

SHIRE OF KOJONUP

Kojonup



Kojonup Bush Fire Advisory Committee

Minutes

9 August 2022

BUSHFIRE ADVISORY COMMITTEE TERMS OF REFERENCE

Established under *Section 67 of the Bush Fires Act 1954*.

Terms of Reference

The Bush Fire Advisory Committee is established for the purpose of:

- a) Advising the Shire regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
- b) The planning of the layout of firebreaks in the district;
- c) Prosecutions for breaches of this Act;
- d) The formation of bush fire brigades and the grouping thereof under group brigade officers (in accordance with any local laws);
- e) Recommendations on Fire Control Officer positions;
- f) Feedback on the Council's Fire Break Notice;
- g) Specific requirements from each brigade with regard to:
 - Protective Personal Equipment;
 - Equipment and vehicles resources required; and
 - Training Requirements;
- h) The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities; and
- i) Any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

Other:

- a) The Bush Fire Advisory Committee shall include an elected member of the Council;
- b) The committee shall elect one of their members to be chairman;
- c) The quorum required for the transaction of business at meetings of the committee is set at 50%

Membership

Voting Members (9 in total)

- Councillors x2 (Currently Cr Radford and Cr Webb);
- The President of the Kojonup Bushfire Association;
- The Chief Bush Fire Control Officer;
- The Deputy Chief Bush Fire Control Officer;
- Senior Fire Control Officer (Zulu)
- Senior Fire control Officer (Zulu)
- Secretary of the Kojonup Bushfire Association
- Captain of the Volunteer Fire and Rescue Service

Observers

- The Chief Executive Officer (CEO)
- Shire Delegates x3
- Muradup Town Fire Control Officer (FCO)

MINUTES FOR THE KOJONUP BUSH FIRE ADVISORY COMMITTEE MEETING
HELD 9 AUGUST 2022

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MINUTES

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Presiding Member declared the meeting open at 07:01pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits, and muster points.

2. ATTENDANCE & APOLOGIES

MEMBERS

| | |
|--------------------|--|
| Ned Radford | Shire President (Presiding Member) |
| Paul Webb | Councillor |
| Digby Stretch | President Kojonup Bush Fire Association |
| Denise Berryman | Secretary of the Kojonup Bush Fire Association |
| Ross Fryer – Smith | Senior Bush Fire Control Officer |
| Tony Fisher | Chief Bush Fire Control Officer |

OBSERVERS

| | |
|-------------------|--|
| Robert Jehu | Manager Regulatory Services |
| Kevin Bransby | Community Emergency Services Manager |
| Estelle Lottering | Regulatory Services Administrator (Minute taker) |
| Derek Jones | DFES District Officer Great Southern |
| Stephanie Swain | Ranger |

APOLOGIES

| | |
|----------------|---|
| Nick Trethowan | Senior Bush Fire Control Officer |
| Matthew Crabb | Kojonup Volunteer Fire and Rescue Service |
| Roger House | Deputy Bush Fire Control Officer |
| Bob Francis | Kojonup Bushfire Brigade Member |
| Grant Thompson | Chief Executive Officer |

3. **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

4. **PUBLIC QUESTION TIME**

Nil

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

6. **CONFIRMATION OF MINUTES**

Minutes of the Bushfire Advisory Committee Meeting held on 11th of May 2022 were previously circulated under separate cover.

COMMITTEE DECISION

That the minutes of the Bushfire Advisory Committee Meeting held 11th of May 2022 be confirmed as a true record.

