

SHIRE OF KOJONUP

Kojonup



Kojonup Bush Fire Advisory Committee

Minutes

14 October 2021

BUSHFIRE ADVISORY COMMITTEE TERMS OF REFERENCE

Established under *Section 67 of the Bush Fires Act 1954*.

Terms of Reference

The Bush Fire Advisory Committee is established for the purpose of:

- a) Advising the Shire regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
- b) The planning of the layout of firebreaks in the district;
- c) Prosecutions for breaches of this Act;
- d) The formation of bush fire brigades and the grouping thereof under group brigade officers (in accordance with any local laws);
- e) Recommendations on Fire Control Officer positions;
- f) Feedback on the Council's Fire Break Notice;
- g) Specific requirements from each brigade with regard to:
 - Protective Personal Equipment;
 - Equipment and vehicles resources required; and
 - Training Requirements;
- h) The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities; and
- i) Any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

Other:

- a) The Bush Fire Advisory Committee shall include an elected member of the Council;
- b) The committee shall elect one of their members to be chairman;
- c) The quorum required for the transaction of business at meetings of the committee is set at 50%

Membership

Voting Members (9 in total)

- Councillors x2 (Currently Cr Radford and Cr Benn);
- The President of the Kojonup Bushfire Association;
- The Chief Bush Fire Control Officer;
- The Deputy Chief Bush Fire Control Officer;
- Senior Fire Control Officer (Zulu)
- Senior Fire control Officer (Zulu)
- Secretary of the Kojonup Bushfire Association
- Captain of the Volunteer Fire and Rescue Service

Observers

- The Chief Executive Officer (CEO)
- Shire Delegates x2
- Muradup Town Fire Control Officer (FCO)

MINUTES FOR THE KOJONUP BUSH FIRE ADVISORY COMMITTEE MEETING
HELD 14 OCTOBER 2021

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M I N U T E S

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Presiding Member declared the meeting open at 7:30 pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

2. **ATTENDANCE & APOLOGIES**

MEMBERS

Ned Radford	Councillor (Presiding Member)
John Benn	Shire President
Digby Stretch	President Kojonup Bush Fire Association
Denise Berryman	Secretary of the Kojonup Bush Fire Association
Tony Fisher	Chief Bush Fire Control Officer
Roger House	Deputy Bush Fire Control Officer
Nick Trethowan	Senior Bush Fire Control Officer
Matthew Crabb	Kojonup Volunteer Fire and Rescue Service

OBSERVERS

Bob Francis	Kojonup Bushfire Brigade Member
Grant Thompson	Chief Executive Officer
Wes Bailey	DFES
Robert Jehu	Manager Regulatory Services

APOLOGIES

Ross Fryer-Smith	Senior Bush Fire Control Officer
Brad Nagtegaal	Kojonup Volunteer Fire and Rescue Service

3. **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

4. **PUBLIC QUESTION TIME**

Nil

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

6. **CONFIRMATION OF MINUTES**

Minutes of the Bushfire Advisory Committee Meeting held on 29 April 2021 were previously circulated under separate cover.

COMMITTEE DECISION

That the minutes of the Bushfire Advisory Committee Meeting held 29 April 2021 be confirmed as a true record.

Moved by John Benn and second by Digby.

7. **ANNOUNCEMENTS** by the Presiding Member without discussion

Nil

8. **PETITIONS, DEPUTATIONS & PRESENTATIONS**

Nil

9. **DECLARATIONS OF INTEREST**

Nil

10. **STATUS REPORTS**

10.1 2021/2022 Fire Season Update

As at 14 October 2021, there have been the following fires reported within the Shire:

Shire of Kojonup – Bushfire Advisory Committee Meeting Minutes – 14 October 2021

Fires for 2020 - 2021 by Brigades														
Brigade		July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup														
Boscabel														
Changerup								1		2				3
Cherry Tree Pool					1			1			1			3
Jingalup							1	4						5
Kojonup								5		1				6
Lumeah							1	2						3
Mobrup											1			1
Muradup					2									2
Orchid Valley								1	1					2
Qualeup							1	1						2
Ryans Brook							1	1	1					3
Total					3		4	16	2	3	2			30

This compares with the following data for the previous four years.

