

SHIRE OF KOJONUP

Kojonup



Kojonup Bush Fire Advisory Committee

Minutes

8 November 2022

BUSHFIRE ADVISORY COMMITTEE TERMS OF REFERENCE

Established under *Section 67 of the Bush Fires Act 1954*.

Terms of Reference

The Bush Fire Advisory Committee is established for the purpose of:

- a) Advising the Shire regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
- b) The planning of the layout of firebreaks in the district;
- c) Prosecutions for breaches of this Act;
- d) The formation of bush fire brigades and the grouping thereof under group brigade officers (in accordance with any local laws);
- e) Recommendations on Fire Control Officer positions;
- f) Feedback on the Council's Fire Break Notice;
- g) Specific requirements from each brigade with regard to:
 - Protective Personal Equipment;
 - Equipment and vehicles resources required; and
 - Training Requirements;
- h) The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities; and
- i) Any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

Other:

- a) The Bush Fire Advisory Committee shall include an elected member of the Council;
- b) The committee shall elect one of their members to be chairman;
- c) The quorum required for the transaction of business at meetings of the committee is set at 50%

Membership

Voting Members (9 in total)

- Councillors x2 (Currently Cr Radford and Cr Webb);
- The President of the Kojonup Bushfire Association;
- The Chief Bush Fire Control Officer;
- The Deputy Chief Bush Fire Control Officer;
- Senior Fire Control Officer (Zulu)
- Senior Fire control Officer (Zulu)
- Secretary of the Kojonup Bushfire Association
- Captain of the Volunteer Fire and Rescue Service

Observers

- The Chief Executive Officer (CEO)
- Shire Delegates x3
- Muradup Town Fire Control Officer (FCO)

MINUTES FOR THE KOJONUP BUSH FIRE ADVISORY COMMITTEE MEETING
HELD 8 NOVEMBER 2022

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A G E N D A

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Presiding Member declared the meeting open at 07:01pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

2. **ATTENDANCE & APOLOGIES**

MEMBERS

Ned Radford	Shire President (Presiding Member)
Paul Webb	Councillor
Digby Stretch	President Kojonup Bush Fire Association
Ross Fryer – Smith	Senior Bush Fire Control Officer
Tony Fisher	Chief Bush Fire Control Officer
Matthew Crabb	Kojonup Volunteer Fire and Rescue Service
Roger House	Deputy Bush Fire Control Officer

OBSERVERS

Robert Jehu	Manager Regulatory Services
Kevin Bransby	Community Emergency Services Manager
Estelle Lottering	Regulatory Services Administrator (Minute taker)
Stephanie Swain	Ranger
Emelee Peet	Bushfire Risk Management Coordinator

APOLOGIES

Nick Trethowan	Senior Bush Fire Control Officer
Bob Francis	Kojonup Bushfire Brigade Member
Denise Berryman	Secretary of the Kojonup Bush Fire Association
Ross Fryer – Smith	Senior Bush Fire Control Officer
Derek Jones	DFES District Officer Great Southern

3. **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

4. **PUBLIC QUESTION TIME**

Nil

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

6. **CONFIRMATION OF MINUTES**

Minutes of the Bushfire Advisory Committee Meeting held on 9th of August 2022 were previously circulated under separate cover.

COMMITTEE DECISION

That the minutes of the Bushfire Advisory Committee Meeting held 9 August 2022 be confirmed as a true record.

Moved by Digby Stretch and second by Paul Webb

CARRIED 7/0

7. **ANNOUNCEMENTS** by the Presiding Member without discussion

Nil

8. **PETITIONS, DEPUTATIONS & PRESENTATIONS**

Nil

9. **DECLARATIONS OF INTEREST**

Nil

10. STATUS REPORTS

10.1 2022/2023 Fire Season Update

As of 7th of November 2022, there have been no fires reported to the Shire:

Fires for Fire Brigades 2021 - 2022													
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup	0	0	0	0	0	0	0	0	0	0	0	0	0
Boscabel	0	0	0	0	0	0	0	2	1	0	0	0	3
Changerup	0	0	0	0	0	1	0	0	0	2	1	0	4
Cherry Tree Pool	0	0	0	0	0	0	0	0	0	1	0	0	1
Jingalup	0	0	0	0	0	1	2	2	1	3	0	1	10
Kojonup	0	0	0	0	0	0	1	0	1	0	1	0	3
Lumeah	0	0	0	0	0	0	0	0	0	0	0	0	0
Mobrup	0	0	0	0	0	0	0	0	0	0	1	0	1
Muradup	0	0	0	0	0	0	2	0	1	2	0	0	5
Orchid Valley	0	0	0	0	0	0	0	0	0	2	0	0	2
Qualeup	0	0	0	0	0	0	0	0	0	1	0	0	1
Ryans Brook	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	2	5	4	4	11	3	1	30

This compares with the following data for the previous four years.

