

SHIRE OF KOJONUP

# Kojonup



## AGENDA

### Ordinary Council Meeting

20 September 2022

TO: THE SHIRE PRESIDENT AND COUNCILLORS

NOTICE is hereby given that a meeting of the Council will be held in the Council Chambers, Administration Building, 93 Albany Highway, Kojonup on Tuesday, 20 September 2022 commencing at 3:00pm.

I certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii. Where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

GRANT THOMPSON  
CHIEF EXECUTIVE OFFICER  
16 September 2022

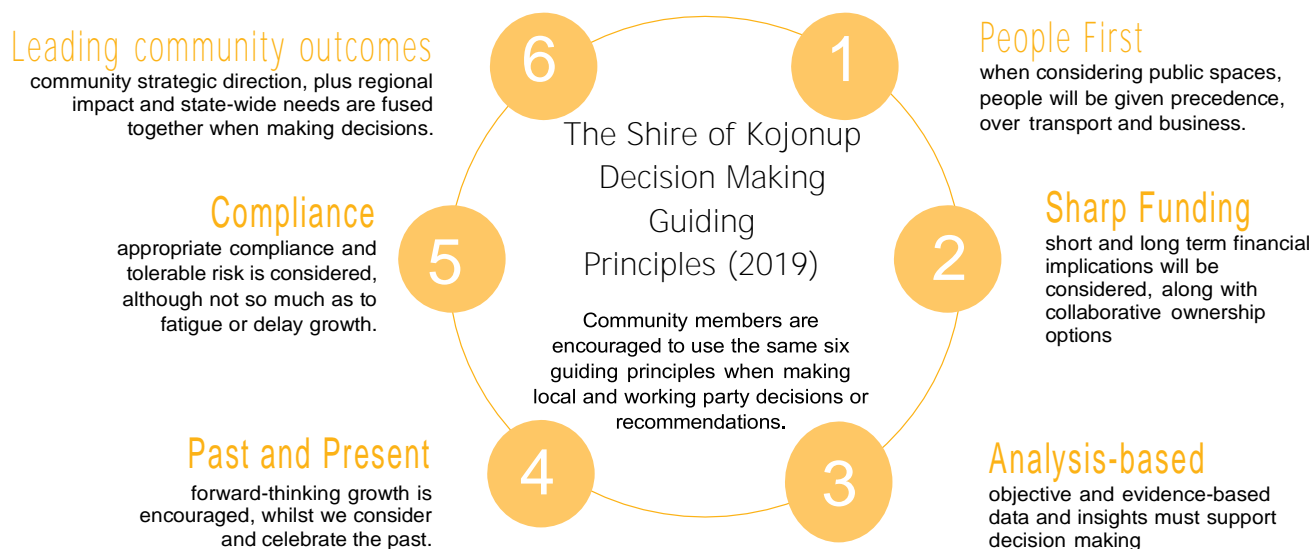
AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 20 SEPTEMBER 2022

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.





## AGENDA

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at \_\_\_\_ and draw the meeting's attention to the disclaimer below:

#### *Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

#### **Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

#### **Prayer – Cr Gale**

*Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch King Charles. Grant to him good health and strength in the executing of his duties.*

*We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.*

*Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.*

*We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on public committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.*

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

3 **ATTENDANCE**

**COUNCILLORS**

Cr N Radford

Shire President

Cr P Webb

Deputy Shire President

Cr F Webb

Cr Wieringa

Cr Gale

Cr Singh

Cr R Bilney

Cr A Egerton-Warburton

**STAFF**

Grant Thompson

Chief Executive Officer

Robert Jehu

Manager Regulatory Services

Judy Stewart

Senior Administration Officer

3.1 **APOLOGIES**

Nil

3.2 **APPROVED LEAVE OF ABSENCE**

Nil

4 **DECLARATION OF INTEREST**

5 **PUBLIC QUESTION TIME**

Questions may be submitted using the special email address for Council Meeting Public Question Time being [cmpqt@kojonup.wa.gov.au](mailto:cmpqt@kojonup.wa.gov.au)

The Chief Executive Officer will table all correspondence received.

5.1 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Not applicable

5.2 **PUBLIC QUESTION TIME**

6 **CONFIRMATION OF MINUTES**

6.1 ORDINARY COUNCIL MEETING 16 AUGUST 2022

Minutes of the Ordinary Council Meeting held on 16 August 2022 are at [Attachment 6.1.1.](#)

**OFFICER RECOMMENDATION**

That the Minutes of the Council Meeting held on 16 August 2022 be confirmed as a true record.

6.2 REVOCATION OF PREVIOUS COUNCIL MOTION 72/22 AND CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING 2 AUGUST 2022

<b>AUTHOR</b>	Judy Stewart – Senior Administration Officer
<b>DATE</b>	Tuesday, 13 September 2022
<b>FILE NO</b>	GO.CNM.2
<b>ATTACHMENT(S)</b>	<p>6.2.1 – Notice of Motion – revocation of Council Motion 72/22</p> <p>6.2.2 – Minutes of the Special Council Meeting held on 2 August 2022 – as previously presented to and confirmed at the 16 August 2022 Ordinary Council Meeting</p> <p>6.2.3 – Minutes of the Special Council Meeting held on 2 August 2022 – showing corrections</p> <p>6.2.4 – Minutes of the Special Council Meeting held on 2 August 2022 – clean copy</p>

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP – 3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

Council, following a Notice of Motion pursuant to the *Local Government (Administration) Regulations 1996*, to consider the revocation of Council Motion 72/22 to enable corrections as follows:

- replacing references to the document being an agenda with references to the document being minutes;
- addition of the wording ‘BY ABSOLUTE MAJORITY’ between *CARRIED* and 8/0, within Council Motions 67/22, 68/22, 69/22, and 70/22;
- addition of the wording ‘COUNCIL DECISION’ where Council Motions exist; and
- the addition of ‘2021/22’ after the word ‘from’ within the 4<sup>th</sup> dot point in Council Motion 70/22

**BACKGROUND**

At its 16 August 2022 Ordinary Meeting, Council confirmed, as a true record, the Minutes of its Special Meeting held 2 August 2022 wherein the following items were adopted:

- 9.3.1 – Budget Adoption – 2022/2023 Fees and Charges
- 9.3.2 – Budget Adoption – 2022/2023 Property Rates
- 9.3.3. – Budget Adoption – 2022/2023 Rates Incentive Draw
- 9.3.4 – Budget Adoption – 2022/2023 Annual Report

## COMMENT

It is a requirement for local governments to provide to the Department of Local Government, Sport and Cultural Industries a copy of its budget and the minute item where its budget has been adopted, by 31 August each year.

It was during the above reporting process that it became evident that the minutes of the meeting, containing the adopted budget items, included the following anomalies:

- References to the document being an agenda;
- Omission of the words 'BY ABSOLUTE MAJORITY' within Council Motions 67/22, 68/22, 69/22 and 70/22;
- Omission of the words 'COUNCIL DECISION' where Council Motions exist; and
- Omission of '2021/22' after the word 'from' within the 4<sup>th</sup> dot point in Council Motion 70/22.

To correctly record the 2 August 2022 Special Council Meeting's business, it is proposed that Council's previous confirmation of the minutes document requiring the above mentioned changes be revoked and the corrected Minutes document be confirmed as a true record.

## CONSULTATION

Chief Executive Officer

## STATUTORY REQUIREMENTS

*Local Government Act 1995 (Act)* – s. 5.25 (1) (e) and (f):

### ***5.25. Regulations about council and committee meetings and committees***

*(1) Without limiting the generality of section 9.59, regulations may make provision in relation to —*

*(e) the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made); and*

*(f) the content and confirmation of minutes of council or committee meetings and the keeping and preserving of the minutes and any documents relating to meetings;*

*Local Government (Administration ) Regulations 1996 – r.10 provides:*

### **10. Revoking or changing decisions (Act s. 5.25(1)(e))**

*(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*

*(a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*

*(b) in any other case, by at least  $\frac{1}{3}$  of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*

*(1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least  $\frac{1}{3}$  of the*

*number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*

- (2) *If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.*
- (3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

**11. Minutes, content of (Act s. 5.25(1)(f))**

*The content of minutes of a meeting of a council or a committee is to include —*

- (c) details of each motion moved at the meeting, the mover and the outcome of the motion;*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
8 – Errors, Omissions and Delays	Inaccurate recording, maintenance, testing or reconciliation of data.	Policies and Procedures	
Risk rating – Adequate			
IMPLICATIONS			
Correction of records mitigates compliance risk and ensures accuracy of documentation and record keeping for future reference.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

OFFICER RECOMMENDATION

1. That Council, following a Notice of Motion pursuant to r.10 of the *Local Government (Administration) Regulations 1996*, revokes Council Motion 72/22 (being confirmation of the minutes of the Special Council Meeting held 2 August 2022), to enable corrections to be made to those minutes as follows:
  - replacing references to the document being an agenda with references to the document being minutes;
  - addition of the wording 'BY ABSOLUTE MAJORITY' between *CARRIED* and *8/0*, within Council Motions 67/22, 68/22, 69/22, and 70/22;
  - addition of the wording 'COUNCIL DECISION' where Council Motions exist; and
  - the addition of '2021/22' after the word 'from' within the 4<sup>th</sup> dot point in Council Motion 70/22.
2. That the Minutes of the Special Council Meeting held 2 August 2022, corrected as presented, be confirmed as a true record.

- 6.3 SPECIAL COUNCIL MEETING 23 AUGUST 2022  
Minutes of the Special Council Meeting held on 23 August 2022 are at Attachment 6.3.1.

**OFFICER RECOMMENDATION**

That the Minutes of a Special Council Meeting held 23 August 2022 be confirmed as a true record.

- 6.4 SPECIAL COUNCIL MEETING 13 SEPTEMBER 2022  
Minutes of the Special Council Meeting held on 13 September 2022 are at Attachment 6.4.1.

**OFFICER RECOMMENDATION**

That the Minutes of a Special Council Meeting held 13 September 2022 be confirmed as a true record.

**7 PRESENTATIONS**

- 7.1 PETITIONS  
7.2 PRESENTATIONS  
7.3 DEPUTATIONS  
7.4 DELEGATES' REPORTS

**8 METHOD OF DEALING WITH AGENDA BUSINESS**

**9 REPORTS**



9.1 KEY PILLAR 1 – ‘PLACE’ REPORTS

9.1.1 COUNCIL MEETINGS - OPENING PRAYER

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Thursday, 17 September 2022
<b>FILE NO</b>	
<b>ATTACHMENT(S)</b>	Nil

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2019-2023”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP1 - Place	Kojonup celebrates its diversity for residents and visitors	Have maximised our ‘One Community’ program through specific events, celebration of built form and enhancement of our environment

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is for the Council to consider changing the Council meetings’ opening prayer to create a more succinct and relevant prayer for the meetings.

**BACKGROUND**

A Council prayer was introduced to the Council agenda in September 2018.

The Council, at a recent briefing session in 2022, requested that the prayer be reviewed with the objective of being succinct and relevant for today’s environment.

**COMMENT**

After canvassing views on what could be in the prayer, two options were provided to the Chief Executive Officer.

One option was provided by the Anglican Parish, through Cr Ned Radford and Cr Kevin Gale.

This prayer (option 1) reads as follows:

*Almighty God, at the opening of this meeting today we thank you for the privilege of serving on this Council.*

*We ask for guidance, wisdom, and sensitivity in our decision making.*

*Grant us grace to listen, discern, and engage in meaningful discussion helping us to grow closer as a group in order to nurture the bonds of community.*

*We ask this in your holy name.*

AMEN

Option 2 was created through consultation with several Councillors and reads as follows:

*Gracious Lord, We pray for wisdom for our reigning monarch King Charles III. Grant him good health and strength in executing his duties.*

*We pray for all the Leaders of Australia and ask to Grant them wisdom, so that truth and justice is established for all Australians.*

*We pray for the safety and welfare of all the people of Kojonup. Grant us the ability to listen and work together with mutual respect for one another.*

Amen

Endeavouring to merge the two, make the prayer succinct and relevant, the third advised option is as follows:

*Almighty God, we pray for wisdom for our reigning monarch King Charles.*

*We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.*

*Grant us grace to listen and work together as a Council to nurture the bonds of one community.*

Amen

## CONSULTATION

Councillors

Briefing Session

## STATUTORY REQUIREMENTS

*Local Government (Council Meetings) Local law 2020*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## RISK MANAGEMENT IMPLICATIONS

Nil

## ASSET MANAGEMENT IMPLICATIONS

Nil

## SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council approves a change to the Meeting Prayer, for all Council meetings, to:

*“Almighty God, we pray for wisdom for our reigning monarch King Charles.*

*We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.*

*Grant us grace to listen and work together as a Council to nurture the bonds of one community.*

*Amen”*

- 9.2      KEY PILLAR 2 – ‘CONNECTED’ REPORTS  
Nil

9.3 KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS

9.3.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (JULY 2022)

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Friday, 9 September 2022
<b>FILE NO</b>	FM.FNR.2
<b>ATTACHMENT(S)</b>	9.3.1.1 – July 2022 Monthly Financial Statements

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to note the Monthly Financial Statements for the period ending 31 July 2022.

**BACKGROUND**

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

**COMMENT**

The attached Statement of Financial Activity for the period 1 July 2021 to 31 July 2021 represents one (1) month, or 8% of the year.

With the departure of the Manager Corporate and Community Services, Anthony Middleton, in June 2022 it was decided to trial a new reporting template for the monthly financial reports. With the input of Councillors the report will be “fine-tuned” over the coming months.

The following items are worthy of noting:

- Closing surplus position as at 31 July 2022 (\$403,900);
- Annual Budget was not adopted until 2 August 2022;
- \$4,020,972 is held in cash backed reserve accounts;
- Rates not issued prior to 31 July affecting cash flow; and
- Pages 48 – 58 are additional information from the former reports and will allow greater transparency.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

**POLICY IMPLICATIONS**

Council Policy 2.1.6 defines the content of the financial reports.

**FINANCIAL IMPLICATIONS**

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

**RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications for this report.

**ASSET MANAGEMENT IMPLICATIONS**

There are no asset management implications for this report.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

That the monthly financial statements for the period ending 31 July 2022, as attached, be noted.

9.3.2 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (AUGUST 2022)

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Friday, 9 September 2022
<b>FILE NO</b>	FM.FNR.2
<b>ATTACHMENT(S)</b>	9.3.2.1 – August 2022 Monthly Financial Statements

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to note the Monthly Financial Statements for the period ending 31 August 2022.

**BACKGROUND**

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

**COMMENT**

The attached Statement of Financial Activity for the period 1 July 2022 to 31 August 2022 represents two (2) months, or 16% of the year.

The following items are worthy of noting:

- Closing surplus position of \$3.9m;
- Capital expenditure achieved 8.9% of budgeted projects;
- Cash holdings of \$5.77m of which \$4.02 is held in cash backed reserve accounts and \$1.75 is unrestricted cash;
- Rates debtors outstanding equate to 80% of total rates raised for 2022/2023 with the due date being 9 September 2022; and
- Page 11 of the statements detail major variations from year to date (amended) budgets in accordance with Council Policy 2.1.6.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

**POLICY IMPLICATIONS**

Council Policy 2.1.6 defines the content of the financial reports.

**FINANCIAL IMPLICATIONS**

This item reports on the current financial position of the Shire. The recommendation does not in itself have a financial implication.

**RISK MANAGEMENT IMPLICATIONS**

Nil

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

That the monthly financial statements for the period ending 31 August 2022, as attached, be noted.

9.3.3 MONTHLY PAYMENTS LISTING – AUGUST 2022

<b>AUTHOR</b>	Vivicka Kahn - Finance and Payroll Officer
<b>DATE</b>	Sunday, 11 September 2022
<b>FILE NO</b>	FM.AUT.1
<b>ATTACHMENT</b>	9.3.3.1 – Monthly Payments Listing 1 to 31 August 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2019-2023”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

To receive the list of payments covering the month of August 2022.

**BACKGROUND**

Not applicable

**COMMENT**

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Chief Executive Officer prior to the meeting.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the Municipal Fund or Trust Fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.



Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

#### **POLICY IMPLICATIONS**

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

#### **FINANCIAL IMPLICATIONS**

All payments made in line with Council Policy.

#### **STRATEGIC/CORPORATE IMPLICATIONS**

There are no strategic/corporate implications involved with presentation of the list of payments.

#### **RISK MANAGEMENT IMPLICATIONS**

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

#### **ASSET MANAGEMENT PLAN IMPLICATIONS**

There are no asset management implications for this report.

#### **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER RECOMMENDATION**

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 August 2022		TO – 31 August 2022
Municipal Cheques	14344 - 14344	\$1,428.70
EFTs	30596 - 30738	\$808,416.27
Direct Debits		\$421,221.46
Total		\$1,231,066.43

be received.

9.3.4 ANNUAL MEETING OF ELECTORS HELD 16 AUGUST 2022

<b>AUTHOR</b>	Judy Stewart – Senior Administration Officer
<b>DATE</b>	Tuesday, 30 August 2022
<b>FILE NO</b>	
<b>ATTACHMENT(S)</b>	9.3.4.1– Minutes of the Annual Meeting of Electors held 16 August 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2020-2024”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 3 - Performance	3.4 – Be organised and transparent with our financial management	3.4.2 – Act with sound long term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to receive the unconfirmed minutes of the Annual Meeting of Electors held 16 August 2022.

**BACKGROUND**

An Annual Meeting of Electors must be held within 56 days of adopting an Annual Report that includes Annual Financial Statements.

Council, at its 26 July 2022 Ordinary Meeting, adopted the 2020/2021 Annual Report incorporating the Annual Financial Statements for that year and resolved to hold its Annual Meeting of Electors on 16 August 2022; local public notice was undertaken accordingly.

**COMMENT**

This item is solely for Council to receive the minutes of its 16 August 2022 Annual Meeting of Electors.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Division 4, Sections 5.26 to 5.33 of the *Local Government Act 1995* - deal with Electors' General Meetings.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Failure to Fulfil Compliance Requirements (Statutory/Regulatory)	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework	External Audits (compliance)	Nil
Risk rating: Adequate			
IMPLICATIONS			
Presenting minutes of Annual Meetings of Electors at the next available meeting of Council, regardless of whether there are actions to be undertaken or otherwise, ensures Council and the public receive the minutes in a timely manner.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

That Council receives the minutes of its Annual Meeting of Electors held 16 August 2022.

9.3.5 LEASE OF COUNCIL PROPERTY – PART OF LOT 9999 THORNBURY CLOSE, KOJONUP

AUTHOR	Robert Jehu – Manager Regulatory Services
DATE	Friday, 16 September 2022
FILE NO	CP.LEA.1
ATTACHMENT(S)	9.3.5.1 - Map showing relevant sections (C and D) of Lot 9999, Thornbury Close, Kojonup 9.3.5.2 - Simon Klopper – Request to lease property 9.3.5.3 - Stage 2 Industrial Area Subdivision Plan

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP3 - Performance	3.1 - Be a continually engaged and strategic community which leads and organises throughout the entire stakeholder group. 3.4 – Be organised and transparent with our financial management.	3.1.1 – Build partnerships with WA recreation, business and tourism. 3.1.7 – Determine responsibilities for all assets and review and update lease conditions where other entities have partial or full responsibility for assets on Council managed land.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to inform the Council of an Expression of Interest for a part lease of Lot 9999 Thornbury Close, Kojonup (sections C and D as shown on Attachment 9.3.5.1 – 5000 square metres each), by Mr Simon Klopper from Klopper Construction.

**BACKGROUND**

The section of Lot 9999 Thornbury Close, Kojonup (forming part of Certificate of Title Volume 2670/Folio 367 and excluding a north-west corner section currently leased separately until 23 June 2024 with further option to lease) represents approximately 18.8 hectares of undeveloped, industrial land. It is currently leased, as per Council’s 15 June 2021 Ordinary Meeting (OM) resolution:

*That a tender from Gary Cavanagh for the amount of \$3850.00 per annum for Lot 9999, Thornbury Close, Kojonup (as per presented map), for a three (3) year period commencing on 24 June 2021 and expiring on 23 June 2024 and for grazing and cropping purposes, be accepted.*

### COMMENT

Pertinent to this Expression of Interest is that the 18.8ha portion of Lot 9999 Thornbury Close, Kojonup is currently leased to Mr Gary Cavanagh for grazing and cropping purposes. Mr Cavanagh's current lease expires on 23 June 2024.

Klopper Construction has shown interest in leasing sections C and D on the attached map (Attachment 9.3.5.1).

Before the Council is able to lease or sell Shire of Kojonup owned property, it must comply with s.3.58 of the *Local Government Act 1955* Disposing of property (see Statutory Requirements below).

Any disposal of property (including by lease) requires not less than 14 days' public notice.

A Stage 2 Master Plan (Plan), dated 14 August 2017, was prepared for the further development of the Industrial Land for Lot 9999 Thornbury Close, Kojonup. This Plan indicated the continuation of the current road to the South then a turn to the West and looping around to the North to re-join the existing road. This has been surveyed and the Plan is attached (Attachment 9.3.5.3); the two allotments are indicated on the proposed Plan (as Lots 58 and 59).

For Council to consider leasing a portion of this currently leased property to another party, Council would need to terminate the current lease, obtain a sworn valuation for the portion of interest (and the remaining portion if Council wished to re-lease that portion also) and advertise, by Public Notice, any proposed disposal/s or calls for Expressions of Interest. Council could advertise for Expressions of Interest for either or both portions, as referred to above, following a termination of the current lease.

Part of the land in question is currently undergoing a subdivision process. Prior to sale of any land, this process must be completed and titles issued, a process that is anticipated to take between 12 to 18 months. Council is requested to add sections C and D to the Plan.

### CONSULTATION

Nil

### STATUTORY REQUIREMENTS

*Local Government Act 1995 s. 3.58:*

3.58. *Disposing of property*

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
    - (i) describing the property concerned; and
    - (ii) giving details of the proposed disposition; and
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
 and
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition —
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

The current lease creates \$3,850.00 per annum in revenue to the Shire.

Cost of adding sections C and D to the subdivision is approximately \$5,000 (Budget item C310).

#### RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risks Description/Cause	Key Controls	Current Action
10 – Management of Facilities, Venues and Events	Lack of Lease/Contract/Agreement/MOU/Licence documentation	Lease agreements for Shire facilities	Develop Lease agreements register for all Shire facilities
Risk Rating: Adequate			
IMPLICATIONS			

Disposal of property, in accordance with legislation, reduces compliance, financial and reputational risk.

#### ASSET MANAGEMENT IMPLICATIONS

Leasing of this land has historically included maintenance of the land including fire risk reduction.

#### SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

Simple Majority

#### OFFICER RECOMMENDATION

Council to:

1. approve the addition of Lots 58 and 59 into the Stage 2 subdivision plan for the further development of Lot 9999 Thornbury Close, Kojonup;
2. authorise the Chief Executive Officer to terminate the grazing and cropping lease of the land with the current lessee;
3. in accordance with section 3.58 of the *Local Government Act 1995*, call for Expressions of Interest for the disposal of the parcels of land marked C and D on the map, as presented, by lease with an option to buy when the subdivision has been completed and titles issued; and
4. in accordance with section 3.58 of the *Local Government Act 1995*, advertise the disposal of land by lease of the remaining portion of the land parcel, on the map as presented, commencing the day following the termination date of the current lease to expire on 28 February 2025.

9.3.6 BUDGET AMENDMENT - REGIONAL ROAD GROUP FUNDING 2022/23

<b>AUTHOR</b>	Craig McVee - Manager Works and Services
<b>DATE</b>	Thursday, 15 September 2022
<b>FILE NO</b>	GS.PRG.9 AND GR.LRL.4
<b>ATTACHMENT(S)</b>	Nil

STRATEGIC/CORPORATE IMPLICATIONS		
"Smart Possibilities – Kojonup 2027+"		"Smart Implementation – Kojonup 2018-2022"
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 – Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to consider a budget amendment due to the 2022/23 Regional Road Group (RRG) Programme which has been modified to reflect a total of \$1,191,626 funding becoming available to the region.

**BACKGROUND**

The 2022/23 Regional Road Group Project Programme has been modified to reflect a total of \$1,191,626 funding available for distribution due to:

1. \$930,282 - Four (4) projects deferred to 2023/24 (City of Albany)
2. \$261,344 - increase in motor vehicle licence fees.

Five projects have already been allocated to utilise a portion of these funds with a total of \$786,333. This leaves a balance of \$405,293 to be redistributed to 2022/23 Reserve projects.

**COMMENT**

The Shire of Kojonup approached Main Roads WA to submit an application for extra funding for the Jingalup Road widening project. This request is to bring forward the project from 2023/24 to 2022/23.

Proposed changes to 2022/23 budget are:

- Delay Spring Street project of \$54,000
- Delay Boscabel Road Reseal project of \$65,000
- Delay Town Ramps projects of \$20,000
- Utilise \$1,000 from Signage Upgrades (of which there is \$10,000 in the budget).

This will create the 1/3 contribution from Council to fund the Jingalup Road widening project (SLK 0 – 3.6).



State - \$280,000  
 Council - \$140,000  
**Project Total - \$420,000**

## CONSULTATION

Main Roads WA - Metro and Southern Regions Directorate (Great Southern Region)  
 Senior Management Team

## STATUTORY REQUIREMENTS

*Local Government Act 1995*

*6.3 Budget for other circumstances*

## POLICY IMPLICATIONS

### 2.1.8 Financial Governance

The Shire will make decisions in relation to financial management and financial governance that encompass the following principles:

1. Management of financial risk prudently, having regard to economic circumstances;
2. Examples of financial risks to be managed prudently include the level of debt, commercial activities, community business activities, financial assets and liabilities.

## FINANCIAL IMPLICATIONS

State (RRG) 2022/23	\$280,000
Council 2022/23	\$140,000
Jingalup Road Widening Project Total	\$420,000

Council Contribution comprised of:	
Spring Street reseal delayed	\$ 54,000
Boscabel Road reseal delayed	\$ 65,000
Town Ramps delayed	\$ 20,000
Portion of Signage Upgrades delayed	\$ 1,000 (budget of \$10,000)
Total	\$140,000

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
15 - Supplier Contract	<ul style="list-style-type: none"> <li>Limited availability of suppliers</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing reviews of supplier/contractor contract arrangements</li> <li>Regular monitoring of delivery of contracts</li> </ul>	<ul style="list-style-type: none"> <li>Service Interruption</li> <li>Financial</li> </ul>
Risk Rating: Adequate			

IMPLICATIONS
The risk of contractor not being able to deliver bitumen due to: <ul style="list-style-type: none"><li>• Bitumen availability</li><li>• Weather conditions</li><li>• Staff availability</li></ul>



**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

OFFICER RECOMMENDATION
<p>That:</p> <ol style="list-style-type: none"><li>1. Council approve a budget amendment to delay three (3) x construction projects: Spring Street, Boscabel Road, Town Ramps and part Signage (total value \$140,000); and</li><li>2. Council funds be allocated towards Jingalup Road widening for 2022/23 being brought forward a year with a 1/3 Council funding contribution of \$140,000.</li></ol>

9.3.7 ADMINISTRATION OFFICE, LIBRARY AND DEPOT CLOSURE - 23 SEPTEMBER 2022

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Friday, 16 September 2022
<b>FILE NO</b>	CM.PRO.1
<b>ATTACHMENT(S)</b>	Nil

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP3 - Performance	3.2 – Be exceptional in two-way communication within our community, and market our brand outside of our community.	3.2.2 - Engage with our residents and industry members through increased use of social media.

#### DECLARATION OF INTEREST

The author is a Shire of Kojonup employee and, as such, is affected by the outcome of this report.

#### SUMMARY

To approve the Administration Office, Library and Depot closure on 23 September 2022.

#### BACKGROUND

In the past, when a public holiday has fallen on either a Thursday or Tuesday, Council has granted closure on the day between the public holiday and weekend.

#### COMMENT

As Thursday, 22 September 2022 has been declared a nationwide Public Holiday in honor of the passing of Queen Elizabeth 2 and that Monday, 26 September 2022 is also a Public Holiday to observe the Queen’s birthday, there have been numerous requests throughout the Depot and Administration Office for leave on Friday, 23 September 2022 resulting in skeleton staff across both work places.

The Council is requested to close the Administration Office, Library and Depot on Friday, 23 September 2022 as many team members have requested the day off due to the fact that it is inbetween two public holidays. If Council is in agreement, the following would occur and the extra day’s closure would be advertised accordingly:

Thursday, 22 September 2022 - Public Holiday

Friday, 23 September 2022 – Office, Library and Depot closed

Monday, 26 September – Public Holiday

Tuesday, 27 September 2022 - Administration Office, Library, and Depot reopen with officers commencing at usual work times.

Staff will be required to utilise leave accruals which can include:

- annual leave
- rostered days off

- Local Government days
- time in lieu; or
- leave without pay (only by prior arrangement with the Chief Executive Officer [CEO]).

Staff planning to work throughout this period would only do so with the approval of the CEO.

#### CONSULTATION

Senior Management

#### STATUTORY REQUIREMENTS

Nil

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

There would be no financial implications as a result of the extra day's closure as staff will be required to utilise leave accruals which are accounted for in the 2022/2023 Annual Budget.

#### RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
5 – Employment Practices	Insufficient staff numbers to achieve objectives	Health and Wellbeing initiatives	Nil
Risk Rating: High			
IMPLICATIONS			
Nil			

#### ASSET MANAGEMENT IMPLICATIONS

Nil

#### SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

Simple Majority

**OFFICER RECOMMENDATION**

That approval is granted for:

1. The closure of the Administration Office, Library and Depot on Friday, 23 September 2022 to reopen at usual opening times on Tuesday, 27 September 2022; and
2. That the above mentioned closure be advertised on the Shire of Kojonup website and via local public notice.

9.4 KEY PILLAR 4 – ‘PROSPERITY’ REPORT

9.4.1 MOONIES HILL ENERGY PTY LTD – ASSESSMENT OF MANAGEMENT PLANS AND OTHER INFORMATION

<b>AUTHOR</b>	Steve Thompson - Consultant Planner, Edge Planning & Property	
<b>DATE</b>	Friday, 16 September 2022	
<b>FILE NO</b>	BD.BDA.8	
<b>ATTACHMENT(S)</b>	9.4.1.1	Amended conditions of development approval (letter dated 5 October 2021)
	9.4.1.2	Confirmation of remedying electromagnetic interference
	9.4.1.3	Location of concrete batching plant
	9.4.1.4	Landscaping Plan
	9.4.1.5	Staging Plan
	9.4.1.6	Confirmation of airtservices notification letter
	9.4.1.7	Response to request for information 13 September 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 4 - Prosperity	4.1 – Be providing business assistance for growth in small local industry	4.1.1 – Amend Town Planning Scheme to encourage economic development and private investment

**DECLARATION OF INTEREST**

Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the *Local Government Act 1995*).

**SUMMARY**

Council to consider the approval of various management plans and information submitted to the Shire of Kojonup (Shire).

**BACKGROUND**

The Council has considered matters relating to the wind farm on various occasions.

The Shire, on 5 October 2021, issued amended conditions of development approval (see Attachment 9.4.1.1).

The applicant has forwarded a number of management plans and documents to address the development conditions. In turn, the Shire has requested additional information on some matters including on noise impacts. Additionally, an independent/peer review is being undertaken by an acoustic consultant on the Noise Impact Mitigation Management Plan.

The development approvals propose 42 wind turbines (7 in the Shire of Kojonup and 35 in the Shire of Broomehill-Tambellup) plus supporting infrastructure and buildings.

The proponents have separately requested approval from the Shire of Broomehill-Tambellup for the management plans to reflect the development approval issued by the Great Southern Joint Development Assessment Panel.

#### COMMENT

Attachments 9.4.1.1 to 9.4.1.7 include correspondence, management plans and other information from the applicant. In summary:

- The plan, in Attachment 9.4.1.3, showing setbacks between the concrete batching plant and non-stakeholder land boundaries, addresses Condition 12;
- It is suggested the Landscaping Plan, in Attachment 9.4.1.4, be approved (Condition 22);
- The Staging Plan, in Attachment 9.4.1.5, addresses Condition 23;
- The applicant has separately and appropriately addressed conditions 2 and 25; and
- The applicant has separately and appropriately addressed condition 24.

#### Alternate options and their implications

The Council has a number of options available to it, which are discussed below:

*1 Not approve the management plans*

The Council can choose to not approve the management plans and advise the proponent giving reasons. If this option were chosen, the applicant would need to produce revisions of the management plan(s) which are not approved which better accord with the requirement of the technical subject matter that the management plan relates to, and Council's decision to not approve would need to be based on a lack of satisfaction that those technical requirements have been met.

*2 Approve the management plans*

The Council can choose to approve the management plans, in part or whole and/or with or without modifications. There are other management plans which are still in the process of being assessed by the Shire's engaged town planner, which need to also be approved by the Shire before the wind farm proposal can proceed; however, approval of the plans the subject of this report, would be a step forward towards the wind farm proceeding.

*3 Defer the proposal*

The Council can choose to defer the matter and seek additional information from the proponent or undertake consultation, if deemed necessary, before proceeding to make a decision.

There is not a right of merits review of Council's decision to approve or not to approve a Management Plan where it is lodged pursuant to a condition of development approval. However, the rationale for this is that the merits of the acceptability of the development have fundamentally been determined by the grant of the development approval, and what remains by way of Management Plans is an assessment of detail within the confines of specific narrow technical fields. Therefore, a Management Plan should not be refused approval if it appropriately addresses the technical subject matter that it is supposed to address.

#### CONSULTATION

The Shire has previously consulted on the Development Application.

#### STATUTORY REQUIREMENTS

*Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015.*

### POLICY IMPLICATIONS

The proposal satisfies the WA Planning Commission Position Statement: Renewable Energy Facilities (March 2020) which replaced the former Planning Bulletin 67 Guidelines for Wind Farm Development (2004).

### FINANCIAL IMPLICATIONS

The applicant has paid the Development Application fee.

### RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 – Compliance	Impulsive decision making  Ineffective monitoring of changes to legislation	Professional accreditation/certification maintained	Nil
6 – Engagement	Inadequate documentation or procedures	Public notices/local papers/website communication	Nil
7 – Environment	Inadequate local laws/planning schemes	Environmental management compliance	Nil
8 – Errors, Omissions and Delays	Complex legislation  Incorrect information	Development Approval performance report	Nil
Risk rating: Adequate			
IMPLICATIONS			
Applicants need to ensure that Development Applications accord with the intent of the Shire of Kojonup Town Planning Scheme. Council, in assessing applications, needs to adopt a similar approach that reflects present and future requirements without compromising amenity or establishing precedents.			

### ASSET MANAGEMENT IMPLICATIONS

Nil

### SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Although the Moonies Hill Energy Pty Ltd wind turbine project is located in two Shires, this request for approving the management plans only relates to turbines located in the Shire of Kojonup. The Shire of Broomehill-Tambellup will separately consider the management plans.

### VOTING REQUIREMENTS

Simple Majority



**OFFICER RECOMMENDATION**

That Council:

- 1) Note the correspondence outlined in Attachment 9.4.1.2.
- 2) Note that the plan, outlined in Attachment 9.4.1.3, showing setbacks between the concrete batching plant and non-stakeholder land boundaries addresses Condition 12.
- 3) Approve the Landscaping Plan in Attachment 9.4.1.4 (Condition 22).
- 4) Note that the Staging Plan, outlined in Attachment 9.4.1.5, addresses Condition 23.
- 5) Note that the applicant has separately and appropriately addressed conditions 2 and 25.
- 6) The applicant has separately and appropriately addressed condition 24.
- 7) Note the Shire administration will separately report back to Council on the micro siting (Condition 4), Development Layout Plan (Condition 17) and the Noise Impact Mitigation Management Plan (Condition 21).

Advice Notes:

- A) Advise the Shire of Broomehill-Tambellup of the decision.

## 9.5 KEY PILLAR 5 – ‘DIGITAL’ REPORTS

### 9.5.1 RESERVE 51937 (PURPOSE: TOURIST RAILWAY AND THE KODJA PLACE CULTURAL, HERITAGE AND TOURISM PRECINCT) - MANAGEMENT ORDER

<b>AUTHOR</b>	Robert Jehu – Regulatory Services Manager
<b>DATE</b>	Monday, 12 September 2022
<b>FILE NO</b>	CP.MTC.7
<b>ATTACHMENT(S)</b>	<p>9.5.1.1 – Record of Certificate of Crown Land Title – Lot 508 on Deposited Plan 58138</p> <p>9.5.1.2 – Public Transport Authority response – Shire of Kojonup Management Order for Tourist Railway</p> <p>9.5.1.3 – Management Order – N812617XE</p> <p>9.5.1.4 – Map of Reserve 51937</p> <p>9.5.1.5 – Email re: Management Order - Reserve 51937</p>

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2019-2023”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP5 - Digital	5.4 – Have used technology to become a smart, safe, collaborative and informed region	Nil

### DECLARATION OF INTEREST

Nil

### SUMMARY

The purpose of this report is for the Council to consider requesting the Power to Lease Reserve 51937 (Reserve) and expansion of the purpose of this Reserve (if necessary, for the latter).

### BACKGROUND

The Shire opened the Electric Vehicle Charging Point at The Kodja Place on 27 November 2020 in conjunction with Synergy and Gemtek.

This Electric Vehicle Charging Point was managed and operated by the Shire of Kojonup (Shire).

Council moved a motion in February 2022 supporting the EV Charger Project and to lease part of the property under management order to Synergy and supporting Synergy to manage the Electric Vehicle Charging Point as per the following motion:

“6/22

*That:*

- 1. the Synergy Drive Through Charger project be supported, understanding that it will incur civil works costs, yet to be determined.*
- 2. explicit approval is given to proceed with the Network Connection Application that Synergy requires and the Shire gives in principle agreement to proceed with the project.*
- 3. delegated authority is given to the Chief Executive Officer (CEO) to provide written approval and commitment to the project being delivered, subject to the execution of a Licensing Agreement with Synergy.*
- 4. delegated authority is given to the CEO to negotiate the options, and negotiate the Licensing Agreement and outcomes with Synergy.*
- 5. the Shire of Kojonup’s (Shire) preferred outcome regarding the Shire Owned Charger is that Synergy buy back the charger from the Shire and own and maintain this. Synergy would install an additional 150kW charger.”*

The current Management Order for Reserve 51937 shows the purpose of the Reserve being ‘Tourist Railway and the Kodja Place Cultural, Heritage and Tourism Precinct’, the Responsible Agency for Reserve 51937 is the Public Transport Authority, and the Shire has the Management Order over the land.

Department of Planning, Lands and Heritage (DPLH) approval is required to allow the Shire to lease, to a third party, Reserve 51937.

Officers have established that, prior to providing a Power of Lease to the Shire, the DPLH would require the Responsible Agency’s (Public Transport Authority) approval.

DPLH approval is required for any change of purpose to a Reserve, should the location of the EV Charging Point be considered different to the current purpose, as stated above.

#### **COMMENT**

The Shire is required to obtain a Power to Lease Reserve 51937 before entering into any agreement to lease the land.

Officers have been in contact with the PTA, as required by the DPLH, and received the PTA’s consent to request changes to the Management Order for Reserve 51937; namely, the Power to Lease and the expansion of the Reserve’s purpose (if the latter is deemed necessary by the DPLH) – see Attachment 9.1.2.

#### **CONSULTATION**

Kelly Sharp, Synergy

Cec Smith, Manager Land Transactions and Tenure, Main Roads WA

Leoni Wedge, A/Manager Commercial & Leasing Activities, Portfolio Land & Property Services (PLPS), Public Transport Authority

CEO Shire of Kojonup

## STATUTORY REQUIREMENTS

*Local Government Act 1995:*

### 3.54. Reserves under control of local government

- (1) *If land reserved under the Land Administration Act 1997 is vested in or placed under the control and management of a local government, the local government may do anything for the purpose of controlling and managing that land that it could do under section 5 of the Parks and Reserves Act 1895 if it were a Board appointed under that Act to manage and control the land and for that purpose a reference in that section to a by-law is to be read as a reference to a local law.*
- (2) *Subsection (1) is subject to any express provision to the contrary made by an order under the Land Administration Act 1997 in respect of the land.*

*[Section 3.54 amended: No. 49 of 2004 s. 74(4).]*

*Land Administration Act 1997:*

### 46. Care, control and management of reserves

- (1) *The Minister may by order place with any one person or jointly with any 2 or more persons the care, control and management of a reserve for the same purpose as that for which the relevant Crown land is reserved under section 41 and for purposes ancillary or beneficial to that purpose and may in that order subject that care, control and management to such conditions as the Minister specifies.*
- (2) *The Minister may, with the consent of the management body of a reserve and of the holders of any interests within the reserve, by order vary any condition to which the care, control and management of the reserve is subject.*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
8 – Errors, Omissions and Delays	Any advice that is not consistent with legislative requirements or local laws.	Policies and Procedures	Nil
Risk rating - Adequate			
IMPLICATIONS			
Following the correct legislative process ensures the Shire has addressed all requirements necessary to amend the Management Order for Reserve 51937, thus mitigating compliance risk when considering use of the Reserve.			

## ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS  
Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

That Council:

1. Authorises the Chief Executive Officer (CEO) to seek from the Department of Planning, Housing and Lands (DPLH) a Power to Lease (to a third party) Reserve 51937 for a period up to 21 years; and
2. Authorises the CEO to request from the DPLH, if necessary, expansion of the purpose of Reserve 51937 to include the location of Electric Vehicle Charging Station/s.

10 APPLICATIONS FOR LEAVE OF ABSENCE

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Notice of the following motion has been received from Cr Bilney for information to be provided at Council's October 2022 Ordinary Meeting of Council:

Moved Cr Bilney

Seconded Cr

*" That the Council request the CEO to present to the October 2022 Council meeting:*

*1) A detailed review of the transfers both in and out of the Reserve accounts for the previous financial year.*

*2) A report on how the reserve accounts operation could be enhanced in respect to the following, but not to the exclusion of other issues that appear during the process:*

- *Council motions regarding contributions.*
- *Timing of cash movements.*
- *Monthly reporting of account balances.*
- *Detail provided in budgeting of reserve account transfers.*
- *The concept of saving for plant and equipment purchases versus borrowing the capital required at the time of purchase."*

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at \_\_\_\_ pm.

