

Kojonup



SHIRE OF KOJONUP

MINUTES

Ordinary Council Meeting

20 August 2024

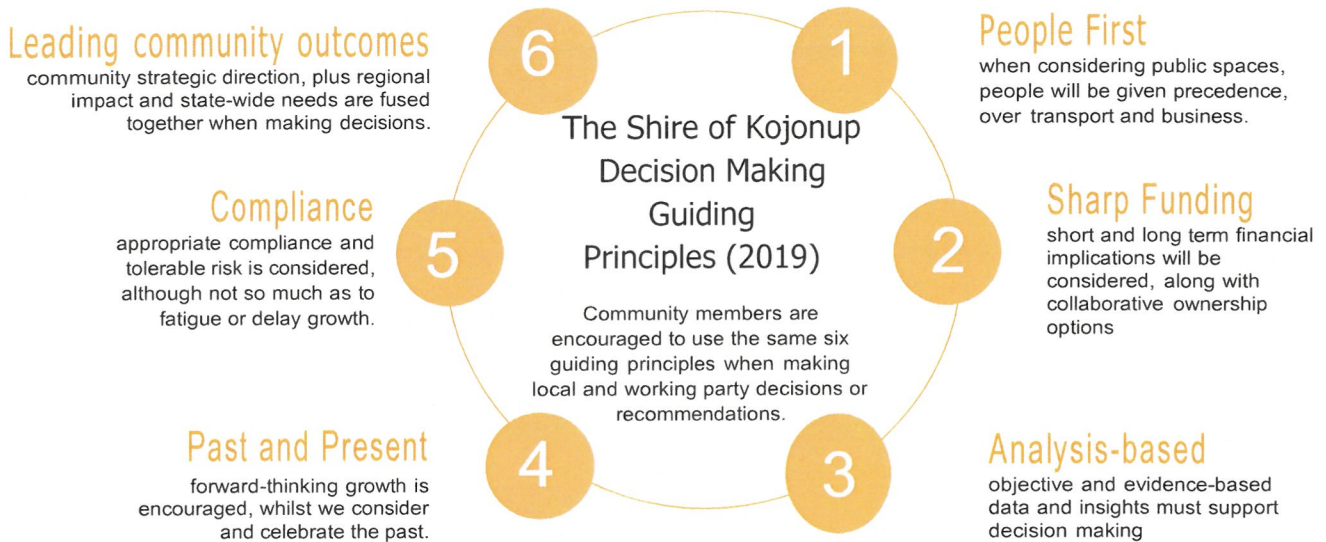
MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 20 AUGUST 2024

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at 3.02pm and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

3 ATTENDANCE
COUNCILLORS

Cr Bilney	Shire President
Cr Wieringa	Deputy Shire President
Cr Egerton-Warburton	
Cr Mathwin	
Cr Mickle	
Cr Webb	

STAFF

Grant Thompson	Chief Executive Officer
Estelle Lottering	Project Manager/Community Services
Tonya Pearce	Governance and Rates Officer

3.1 APOLOGIES

3.2 APPROVED LEAVE OF ABSENCE

Cr Radford

4 DECLARATION OF INTEREST

9.1.1 Proposed Local Planning Policy No.10 – WindFarms / Wind Turbines
Roger Bilney – Impartiality Interest

COUNCIL DECISION

86/24 Moved Cr Mathwin

Seconded Cr Webb

That Council support Cr Bilney's decision of an Impartiality Interest and Council allow Cr Bilney to stay present in the Chambers, participate in the debate, and be allowed to vote on the decisions.

CARRIED 5/0

For: Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not applicable

5.2 PUBLIC QUESTION TIME

Nil

6 CONFIRMATION OF MINUTES

6.1 ORDINARY COUNCIL MEETING 23 JULY 2024

Unconfirmed Minutes of an Ordinary Council Meeting held 23 July 2024 are at [attachment 6.1.1.](#)

OFFICER RECOMMENDATION/COUNCIL DECISION

87/24 Moved Cr Wieringa

Seconded Cr Mickle

That the Minutes of an Ordinary Council Meeting held 23 July 2024 be confirmed as a true record.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

7 PRESENTATIONS

7.1 PETITIONS

7.2 PRESENTATIONS

7.3 DEPUTATIONS

7.4 DELEGATES' REPORTS

8 METHOD OF DEALING WITH AGENDA BUSINESS

Nil

9

REPORTS**9.1 KEY PILLAR ‘LIFESTYLE’ REPORTS****9.1.1 PROPOSED LOCAL PLANNING POLICY NO.10 - WIND FARMS / WIND TURBINES**

AUTHOR	Estelle Lottering – Manager Projects and Regulatory Services
DATE	Monday, 12 August 2024
FILE NO	IM.PLN.01
ATTACHMENT(S)	9.1.1.1 – Draft Local Planning Policy No.10: Wind Farms / Wind Turbines 9.1.1.2 – Planning and Development (Local Planning Schemes) Regulations (as at 1 July 2024) pages 128-131

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Lifestyle	2. Proactive Community Spirit	2.6 Wellbeing advancement
Economics	5. Assisted new business	5.1 Industrial Land release
Performance	12. A High Performing Council	

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to seek Council’s resolution to adopt the draft Local Planning Policy on Wind Farms for the purpose of public advertising. The policy aims to provide clear guidelines for the development and management of Wind Farms within the Shire of Kojonup.

BACKGROUND

Wind farms present an opportunity to contribute to a clean and sustainable source of power and economic development. However, it is crucial to manage these developments to minimise impacts on the environment, landscape and local communities. The draft Local Planning Policy for Wind Farms has been prepared to address these issues comprehensively.

The final part to this process is to prepare a Local Planning Policy in accordance with the procedural requirements of clause 4 in Part 2 of the *Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015*.

The first step in the regulated process is for Council to approve the draft Policy so the Shire can advertise for community comments. The Council will then need to consider the comments and approve the final Policy document.

COMMENT

Development of a Local Planning Policy for Wind Farms is essential to provide a clear framework for managing wind energy development in the Shire of Kojonup.

It has been developed in collaboration with several other neighbouring Councils to ensure a consistent approach across the region.

Public advertising of the draft policy will provide an opportunity for community input, helping to refine the policy before final adoption.

CONSULTATION

Steve Thompson (Edge Planning - Town Planner)

Grant Thompson (Chief Executive Officer)

STATUTORY REQUIREMENTS

The draft policy has been prepared in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015. It aligns with the state and federal legislation regarding renewable energy and environmental protection, including the Environmental Protection Act 1986 and complies with the requirements set out in the Shire's Local Planning Scheme No.3.

POLICY IMPLICATIONS

Adopting the draft policy for advertising will set the framework for a structured approach to future wind farm development within the Shire. Once adopted, the policy will inform future development applications and planning decisions, ensuring that wind farm development projects are developed responsibly and sustainably.

FINANCIAL IMPLICATIONS

This item will incur advertising costs which will appear in the 24/25 budget.

RISK MANAGEMENT IMPLICATIONS

The adoption of the Wind Farm policy will mitigate risks by providing clear guidelines for the assessment and management of wind farm projects in the future.

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

88/24 Moved Cr Egerton-Warburton

Seconded Cr Mathwin

That Council:

Adopt the draft Local Planning Policy No. 10 - Wind Farms for the purpose of public advertising.

1. Authorise the Chief Executive Officer to advertise the draft policy as required and
2. Present any community feedback to Council for consideration.