Fires for 2019-2020 by Brigades													
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup													0
Boscabel					3	1							4
Changerup						1							1
Cherry Tree Pool						1							1
Jingalup								1		2			3
Kojonup										2			2
Lumeah						1	1	1	3				6
Mobrup								1		1			2
Muradup					1	1		1					3
Orchid Valley										1			1
Qualeup									1				1
Ryans Brook						1							1
Total	0	0	0	1	3	6	1	4	4	6	0	0	25

Shire of Kojonup – Bushfire Advisory Committee Meeting Minutes – 14 October 2021

Fires for 2018 - 2019 by Brigades													
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup													0
Boscabel													0
Changerup					1	1			2				4
Cherry Tree Pool						1	1		1				3
Jingalup						1	4		3		1		9
Kojonup						1	2		1	1	3	1	9
Lumeah						3	1		1	1	2		8
Mobrup							1				1		2
Muradup									2				2
Orchid Valley									1				1
Qualeup						1					2	1	4
Ryans Brook							1						1
Total	0	0	0	0	0	1	8	10	0	11	2	9	43

Fires for 2017 - 2018 by brigade													
Brigade	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup									1				1
Boscabel													0
Changerup											1		1
Cherry Tree Pool										1			1
Jingalup						1				1	1		3
Kojonup					6	1				4	2		13
Lumeah					1				2	1	3		7
Mobrup											1		1
Muradup						1							1
Orchid Valley						1							1
Qualeup												1	1
Ryans Brook					1								1
Total	0	0	0	0	0	8	4	0	0	3	7	9	31

Fires for 2016 - 2017 by brigades													
Brigade	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup											1		1
Boscabel													0
Changerup						1							1
Cherry Tree Pool					1	1							2
Jingalup								1			2		3
Kojonup							1						1
Lumeah													0
Mobrup													0
Muradup										2	1		3
Orchid Valley									1				1
Qualeup													0
Ryans Brook								1				1	2
Total	0	0	0	0	0	1	2	1	2	1	2	5	14

These reported fires provide a vital argument when the Shire requires extra funding or there is a need for extra resources to be allocated to this area. All fires need to be reported to DFES Communications Centre. This allows a record of incidents which can be utilised for resource allocation.

Cr Radford expressed thanks to Denise for assisting in compiling the information.

11 GENERAL ITEMS

Discussion of minimum training standards for Bush Fire Volunteers

Zulu notes:

Grant:

- Risk management
- PPE
- Need time for transection / Pro Active

Rodger:

- Bring people along for the ride
- Send Messages to people bush fire

Kevin:

- Need to get processes in place now

Wes:

- Here to get volunteers

Nicholas:

- RPL needs to be done now

Denis:

- Older people may be reluctant about writing training

Other:

- Digby and Zulus to attend all brigades AGM to discuss future training and needs required.
- The Shire and BFA commit to ongoing dialogue for training and requirements due to the new legislation. Focussing on improving the dialogue and documentation.
Moved by Digby and second by John
- Another Reminder was given for fire breaks
- Plane is booked for December
- New rate payer – info regarding fire
- Bob and the bush fire tower

Matthew:

- Coloured fire banner signs should be displayed in town. However a more permanent solution for these displays should be found.
- The sign at Kojonup place is missing

Kevin:

- New fire shed for town brigade – PSL capital grants funding may be available.
- *Moved by John Benn and second by Ned Radford*
- That an application for a new fire shed should be sought.
- *2 for none against carried*

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 LATE ITEMS

This section of the meeting is for discussing late items which did not make it into the Agenda and of which a decision is required by the BFAC as to the course of action to be taken for Council consideration.

CEO advised that this is the last meeting he would attend of BFAC before retiring in July and expressed his appreciation to BFAC members, Zulu's and volunteer brigades for their efforts during his 8 years with Kojonup. Members wished Rick all the very best in retirement and for his efforts as CEO.

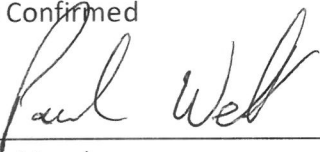
14 NEXT MEETING

Will be on the 9th of February 2022 at 7:30pm

15 CLOSURE

There being no further business to discuss the Presiding Member thanked the members for their attendance and declared the meeting closed at 9pm.

Minutes Confirmed



Presiding Member

9 FEBRUARY 2022

Date