**16     ATTACHMENTS (SEPARATE)**

Item 6.1	6.1.1	Minutes of the Ordinary Council Meeting held on 16 August 2022
Item 6.2	6.2.1	Notice of Motion – revocation of Council Motion 72/22
	6.2.2	Minutes of the Special Council Meeting held on 2 August 2022 – as previously presented to and confirmed at the 16 August 2022 Ordinary Council Meeting
	6.2.3	Minutes of the Special Council Meeting held on 2 August 2022 – showing corrections
	6.2.4	Minutes of the Special Council Meeting held on 2 August 2022 – clean copy
Item 6.3	6.3.1	Minutes of the Special Council Meeting held on 23 August 2022
Item 6.4	6.4.1	Minutes of the Special Council Meeting held on 13 September 2022
Item 9.3.1	9.3.1.1	July 2022 Monthly Financial Statements
Item 9.3.2	9.3.2.1	August 2022 Monthly Financial Statements
Item 9.3.3	9.3.3.1	Monthly Payments Listing 1 to 31 August 2022
Item 9.3.4	9.3.4.1	Minutes of the Annual Meeting of Electors held 16 August 2022
Item 9.3.5	9.3.5.1	Map showing relevant sections (C and D) of Lot 9999, Thornbury Close, Kojonup
	9.3.5.2	Simon Klopper – Request to lease property
	9.3.5.3	Stage 2 Industrial Area Subdivision Plan
Item 9.4.1	9.4.1.1	Amended conditions of development approval (letter dated 5 October 2021)
	9.4.1.2	Confirmation of remedying electromagnetic interference
	9.4.1.3	Location of concrete batching plant
	9.4.1.4	Landscaping Plan
	9.4.1.5	Staging Plan
	9.4.1.6	Confirmation of airtservices notification letter
	9.4.1.7	Response to request for information 13 September 2022
Item 9.5.1	9.5.1.1	Record of Certificate of Crown Land Title – Lot 508 on Deposited Plan 58138
	9.5.1.2	Public Transport Authority response – Shire of Kojonup Management Order for Tourist Railway

- 9.5.1.3 Management Order – N812617XE
- 9.5.1.4 Map of Reserve 51937
- 9.5.1.5 Email re: Management Order - Reserve 51937



SHIRE OF KOJONUP

# Kojonup



## MINUTES

Ordinary Council Meeting

16 August 2022

MINUTES OF THE COUNCIL MEETING HELD ON 16 AUGUST 2022

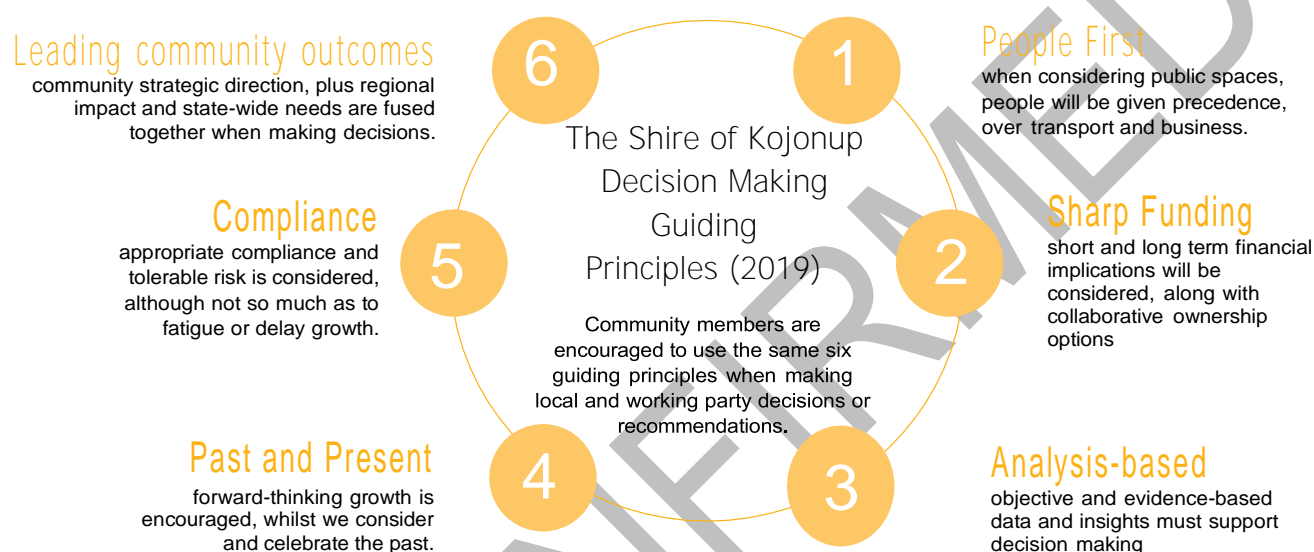
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UNCONFIRMED

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



## MINUTES

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 3.00pm and drew the meeting's attention to the disclaimer below:

#### *Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

#### **Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

#### **Prayer – Cr Gale**

*Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch Queen Elizabeth. Grant to her good health and strength in the executing of her duties.*

*We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.*

*Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.*

*We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on public committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.*

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

Nil

3 **ATTENDANCE**

**COUNCILLORS**

Cr N Radford

Shire President

Cr P Webb

Deputy Shire President

Cr F Webb

Cr Gale

Cr Singh

Cr R Bilney

Cr A Egerton-Warburton

**STAFF**

Grant Thompson

Chief Executive Officer

Robert Jehu

Manager Regulatory Services

Emily Sleight

Sport and Recreation Officer

**MEMBERS OF THE GALLERY**

Jill Mathwin

3.1 **APOLOGIES**

Cr Wieringa

Craig McVee

Manager Works and Services

3.2 **APPROVED LEAVE OF ABSENCE**

Nil

4 **DECLARATION OF INTEREST**

5 **PUBLIC QUESTION TIME**

Questions may be submitted using the special email address for Council Meeting Public Question Time being [cmpqt@kojonup.wa.gov.au](mailto:cmpqt@kojonup.wa.gov.au)

The Chief Executive Officer will table all correspondence received.

5.1 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

5.2 **PUBLIC QUESTION TIME**

Nil

6 **CONFIRMATION OF MINUTES**

6.1 COUNCIL MEETING 26 JULY 2022

Minutes of the Council Meeting held on 26 July 2022 are at [Attachment 6.1.1](#).

**OFFICER RECOMMENDATION/COUNCIL DECISION**

71/22 Moved Cr Gale

Seconded Cr Singh

That the Minutes of the Council Meeting held on 26 July 2022 be confirmed as a true record.

CARRIED 7/0

6.2 SPECIAL COUNCIL MEETING 2 AUGUST 2022

Minutes of the Special Council Meeting held on 2 AUGUST 2022 are at [Attachment 6.2.1](#).

**OFFICER RECOMMENDATION/COUNCIL DECISION**

72/22 Moved Cr Gale

Seconded Cr P Webb

That the Minutes of the Special Council Meeting held on 2 August 2022 be confirmed as a true record.

CARRIED 7/0

7 **PRESENTATIONS**

7.1 PETITIONS

7.2 PRESENTATIONS

7.3 DEPUTATIONS

7.4 DELEGATES' REPORTS

8 **METHOD OF DEALING WITH AGENDA BUSINESS**

There were nil changes to the order of business.

## 9 REPORTS

### 9.1 KEY PILLAR 1 – ‘PLACE’ REPORTS

#### 9.1.1 CHILD SAFETY AWARENESS POLICY

<b>AUTHOR</b>	Emily Sleight – Sport and Recreation Officer
<b>DATE</b>	Friday, 5 August 2022)
<b>FILE NO</b>	CS.SVP.2
<b>ATTACHMENT(S)</b>	9.1.1.1 – Shire of Kojonup Child Safety Awareness Policy - Draft

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP – 1 Place	1.3 – Have systems in place to attract youth to the region, even in a transient manner	1.3.4 – Explore opportunities with local schools and youth organisations to develop a Youth Advisory Council to engage and advise the Shire and Councillors on youth issues 1.3.6 – Develop and adopt a Youth Engagement Plan
KP – 3 Performance	3.2 – Be exceptional in two-way communication within our community, and market our brand outside of our community	3.2.9 – Develop and Adopt a Community Engagement Plan

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

The purpose of this report is to seek Council support for the proposed draft Child Safe Awareness Policy. This is a template provided by Department of Communities for local government to adopt in response to the Royal Commission into Institutional Responses to Child Sexual Abuse.

#### BACKGROUND

The Royal Commission into Institutional Responses to Child Sexual Abuse (the Royal Commission) Final Report emphasised that members of the public, children and young people, parents, carers, families and communities should feel confident that organisations working with children provide safe environments in which children’s rights, needs and interests are met.

There were a series of recommendations made for the local government sector including:

- Ten child safe standards be adopted to foster child safety and wellbeing across Australia.



- That local governments should designate child safety officer positions to promote child safety within organisations and support smaller local organisations to develop capacity to create child safe environments.

Consultation was undertaken by WALGA on behalf of the sector in response to the report recommendations, with member feedback noting a raft of opportunities and issues, one of such challenges was the resourcing constraints in designating specific child safety officer positions.

Building on this consultation, further engagement was recently undertaken with the local government sector to co-design a child safe policy. This would support local governments to introduce and integrate the recommended child safety functions into existing roles, as an alternative to establishing a designated position.

At its 16 March 2021 ordinary meeting, Council moved the following:

**“OFFICER RECOMMENDATION/COUNCIL DECISION**

21/21 Moved Cr Fleay, seconded Cr Radford

That with respect to Local Government Child Safety Officers and the proposed Reportable Conduct Scheme, Council:

1. Respond to the Department of Local Government, Sport and Cultural Industries’ Discussion Paper, in accordance with the comments contained within the Officers’ Report advising that Council have concerns regarding the functions specified in Recommendation 6.12, specifically the training of staff for this role and funding the increased position requirements;
2. Endorse the principles outlined in the National Principles for Child Safe Organisations;
3. Endorse the principles of local governments being able to support and promote messages about child safety in its venues, facilities and services it provides to children; and
4. Endorse the principles of the draft bill and request the Chief Executive Officer to ensure that the Shire and its employees comply with any requirements of the Shire, or its employees, in implementing any Child Safety Reportable Conduct Scheme, should such laws be enacted.”

**COMMENT**

One of the key recommendations from the Royal Commission Final report regarding the local government sector was that local government should designate child safety officer positions. Based on feedback to Department of Communities by the local government sector, it was noted that this action had limited feasibility due to resource constraints of some local governments and alternatives should be sought.

In response to this feedback, the Department of Communities with guidance from the local government sector has co-designed a child safe policy. This is proposed as an alternative to establishing a designated position. The Shire commends this approach as a less resource intensive and more consistent approach to integrating child safety.

The Shire supports the purpose of the policy. It agrees that local government can take a leadership role in ensuring our own facilities, programs and governance structures are 100% committed to child safety. It is acknowledged that local government already provides an

extensive support role to local community groups and organisations and the provision of access to resources, support, awareness raising and sharing information on child safety is of benefit to the community overall.

The Shire supports the principles outlined in the policy in guiding child safety outcomes in local government operations, planning and governance.

The Shire commends the policy approach in managing expectations and limits regarding the extent to which a local government can be responsible or accountable for another organisation's actions. Further the Shire believes it is a realistic expectation that a leadership role can be taken by local government in 'getting its own house in order' and demonstrating good practice in this area.

The Shire acknowledges that it should ensure its own facilities and events should promote child safe messaging. However, to address resource constraints, the provision of templates to deliver this messaging is requested. This would simplify the process, ensure consistency and understanding by the community and ensure success of this outcome.

It is acknowledged that local government already plays a key role acting as a conduit between community groups and various agencies, organisations and service providers. The Shire regularly passes on information and provide advice on governance matters to clubs and community groups and connects them with necessary information when requested. The provision of information regarding the roll out of child safety awareness can fall within this process and is possible within existing organisational resources.

What cannot be catered for is the employment of additional staff or the expectation to directly deliver child safe compliance for clubs or community groups due to lack of resources in an already resource constrained environment.

The Shire gives credit to the Department of Communities for developing a template model that can be applied by individual councils. This offers those councils less resourced to adopt a preferred and best practice format while delivering consistency in approach between local governments.

It is essential that pre-made marketing and communication materials which can be modified and branded by individual councils are provided by Department of Communities in the roll out of the model policy. This will enable councils to provide information to community groups, organisations and clubs on their requirements, direct them to verified information to be used and applied in meeting child safety principles and outcomes.

Provision of training and workshops for clubs and groups would support the implementation of these required by clubs and groups. A similar model is already offered by DLGSC in their club development space which currently focus on club governance, social media and volunteer management. Adding child safety to this set of workshops, which could be promoted by local government, would enable all parties to comply with the outcomes of the draft template policy.

## CONSULTATION

Councillors – Ordinary Council Meeting 16 March 2021

## STATUTORY REQUIREMENTS

*Children and Community Services Act 2004*

## POLICY IMPLICATIONS

The endorsement of the policy as attached (Attachment 9.1.1.1) would formalise the policy and its addition to the current Shire of Kojonup Policy Manual.

## FINANCIAL IMPLICATIONS

Nil

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK follow hyperlinks above (2 <sup>nd</sup> hyperlink for Risk Profiles)			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Compliance <i>Document Management</i>	<i>Lack of training, awareness and knowledge</i>  <i>Ineffective monitoring of changes in legislation</i>	<i>Audit and Risk Committee</i>  <i>External Audits</i>	<i>Nil</i>
5. Employment Practices	<i>Ineffective human resource policies, procedures and practices</i>	<i>Human resource management</i>	<i>Nil</i>
6. Engagement	<i>Inadequate documentation or procedures</i>	<i>Community engagement and networking</i>	<i>Review and assess Community engagement Strategy and plan</i>
10. Facilities & Venues	<i>Unaccompanied minors/children</i>	<i>Signage at all venues</i>	<i>Draft improved events planning process guidelines</i>
14. Safety & Security	<i>Inadequate supervision, training and mentoring of staff</i>	<i>Safe work practices</i>	<i>Nil</i>
<i>Risk rating Moderate</i>			
IMPLICATIONS			
<i>By ensuring Council are proactive in the Child Safety space, with adequate and timely policies and development of procedures the risks associated will be minimized. Ensuring staff are appropriately trained and given sufficient resources will fall to the State and Federal governments, however Council will be required to keep up to date and monitor this accordingly.</i>			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

73/22 Moved Cr Egerton-Warburton      Seconded Cr Singh

That Council:

1. Endorse the Child Safety Awareness Policy as attached; and
2. Request that the Department of Communities provide the marketing and communication materials; and
3. Request that the Department of Communities provide the appropriate training to Shire staff as required

CARRIED 7/0

UNCONFIRMED

## 9.2 KEY PILLAR 2 – ‘CONNECTED’ REPORTS

### 9.2.1 PLAN FOR ANIMAL WELFARE IN EMERGENCIES 2022

<b>AUTHOR</b>	Stephanie Swain – Senior Ranger
<b>DATE</b>	Monday, 8 August 2022
<b>FILE NO</b>	ES.CIR.2
<b>ATTACHMENT(S)</b>	9.2.1.1 - Plan for Animal Welfare in Emergencies 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Corporate Actions
KP – 2 Connected	2.3 – Be providing for a safe and secure environment by working with State and Federal authorities.	2.3.1 – Maximise community safety through safe urban design and advocate for enhanced emergency service provisions 2.3.3 – Business Continuity and Disaster Recovery Plan

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

The purpose of this report is for Council to consider the Shire of Kojonup’s (Shire) Plan for Animal Welfare in Emergencies 2022 (PAWE) - attachment 9.2.1.1.

#### BACKGROUND

Regulatory Services has created a draft Plan for Animal Welfare in Emergencies 2022 (PAWE) to be adopted by Council and implemented to the Shire of Kojonup. This PAWE is created in conjunction with the Local Emergency Management Arrangements (LEMA) and the State Support Plan (SSP). The PAWE addresses the Shire’s legislative responsibility under Section 41 (4) of the *Emergency Management Act 2005*.

#### COMMENT

The National Planning Principles for Animals in Disasters (NPPAD) identifies that including animal welfare considerations in general emergency response arrangements and recognising the support and role of Local and State Governments, may help improve outcomes for both animals and their owners or carers and may also greatly improve the recovery of the community and economy.

The PAWE addresses many areas of Animal Welfare in Emergencies, including community preparedness, response roles and responsibilities, recovery roles and responsibilities and the creation of animal shelters during potential evacuation.

This Plan aims to:

- Provide support and assistance to the Local Emergency Management Arrangements;
- Provide activation mechanisms;

- Provide guidance in relation to responsibilities and tasks;
- Coordinate the function and outline the management structure of animal welfare arrangements;
- Enhance public safety and community resilience through effective planning and management of animals during an emergency event;
- Ensure better consideration of animals and protect them from suffering both during and immediately following an emergency event;
- Assist with reuniting owners and animals both during and after an emergency event;
- Ensure the safety of both animals, the community, road users and emergency services personnel, by impounding stray or wandering animals; and
- Assist to increase community confidence in, and awareness of, animal welfare arrangements and considerations during an emergency.

### CONSULTATION

In late March 2022, Regulatory Services was successful in obtaining grant funding to attend a three day training workshop for Animal Welfare in Emergencies. The training covered how to create and implement a PAWE into Local Governments and how to activate and exercise these plans in the event of an emergency.

The PAWE has been reviewed and assessed by Kevin Bransby (CESM) and Adam Smith, the DFES District Emergency management advisor. Both parties have passed on their approval.

On Monday, 8 August 2022, at the Local Emergency Management Committee (LEMC) meeting, the proposed PAWE was presented. The LEMC unanimously endorsed the PAWE and agreed to have it proposed to Council.

### STATUTORY REQUIREMENTS

Section 38 and Section 41, *Emergency Management Act 2005 (Act)*:

This *Act* requires Local Governments to establish local Emergency Management Committees (LEMC) and ensure that Local Emergency Management Arrangements (LEMA) are in place for their local government area. Both the LEMC and those involved in the LEMA will need to be familiar with the PAWE and its role as part of other Council policies and plans relating to emergency situations.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
14.Safety & Security	All potential causes are relevant in emergency situations	All Key Controls are relevant in Emergency Situations	Annual evacuation drills at all
8.Errors, Omissions, Delays	Incorrect information Miscommunication Inadequate formal procedures or training	Staff training Policies & Procedures	Nil
7.Environment Management	All potential causes are relevant in emergency situations	Environmental Management compliance	Nil
2.Business Disruption	Cyclone, storm, fire, earthquake. Terrorism, sabotage, criminal behavior. Epidemic, pandemic. Extended utility outage. Loss of key infrastructure	Business Continuity Framework Bushfire Risk Management Plans Emergency Management Plan LEMA & Recovery Plans	Review and test LEMA and PAWE
Risk rating - HIGH			
IMPLICATIONS			
<p>The continued additions to and improvements in the Shire's Risk Management Framework, which the PAWE will become part of, will have risk reducing effects across all Profiles by ensuring there are adequate procedural resources during emergency situations.</p> <p>The addition of the PAWE alongside existing Shire plans (Business Continuity and Disaster Recovery Plan, Local Emergency Management Arrangements, Local Recovery Plan, Risk Management Policy &amp; Procedures) as well as State and Federal Plans increases the information available to Shire staff, the community and Councillors in managing emergency situations.</p>			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

74/22 Moved Cr Gale

Seconded Cr F Webb

That Council adopts the Plan for Animal Welfare in Emergencies 2022, as attached.

CARRIED 7/0

UNCONFIRMED



9.2.2 BUSHFIRE ADVISORY COMMITTEE MINUTES – 16 AUGUST 2022

<b>AUTHOR</b>	Estelle Lottering – Regulatory Administrator
<b>DATE</b>	Tuesday, 9 August 2022
<b>FILE NO</b>	ES.CIR.2
<b>ATTACHMENT(S)</b>	9.2.2.1 – Minutes for the Kojonup Bushfire Advisory Committee Meeting held 9 August 2022

STRATEGIC/CORPORATE IMPLICATIONS		
Community Strategic Plan 2017-20217 “Smart Possibilities – Kojonup 2027+”		Corporate Business Plan 2017 - 2021 “Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 2 - Connected	2.3 – Be providing for a safe and secure environment by working with State and Federal authorities.	2.3.1 - Maximise community safety through safe urban design and advocate for enhanced emergency service provisions.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to consider the minutes from the Bush Fire Advisory Committee (BFAC) meeting held Tuesday, 9 August 2022. Also, to endorse the appointment of a dual Fire Control Officer from the Shire of West Arthur for the 2022/2023 fire season.

**BACKGROUND**

The Bush Fire Advisory Committee is established under Section 67 of the *Bush Fires Act 1954* and plays an important role in the Council’s decision-making process. Minutes of these meetings are presented to Council to be received.

**COMMENT**

Nil

**CONSULTATION**

Members of the Bush Fire Advisory Committee.

**STATUTORY REQUIREMENTS**

Section 38, 40 & 67 of the *Bush Fires Act 1954*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

# **RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2) Business Disruption	Lack of (or inadequate) emergency response/business continuity plans. Lack of training for specific individuals or availability of appropriate emergency response.	Regular LEMC, DEMC Meetings	Nil
Risk Rating - Adequate			
IMPLICATIONS			
Under legislation, the Shire may establish and maintain a BFAC. The risk of not having a BFAC is that staff and Councillors do not necessarily possess the relevant knowledge or experience regarding bushfires. The Shire is reliant on the advisory committee to be able to provide this knowledge and to support volunteer bushfire efforts, training and resourcing requirements in protecting community safety and assets.			

# **ASSET MANAGEMENT IMPLICATIONS**

Nil

# **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

# **VOTING REQUIREMENTS**

Simple Majority

# **OFFICER RECOMMENDATION/COUNCIL DECISION**

75/22 Moved Cr P Webb

Seconded Cr Bilney

That Council:

1. Receives the Bushfire Advisory Committee minutes for the meeting held 9 August 2022;
2. Endorses the appointment of a dual Fire Control Officer from the Shire of West Arthur for 2022/2023 fire season. FCO appointed – Neil Morrell; and
3. Endorses the appointment of Myles Reid as Fire Control Officer for the Kojonup Brigade.

CARRIED 7/0

9.2.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES – 8 AUGUST 2022

AUTHOR	Estelle Lottering
DATE	Tuesday, 8 August 2022
FILE NO	ES.MET.1
ATTACHMENT(S)	9.2.3.1 – LEMC Minutes 08.08.2022 9.2.3.2 - 2022/23 the Emergency Services Levy

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Corporate Actions
KP 2 - Connected	2.3 – Be providing for a safe and secure environment by working with State and Federal authorities.	2.3.1 - Maximize community safety through safe urban design and advocate for enhanced emergency service provisions.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to receive the unconfirmed minutes of a LEMC meeting held 8 August 2022.

**BACKGROUND**

The LEMC is established under Section 38 of the *Emergency Management Act 2005* and plays an important role in the Council’s decision-making process. Minutes of these meetings are presented to Council to be received.

**COMMENT**

All matters contained within the minutes are considered in this agenda item.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Section 38 of the *Emergency Management Act 2005*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

# **RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2 - Business Disruption	Lack of (or inadequate) emergency response/business continuity plans. Lack of training for specific individuals or availability of appropriate emergency response.	Regular LEMC, DEMC Meetings	Nil
Risk Rating - Adequate			
IMPLICATIONS			
Local governments are legislated to establish and maintain a LEMC. The risk of not having a LEMC would include lack of guidance for Staff, Councillors and relevant Community members who need to be able to work together under pressure in times of extreme stress should an emergency situation arise.			

## **ASSET MANAGEMENT IMPLICATIONS**

Nil

## **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## **OFFICER RECOMMENDATION/COUNCIL DECISION**

76/22 Moved Cr Egerton-Warburton      Seconded Cr Gale  
That Council receive the unconfirmed minutes of a Local Emergency Management Committee Meeting held 8 August 2022.

CARRIED 7/0

9.2.4 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS & LOCAL EMERGENCY RECOVERY AND EVACUATION PLAN 2022-2027

AUTHOR	Estelle Lottering
DATE	Tuesday, 8 August 2022
FILE NO	ES.POL.2
ATTACHMENT(S)	<p>9.2.4.1 – Shire of Kojonup Local Emergency Management Arrangements 2022-2027</p> <p>9.2.4.2 – Shire of Kojonup Local Emergency Management Arrangements Appendices</p> <p>9.2.4.3 – Shire of Kojonup Local Emergency Evacuation Plan 2022-2027</p> <p>9.2.4.4 – Shire of Kojonup Local Emergency Recovery Plan 2022-2027</p>

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Corporate Actions
KP 2 - Connected	2.3 – Be providing for a safe and secure environment by working with State and Federal authorities.	2.3.1 - Maximize community safety through safe urban design and advocate for enhanced emergency service provisions.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The Shire of Kojonup is required to have Local Emergency Management Arrangements, Evacuation and Recovery Plans. Our current plans were last updated in 2017. The purpose of this report is to endorse the Local Emergency Management Plan, Local Emergency Recovery Plan, Local Emergency Evacuation Plan for 2022-2027.

**BACKGROUND**

The Shire is bound by legislation to have these documents and to review and update them every five years.

**COMMENT**

The revised plans require Council to adopt the updated Local Emergency Management Arrangements, Evacuation and Recovery Plans so they can be submitted to the State Emergency Management Committee for endorsement. It is recommended that Council adopt these updated Local Emergency Management Arrangements, Evacuation and Recovery Plans.

**CONSULTATION**

Extensive consultation with DFES, Local Emergency Management Committee (LEMC) and Shire Senior Management.

## STATUTORY REQUIREMENTS

The *Emergency Management Act 2005* section 41 – 43, sets out the local government's responsibilities regarding emergency management arrangements;

### *S.41 Emergency management arrangements in local government district*

- (1) A local government is to ensure that arrangements (local emergency management arrangements) for emergency management in the local government's district are prepared.*
  - (2) The local emergency management arrangements are to set out —*
    - (a) the local government's policies for emergency management;*
    - (b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;*
    - (c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph (b);*
    - (d) a description of emergencies that are likely to occur in the local government district;*
    - (e) strategies and priorities for emergency management in the local government district;*
    - (f) other matters about emergency management in the local government district prescribed by the regulations; and*
    - (g) other matters about emergency management in the local government district the local government considers appropriate.*
  - (3) Local emergency management arrangements are to be consistent with the State emergency management policies and State emergency management plans.*
  - (4) Local emergency management arrangements are to include a recovery plan and the nomination of a local recovery coordinator.*
  - (5) A local government is to deliver a copy of its local emergency management arrangements, and any amendment to the arrangements, to the SEMC as soon as is practicable after they are prepared.*
42. *Reviewing and renewing local emergency management arrangements*
- (1) A local government is to ensure that its local emergency management arrangements are reviewed in accordance with the procedures established by the SEMC.*
  - (2) Local emergency management arrangements may be amended or replaced whenever the local government considers it appropriate.*
43. *Local emergency management arrangements to be available for inspection*
- (1) A local government is to keep a copy of its local emergency management arrangements at the offices of the local government.*
  - (2) The arrangements are to be available for inspection, free of charge, by members of the public during office hours.*
  - (3) The arrangements may be made available in written or electronic form.*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Whilst there is no financial implications to endorse the Arrangements or Recovery Plan, Council are responsible for some expenses incurred during an emergency.

# **RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2 - Business Disruption	Lack of (or inadequate) emergency response/business continuity plans. Lack of training for specific individuals or availability of appropriate emergency response.	Regular LEMC, DEMC Meetings	Nil
Risk Rating - Adequate			
IMPLICATIONS			
Local governments are legislated to establish and maintain a Local Emergency Management Arrangement Plan with Local Emergency Evacuation and Recovery Plans. The risk of not having these plans would include lack of guidance for Staff, Councillors and relevant Community members who need to be able to work together under pressure in times of extreme stress should an emergency situation arise.			

## **ASSET MANAGEMENT IMPLICATIONS**

Nil

## **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## **OFFICER RECOMMENDATION/COUNCIL DECISION**

77/22 Moved Cr P Webb

Seconded Cr Gale

That Council adopts the attached

1. Shire of Kojonup Local Emergency Management Arrangements 2022-2027 and appendices;
2. Shire of Kojonup Local Evacuation Plan 2022-2027; and
3. Shire of Kojonup Recovery Plan 2022-2027.

CARRIED 7/0

### 9.3 KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS

#### 9.3.1 MONTHLY PAYMENTS LISTING – JULY 2022

<b>AUTHOR</b>	Vivicka Kahn - Finance and Payroll Officer
<b>DATE</b>	Sunday, 7 August 2022
<b>FILE NO</b>	FM.AUT.1
<b>ATTACHMENT</b>	9.3.1.1 – Monthly Payments Listing 1 to 31 July 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2019-2023”
Key Pillar	Community Outcomes	Corporate Actions
KP3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

To receive the list of payments covering the month of July 2022.

#### BACKGROUND

Not applicable

#### COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Chief Executive Officer prior to the meeting.

#### CONSULTATION

Nil

#### STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.



Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

#### **POLICY IMPLICATIONS**

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

#### **FINANCIAL IMPLICATIONS**

All payments made in line with Council Policy.

#### **STRATEGIC/CORPORATE IMPLICATIONS**

There are no strategic/corporate implications involved with presentation of the list of payments.

#### **RISK MANAGEMENT IMPLICATIONS**

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

#### **ASSET MANAGEMENT PLAN IMPLICATIONS**

There are no asset management implications for this report.

#### **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER RECOMMENDATION/COUNCIL DECISION**

78/22 Moved Cr F Webb

Seconded Cr Singh

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 July 2022		TO – 31 July 2022
Municipal Cheques	14342 - 14343	\$25,970.72
EFTs	30405 - 30595	\$779,702.78
Direct Debits		\$370,959.04
Total		\$1,176,632.54

be received.

CARRIED 7/0

9.4 KEY PILLAR 4 – ‘PROSPERITY’ REPORT

9.5 KEY PILLAR 5 – ‘DIGITAL’ REPORTS

10 APPLICATIONS FOR LEAVE OF ABSENCE

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.1.1 SPRINGHAVEN WORKING GROUP MINUTES – 11 AUGUST 2022 - CONFIDENTIAL

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Friday, 12 August 2022
<b>FILE NO</b>	GO.CNM.9

#### STATUTORY REQUIREMENTS

*Section 5.23(2) of the Local Government Act 1995* permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret; or
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
  - (ii) endanger the security of the local government’s property; or
  - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and

- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

**PROCEDURAL MOTION**

79/22 Moved Cr Gale

Seconded Cr F Webb

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (a) of the *Local Government Act 1995* at 3.11 pm.

CARRIED 7/0

Mrs Jill Mathwin left the meeting.

**PROCEDURAL MOTION**

81/22 Moved Cr Gale

Seconded Cr F Webb

That the meeting be reopened to the public at 3.19pm.

CARRIED 7/0

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

14.2.1 SPRINGHAVEN WORKING GROUP MINUTES – 11 AUGUST 2022 - CONFIDENTIAL

**COMMITTEE RECOMMENDATION/COUNCIL DECISION**

80/22 Moved Cr Bilney

Seconded Cr Egerton-Warburton

1. That Council receives the minutes from the 11 August 2022 meeting of the Springhaven Working Group, as presented; and
2. That the Chief Executive Officer, along with the Springhaven Working Group members and Manager Springhaven, actively explore and investigate the options for the future model of operation for the management of Springhaven Lodge.

CARRIED 7/0

15 **CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.19 pm.

16 ATTACHMENTS (SEPARATE)

Item 6.1	6.1.1	Minutes of the Council Meeting held on 26 July 2022
Item 6.2	6.2.1	Minutes of the Special Council Meeting held on 2 August 2022
Item 9.1.1	9.1.1.1	Child Safety Awareness Policy
Item 9.2.1	9.2.1.1	Plan for Animal Welfare in Emergencies 2022
Item 9.2.2	9.2.2.1	BFAC Meeting Minutes 9 August 2022
Item 9.2.3	9.2.3.1	LEMC Meeting Minutes 8 August 2022
	9.2.3.2	2022/2023 Emergency Services Levy
Item 9.2.4	9.2.4.1	Local Emergency Management Arrangements 2022-2027
	9.2.4.2	Local Emergency Management Arrangements Appendices
	9.2.4.3	Local Emergency Evacuation Plan 2022-2027
	9.2.4.4	Local Emergency Recovery Plan 2022-2027
Item 9.3.1	9.3.1.1	Monthly Payments Listing 1 to 31 July 2022



Our Ref: GO.CNM.2 – INT22/57CD5FB8

Councillors  
By email

Dear Councillors

**NOTICE OF MOTION - REVOCATION OF COUNCIL MOTION 72/22**

Council Motion 72/22:

*OFFICER RECOMMENDATION/COUNCIL DECISION*

*72/22 Moved Cr Gale*

*Seconded Cr P Webb*

*That the Minutes of the Special Council Meeting held on 2 August 2022 be confirmed as a true record.*

*CARRIED 7/0*

Due to errors being found within the Minutes of the Special Council Meeting held 2 August 2022 subsequent to their confirmation (Council Motion 72/22) by Council at its Ordinary Meeting held 16 August 2022, this *Notice of Motion* proposes that Council revokes Council Motion 72/22 to enable a corrected set of Minutes to be confirmed that accurately record the business of the Special Council Meeting held 2 August 2022.

In accordance with r. 10 (1) (a) and r. 10 (2) of *Local Government (Administration) Regulations 1996*, the following motion is proposed to revoke Council Motion 72/22 at Council's 20 September 2022 Ordinary Meeting of Council:

*That Council, following a Notice of Motion pursuant to r.10 of the Local Government (Administration) Regulations 1996, revokes Council Motion 72/22 (being confirmation of the minutes of the Special Council Meeting held 2 August 2022), to enable corrections to be made to those minutes as follows:*

- replacing references to the document being an agenda with references to the document being minutes;*
- addition of the wording 'BY ABSOLUTE MAJORITY' between CARRIED and 8/0, within Council Motions 67/22, 68/22, 69/22, and 70/22;*
- addition of the wording 'COUNCIL DECISION' where Council Motions exist; and*
- the addition of '2021/22' after the word 'from' within the 4<sup>th</sup> dot point in Council Motion 70/22 –*

And to enable accurate minutes to be confirmed as a true record.

Shire of Kojonup

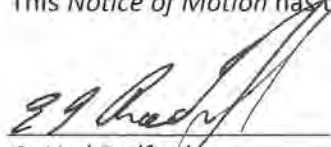
.../2

93-95 Albany Highway, Kojonup WA 6395

Postal address: PO Box 163, Kojonup WA 6395

Telephone: (08) 9831 2400 | Facsimile: (08) 9831 1566 | Email: [council@kojonup.wa.gov.au](mailto:council@kojonup.wa.gov.au)

This Notice of Motion has the support of the following Councillors:

  
Cr Ned Radford  
Shire President  
Cr Paul Webb  
Deputy President  
Cr Cindy Wieringa

Regards

Grant Thompson  
Chief Executive Officer

13 September 2022

SHIRE OF KOJONUP

# Kojonup



## MINUTES

Special Council Meeting

2 August 2022

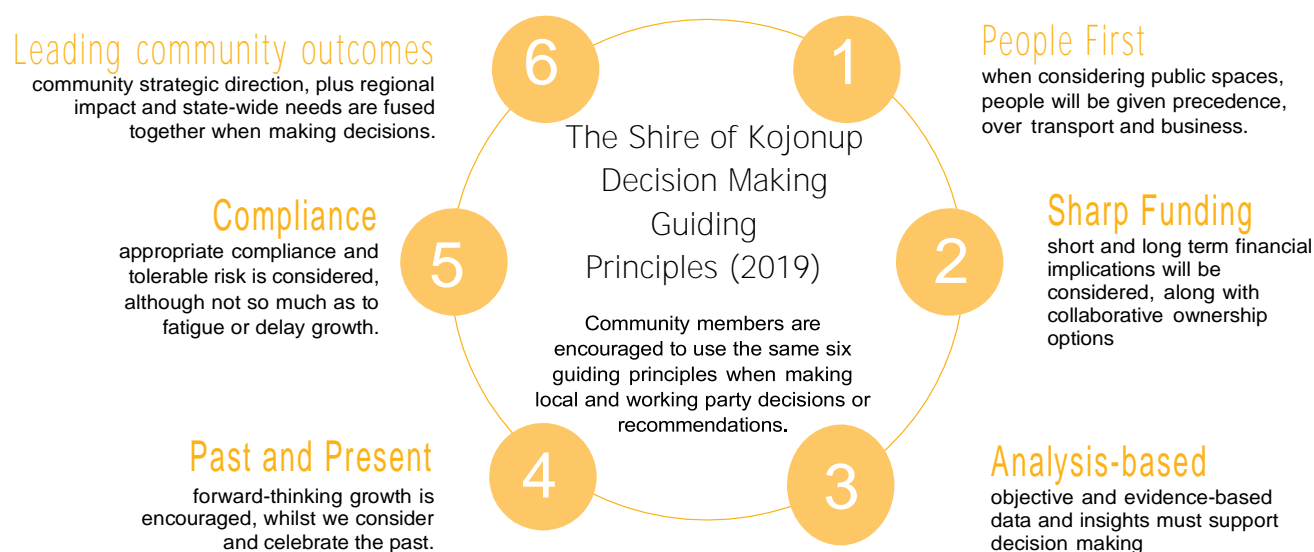
AGENDA FOR THE SPECIAL COUNCIL MEETING TO BE HELD ON 2 AUGUST 2022

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



## AGENDA

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at 3.01pm and draw the meeting's attention to the disclaimer below:

#### *Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

#### **Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

#### **Prayer – Cr Gale**

*Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch Queen Elizabeth. Grant to her good health and strength in the executing of her duties.*

*We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.*

*Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.*

*We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on public committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.*

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

Nil

3 **ATTENDANCE**

**COUNCILLORS**

Cr N Radford

Shire President

Cr P Webb

Deputy Shire President

Cr F Webb

Cr Wieringa

Cr Gale

Cr Singh

Cr R Bilney

Cr A Egerton-Warburton

**STAFF**

Grant Thompson

Chief Executive Officer

Heather Marland

Senior Finance Officer

Emily Sleight

Sport and Recreation Officer

3.1 **APOLOGIES**

Robert Jehu

Manager Regulatory Services

Craig McVee

Manager Works and Services

3.2 **APPROVED LEAVE OF ABSENCE**

4 **DECLARATION OF INTEREST**

5 **PUBLIC QUESTION TIME**

Questions may be submitted using the special email address for Council Meeting Public Question Time being [cmpqt@kojonup.wa.gov.au](mailto:cmpqt@kojonup.wa.gov.au)

The Chief Executive Officer will table all correspondence received.

5.1 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Not applicable

5.2 **PUBLIC QUESTION TIME**

6 **CONFIRMATION OF MINUTES**

Nil

7     PRESENTATIONS

- 7.1     PETITIONS
- 7.2     PRESENTATIONS
- 7.3     DEPUTATIONS
- 7.4     DELEGATES' REPORTS

8     METHOD OF DEALING WITH AGENDA BUSINESS

9     REPORTS

- 9.1     KEY PILLAR 1 – 'PLACE' REPORTS
- 9.2     KEY PILLAR 2 – 'CONNECTED' REPORTS

### 9.3 KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS

#### 9.3.1 BUDGET ADOPTION – 2022/2023 FEES & CHARGES

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Monday, 18 July 2022
<b>FILE NO</b>	FM.FEE.1
<b>ATTACHMENT(S)</b>	9.3.1.1 – Draft 2022/2023 List of Fees & Charges

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

The purpose of this report is to adopt the list of fees and charges for the 2022/2023 financial year.

#### BACKGROUND

The Council is required by the *Local Government Act 1995 (Act)* to adopt a list of fees and charges annually.

The draft list of fees and charges has undergone a review by all relevant staff, as well as Councillors at the 17 May 2022 Councillors’ Briefing Session.

#### COMMENT

Comparative figures are shown in the list of fees and charges with the previous two financial years to enable changes to be easily identified; a contents page has been included to improve navigation within the document.

#### CONSULTATION

All relevant staff have been given the opportunity to provide input. A review was also conducted by Councillors at the 17 May 2022 Briefing Session.

## STATUTORY REQUIREMENTS

Section 6.15 to 6.19 of the *Local Government Act 1995* legislates the imposition of fees and charges for a local government. Section 6.19 of this *Act* requires a local government to advertise the imposition of fees and charges that are not included in the annual budget. This item is being completed in conjunction with the adoption of the annual budget and, therefore, advertising is not required.

Some fees are adopted under, or provided by, other legislation, such as:

- *Dog Act 1976*
- *Health (Miscellaneous Provisions) Act 1911*
- *Cemeteries Act 1986*
- *Waste Avoidance and Resources Recovery Act 2007*
- *Building Act 2011*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

The list of fees and charges, when adopted, sets the level of many revenue items contained within the budget. Significant consideration needs to be given when setting each fee and charge and the effect that it will have on the usage of that facility and, therefore, the total revenue level obtained. For example, simply doubling a fee may not double the revenue, as the number of 'sales' may be affected by increased prices.

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
1. Asset Sustainability	Insufficient budget to maintain or replace assets	Routine Maintenance Schedule - Buildings	Nil
6. Engagement	Relationship breakdown with community groups. Budget/Funding issues	Support local community volunteer groups. Community engagement/networking	Review and assess community engagement strategy / plan
Risk rating - Moderate			

**IMPLICATIONS**

Inadequate income from Fees and Charges and Rent affects the budget position regarding building maintenance and renewal as costs are continually increasing. This will in turn affect the Shire of Kojonup's ability to continue with any planned maintenance or upgrades to the facilities the income would have supported.

A thorough and complete list of fees and charges assists with legislative compliance and ensures the generation of adequate revenue.

**ASSET MANAGEMENT IMPLICATIONS**

An appropriate list of fees and charges can assist to fund the required asset management activities.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION**

67/22 Moved Cr Egerton-Warburton, Seconded Cr Gale  
That the 2022/2023 List of Fees and Charges, as attached, be adopted.

**CARRIED 8/0**

9.3.2 BUDGET ADOPTION – 2022/2023 PROPERTY RATES

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Tuesday, 25 July 2022
<b>FILE NO</b>	FM.BUD.2
<b>ATTACHMENT(S)</b>	Nil

STRATEGIC/CORPORATE IMPLICATIONS		
Community Strategic Plan 2017 – 2027 “Smart Possibilities – Kojonup 2027+”		Corporate Business Plan 2017 – 2021 “Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to set the property rates and associated conditions for the 2022/2023 financial year.

**BACKGROUND**

Property rates are the primary income source for most local governments in WA. This agenda item sets the rating levels and associated parameters based on the *Local Government Act 1995 (Act)* and the Shire of Kojonup’s previous practices.

All recommendations contained within this report are consistent with previous years’ practices, with the exception of:

- The maximum penalty interest charge allowable under the *Act* for the non-payment of rates has been reduced by the State Government from 8% to 7%.; and
- It is proposed that the rates incentive prize draw that was introduced in 2021/2022 to encourage timely payment and, therefore, assist with the debtor collections requirements and cash flow (refer to item 9.3.9 in this agenda) be continued.

**COMMENT**

Level of Rates/Calculation

There are several different methods available for rating within local government in WA. These include:

- General – based on valuation type;
- Differential - based on different land uses or zoning;
- Specified Area rates – definable area for facilities such as sewerage rates;
- Service Charges – As defined by the *Act*; or



- Voluntary levies – such as a landcare levy

The Shire of Kojonup rates are based on the first dot point 'General' rates and a rate in the dollar is set for both valuation types. In the 2022/2023 financial year, 23% of rates raised were from properties on a gross rental valuation (GRV) (predominately within the townsite), and 77% unimproved valuation (UV) (rural).

The draft 2022/2023 Annual Budget has been prepared based on a 5% proposed rate increase for GRV and a 7% increase on UV, following on from a 5% change in the 2021/2022 draft budget and a 0% in 2020/2021 due to COVID-19 recovery efforts. As a reference point, 1.0%, of rates represents an additional \$42,411 of revenue which is minimal when comparing the additional cost of doing business with the rising costs. Management has, therefore, worked hard to find additional operating efficiencies elsewhere to balance the budget.

All unimproved values (UV) and gross rental values (GRV) have been revalued by the Valuer General's Office in accordance with relevant statutory legislation and have increased approximately 16% in total. As always, individual properties are likely to receive a greater variance (both increased and decreased) than the 16% average, creating unavoidable inequities between properties. This is beyond the Shire's control and anyone in this situation is encouraged by Shire staff to contact the Valuer General's Office.

It is proposed that the minimum rate of \$750 from last year be increased to \$780 to ensure all rate payers contribute equitably.

#### Instalments:

It is recommended that the Council continue to offer the following three (3) payment options as in previous years:

1. To pay the total rates and charges included on the rate notice in full by the 35th day after the date of issue of the rates notice (this option defined by legislation); or
2. To pay by two equal instalments. The first instalment will be due on the 35th day after the date of issue of the rates notice and the second instalment four calendar months after this date; or
3. To pay by four equal instalments. The first instalment will be due on the 35th day after the date of issue of the rates notice and the remainder at two calendar month intervals after this date.

#### Instalment Fee:

It is recommended that an instalment fee of \$9.00 be charged for each instalment reminder issued after the first instalment is paid. This is the same as that charged in at least the ten previous financial years and covers postage, printing and handling of reminder notices.

#### Interest on Instalments:

It is recommended that the maximum allowable interest rate of 5.5% per annum be applied to instalment payments, unless deemed to be suffering financial hardship in accordance with Council Policy 2.1.12. Again, this is consistent with the previous year's charges and statutory requirements, with the exception of the Financial Hardship Policy 2.1.12 which was adopted in 2020 as a response to the COVID-19 pandemic.

**Late Payment Penalty Interest:**

It is recommended that the Council adopt a late payment penalty interest of 7% per annum. It is proposed that the late payment penalty interest will apply to rates that remain unpaid where no election was made to pay the rate by instalments and on overdue instalment payments where an election was made to pay by instalments. This charge has been reduced from 8% and 11% due to changes to legislation.

**CONSULTATION**

Setting the rating levels for 2022/2023 has been discussed at Council briefing sessions and senior management team meetings. All other rating parameters are as per previous years except where indicated above.

**STATUTORY REQUIREMENTS**

Section 6.25 to 6.82 of the *Local Government Act 1995* and Sections 52 to 78 of the *Local Government (Financial Management) Regulations 1996* relate to property rating requirements and procedures.

Clause 7-14 of the *Local Government (COVID-19 Response) Ministerial Order 2020* has modified sections 6.2, 6.13, 6.33, 6.34, 6.35, 6.36, 6.45 and 6.51 of the *Act* which relate to adopting the budget and/or setting rates.

**POLICY IMPLICATIONS**

Policy 2.1.12 Financial Hardship relates to the setting of instalment interest and was adopted as a result of the Shire's COVID-19 recovery efforts.

**FINANCIAL IMPLICATIONS**

The property rates proposed have been established on the basis of delivering a balanced budget and in accordance with the goals set in *SMART Implementation* and the adopted Long Term Financial Plan of the Shire. The rate set considers the limiting revenue options encountered last financial year due to the Council's COVID-19 stimulus programs.

**RISK MANAGEMENT IMPLICATIONS**

A control measure to raise rate revenue to offset budget expenditure as listed in the 2022/2023 budget, whilst ensuring compliance with applicable legislation.

**ASSET MANAGEMENT IMPLICATIONS**

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

OFFICER RECOMMENDATION

68/22 Moved Cr F Webb

, Seconded Cr Egerton-Warburton

That:

1. The following rate levels be adopted for the 2022/2023 financial year:
  - a) For all rateable properties where Gross Rental Valuations are applied a rate of 13.815 cents in the dollar with a Minimum Rate of \$780 is to apply.
  - b) For all rateable properties where Unimproved Valuations are applied, a rate of 0.7420 cents in the dollar with a Minimum Rate of \$780 is to apply.
2. Where payments are received after the due date, penalty interest at a rate of seven percent (7%) per annum, to be calculated on a daily basis will be imposed on all outstanding rates and service charges. Pensioners who are registered in accordance with the *Rates Rebates and Deferments Act 1993* are to be exempt from this provision.

