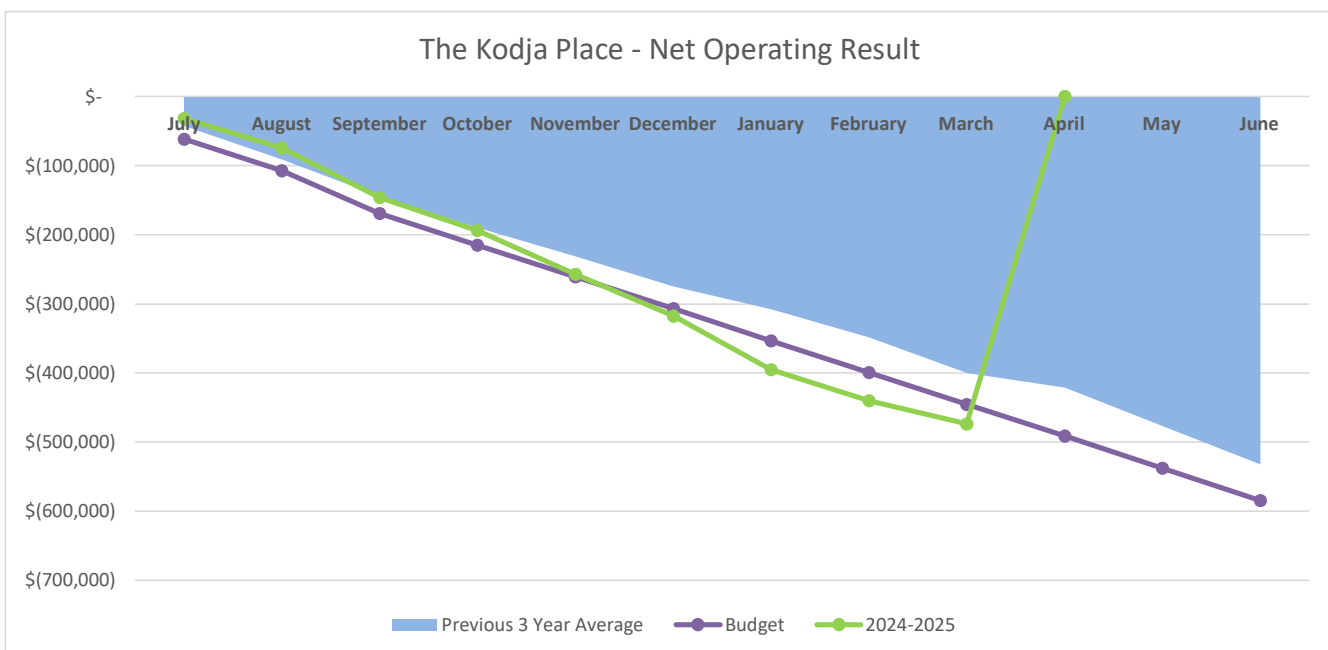
Springhaven Lodge

The Shire of Kojonup owned and operated a 22 bed aged accommodation hostel known as Springhaven Lodge. The following graph shows the operations of Springhaven Lodge (profit or loss) excluding any capital grants. There is also capital expenditure and reserve accounts (p.16) associated with Springhaven Lodge. The Shire disposed of Springhaven Lodge operations and mangement in October 2024, whilst retaining ownership of the land and building assets.



The Kodja Place Precinct

The Shire of Kojonup owns ands operates The Kodja Place precinct, a tourism, retail and cultural interpretive centre on Albany Highway. The following graph shows the operations of TKPP (profit or loss). There is also capital expenditure (p.13), a loan (p.15) and a reserve account (p.16) associated with TKPP.

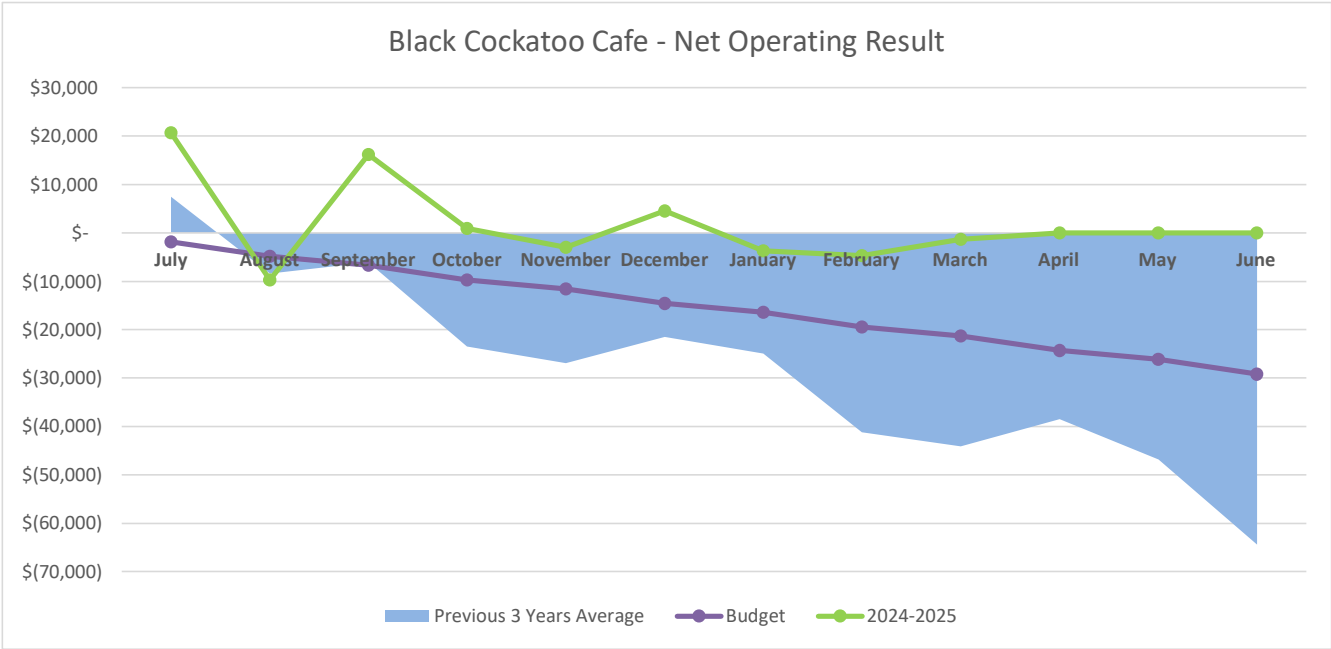


**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2025**

MAJOR BUSINESS UNITS

Black Cockatoo Café

Effective from 1 July 2023, the Shire assumed ownership and operation of The Black Cockatoo Café, located in The Kodja Place Precinct. The following graph shows the trading results of the café.



SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
Proceeds Sale of Assets										
9608	Proceeds Sale of Assets - Furniture & Equipment	\$0	(\$123,225)	0%	(\$123,225)	\$0	\$0	\$0	(\$123,225)	\$0
9605	Proceeds Sale of Assets - Plant & Equipment	(\$55,000)	(\$126,775)	231%	(\$126,775)	\$0	(\$55,000)	\$0	(\$179,775)	\$0
New	Proceeds Sale of Assets - Land	(\$80,000)	\$0	0%	\$0	\$0	(\$80,000)	\$0	\$0	\$0
Sub Total - PROCEEDS/REALISATION ON SALE OF ASSET		(\$135,000)	(\$250,000)		(\$250,000)	\$0	(\$135,000)	\$0	(\$303,000)	\$0
Written Down Value										
New	00000 Written Down Value-	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - WDV ON SALE OF ASSET		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Total - GAIN/LOSS ON DISPOSAL OF ASSET		(\$135,000)	(\$250,000)		(\$250,000)	\$0	(\$135,000)	\$0	(\$303,000)	\$0
Sub Total - ABNORMAL ITEMS		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Total - OPERATING STATEMENT		(\$135,000)	(\$250,000)		(\$250,000)	\$0	(\$135,000)	\$0	(\$303,000)	\$0

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
GENERAL PURPOSE FUNDING - RATES										
OPERATING EXPENDITURE										
1112	Admin Allocated to Rates (Cash)	\$44,847	\$12,055	20%	\$0	\$12,055	\$0	\$59,798	\$0	\$59,798
1122	Admin Allocated to Rates (Non-Cash)	\$3,426	\$1,061	23%	\$0	\$1,061	\$0	\$4,568	\$0	\$4,568
1132	Rating Salaries	\$29,999	\$0	0%	\$0	\$0	\$0	\$40,000	\$0	\$0
1162	Superannuation	\$4,500	\$0	0%	\$0	\$0	\$0	\$6,000	\$0	\$0
1182	Rates Printing/postage	\$3,000	\$178	6%	\$0	\$178	\$0	\$3,000	\$0	\$3,000
1192	Valuation Expenses	\$1,694	\$3,035	23%	\$0	\$3,035	\$0	\$13,400	\$0	\$14,700
1202	Title Searches	\$500	\$0	0%	\$0	\$0	\$0	\$500	\$0	\$500
1222	Insurance - Emp Costs (Rates)	\$1,615	\$2,053	127%	\$0	\$2,053	\$0	\$1,615	\$0	\$2,053
1262	Legal Costs Incurred - Rates	\$1,400	\$0	0%	\$0	\$0	\$0	\$2,000	\$0	\$2,000
Sub Total - GENERAL RATES OP/EXP		\$90,980	\$18,383		\$0	\$18,383	\$0	\$130,881	\$0	\$86,619
OPERATING INCOME										
1003	General Rates Levied	(\$5,147,439)	(\$5,145,966)	100%	(\$5,145,966)	\$0	(\$5,147,439)	\$0	(\$5,147,440)	\$0
1023	Interim Rates	(\$300)	\$0	0%	\$0	\$0	(\$300)	\$0	\$0	\$0
1053	Back Rates	(\$100)	(\$4,987)	4987%	(\$4,987)	\$0	(\$100)	\$0	(\$4,900)	\$0
1013	Ex-Gratia Rates	(\$2,219)	(\$2,442)	110%	(\$2,442)	\$0	(\$2,219)	\$0	(\$2,442)	\$0
1043	Non Payment Penalty Interest	(\$23,700)	(\$38,546)	128%	(\$38,546)	\$0	(\$30,000)	\$0	(\$30,000)	\$0
1073	Instalment Administration Charge	(\$4,000)	(\$4,401)	110%	(\$4,401)	\$0	(\$4,000)	\$0	(\$4,401)	\$0
1063	Instalment Interest Charge	(\$12,000)	(\$13,314)	111%	(\$13,314)	\$0	(\$12,000)	\$0	(\$13,314)	\$0
1273	ESL Levy Admin Fee	(\$4,000)	(\$4,000)	100%	(\$4,000)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
1092	Rates Written Off/Refunded	\$95	\$1,071	1071%	\$1,071	\$0	\$100	\$0	\$1,071	\$0
1283	Settlement & Search Charges	(\$3,000)	(\$4,914)	123%	(\$4,914)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
1263	Legal Expenses - Recovered	(\$1,400)	\$0	0%	\$0	\$0	(\$2,000)	\$0	(\$2,000)	\$0
Sub Total - GENERAL RATES OP/INC		(\$5,198,063)	(\$5,217,498)		(\$5,217,498)	\$0	(\$5,205,958)	\$0	(\$5,211,426)	\$0
Total - GENERAL RATES		(\$5,107,083)	(\$5,199,115)		(\$5,217,498)	\$18,383	(\$5,205,958)	\$130,881	(\$5,211,426)	\$86,619

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	OTHER GENERAL PURPOSE FUNDING									
	OPERATING EXPENDITURE									
	Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP				\$0	\$0	\$0	\$0	\$0	\$0
	OPERATING INCOME									
1333	Financial Assistance Grant	(\$99,157)	(\$7,122)	5%	(\$7,122)	\$0	(\$132,209)	\$0	(\$9,496)	\$0
1343	Grants Commission Local Roads Grant	(\$34,661)	(\$60,509)	131%	(\$60,509)	\$0	(\$46,215)	\$0	(\$80,679)	\$0
1373	Interest Received - Municipal	(\$375)	\$0	0%	\$0	\$0	(\$500)	\$0	(\$500)	\$0
1393	Interest Received - Reserves	(\$25,900)	(\$22,081)	63%	(\$22,081)	\$0	(\$35,000)	\$0	(\$24,000)	\$0
	Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC	(\$160,093)	(\$89,712)		(\$89,712)	\$0	(\$213,924)	\$0	(\$114,675)	\$0
	Total - OTHER GENERAL PURPOSE FUNDING	(\$160,093)	(\$89,712)		(\$89,712)	\$0	(\$213,924)	\$0	(\$114,675)	\$0
	Total - GENERAL PURPOSE FUNDING	(\$5,267,176)	(\$5,288,827)		(\$5,307,210)	\$18,383	(\$5,419,882)	\$130,881	(\$5,326,101)	\$86,619

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	GOVERNANCE - MEMBERS OF COUNCIL									
	OPERATING EXPENDITURE									
002D	Depreciation	\$7,629	\$1,220	12%	\$0	\$1,220	\$0	\$10,172	\$0	\$10,172
1502	Meeting Attendance Fees	\$75,114	\$43,096	43%	\$0	\$43,096	\$0	\$100,152	\$0	\$100,152
1508	Members Travelling	\$700	\$2,520	360%	\$0	\$2,520	\$0	\$700	\$0	\$5,200
1512	Conferences & Training Expenses	\$15,500	\$8,305	54%	\$0	\$8,305	\$0	\$15,500	\$0	\$9,000
1522	Members Communications Allowance	\$15,750	\$9,000	43%	\$0	\$9,000	\$0	\$21,000	\$0	\$21,000
1532	Election Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
1542	Presidents/Dep Allowances	\$28,500	\$11,400	30%	\$0	\$11,400	\$0	\$38,000	\$0	\$38,000
1562	Refreshments & Functions (Councillors)	\$7,881	\$7,370	66%	\$0	\$7,370	\$0	\$11,100	\$0	\$11,100
1572	Refreshments & Functions Staff)	\$5,160	\$5,172	86%	\$0	\$5,172	\$0	\$6,000	\$0	\$6,000
1592	Members Insurance	\$11,100	\$10,703	96%	\$0	\$10,703	\$0	\$11,100	\$0	\$10,703
1602	Subscriptions	\$26,114	\$38,522	148%	\$0	\$38,522	\$0	\$26,114	\$0	\$36,124
1612	Misc Expenses - Members	\$1,500	\$64	4%	\$0	\$64	\$0	\$1,500	\$0	\$0
1624	Integrated Planning Expenses	\$14,999	\$0	0%	\$0	\$0	\$0	\$20,000	\$0	\$0
1632	Vehicle Operating Expenses	\$0	\$381	0%	\$0	\$381	\$0	\$0	\$0	\$381
1662	Audit Fees	\$3,880	\$47,062	97%	\$0	\$47,062	\$0	\$48,500	\$0	\$48,500
1702	Administration Allocation (Cash)	\$373,719	\$241,110	48%	\$0	\$241,110	\$0	\$498,312	\$0	\$461,189
1712	Administration Allocation (Non-Cash)	\$17,128	\$7,073	31%	\$0	\$7,073	\$0	\$22,838	\$0	\$22,835
1772	Doubtful Debt Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$2,000	\$0	\$2,000
1792	Legal Costs	\$2,700	\$0	0%	\$0	\$0	\$0	\$3,000	\$0	\$3,000
2075	VROC - Shared Services	\$2,000	\$0	0%	\$0	\$0	\$0	\$2,000	\$0	\$5,000
2078	VROC - Projects	\$2,000	\$5,000	250%	\$0	\$5,000	\$0	\$2,000	\$0	\$5,000
	Sub Total - MEMBERS OF COUNCIL OP/EXP	\$611,374	\$438,264		\$0	\$438,264	\$0	\$839,988	\$0	\$795,356
	OPERATING INCOME									
1725	Donations/Contributions		\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
002P	Profit on Sale of Asset (Gov)	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - MEMBERS OF COUNCIL OP/INC	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
	Total - MEMBERS OF COUNCIL	\$611,374	\$438,264		\$0	\$438,264	\$0	\$839,988	\$0	\$795,356

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	GOVERNANCE - GENERAL									
	OPERATING EXPENDITURE									
003D	Depreciation (Sch 4)	\$85,639	\$79,754	70%	\$0	\$79,754	\$0	\$114,190	\$0	\$114,190
1852	Salaries - Admin	\$834,512	\$714,308	64%	\$0	\$714,308	\$0	\$1,112,727	\$0	\$909,972
1882	Admin Superannuation	\$91,868	\$89,846	73%	\$0	\$89,846	\$0	\$122,495	\$0	\$122,495
1892	Staff Insurances	\$37,235	\$43,107	116%	\$0	\$43,107	\$0	\$37,235	\$0	\$37,235
1902	FBT Admin Staff	\$13,090	\$0	0%	\$0	\$0	\$0	\$17,000	\$0	\$17,000
1912	Conference & Training	\$18,349	\$11,052	36%	\$0	\$11,052	\$0	\$31,100	\$0	\$10,100
1921	Staff Housing Subsidy	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
1922	Advertising	\$6,400	\$2,491	25%	\$0	\$2,491	\$0	\$10,000	\$0	\$5,000
1931	Occupational Risk Co-Ordinator Costs	\$6,750	\$0	0%	\$0	\$0	\$0	\$9,000	\$0	\$9,000
1932	Occ Health & Safety	\$3,527	\$3,232	48%	\$0	\$3,232	\$0	\$6,780	\$0	\$6,480
1942	Staff Uniforms	\$1,700	\$4,974	249%	\$0	\$4,974	\$0	\$2,000	\$0	\$4,067
1952	Admin Staff Costs	\$9,960	\$12,542	86%	\$0	\$12,542	\$0	\$14,600	\$0	\$14,600
1957	Office Building Maintenance	\$6,098	\$9,557	105%	\$0	\$9,557	\$0	\$9,138	\$0	\$15,454
1958	Office - Cleaning & Assoc	\$32,642	\$30,711	71%	\$0	\$30,711	\$0	\$43,375	\$0	\$52,450
1959	Office - Utility Charges	\$11,002	\$9,578	66%	\$0	\$9,578	\$0	\$14,500	\$0	\$14,500
1962	Office Gardens & Surrounds-Mtce	\$5,640	\$2,079	20%	\$0	\$2,079	\$0	\$10,520	\$0	\$8,750
1972	Admin Printing & Stationery	\$21,585	\$16,674	58%	\$0	\$16,674	\$0	\$28,900	\$0	\$28,900
1982	Telephone & Internet	\$18,292	\$17,975	65%	\$0	\$17,975	\$0	\$27,715	\$0	\$26,820
2002	Office Equip Maint	\$750	\$0	0%	\$0	\$0	\$0	\$1,000	\$0	\$1,000
2004	Office - Insurance.	\$40,699	\$38,296	94%	\$0	\$38,296	\$0	\$40,699	\$0	\$38,296
2006	Donations CEO discretion	\$1,000	\$500	50%	\$0	\$500	\$0	\$1,000	\$0	\$1,000
2008	Donations - Council	\$1,000	\$95	10%	\$0	\$95	\$0	\$1,000	\$0	\$1,000
2012	Non Capital Purchases	\$1,208	\$2,422	97%	\$0	\$2,422	\$0	\$2,500	\$0	\$2,500
2022	Bank Charges	\$14,596	\$28,159	158%	\$0	\$28,159	\$0	\$17,800	\$0	\$37,256
2032	Postage & Freight	\$5,040	\$4,876	81%	\$0	\$4,876	\$0	\$6,000	\$0	\$6,000
2042	ICT Computer Support	\$94,297	\$113,271	91%	\$0	\$113,271	\$0	\$124,550	\$0	\$124,550
1992	ICT Software Licensing Fees	\$95,675	\$26,244	19%	\$0	\$26,244	\$0	\$136,735	\$0	\$144,415
2043	ICT Website Subscription & Upgrade	\$16,140	\$0	0%	\$0	\$0	\$0	\$16,140	\$0	\$1,000
2044	ICT Hardware Purchases (<\$5,000)	\$2,250	\$848	28%	\$0	\$848	\$0	\$3,000	\$0	\$3,000
2052	Admin Vehicle Expenses	\$25,874	\$10,365	30%	\$0	\$10,365	\$0	\$34,500	\$0	\$19,057
2062	Admin Legal Expenses	\$14,999	\$33,501	168%	\$0	\$33,501	\$0	\$20,000	\$0	\$40,000
2274	HR/IR Consultants	\$3,750	\$0	0%	\$0	\$0	\$0	\$5,000	\$0	\$20,000
2277	Finance Consultants	\$50,600	\$79,252	107%	\$0	\$79,252	\$0	\$74,400	\$0	\$97,500
2275	Records Management	\$4,410	\$54	1%	\$0	\$54	\$0	\$5,880	\$0	\$6,050
2278	Security Monitoring	\$1,210	\$1,265	88%	\$0	\$1,265	\$0	\$1,430	\$0	\$1,722
2092	Mis Expense - Admin	\$3,405	\$835	18%	\$0	\$835	\$0	\$4,540	\$0	\$5,104
2102	Admin - Novated Lease Expenses	\$14,703	\$15,078	77%	\$0	\$15,078	\$0	\$19,605	\$0	\$21,110
2172	Less Admin Non Cash Realloc	(\$85,639)	(\$70,731)	62%	\$0	(\$70,731)	\$0	(\$114,190)	\$0	(\$114,190)
2182	Less Admin Cash Exp Realloc	(\$1,494,884)	(\$1,205,550)	60%	\$0	(\$1,205,550)	\$0	(\$1,993,259)	\$0	(\$1,832,273)
	Sub Total - GOVERNANCE - GENERAL OP/EXP	\$15,372	\$126,660		\$0	\$126,660	\$0	\$19,605	\$0	\$21,110

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
		OPERATING INCOME								
2053	Sundry Misc Income - Admin	(\$225)	(\$2,393)	798%	(\$2,393)	\$0	(\$300)	\$0	(\$2,300)	\$0
2083	Police Licensing Commissions	(\$29,200)	(\$23,617)	59%	(\$23,617)	\$0	(\$40,000)	\$0	(\$40,000)	\$0
2113	Admin - Novated Lease Contributions	(\$14,703)	(\$15,078)		(\$15,078)	\$0	(\$19,605)	\$0	(\$21,110)	\$0
2143	Photocopying Fees	(\$15)	(\$35)	175%	(\$35)	\$0	(\$20)	\$0	(\$20)	\$0
	Sub Total - GOVERNANCE - GENERAL OP/INC	(\$44,143)	(\$41,123)		(\$41,123)	\$0	(\$59,925)	\$0	(\$63,430)	\$0
	Total - GOVERNANCE - GENERAL	(\$28,771)	\$85,538		(\$41,123)	\$126,660	(\$59,925)	\$19,605	(\$63,430)	\$21,110
	Total - GOVERNANCE	\$582,603	\$523,801		(\$41,123)	\$564,924	(\$59,925)	\$859,593	(\$63,430)	\$816,466

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025		
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense	
LAW ORDER & PUBLIC SAFETY											
FIRE PREVENTION											
OPERATING EXPENDITURE											
2272	Emergency Operating Expenses	\$5,625	\$13,084	174%	\$0	\$13,084	\$0	\$7,500	\$0	\$8,655	
2271	Emergency Operations Room - Storage	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0	
2281	Community Emergency Services Manager	\$15,000	\$13,307	67%	\$0	\$13,307	\$0	\$20,000	\$0	\$20,000	
2292	Fire Hazard Reduction	\$11,822	\$25,573	162%	\$0	\$25,573	\$0	\$15,763	\$0	\$38,801	
2302	Ground & Aerial Inspections	\$4,600	\$0	0%	\$0	\$0	\$0	\$4,600	\$0	\$0	
2322	Administration Costs	\$4,575	\$474	9%	\$0	\$474	\$0	\$5,400	\$0	\$5,400	
2342	Fire Fighting - Shire Resources	\$3,468	\$2,043	46%	\$0	\$2,043	\$0	\$4,424	\$0	\$4,008	
2362	Bushfire Mitigation Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$45,500	
2372	Brigade Expenses	\$81,862	\$79,862	89%	\$0	\$79,862	\$0	\$89,570	\$0	\$88,570	
2294	BRPC - Superannuation	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0	
2382	Administration Allocated - Cash	\$44,847	\$36,167	60%	\$0	\$36,167	\$0	\$59,798	\$0	\$59,798	
2442	Administration Allocated - Non-Cash	\$856	\$707	62%	\$0	\$707	\$0	\$1,142	\$0	\$1,142	
2443	Interest on Loan - Bushfire	\$16,980	\$18,320	74%	\$0	\$18,320	\$0	\$24,905	\$0	\$24,905	
2444	Govt Guarantee Fee - Loan 150 Expense	\$1,680	\$0		\$0	\$0	\$0	\$1,680	\$0	\$2,290	
004D	Buildings Depreciation	\$30,936	\$26,856	65%	\$0	\$26,856	\$0	\$41,250	\$0	\$41,250	
Sub Total - FIRE PREVENTION OP/EXP		\$222,251	\$216,393		\$0	\$216,393	\$0	\$276,032	\$0	\$340,319	
OPERATING INCOME											
2363	Fines & Penalties	(\$1,500)	(\$842)	42%	(\$842)	\$0	(\$2,000)	\$0	(\$500)	\$0	
2383	Sale of Fire Maps	(\$37)	(\$127)	255%	(\$127)	\$0	(\$50)	\$0	(\$127)	\$0	
2393	Sundry Misc income - Fire	(\$2,400)	(\$29,878)	934%	(\$29,878)	\$0	(\$3,200)	\$0	(\$4,323)	\$0	
2373	ESL Levy Funding	(\$56,250)	(\$47,701)	64%	(\$47,701)	\$0	(\$75,000)	\$0	(\$72,288)	\$0	
2343	Operating Grant Income	\$0	\$0	0%	\$0	\$0	\$0	\$0	(\$22,750)	\$0	
2463	BRMC - Grant Income	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - FIRE PREVENTION OP/INC		(\$60,187)	(\$78,548)		(\$78,548)	\$0	(\$80,250)	\$0	(\$99,988)	\$0	
Total - FIRE PREVENTION		\$162,064	\$137,845		(\$78,548)	\$216,393	(\$80,250)	\$276,032	(\$99,988)	\$340,319	

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	ANIMAL CONTROL									
	OPERATING EXPENDITURE									
2492	Salaries	\$0	\$31,350	0%	\$0	\$31,350	\$0	\$0	\$0	\$0
2522	Superannuation	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
2532	Other Employment Costs	\$3,732	\$4,105	102%	\$0	\$4,105	\$0	\$4,031	\$0	\$5,300
2542	Conference & Training	\$1,125	\$0	0%	\$0	\$0	\$0	\$1,500	\$0	\$0
2552	Ranger Vehicle	\$0	\$1,811	0%	\$0	\$1,811	\$0	\$0	\$0	\$2,500
2562	Dog Control Expenses	\$2,396	\$602	19%	\$0	\$602	\$0	\$3,195	\$0	\$3,197
2572	Dog Pound Expenses	\$1,950	\$430	17%	\$0	\$430	\$0	\$2,600	\$0	\$2,600
2573	Contract Ranger Expenses	\$17,999	\$1,900	8%	\$0	\$1,900	\$0	\$24,000	\$0	\$44,000
2582	Other Animal Control	\$375	\$0	0%	\$0	\$0	\$0	\$500	\$0	\$500
2583	Cat Control Expenses	\$495	\$96	15%	\$0	\$96	\$0	\$660	\$0	\$660
2584	Cat Pound Expenses	\$450	\$316	53%	\$0	\$316	\$0	\$600	\$0	\$600
2602	Administration Allocated - Cash	\$44,847	\$12,055	20%	\$0	\$12,055	\$0	\$59,798	\$0	\$59,798
2612	Administration Allocated - Non-Cash	\$856	\$707	62%	\$0	\$707	\$0	\$1,142	\$0	\$1,142
005D	Depreciation Buildings - Animal Control	\$337	\$1,458	324%	\$0	\$1,458	\$0	\$450	\$0	\$450
	Sub Total - ANIMAL CONTROL OP/EXP	\$74,563	\$54,831		\$0	\$54,831	\$0	\$98,476	\$0	\$120,747
	OPERATING INCOME									
2633	Ranger Income	(\$14,999)	(\$400)	2%	(\$400)	\$0	(\$20,000)	\$0	\$0	\$0
2653	Fines & Penalties - Dog Act	(\$172)	(\$677)	294%	(\$677)	\$0	(\$230)	\$0	(\$497)	\$0
2654	Fines & Penalties - Cat Act	(\$187)	\$0	0%	\$0	\$0	(\$250)	\$0	\$0	\$0
2663	Impounding Fees - Dogs	(\$262)	(\$1,110)	317%	(\$1,110)	\$0	(\$350)	\$0	(\$1,000)	\$0
2664	Impounding Fees - Cats	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
2673	Dog Registrations	(\$2,625)	(\$2,358)	67%	(\$2,358)	\$0	(\$3,500)	\$0	(\$2,800)	\$0
2674	Cat Registrations	(\$375)	(\$485)	97%	(\$485)	\$0	(\$500)	\$0	(\$500)	\$0
	Sub Total - ANIMAL CONTROL OP/INC	(\$18,622)	(\$5,030)		(\$5,030)	\$0	(\$24,830)	\$0	(\$4,797)	\$0
	Total - ANIMAL CONTROL	\$55,941	\$49,802		(\$5,030)	\$54,831	(\$24,830)	\$98,476	(\$4,797)	\$120,747

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	OTHER LAW ORDER & PUBLIC SAFETY									
	OPERATING EXPENDITURE									
2832	Vehicle Impounding	\$1,125	\$240	16%	\$0	\$240	\$0	\$1,500	\$0	\$1,500
2862	Local Law review	\$4,500	\$0	0%	\$0	\$0	\$0	\$6,000	\$0	\$3,000
	Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP	\$5,625	\$240		\$0	\$240	\$0	\$7,500	\$0	\$4,500
	OPERATING INCOME									
2863	Income - Misc Other Law & Order	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
2823	Non-Operating Grant income	\$0	\$0	0%	\$0	\$0	(\$135,335)	\$0	(\$135,335)	\$0
	Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC	\$0	\$0		\$0	\$0	(\$135,335)	\$0	(\$135,335)	\$0
	Total - OTHER LAW ORDER PUBLIC SAFETY	\$5,625	\$240		\$0	\$240	(\$135,335)	\$7,500	(\$135,335)	\$4,500
	Total - LAW ORDER & PUBLIC SAFETY	\$223,630	\$187,887		(\$83,578)	\$271,464	(\$240,415)	\$382,008	(\$240,120)	\$465,566

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
	HEALTH									
	HEALTH ADMINISTRATION & INSPECTION									
	OPERATING EXPENDITURE									
3102	Health Salaries	\$0	\$10,850	0%	\$0	\$10,850	\$0	\$0	\$0	\$10,850
3132	Superannuation	\$0	\$13,034	0%	\$0	\$13,034	\$0	\$0	\$0	\$10,189
3142	Fringe Benefits Tax	\$9,000	\$0	0%	\$0	\$0	\$0	\$12,000	\$0	\$0
3152	Conferences & Training	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
3162	Health - Other Employment Costs	\$20,863	\$5,146	19%	\$0	\$5,146	\$0	\$27,281	\$0	\$20,723
3164	Health - Contractors	\$33,749	\$10,070	22%	\$0	\$10,070	\$0	\$45,000	\$0	\$30,000
3212	Admin Allocation to HIA - Cash	\$44,847	\$12,055	20%	\$0	\$12,055	\$0	\$59,798	\$0	\$59,798
3242	Analytical Expenses	\$1,500	\$544	27%	\$0	\$544	\$0	\$2,000	\$0	\$2,000
3252	Administration Allocated - Non-cash	\$1,285	\$1,061	62%	\$0	\$1,061	\$0	\$1,713	\$0	\$1,713
	Sub Total - HEALTH ADMIN & INSPECTION OP/EXP	\$111,242	\$52,761		\$0	\$52,761	\$0	\$147,792	\$0	\$135,273
	OPERATING INCOME									
3223	Health Act fees, Licences	(\$900)	(\$2,590)	216%	(\$2,590)	\$0	(\$1,200)	\$0	(\$2,118)	\$0
3233	Septic Tank Inspection Fees	(\$150)	\$0	0%	\$0	\$0	(\$200)	\$0	(\$200)	\$0
3253	Health Other income	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
3283	Health Consultancy Income - Resource Sharing	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - HEALTH ADMIN & INSPECTION OP/INC	(\$1,050)	(\$2,590)		(\$2,590)	\$0	(\$1,400)	\$0	(\$2,318)	\$0
	Total - HEALTH ADMIN & INSPECTION	\$110,192	\$50,171		(\$2,590)	\$52,761	(\$1,400)	\$147,792	(\$2,318)	\$135,273

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	OTHER HEALTH									
	OPERATING EXPENDITURE									
3362	Doctor's Surgery Maint	\$0	\$536	0%	\$0	\$536	\$0	\$0	\$0	\$0
3360	Doctor Services Expenses	\$187,478	\$125,000	50%	\$0	\$125,000	\$0	\$250,000	\$0	\$250,000
3361	Interest Paid on Loans	\$1,800	\$1,800	100%	\$0	\$1,800	\$0	\$1,800	\$0	\$1,800
3368	Loan Guarantee Fee	\$312	\$740	142%	\$0	\$740	\$0	\$520	\$0	\$520
009D	Depreciation Buildings	\$13,406	\$16,740	94%	\$0	\$16,740	\$0	\$17,875	\$0	\$17,875
	Sub Total - OTHER HEALTH OP/EXP	\$202,995	\$144,816		\$0	\$144,816	\$0	\$270,195	\$0	\$270,195
	OPERATING INCOME									
	Sub Total - OTHER HEALTH OP/INC	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
	Total - OTHER HEALTH	\$202,995	\$144,816		\$0	\$144,816	\$0	\$270,195	\$0	\$270,195
	Total - HEALTH	\$313,188	\$194,987		(\$2,590)	\$197,577	(\$1,400)	\$417,987	(\$2,318)	\$405,468