AMENDMENT

89/24 Moved Cr Mathwin

Seconded Cr Egerton-Warburton

That under clause Objectives, 3H be removed

LOST 1/5

For: Cr Webb

Against: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

AMENDMENT

90/24 Moved Cr Mathwin

Seconded Cr Mickle

That Council;

Amend 3H in the Policy;

From:

'To ensure that wind farms are located so as not to have any detrimental impact on Kojonup views from Kojonup townsite or any other residential areas, such as Muradup and Jingalup.'

To:

'To ensure that wind farms are located so as not to have a significant impact on views from Kojonup, Muradup and Jingalup townsites.'

CARRIED 5/1

For: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

Against: Cr Webb

MOTION AS AMENDED WAS PUT

Moved Cr Egerton-Warburton

Seconded Cr Mathwin

That Council:

1. Adopt the draft Local Planning Policy No. 10 - Wind Farms for the purpose of public advertising.
2. Authorise the Chief Executive Officer to advertise the draft policy as required and

3. Present any community feedback to Council for consideration.

4. Amend 3H in the Policy

From:

‘To ensure that wind farms are located so as not to have any detrimental impact on Kojonup views from Kojonup townsite or any other residential areas, such as Muradup and Jingalup.’

To:

‘To ensure that wind farms are located so as not to have a significant impact on Views from Kojonup, Muradup and Jingalup townsites.’

CARRIED 5/1

For: Cr Bilney, Cr Wieringa, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

Against: Cr Webb

9.2 KEY PILLAR ‘ECONOMICS’ REPORTS

9.2.1 PROPOSED TREE FARM (PINE PLANTATION) – LOTS 351 & 6390 MOBRUP ROAD, MOBRUP

AUTHOR	Estelle Lottering – Manager Projects and Regulatory Services
DATE	Thursday, 15 August 2024
FILE NO	A4101
ATTACHMENT(S)	<p>9.2.1.1 – Email request regarding DA Conditions for the 2241 Mobrup Road</p> <p>9.2.1.2 – MOU – Mutual Support in Planning and Responding to Bushfire within or near plantation estates and other bushfires as required</p> <p>9.2.1.3 – FIFWA signatories to the DFES- FIFWA Fire Managers MOU</p> <p>9.2.1.4 – Guidelines for Plantation Fire Protection 2011 final</p> <p>9.2.1.5 – Steve Thompson – Advice on Development Application Amendment</p> <p>9.2.1.6 – Plans and information from applicant</p> <p>9.2.1.7 – Extract from Planning and Development (Local Planning Scheme) regulations 2015</p> <p>9.2.1.8 – Location Map</p>

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Economics	4. Grown Existing Business	4.1 Economic support program

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider an amendment request to the approved conditions of a development application for a tree farm (pine plantation) on Lots 351 and 6390 Mobrup Road, Mobrup.

BACKGROUND

Proposal

The applicant has lodged a Development Application seeking approval for a tree farm (pine plantation) to be established on Lots 351 and 6390 Mobrup Road, Mobrup (the ‘site’). The site is outlined in Attachment 9.2.1.8 which is approximately 45 kilometres south-west of the Kojonup town site.

Details submitted by the applicant are provided in Attachment 9.2.1.6. The applicant proposes to plant 980 hectares of *Pinus Radiata* (pine plantation). Thinning is proposed after approximately 15 years, a further thinning at 22 years with the final harvest at 30 years of age.

An application for the amendment of approved conditions was sent in Attachment 9.2.1.1.

The site

Details relating to the site:

- Consists of two titles. One lot is located north of Mobrup Road and other lot is south of Mobrup Road;
- Has a combined area of 1392.2 hectares in area and is generally cleared;
- Around 142 hectares has previously been established for a pine plantation; and
- Contains a dwelling and sheds.

Planning Framework

There are various planning policies and environmental documents relevant to the application including State Planning Policies and industry guidelines. In summary, the policy framework supports plantations (tree farms) on rural zoned land.

The site is not classified as priority agricultural land by the State Government.

The site is zoned 'Rural' in the *Shire of Kojonup Town Planning Scheme No. 3* (TPS3). A 'plantation' is a 'P' use in the Rural Zone as set out in the TPS3 Zoning Table. The local government is not able to refuse a 'P' use.

The *Shire of Kojonup Strategic Community Plan* supports a diversified economic base.

The site is partially located within a bush fire prone area as designated by the Fire and Emergency Services Commissioner.

COMMENT

The proponent is requesting the following amendments to the previously approved Development Application.

Shire Development Applications Approved Conditions	Proponent Requested Amendment to Approved Development Application
A self-propelled fire unit holding a minimum of 2000 litres be available and maintained on the property at all times and be made available for fire management events	<i>A 3.4 Heavy Duty Fire Truck (which complies with DBCA and DFES regulations) be acquired and placed centrally between Kojonup and Boyup Brook. The truck will be made available for all fire management events.</i>
A water storage tank holding a minimum of 300,000 litres be available for fire management and close to the Mobrup road for ease of access by firefighters.	<i>As per FESA Guidelines two 25 000L water tanks will be placed at the main entrance of the property. The permanent dams on the property will be maintained and mapped accordingly for use in the event of a bushfire emergency.</i>
Prior to commencing any development, the applicant is to lodge a Creek line and Waterway Management Plan, identifying all areas to be fenced, and a corresponding rehabilitation plan to be created for implementation, and to the satisfaction of the Chief Executive Officer of the Shire of Kojonup	<i>Environmental plantings (of native bush) need to take place in areas with high salinity that cannot sustain Pine trees or degraded stream reserves. These areas will be mapped accordingly. If at any stage stock will be allowed to graze on the property, the affected areas will be fenced off.</i>

It is recommended by the author that Council approve the request for the amended Development Application conditions set out in the approved Development Application.

This follows assessment against the planning framework (including State guidance), TPS3, and information provided by the applicant. It is noted that:

- The application is consistent with the planning framework including the objectives and requirements of the Rural zone in TPS3;
- The site is not within a Landscape Protection Special Control Area and the Shire of Kojonup does not contain land classified as State priority agricultural land;
- There are expected to be minimal environmental impacts;
- There are manageable bushfire risks;
- No clearing of native vegetation is proposed;
- Timber resources are important to the district and areas further afield;
- There are no objections from other Shire officers/units; and
- Subject to the plantation being suitably managed in accordance with the *Code of Practice for Timber Plantations in Western Australia* and development conditions are met, that environmental considerations, bushfire management, and impact on the Shire road system can be appropriately addressed.

While noting the above, the following planning considerations was considered by the Council. Some of these are outlined below:

- Length of development approval - the applicant estimates the project life will be approximately 30 years. It is recommended that the development approval be issued for a single rotation rather than including a second rotation or being an 'opened ended' approval. Should the landowner or applicant seek a second rotation or wish to replant the plantation area, they will be required to submit a new Development Application prior to beginning any works;
- On-going bushfire management - the applicant will need to address on-going bushfire management including implementing the Plantation Manager's Fire Agreement. This includes maintaining firebreaks in accordance with the requirements of the Annual Firebreak Notice issued by the Shire under the *Bush Fires Act 1954*. The applicant's Fire Management Plan to set out risks and management responses; and
- Harvesting impacts – recommended conditions seek to ensure local roads are suitably reinstated to pre-harvest conditions by the plantation owner.

ALTERNATIVE OPTIONS AND THEIR IMPLICATIONS

The Council has a number of options available to it, which are discussed below:

1. *Not approve the proposal*

The Council can choose to not approve the application and advise the applicant giving reasons. This is not recommended given a plantation is a 'P' (permitted) use in the Rural zone.