3. The following rate instalment payment options be offered:

Option 1 - Payment in full.

Total amount of rates and charges included on the rate notice to be paid in full by 9 September 2022.

Option 2 - Payments to be made by two (2) instalments as detailed on the rates notice, with the following dates:

First Instalment	9 September 2022
Second Instalment	16 January 2023

Option 3 - Payments to be made by four (4) instalments, as detailed on the rate notice, with the following dates:

First Instalment	9 September 2022
Second Instalment	11 November 2022
Third Instalment	16 January 2023
Fourth Instalment	22 March 2023

CARRIED 8/0

9.3.3 BUDGET ADOPTION – 2022/2023 RATES INCENTIVE PRIZE DRAW

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Monday, 18 July 2022
<b>FILE NO</b>	RV.RTP.3
<b>ATTACHMENT(S)</b>	9.3.3.1 - Rates Incentive Prize Draw - Terms and Conditions 2022-2023

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 3– Performance	3.4 – Be organised and transparent with our financial management	3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money
KP 4 – Prosperity	4.4 – Have collaborated to enhance and attract diverse retail to ensure a successful and renewed Main Street	4.4.2 – Further develop Council policies and business incentives to enhance a ‘shop local’ philosophy

#### DECLARATION OF INTEREST

As a ratepayer, the author may win the draw as the selection of winners is random and all ratepayers who qualify are eligible.

#### SUMMARY

The purpose of this report is to consider conducting a Rates Incentive Prize Draw and set the terms and conditions of such a draw.

#### BACKGROUND

The Shire has previously offered a discount for the early payment of rates in full. This discount was removed for the 2020/2021 financial year with the financial constraints incurred via COVID-19 legislative changes.

In the 2021/2022 financial year *Kojonup Dollars* were introduced.

#### COMMENT

The Rates Incentive Prize draw is aimed at increasing the percentage of rate accounts paid by the due date. This year those rate payers who elect to pay by instalments and have paid the 1<sup>st</sup> instalment by the due date will also be eligible. This will improve debtor collection and the Shire’s cashflow.

Implementing a prize draw through the creation of *Kojonup Dollars*, which can only be redeemed at participating local businesses, will also benefit local businesses by ensuring the prize money is spent within the Kojonup economy.

Although *Kojonup Dollars* were initially created for the Rates Incentive Prize Draw, there is no reason they can’t be used for other applications as well.

*Kojonup Dollars* will require the agreement of local businesses to honour them as a form of payment. Businesses will then redeem the vouchers for payment. Each *Kojonup Dollar* will be numbered individually to ensure they cannot be used multiple times. *Kojonup Dollars* will be printed in small denominations, giving recipients the ability to pay for small or large purchases as required. An expiration date of 1 June 2023 will ensure the winner has adequate time to spend the prize while ensuring they are accounted for within the 2022/2023 financial year.

## CONSULTATION

Council Briefing Session  
Chief Executive Officer

## STATUTORY REQUIREMENTS

Section 6.46 (Discounts) of the *Local Government Act 1995* states:

*'Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may, when imposing a rate or service charge, resolve\* to grant a discount or other incentive for the early payment of any rate or service charge.'*

*\* Absolute majority required.'*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

It is anticipated that the Rates Incentive Prize draw will increase the percentage of rates received prior to the due date, thereby greatly assisting with cash flow and collection efforts.

The provision of ten (10) \$500 *Kojonup Dollars* prizes will cost the Shire an additional \$5,000 for the financial year. This provision has been included in the draft budget.

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6. Engagement	Inadequate documentation or procedures	Public notices, local papers, website communication	Nil
7. Errors, Omissions, Delays	Human Error  Inadequate formal procedures or training	Staff training  Policies and procedures	Nil
12. Misconduct	Lack of internal checks  Poor enforcement of policies and procedures	Strong management culture	Nil
Risk rating: Moderate			

IMPLICATIONS
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With the implementation of Terms and Conditions as per the attachment, the risks associated with errors or staff misconduct are reduced significantly. Information regarding the incentive program will be mailed to all ratepayers with their rates notice, and included as an attachment for those ratepayers who receive their rates notices via email.
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

The Terms and Conditions will be published on the Shire website. Each Kojonup Dollar will be individually numbered to reduce the risk of counterfeiting.
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**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

<p><b>OFFICER RECOMMENDATION</b></p>
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<p>69/22 Moved Cr Gale , Seconded Cr Wieringa</p>
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<p>That a Rates Incentive Prize Draw Program be conducted for 2022/2023 financial year to encourage the payment of rate accounts in full or by instalment by the due date and the Terms and Conditions, as attached, be adopted.</p>
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<p>CARRIED 8/0</p>
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9.3.4 BUDGET ADOPTION – 2022/2023 ANNUAL BUDGET

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Wednesday, 20 July 2022
<b>FILE NO</b>	FM.BUD.2
<b>ATTACHMENT(S)</b>	9.3.4.1 – Draft 2022/2023 Annual Budget

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to consider adopting the 2022/2023 Annual Budget, with or without modification.

**BACKGROUND**

The *Local Government Act 1995 (Act)* requires each Local Government to prepare a budget each financial year. The form, manner and content of the budget are prescribed in the *Act* and the *Local Government (Financial Management) Regulations 1996*. The Council must adopt its budget by an Absolute Majority no later than 31 August in the budget year unless the Minister for Local Government has granted an extension.

The Council and its staff have been working on the components of the 2022/2023 Annual Budget since March 2022, including the consideration of the plant replacement program, road construction program, fees and charges, and property rating details. The Council briefing sessions have enabled a detailed analysis of the draft budget by Senior Management and elected members.

The previous items in this agenda have dealt with the major components in the budget and have been adopted individually to simplify the requirements of the *Local Government Act 1995*. These included the List of Fees & Charges and Property Rates.

**COMMENT**

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996*, *Australian Accounting Standards* and *International Financial Reporting Standards*.

The Chief Executive Officer (CEO) has prepared the following introduction to the budget:

*“The 2022/23 Budget reflects a period of planning and prudent financial consolidation for the Shire of Kojonup. The Community Strategic Plan – “SMART Possibilities”, with 5 Key Pillars being PLACE, CONNECTED, PERFORMANCE, PROSPERITY and DIGITAL requires a significant review and will commence in July 2022.*

*The Corporate Business Plan – “SMART Implementation” has come to the end of its four year period and, as a part of the aforementioned review, will be refined to reflect a new strategic pathway for the Shire of Kojonup and its communities.*

*Through Community consultation the Shire will focus on a new operational plan reflecting what the Shire can realistically achieve over the next four years. Sustainable growth will have to be a key feature of this new plan.*

*The current economic environment post COVID-19 means the Shire must now consider inflationary pressures, increases in the cost of borrowing future money and the general cost increase pressures that are materialising. The current rate setting in this budget is a fiscally responsible approach to buffer the Shire’s and Community’s financial volatility and sustainability through the next uncertain phase.*

*The economic environment we have all now entered will place pressure on the Shire both economically and socially. The Shire will undertake analysis on ‘self-funding’ and sustainable expenditure, the allocation of overheads and the depreciation impact on the relevant areas of the organisation.*

*With Federal and State governments incurring higher debt levels, it is likely that grants will be less available to fund major infrastructure projects like we have seen over the past few years.*

*Moving forward it is critical that we understand our workforce and Team Members requirements to work and live in a rural and regional community. Workforce & Diversity Planning is essential to Kojonup’s growth.*

*This will form a key component of the Strategic review and allow the Council and CEO to attract the right skills and people for the future roles required to operate the Shire.*

*Additionally, in the current labour market, getting access to skilled workers is causing disruption and stress within the workplace. The requirement to focus on operating a 22 Bed Aged Care Facility 365 days 24/7, essential services, undertake material road maintenance and other property management and ensure compliance to regulations is essential in how the Shire creates value for the Community through a ‘Community Return on Capital’ (CROC). That is, the efficient use of capital the residents entrust with us to provide those services required to build a thriving community.*

*Contracting and supply chain interruptions have caused us to take a pause when considering which projects we follow through on over the next 12 – 24 months.*

*Therefore, this budget has taken a balanced approach. With minimal grant funded projects it was important to take a frugal approach to expenditure, with minimal infrastructure build and*



*a focus on cost management, reducing the amount of cash the Shire will transfer to reserves in the short term to be utilised on improving operations, and an increase in rates to keep ahead of inflation.*

*The 2022/23 Budget focuses on:*

- *Base road construction and maintenance;*
- *Finishing off the heavy capital works program from the previous year, complete Netball Courts and Harrison Place Toilets;*
- *Focusing on investing in marketing the Kojonup ‘brand’ and the new Trails program, both for tourists and also as an option for people to move to and live in Kojonup;*
- *One Community, One Team will be a key focus in the next 12 months. As such, we will have a major focus on internal business improvement including Work Health and Safety, Management Operating Systems to improve the way we do things at the Shire, work smarter not harder, and improved performance on asset management;*
- *Build capability for our Team utilising technology;*
- *Build the Emergency Services Communication Tower; and,*
- *A rates increase of 5% on GRV & 7% on UV properties, taking into consideration inflation, cost of operating and the elasticity to support this increase.*

### **Reserve Accounts**

*Reserve accounts are utilised to set aside funds for use in a future financial year for a specific use. This year’s budgeted movement in reserve accounts sees the reserves reduced with nominal funds being transferred into the accounts. Along with the Plant and Equipment and Natural Resource Management reserves, a few reserves will be utilised for projects and the transfer back into the reserve accounts will be materially decreased from last year.*

*The main reserves withdrawn are for Plant Replacement and planning the Spring Design, Streetscape design and other major projects to ensure we have the cashflow to be “shovel ready” for future funding and any available grants.*

*Some reserves are expected to increase slightly but, overall, most will either remain the same or reduce in whole:*

- *Opening balance (1 July 2022) - \$4,019,916*
- *Closing budgeted balance (30 June 2023) - \$3,375,004*

*The figures above include regulatory reserves such as \$2,440,886 of cash-backed bonds paid by residents of Springhaven Lodge and Employee accrued benefits. As such, 30 June 2022 reserve accounts available for future Shire projects and statutory obligations only total \$934,118.*

### **Loans**

*The Council currently has several low interest bearing instruments totalling approximately \$5,262,542 at an average interest rate of 3.15%. The Council is conscious of its current debt level and managing this for a balanced approach to growth and investments. The focus for this year is to borrow prudently to fund the bushfire tower, but to reduce the overall principal over the next 12 months.*

*This budget 2022/23 includes the raising and servicing of new loans as follows:*

- *Bushfire Communications Tower (\$400K)*
- *Harrison Place Toilets (\$200K)*

*Following the raising of new loans, it is budgeted that the loan balance outstanding as at 30 June 2023 will be \$5,449,408. Further information on these loans can be seen at Note 6 of this budget.*

*Councillors continue to assess, review and evaluate the strategic direction and financial management of the Shire on behalf of the Community.*

*By the Shire listening to the Community and implementing the Community vision for Kojonup everyone will begin to grow both socially, physically and spiritually adding to the many voices in the Shire.*

*As CEO, I recommend this budget to Council for adoption for the 2022/23 Financial Year.*

*Grant Thompson  
Chief Executive Officer  
20 July 2022*

**What is in this Budget?**

**General Purpose Funding:**

- *Rates increase – 5% GRV and 7% UV (5% last year)*
- *Rates Incentive Prize Draw - \$5,000*

**Governance:**

- *Payroll, Integrated Safety Management system and ICT Review - \$70,000*
- *Integrated Planning Major Strategic Review, Security, Spring Plan Design and Costing, Streetscape Plan Design and Costing, Designated Area Migration Agreement application - \$135,000*

**Law, Order & Public Safety:**

- *Bush Fire Communications Tower - \$500,000 (reserves and loan funded)*

**Education & Welfare**

- *New Shade Sails at Old School Site - \$13,500 (Playgroup contributing 50%)*

**Housing:**

- *13 - 15 Loton Close – Fix retaining wall and retain, new shed - \$50,000*
- *Jean Sullivan/Independent Living Units – \$10,000*

**Springhaven Lodge:**

- *Furniture - \$10,000*
- *ACAR Grant - Vinyl Flooring & Handrails - \$285,000 (\$282,000 Grant)*
- *Operating deficit slightly higher this year through additional expenditure & non growth of revenue. A new funding Model being introduced this year from Federal Government*

*may help support additional revenue and reduce the deficit – Budgeted Deficit (- \$102,378).*

**Community Amenities:**

- Refuse Site - \$50,000
- Town Furniture - \$40,000
- Men's Shed - \$1,000,000

**Recreation & Culture:**

- Historical Buildings – Repairs to The Barracks - \$30,000
- Sub-division - Harness Display Shed - \$12,000
- Finish Harrison Place Toilets & Park - \$200,000
- Showgrounds Retaining Wall - \$6000
- Newstead Park Shade Sail – \$10,000
- Apex Park Maintenance and replace play equipment – \$27,330
- Sporting Complex:
  - Netball Courts Resurface & Roof - \$100,000
- Trails & Hub Construction - \$73,886
- Project Development:
  - New Bowling Green Support - \$114,500

**Transport:**

- Radio & ICT Communication upgrades – \$40,000
- New Traffic Counters - \$21,500
- Road Maintenance budget \$1,297,940
- Plant (as per 12 year plan)
  - Net Cost \$105,530
  - Gross \$380,000 / Trade-In \$72,00 / Reserve Transfer \$202,470)
- Signage Upgrades - \$10,000
- Drainage & Culverts - \$50,000
- A Solid Road Construction program:
  - Widening – Shamrock Road - \$600,000
  - Maintenance Kojonup-Frankland Road - \$19,374
  - Widening - Shamrock Road - \$111,229
  - Widening – Broomehill-Kojonup Road - \$154,681
  - Widening – Tambellup West Road - \$300,000
  - Bitumen Reseal - Kojonup-Frankland Road – \$150,000
  - Bitumen Reseal - Kojonup Darkan Road - \$120,000
  - Bitumen Reseal - Broomehill-Kojonup Road - \$120,000
  - Bitumen Reseal - Boscabel Road (western end) – \$21,000
  - Bitumen Reseal - Boscabel Road (town) - \$65,000
  - Seal - Riverdale Road - \$413,000
  - Seal - Balgarup Road - \$176,500
  - Seal - Samson Road - \$120,000
  - Spring Street - \$55,000

**Economic Services:**

- Kodja Place - Rose Maze - \$19,000

- *Kodja Place - Equipment Upgrade - \$60,000*
- *EV Charger Parking Bay \$15,000*
- *Promotional Signage at Airstrip - \$30,000*
- *Finish Muradup Standpipe - \$55,000*

***Regulatory Property & Services:***

- *Upgraded Town Parking and line marking - \$50,000*
- *Land Survey & Leasing Costs (Industrial Properties and other developments) - \$94,000*
- *Chemical Shed Upgrade - \$34,647*

**CONSULTATION**

All required Managers and Team Members have had input into the respective components of the budget.

The Council has been consulted during three (3) budget workshops (at Briefing Sessions) to assess the priorities of proposed capital works, plant replacement, abnormal operating items, reserve transfers and property rate parameters.

**STATUTORY REQUIREMENTS**

Section 6.2 of the *Local Government Act 1995* and regulations 22-33 of the *Local Government (Financial Management Regulations) 1996* legislate the requirements of the annual budget.

Section 6.2(1) of the *Local Government Act 1995* requires that prior to 31 August each year, the Council adopt a budget for its municipal fund for the proceeding financial year.

The annual budget is to incorporate:

- a) particulars of the estimated expenditure proposed to be incurred by the local government;
- b) detailed information relating to the rates and service charges which will apply to land within the district including:
  - i. the amount it is estimated will be yielded by the general rate; and
  - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges.
- c) the fees and charges proposed to be imposed by the local government;
- d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
- e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
- f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and such other matters as are prescribed.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

The adopted budget of the Shire sets the financial direction for the proceeding financial year.

#### **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications for the adoption of the budget, apart from minimizing exposure to risks (particularly financial) through a thoroughly prepared and legislative compliant annual budget process.

#### **ASSET MANAGEMENT IMPLICATIONS**

The 2022/23 budget makes provision for numerous asset purchases, asset renewal and upgrades and major maintenance items for the coming financial year.

#### **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Absolute Majority

#### **OFFICER RECOMMENDATION**

70/22 Moved Cr Gale , Seconded Cr Bilney

That the 2022/2023 Annual Budget, as attached, be adopted with the following amendments:

1. average interest rates in the CEO report to reflect a weighted average based on the value of each loan
2. adjustments as required in the CEO report with regard to dates
3. the term of all current loans to be included in the CEO report; and
4. in Section 6. Unspent Borrowings in the Budget document, adjust dates in the statement line

CARRIED 8/0

#### 9.4 KEY PILLAR 5 – ‘PROSPERITY’ REPORTS

Nil

#### 9.5 KEY PILLAR 5 – ‘DIGITAL’ REPORTS

Nil

#### 10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

#### 11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

#### 12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

#### 13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

**14    MEETING CLOSED TO THE PUBLIC**

14.1       MATTERS FOR WHICH THE MEETING MAY BE CLOSED  
              Nil

14.2       PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC  
              Nil

**15    CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.25pm.

16 ATTACHMENTS (SEPARATE)

9.3.1	9.3.1.1	Draft 2022/2023 List of Fees & Charges
9.3.3	9.3.3.1	Rates Incentive Prize Draw - Terms and Conditions 2022-2023
9.3.4	9.3.4.1	Draft 2022/2023 Annual Budget



# MINUTES

Special Council Meeting

2 August 2022

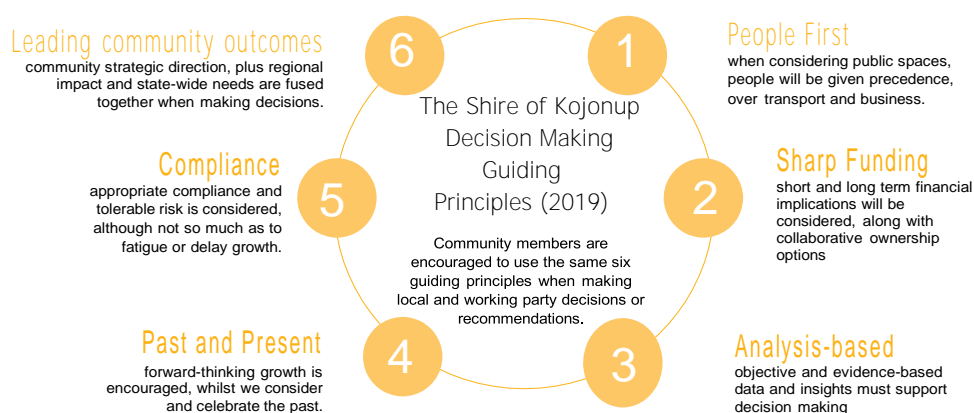


**MINUTES OF AGENDA FOR THE SPECIAL COUNCIL MEETING TO BE HELD ON 2 AUGUST 2022**

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



**MINUTES****AGENDA**

**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Shire President ~~shall~~ declared the meeting open at 3.01pm and drew the meeting's attention to the disclaimer below:

*Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

**Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

**Prayer – Cr Gale**

*Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch Queen Elizabeth. Grant to her good health and strength in the executing of her duties.*

*We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.*

*Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.*

*We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on public committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.*

**2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

Nil

**3 ATTENDANCE**

**COUNCILLORS**

Cr N Radford	Shire President
Cr P Webb	Deputy Shire President
Cr F Webb	
Cr Wieringa	
Cr Gale	
Cr Singh	
Cr R Bilney	
Cr A Egerton-Warburton	

**STAFF**

Grant Thompson	Chief Executive Officer
Heather Marland	Senior Finance Officer
Emily Sleight	Sport and Recreation Officer

- 3.1 APOLOGIES
- |             |                             |
|-------------|-----------------------------|
| Robert Jehu | Manager Regulatory Services |
| Craig McVee | Manager Works and Services  |

- 3.2 APPROVED LEAVE OF ABSENCE

Nil

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**4 DECLARATION OF INTEREST**

Nil

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**5 PUBLIC QUESTION TIME**

Questions may be submitted using the special email address for Council Meeting Public Question Time being [cmpqt@kojonup.wa.gov.au](mailto:cmpqt@kojonup.wa.gov.au)

The Chief Executive Officer will table all correspondence received.

- 5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- Not applicable

- 5.2 PUBLIC QUESTION TIME

Nil

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**6 CONFIRMATION OF MINUTES**

Nil

**7 PRESENTATIONS**

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

Nil

**8 METHOD OF DEALING WITH AGENDA BUSINESS**

There were nil changes to the order of the meeting.

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**9 REPORTS**

9.1 KEY PILLAR 1 – 'PLACE' REPORTS

Nil

9.2 KEY PILLAR 2 – 'CONNECTED' REPORTS

Nil

9.3 KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS

9.3.1 BUDGET ADOPTION – 2022/2023 FEES & CHARGES

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Monday, 18 July 2022
<b>FILE NO</b>	FM.FEE.1
<b>ATTACHMENT(S)</b>	<a href="#">9.3.1.1 – Draft 2022/2023 List of Fees &amp; Charges</a>

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP 3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to adopt the list of fees and charges for the 2022/2023 financial year.

**BACKGROUND**

The Council is required by the *Local Government Act 1995 (Act)* to adopt a list of fees and charges annually.

The draft list of fees and charges has undergone a review by all relevant staff, as well as Councillors at the 17 May 2022 Councillors’ Briefing Session.

**COMMENT**

Comparative figures are shown in the list of fees and charges with the previous two financial years to enable changes to be easily identified; a contents page has been included to improve navigation within the document.

**CONSULTATION**

All relevant staff have been given the opportunity to provide input. A review was also conducted by Councillors at the 17 May 2022 Briefing Session.

### STATUTORY REQUIREMENTS

Section 6.15 to 6.19 of the *Local Government Act 1995* legislates the imposition of fees and charges for a local government. Section 6.19 of this *Act* requires a local government to advertise the imposition of fees and charges that are not included in the annual budget. This item is being completed in conjunction with the adoption of the annual budget and, therefore, advertising is not required.

Some fees are adopted under, or provided by, other legislation, such as:

- *Dog Act 1976*
- *Health (Miscellaneous Provisions) Act 1911*
- *Cemeteries Act 1986*
- *Waste Avoidance and Resources Recovery Act 2007*
- *Building Act 2011*

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

The list of fees and charges, when adopted, sets the level of many revenue items contained within the budget. Significant consideration needs to be given when setting each fee and charge and the effect that it will have on the usage of that facility and, therefore, the total revenue level obtained. For example, simply doubling a fee may not double the revenue, as the number of 'sales' may be affected by increased prices.

### RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
1. Asset Sustainability	Insufficient budget to maintain or replace assets	Routine Maintenance Schedule - Buildings	Nil
6. Engagement	Relationship breakdown with community groups. Budget/Funding issues	Support local community volunteer groups. Community engagement/networking	Review and assess community engagement strategy / plan
Risk rating - Moderate			

IMPLICATIONS

Inadequate income from Fees and Charges and Rent affects the budget position regarding building maintenance and renewal as costs are continually increasing. This will in turn affect the Shire of Kojonup's ability to continue with any planned maintenance or upgrades to the facilities the income would have supported.

A thorough and complete list of fees and charges assists with legislative compliance and ensures the generation of adequate revenue.

**ASSET MANAGEMENT IMPLICATIONS**

An appropriate list of fees and charges can assist to fund the required asset management activities.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

67/22 Moved Cr Egerton-Warburton                      Seconded Cr Gale  
That the 2022/2023 List of Fees and Charges, as attached, be adopted.

CARRIED BY ABSOLUTE MAJORITY 8/0



9.3.2 BUDGET ADOPTION – 2022/2023 PROPERTY RATES

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Tuesday, 25 July 2022
<b>FILE NO</b>	FM.BUD.2
<b>ATTACHMENT(S)</b>	<b>Nil</b>

<b>STRATEGIC/CORPORATE IMPLICATIONS</b>		
Community Strategic Plan 2017 – 2027 “Smart Possibilities – Kojonup 2027+”		Corporate Business Plan 2017 – 2021 “Smart Implementation – Kojonup 2021 +”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to set the property rates and associated conditions for the 2022/2023 financial year.

**BACKGROUND**

Property rates are the primary income source for most local governments in WA. This agenda item sets the rating levels and associated parameters based on the *Local Government Act 1995 (Act)* and the Shire of Kojonup’s previous practices.

All recommendations contained within this report are consistent with previous years’ practices, with the exception of:

- The maximum penalty interest charge allowable under the *Act* for the non-payment of rates has been reduced by the State Government from 8% to 7%; and
- It is proposed that the rates incentive prize draw that was introduced in 2021/2022 to encourage timely payment and, therefore, assist with the debtor collections requirements and cash flow (refer to item 9.3.9 in this agenda) be continued.

**COMMENT**

**Level of Rates/Calculation**

There are several different methods available for rating within local government in WA. These include:

- General – based on valuation type;
- Differential - based on different land uses or zoning;
- Specified Area rates – definable area for facilities such as sewerage rates;
- Service Charges – As defined by the *Act*; or

- Voluntary levies – such as a landcare levy

The Shire of Kojonup rates are based on the first dot point ‘General’ rates and a rate in the dollar is set for both valuation types. In the 2022/2023 financial year, 23% of rates raised were from properties on a gross rental valuation (GRV) (predominately within the townsite), and 77% unimproved valuation (UV) (rural).

The draft 2022/2023 Annual Budget has been prepared based on a 5% proposed rate increase for GRV and a 7% increase on UV, following on from a 5% change in the 2021/2022 draft budget and a 0% in 2020/2021 due to COVID-19 recovery efforts. As a reference point, 1.0% of rates represents an additional \$42,411 of revenue which is minimal when comparing the additional cost of doing business with the rising costs. Management has, therefore, worked hard to find additional operating efficiencies elsewhere to balance the budget.

All unimproved values (UV) and gross rental values (GRV) have been revalued by the Valuer General’s Office in accordance with relevant statutory legislation and have increased approximately 16% in total. As always, individual properties are likely to receive a greater variance (both increased and decreased) than the 16% average, creating unavoidable inequities between properties. This is beyond the Shire’s control and anyone in this situation is encouraged by Shire staff to contact the Valuer General’s Office.

It is proposed that the minimum rate of \$750 from last year be increased to \$780 to ensure all rate payers contribute equitably.

#### Instalments:

It is recommended that the Council continue to offer the following three (3) payment options as in previous years:

1. To pay the total rates and charges included on the rate notice in full by the 35th day after the date of issue of the rates notice (this option defined by legislation); or
2. To pay by two equal instalments. The first instalment will be due on the 35th day after the date of issue of the rates notice and the second instalment four calendar months after this date; or
3. To pay by four equal instalments. The first instalment will be due on the 35th day after the date of issue of the rates notice and the remainder at two calendar month intervals after this date.

#### Instalment Fee:

It is recommended that an instalment fee of \$9.00 be charged for each instalment reminder issued after the first instalment is paid. This is the same as that charged in at least the ten previous financial years and covers postage, printing and handling of reminder notices.

#### Interest on Instalments:

It is recommended that the maximum allowable interest rate of 5.5% per annum be applied to instalment payments, unless deemed to be suffering financial hardship in accordance with Council Policy 2.1.12. Again, this is consistent with the previous year’s charges and statutory requirements, with the exception of the Financial Hardship Policy 2.1.12 which was adopted in 2020 as a response to the COVID-19 pandemic.

Late Payment Penalty Interest:

It is recommended that the Council adopt a late payment penalty interest of 7% per annum. It is proposed that the late payment penalty interest will apply to rates that remain unpaid where no election was made to pay the rate by instalments and on overdue instalment payments where an election was made to pay by instalments. This charge has been reduced from 8% and 11% due to changes to legislation.

**CONSULTATION**

Setting the rating levels for 2022/2023 has been discussed at Council briefing sessions and senior management team meetings. All other rating parameters are as per previous years except where indicated above.

**STATUTORY REQUIREMENTS**

Section 6.25 to 6.82 of the *Local Government Act 1995* and Sections 52 to 78 of the *Local Government (Financial Management) Regulations 1996* relate to property rating requirements and procedures.

Clause 7-14 of the *Local Government (COVID-19 Response) Ministerial Order 2020* has modified sections 6.2, 6.13, 6.33, 6.34, 6.35, 6.36, 6.45 and 6.51 of the *Act* which relate to adopting the budget and/or setting rates.

**POLICY IMPLICATIONS**

Policy 2.1.12 Financial Hardship relates to the setting of instalment interest and was adopted as a result of the Shire's COVID-19 recovery efforts.

**FINANCIAL IMPLICATIONS**

The property rates proposed have been established on the basis of delivering a balanced budget and in accordance with the goals set in *SMART Implementation* and the adopted Long Term Financial Plan of the Shire. The rate set considers the limiting revenue options encountered last financial year due to the Council's COVID-19 stimulus programs.

**RISK MANAGEMENT IMPLICATIONS**

A control measure to raise rate revenue to offset budget expenditure as listed in the 2022/2023 budget, whilst ensuring compliance with applicable legislation.

**ASSET MANAGEMENT IMPLICATIONS**

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

OFFICER RECOMMENDATION/[COUNCIL DECISION](#)

68/22 Moved Cr F Webb

Seconded Cr Egerton-Warburton

That:

1. The following rate levels be adopted for the 2022/2023 financial year:
  - a) For all rateable properties where Gross Rental Valuations are applied a rate of 13.815 cents in the dollar with a Minimum Rate of \$780 is to apply.
  - b) For all rateable properties where Unimproved Valuations are applied, a rate of 0.7420 cents in the dollar with a Minimum Rate of \$780 is to apply.
2. Where payments are received after the due date, penalty interest at a rate of seven percent (7%) per annum, to be calculated on a daily basis will be imposed on all outstanding rates and service charges. Pensioners who are registered in accordance with the *Rates Rebates and Deferments Act 1993* are to be exempt from this provision.

3. The following rate instalment payment options be offered:

Option 1 - Payment in full.

Total amount of rates and charges included on the rate notice to be paid in full by 9 September 2022.

Option 2 - Payments to be made by two (2) instalments as detailed on the rates notice, with the following dates:

First Instalment	9 September 2022
Second Instalment	16 January 2023

Option 3 - Payments to be made by four (4) instalments, as detailed on the rate notice, with the following dates:

First Instalment	9 September 2022
Second Instalment	11 November 2022
Third Instalment	16 January 2023
Fourth Instalment	22 March 2023

CARRIED [BY ABSOLUTE MAJORITY](#) 8/0

9.3.3 BUDGET ADOPTION – 2022/2023 RATES INCENTIVE PRIZE DRAW

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Monday, 18 July 2022
<b>FILE NO</b>	RV.RTP.3
<b>ATTACHMENT(S)</b>	<a href="#">9.3.3.1 - Rates Incentive Prize Draw - Terms and Conditions 2022-2023</a>

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 3– Performance	3.4 – Be organised and transparent with our financial management	3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money
KP 4 – Prosperity	4.4 – Have collaborated to enhance and attract diverse retail to ensure a successful and renewed Main Street	4.4.2 – Further develop Council policies and business incentives to enhance a ‘shop local’ philosophy

**DECLARATION OF INTEREST**

As a ratepayer, the author may win the draw as the selection of winners is random and all ratepayers who qualify are eligible.

**SUMMARY**

The purpose of this report is to consider conducting a Rates Incentive Prize Draw and set the terms and conditions of such a draw.

**BACKGROUND**

The Shire has previously offered a discount for the early payment of rates in full. This discount was removed for the 2020/2021 financial year with the financial constraints incurred via COVID-19 legislative changes.

In the 2021/2022 financial year *Kojonup Dollars* were introduced.

**COMMENT**

The Rates Incentive Prize draw is aimed at increasing the percentage of rate accounts paid by the due date. This year those rate payers who elect to pay by instalments and have paid the 1<sup>st</sup> instalment by the due date will also be eligible. This will improve debtor collection and the Shire’s cashflow.

Implementing a prize draw through the creation of *Kojonup Dollars*, which can only be redeemed at participating local businesses, will also benefit local businesses by ensuring the prize money is spent within the Kojonup economy.

Although *Kojonup Dollars* were initially created for the Rates Incentive Prize Draw, there is no reason they can’t be used for other applications as well.

*Kojonup Dollars* will require the agreement of local businesses to honour them as a form of payment. Businesses will then redeem the vouchers for payment. Each *Kojonup Dollar* will be numbered individually to ensure they cannot be used multiple times. *Kojonup Dollars* will be printed in small denominations, giving recipients the ability to pay for small or large purchases as required. An expiration date of 1 June 2023 will ensure the winner has adequate time to spend the prize while the ensuring they are accounted for within the 2022/2023 financial year.

#### CONSULTATION

Council Briefing Session  
Chief Executive Officer

#### STATUTORY REQUIREMENTS

Section 6.46 (Discounts) of the *Local Government Act 1995* states:

*‘Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may, when imposing a rate or service charge, resolve\* to grant a discount or other incentive for the early payment of any rate or service charge.*

*\* Absolute majority required.’*

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

It is anticipated that the Rates Incentive Prize draw will increase the percentage of rates received prior to the due date, thereby greatly assisting with cash flow and collection efforts.

The provision of ten (10) \$500 *Kojonup Dollars* prizes will cost the Shire an additional \$5,000 for the financial year. This provision has been included in the draft budget.

#### RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6. Engagement	Inadequate documentation or procedures	Public notices, local papers, website communication	Nil
7. Errors, Omissions, Delays	Human Error  Inadequate formal procedures or training	Staff training  Policies and procedures	Nil
12. Misconduct	Lack of internal checks  Poor enforcement of policies and procedures	Strong management culture	Nil
Risk rating: Moderate			

IMPLICATIONS

With the implementation of Terms and Conditions as per the attachment, the risks associated with errors or staff misconduct are reduced significantly. Information regarding the incentive program will be mailed to all ratepayers with their rates notice, and included as an attachment for those ratepayers who receive their rates notices via email.

The Terms and Conditions will be published on the Shire website. Each Kojonup Dollar will be individually numbered to reduce the risk of counterfeiting.

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

69/22 Moved Cr Gale

Seconded Cr Wieringa

That a Rates Incentive Prize Draw Program be conducted for 2022/2023 financial year to encourage the payment of rate accounts in full or by instalment by the due date and the Terms and Conditions, as attached, be adopted.

CARRIED BY ABSOLUTE MAJORITY 8/0

9.3.4 BUDGET ADOPTION – 2022/2023 ANNUAL BUDGET

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Wednesday, 20 July 2022
<b>FILE NO</b>	FM.BUD.2
<b>ATTACHMENT(S)</b>	9.3.4.1 – Draft 2022/2023 Annual Budget

<b>STRATEGIC/CORPORATE IMPLICATIONS</b>		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to consider adopting the 2022/2023 Annual Budget, with or without modification.

**BACKGROUND**

The *Local Government Act 1995 (Act)* requires each Local Government to prepare a budget each financial year. The form, manner and content of the budget are prescribed in the *Act* and the *Local Government (Financial Management) Regulations 1996*. The Council must adopt its budget by an Absolute Majority no later than 31 August in the budget year unless the Minister for Local Government has granted an extension.

The Council and its staff have been working on the components of the 2022/2023 Annual Budget since March 2022, including the consideration of the plant replacement program, road construction program, fees and charges, and property rating details. The Council briefing sessions have enabled a detailed analysis of the draft budget by Senior Management and elected members.

The previous items in this agenda have dealt with the major components in the budget and have been adopted individually to simplify the requirements of the *Local Government Act 1995*. These included the List of Fees & Charges and Property Rates.

**COMMENT**

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996*, *Australian Accounting Standards* and *International Financial Reporting Standards*.



The Chief Executive Officer (CEO) has prepared the following introduction to the budget:

*“The 2022/23 Budget reflects a period of planning and prudent financial consolidation for the Shire of Kojonup. The Community Strategic Plan – “SMART Possibilities”, with 5 Key Pillars being PLACE, CONNECTED, PERFORMANCE, PROSPERITY and DIGITAL requires a significant review and will commence in July 2022.*

*The Corporate Business Plan – “SMART Implementation” has come to the end of its four year period and, as a part of the aforementioned review, will be refined to reflect a new strategic pathway for the Shire of Kojonup and its communities.*

*Through Community consultation the Shire will focus on a new operational plan reflecting what the Shire can realistically achieve over the next four years. Sustainable growth will have to be a key feature of this new plan.*

*The current economic environment post COVID-19 means the Shire must now consider inflationary pressures, increases in the cost of borrowing future money and the general cost increase pressures that are materialising. The current rate setting in this budget is a fiscally responsible approach to buffer the Shire’s and Community’s financial volatility and sustainability through the next uncertain phase.*

*The economic environment we have all now entered will place pressure on the Shire both economically and socially. The Shire will undertake analysis on ‘self-funding’ and sustainable expenditure, the allocation of overheads and the depreciation impact on the relevant areas of the organisation.*

*With Federal and State governments incurring higher debt levels, it is likely that grants will be less available to fund major infrastructure projects like we have seen over the past few years.*

*Moving forward it is critical that we understand our workforce and Team Members requirements to work and live in a rural and regional community. Workforce & Diversity Planning is essential to Kojonup’s growth.*

*This will form a key component of the Strategic review and allow the Council and CEO to attract the right skills and people for the future roles required to operate the Shire.*

*Additionally, in the current labour market, getting access to skilled workers is causing disruption and stress within the workplace. The requirement to focus on operating a 22 Bed Aged Care Facility 365 days 24/7, essential services, undertake material road maintenance and other property management and ensure compliance to regulations is essential in how the Shire creates value for the Community through a ‘Community Return on Capital’ (CROC). That is, the efficient use of capital the residents entrust with us to provide those services required to build a thriving community.*

*Contracting and supply chain interruptions have caused us to take a pause when considering which projects we follow through on over the next 12 – 24 months.*

*Therefore, this budget has taken a balanced approach. With minimal grant funded projects it was important to take a frugal approach to expenditure, with minimal infrastructure build and*

*a focus on cost management, reducing the amount of cash the Shire will transfer to reserves in the short term to be utilised on improving operations, and an increase in rates to keep ahead of inflation.*

*The 2022/23 Budget focuses on:*

- *Base road construction and maintenance;*
- *Finishing off the heavy capital works program from the previous year, complete Netball Courts and Harrison Place Toilets;*
- *Focusing on investing in marketing the Kojonup 'brand' and the new Trails program, both for tourists and also as an option for people to move to and live in Kojonup;*
- *One Community, One Team will be a key focus in the next 12 months. As such, we will have a major focus on internal business improvement including Work Health and Safety, Management Operating Systems to improve the way we do things at the Shire, work smarter not harder, and improved performance on asset management;*
- *Build capability for our Team utilising technology;*
- *Build the Emergency Services Communication Tower; and,*
- *A rates increase of 5% on GRV & 7% on UV properties, taking into consideration inflation, cost of operating and the elasticity to support this increase.*

#### **Reserve Accounts**

*Reserve accounts are utilised to set aside funds for use in a future financial year for a specific use. This year's budgeted movement in reserve accounts sees the reserves reduced with nominal funds being transferred into the accounts. Along with the Plant and Equipment and Natural Resource Management reserves, a few reserves will be utilised for projects and the transfer back into the reserve accounts will be materially decreased from last year.*

*The main reserves withdrawn are for Plant Replacement and planning the Spring Design, Streetscape design and other major projects to ensure we have the cashflow to be "shovel ready" for future funding and any available grants.*

*Some reserves are expected to increase slightly but, overall, most will either remain the same or reduce in whole:*

- *Opening balance (1 July 2022) - \$4,019,916*
- *Closing budgeted balance (30 June 2023) - \$3,375,004*

*The figures above include regulatory reserves such as \$2,440,886 of cash-backed bonds paid by residents of Springhaven Lodge and Employee accrued benefits. As such, 30 June 2022 reserve accounts available for future Shire projects and statutory obligations only total \$934,118.*

#### **Loans**

*The Council currently has several low interest bearing instruments totalling approximately \$5,262,542 at an average interest rate of 3.15%. The Council is conscious of its current debt level and managing this for a balanced approach to growth and investments. The focus for this year is to borrow prudently to fund the bushfire tower, but to reduce the overall principal over the next 12 months.*

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Shire of Kojonup – Special Council Meeting – Agenda Minutes – 2 August 2022

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*This budget 2022/23 includes the raising and servicing of new loans as follows:*

- *Bushfire Communications Tower (\$400K)*
- *Harrison Place Toilets (\$200K)*

*Following the raising of new loans, it is budgeted that the loan balance outstanding as at 30 June 2023 will be \$5,449,408. Further information on these loans can be seen at Note 6 of this budget.*

*Councillors continue to assess, review and evaluate the strategic direction and financial management of the Shire on behalf of the Community.*

*By the Shire listening to the Community and implementing the Community vision for Kojonup everyone will begin to grow both socially, physically and spiritually adding to the many voices in the Shire.*

*As CEO, I recommend this budget to Council for adoption for the 2022/23 Financial Year.*

*Grant Thompson  
Chief Executive Officer  
20 July 2022*

**What is in this Budget?**

**General Purpose Funding:**

- *Rates increase – 5% GRV and 7% UV (5% last year)*
- *Rates Incentive Prize Draw - \$5,000*

**Governance:**

- *Payroll, Integrated Safety Management system and ICT Review - \$70,000*
- *Integrated Planning Major Strategic Review, Security, Spring Plan Design and Costing, Streetscape Plan Design and Costing, Designated Area Migration Agreement application - \$135,000*

**Law, Order & Public Safety:**

- *Bush Fire Communications Tower - \$500,000 (reserves and loan funded)*

**Education & Welfare**

- *New Shade Sails at Old School Site - \$13,500 (Playgroup contributing 50%)*

**Housing:**

- *13 - 15 Loton Close – Fix retaining wall and retain, new shed - \$50,000*
- *Jean Sullivan/Independent Living Units – \$10,000*

**Springhaven Lodge:**

- *Furniture - \$10,000*
- *ACAR Grant - Vinyl Flooring & Handrails - \$285,000 (\$282,000 Grant)*
- *Operating deficit slightly higher this year through additional expenditure & non growth of revenue. A new funding Model being introduced this year from Federal Government*

may help support additional revenue and reduce the deficit – Budgeted Deficit (- \$102,378).

**Community Amenities:**

- Refuse Site - \$50,000
- Town Furniture - \$40,000
- Men's Shed - \$1,000,000

**Recreation & Culture:**

- Historical Buildings – Repairs to The Barracks - \$30,000
- Sub-division - Harness Display Shed - \$12,000
- Finish Harrison Place Toilets & Park - \$200,000
- Showgrounds Retaining Wall - \$6000
- Newstead Park Shade Sail – \$10,000
- Apex Park Maintenance and replace play equipment – \$27,330
- Sporting Complex:
  - Netball Courts Resurface & Roof - \$100,000
- Trails & Hub Construction - \$73,886
- Project Development:
  - New Bowling Green Support - \$114,500

**Transport:**

- Radio & ICT Communication upgrades – \$40,000
- New Traffic Counters - \$21,500
- Road Maintenance budget \$1,297,940
- Plant (as per 12 year plan)
  - Net Cost \$105,530
  - Gross \$380,000 / Trade-In \$72,00 / Reserve Transfer \$202,470)
- Signage Upgrades - \$10,000
- Drainage & Culverts - \$50,000
- A Solid Road Construction program:
  - Widening – Shamrock Road - \$600,000
  - Maintenance Kojonup-Frankland Road - \$19,374
  - Widening - Shamrock Road - \$111,229
  - Widening – Broomehill-Kojonup Road - \$154,681
  - Widening – Tambellup West Road - \$300,000
  - Bitumen Reseal - Kojonup-Frankland Road – \$150,000
  - Bitumen Reseal - Kojonup Darkan Road - \$120,000
  - Bitumen Reseal - Broomehill-Kojonup Road - \$120,000
  - Bitumen Reseal - Boscabel Road (western end) – \$21,000
  - Bitumen Reseal - Boscabel Road (town) - \$65,000
  - Seal - Riverdale Road - \$413,000
  - Seal - Balgarup Road - \$176,500
  - Seal - Samson Road - \$120,000
  - Spring Street - \$55,000

**Economic Services:**

- Kodja Place - Rose Maze - \$19,000

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- *Kodja Place - Equipment Upgrade - \$60,000*
- *EV Charger Parking Bay \$15,000*
- *Promotional Signage at Airstrip - \$30,000*
- *Finish Muradup Standpipe - \$55,000*

**Regulatory Property & Services:**

- *Upgraded Town Parking and line marking - \$50,000*
- *Land Survey & Leasing Costs (Industrial Properties and other developments) - \$94,000*
- *Chemical Shed Upgrade - \$34,647*

**CONSULTATION**

All required Managers and Team Members have had input into the respective components of the budget.