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025		
		Budget	Actual		Budget	Income	Expense	Income	Expense	Income	Expense
		EDUCATION & WELFARE									
		EDUCATION									
		OPERATING EXPENDITURE									
3455	Play in the Park	\$1,875	\$0	0%	\$0	\$0	\$0	\$2,500	\$0	\$1,750	
3452	Smart Start Expenses	\$2,145	\$2,860	100%	\$0	\$2,860	\$0	\$2,860	\$0	\$2,860	
	Sub Total - EDUCATION OP/EXP	\$4,020	\$2,860		\$0	\$2,860	\$0	\$5,360	\$0	\$4,610	
	OPERATING INCOME										
	Sub Total-EDUCATION OP/INC	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	
	Total - EDUCATION	\$4,020	\$2,860		\$0	\$2,860	\$0	\$5,360	\$0	\$4,610	
	PRE-SCHOOL/OTHER EDUCATION										
	OPERATING EXPENDITURE										
3462	Child Care Centre - Building Maint	\$4,068	\$2,367	54%	\$0	\$2,367	\$0	\$4,369	\$0	\$4,245	
3464	Child Care Centre - Grounds Maint	\$750	\$0	0%	\$0	\$0	\$0	\$1,000	\$0	\$0	
3477	Kindy Café	\$11,400	\$9,119	60%	\$0	\$9,119	\$0	\$15,200	\$0	\$14,700	
3472	Playgroup/Toy Library - Building Maint	\$4,556	\$4,071	74%	\$0	\$4,071	\$0	\$5,536	\$0	\$5,356	
3474	Playgroup/Toy Library - Grounds Maint	\$3,911	\$508	10%	\$0	\$508	\$0	\$5,215	\$0	\$3,965	
3478	SPARK - Expenditure	\$2,250	\$258	9%	\$0	\$258	\$0	\$3,000	\$0	\$3,000	
006D	DEPRECIATION (SCH 8)	\$15,892	\$14,443	68%	\$0	\$14,443	\$0	\$21,190	\$0	\$21,190	
	Sub Total - OTHER EDUCATION OP/EXP	\$42,826	\$30,767		\$0	\$30,767	\$0	\$55,510	\$0	\$52,456	
	OPERATING INCOME										
3463	Occasional Care Rent	(\$1,872)	(\$1,876)	75%	(\$1,876)	\$0	(\$2,496)	\$0	(\$2,496)	\$0	
3465	Grant - Kindy Café	(\$20,000)	(\$14,989)	75%	(\$14,989)	\$0	(\$20,000)	\$0	(\$7,820)	\$0	
3473	Playgroup/Toy Library Fees	\$0	(\$182)	0%	(\$182)	\$0	\$0	\$0	\$0	\$0	
3475	SPARK - Income	(\$3,000)	(\$3,490)	116%	(\$3,490)	\$0	(\$3,000)	\$0	(\$2,340)	\$0	
3483	LR&CIP Grant - Old School Roof	\$0	\$0	0%	\$0	\$0	(\$50,000)	\$0	(\$50,000)	\$0	
	Sub Total - OTHER EDUCATION OP/INC	(\$24,872)	(\$20,537)		(\$20,537)	\$0	(\$75,496)	\$0	(\$62,656)	\$0	
	Total - OTHER EDUCATION	\$17,954	\$10,230		(\$20,537)	\$30,767	(\$75,496)	\$55,510	(\$62,656)	\$52,456	
	Total - EDUCATION & WELFARE	\$21,974	\$13,090		(\$20,537)	\$33,627	(\$75,496)	\$60,870	(\$62,656)	\$57,066	

SHIRE OF KOJONUP

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Details By function Under The Following Programme Titles
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ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
	HOUSING									
	SPRING HAVEN HOUSING									
3752	Spring Haven Salaries	\$446,760	\$777,841	174%	\$0	\$777,841	\$0	\$446,760	\$0	\$777,841
3742	Spring Haven - FBT Expenses	\$5,071	\$0	0%	\$0	\$0	\$0	\$5,071	\$0	\$0
3772	Spring Haven Superannuation	\$143,775	\$68,279	47%	\$0	\$68,279	\$0	\$143,775	\$0	\$168,279
3782	Conferences & Training	\$3,500	\$1,685	48%	\$0	\$1,685	\$0	\$3,500	\$0	\$1,685
3792	Uniforms & Protective Clothing	\$1,250	\$441	35%	\$0	\$441	\$0	\$1,250	\$0	\$441
3802	Recruitment Expenses	\$350	\$3,204	915%	\$0	\$3,204	\$0	\$350	\$0	\$3,059
3821	Spring H - Staff Housing Subsidy	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
3822	Vehicle Expenses	\$1,750	\$1,134	65%	\$0	\$1,134	\$0	\$1,750	\$0	\$1,134
3842	Spring Haven Telephone	\$3,000	\$4,510	150%	\$0	\$4,510	\$0	\$3,000	\$0	\$2,590
3862	Subscriptions	\$5,945	\$4,220	71%	\$0	\$4,220	\$0	\$5,945	\$0	\$2,510
3872	Postage & Freight	\$355	\$713	201%	\$0	\$713	\$0	\$355	\$0	\$713
3882	Minor Office Expenses/Stationery	\$350	\$72	21%	\$0	\$72	\$0	\$350	\$0	\$72
3892	Office Equipment Maintenance	\$500	\$0	0%	\$0	\$0	\$0	\$500	\$0	\$0
3893	Software Operating	\$3,315	\$1,908	58%	\$0	\$1,908	\$0	\$3,315	\$0	\$1,908
3902	Spring Haven Building Operating Expenses	\$27,702	\$33,907	122%	\$0	\$33,907	\$0	\$27,702	\$0	\$48,366
3903	Spring Haven Building Maint (Unforseen)	\$3,400	\$17,891	526%	\$0	\$17,891	\$0	\$3,400	\$0	\$20,648
3904	Spring Haven Grounds Maint	\$22,775	\$2,381	10%	\$0	\$2,381	\$0	\$22,775	\$0	\$13,975
3906	Springhaven Building Non Cap	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
3908	Spring H - Security	\$3,500	\$0	0%	\$0	\$0	\$0	\$3,500	\$0	\$0
3912	Medical/Pharmaceutical Services	\$16,500	\$19,493	118%	\$0	\$19,493	\$0	\$16,500	\$0	\$19,493
3913	Allied Health	\$12,725	\$14,000	110%	\$0	\$14,000	\$0	\$12,725	\$0	\$14,000
3914	Utilities	\$12,873	\$20,684	161%	\$0	\$20,684	\$0	\$12,873	\$0	\$21,436
3915	Refund of Interest on Depost Principal	\$0	\$14,110	0%	\$0	\$14,110	\$0	\$0	\$0	\$14,110
3812	Spring H - Workers Comp/Journey Ins	\$11,285	\$57,477	509%	\$0	\$57,477	\$0	\$11,285	\$0	\$57,477
3916	Insurance	\$6,595	\$21,584	327%	\$0	\$21,584	\$0	\$6,595	\$0	\$17,787
3922	Cleaning & Laundry	\$10,300	\$3,070	30%	\$0	\$3,070	\$0	\$10,300	\$0	\$3,133
3924	SPRING H - CLEANING & LAUNDRY	\$0	\$64	0%	\$0	\$64	\$0	\$0	\$0	\$64
3932	Non-Capital Equiment Expenses	\$2,375	\$2,419	102%	\$0	\$2,419	\$0	\$2,375	\$0	\$2,419
3942	Meals & Refreshments	\$30,230	\$36,159	120%	\$0	\$36,159	\$0	\$30,230	\$0	\$36,159
3952	Residents Activities	\$750	\$2,020	269%	\$0	\$2,020	\$0	\$750	\$0	\$750
3962	Public Liability Insurance	\$8,840	\$8,839	100%	\$0	\$8,839	\$0	\$8,840	\$0	\$8,839
3974	Spring Haven Aged Care Consultants	\$1,500	\$0	0%	\$0	\$0	\$0	\$1,500	\$0	\$0
3928	Spring H - COVID-19 Additional Costs	\$1,250	\$0	0%	\$0	\$0	\$0	\$1,250	\$0	\$0
3982	Administration Allocated Non-Cash	\$5,710	\$14,146	248%	\$0	\$14,146	\$0	\$5,710	\$0	\$5,710
3992	Administration Allocated - Cash	\$99,663	\$180,833	181%	\$0	\$180,833	\$0	\$99,663	\$0	\$99,663
010A	A/L ACCRUAL Spring. (SCH 9)	\$0	\$64,438	0%	\$0	\$64,438	\$0	\$0	\$0	\$64,438
010L	LSL ACCRUAL Spring (SCH 9)	\$0	\$53,481	0%	\$0	\$53,481	\$0	\$0	\$0	\$53,481
012D	Spring Haven Depreciation	\$31,730	\$115,986	274%	\$0	\$115,986	\$0	\$42,309	\$0	\$68,656
013D	Spring Haven Depreciation	\$2,499	\$9,993	300%	\$0	\$9,993	\$0	\$3,333	\$0	\$5,580
	Sub Total - SPRING HAVEN HOUSING OP/EXP	\$928,123	\$1,556,982		\$0	\$1,556,982	\$0	\$939,535	\$0	\$1,536,416

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
OPERATING INCOME										
4003	Spring Haven Resident Rent	(\$150,000)	(\$183,769)	123%	(\$183,769)	\$0	(\$150,000)	\$0	(\$187,326)	\$0
4013	Spring Haven - Personal Care Grant Subsidy	(\$500,000)	(\$598,318)	120%	(\$598,318)	\$0	(\$500,000)	\$0	(\$604,604)	\$0
1395	INTEREST ON UNPAID BONDS	(\$12,540)	(\$4,841)	39%	(\$4,841)	\$0	(\$12,540)	\$0	(\$4,841)	\$0
4043	Spring H - Grant - COVID-19 Payment	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
4143	Miscellaneous Income	(\$129,000)	\$0	0%	\$0	\$0	(\$129,000)	\$0	\$0	\$0
4023	Spring Haven Donations	(\$3,000)	\$0	0%	\$0	\$0	(\$3,000)	\$0		
3993	Spring H - Grant - ACAR	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
4303	Spring H - Grant - Security	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
022P	Spring H - Profit on Sale of Assets	\$0	(\$71,000)		(\$71,000)	\$0	\$0	\$0	(\$71,000)	\$0
Sub Total - SPRING HAVEN HOUSING OP/INC		(\$794,540)	(\$857,927)		(\$857,927)	\$0	(\$794,540)	\$0	(\$867,771)	\$0
Total - SPRING HAVEN HOUSING		\$133,583	\$699,055		(\$857,927)	\$1,556,982	(\$794,540)	\$939,535	(\$867,771)	\$1,536,416

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
	STAFF HOUSING									
	OPERATING EXPENDITURE									
3768	Staff Housing Building Maintenance	\$11,962	\$14,871	93%	\$0	\$14,871	\$0	\$15,950	\$0	\$23,182
3769	Staff Housing - Operating Expenses	\$31,426	\$30,176	72%	\$0	\$30,176	\$0	\$41,686	\$0	\$39,036
3764	Staff Housing - Ground Maint. Various	\$9,525	\$12,299	97%	\$0	\$12,299	\$0	\$12,700	\$0	\$13,960
3770	Loan Guarantee Fee L135 & L140	\$7,620	\$9,844	129%	\$0	\$9,844	\$0	\$7,620	\$0	\$7,620
3771	Staff Housing Loan Interest	\$19,110	\$16,181	63%	\$0	\$16,181	\$0	\$25,696	\$0	\$25,696
011D	Housing Depreciation	\$71,637	\$71,617	75%	\$0	\$71,617	\$0	\$95,520	\$0	\$95,520
	Sub Total - STAFF HOUSING OP/EXP	\$151,280	\$154,989		\$0	\$154,989	\$0	\$199,172	\$0	\$205,014
	OPERATING INCOME									
3703	Residential Rent - Staff	(\$35,177)	(\$10,985)	23%	(\$10,985)	\$0	(\$46,904)	\$0	(\$16,985)	\$0
	Sub Total - STAFF HOUSING OP/INC	(\$35,177)	(\$10,985)		(\$10,985)	\$0	(\$46,904)	\$0	(\$16,985)	\$0
	Total - STAFF HOUSING	\$116,103	\$144,004		(\$10,985)	\$154,989	(\$46,904)	\$199,172	(\$16,985)	\$205,014

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
HOUSING OTHER										
OPERATING EXPENDITURE										
4062	Loton Close ILU's Building Maint	\$10,655	\$7,879	56%	\$0	\$7,879	\$0	\$13,974	\$0	\$15,307
4064	Loton Close ILU's Grounds Maint	\$9,285	\$3,989	32%	\$0	\$3,989	\$0	\$12,380	\$0	\$10,780
4065	Loton Close ILU's Utilities	\$26,517	\$24,736	71%	\$0	\$24,736	\$0	\$34,980	\$0	\$31,650
4066	Loton Close ILU's Insurance	\$9,515	\$7,588	80%	\$0	\$7,588	\$0	\$9,515	\$0	\$9,515
4202	J Sullivan Units Building Maintenance	\$11,087	\$12,289	84%	\$0	\$12,289	\$0	\$14,637	\$0	\$14,975
4204	J Sullivan Units Grounds Maintenance	\$13,349	\$0	0%	\$0	\$0	\$0	\$17,800	\$0	\$13,350
4205	J Sullivan Units Utilities	\$7,165	\$6,920	64%	\$0	\$6,920	\$0	\$10,745	\$0	\$10,745
4206	J Sullivan Units Insurance	\$2,205	\$1,869	85%	\$0	\$1,869	\$0	\$2,205	\$0	\$2,205
4254	Interest Paid on Loans	\$11,067	\$13,387	121%	\$0	\$13,387	\$0	\$11,067	\$0	\$11,067
4255	Loan Guarantee Fee (Housing Other)	\$5,380	\$2,624	49%	\$0	\$2,624	\$0	\$5,380	\$0	\$5,438
4232	Bagg Street Units Operating	\$5,047	\$4,321	64%	\$0	\$4,321	\$0	\$6,729	\$0	\$6,729
4256	GROH - Building Maintenance	\$8,059	\$9,978	99%	\$0	\$9,978	\$0	\$10,061	\$0	\$10,965
Sub Total - HOUSING OTHER OP/EXP		\$119,330	\$95,580		\$0	\$95,580	\$0	\$149,473	\$0	\$142,726
OPERATING INCOME										
4083	Loton Close ILU's Rent	(\$125,185)	(\$137,280)	82%	(\$137,280)	\$0	(\$166,920)	\$0	(\$175,000)	\$0
4103	Loton Close ILU's - Power Recoups	(\$11,250)	(\$11,415)	76%	(\$11,415)	\$0	(\$15,000)	\$0	(\$15,000)	\$0
4203	J Sullivan Units - Rent	(\$27,749)	(\$29,200)	79%	(\$29,200)	\$0	(\$37,000)	\$0	(\$37,000)	\$0
4243	GROH - Rent	(\$93,746)	(\$111,210)	89%	(\$111,210)	\$0	(\$125,000)	\$0	(\$130,000)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$257,930)	(\$289,105)		(\$289,105)	\$0	(\$343,920)	\$0	(\$357,000)	\$0
Total - HOUSING OTHER		(\$138,599)	(\$193,525)		(\$289,105)	\$95,580	(\$343,920)	\$149,473	(\$357,000)	\$142,726
Total - HOUSING		\$111,087	\$649,534		(\$1,158,017)	\$1,807,551	(\$1,185,364)	\$1,288,180	(\$1,241,756)	\$1,884,156

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	COMMUNITY AMENITIES									
	SANITATION - HOUSEHOLD REFUSE									
	OPERATING EXPENDITURE									
5022	Refuse Collection - Kerbside	\$60,058	\$56,710	71%	\$0	\$56,710	\$0	\$80,080	\$0	\$80,080
5012	Refuse Site Maintenance	\$8,662	\$930	8%	\$0	\$930	\$0	\$11,550	\$0	\$6,450
5013	Refuse Site Rehabilitation	\$2,638	\$310	9%	\$0	\$310	\$0	\$3,518	\$0	\$3,718
5002	Recycling Depot/Transfer Stn - Contract	\$168,619	\$130,311	67%	\$0	\$130,311	\$0	\$195,385	\$0	\$196,511
5122	Recycling Collection - Kerbside	\$52,025	\$51,878	75%	\$0	\$51,878	\$0	\$69,370	\$0	\$69,370
5142	Recycling Education	\$525	\$0	0%	\$0	\$0	\$0	\$700	\$0	\$700
5123	Waste Management Planning	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
014D	Depreciation (Sch 10)	\$3,304	\$3,345	76%	\$0	\$3,345	\$0	\$4,405	\$0	\$4,405
	Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP	\$295,831	\$243,484		\$0	\$243,484	\$0	\$365,008	\$0	\$361,234
	OPERATING INCOME									
5023	Collection Charges - Kerbside	(\$284,384)	(\$285,310)	100%	(\$285,310)	\$0	(\$284,384)	\$0	(\$285,310)	\$0
5033	Recycling/Transfer Station Rental	(\$1,725)	\$0	0%	\$0	\$0	(\$2,300)	\$0	\$0	\$0
5183	Sale of Recyclables	(\$262)	\$0	0%	\$0	\$0	(\$350)	\$0	\$0	\$0
	Sub Total - SANITATION H/HOLD REFUSE OP/INC	(\$286,371)	(\$285,310)		(\$285,310)	\$0	(\$287,034)	\$0	(\$285,310)	\$0
	Total - SANITATION HOUSEHOLD REFUSE	\$9,460	(\$41,826)		(\$285,310)	\$243,484	(\$287,034)	\$365,008	(\$285,310)	\$361,234

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	SANITATION OTHER									
	OPERATING EXPENDITURE									
5027	Verge Pick Up - Hard Waste	\$22,499	\$0	0%	\$0	\$0	\$0	\$30,000	\$0	\$0
5251	Street Bins Collection - Contract	\$30,063	\$30,024	75%	\$0	\$30,024	\$0	\$40,085	\$0	\$42,300
5252	Street Bins Collection	\$236	\$0	0%	\$0	\$0	\$0	\$315	\$0	\$315
5262	Repair Street Bins	\$150	\$0	0%	\$0	\$0	\$0	\$200	\$0	\$200
5263	Drum Muster	\$3,750	\$0	0%	\$0	\$0	\$0	\$5,000	\$0	\$5,000
5264	Transport of Waste & Loader Hire	\$53,473	\$58,500	82%	\$0	\$58,500	\$0	\$71,300	\$0	\$71,300
5265	Bulk Bin Hire Expenses	\$2,085	\$0	0%	\$0	\$0	\$0	\$2,780	\$0	\$2,780
5266	Bulk Bin Removal Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - SANITATION OTHER OP/EXP	\$112,256	\$88,524		\$0	\$88,524	\$0	\$149,680	\$0	\$121,895
	OPERATING INCOME									
5103	Tip Fees	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
5303	Litter Infringements	(\$150)	(\$500)	250%	(\$500)	\$0	(\$200)	\$0	(\$500)	\$0
5304	Drum Muster Reimbursement Income	(\$3,750)	\$0	0%	\$0	\$0	(\$5,000)	\$0	(\$5,000)	\$0
	Sub Total - SANITATION OTHER OP/INC	(\$3,900)	(\$500)		(\$500)	\$0	(\$5,200)	\$0	(\$5,500)	\$0
	Total - SANITATION OTHER	\$108,356	\$88,024		(\$500)	\$88,524	(\$5,200)	\$149,680	(\$5,500)	\$121,895

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
	SEWERAGE									
	OPERATING EXPENDITURE									
5090	Liquid Waste Pond - Maintenance	\$1,027	\$1,086	79%	\$0	\$1,086	\$0	\$1,370	\$0	\$1,370
	Sub Total - SEWERAGE OP/EXP	\$1,027	\$1,086		\$0	\$1,086	\$0	\$1,370	\$0	\$1,370
	OPERATING INCOME									
5190	Liquid Waste Disposal Fees	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - SEWERAGE OP/INC	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
	Total - SEWERAGE	\$1,027	\$1,086		\$0	\$1,086	\$0	\$1,370	\$0	\$1,370

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	PROTECTION OF THE ENVIRONMENT									
	OPERATING EXPENDITURE									
5619	Southern Dirt Contribution	\$15,000	\$0	0%	\$0	\$0	\$0	\$15,000	\$0	\$15,000
5612	NRM Office Expenses	\$225	\$0	0%	\$0	\$0	\$0	\$300	\$0	\$300
5616	NRM - Salaries & Wages/Consultancy Fees	\$5,475	\$900	12%	\$0	\$900	\$0	\$7,300	\$0	\$5,350
5601	NRM Vehicle Costs	\$547	\$0	0%	\$0	\$0	\$0	\$730	\$0	\$730
5681	Noxious Weeds	\$3,091	\$4,087	99%	\$0	\$4,087	\$0	\$4,122	\$0	\$4,980
5684	Landcare Publications	\$375	\$0	0%	\$0	\$0	\$0	\$500	\$0	\$500
5686	NRM - Enviromental Reserve M'ment	\$10,548	\$12,364	88%	\$0	\$12,364	\$0	\$14,065	\$0	\$17,565
5687	Reserve Clean Up	\$17,197	\$16,448	72%	\$0	\$16,448	\$0	\$22,930	\$0	\$22,865
5722	NRM - State NRM Grant Expenditure	\$7,059	\$0	0%	\$0	\$0	\$0	\$7,059	\$0	\$7,059
5723	NRM - Myrtle Benn/Rob. Rd Reveg Plan	\$7,500	\$0	0%	\$0	\$0	\$0	\$10,000	\$0	\$10,000
5734	NRM - Future Drought Fund Grant Exp.	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
5752	Administration Allocation Cash	\$14,949	\$24,111	121%	\$0	\$24,111	\$0	\$19,933	\$0	\$19,933
5742	Administration Allocation Non-Cash	\$2,141	\$1,768	62%	\$0	\$1,768	\$0	\$2,855	\$0	\$2,855
	Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP	\$84,108	\$59,678		\$0	\$59,678	\$0	\$104,794	\$0	\$107,137
	OPERATING INCOME									
5603	NRM Grants	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
	Total - PROTECTION OF THE ENVIRONMENT	\$84,108	\$59,678		\$0	\$59,678	\$0	\$104,794	\$0	\$107,137

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	TOWN PLANNING AND REGIONAL DEVELOPMENT									
	OPERATING EXPENDITURE									
5842	Town Planning Expenses	\$22,499	\$14,280	48%	\$0	\$14,280	\$0	\$30,000	\$0	\$25,000
5922	TPS Review	\$18,749	\$0	0%	\$0	\$0	\$0	\$25,000	\$0	\$20,000
5923	Town Planning Consultants	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
5962	Administration Allocated Cash	\$44,847	\$12,055	20%	\$0	\$12,055	\$0	\$59,798	\$0	\$59,798
5832	Administration Allocated Non-Cash	\$856	\$707	62%	\$0	\$707	\$0	\$1,142	\$0	\$1,142
	Sub Total - TOWN PLAN & REG DEV OP/EXP	\$86,951	\$27,043		\$0	\$27,043	\$0	\$115,940	\$0	\$105,940
	OPERATING INCOME									
5973	Planning Fees	(\$3,375)	(\$5,845)	130%	(\$5,845)	\$0	(\$4,500)	\$0	(\$4,500)	\$0
	Sub Total - TOWN PLAN & REG DEV OP/INC	(\$3,375)	(\$5,845)		(\$5,845)	\$0	(\$4,500)	\$0	(\$4,500)	\$0
	Total - TOWN PLANNING & REGIONAL DEVELOPMENT	\$83,577	\$21,197		(\$5,845)	\$27,043	(\$4,500)	\$115,940	(\$4,500)	\$105,940

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	COMMUNITY AMENITIES - CEMETERIES									
	OPERATING EXPENDITURE									
5999	Cemetery Digital Database	\$600	\$0	0%	\$0	\$0	\$0	\$800	\$0	\$800
6001	Cemetery - Grave Digging	\$29,430	\$31,317	80%	\$0	\$31,317	\$0	\$39,242	\$0	\$39,242
6006	Kojonup Cemetery - Niche Wall Maint	\$1,771	\$347	15%	\$0	\$347	\$0	\$2,362	\$0	\$1,912
6002	Kojonup Cemetery - Grounds Maint	\$14,270	\$12,454	65%	\$0	\$12,454	\$0	\$19,028	\$0	\$18,528
6000	Kojonup Cemetery - Trees	\$1,860	\$0	0%	\$0	\$0	\$0	\$2,480	\$0	\$2,130
6012	Boscabel Cemetery - Grounds Maint	\$534	\$0	0%	\$0	\$0	\$0	\$712	\$0	\$712
6014	Muradup Cemetery - Grounds Maintenance	\$5,944	\$2,391	30%	\$0	\$2,391	\$0	\$7,926	\$0	\$7,126
015D	Community Amenities Buildings Depreciation	\$29,150	\$35,540	91%	\$0	\$35,540	\$0	\$38,868	\$0	\$38,868
	Sub Total - COMMUNITY AMEN - CEMETERIES OP/EXP	\$83,560	\$82,049		\$0	\$82,049	\$0	\$111,418	\$0	\$109,318
	OPERATING INCOME									
6013	Cemetery Fees (Inc Gst)	(\$7,425)	(\$11,355)	115%	(\$11,355)	\$0	(\$9,900)	\$0	(\$9,900)	\$0
6023	Cemetery Fees Licences (Not Inc Gst)	(\$375)	(\$3,798)	760%	(\$3,798)	\$0	(\$500)	\$0	(\$2,178)	\$0
	Sub Total - COMMUNITY AMEN - CEMETERIES OP/INC	(\$7,800)	(\$15,153)		(\$15,153)	\$0	(\$10,400)	\$0	(\$12,078)	\$0
	Total - COMMUNITY AMENITIES CEMETERIES	\$75,760	\$66,897		(\$15,153)	\$82,049	(\$10,400)	\$111,418	(\$12,078)	\$109,318

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
COMMUNITY AMENITIES - PUBLIC CONVENIENCES & OTHER										
OPERATING EXPENDITURE										
6042	Harrison Place Conveniences - Maint	\$187	\$11	4%	\$0	\$11	\$0	\$250	\$0	\$250
6044	Harrison Place Conveniences - Cleaning	\$22,054	\$17,073	58%	\$0	\$17,073	\$0	\$29,290	\$0	\$29,291
6024	Curly Wig - Building Maintenance	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
6034	CWA - Building Maintenance	\$2,447	\$1,295	43%	\$0	\$1,295	\$0	\$2,995	\$0	\$2,945
6052	Town Street & Park Seating	\$1,752	\$0	0%	\$0	\$0	\$0	\$2,336	\$0	\$1,836
6054	Townscape Plan	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
6112	Community Resource Centre / Telecentre	\$2,473	\$2,087	57%	\$0	\$2,087	\$0	\$3,658	\$0	\$3,658
6132	Community Bus Maintenance	\$250	\$1,034	414%	\$0	\$1,034	\$0	\$250	\$0	\$250
6142	Administration Allocated Non-Cash	\$2,141	\$1,768	62%	\$0	\$1,768	\$0	\$2,855	\$0	\$2,855
6152	Administration Allocated Cash	\$44,847	\$27,125	45%	\$0	\$27,125	\$0	\$59,798	\$0	\$59,798
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/EXP		\$76,152	\$51,606	\$7	\$0	\$51,606	\$0	\$101,432	\$0	\$100,883
OPERATING INCOME										
6133	Community Bus Hire	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES PUBLIC CONVEN & OTHER		\$76,152	\$51,606		\$0	\$51,606	\$0	\$101,432	\$0	\$100,883

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT									
	OPERATING EXPENDITURE									
6064	Men's Shed - Building Maintenance	\$974	\$410	33%	\$0	\$410	\$0	\$1,249	\$0	\$1,234
6172	SMALL GRANT EXPENDITURE	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/EXP	\$974	\$410		\$0	\$410	\$0	\$1,249	\$0	\$1,234
	OPERATING INCOME									
6045	LR&CIP Grant - Mens Shed	\$0	(\$350,121)	81%	(\$350,121)	\$0	(\$433,053)	\$0	(\$433,053)	\$0
6123	Events - Ticket Sales and Misc Revenue	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
6143	LotteryWest Grant - Mens Shed	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
6173	SMALL GRANTS	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/INC	\$0	(\$350,121)		(\$350,121)	\$0	(\$433,053)	\$0	(\$433,053)	\$0
	Total - COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT	\$974	(\$349,711)		(\$350,121)	\$410	(\$433,053)	\$1,249	(\$433,053)	\$1,234
	Total - COMMUNITY AMENITIES	\$439,413	(\$103,048)		(\$656,929)	\$553,881	(\$740,187)	\$950,890	(\$740,441)	\$909,011

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	RECREATION & CULTURE									
	PUBLIC HALL & CIVIC CENTRES									
	OPERATING EXPENDITURE									
6202	Memorial Hall - Cleaning & Operations	\$25,780	\$17,683	56%	\$0	\$17,683	\$0	\$31,595	\$0	\$29,165
6212	RSL Hall - Cleaning & Operations	\$9,663	\$3,831	31%	\$0	\$3,831	\$0	\$12,292	\$0	\$9,708
6214	Memorial Hall - Building Maintenance	\$7,714	\$6,341	64%	\$0	\$6,341	\$0	\$9,974	\$0	\$13,556
6216	Mobrup Hall - Building Expenses	\$0	\$66	0%	\$0	\$66	\$0	\$0	\$0	\$66
6218	Muradup Hall - Building Expenses	\$1,855	\$1,646	82%	\$0	\$1,646	\$0	\$2,005	\$0	\$1,881
6219	Qualeup Hall - Building Expenses	\$279	\$38	11%	\$0	\$38	\$0	\$349	\$0	\$349
6224	Memorial Hall - Grounds Maintenance	\$6,227	\$2,369	29%	\$0	\$2,369	\$0	\$8,170	\$0	\$6,520
6227	Boscabel Hall - Building Expenses	\$634	\$38	5%	\$0	\$38	\$0	\$784	\$0	\$616
6232	All Halls - Cutlery & Crockery	\$1,500	\$0	0%	\$0	\$0	\$0	\$2,000	\$0	\$2,000
6324	RSL Hall - Building Maintenance	\$2,558	\$1,472	47%	\$0	\$1,472	\$0	\$3,160	\$0	\$3,160
6146	Interest on Loan - Loan 146 & 149	\$11,700	\$6,501	26%	\$0	\$6,501	\$0	\$25,105	\$0	\$25,105
6147	Loan Guarantee Fee - Loan 146 & 149	\$3,800	\$2,460	65%	\$0	\$2,460	\$0	\$3,800	\$0	\$3,800
016D	Public Halls Building Depreciation	\$47,837	\$51,502	81%	\$0	\$51,502	\$0	\$63,785	\$0	\$63,785
	Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP	\$119,547	\$93,945		\$0	\$93,945	\$0	\$163,019	\$0	\$159,711
	OPERATING INCOME									
6203	Memorial Hall Rentals	(\$2,100)	(\$1,364)	49%	(\$1,364)	\$0	(\$2,800)	\$0	(\$2,800)	\$0
6213	RSL Hall Rentals	(\$480)	(\$689)	108%	(\$689)	\$0	(\$640)	\$0	(\$640)	\$0
	Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC	(\$2,580)	(\$2,053)		(\$2,053)	\$0	(\$3,440)	\$0	(\$3,440)	\$0
	Total - PUBLIC HALL & CIVIC CENTRES	\$116,967	\$91,893		(\$2,053)	\$93,945	(\$3,440)	\$163,019	(\$3,440)	\$159,711