Moved by Paul Webb and second by Tony Fisher

Carried 7/0

7. **ANNOUNCEMENTS** by the Presiding Member without discussion

Nil

8. **PETITIONS, DEPUTATIONS & PRESENTATIONS**

Nil

9. **DECLARATIONS OF INTEREST**

Nil

10. STATUS REPORTS

10.1 2021/2022 Fire Season Update

As of 30 June 2022, there have been the following fires reported within the Shire:

| Fires for Fire Brigades 2021 - 2022 | | | | | | | | | | | | | |
|-------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|-----------|
| Brigade | July | August | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | Total |
| Boilup | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Boscabel | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 3 |
| Changerup | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | 1 | 0 | 0 | 4 |
| Cherry Tree Pool | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Jingalup | 0 | 0 | 0 | 0 | 1 | 2 | 2 | 1 | 3 | 0 | 1 | 0 | 10 |
| Kojonup | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 0 | 3 |
| Lumeah | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mobrup | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| Muradup | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 2 | 0 | 0 | 0 | 5 |
| Orchid Valley | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 2 |
| Qualeup | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Ryans Brook | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 2 | 5 | 4 | 4 | 11 | 3 | 1 | 0 | 30 |

This compares with the following data for the previous four years:

| Fires for 2019-2020 by Brigades | | | | | | | | | | | | | |
|---------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Brigade | July | August | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | Total |
| Boilup | | | | | | | | | | | | | 0 |
| Boscabel | | | | | 3 | 1 | | | | | | | 4 |
| Changerup | | | | | | | 1 | | | | | | 1 |
| Cherry Tree Pool | | | | | | | 1 | | | | | | 1 |
| Jingalup | | | | | | | | 1 | | 2 | | | 3 |
| Kojonup | | | | | | | | | | 2 | | | 2 |
| Lumeah | | | | | | 1 | 1 | 1 | 3 | | | | 6 |
| Mobrup | | | | | | | | 1 | | 1 | | | 2 |
| Muradup | | | | 1 | | 1 | | 1 | | | | | 3 |
| Orchid Valley | | | | | | | | | | 1 | | | 1 |
| Qualeup | | | | | | | | | 1 | | | | 1 |
| Ryans Brook | | | | | | | 1 | | | | | | 1 |
| Total | 0 | 0 | 0 | 1 | 3 | 6 | 1 | 4 | 4 | 6 | 0 | 0 | 25 |

Shire of Kojonup – Bushfire Advisory Committee Meeting – 9 August 2022

| Fires for 2018 - 2019 by Brigades | | | | | | | | | | | | | |
|-----------------------------------|----------|----------|----------|----------|----------|----------|-----------|----------|-----------|----------|----------|----------|-----------|
| Brigade | July | August | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | Total |
| Boilup | | | | | | | | | | | | | 0 |
| Boscabel | | | | | | | | | | | | | 0 |
| Changerup | | | | | 1 | 1 | | | 2 | | | | 4 |
| Cherry Tree Pool | | | | | | 1 | 1 | | 1 | | | | 3 |
| Jingalup | | | | | | 1 | 4 | | 3 | | 1 | | 9 |
| Kojonup | | | | | | 1 | 2 | | 1 | 1 | 3 | 1 | 9 |
| Lumeah | | | | | | 3 | 1 | | 1 | 1 | 2 | | 8 |
| Mobrup | | | | | | | 1 | | | | 1 | | 2 |
| Muradup | | | | | | | | 2 | | | | | 2 |
| Orchid Valley | | | | | | | | | 1 | | | | 1 |
| Qualeup | | | | | 1 | | | | | | 2 | 1 | 4 |
| Ryans Brook | | | | | | | 1 | | | | | | 1 |
| Total | 0 | 0 | 0 | 0 | 1 | 8 | 10 | 0 | 11 | 2 | 9 | 2 | 43 |

| Fires for 2017 - 2018 by brigade | | | | | | | | | | | | | |
|----------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Brigade | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | Total |
| Boilup | | | | | | | | | 1 | | | | 1 |
| Boscabel | | | | | | | | | | | | | 0 |
| Changerup | | | | | | | | | | 1 | | | 1 |
| Cherry Tree Pool | | | | | | | | | | 1 | | | 1 |
| Jingalup | | | | | | 1 | | | | 1 | 1 | | 3 |
| Kojonup | | | | | 6 | 1 | | | | 4 | 2 | | 13 |
| Lumeah | | | | | | 1 | | | 2 | 1 | 3 | | 7 |
| Mobrup | | | | | | | 1 | | | | 1 | | 1 |
| Muradup | | | | | | 1 | | | | | | | 1 |
| Orchid Valley | | | | | | 1 | | | | | 1 | | 1 |
| Qualeup | | | | | | | | | | 1 | | | 1 |
| Ryans Brook | | | | | 1 | | | | | | | | 1 |
| Total | 0 | 0 | 0 | 0 | 8 | 4 | 0 | 0 | 3 | 7 | 9 | 0 | 31 |