2. *Approve the proposal*

The Council can choose to approve the application, in part or whole and with or without conditions. If this option were chosen, the development can proceed.

3. *Defer the proposal*

The Council can choose to defer the matter and seek additional information from the applicant before proceeding to make a decision. This has implications given the applicant's due diligence period shortly runs out.

The applicant has a right to request a review of any decision and/or condition made by the local government to the State Administrative Tribunal if aggrieved by the decision and/or any condition.

CONSULTATION

No consultation is required given a plantation is a 'P' (permitted) use in the Rural zone.

STATUTORY REQUIREMENTS

Planning and Development Act 2005 and *Planning and Development (Local Planning Schemes) Regulations 2015* - the processing of the Development Application is required to comply with the requirements of Town Planning Scheme No. 3 which is an operative local planning scheme under the provisions of the Act and Regulations.

Attachment 9.2.1.3 is an extract from the *Planning and Development (Local Planning Schemes) Regulations 2015* which sets out matters to be considered by local government in assessing a Development Application.

The Shire has no planning policy guidelines or local laws on tree plantations.

POLICY IMPLICATIONS

There are various supporting documents which are relevant in assessing the Development Application including *State Planning Policy 2.5 Rural Planning*, *Rural Planning Guidelines*, *Code of Practice for Timber Plantations in Western Australia*, *Guidelines for Plantation Fire Protection*.

Nil at this stage. If the amount of plantations increases in the Shire (for harvesting or carbon capture), there may be a need to prepare a Local Planning Policy on tree farms.

The Council may wish to review the instrument of delegation for plantations over 200 hectares.

FINANCIAL IMPLICATIONS

The applicant has paid the Development Application fee.

The applicant has a right of review to the State Administrative Tribunal to review the Council's decision. If this occurs, the Shire would incur associated costs.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 – Compliance	Impulsive decision making Ineffective monitoring of changes to legislation	Professional accreditation / certification maintained	Nil

6 – Engagement	Inadequate documentation or procedures	Public notices / local papers / website communication	Nil
7 – Environment	Inadequate local laws / planning schemes	Environmental management compliance	Nil
8 – Errors, Omissions and Delays	Complex legislation Incorrect information	Development Approval performance report	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Applicants need to ensure that Development Applications accord with the intent of the Shire of Kojonup Planning Scheme. Council in assessing applications needs to adopt a similar approach that reflects present and future requirements without compromising amenity or establishing precedents.			

ASSET MANAGEMENT IMPLICATIONS

Nil.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION/COUNCIL DECISION

91/24 Moved Cr Mathwin

Seconded Cr Egerton-Warburton

That Council grant the recommended amendments of the motion 73/24 for the current Development Approval for a tree farm (pine plantation) on Lot 351 on Deposited Plan 144895 and Lot 6390 on Deposited Plan 224139 Mobrup Road, Mobrup, subject to the following conditions:

1. That the Development Approval includes the following conditions:
 - a. A self-propelled fire unit holding a minimum of 2000 litres be available and maintained on the property at all times and be made available for fire management events.
Amended version:
A 3.4 Heavy Duty Fire Truck (which complies with DBCA and DFES regulations) be acquired and placed centrally between Kojonup and Boyup Brook. The truck will be made available for all fire management events.
 - b. A water storage tank holding a minimum of 300,000 litres be available for fire management and close to the Mobrup road for ease of access by firefighters.
Amended version:

As per FESA Guidelines two 25 000L water tanks will be placed at the main entrance of the property. The permanent dams on the property will be maintained and mapped accordingly for use in the event of a bushfire emergency.

- c. Prior to commencing any development, the applicant is to lodge a Creek line and Waterway Management Plan, identifying all areas to be fenced, and a corresponding rehabilitation plan to be created for implementation, and to the satisfaction of the Chief Executive Officer of the Shire of Kojonup

Amended version:

Environmental plantings (of native bush) need to take place in areas with high salinity that cannot sustain Pine trees or degraded stream reserves.

These areas will be mapped accordingly. If at any stage stock will be allowed to graze on the property, the affected areas will be fenced off.

- d. If the applicant is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

AMENDMENT

92/24 Moved Cr Egerton-Warburton

Seconded Cr Mickle

That the following amendments are made to the original Development Conditions;

1A. A 3.4 (3400 Litre) Heavy Duty Fire Truck is to be located;

(i) in an accessible location and within a reasonable distance of the plantation; and,

(ii) at the same location where a designated driver is located for ease of access and fast mobilization.

1B. That the applicant must have a minimum storage of 100,000L water tanks with fast fill capability, to be located close to the site and to maintain ease of access for firefighting units with immediate road access.

1C. Remain as per the original Development Application condition.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

MOTION AS AMENDED WAS PUT

Moved Cr Egerton-Warburton

Seconded Cr Mathwin

1. That the following amendments are made to the original Development Conditions:

a. A 3.4 (3400 Litre) Heavy Duty Fire Truck is to be located:

(i) in an accessible location and within a reasonable distance of the plantation; and,

- (ii) *at the same location where a designated driver is located for ease of access and fast mobilisation.*
- b. *That the applicant must have a minimum storage of 100,000L water tanks with fast fill capability, to be located close to the site and to maintain ease of access for firefighting units with immediate road access.*
- c. Prior to commencing any development, the applicant is to lodge a Creek line and Waterway Management Plan, identifying all areas to be fenced, and a corresponding rehabilitation plan to be created for implementation, and to the satisfaction of the Chief Executive Officer of the Shire of Kojonup.
- d. If the applicant is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

Explanatory Note: Council believes that condition 1c. currently takes into consideration the requested DA amendment and allows the proponent flexibility to provide and outline their plans to the CEO for consideration.

9.3 KEY PILLAR ‘VISITATION’ REPORTS

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 IMPOSITION OF FEES AND CHARGES, AND RUBBISH REMOVAL CHARGES FOR 2024-2025 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Frida, 16 August 2024
FILE NO	FM.BUD.2
ATTACHMENT(S)	9.4.1.1 – Fees and Charges 2024-2025

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the imposition of -

1. Fees and charges for the 2024-2025 financial year;
2. Rubbish removal charges and recycling removal charges for the 2024-2025 financial year.

BACKGROUND

Sections 6.16 to 6.19 of the *Local Government Act 1995* govern how a local government may impose fee and charges for the provision of goods or services.

Section 6.16 states:

6.16. Imposition of fees and charges

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

*** Absolute majority required.**

- (2) *A fee or charge may be imposed for the following —*
 - (a) *providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
 - (b) *supplying a service or carrying out work at the request of a person;*
 - (c) *subject to section 5.94, providing information from local government records;*

- (d) *receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
 - (e) *supplying goods;*
 - (f) *such other service as may be prescribed.*
- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*
 - (a) *imposed* during a financial year; and*
 - (b) *amended* from time to time during a financial year.*

*** Absolute majority required.**

6.17. Setting level of fees and charges

- (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*
 - (a) *the cost to the local government of providing the service or goods; and*
 - (b) *the importance of the service or goods to the community; and*
 - (c) *the price at which the service or goods could be provided by an alternative provider.*
- (2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*
- (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*
 - (a) *under section 5.96; or*
 - (b) *under section 6.16(2)(d); or*
 - (c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*
- (4) *Regulations may —*
 - (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
 - (b) *limit the amount of a fee or charge in prescribed circumstances.*

6.18. Effect of other written laws

- (1) *If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —*
 - (a) *determine an amount that is inconsistent with the amount determined under the other written law; or*
 - (b) *charge a fee or charge in addition to the amount determined by or under the other written law.*
- (2) *A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and*
- (b) the date from which it is proposed the fees or charges will be imposed.*