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual		Budget	Income	Expense	Income	Expense	Income	Expense
	OTHER RECREATION & SPORT										
	OPERATING EXPENDITURE										
6362	Kojonup Springs Conveniences	\$23,647	\$17,465	55%		\$0	\$17,465	\$0	\$31,533	\$0	\$30,533
6364	Kojonup Springs Grounds Maintenance	\$6,465	\$9,005	104%		\$0	\$9,005	\$0	\$8,620	\$0	\$9,435
6372	Apex Park Conveniences - Operating	\$50,322	\$35,101	53%		\$0	\$35,101	\$0	\$66,418	\$0	\$63,580
6373	Apex Park Conveniences - Building Maint	\$3,465	\$934	20%		\$0	\$934	\$0	\$4,620	\$0	\$4,590
6374	Apex Park - Grounds Maint	\$50,392	\$24,639	36%		\$0	\$24,639	\$0	\$67,795	\$0	\$65,853
6382	Railway Reserve Conveniences	\$3,754	\$2,029	41%		\$0	\$2,029	\$0	\$4,925	\$0	\$4,925
6392	Newstead Park - Grounds Maint	\$9,974	\$5,172	39%		\$0	\$5,172	\$0	\$13,299	\$0	\$11,999
6394	Railway Reserve Grounds Maint	\$12,615	\$10,760	65%		\$0	\$10,760	\$0	\$16,454	\$0	\$16,469
6402	Sports Complex - Netball Conveniences	\$9,957	\$5,516	43%		\$0	\$5,516	\$0	\$12,877	\$0	\$11,792
6403	Sports Complex - Netball Area Maint	\$1,663	\$2,042	92%		\$0	\$2,042	\$0	\$2,218	\$0	\$2,356
6404	Sports Complex - Grounds Maint	\$146,544	\$84,280	43%		\$0	\$84,280	\$0	\$195,400	\$0	\$180,200
6408	Sports Complex - Conveniences	\$9,197	\$3,504	29%		\$0	\$3,504	\$0	\$12,263	\$0	\$10,213
6412	Hillman Park - Grounds Maint	\$15,949	\$8,430	40%		\$0	\$8,430	\$0	\$21,266	\$0	\$19,416
6414	Sports Complex - Reticulation	\$16,567	\$16,222	73%		\$0	\$16,222	\$0	\$22,090	\$0	\$22,090
6415	Oval Lighting	\$3,469	\$3,673	85%		\$0	\$3,673	\$0	\$4,300	\$0	\$4,965
6422	Kojonup Bk (Piesse Park) - Grounds Maint	\$9,869	\$11,119	84%		\$0	\$11,119	\$0	\$13,159	\$0	\$13,159
6425	Sports Complex - Hockey Club Building	\$337	\$232	53%		\$0	\$232	\$0	\$440	\$0	\$625
6434	Turkey Nest Dam Maintenance	\$14,137	\$7,374	40%		\$0	\$7,374	\$0	\$18,223	\$0	\$15,109
6435	Water - Showgrounds Maint	\$6,191	\$1,235	15%		\$0	\$1,235	\$0	\$8,255	\$0	\$8,255
6444	Muradup Townsite Grounds	\$7,431	\$2,078	21%		\$0	\$2,078	\$0	\$9,909	\$0	\$8,259
6452	Playground Safety & Minor Upgrades	\$2,877	\$752	20%		\$0	\$752	\$0	\$3,836	\$0	\$3,486
6454	Kojonup Town Entrances	\$4,609	\$2,985	49%		\$0	\$2,985	\$0	\$6,146	\$0	\$5,596
6474	Industrial Area Slashing & Spraying	\$2,003	\$606	23%		\$0	\$606	\$0	\$2,671	\$0	\$2,868
6477	Sports Complex - Utilities & Insurance	\$16,923	\$14,074	77%		\$0	\$14,074	\$0	\$18,375	\$0	\$18,375
6492	Myrtle Benn Reserve	\$2,987	\$0	0%		\$0	\$0	\$0	\$3,983	\$0	\$3,383
6494	Sundry Reserves	\$17,443	\$989	4%		\$0	\$989	\$0	\$22,771	\$0	\$17,321
6496	Kojonup Golf Club Community Grant	\$229	\$0	0%		\$0	\$0	\$0	\$306	\$0	\$306
6552	Sports Complex - Cleaning	\$12,814	\$4,135	24%		\$0	\$4,135	\$0	\$17,086	\$0	\$14,386
6554	Sports Complex - Building Maint	\$6,102	\$5,223	64%		\$0	\$5,223	\$0	\$8,136	\$0	\$8,509
6558	Loan Guaranteee Fee - Loans 136, 142, 143	\$9,700	\$11,952	123%		\$0	\$11,952	\$0	\$9,700	\$0	\$11,923
6559	Recreation - Interest on Loans	\$42,958	\$58,608	113%		\$0	\$58,608	\$0	\$52,015	\$0	\$52,015
6592	Skate Park	\$638	\$571	75%		\$0	\$571	\$0	\$765	\$0	\$765
6792	Admiin Allocation - Cash	\$29,898	\$23,508	59%		\$0	\$23,508	\$0	\$39,865	\$0	\$39,865
017D	Other Sport Buildings Depreciation	\$278,822	\$279,884	75%		\$0	\$279,884	\$0	\$371,778	\$0	\$371,778
	Sub Total - OTHER RECREATION & SPORT OP/EXP	\$829,948	\$654,097			\$0	\$654,097	\$0	\$1,091,497	\$0	\$1,054,399

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
OPERATING INCOME										
6513	Contrib-Foot Club Sports Complex	(\$4,800)	\$0	0%	\$0	\$0	(\$4,800)	\$0	(\$4,800)	\$0
6523	Complex Bldg Fees	(\$3,000)	(\$3,909)	98%	(\$3,909)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
6533	Rec Ground Lease Fees	\$0	\$0	0%	\$0	\$0	(\$3,000)	\$0	(\$3,000)	\$0
6553	Contribution-Dept Education - Oval	\$0	(\$37,281)	107%	(\$37,281)	\$0	(\$35,000)	\$0	(\$35,000)	\$0
6633	Grant - LR&CI Program	\$0	\$0	0%	\$0	\$0	(\$44,411)	\$0	(\$44,411)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$7,800)	(\$41,190)		(\$41,190)	\$0	(\$91,211)	\$0	(\$91,211)	\$0
Total - OTHER RECREATION & SPORT		\$822,148	\$612,907		(\$41,190)	\$654,097	(\$91,211)	\$1,091,497	(\$91,211)	\$1,054,399

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025		
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense	
SWIMMING AREAS & BEACHES											
OPERATING EXPENDITURE											
6252	Building Maintenance	\$4,500	\$1,585	26%	\$0	\$1,585	\$0	\$6,000	\$0	\$5,000	
6254	Consumables & Minor Expenses	\$1,125	\$846	56%	\$0	\$846	\$0	\$1,500	\$0	\$1,000	
6257	Utilities & Telephone	\$25,238	\$31,464	94%	\$0	\$31,464	\$0	\$33,495	\$0	\$24,000	
6258	Insurance	\$12,756	\$12,915	101%	\$0	\$12,915	\$0	\$12,756	\$0	\$12,915	
6261	Maintenance - Pool Building	\$2,657	\$2,510	73%	\$0	\$2,510	\$0	\$3,420	\$0	\$5,317	
6262	Grounds Maintenance	\$3,877	\$8,128	157%	\$0	\$8,128	\$0	\$5,169	\$0	\$14,647	
6264	Swimmin Pool - Chemicals	\$8,700	\$7,411	64%	\$0	\$7,411	\$0	\$11,600	\$0	\$11,600	
6271	Non-Capital Purchases per 10yr Plan	\$1,125	\$0	0%	\$0	\$0	\$0	\$1,500	\$0	\$1,500	
6272	Equipment Maintenance	\$15,734	\$32,085	153%	\$0	\$32,085	\$0	\$20,980	\$0	\$20,980	
6274	Kiosk - COGS	\$2,625	\$5,559	159%	\$0	\$5,559	\$0	\$3,500	\$0	\$3,500	
6352	Swimming Pool Salaries	\$77,851	\$59,015	57%	\$0	\$59,015	\$0	\$103,806	\$0	\$103,806	
6353	Superannuation	\$12,674	\$6,798	40%	\$0	\$6,798	\$0	\$16,900	\$0	\$9,500	
6354	Conferences & Training	\$1,125	\$3,088	206%	\$0	\$3,088	\$0	\$1,500	\$0	\$1,869	
6356	Staff Housing Subsidy (S/Pool)	\$5,250	\$0	0%	\$0	\$0	\$0	\$7,000	\$0	\$0	
6292	Administration Allocated Cash	\$29,898	\$12,055	30%	\$0	\$12,055	\$0	\$39,865	\$0	\$39,865	
050D	Depreciation Buildings	\$40,690	\$40,631	75%	\$0	\$40,631	\$0	\$54,255	\$0	\$54,255	
Sub Total - SWIMMING AREAS & BEACHES OP/EXP		\$245,824	\$224,090		\$0	\$224,090	\$0	\$323,246	\$0	\$309,754	
OPERATING INCOME											
6294	Pool Entry Fees	(\$5,550)	(\$4,186)	57%	(\$4,186)	\$0	(\$7,400)	\$0	(\$4,000)	\$0	
6295	Pool Kiosk Sales	(\$4,500)	(\$7,638)	127%	(\$7,638)	\$0	(\$6,000)	\$0	(\$6,000)	\$0	
6296	Pool Daily Entry Fees	(\$6,000)	(\$9,037)	113%	(\$9,037)	\$0	(\$8,000)	\$0	(\$8,000)	\$0	
Sub Total - SWIMMING AREAS & BEACHES OP/INC		(\$16,049)	(\$20,861)		(\$20,861)	\$0	(\$21,400)	\$0	(\$18,000)	\$0	
Total - SWIMMING AREAS & BEACHES		\$229,775	\$203,229		(\$20,861)	\$224,090	(\$21,400)	\$323,246	(\$18,000)	\$309,754	

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
TV & RADIO BROADCASTING & RETRANSMISSION										
OPERATING EXPENDITURE										
6752	Television Translator	\$77	\$37	48%	\$0	\$37	\$0	\$77	\$0	\$37
6772	VHF Repeater Operating/Maintenance	\$187	\$0	0%	\$0	\$0	\$0	\$250	\$0	\$250
Sub Total - TV & RADIO RETRANSMISSION OP/EXP		\$264	\$37		0	\$37	\$0	\$327	\$0	\$287
Total - TV & RADIO RETRANSMISSION		\$264	\$37		\$0	\$37	\$0	\$327	\$0	\$287
LIBRARIES										
OPERATING EXPENDITURE										
6812	Library Salaries	\$79,957	\$57,141	54%	\$0	\$57,141	\$0	\$106,613	\$0	\$89,750
6842	Superannuation	\$12,065	\$6,682	42%	\$0	\$6,682	\$0	\$16,087	\$0	\$16,087
6852	Emp Insurances (Lib)	\$2,836	\$4,105	145%	\$0	\$4,105	\$0	\$2,836	\$0	\$4,105
6862	Conference & Training (Lib)	\$750	\$0	0%	\$0	\$0	\$0	\$1,000	\$0	\$1,000
6882	Library Operating Expenses	\$6,000	\$1,230	15%	\$0	\$1,230	\$0	\$8,000	\$0	\$8,000
6892	Lib Software Licencing	\$3,075	\$3,820	93%	\$0	\$3,820	\$0	\$4,100	\$0	\$3,820
6902	Library Resource Purchases	\$1,500	\$644	32%	\$0	\$644	\$0	\$2,000	\$0	\$2,000
6903	Library Regional Activity Plan Contribution	\$1,875	\$1,834	73%	\$0	\$1,834	\$0	\$2,500	\$0	\$2,500
6942	Administration Allocated Cash	\$14,949	\$12,055	60%	\$0	\$12,055	\$0	\$19,933	\$0	\$19,933
6952	Administration Allocated Non-Cash	\$2,141	\$1,768	62%	\$0	\$1,768	\$0	\$2,855	\$0	\$2,855
6982	Seniors Week Grant Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$200
Sub Total - LIBRARIES OP/EXP		\$125,147	\$89,279		\$0	\$89,279	\$0	\$165,924	\$0	\$150,250
OPERATING INCOME										
6963	Library Fines & Penalties - Lost Books	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
6973	Sundry Income	(\$15)	(\$5)	23%	(\$5)	\$0	(\$20)	\$0	(\$20)	\$0
6983	Seniors Week Grant	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LIBRARIES OP/INC		(\$15)	(\$5)		(\$5)	\$0	(\$20)	\$0	(\$20)	\$0
Total - LIBRARIES		\$125,132	\$89,275		(\$5)	\$89,279	(\$20)	\$165,924	(\$20)	\$150,250

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	HERITAGE & OTHER CULTURE									
	OPERATING EXPENDITURE									
7012	Historical Soc. Rooms	\$83	\$129		\$0	\$129	\$0	\$125	\$0	\$125
7022	Old Military Barracks	\$2,239	\$162	5%	\$0	\$162	\$0	\$2,986	\$0	\$2,986
7024	Old Post Office - Building Maintenance	\$3,252	\$1,065	26%	\$0	\$1,065	\$0	\$4,105	\$0	\$4,016
7032	Elverd Cottage - Building Mtce	\$1,374	\$1,237	69%	\$0	\$1,237	\$0	\$1,805	\$0	\$1,793
7034	Elverd Cottage - Ground Maint	\$1,880	\$1,262	50%	\$0	\$1,262	\$0	\$2,525	\$0	\$2,425
7046	Old Post Office - Grounds Maintenance	\$1,564	\$469	23%	\$0	\$469	\$0	\$2,024	\$0	\$1,836
7106	Showgrounds - Building Maintenance	\$5,631	\$4,629	74%	\$0	\$4,629	\$0	\$6,235	\$0	\$6,172
7101	Annual Show - Works Assistance	\$10,229	\$14,499	106%	\$0	\$14,499	\$0	\$13,639	\$0	\$17,066
7103	Muradup & Jingalup War Memorials	\$849	\$42	4%	\$0	\$42	\$0	\$1,132	\$0	\$1,132
7222	Military Barracks - Ground Maint	\$7,429	\$1,744	18%	\$0	\$1,744	\$0	\$9,600	\$0	\$7,571
019D	Depreciation Buildings	\$14,726	\$14,721	75%	\$0	\$14,721	\$0	\$19,635	\$0	\$19,635
	Sub Total - OTHER CULTURE OP/EXP	\$49,257	\$39,959		\$0	\$39,959	\$0	\$63,811	\$0	\$64,757
	OPERATING INCOME									
	Sub Total - OTHER CULTURE OP/INC	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
	Total - OTHER CULTURE	\$49,257	\$39,959		\$0	\$39,959	\$0	\$63,811	\$0	\$64,757
	Total - RECREATION AND CULTURE	\$1,343,544	\$1,037,299		(\$64,109)	\$1,101,407	(\$116,071)	\$1,807,824	(\$112,671)	\$1,739,158

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE									
	OPERATING EXPENDITURE									
7632	Town Streets - Drainage Mtce	\$16,957	\$2,156	10%	\$0	\$2,156	\$0	\$22,610	\$0	\$8,140
7652	Road Maintenance	\$6,619	\$0		\$0	\$0	\$0	\$8,826	\$0	\$2,550
7662	Bridge Maintenance	\$79,044	\$47,847	50%	\$0	\$47,847	\$0	\$95,792	\$0	\$89,270
7672	Footpath Maintenance	\$13,304	\$9,273	52%	\$0	\$9,273	\$0	\$17,740	\$0	\$11,573
7682	Lighting Of Streets	\$46,873	\$43,584	70%	\$0	\$43,584	\$0	\$62,500	\$0	\$59,500
7692	Depot Maint	\$33,573	\$31,846	75%	\$0	\$31,846	\$0	\$42,715	\$0	\$39,473
7694	Depot - Grounds & Nursery Maint	\$6,750	\$23,259	258%	\$0	\$23,259	\$0	\$9,000	\$0	\$24,350
7695	Depot - OHS Minor Items	\$1,019	\$126	9%	\$0	\$126	\$0	\$1,359	\$0	\$1,359
7704	Depot Cleaning	\$31,881	\$21,432	50%	\$0	\$21,432	\$0	\$42,510	\$0	\$37,010
RM01	Grading - Winter	\$594,171	\$888,508	112%	\$0	\$888,508	\$0	\$792,260	\$0	\$1,218,340
RM03	Drainage Maintenance	\$51,298	\$161,614	236%	\$0	\$161,614	\$0	\$68,400	\$0	\$184,500
RM04	Bitumen Patching/Repair	\$67,887	\$121,730	134%	\$0	\$121,730	\$0	\$90,520	\$0	\$135,257
RM05	Guide Post & Signage	\$33,449	\$96,573	217%	\$0	\$96,573	\$0	\$44,600	\$0	\$102,490
RM06	Roadside Spraying	\$27,854	\$17,327	47%	\$0	\$17,327	\$0	\$37,140	\$0	\$37,275
RM08	Rural Limb & Tree Removal - Fallen	\$29,858	\$151,634	381%	\$0	\$151,634	\$0	\$39,812	\$0	\$146,900
RM10	Traffic Counter Transportation	\$3,316	\$13,498	305%	\$0	\$13,498	\$0	\$4,422	\$0	\$15,950
RM11	Kerb Maintenance	\$4,417	\$2,403	41%	\$0	\$2,403	\$0	\$5,890	\$0	\$4,840
RM15	Trees Rural Major Works	\$61,948	\$82,585	100%	\$0	\$82,585	\$0	\$82,600	\$0	\$92,094
RM16	Townsite-Kojonup-Verge Mtce	\$44,199	\$50,467	91%	\$0	\$50,467	\$0	\$55,600	\$0	\$59,750
RM17	Townsite Trees - General Mtce	\$13,552	\$4,743	26%	\$0	\$4,743	\$0	\$18,070	\$0	\$5,780
RM18	TOWNSITE TREES - UPGRADE, WATERING etc	\$15,772	\$1,485	7%	\$0	\$1,485	\$0	\$21,030	\$0	\$1,850
RM19	Townsite Trees - Pruning - Contractor	\$9,287	\$1,481	12%	\$0	\$1,481	\$0	\$12,383	\$0	\$12,438
RM20	Road Accident Recovery	\$1,033	\$7,242	526%	\$0	\$7,242	\$0	\$1,377	\$0	\$4,177
RM22	Removal of Street Trees	\$6,102	\$255	3%	\$0	\$255	\$0	\$8,136	\$0	\$7,886
RM23	Townsite Street Sweeping	\$8,250	\$3,710	34%	\$0	\$3,710	\$0	\$11,000	\$0	\$11,000
RM24	Carpark Line marking	\$4,140	\$255	5%	\$0	\$255	\$0	\$5,520	\$0	\$5,520
7701	Blackwood Rd Solar Dam Maintenance	\$5,031	\$692	10%	\$0	\$692	\$0	\$6,708	\$0	\$3,610
7702	Administration Allocated Cash	\$298,977	\$241,110	60%	\$0	\$241,110	\$0	\$398,652	\$0	\$274,789
020D	Depreciation on Road Assets	\$2,678,743	\$2,833,892	79%	\$0	\$2,833,892	\$0	\$3,571,800	\$0	\$3,571,800
	Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP	\$4,195,303	\$4,860,726		\$0	\$4,860,726	\$0	\$5,578,972	\$0	\$6,169,471

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
OPERATING INCOME										
7405	Roads Grants RRG	(\$289,500)	(\$966,992)	84%	(\$966,992)	\$0	(\$1,158,000)	\$0	(\$1,158,000)	\$0
7323	Grant - LR&CIP	\$0	\$0	0%	\$0	\$0	(\$108,322)	\$0	(\$108,322)	\$0
7375	Main Roads WA Direct Grant	(\$203,791)	(\$230,325)	113%	(\$230,325)	\$0	(\$203,791)	\$0	(\$203,791)	\$0
7325	Grant - Special Commodity Route Funding	(\$170,000)	\$0	0%	\$0	\$0	(\$170,000)	\$0	(\$207,574)	\$0
7435	Roads to Recovery - Current Allocation	(\$700,441)	(\$106,378)	14%	(\$106,378)	\$0	(\$761,349)	\$0	(\$562,361)	\$0
7465	Government Road Grants - Blackspot Funding	(\$470,000)	\$0	0%	\$0	\$0	(\$470,000)	\$0	(\$470,000)	\$0
7605	Sale of Small Items	\$0	(\$4,909)	0%	(\$4,909)	\$0	\$0	\$0	(\$4,909)	\$0
7683	Street Lighting Contribution	\$0	\$0	0%	\$0	\$0	(\$10,000)	\$0	(\$10,000)	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		(\$1,833,732)	(\$1,308,604)		(\$1,308,604)	\$0	(\$2,881,462)	\$0	(\$2,724,957)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$2,361,571	\$3,552,122		(\$1,308,604)	\$4,860,726	(\$2,881,462)	\$5,578,972	(\$2,724,957)	\$6,169,471

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	AERODROMES									
	OPERATING EXPENDITURE									
7762	Airport Building - Maintenance	\$3,914	\$3,359	68%	\$0	\$3,359	\$0	\$4,921	\$0	\$4,866
7761	Interest on Loan 141 (Airstrip)	\$1,721	\$1,721	100%	\$0	\$1,721	\$0	\$1,721	\$0	\$1,721
7764	Airport Building - Cleaning	\$1,888	\$704	28%	\$0	\$704	\$0	\$2,518	\$0	\$2,518
7771	Loan Guarantee Fee (Airstrip)	\$675	\$810	120%	\$0	\$810	\$0	\$675	\$0	\$810
7772	Airstrip Operations	\$37	\$0	0%	\$0	\$0	\$0	\$50	\$0	\$50
7774	Airstrip Ground Maintenance	\$10,938	\$36,174	248%	\$0	\$36,174	\$0	\$14,584	\$0	\$37,500
	Sub Total - AERODROMES OP/EXP	\$19,173	\$42,769		\$0	\$42,769	\$0	\$24,469	\$0	\$47,465
	OPERATING INCOME									
	Sub Total - AERODROMES OP/INC	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
	Total - AERODROMES	\$19,173	\$42,769		\$0	\$42,769	\$0	\$24,469	\$0	\$47,465
	Total - TRANSPORT	\$2,380,745	\$3,594,892		(\$1,308,604)	\$4,903,495	(\$2,881,462)	\$5,603,441	(\$2,724,957)	\$6,216,936

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
	ECONOMIC SERVICES									
	RURAL SERVICES									
	OPERATING EXPENDITURE									
023D	Depreciation (Sch 13)	\$3,195	\$3,197	75%	\$0	\$3,197	\$0	\$4,260	\$0	\$4,260
8002	Water Standpipes	\$25,036	\$46,897	130%	\$0	\$46,897	\$0	\$36,018	\$0	\$35,918
8006	Rural Street Addressing	\$75	\$0	0%	\$0	\$0	\$0	\$100	\$0	\$100
	Sub Total - RURAL SERVICES OP/EXP	\$28,306	\$50,094		\$0	\$50,094	\$0	\$40,378	\$0	\$40,278
	OPERATING INCOME									
8003	Water Standpipe Charges	(\$18,749)	(\$17,714)	71%	(\$17,714)	\$0	(\$25,000)	\$0	(\$25,000)	\$0
8113	Dep't of Water Grant - Water Re-use	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - RURAL SERVICES OP/INC	(\$18,749)	(\$17,714)		(\$17,714)	\$0	(\$25,000)	\$0	(\$25,000)	\$0
	Total - RURAL SERVICES	\$9,557	\$32,380		(\$17,714)	\$50,094	(\$25,000)	\$40,378	(\$25,000)	\$40,278

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
TOURISM AND AREA PROMOTION - KODJA PLACE										
OPERATING EXPENDITURE										
8302	Salaries (Tour)	\$177,741	\$202,540	85%	\$0	\$202,540	\$0	\$236,998	\$0	\$265,908
8344	Superannuation - Visitors Centre	\$28,596	\$30,398	80%	\$0	\$30,398	\$0	\$38,129	\$0	\$38,129
8364	Tour Guide Expenses	\$34,352	\$589	1%	\$0	\$589	\$0	\$45,805	\$0	\$1,427
8322	Employee Insurances (Tour)	\$6,447	\$8,211	127%	\$0	\$8,211	\$0	\$6,447	\$0	\$6,447
8342	Conferences & Training	\$3,000	\$597	15%	\$0	\$597	\$0	\$4,000	\$0	\$4,047
8109	Story Area (Mosaic)	\$7,500	\$0	0%	\$0	\$0	\$0	\$10,000	\$0	\$10,000
8367	Story Area (Digital)	\$7,500	\$350	4%	\$0	\$350	\$0	\$10,000	\$0	\$46,337
8110	Catering	\$3,562	\$579	12%	\$0	\$579	\$0	\$4,750	\$0	\$4,750
8368	Activity (Educational)	\$1,500	\$20	1%	\$0	\$20	\$0	\$2,000	\$0	\$2,000
8126	Insurances - Various	\$16,582	\$14,751	89%	\$0	\$14,751	\$0	\$16,582	\$0	\$15,101
8152	Public Liability Insurance - Kodja Place	\$9,725	\$9,723	100%	\$0	\$9,723	\$0	\$9,725	\$0	\$9,725
8142	Printing, Stationary & Office Expenses	\$8,250	\$3,569	32%	\$0	\$3,569	\$0	\$11,000	\$0	\$11,000
8162	Building Maintenance	\$3,106	\$3,190	77%	\$0	\$3,190	\$0	\$4,142	\$0	\$4,142
8164	Utilities	\$19,018	\$10,736	41%	\$0	\$10,736	\$0	\$26,420	\$0	\$18,240
8166	Cleaning	\$41,976	\$33,718	60%	\$0	\$33,718	\$0	\$55,970	\$0	\$55,970
8172	Grounds Maintenance	\$14,077	\$12,398	66%	\$0	\$12,398	\$0	\$18,770	\$0	\$18,770
8174	Kodja Place Rose Maze Grounds Maint	\$34,379	\$30,243	66%	\$0	\$30,243	\$0	\$45,840	\$0	\$63,471
8192	Misc Expenses	\$3,750	\$1,691	34%	\$0	\$1,691	\$0	\$5,000	\$0	\$5,000
8358	Kodja Place Website	\$1,500	\$0	0%	\$0	\$0	\$0	\$2,000	\$0	\$2,000
8444	Retail Stock - COGS	\$37,499	\$24,735	49%	\$0	\$24,735	\$0	\$50,000	\$0	\$50,000
8394	Events	\$37,499	\$16,424	33%	\$0	\$16,424	\$0	\$50,000	\$0	\$50,000
8412	General Administration Allocated Cash	\$74,744	\$106,088	106%	\$0	\$106,088	\$0	\$99,663	\$0	\$99,663
8422	General Administration Allocated Non-Cash	\$1,713	\$1,768	77%	\$0	\$1,768	\$0	\$2,284	\$0	\$2,284
022D	Depreciation	\$49,986	\$49,620	74%	\$0	\$49,620	\$0	\$66,650	\$0	\$66,650
055D	Depreciation	\$1,894	\$1,892	75%	\$0	\$1,892	\$0	\$2,525	\$0	\$2,525
Sub Total - TOURISM & AREA PROMOTION KODJA OP/EXP		\$625,893	\$563,829		\$0	\$563,829	\$0	\$824,700	\$0	\$853,586

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Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
OPERATING INCOME										
8205	Kodja Place - Visitor Fees	(\$2,850)	(\$2,959)	78%	(\$2,959)	\$0	(\$3,800)	\$0	(\$3,800)	\$0
8203	Kodja Place - Hire Fees	(\$2,625)	(\$1,795)	51%	(\$1,795)	\$0	(\$3,500)	\$0	(\$3,500)	\$0
8204	Tour Groups	(\$975)	(\$1,309)	101%	(\$1,309)	\$0	(\$1,300)	\$0	(\$1,300)	\$0
8207	Kodja Place - Activity Fees	(\$720)	(\$464)	48%	(\$464)	\$0	(\$960)	\$0	(\$960)	\$0
8193	Sundry Misc Income - Kodja Place	\$0	(\$5)		(\$5)	\$0	\$0	\$0	\$0	\$0
8223	Membership Fees & Brochure Racking	(\$172)	\$0	0%	\$0	\$0	(\$230)	\$0	\$0	\$0
8233	Events	(\$37,499)	(\$28,477)	57%	(\$28,477)	\$0	(\$50,000)	\$0	(\$50,000)	\$0
8243	Retail Sales	(\$50,998)	(\$47,095)	69%	(\$47,095)	\$0	(\$68,000)	\$0	(\$68,000)	\$0
8263	Sales - Commissions	(\$3,375)	(\$5,486)	122%	(\$5,486)	\$0	(\$4,500)	\$0	(\$4,500)	\$0
8333	Operating Grants & Subsidies	\$0	(\$55,718)	0%	(\$55,718)	\$0	\$0	\$0	(\$39,380)	\$0
8334	Operating Grant for Story Area (Digital)	\$0	\$0	0%	\$0	\$0	\$0	\$0	(\$15,860)	\$0
8283	Contributions & Donations	(\$600)	(\$649)	81%	(\$649)	\$0	(\$800)	\$0	(\$1,018)	\$0
8284	RV Fee Income	(\$1,800)	(\$1,588)	66%	(\$1,588)	\$0	(\$2,400)	\$0	(\$2,400)	\$0
8285	Trans WA Income	\$0	(\$241)	0%	(\$241)	\$0	\$0	\$0	\$0	\$0
8286	Photocopy Charges	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
8393	Sundry Misc Income - Tourism	\$0	\$0	0%	\$0	\$0	\$0	\$0	(\$10,990)	\$0
Sub Total - TOURISM & AREA PROMOTION KODJA OP/INC		(\$101,613)	(\$145,785)		(\$145,785)	\$0	(\$135,490)	\$0	(\$201,708)	\$0
Total - TOURISM & AREA PROMOTION KODJA PLACE		\$524,280	\$418,044		(\$145,785)	\$563,829	(\$135,490)	\$824,700	(\$201,708)	\$853,586

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	TOURISM & AREA PROMOTION OTHER									
	OPERATING EXPENDITURE									
8101	Kojonup Marketing & Promotions	\$15,200	\$5,719	37%	\$0	\$5,719	\$0	\$15,310	\$0	\$20,919
8107	Great Southern Treasures	\$20,000	\$22,000	110%	\$0	\$22,000	\$0	\$20,000	\$0	\$22,000
8414	Wool Wagon	\$187	\$0	0%	\$0	\$0	\$0	\$250	\$0	\$250
8354	Subscriptions, Accreditation, etc.	\$1,807	\$379	16%	\$0	\$379	\$0	\$2,410	\$0	\$2,414
8374	Australia Day Breakfast	\$1,500	\$1,482	74%	\$0	\$1,482	\$0	\$2,000	\$0	\$0
8371	EV Charging Station	\$0	\$643	0%	\$0	\$643	\$0	\$0	\$0	\$800
8432	Railway Station Building Maintenance	\$1,462	\$228	12%	\$0	\$228	\$0	\$1,950	\$0	\$1,950
8402	Railway Station Building - Operating	\$280	\$392	140%	\$0	\$392	\$0	\$280	\$0	\$392
8544	Annual Bloom Festival Cash Contribution	\$150	\$0	0%	\$0	\$0	\$0	\$200	\$0	\$200
029D	Depreciation	\$56,413	\$65,861	88%	\$0	\$65,861	\$0	\$75,220	\$0	\$75,220
	Sub Total - TOURISM & AREA PROM OTHER OP/EXP	\$97,000	\$96,703		\$0	\$96,703	\$0	\$117,620	\$0	\$124,145
	OPERATING INCOME									
8494	EV Charging Station	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
8413	Tourism - Non-Operating Grant Income	\$0	\$0	0%	\$0	\$0	(\$52,411)	\$0	(\$52,411)	\$0
	Sub Total - TOURISM & AREA PROM OTHER OP/INC	\$0	\$0		\$0	\$0	(\$52,411)	\$0	(\$52,411)	\$0
	Total - TOURISM & AREA PROMOTION OTHER	\$97,000	\$96,703		\$0	\$96,703	(\$52,411)	\$117,620	(\$52,411)	\$124,145

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	TOURISM & AREA PROMOTION - BLACK COCKATOO CAFÉ									
	OPERATING EXPENDITURE									
8502	Café Salaries	\$240,615	\$291,171	91%	\$0	\$291,171	\$0	\$320,833	\$0	\$408,749
8532	Café Superannuation	\$27,302	\$31,577	87%	\$0	\$31,577	\$0	\$36,404	\$0	\$45,500
8534	Café Utilities	\$21,762	\$35,851	127%	\$0	\$35,851	\$0	\$28,210	\$0	\$32,450
8536	Café Insurance	\$1,500	\$0	0%	\$0	\$0	\$0	\$2,000	\$0	\$2,000
8542	Café Bank Fees	\$1,875	\$0	0%	\$0	\$0	\$0	\$2,500	\$0	\$2,500
8545	Café Accrued Leave Expenses	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
8546	Café Minor Equipment & Repairs	\$3,750	\$2,004	40%	\$0	\$2,004	\$0	\$5,000	\$0	\$5,000
8554	Café Other Minor Expenses	\$3,900	\$22,827	439%	\$0	\$22,827	\$0	\$5,200	\$0	\$5,200
8555	Café Uniforms & Safety Wear	\$1,125	\$1,141	76%	\$0	\$1,141	\$0	\$1,500	\$0	\$1,500
8556	Café Telephone & IT	\$562	\$763	102%	\$0	\$763	\$0	\$750	\$0	\$750
8557	Café Building Maintenance	\$4,957	\$2,165	33%	\$0	\$2,165	\$0	\$6,610	\$0	\$7,570
8562	Café Training Expenses	\$1,500	\$0	0%	\$0	\$0	\$0	\$2,000	\$0	\$0
8564	Café Other Employment Costs	\$2,115	\$0	0%	\$0	\$0	\$0	\$2,820	\$0	\$2,820
8567	Cost of Goods Sold - Food Supplies Purchased	\$203,992	\$221,957	82%	\$0	\$221,957	\$0	\$272,000	\$0	\$295,000
	Sub Total - TOURISM & AREA PROM CAFE OP/EXP	\$514,955	\$609,455		\$0	\$609,455	\$0	\$685,827	\$0	\$809,039
	OPERATING INCOME									
8503	Trading Income	(\$524,979)	(\$606,324)	0%	(\$606,324)	\$0	(\$700,000)	\$0	(\$780,000)	\$0
8533	Catering	(\$11,250)	(\$1,806)	0%	(\$1,806)	\$0	(\$15,000)	\$0	(\$690)	\$0
	Sub Total - TOURISM & AREA PROM CAFE OP/INC	(\$536,229)	(\$608,130)		(\$608,130)	\$0	(\$715,000)	\$0	(\$780,690)	\$0
	Total - TOURISM & AREA PROMOTION CAFÉ	(\$21,274)	\$1,325		(\$608,130)	\$609,455	(\$715,000)	\$685,827	(\$780,690)	\$809,039