| Fires for 2016 - 2017 by brigades | | | | | | | | | | | | | |
|-----------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Brigade | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | Total |
| Boilup | | | | | | | | | | | 1 | | 1 |
| Boscabel | | | | | | | | | | | | | 0 |
| Changerup | | | | | | 1 | | | | | | | 1 |
| Cherry Tree Pool | | | | | 1 | 1 | | | | | | | 2 |
| Jingalup | | | | | | | | 1 | | | 2 | | 3 |
| Kojonup | | | | | | | 1 | | | | | | 1 |
| Lumeah | | | | | | | | 1 | | | | | 0 |
| Mobrup | | | | | | | | | | | | | 0 |
| Muradup | | | | | | | | | | 2 | 1 | | 3 |
| Orchid Valley | | | | | | | | | 1 | | | | 1 |
| Qualeup | | | | | | | | | | | | | 0 |
| Ryans Brook | | | | | | | 1 | | | | 1 | | 2 |
| Total | 0 | 0 | 0 | 0 | 1 | 2 | 1 | 2 | 1 | 2 | 5 | 0 | 14 |

These reported fires provide a vital argument when the Shire requires extra funding or there is a need for extra resources to be allocated to this area. All fires need to be reported to DFES Communications Centre. This allows a record of incidents which can be utilised for resource allocation.

Denise informed the committee that there was another fire in May 2022, the total fire is currently 30.

11 GENERAL ITEMS

11.1 Dual FCO Appointment – Kevin Bransby

Question was raised if this is still a position that the shire is happy with.

Digby Stretch informed the committee that it was standard procedure, and that the dual FCO's does not write permits but only assist in fire situations.

Only one application was received from the Shire of West Arthur – Neil Morrell

COMMITTEE DECISION

To receive the Dual FCO request for Neil Morrell from the Shire of Arthur and send to council for endorsement.

Moved by Digby Stretch and second by Ross Fryer-Smith

Carried 7/0

11.2 Permit to set Fire to the Bush – AFDRS – Kevin Bransby

Current permit books are incorrect and should be replaced. Suggestion to bring old books in for record keeping and to order new books. Decision made rather to print new stickers to cover up the parts on permits that is not valid anymore.

11.2 Derek Jones – document send through in advance – attached to minutes

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 LATE ITEMS

This section of the meeting is for discussing late items which did not make it into the Agenda and of which a decision is required by the BFAC as to the course of action to be taken for Council consideration.

13.1 Councillor Ned Radford asked Kevin Bransby an update on the Fire Shed application. Kevin Bransby informed the Councillor that there was no news up to date. Kevin Bransby informed the committee about the LGGS funding that was granted. A brief explanation was given on how the grant funding was calculated. Kevin asked that every incident should be reported to DFES.

13.2 Tony Fisher requested that Myles Reid should be appointed again as FCO for Kojonup Bushfire Brigade, now that the Covid Vaccine Mandated is lifted

COMMITTEE DECISION

To receive the request to appoint Myles Reid as FCO for Kojonup Bushfire Brigade and send to council for endorsement.

Moved by Denise Berryman and second by Tony Fisher

Carried 7/0

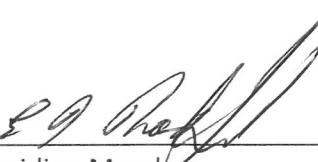
14 NEXT MEETING

Will be on the 8th of November 2022 at 7:00pm

15 CLOSURE

There being no further business to discuss the Presiding Member thanked the members for their attendance and declared the meeting closed at 7:41pm.

Minutes Confirmed



Presiding Member

8 NOVEMBER 2022
Date