The Council has been consulted during three (3) budget workshops (at Briefing Sessions) to assess the priorities of proposed capital works, plant replacement, abnormal operating items, reserve transfers and property rate parameters.

**STATUTORY REQUIREMENTS**

Section 6.2 of the *Local Government Act 1995* and regulations 22-33 of the *Local Government (Financial Management Regulations) 1996* legislate the requirements of the annual budget.

Section 6.2(1) of the *Local Government Act 1995* requires that prior to 31 August each year, the Council adopt a budget for its municipal fund for the proceeding financial year.

The annual budget is to incorporate:

- a) particulars of the estimated expenditure proposed to be incurred by the local government;
- b) detailed information relating to the rates and service charges which will apply to land within the district including:
  - i. the amount it is estimated will be yielded by the general rate; and
  - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges.
- c) the fees and charges proposed to be imposed by the local government;
- d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
- e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
- f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and such other matters as are prescribed.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

The adopted budget of the Shire sets the financial direction for the proceeding financial year.

#### RISK MANAGEMENT IMPLICATIONS

There are no risk management implications for the adoption of the budget, apart from minimizing exposure to risks (particularly financial) through a thoroughly prepared and legislative compliant annual budget process.

#### ASSET MANAGEMENT IMPLICATIONS

The 2022/23 budget makes provision for numerous asset purchases, asset renewal and upgrades and major maintenance items for the coming financial year.

#### SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

Absolute Majority

#### OFFICER RECOMMENDATION

That the 2022/2023 Annual Budget, as attached, be adopted.

#### OFFICER RECOMMENDATION/COUNCIL DECISION

70/22 Moved Cr Gale

Seconded Cr Bilney

That the 2022/2023 Annual Budget, as attached, be adopted with the following amendments:

1. average interest rates in the CEO report to reflect a weighted average based on the value of each loan
2. adjustments as required in the CEO report with regard to dates
3. the term of all current loans to be included in the CEO report; and
4. in Section 6. Unspent Borrowings in the Budget document, adjust dates in the statement line.

CARRIED BY ABSOLUTE MAJORITY 8/0

Reason for change to Officer Recommendation: to provide further information and correction of budget dates.

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#### 9.4 KEY PILLAR 5 – ‘PROSPERITY’ REPORTS

Nil

#### 9.5 KEY PILLAR 5 – ‘DIGITAL’ REPORTS

Nil

#### 10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14 MEETING CLOSED TO THE PUBLIC**

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

**15 CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.25pm.

16 ATTACHMENTS (SEPARATE)

9.3.1	9.3.1.1	Draft 2022/2023 List of Fees & Charges
9.3.3	9.3.3.1	Rates Incentive Prize Draw - Terms and Conditions 2022-2023
9.3.4	9.3.4.1	Draft 2022/2023 Annual Budget



SHIRE OF KOJONUP

# Kojonup



## MINUTES

Special Council Meeting

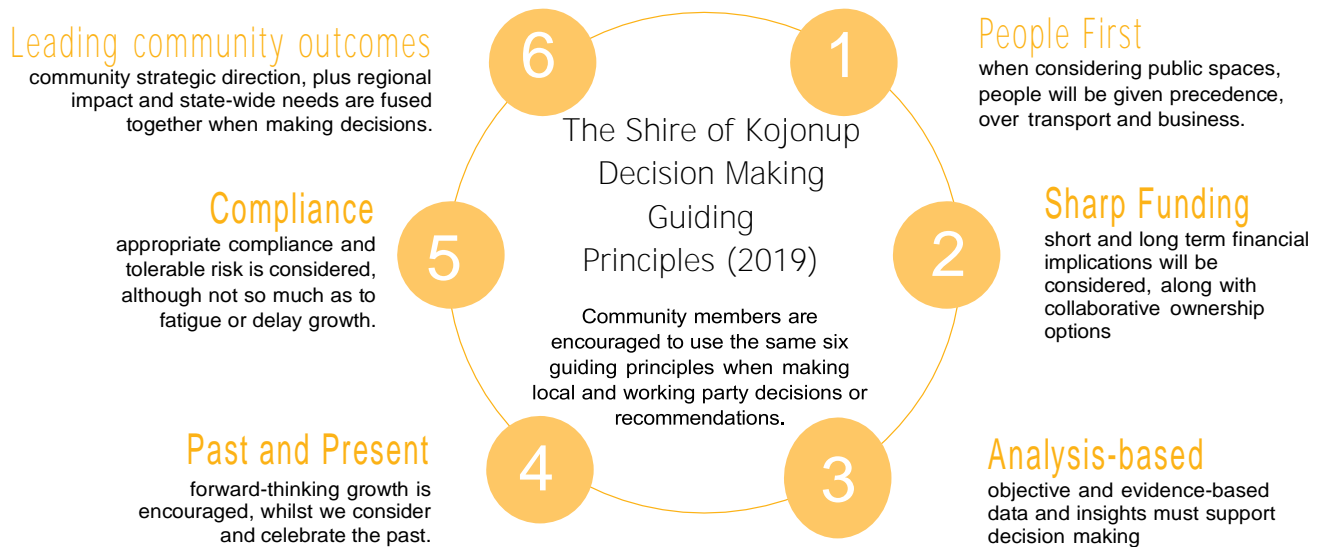
2 August 2022

MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 2 AUGUST 2022

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



## MINUTES

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 3.01pm and drew the meeting's attention to the disclaimer below:

#### *Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

#### **Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

#### **Prayer – Cr Gale**

*Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch Queen Elizabeth. Grant to her good health and strength in the executing of her duties.*

*We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.*

*Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.*

*We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on public committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.*

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

Nil

3 **ATTENDANCE**

**COUNCILLORS**

Cr N Radford

Shire President

Cr P Webb

Deputy Shire President

Cr F Webb

Cr Wieringa

Cr Gale

Cr Singh

Cr R Bilney

Cr A Egerton-Warburton

**STAFF**

Grant Thompson

Chief Executive Officer

Heather Marland

Senior Finance Officer

Emily Sleight

Sport and Recreation Officer

Ciara O'Regan

Manager Springhaven

3.1 **APOLOGIES**

Robert Jehu

Manager Regulatory Services

Craig McVee

Manager Works and Services

3.2 **APPROVED LEAVE OF ABSENCE**

Nil

4 **DECLARATION OF INTEREST**

Nil

5 **PUBLIC QUESTION TIME**

Questions may be submitted using the special email address for Council Meeting Public Question Time being [cmpqt@kojonup.wa.gov.au](mailto:cmpqt@kojonup.wa.gov.au)

The Chief Executive Officer will table all correspondence received.

5.1 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**  
Not applicable

5.2 **PUBLIC QUESTION TIME**  
Nil

6 CONFIRMATION OF MINUTES

Nil

7 PRESENTATIONS

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS

There were nil changes to the order of the meeting.

9 REPORTS

9.1 KEY PILLAR 1 – 'PLACE' REPORTS

Nil

9.2 KEY PILLAR 2 – 'CONNECTED' REPORTS

Nil

### 9.3 KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS

#### 9.3.1 BUDGET ADOPTION – 2022/2023 FEES & CHARGES

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Monday, 18 July 2022
<b>FILE NO</b>	FM.FEE.1
<b>ATTACHMENT(S)</b>	9.3.1.1 – Draft 2022/2023 List of Fees & Charges

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

The purpose of this report is to adopt the list of fees and charges for the 2022/2023 financial year.

#### BACKGROUND

The Council is required by the *Local Government Act 1995 (Act)* to adopt a list of fees and charges annually.

The draft list of fees and charges has undergone a review by all relevant staff, as well as Councillors at the 17 May 2022 Councillors’ Briefing Session.

#### COMMENT

Comparative figures are shown in the list of fees and charges with the previous two financial years to enable changes to be easily identified; a contents page has been included to improve navigation within the document.

#### CONSULTATION

All relevant staff have been given the opportunity to provide input. A review was also conducted by Councillors at the 17 May 2022 Briefing Session.

## STATUTORY REQUIREMENTS

Section 6.15 to 6.19 of the *Local Government Act 1995* legislates the imposition of fees and charges for a local government. Section 6.19 of this *Act* requires a local government to advertise the imposition of fees and charges that are not included in the annual budget. This item is being completed in conjunction with the adoption of the annual budget and, therefore, advertising is not required.

Some fees are adopted under, or provided by, other legislation, such as:

- *Dog Act 1976*
- *Health (Miscellaneous Provisions) Act 1911*
- *Cemeteries Act 1986*
- *Waste Avoidance and Resources Recovery Act 2007*
- *Building Act 2011*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

The list of fees and charges, when adopted, sets the level of many revenue items contained within the budget. Significant consideration needs to be given when setting each fee and charge and the effect that it will have on the usage of that facility and, therefore, the total revenue level obtained. For example, simply doubling a fee may not double the revenue, as the number of 'sales' may be affected by increased prices.

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
1. Asset Sustainability	Insufficient budget to maintain or replace assets	Routine Maintenance Schedule - Buildings	Nil
6. Engagement	Relationship breakdown with community groups. Budget/Funding issues	Support local community volunteer groups. Community engagement/networking	Review and assess community engagement strategy / plan
Risk rating - Moderate			



**IMPLICATIONS**

Inadequate income from Fees and Charges and Rent affects the budget position regarding building maintenance and renewal as costs are continually increasing. This will in turn affect the Shire of Kojonup's ability to continue with any planned maintenance or upgrades to the facilities the income would have supported.

A thorough and complete list of fees and charges assists with legislative compliance and ensures the generation of adequate revenue.

**ASSET MANAGEMENT IMPLICATIONS**

An appropriate list of fees and charges can assist to fund the required asset management activities.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**  
Nil

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

67/22 Moved Cr Egerton-Warburton                      Seconded Cr Gale  
That the 2022/2023 List of Fees and Charges, as attached, be adopted.

**CARRIED BY ABSOLUTE MAJORITY 8/0**

9.3.2 BUDGET ADOPTION – 2022/2023 PROPERTY RATES

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Tuesday, 25 July 2022
<b>FILE NO</b>	FM.BUD.2
<b>ATTACHMENT(S)</b>	Nil

STRATEGIC/CORPORATE IMPLICATIONS		
Community Strategic Plan 2017 – 2027 “Smart Possibilities – Kojonup 2027+”		Corporate Business Plan 2017 – 2021 “Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to set the property rates and associated conditions for the 2022/2023 financial year.

**BACKGROUND**

Property rates are the primary income source for most local governments in WA. This agenda item sets the rating levels and associated parameters based on the *Local Government Act 1995 (Act)* and the Shire of Kojonup’s previous practices.

All recommendations contained within this report are consistent with previous years’ practices, with the exception of:

- The maximum penalty interest charge allowable under the *Act* for the non-payment of rates has been reduced by the State Government from 8% to 7%.; and
- It is proposed that the rates incentive prize draw that was introduced in 2021/2022 to encourage timely payment and, therefore, assist with the debtor collections requirements and cash flow (refer to item 9.3.9 in this agenda) be continued.

**COMMENT**

Level of Rates/Calculation

There are several different methods available for rating within local government in WA. These include:

- General – based on valuation type;
- Differential - based on different land uses or zoning;
- Specified Area rates – definable area for facilities such as sewerage rates;
- Service Charges – As defined by the *Act*; or

- Voluntary levies – such as a landcare levy

The Shire of Kojonup rates are based on the first dot point 'General' rates and a rate in the dollar is set for both valuation types. In the 2022/2023 financial year, 23% of rates raised were from properties on a gross rental valuation (GRV) (predominately within the townsite), and 77% unimproved valuation (UV) (rural).

The draft 2022/2023 Annual Budget has been prepared based on a 5% proposed rate increase for GRV and a 7% increase on UV, following on from a 5% change in the 2021/2022 draft budget and a 0% in 2020/2021 due to COVID-19 recovery efforts. As a reference point, 1.0%, of rates represents an additional \$42,411 of revenue which is minimal when comparing the additional cost of doing business with the rising costs. Management has, therefore, worked hard to find additional operating efficiencies elsewhere to balance the budget.

All unimproved values (UV) and gross rental values (GRV) have been revalued by the Valuer General's Office in accordance with relevant statutory legislation and have increased approximately 16% in total. As always, individual properties are likely to receive a greater variance (both increased and decreased) than the 16% average, creating unavoidable inequities between properties. This is beyond the Shire's control and anyone in this situation is encouraged by Shire staff to contact the Valuer General's Office.

It is proposed that the minimum rate of \$750 from last year be increased to \$780 to ensure all rate payers contribute equitably.

#### Instalments:

It is recommended that the Council continue to offer the following three (3) payment options as in previous years:

1. To pay the total rates and charges included on the rate notice in full by the 35th day after the date of issue of the rates notice (this option defined by legislation); or
2. To pay by two equal instalments. The first instalment will be due on the 35th day after the date of issue of the rates notice and the second instalment four calendar months after this date; or
3. To pay by four equal instalments. The first instalment will be due on the 35th day after the date of issue of the rates notice and the remainder at two calendar month intervals after this date.

#### Instalment Fee:

It is recommended that an instalment fee of \$9.00 be charged for each instalment reminder issued after the first instalment is paid. This is the same as that charged in at least the ten previous financial years and covers postage, printing and handling of reminder notices.

#### Interest on Instalments:

It is recommended that the maximum allowable interest rate of 5.5% per annum be applied to instalment payments, unless deemed to be suffering financial hardship in accordance with Council Policy 2.1.12. Again, this is consistent with the previous year's charges and statutory requirements, with the exception of the Financial Hardship Policy 2.1.12 which was adopted in 2020 as a response to the COVID-19 pandemic.

**Late Payment Penalty Interest:**

It is recommended that the Council adopt a late payment penalty interest of 7% per annum. It is proposed that the late payment penalty interest will apply to rates that remain unpaid where no election was made to pay the rate by instalments and on overdue instalment payments where an election was made to pay by instalments. This charge has been reduced from 8% and 11% due to changes to legislation.

**CONSULTATION**

Setting the rating levels for 2022/2023 has been discussed at Council briefing sessions and senior management team meetings. All other rating parameters are as per previous years except where indicated above.

**STATUTORY REQUIREMENTS**

Section 6.25 to 6.82 of the *Local Government Act 1995* and Sections 52 to 78 of the *Local Government (Financial Management) Regulations 1996* relate to property rating requirements and procedures.

Clause 7-14 of the *Local Government (COVID-19 Response) Ministerial Order 2020* has modified sections 6.2, 6.13, 6.33, 6.34, 6.35, 6.36, 6.45 and 6.51 of the *Act* which relate to adopting the budget and/or setting rates.

**POLICY IMPLICATIONS**

Policy 2.1.12 Financial Hardship relates to the setting of instalment interest and was adopted as a result of the Shire's COVID-19 recovery efforts.

**FINANCIAL IMPLICATIONS**

The property rates proposed have been established on the basis of delivering a balanced budget and in accordance with the goals set in *SMART Implementation* and the adopted Long Term Financial Plan of the Shire. The rate set considers the limiting revenue options encountered last financial year due to the Council's COVID-19 stimulus programs.

**RISK MANAGEMENT IMPLICATIONS**

A control measure to raise rate revenue to offset budget expenditure as listed in the 2022/2023 budget, whilst ensuring compliance with applicable legislation.

**ASSET MANAGEMENT IMPLICATIONS**

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

68/22 Moved Cr F Webb

Seconded Cr Egerton-Warburton

That:

1. The following rate levels be adopted for the 2022/2023 financial year:
  - a) For all rateable properties where Gross Rental Valuations are applied a rate of 13.815 cents in the dollar with a Minimum Rate of \$780 is to apply.
  - b) For all rateable properties where Unimproved Valuations are applied, a rate of 0.7420 cents in the dollar with a Minimum Rate of \$780 is to apply.
2. Where payments are received after the due date, penalty interest at a rate of seven percent (7%) per annum, to be calculated on a daily basis will be imposed on all outstanding rates and service charges. Pensioners who are registered in accordance with the *Rates Rebates and Deferments Act 1993* are to be exempt from this provision.
3. The following rate instalment payment options be offered:

Option 1 - Payment in full.

Total amount of rates and charges included on the rate notice to be paid in full by 9 September 2022.

Option 2 - Payments to be made by two (2) instalments as detailed on the rates notice, with the following dates:

First Instalment	9 September 2022
Second Instalment	16 January 2023

Option 3 - Payments to be made by four (4) instalments, as detailed on the rate notice, with the following dates:

First Instalment	9 September 2022
Second Instalment	11 November 2022
Third Instalment	16 January 2023
Fourth Instalment	22 March 2023

CARRIED BY ABSOLUTE MAJORITY 8/0

9.3.3 BUDGET ADOPTION – 2022/2023 RATES INCENTIVE PRIZE DRAW

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Monday, 18 July 2022
<b>FILE NO</b>	RV.RTP.3
<b>ATTACHMENT(S)</b>	9.3.3.1 - Rates Incentive Prize Draw - Terms and Conditions 2022-2023

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 3– Performance	3.4 – Be organised and transparent with our financial management	3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money
KP 4 – Prosperity	4.4 – Have collaborated to enhance and attract diverse retail to ensure a successful and renewed Main Street	4.4.2 – Further develop Council policies and business incentives to enhance a ‘shop local’ philosophy

#### DECLARATION OF INTEREST

As a ratepayer, the author may win the draw as the selection of winners is random and all ratepayers who qualify are eligible.

#### SUMMARY

The purpose of this report is to consider conducting a Rates Incentive Prize Draw and set the terms and conditions of such a draw.

#### BACKGROUND

The Shire has previously offered a discount for the early payment of rates in full. This discount was removed for the 2020/2021 financial year with the financial constraints incurred via COVID-19 legislative changes.

In the 2021/2022 financial year *Kojonup Dollars* were introduced.

#### COMMENT

The Rates Incentive Prize draw is aimed at increasing the percentage of rate accounts paid by the due date. This year those rate payers who elect to pay by instalments and have paid the 1<sup>st</sup> instalment by the due date will also be eligible. This will improve debtor collection and the Shire’s cashflow.

Implementing a prize draw through the creation of *Kojonup Dollars*, which can only be redeemed at participating local businesses, will also benefit local businesses by ensuring the prize money is spent within the Kojonup economy.

Although *Kojonup Dollars* were initially created for the Rates Incentive Prize Draw, there is no reason they can’t be used for other applications as well.

*Kojonup Dollars* will require the agreement of local businesses to honour them as a form of payment. Businesses will then redeem the vouchers for payment. Each *Kojonup Dollar* will be numbered individually to ensure they cannot be used multiple times. *Kojonup Dollars* will be printed in small denominations, giving recipients the ability to pay for small or large purchases as required. An expiration date of 1 June 2023 will ensure the winner has adequate time to spend the prize while ensuring they are accounted for within the 2022/2023 financial year.

## CONSULTATION

Council Briefing Session  
Chief Executive Officer

## STATUTORY REQUIREMENTS

Section 6.46 (Discounts) of the *Local Government Act 1995* states:

*'Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may, when imposing a rate or service charge, resolve\* to grant a discount or other incentive for the early payment of any rate or service charge.'*

*\* Absolute majority required.'*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

It is anticipated that the Rates Incentive Prize draw will increase the percentage of rates received prior to the due date, thereby greatly assisting with cash flow and collection efforts.

The provision of ten (10) \$500 *Kojonup Dollars* prizes will cost the Shire an additional \$5,000 for the financial year. This provision has been included in the draft budget.

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6. Engagement	Inadequate documentation or procedures	Public notices, local papers, website communication	Nil
7. Errors, Omissions, Delays	Human Error  Inadequate formal procedures or training	Staff training  Policies and procedures	Nil
12. Misconduct	Lack of internal checks  Poor enforcement of policies and procedures	Strong management culture	Nil
Risk rating: Moderate			

**IMPLICATIONS**

With the implementation of Terms and Conditions as per the attachment, the risks associated with errors or staff misconduct are reduced significantly. Information regarding the incentive program will be mailed to all ratepayers with their rates notice, and included as an attachment for those ratepayers who receive their rates notices via email.

The Terms and Conditions will be published on the Shire website. Each Kojonup Dollar will be individually numbered to reduce the risk of counterfeiting.

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

69/22 Moved Cr Gale

Seconded Cr Wieringa

That a Rates Incentive Prize Draw Program be conducted for 2022/2023 financial year to encourage the payment of rate accounts in full or by instalment by the due date and the Terms and Conditions, as attached, be adopted.

**CARRIED BY ABSOLUTE MAJORITY 8/0**



9.3.4 BUDGET ADOPTION – 2022/2023 ANNUAL BUDGET

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Wednesday, 20 July 2022
<b>FILE NO</b>	FM.BUD.2
<b>ATTACHMENT(S)</b>	9.3.4.1 – Draft 2022/2023 Annual Budget

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to consider adopting the 2022/2023 Annual Budget, with or without modification.

**BACKGROUND**

The *Local Government Act 1995 (Act)* requires each Local Government to prepare a budget each financial year. The form, manner and content of the budget are prescribed in the *Act* and the *Local Government (Financial Management) Regulations 1996*. The Council must adopt its budget by an Absolute Majority no later than 31 August in the budget year unless the Minister for Local Government has granted an extension.

The Council and its staff have been working on the components of the 2022/2023 Annual Budget since March 2022, including the consideration of the plant replacement program, road construction program, fees and charges, and property rating details. The Council briefing sessions have enabled a detailed analysis of the draft budget by Senior Management and elected members.

The previous items in this agenda have dealt with the major components in the budget and have been adopted individually to simplify the requirements of the *Local Government Act 1995*. These included the List of Fees & Charges and Property Rates.

**COMMENT**

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996*, *Australian Accounting Standards* and *International Financial Reporting Standards*.

The Chief Executive Officer (CEO) has prepared the following introduction to the budget:

*“The 2022/23 Budget reflects a period of planning and prudent financial consolidation for the Shire of Kojonup. The Community Strategic Plan – “SMART Possibilities”, with 5 Key Pillars being PLACE, CONNECTED, PERFORMANCE, PROSPERITY and DIGITAL requires a significant review and will commence in July 2022.*

*The Corporate Business Plan – “SMART Implementation” has come to the end of its four year period and, as a part of the aforementioned review, will be refined to reflect a new strategic pathway for the Shire of Kojonup and its communities.*

*Through Community consultation the Shire will focus on a new operational plan reflecting what the Shire can realistically achieve over the next four years. Sustainable growth will have to be a key feature of this new plan.*

*The current economic environment post COVID-19 means the Shire must now consider inflationary pressures, increases in the cost of borrowing future money and the general cost increase pressures that are materialising. The current rate setting in this budget is a fiscally responsible approach to buffer the Shire’s and Community’s financial volatility and sustainability through the next uncertain phase.*

*The economic environment we have all now entered will place pressure on the Shire both economically and socially. The Shire will undertake analysis on ‘self-funding’ and sustainable expenditure, the allocation of overheads and the depreciation impact on the relevant areas of the organisation.*

*With Federal and State governments incurring higher debt levels, it is likely that grants will be less available to fund major infrastructure projects like we have seen over the past few years.*

*Moving forward it is critical that we understand our workforce and Team Members requirements to work and live in a rural and regional community. Workforce & Diversity Planning is essential to Kojonup’s growth.*

*This will form a key component of the Strategic review and allow the Council and CEO to attract the right skills and people for the future roles required to operate the Shire.*

*Additionally, in the current labour market, getting access to skilled workers is causing disruption and stress within the workplace. The requirement to focus on operating a 22 Bed Aged Care Facility 365 days 24/7, essential services, undertake material road maintenance and other property management and ensure compliance to regulations is essential in how the Shire creates value for the Community through a ‘Community Return on Capital’ (CROC). That is, the efficient use of capital the residents entrust with us to provide those services required to build a thriving community.*

*Contracting and supply chain interruptions have caused us to take a pause when considering which projects we follow through on over the next 12 – 24 months.*

*Therefore, this budget has taken a balanced approach. With minimal grant funded projects it was important to take a frugal approach to expenditure, with minimal infrastructure build and*

*a focus on cost management, reducing the amount of cash the Shire will transfer to reserves in the short term to be utilised on improving operations, and an increase in rates to keep ahead of inflation.*

*The 2022/23 Budget focuses on:*

- *Base road construction and maintenance;*
- *Finishing off the heavy capital works program from the previous year, complete Netball Courts and Harrison Place Toilets;*
- *Focusing on investing in marketing the Kojonup ‘brand’ and the new Trails program, both for tourists and also as an option for people to move to and live in Kojonup;*
- *One Community, One Team will be a key focus in the next 12 months. As such, we will have a major focus on internal business improvement including Work Health and Safety, Management Operating Systems to improve the way we do things at the Shire, work smarter not harder, and improved performance on asset management;*
- *Build capability for our Team utilising technology;*
- *Build the Emergency Services Communication Tower; and,*
- *A rates increase of 5% on GRV & 7% on UV properties, taking into consideration inflation, cost of operating and the elasticity to support this increase.*

### **Reserve Accounts**

*Reserve accounts are utilised to set aside funds for use in a future financial year for a specific use. This year’s budgeted movement in reserve accounts sees the reserves reduced with nominal funds being transferred into the accounts. Along with the Plant and Equipment and Natural Resource Management reserves, a few reserves will be utilised for projects and the transfer back into the reserve accounts will be materially decreased from last year.*

*The main reserves withdrawn are for Plant Replacement and planning the Spring Design, Streetscape design and other major projects to ensure we have the cashflow to be “shovel ready” for future funding and any available grants.*

*Some reserves are expected to increase slightly but, overall, most will either remain the same or reduce in whole:*

- *Opening balance (1 July 2022) - \$4,019,916*
- *Closing budgeted balance (30 June 2023) - \$3,375,004*

*The figures above include regulatory reserves such as \$2,440,886 of cash-backed bonds paid by residents of Springhaven Lodge and Employee accrued benefits. As such, 30 June 2022 reserve accounts available for future Shire projects and statutory obligations only total \$934,118.*

### **Loans**

*The Council currently has several low interest bearing instruments totalling approximately \$5,262,542 at an average interest rate of 3.15%. The Council is conscious of its current debt level and managing this for a balanced approach to growth and investments. The focus for this year is to borrow prudently to fund the bushfire tower, but to reduce the overall principal over the next 12 months.*

*This budget 2022/23 includes the raising and servicing of new loans as follows:*

- *Bushfire Communications Tower (\$400K)*
- *Harrison Place Toilets (\$200K)*

*Following the raising of new loans, it is budgeted that the loan balance outstanding as at 30 June 2023 will be \$5,449,408. Further information on these loans can be seen at Note 6 of this budget.*

*Councillors continue to assess, review and evaluate the strategic direction and financial management of the Shire on behalf of the Community.*

*By the Shire listening to the Community and implementing the Community vision for Kojonup everyone will begin to grow both socially, physically and spiritually adding to the many voices in the Shire.*

*As CEO, I recommend this budget to Council for adoption for the 2022/23 Financial Year.*

*Grant Thompson  
Chief Executive Officer  
20 July 2022*

**What is in this Budget?**

**General Purpose Funding:**

- *Rates increase – 5% GRV and 7% UV (5% last year)*
- *Rates Incentive Prize Draw - \$5,000*

**Governance:**

- *Payroll, Integrated Safety Management system and ICT Review - \$70,000*
- *Integrated Planning Major Strategic Review, Security, Spring Plan Design and Costing, Streetscape Plan Design and Costing, Designated Area Migration Agreement application - \$135,000*

**Law, Order & Public Safety:**

- *Bush Fire Communications Tower - \$500,000 (reserves and loan funded)*

**Education & Welfare**

- *New Shade Sails at Old School Site - \$13,500 (Playgroup contributing 50%)*

**Housing:**

- *13 - 15 Loton Close – Fix retaining wall and retain, new shed - \$50,000*
- *Jean Sullivan/Independent Living Units – \$10,000*

**Springhaven Lodge:**

- *Furniture - \$10,000*
- *ACAR Grant - Vinyl Flooring & Handrails - \$285,000 (\$282,000 Grant)*
- *Operating deficit slightly higher this year through additional expenditure & non growth of revenue. A new funding Model being introduced this year from Federal Government*

*may help support additional revenue and reduce the deficit – Budgeted Deficit (- \$102,378).*

**Community Amenities:**

- Refuse Site - \$50,000
- Town Furniture - \$40,000
- Men's Shed - \$1,000,000

**Recreation & Culture:**

- Historical Buildings – Repairs to The Barracks - \$30,000
- Sub-division - Harness Display Shed - \$12,000
- Finish Harrison Place Toilets & Park - \$200,000
- Showgrounds Retaining Wall - \$6000
- Newstead Park Shade Sail – \$10,000
- Apex Park Maintenance and replace play equipment – \$27,330
- Sporting Complex:
  - Netball Courts Resurface & Roof - \$100,000
- Trails & Hub Construction - \$73,886
- Project Development:
  - New Bowling Green Support - \$114,500

**Transport:**

- Radio & ICT Communication upgrades – \$40,000
- New Traffic Counters - \$21,500
- Road Maintenance budget \$1,297,940
- Plant (as per 12 year plan)
  - Net Cost \$105,530
  - Gross \$380,000 / Trade-In \$72,00 / Reserve Transfer \$202,470)
- Signage Upgrades - \$10,000
- Drainage & Culverts - \$50,000
- A Solid Road Construction program:
  - Widening – Shamrock Road - \$600,000
  - Maintenance Kojonup-Frankland Road - \$19,374
  - Widening - Shamrock Road - \$111,229
  - Widening – Broomehill-Kojonup Road - \$154,681
  - Widening – Tambellup West Road - \$300,000
  - Bitumen Reseal - Kojonup-Frankland Road – \$150,000
  - Bitumen Reseal - Kojonup Darkan Road - \$120,000
  - Bitumen Reseal - Broomehill-Kojonup Road - \$120,000
  - Bitumen Reseal - Boscabel Road (western end) – \$21,000
  - Bitumen Reseal - Boscabel Road (town) - \$65,000
  - Seal - Riverdale Road - \$413,000
  - Seal - Balgarup Road - \$176,500
  - Seal - Samson Road - \$120,000
  - Spring Street - \$55,000

**Economic Services:**

- Kodja Place - Rose Maze - \$19,000

- *Kodja Place - Equipment Upgrade - \$60,000*
- *EV Charger Parking Bay \$15,000*
- *Promotional Signage at Airstrip - \$30,000*
- *Finish Muradup Standpipe - \$55,000*

***Regulatory Property & Services:***

- *Upgraded Town Parking and line marking - \$50,000*
- *Land Survey & Leasing Costs (Industrial Properties and other developments) - \$94,000*
- *Chemical Shed Upgrade - \$34,647*

**CONSULTATION**

All required Managers and Team Members have had input into the respective components of the budget.

The Council has been consulted during three (3) budget workshops (at Briefing Sessions) to assess the priorities of proposed capital works, plant replacement, abnormal operating items, reserve transfers and property rate parameters.

**STATUTORY REQUIREMENTS**

Section 6.2 of the *Local Government Act 1995* and regulations 22-33 of the *Local Government (Financial Management Regulations) 1996* legislate the requirements of the annual budget.

Section 6.2(1) of the *Local Government Act 1995* requires that prior to 31 August each year, the Council adopt a budget for its municipal fund for the proceeding financial year.

The annual budget is to incorporate:

- a) particulars of the estimated expenditure proposed to be incurred by the local government;
- b) detailed information relating to the rates and service charges which will apply to land within the district including:
  - i. the amount it is estimated will be yielded by the general rate; and
  - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges.
- c) the fees and charges proposed to be imposed by the local government;
- d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
- e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
- f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and such other matters as are prescribed.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

The adopted budget of the Shire sets the financial direction for the proceeding financial year.

#### **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications for the adoption of the budget, apart from minimizing exposure to risks (particularly financial) through a thoroughly prepared and legislative compliant annual budget process.

#### **ASSET MANAGEMENT IMPLICATIONS**

The 2022/23 budget makes provision for numerous asset purchases, asset renewal and upgrades and major maintenance items for the coming financial year.

#### **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Absolute Majority

#### **OFFICER RECOMMENDATION**

That the 2022/2023 Annual Budget, as attached, be adopted.

#### **OFFICER RECOMMENDATION/COUNCIL DECISION**

70/22 Moved Cr Gale

Seconded Cr Bilney

That the 2022/2023 Annual Budget, as attached, be adopted with the following amendments:

1. average interest rate in the Chief Executive Officer (CEO) report be reviewed and reflect a weighted average interest rate based on the value of each loan;
2. the term of all current loans to be included in the CEO report;
3. in *Section 6. Unspent Borrowings*, in the Budget document, adjust dates in the statement line from 2021 to 2023; and
4. adjustments as required in the CEO report and budget document updating identified dates from 2021/22 to 2022/23 year.

CARRIED BY ABSOLUTE MAJORITY 8/0

*Reason for change to Officer Recommendation: to provide further information and correction of budget dates.*

#### 9.4 KEY PILLAR 5 – ‘PROSPERITY’ REPORTS

Nil

#### 9.5 KEY PILLAR 5 – ‘DIGITAL’ REPORTS

Nil

#### 10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.25pm.



16 ATTACHMENTS (SEPARATE)

9.3.1	9.3.1.1	Draft 2022/2023 List of Fees & Charges
9.3.3	9.3.3.1	Rates Incentive Prize Draw - Terms and Conditions 2022-2023
9.3.4	9.3.4.1	Draft 2022/2023 Annual Budget

SHIRE OF KOJONUP

# Kojonup



## MINUTES

Special Council Meeting

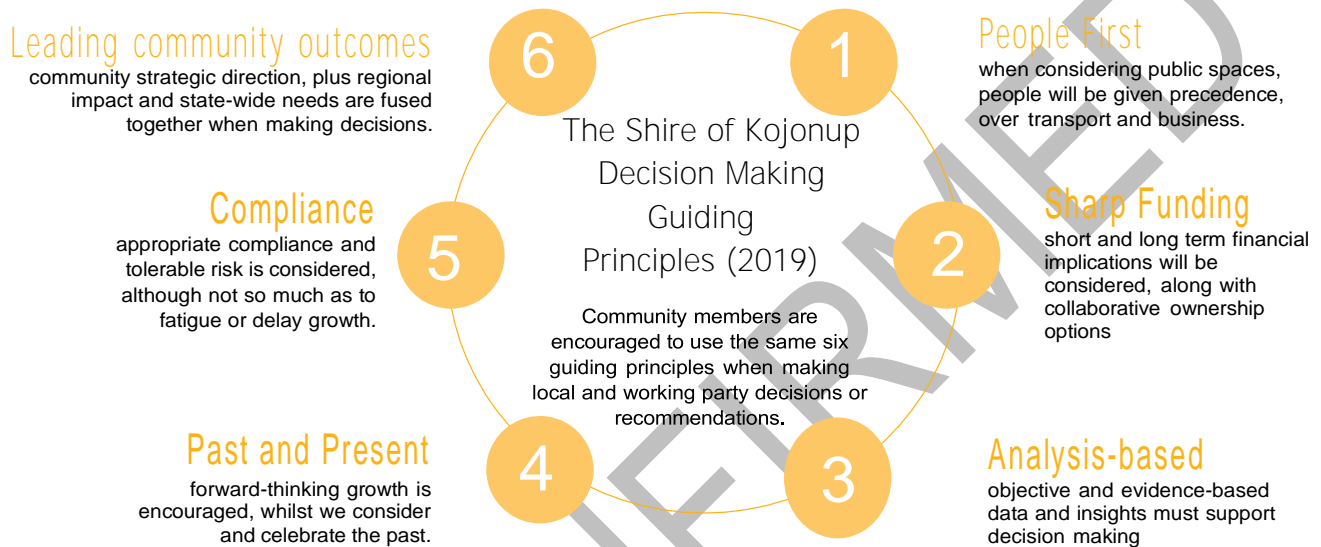
23 August 2022

MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 23 AUGUST 2022

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



## MINUTES

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Deputy Shire President declared the meeting open at 3.02pm and drew the meeting's attention to the disclaimer below:

#### *Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

#### **Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

#### **Prayer – Cr Gale**

*Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch Queen Elizabeth. Grant to her good health and strength in the executing of her duties.*

*We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.*

*Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.*

*We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on public committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.*

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

Nil

3 **ATTENDANCE**

**COUNCILLORS**

Cr P Webb

Deputy Shire President

Cr F Webb

Cr Wieringa

Cr Gale

Cr R Bilney

Cr A Egerton-Warburton

**STAFF**

Grant Thompson

Chief Executive Officer

Emily Sleight

Sport and Recreation Officer

3.1 **APOLOGIES**

Nil

3.2 **APPROVED LEAVE OF ABSENCE**

Cr Radford

Cr Singh

4 **DECLARATION OF INTEREST**

Cr Wieringa declared an impartiality interest in item 14.1.1 and remained in the meeting but did not participate in item 14.1.1.

5 **PUBLIC QUESTION TIME**

Questions may be submitted using the special email address for Council Meeting Public Question Time being [cmpqt@kojonup.wa.gov.au](mailto:cmpqt@kojonup.wa.gov.au)

The Chief Executive Officer will table all correspondence received.

5.1 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

5.2 **PUBLIC QUESTION TIME**

Nil

6 **CONFIRMATION OF MINUTES**

Nil

7 PRESENTATIONS

- 7.1 PETITIONS  
Nil
- 7.2 PRESENTATIONS  
Nil
- 7.3 DEPUTATIONS  
Nil
- 7.4 DELEGATES' REPORTS  
Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS

9 REPORTS

- 9.1 KEY PILLAR 1 – 'PLACE' REPORTS  
Nil
- 9.2 KEY PILLAR 2 – 'CONNECTED' REPORTS  
Nil
- 9.3 KEY PILLAR 3 – 'PERFORMANCE' REPORTS  
Nil
- 9.4 KEY PILLAR 5 – 'PROSPERITY' REPORTS  
Nil
- 9.5 KEY PILLAR 5 – 'DIGITAL' REPORTS  
Nil

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 **MEETING CLOSED TO THE PUBLIC**

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.1.1 143 ALBANY HIGHWAY, KOJONUP – LEASE

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 17 August 2022
FILE NO	CP.LEA.1

14.1.2 143 ALBANY HIGHWAY, KOJONUP – ASSET PLAN

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Wednesday, 17 August 2022
FILE NO	CP.LEA.1

**STATUTORY REQUIREMENTS**

*Section 5.23(2) of the Local Government Act 1995* permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret; or
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
  - (ii) endanger the security of the local government's property; or
  - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.



PROCEDURAL MOTION

82/22 Moved Cr F Webb

Seconded Cr Gale

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (c) of the *Local Government Act 1995* at 3.08pm.

CARRIED 6/0

PROCEDURAL MOTION

86/22 Moved Cr F Webb

Seconded Cr Gale

That the meeting be reopened to the public at 3.36pm.

CARRIED 6/0

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

14.2.1 143 ALBANY HIGHWAY, KOJONUP – LEASE

OFFICER RECOMMENDATION/COUNCIL DECISION

83/22 Moved Cr Gale

Seconded Cr F Webb

That Council:

Subject to no public submissions being received, proceed in accordance with Section 3.58 of the *Local Government Act 1995* to lease the Black Cockatoo Café to the Kodja Place Community Fund Inc., as the successful respondent, for an initial term of three (3) years with a further option of three (3) years in accordance with the terms and conditions as mutually agreed and executed.

CARRIED 4/1

*Cr Bilney requested his vote in the negative be recorded*

14.2.2 143 ALBANY HIGHWAY, KOJONUP – ASSET PLAN

OFFICER RECOMMENDATION:

That Council:

Endorse the transition strategy outlined in this report to ensure the contractual arrangements are executed in the least disruptive manner and delegate authority to the CEO and Cr Bilney to negotiate the contractual arrangements as outlined in this report within a payment range of \$50,000 to \$100,000.

**COUNCIL DECISION**

Moved Cr Gale

Seconded Cr Egerton-Warburton

That Council:

Endorse the transition strategy outlined in this report to ensure the contractual arrangements are executed in the least disruptive manner and delegate authority to the CEO and Cr Bilney to negotiate the contractual arrangements as outlined in this report within a payment range of \$50,000 to \$100,000.

**AMENDMENT TO THE MOTION**

84/22 Moved Cr Bilney

Seconded Cr Gale

That the motion be altered to replace Cr Bilney with the Shire President or Deputy Shire President as party to the contractual negotiations and the payment range be removed.

CARRIED 6/0

**THE AMENDMENT BECAME PART OF THE MOTION AND WAS PUT**

85/22 Moved Cr F Webb

Seconded Cr Wieringa

That Council:

Endorse the transition strategy outlined in this report to ensure the contractual arrangements are executed in the least disruptive manner and delegate authority to the Chief Executive Officer and the Shire President or Deputy Shire President to negotiate the contractual arrangements for a seamless transition to be brought back to the Council for ratification.

CARRIED 6/0

***Reason for change to Officer Recommendation:***

*Council requested contractual negotiations and any costs this may present to Council be ratified at a future meeting. Council noted that the expectation on the Chief Executive Officer is to ensure negotiations are to remain dignified and respectful.*

**15 CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.37pm.

- 16 ATTACHMENTS (SEPARATE)  
Nil

UNCONFIRMED



# MINUTES

## Special Council Meeting

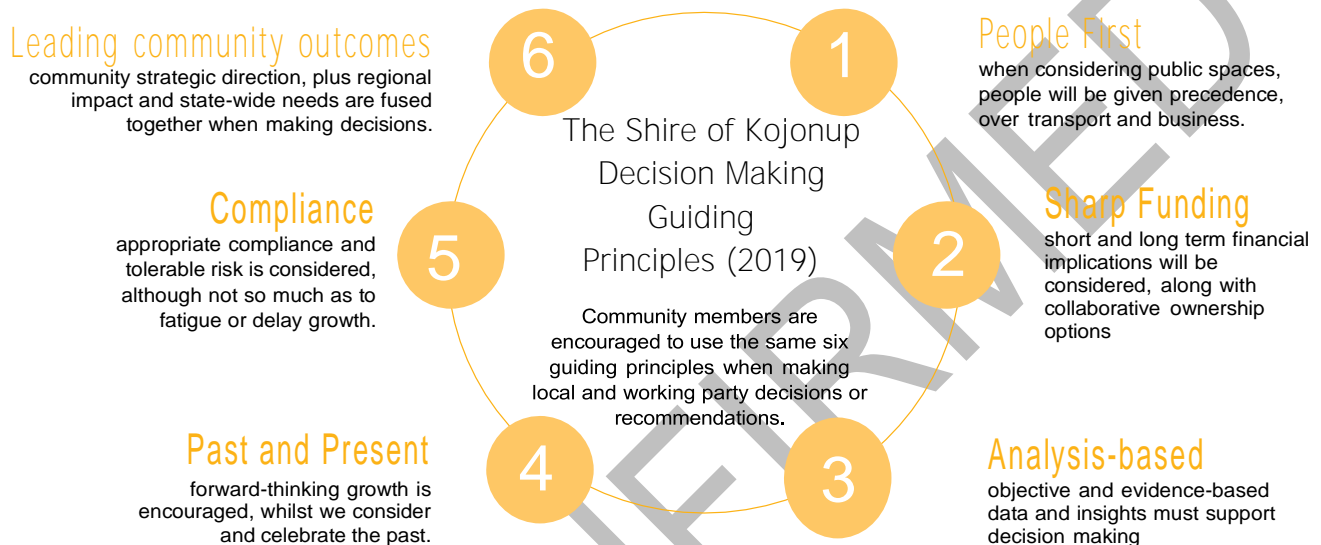
# 13 September 2022

MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 13 SEPTEMBER 2022

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



## MINUTES

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 3.03pm and drew the meeting's attention to the disclaimer below:

#### *Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

#### **Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

#### **Prayer – Cr Egerton-Warburton**

*Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch King Charles. Grant to him good health and strength in the executing of his duties.*

*We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.*

*Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.*

*We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on public committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.*

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

3 **ATTENDANCE**

**COUNCILLORS**

Cr N Radford	Shire President
Cr P Webb	Deputy Shire President
Cr F Webb	
Cr Wieringa	
Cr R Bilney	
Cr A Egerton-Warburton	

**STAFF**

Grant Thompson	Chief Executive Officer
Robert Jehu	Manager Regulatory Services
Judy Stewart	Senior Administration Officer
Estelle Lottering	Regulatory Services Administration Officer

**CONSULTANT**

Steve Thompson	Town Planner, Edge Planning and Property
----------------	------------------------------------------

**MEMBERS OF THE PUBLIC**

Olivia Thorn	Enel Energy
Tomas Gibbs	Enel Energy
John Price	
Darryl Byatt	Solar Power WA

3.1 **APOLOGIES**

Cr Gale  
Cr Singh

3.2 **APPROVED LEAVE OF ABSENCE**

Nil

4 **DECLARATION OF INTEREST**

Cr Bilney (Financial): Item 9.4.1 – Moonies Hill Energy Pty Ltd – Assessment of Management Plans

5 **PUBLIC QUESTION TIME**

Questions may be submitted using the special email address for Council Meeting Public Question Time being [cmpqt@kojonup.wa.gov.au](mailto:cmpqt@kojonup.wa.gov.au)

The Chief Executive Officer will table all correspondence received.