Sections 67 and 68 of the *Waste Avoidance and Resource Recovery Act 2007* also apply to the imposition of rubbish and recycling removal charges. Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* states:

67. Local government may impose receptacle charge

- (1) A local government may, in lieu of, or in addition to a rate under section 66, provide for the proper disposal of waste, whether within its district or not, by making an annual charge per waste receptacle, payable in one sum or by equal monthly or other instalments in advance, in respect of premises provided with a waste service by the local government.*
- (2) The charge is to be imposed on the owner (as defined in section 64(1)) or occupier, as the local government may decide, of any premises provided with a waste service by the local government.*
- (3) The provisions of the Local Government Act 1995 relating to the recovery of general rates apply with respect to a charge referred to in subsection (1).*
- (4) In the case of premises being erected and becoming occupied during the year for which payment is to be made, the charge for the service provided is to be the sum that proportionately represents the period between the occupation of the premises and the end of the year for which payment is made.*
- (5) Notice of any charge made under this section may be included in any notice of rates imposed under section 66 or the Local Government Act 1995, but the omission to give notice of a charge does not affect the validity of the charge or the power of the local government to recover the charge.*
- (6) A charge may be limited to premises in a particular portion of the area under the control of the local government.*
- (7) Charges under this section may be imposed in respect of and are to be payable for all premises in respect of which a waste service is provided, whether such premises are rateable or not.*
- (8) A local government may make different charges for waste services rendered in different portions of its district.*

Section 68 of the *Waste Avoidance and Resource Recovery Act 2007* states:

68. Fees and charges fixed by local government

Nothing in this Part prevents or restricts a local government from imposing or recovering a fee or charge in respect of waste services under the Local Government Act 1995 section 6.16.

COMMENT

Incorporated into the Schedule of Fees and Charges are the following Rubbish Removal Charges relating to the 2024-2025 financial year:

Annual Fee GST Exclusive

Waste & Recycling Collection – weekly/fortnightly service	\$395.00
Additional Waste Collection 240lt bin	\$225.00
Additional Recycling Collection 240lt bin	\$190.00

CONSULTATION

Internal – Senior Executives
External – Nil

STATUTORY REQUIREMENTS

Local Government Act 1995 s.6.16 to s.6.19.

Waste Avoidance and Resource Recovery Act 2007, s67 and s68.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All fees listed in the attached schedule have been incorporated into the Draft Budget.

RISK MANAGEMENT IMPLICATIONS

Risks have been evaluated and key controls are considered appropriate.

ASSET MANAGEMENT IMPLICATIONS

An appropriate list of fees and charges can assist to fund the required asset management activities.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

94/24 Moved Cr Mathwin

Seconded Cr Wieringa

That Council,

1. pursuant to Sections 6.16 of the Local Government Act 1995 and Section 67 of the Waste Avoidance and Resource Recovery Act 2007, adopts the fees and charges, as listed in the Schedule of Fees and Charges for 2024-2025, and incorporates the Schedule of Fees and Charges into its 2024-2025 annual budget.
2. Waive the per child pool entry fee for school access at formal school events only such as school carnivals and school swimming trips.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

Explanatory Note: Council supported the change to the officer recommendation in support of a benefit to school children currently enrolled at a Kojonup school, and for ease of use of the Pool during the school terms.

9.4.2 VALUATIONS AND GENERAL RATES FOR 2024-2025 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Friday, 16 August 2024
FILE NO	FM.BUD.2
ATTACHMENT(S)	Nil

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the adoption of applicable valuations and the imposition of general rates on rateable property.

BACKGROUND

When imposing rates on property local governments need to ensure they comply with the provisions of Part 6 of the Local Government Act 1995.

Section 6.32 of the *Local Government Act 1995* states:

6.32. Rates and service charges-

(1) When adopting the annual budget, a local government

(a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either:

- (i) uniformly; or
- (ii) differentially; and

(b) may impose* on rateable land within its district

- (i) a specified area rate; or
- (ii) a minimum payment; and

(c) may impose* a service charge on land within its district.

* Absolute majority required.

(2) Where a local government resolves to impose a rate it is required to:

(a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and

(b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

COMMENT

Following the draft budget workshops held with Council, the following general rates are presented for Councils consideration.

The deficiency of expenditure over income for the purpose of striking the rate for the 2024-2025 financial year amounts to \$5,147,439

Every year, the unimproved value (UV) of each property is reassessed by the State's Valuer Generals Office. The gross rental valuation (GRV) of each property for country local governments is reassessed by the State's Valuer Generals Office every five (5) years. The Shire's UV properties were revalued effective 1 July 2023.

The following valuations are currently recorded in Council's 2024-25 rate book-

- (a) Unimproved Valuations (UV) - \$740,834,300, of which \$6,602,300 are minimum values;
- (b) Gross Rental Valuations (GRV) - \$7,716,539, of which \$112,178 are minimum values.

The Shire bases the determination of annual property rates payable upon the unimproved values (UV) for rural properties and the gross rental values (GRV) for non-rural properties; with the values set by the Valuer General. The Shire applies a rate in the dollar charge for each valuation category, which is multiplied against a property's valuation.

The rate in the dollar adopted for the 2023-2024 financial year was, for UV properties at 0.06398 cents, and for GRV properties at 14.7157 cents. This becomes the base rate in the dollar when determining the following year's rate in the dollar. When properties are revalued, the previous year's rate in the dollar is adjusted in consideration of the whether the valuation has increased or decreased. This allows for a revised base rate in the dollar that would generate the same amount of revenue using the new property valuations. The increase in UV valuations of 28.32% has necessitated an adjustment to the UV rate in the dollar as follows:

1. UV – decrease from 0.6398 cents to 0.4983 cents to account for the valuation increment.

The rates in the dollar proposed in the draft budget are as follows-

- (a) The GRV rate in the dollar for 2024-2025 will increase from 14.7157 cents to 15.4515 cents, equating to a 5.00% increase; and
- (b) UV rate in the dollar for 2024-2025 will increase from 0.4983 cents to 0.5232 cents, equating to a 5.00% increase.

CONSULTATION

Internal – Senior Executives and Councillors

External – Nil

STATUTORY REQUIREMENTS

Local Government Act (1995) s.6.2. (1) states that each Local Government is to prepare an annual budget prior to 31 August, unless an extension from the Minister is granted.

Local Government Act 1995 s.6.32.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2024-2025 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

A control measure to raise rate revenue to offset budget expenditure as listed in the 2024-2025 budget, whilst ensuring compliance with applicable legislation.

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

95/24 Moved Cr Egerton-Warburton

Seconded Cr Mickle

1. That Council adopt the valuations, as supplied by the Valuer General's Office and recorded in the Rate Book, for the 2024-2025 year-

Gross Rental Valuations	\$ 7,716,539
Unimproved Valuations	\$740,834,300

2. That Council, pursuant to Section 6.32 of the Local Government Act 1995, impose the following rate in the dollar general rate for 2024-2025-

GRV properties	\$0.154515
UV properties	\$0.005232

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

9.4.3 MINIMUM PAYMENT FOR 2024-2025 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Friday, 16 August 2024
FILE NO	FM.BUD.2
ATTACHMENT(S)	9.4.3.1 - Nil

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the adoption and imposition of the Minimum Payment on rateable property for 2024-2025.