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Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	BUILDING CONTROL									
	OPERATING EXPENDITURE									
8552	Building Admin. Salaries	\$0	\$84,325	0%	\$0	\$84,325	\$0	\$0	\$0	\$97,772
8572	Superannuation	\$0	\$9,267	0%	\$0	\$9,267	\$0	\$0	\$0	\$13,500
8602	Other Emp Costs (Bldg)	\$0	\$4,105	0%	\$0	\$4,105	\$0	\$0	\$0	\$4,105
8612	Vehicle Operating Bld Control	\$0	\$7,730	0%	\$0	\$7,730	\$0	\$0	\$0	\$5,000
8622	Building Control Expenses	\$12,749	\$0	0%	\$0	\$0	\$0	\$17,000	\$0	\$17,000
8672	Admin Realloc Cash (Bldg)	\$14,949	\$12,055	60%	\$0	\$12,055	\$0	\$19,933	\$0	\$19,933
8682	Admin Realloc Non Cash (Bldg)	\$1,713	\$707	31%	\$0	\$707	\$0	\$2,284	\$0	\$2,284
	Sub Total - BUILDING CONTROL OP/EXP	\$29,411	\$119,361		\$0	\$119,361	\$0	\$39,217	\$0	\$159,594
	OPERATING INCOME									
8653	Building Licence Fees	(\$2,850)	(\$6,825)	180%	(\$6,825)	\$0	(\$3,800)	\$0	(\$8,164)	\$0
8663	Bcirt & Brb Commissions	(\$135)	(\$749)	416%	(\$749)	\$0	(\$180)	\$0	(\$196)	\$0
8633	Private Pool Inspection Charges	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - BUILDING CONTROL OP/INC	(\$2,985)	(\$7,574)		(\$7,574)	\$0	(\$3,980)	\$0	(\$8,360)	\$0
	Total - BUILDING CONTROL	\$26,427	\$111,787		(\$7,574)	\$119,361	(\$3,980)	\$39,217	(\$8,360)	\$159,594

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	OTHER ECONOMIC SERVICES									
	OPERATING EXPENDITURE									
8011	Wash Down Bay - Repairs	\$7,119	\$3,230	34%	\$0	\$3,230	\$0	\$9,422	\$0	\$9,716
8801	Wash Down Bay - Other	\$546	\$0	0%	\$0	\$0	\$0	\$728	\$0	\$658
8807	Wash Down Bay - Utility Charges	\$5,744	\$3,703	45%	\$0	\$3,703	\$0	\$8,315	\$0	\$7,350
8800	Saleyards - Ground Maintenance	\$5,509	\$3,834	52%	\$0	\$3,834	\$0	\$7,345	\$0	\$7,277
8808	Saleyards - Insurances	\$425	\$375	88%	\$0	\$375	\$0	\$425	\$0	\$375
8802	Saleyards - Other	\$750	\$123	12%	\$0	\$123	\$0	\$1,000	\$0	\$1,000
8872	Loan Guarantee Fee	\$2,600	\$2,077	80%	\$0	\$2,077	\$0	\$2,600	\$0	\$2,600
8862	Subdivision - Interest on Loans	\$0	\$6,275	51%	\$0	\$6,275	\$0	\$12,212	\$0	\$12,212
	Sub Total - OTHER ECONOMIC SERVICES OP/EXP	\$22,693	\$19,616		\$0	\$19,616	\$0	\$42,047	\$0	\$41,188
	OPERATING INCOME									
8013	Washdown Bay Fees	(\$10,725)	(\$10,322)	72%	(\$10,322)	\$0	(\$14,300)	\$0	(\$14,300)	\$0
8803	Saleyards - Income	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - OTHER ECONOMIC SERVICES OP/INC	(\$10,725)	(\$10,322)		(\$10,322)	\$0	(\$14,300)	\$0	(\$14,300)	\$0
	Total - OTHER ECONOMIC SERVICES	\$11,968	\$9,294		(\$10,322)	\$19,616	(\$14,300)	\$42,047	(\$14,300)	\$41,188
	Total - ECONOMIC SERVICES	\$647,957	\$669,534	\$0	(\$789,525)	\$1,459,059	(\$946,181)	\$1,749,789	(\$1,082,469)	\$2,027,830

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ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
		OTHER PROPERTY AND SERVICES								
		PRIVATE WORKS								
		OPERATING EXPENDITURE								
9002	Private Works	\$7,863	\$13,740	131%	\$0	\$13,740	\$0	\$10,484	\$0	\$14,886
9008	Pte Works-Other Councils-Roads	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - PRIVATE WORKS OP/EXP	\$7,863	\$13,740		\$0	\$13,740	\$0	\$10,484	\$0	\$14,886
	OPERATING INCOME									
9003	Private Works Income	(\$7,863)	(\$12,736)	121%	(\$12,736)	\$0	(\$10,484)	\$0	(\$12,800)	\$0
9009	Pte Works-Income-Other Councils-Roads	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - PRIVATE WORKS OP/INC	(\$7,863)	(\$12,736)		(\$12,736)	\$0	(\$10,484)	\$0	(\$12,800)	\$0
	Total - PRIVATE WORKS	\$0	\$1,004		(\$12,736)	\$13,740	(\$10,484)	\$10,484	(\$12,800)	\$14,886

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Details By function Under The Following Programme Titles
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ACCOUNT	JOB		Budget	Actual		Budget	Income	Expense		Income	Expense		Income	Expense

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Details By function Under The Following Programme Titles
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ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
		OPERATING INCOME								
9323	Sundry Misc Income - Pwo	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
9233	PWOH - NOVATED LEASE CONTRIBUTION INCOME	(\$25,017)	(\$8,982)	27%	(\$8,982)	\$0	(\$33,358)	\$0	(\$8,982)	\$0
	Sub Total - PUBLIC WORKS O/HEADS OP/INC	(\$25,017)	(\$8,982)		(\$8,982)	\$0	(\$33,358)	\$0	(\$8,982)	\$0
	Total - PUBLIC WORKS OVERHEADS	\$60,850	\$99,643		(\$8,982)	\$108,624	(\$33,358)	\$0	(\$8,982)	(\$166,374)

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
PLANT OPERATION COSTS										
OPERATING EXPENDITURE										
9372	Wages & Overheads	\$103,901	\$63,581	46%	\$0	\$63,581	\$0	\$138,540	\$0	\$119,500
9352	Tyres & Tubes	\$13,499	\$0	0%	\$0	\$0	\$0	\$18,000	\$0	\$30,000
9344	Vehicle Tracking	\$16,499	\$14,498	66%	\$0	\$14,498	\$0	\$22,000	\$0	\$22,000
9362	Parts,Ext Work & Sundries	\$86,476	\$111,517	97%	\$0	\$111,517	\$0	\$115,306	\$0	\$115,306
9382	Vehicles - Insurance	\$72,441	\$67,391	93%	\$0	\$67,391	\$0	\$72,441	\$0	\$69,000
9386	Vehicles - Licences	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
9342	Fuels & Oils	\$281,239	\$97,961	26%	\$0	\$97,961	\$0	\$375,000	\$0	\$340,000
9363	Purchase of Tools	\$2,475	\$1,548	47%	\$0	\$1,548	\$0	\$3,300	\$0	\$3,300
9402	Less Poc Allocated To W. & S.	(\$558,418)	(\$525,980)	71%	\$0	(\$525,980)	\$0	(\$744,587)	\$0	(\$1,073,188)
021D	Depreciation (Sch 12)	\$297,569	\$252,101	64%	\$0	\$252,101	\$0	\$396,775	\$0	\$396,775
025D	Depreciation W/Back	(\$297,569)	(\$335,308)	85%	\$0	(\$335,308)	\$0	(\$396,775)	\$0	(\$396,775)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$18,112	(\$252,690)		\$0	(\$252,690)	\$0	\$0	\$0	(\$374,082)
OPERATING INCOME										
9393	Income - Diesel Fuel Rebates	(\$18,749)	\$0	0%	\$0	\$0	(\$25,000)	\$0	\$0	\$0
012P	Profit On Sale Of Assets	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$18,749)	\$0		\$0	\$0	(\$25,000)	\$0	\$0	\$0
Total - PLANT OPERATIONS COSTS		(\$637)	(\$252,690)		\$0	(\$252,690)	(\$25,000)	\$0	\$0	(\$374,082)
MATERIALS AND STOCK										
OPERATING EXPENDITURE										
9452	Stock Variance A/C	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MATERIALS AND STOCK		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Total - MATERIALS AND STOCK		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	OTHER PROPERTY AND SERVICES									
	SALARIES AND WAGES									
	OPERATING EXPENDITURE									
9482	Salaries & Wages Drawn	\$3,391,717	\$3,624,436	80%	\$0	\$3,624,436	\$0	\$4,522,470	\$0	\$4,568,510
9492	Workers Compensation	\$37,499	\$27,015	54%	\$0	\$27,015	\$0	\$50,000	\$0	\$35,000
9512	Salary & Wage Alloc To W. & S.	(\$3,391,717)	(\$3,525,612)	78%	\$0	(\$3,525,612)	\$0	(\$4,522,470)	\$0	(\$4,568,510)
	Sub Total - SALARIES AND WAGES OP/EXP	\$37,499	\$125,839		\$0	\$125,839	\$0	\$50,000	\$0	\$35,000
	OPERATING INCOME									
9493	Workers Compensation Income	(\$44,998)	(\$26,858)	45%	(\$26,858)	\$0	(\$60,000)	\$0	(\$35,000)	\$0
	Sub Total - SALARIES AND WAGES OP/INC	(\$44,998)	(\$26,858)		(\$26,858)	\$0	(\$60,000)	\$0	(\$35,000)	\$0
	Total - SALARIES AND WAGES	(\$7,500)	\$98,981		(\$26,858)	\$125,839	(\$60,000)	\$50,000	(\$35,000)	\$35,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
		UNCLASSIFIED								
		OPERATING EXPENDITURE								
9572	Land Survey & Leasing	\$2,625	\$0	0%	\$0	\$0	\$0	\$3,500	\$0	\$10,000
9682	Misc Expenses-Other Property	\$3,346	\$2,413	67%	\$0	\$2,413	\$0	\$3,596	\$0	\$3,596
024D	Depreciation on Assets	\$13,574	\$13,509	75%	\$0	\$13,509	\$0	\$18,100	\$0	\$18,100
	Sub Total - UNCLASSIFIED OP/EXP	\$19,545	\$15,923		\$0	\$15,923	\$0	\$25,196	\$0	\$31,696
		OPERATING INCOME								
9626	Sundry Misc Income - Other Property	\$0	(\$19,602)	0%	(\$19,602)	\$0	\$0	\$0	(\$10,365)	\$0
9627	Sundry Inc - Insurance Premium Refund	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
9683	Lease Of Ksc Properties	(\$19,724)	(\$11,500)	44%	(\$11,500)	\$0	(\$26,300)	\$0	(\$26,300)	\$0
9695	Recoverable Costs Income	(\$1)	(\$761)	76148%	(\$761)	\$0	(\$1)	\$0	(\$75)	\$0
	Sub Total - UNCLASSIFIED OP/INC	(\$19,725)	(\$31,863)		(\$31,863)	\$0	(\$26,301)	\$0	(\$36,740)	\$0
	Total - UNCLASSIFIED	(\$180)	(\$15,941)		(\$31,863)	\$15,923	(\$26,301)	\$25,196	(\$36,740)	\$31,696
	Total - OTHER PROPERTY AND SERVICES	\$52,534	(\$69,003)		(\$80,439)	\$11,436	(\$155,143)	\$85,680	(\$93,522)	(\$458,874)

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
FUND TRANSFERS										
EXPENDITURE										
	Tfr to Employee Leave Res.	\$6,600	\$5,159	15%	\$0	\$5,159	\$0	\$34,634	\$0	\$31,917
	Transfer To Plant Res.	\$1,790	\$5,241	220%	\$0	\$5,241	\$0	\$2,387	\$0	\$5,527
	Transfer to Springhaven Lodge Res.	\$0	\$400,000	0%	\$0	\$400,000	\$0	\$0	\$0	\$400,000
	Transfer to Low Income Housing Res.	\$2,265	\$1,767	59%	\$0	\$1,767	\$0	\$3,020	\$0	\$1,864
	Transfer to Sporting Facility Res.	\$1,702	\$1,327	58%	\$0	\$1,327	\$0	\$2,270	\$0	\$1,400
	Transfer to Landfill Waste Mgmt Res.	\$2,173	\$1,694	58%	\$0	\$1,694	\$0	\$2,897	\$0	\$1,787
	Transfer to Community Grants Res.	\$266	\$206	58%	\$0	\$206	\$0	\$355	\$0	\$218
	Transfer To Independent Living Units Res.	\$4,294	\$3,348	58%	\$0	\$3,348	\$0	\$5,725	\$0	\$3,531
	Transfer to Natural Resource Mgmt Res.	\$2,644	\$2,062	59%	\$0	\$2,062	\$0	\$3,525	\$0	\$2,175
	Transfer To Swimming Pool Res.	\$1,098	\$857	59%	\$0	\$857	\$0	\$1,464	\$0	\$903
	Transfer to Kodja Place Building Res.	\$478	\$373	59%	\$0	\$373	\$0	\$637	\$0	\$393
	Transfer to Sporting Complex Building Upgrade Res.	\$0	\$24	58%	\$0	\$24	\$0	\$41	\$0	\$119
	Transfer to Netball Court Surfacing Res.	\$0	\$21	0%	\$0	\$21	\$0	\$0	\$0	\$0
New	Transfer to Asset Acquisiton & Replacement Reserve				\$0	\$0	\$0	\$100,000	\$0	\$100,000
Sub Total - TRANSFERS TO RESERVE		\$23,309	\$422,080		\$0	\$422,080	\$0	\$156,955	\$0	\$549,834
INCOME										
	Transfer from Employee Reserve	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Transfer from Plant Reserve	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0
	Transfer from Springhaven Lodge Res	\$0	(\$4,095,000)	0%	(\$4,095,000)	\$0	\$0	\$0	(\$4,095,000)	\$0
	Transfer from Swimming Pool Res.	\$0	\$0	0%	\$0	\$0	\$0	\$0	(\$11,895)	\$0
Sub Total - TRANSFERS FROM RESERVE		\$0	(\$4,095,000)		(\$4,095,000)	\$0	\$0	\$0	(\$4,106,895)	\$0
Total - TRANSFERS		\$23,309	(\$3,672,920)		(\$4,095,000)	\$422,080	\$0	\$156,955	(\$4,106,895)	\$549,834
Total - FUND TRANSFER		\$23,309	(\$3,672,920)		(\$4,095,000)	\$422,080	\$0	\$156,955	(\$4,106,895)	\$549,834

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
	NEW - (Surplus) / Deficit - Opening 1 July	(\$2,619,834)	(\$3,200,112)		(\$3,200,112)	\$0	(\$2,619,834)	\$0	(\$3,200,112)	\$0
	Sub Total - SURPLUS C/FWD	(\$2,619,834)	(\$3,200,112)		(\$3,200,112)	\$0	(\$2,619,834)	\$0	(\$3,200,112)	\$0
	Total - SURPLUS	(\$2,619,834)	(\$3,200,112)		(\$3,200,112)	\$0	(\$2,619,834)	\$0	(\$3,200,112)	\$0
	LIABILITY LOANS - PRINCIPAL REPAYMENT									
	EXPENDITURE									
New	Loan 150 - Communications tower	\$33,179	\$16,589	33%	\$0	\$16,589	\$0	\$50,333	\$0	\$50,333
New	Loan 137 - Medical Centre	\$8,850	\$8,851	100%	\$0	\$8,851	\$0	\$8,850	\$0	\$8,850
New	Loan 135 - Bagg St House	\$5,174	\$5,174	50%	\$0	\$5,174	\$0	\$10,428	\$0	\$10,428
New	Loan 139 - Aged Units	\$10,244	\$10,244	100%	\$0	\$10,244	\$0	\$10,244	\$0	\$10,244
New	Loan 140 - Staff Housing	\$61,323	\$61,323	100%	\$0	\$61,323	\$0	\$61,323	\$0	\$61,323
New	Loan 138 - GROH Housing	\$114,210	\$114,210	100%	\$0	\$114,210	\$0	\$114,210	\$0	\$114,210
New	Loan 144 - Staff Housing	\$10,996	\$10,996	100%	\$0	\$10,996	\$0	\$10,996	\$0	\$10,996
New	Loan 145 - GROH Housing	\$10,996	\$10,996	100%	\$0	\$10,996	\$0	\$10,996	\$0	\$10,996
New	Loan 148 - Staff Housing renovations	\$7,812	\$7,812	50%	\$0	\$7,812	\$0	\$15,731	\$0	\$15,731
New	Loan 134 - Sports Complex	\$9,345	\$18,465	98%	\$0	\$18,465	\$0	\$18,921	\$0	\$18,921
New	Loan 136 - Sports Complex Wall	\$5,017	\$5,017	50%	\$0	\$5,017	\$0	\$10,083	\$0	\$10,083
New	Loan 143 - Netball Courts & Roof	\$55,342	\$55,342	100%	\$0	\$55,342	\$0	\$55,342	\$0	\$55,342
New	Loan 142 - Oval Lighting	\$12,421	\$24,931	100%	\$0	\$24,931	\$0	\$24,931	\$0	\$24,931
New	Loan 146 - Harrison Place Toilets & Park	\$17,864	\$17,864	50%	\$0	\$17,864	\$0	\$36,078	\$0	\$36,078
New	Loan 149 - Harrison Place Toilets & Park	\$16,589	\$33,179	132%	\$0	\$33,179	\$0	\$25,166	\$0	\$25,166
New	Loan 141 - Airstrip Lighting	\$10,311	\$10,311	100%	\$0	\$10,311	\$0	\$10,311	\$0	\$10,311
New	Loan 147 - Land Development	\$17,242	\$17,242	50%	\$0	\$17,242	\$0	\$34,823	\$0	\$34,823
	Sub Total - LOAN REPAYMENTS	\$406,915	\$428,547		\$0	\$428,547	\$0	\$508,766	\$0	\$508,766
	INCOME									
New	Loan 133 - Kojonup Bowls Club S/S Principal Repayment	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
	Sub-Total - LOAN PRINCIPAL REIMBURSEMENTS				\$0	\$0	\$0	\$0	\$0	\$0
	Total - NON CURRENT LIABILITIES	\$406,915	\$428,547		\$0	\$428,547	\$0	\$508,766	\$0	\$508,766

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
NEW LOANS RAISED										
INCOME										
Sub Total - New Loans Raised		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Total - NEW LOANS - CURRENT LIABILITIES		\$0	\$0		\$0	0	\$0	\$0	\$0	\$0
NON CASH ITEMS EXCLUDED FROM OPERATING ACTIVITIES										
Depreciation Written Back		(\$3,478,038)	(\$3,983,762)		\$0	(\$3,983,762)	\$0	(\$4,637,570)	\$0	(\$4,666,164)
Profit on Sale of Assets Written Back		\$0	\$71,000		\$71,000	\$0	\$0	\$0	\$71,000	\$0
Write back on Land held for Resale		\$0	\$63,458		\$0	\$63,458	\$0	\$0	\$0	\$63,458
Movement in Springhaven Lodge Bonds Reserve Bank Account		\$0	\$3,695,000		\$3,695,000	\$0	\$0	\$0	\$4,095,000	\$0
Movement in Doubtful Debts		\$0	\$0		\$0	\$0	\$0	(\$2,000)	\$0	(\$2,000)
Sub Total - DEPRECIATION WRITTEN BACK		(\$3,478,038)	(\$154,305)		\$3,766,000	(\$3,920,304)	\$0	(\$4,639,570)	\$4,166,000	(\$4,604,706)
Total - NON CASH ITEMS		(\$3,478,038)	(\$154,305)		\$3,766,000	(\$3,920,304)	\$0	(\$4,639,570)	\$4,166,000	(\$4,604,706)

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	FURNITURE AND EQUIPMENT									
	GOVERNANCE - CAPITAL EXPENDITURE									
C137	ICT Plan Implementation	\$325,000	\$94,196	21%	\$0	\$94,196	\$0	\$450,000	\$0	\$400,000
	Sub Total - CAPITAL WORKS	\$325,000	\$94,196		\$0	\$94,196	\$0	\$450,000	\$0	\$400,000
	Total - GOVERNANCE	\$325,000	\$94,196		\$0	\$94,196	\$0	\$450,000	\$0	\$400,000
	Total - FURNITURE AND EQUIPMENT	\$325,000	\$94,196		\$0	\$94,196	\$0	\$450,000	\$0	\$400,000

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
	LAND HELD FOR RESALE									
	COMMUNITY AMENITIES									
	CAPITAL EXPENDITURE									
C310	Subdivision Construction	\$0	\$13,333	0%	\$0	\$13,333	\$0	\$0	\$0	\$11,608
	Sub Total - CAPITAL WORKS	\$0	\$13,333		\$0	\$13,333	\$0	\$0	\$0	\$11,608
	Total- COMMUNITY AMENITIES	\$0	\$13,333		\$0	\$13,333	\$0	\$0	\$0	\$11,608
	Total - LAND	\$0	\$13,333		\$0	\$13,333	\$0	\$0	\$0	\$11,608

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
 And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
	BUILDINGS									
	EDUCATION & WELFARE - CAPITAL EXPENDITURE									
C441	Old School - Re-Roof	\$1,994	\$0	0%	\$0	\$0	\$0	\$1,994	\$0	\$1,994
	Sub Total - CAPITAL WORKS	\$1,994	\$0		\$0	\$0	\$0	\$1,994	\$0	\$1,994
	TOTAL - EDUCATION & WELFARE	\$1,994	\$0		\$0	\$0	\$0	\$1,994	\$0	\$1,994

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
		Budget	Actual		Income	Expense	Income	Expense	Income	Expense
	BUILDINGS									
	HOUSING - CAPITAL EXPENDITURE									
C157	CEO Residence - 13/15 Loton Close	\$40,000	\$0	0%	\$0	\$0	\$0	\$80,000	\$0	\$0
C156	Staff - 30 Katanning Road	\$0	\$7,269	24%	\$0	\$7,269	\$0	\$30,000	\$0	\$10,000
C313	Jean Sullivan Units	\$0	\$0	0%	\$0	\$0	\$0	\$10,000	\$0	\$10,000
C145	Loton Close Units	\$0	\$0	0%	\$0	\$0	\$0	\$10,000	\$0	\$10,000
	Sub Total - CAPITAL WORKS	\$40,000	\$7,269		\$0	\$7,269	\$0	\$130,000	\$0	\$30,000
	Total - HOUSING	\$40,000	\$7,269		\$0	\$7,269	\$0	\$130,000	\$0	\$30,000
	BUILDINGS									
	COMMUNITY AMENITIES - CAPITAL EXPENDITURE									
C442	Mens Shed - Construction of New	\$323,768	\$341,980	106%	\$0	\$341,980	\$0	\$323,768	\$0	\$342,000
	Sub Total - CAPITAL WORKS	\$323,768	\$341,980		\$0	\$341,980	\$0	\$323,768	\$0	\$342,000
	Total - COMMUNITY AMENITIES	\$323,768	\$341,980		\$0	\$341,980	\$0	\$323,768	\$0	\$342,000

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
	BUILDINGS									
	RECREATION AND CULTURE - CAPITAL EXPENDITURE									
C198	Historic Buildings - Capital Improvement	\$7,000	\$0	0%	\$0	\$0	\$0	\$35,000	\$0	\$0
C105	Memorial Hall Capital Expenditure	\$0	\$0	0%	\$0	\$0	\$0	\$30,000	\$0	\$0
C295	SWIMMING POOL BUILDINGS CAPITAL EXPENDITURE	\$30,000	\$0	0%	\$0	\$0	\$0	\$30,000	\$0	\$0
C408	Harrison Place Toilets & Park	\$10,000	\$0	0%	\$0	\$0	\$0	\$10,000	\$0	\$0
	Sub Total - CAPITAL WORKS	\$47,000	\$0		\$0	\$0	\$0	\$105,000	\$0	\$0
	Total - RECREATION AND CULTURE	\$47,000	\$0		\$0	\$0	\$0	\$105,000	\$0	\$0
	BUILDINGS									
	ECONOMIC SERVICES - CAPITAL EXPENDITURE									
C177	Kodja Place Capital Expenditure	\$20,000	\$0	0%	\$0	\$0	\$0	\$20,000	\$0	\$20,000
C349	Black Cockatoo Café Capital Expenditure	\$25,000	\$3,479	14%	\$0	\$3,479	\$0	\$25,000	\$0	\$0
	Sub Total - CAPITAL WORKS	\$45,000	\$3,479		\$0	\$3,479	\$0	\$45,000	\$0	\$20,000
	Total - ECONOMIC SERVICES	\$45,000	\$3,479		\$0	\$3,479	\$0	\$45,000	\$0	\$20,000
	Total - BUILDINGS	\$457,762	\$352,728		\$0	\$352,728	\$0	\$605,762	\$0	\$393,994

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT		YEAR TO DATE 31 MARCH 2025		% of Annual Budget	ACTUAL 31 MARCH 2025		ADOPTED BUDGET 2024-25		AMENDED BUDGET 30 JUNE 2025	
ACCOUNT	JOB	Budget	Actual		Income	Expense	Income	Expense	Income	Expense
C158	PLANT AND EQUIPMENT									
	RECREATION AND CULTURE									
	CAPITAL EXPENDITURE									
	Swimming Pool Equipment	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$11,895
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$11,895
	Total - RECREATION AND CULTURE	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$11,895
7604 C162 C404	PLANT AND EQUIPMENT									
	TRANSPORT									
	CAPITAL EXPENDITURE									
	Major Plant Purchases	\$285,000	\$60,952	21%	\$0	\$60,952	\$0	\$285,000	\$0	\$60,952
	Major Plant Repairs - Fuel Pump System	\$7,490	\$0	0%	\$0	\$0	\$0	\$7,490	\$0	\$7,490
	Signage - Electronic Speed Signs	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$770
	Sub Total - CAPITAL WORKS	\$292,490	\$60,952		\$0	\$60,952	\$0	\$292,490	\$0	\$69,212
	Total - TRANSPORT	\$292,490	\$60,952		\$0	\$60,952	\$0	\$292,490	\$0	\$69,212
	Total - PLANT AND EQUIPMENT	\$292,490	\$60,952		\$0	\$60,952	\$0	\$292,490	\$0	\$81,107

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB		Budget	Actual		Budget		Income	Expense		Income	Expense		Income	Expense
INFRASTRUCTURE ASSETS - ROAD RESERVES															
CAPITAL EXPENDITURE															
Roads to Recovery Projects															
C453	CJ453	Seal - Balgarup Road	\$0	\$729	0%			\$0	\$729		\$0	\$0		\$0	\$0
C500	CJ500	RTR - Tone Road - Failure 1	\$90,000	\$46,299	51%			\$0	\$46,299		\$0	\$90,000		\$0	\$87,157
C505	CJ505	RTR - Tone Road - Failure 2	\$55,000	\$15,406	28%			\$0	\$15,406		\$0	\$55,000		\$0	\$54,501
C506	CJ506	RTR - Tone Road - Failure 3	\$70,000	\$7,075	10%			\$0	\$7,075		\$0	\$70,000		\$0	\$68,896
C507	CJ507	RTR - Spring Street Asphalt	\$347,350	\$0	0%			\$0	\$0		\$0	\$347,350		\$0	\$374,733
C508	CJ508	RTR - Misson Road Floodway	\$20,000	\$0	0%			\$0	\$0		\$0	\$20,000		\$0	\$0
C509	CJ509	RTR - Soldier Road - Asphalt	\$75,000	\$0	0%			\$0	\$0		\$0	\$75,000		\$0	\$0
C510	CJ510	RTR - Wanwindup South Road Culvert	\$25,000	\$14,543	58%			\$0	\$14,543		\$0	\$25,000		\$0	\$0
C511	CJ511	RTR - Qualeup South Road Failure Repairs	\$35,000	\$23,055	66%			\$0	\$23,055		\$0	\$35,000		\$0	\$14,380
C512	CJ512	RTR - Newton Street Reseal	\$32,000	\$0	0%			\$0	\$0		\$0	\$44,000		\$0	\$0
C501	CJ501	Ballock Road - RTR	\$0	\$3,638	0%			\$0	\$3,638		\$0	\$0		\$0	\$3,638
7424	R2R400	R2R - Balgarup Road Tree Pruning Works	\$0	\$28,918	0%			\$0	\$28,918		\$0	\$0		\$0	\$28,918
RRG Projects															
C417	CJ417	Widening - Shamrock Road 23/24 C/Over	\$383,920	\$243,342	63%			\$0	\$243,342		\$0	\$383,920		\$0	\$378,541
C436	CJ436	Widening - Shamrock Road 24/25	\$690,000	\$329,957	48%			\$0	\$329,957		\$0	\$690,000		\$0	\$657,321
C227	CJ227	Broomehill Road Failure Repairs	\$45,000	\$14,275	32%			\$0	\$14,275		\$0	\$45,000		\$0	\$52,921
C450	CJ450	Widening - Tambellup West Road	\$253,062	\$108,650	43%			\$0	\$108,650		\$0	\$255,000		\$0	\$185,427
C319	CJ319	Bitumen Reseal - Kojonup-Frankland Road	\$210,000	\$113,932	54%			\$0	\$113,932		\$0	\$210,000		\$0	\$259,345
C320	CJ320	Bitumen Reseal - Kojonup Darkan Road	\$195,000	\$83,002	43%			\$0	\$83,002		\$0	\$195,000		\$0	\$333,623
C460	CJ460	Road Widening - Jingalup Rd 22/23	\$210,000	\$75,341	36%			\$0	\$75,341		\$0	\$210,000		\$0	\$232,379
C463	CJ463	Kojonup Darkan Shoulder Blackspot	\$229,774	\$219,467	96%			\$0	\$219,467		\$0	\$229,774		\$0	\$219,467
Commodity Route Projects															
C079	CJ079	Reillys Creek Road - Gravel Sheet	\$63,750	\$24,599	10%			\$0	\$24,599		\$0	\$255,000		\$0	\$228,873
Municipal Fund Projects															
C055	CJ055	Newton Street Kerbing	\$26,000	\$0	0%			\$0	\$0		\$0	\$26,000		\$0	\$0
C250	CJ250	Intersection - Albany Hwy/Norrish Rd	\$0	\$0				\$0	\$0		\$0	\$0		\$0	\$0
Sub Total - CAPITAL WORKS			\$3,055,856	\$1,352,443				\$0	\$1,352,443		\$0	\$3,261,044		\$0	\$3,180,120
Total - ROADS			\$3,055,856	\$1,352,443				\$0	\$1,352,443		\$0	\$3,261,044		\$0	\$3,180,120
Total - INFRASTRUCTURE ASSETS ROAD RESERVES			\$3,055,856	\$1,352,443				\$0	\$1,352,443		\$0	\$3,261,044		\$0	\$3,180,120

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB		Budget	Actual	Budget	Income	Expense	Income	Expense	Income	Expense
		INFRASTRUCTURE - FOOTPATHS									
C174	CJ174	Footpath - Newton Street	\$35,000	\$1,133	3%	\$0	\$1,133	\$0	\$35,000	\$0	\$0
		Sub Total - CAPITAL WORKS	\$35,000	\$1,133		\$0	\$1,133	\$0	\$35,000	\$0	\$0
		Total - INFRASTRUCTURE ASSETS FOOTPATHS	\$35,000	\$1,133		\$0	\$1,133	\$0	\$35,000	\$0	\$0
		INFRASTRUCTURE - PARKS - CAPITAL EXPENDITURE									
		RECREATION & CULTURE									
C357		Apex Park Playground	\$0	\$39,010	0%	\$0	\$39,010	\$0	\$0	\$0	\$39,010
C274	CJ274	Sporting Complex - Netball Court Project	\$26,520	\$29,808	112%	\$0	\$29,808	\$0	\$26,520	\$0	\$28,765
6764		Showgrounds Capital Expenditure	\$30,000	\$27,507	92%	\$0	\$27,507	\$0	\$30,000	\$0	\$27,507
6774		The Spring Reserve Capital Expenditure	\$40,000	\$0	0%	\$0	\$0	\$0	\$50,000	\$0	\$10,000
		Sub-Total - CAPITAL WORKS	\$96,520	\$96,325		\$0	\$96,325	\$0	\$106,520	\$0	\$105,282
		Total - RECREATION & CULTURE	\$96,520	\$96,325		\$0	\$96,325	\$0	\$106,520	\$0	\$105,282
		Total - INFRASTRUCTURE PARKS	\$96,520	\$96,325		\$0	\$96,325	\$0	\$106,520	\$0	\$105,282