- 5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE  
Not applicable
- 5.2 PUBLIC QUESTION TIME  
Nil

**6 CONFIRMATION OF MINUTES**  
Nil

**7 PRESENTATIONS**

- 7.1 PETITIONS  
Nil
- 7.2 PRESENTATIONS  
Nil
- 7.3 DEPUTATIONS  
Nil
- 7.4 DELEGATES' REPORTS  
Nil

**8 METHOD OF DEALING WITH AGENDA BUSINESS**  
There were nil changes to the order of business.

**9 REPORTS**

- 9.1 KEY PILLAR 1 – 'PLACE' REPORTS  
Nil
- 9.2 KEY PILLAR 2 – 'CONNECTED' REPORTS  
Nil
- 9.3 KEY PILLAR 3 – 'PERFORMANCE' REPORTS  
Nil

*Cr Bilney declared a Financial Interest and left the meeting at 3.06pm.*

## 9.4 KEY PILLAR 4 – ‘PROSPERITY’ REPORTS

### 9.4.1 MOONIES HILL ENERGY PTY LTD – ASSESSMENT OF MANAGEMENT PLANS

<b>AUTHOR</b>	Steve Thompson - Consultant Planner, Edge Planning & Property	
<b>DATE</b>	Thursday, 8 September 2022	
<b>FILE NO</b>	BD.BDA.8	
<b>ATTACHMENT(S)</b>	9.4.1.1	Amended conditions of development approval - letter dated 5 October 2021
	9.4.1.2	Construction Management Plan
	9.4.1.3	Bushfire Management Plan (includes Emergency Management Plan)
	9.4.1.4	Traffic Management Plan including 9.4.5 and 9.4.6
	9.4.1.5	Pre-Construction Road Condition Report
	9.4.1.6	Route Study

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 4 - Prosperity	4.1 – Be providing business assistance for growth in small local industry	4.1.1 – Amend Town Planning Scheme to encourage economic development and private investment

## DECLARATION OF INTEREST

Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the *Local Government Act 1995*).

## SUMMARY

The applicant has submitted various management plans to the Shire of Kojonup (Shire) seeking approval.

## BACKGROUND

The Council has considered matters relating to the wind farm on various occasions. Most recently, the Council on 28 October 2021 resolved the following at item 116/21:

*‘That Council:*

- 1) *In accordance with Regulation 77 of the Planning and Development (Local Planning Schemes) Regulations 2015 approve the amendment of the development approval issued to Moonies Hill Energy Pty Ltd for the Flat Rocks Wind Farm and issue a revised development approval including the following changes to conditions 1, 5 and 10:*

- 1) *Substantial commencement*  
*This wind farm shall substantially commence by 30 November 2023.*
- 5) *Turbine specifications*  
*This approval is for Vestas V150 4.2MW wind turbine. Where the use of an alternative wind turbine is proposed, the Applicant must prepare and lodge with the local government a revised Noise Impact Assessment based upon the proposed*

*alternative turbine, which demonstrates that the alternative turbine can comply with condition 29 below.*

10) Turbine specifications

*The maximum height of each wind turbine shall be 200 metres, measured from the base of the tower to the rotor tip at its maximum elevation; and*

- 2) *Advise the Shire of Broomehill-Tambellup of the decision to approve the amendments to the Moonies Hill Energy Pty Ltd wind farm development.'*

The Shire, on 5 October 2021, issued amended conditions of development approval (see Attachment 9.4.1.1).

The applicant has forwarded a number of management plans and documents to address the development conditions. In turn, the Shire has requested additional information on some matters including on noise impacts, the Development Layout Plan and 'micro' siting of wind turbines. Additionally, an independent/peer review is being undertaken by an acoustic consultant on the Noise Impact Mitigation Management Plan.

The development approvals propose 42 wind turbines (7 in the Shire of Kojonup and 35 in the Shire of Broomehill-Tambellup) plus supporting infrastructure and buildings.

The proponents have separately requested approval from the Shire of Broomehill-Tambellup to the management plans to reflect the development approval issued by the Great Southern Joint Development Assessment Panel.

**COMMENT**

The Construction Management Plan, Fire Management Plan and the Traffic Management Plan are outlined in Attachments 9.4.1.2 to 9.4.1.6. In summary:

Construction Management Plan (14 July 2022) – Condition 18

Generally no objections with the submitted document, with the exception of Appendix A (Development Layout Plan). Appendix A, within the Construction Management Plan, will be exempt from consideration for approval, as the Development Layout Plan is a separate plan requiring Council approval at a future scheduled Council Meeting. It is suggested that no additional information is required on the Construction Management Plan. There may separately be a need to obtain other approvals from other agencies including from Western Power.

Fire Management Plan (14 July 2022) – Condition 19

No objections with the submitted document and it suggested that no additional information is required. The Bushfire Management Plan, which also incorporates an Emergency Management Plan, will result in required on-the-ground mitigation measures including the proponent providing water tanks.

Traffic Management Plan (3 August 2022) – Condition 20

The Traffic Management Plan is supported by a Pre-Construction Road Condition Report (3 August 2022) and a Route Study report (19 July 2022). Modest modifications are suggested to the Traffic Management Plan to address Main Roads WA advice:

- 5.2 General Road Condition – Any reference to vegetation management (trimming and or removal of native vegetation) should reference the appropriate environmental approvals particularly within Main Roads road reserves. Note that separate approval(s) will be required to undertake any work within Main Roads road reserves.
- 5.3 Upgrades and modifications along Haulage Route currently looks at local access. It is strongly suggested that swept path analysis for all intersections be shown (including Albany Hwy/Warrenup Rd) be included.
- Table 6.1 refers to 53m road trains – RAV 7 are limited to 36.5m.
- RAV vehicle access will be limited to the current RAV network. Additional access permissions will be subject to HVS approval (i.e. most likely Permit).
- 6.4 Heavy Vehicle Management – it is suggested that travelling at night is not permitted.

There may be a need to separately obtain other approvals including from Main Roads WA and the Department of Water and Environmental Regulation.

The Route Study report mainly relates to Main Roads WA managed roads in transporting the wind turbines from Bunbury port to the wind farm site.

It is suggested that other management plans and other required information, to address the development conditions, can be brought to Council as a package.

**Alternate options and their implications**

The Council has a number of options available to it, which are discussed below:

*1 Not approve the management plans*

The Council can choose to not approve the management plans and advise the proponent giving reasons. If this option were chosen, the applicant would need to produce revisions of the management plan(s) which are not approved which better accord with the requirement of the technical subject matter that the management plan relates to, and Council's decision to not approve would need to be based on a lack of satisfaction that those technical requirements have been met.

*2 Approve the management plans*

The Council can choose to approve the management plans, in part or whole and/or with or without modifications. There are other management plans which are still in the process of being assessed by the Shire's engaged town planner, which need to also be approved by the Shire before the wind farm proposal can proceed; however, approval of the plans the subject of this report, would be a step forward towards the wind farm proceeding.

*3 Defer the proposal*

The Council can choose to defer the matter and seek additional information from the proponent or undertake consultation, if deemed necessary, before proceeding to make a decision.

There is not a right of merits review of Council's decision to approve or not to approve a Management Plan where it is lodged pursuant to a condition of development approval. However, the rationale for this is that the merits of the acceptability of the development have fundamentally been determined by the grant of the development approval, and what remains by way of Management Plans is an assessment of detail within the confines of specific narrow technical fields. Therefore, a Management Plan should not be refused approval if it appropriately addresses the technical subject matter that it is supposed to address.

## CONSULTATION

The Shire has previously consulted on the Development Application. More recently, the Shire has advised interested stakeholders of the upcoming Council meeting.

## STATUTORY REQUIREMENTS

*Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015.*

## POLICY IMPLICATIONS

The proposal satisfies the WA Planning Commission Position Statement: Renewable Energy Facilities (March 2020) which replaced the former Planning Bulletin 67 Guidelines for Wind Farm Development (2004).

## FINANCIAL IMPLICATIONS

The applicant has paid the Development Application fee.

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 – Compliance	Impulsive decision making  Ineffective monitoring of changes to legislation	Professional accreditation/certification maintained	Nil
6 – Engagement	Inadequate documentation or procedures	Public notices/local papers/website communication	Nil
7 – Environment	Inadequate local laws/planning schemes	Environmental management compliance	Nil
8 – Errors, Omissions and Delays	Complex legislation  Incorrect information	Development Approval performance report	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			

Applicants need to ensure that Development Applications accord with the intent of the Shire of Kojonup Town Planning Scheme. Council, in assessing applications, needs to adopt a similar approach that reflects present and future requirements without compromising amenity or establishing precedents.

#### **ASSET MANAGEMENT IMPLICATIONS**

Nil

#### **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Although the Moonies Hill wind turbine project is located in two Shires, this request for approving the management plans only relates to turbines located in the Shire of Kojonup. The Shire of Broomehill-Tambellup will separately consider the management plans.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER RECOMMENDATION**

That Council:

- 1) Approve the following management plans for Moonies Hill Energy Pty Ltd for the Flat Rocks Wind Farm as outlined in Attachments 9.4.1.2 to 9.4.1.6:
  - Construction Management Plan (Condition 18) except for Appendix A (Development Layout Plan) within the Construction Management Plan. See point 2 below for the approval of Development Layout Plan;
  - Fire Management Plan - Bushfire Management Plan incorporating the Emergency Management Plan (Condition 19); and
  - Traffic Management Plan - incorporating the Pre-Construction Road Condition Report and the Route Study. This is subject to addressing Main Roads Western Australia advice and modifying the Traffic Management Plan to the satisfaction of the Shire's Chief Executive Officer (Condition 20).
- 2) While noting point 1, it is highlighted that approval of the management plans:
  - Does not include the Development Layout Plan included with the documents; and
  - Does not override the need to obtain any relevant approvals that may be separately required from other agencies.

#### Advice Notes:

- A) Advise the Shire of Broomehill-Tambellup of the decision.

## COUNCIL DECISION

Moved Cr F Webb

Seconded Cr Egerton-Warburton

That Council:

- 1) Approve the following management plans for Moonies Hill Energy Pty Ltd for the Flat Rocks Wind Farm as outlined in Attachments 9.4.1.2 to 9.4.1.6:
  - Construction Management Plan (Condition 18) except for Appendix A (Development Layout Plan) within the Construction Management Plan. See point 2 below for the approval of Development Layout Plan;
  - Fire Management Plan - Bushfire Management Plan incorporating the Emergency Management Plan (Condition 19); and
  - Traffic Management Plan - incorporating the Pre-Construction Road Condition Report and the Route Study. This is subject to addressing Main Roads Western Australia advice and modifying the Traffic Management Plan to the satisfaction of the Shire's Chief Executive Officer (Condition 20).
- 2) While noting point 1, it is highlighted that approval of the management plans:
  - Does not include the Development Layout Plan included with the documents; and
  - Does not override the need to obtain any relevant approvals that may be separately required from other agencies.

### Advice Notes:

- 1) Advise the Shire of Broomehill-Tambellup of the decision.

## AMENDMENT TO THE MOTION

87/22 Moved Cr P Webb

Seconded Cr F Webb

The following addition be included at the 2<sup>nd</sup> dot point (Fire Management Plan - Bushfire Management Plan incorporating the Emergency Management Plan [Condition 19]) to:

- incorporate changes from a 1,000 litre fire appliance (slip on unit) to a minimum 2,400 litre unit; and
- the 2,400 litre fire appliance unit be retained at the operations building and maintenance compound to attend maintenance site works during operation at all times; and
- That fire units, with a minimum capacity of 1000 litres of water, be added as a requirement at all hot worksites (that is; one per hot worksite) located in the Shire of Kojonup during the fire season, with the 2,400 litre fire unit on standby at the main compound for all worksites located within the Shire of Kojonup during the fire season.

CARRIED 5/0

THE AMENDMENT BECAME PART OF THE MOTION AND WAS PUT

88/22 Moved Cr P Webb

Seconded Cr F Webb

That Council:

- 1) Approve the following management plans for Moonies Hill Energy Pty Ltd for the Flat Rocks Wind Farm as outlined in Attachments 9.4.1.2 to 9.4.1.6:
  - Construction Management Plan (Condition 18) except for Appendix A (Development Layout Plan) within the Construction Management Plan. See point 2 below for the approval of Development Layout Plan;
  - Fire Management Plan - Bushfire Management Plan incorporating the Emergency Management Plan (Condition 19) – amended as follows:
    - incorporate changes from a 1000 litre fire appliance (slip on unit) to a minimum 3000 litre unit; and
    - the 3000 litre fire appliance unit be retained at the operations building and maintenance compound to attend maintenance site works during operation at all times; and
    - That fire units, with a minimum capacity of 1000 litres of water, be added as a requirement at all hot worksites (that is; one per hot worksite) located in the Shire of Kojonup during the fire season, with the 3000 litre fire unit on standby at the main compound for all worksites located within the Shire of Kojonup during the fire season; and
  - Traffic Management Plan - incorporating the Pre-Construction Road Condition Report and the Route Study. This is subject to addressing Main Roads Western Australia advice and modifying the Traffic Management Plan to the satisfaction of the Shire's Chief Executive Officer (Condition 20).
- 2) While noting point 1, it is highlighted that approval of the management plans:
  - Does not include the Development Layout Plan included with the documents; and
  - Does not override the need to obtain any relevant approvals that may be separately required from other agencies.

Advice Notes:

- 1) Advise the Shire of Broomehill-Tambellup of the decision.

CARRIED 5/0



10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

*Steve Thompson, Robert Jehu, Estelle Lottering and Members of the Public left the meeting at 3.15pm.*

**14 MEETING CLOSED TO THE PUBLIC**

**14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**14.1.1 BLACK COCKATOO CAFÉ – TRANSITION PLAN**

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Friday, 9 September 2022
<b>FILE NO</b>	CP.LEA.1

**STATUTORY REQUIREMENTS**

*Section 5.23(2) of the Local Government Act 1995* permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret; or
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
  - (ii) endanger the security of the local government's property; or
  - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

**PROCEDURAL MOTION**

**89/22 Moved Cr Wieringa**

**Seconded Cr Egerton-Warburton**

**That the meeting proceed behind closed doors in accordance with Section 5.23(2) (c) of the *Local Government Act 1995* at pm.**

**CARRIED 5/0**

*Cr Bilney re-entered the meeting at 3.15pm.*

**PROCEDURAL MOTION**

91/22 Moved Cr P Webb

Seconded Cr Wieringa

That the meeting be re-opened to the public at 3.20pm.

**CARRIED 6/0**

**14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC**

**14.2.1 BLACK COCKATOO CAFÉ – TRANSITION PLAN**

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Friday, 9 September 2022
<b>FILE NO</b>	CP.LEA.1

**OFFICER RECOMMENDATION/COUNCIL DECISION**

90/22 Moved Cr Wieringa

Seconded Cr Bilney

That Council:

Approve the purchase of plant, equipment and estimated stock on hand from Ian and Karen Watson, as detailed in the attached spreadsheet, for the agreed value of \$41,195 inclusive of GST; and

Approve the processing of this payment prior to Thursday, 16 September 2022 to coincide with the ending of the lease, as a special payment run.

**CARRIED 6/0**

**15 CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.21pm.

16 ATTACHMENTS (SEPARATE)

- |       |         |                                                                          |
|-------|---------|--------------------------------------------------------------------------|
| 9.4.1 | 9.4.1.1 | Amended conditions of development approval - letter dated 5 October 2021 |
|       | 9.4.1.2 | Construction Management Plan                                             |
|       | 9.4.1.3 | Bushfire Management Plan                                                 |
|       | 9.4.1.4 | Traffic Management Plan including 9.4.1.5 and 9.4.1.6                    |
|       | 9.4.1.5 | Pre-Construction Road Condition Report                                   |
|       | 9.4.1.6 | Route Study                                                              |

UNCONFIRMED



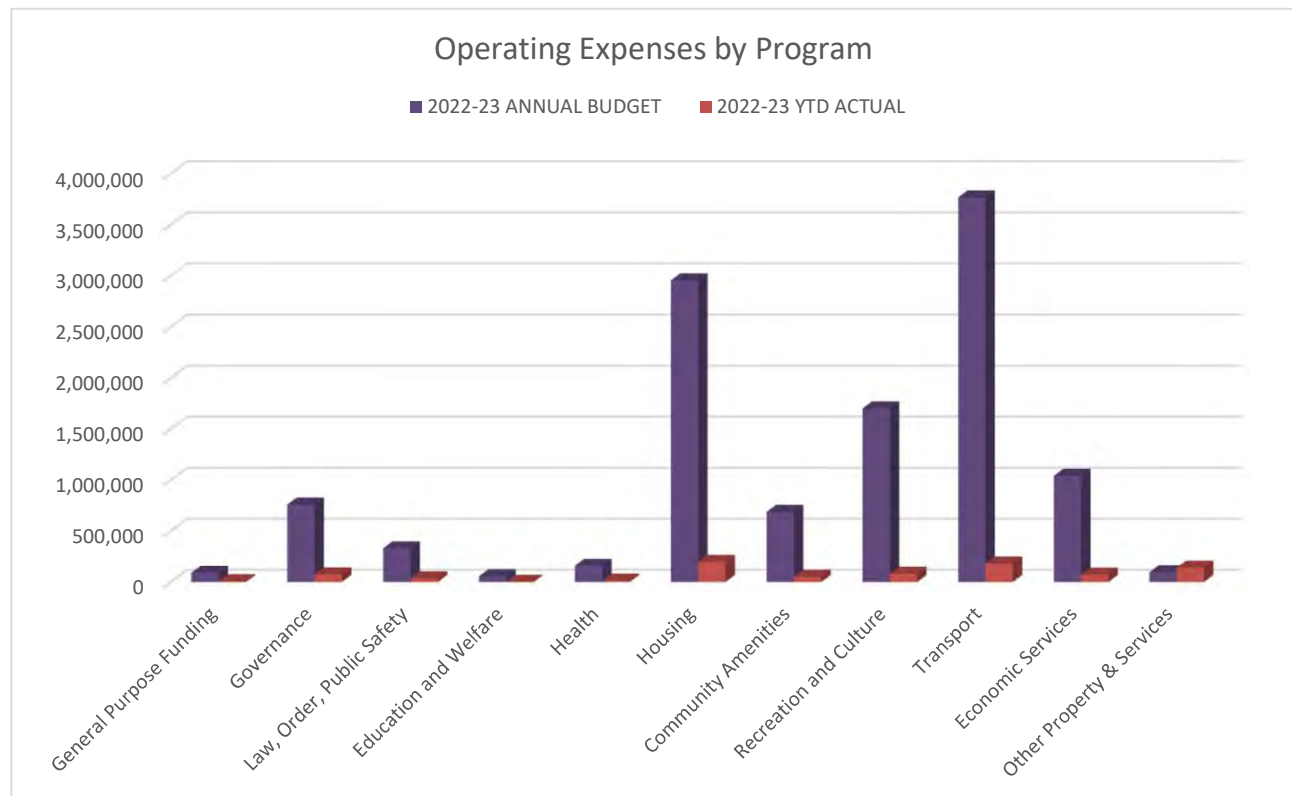
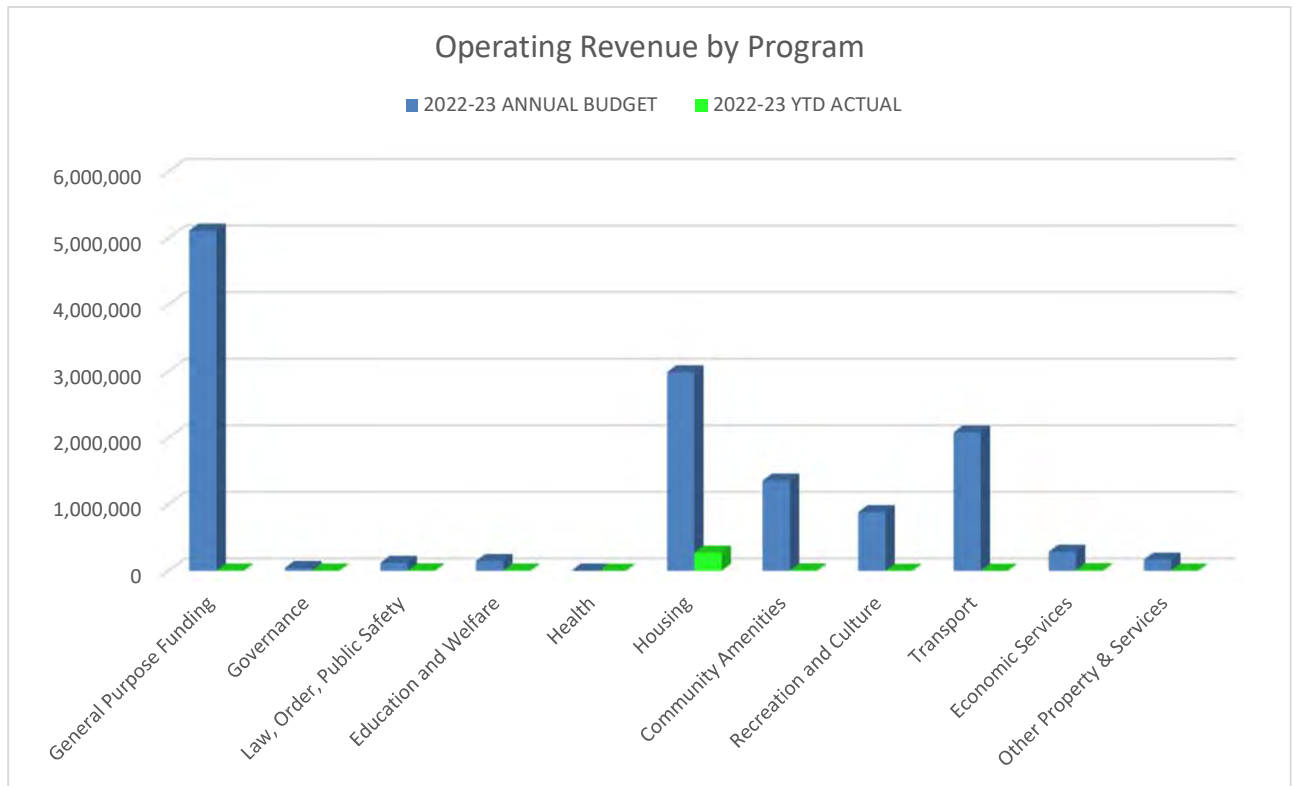
# MONTHLY FINANCIAL REPORT

**31 JULY 2022**

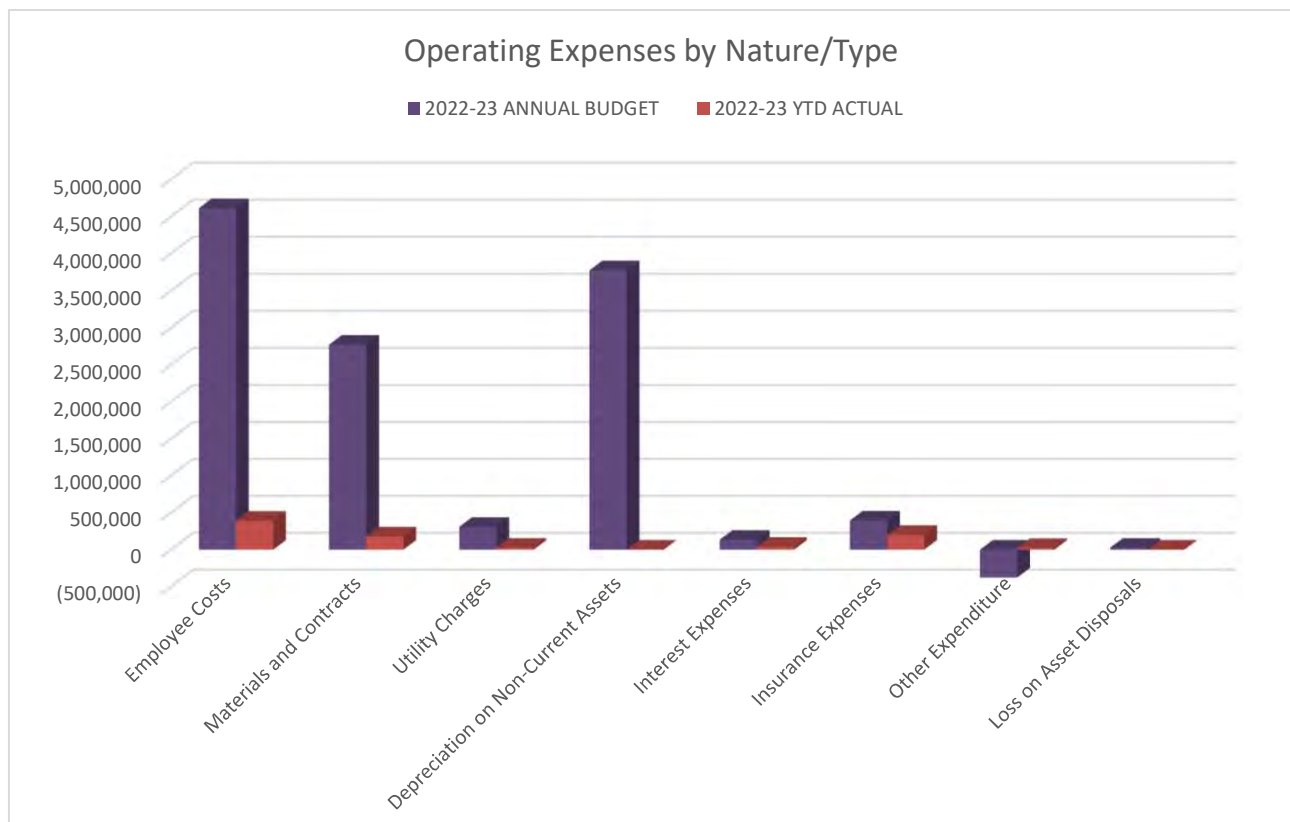
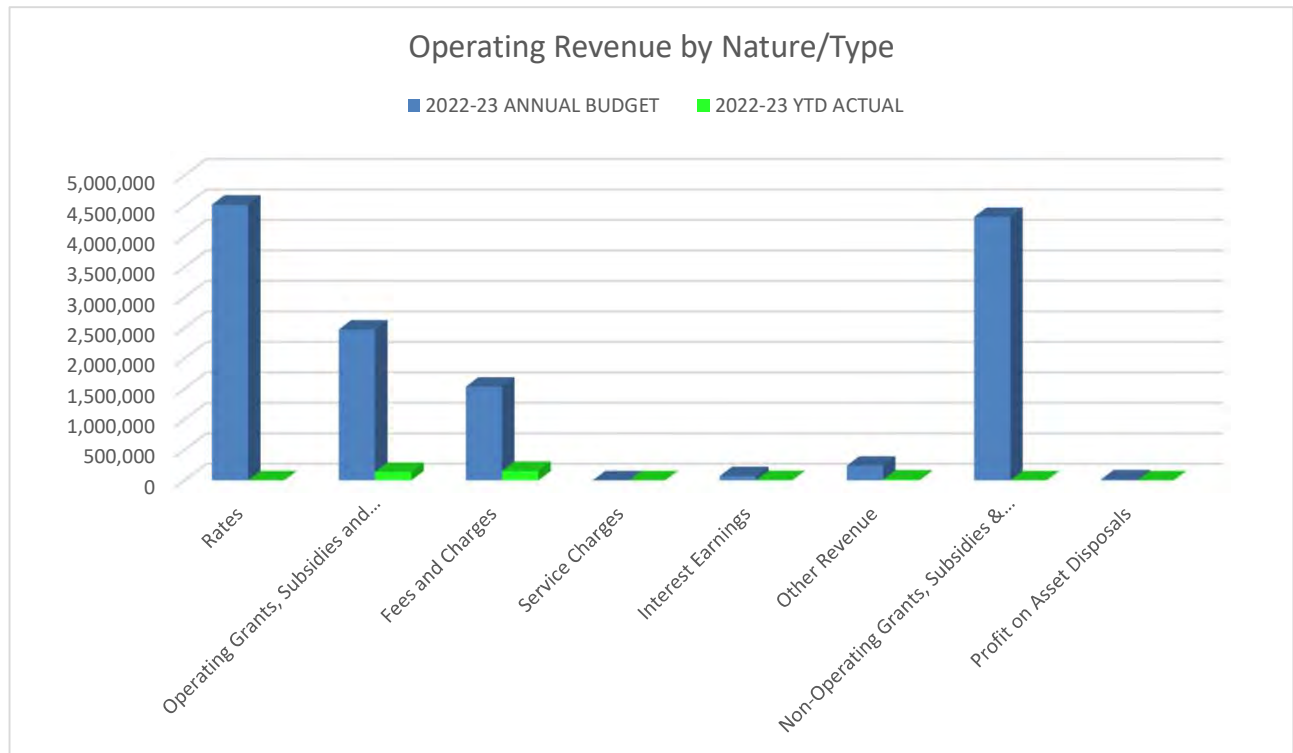
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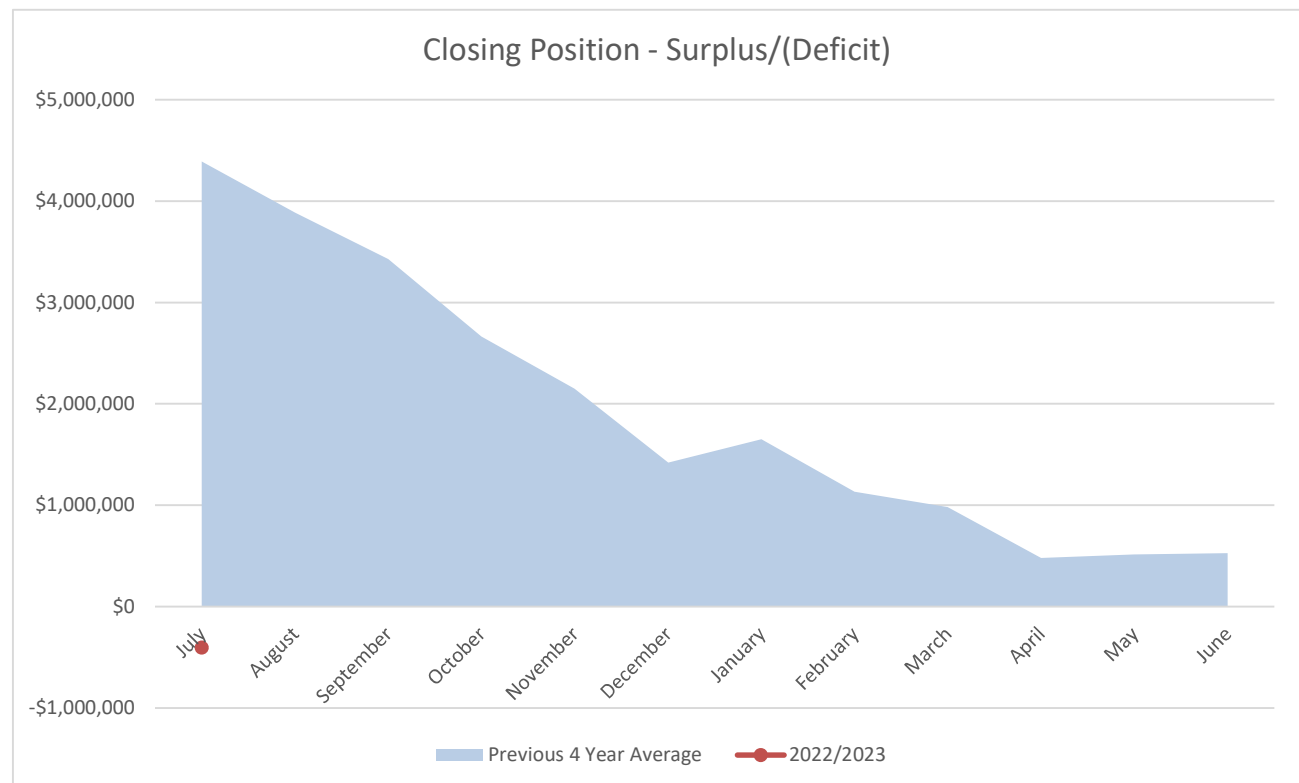
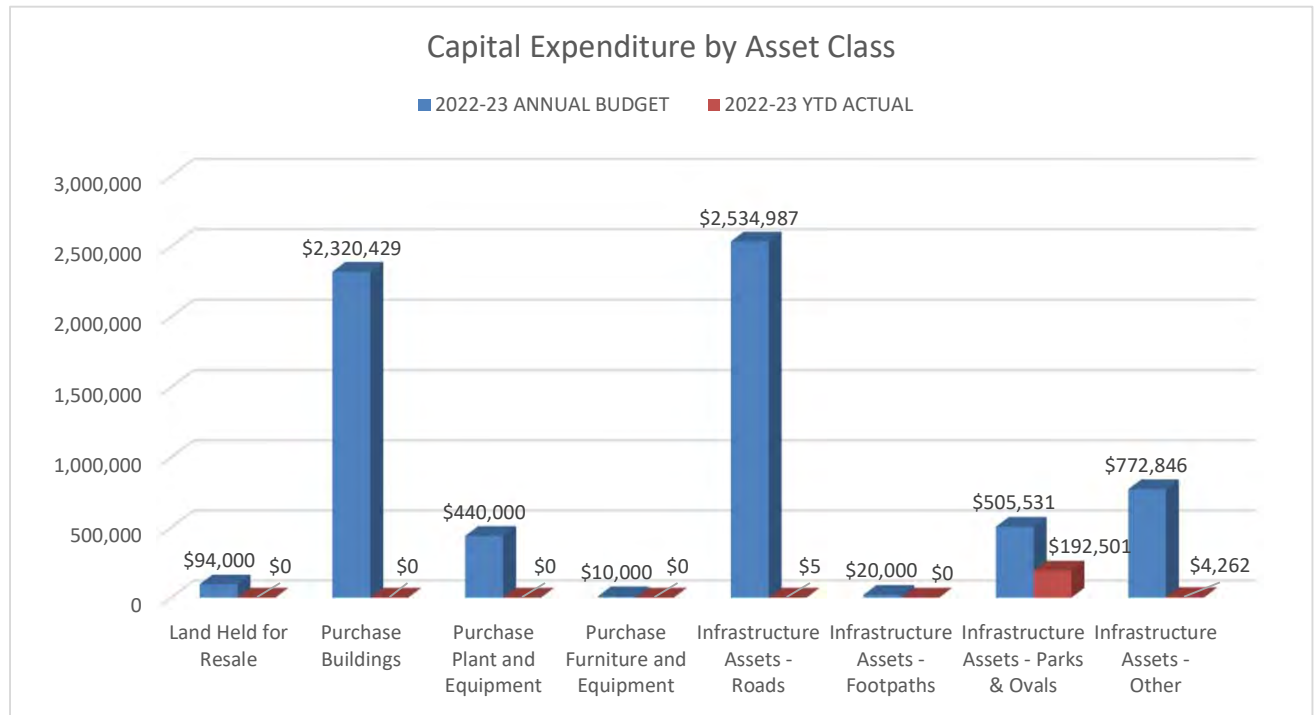
# SHIRE OF KOJONUP EXECUTIVE SUMMARY FOR THE PERIOD ENDING 31 JULY 2022



**SHIRE OF KOJONUP  
EXECUTIVE SUMMARY  
FOR THE PERIOD ENDING 31 JULY 2022**



# SHIRE OF KOJONUP EXECUTIVE SUMMARY FOR THE PERIOD ENDING 31 JULY 2022





**SHIRE OF KOJONUP  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE PERIOD ENDING 31 JULY 2022**

	2022-23 ANNUAL BUDGET	2022-23 YTD BUDGET	2022-23 YTD ACTUAL	VARIANCE
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
General Purpose Funding	(90,305)	(8,031)	(7,205)	-10%
Governance	(758,604)	(94,006)	(74,522)	-21%
Law, Order, Public Safety	(330,006)	(29,260)	(34,781)	19%
Education and Welfare	(56,340)	(5,843)	(1,734)	-70%
Health	(156,500)	(13,475)	(12,535)	-7%
Housing	(2,910,083)	(285,502)	(182,455)	-36%
Community Amenities	(687,807)	(57,990)	(50,155)	-14%
Recreation and Culture	(1,631,970)	(159,223)	(61,518)	-61%
Transport	(3,766,062)	(326,189)	(179,556)	-45%
Economic Services	(1,026,359)	(97,945)	(72,056)	-26%
Other Property and Services	(70,200)	(58,000)	(141,410)	144%
<b>Operating Expenses</b>	<b>(11,484,236)</b>	<b>(1,135,464)</b>	<b>(817,928)</b>	
<b>REVENUE</b>				
General Purpose Funding	5,111,471	4,335	3,387	-22%
Governance	35,300	2,942	3,508	19%
Law, Order, Public Safety	104,150	2,887	6,424	122%
Education and Welfare	39,984	267	4,715	1668%
Health	2,200	183	215	17%
Housing	2,522,000	209,825	272,855	30%
Community Amenities	399,320	33,275	4,955	-85%
Recreation and Culture	106,295	2,418	818	-66%
Transport	178,000	0	0	0%
Economic Services	182,332	15,194	9,436	-38%
Other Property & Services	159,501	13,291	3,030	-77%
<b>Operating Revenue</b>	<b>8,840,553</b>	<b>284,617</b>	<b>309,342</b>	
<i>Sub-total</i>	<i>(2,643,683)</i>	<i>(850,847)</i>	<i>(508,585)</i>	
<b>FINANCE COSTS (INTEREST)</b>				
Health	(2,100)	0	(1,068)	0%
Housing	(45,063)	0	(15,335)	0%
Recreation & Culture	(70,075)	0	(19,998)	0%
Transport	(1,669)	0	(1,033)	0%
Economic Services	(14,811)	0	0	0%
Other Property & Services	0	0	0	0%
<b>Total Finance Costs</b>	<b>(133,718)</b>	<b>0</b>	<b>(37,434)</b>	
<b>NON-OPERATING REVENUE</b>				
Law, Order & Public Safety	16,000	0	0	0%
Education & Welfare	107,000	0	0	0%
Housing	461,900	0	0	0%
Community Amenities	955,685	0	0	0%
Recreation & Culture	774,005	0	0	0%
Transport	1,901,316	0	0	0%
Economic Services	103,806	0	0	0%
<b>Total Non-Operating Revenue</b>	<b>4,319,712</b>	<b>0</b>	<b>0</b>	
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>				
Governance Profit	7,000		0	0%
Other Property & Services - Loss	(26,000)	0	0	0%
Other Property & Services - Profit	9,000	0	0	0%
<b>Total Profit/(Loss)</b>	<b>(10,000)</b>	<b>0</b>	<b>0</b>	
<b>NET RESULT</b>	<b>1,532,311</b>	<b>(850,847)</b>	<b>(546,019)</b>	
Changes in Revaluation Surplus			0	
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>1,532,311</b>	<b>(850,847)</b>	<b>(546,019)</b>	

**"Traffic Lights" Colour Coding:**

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements). To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

**Revenue:**

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

**Expenditure:**

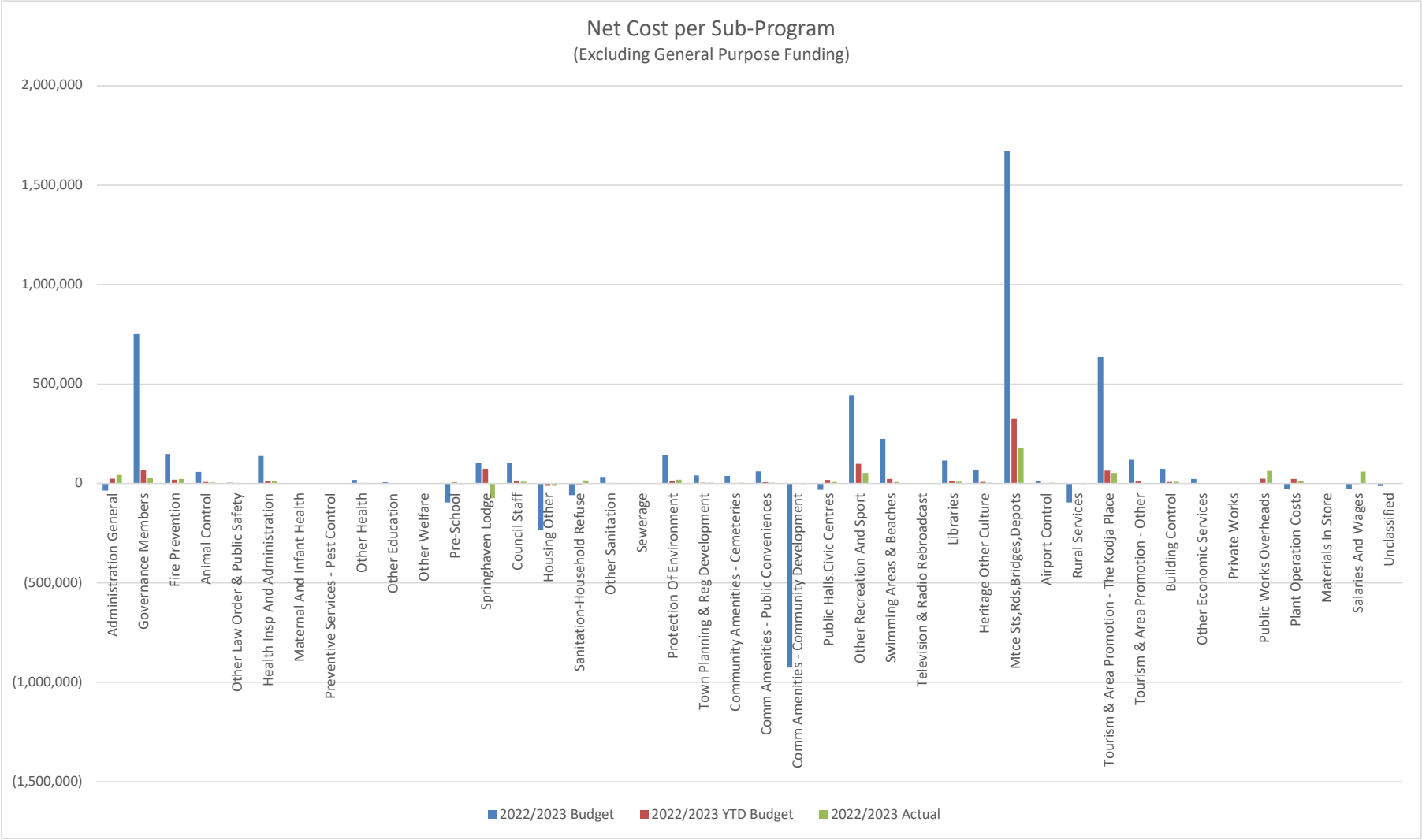
Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



**SHIRE OF KOJONUP**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 31 JULY 2022**

	2022-23 ANNUAL BUDGET	2022-23 YTD BUDGET	2022-23 YTD ACTUAL	VARIANCE
<b>Expenses</b>				
Employee Costs	(4,612,337)	(384,346)	(390,191)	2%
Materials and Contracts	(2,771,887)	(230,981)	(179,422)	-22%
Utility Charges	(308,791)	(25,732)	(26,040)	1%
Depreciation on Non-Current Assets	(3,774,415)	(314,522)	0	-100%
Interest Expenses	(133,718)	0	(37,434)	0%
Insurance Expenses	(393,812)	(196,906)	(199,278)	1%
Other Expenditure	377,006	17,023	(22,996)	-235%
	(11,617,954)	(1,135,464)	(855,361)	
<b>Revenue</b>				
Rates	4,520,522	0	0	0%
Operating Grants, Subsidies and Contributions	2,472,655	133,159	139,643	5%
Fees and Charges	1,536,186	127,360	153,690	21%
Service Charges	0	0	0	0%
Interest Earnings	71,019	5,918	3,114	-47%
Other Revenue	240,171	18,180	12,896	-29%
	8,840,553	284,617	309,342	
	(2,777,401)	(850,847)	(546,019)	
Non-Operating Grants, Subsidies & Contributions	4,319,712	0	0	0%
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0	0	0%
Profit on Asset Disposals	16,000	0	0	0%
Loss on Asset Disposals	(26,000)	0	0	0%
	4,309,712	0	0	
<b>Net Result</b>	<b>1,532,311</b>	<b>(850,847)</b>	<b>(546,019)</b>	
<b>Other Comprehensive Income</b>				
Changes on revaluation of non-current assets	0	0	0	
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>1,532,311</b>	<b>(850,847)</b>	<b>(546,019)</b>	