BACKGROUND

Section 6.35 of the *Local Government Act 1995* states:

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
 - (a) *50% of the total number of separately rated properties in the district; or*
 - (b) *50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of —*
 - (a) *the number of separately rated properties in the district; or*
 - (b) *the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*
- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*

- (a) to land rated on gross rental value; and
- (b) to land rated on unimproved value; and
- (c) to each differential rating category where a differential general rate is imposed.

COMMENT

The following minimum payments are presented for Councils consideration.

The Minimum Payment for UV properties is proposed to increase by 5.00%, from \$831 to \$873.

The Minimum Payment for GRV properties is proposed to increase by 5.00%, from \$831 to \$873.

The proposed 2024-2025 UV Minimum Payment will be imposed on 80 UV property assessments, being 14.44% of the total UV property assessments.

The proposed 2024-2025 GRV Minimum Payment will be imposed on 70 GRV property assessments, being 11.04% of the total GRV property assessments.

CONSULTATION

Internal – Senior Executives

External – Nil

STATUTORY REQUIREMENTS

Local Government Act 1995 s.6.35.

The imposition of the proposed Minimum Payment complies with the percentage requirements of subclause (3) of Section 6.35.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2024-25 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

A control measure to raise rate revenue to offset budget expenditure as listed in the 2024-2025 budget, whilst ensuring compliance with applicable legislation.

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

96/24 Moved Cr Mathwin

Seconded Cr Webb

That Council, pursuant to Sections 6.32 and 6.35 of the Local Government Act 1995, impose the following Minimum Payment for 2024-2025-

GRV properties \$873 per rateable assessment

UV properties \$873 per rateable assessment

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

9.4.4 PAYMENT OF RATES OPTIONS AND INTEREST CHARGES FOR 2024-2025 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Friday, 16 August 2024
FILE NO	FM.BUD.2
ATTACHMENT(S)	Nil

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the-

3. Setting of options for the payment of rates and service charges for the 2024-2025 financial year;
4. Imposition of an administration fee and instalment interest charge for payments made by instalments; and
5. Imposition of a rate of interest on overdue rates and service charges for the 2024-2025 financial year.

BACKGROUND

Section 6.45 requires a local government to set the options for the payment of rates or service charges; as well as the ability to impose an administration fee and an instalment interest charge applicable to those payment options.

Section 6.45 of the *Local Government Act 1995* states-

6.45. Options for payment of rates or service charges

- (1) *A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —*
 - (a) *4 equal or nearly equal instalments; or*
 - (b) *such other method of payment by instalments as is set forth in the local government's annual budget.*
- (2) *Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —*
 - (a) *by a single payment; or*

- (b) *by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.*
- (3) *A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.*
- (4) *Regulations may —*
 - (a) *provide for the manner of making an election to pay by instalments under subsection (1) or (2); and*
 - (b) *prescribe circumstances in which payments may or may not be made by instalments; and*
 - (c) *prohibit or regulate any matters relating to payments by instalments; and*
 - (d) *provide for the time when, and manner in which, instalments are to be paid; and*
 - (e) *prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and*
 - (f) *provide for any other matter relating to the payment of rates or service charges.*

Section 6.51 provides for a local government to impose an interest charge on a rate of service charge that remains unpaid after becoming due and payable.

6.51. Accrual of interest on overdue rates or service charges

- (1) *A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on —*
 - (a) *a rate or service charge (or any instalment of a rate or service charge); and*
 - (b) *any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.*

*** Absolute majority required.**

COMMENT

Payment options

The Shire has traditionally offered three payment options-

- Option 1 Payment in full by the due date.
- Option 2 Payment in two equal instalments, being-
 - (a) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue;
 - (b) Instalment 2 - 50% of the rates and service charges within 4 months of (a).
- Option 3 Payment in four equal instalments, being-
 - (a) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue;
 - (b) Instalment 2 - 25% of the rates and service charges within 2 months of (a);

- (c) Instalment 3 - 25% of the rates and service charges within 2 months of (b); and
- (d) Instalment 4 - 25% of the rates and service charges within 2 months of (c).

It is suggested that these payment options continue.

Administration fee and instalment interest charge

Section 6.45 of the Act permits Council to impose an administration charge where a payment of rate or service charge is made by instalments.

Regulations 67 and 68 of the *Local Government (Financial Management) Regulations 1996* limit how much can be imposed as an administration charge and as an instalment interest charge.

In 2023-2024 the Shire imposed an administration fee of \$9 on the second, third and fourth instalment payments.

It is suggested that the same administration fee of \$9 apply to the second, third and fourth instalment payments for 2024-2025.

The State Government did not publish a *Local Government (COVID-19 Response) Amendment Order* this year, meaning local governments are now able to impose the maximum instalment interest rate, being 5.5% under Regulation 68.

The Shire has also previously imposed an instalment interest charge of 5.5% when option 2 and/or 3 is selected by ratepayers.

It is suggested that Council continue to impose an instalment interest charge of 5.5%.

Accrual of interest on overdue rates or service charges

Section 6.51 of the Act permits Council to impose an interest charge on overdue rates or service charges.

The State Government did not publish a *Local Government (COVID-19 Response) Amendment Order* this year, meaning local governments are now able to impose the maximum late payment penalty interest rate, being 11% under Regulation 70.

The Shire has also previously imposed a late payment interest charge of 7% in 2023-2024.

It is suggested that Council impose a late payment interest charge of 11% on overdue rates or service charges not paid by the due date.

CONSULTATION

Internal – Senior Executives

External – Nil

STATUTORY REQUIREMENTS

Local Government Act 1995 s.6.45, 6.50, 6.51.

Local Government (Financial Management) Regulations 1996, Regulations 67, 68, 70 and 71.

Local Government (COVID-19 Response) Amendment Order 2021.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2024-2025 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

A control measure to raise rate revenue to offset budget expenditure as listed in the 2024-2025 budget, whilst ensuring compliance with applicable legislation.

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

97/24 Moved Cr Webb

Seconded Cr Mathwin

That Council:

1. Pursuant to Section 6.45 of the Local Government Act 1995, offer three (3) payment options for rates and service charges for the 2024-2025 financial year, being-
 - (a.) Option 1 – Payment in full by a single instalment by the due date of 3 October 2024, being 35 days from the date of issue of the rate notice;
 - (b.) Option 2 - Payment in two equal instalments, being-
 - (i) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue of the rate notice, being 3 October 2024;
 - (ii) Instalment 2 - 50% of the rates and service charges within 4 months the due date, being 4 February 2025.
 - (c.) Option 3 – Payment in four equal instalments, being-
 - (i) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue of the rate notice, being 3 October 2024;
 - (ii) Instalment 2 - 25% of the rates and service charges within 2 months the due date, being 3 December 2024;
 - (iii) Instalment 3 - 25% of the rates and service charges within 2 months of (ii), being 4 February 2025; and
 - (iv) Instalment 4 - 25% of the rates and service charges within 2 months of (iii), being 5 April 2025.
2. Pursuant to Section 6.45 of the Local Government Act 1995, that an administration fee of \$9 per instalment apply to Instalments 2, 3 and 4 under payment options 2 and 3.
3. Pursuant to Section 6.45 of the Local Government Act 1995, impose an instalment interest charge of 5.5%, which is to apply to Instalments 2, 3 and 4 under payment options 2 and 3.
4. Pursuant to Section 6.51 of the Local Government Act 1995, impose an 11.0% rate of penalty interest on overdue rates and service charges that remain unpaid after the due date.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

9.4.5.1 ADOPTION OF 2024-25 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Friday, 16 August 2024
FILE NO	FM.BUD.2
ATTACHMENT(S)	9.4.5.1 - 2024-2025 Statutory Budget

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider and adopt the 2024-2025 Annual Budget.