SHIRE OF KOJONUP MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

ACCOUNT	JOB	Budget	Actual		Budget	Income	Expense	Income	Expense	Income	Expense
	OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE										
	LAW, ORDER & PUBLIC SAFETY										
C138	Bushfire Repeater Tower	\$0	\$62,961	0%		\$0	\$62,961	\$0	\$0	\$0	\$62,961
2885	CCTV Capital Expenditure	\$267,000	\$135,800	51%		\$0	\$135,800	\$0	\$267,000	\$0	\$267,000
	Sub-Total - CAPITAL WORKS	\$267,000	\$198,761			\$0	\$198,761	\$0	\$267,000	\$0	\$329,961
	Total - LAW, ORDER & PUBLIC SAFETY	\$267,000	\$198,761			\$0	\$198,761	\$0	\$267,000	\$0	\$329,961
	OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE										
	COMMUNITY AMENITIES										
C355	Town Furniture	\$20,000	\$2,193	11%		\$0	\$2,193	\$0	\$20,000	\$0	\$2,193
C407	Refuse Site Development	\$28,813	\$0	0%		\$0	\$0	\$0	\$115,250	\$0	\$0
	Sub Total - CAPITAL WORKS	\$48,813	\$2,193			\$0	\$2,193	\$0	\$135,250	\$0	\$2,193
	Total - OTHER COMMUNITY AMENITIES	\$48,813	\$2,193			\$0	\$2,193	\$0	\$135,250	\$0	\$2,193
	OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE										
	ECONOMIC SERVICES										
C054	Promotional Signage	\$15,000	\$0	0%		\$0	\$0	\$0	\$60,000	\$0	\$20,000
	Sub Total - CAPITAL WORKS	\$15,000	\$0			\$0	\$0	\$0	\$60,000	\$0	\$20,000
	Total - ECONOMIC SERVICES	\$15,000	\$0			\$0	\$0	\$0	\$60,000	\$0	\$20,000
	Total - INFRASTRUCTURE ASSETS - OTHER	\$330,813	\$200,955	\$0		\$0	\$200,955	\$0	\$462,250	\$0	\$352,154
	GRAND TOTALS	(\$359,709)	(\$3,266,579)			(\$13,291,772)	\$10,025,193	(\$14,576,360)	\$14,576,360	(\$15,134,448)	\$15,127,561



SHIRE OF KOJONUP

Detailed March 2025 Creditors List

Cheque Payments 1/3/25-31/3/25				
Chq/EFT	Date	Name	Description	Amount
14398	05/03/2025	Water Corporation	Water	-47022.68
9007692223	25/02/2025	Water Corporation	Water supply Standpipe Albany Highway - 18/12/24-24/2/25	15773.06
9007693082 FEB	26/02/2025	Water Corporation	Water supply Depot 18/12/24-24/2/25	328.96
9007697710 FEB	26/02/2025	Water Corporation	Water Use 8 Newton St 18/12/24-26/2/25	142.14
9007697921 FEB	26/02/2025	Water Corporation	Water supply - 39 Vanzuilecom St - 18/12/24-25/2/25	337.23
9008615342 FEB	26/02/2025	Water Corporation	Water supply - Tourist Centre Albany Hway 18/12/24-25/2/25	5.81
9008790482 FEB	26/02/2025	Water Corporation	Water supply Murby St Lot 343 Kojonup 18/12/24-26/2/25	179.63
9010045713 FEB	26/02/2025	Water Corporation	Provide water supply - 5A Vanzuilecom St - 18/12/24-25/2/25	460.65
9010045721 FEB	26/02/2025	Water Corporation	Provide water supply 5B Vanzuilecom St 18/12/24-25/2/25	331.22
9010495140 FEB	26/02/2025	Water Corporation	Provide water supply - Kodja Place 18/12/24-25/2/25	4269.09
9007693146 FEB	26/02/2025	Water Corporation	Provide water supply Washdown bay 18/12/24-25/2/25	223.58
9012927074 FEB	26/02/2025	Water Corporation	Provide water supply - 6 Elverd St - 18/12/24-25/2/25	301.19
9012927082 FEB	26/02/2025	Water Corporation	Provide water supply - 4 Elverd St - 18/12/24-25/2/25	643.24
9012927090 FEB	26/02/2025	Water Corporation	Provide water supply - 2 Elverd St - 18/12/24-25/2/25	301.19
9007693330 FEB	26/02/2025	Water Corporation	Provide water supply - swimming pool 18/12/24-25/2/25	6884.60
9023555392 FEB	26/02/2025	Water Corporation	Water use & service charge - 12A Elverd St - 18/12/24-25/2/25	309.20
9023555405 FEB	26/02/2025	Water Corporation	Water supply 12B Elverd St 18/12/24-25/2/25	269.16
9023603884 FEB	26/02/2025	Water Corporation	Water usage 8C Newton St - 18/12/24-25/2/25	291.18
9023606321 FEB	26/02/2025	Water Corporation	Water Service charge 8a Newton St - 1/1/25-28/2/25	259.15
9023606348 FEB	26/02/2025	Water Corporation	Water Service charge 8B Newton St - 1/1/25-28/2/25	259.15
9007693349 FEB	26/02/2025	Water Corporation	Water supply Benn Parade Toilets - 18/12/24-25/2/25	182.63
9007693357 FEB	26/02/2025	Water Corporation	Provide water supply - Railway building 18/12/24-25/2/25	61.72
9007693509 FEB	26/02/2025	Water Corporation	Provide water supply RSL Hall 18/12/24-25/2/25	139.91
9007693605 FEB	26/02/2025	Water Corporation	Water supply & 2kL usage 135 Albany Highway 18/12/24-25/2/25,	304.32
9007693621 FEB	26/02/2025	Water Corporation	Provide water supply 129 Albany Highway 18/12/24-25/2/25	5.81
9007695686 FEB	27/02/2025	Water Corporation	Provide water supply Play group/toy library - 18/12/24-26/2/25	267.45
9007695694 FEB	27/02/2025	Water Corporation	Provide water supply - Old post office 18/12/24-26/2/25	50.18
9007695715 FEB	27/02/2025	Water Corporation	Provide water supply Toilets Barracks Place 18/12/24-26/2/25	291.31
9007695766 FEB	27/02/2025	Water Corporation	Provide water supply - Old Barracks 18/12/24-26/2/25	61.72
9007695790 FEB	27/02/2025	Water Corporation	Water service and usage - Springhaven 18/12/24-26/2/25	3689.58
9007695803 FEB	27/02/2025	Water Corporation	Provide water supply - Soldier Rd Lot P8 18/12/24-26/2/25	117.01
9007696056 FEB	27/02/2025	Water Corporation	Provide water supply Telecentre 109 Albany Highway 18/12/24-	713.62
9007696101 FEB	27/02/2025	Water Corporation	Provide water supply - Memorial Hall 18/12/24-26/2/25	980.67
9007696136 FEB	27/02/2025	Water Corporation	Provide water supply - Lesser Hall 18/12/24-26/2/25	50.18
9007696793 FEB	27/02/2025	Water Corporation	Provide water supply - Park Newstead Rd - 18/12/24-26/2/25	332.11
9010312244 FEB	27/02/2025	Water Corporation	Provide water supply 34 Katanning Rd - 18/12/24-25/2/25	1271.03
9010312252 FEB	27/02/2025	Water Corporation	Provide water supply - 30 Katanning Rd - 18/12/24-26/2/25	139.03
9012449121 FEB	27/02/2025	Water Corporation	Provide water supply - Admin office 18/12/24-26/2/25	2417.57
9021629554 FEB	27/02/2025	Water Corporation	Water Service Charge - 1 Loton Cl - 1/1/25-28/2/25	259.15
9021629562 FEB	27/02/2025	Water Corporation	Water Service Charge - 3 Loton Cl - 1/1/25-28/2/25	259.15
9021629570 FEB	27/02/2025	Water Corporation	Water Service Charge - 5 Loton Cl - 1/1/25-28/2/25	259.15
9021629589 FEB	27/02/2025	Water Corporation	Water Service Charge - 7 Loton Cl - 1/1/25-28/2/25	259.15
9021629597 FEB	27/02/2025	Water Corporation	Water Service Charge - 3 Loton Cl - 1/1/25-28/2/25	259.15
9021629618 FEB	27/02/2025	Water Corporation	Water Service Charge - 11 Loton Cl - 1/1/25-28/2/25	259.15
9021629626 FEB	27/02/2025	Water Corporation	Water Use - Common residential soldier Rd - 18/12/24-26/2/25	2140.21
9021746216 FEB	27/02/2025	Water Corporation	Water Service Charge - 15 Loton Cl - 1/1/25-28/2/25	259.15
9022950227 FEB	27/02/2025	Water Corporation	Water Service Charge - Front unit Bagg St - 1/1/25-28/2/25	244.86
9022950235 FEB	27/02/2025	Water Corporation	Water Service charge Rear unit Bagg St 1/1/25-28/2/25	178.28
14399	12/03/2025	Water Corporation	Water usage	-2386.91
9023522881 FEB	27/02/2025	Water Corporation	Water service charges ILUs 1/1/25-28/2/25	159.75
9023522910 FEB	27/02/2025	Water Corporation	Water service charge 13 Loton Close 1/1/25-28/2/25	259.15
9023737428 FEB	27/02/2025	Water Corporation	Water service charge 28 Katanning Rd 1/1/28-28/2/25	259.15

9023737401 FEB	27/02/2025	Water Corporation	Water usage 18/12/24-26/2/25 - 26 Kojonup Katanning Road, Water Supply 1/1/25-28/2/25 - 26 Kojonup Katanning Road	1708.86
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49,409.59

EFT Payments 1/3/25-31/3/25				
EFT35741	05/03/2025	Payroll Deductions	Payroll deductions	-1178.00
DEDUCTION	25/02/2025	Payroll Deduction	Payroll Deduction	1078.00
DEDUCTION	25/02/2025	Payroll Deduction	Payroll Deduction	100.00
EFT35742	05/03/2025	Child Support Agency	Payroll deductions	-439.95
DEDUCTION	25/02/2025	Child Support Agency	Payroll deductions	439.95
EFT35743	05/03/2025	Australian Services Union (LGO)	Payroll deductions	-26.50
DEDUCTION	25/02/2025	Australian Services Union (LGO)	Payroll deductions	26.50
EFT35744	05/03/2025	Australian Services Union (MEU)	Payroll deductions	-177.50
DEDUCTION	25/02/2025	Australian Services Union (MEU)	Payroll deductions	177.50
EFT35745	05/03/2025	Shire Of Katanning	Local Government	-9440.20
47834	31/01/2025	Shire Of Katanning	Shire of Katanning - Refuse Site Fees January 2025	9440.20
EFT35746	05/03/2025	Synergy	Electricity	-6573.12
3000233814	14/02/2025	Synergy	Memorial Hall electricity use 8/1/25-11/2/25, Elverd Cottage electricity use 5/11/24-5/1/25, Turkey nest dam electricity use 30/11/24-3/2/25, Swimming pool dam electricity use 17/12/24-20/1/25, Complex 17/12/24-20/1/25, Interest charge 17/12/24-20/1/25	5499.27
2062331260	19/02/2025	Synergy	Provide electricity supply 28 Katanning Rd 14/12/24-17/2/25	189.55
2062331259	19/02/2025	Synergy	Provide electricity supply 26 Kojonup- Katanning Rd 14/12/24-17/2/25	884.30
EFT35747	05/03/2025	Kojonup Supermarket	Groceries	-150.24
648 DEC	15/12/2024	Kojonup Supermarket	Oranges and lollies for Carols at Candlelight at Kodja Place	101.12
DEC 648	16/12/2024	Kojonup Supermarket	Staff meeting - KP	49.12
EFT35748	05/03/2025	Westrac Equipment	Mechanical Parts	-1429.96
PI0609903	10/02/2025	Westrac Equipment	mull board shim kit	1429.96
EFT35749	05/03/2025	BOC Gases	Industrial gases	-270.31
50065619817	28/11/2024	BOC Gases	Supply of industrial gases - Oxygen Nov 2024, Springhaven Supply of gases - Nov 2024, Fire fighting Supply of gases - Nov 2024,	132.94
5006540573	29/12/2024	BOC Gases	Supply of industrial gases Dec 24 - Depot, Supply of Medical gases Dec 24 - Springhaven, Supply of Medical gases Dec 24 - Springhaven, Supply of O2 gas Dec 24 - Fire fighting	137.37
EFT35750	05/03/2025	Egabva Plumbing & Gas Service	Plumbing services	-643.50
04917	11/02/2025	Egabva Plumbing & Gas Service	Memorial Hall Gas Audit/Servicing 2024	643.50
EFT35751	05/03/2025	Crescent Conveyancers	Conveyances	-971.40
REQ 28/2/25	04/03/2025	Crescent Conveyancers	Refund of incorrect payment. Payment meant for another Shire	971.40
EFT35752	05/03/2025	CGS ENGINEERS	Engineering	-165.02
27239	18/02/2025	CGS ENGINEERS	Katanning Rd Standpipe require lock as per Watercorp Request	165.02
EFT35753	05/03/2025	Team Global Express Pty Ltd	Freight	-163.88
0576-S104118	09/02/2025	Team Global Express Pty Ltd	Freight for road signage	163.88
EFT35754	05/03/2025	Optus Billing Services Pty Ltd	Telecommunications	-1958.01
489459954	07/02/2025	Optus Billing Services Pty Ltd	Acc 6220 3522 008 Springhaven Loop 7/1/25-6/2/25	475.00
489459953	07/02/2025	Optus Billing Services Pty Ltd	Acc 6220 3521 984 Admin Loop 7/1/25-6/2/25	1111.01
490006377	10/02/2025	Optus Billing Services Pty Ltd	Acc 62203521992 Kodja Place Loop - 10/1/25-9/2/25,	372.00
EFT35755	05/03/2025	Public Transport Authority	Bus Tickets	-110.94
JANUARY 2025	04/02/2025	Public Transport Authority	Bus tickets for January 2025	110.94
EFT35756	05/03/2025	Harris's Garage	Vehicle recovery	-220.00
510	13/02/2025	Harris's Garage	Removal of car from Albany Highway after accident	220.00
EFT35757	05/03/2025	KOJONUP BMC EMBROIDERY	Uniforms	-541.00
10689A	18/02/2025	KOJONUP BMC EMBROIDERY	Uniforms BCC	541.00
EFT35758	05/03/2025	LANDGATE	Valuation service	-47.18
401082	10/02/2025	LANDGATE	Rural UV Interim valuation	47.18
EFT35759	05/03/2025	Lorreen Avis Greeuw	Staff reimbursement	-111.65
REIM 28/2/25	28/02/2025	Lorreen Avis Greeuw	After School Activities - supplies for kebabs	111.65
EFT35760	05/03/2025	Shire of Lake Grace	Local Government	-5500.00
7216	13/02/2025	Shire of Lake Grace	Contribution to Provision of Medical Services in Rural WA	5500.00

EFT35761	05/03/2025	PFD Foodservices (Southway Distributors)	Food	-1547.45
L0752030	05/02/2025	PFD Foodservices (Southway Distributors)	Black Cockatoo Cafe expenses	242.90
L0752021	05/02/2025	PFD Foodservices (Southway Distributors)	Black Cockatoo Cafe expenses	1304.55
EFT35762	05/03/2025	Edge Planning & Property	Town Planning Advice	-1193.50
2829	17/02/2025	Edge Planning & Property	7.75 hours - Steve Thompson - Town Planning Advice - December 24-January 25	1193.50
EFT35763	05/03/2025	Dardanup Butchering Company	Meat supplies	-566.42
BW391436	11/02/2025	Dardanup Butchering Company	Food supplies for Black Cockatoo Café	566.42
EFT35764	05/03/2025	Grande Food Service	Food & Dry goods Supplies	-3030.91
4245426	26/02/2025	Grande Food Service	Cleaning & Food supplies BCC	2636.95
4245456	26/02/2025	Grande Food Service	Food Supplies - Black Cockatoo Café	222.90
4245427	26/02/2025	Grande Food Service	Food Supplies - Black Cockatoo Café	50.98
4245548	28/02/2025	Grande Food Service	Food Supplies - Black Cockatoo Café	120.08
EFT35765	05/03/2025	Leaf Bean Machine	Coffee	-1205.09
134375	24/02/2025	Leaf Bean Machine	Coffee service & supplies - Black Cockatoo Café	1205.09
EFT35766	05/03/2025	WA Contract Ranger Services	Conract ranger	-1985.50
6109	15/02/2025	WA Contract Ranger Services	WA Ranger Services 5/2/25-13/2/25	1985.50
EFT35767	05/03/2025	Corsign WA Pty Ltd	Signage	-968.00
92949	10/02/2025	Corsign WA Pty Ltd	Brackets & Hardware	968.00
EFT35768	05/03/2025	Richard Nash T/A Old School Honey	Goods sold on consignment	-68.00
REQ FEB 25	04/03/2025	Richard Nash T/A Old School Honey	Goods sold on consignment February 2025	68.00
EFT35769	05/03/2025	Mason's Family Farm	Eggs	-165.30
INV-15186	25/02/2025	Mason's Family Farm	Black Cockatoo Cafe Supplies	165.30
EFT35770	05/03/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices	-731.23
240138926	05/12/2024	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices for Black Cockatoo Café	731.23
EFT35771	05/03/2025	Blue Wren Park	Goods sold on consignment	-67.00
REQ FEB	04/03/2025	Blue Wren Park	Goods sold on consignment February 2025	67.00
EFT35772	12/03/2025	DL Consulting	Financial Consulting	-10796.50
1277	31/01/2025	DL Consulting	Financial Consulting Support - January 2025	2431.00
1283	28/02/2025	DL Consulting	Financial Consulting Support - February 2025	8365.50
EFT35773	12/03/2025	Ian K McDonald	Goods sold on consignment	-90.00
REQ FEB 25	28/02/2025	Ian K McDonald	Goods sold on consignment KP February 2025	90.00
EFT35774	12/03/2025	Australia Post	Postage & Stationery	-1755.95
1013849068	03/03/2025	Australia Post	Post office Box rental, 150 reams A4 copy paper, Postage & Freight Feb 2025,	1755.95
EFT35775	12/03/2025	Hi-Way Sales & Service	Hardware	-382.79
267627A	03/02/2025	Hi-Way Sales & Service	3x Non-slip floor mats for kitchen in Black Cockatoo	237.00
267330	17/02/2025	Hi-Way Sales & Service	11.49L ULP @ \$1.92/L	22.05
267420	19/02/2025	Hi-Way Sales & Service	ULP 22.57L @ \$1.92/L	43.32
267877	05/03/2025	Hi-Way Sales & Service	11.76 L ULP @ \$1.92	22.57
267886	05/03/2025	Hi-Way Sales & Service	11.56L ULP @ \$1.92/L	22.19
267903	05/03/2025	Hi-Way Sales & Service	18.58 L ULP @ \$1.92/L	35.66
EFT35776	12/03/2025	Kojonup Agricultural Supplies	Agricultural supplies	-109.00
10235442	09/01/2025	Kojonup Agricultural Supplies	INV 10235442 Pressure relief valve	109.00
EFT35777	12/03/2025	Telstra	Telecommunications	-714.51
3916895091 FEB25	18/02/2025	Telstra	Acc: 3916895091 - Springhaven solar panels 18/2/25-17/3/25, Avdata monitoring system 18/2/25-17/3/25	28.40
3916895109 FEB 25	25/02/2025	Telstra	Mobile Phone services 25/2/25-24/3/25 - CEO Mobile, Springhaven Tablets, Swimming pool coordinator mobile, Depot mobiles - Manager, Foreman, TO, TWIG zone devices, Standpipe controllers, Telephone charges 25/2/25-24/3/25	686.11
EFT35778	12/03/2025	Synergy	Electricity	-190.44
2082332600	25/02/2025	Synergy	Acc 392 675 750 Powerwatch 400 HPSP WP Dec 2024	190.44
EFT35779	12/03/2025	Syd Matthews & Co Pty Ltd	Cartage	-7512.23

C13271	07/02/2025	Syd Matthews & Co Pty Ltd	110 Tonne 10mm aggregate deliver to Changerup Hall, Kojonup Darkan Rd	7512.23
EFT35780	12/03/2025	Kojonup Supermarket	Groceries	-1852.09
800 FEB	28/02/2025	Kojonup Supermarket	Acc 800 Groceries for Black Cockatoo - Feb 2025, Acc 800 Groceries for Black Cockatoo - Feb 2025	1852.09
EFT35781	12/03/2025	BOC Gases	Industrial gases	-39.22
4038427462	29/01/2025	BOC Gases	Supply of industrial Oxygen G size 31 day container hire	39.22
EFT35782	12/03/2025	Egabva Plumbing & Gas Service	Plumbing services	-1942.07
4900	04/03/2025	Egabva Plumbing & Gas Service	Oven repairs @ BCC - replaced thermostat and bellows	527.62
4927	04/03/2025	Egabva Plumbing & Gas Service	Repairs to the Swimming Pool pump with DL assistance	258.50
4898	04/03/2025	Egabva Plumbing & Gas Service	Rose Maze storage reticulation tank – repair water pipe leaking	180.00
4940	04/03/2025	Egabva Plumbing & Gas Service	Plumbing leak under complex building Feb 2025	975.95
EFT35783	12/03/2025	Kojonup Aboriginal Corporation	Goods sold on consignment	-290.50
JULY 24	31/07/2024	Kojonup Aboriginal Corporation	Goods sold on consignment KP Visitors Centre July 2024	42.37
AUG 24	31/08/2024	Kojonup Aboriginal Corporation	Goods sold on consignment KP Visitors Centre August 24	8.46
SEP 24	30/09/2024	Kojonup Aboriginal Corporation	Goods sold on consignment KP Visitors Centre September 24	21.21
OCT 24	30/10/2024	Kojonup Aboriginal Corporation	Goods sold on consignment KP Visitors Centre October 24	10.16
NOV 24	30/11/2024	Kojonup Aboriginal Corporation	Goods sold on consignment KP Visitors Centre November 24	42.46
DEC 24	31/12/2024	Kojonup Aboriginal Corporation	Goods sold on consignment KP Visitors Centre December 24	123.42
JAN 25	31/01/2025	Kojonup Aboriginal Corporation	Goods sold on consignment KP Visitors Centre January 2025	42.42
EFT35784	12/03/2025	Wendy Thorn	Goods sold on consignment	-5.92
REQ FEB	04/03/2025	Wendy Thorn	Goods sold on consignment February 2025	5.92
EFT35785	12/03/2025	Jill Johnson	Staff reimbursement	-270.00
REIM 070325	07/03/2025	Jill Johnson	Mobile phone charges Dec 24, Jan 25, Feb 25	270.00
EFT35786	12/03/2025	Team Global Express Pty Ltd	Freight	-201.11
0387-80774145	16/02/2025	Team Global Express Pty Ltd	Freight ex Westrac, ex Japanese truck parts, ex Corsign	201.11
EFT35787	12/03/2025	Tourism Council WA	Tourism services	-1650.00
R-0205-137	08/11/2024	Tourism Council WA	2025 Membership Renewal - VC (Golden i) 2025 additional listing - TKP complimentary	1650.00
EFT35788	12/03/2025	Patricia Bunny	Goods sold on consignment	-15.00
REQ FEB 25	28/02/2025	Patricia Bunny	Goods sold on consignment KP Visitors Centre February 2025	15.00
EFT35789	12/03/2025	Optus Billing Services Pty Ltd	Telecommunications	-427.40
490535065	13/02/2025	Optus Billing Services Pty Ltd	Acc 6220 3522 214 Depot Phone Loop 13/1/25-12/2/25	240.00
491889483	20/02/2025	Optus Billing Services Pty Ltd	Acc 6219 7291 735 Internet charges for Admin and Swimming pool, Billing fees	187.40
EFT35790	12/03/2025	Warren Blackwood Waste	Rubbish collection	-18476.92
19645	05/03/2025	Warren Blackwood Waste	Apex Park & Kojonup Tourist Railway - Front Lift bins - Feb 25, Kodja Place - Front Lift bins - Feb 25,	580.00
19684	08/03/2025	Warren Blackwood Waste	240Lt Bins Pick up, Street Bins Pick up, Travel Costs, Town site area bins, 240 Lt Recycling Bins Pick Up	17896.92
EFT35791	12/03/2025	Jamie Rose McVee	Goods sold on consignment	-400.00
REQ FEB 25	28/02/2025	Jamie Rose McVee	Goods sold on consignment KP Visitors Centre February 2025	400.00
EFT35792	12/03/2025	PFD Foodservices (Southway Distributors)	Food & Dry goods	-1556.80
LO821093	12/02/2025	PFD Foodservices (Southway Distributors)	Black Cockatoo Cafe expenses	1556.80
EFT35793	12/03/2025	William Warrick Riley	Goods sold on consignment	-25.00
REQ FEB 25	28/02/2025	William Warrick Riley	Goods sold on consignment KP Visitors Centre February 2025	25.00
EFT35794	12/03/2025	Christie Leanne McVee	Goods sold on consignment	-21.47
REQ FEB 25	28/02/2025	Christie Leanne McVee	Goods sold on consignment KP Visitors Centre February 2025	21.47
EFT35795	12/03/2025	Southern Dirt Inc	REFUND BOND FOR HIRE OF SPORTING COMPLEX	-400.00
T138	12/03/2025	Southern Dirt Inc	Southern Dirt	400.00
EFT35796	12/03/2025	MARGARET RAE HILL	Goods sold on consignment	-7.00
REQ FEB 25	28/02/2025	MARGARET RAE HILL	Goods sold on consignment KP Visitors Centre February 2025	7.00
EFT35797	12/03/2025	Leonie Jane Smith	Goods sold on consignment	-20.00
REQ FEB 25	28/02/2025	Leonie Jane Smith	Goods sold on consignment KP Visitors Centre February 2025	20.00
EFT35798	12/03/2025	Dardanup Butchering Company	Meat supplies	-362.70
BW391840	18/02/2025	Dardanup Butchering Company	Food supplies for Black Cockatoo Café	362.70
EFT35799	12/03/2025	Grande Food Service	Food supplies	-2055.74
4245777	05/03/2025	Grande Food Service	Food Supplies - Black Cockatoo Café	2243.10
6019070	05/03/2025	Grande Food Service	Credit note - Food not supplied	-187.36

EFT35800	12/03/2025	Leaf Bean Machine	Coffee supplies	-528.77
134586	04/03/2025	Leaf Bean Machine	Coffee service & supplies - Black Cockatoo Café	528.77
EFT35801	12/03/2025	WA Contract Ranger Services	Contract ranger	-2403.50
6148	04/03/2025	WA Contract Ranger Services	Ranger Services 19/2/25-26/2/25	2403.50
EFT35802	12/03/2025	ITR	Mechanical parts	-8980.40
723455	01/10/2024	ITR	Grader Blades x 48 and fixings	8980.40
EFT35803	12/03/2025	Caroline Louise Highman	Goods sold on consignment	-225.00
REQ FEB 25	28/02/2025	Caroline Louise Highman	Goods sold on consignment Kodja Place Visitors Centre February 2025	225.00
EFT35804	12/03/2025	3E Advantage Pty Ltd	Printing	-1383.18
INV-147505-J1R2B3	28/02/2025	3E Advantage Pty Ltd	Printing Charges Feb 2025	1383.18
EFT35805	12/03/2025	T&T WA Pty Ltd T/As Albany	Vehicle service	-405.00
2145019	21/02/2025	T&T WA Pty Ltd T/As Albany Ford	KO 5 15000 km service	405.00
EFT35806	12/03/2025	Mathwin Transport	Freight	-102.96
6786	04/03/2025	Mathwin Transport	Freight Swimming pool chemicals 27/2/25	102.96
EFT35807	12/03/2025	BGL Solutions PTY LTD	Garden maintenance	-181.50
INV-0007046	06/03/2025	BGL Solutions PTY LTD	Garden Maintenance for 34 Katanning Road	181.50
EFT35808	12/03/2025	Estelle Lottering	Staff reimbursement	-75.00
REIM FEB 25	07/03/2025	Estelle Lottering	Mobile service 5/2/25-4/3/25	75.00
EFT35809	12/03/2025	Oztrology Australian Greeting cards	Goods sold on consignment	-22.50
REQ FEB 25	28/02/2025	Oztrology Australian Greeting cards	Goods sold Kodja Place Visitors Centre February 2025	22.50
EFT35810	12/03/2025	Jill Watkin	Goods sold on consignment	-23.75
REQ 280225	28/02/2025	Jill Watkin	Goods sold on consignment February 2025	23.75
EFT35811	12/03/2025	Monique Sackers T/A 3 Bridges Collections	Goods sold on consignment	-134.99
REQ FEB 25	28/02/2025	Monique Sackers T/A 3 Bridges	Goods sold on consignment Kodja Place Visitors Centre February 2025	134.99
EFT35812	12/03/2025	Du-wayne Lottering	Staff reimbursement	-75.00
REIM FEB 25	07/03/2025	Du-wayne Lottering	Mobile phone service 5/2/25-4/3/25	75.00
EFT35813	12/03/2025	Teletrac Navman and Transtech	Navman tracking	-2035.50
93247700	05/02/2025	Teletrac Navman and Transtech	Vehicle Tracking Devices and Service Fees Feb 2025	2035.50
EFT35814	12/03/2025	Nature on Linen - Kaylene Shepherd	Goods sold on consignment	-43.00
REQ FEB 25	28/02/2025	Nature on Linen - Kaylene Shepherd	Goods sold on consignment Kodja Place Visitors Centre February 2025	43.00
EFT35815	12/03/2025	Mason's Family Farm	Eggs	-186.30
INV-15285	04/03/2025	Mason's Family Farm	Eggs for Black Cockatoo Cafe 2 x 10.6kg,	186.30
EFT35816	12/03/2025	QHSE Integrated Solution (Skytrust)	WHS Subscription	-548.90
INV-37536	18/02/2025	QHSE Integrated Solution (Skytrust)	Skytrust - WHS Subscription Feb 2025	548.90
EFT35817	12/03/2025	Anne McIntosh T/A Jacaranda and Pine	Goods sold on consignment	-55.00
REQ FEB 25	28/02/2025	Anne McIntosh T/A Jacaranda and Pine	Goods sold on consignment Kodja Place Visitors Centre February 2025	55.00
EFT35818	12/03/2025	Supagas Pty Ltd	Bulk gas supplies	-772.25
886314D8	18/02/2025	Supagas Pty Ltd	428.6L Bulk LPG	772.25
EFT35819	12/03/2025	Jennifer Hughes	Goods sold on consignment	-300.00
REQ FEB 25	28/02/2025	Jennifer Hughes	Goods sold at Kodja Place Visitors Centre February 2025	300.00
EFT35820	18/03/2025	Estelle Lottering	Reimbursement	-171.50
240724	24/07/2024	Estelle Lottering	51.58L Diesel for KO095	99.50
240724	24/07/2024	Estelle Lottering	Mobile Phone Usage 05/07/24 - 04/08/24	72.00
EFT35821	18/03/2025	AUSTRALIAN TAXATION OFFICE	February 2025 BAS	-12985.00
280225	28/02/2025	AUSTRALIAN TAXATION OFFICE	GST owed to ATO, GST owed by ATO	12985.00
EFT35822	19/03/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	-1178.00
DEDUCTION	11/03/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	1078.00