Fires for 2019-2020 by Brigades													
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup													0
Boscabel					3	1							4
Changerup						1							1
Cherry Tree Pool						1							1
Jingalup								1		2			3
Kojonup										2			2
Lumeah						1	1	1	3				6
Mobrup								1		1			2
Muradup				1		1		1					3
Orchid Valley										1			1
Qualeup									1				1
Ryans Brook						1							1
Total	0	0	0	1	3	6	1	4	4	6	0	0	25

Shire of Kojonup – Bushfire Advisory Committee Meeting – 8 November 2022

Fires for 2018 - 2019 by Brigades													
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup													0
Boscabel													0
Changerup					1		1			2			4
Cherry Tree Pool							1	1		1			3
Jingalup							1	4		3		1	9
Kojonup							1	2		1	1	3	9
Lumeah							3	1		1	1	2	8
Mobrup								1				1	2
Muradup										2			2
Orchid Valley										1			1
Qualeup							1					2	4
Ryans Brook								1					1
Total	0	0	0	0	1	8	10	0	11	2	9	2	43

Fires for 2017 - 2018 by brigade													
Brigade	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup										1			1
Boscabel													0
Changerup												1	1
Cherry Tree Pool										1			1
Jingalup						1				1	1		3
Kojonup					6	1				4	2		13
Lumeah					1				2	1	3		7
Mobrup											1		1
Muradup						1							1
Orchid Valley						1							1
Qualeup												1	1
Ryans Brook						1							1
Total	0	0	0	0	8	4	0	0	3	7	9	0	31

Fires for 2016 - 2017 by brigades													
Brigade	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup											1		1
Boscabel													0
Changerup							1						1
Cherry Tree Pool					1	1							2
Jingalup								1			2		3
Kojonup								1					1
Lumeah													0
Mobrup													0
Muradup										2	1		3
Orchid Valley									1				1
Qualeup													0
Ryans Brook									1			1	2
Total	0	0	0	0	1	2	1	2	1	2	5	0	14

11 GENERAL ITEMS

11.1 Kevin Bransby

- Regarding the BFB standing procedures, send out earlier to all, and will be send out again in word format for Zulu's to amend. Should be carefull not to be over descriptive.
- Went through the Bush Fire Talking Points document.
- Went through Derek Jones report (attached)

COMMITTEE DECISION

To receive the Dual FCO request for Neil Morrell from the Shire of Arthur and send to council for endorsement.

Moved by Digby Stretch and second by Ross Fryer-Smith

CARRIED 7/0

11.2 Digby Stretch & Tony Fisher

- Need to discuss succession planning – this will be Roger House last year
- Tim Johnson also resigned from the bush fire brigade
- Emergency booklets only for brigades not the rest of Shire. Este to correct, amend and send back.
- Discussion on the New Fire Danger Rating. Still not comfortable using this.
- Aurora.landgate.wa.gov.au introduced by Kevin Bransby
- Still not comfortable with the new weather rating system.
- Only Tony will be able to override permits, not the other zulu's
- Tony will write and sign at the bottom of the permit books
- New stickers will be created to put on permits, on there it will state no fire will be lit if the wind is exceeding 20km/hour.

COMMITTEE DECISION

To rewrite the additional stickers/labels for the permit books and to add that no fires will be lit if the wind speed exceeds 20km/hour.

Moved by Digby Stretch and second by Roger House

CARRIED 7/0

COMMITTEE DECISION

The Shire to review documentation on the Risk Assessment Overriding the new high fire danger rating system, validating high fire dating for the purposes of validating burning permits.

Moved by Digby Stretch and second by Tony Fisher

CARRIED 7/0

- Enel Windfarm came out to meet with BFAC, offered their assistance, and would also be on alert with enough fire fighting vehicles.
- Will be starting with Radio Skeds, first only the Monday, the following week the Monday and Friday and from then onwards every day.

11.3 Robert Jehu

- Waterbombing only 4 people attended. We've received a request to put a shipping container at the airport to keep the water bomber pump in. Risk to high for our equipment to get stolen. Rather to apply through the Western Power grant for a trailer to put the pump on.

COMMITTEE DECISION

The Shire to apply for the Western Power Grant for a trailer to put the Water bomber pump on.

Moved by Digby Stretch and second by Paul Webb

CARRIED 7/0

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 LATE ITEMS

This section of the meeting is for discussing late items which did not make it into the Agenda and of which a decision is required by the BFAC as to the course of action to be taken for Council consideration.

13.1 Stephanie Swain

- Hands out documents (attached) on behalf of Ross Fryer Smith. Give a brief break down on the current status of the Shire of Kojonup's firebreak inspections.

13.2 Matt Crabb

- Requested better fire season signs to be put up around town.

14 NEXT MEETING

Will be on the 7th of February 2023 at 7:00pm

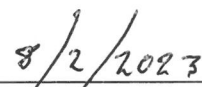
15 CLOSURE

There being no further business to discuss the Presiding Member thanked the members for their attendance and declared the meeting closed at 8:39pm.

Confirmed as true and correct:



Presiding Member



Date