BACKGROUND

The following draft Annual Budget is presented to Council, as a balanced budget, for consideration and adoption.

The 2024-2025 Annual Budget has been prepared in accordance with Section 6.2 of the Local Government Act 1995 and the Local Government (Financial Management) Regulations Part 3, Regulations 22 to 33.

COMMENT

The 2024-2025 Annual Budget comprises the following information-

1. Budget Statement of Comprehensive Income By Nature/Type for the Year Ending 30 June 2025.
2. Budget Statement of Cash Flows for the Year Ending 30 June 2025.
3. Budget Statement of Financial Activity/Rate Setting Statement for the Year Ending 30 June 2025.
4. Notes to the Budget.

Budget Highlights – Operating Activities

General Purpose Funding

The proposed budget is presented with the total amount raised in rates for 2024-2025 of \$5,147,439, with an increase in rates of 5.0% over the 2023-2024 amount raised.

Governance

New ERP software licensing - \$40,000

Health

An allocation of \$250,000 has been set aside for doctor services.

Community Amenities

An allocation of \$30,000 has been set aside for hard waste verge collection.

An allocation of \$71,300 has been set aside for loader hire and transport of waste.

An allocation of \$25,000 has been set aside for review of the town planning scheme.

Budget Highlights – Investing Activities

Furniture & Equipment

An allocation of \$450,000 has been set aside for the upgrade and replacement of ICT.

Buildings

An allocation of \$605,762 has been set aside for Buildings Infrastructure construction and renewal works:

PROJECT	AMOUNT	FUNDING	SOURCE
Old School Roof Replacement	\$1,994	\$1,994	LRCI3
Retaining Wall CEO Residence	\$80,000	\$0	
30 Katanning Road Residence	\$30,000	\$0	
Jean Sullivan Units	\$10,000	\$0	
Loton Close Units	\$10,000	\$0	
Men's Shed Construction	\$323,768	\$323,768	LRCI3
Historical Buildings	\$35,000	\$0	
Memorial Hall	\$30,000	\$0	
Swimming pool	\$30,000	\$0	
Harrison Place Toilets & Park	\$10,000	\$0	
Kodja Place	\$20,000	\$0	
Black Cockatoo Cafe	\$25,000	\$0	

Plant & Equipment

An allocation of \$292,490 has been set aside for the replacement of works plant and equipment.

Road Infrastructure

An allocation of \$761,350 has been set aside for Roads to Recovery projects:

PROJECT	AMOUNT	RTR FUNDING
Tone Road Project 1	\$90,000	\$90,000
Tone Road Project 2	\$55,000	\$55,000
Tone Road Project 3	\$70,000	\$70,000
Spring Street	\$347,350	\$347,350
Mission Road	\$20,000	\$20,000
Soldier Road	\$75,000	\$75,000
Wanwindup South Road	\$25,000	\$25,000
Qualeup South Road	\$35,000	\$35,000
Newton Street	\$44,000	\$44,000

An allocation of \$2,218,694 has been set aside for Regional Road Group Projects:

PROJECT	AMOUNT	RRG FUNDING
Shamrock Road C/Over	\$383,920	\$
Shamrock Road	\$690,000	\$
Broomehill-Kojonup Road	\$45,000	\$
Tambellup West Road	\$255,000	\$
Kojonup-Frankland Road	\$210,000	\$
Kojonup-Darkan Road	\$195,000	\$
Jingalup Road	\$210,000	\$

An allocation of \$229,774 has been set aside for carry over works relating to the Kojonup-Darkan Blackspot project.

An allocation of \$255,000 has been set aside for Reillys Creek Road Commodity Route project, with funding of \$xxx,000 from the government.

Footpath Infrastructure

An allocation of \$35,000 has been set aside for footpath, kerbing and drainage works to Newton Street.

Parks

An allocation of \$106,520 has been set aside for capital works to Parks and Reserves:

PROJECT	AMOUNT
Sports Complex – Parking, footpath and room fit-out	\$26,520
Showgrounds Lighting project	\$30,000
Spring Reserve	\$50,000

Other Infrastructure

An allocation of \$462,250 has been set aside for capital improvements to Other Infrastructure:

PROJECT	AMOUNT	FUNDING	SOURCE
CCTV Network	\$267,000	\$267,000	LRCI4
Town Furniture	\$20,000	\$0	
Refuse Site Development	\$115,250	\$0	
Promotional Signage	\$60,000	\$0	

CONSULTATION

Internal – Senior Executives, Councillors

External – Nil

STATUTORY REQUIREMENTS

Local Government Act (1995) s.6.2. (1) states that each Local Government is to prepare an annual budget prior to 31 August, unless an extension from the Minister is granted.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2024-25 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

A control measure to raise rate revenue to offset budget expenditure as listed in the 2024-2025 budget, whilst ensuring compliance with applicable legislation.

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

98/24 Moved Cr Mickle

Seconded Cr Egerton-Warburton

1. That Council Pursuant to Section 6.2 of the Local Government Act 1995 and the Local Government (Financial Management) Regulations Part 3, Regulations 22 to 33, adopt the 2024-25 Annual Budget (as contained in Attachment 1) for the Shire of Kojonup, including the following-
 - (a) Budget Statement of Comprehensive Income by Nature/Type for the year ending 30 June 2025 showing a net result of (\$1,515,617);
 - (b) Budget Statement of Cash Flows for the year ending 30 June 2025;
 - (c) Budget Statement of Financial Activity for the year ending 30 June 2025;
 - (d) Basis of preparation;
 - (e) Rates and Service Charges;
 - (f) Net Current Assets;
 - (g) Reconciliation of cash;
 - (h) Property, Plant and Equipment;
 - (i) Depreciation;
 - (j) Borrowings;
 - (k) Reserve Accounts;
 - (l) Other Information;
 - (m) Elected Members Remuneration;
 - (n) Revenue and Expenditure;
 - (o) Program Information;
 - (p) Fees & Charges;
 - (q) Schedule of Fees and Charges for 2024-2025.
2. Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, adopts the following as the materiality threshold for 2024-2025:
 - (a) \$10,000 or 10%, whichever is the lowest, for the purposes of reporting material variances.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

9.4.6 MINUTES OF AN AUDIT AND RISK COMMITTEE MEETING HELD 7 AUGUST 2024

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Thursday, 18 August 2024
FILE NO	GP.CNM.9
ATTACHMENT(S)	9.4.6.1 - Unconfirmed minutes of an Audit and Risk Committee Meeting held 7 August 2024

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of the Audit and Risk Committee meeting held 7 August 2024.

BACKGROUND

The Audit and Risk Committee is established under Section 71A of the *Local Government Act 1995* ensuring transparency in the Shire of Kojonup's financial management and decision making process. The Audit and Risk Committee was established with defined terms of reference and a membership consisting of six (6) committee members being four (4) Councillors and two (2) Community Members.

COMMENT

This item is the Council receiving the minutes of its Audit and Risk Committee meeting held 7 August 2024 and consider a recommendation that the lessons learnt from the sports precinct project and the recommended improvements for new projects be presented to Council.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Sections 7.1A to 7.1C of the *Local Government Act 1995*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirement's	3 rd party adverse findings against Shire	Audit and Risk Committee	4 Meetings held per annum
<i>Risk rating: Low</i>			
IMPLICATIONS			
As per s.7.1A of the <i>Local Government Act 1995</i> , a local government is to establish an audit and risk committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION EN BLOC

99/24 Moved Cr Mickle

Seconded Cr Mathwin

That Council receive the unconfirmed minutes of an Audit and Risk Committee meeting held 7 August 2024.