DEDUCTION	11/03/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	100.00
EFT35823	19/03/2025	Child Support Agency	Payroll deductions	-439.95
DEDUCTION	11/03/2025	Child Support Agency	Payroll deductions	439.95
EFT35824	19/03/2025	Australian Services Union (LGO)	Payroll deductions	-26.50
DEDUCTION	11/03/2025	Australian Services Union (LGO)	Payroll deductions	26.50
EFT35825	19/03/2025	Australian Services Union (MEU)	Payroll deductions	-177.50
DEDUCTION	11/03/2025	Australian Services Union (MEU)	Payroll deductions	177.50
EFT35826	20/03/2025	Hi-Way Sales & Service	Engineering	-155.91
267505	21/02/2025	Hi-Way Sales & Service	11.01L ULP @ \$1.92/L	21.12
267704	27/02/2025	Hi-Way Sales & Service	Supply Hydraulic Hose	134.79
EFT35827	20/03/2025	Kojonup Agricultural Supplies	Agricultural supplies	-1680.51
10236546	25/02/2025	Kojonup Agricultural Supplies	210L of Conoco guardol 15W40 engine oil	1680.51
EFT35828	20/03/2025	Telstra	Telecommunications	-309.51
K529884151-7	18/02/2025	Telstra	7/2/25-7/3/25 Modem Stationery room, Telephone, Directory Charges, Internet charges, Fax charges, Depot Security, Airstrip phone, Complex security	309.51
EFT35829	20/03/2025	Synergy	Electricity	-362.45
2030361070	28/02/2025	Synergy	Acc: 392675750 PowerWatch 400 HPS WP 1/1/25-28/2/25	362.45
EFT35830	20/03/2025	Kojonup Tyre Service	Tyre service	-1928.12
INV-12647	20/02/2025	Kojonup Tyre Service	4x new tyres	1166.88
INV-12854	12/03/2025	Kojonup Tyre Service	2x New Tires for KO 784	761.24
EFT35831	20/03/2025	Kojonup Supermarket	Groceries	-542.03
1027 FEB 25	28/02/2025	Kojonup Supermarket	February 2025 Councillors groceries, Admin groceries, Kindy cafe groceries, Swimming pool kiosk groceries, Swimming pool groceries, Swimming pool minor maintenance expenses, Library expenses, Library & KP event, Depot groceries	542.03
EFT35832	20/03/2025	Westrac Equipment	Machinery repairs	-3198.76
SI1814298	03/02/2025	Westrac Equipment	diagnose and repair air compressor and engine reverse fan	3198.76
EFT35833	20/03/2025	Kojonup Country Kitchen	Catering	-277.00
18/2/25 3078	18/02/2025	Kojonup Country Kitchen	Citizenship Ceremony 18 February 2025 Afternoon tea 2pm - 6 people	57.00
25/02/25 3080	25/02/2025	Kojonup Country Kitchen	Council Meeting - Morning Tea 10am, Lunch 12pm - 10 people	220.00
EFT35834	20/03/2025	BOC Gases	Industrial Gases	-118.76
5006584183	28/02/2025	BOC Gases	Depot - Supply of industrial gases, Springhaven - supply of gases,Oxygen supply - fire fighting	118.76
EFT35835	20/03/2025	Synergy - Street Lights	Electricity	-5410.11
2014381157	04/03/2025	Synergy - Street Lights	Acc 131 337 630 Power for street lighting 25/1/25-24/2/25	5410.11
EFT35836	20/03/2025	Warren Blackwood Waste	Waste removal	-10628.68
19683	08/03/2025	Warren Blackwood Waste	February 2025 Kojonup Transfer Station management, Kojonup Transfer Station Bin hire & loader hire, Empty bulk bins - Waste & recycle	10628.68
EFT35837	20/03/2025	LANDGATE	Valuations	-50.32
401237	25/02/2025	LANDGATE	2 x Gross Rental Valuations	50.32
EFT35838	20/03/2025	PFD Foodservices (Southway Distributors)	Food & Dry goods	-1516.50
LO891032	19/02/2025	PFD Foodservices (Southway Distributors)	Black Cockatoo Cafe expenses	1556.60
LO901635	19/02/2025	PFD Foodservices (Southway Distributors)	Credit note - Black Cockatoo Cafe expenses	-40.10
EFT35839	20/03/2025	AFGRI (greenline)	Mechanical repairs	-796.72
2934099	20/01/2025	AFGRI (greenline)	Fault diagnose and part for broken DPF fitting	796.72
EFT35840	20/03/2025	BKS Refrigeration & Airconditioning Pty Ltd	Air conditioner service	-891.00
INV-4278	18/02/2025	BKS Refrigeration & Airconditioning Pty Ltd	Deep clean airconditioners & Service cake fridge Black Cockatoo, Repair leaking air conditioning drain Kodja Place	891.00
EFT35841	20/03/2025	ROYAL LIFE SAVING SOCIETY WA	Life Saving Services	-693.00
RLSSWA INV3050	13/03/2025	ROYAL LIFE SAVING SOCIETY WA	Aquatic Facility Compliance Assessment Service. Travel & Accommodation cost share	693.00
EFT35842	20/03/2025	The Cott Family Trust t/a FueleX	Diesel	-8275.40
INV07004	24/02/2025	The Cott Family Trust t/a FueleX	4600L Diesel @ \$1.799/L	8275.40

EFT35843	20/03/2025	Ramped Technology & Management Systems Pty Ltd	IT support	-7301.80
INV-12531	07/03/2025	Ramped Technology & Management Systems Pty Ltd	IT Support March 2025	4411.00
INV-12559	11/03/2025	Ramped Technology &	2 x notebook computers Intel Core Ultra 5 125U with keyboards - for	2890.80
EFT35844	20/03/2025	Acrodyne Pty Ltd	Flowmeter verification	-660.00
2334727	31/01/2025	Acrodyne Pty Ltd	Annual Inspection - verification and report trade waste flowmeter @ Truck Wash Down Bay	660.00
EFT35845	20/03/2025	Dardanup Butchering Company	Meat supplies	-404.05
BW3922858	25/02/2025	Dardanup Butchering Company	Food supplies for Black Cockatoo Café	404.05
EFT35846	20/03/2025	Grande Food Service	Food supplies	-2730.77
4246020	11/03/2025	Grande Food Service	Food Supplies - Black Cockatoo Cafe	21.84
4246127	12/03/2025	Grande Food Service	Food & Cleaning Supplies - Black Cockatoo Café	2612.79
4246131	12/03/2025	Grande Food Service	Food Supplies - Black Cockatoo Cafe	96.14
EFT35847	20/03/2025	Leaf Bean Machine	Coffee Supplies	-891.75
134755	10/03/2025	Leaf Bean Machine	Coffee service & supplies - Black Cockatoo Café	891.75
EFT35848	20/03/2025	West End Fabricators	Shed building	-330.00
825	13/03/2025	West End Fabricators	Replace missing/ damaged polycarbonate sheet on garden shed at Depot	330.00
EFT35849	20/03/2025	Jessica Romic	Laundry services	-100.00
3	13/03/2025	Jessica Romic	Washing tea towels for BCC. 1/3/25 - 12/3/25 (2 weeks)	100.00
EFT35850	20/03/2025	Mathwin Transport	Freight	-298.98
6546	04/02/2025	Mathwin Transport	Freight - pool chemicals 30/1/25	298.98
EFT35851	20/03/2025	Estelle Lottering	Staff reimbursement	-195.78
REIM 180325	18/03/2025	Estelle Lottering	70.67L Diesel @ \$1.709/L, Mobile phone charges March 2025	195.78
EFT35852	20/03/2025	D & T Window Cleaning	Window cleaning	-240.00
1413	11/03/2025	D & T Window Cleaning	Routine Window cleaning @ Black Cockatoo - March 2025,	240.00
EFT35853	20/03/2025	Du-wayne Lottering	Staff reimbursement	-164.94
REIM 040225	18/03/2025	Du-wayne Lottering	Holman Chatterbox - Valve Locator Device, Mobile Charges March 2025	164.94
EFT35854	20/03/2025	Mason's Family Farm	Eggs	-93.15
INV-15367	11/03/2025	Mason's Family Farm	10.6kg catering eggs	93.15
EFT35855	20/03/2025	Wellsys Home Improvement	Carpentry services	-467.50
257	17/01/2025	Wellsys Home Improvement	Repair side screen railings on western side of Sporting Complex	467.50
EFT35856	20/03/2025	Farmlink Rural	Irrigation parts	-636.08
256676	19/02/2025	Farmlink Rural	Repair 3 Irrigation valves on Hockey Oval. Pipe fittings	636.08
EFT35857	20/03/2025	Liberty	Fuel supplies	-13137.00
FI4510695	20/02/2025	Liberty	Acc 107736 - 7500L Diesel @ \$1.7516/L	13137.00
EFT35858	20/03/2025	Sarah Stutley	Catering	-52.95
3	06/03/2025	Sarah Stutley	Catering for celebration	52.95
EFT35859	26/03/2025	Air Liquide	Bulk Gas	-23.54
KV9189	28/02/2025	Air Liquide	Cylinder Fee 01/02/25-28/02/25	23.54
EFT35860	26/03/2025	Shire Of Katanning	Waste disposal	-8514.00
47911	28/02/2025	Shire Of Katanning	Refuse site fees February 2025 - 77.4 Tonnes	8514.00
EFT35861	26/03/2025	Synergy	Electricity	-20168.52
2022381439	10/03/2025	Synergy	Acc 862 761 710 Electricity supply Oval lighting 7/1/25-7/3/25	377.77
2038367148	10/03/2025	Synergy	Acc 396 753 220 Electricity supply BCC 7/1/25-7/3/25	3681.52
2054354227	10/03/2025	Synergy	Acc 337284750 Electricity - 143 Albany Highway 7/1/25-7/3/25	2011.09
2070349598	12/03/2025	Synergy	Acc 338398910 Electricity supply 12B Elverd St 9/1/25-11/3/25	101.99
2034382967	12/03/2025	Synergy	Acc 542221630 Electricity - 31 Piesse St Muradup, 14/12/24-17/2/25	186.88
2026380372	12/03/2025	Synergy	Acc 386279970 Electricity supply Netball Court 8/1/25-10/3/25	380.11
2070349597	12/03/2025	Synergy	Acc 338398720 Electricity - 12A Elverd St 9/1/25-11/3/25	123.79
2038369100	12/03/2025	Synergy	Acc 356438440 Electricity - 143A Albany Highway 9/1/25-11/3/25	144.06
2086335057	12/03/2025	Synergy	Acc 423778570 Electricity 18 Spring St 8/1/25-10/3/25	125.32
2018386597	13/03/2025	Synergy	Acc 339632390 Electricity 8C Newton St 9/1/25-11/3/25	158.24
2014390594	14/03/2025	Synergy	Electricity supply 34 Katanning Rd 9/1/25-11/3/25,	328.85
2030371288	14/03/2025	Synergy	Provide electricity supply ILUs 8/1/25-10/3/25,	1376.12
2034384713	14/03/2025	Synergy	Acc 361072390 Electricity -39 Vanzuilecom St 9/1/25-11/3/25	314.01
2078345398	14/03/2025	Synergy	Acc 437847320 Electricity 30 Kojonup-Katanning Rd 9/1/25-11/3/25	258.42

2070351984	14/03/2025	Synergy	Acc 354238990 Electricity - 8B Newton St 9/1/25-11/3/25	189.89
3000235316	14/03/2025	Synergy	Acc 673260350 Provide electricity supply Boscabel Standpipe 17/12/24-18/2/25, Electricity supply Playgroup/Toy Library 8/1/25-10/3/25, Electricity - Airstrip 14/12/24-17/2/25, Electricity supply Depot 7/1/25-7/3/25, Electricity supply Memorial Hall 12/2/25-11/3/25, Electricity supply Wash down Bay 8/1/25-10/3/25, Electricity supply Old Barracks 8/1/25-10/3/25, Electricity supply Information bay Albany Highway 9/1/25-11/3/25, Electricity supply Railway toilets 8/1/25-10/3/25, Electricity supply Skate park 8/1/25-10/3/25, Electricity supply Apex park 9/1/25-11/3/25, Electricity supply Elverd Cottage 5/11/24-7/3/25, Electricity supply Kojonup Spring Toilets 7/1/25-7/3/25, Electricity supply Showgrounds 8/1/25-10/3/25, Electricity supply RSL Hall 9/1/25-11/3/25, Electricity supply Wool Wagon 8/1/25-10/3/25, Electricity supply Depot 7/1/25-7/3/25, Electricity supply Swimming pool 21/1/25-17/2/25, Electricity supply Sport Complex 21/1/25-17/2/25, Electricity supply Turkey nest dam 14/12/24-17/2/25, Electricity supply CWA Hall 18/1/25-10/3/25, Electricity supply Playgroup/Toy Library 8/1/25-10/3/25, Electricity supply Admin Office 9/1/25-11/3/25, Electricity supply ILUs 8/1/25-10/3/25	10161.52
2066360372	14/03/2025	Synergy	Acc 250826500 Electricity -10 Bagg St 9/1/25-11/3/25,	248.94
EFT35862	26/03/2025	Westrac Equipment	Mechanical parts	-494.67
PI0602490	07/02/2025	Westrac Equipment	door seal and beacon plug, air con access panel, door seal	494.67
EFT35863	26/03/2025	Kojonup Country Kitchen	Catering	-128.75
11/3/25	11/03/2025	Kojonup Country Kitchen	Lunch 12.15pm - 5 people. Afternoon tea 1.30pm - 20 people	128.75
EFT35864	26/03/2025	BOC Gases	Industrial Gases	-175.87
5006561446	31/01/2025	BOC Gases	Supply of industrial gases for Depot Oxygen C size 29/12/24-28/1/25, , Supply of medical gases for Springhaven Oxygen D size 29/12/24-28/1/25, , Supply of medical gases for Springhaven Oxygen D size 29/12/24-28/1/25, , Supply of Oxygen for Bushfire brigades 29/12/24-28/1/25, , Supply of Industrial gases 29/12/24-28/1/25,	175.87
EFT35865	26/03/2025	Winc Australia Pty Ltd	Stationery	-97.41
9047386745	25/02/2025	Winc Australia Pty Ltd	A3 paper, display book, staples, permanent markers, Scissors, A4 dividers	97.41
EFT35866	26/03/2025	Hersey's Safety Pty Ltd	Safety equipment	-1543.54
INV-3828	27/02/2025	Hersey's Safety Pty Ltd	PPE gloves, hats, earplugs, sunscreen, masks, Out of service tags	1293.43
INV-3835	28/02/2025	Hersey's Safety Pty Ltd	Steel Blue Boots for LL as per quote qu-0845	250.11
EFT35867	26/03/2025	Albany Printers	Printing	-70.00
48936	28/02/2025	Albany Printers	100 Business cards - Black Cockatoo Cafe	70.00
EFT35868	26/03/2025	Team Global Express Pty Ltd	Freight	-91.85
0577-S104118	16/03/2025	Team Global Express Pty Ltd	Freight for IT purchases	91.85
EFT35869	26/03/2025	Sigma Telford Group	Pool chemicals	-442.07
189105/01	24/02/2025	Sigma Telford Group	Swimming pool chemicals February	442.07
EFT35870	26/03/2025	Kojonup Vet Hospital	Veterinary services	-100.00
1/199095	19/03/2025	Kojonup Vet Hospital	Euthanasia of Feral Cat	100.00
EFT35871	26/03/2025	SELECT A PART	Service kit (oil included)	-262.50
45383	21/02/2025	SELECT A PART	Service kit (oil included)	262.50
EFT35872	26/03/2025	KOJONUP BMC EMBROIDERY	Uniforms	-144.00
10734	05/03/2025	KOJONUP BMC EMBROIDERY	Uniforms - Black Cockatoo Cafe	144.00
EFT35873	26/03/2025	PFD Foodservices (Southway Distributors)	Food & Dry goods	-575.85
LO962292	26/02/2025	PFD Foodservices (Southway Distributors)	Black Cockatoo Cafe expenses	575.85
EFT35874	26/03/2025	Ramped Technology & Management Systems Pty Ltd	IT Support	-1925.00
INV-11263	30/09/2024	Ramped Technology & Management Systems Pty Ltd	Configure 3 laptops for onsite installation - Sep 2024	616.00

INV-11262	30/09/2024	Ramped Technology & Management Systems Pty Ltd	Data migration for 2 new laptops - September 2024	654.50
INV-11261	30/09/2024	Ramped Technology & Management Systems Pty Ltd	Support received September 2024	654.50
EFT35875	26/03/2025	Dardanup Butchering Company	Meat supplies	-729.84
BW392579	27/02/2025	Dardanup Butchering Company	Food supplies for Black Cockatoo Café	729.84
EFT35876	26/03/2025	Grande Food Service	Food & Dry goods	-2847.22
4246504	19/03/2025	Grande Food Service	Food & Cleaning Supplies - Black Cockatoo Cafe	2847.22
EFT35877	26/03/2025	Leaf Bean Machine	Coffee supply & service	-922.37
134992	17/03/2025	Leaf Bean Machine	Coffee service & supplies - Black Cockatoo Café	922.37
EFT35878	26/03/2025	Energy Wise Australia C&F Building Approvals	Buinding Surveyor	-495.00
INV-6390	06/03/2025	Energy Wise Australia C&F Building Approvals	Rebecca Creighan - Building Surveyor - Assessment	495.00
EFT35879	26/03/2025	Kojonup Retravisio	White goods	-288.00
60003283	12/02/2025	Kojonup Retravisio	32L Microwave for Black Cockatoo cafe	288.00
EFT35880	26/03/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices	-1997.29
24055058	05/02/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Black Cockatoo Cafe Supplies	330.99
240562163	12/02/2025	Harvey Fresh (1994) Ltd T/A Lactalis	Dairy products and fruit juices for Black Cockatoo Café	389.19
240618547	19/02/2025	Harvey Fresh (1994) Ltd T/A	Dairy products and fruit juices for Black Cockatoo Café	724.51
240658690	27/02/2025	Harvey Fresh (1994) Ltd T/A	Dairy products and fruit juices for Black Cockatoo Café	552.60
EFT35881	26/03/2025	FVS Fire P/L	Fire equipment servicing	-4838.90
723893	28/02/2025	FVS Fire P/L	Service Fire Equipment as per quote 181046 - CWA Building 1 x Fire Extinguisher 1 x Fire Blanket, Kojonup Hockey Club rooms 1 x Fire Extinguisher 1 x Fire Blanket, Memorial Hall 1 x Fire Extinguisher 5 x Fire Blanket 1 x Fire Hose, Old Post Office 1 x Fire Extinguisher, Old Railway Station 4 x Fire Extinguisher, Sporting Complex 9 x Fire Extinguisher 1 x Fire Blanket 3 x Fire Hose Reels 2 X hydrants, Show Grounds Food Hall 1 x Fire Extinguisher 1 x Fire Blanket, Kojonup Day Care Centre 3 x Fire Extinguisher 1 x Fire Blanket, Airstrip 3 x Fire Extinguisher, Kodja Place Cafe 2 x Fire Extinguisher 2 x Fire Blanket, Shire Vehicles 41 x Fire Extinguisher, Bagg Street Units 2 x Fire Extinguisher 2 x Fire Blanket, Elverds Cottage 1 x Fire Extinguisher, Boscabel Hall 1 x Fire Extinguisher, Military Barracks 1 x Fire Extinguisher, Kodja Place 4 x Fire Extinguisher 2 x Fire Hose Reels, RSL Hall Fire Extinguisher 1 x Fire Blanket, Muradup VBFB 2 x Fire Extinguisher, Old School 3 x Fire Extinguisher, Council Office 9 x Fire Extinguisher 1 x Fire Hose Reel, Kojonup VBFB 1 x Fire Extinguisher, Machinery Complex Shed 3 x Fire Extinguisher, Qualeup Hall 1 x Fire Extinguisher, Kojonup Mens Shed 7 x Fire Extinguisher 1 x Fire Blanket, Muradup Distract Hall 2 x Fire Extinguisher 1 x Fire Blanket, Depot Building 9 x Fire Extinguisher 1 x Fire Blanket	2261.60

723908	28/02/2025	FVS Fire P/L	Fire Equipment as per quote 181083; 1 x 9.0kg Chemical Powder Fire Extinguisher, 4 x 4.5kg Chemical Powder Fire Extinguisher 1 x 1kg Nozzle extinguishers - Shire vehicles, 1 x 1.0KG Chemical Powder Fire Extinguisher, 1 x 2.0KG Chemical Powder Fire Extinguisher Old Railway Station, 2 x 1.0KG Chemical Powder Fire Extinguisher, 1 x 2.5KG Chemical Powder Fire Extinguisher Memorial Hall, 1 x 3.5KG Carbon Dioxide 1 x 2.5KG Chemical Powder 1 x 2.0 KG Chemical Powder Fire Extinguisher Day care centre, 1 x 2.5KG Chemical Powder Fire Extinguisher Air strip, 1 x 2.5KG Chemical Powder Fire Extinguisher Old Post Office, 1 x 4.5KG Chemical Powder Fire Extinguisher Showgrounds Food Hall, 1 x 2.5KG Chemical Powder Fire Extinguisher Sports Complex, 1 x 9.0 KG Chemical Powder Fire Extinguisher Muradup VBFB, 1 x 2.5 KG Chemical Powder Fire Extinguisher Elverd Cottage	2577.30
EFT35882	26/03/2025	Supagas Pty Ltd	Bulk Gas supplies	-184.49
C651476-2-2025	28/02/2025	Supagas Pty Ltd	Bulk gas supplies Sport Complex 151.1L, Bulk gas supplies Black Cockatoo 428.6L	956.74
CN18/3/25	18/03/2025	Supagas Pty Ltd	Credit note Black Cockatoo gas previously paid	-772.25
EFT35883	26/03/2025	Annabelle Harvey	Staff Reimbursement	-250.00
REIM 130325	25/03/2025	Annabelle Harvey	Pre-employment medical	250.00
EFT35884	26/03/2025	Lisa Berry	Staff Reimbursement	-165.00
REIM 13/3/25	20/03/2025	Lisa Berry	Pre-employment medical	165.00
EFT35885	28/03/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	-1572.80
DEDUCTION	25/03/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	1078.00
DEDUCTION	25/03/2025	Payroll Deductions - Shire of Kojonup	Payroll deductions	494.80
EFT35886	28/03/2025	Child Support Agency	Payroll deductions	-439.95
DEDUCTION	25/03/2025	Child Support Agency	Payroll deductions	439.95
EFT35887	28/03/2025	Australian Services Union (LGO)	Payroll deductions	-26.50
DEDUCTION	25/03/2025	Australian Services Union (LGO)	Payroll deductions	26.50
EFT35888	28/03/2025	Australian Services Union (MEU)	Payroll deductions	-177.50
DEDUCTION	25/03/2025	Australian Services Union (MEU)	Payroll deductions	177.50

240,910.03

Direct Deposits 1/3/25-31/3/25				
DD24463.1	21/03/2025	Ampol	Ampol Card - KO118 - PS - E Brown	-1285.62
852192	21/03/2025	Ampol	March Fuel, Card Fee	161.72
852192	21/03/2025	Ampol	March Fuel	100.06
852192	21/03/2025	Ampol	March Fuel	215.74
852192	21/03/2025	Ampol	March Fuel	123.86
852192	21/03/2025	Ampol	March Fuel	684.24
DD24476.1	21/03/2025	Caltex Star Card	Starcad - KO1 - Admin Pool Car	-2527.02
MARCH	21/03/2025	Caltex Star Card	March Fuel	883.05
MARCH	21/03/2025	Caltex Star Card	March Fuel	474.24
MARCH	21/03/2025	Caltex Star Card	March Fuel	875.00
MARCH	21/03/2025	Caltex Star Card	March Fuel	187.71
MARCH	21/03/2025	Caltex Star Card	March Fuel, Card Fees	107.02
DD24485.1	11/03/2025	Aware Super	Superannuation contributions	-8591.18
SUPER	11/03/2025	Aware Super	Superannuation contributions	7517.14
DEDUCTION	11/03/2025	Aware Super	Payroll deductions	969.77
DEDUCTION	11/03/2025	Aware Super	Payroll deductions	104.27
DD24485.2	11/03/2025	Hesta Super	Superannuation contributions	-700.24
SUPER	11/03/2025	Hesta Super	Superannuation contributions	649.85
DEDUCTION	11/03/2025	Hesta Super	Payroll deductions	50.39
DD24485.3	11/03/2025	REST SUPERANNUATION	Superannuation contributions	-294.34
SUPER	11/03/2025	REST SUPERANNUATION	Superannuation contributions	294.34
DD24485.4	11/03/2025	Australian Ethical Superannuation Fund	Superannuation contributions	-27.71

SUPER	11/03/2025	Australian Ethical Superannuation Fund	Superannuation contributions	27.71
DD24485.5	11/03/2025	AMP Super Fund	Superannuation contributions	-322.26
SUPER	11/03/2025	AMP Super Fund	Superannuation contributions	322.26
DD24485.6	11/03/2025	Retirement Portfolio Service	Superannuation contributions	-559.64
SUPER	11/03/2025	Retirement Portfolio Service	Superannuation contributions	431.66
DEDUCTION	11/03/2025	Retirement Portfolio Service	Superannuation contributions	127.98
DD24485.7	11/03/2025	Bendigo SmartStart Super	Superannuation contributions	-362.69
SUPER	11/03/2025	Bendigo SmartStart Super	Superannuation contributions	362.69
DD24485.8	11/03/2025	Vanguard Super	Superannuation contributions	-355.10
SUPER	11/03/2025	Vanguard Super	Superannuation contributions	282.26
DEDUCTION	11/03/2025	Vanguard Super	Superannuation contributions	72.84
DD24485.9	11/03/2025	ANZ Smart Choice Super	Superannuation contributions	-313.02
SUPER	11/03/2025	ANZ Smart Choice Super	Superannuation contributions	313.02
DD24492.1	11/03/2025	EasiSalary	Novated Lease Payments	-781.49
24/25 PP19 WEEK38	11/03/2025	EasiSalary	Novated Lease Post Tax, Novated Lease Pre Tax	781.49
DD24494.1	11/03/2025	AUSTRALIAN TAXATION OFFICE	PAYGW	-31399.62
24/25 PP19 WEEK38	11/03/2025	AUSTRALIAN TAXATION OFFICE	STP 74479 PP18 PAY 552 Reversal, STP 74480 PP18 PAY 552 Corr 2, STP 74481 PP19	31399.62
DD24499.1	25/03/2025	Aware Super	Superannuation contributions	-9265.66
SUPER	25/03/2025	Aware Super	Superannuation contributions	8185.77
DEDUCTION	25/03/2025	Aware Super	Payroll deductions	976.09
DEDUCTION	25/03/2025	Aware Super	Payroll deductions	103.80
DD24499.2	25/03/2025	Hesta Super	Superannuation contributions	-727.52
SUPER	25/03/2025	Hesta Super	Superannuation contributions	671.66
DEDUCTION	25/03/2025	Hesta Super	Payroll deductions	55.86
DD24499.3	25/03/2025	REST SUPERANNUATION	Superannuation contributions	-309.11
SUPER	25/03/2025	REST SUPERANNUATION	Superannuation contributions	309.11
DD24499.4	25/03/2025	Australian Ethical Superannuation Fund	Superannuation contributions	-46.19
SUPER	25/03/2025	Australian Ethical Superannuation Fund	Superannuation contributions	46.19
DD24499.5	25/03/2025	AMP Super Fund	Superannuation contributions	-322.26
SUPER	25/03/2025	AMP Super Fund	Superannuation contributions	322.26
DD24499.6	25/03/2025	Retirement Portfolio Service	Superannuation contributions	-582.99
SUPER	25/03/2025	Retirement Portfolio Service	Superannuation contributions	455.01
DEDUCTION	25/03/2025	Retirement Portfolio Service	Payroll deductions	127.98
DD24499.7	25/03/2025	Bendigo SmartStart Super	Superannuation contributions	-362.69
SUPER	25/03/2025	Bendigo SmartStart Super	Superannuation contributions	362.69
DD24499.8	25/03/2025	Vanguard Super	Superannuation contributions	-391.52
SUPER	25/03/2025	Vanguard Super	Superannuation contributions	300.47
DEDUCTION	25/03/2025	Vanguard Super	Payroll deductions	91.05
DD24499.9	25/03/2025	ANZ Smart Choice Super	Superannuation contributions	-313.02
SUPER	25/03/2025	ANZ Smart Choice Super	Superannuation contributions	313.02
DD24502.1	25/03/2025	AUSTRALIAN TAXATION OFFICE	PAYGW	-33686.62
24/25 PP20 WEEK40	25/03/2025	AUSTRALIAN TAXATION OFFICE	PAYGW	33686.62
DD24504.1	25/03/2025	EasiSalary	Novated Lease Payments	-781.49
24/25 PP20 WEEK40	25/03/2025	EasiSalary	Novated Lease Post Tax, , Novated Lease Pre Tax,	781.49
DD24508.1	19/03/2025	Bond Administrator	Bond for 12A Elverd Street	-636.00
17631/25	19/03/2025	Bond Administrator	MJ lease start 24/03/2025	636.00
DD24485.10	11/03/2025	Colonial First State FirstChioce Superannuation Trust	Superannuation contributions	-1172.49
SUPER	11/03/2025	Colonial First State FirstChioce Superannuation Trust	Superannuation contributions	515.68
DEDUCTION	11/03/2025	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	156.27
DEDUCTION	11/03/2025	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	500.54

DD24485.11	11/03/2025	HOSTPLUS	Superannuation contributions	-716.91
DEDUCTION	11/03/2025	HOSTPLUS	Payroll deductions	65.92
SUPER	11/03/2025	HOSTPLUS	Superannuation contributions	650.99
DD24485.12	11/03/2025	Prime Super	Superannuation contributions	-1549.79
DEDUCTION	11/03/2025	Prime Super	Payroll deductions	40.00
SUPER	11/03/2025	Prime Super	Superannuation contributions	1509.79
DD24485.13	11/03/2025	Australian Super Pty Ltd	Superannuation contributions	-3111.05
DEDUCTION	11/03/2025	Australian Super Pty Ltd	Payroll deductions	259.82
SUPER	11/03/2025	Australian Super Pty Ltd	Superannuation contributions	2851.23
DD24485.14	11/03/2025	Panorama Super	Superannuation contributions	-70.16
SUPER	11/03/2025	Panorama Super	Superannuation contributions	70.16
DD24485.15	11/03/2025	Australian Retirement Trust	Superannuation contributions	-1576.66
DEDUCTION	11/03/2025	Australian Retirement Trust	Payroll deductions	60.50
SUPER	11/03/2025	Australian Retirement Trust	Superannuation contributions	1516.16
DD24485.16	11/03/2025	HUB24 Superannuation Fund	Superannuation contributions	-58.07
SUPER	11/03/2025	HUB24 Superannuation Fund	Superannuation contributions	58.07
DD24485.17	11/03/2025	Commonwealth Superannuation Savings Account	Superannuation contributions	-729.81
SUPER	11/03/2025	Commonwealth Superannuation Savings Account	Superannuation contributions	729.81
DD24499.10	25/03/2025	CBUS	Superannuation contributions	-288.94
SUPER	25/03/2025	CBUS	Superannuation contributions	288.94
DD24499.11	25/03/2025	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	-1172.49
SUPER	25/03/2025	Colonial First State FirstChioce Superannuation Trust	Superannuation contributions	515.68
DEDUCTION	25/03/2025	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	156.27
DEDUCTION	25/03/2025	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	500.54
DD24499.12	25/03/2025	HOSTPLUS	Superannuation contributions	-741.38
DEDUCTION	25/03/2025	HOSTPLUS	Payroll deductions	71.61
SUPER	25/03/2025	HOSTPLUS	Superannuation contributions	669.77
DD24499.13	25/03/2025	Prime Super	Superannuation contributions	-1624.72
DEDUCTION	25/03/2025	Prime Super	Payroll deductions	40.00
SUPER	25/03/2025	Prime Super	Superannuation contributions	1584.72
DD24499.14	25/03/2025	Australian Super Pty Ltd	Superannuation contributions	-3078.72
DEDUCTION	25/03/2025	Australian Super Pty Ltd	Payroll deductions	262.68
SUPER	25/03/2025	Australian Super Pty Ltd	Superannuation contributions	2816.04
DD24499.15	25/03/2025	Panorama Super	Superannuation contributions	-53.23
SUPER	25/03/2025	Panorama Super	Superannuation contributions	53.23
DD24499.16	25/03/2025	Australian Retirement Trust	Superannuation contributions	-1564.84
DEDUCTION	25/03/2025	Australian Retirement Trust	Payroll deductions	65.48
SUPER	25/03/2025	Australian Retirement Trust	Superannuation contributions	1499.36
DD24499.17	25/03/2025	HUB24 Superannuation Fund	Superannuation contributions	-94.36
SUPER	25/03/2025	HUB24 Superannuation Fund	Superannuation contributions	94.36
DD24499.18	25/03/2025	Commonwealth Superannuation Savings Account	Superannuation contributions	-729.81
SUPER	25/03/2025	Commonwealth Superannuation Savings Account	Superannuation contributions	729.81
DD24529.1	31/03/2025	NAB	NAB March Credit Card MFCS	-738.20
March	5/03/2025	Black Cockatoo Café	Meeting with Cunderdin Shire	\$ 109.00
March	10/03/2025	WA Newspapers	Subscription	\$ 32.00
March	11/03/2025	Nightingales Nursery	Plants - Staff Housing	\$ 109.60
March	11/03/2025	Black Cockatoo Café	Meeting	\$ 11.00
March	15/03/2025	KMart	Office supplies	\$ 80.40
March	15/03/2025	Telstra	Purchase Emergency phone handset	\$ 179.00
March	16/03/2025	Nightingales Nursery	Nightingales Nursery - office plants	\$ 97.95
March	18/03/2025	Retravisio	2 Wireless Desktop Combos	\$ 116.00
March	31/03/2025	NAB	Card Fee	\$ 3.25
DD24529.1	31/03/2025	NAB	NAB March Credit Card CEO	-174.41

March	19/02/2025	Kojonup Country Kitchen	Meeting	\$ 37.50
March	24/02/2025	124 Deli & Restaurant	Meeting	\$ 37.70
March	25/02/2025	Cranbrook Supermarket & Café	Meeting	\$ 58.31
March	4/03/2025	Dome Katanning	Meeting	\$ 37.65
March	31/03/2025	NAB	Card Fee	\$ 3.25
FEES	04/03/2025	iiNet	iiNet	-620.89
FEES	14/03/2025	Message Media	SMS Messages	-1791.50
FEES	31/03/2025	NAB	Miscellaneous Bank Charges	-1432.70
FEES	31/03/2025	2025	Centrelink Charge	-5.94
GJ24250911	18/03/2025		March KP Retail Sales	-6.20
GJ24250909	14/03/2025		March Sundry Income	-1.00
GJ24250909	14/03/2025		March Payrix	-18.34
GJ24250917	31/03/2025		March Payroll Creditors	-229945.25
GJ24250919	31/03/2025		March Transport Licensing	-72322.05

420,334.91

Summary for March 2025	
Cheque 14398-14399	49,409.59
EFT 35741 - 35888	240,910.03
Direct Debits	420,334.91
Total	710,654.53

Rates to Be Written-Off

Property	Reason	Amount
A23311	Instalment Overcharge	31.69
A25252	Interest Overcharge	144.22
A26137	Interest Overcharge	7.37
A26088	Interest Overcharge	7.37
A26123	Interest Overcharge	7.37
A26074	Interest Overcharge	7.37
A26092	Interest Overcharge	0.4
A26105	Interest Overcharge	0.49
A26119	Interest Overcharge	0.49
A26060	Interest Overcharge	2.34
A6312	Interest Overcharge	121.39
		\$330.50

INSTRUMENT OF DELEGATION

REC 01	APPOINTMENT OF INTERNAL REVIEW OFFICER – FREEDOM OF INFORMATION ACT 1992
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Delegate:	Chief Executive Officer	Sub Delegate:	NIL
Adopted by Council:		Last Reviewed:	
		Last Updated:	

POWER/DUTY

Pursuant to s41 Freedom of Information Act 1992 the Chief Executive Officer is designated Internal Review Officer.

