

**SHIRE OF KOJONUP**

# Kojonup



## **Kojonup Bush Fire Advisory Committee**

### **AGENDA**

***15 October 2019***

**TO: COMMITTEE MEMBERS**

Notice is hereby given that a meeting of the Kojonup Bush Fire Advisory Committee will be held in the Reception Lounge at the Shire of Kojonup, 93-95 Albany Highway, Kojonup on Tuesday 15 October commencing at 7:00pm.

Your attendance is respectfully requested.

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**RICK MITCHELL-COLLINS**  
**CHIEF EXECUTIVE OFFICER**

14 October 2019

**AGENDA FOR THE KOJONUP BUSH FIRE ADVISORY COMMITTEE MEETING**  
**TO BE HELD 8 October 2019**

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## A G E N D A

### 1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Presiding Member shall declare the meeting open at     pm and alert the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

### 2. **ATTENDANCE & APOLOGIES**

#### **MEMBERS**

Mr Ned Radford	Councillor (Presiding Member)
Mr John Benn	Councillor
Mr Tony Fisher	Chief Bush Fire Control Officer
Mr Roger House	Deputy Bush Fire Control Officer
Mr Ross Fryer-Smith	Senior Bush Fire Control Officer
Mr Myles Reid	Senior Bush Fire Control Officer
Mr Geoff Gale	President of the Kojonup Bush Fire Association
Mr Digby Stretch	Vice President Kojonup Bush Fire Association
Mr Robert Cowie	Administration/Regulatory Officer
Mrs Denise Berryman	Secretary of the Kojonup Bush Fire Association
Mr Paul Retallack	Senior Ranger/Building Maintenance Coordinator
Mr Daniel Campbell	Kojonup Volunteer Fire and Rescue Service
Mr Matthew Crabb	Kojonup Volunteer Fire and Rescue Service
Mr Bob Francis	Kojonup Bushfire Brigade Member

#### **GUESTS**

Anthony Middleton	Manager Corporate & Community Services
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#### **APOLOGIES**

Rick Mitchell-Collins	Chief Executive Officer
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3. **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

4. **PUBLIC QUESTION TIME**

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

6. **CONFIRMATION OF MINUTES**

COMMITTEE DECISION

7/19 Moved , seconded that the Minutes of the Ordinary Meeting of the Bushfire Advisory Committee held 10 April 2019 be confirmed as a true record.

CARRIED/LOST /

7. **ANNOUNCEMENTS** by the Presiding Member without discussion

8. **PETITIONS, DEPUTATIONS & PRESENTATIONS**

9. **DECLARATIONS OF INTEREST**

10. **STATUS REPORTS**

- Emergency Services Levy Update
- Fire Signs/ Firebreak Notice
- Bushfire Maps
- Water Tanks

Rob Cowie to provide updates on all matters

## **11. ITEMS (General Business)**

### **11.1 BFAC discussion Item- Regional Resource to Risk**

#### **INTRODUCTION**

Each year local governments are able to submit Resource to Risk (R2R) applications for a Capital Grant consideration from DFES. These grants relate to significant capital works initiatives, including the acquisition of facilities, appliances, vehicles and major items of equipment.

This proposal is not related to the operating grant each Local Government receives to manage the day to day running of brigades.

#### **BACK GROUND**

There are limited applications that are successful and each Local Government is competing for the allocation of funds for these capital grants.

At a recent Great Southern Regional Operations Advisory Committee (ROAC) meeting it was recommended a need for change in the R2R process to have a collaborative and more strategic approach in how the region prioritises these applications.

It was agreed the ROAC is an appropriate committee to prioritise the collective submissions from each local government and submit a more strategic group of R2R applications that have been endorsed by all CBFCO's of this committee in consultation with the Local Governments.

#### **RECOMMENDATION**

The membership vote to accept a more collaborative approach to the Resource to Risk applications from Local Government within the Great Southern ROAC.

#### **DISCUSSION POINTS**

If agreed by the Local governments a model or concept plan would be initiated by a working group. This concept would not likely to start until the 2021 year.

If agreed to, there will need to be a shift in timings of applications to allow for alignment of ROAC meetings and BFAC meetings.

One option is for each Local Government who wishes to apply for the R2R grant to submit to all CBFCO's a short (150-300) overview of the proposed application for consideration before a ROAC meeting.

At the meeting each LG presents to the committee on their application to give members the opportunity to discuss each application.

The Chiefs would rank these into priority order for the region and vote to accept these nominations.