COMMITTEE RECOMMENDATION

That the lessons learnt from the Sports Precinct Upgrade Project and the recommended improvements for new projects be presented to Council at the next briefing session.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

9.4.7 PRIVACY POLICY AUGUST 2024

AUTHOR	Chyan Berliner – Records Administration Officer
DATE	Thursday, 08 August 2024
FILE NO	GO.CNM.1 - INT24/4D6A0EB8
ATTACHMENT(S)	9.4.7.1 - Privacy Policy August 2024

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12.3	This is the Shire of Kojonup’s commitment to growth in its organisational culture, including leadership and team development

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose agenda item is for Council to consider adopting a Privacy Policy for the Shire and set standards related to managing confidential information. This policy also sets a guideline for what is expected when handling personal information.

BACKGROUND

The Privacy Policy is part of a new reform, expected to apply to all entities within the scope of the Freedom of Information Act 1992 (WA), and private entities contracted to provide services to government.

The Privacy and Responsible Information Sharing (PRIS) reform aims to protect personal information, educate on how information is used, and govern safe use of personal information.

The Privacy Policy is part of an eighteen (18) step process to prepare entities for the PRIS reform aimed to come into legislative practice mid-way through 2025.

COMMENT

The Shire of Kojonup does not currently have a Privacy Policy.

This does put the Shire at risk of mismanagement of confidential information and errors and omissions regards to personal information collected on employees, volunteers, council members and community members.

This policy outlines how the Shire collects information, how it can be used and when it can and cannot be distributed and is therefore recommended to be adopted by Council.

CONSULTATION

Consultation and framework provided by the Privacy and Responsible Information Sharing (PRIS) Implementation Steering Committee.

STATUTORY REQUIREMENTS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
4) Document Management	Lack of systems/application knowledge	Document Security (physical and electronic)	Nil
<i>Risk Rating: Adequate</i>			
IMPLICATIONS			
<i>The policy will reduce risk regarding incorrectly and irresponsibly giving out personal information. It provides an outline of when and how information can be released and collected. This also reduces risk of reputational damage and increases consistency with general practice regarding responsible information sharing.</i>			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

100/24 Moved Cr Mathwin

Seconded Cr Egerton-Warburton

That Council:

Adopt the Privacy Policy as attached and publish for internal and external use.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

9.4.8 ADVISORY COMMITTEES OF COUNCIL – APPOINTMENT OF COMMUNITY REPRESENTATIVES – NATURAL RESOURCE MANAGEMENT COMMITTEE

AUTHOR	Tonya Pearce, Governance and Rates Officer
DATE	Friday, 09 August 2024
FILE NO	GO.CNM.9
ATTACHMENT(S)	<p>9.4.8.1 – Terms of Reference – NRM Committee UNDER SEPARATE COVER</p> <p>9.4.8.2 – Expressions of Interest – Community Representative Position – Natural Resource Management Committee</p> <p>9.4.8.3 – Expressions of Interest – Community Representative Position – Natural Resource Management Committee</p>

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

To appoint community representatives for membership on Council's Natural Resource Management Committee.

BACKGROUND

Council, at its 20 February 2024 Ordinary Meeting, appointed one community representative as a member of its Natural Resource Management Committee leaving two community representative vacancy on this committee.

Further advertising, subsequent to the initial effort, noticeboards, Shire of Kojonup (Shire) website and social media and as requested by Council, was placed in the Kojonup News, on noticeboards, the Shire website and social media platforms, to close 8 February 2024.

Not all positions were filled at this time.

The current Terms of Reference for the Committee are at attachment 9.4.8.1.

COMMENT

Council has received two (2) community representative nomination for its Natural Resource Management (NRM) Committee.

It is the authors recommendation that the nominated Community Members be approved as community members to the respective Council committees.

CONSULTATION

Chief Executive Officer

STATUTORY REQUIREMENTS

The appointment of members to Committees and their operation is set out in *Sections 5.8 to 5.25 of the Act and Regulations 14 to 14B of the Local Government (Administration) Regulations, 1995*.

A local government may, by absolute majority, establish Committees comprising of 3 or more persons, be it elected members, employees and/ or other persons, to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Individual Councillors are entitled to be members of at least one committee, which comprises elected members only or elected members and employees.

Section 5.10 allows the Shire President to be a member on any Committee that has an elected member and also the CEO (or their representative) to be on any Committee that has an employee as a member.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

There are no known financial implications.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

101/24 Moved Cr Egerton-Warburton Seconded Cr Webb

That Council appoints the following membership to the following Council committees:

KOJONUP NATURAL RESOURCE MANAGEMENT (NRM) ADVISORY COMMITTEE

Community Member – Adele Scarfone

Community Member – Prue Batchelor

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 SUBMISSION TO THE DEPARTMENT OF EDUCATION

COUNCIL DECISION

102/24 Moved Cr Egerton-Warburton Seconded Cr Wieringa

That Council make a submission to the Education Department on the Rural Education Strategy before the closing date 20 September 2024.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

13.2 FUNDING IN RURAL AREAS

COUNCIL DECISION

103/24 Moved Cr Mathwin

Seconded Cr Webb

That Council supports representatives to advocate for funding for medical services in rural areas.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

13.3 WALGA CONFERENCE

COUNCIL DECISION

104/24 Moved Cr Wieringa

Seconded Cr Mickle

That Council supports financially for Cr Bilney, Cr Mathwin and the CEO to go to the annual WALGA Conference and Cr Mathwin to be a proxy for voting.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.1.1 KOJONUP CLOSED-CIRCUIT TELEVISION – REQUEST FOR PROPOSAL 03 OF 2023/2024

AUTHOR	Estelle Lottering – Project Manager and Regulatory Services
DATE	Monday, 12 August 2024
FILE NO	CP.SEC.2
ATTACHMENT(S)	<p>CONFIDENTIAL</p> <p>14.1.1.1 – Request for Tender – Solar CCTV – RFT 03-2023/2024</p> <p>14.1.1.2 – Annexure A - Location area's for CCTV Cameras</p> <p>14.1.1.3 – Better Telco Solutions Pty Ltd – Tender One</p> <p>14.1.1.4 – Better Telco Solutions Pty Ltd – Tender Two</p> <p>14.1.1.5 – Sapio – Tender Three</p> <p>14.1.1.6 – Downer – Tender Four</p> <p>14.1.1.7 – Spectur – Tender Five</p> <p>14.1.1.8 – Castle How – Tender Six</p> <p>14.1.1.9 – Memorandum – Community Services Division Police – Sgt Reeves</p>

14.1.2 ENTERPRISE RESOURCE PLANNING (ERP) ICT SYSTEM REPLACEMENT

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	13 August 2024
FILE NO	
ATTACHMENT(S)	<p>CONFIDENTIAL</p> <p>14.1.2.1 - Six Shires - RFP - ERP Software Replacement – FINAL</p> <p>14.1.2.2 - Six Shires - RFP Response Overviews</p> <p>14.1.2.3 - Readytech Six Shires ERP Selection Pricing Schedule Response</p> <p>14.1.2.4 - CouncilFirst Six_Shires_ERP_Selection_Pricing_Schedule</p> <p>14.1.2.5 - MAGIQ_Software_Six SHIRES-RFP_Pricing_Schedule</p> <p>14.1.2.6 - Datacom Response - Pricing Schedule - Six Shires ERP RFP</p>