HEAD OF POWER

Freedom of Information Act 1992 s41

CONDITIONS

Must comply with relevant Council Policies

RELATED POLICY/FILE REFERENCE AND DOCUMENTATION REQUIREMENTS

Use of Delegation to be recorded on Shire of Kojonup Delegation Register and must be presented to the Council regularly.

INSTRUMENT OF DELEGATION

REC 02	APPOINTMENT OF INFORMATION COORDINATOR – FREEDOM OF INFORMATION ACT 1992
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Delegate:	Chief Executive Officer	Sub Delegate:	Records Administration Officer
Adopted by Council:		Last Reviewed:	
		Last Updated:	

POWER/DUTY

The Chief Executive Officer appoints the Records Administration Officer as the Freedom of Information Coordinator to undertake the duties and functions associated with the lodgement and collation of an application for information in accordance with s11, 12, of the Freedom of Information Act 1992.

HEAD OF POWER

Freedom of Information Act 1992 s100

CONDITIONS

Must comply with relevant Council Policies

RELATED POLICY/FILE REFERENCE AND DOCUMENTATION REQUIREMENTS

Use of Delegation to be recorded on Shire of Kojonup Delegation Register and must be presented to the Council regularly.

INSTRUMENT OF DELEGATION

REC 03

APPOINTMENT OF PRINCIPLE DECISION MAKER – FREEDOM OF INFORMATION ACT 1992

Delegate: Chief Executive Officer

Sub Delegate: Manager of Finance and
Corporate Services
Records Administration Officer

Adopted by Council:

Last Reviewed:

Last Updated:

POWER/DUTY

In accordance with s100 of the Freedom of Information Act the Principal Decision Maker is the Chief Executive Officer or an employee directed by the Chief Executive Officer to undertake the duties and functions. The Chief Executive Officer has determined that the Manager of Finance and Corporate or Records Administration Officer will be the Principal Decision Maker.

HEAD OF POWER

Freedom of Information Act 1992 s100

CONDITIONS

Must comply with relevant Council Policies
Shire of Kojonup Freedom of Information Act Information Statement

RELATED POLICY/FILE REFERENCE AND DOCUMENTATION REQUIREMENTS

Use of Delegation to be recorded on Shire of Kojonup Delegation Register and must be presented to the Council regularly.

INSTRUMENT OF DELEGATION

REC 04

APPOINTMENT OF AUTHORISED PERSON – LEGAL PROCEEDINGS, INFRINGEMENTS AND ENFORCEMENTS – LOCAL GOVERNMENT ACT

Delegate: Chief Executive Officer

Sub Delegate: NIL

Adopted by Council:

Last Reviewed:

Last Updated:

POWER/DUTY

The Chief Executive Officer is appointed an authorised person for the purposes of s9.10(1), s9.11, s9.13, s9.16, s9.17, s9.19, s9.20 and s9.24 of the Local Government Act 1995.

HEAD OF POWER

LOCAL GOVERNMENT ACT 1995; S9.10(1), S9.10(2), S9.11, S9.13, S9.16, S9.17, S9.19, S9.20, S9.24

CONDITIONS

Appointed Authorised Persons are to hold a Certificate of Appointment in accordance with s9.10(2).
Must comply with relevant Council Debt Policies.

RELATED POLICY/FILE REFERENCE AND DOCUMENTATION REQUIREMENTS

Use of Delegation to be recorded on Shire of Kojonup Delegation Register and must be presented to the Council regularly.



Shire of Kojonup

Non-potable strategic community water supplies plan

Department of Water and Environmental Regulation
Prime House, 8 Davidson Terrace
Joondalup Western Australia 6027
Locked Bag 10 Joondalup DC WA 6919

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March 2024

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Acknowledgements

Throughout the development of this Strategic Community Water Supply plan a number of people from the Rural Water Planning section in the Department of Water and Environment Regulation (the department) were involved:

Sherrie Anderson, Rosie Bell, Tracy Calvert, Mell Culhane, Elizabeth Tanner, Sandy Turton-Parkinson and Renae Thorpe.

The department would also like to thank the Shire of Kojonup and the Water Corporation for their advice, support and assistance during the preparation of this plan.

For more information about this plan, contact
Rural Water Planning, 1800 780 300.

Cover photograph: Kojonup Dam, non-potable swipecard, Shire of Kojonup

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Summary

Water supply planning is essential in rural areas and requires collaboration, involvement and participation from all stakeholders, including farmland communities, local government authorities (LGAs) and State Government agencies as part of an integrated approach to sustainable water supply for the future.

This plan provides information for the shire and farmers on the location of strategic community water supplies (SCWS) and how to access non-potable water for emergency stock watering and firefighting purposes, including what facilities are available at each site.

Introduction

Over the past 40 years recurrent water supply problems have affected the dryland agricultural region. Emerging climate changes are likely to increase the occurrences of low rainfall years, resulting in water shortages and restrictions in rural communities.

Facing long-term water security challenges, farmers are encouraged to proactively develop and maintain on-farm water infrastructure to better prepare for dry periods.

Rural water planning recognises the importance to prepare for these events and increase the opportunities to deliver an assured water supply to farmland communities in the dryland agriculture areas of Western Australia (WA).

SCWS planning is one of the key roles of the Department of Water and Environmental Regulation's (the department's) rural water planning program. The aim is to ensure dryland agricultural areas are safeguarded wherever possible against serious water deficiencies.

While landholder self-sufficiency must remain the primary objective, the rural water planning program recognises the importance of emergency off-farm water supplies to farming communities. It also builds on the SCWS network across the dryland agricultural area through the community water supplies partnership (CWSP) program and the agricultural areas (AA) dam works program.

Both programs establish and improve non-potable water supplies with an aim to ensure water is available for emergency livestock watering and firefighting. The CWSP program also aims to reduce reliance on potable scheme water supplies for non-potable needs and to increase water availability for public amenities such as sportsgrounds.

This SCWS plan has been compiled for the Shire of Kojonup to provide a clear description of each of the SCWS in the shire available for firefighting purposes, and to farmers and farming communities in times of emergency.

Strategic community water supplies and agricultural area dams

A network of SCWS has been developed across WA's dryland agricultural areas to provide an important source of non-potable water for farming and firefighting needs.

These supplies are for emergency use in times when low rainfall causes on-farm supplies to become depleted and farmers need to travel to access water for livestock.

Vesting of the strategic dams, tanks, bores and other assets in each LGA varies, with some sites owned by government agencies (including the department), Water Corporation, the LGA itself, or by private entities where an agreement has been made to allow access.

It is important that these water supplies are carefully managed to ensure water is available during times of emergency.

The department keeps in regular contact with rural communities to monitor the condition of SCWS and identify and address any maintenance issues.

Each year, the department's rural water program undertakes works to maintain and upgrade sites vested with it and sites in priority areas vulnerable to dry conditions.

AA dams have been developed since the early 1990s to provide water and support the growth of farming in the dryland agricultural area. There are about 480 of the original 681 AA dams that range from high value to no value in terms of their condition and serviceability.

SCWS are a subset of the AA dams that are reliable, in good to excellent repair and retain a high value. The department uses LGA maps to determine which sites are worth upgrading and to identify priority areas to develop new SCWS.

The following map (Figure 1) shows the location of the strategic community supplies and AA dams in the Shire of Kojonup, with symbols indicating the capacity, vesting and values of each site.

Shire of Kojonup map

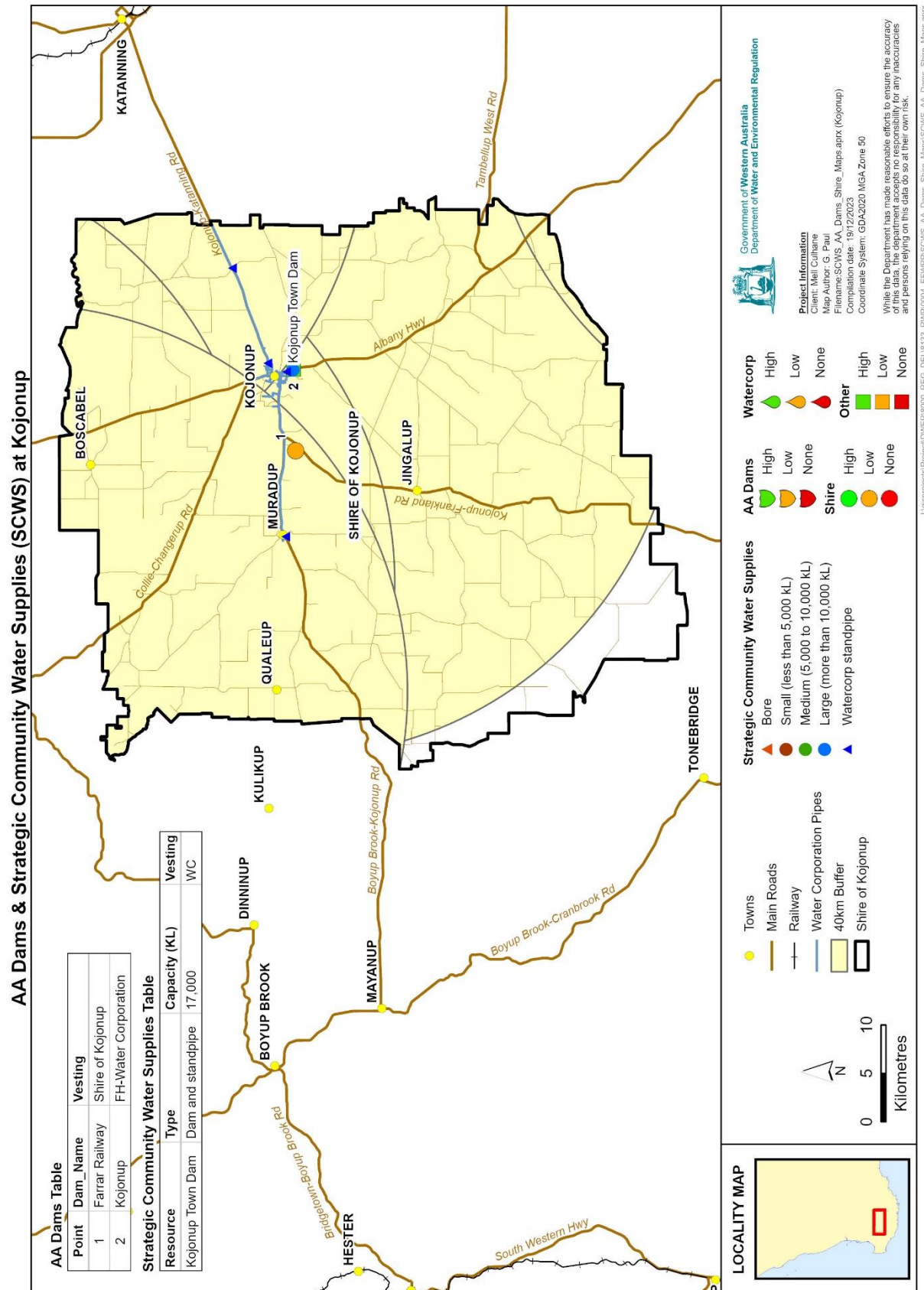


Figure 1 – Location of Strategic Community Water Supplies (at 19 December 2023)

Strategic community water supply access

Overview of different fill points

Each SCWS will have a fill point to allow access to water supply for agricultural purposes. Each fill point will have a camlock fitting. Standard sizes of camlocks include 50 mm (2 inch) and an 80 mm (3 inch) fitting and in some cases a 100 mm (4 inch) connection is fitted for firefighting purposes. These camlock fittings will be available where there is a tank, standpipe, swipe card system or bore fill point. When accessing water directly from dams without a tank storage, you will need to bring your own pump to extract water.

Swipe card systems

Swipe card systems are metered fill points that require a swipe card or fob from your shire to access the water supply. Contact your local shire office to obtain a swipe card to access these water supplies.

During emergencies such as bushfires, the shire can switch the swipe card system to allow access without a swipe card. All local fire appliances have swipe card access. The emergency access contact is the Manager Regulatory Services on 0448 313 235.

Farm bots

Some tanks are fitted with farm bots, which regularly record the water level and feed this information into a website. You can access this website at app.farmbot.com.au (Login ID: **public.access** Password: **access1**) to view water tank levels for tanks fitted with farm bots.

Below are examples of different fill points you may come across in your shire.



Tank standard camlock fitting



top of tank



*Swipe card
standpipe system*



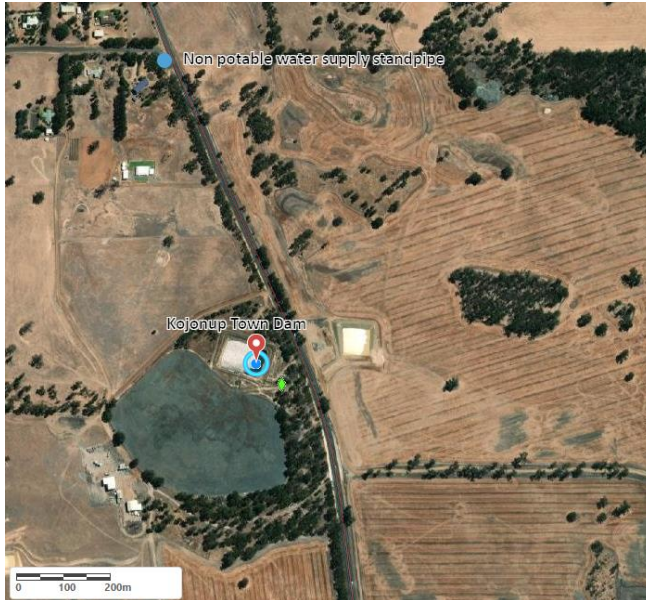
*Tank, electric swipe card
and pump for bore*

Shire of Kojonup SCWS sites

Site name	Location
Kojonup town dam	Albany Highway ~ 550 m south from Stock Road

Description of community water supplies

Kojonup town dam



Aerial view of Kojonup town dam



Location map



Standpipe situated next to Albany Hwy south of Stock Road. Overhead standpipe – scheme water (fees payable)



Non-potable coupling water supply

Kojonup town dam site description

Vesting	Water Corporation
Purpose	Strategic community water supply for agricultural purposes, including emergency stock and firefighting water
Associated reserve	Lot 1 on plan 18059
Catchment type	Bitumen
Catchment area (ha)	~ 8.3 ha

Location and coordinates

Dam location: Albany Highway ~ 550 m south from Stock Road

Latitude	-33.8507
Longitude	117.1658
Eastings	515338.014
Northings	6254385.5476

Standpipe location: Albany Highway east end of Stock Road

Latitude	-33.84481
Longitude	117.16367
Eastings	515141.97360
Northings	6255039.02709


Water supply and access

Structure type	Dam
Tank storage	No
Standpipe Y/N	Yes – fee payable scheme water. Non-potable coupling option
Swipe card Y/N	Yes
Pump Y/N	Yes
Heavy vehicle access	Yes

Turnaround area	Drive through
Supply comment	Water from dam is available south of Stock Road Kojonup
Emergency access contact	Manager Regulatory Services 0448 313 235

Glossary

Camlock	A male hose coupling fixed for connection of a water hose. Camlocks can be attached to fill points such as tanks, or standpipes to allow access to water supply. Camlock sizes vary from site to site and generally include 50 mm (2 inch), 80 mm (3 inch) as a standard. At some sites a 100 mm (4 inch) camlock has been included for firefighting purposes.
Catchment types	<p>Earth – land cleared, cambered, and compacted to provide a catchment area for surface water.</p> <p>Bitumen – catchment lined with bitumen to allow capture of surface water.</p> <p>Rock catchment – rock that slopes, has containment walls to capture surface water to a storage source (e.g. a tank or a concrete dam).</p> <p>Bore – a drilled casing that accesses ground water to provide a water supply.</p> <p>CBH – water is captured from CBH grain silo storage facility and stored in a dam or tank.</p>
Fill point	Location where a water supply can be accessed from using camlock fittings either via standpipe, swipe card system, tank or bore.
Farm bot	A device fitted to some tanks to regularly record the water level and feed this information into a website. You can access this website at app.farmbot.com.au (Login ID: public.access Password: access1) to see water tank levels for tanks fitted with farm bots.
Non-potable	Water not suitable for human consumption.
Solar pump	A pump powered through solar that pumps water from one location to another (e.g. from dam to dam or from dam to tank).
Staff gauges	A marker measuring tool positioned at surveyed depths in a dam to indicate water levels.
Standpipe	A pipe overhead, on a plinth or raised off the ground to provide a fill point for water supply.
Swipe card	A metered fill point requiring a card to be swiped to start pumping system. Contact the LGA for further information.
Vesting	Person or governing agency with responsibility for managing land.



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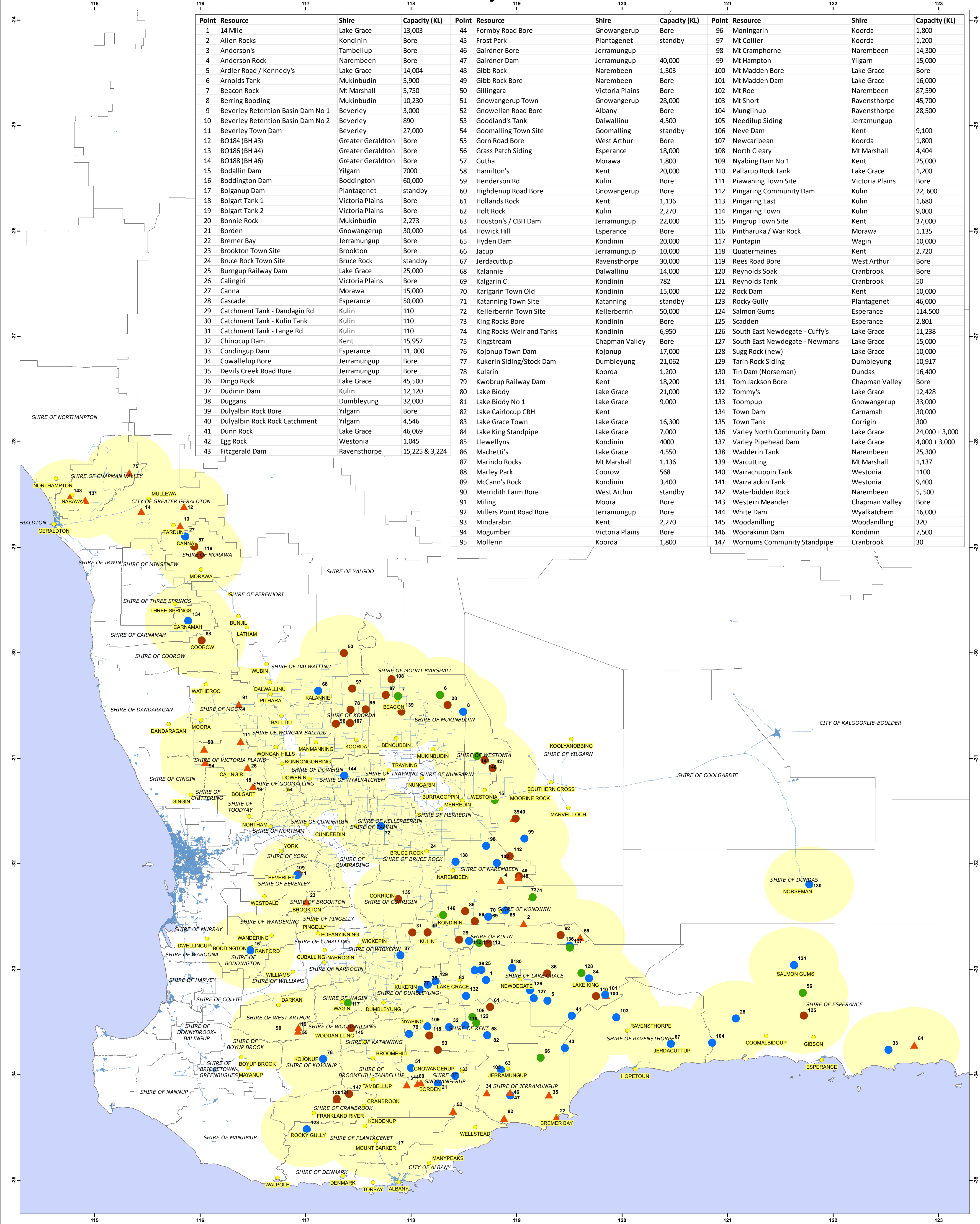
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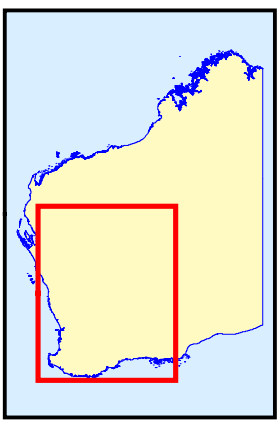
Strategic Community Water Supplies (SCWS)

As of February 2022

Point	Resource	Shire	Capacity (KL)	Point	Resource	Shire	Capacity (KL)	Point	Resource	Shire	Capacity (KL)
1	14 Mile	Lake Grace	13,003	44	Formby Road Bore	Gnowangerup	Bore	96	Moningarín	Koorda	1,800
2	Allen Rocks	Kondinin	Bore	45	Frost Park	Plantagenet	standby	97	Mt Collier	Koorda	1,200
3	Anderson's	Tambellup	Bore	46	Gairdner Bore	Jerramungup	Bore	98	Mt Cramphorne	Narembeen	14,300
4	Anderson Rock	Narembeen	Bore	47	Gairdner Dam	Jerramungup	40,000	99	Mt Hampton	Yilgarn	15,000
5	Ardler Road / Kennedy's	Lake Grace	14,004	48	Gibb Rock	Narembeen	1,303	100	Mt Madden Bore	Lake Grace	Bore
6	Arnolds Tank	Mukinbudin	5,900	49	Gibb Rock Bore	Narembeen	Bore	101	Mt Madden Dam	Lake Grace	16,000
7	Beacon Rock	Mt Marshall	5,750	50	Gillingara	Victoria Plains	Bore	102	Mt Roe	Narembeen	87,590
8	Berring Booding	Mukinbudin	10,230	51	Gnowangerup Town	Gnowangerup	28,000	103	Mt Short	Ravensthorpe	45,700
9	Beverley Retention Basin Dam No 1	Beverley	3,000	52	Gnowellán Road Bore	Albany	Bore	104	Munglinup	Ravensthorpe	28,500
10	Beverley Retention Basin Dam No 2	Beverley	890	53	Goodland's Tank	Dalwallinu	4,500	105	Needilup Siding	Jerramungup	
11	Beverley Town Dam	Beverley	27,000	54	Goomalling Town Site	Goomalling	standby	106	Neve Dam	Kent	9,100
12	BO184 (BH #3)	Greater Geraldton	Bore	55	Gorn Road Bore	West Arthur	Bore	107	Newcaribbean	Koorda	1,800
13	BO186 (BH #4)	Greater Geraldton	Bore	56	Grass Patch Siding	Esperance	18,000	108	North Cleary	Mt Marshall	4,404
14	BO188 (BH #6)	Greater Geraldton	Bore	57	Gutha	Morawa	1,800	109	Nyabing Dam No 1	Kent	25,000
15	Bodallin Dam	Yilgarn	7000	58	Hamilton's	Kent	20,000	110	Pallarup Rock Tank	Lake Grace	1,200
16	Boddington Dam	Boddington	60,000	59	Henderson Rd	Kulin	Bore	111	Piawaning Town Site	Victoria Plains	Bore
17	Bolganup Dam	Plantagenet	standby	60	Highdenup Road Bore	Gnowangerup	Bore	112	Pingaring Community Dam	Kulin	22, 600
18	Bolgart Tank 1	Victoria Plains	Bore	61	Hollanders Rock	Kent	1,136	113	Pingaring East	Kulin	1,680
19	Bolgart Tank 2	Victoria Plains	Bore	62	Holt Rock	Kulin	2,270	114	Pingaring Town	Kulin	9,000
20	Bonnie Rock	Mukinbudin	2,273	63	Houston's / CBH Dam	Jerramungup	22,000	115	Pingrup Town Site	Kent	37,000
21	Borden	Gnowangerup	30,000	64	Howick Hill	Esperance	Bore	116	Pintharuka / War Rock	Morawa	1,135
22	Bremer Bay	Jerramungup	Bore	65	Hyden Dam	Kondinin	20,000	117	Puntapin	Wagin	10,000
23	Brookton Town Site	Brookton	Bore	66	Jacup	Jerramungup	10,000	118	Quatermaines	Kent	2,720
24	Bruce Rock Town Site	Bruce Rock	standby	67	Jerdacuttup	Ravensthorpe	30,000	119	Rees Road Bore	West Arthur	Bore
25	Burngup Railway Dam	Lake Grace	25,000	68	Kalaníe	Dalwallinu	14,000	120	Reynolds Soak	Cranbrook	Bore
26	Calingiri	Victoria Plains	Bore	69	Kalgarín C	Kondinin	782	121	Reynolds Tank	Cranbrook	50
27	Canna	Morawa	15,000	70	Karlgarin Town Old	Kondinin	15,000	122	Rock Dam	Kent	10,000
28	Cascade	Esperance	50,000	71	Katanning Town Site	Katanning	standby	123	Rocky Gully	Plantagenet	46,000
29	Catchment Tank - Dandagin Rd	Kulin	110	72	Kellerberrín Town Site	Kellerberrín	50,000	124	Salmon Gums	Esperance	114,500
30	Catchment Tank - Kulin Tank	Kulin	110	73	King Rocks Bore	Kondinin	Bore	125	Scadden	Esperance	2,801
31	Catchment Tank - Lange Rd	Kulin	110	74	King Rocks Weir and Tanks	Kondinin	6,950	126	South East Newdegate - Cuffy's	Lake Grace	11,238
32	Chinocup Dam	Kent	15,957	75	Kingstream	Chapman Valley	Bore	127	South East Newdegate - Newmans	Lake Grace	15,000
33	Condíngup Dam	Esperance	11, 000	76	Kojonup Town Dam	Kojonup	17,000	128	Sugg Rock (new)	Lake Grace	10,000
34	Cowallelup Bore	Jerramungup	Bore	77	Kukerín Siding/Stock Dam	Dumbleyung	21,062	129	Tarin Rock Siding	Dumbleyung	10,917
35	Devils Creek Road Bore	Jerramungup	Bore	78	Kularín	Koorda	1,200	130	Tin Dam (Norseman)	Dundas	16,400
36	Dingo Rock	Lake Grace	45,500	79	Kwobrup Railway Dam	Kent	18,200	131	Tom Jackson Bore	Chapman Valley	Bore
37	Dudinín Dam	Kulin	12,120	80	Lake Biddy	Lake Grace	21,000	132	Tommy's	Lake Grace	12,428
38	Duggans	Dumbleyung	32,000	81	Lake Biddy No 1	Lake Grace	9,000	133	Toompup	Gnowangerup	33,000
39	Dulyalbin Rock Bore	Yilgarn	Bore	82	Lake Cairlocup CBH	Kent		134	Town Dam	Carnamah	30,000
40	Dulyalbin Rock Rock Catchment	Yilgarn	4,546	83	Lake Grace Town	Lake Grace	16,300	135	Town Tank	Corrigin	300
41	Dunn Rock	Lake Grace	46,069	84	Lake King Standpipe	Lake Grace	7,000	136	Varley North Community Dam	Lake Grace	24,000 + 3,000
42	Egg Rock	Westonia	1,045	85	Llewellyns	Kondinin	4000	137	Varley Pipehead Dam	Lake Grace	4,000 + 3,000
43	Fitzgerald Dam	Ravensthorpe	15,225 & 3,224	86	Machetti's	Lake Grace	4,550	138	Wadderín Tank	Narembeen	25,300
				87	Maríndo Rocks	Mt Marshall	1,136	139	Warcutting	Mt Marshall	1,137
				88	Marley Park	Coorow	568	140	Warrachuppin Tank	Westonia	1100
				89	McCann's Rock	Kondinin	3,400	141	Warralackín Tank	Westonia	9,400
				90	Merridith Farm Bore	West Arthur	standby	142	Waterbidden Rock	Narembeen	5, 500
				91	Milling	Moora	Bore	143	Western Meander	Chapman Valley	Bore
				92	Millers Point Road Bore	Jerramungup	Bore	144	White Dam	Wyalkatchem	16,000
				93	Mindarabin	Kent	2,270	145	Woodanilling	Woodanilling	320
				94	Mogumber	Victoria Plains	Bore	146	Woorakinín Dam	Kondinin	7,500
				95	Mollerín	Koorda	1,800	147	Wornums Community Standpipe	Cranbrook	30



LOCALITY MAP



Class

- ▲ Bore
- Small (less than 5,000 kL)
- Medium (5,000 to 10,000 kL)
- Large (more than 10,000 kL)

40km Buffer

Town

Local Government Authority

Water Pipes (WC)



0 25 50 75 100

Kilometres

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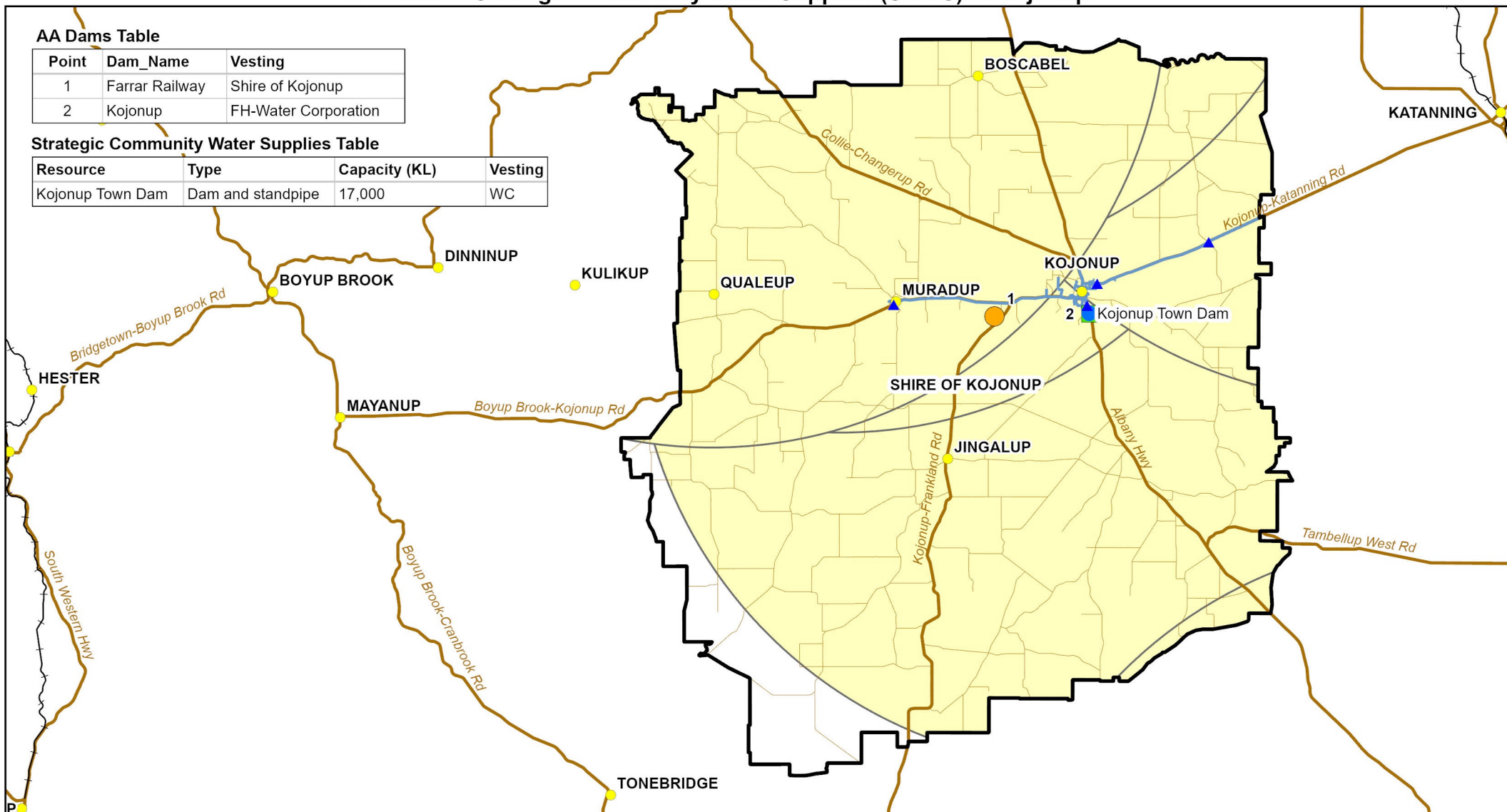
AA Dams & Strategic Community Water Supplies (SCWS) at Kojonup

AA Dams Table

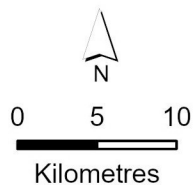
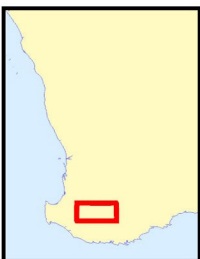
Point	Dam_Name	Vesting
1	Farrar Railway	Shire of Kojonup
2	Kojonup	FH-Water Corporation

Strategic Community Water Supplies Table

Resource	Type	Capacity (KL)	Vesting
Kojonup Town Dam	Dam and standpipe	17,000	WC



LOCALITY MAP



- Towns
- Main Roads
- Railway
- Water Corporation Pipes
- 40km Buffer
- Shire of Kojonup

Strategic Community Water Supplies

- ▲ Bore
- Small (less than 5,000 kL)
- Medium (5,000 to 10,000 kL)
- Large (more than 10,000 kL)
- ▲ Watercorp standpipe

AA Dams

- High
 - Low
 - None
- Shire**
- High
 - Low
 - None

Watercorp

- High
 - Low
 - None
- Other**
- High
 - Low
 - None



Government of Western Australia
Department of Water and Environmental Regulation

Project Information

Client: Mell Culhane
Map Author: G. Paul
Filename: SCWS_AA_Dams_Shire_Maps.aprx (Kojonup)
Compilation date: 19/12/2023
Coordinate System: GDA2020 MGA Zone 50

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Community Water Supplies Partnerships (CWSP) program

Information for applicants



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Introduction

What is the Community Water Supplies Partnerships (CWSP) program?