It would then be up to those highest priority applications to submit a more comprehensive document to be signed off with support from all contributing Local governments.

**OFFICER RECOMMENDATION**

**That the BFAC membership recommend to Council to accept a more collaborative approach to the Resource to Risk applications from Local Government within the Great Southern ROAC.**

**11.2 Training Date with DFES**

A full training day has been organised by DFES Albany to run on Friday 18 October in the Shire Emergency Operation Centre (Reception Room).

The aim of this training is to test the Emergency Operation Centre (EOC) and the ability of local VBFB personnel to be able to handover an incident to DFES.

ACTION: Rob Cowie to distribute results of the training session to BFAC members once available.

**11.3 Bushfire Tower Meeting**

Where are we at?

- Radio Tower maintenance has occurred, to rectify aerial placement.
- Maintenance has taken place on all available vehicles that have a DFES supplied WAERN radio with mixed results. Most have been improved. Some issues still exist with use of LED light.
- Muradup 2.4 conducted radio strength testing around shire to mixed results. All information passed back to DFES Comms for further consideration
- Shadow Maps have been created for the Police Radio, Current Mid-Band (Samson Rd) and proposed Jingalup/Balgarup Rd greenfield site.
- Anthony and Rob to progress discussions with Mr Williams regarding current Radio Tower site. Discussion points to include
  - Sub-Division of land including direct access
  - Current situation and relationship with Council
- Indicative prices for a new tower construction based on recent approvals in the region have been provided by Development Services Coordinator:

Approval_date	Site_sub_name	Comments	Approval_value
18/04/2018	Frankland River	Telecommunications tower and associated equipment shelter, cabling, fencing and equipment	\$279000
22/04/2017	Cranbrook	Telecommunications tower, shelter and fencing (includes removal of existing tower)	\$200000
24/05/2017	Tenterden	Telecommunications tower, shelter and fencing	\$250000
18/10/2016	Frankland River	Telecommunications tower and cabinet	\$300000
28/09/2017	Lumeah	Telecommunications lattice tower, associated equipment and fencing	\$195000
20/09/2017	Mobrup	Telecommunications tower (monopole), associated equipment and fencing	\$150000
22-Mar	Orchid Valley	Telecommunications tower (guy mast), associated equipment and fencing	\$279000

#### **11.4 DFES Volunteer Hub**

The Department of Fire and Emergency Services (DFES) will launch the new Volunteer Hub on 31 October 2019.

*“The Volunteer Hub will deliver a better online service for WA's emergency service volunteers, and is critical to DFES' vision for improved services for volunteers across WA. The Volunteer Hub will replace the current Volunteer Portal as the key online communication tool between DFES and its volunteers.*

*We have consulted extensively with volunteers throughout WA. A Working Group, made up of over 390 volunteers, representing every region and service, has provided feedback on the existing Volunteer Portal and how volunteers would like to use the new Hub. This feedback has been used to deliver a personalised, high performing website that will better meet the needs and expectations of our volunteers now and into the future.*

*Local governments play a critical role in administering and training our state's bushfire service volunteers so it's important that you're aware of the Volunteer Hub and the benefits it will deliver for WA's 26,000 emergency service volunteers.*

##### *About the Volunteer Hub*

*The Volunteer Hub will be a valuable resource that gives volunteers more of the information and support they require to perform their roles. Here are just some of the features the Hub will deliver:*

- *Mobile-friendly design for volunteers who access the Hub on phones or tablets*
- *Increased personalisation, allowing volunteers access to more of their records and BGU (Brigade, Group or Unit) contact information, with the new 'My Profile' and 'My BGU' features*
- *Customisable navigation allowing volunteers to edit the homepage for quick access to their most-used pages and services*
- *A greatly enhanced search function, making it easier to find operational processes and procedures*
- *Simple design for easier navigation, based on volunteer feedback and user testing*
- *A feedback mechanism on every page*
- *A full-time Volunteer Hub Administrator in a dedicated role supporting and developing content”*

ACTION: Rob Cowie to distribute information to BFB Secretaries to be made available to all Volunteers

#### **12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

#### **13 LATE ITEMS**

*This section of the meeting is for discussing late items which did not make it into the Agenda and of which a decision is required by the BFAC as to the course of action to be taken.*

**14     NEXT MEETING**

TBA.

**15     CLOSURE**

There being no further business to discuss the Presiding Member thanked the members for their attendance and declared the meeting closed at            pm.

**16     ATTACHMENTS (SEPARATE)**

NIL