14.1.3 INFORMATION COMMUNICATION TECHNOLOGY (ICT) MANAGED SERVICES REPLACEMENT & ARCHITECTURE UPGRADE

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	13 August 2024
FILE NO	FM.TND.17
ATTACHMENT(S)	<p>14.1.3.1 – RFP 01 23 24 ICT Managed Services 2023 RFP Document</p> <p>14.1.3.2 – RFP 01 of 2022 2023 Advertisement</p> <p>14.1.3.3 – RFT 02 2023 24 ICT Managed Services Shire of Kojonup</p> <p>14.1.3.4 - Attachment 3A - Project Timeline</p> <p>14.1.3.5 - Pricing – BCDR</p>

	<p>14.1.3.6 - Pricing - Managed Service Provider</p> <p>14.1.3.7 - Pricing - Microsoft 365 Migration</p> <p>14.1.3.8 - Pricing - Network Infrastructure</p> <p>14.1.3.9 - Pricing - Server Replacements</p> <p>14.1.3.10 - Pricing – Telephony</p> <p>14.1.3.11 - Pricing – Workstations</p> <p>14.1.3.12 - Vendor Assessment Matrix v1 ICT Managed Services</p> <p>RFT 02 2023 2024 Master</p>
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STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

PROCEDURAL MOTION

105/24 Moved Cr Egerton-Warburton Seconded Cr Mathwin

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (e) of the *Local Government Act 1995* at 4.37pm.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

PROCEDURAL MOTION

109/24 Moved Cr Wieringa

Seconded Cr Mickle

That the meeting be reopened to the public at 4.57pm.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

14.1.1 KOJONUP CLOSED-CIRCUIT TELEVISION – REQUEST FOR PROPOSAL 03 OF 2023/2024

OFFICER RECOMMENDATION/COUNCIL DECISION

106/24 Moved Cr Wieringa

Seconded Cr Mickle

That Council:

Accept the recommended tender as presented in the Confidential Agenda Item and proceed to contract the successful proponent for construction and implementation of the Closed-Circuit Television project based on the submitted proposal.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

Estelle Lottering left the meeting at 4.45pm

Cr Bilney left the meeting at 4.45pm and re-entered at 4.46pm

Cr Warburton left the meeting at 4.45pm and re-entered at 4.47pm

14.1.2 ENTERPRISE RESOURCE PLANNING (ERP) ICT SYSTEM REPLACEMENT

OFFICER RECOMMENDATION/COUNCIL DECISION

107/24 Moved Cr Egerton-Warburton Seconded Cr Wieringa

That Council:

Accept the recommended request for proposal as presented in the Confidential Agenda Item and authorise the Chief Executive Officer (CEO) to proceed to contract the successful proponent for implementation of the Enterprise Resource Planning & Electronic Records Management System project based on the submitted proposal.

CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

14.1.3 INFORMATION COMMUNICATION TECHNOLOGY (ICT) MANAGED SERVICES REPLACEMENT & ARCHITECTURE UPGRADE

OFFICER RECOMMENDATION/COUNCIL DECISION

108/24 Moved Cr Mickle

Seconded Cr Egerton-Warburton

That Council:

Accept the recommended request for proposal as presented in the Confidential Agenda Item and authorise the Chief Executive Officer (CEO) to proceed to contract the successful proponent for implementation of ICT Managed Services & Architecture Upgrades based on the submitted proposal.


CARRIED 6/0

For: Cr Bilney, Cr Wieringa, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

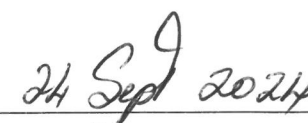
15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 4.57pm.

Confirmed on 24 September 2024 as a true record –



Presiding Member



Date

16 ATTACHMENTS (SEPARATE)
(USC – Under Separate Cover)

6.1	6.1.1	Unconfirmed Minutes of an Ordinary Council Meeting held on 23 July 2024
9.1.1	9.1.1.1	Draft Local Planning Policy No.10: Wind Farms / Wind Turbines
	9.1.1.2	Planning and Development (Local Planning Schemes) Regulations (as at 1 July 2024) pages 128-131
9.2.1	9.2.1.1	Email request regarding DA Conditions for the 2241 Mobrup Road
	9.2.1.2	MOU – Mutual Support in Planning and Responding to Bushfire within or near plantation estates and other bushfires as required
	9.2.1.3	FIFWA signatories to the DFES- FIFWA Fire Managers MOU
	9.2.1.4	Guidelines for Plantation Fire Protection 2011 final
	9.2.1.5	Steve Thompson – Advice on Development Application Amendment
	9.2.1.6	Plans and information from applicant
	9.2.1.7	Extract from Planning and Development (Local Planning Scheme) regulations 2015
	9.2.1.8	Location Map
9.4.1	9.4.1.1	9.4.1.1 – Fees and Charges 2024-2025
9.4.5	9.4.5.1	2024-2025 Statutory Budget
9.4.6	9.4.6.1	Unconfirmed minutes of an Audit and Risk Committee Meeting held 7 August 2024
9.4.7	9.4.7.1	Privacy Policy August 2024
9.4.8	9.4.8.1	Terms of Reference – NRM Committee
	9.4.8.2	(USC) Expressions of Interest – Community Representative Position – Natural Resource Management Committee
	9.4.8.3	(USC) Expressions of Interest – Community Representative Position –

Natural Resource Management
Committee

CONFIDENTIAL

- | | | |
|--------|-----------|--|
| 14.1.1 | 14.1.1.1 | Request for Tender – Solar CCTV – RFT 03-2023/2024 |
| | 14.1.1.2 | Annexure A - Location area's for CCTV Cameras |
| | 14.1.1.3 | Better Telco Solutions Pty Ltd – Tender One |
| | 14.1.1.4 | Better Telco Solutions Pty Ltd – Tender Two |
| | 14.1.1.5 | Sapio – Tender Three |
| | 14.1.1.6 | Downer – Tender Four |
| | 14.1.1.7 | Spectur – Tender Five |
| | 14.1.1.8 | Castle How – Tender Six |
| | 14.1.1.9 | Memorandum – Community Services Division Police – Sgt Reeves |
| 14.1.2 | 14.1.2.1 | Six Shires - RFP - ERP Software Replacement – FINAL |
| | 14.1.2.2 | Six Shires - RFP Response Overviews |
| | 14.1.2.3 | Readytech Six Shires ERP Selection Pricing Schedule Response |
| | 14.1.2.4 | CouncilFirst Six Shires ERP Election Pricing Schedule |
| | 14.1.2.5 | MAGIQ_Software_Six SHIRES-RFP_Pricing_Schedule |
| | 14.1.2.6 | Datacom Response - Pricing Schedule - Six Shires ERP RFP |
| 14.1.3 | 14.1.3.1 | RFP 01 23 24 ICT Managed Services 2023 RFP Document |
| | 14.1.3.2 | RFP 01 of 2022 2023 Advertisement |
| | 14.1.3.3 | RFT 02 2023 24 ICT Managed Services Shire of Kojonup |
| | 14.1.3.4 | Attachment 3A - Project Timeline |
| | 14.1.3.5 | Pricing – BCDR |
| | 14.1.3.6 | Pricing - Managed Service Provider |
| | 14.1.3.7 | Pricing - Microsoft 365 Migration |
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| | 14.1.3.10 | Pricing – Telephony |
| | 14.1.3.11 | Pricing – Workstations |
| | 14.1.3.12 | Vendor Assessment Matrix v1 ICT Managed Services RFT 02 2023 2024 Master |