The Community Water Supplies Partnerships (CWSP) program is 50:50 co-funded by the Australian Government National Water Grid Connections Fund and the Western Australian Government through Royalties for Regions. It provides regional communities in dryland agricultural areas with funding to improve their non-potable water supplies and is administered by the Department of Water and Environmental Regulation (the department).

The program's objective is to assist broadacre farming communities in establishing or improving non-potable water supplies. This will increase water available for emergency livestock and firefighting to better prepare communities for periods of low rainfall. It will also ensure water is available for public amenities to reduce reliance on potable water supplies for non-potable needs. Non-potable water supplies are those that have not been treated to meet drinking water standards.

The focus of the program is to provide assistance to areas that have a history of water deficiency, or where on-farm and non-potable community water supplies are unreliable and unable to meet the needs of local landholders or the community.

Funding can be sought for projects that will take advantage of local non-potable water sources for emergency farmland or firefighting and community use.

Funding support depends on the nature of the work and the intent of the project.

Key information

How much funding is available?

Up to \$100,000 is available for each project and all funds must be acquitted within two years of award.

Funding requests of above \$100,000 may be considered, subject to approval by the department and provided that the applicant contributes a minimum of 30 per cent of the total project cost. Contact the Rural Water Planning team to discuss your project – see details below.

When can I apply?

The department will release grant opportunities periodically, subject to funding being made available from the Australian Government and/or Western Australian Government. Notifications and media statements will be released requesting grant submissions. The Rural Water Planning team can provide advice on the timing of funding opportunities – see contact details below.

How do I submit an application?

Applications should be submitted via email to ruralwater@dwer.wa.gov.au. All applicants will be notified by email confirming their application has been received. If you do not receive an email within 24 hours after submitting your application, please contact us on 1800 780 300.

Applicants must submit a completed application form. The department may request further information or clarification from the applicant.

Please contact the Rural Water Planning team to request the latest application form.

Contacts

For all queries, please contact the Rural Water Planning team.

Phone: 1800 780 300 or 08 6250 8022

Email: ruralwater@dwer.wa.gov.au

Website: wa.gov.au/dwer

Key criteria

Who can apply?

The following groups are eligible to apply:

- local government authorities (LGAs)
- community groups that are incorporated bodies.

All applications must have the support of the LGA, and the application form must be signed by the LGA Mayor or President and Chief Executive Officer.

Previous community water supplies grant recipients are reminded to make sure they are up to date with all reporting and/or acquittal requirements at the time of application. Applicants with existing CWSP projects that have outstanding progress reports or final reports may not be considered for funding.

Applicants may apply for more than one grant.

Applicants must have an active ABN and be a legal entity to be eligible for funding. It is not essential that applicants are registered for GST; however, it is important to note that you will not be able to claim GST if not registered. This will be taken into consideration during the assessment process.

Preference will be given to projects that fall on LGA owned or managed tenure.

Who can't apply?

The following entities are not eligible to apply but may partner with eligible applicants:

- State Government agencies
- businesses
- tertiary education institutions
- individuals.

What areas are eligible for funding?

The table below identifies LGAs that are eligible to apply under the program.

Eligible areas					
Albany	Corrigin	Goomalling	Lake Grace	Nungarin	Wagin
Beverley	Cranbrook	Greater Geraldton	Merredin	Perenjori	Wandering
Boddington	Cuballing	Irwin	Mingenew	Pingelly	West Arthur
Boyup Brook	Cunderdin	Jerramungup	Moora	Plantagenet	Westonia
Brookton	Dalwallinu	Katanning	Morawa	Quairading	Wickepin
Broomehill-Tambellup	Dandaragan	Kellerberrin	Mt Marshall	Ravensthorpe	Williams
Bruce Rock	Dowerin	Kent	Mukinbudin	Tammin	Wongan-Ballidu
Carnamah	Dumbleyung	Kojonup	Narembeen	Three Springs	Woodanilling
Chapman Valley	Esperance	Kondinin	Narrogin	Toodyay	Wyalkatchem
Chittering	Gingin	Koorda	Northam	Trayning	Yilgarn
Coorow	Gnowangerup	Kulin	Northampton	Victoria Plains	York

LGAs not listed within the table above but receive less than 600 mm rainfall per annum may be eligible to apply. Contact Rural Water Planning for more information.

What are the priority funding objectives?

For a project to be considered, it must provide clear benefits to the community. The priority funding objectives for the program are to provide non-potable water supplies to:

- establish or upgrade strategic emergency water supplies for firefighting and livestock
- reduce reliance on scheme water
- increase public amenities through the irrigation of open spaces, such as ovals, gardens and parks.

How much co-contribution must applicants make?

Applicants must contribute a minimum of 30 per cent of the total project cost. Greater co-contribution ratios will be held in higher regard. This contribution may include in-kind funding.

Please note that the grant amount cannot be increased. The onus is on the applicant to ensure they have contingency funds outside of the project budget to cover any unexpected increases in costs associated with the project.

Funds received from other state government funding programs cannot be used to satisfy the CWSP program co-contribution requirement.

Some examples of in-kind contributions include the use and operation of specialised equipment (for example, earthmoving equipment) and technical, professional and expert services (such as the use of LGA engineering staff and works crews).

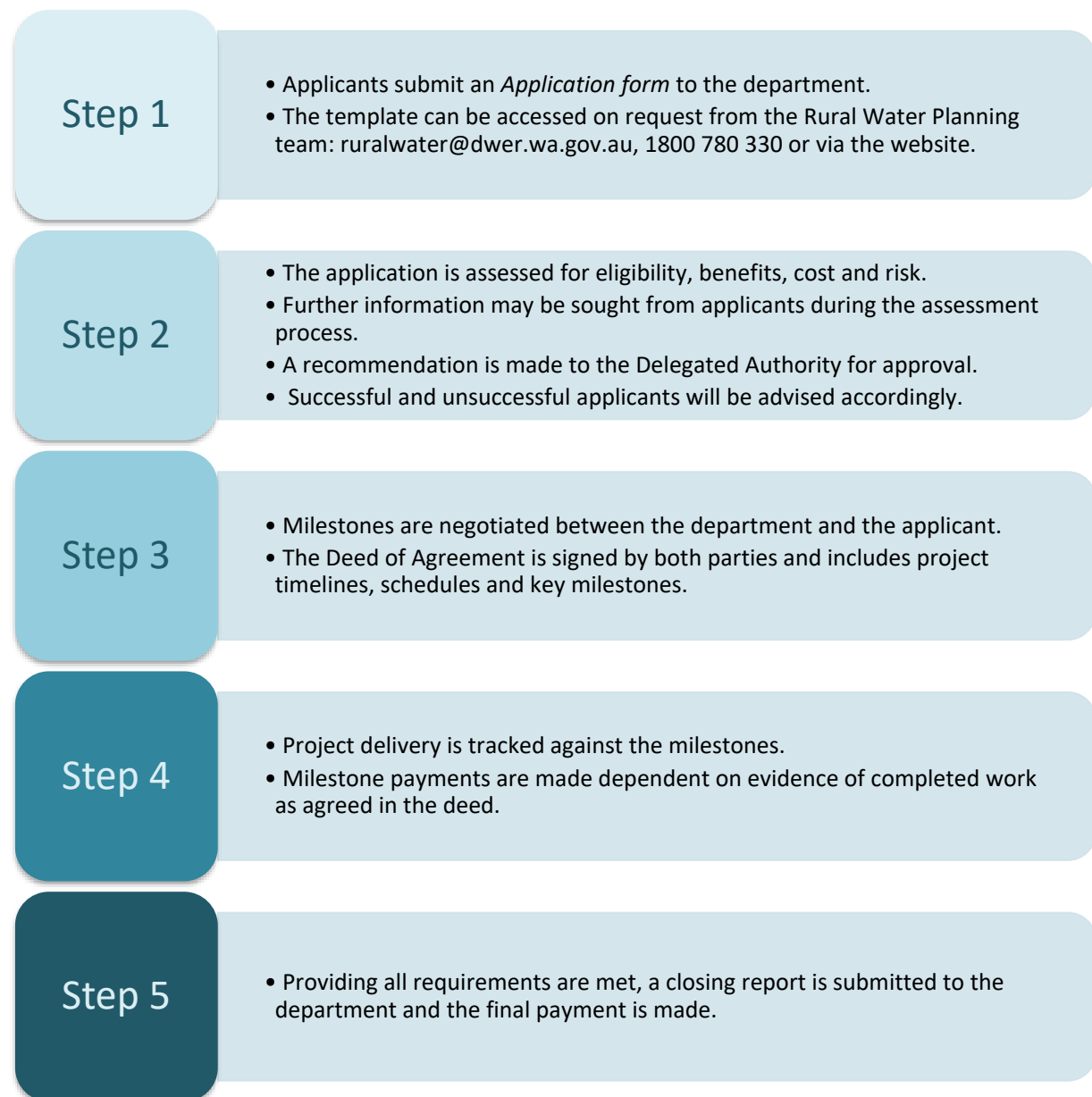
Who is responsible for ongoing operation and management of infrastructure purchased through program funding?

The department will not be responsible for the ongoing operation, management and associated costs of infrastructure purchased with program funds. To be eligible for funding, applicants must explain how they will meet ongoing operation and management requirements, and any necessary agreements must be in place.

It is important that community water supplies are maintained following the completion of the project. Where appropriate, the department recommends that projects consider systems to monitor usage and allow for user payments towards ongoing maintenance costs.

Application information

We recommend applicants contact the department to discuss the proposed project prior to applying. The level of detail required in applications is dependent on the complexity and nature of the proposed project.



Project feasibility

It is important to consult the department in the conceptual stages of the project to ensure it will meet the expectations and objectives of the community and the government. The level of planning required for a project will depend on the complexity, budget and location of the proposed works.

Suitable sites for proposed works should be identified and tested to ensure they will meet all design requirements and specifications. Field investigations will assist in decision-making and should inform final designs. For projects affecting dams, it is essential that the structure is sound and represents no threat to public safety.

Geotechnical site investigations may need to include:

- the drilling of proposed dam sites
- soils and materials testing
- groundwater investigations
- topographical surveys.

Subsurface investigations may be needed to provide information on soils, construction materials, geology and water table elevations. Where required, drilling and pit testing results should be presented on a plan view and plotted on profiles. Other information such as aerial photography, topographic maps, property ownership details, previous project plans, local surveys and legal documents should be presented.

Detailed final designs are not required in the application and it is acceptable for preliminary budget estimates to be provided. However, your proposal must be technically feasible and the cost realistic. The need for any statutory approvals and their relevant period of approval should be clearly identified in the early stages of project development and factored into the schedule of works. Should the grant application be approved, payment will be conditional upon these approvals being obtained prior to implementation.

Project planning and management

The application must show evidence of adequate planning and demonstrate the applicant's capacity to implement and manage the project within a realistic timeline.

The application must:

- include a schedule and budget
- demonstrate the delivery of the project from start to completion has been carefully considered
- demonstrate value for money and include sufficient level of detail and explanation to assist making an informed financial decision:

Please note that the grant amount cannot be increased. It is the applicant's responsibility to ensure there is a minimum contingency of 10% to cover any unexpected increases in costs associated with the project. Applicants must demonstrate that all key personnel including project managers, consulting experts and technical/operational staff have the experience and expertise required to deliver the project.

Community involvement

An important component of the CWSP program is the requirement for local community consultation in the planning and implementation of the project.

Support must be obtained by the LGA if they are not the applicant.

Your application needs to outline:

- who you have engaged in developing the application (this may include project partners)
- how it has or will engage the community (this may include project partners)
- an estimate of participant numbers at proposed activities
- how the project will be accessible to participants and communities, or to a specific target group.

Partnerships

Projects that involve partnership with other organisations will be highly regarded.

A partnership consists of two or more organisations that share responsibility, resources and outcomes for the project.

A partnership must nominate a lead organisation, which will be the applicant organisation. The applicant organisation must be eligible to apply. It must take responsibility for the management and delivery of the project and the conduct of personnel delivering the associated services.

The participating organisations will need to agree how the partnership will operate, including how the project activities will be delivered by partners across different locations.

Other grant applications

Applicants must disclose the details of other grant applications for the same project (area and/or activity).

After applying, if you are successful with other grant applications, you are required to notify the department immediately as part of your assessment. You will need to provide evidence of these funding sources and the project activities they relate to.

Consultants and contractors

Grant funds can be used to engage consultants and contractors for specialist activities and tasks within the project that applicants would not otherwise have the capacity to deliver.

Where known, applications should include the name and qualifications of the consultant(s) or contractor(s) and detail the scope of their activities and how their involvement will contribute to the project's successful delivery.

Supporting documentation

Applicants should ensure that all supporting documentation referred to in the application is attached to the application form, including but not limited to:

- design drawings/specification tables/materials lists
- location map
- feasibility reports/investigations/data/surveys/consultant findings
- Gantt chart
- letters of funding commitment (cash or in-kind)
- maintenance agreements
- resumes for key personnel
- approvals and agreements
- written documentation in support of the project.

Project implementation

The department may require detailed plan specifications for large-scale or complex infrastructure projects. In these circumstances, the final design and specification documents will need to be submitted to the department for approval prior to the commencement of any on-ground works.

All plans should establish the technical requirements of the proposed works and be adequate for contracting. The costs associated with the work should be included in the initial budgeting estimates.

Application assessment

The department will use the information provided in the application to determine a project's eligibility and priority for funding.

Applications will be assessed and prioritised according to eligibility, benefits, cost and risk.

Eligibility assessment

Applications will be assessed, and favourable consideration will be given to the following criteria:

- areas that are significantly affected by climate change, such as trends in declining rainfall and the LGA's history of [water deficiency declarations](#)
- reducing the reliance on scheme water supplies by contributing to farmland and community local water supplies
- alignment to the LGA water management strategy (or a similar strategic planning document)
- community engagement and support from the community for the project.

Benefit assessments

The assessment will consider the benefits the project provides to the community and the region as outlined in the application.

Recognised benefits will include the project's:

- contribution to water security of the town now and into the future
- reduction in reliance on scheme water supplies and associated cost benefits
- improvement to emergency water supplies for farms and firefighting
- contribution to public amenities including watering of parks, gardens and public open space
- value for money.

Risk assessment

Applications will be assessed to determine the level of risk associated with funding the project. Risk factors that will be considered are those that may prevent the project from being delivered on time and on budget or impact its quality.

Information provided in the application will be used to determine the project's level of risk, including:

- feasibility and design work which demonstrates the suitability of the project, site selection and the viability of proposed infrastructure
- comprehensive timelines, plans and schedule of works breakdown

- demonstrated project management capability
- evidence of clearances and approvals
- evidence of endorsement and support for the project
- budgets and suitable funding sources
- commitments to ongoing maintenance and operational costs.

Department of Water and Environmental Regulation
Prime House, 8 Davidson Terrace, Joondalup Western Australia 6027
Phone: 08 6364 7000 Fax: 08 6364 7001
National Relay Service 13 36 77

dwer.wa.gov.au

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Site 1 – Show Grounds – Main Shed – 1 x 291 000L Tank



Site 2 – Show Grounds – Shearing Shed – 1 x 250 000L Tank



Site 3 – Sports Complex/Pool – 2 x 250 000L Tanks



Site 4 – Netball Courts – 2 x 328 000L Tanks



Site 5a – Shire Admin building – 1 x 280 000L Tank



Site 5b – Shire Memorial Hall – 1 x 280 000L Tank



Site 6 – Railway Tourism Reserve – 1 x 291 000L Tank – TBC if possible



OR

Alternative – Menshed





Specific Requirements – Rural Water Planning v18nov2022

Job Number / Contract ref	2418.1
Project Title	Kojonup Town TANKS
Customer	Rural Water Planning section for the Director General, Department of Water and Environmental Regulation on behalf of the Shire of Kojonup
Shire	Kojonup
Site	Various – see following maps
LAT/LON	Various – see following
Address / Location/Lot no.	As above
Vesting	Shire of Kojonup – all locations
Category of works	Tanks, Pumps, Pipes, Gutters; Tanks
Timeline for delivery	As soon as available
Brief scope /description (see details of Specific Requirements and Site Diagrams/Maps, below)	Nine, new, unused Zinalume® steel water tanks ranging from XXOKL – XXXKL
Quote / Offer due date	XX/04/2025 c.o.b. or as soon as possible Late submissions will not be considered
Submit by email to	Sandy.turton-parkinson@dwer.wa.gov.au
Contact person(s)	Sandy Turton-Parkinson (08) 9841 0109 Dwayne Lottering - Shire of KO; 0473 523 216

Specific Requirements – Job 2418.1 Kojonup Town TANKS

The Offer must describe and itemise inclusions, exclusions and costings including;

1. Site 1; Main Shed - Showgrounds

- a. Supply, deliver and install one (1) new, unused 291KL Zincalume® (+/- 5%) steel water tank. Tank to include;
 - i. one (1) tap for Hall use/access
 - ii. one (1) 50mm outlet and ball valve, *lockable* including all fittings to join existing tank??
 - iii. one (1) 50mm FIRE outlet and ball valve, *lockable* including all fittings
 - iv. one (1) 80mm FIRE outlet and ball valve, *lockable* including all fittings
 - v. one (1) leaf filter basket

2. Site 2; Showgrounds Shearing Shed

- a. Supply, deliver and install one (1) new, unused 250KL Zincalume® (+/- 5%) steel water tank. Tank to include;
 - i. one (1) 50mm FIRE outlet and ball valve, *lockable* including all fittings
 - ii. one (1) 80mm FIRE outlet and ball valve, *lockable* including all fittings
 - iii. one (1) leaf filter basket

3. Site 3; Kojonup Menshed

- a. Supply, deliver and install one (1) new, unused 291KL Zincalume® (+/- 5%) steel water tank. Each tank to include;
 - i. one (1) 50mm FIRE outlet and ball valve, *lockable* including all fittings
 - ii. one (1) 80mm FIRE outlet and ball valve, *lockable* including all fittings
 - iii. one (1) leaf filter basket

4. Site 4; Sports Complex/Pool

- a. Supply, deliver and install two (2) new, unused 250KL Zincalume® (+/- 5%) steel water tank. Tank to include;
 - i. one (1) 50mm FIRE outlet and ball valve, *lockable* including all fittings
 - ii. one (1) 80mm FIRE outlet and ball valve, *lockable* including all fittings
 - iii. one (1) leaf filter basket

5. Site 5; Netball Courts Roof Shed – depends on current sized tanks? TBC

- a. Supply, deliver and install two (2) new, unused 328KL Zincalume® (+/- 5%) steel water tank. Tank to include;
 - i. one (1) 50mm outlet and ball valve (to connect to existing tanks)
 - ii. one (1) 50mm FIRE outlet and ball valve, *lockable* including all fittings
 - iii. one (1) 80mm FIRE outlet and ball valve, *lockable* including all fittings

6. Site 6a; Shire Admin Building - even just the eastern half? *If too far for the downpipes*

- a. Supply, deliver and install one (1) new, unused 280KL Zincalume® (+/- 5%) steel water tank. Tank to include;
 - i. one (1) 50mm FIRE outlet and ball valve, *lockable* including all fittings
 - ii. one (1) 80mm FIRE outlet and ball valve, *lockable* including all fittings
 - iii. one (1) leaf filter basket

7. Site 6b; Shire Memorial Hall – even just the eastern half? *If too far for the downpipes*

- a. Supply, deliver and install one (1) new, unused 280KL Zincalume® (+/- 5%) steel water tank. Tank to include;
 - i. one (1) 50mm FIRE outlet and ball valve, *lockable* including all fittings
 - ii. one (1) 80mm FIRE outlet and ball valve, *lockable* including all fittings
 - iii. one (1) leaf filter basket.

8. **ALL** Tanks to include;

- i. warranty
- ii. steel wall and roof
- iii. roof trusses
- iv. tank liner
- v. sacrificial anodes
- vi. standard [100-150mm] overflow with down pipe
- vii. one (1) lockable access hatch
- viii. one (1) internal/external ladder
- ix. one (1) leaf filter basket [for joining to a building]
- x. **Smart Water Savers** – gutter less roof rainwater harvesting
- xi. one (1) standard level/gauge – *where there is more than one tank at a site, only one gauge please.*

9. **The Offer must include** acknowledge to deliver required reporting, goods and services including but not limited to

- a. If building **within Townsites**, a **Building Permit** may be required; which the Shire of Plantagenet will do, **please include tank specifications** with the quote
- b. during works, Rural Water Planning may require a progress inspection and/or progress reporting to be scheduled as requested;
- c. upon completion of works or services, a site inspection may be required and scheduled as requested to confirm completion/quality; upon delivery of goods, successful supplier may be required to provide written confirmation/receipts/reporting to confirm completion/quality/condition.

- d. Reporting and written confirmation must include;
- i. job number, site and project title, and
 - ii. brief overview of the work undertaken, and
 - iii. any incidents or notes or issues encountered, and
 - iv. photographs (before and after) of completed works (e.g. installation, repair, refurbishment) ****by submitting photographs, you agree to allowing DWER to use them in publications,*** and
 - v. warranty information, maintenance recommendations, training required to manage site.

Site diagram or map and notes on specific conditions for site work

#

Qualitative requirements and evaluation weighting

Offers will be evaluated against the qualitative requirements with consideration of the additional qualities outlined below:

	Qualitative requirement
1	Suitability of proposed goods and services
2	Suitability of approach & methods
3	This supplier/organisation has demonstrated skills and experience with projects of a similar nature to achieve the stated specific requirements or project outcomes to meet timeframe and/or price – include <i>Supplier Capability Statement</i> or include notes to address this.
4	The quality/level/warrantees/guarantees/training of goods and services fits the project needs in the context of the Specific Requirements.
Additional	Supplier business premises location in relation to job site
Additional	This supplier has demonstrated/confirmed in principle willingness to work with the Customer and other collaborators/stakeholders.
Additional	The quoted costings compare to expected/estimated industry/sector rates for the Specific Requirements.
Additional	The supplier has demonstrated ability to do similar work on schedule and within budget previously.
Additional	With consideration of WA Government social, economic and environmental procurement principles, policies and procedures Western Australian Procurement Rules (www.wa.gov.au) ; Western Australian Social Procurement Framework (www.wa.gov.au) ; Environmental Procurement Guide (www.wa.gov.au)

IMPORTANT

By submitting an offer or quote for this project, you, the Respondent confirm:

- you have reviewed and understand the **Specific Requirements** and your offer directly addresses these;
- you have reviewed and understand the **Request Conditions and General Conditions of Contract (see below and links to resources)** which apply to all Western Australian Government goods, services and contracts;
- that should your offer be accepted and a contract awarded, in the delivery of the contract
 - you must comply with the requirements of all relevant legislation and the lawful requirements of Public Authorities or other stakeholders affecting the required Goods and Services, and
 - you may be asked to sign a Government of Western Australia Very Simple Contract with the Department of Water and Environmental Regulation, and
 - no contract payment processing will occur until the Customer's written confirmation of delivery/completion of all contracted goods, services and/or works, and
 - payment processing may be delayed if invoice details are incorrect or invoice is presented before the Customer's written confirmation of delivery/completion of all contracted goods, services and/or works, and
 - you will comply with all relevant public health orders from the Western Australian Government relating to COVID 19 [COVID-19 coronavirus: Mandatory vaccination \(www.wa.gov.au\)](http://www.wa.gov.au).

Request Conditions and General Conditions of Contract

For all goods, services and works procured via quotation up to \$50,000 (inc. gst), DWER applies the WA Department of Finance 'Request Conditions and General Conditions of Contract' 2022 at this link

<https://www.wa.gov.au/system/files/2022-11/Request-Conditions-and-General-Conditions-of-Contract-November-2022.pdf>

<https://www.wa.gov.au/government/multi-step-guides/supplying-goods-and-services>

What to include in your goods and services offer;

<https://www.wa.gov.au/government/multi-step-guides/supplying-goods-and-services/making-goods-and-services-offer/what-include-your-goods-and-services-offer>

Checklist for all offers and quotes

IMPORTANT Offers or Quotes must be addressed to

Department of Water and Environmental Regulation,
Attention Rural Water Planning Team

IMPORTANT Ensure your submission is submitted by the Due Date (Page 1) and clearly marked as an offer or quote, because submissions marked Invoice will not be considered. Contact the team (Page 1) if you need to discuss extension to Due Date.

IMPORTANT Please itemise costs with cost per unit, rates for labour or equipment hire, estimated number of hours, etc to allow review panel to understand how your costing was estimated or calculated, and compare it to expected industry rates.

Please ensure you address all Specific Requirements and

include with your submission evidence of any documentation required.

- ☐ Offer or Quote addressed to Department of Water and Environmental Regulation, Attn Rural Water Planning Team
- ☐ Offer or Quote is clearly indicated. Any submission marked Invoice will not be considered.
- ☐ Site Name, Project Title and Job Number (if known)
- ☐ Supplier business name, ABN, registered address, and business address
- ☐ Name and telephone number of authorised contact person
- ☐ Itemised costings for all materials
- ☐ Itemised costings and rates, and anticipated number of hours for labour, machinery use, mobilisation/travel
- ☐ Anticipated timeframe for start and completion / delivery
- ☐ Date to which quoted prices are valid
- ☐ warranty (e.g. goods - minimum 2 years on parts and labour)/ service guarantee and maintenance/parts/repair (where applicable)
- ☐ Notation of any inclusions or exclusions specific to the project, as applicable.
- ☐ **Evidence / Certificate of Currency for all insurances (e.g. Public Liability, Product Liability, Professional Indemnity, Workers' Compensation).**

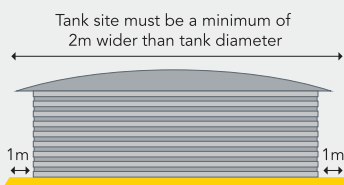
The Respondent confirms it will comply with all relevant laws including, and without limitation, the requirements of the *Work Health & Safety (WHS) Act 2020* and the *Occupational Safety and Health Regulations 1996 (WA)*, relevant public health orders from the Western Australian Government relating to COVID 19, codes of practice and guidance notes if successful to undertake the project.

SITE PREPARATION

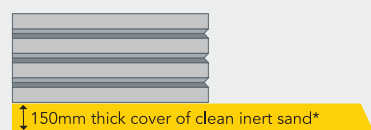


Before a Pioneer water tank can be installed, a stable tank pad foundation must be prepared. There are several important steps to consider when selecting your tank site and preparing the pad:

TANK SITE MUST BE LEVEL AND FLAT

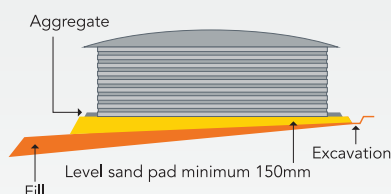


IMPORTANT

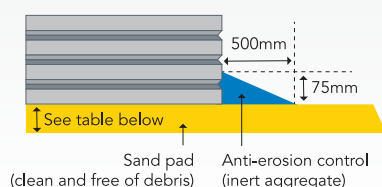


NOTE: Base must be free from sticks, stones and debris

SLOPING SITES



IMPORTANT



- 1 The tank pad must be level, stable and constructed using clean inert sand* that is free of any debris.
- 2 The tank pad must be at least two meters larger than the diameter of your tank. It is also important to make sure that there are no nearby obstructions**, for when our local dealer installs your new Pioneer water tank.
- 3 For sloping tank sites, ensure adequate drainage to divert water run-off away from the tank wall.
- 4 An inert aggregate must be placed around the base perimeter of the tank, once it has been installed. This aggregate helps to prevent the tank pad from eroding away, and keeps your tank in place***.
- 5 A retaining wall may be required to maintain pad integrity, on sloping or uneven sites*.
- 6 Once your tank has been installed, it is important to fill it with the amount of water specified in the table below. This initial fill acts as an anchor weight, to help prevent movement from occurring in high wind areas.

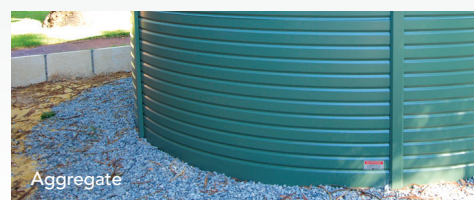
* Where clean inert sand is not easily sourced, Pioneer recommends using a 150mm crusher dust base with a geotextile membrane for additional liner protection.

** Please ensure that there is a space of at least 1 meter allowed for, between the tank wall, and any objects within the proposed tank pad vicinity.

*** Check with your local dealer to see if they provide this additional service. If not, you are responsible for completing this step.

Following the above process will help to ensure that your tank pad is prepared correctly.

Before you start preparing your site for installation of your water tank, Pioneer Water Tanks also recommends you contact your local shire to see if there are any regulations or restrictions in place.



MODEL	GROSS CAPACITY		TANK DIMENSIONS		TANK PAD PREPARATION DETAILS			
	Litres	Gallons	Diameter	Height	Tank Pad Size Required (Diameter x Depth)	Min. Clean Sand Required	Aggregate Required	Water Required After Build
GT 500**	500,659	110,129	14.04 m	3.24 m	16.04 m X 150 mm	30.30 m ³	0.83 m ³	46,429 l
GT 410**	409,836	90,151	12.70 m	3.24 m	14.70 m X 150 mm	25.46 m ³	0.75 m ³	38,006 l
GT 370**	367,831	80,911	12.03 m	3.24 m	14.03 m X 150 mm	23.20 m ³	0.71 m ³	34,111 l
GT 330**	328,096	72,171	11.36 m	3.24 m	13.36 m X 150 mm	21.04 m ³	0.67 m ³	30,426 l
GT 290**	290,632	63,930	10.70 m	3.24 m	12.70 m X 150 mm	18.99 m ³	0.63 m ³	26,952 l
GT 280	276,180	60,751	12.70 m	2.18 m	14.70 m X 150 mm	25.46 m ³	0.75 m ³	38,006 l
GT 250	247,874	54,525	12.03 m	2.18 m	14.03 m X 150 mm	23.20 m ³	0.71 m ³	34,111 l
GT 220	221,097	48,635	11.36 m	2.18 m	13.36 m X 150 mm	21.04 m ³	0.67 m ³	30,426 l
GT 200	195,851	43,081	10.70 m	2.18 m	12.70 m X 150 mm	18.99 m ³	0.63 m ³	26,952 l
GT 170	172,134	37,864	10.03 m	2.18 m	12.03 m X 150 mm	17.04 m ³	0.59 m ³	23,688 l
GT 150	149,948	32,984	9.36 m	2.18 m	11.36 m X 150 mm	15.20 m ³	0.55 m ³	20,635 l
GT 130	129,292	28,440	8.69 m	2.18 m	10.69 m X 150 mm	13.46 m ³	0.51 m ³	17,792 l
GT 110	110,166	24,233	8.02 m	2.18 m	10.02 m X 150 mm	11.83 m ³	0.47 m ³	15,160 l
GT 90	92,570	20,363	7.35 m	2.18 m	9.35 m X 150 mm	10.31 m ³	0.43 m ³	12,739 l
GT 80	76,504	16,829	6.68 m	2.18 m	8.68 m X 150 mm	8.89 m ³	0.39 m ³	10,528 l
GT 60	61,968	13,631	6.02 m	2.18 m	8.02 m X 150 mm	7.57 m ³	0.35 m ³	8,528 l
GT 50	48,963	10,770	5.35 m	2.18 m	7.35 m X 150 mm	6.36 m ³	0.32 m ³	6,738 l
GT 40	37,487	8,246	4.68 m	2.18 m	6.68 m X 150 mm	5.26 m ³	0.28 m ³	5,159 l
GT 30	27,542	6,058	4.01 m	2.18 m	6.01 m X 150 mm	4.26 m ³	0.24 m ³	3,790 l
GT 20	19,126	4,207	3.34 m	2.18 m	5.34 m X 150 mm	3.36 m ³	0.20 m ³	2,632 l
GT 10	12,241	2,693	2.67 m	2.18 m	4.67 m X 150 mm	2.57 m ³	0.16 m ³	1,684 l

Note: This table provides necessary information about the area, and minimum volume of clean inert sand required to correctly prepare a tank pad, for your Pioneer water tank.

Tanks that are located in cyclonic regions may require a concrete ring beam.

Allowance must be made for an air gap and pipe work positioning, to establish a usable tank volume (effective capacity).

OTHER PIONEER TANK SIZES ARE AVAILABLE. CONTACT US ON 1800 999 599 FOR MORE INFORMATION.