**SHIRE OF KOJONUP**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 31 JULY 2022**

	Note	2021-22 ACTUAL \$	2022-23 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		1,480,770	899,163	-581,607
Restricted Cash & Cash Equivalents		4,019,914	4,020,972	1,058
Trade and other receivables		762,987	579,387	-183,599
ATO Receivables		87,441	-89,055	-176,496
Inventories		20,905	15,843	-5,062
Land Held for Resale		579,045	579,045	0
<b>Total current assets</b>		<b>6,951,062</b>	<b>6,005,355</b>	<b>-945,707</b>
<b>Non-current assets</b>				
Trade and other receivables		96,883	96,883	0
LG House Unit Trust		97,255	97,255	0
Land Held for Resale		78,000	78,000	0
Land		2,152,526	2,152,526	0
Buildings		29,161,512	29,161,512	0
Furniture & Equipment		330,859	321,769	-9,091
Plant & Equipment		4,350,695	4,359,786	9,091
Tools		1,673	1,673	0
Roads Infrastructure		101,131,545	101,131,550	5
Kerbing Infrastructure		2,428,533	2,428,533	0
Drainage Infrastructure		13,109,389	13,109,389	0
Bridges Infrastructure		5,201,109	5,201,109	0
Footpaths Infrastructure		1,121,281	1,121,281	0
Parks Infrastructure		3,777,210	3,969,711	192,501
Other Infrastructure		6,479,296	6,483,559	4,262
Infrastructure Assets		0	0	0
<b>Total non-current assets</b>		<b>169,517,766</b>	<b>169,714,535</b>	<b>196,769</b>
<b>Total assets</b>		<b>176,468,828</b>	<b>175,719,890</b>	<b>-748,938</b>
<b>Current liabilities</b>				
Trade and other payables		2,971,529	2,983,685	-12,156
ATO Liabilities		79,567	0	79,567
Contracts Liability		1,049,303	1,049,303	0
Interest-bearing loans and borrowings		389,262	253,753	135,509
Provisions		731,667	731,667	0
<b>Total current liabilities</b>		<b>5,221,327</b>	<b>5,018,408</b>	<b>202,919</b>
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		4,859,853	4,859,853	0
Non-Current Payables		0	0	0
Provisions		102,397	102,397	0
<b>Total non-current liabilities</b>		<b>4,962,250</b>	<b>4,962,250</b>	<b>0</b>
<b>Total liabilities</b>		<b>10,183,577</b>	<b>9,980,658</b>	<b>202,919</b>
<b>Net assets</b>		<b>166,285,251</b>	<b>165,739,232</b>	<b>-546,019</b>
<b>Equity</b>				
Retained surplus		68,434,002	68,432,944	-1,058
Net Result		0	-546,019	-546,019
Reserve - asset revaluation		93,831,334	93,831,334	0
Reserve - Cash backed		4,019,915	4,020,973	1,058
<b>Total equity</b>		<b>166,285,251</b>	<b>165,739,232</b>	<b>-546,019</b>

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF KOJONUP**  
**STATEMENT OF FINANCIAL ACTIVITY BY NATURE**  
**FOR THE PERIOD ENDING 31 JULY 2022**

	2022-23 ANNUAL BUDGET	2022-23 YTD BUDGET (a)	2022-23 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	\$	\$	\$			
Rates	4,520,522	0	0	Within Threshold	0.00%	
Operating Grants and Subsidies	2,472,655	133,159	139,643	Within Threshold	Within Threshold	
Fees and Charges	1,536,186	127,360	153,690	26,329	20.67%	▲
Interest Earnings	71,019	5,918	3,114	Within Threshold	(47.38%)	
Profit on Asset Disposal	16,000	0	0	Within Threshold	0.00%	
Other Revenue	240,171	18,180	12,896	Within Threshold	(29.07%)	
	<b>8,856,553</b>	<b>284,617</b>	<b>309,342</b>			
<b>LESS OPERATING EXPENDITURE</b>						
Employee Costs	(4,612,337)	(384,346)	(390,191)	Within Threshold	Within Threshold	
Materials & Contracts	(2,771,887)	(230,981)	(178,626)	52,356	22.67%	▲
Utilities	(308,791)	(25,732)	(26,040)	Within Threshold	Within Threshold	
Depreciation on Non-Current Assets	(3,774,415)	(314,522)	0	314,522	100.00%	▲
Interest Expense	(133,718)	0	(37,434)	(37,434)	0.00%	
Insurances	(393,812)	(196,906)	(199,278)	Within Threshold	Within Threshold	
Loss on Asset Disposal	(26,000)	0	0	Within Threshold	0.00%	
Other Expenditure	377,006	17,023	(23,793)	(40,816)	(239.77%)	
	<b>(11,643,954)</b>	<b>(1,135,465)</b>	<b>(855,361)</b>			
<i>Increase/(Decrease)</i>	<b>(2,787,401)</b>	<b>(850,847)</b>	<b>(546,019)</b>			
<b>ADD</b>						
Movement in Employee Benefits (Non-current)	0		0	Within Threshold	0.00%	
Movement in Employee Benefits (Current)	0		0	Within Threshold	0.00%	
Movement in Doubtful Debt Provision	2,000	0	0	Within Threshold	0.00%	
Profit on the disposal of assets	(16,000)	0	0	Within Threshold	0.00%	
Loss on the disposal of assets	26,000	0	0	Within Threshold	0.00%	
Depreciation Written Back	3,774,415	314,522	0	(314,522)	(100.00%)	▼
	<b>3,786,415</b>	<b>314,522</b>	<b>0</b>			
<i>Sub Total</i>	<b>999,014</b>	<b>(536,325)</b>	<b>(546,019)</b>			
<b>INVESTING ACTIVITIES</b>						
Land Held for Resale	(94,000)	0	0	Within Threshold	0.00%	
Purchase Buildings	(2,320,429)	0	0	Within Threshold	0.00%	
Purchase Plant and Equipment	(440,000)	0	0	Within Threshold	0.00%	
Purchase Furniture and Equipment	(10,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads	(2,534,987)	0	(5)	Within Threshold	0.00%	
Infrastructure Assets - Footpaths	(20,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Parks & Ovals	(505,531)	0	(192,501)	(192,501)	0.00%	
Infrastructure Assets - Other	(772,846)	0	(4,262)	Within Threshold	0.00%	
Proceeds from Sale of Assets	72,000	0	0	Within Threshold	0.00%	
Contributions for the Development of Assets	4,319,712	0	0	Within Threshold	0.00%	
	<b>(2,306,081)</b>	<b>0</b>	<b>(196,769)</b>			
<b>FINANCING ACTIVITIES</b>						
Repayment of Debt - Loan Principal	(413,134)	0	(135,509)	(135,509)	0.00%	
Loans Raised	600,000	0	0	Within Threshold	0.00%	
Transfer to Springhaven Reserves	0	0	0	Within Threshold	0.00%	
Transfer from Springhaven Reserves	0	0	0	Within Threshold	0.00%	
Transfer from Reserves	759,623	0	0	Within Threshold	0.00%	
Transfer to Reserves	(114,867)	0	(1,058)	Within Threshold	0.00%	
	<b>831,622</b>	<b>0</b>	<b>(136,567)</b>			
Plus Rounding						
<i>Sub Total</i>	<b>(475,445)</b>	<b>(536,325)</b>	<b>(879,354)</b>			
<b>FUNDING FROM</b>						
Estimated Opening Surplus at 1 July	475,454	475,454	475,454	Within Threshold	Within Threshold	
Closing Funds	0	0	0			
	<b>475,454</b>	<b>475,454</b>	<b>475,454</b>			
<b>NET SURPLUS/(DEFICIT)</b>	<b>9</b>	<b>(60,871)</b>	<b>(403,900)</b>			

**SHIRE OF KOJONUP**  
**SUMMARISED NET CURRENT POSITION**  
**FOR THE PERIOD ENDING 31 JULY 2022**

	<b>ACTUAL</b> <b>30 JUNE 2022</b>	<b>ACTUAL</b> <b>Activity by Nature</b>
Cash - Unrestricted	\$1,480,770	\$899,163
Cash - Restricted General	\$0	\$0
Cash - Restricted Reserves	\$4,019,914	\$4,020,972
Accounts Receivable - Rates	\$366,677	\$294,694
Accounts Receivable - Sundry	\$313,510	\$132,682
GST Receivable	\$7,874	\$62,957
Inventories	\$20,905	\$15,843
Land held for Resale	\$579,045	\$579,045
Loans - Clubs	<b>\$0</b>	<b>\$0</b>
<b>CURRENT ASSETS</b>	<b>\$6,788,695</b>	<b>\$6,005,355</b>
<b>LESS: CURRENT LIABILITIES</b>		
Payables	(\$655,439)	(\$750,395)
ATO Liabilities	(\$10,683)	(\$10,683)
Contract Liabilities	(\$1,049,303)	(\$1,049,303)
Employee Provisions	(\$731,667)	(\$731,667)
Accrued Interest on Loans	(\$27,606)	(\$27,606)
Interest Bearing Loans	(\$389,262)	(\$253,753)
Springhaven Accommodation Bonds	(\$2,195,000)	(\$2,195,000)
<b>CURRENT LIABILITIES</b>	<b>(\$5,058,960)</b>	<b>(\$5,018,408)</b>
<b>LESS: EXCLUSIONS</b>		
Cash - Restricted Reserves	(\$4,019,914)	(\$4,020,972)
Cash - Restricted Cash	\$0	\$0
Interest Bearing Loans	\$389,262	\$253,753
Self Supporting Loan Debtors	\$0	\$0
Less Land held for Resale	(\$579,045)	(\$579,045)
Less Provision for Doubtful Debts	\$1,142	\$1,142
Add back Cash backed LSL Provision		
Add Back Springhaven Bonds	\$2,195,000	\$2,195,000
Add Back Accrued Interest on Loans	\$27,606	\$27,606
Add: Current liabilities not expected to be cleared at end of year	\$731,667	\$731,667
Roundings	\$1	\$1
<b>NET CURRENT POSITION - SURPLUS/(DEFICIT)</b>	<b>\$475,454</b>	<b>(\$403,900)</b>

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 31 JULY 2022**

**EXPLANATION OF MATERIAL VARIANCES**

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

**Defining a 'Material Variance'**

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Fees & Charges	127,360	153,690	26,329	21%	TIMING	Additional rental income for Springhaven due to invoice timing across periods.
<u>Operating Expenses</u>						
Materials & Contracts	(230,981)	(178,626)	52,356	23%	TIMING	Material & contract costs lower than anticipated for reporting period across all areas
Depreciation on Assets	(314,522)	0	314,522	100%	TIMING	Depreciation unable to be raised until after annual audit is complete
Interest Expense	0	(37,434)	(37,434)	0%	TIMING	Invoices for loan repayments raised in July, but not due for payment until August 2022
Other Expenses	17,023	(23,793)	(40,816)	-240%	TIMING	Administration overhead allocations not processed for month.
<u>Investing Activities</u>						
Infrastructure - Parks & Ovals	0	(192,501)	(192,501)	0%	PERMANENT	Payment for playspace not included in budget estimate.
<u>Financing Activities</u>						
Loan Principal Repayments	0	(135,509)	(135,509)	0%	TIMING	Loan repayment invoices raised in July but not due for payment until August 2022

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 31 JULY 2022**

**PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION**

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2022/2023 Total Budget	2022/2023 YTD Actuals	% of Annual Budget
<b>Governance</b>								
C191	Shire Administration Centre - Building Renewal/Improvement		MCCS	L&B	Renewal	14,989	0	0%
						<b>14,989</b>	<b>0</b>	
<b>Law Order &amp; Public Safety</b>								
C138	Bush Fire Repeater Tower	5.1.2	MRS	Infr.	New	489,346	2,273	0.5%
C440	Cat Pound		MRS	L&B	New	16,000	0	0%
						<b>505,346</b>	<b>2,273</b>	
<b>Education &amp; Welfare</b>								
C107	Playgroup/Toy Library		BMC	L&B	Renewal	39,000	0	0%
C441	Old School - Re-Roof		BMC	L&B	Renewal	100,000	0	0%
						<b>139,000</b>	<b>0</b>	
<b>Housing</b>								
C157	Staff - 15 Loton Close		CEO	L&B	New	50,000	0	0%
C140	Staff - 34 Katanning Road		MRS	L&B	Upgrade	150,000	0	0%
C141	Staff - 39 Vanzuilecom St		MRS	L&B	Upgrade	150,000	0	0%
C147	Springhaven - Furniture	2.2.6	MACS	F&E	New	10,000	0	0%
C195	Springhaven - Building	2.2.14	MACS	L&B	Renewal	200,000	0	0%
C427	Springhaven - Building - ACAR Grant		MACS	L&B	Renewal	285,000	0	0%
C313	Jean Sullivan Units - Building Renewal		BMC	L&B	Upgrade	10,000	0	0%
C145	ILU's - Building Renewal		BMC	L&B	Renewal	18,793	0	0%
						<b>873,793</b>	<b>0</b>	
<b>Community Amenities</b>								
C407	Refuse Site Development		MRS	Infr.	Upgrade	50,000	0	0%
C442	Mens Shed - Construction of New		MCCS	L&B	New	1,000,000	0	0%
C355	Town Furniture		MWS	Infr.	New	40,000	0	0%
						<b>1,090,000</b>	<b>0</b>	
<b>Recreation &amp; Culture</b>								
C198	Historic Buildings - Capital Improvement		BMC	L&B	Renewal	30,000	0	0%
C428	Sub-division - Harness Display Shed		MRS	L&B	New	12,000	0	0%
C408	Harrison Place Toilets & Park	1.1.8	MWS	L&B	Upgrade	200,000	0	0%
C443	Showgrounds Retaining Wall		CEO	Infr.	New	6,000	0	0%
C274	Sporting Complex - Netball Court Resurface & Roof	1.2.10, 1.2.13	MCCS	Infr.	Renewal	258,815	2,500	1%
C411	Sporting Complex - Playground & Outdoor Gym	1.2.10	MCCS	Infr.	New	15,000	190,001	1267%
C444	Sporting Complex - Hall of Fame Signage		MCCS	Infr.	New	8,000	0	0%
C445	Turkey Nest Dam		SH	Infr.	Upgrade	5,000	0	0%
C446	Newstead Park - Shade Sail		SH	Infr.	New	10,000	0	0%
C357	Apex Park - Replace Equipment		SH	Infr.	Renewal	27,330	0	0%
C447	Contribution to Bowling Club New Green		MCCS	Infr.	Upgrade	114,500	0	0%
C448	Trails Hub Construction		MCCS	Infr.	New	40,000	0	0%
C413	Trails Construction		MCCS	Infr.	New	33,886	0	0%
						<b>760,531</b>	<b>192,501</b>	
<b>Transport - Plant Purchases</b>								
7604	Plant Major Purchases		MWS	P&E	New	380,000	0	0%
						<b>380,000</b>	<b>0</b>	



**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 31 JULY 2022**

**PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION**

**Transport - Infrastructure**

C433	Footpaths - Albany Highway Ramps	1.1.6	MWS	Infr.	Upgrade	20,000	0	0%
C449	Parking Bays		MWS	Infr.	New	50,000	0	0%
C434	Spring Street	1.1.5	MWS	Infr.	Renewal	54,203	0	0%
C414	Reconstruct - Kojonup-Frankland Road	1.1.5	MWS	Infr.	Renewal	19,374	0	0%
C417	Widening - Shamrock Road	1.1.5	MWS	Infr.	Upgrade	600,000	0	0%
C436	Widening - Shamrock Road (2021/2022 Project)	1.1.5	MWS	Infr.	Upgrade	111,229	5	0%
C248	Widening - Broomehill Kojonup Road	1.1.5	MWS	Infr.	Upgrade	154,681	0	0%
C437	Widening - Tambellup West Road	1.1.5	MWS	Infr.	Upgrade	300,000	0	0%
C319	Bitumen Reseal - Kojonup-Frankland Road	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C320	Bitumen Reseal - Kojonup Darkan Road	1.1.5	MWS	Infr.	Renewal	120,000	0	0%
C321	Bitumen Reseal - Broomehill-Kojonup Road	1.1.5	MWS	Infr.	Renewal	120,000	0	0%
CJ451	Bitumen Reseal - Boscabel Road (western end)	1.1.5	MWS	Infr.	Renewal	21,000	0	0%
CJ452	Bitumen Reseal - Boscabel Road (town)	1.1.5	MWS	Infr.	Renewal	65,000	0	0%
C172	Seal - Riverdale Road	1.1.5	MWS	Infr.	Renewal	413,000	0	0%
CJ453	Seal - Balgarup Road	1.1.5	MWS	Infr.	Renewal	176,500	0	0%
CJ454	Seal - Samson Road	1.1.5	MWS	Infr.	Renewal	120,000	0	0%
CJ455	Floodway - Pearce Road	1.2.8	MWS	Infr.	Renewal	20,000	0	0%
C308	Wooden Culvert Replacement - Carlecatup Road	1.2.8	MWS	Infr.	Upgrade	30,000	0	0%
C361	Signage Upgrades		MWS	Infr.	Upgrade	10,000	0	0%
						<b>2,554,987</b>	<b>5</b>	

**Economic Services**

C177	Kodja Place - Capital Renewal/Improvement	2.1.10	BMC	L&B	Renewal	10,000	0	0%
C435	Kodja Place - Rose Maze		SH	Infr.	Renewal	19,000	663	3%
C456	Kodja Place - Equipment Upgrade		CEO	P&E	New	60,000	0	0%
CJ457	EV Charger Parking Bay		MWS	Infr.	Upgrade	15,000	0	0%
C054	Promotional Signage at Airstrip	1.4.7	MCCS	Infr.	New	30,000	0	0%
C424	- Muradup Standpipe	4.3.1	MRS	Infr.	Upgrade	55,000	1,327	2%
C310	Subdivision Expenses	2.4.3	CEO	L4R	Upgrade	94,000	0	0%
						<b>283,000</b>	<b>1,989</b>	

**Other Property & Services**

C458	Radios - Communication		MWS	Infr.	Renewal	40,000	0	0%
C459	Traffic Counters		MWS	Infr.	New	21,500	0	0%
C286	Chemical Shed - replacement/upgrade		SH	L&B	Renewal	34,647	0	0%
						<b>96,147</b>	<b>0</b>	

**Total Capital Expenditure**

**6,697,793 196,769 2.9%**

**SUMMARIES:**

Land Held for Resale	94,000	0	0.0%
Land & Buildings	2,320,429	0	0.0%
Infrastructure	3,833,364	196,769	5.1%
Plant & Equipment	440,000	0	0.0%
Furn & Equipment	10,000	0	0.0%
	<b>6,697,793</b>	<b>196,769</b>	<b>2.9%</b>
At No Cost	0	0	0.0%
Asset Renewal	2,356,651	3,163	0.1%
New Asset	2,271,732	192,274	8.5%
Upgrading Asset	2,069,410	1,332	0.1%
	<b>6,697,793</b>	<b>196,769</b>	<b>2.9%</b>
Chief Executive Officer	210,000	0	0.0%
Manager Corporate & Community Services	1,515,190	192,501	12.7%
Manager Works & Services	3,251,487	5	0.0%
Senior Horticulturalist	95,977	663	0.7%
Manager Regulatory Services	922,346	3,599	0.4%
Building Maintenance Coordinator	207,793	0	0.0%
Manager Aged Care Services	495,000	0	0.0%
	<b>6,697,793</b>	<b>196,769</b>	<b>2.9%</b>

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 31 JULY 2022**

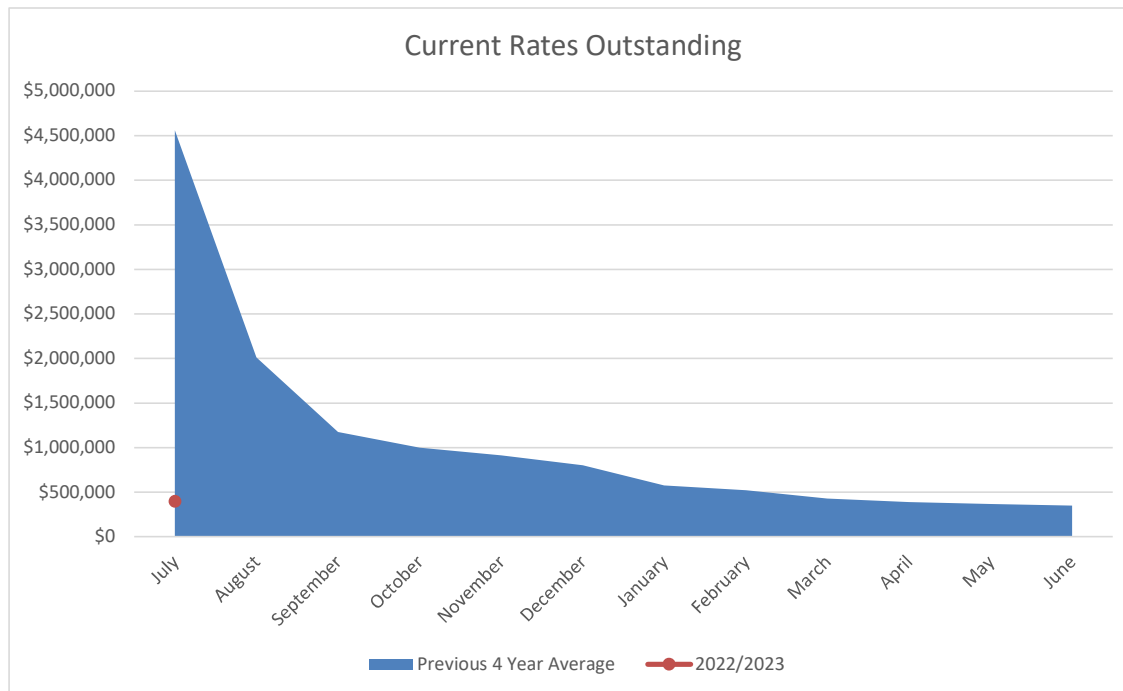
<b>RESERVES - CASH BACKED</b>	<b>2023 Actual Opening Balance</b>	<b>2023 Actual Transfer to</b>	<b>2023 Actual Transfer (from)</b>	<b>2023 Actual Closing Balance</b>	<b>2023 Budget Opening Balance</b>	<b>2023 Budget Transfer to</b>	<b>2023 Budget Transfer (from)</b>	<b>2023 Budget Closing Balance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Plant Replacement	582,449	154	0	582,603	582,448	0	(202,470)	379,978
Economic Development	88,507	23	0	88,530	88,507	89	(64,000)	24,596
Employee Leave	235,650	62	0	235,712	235,650	10,236	0	245,886
Springhaven Lodge (Bonds)	2,195,000	0	0	2,195,000	2,195,000	0	0	2,195,000
Low Income Housing	83,483	22	0	83,505	83,483	11,583	(10,000)	85,066
Sporting Facility	62,737	17	0	62,753	62,737	63	(42,178)	20,622
Springhaven Building Upgrade & Renewal	2,165	580	0	2,745	2,165	2,197	0	4,362
Bushfire Communications	89,346	24	0	89,370	89,346	89	(89,346)	89
Landfill Waste Management	80,047	21	0	80,068	80,047	26,550	(50,000)	56,597
Kodja Place Tourist Precinct	10,007	3	0	10,010	10,007	10	(10,000)	17
Energy Efficiency	0	0	0	0	0	0	0	0
Land Acquisition and Development	37,289	10	0	37,299	37,289	37	(37,000)	326
Community Grant Scheme	9,745	3	0	9,748	9,745	10	0	9,755
Independent Living Units	158,168	42	0	158,210	158,168	158	(18,793)	139,533
Spencer Street Youth Precinct	31,270	8	0	31,278	31,270	31	(20,000)	11,301
Natural Resource Management	97,430	26	0	97,456	97,430	60,097	(83,164)	74,363
Day Care Building Maintenance	14,766	4	0	14,769	14,766	15	(7,000)	7,781
Swimming Pool	40,469	11	0	40,480	40,469	40	0	40,509
Springhaven Equipment	16,503	4	0	16,508	16,503	17	(10,000)	6,520
Saleyards	39,555	10	0	39,565	39,555		(9,570)	29,985
RSL Hall Building Renewal	10,301	3	0	10,303	10,301	10	0	10,311
Benn Parade Multi-Facility	14,301	4	0	14,305	14,301	14	(14,301)	14
Townscape	49,801	13	0	49,815	49,801	50	(49,801)	50
Playgrounds & Parks	20,027	5	0	20,032	20,027	20	(10,000)	10,047
Memorial & Lesser Hall Upgrade & Renewal	7,146	2	0	7,148	7,146	7	0	7,153
The Kodja Place Building Upgrade & Renewal	17,628	5	0	17,633	17,628	18	(10,000)	7,646
Shire Office/Library Building Upgrade & Renewal	1,007	0	0	1,007	1,007	1	0	1,008
Sporting Complex Building Upgrade & Renewal	1,080	0	0	1,080	1,080	1	0	1,081
Netball Court Resurfacing	1,007	0	0	1,007	1,007	3,501	0	4,508
The Spring	16,018	4	0	16,022	16,018	16	(16,000)	34
Trails Network Construction	6,007	(0)	0	6,007	6,009	6	(6,000)	15
Works Depot Building Upgrade & Renewal	1,006	0	0	1,006	1,006	1	0	1,007
The Kodja Place Master Plan Implementation	0	0	0	0	0	0	0	0
	<b>4,019,914</b>	<b>1,058</b>	<b>0</b>	<b>4,020,972</b>	<b>4,019,916</b>	<b>114,867</b>	<b>(759,623)</b>	<b>3,375,160</b>

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 31 JULY 2022**

**RATES & SUNDRY RECEIVABLES**

**Rates:**

	1-Jul-22	Levy for 2022/23	Collectable	Received	Outstanding
Property Rates	\$ 226,976	\$ -	\$ 226,976	\$ (4,274)	\$ 222,702
Rubbish Charges	\$ 37,218	\$ -	\$ 37,218	\$ (201)	\$ 37,017
Emergency Services Levy	\$ 18,357	\$ 11	\$ 18,368	\$ -	\$ 18,368
Instalment fee & Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Penalty & ESL Interest	\$ 98,481	\$ 2,056	\$ 100,537	\$ (364)	\$ 100,173
Excess Rates	\$ (41,261)	\$ -	\$ (41,261)	\$ (11,172)	\$ (52,434)
<b>Sub- Total</b>	<b>\$ 339,771</b>	<b>\$ 2,067</b>	<b>\$ 341,838</b>	<b>\$ (16,011)</b>	<b>\$ 325,827</b>
					15763%
<b>OTHER ITEMS</b>					
Pensioner Rebates to claim	\$ 68,445	\$ -	\$ 68,445	\$ -	\$ 68,445
	\$ 408,216				<b>\$ 394,272</b>
Pensioner Deferred Rates	\$ 96,883	\$ -	\$ 96,883	\$ -	\$ 96,883
<b>Total Outstanding</b>	<b>\$ 436,653</b>	<b>\$ 2,067</b>	<b>\$ 438,720</b>	<b>\$ (16,011)</b>	<b>\$ 422,710</b>



**Sundry Debtors:**

	30-Jun-22		31-Jul-22		Movement This FY
Credit Balance	\$ (14,890)		\$ (202,436)		
Current	\$ 159,755		\$ 87,944		\$ 71,812
30 - 60 days	\$ 23,458	7%	\$ 85,914	64%	\$ (62,456)
60 - 90 days	\$ 20,631	7%	\$ 22,387	17%	\$ (1,756)
Greater than 90 days	\$ 126,610	40%	\$ 140,926	105%	\$ (14,317)
	<b>\$ 315,563</b>		<b>\$ 134,735</b>		

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 31 JULY 2022**

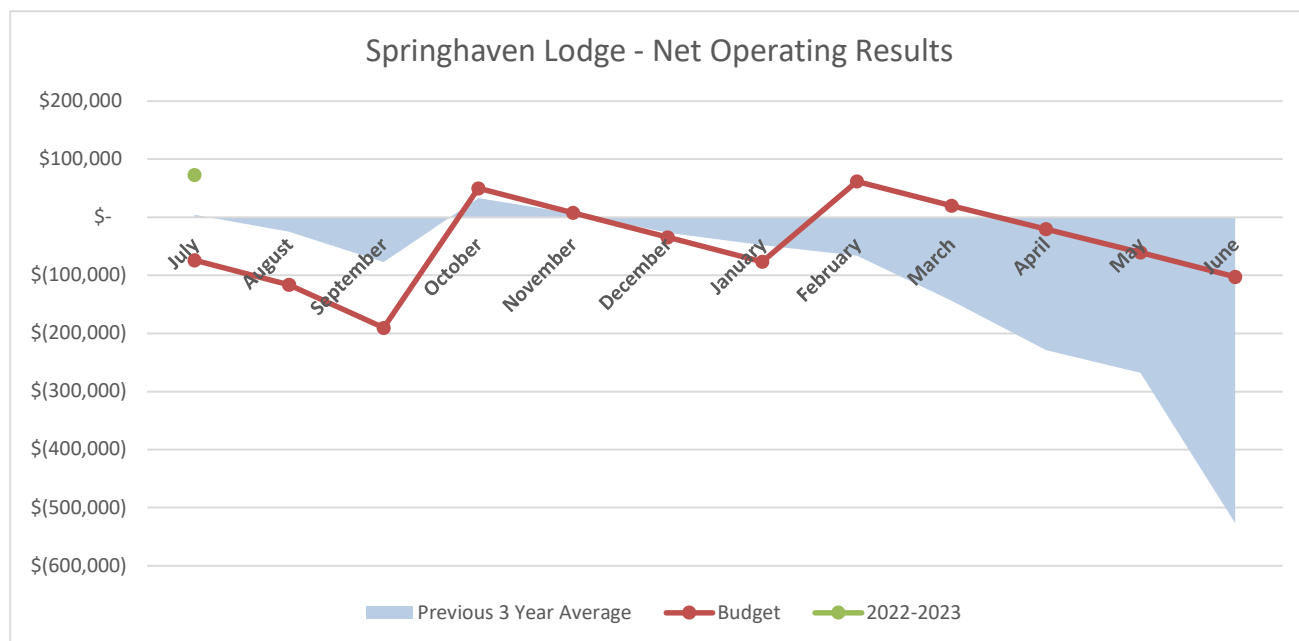
LOAN REPAYMENTS	Loan Number	2023 Actual	2023 New	2023 New	2023 Actual	2023 Actual	2023 Budget	2023 Budget	2023 Budget	2023 Budget	2023 Budget
		Principal 1 July 2022	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding	Principal 1 July 2022	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding
		\$		\$	\$	\$	\$		\$	\$	\$
<b>Law, order, public safety</b>											
Communications Tower	149	0	0	0	0	0	0	400,000	0	0	400,000
<b>Health</b>											
Medical Centre Donation (137)	137	123,523	0	(4,257)	(1,068)	119,266	123,523	0	(8,551)	(2,100)	114,972
<b>Housing</b>											
Bagg Street Unit (135)	135	68,407	0	0	0	68,407	68,407	0	(9,811)	(1,878)	58,596
Aged Units - GSHI (139)	139	30,377	0	(4,989)	(178)	25,388	30,377	0	(10,008)	(326)	20,369
Staff Housing - GSHI (140)	140	855,837	0	(29,496)	(7,403)	826,342	855,837	0	(59,246)	(14,551)	796,591
GROH Housing - GSHI (138)	138	934,059	0	(55,290)	(6,725)	878,769	934,059	0	(110,979)	(13,052)	823,080
Staff Housing - GSHI (144)	144	55,000	0	(5,272)	(514)	49,728	55,000	0	(10,594)	(980)	44,406
GROH Housing - GSHI (145)	145	55,000	0	(5,272)	(514)	49,728	55,000	0	(10,594)	(980)	44,406
Staff Housing Renovations (148)	148	300,000	0	0	0	300,000	300,000	0	(14,396)	(13,296)	285,604
<b>Recreation and culture</b>											
Sports Complex (134)	134	224,140	0	0	0	224,140	224,140	0	(17,162)	(10,454)	206,978
Sports Complex Wall (136)	136	72,050	0	0	0	72,050	72,050	0	(9,692)	(1,385)	62,358
Netball Courts & Roof (143)	143	1,390,000	0	(25,947)	(19,998)	1,364,053	1,390,000	0	(52,268)	(39,623)	1,337,732
Oval Lighting (142)	142	231,128	0	0	0	231,128	231,128	0	(24,220)	(3,268)	206,908
Harrison PI Toilets & Park (146)	146	400,000	0	0	0	400,000	400,000	0	(33,385)	(15,345)	366,615
Harrison PI Toilets & Park (New)	150	0	0	0	0	0	0	200,000	0	0	200,000
<b>Transport</b>											
Airstrip Lighting (141)	141	136,944	0	(4,984)	(1,033)	131,960	136,944	0	(10,005)	(1,669)	126,939
<b>Economic services</b>											
Land Development (147)	147	386,078	0	0	0	386,078	386,078	0	(32,223)	(14,811)	353,855
		5,262,543	0	(135,509)	(37,434)	5,127,034	5,262,543	600,000	(413,134)	(133,718)	5,449,409

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JULY 2022**

**MAJOR BUSINESS UNITS**

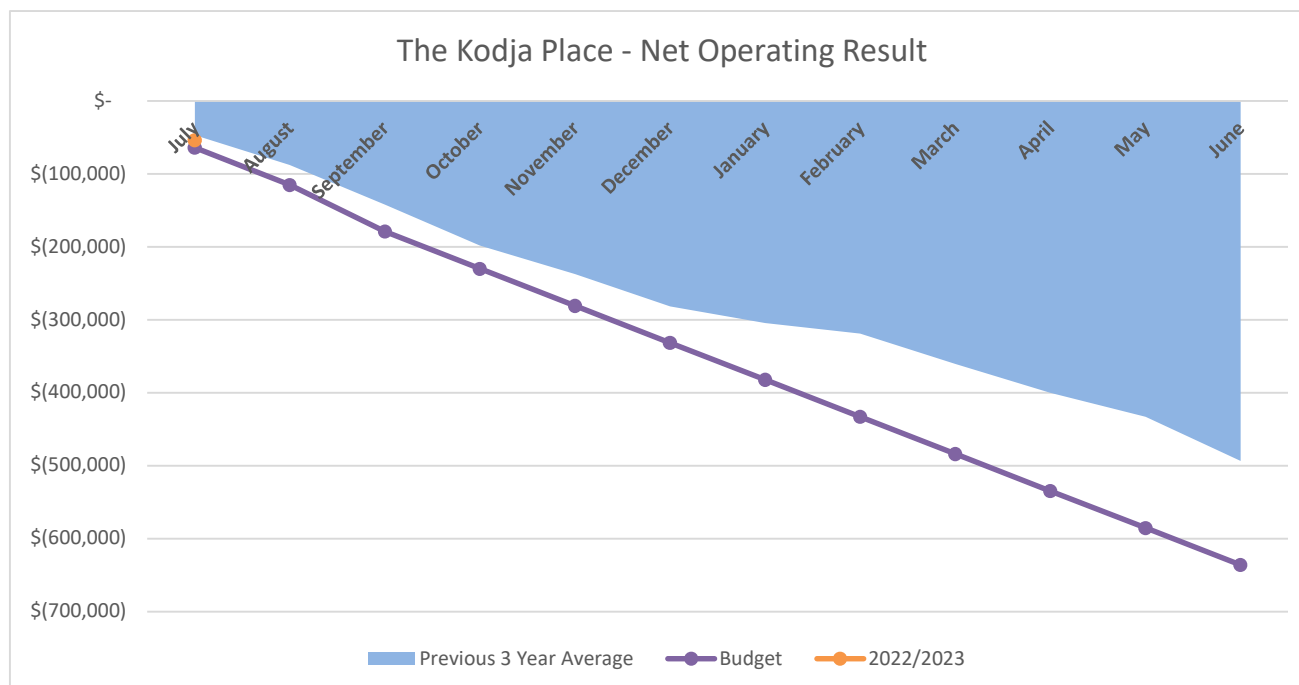
**Springhaven Lodge**

The Shire of Kojonup owns and operates a 22 bed aged accommodation hostel known as Springhaven Lodge. The following graph shows the operations of Springhaven Lodge (profit or loss) excluding any capital grants. There is also capital expenditure (p.12) and reserve accounts (p.16) associated with Springhaven Lodge.



**The Kodja Place Precinct**

The Shire of Kojonup owns and operates The Kodja Place precinct, a tourism, retail and cultural interpretive centre on Albany Highway. The following graph shows the operations of TKPP (profit or loss). There is also capital expenditure (p.13), a loan (p.15) and a reserve account (p.16) associated with TKPP.



**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
<b>Proceeds Sale of Assets</b>						
9605	Proceeds Sale of Assets -	\$0	\$0	0%	(\$72,000)	\$0
<b>Sub Total - PROCEEDS/REALISATION ON SALE OF ASSET</b>		\$0	\$0		(\$72,000)	\$0
<b>Written Down Value</b>						
New	00000 Written Down Value-	\$0	\$0		\$0	\$0
<b>Sub Total - WDV ON SALE OF ASSET</b>		\$0	\$0		\$0	\$0
<b>Total - GAIN/LOSS ON DISPOSAL OF ASSET</b>		<b>\$0</b>	<b>\$0</b>		<b>(\$72,000)</b>	<b>\$0</b>
<b>Total - OPERATING STATEMENT</b>		<b>\$0</b>	<b>\$0</b>		<b>(\$72,000)</b>	<b>\$0</b>

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
GENERAL PURPOSE FUNDING						
RATES						
OPERATING EXPENDITURE						
1092	Rates Written Off/Refunded	\$8	\$0	0%	\$0	\$100
1104	Rates Incentive Prize	\$417	\$0	0%	\$0	\$5,000
1112	Admin Allocated to Rates (Cash)	\$1,410	\$1,186	7%	\$0	\$16,925
1122	Admin Allocated to Rates (Non-Cash)	\$114	\$0	0%	\$0	\$1,365
1132	Rating Salaries	\$3,333	\$3,006	8%	\$0	\$40,000
1162	Superannuation	\$500	\$466	8%	\$0	\$6,000
1182	Rates Printing/postage	\$183	\$1,734	79%	\$0	\$2,200
1192	Valuation Expenses	\$1,250	\$174	1%	\$0	\$15,000
1202	Title Searches	\$42	\$0	0%	\$0	\$500
1222	Insurance - Emp Costs (Rates)	\$608	\$639	53%	\$0	\$1,215
1262	Legal Costs Incurred - Rates	\$167	\$0	0%	\$0	\$2,000
Sub Total - GENERAL RATES OP/EXP		\$8,031	\$7,205		\$0	\$90,305
OPERATING INCOME						
1003	General Rates Levied	\$0	\$0	0%	(\$4,518,622)	\$0
1023	Interim Rates	\$0	\$0	0%	(\$300)	\$0
1053	Back Rates	\$0	\$0	0%	(\$100)	\$0
1013	Ex-Gratia Rates	\$0	\$0	0%	(\$1,500)	\$0
1043	Non Payment Penalty Interest	(\$2,500)	(\$2,056)	7%	(\$30,000)	\$0
1073	Instalment Administration Charge	(\$292)	\$0	0%	(\$3,500)	\$0
1063	Instalment Interest Charge	(\$667)	\$0	0%	(\$8,000)	\$0
1273	ESL Levy Admin Fee	\$0	\$0	0%	(\$4,000)	\$0
1092	Rates Written off/Refunded	\$0	\$0	0%	\$0	\$0
1102	Rates Discount Allowed	\$0	\$0	0%	\$0	\$0
1283	Settlement & Search Charges	(\$292)	(\$273)	8%	(\$3,500)	\$0
1263	Legal Expenses - Recovered	(\$167)	\$0	0%	(\$2,000)	\$0
Sub Total - GENERAL RATES OP/INC		(\$3,917)	(\$2,329)		(\$4,571,522)	\$0
Total - GENERAL RATES		\$4,115	\$4,877		(\$4,571,522)	\$90,305
OTHER GENERAL PURPOSE FUNDING						
OPERATING EXPENDITURE						
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP					\$0	\$0
OPERATING INCOME						
1333	Financial Assistance Grant	\$0	\$0	0%	(\$359,886)	\$0
1343	Grants Commission Local Roads Grant	\$0	\$0	0%	(\$175,044)	\$0
1373	Interest Received - Municipal	(\$83)	\$0	0%	(\$1,000)	\$0
1393	Interest Received - Reserves	(\$335)	(\$1,058)	26%	(\$4,019)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$418)	(\$1,058)		(\$539,949)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		(\$418)	(\$1,058)		(\$539,949)	\$0
Total - GENERAL PURPOSE FUNDING		\$3,697	\$3,819		(\$5,111,471)	\$90,305

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
GOVERNANCE						
MEMBERS OF COUNCIL						
OPERATING EXPENDITURE						
1792	Legal Expenses	\$0	\$0	0%	\$0	\$0
002D	Depreciation	\$767	\$0	0%	\$0	\$9,200
102P	Loss on Sale of Asset	\$0	\$0	0%	\$0	\$0
1502	Meeting Attendance Fees	\$8,916	\$0	0%	\$0	\$107,000
1508	Members Travelling	\$58	\$0	0%	\$0	\$700
1512	Conferences & Training Expenses	\$1,125	\$0	0%	\$0	\$13,500
1522	Members Communications Allowance	\$2,000	\$0	0%	\$0	\$24,000
1532	Election Expenses	\$0	\$0	0%	\$0	\$0
1542	Presidents/Dep Allowances	\$3,000	\$0	0%	\$0	\$36,000
1562	Refreshments & Functions (Councillors)	\$750	\$532	6%	\$0	\$9,000
1572	Refreshments & Functions Staff)	\$300	\$77	2%	\$0	\$3,600
1578	Council - Special Visits	\$0	\$0	0%	\$0	\$0
1582	Council Chambers Maint	\$0	\$0	0%	\$0	\$0
1592	Members Insurance	\$4,650	\$4,783	51%	\$0	\$9,300
1602	Subscriptions	\$1,167	\$0	0%	\$0	\$14,000
1612	Misc Expenses - Members	\$58	\$0	0%	\$0	\$700
1624	Integrated Planning Expenses	\$11,250	\$80	0%	\$0	\$135,000
1632	Vehicle Operating Expenses	\$250	\$0	0%	\$0	\$3,000
1642	Advertising	\$0	\$0	0%	\$0	\$0
1662	Audit Fees	\$3,167	\$0	0%	\$0	\$38,000
1702	Administration Allocation (Cash)	\$28,208	\$23,725	7%	\$0	\$338,504
1712	Administration Allocation (Non-Cash)	\$758	\$0	0%	\$0	\$9,100
1772	Doubtful Debt Expenses	\$0	\$0	0%	\$0	\$2,000
1792	Legal Costs	\$167	\$0	0%	\$0	\$2,000
2075	VROC - Shared Services	\$167	\$0	0%	\$0	\$2,000
2078	VROC - Projects	\$167	\$0	0%	\$0	\$2,000
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$66,923	\$29,197		\$0	\$758,604
OPERATING INCOME						
1725	Donations/Contributions		\$0	0%	\$0	\$0
002P	Profit on Sale of Asset (Gov)	\$0	\$0	0%	(\$7,000)	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	\$0		(\$7,000)	\$0
Total - MEMBERS OF COUNCIL		\$66,923	\$29,197		(\$7,000)	\$758,604



SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022			2022-23	
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme						
ACCOUNT		Budget	Actual		Income	Expense
GOVERNANCE - GENERAL						
OPERATING EXPENDITURE						
1842	Loss on Sale of Assets	\$0	\$0	0%	\$0	\$0
003A	A/L ACCRUAL ADMIN. (SCH 4)	\$0	\$0	0%	\$0	\$0
003D	Depreciation (Sch 4)	\$7,583	\$0	0%	\$0	\$91,000
003L	LSL ACCRUAL ADMIN. (SCH 4)	\$0	\$0	0%	\$0	\$0
1852	Salaries - Admin	\$74,997	\$51,618	6%	\$0	\$900,000
1882	Admin Superannuation	\$9,583	\$6,798	6%	\$0	\$115,000
1892	Staff Insurances	\$14,000	\$13,427	48%	\$0	\$28,000
1902	FBT Admin Staff	\$1,417	\$0	0%	\$0	\$17,000
1912	Conference & Training	\$3,625	\$30	0%	\$0	\$43,500
1921	Staff Housing Subsidy	\$2,750	\$0	0%	\$0	\$33,000
1922	Advertising	\$417	\$285	6%	\$0	\$5,000
1931	Occupational Risk Co-Ordinator Costs	\$1,208	\$0	0%	\$0	\$14,500
1932	Occ Health & Safety	\$267	\$0	0%	\$0	\$3,200
1942	Staff Uniforms	\$333	\$0	0%	\$0	\$4,000
1952	Admin Staff Costs	\$1,500	\$5	0%	\$0	\$18,000
1957	Office Building Maintenance	\$833	\$371	4%	\$0	\$10,000
1958	Office - Cleaning & Assoc	\$1,979	\$1,551	7%	\$0	\$23,750
1959	Office - Utility Charges	\$875	\$2,084	20%	\$0	\$10,500
1962	Office Gardens & Surrounds-Mtce	\$1,043	\$0	0%	\$0	\$12,520
1972	Admin Printing & Stationery	\$2,083	\$2,511	10%	\$0	\$25,000
1982	Telephone & Internet	\$2,083	\$1,957	8%	\$0	\$25,000
2002	Office Equip Maint	\$83	\$0	0%	\$0	\$1,000
2004	Office - Insurance.	\$18,500	\$17,839	48%	\$0	\$37,000
2006	Donations CEO discretion	\$167	\$0	0%	\$0	\$2,000
2008	Donations - Council	\$167	\$0	0%	\$0	\$2,000
2012	Non Capital Purchases	\$417	\$0	0%	\$0	\$5,000
2022	Bank Charges	\$1,333	\$1,090	7%	\$0	\$16,000
2032	Postage & Freight	\$458	\$197	4%	\$0	\$5,500
2042	ICT Support	\$2,917	\$50,468	144%	\$0	\$35,000
1992	ICT Software Licensing Fees	\$4,333	\$3,750	7%	\$0	\$52,000
2043	ICT Website Subscription & Upgrade	\$417	\$0	0%	\$0	\$5,000
2044	ICT Hardware Purchases (<\$5,000)	\$2,083	\$454	2%	\$0	\$25,000
2046	ICT Payroll Software Implementation	\$5,833	\$0	0%	\$0	\$70,000
2052	Admin Vehicle Expenses	\$1,208	\$1,547	11%	\$0	\$14,500
2062	Admin Legal Expenses	\$4,583	\$0	0%	\$0	\$55,000
2072	Consultants Special Projects	\$2,500	\$3,575	12%	\$0	\$30,000
2274	HR/IR Consultants	\$0	\$0	0%	\$0	\$0
2277	Finance Consultants	\$1,250	\$0	0%	\$0	\$15,000
2275	Records Management	\$583	\$4,089	58%	\$0	\$7,000
2278	Security Monitoring	\$62	\$0	0%	\$0	\$750
2287	Fair Value Revaluations	\$2,083	\$0	0%	\$0	\$25,000
2092	Mis Expense - Admin	\$150	\$304	17%	\$0	\$1,800
2172	Less Admin Non Cash Realloc	(\$7,583)	\$0	0%	\$0	(\$91,000)
2182	Less Admin Cash Exp Realloc	(\$141,038)	(\$118,624)	7%	\$0	(\$1,692,520)
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$27,084	\$45,325		\$0	\$0
OPERATING INCOME						
2053	Sundry Misc Income - Admin	(\$17)	\$0	0%	(\$200)	\$0
2055	Profit on Sale of Assets	\$0	\$0	0%	\$0	\$0
2083	Police Licensing Commissions	(\$2,917)	(\$3,508)	10%	(\$35,000)	\$0
2143	Photocopying Fees	(\$8)	\$0	0%	(\$100)	\$0
Sub Total - GOVERNANCE - GENERAL OP/INC		(\$2,942)	(\$3,508)		(\$35,300)	\$0
Total - GOVERNANCE - GENERAL		\$24,142	\$41,817		(\$35,300)	\$0
Total - GOVERNANCE		\$91,065	\$71,014		(\$42,300)	\$758,604

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP		YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT					2022-23	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme					Income	Expense
ACCOUNT		Budget	Actual			
LAW ORDER & PUBLIC SAFETY						
FIRE PREVENTION						
OPERATING EXPENDITURE						
2272	Emergency Operating Expenses	\$833	\$0	0%	\$0	\$10,000
2271	Emergency Operations Room - Storage	\$458	\$0	0%	\$0	\$5,500
2281	Community Emergency Services Manager	\$1,833	\$4,528	21%	\$0	\$22,000
2292	Fire Hazard Reduction	\$1,575	\$5	0%	\$0	\$18,900
2302	Ground & Aerial Inspections	\$367	\$0	0%	\$0	\$4,400
2312	Education & Promotion	\$0	\$0	0%	\$0	\$0
2322	Administration Costs	\$333	\$3,178	79%	\$0	\$4,000
2342	Fire Fighting - Shire Resources	\$333	\$0	0%	\$0	\$4,000
2372	Brigade Expenses	\$5,708	\$17,903	30%	\$0	\$59,500
2382	Administration Allocated - Cash	\$4,231	\$3,559	7%	\$0	\$50,776
2402	BUSHFIRE REPEATER SYSTEM	\$0	\$0	0%	\$0	\$0
2442	Administration Allocated - Non-Cash	\$76	\$0	0%	\$0	\$910
105P	Loss On Sale Of Assets	\$0	\$0	0%	\$0	\$0
004D	Buildings Depreciation	\$3,458	\$0	0%	\$0	\$41,500
Sub Total - FIRE PREVENTION OP/EXP		\$19,206	\$29,173		\$0	\$221,486
OPERATING INCOME						
2363	Fines & Penalties	(\$83)	\$0	0%	(\$1,000)	\$0
2383	Sale of Fire Maps	(\$37)	\$0	0%	(\$450)	\$0
2393	Sundry Misc income - Fire	(\$267)	\$0	0%	(\$3,200)	\$0
2373	ESL Levy Funding	\$0	(\$6,318)	9%	(\$69,500)	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$387)	(\$6,318)		(\$74,150)	\$0
Total - FIRE PREVENTION		\$18,819	\$22,856		(\$74,150)	\$221,486

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>ANIMAL CONTROL</b>					
	<b>OPERATING EXPENDITURE</b>					
2492	Salaries	\$3,333	\$1,523	4%	\$0	\$40,000
2522	Superannuation	\$1,333	\$266	2%	\$0	\$16,000
2532	Other Employment Costs	\$1,512	\$1,279	21%	\$0	\$6,025
2542	Conference & Training	\$154	\$0	0%	\$0	\$1,850
2552	Ranger Vehicle	\$1,000	\$884	7%	\$0	\$12,000
2553	FBT Expenses	\$308	\$0	0%	\$0	\$3,700
2562	Dog Control Expenses	\$150	\$110	6%	\$0	\$1,800
2572	Dog Pound Expenses	\$250	\$0	0%	\$0	\$3,000
2582	Other Animal Control	\$87	\$0	0%	\$0	\$1,050
2583	Cat Control Expenses	\$100	\$0	0%	\$0	\$1,200
2592	Audit of Dog & Cat Register	\$0	\$0	0%	\$0	\$0
2622	Loss on Sale of Asset	\$0	\$0	0%	\$0	\$0
2602	Administration Allocated - Cash	\$1,410	\$1,186	7%	\$0	\$16,925
2612	Administration Allocated - Non-Cash	\$76	\$0	0%	\$0	\$910
005D	Depreciation Buildings - Animal Control	\$47	\$0	0%	\$0	\$560
	<b>Sub Total - ANIMAL CONTROL OP/EXP</b>	<b>\$9,762</b>	<b>\$5,248</b>		<b>\$0</b>	<b>\$105,020</b>
	<b>OPERATING INCOME</b>					
2613	Cat Pound Grant	\$0	\$0	0%	(\$16,000)	\$0
2633	Ranger Income	(\$1,917)	\$0	0%	(\$23,000)	\$0
2653	Fines & Penalties - Dog Act	(\$83)	\$0	0%	(\$1,000)	\$0
2663	Impounding Fees	(\$167)	\$0	0%	(\$2,000)	\$0
2673	Dog Registrations	(\$292)	(\$106)	3%	(\$3,500)	\$0
2674	Cat Registrations	(\$42)	\$0	0%	(\$500)	\$0
005P	Profit on Sale of Assets	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - ANIMAL CONTROL OP/INC</b>	<b>(\$2,500)</b>	<b>(\$106)</b>		<b>(\$46,000)</b>	<b>\$0</b>
	<b>Total - ANIMAL CONTROL</b>	<b>\$7,262</b>	<b>\$5,141</b>		<b>(\$46,000)</b>	<b>\$105,020</b>

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP					
MONTHLY FINANCIAL REPORT					
Details By function Under The Following Programme Titles		YEAR TO DATE		BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		2022-23	
ACCOUNT		Budget	Actual	% of Annual Budget	Income Expense
OTHER LAW ORDER & PUBLIC SAFETY					
OPERATING EXPENDITURE					
2832	Vehicle Impounding	\$167	\$360	18%	\$0 \$2,000
2862	Local Law review	\$125	\$0	0%	\$0 \$1,500
9782	Security System Upgrade - All Buildings				\$0 \$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$292	\$360		\$0 \$3,500
OPERATING INCOME					
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	\$0		\$0 \$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$292	\$360		\$0 \$3,500
Total - LAW ORDER & PUBLIC SAFETY		\$26,372	\$28,357		(\$120,150) \$330,006

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP		YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT					2022-23	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme					Income	Expense
ACCOUNT		Budget	Actual			
HEALTH						
HEALTH ADMINISTRATION & INSPECTION						
OPERATING EXPENDITURE						
3102	Health Salaries	\$7,187	\$8,218	10%	\$0	\$86,250
3132	Superannuation	\$1,677	\$1,918	10%	\$0	\$20,130
3142	Fringe Benefits Tax	\$750	\$0	0%	\$0	\$9,000
3152	Conferences & Training	\$117	\$13	1%	\$0	\$1,400
3162	Health - Other Employment Costs	\$632	\$639	42%	\$0	\$1,515
3164	Health - Contractors	\$167	\$0	0%	\$0	\$2,000
3212	Admin Allocation to HIA - Cash	\$1,410	\$1,186	7%	\$0	\$16,925
3242	Analytical Expenses	\$133	\$0	0%	\$0	\$1,600
3252	Administration Allocated - Noncash	\$114	\$0	0%	\$0	\$1,365
Sub Total - HEALTH ADMIN & INSPECTION OP/EXP		\$12,188	\$11,974		\$0	\$140,185
OPERATING INCOME						
3223	Health Act fees, Licences	(\$167)	\$0	0%	(\$2,000)	\$0
3233	Septic Tank Inspection Fees	(\$17)	(\$215)	107%	(\$200)	\$0
3253	HEALTH INCOME	\$0	\$0	0%	\$0	\$0
3283	Health Consultancy Income	\$0	\$0	0%	\$0	\$0
Sub Total - HEALTH ADMIN & INSPECTION OP/INC		(\$183)	(\$215)		(\$2,200)	\$0
Total - HEALTH ADMIN & INSPECTION		\$12,005	\$11,760		(\$2,200)	\$140,185
PREVENTATIVE SERVICE - PEST CONTROL						
OPERATING EXPENDITURE						
3322	Vermin Control	\$17	\$0	0%	\$0	\$200
Sub Total - PREVENTIVE SRVS - PEST OP/EXP		\$17	\$0		\$0	\$200
OPERATING INCOME						
Sub Total - PREVENTATIVE SERVICES - PEST OP/INC		0	0		\$0	\$0
Total - PREVENTIVE SERVICES - PEST CONTROL		\$17	\$0		\$0	\$200

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
OTHER HEALTH						
OPERATING EXPENDITURE						
3362	Doctor's Surgery Maint	\$0	\$128	0%	\$0	\$0
3361	Interest Paid on Loans	\$0	\$1,068	51%	\$0	\$2,100
3368	Loan Guarantee Fee	\$0	\$433	50%	\$0	\$865
009D	Depreciation Buildings	\$1,271	\$0	0%	\$0	\$15,250
Sub Total - OTHER HEALTH OP/EXP		\$1,271	\$1,630		\$0	\$18,215
OPERATING INCOME						
3363	Rental Doctors Surgery	\$0	\$0	0%	\$0	\$0
Sub Total - OTHER HEALTH OP/INC		\$0	\$0		\$0	\$0
Total - OTHER HEALTH		\$1,271	\$1,630		\$0	\$18,215
Total - HEALTH		\$13,292	\$13,389		(\$2,200)	\$158,600

**SHIRE OF KOJONUP**
**MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>EDUCATION &amp; WELFARE</b>					
	<b>EDUCATION</b>					
	<b>OPERATING EXPENDITURE</b>					
3455	Play in the Park	\$208	\$0	0%	\$0	\$2,500
3451	Donation to Schools Solar	\$0	\$0	0%	\$0	\$0
3452	Smart Start Expenses	\$238	\$0	0%	\$0	\$2,860
006D	Depreciation Education	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - EDUCATION OP/EXP</b>	\$447	\$0		\$0	\$5,360
	<b>OPERATING INCOME</b>					
3456	Income - Smart Strat Donation				\$0	\$0
	<b>Sub Total-EDUCATION OP/INC</b>	\$0	\$0		\$0	\$0
	<b>Total - EDUCATION</b>	\$447	\$0		\$0	\$5,360
	<b>PRE-SCHOOL/OTHER EDUCATION</b>					
	<b>OPERATING EXPENDITURE</b>					
3462	Child Care Centre - Building Maint	\$1,319	\$623	7%	\$0	\$9,555
3464	Child Care Centre - Grounds Maint	\$83	\$0	0%	\$0	\$1,000
3477	Kindy Café	\$1,250	\$124	1%	\$0	\$15,000
3472	Playgroup/Toy Library - Building Maint	\$1,233	\$987	14%	\$0	\$7,300
3470	Playgroup/Toy Library - Minor Expenses	\$42	\$0	0%	\$0	\$500
3474	Playgroup/Toy Library - Grounds Maint	\$83	\$0	0%	\$0	\$1,000
118L	LOSS ON SALE OF ASSET SCHED 8	\$0	\$0	0%	\$0	\$0
006D	DEPRECIATION (SCH 8)	\$1,375	\$0	0%	\$0	\$16,500
	<b>Sub Total - OTHER EDUCATION OP/EXP</b>	\$5,386	\$1,734		\$0	\$50,855
	<b>OPERATING INCOME</b>					
3463	Occasional Care Rent	(\$233)	(\$421)	15%	(\$2,800)	\$0
3465	Grant - Kindy Café	\$0	(\$4,294)	36%	(\$11,784)	\$0
3467	Grant - Playgroup/Toy Library Shade	\$0	\$0	0%	(\$32,000)	\$0
3473	Playgroup/Toy Library Fees	(\$33)	\$0	0%	(\$400)	\$0
3483	LR&CIP Grant - Old School Roof	\$0	\$0	0%	(\$100,000)	\$0
	<b>Sub Total - OTHER EDUCATION OP/INC</b>	(\$267)	(\$4,715)		(\$146,984)	\$0
	<b>Total - OTHER EDUCATION</b>	\$5,119	(\$2,981)		(\$146,984)	\$50,855
	<b>WELFARE</b>					
	<b>OPERATING EXPENDITURE</b>					
010D	DEPRECIATION (SCH 8)	\$10	\$0	0%	\$0	\$125
3468	Donation Southern AgCare	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - WELFARE OP/EXP</b>	\$10	\$0		\$0	\$125
	<b>OPERATING INCOME</b>					
	<b>Sub Total - WELFARE OP/INC</b>	\$0	\$0		\$0	\$0
	<b>Total - WELFARE</b>	\$10	\$0		\$0	\$125
	<b>Total - EDUCATION &amp; WELFARE</b>	\$5,576	(\$2,981)		(\$146,984)	\$56,340

SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022			2022-23	
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme						
ACCOUNT		Budget	Actual		Income	Expense
HOUSING						
SPRING HAVEN HOUSING						
3752	Spring Haven Salaries	\$124,995	\$76,948	5%	\$0	\$1,500,000
3742	Spring Haven - FBT Expenses	\$417	\$0	0%	\$0	\$5,000
3772	Spring Haven Superannuation	\$12,916	\$9,799	6%	\$0	\$155,000
3782	Conferences & Training	\$1,667	\$0	0%	\$0	\$20,000
3792	Uniforms & Protective Clothing	\$458	\$0	0%	\$0	\$5,500
3802	Recruitment Expenses	\$1,667	\$110	1%	\$0	\$20,000
3821	Spring H - Staff Housing Subsidy	\$1,000	\$0	0%	\$0	\$12,000
3822	Vehicle Expenses	\$583	\$268	4%	\$0	\$7,000
3842	Spring Haven Telephone	\$1,000	\$572	5%	\$0	\$12,000
3862	Subscriptions	\$833	\$1,107	11%	\$0	\$10,000
3872	Postage & Freight	\$83	\$58	6%	\$0	\$1,000
3882	Minor Office Expenses/Stationery	\$83	\$0	0%	\$0	\$1,000
3892	Office Equipment Maintenance	\$83	\$0	0%	\$0	\$1,000
3893	Software Operating	\$875	\$0	0%	\$0	\$10,500
3902	Spring Haven Building Operating Expenses	\$1,667	\$1,587	8%	\$0	\$20,000
3903	Spring Haven Building Maint (Unforseen)	\$417	\$1,104	22%	\$0	\$5,000
3904	Spring Haven Grounds Maint	\$1,167	\$2,067	15%	\$0	\$14,000
3906	Springhaven Building Non Cap	\$0	\$0	0%	\$0	\$0
3908	Spring H - Security	\$417	\$0	0%	\$0	\$5,000
3912	Medical/Pharmaceutical Services	\$3,750	\$3,834	9%	\$0	\$45,000
3913	Allied Health	\$2,500	\$115	0%	\$0	\$30,000
3914	Utilities	\$3,833	\$4,251	9%	\$0	\$46,000
3812	Spring H - Workers Comp/Journey Ins	\$17,000	\$17,903	53%	\$0	\$34,000
3916	Insurance	\$11,500	\$15,211	66%	\$0	\$23,000
3922	Cleaning & Laundry	\$708	\$30	0%	\$0	\$8,500
3932	Non-Capital Equiment Expenses	\$792	\$1,319	14%	\$0	\$9,500
3942	Meals & Refreshments	\$7,916	\$2,617	3%	\$0	\$95,000
3952	Residents Activities	\$175	\$80	4%	\$0	\$2,100
3962	Public Liability Insurance	\$3,550	\$3,720	52%	\$0	\$7,100
3974	Spring Haven Aged Care Consultants	\$500	\$0	0%	\$0	\$6,000
3918	Spring H - Consultants	\$1,667	\$0	0%	\$0	\$20,000
3928	Spring H - COVID-19 Additional Costs	\$333	\$0	0%	\$0	\$4,000
3982	Administration Allocated Non-Cash	\$1,517	\$0	0%	\$0	\$18,200
3992	Administration Allocated - Cash	\$21,156	\$17,794	7%	\$0	\$253,878
009P	SPRING H - LOSS ON SALE OF ASSET (SCH 9)	\$0	\$0	0%	\$0	\$0
010A	A/L ACCRUAL Spring. (SCH 9)	\$0	\$0	0%	\$0	\$0
010L	LSL ACCRUAL Spring (SCH 9)	\$0	\$0	0%	\$0	\$0
012D	Spring Haven Depreciation	\$14,583	\$0	0%	\$0	\$175,000
013D	Spring Haven Depreciation	\$1,667	\$0	0%	\$0	\$20,000
Sub Total - SPRING HAVEN HOUSING OP/EXP		\$243,473	\$160,492		\$0	\$2,601,278
OPERATING INCOME						
4003	Spring Haven Resident Rent	(\$41,665)	(\$102,003)	20%	(\$500,000)	\$0
4013	Spring Haven - Personal Care Grant Subsidy	(\$124,995)	(\$126,023)	8%	(\$1,500,000)	\$0
1395	INTEREST ON UNPAID BONDS	(\$2,333)	(\$4,149)	15%	(\$28,000)	\$0
4043	Spring H - Grant - COVID-19 Payment	\$0	\$0	0%	(\$4,000)	\$0
4143	Miscellaneous Income	(\$167)	(\$1,159)	58%	(\$2,000)	\$0
4023	Spring Haven Donations	(\$250)	\$0	0%	(\$3,000)	\$0
4033	Lodge Bonds Drawndowns (Non-Cash)	\$0	\$0	0%	\$0	\$0
3993	Spring H - Grant - ACAR	\$0	\$0	0%	(\$281,900)	\$0
4303	Spring H - Grant - Security	\$0	\$0	0%	(\$180,000)	\$0
Sub Total - SPRING HAVEN HOUSING OP/INC		(\$169,410)	(\$233,334)		(\$2,498,900)	\$0
Total - SPRING HAVEN HOUSING		\$74,063	(\$72,842)		(\$2,498,900)	\$2,601,278



SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022			2022-23	
Details By function Titles And Type Of Activities Within The Programme		Budget	Actual		Income	Expense
ACCOUNT						
STAFF HOUSING						
OPERATING EXPENDITURE						
3768	Staff Housing Building Maintenance	\$1,521	\$285	2%	\$0	\$15,000
3769	Staff Housing - Operating Expenses	\$4,653	\$3,099	12%	\$0	\$25,140
3764	Staff Housing - Ground Maint. Various	\$355	\$289	7%	\$0	\$4,260
3774	Loss on Sale of Asset (Housing)	\$0	\$0	0%	\$0	\$0
3770	Loan Guarantee Fee	\$5,091	\$3,383	40%	\$0	\$8,485
3771	Staff Housing Loan Interest	\$0	\$7,403	26%	\$0	\$28,827
011D	Housing Depreciation	\$12,500	\$0	0%	\$0	\$150,000
Sub Total - STAFF HOUSING OP/EXP		\$24,120	\$14,459		\$0	\$231,712
OPERATING INCOME						
3703	Residential Rent - Staff	(\$10,833)	(\$5,383)	4%	(\$130,000)	\$0
3705	BBRF Grant - Key Workers	\$0	\$0	0%	\$0	\$0
016P	Profit on Sale of Asset	\$0	\$0	0%	\$0	\$0
Sub Total - STAFF HOUSING OP/INC		(\$10,833)	(\$5,383)		(\$130,000)	\$0
Total - STAFF HOUSING		\$13,287	\$9,076		(\$130,000)	\$231,712
HOUSING OTHER						
OPERATING EXPENDITURE						
4062	Loton Close ILU's Building Maint	\$1,000	\$468	4%	\$0	\$12,000
4064	Loton Close ILU's Grounds Maint	\$483	\$0	0%	\$0	\$5,800
4065	Loton Close ILU's Utilities	\$3,000	\$4,282	12%	\$0	\$36,000
4066	Loton Close ILU's Insurance	\$4,250	\$4,018	47%	\$0	\$8,500
4202	J Sullivan Units Building Maintenance	\$958	\$0	0%	\$0	\$11,500
4204	J Sullivan Units Grounds Maintenance	\$292	\$0	0%	\$0	\$3,500
4205	J Sullivan Units Utilities	\$708	\$0	0%	\$0	\$8,500
4206	J Sullivan Units Insurance	\$1,000	\$1,761	88%	\$0	\$2,000
4251	RAAP Grant Administrative Costs	\$0	\$0	0%	\$0	\$0
4254	Interest Paid on Loans	\$0	\$7,932	49%	\$0	\$16,236
4255	Loan Guarantee Fee (Housing Other)	\$4,572	\$3,540	46%	\$0	\$7,620
4232	Bagg Street Units Operating	\$221	\$0	0%	\$0	\$2,650
4256	GROH - Building Maintenance	\$1,425	\$839	11%	\$0	\$7,850
Sub Total - HOUSING OTHER OP/EXP		\$17,909	\$22,839		\$0	\$122,156
OPERATING INCOME						
4083	Loton Close ILU's Rent	(\$13,999)	(\$18,297)	11%	(\$168,000)	\$0
4103	Loton Close ILU's - Power Recoups	(\$1,250)	\$0	0%	(\$15,000)	\$0
4303	Grant - DACS	\$0	\$0	0%	\$0	\$0
4313	Loton Close ILU's - Grant - SIHI	\$0	\$0	0%	\$0	\$0
4315	ILU's - Grant RAAP & BBRF	\$0	\$0	0%	\$0	\$0
4323	J Sullivan Units - Grant - SIHI	\$0	\$0	0%	\$0	\$0
4203	J Sullivan Units - Rent	(\$3,083)	(\$4,380)	12%	(\$37,000)	\$0
4243	GROH - Rent	(\$11,250)	(\$11,461)	8%	(\$135,000)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$29,582)	(\$34,138)		(\$355,000)	\$0
Total - HOUSING OTHER		(\$11,673)	(\$11,299)		(\$355,000)	\$122,156
Total - HOUSING		\$75,677	(\$75,065)		(\$2,983,900)	\$2,955,146

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
COMMUNITY AMENITIES						
SANITATION - HOUSEHOLD REFUSE						
OPERATING EXPENDITURE						
5022	Refuse Collection - Kerbside	\$4,833	\$4,394	8%	\$0	\$58,000
5012	Refuse Site Maintenance	\$787	\$0	0%	\$0	\$9,450
5013	Refuse Site Rehabilitation	\$221	\$0	0%	\$0	\$2,650
5002	Recycling Depot/Transfer Stn - Contract	\$6,120	\$5,951	8%	\$0	\$72,240
5122	Recycling Collection - Kerbside	\$4,833	\$4,673	8%	\$0	\$58,000
5142	Recycling Education	\$50	\$0	0%	\$0	\$600
5123	Waste Management Planning	\$0	\$0	0%	\$0	\$0
014D	Depreciation (Sch 10)	\$500	\$0	0%	\$0	\$6,000
5036	Administration Allocated Cash	\$0	\$0	0%	\$0	\$0
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$17,344	\$15,018		\$0	\$206,940
OPERATING INCOME						
5023	Collection Charges - Kerbside	(\$21,991)	\$0	0%	(\$263,904)	\$0
5033	Recycling/Transfer Station Rental	(\$192)	\$0	0%	(\$2,300)	\$0
5103	TIPPING FEES/BIN HIRE	\$0	\$0	0%		
5183	Sale of Recyclables	\$0	\$0	0%	\$0	\$0
010P	Profit on Sale of asset	\$0	\$0	0%	\$0	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$22,183)	\$0		(\$266,204)	\$0
Total - SANITATION HOUSEHOLD REFUSE		(\$4,838)	\$15,018		(\$266,204)	\$206,940
SANITATION OTHER						
OPERATING EXPENDITURE						
5027	Verge Pick Up - Green Waste	\$0	\$0	0%	\$0	\$0
5251	Street Bins Collection - Contract	\$2,833	\$2,689	8%	\$0	\$34,000
5252	Street Bins Collection	\$0	\$0	0%	\$0	\$0
5262	Repair Street Bins	\$42	\$0	0%	\$0	\$500
5263	Drum Muster	\$417	\$0	0%	\$0	\$5,000
Sub Total - SANITATION OTHER OP/EXP		\$3,292	\$2,689		\$0	\$39,500
OPERATING INCOME						
5103	Tip Fees	(\$100)	\$0	0%	(\$1,200)	\$0
5303	Litter Infringements	(\$17)	\$0	0%	(\$200)	\$0
5304	Drum Muster Reimbursement Income	(\$417)	\$0	0%	(\$5,000)	\$0
Sub Total - SANITATION OTHER OP/INC		(\$533)	\$0		(\$6,400)	\$0
Total - SANITATION OTHER		\$2,758	\$2,689		(\$6,400)	\$39,500

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
SEWERAGE						
OPERATING EXPENDITURE						
026D	Sewer Depreciatoin Sch 10	\$161	\$0	0%	\$0	\$1,930
Sub Total - SEWERAGE OP/EXP		\$161	\$0		\$0	\$1,930
OPERATING INCOME						
5190	Liquid Waste Disposal Fees	\$0	\$0		\$0	\$0
Sub Total - SEWERAGE OP/INC		\$0	\$0		\$0	\$0
Total - SEWERAGE		\$161	\$0		\$0	\$1,930
PROTECTION OF THE ENVIRONMENT						
OPERATING EXPENDITURE						
5619	Southern Dirt Contribution	\$1,250	\$0	0%	\$0	\$15,000
5612	NRM Office Expenses	\$25	\$0	0%	\$0	\$300
5616	NRM - Salaries & Wages/Consultancy Fees	\$2,500	\$2,774	9%	\$0	\$30,000
5689	NRM - Superannuation	\$417	\$430	9%	\$0	\$5,000
5601	NRM Vehicle Costs	\$61	\$438	60%	\$0	\$730
5614	NRM - Grant Expenditure	\$0	\$12,736	0%	\$0	\$0
5681	Noxious Weeds	\$192	\$5	0%	\$0	\$2,300
5684	Landcare Publications	\$42	\$0	0%	\$0	\$500
5686	NRM - Enviromental Reserve M'ment	\$817	\$0	0%	\$0	\$9,800
5687	Reserve Clean Up	\$667	\$304	4%	\$0	\$8,000
5712	NRM Lotterywest Grant Expenditure	\$0	\$0	0%	\$0	\$0
5722	NRM - State NRM Grant Expenditure	\$5,750	\$0	0%	\$0	\$69,000
5723	NRM - Myrtle Benn/Rob. Rd Reveg Plan	\$2,083	\$0	0%	\$0	\$25,000
5734	NRM - Future Drought Fund Grant Exp.	\$1,421	\$0	0%	\$0	\$17,050
5752	Administration Allocation Cash	\$2,821	\$2,372	7%	\$0	\$33,850
5742	Administration Allocation Non-Cash	\$190	\$0	0%	\$0	\$2,275
114D	Asset Depreciation Environment	\$0	\$0	0%	\$0	\$0
040D	Asset Depreciation (Sch 10)	\$0	\$0	0%	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$18,233	\$19,058		\$0	\$218,805
OPERATING INCOME						
5603	NRM Grants	(\$6,184)	\$0	0%	(\$74,216)	\$0
5613	NRM Contributions	\$0	\$0	0%	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		(\$6,184)	\$0		(\$74,216)	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$12,049	\$19,058		(\$74,216)	\$218,805

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
TOWN PLANNING AND REGIONAL DEVELOPMENT						
OPERATING EXPENDITURE						
5842	Town Planning Salaries	\$2,500	\$2,670	9%	\$0	\$30,000
5872	Superannuation	\$0	\$0	0%	\$0	\$0
5882	Insurances	\$0	\$0	0%	\$0	\$0
5922	TPS Review	\$0	\$0	0%	\$0	\$0
5923	Town Planning Consultants	\$0	\$0	0%	\$0	\$0
5954	Municipal Heritage Review	\$0	\$0	0%	\$0	\$0
5952	Town Planning Legal Costs	\$0	\$0	0%	\$0	\$0
5962	Administration Allocated Cash	\$1,410	\$1,186	7%	\$0	\$16,925
5832	Administration Allocated Non-Cash	\$76	\$0	0%	\$0	\$910
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$3,986	\$3,856		\$0	\$47,835
OPERATING INCOME						
5973	Planning Fees	(\$667)	\$0	0%	(\$8,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$667)	\$0		(\$8,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$3,319	\$3,856		(\$8,000)	\$47,835
COMMUNITY AMENITIES - CEMETERIES						
OPERATING EXPENDITURE						
5999	Cemetery Digital Database	\$67	\$0	0%	\$0	\$800
6001	Cemetery - Grave Digging	\$2,104	\$4,869	19%	\$0	\$25,250
6006	Kojonup Cemetery - Niche Wall Maint	\$105	\$0	0%	\$0	\$1,260
6002	Kojonup Cemetery - Grounds Maint	\$1,410	\$0	0%	\$0	\$16,920
6000	Kojonup Cemetery - Trees	\$187	\$441	20%	\$0	\$2,250
6012	Boscabel Cemetery - Grounds Maint	\$67	\$0	0%	\$0	\$800
6014	Muradup Cemetery - Grounds Maintenance	\$167	\$480	24%	\$0	\$2,000
015D	Community Amenities Buildings Depreciation	\$1,583	\$0	0%	\$0	\$19,000
027D	Cemetery Depreciation	\$25	\$0	0%	\$0	\$300
Sub Total - COMMUNITY AMEN - CEMETERIES OP/EXP		\$5,715	\$5,790		\$0	\$68,580
OPERATING INCOME						
6013	Cemetery Fees (Inc Gst)	(\$2,167)	(\$2,277)	9%	(\$26,000)	\$0
6023	Cemetery Fees Licences (Not Inc Gst)	(\$458)	\$0	0%	(\$5,500)	\$0
Sub Total - COMMUNITY AMEN - CEMETERIES OP/INC		(\$2,625)	(\$2,277)		(\$31,500)	\$0
Total - COMMUNITY AMENITIES CEMETERIES		\$3,090	\$3,513		(\$31,500)	\$68,580

SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022			2022-23	
Details By function Under The Following Programme Titles		Budget	Actual		Income	Expense
And Type Of Activities Within The Programme						
ACCOUNT						
COMMUNITY AMENITIES - PUBLIC CONVENIENCES & OTHER						
OPERATING EXPENDITURE						
6042	Harrison Place Conveniences - Maint	\$21	\$0	0%	\$0	\$250
6044	Harrison Place Conveniences - Cleaning	\$1,375	\$70	0%	\$0	\$15,000
6024	Curly Wig - Building Maintenance	\$0	\$40	0%	\$0	\$0
6034	CWA - Building Maintenance	\$533	\$382	10%	\$0	\$4,000
6052	Town Street & Park Seating	\$97	\$0	0%	\$0	\$1,160
6054	Townscape Plan	\$0	\$0	0%	\$0	\$0
6112	Community Resource Centre / Telecentre	\$0	\$0	0%	\$0	\$0
6132	Community Bus Maintenance	\$267	\$326	17%	\$0	\$1,950
6134	YMCA Bus Operating	\$0	\$0	0%	\$0	\$0
6144	Loan Guarantee Fee - Loan 146	\$0	\$176	0%	\$0	\$0
6142	Administration Allocated Non-Cash	\$190	\$0	0%	\$0	\$2,275
6152	Administration Allocated Cash	\$3,173	\$2,669	7%	\$0	\$38,082
OPERATING INCOME						
6133	Community Bus Hire	(\$167)	\$0	0%	(\$2,000)	\$0
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/INC		(\$167)	\$0	\$0	(\$2,000)	\$0
Total - COMMUNITY AMENITIES PUBLIC CONVEN & OTHER		\$5,489	\$3,663		(\$2,000)	\$62,717
COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT						
OPERATING EXPENDITURE						
6062	Salaries (Community Development)	\$1,667	\$0	0%	\$0	\$20,000
6064	Men's Shed - Building Maintenance	\$354	\$80	3%	\$0	\$2,500
6082	Superannuation	\$167	\$0	0%	\$0	\$2,000
6092	Employee Insurances	\$0	\$0	0%	\$0	\$0
6102	Conferences & Training	\$125	\$0	0%	\$0	\$1,500
6153	Youth Activities / Events	\$0	\$0	0%	\$0	\$0
6154	Events - Community	\$1,083	\$0	0%	\$0	\$13,000
6155	Events - Marketing & Community Collateral	\$83	\$0	0%	\$0	\$1,000
6103	Community Development Consultants	\$0	\$0	0%	\$0	\$0
6167	Comm Development - Subscriptions	\$42	\$0	0%	\$0	\$500
6168	Comm Development - Minor New	\$83	\$0	0%	\$0	\$1,000
Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/EXP		\$3,604	\$80		\$0	\$41,500
OPERATING INCOME						
6043	Mens Shed Rental	\$0	\$0	0%	\$0	\$0
6045	LR&CIP Grant - Mens Shed	\$0	\$0	0%	(\$750,000)	\$0
6123	Events - Ticket Sales and Misc Revenue	(\$500)	(\$2,677)	45%	(\$6,000)	\$0
6143	LotteryWest Grant - Mens Shed	\$0	\$0	0%	(\$205,685)	\$0
6173	SMALL GRANTS	(\$417)	\$0	0%	(\$5,000)	\$0
Total - COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT		\$2,687	(\$2,597)		(\$966,685)	\$41,500
Total - COMMUNITY AMENITIES		\$24,715	\$45,200		(\$1,355,005)	\$687,807

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
RECREATION & CULTURE						
PUBLIC HALL & CIVIC CENTRES						
OPERATING EXPENDITURE						
6202	Memorial Hall - Cleaning & Operations	\$5,217	\$5,074	22%	\$0	\$22,600
6212	RSL Hall - Cleaning & Operations	\$626	\$841	11%	\$0	\$7,510
6214	Memorial Hall - Building Maintenance	\$1,167	\$273	2%	\$0	\$14,000
6216	Mobrup Hall - Building Expenses	\$0	\$35	0%	\$0	\$0
6218	Muradup Hall - Building Expenses	\$733	\$647	25%	\$0	\$2,550
6219	Qualeup Hall - Building Expenses	\$83	\$0	0%	\$0	\$1,000
6224	Memorial Hall - Grounds Maintenance	\$192	\$0	0%	\$0	\$2,300
6222	Memorial Hall - Minor Purchases	\$0	\$0	0%	\$0	\$0
6226	Changerup Hall - Building Expenses	\$0	\$0	0%	\$0	\$0
6227	Boscabel Hall - Building Expenses	\$438	\$0	0%	\$0	\$5,010
6232	All Halls - Cutlery & Crockery	\$167	\$980	49%	\$0	\$2,000
6324	RSL Hall - Building Maintenance	\$562	\$179	5%	\$0	\$3,500
6146	Interest on Loan	\$0	\$0	0%	\$0	\$15,345
6147	Loan Guarantee Fee	\$0	\$0	0%	\$0	\$2,800
New	General Administration Allocated	\$0	\$0	0%	\$0	\$0
033P	Loss on Sale of Assets	\$0	\$0	0%	\$0	\$0
016D	Public Halls Building Depreciation	\$7,500	\$0	0%	\$0	\$90,000
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$16,685	\$8,030		\$0	\$168,615
OPERATING INCOME						
6203	Memorial Hall Rentals	(\$133)	(\$545)	34%	(\$1,600)	\$0
6213	RSL Hall Rentals	(\$75)	\$0	0%	(\$900)	\$0
6225	Lotteries Grants	\$0	\$0	0%	\$0	\$0
6243	Grant - LR&CIP (Harrison Place)	\$0	\$0	0%	(\$197,625)	\$0
6233	Grant - LR & CIP (Memorial Hall)	\$0	\$0	0%	\$0	\$0
017P	Profit on Sale of Assets	\$0	\$0	0%	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		(\$208)	(\$545)		(\$200,125)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$16,476	\$7,485		(\$200,125)	\$168,615

SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		31 JULY 2022			2022-23	
ACCOUNT		Budget	Actual		Income	Expense
OTHER RECREATION & SPORT						
OPERATING EXPENDITURE						
6342	Salaries - Other Recreation	\$4,583	\$5,887	11%	\$0	\$55,000
6343	Superannuation	\$542	\$568	9%	\$0	\$6,500
6362	Kojonup Springs Conveniences	\$1,779	\$929	5%	\$0	\$19,846
6364	Kojonup Springs Grounds Maintenance	\$792	\$0	0%	\$0	\$9,500
6372	Apex Park Conveniences - Operating	\$3,903	\$2,223	5%	\$0	\$42,117
6373	Apex Park Conveniences - Building Maint	\$208	\$0	0%	\$0	\$2,500
6374	Apex Park - Grounds Maint	\$3,687	\$2,136	5%	\$0	\$43,500
6382	Railway Reserve Conveniences	\$304	\$231	14%	\$0	\$1,650
6392	Newstead Park - Grounds Maint	\$633	\$73	1%	\$0	\$7,600
6394	Railway Reserve Grounds Maint	\$1,708	\$437	3%	\$0	\$16,250
6401	Trails Master Planning	\$0	\$0	0%	\$0	\$0
6402	Sports Complex - Netball Conveniences	\$683	\$671	11%	\$0	\$6,200
6403	Sports Complex - Netball Area Maint	\$246	\$0	0%	\$0	\$2,950
6404	Sports Complex - Grounds Maint	\$10,416	\$2,107	2%	\$0	\$125,000
6408	Sports Complex - Conveniences	\$554	\$550	8%	\$0	\$6,650
6412	Hillman Park - Grounds Maint	\$665	\$0	0%	\$0	\$7,980
6414	Sports Complex - Reticulation	\$833	\$0	0%	\$0	\$10,000
6415	Oval Lighting	\$125	\$672	45%	\$0	\$1,500
6422	Kojonup Bk (Piesse Park) - Grounds Maint	\$877	\$708	7%	\$0	\$10,525
6425	Sports Complex - Hockey Club Building	\$58	\$0	0%	\$0	\$450
6426	Subscriptions	\$42	\$168	34%	\$0	\$500
6434	Water - Turkey Nest Dam Maintenance	\$546	(\$142)	-2%	\$0	\$6,550
6435	Water - Showgrounds Maint	\$165	\$0	0%	\$0	\$1,980
6436	Consultants - Other Rec	\$1,667	\$0	0%	\$0	\$20,000
6444	Muradup Townsite Grounds	\$1,000	\$7	0%	\$0	\$12,000
6446	Conferences & Training	\$150	\$0	0%	\$0	\$1,800
6452	Playground Safety & Minor Upgrades	\$337	\$0	0%	\$0	\$4,050
6454	Kojonup Town Entrances	\$246	\$16	1%	\$0	\$2,950
6474	Industrial Area Slashing & Spraying	\$150	\$0	0%	\$0	\$1,800
6477	Sports Complex - Utilities & Insurance	\$4,643	\$4,780	27%	\$0	\$17,620
6486	Rail Trails	\$1,012	\$0	0%	\$0	\$12,145
6492	Myrtle Benn Reserve	\$183	\$1,703	77%	\$0	\$2,200
6494	Sundry Reserves	\$2,042	\$1,266	6%	\$0	\$20,500
6502	Grant Development	\$167	\$0	0%	\$0	\$2,000
6552	Sports Complex - Cleaning	\$1,117	\$1,735	13%	\$0	\$13,400
6554	Sports Complex - Building Maint	\$625	\$0	0%	\$0	\$7,500
6558	Loan Guarantee Fee	\$8,055	\$5,033	37%	\$0	\$13,425
6559	Recreation - Interest on Loans	\$0	\$19,998	37%	\$0	\$54,730
6592	Skate Park	\$83	\$102	10%	\$0	\$1,000
6792	Admin Allocation - Cash	\$2,750	\$2,313	7%	\$0	\$33,004
7107	Polocrosse Works Requested	\$42	\$0	0%	\$0	\$500
033L	Loss on Sale of Assets	\$0	\$0	0%	\$0	\$0
017D	Other Sport Buildings Depreciation	\$41,665	\$0	0%	\$0	\$500,000
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$99,284	\$54,171		\$0	\$1,105,372
OPERATING INCOME						
6463	Grant - Drought Communities (Netball Roof)	\$0	\$0	0%	(\$25,858)	\$0
6473	Grant - Rail Trails	\$0	\$0	0%	(\$12,145)	\$0
6513	Contrib-Foot Club Sports Complex	\$0	\$0	0%	(\$4,800)	\$0
6523	Complex Bldg Fees	(\$542)	(\$273)	4%	(\$6,500)	\$0
6533	Rec Ground Lease Fees	\$0	\$0	0%	(\$3,000)	\$0
6553	Contribution-Dept Education - Oval	\$0	\$0	0%	(\$30,000)	\$0
6613	Lotterywest - Playground/Gym/Shade	\$0	\$0	0%	(\$413,700)	\$0
6623	Grant - CSRFF	\$0	\$0	0%	(\$28,000)	\$0
6633	Grant - LR&CI Program	\$0	\$0	0%	(\$88,822)	\$0
6643	Grant - Trails	\$0	\$0	0%	(\$20,000)	\$0
6663	Contribution - Apex Club	\$0	\$0	0%	(\$27,330)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$542)	(\$273)		(\$660,155)	\$0
Total - OTHER RECREATION & SPORT		\$98,743	\$53,898		(\$660,155)	\$1,105,372

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
SWIMMING AREAS & BEACHES						
OPERATING EXPENDITURE						
6252	Building Maintenance	\$500	\$95	2%	\$0	\$6,000
6254	Consumables & Minor Expenses	\$125	\$0	0%	\$0	\$1,500
6257	Utilities & Telephone	\$2,333	\$430	2%	\$0	\$28,000
6258	Insurance	\$5,300	\$5,480	52%	\$0	\$10,600
6261	Maintenance - Builder	\$208	\$0	0%	\$0	\$2,500
6262	Grounds Maintenance	\$583	\$0	0%	\$0	\$7,000
6264	Swimmin Pool - Chemicals	\$667	\$0	0%	\$0	\$8,000
6271	Non-Capital Purchases per 10yr Plan	\$125	\$0	0%	\$0	\$1,500
6272	Equipment Maintenance	\$667	\$0	0%	\$0	\$8,000
6274	Kiosk - COGS	\$167	\$0	0%	\$0	\$2,000
6352	Swimming Pool Salaries	\$5,416	\$0	0%	\$0	\$65,000
6353	Superannuation	\$583	\$0	0%	\$0	\$7,000
6354	Conferences & Training	\$125	\$0	0%	\$0	\$1,500
6356	Staff Housing Subsidy (S/Pool)	\$583	\$0	0%	\$0	\$7,000
6292	Administration Allocated Cash	\$1,410	\$1,186	7%	\$0	\$16,925
050D	Depreciation Buildings	\$5,833	\$0	0%	\$0	\$70,000
Sub Total - SWIMMING AREAS & BEACHES OP/EXP		\$24,626	\$7,191		\$0	\$242,525
OPERATING INCOME						
6294	Pool Entry Fees	(\$667)	\$0	0%	(\$8,000)	\$0
6295	Pool Kiosk Sales	(\$417)	\$0	0%	(\$5,000)	\$0
6296	Pool Daily Entry Fees	(\$500)	\$0	0%	(\$6,000)	\$0
Sub Total - SWIMMING AREAS & BEACHES OP/INC		(\$1,583)	\$0		(\$19,000)	\$0
Total - SWIMMING AREAS & BEACHES		\$23,043	\$7,191		(\$19,000)	\$242,525
TV & RADIO BROADCASTING & RETRANSMISSION						
OPERATING EXPENDITURE						
6752	Television Translator	\$19	\$19	51%	\$0	\$37
6772	VHF Repeater Operating/Maintenance	\$0	\$0	0%	\$0	\$0
Sub Total - TV & RADIO RETRANSMISSION OP/EXP		\$19	\$19		\$0	\$37
Total - TV & RADIO RETRANSMISSION		\$19	\$19		\$0	\$37



SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022			2022-23	
Details By function Under The Following Programme Titles		Budget	Actual		Income	Expense
And Type Of Activities Within The Programme						
ACCOUNT						
LIBRARIES						
OPERATING EXPENDITURE						
6812	Library Salaries	\$6,166	\$5,276	7%	\$0	\$74,000
6842	Superannuation	\$667	\$567	7%	\$0	\$8,000
6852	Emp Insurances (Lib)	\$1,213	\$1,279	53%	\$0	\$2,425
6862	Conference & Training (Lib)	\$83	\$0	0%	\$0	\$1,000
6882	Library Operating Expenses	\$250	\$234	8%	\$0	\$3,000
6892	Lib Software Licencing	\$142	\$0	0%	\$0	\$1,700
6902	Library Resource Purchases	\$167	\$0	0%	\$0	\$2,000
6903	Library Regional Activity Plan Contribution	\$367	\$0	0%	\$0	\$4,400
6907	Library-Replace Lost/Damaged Books	\$0	\$0	0%	\$0	\$0
6942	Administration Allocated Cash	\$1,410	\$1,186	7%	\$0	\$16,925
6952	Administration Allocated Non-Cash	\$190	\$0	0%	\$0	\$2,275
6982	Seniors Week Grant Expenses	\$17	\$0	0%	\$0	\$200
6992	Be Connected Expenses	\$0	\$0	0%	\$0	\$0
018D	Depreciation Furniture	\$0	\$0	0%	\$0	\$0
Sub Total - LIBRARIES OP/EXP		\$10,670	\$8,542		\$0	\$115,925
OPERATING INCOME						
6963	Library Fines & Penalties - Lost Books	\$0	\$0	0%	\$0	\$0
6973	Sundry Income	(\$2)	\$0	0%	(\$20)	\$0
6983	Seniors Week Grant	(\$83)	\$0	0%	(\$1,000)	\$0
6993	Be Connected Income	\$0	\$0	0%	\$0	\$0
Sub Total - LIBRARIES OP/INC		(\$85)	\$0		(\$1,020)	\$0
Total - LIBRARIES		\$10,585	\$8,542		(\$1,020)	\$115,925
HERITAGE & OTHER CULTURE						
OPERATING EXPENDITURE						
7002	Historical Society - Donation	\$0	\$0	0%	\$0	\$8,000
7022	Old Military Barracks	\$8	\$0	0%	\$0	\$100
7024	Old Post Office - Building Maintenance	\$538	\$352	12%	\$0	\$2,910
7032	Elverd Cottage - Building Mtce	\$500	\$488	24%	\$0	\$2,000
7034	Elverd Cottage - Ground Maint	\$155	\$99	5%	\$0	\$1,860
7046	Old Post Office - Grounds Maintenance	\$492	\$0	0%	\$0	\$2,400
7106	Showgrounds - Building Maintenance	\$2,250	\$1,675	21%	\$0	\$8,000
7101	Annual Show - Works Assistance	\$1,167	\$267	2%	\$0	\$14,000
7103	Muradup & Jingalup War Memorials	\$83	\$0	0%	\$0	\$1,000
7222	Military Barracks - Ground Maint	\$663	\$683	16%	\$0	\$4,301
019D	Depreciation Buildings	\$2,083	\$0	0%	\$0	\$25,000
Sub Total - OTHER CULTURE OP/EXP		\$7,939	\$3,564		\$0	\$69,571
OPERATING INCOME						
7243	Grant Funding Kojonup Bush Tucker & Sculpture Trail		\$0	0%	\$0	\$0
Sub Total - OTHER CULTURE OP/INC		\$0	\$0		\$0	\$0
Total - OTHER CULTURE		\$7,939	\$3,564		\$0	\$69,571
Total - RECREATION AND CULTURE		\$156,805	\$80,698		(\$880,300)	\$1,702,045

SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022			2022-23	
Details By function Under The Following Programme Titles		Budget	Actual		Income	Expense
And Type Of Activities Within The Programme						
ACCOUNT						
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE						
OPERATING EXPENDITURE						
7632	Town Streets - Drainage Mtce	\$1,356	\$0	0%	\$0	\$16,275
7662	Bridge Maintenance	\$18,129	\$12,949	14%	\$0	\$92,550
7672	Footpath Maintenance	\$875	\$14,668	140%	\$0	\$10,500
7682	Lighting Of Streets	\$4,833	\$4,916	8%	\$0	\$58,000
7692	Depot Maint	\$4,309	\$4,863	13%	\$0	\$36,960
7694	Depot - Grounds & Nursery Maint	\$667	\$13	0%	\$0	\$8,000
7695	Depot - OHS Minor Items	\$105	\$0	0%	\$0	\$1,260
7704	Depot Cleaning	\$1,575	\$1,445	8%	\$0	\$18,900
RM01	Grading	\$50,415	\$74,943	12%	\$0	\$605,000
RM02	Grading - Summer	\$0	\$2	0%	\$0	\$0
RM03	Drainage Maintenance	\$16,187	\$17,056	9%	\$0	\$194,250
RM04	Bitumen Patching/Repair	\$6,125	\$8,393	11%	\$0	\$73,500
RM05	Guide Post & Signage	\$3,937	\$3,636	8%	\$0	\$47,250
RM06	Roadside Spraying	\$3,042	\$0	0%	\$0	\$36,500
RM08	Rural Limb & Tree Removal - Fallen	\$4,807	\$1,677	3%	\$0	\$57,683
RM10	Traffic Counter Transportation	\$0	\$0	0%	\$0	\$0
RM11	Kerb Maintenance	\$262	\$0	0%	\$0	\$3,150
RM15	Trees Rural Major Works	\$5,250	\$3,677	6%	\$0	\$63,000
RM16	Townsite-Kojonup-Verge Mtce	\$6,825	\$3,222	4%	\$0	\$81,900
RM17	Townsite Trees - General Mtce	\$1,358	\$4	0%	\$0	\$16,300
RM18	TOWNSITE TREES - UPGRADE, WATERING etc	\$275	\$0	0%	\$0	\$3,300
RM19	Townsite Trees - Pruning - Contractor	\$933	\$0	0%	\$0	\$11,200
RM20	Road Accident Recovery	\$87	\$0	0%	\$0	\$1,050
RM21	STORM DAMAGE CLEANUP WANDRRA FUNDED EXP	\$0	\$0	0%	\$0	\$0
RM22	Removal of Street Trees	\$1,025	\$6	0%	\$0	\$12,300
RM23	Townsite Street Sweeping	\$875	\$0	0%	\$0	\$10,500
RM24	Carpark Line marking	\$437	\$0	0%	\$0	\$5,250
7702	Administration Allocated Cash	\$28,208	\$23,725	7%	\$0	\$338,504
020D	Depreciation on Road Assets	\$162,535	\$0	0%	\$0	\$1,950,500
122L	Loss on Sale of Asset	\$0	\$0	0%	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$324,432	\$177,132		\$0	\$3,753,582
OPERATING INCOME						
7405	Roads Grants RRG	\$0	\$0	0%	(\$1,023,405)	\$0
7315	Grant - Speed Signs	\$0	\$0	0%	\$0	\$0
7323	Grant - LR&CIP	\$0	\$0	0%	(\$169,411)	\$0
7375	Main Roads WA Direct Grant	\$0	\$0	0%	(\$160,000)	\$0
7325	Grant - Special	\$0	\$0	0%	(\$276,000)	\$0
7435	Roads to Recovery - Current Allocation	\$0	\$0	0%	(\$432,500)	\$0
7605	Sale of Small Items	\$0	\$0	0%	(\$8,000)	\$0
7683	Street Lighting Contribution	\$0	\$0	0%	(\$10,000)	\$0
7699	WANDRRA FUNDING	\$0	\$0	0%	\$0	\$0
7773	BILLBOARD ADVERTISING	\$0	\$0	0%	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		\$0	\$0		(\$2,079,316)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$324,432	\$177,132		(\$2,079,316)	\$3,753,582

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
AERODROMES						
OPERATING EXPENDITURE						
7762	Airport Building - Miantenance	\$542	\$549	14%	\$0	\$3,850
7761	Interest on Loan ( Airstrip)	\$0	\$1,033	62%	\$0	\$1,669
7764	Airport Building - Cleaning	\$168	\$48	2%	\$0	\$2,020
7771	Loan Guarantee Fee (Airstrip)	\$576	\$480	50%	\$0	\$960
7772	Airstrip Operations	\$4	\$0	0%	\$0	\$50
7774	Airstrip Ground Maintenance	\$467	\$1,347	24%	\$0	\$5,600
Sub Total - AERODROMES OP/EXP		\$1,757	\$3,456		\$0	\$14,149
OPERATING INCOME						
7793	Sundry Income - Airport	\$0	\$0	0%	\$0	\$0
7794	RADS Grant - Airstrip	\$0	\$0	0%	\$0	\$0
Sub Total - AERODROMES OP/INC		\$0	\$0		\$0	\$0
Total - AERODROMES		\$1,757	\$3,456		\$0	\$14,149
Total - TRANSPORT		\$326,189	\$180,588		(\$2,079,316)	\$3,767,731

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>ECONOMIC SERVICES</b>					
<b>RURAL SERVICES</b>					
<b>OPERATING EXPENDITURE</b>					
023D Depreciation (Sch 13)	\$667	\$0	0%	\$0	\$8,000
8002 Water Standpipes	\$2,905	\$403	1%	\$0	\$34,860
8006 Rural Street Addressing	\$8	\$0	0%	\$0	\$100
				\$0	\$0
<b>Sub Total - RURAL SERVICES OP/EXP</b>	<b>\$3,580</b>	<b>\$403</b>		<b>\$0</b>	<b>\$42,960</b>
<b>OPERATING INCOME</b>					
8003 Water Standpipe Charges	(\$2,917)	(\$2,774)	8%	(\$35,000)	\$0
8103 GSDC Grant - Water Re-use	\$0	\$0	0%	\$0	\$0
8113 Dep't of Water Grant - Water Re-use	\$0	\$0	0%	(\$103,806)	\$0
<b>Sub Total - RURAL SERVICES OP/INC</b>	<b>(\$2,917)</b>	<b>(\$2,774)</b>		<b>(\$138,806)</b>	<b>\$0</b>
<b>Total - RURAL SERVICES</b>	<b>\$663</b>	<b>(\$2,371)</b>		<b>(\$138,806)</b>	<b>\$42,960</b>

SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022			2022-23	
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme						
ACCOUNT		Budget	Actual		Income	Expense
TOURISM AND AREA PROMOTION - KODJA PLACE						
OPERATING EXPENDITURE						
8302	Salaries (Tour)	\$19,166	\$15,637	7%	\$0	\$230,000
8344	Superannuation - Visitors Centre	\$2,000	\$2,434	10%	\$0	\$24,000
8364	Tour Guide Expenses	\$1,500	\$1,676	9%	\$0	\$18,000
8322	Employee Insurances (Tour)	\$2,425	\$2,558	53%	\$0	\$4,850
8342	Conferences & Training	\$83	\$211	21%	\$0	\$1,000
8312	Legal Expenses	\$0	\$0	0%	\$0	\$0
8109	Story Area (Mosaic)	\$83	\$0	0%	\$0	\$1,000
8367	Story Area (Digital)	\$42	\$0	0%	\$0	\$500
8110	Catering	\$167	\$1,270	64%	\$0	\$2,000
8368	Activity (Educational)	\$583	\$0	0%	\$0	\$7,000
8126	Insurances - Various	\$7,000	\$7,228	52%	\$0	\$14,000
8152	Public Liability Insurance - Kodja Place	\$4,000	\$4,092	51%	\$0	\$8,000
8142	Printing, Stationary & Office Expenses	\$917	\$599	5%	\$0	\$11,000
8162	Building Maintenance	\$833	\$0	0%	\$0	\$10,000
8557	Building Maintenance BCC	\$83	\$0	0%	\$0	\$1,000
8164	Utilities	\$1,667	\$993	5%	\$0	\$20,000
8166	Cleaning	\$2,771	\$1,632	5%	\$0	\$33,250
8172	Grounds Maintenance	\$1,018	\$8,952	73%	\$0	\$12,220
8174	Kodja Place Rose Maze Grounds Maint	\$3,795	\$0	0%	\$0	\$45,542
8192	Misc Expenses	\$417	\$10	0%	\$0	\$5,000
8358	Kodja Place Website	\$250	\$0	0%	\$0	\$3,000
8444	Retail Stock - COGS	\$4,167	\$0	0%	\$0	\$50,000
8394	Events	\$1,667	\$418	2%	\$0	\$20,000
8412	General Administration Allocated Cash	\$12,411	\$10,439	7%	\$0	\$148,942
8422	General Administration Allocated Non-Cash	\$190	\$0	0%	\$0	\$2,275
022D	Depreciation	\$6,583	\$0	0%	\$0	\$79,000
055D	Depreciation	\$58	\$0	0%	\$0	\$700
Sub Total - TOURISM & AREA PROMOTION KODJA OP/EXP		\$73,875	\$58,148		\$0	\$752,279
OPERATING INCOME						
8205	Kodja Place - Visitor Fees	(\$417)	(\$169)	3%	(\$5,000)	\$0
8203	Kodja Place - Hire Fees	(\$129)	(\$336)	22%	(\$1,550)	\$0
8204	Tour Groups	(\$83)	(\$86)	9%	(\$1,000)	\$0
8207	Kodja Place - Activity Fees	(\$83)	\$0	0%	(\$1,000)	\$0
8123	Mature Aged Noongar Traineeship	\$0	\$0	0%	\$0	\$0
8213	Cafe Lease Fees	(\$1,190)	\$0	0%	(\$14,282)	\$0
8223	Membership Fees & Brochure Racking	(\$42)	\$0	0%	(\$500)	\$0
8233	Events	(\$1,667)	\$0	0%	(\$20,000)	\$0
8243	Retail Sales	(\$5,833)	(\$3,441)	5%	(\$70,000)	\$0
8253	Sales - Goods on Consignment	\$0	\$0	0%	\$0	\$0
8263	Sales - Commissions	(\$167)	(\$301)	15%	(\$2,000)	\$0
8333	Grant for Oral Histories	\$0	\$0	0%	\$0	\$0
8334	Grant for Story Area (Digital)	\$0	\$0	0%	\$0	\$0
8283	Donations	(\$62)	(\$33)	4%	(\$750)	\$0
8484	Rose Maze Book Revenue	\$0	\$0	0%	\$0	\$0
Sub Total - TOURISM & AREA PROMOTION KODJA OP/INC		(\$9,673)	(\$4,366)		(\$116,082)	\$0
Total - TOURISM & AREA PROMOTION KODJA PLACE		\$64,202	\$53,781		(\$116,082)	\$752,279

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
TOURISM & AREA PROMOTION OTHER						
OPERATING EXPENDITURE						
8101	Kojonup Marketing & Promotions	\$167	\$0	0%	\$0	\$2,000
8107	Hidden Treasures	\$1,008	\$0	0%	\$0	\$12,100
8414	Wool Wagon	\$17	\$0	0%	\$0	\$200
8354	Subscriptions, Accreditation, etc.	\$333	\$2,696	67%	\$0	\$4,000
8374	Australia Day Breakfast	\$175	\$0	0%	\$0	\$2,100
8371	EV Charging Station	\$417	\$589	12%	\$0	\$5,000
8432	Railway Station Building Maintenance	\$167	\$0	0%	\$0	\$2,000
8403	Tourist Railway - Upgrade to Farrar	\$0	\$0	0%	\$0	\$0
8402	Railway Station Building - Operating	\$250	\$201	40%	\$0	\$500
029D	Depreciation	\$8,000	\$0	0%	\$0	\$96,000
Sub Total - TOURISM & AREA PROM OTHER OP/EXP		\$10,533	\$3,486		\$0	\$123,900
OPERATING INCOME						
8494	EV Charging Station	(\$417)	(\$980)	20%	(\$5,000)	\$0
Sub Total - TOURISM & AREA PROM OTHER OP/INC		(\$417)	(\$980)		(\$5,000)	\$0
Total - TOURISM & AREA PROMOTION OTHER		\$10,116	\$2,506		(\$5,000)	\$123,900
BUILDING CONTROL						
OPERATING EXPENDITURE						
8552	Building Admin. Salaries	\$3,354	\$3,493	9%	\$0	\$40,250
8572	Superannuation	\$469	\$1,028	18%	\$0	\$5,625
8602	Other Emp Costs (Bldg)	\$1,229	\$1,279	49%	\$0	\$2,625
8612	Vehicle Operating Bld Svyr	\$917	\$1,421	13%	\$0	\$11,000
8622	Building Control Expenses	\$167	\$0	0%	\$0	\$2,000
8672	Admin Realloc Cash (Bldg)	\$1,410	\$1,186	7%	\$0	\$16,925
8682	Admin Realloc Non Cash (Bldg)	\$76	\$0	0%	\$0	\$910
8684	Loan Guarantee Fee	\$0	\$170	0%		
Sub Total - BUILDING CONTROL OP/EXP		\$7,621	\$8,577		\$0	\$79,335
OPERATING INCOME						
8653	Building Licence Fees	(\$500)	\$0	0%	(\$6,000)	\$0
8663	Bcitr & Brb Commissions	(\$21)	\$0	0%	(\$250)	\$0
8633	Private Pool Inspection Charges	\$0	\$0	0%	\$0	\$0
8643	Shared Resources	\$0	\$0	0%	\$0	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$521)	\$0		(\$6,250)	\$0
Total - BUILDING CONTROL		\$7,101	\$8,577		(\$6,250)	\$79,335

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP		YEAR TO DATE		% of	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022		Annual	2022-23	
Details By function Under The Following Programme Titles				Budget		
And Type Of Activities Within The Programme				Budget	Income	Expense
ACCOUNT		Budget	Actual			
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
014P	Profit/Loss (Sch 13)	\$0	\$0	0%	\$0	\$0
033D	Depreciation (Sch 13 - Saleyards)	\$71	\$0	0%	\$0	\$850
8011	Wash Down Bay - Repairs	\$417	\$90	2%	\$0	\$4,200
8801	Wash Down Bay - Other	\$9	\$0	0%	\$0	\$105
8807	Wash Down Bay - Utility Charges	\$875	\$992	9%	\$0	\$10,500
8800	Saleyards - Ground Maintenance	\$692	\$153	2%	\$0	\$8,300
8808	Saleyards - Insurances	\$200	\$190	47%	\$0	\$400
8802	Saleyards - Other	\$72	\$18	2%	\$0	\$870
8872	Loan Guarantee Fee	\$0	\$0	0%	\$0	\$2,660
8912	Subdivision - Interest on Loans	\$0	\$0	0%	\$0	\$14,811
	Land Development Expenses	\$0	\$0	0%	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$2,335	\$1,442		\$0	\$42,696
OPERATING INCOME						
8013	Washdown Bay Fees	(\$1,667)	(\$1,315)	7%	(\$20,000)	\$0
8803	Saleyards - Income	\$0	\$0	0%	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$1,667)	(\$1,315)		(\$20,000)	\$0
Total - OTHER ECONOMIC SERVICES		\$669	\$128		(\$20,000)	\$42,696
Total - ECONOMIC SERVICES		\$82,751	\$62,621		(\$286,138)	\$1,041,170

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
<b>OTHER PROPERTY AND SERVICES</b>						
<b>PRIVATE WORKS</b>						
<b>OPERATING EXPENDITURE</b>						
9002	Private Works	\$437	\$0	0%	\$0	\$5,250
9008	Pte Works-Other Councils-Roads	\$437	\$0	0%	\$0	\$5,250
<b>Sub Total - PRIVATE WORKS OP/EXP</b>		\$875	\$0		\$0	\$10,500
<b>OPERATING INCOME</b>						
9003	Private Works Income	(\$833)	\$0	0%	(\$10,000)	\$0
9009	Pte Works-Income-Other Councils-Roads	(\$167)	\$0	0%	(\$2,000)	\$0
<b>Sub Total - PRIVATE WORKS OP/INC</b>		(\$1,000)	\$0		(\$12,000)	\$0
<b>Total - PRIVATE WORKS</b>		<b>(\$125)</b>	<b>\$0</b>		<b>(\$12,000)</b>	<b>\$10,500</b>



SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022			2022-23	
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme						
ACCOUNT		Budget	Actual		Income	Expense
PUBLIC WORKS OVERHEADS						
OPERATING EXPENDITURE						
9022	Salaries-Works-Supervisors; Assistance	\$37,499	\$36,355	8%	\$0	\$450,000
9042	Superannuation (Supervisors)	\$1,662	\$1,808	9%	\$0	\$19,950
9052	Conferences & Training (Super)	\$192	\$0	0%	\$0	\$2,309
9062	Emp Insurances (Supervisors)	\$1,213	\$1,279	53%	\$0	\$2,425
9072	Other Staff Expenses (Inc. Fbt)	\$917	\$2,483	23%	\$0	\$11,000
9502	Allowances	\$1,050	\$2,450	19%	\$0	\$12,600
9081	Staff Housing Subsidy (Public Works)	\$333	\$0	0%	\$0	\$4,000
9082	Vehicle Operating	\$1,750	\$125	1%	\$0	\$21,000
9084	Consulting Technical	\$1,312	\$0	0%	\$0	\$15,750
9092	Office Expenses	\$962	\$1,664	14%	\$0	\$11,550
9094	Minor Equipment/Consumables	\$656	\$73	1%	\$0	\$7,875
9095	RAMM Inventory	\$1,750	\$0	0%	\$0	\$21,000
9101	ICT program development for Depot	\$7,104	\$1,326	2%	\$0	\$85,250
9102	Training	\$7,875	\$13,823	15%	\$0	\$94,500
9112	Meetings	\$2,712	\$739	2%	\$0	\$32,550
9122	Annual Leave	\$11,375	\$14,277	10%	\$0	\$136,500
9132	Public Holidays	\$7,350	\$0	0%	\$0	\$88,200
9142	Sick Leave	\$5,687	\$2,736	4%	\$0	\$68,250
9152	Superannuation	\$13,999	\$13,495	8%	\$0	\$168,000
9162	Workers Comp Ins	\$22,668	\$21,739	48%	\$0	\$45,335
9172	Staff Functions	\$219	\$0	0%	\$0	\$2,625
9182	INSURANCE ON WORKS	\$2,950	\$3,359	57%	\$0	\$5,900
9192	Long Service Leave	\$3,500	\$379	1%	\$0	\$42,000
9202	Safety Equipment & P.P.E.	\$1,750	\$0	0%	\$0	\$21,000
9262	Emp Insurances - Pwo	\$2,300	\$2,418	53%	\$0	\$4,600
9280	Cleaners - Annual Leave	\$481	\$0	0%	\$0	\$5,775
9281	Cleaners - Long Service Leave	\$262	\$230	7%	\$0	\$3,150
9282	Cleaners - Sick Leave	\$175	\$300	14%	\$0	\$2,100
9284	Cleaners - Public Holidays	\$262	\$0	0%	\$0	\$3,150
9286	Cleaners - Superannuation	\$437	\$283	5%	\$0	\$5,250
9254	Cleaners - Administration	\$975	\$0	0%	\$0	\$11,700
021A	Annual Leave Accrual	\$0	\$0	0%	\$0	\$0
021L	Long Service Leave Accrual	\$0	\$0	0%	\$0	\$0
9302	Admin Realloc - Cash (Pwo)	\$28,208	\$23,725	7%	\$0	\$338,504
9332	Admin Non Cash Realloc (Pwo)	\$4,019	\$0	0%	\$0	\$48,230
9421	Small Items (Chainsaws, Mowers, etc)	\$262	\$0	0%	\$0	\$3,150
9422	Sundry Plant Recovery - Automatic Recoveries	\$1,667	\$797	4%	\$0	\$20,000
9312	Less Allocated To Works & Services	(\$151,259)	(\$81,755)	5%	\$0	(\$1,815,178)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$24,275	\$64,105		\$0	\$0
OPERATING INCOME						
9323	Sundry Misc Income - Pwo	(\$42)	\$0	0%	(\$500)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		(\$42)	\$0		(\$500)	\$0
Total - PUBLIC WORKS OVERHEADS		\$24,234	\$64,105		(\$500)	\$0

**SHIRE OF KOJONUP**
**MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
PLANT OPERATION COSTS						
OPERATING EXPENDITURE						
9372	Wages & Overheads	\$15,749	\$7,270	4%	\$0	\$189,000
9352	Tyres & Tubes	\$667	\$0	0%	\$0	\$8,000
9344	Vehicle Tracking	\$4,167	\$0	0%	\$0	\$50,000
9362	Parts,Ext Work & Sundries	\$8,445	\$7,076	7%	\$0	\$101,350
9382	Vehicles - Insurance	\$32,650	\$31,270	48%	\$0	\$65,300
9386	Vehicles - Licences	\$2,450	\$420	1%	\$0	\$29,400
9342	Fuels & Oils	\$23,332	\$25,135	9%	\$0	\$280,000
9363	Purchase of Tools	\$262	\$0	0%	\$0	\$3,150
9406	Administration Allocated	\$0	\$0	0%	\$0	\$0
112P	Loss On Sale Of Assets	\$0	\$0	0%	\$0	\$26,000
9402	Less Poc Allocated To W. & S.	(\$62,681)	(\$35,789)	5%	\$0	(\$752,200)
9404	Loss on Revaluation of Assets	\$0	\$0	0%	\$0	\$0
021D	Depreciation (Sch 12)	\$32,082	\$0	0%	\$0	\$385,000
025D	Depreciation W/Back	(\$32,082)	(\$21,304)	6%	\$0	(\$385,000)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$25,042	\$14,077		\$0	\$0
OPERATING INCOME						
9393	Income - Diesel Fuel Rebates	(\$1,500)	\$0	0%	(\$18,000)	\$0
012P	Profit On Sale Of Assets	\$0	\$0	0%	(\$9,000)	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$1,500)	\$0		(\$27,000)	\$0
Total - PLANT OPERATIONS COSTS		\$23,542	\$14,077		(\$27,000)	\$0
MATERIALS AND STOCK						
OPERATING EXPENDITURE						
9452	Stock Variance A/C	\$8	\$0	0%	\$0	\$100
Sub Total - MATERIALS AND STOCK		\$8	\$0		\$0	\$100
Total - MATERIALS AND STOCK		\$8	\$0		\$0	\$100
OTHER PROPERTY AND SERVICES						
SALARIES AND WAGES						
OPERATING EXPENDITURE						
9482	Salaries & Wages Drawn	\$416,650	\$341,505	7%	\$0	\$5,000,000
9492	Workers Compensation	\$4,167	\$0	0%	\$0	\$50,000
New	Wages & Allowanced Default	\$0	\$0	0%	\$0	\$0
9512	Salary & Wage Alloc To W. & S.	(\$416,650)	(\$279,445)	6%	\$0	(\$5,000,000)
Sub Total - SALARIES AND WAGES OP/EXP		\$4,167	\$62,060		\$0	\$50,000
OPERATING INCOME						
9493	Workers Compensation Income	(\$6,666)	\$0	0%	(\$80,000)	\$0
9543	APPRENTICESHIP/TRAINEE GRANTS	\$0	(\$2,975)	0%		
Sub Total - SALARIES AND WAGES OP/INC		(\$6,666)	(\$2,975)		(\$80,000)	\$0
Total - SALARIES AND WAGES		(\$2,500)	\$59,085		(\$80,000)	\$50,000

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
UNCLASSIFIED						
OPERATING EXPENDITURE						
9572	Land Survey & Leasing	\$0	\$0	0%	\$0	\$0
9682	Misc Expenses-Other Property	\$1,717	\$1,168	9%	\$0	\$12,600
024D	Depreciation on Assets	\$1,917	\$0	0%	\$0	\$23,000
9862	Interest - Loans - Council	\$0	\$0	0%	\$0	\$0
9872	Interest - Loans - Self Support	\$0	\$0	0%	\$0	\$0
9882	LOAN GUARENTEE FEE	\$0	\$0	0%	\$0	\$0
9562	EQUIP PURCHASES - Non Cap	\$0	\$0	0%	\$0	\$0
Sub Total - UNCLASSIFIED OP/EXP		\$3,633	\$1,168		\$0	\$35,600
OPERATING INCOME						
9625	SMALL ITEMS INSUR INCOME	(\$167)	\$0	0%	(\$2,000)	\$0
9626	Sundry Misc Income - Other Property	(\$2,333)	\$0	0%	(\$28,000)	\$0
9627	Sundry Inc - Insurance Premium Refund	(\$417)	\$0	0%	(\$5,000)	\$0
9683	Lease Of Ksc Properties	(\$1,167)	\$0	0%	(\$14,000)	\$0
9684	PROFIT ON LG HOUSE UNIT TRUST	\$0	\$0	0%	\$0	\$0
9695	Recoverable Costs	(\$0)	(\$55)	5538%	(\$1)	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$4,083)	(\$55)		(\$49,001)	\$0
Total - UNCLASSIFIED		(\$450)	\$1,113		(\$49,001)	\$35,600
Total - OTHER PROPERTY AND SERVICES		\$44,709	\$138,380		(\$168,501)	\$96,200

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>FUND TRANSFERS</b>					
<b>EXPENDITURE</b>					
Tfr to Employee Leave Res.	\$0	\$62	1%	\$0	\$10,236
Transfer To Plant Res.	\$0	\$154	0%	\$0	\$0
Transfer to Gravel Pits Res.	\$0	\$17	0%	\$0	\$0
Transfer To Economic Dev Res.	\$0	\$23	26%	\$0	\$89
Transfer to Building Res.	\$0	\$0	0%	\$0	\$0
Transfer to Historical Buildings Res.	\$0	\$4	0%	\$0	\$0
Transfer To Staff Housing Res.	\$0	\$0	0%	\$0	\$0
Transfer to Springhaven Lodge Res.	\$0	\$0	0%	\$0	\$0
Transfer to Springhaven Building Res.	\$0	\$580	26%	\$0	\$2,197
Transfer to Low Income Housing Res.	\$0	\$22	0%	\$0	\$11,583
Transfer to Sporting Facility Res.	\$0	\$17	26%	\$0	\$63
Transfer to Drainage & Water Re-use Res.	\$0	\$0	0%	\$0	\$0
Transfer to Res.	\$0	\$0	0%	\$0	\$0
Transfer to Bushfire Communications Res.	\$0	\$24	26%	\$0	\$89
Transfer to Landfill Waste Mgmt Res.	\$0	\$21	0%	\$0	\$26,550
Transfer to Kodja Place Tourist Precinct Res.	\$0	\$3	26%	\$0	\$10
Transfer to Res.	\$0	\$0	0%	\$0	\$0
Transfer to Information & Communication Tech Res	\$0	(\$2)	0%	\$0	\$0
Transfer to Day Care Building Maint Res.	\$0	\$4	26%	\$0	\$15
Transfer To Energy Efficiency Res.	\$0	\$0	0%	\$0	\$0
Transfer To Land Acquisition & Dev Res.	\$0	\$10	27%	\$0	\$37
Transfer to Community Grants Res.	\$0	\$3	26%	\$0	\$10
Transfer To Independent Living Units Res.	\$0	\$42	26%	\$0	\$158
Transfer to Youth Reserve	\$0	(\$8)	-27%	\$0	\$31
Transfer to Natural Resource Mgmt Res.	\$0	\$26	0%	\$0	\$60,097
Transfer to Res.	\$0	\$0	0%	\$0	\$0
Transfer To Swimming Pool Res.	\$0	\$11	27%	\$0	\$40
Transfer To Springhaven Equipment Res.	\$0	\$4	26%	\$0	\$17
Transfer To Saleyards Res.	\$0	\$10	0%	\$0	\$0
Transfer to RSL Hall Building Res.	\$0	\$3	27%	\$0	\$10
Transfer to Benn Parade Multi Facility Res.	\$0	\$4	27%	\$0	\$14
Transfer to Townscape Res.	\$0	\$13	26%	\$0	\$50
Transfer to Playgrounds & Parks Res.	\$0	\$5	26%	\$0	\$20
Transfer to Memorial & Lesser Hall Res.	\$0	\$2	27%	\$0	\$7
Transfer to Kodja Place Building Res.	\$0	\$5	26%	\$0	\$18
Transfer to Shire Office/Library Building Res.	\$0	\$0	0%	\$0	\$1
Transfer to Sporting Complex Building Upgrade Res.	\$0	\$0	28%	\$0	\$1
Transfer to Netball Court Surfacing Res.	\$0	\$0	0%	\$0	\$3,501
Transfer to The Spring Res.	\$0	\$0	0%	\$0	\$16
Transfer to Trails Network Construction Res.	\$0	\$2	30%	\$0	\$6
Transfer to Works Depot Building Upgrade Res.	\$0	\$0	0%	\$0	\$1
Transfer to Kodja Place Masterplan Implement Res.	\$0	\$0	0%	\$0	\$0
<b>Sub Total - TRANSFERS TO RESERVE</b>	<b>\$0</b>	<b>\$1,058</b>		<b>\$0</b>	<b>\$114,867</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>INCOME</b>					
Transfer from Employee Reserve	\$0	\$0	0%	\$0	\$0
Transfer from Plant Reserve	\$0	\$0	0%	(\$202,470)	\$0
Transfer from Gravel Pits Reserve	\$0	\$0	0%	\$0	\$0
Transfer from Economic Dev. Reserve	\$0	\$0	0%	(\$64,000)	\$0
Transfer from Building Maintenance Reserve	\$0	\$0	0%	\$0	\$0
Transfer from Historical Buildings Reserve	\$0	\$0	0%	\$0	\$0
Transfer from Staff Housing Res	\$0	\$0	0%	\$0	\$0
Transfer from Springhaven Lodge Res	\$0	\$0	0%	\$0	\$0
Transfer from Springhaven Building Res	\$0	\$0	0%	\$0	\$0
Transfer from Low Income Housing Reserve	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Sporting Facility Reserve	\$0	\$0	0%	(\$42,178)	\$0
Transfer from Drainage & Water Re-Use Res	\$0	\$0	0%	\$0	\$0
Transfer from Springhaven Building Maint Res	\$0	\$0	0%	\$0	\$0
Transfer from Bushfire Communications Res	\$0	\$0	0%	(\$89,346)	\$0
Transfer from Landfill Waste Mgmt Res	\$0	\$0	0%	(\$50,000)	\$0
Transfer from Kodja Place Tourist Precinct Res.	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Res.	\$0	\$0	0%	\$0	\$0
Transfer from Information & Communications Technology Res.	\$0	\$0	0%	\$0	\$0
Transfer from Day Care Building Maint Res.	\$0	\$0	0%	(\$7,000)	\$0
Transfer from Energy Efficiency Res.	\$0	\$0	0%	\$0	\$0
Transfer from Land Acquisition & Dev. Res.	\$0	\$0	0%	(\$37,000)	\$0
Transfer from Community Grants Res.	\$0	\$0	0%	\$0	\$0
Transfer from Independent Living Units Res.	\$0	\$0	0%	(\$18,793)	\$0
Transfer from Youth Res.	\$0	\$0	0%	(\$20,000)	\$0
Transfer from Natural Resource Mgmt Res.	\$0	\$0	0%	(\$83,164)	\$0
Transfer from Res.	\$0	\$0	0%	\$0	\$0
Transfer from Swimming Pool Res.	\$0	\$0	0%	\$0	\$0
Transfer from Springhaven Equipment Res.	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Saleyards Res.	\$0	\$0	0%	(\$9,570)	\$0
Transfer from RSL Hall Building Res.	\$0	\$0	0%	\$0	\$0
Transfer from Benn Parade Multi Facility Res.	\$0	\$0	0%	(\$14,301)	\$0
Transfer from Townscape Res.	\$0	\$0	0%	(\$49,801)	\$0
Transfer from Playgrounds & Parks Res.	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Memorial & Lesser Hall Upgrade Res.	\$0	\$0	0%	\$0	\$0
Transfer from Kodja Placxe Building Upgrade Res.	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Shire Office/Library Building Res.	\$0	\$0	0%	\$0	\$0
Transfer from Sporting Complex Building Res.	\$0	\$0	0%	\$0	\$0
Transfer from Netball Court Surfacing Res.	\$0	\$0	0%	\$0	\$0
Transfer from The Spring Res.	\$0	\$0	0%	(\$16,000)	\$0
Transfer from Trails Network Construction Res.	\$0	\$0	0%	(\$6,000)	\$0
Transfer from Works Depot Building Res.	\$0	\$0	0%	\$0	\$0
Transfer from Kodja Place Masterplan Implement Res.	\$0	\$0	0%	\$0	\$0
<b>Sub Total - TRANSFERS FROM RESERVE</b>	\$0	\$0		(\$759,623)	\$0
<b>Total - TRANSFERS</b>	\$0	\$1,058		(\$759,623)	\$114,867
<b>Total - FUND TRANSFER</b>	\$0	\$1,058		(\$759,623)	\$114,867

SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 JULY 2022			2022-23	
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme						
ACCOUNT		Budget	Actual		Income	Expense
	NEW - (Surplus) / Deficit - Opening 1 July	\$0	(\$475,454)		(\$475,454)	\$0
	Sub Total - SURPLUS C/FWD	\$0	(\$475,454)		(\$475,454)	\$0
	Total - SURPLUS	\$0	(\$475,454)		(\$475,454)	\$0
	LIABILITY LOANS - PRINCIPAL REPAYMENT					
	EXPENDITURE					
New	Loan 149 - Communications tower	\$0	\$0	0%	\$0	\$0
New	Loan 137 - Medical Centre	\$0	\$4,257	50%	\$0	\$8,551
New	Loan 135 - Bagg St House	\$0	\$0	0%	\$0	\$9,811
New	Loan 139 - Aged Units	\$0	\$4,989	50%	\$0	\$10,008
New	Loan 140 - Staff Housing	\$0	\$29,496	50%	\$0	\$59,246
New	Loan 138 - GROH Housing	\$0	\$55,290	50%	\$0	\$110,979
New	Loan 144 - Staff Housing	\$0	\$5,272	50%	\$0	\$10,594
New	Loan 145 - GROH Housing	\$0	\$5,273	50%	\$0	\$10,594
New	Loan 148 - Staff Housing renovations	\$0	\$0	0%	\$0	\$14,396
New	Loan 134 - Sports Complex	\$0	\$0	0%	\$0	\$17,162
New	Loan 136 - Sports Complex Wall	\$0	\$0	0%	\$0	\$9,692
New	Loan 143 - Netball Courts & Roof	\$0	\$25,947	50%	\$0	\$52,268
New	Loan 142 - Oval Lighting	\$0	\$0	0%	\$0	\$24,220
New	Loan 146 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$33,385
New	Loan 150 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$0
New	Loan 141 - Airstrip Lighting	\$0	\$4,984	50%	\$0	\$10,005
New	Loan 147 - Land Development	\$0	\$0	0%	\$0	\$32,223
	Sub Total - LOAN REPAYMENTS	\$0	\$135,508		\$0	\$413,134
	INCOME					
New	Loan 133 - Kojonup Bowls Club S/S Principal Repayment				\$0	\$0
	Sub-Total - LOAN PRINCIPAL REIMBURSEMENTS				\$0	\$0
	Total - NON CURRENT LIABILITIES	\$0	\$135,508		\$0	\$413,134
	NEW LOANS RAISED					
	INCOME					
9967	New Loan 149 - Communications Tower	\$0	\$0	0%	(\$400,000)	\$0
9968	New Loan 150 - Harrison Place Toilets & Park	\$0	\$0	0%	(\$200,000)	\$0
	Sub Total - New Loans Raised	0	\$0		(\$600,000)	\$0
	Total - NEW LOANS - CURRENT LIABILITIES	\$0	\$0		(\$600,000)	\$0
	NON CASH ITEMS WRITTEN BACK					
	Depreciation Written Back	\$0	\$0		\$0	(\$3,774,415)
	Profit on Sale of Assets Written Back	\$0	\$0		\$16,000	\$0
	Loss on Sale of Assets Written Back	\$0	\$0		\$0	(\$26,000)
	Movement in Doubtful Debts	\$0	\$0		\$0	(\$2,000)
	Sub Total - DEPRECIATION WRITTEN BACK		\$0		\$16,000	(\$3,802,415)
	Total - NON CASH ITEMS	\$0	\$0		\$16,000	(\$3,802,415)

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>FURNITURE AND EQUIPMENT</b>					
<b>GOVERNANCE</b>					
<b>CAPITAL EXPENDITURE</b>					
C137 ICT Plan Implementation	\$0	\$0	0%	\$0	\$0
C312 Office Equipment - Furniture	\$0	\$0	0%	\$0	\$0
C265 Council Chambers/Reception Lounge	\$0	\$0	0%	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$0
<b>Total - GOVERNANCE</b>	\$0	\$0		\$0	\$0
<b>FURNITURE AND EQUIPMENT</b>					
<b>HOUSING</b>					
<b>EXPENDITURE</b>					
C147 Springhaven - Furniture	\$0	\$0	0%	\$0	\$10,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$10,000
<b>Total - HOUSING</b>	\$0	\$0		\$0	\$10,000
<b>Total - FURNITURE AND EQUIPMENT</b>	\$0	\$0		\$0	\$10,000

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>LAND</b>					
<b>COMMUNITY AMENITIES</b>					
<b>CAPITAL EXPENDITURE</b>					
C310 Subdivision Construction	\$0	\$0	0%	\$0	\$94,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$94,000
<b>Total- COMMUNITY AMENITIES</b>	\$0	\$0		\$0	\$94,000
<b>Total - LAND</b>	\$0	\$0		\$0	\$94,000
<b>BUILDINGS</b>					
<b>GOVERNANCE</b>					
<b>EXPENDITURE</b>					
C191 Office Building Capital Renewal	\$0	\$0	0%	\$0	\$14,989
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$14,989
<b>TOTAL - GOVERNANCE</b>	\$0	\$0		\$0	\$14,989
<b>BUILDINGS</b>					
<b>LAW ORDER AND PUBLIC SAFETY</b>					
<b>EXPENDITURE</b>					
C440 Cat Pound	\$0	\$0	0%	\$0	\$16,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$16,000
<b>TOTAL - LAW ORDER AND PUBLIC SAFETY</b>	\$0	\$0		\$0	\$16,000
<b>BUILDINGS</b>					
<b>EDUCATION &amp; WELFARE</b>					
<b>CAPITAL EXPENDITURE</b>					
C107 Playgroup/Toy Library	\$0	\$0	0%	\$0	\$39,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$139,000
<b>TOTAL - EDUCATION &amp; WELFARE</b>	\$0	\$0		\$0	\$139,000



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>BUILDINGS</b>					
<b>HOUSING</b>					
<b>EXPENDITURE</b>					
C157 CEO Residence - 15 Loton Close	\$0	\$0	0%	\$0	\$50,000
C140 Staff - 34 Katanning Road	\$0	\$0	0%	\$0	\$150,000
C141 39 Vanzuilecom St	\$0	\$0	0%	\$0	\$150,000
C195 Springhaven - Building	\$0	\$0	0%	\$0	\$200,000
C427 Springhaven - Building - ACAR Grant	\$0	\$0	0%	\$0	\$285,000
C313 Jean Sullivan Units	\$0	\$0	0%	\$0	\$10,000
C145 Loton Close Units	\$0	\$0	0%	\$0	\$18,793
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$863,793
<b>Total - HOUSING</b>	\$0	\$0		\$0	\$863,793
<b>BUILDINGS</b>					
<b>COMMUNITY AMENITIES</b>					
<b>CAPITAL EXPENDITURE</b>					
C442 Mens Shed - Construction of New	\$0	\$0	0%	\$0	\$1,000,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$1,000,000
<b>Total - COMMUNITY AMENITIES</b>	\$0	\$0		\$0	\$1,000,000
<b>BUILDINGS</b>					
<b>RECREATION AND CULTURE</b>					
<b>CAPITAL EXPENDITURE</b>					
C198 Historic Buildings - Capital Improvement	\$0	\$0	0%	\$0	\$30,000
C408 Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$200,000
C428 Sub-division - Harness Display Shed	\$0	\$0	0%	\$0	\$12,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$242,000
<b>Total - RECREATION AND CULTURE</b>	\$0	\$0		\$0	\$242,000

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>BUILDINGS</b>					
<b>ECONOMIC SERVICES</b>					
<b>CAPITAL EXPENDITURE</b>					
C177 Kodja Place Capital Renewal	\$0	\$0	0%	\$0	\$10,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$10,000
<b>Total - ECONOMIC SERVICES</b>	\$0	\$0		\$0	\$10,000
<b>BUILDINGS</b>					
<b>OTHER PROPERTY AND SERVICES</b>					
<b>CAPITAL EXPENDITURE</b>					
C286 Chemical Shed - replacement/upgrade	\$0	\$0	0%	\$0	\$34,647
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$34,647
<b>Total - OTHER PROPERTY AND SERVICES</b>	\$0	\$0		\$0	\$34,647
<b>Total - BUILDINGS</b>	\$0	\$0		\$0	\$2,320,429

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP		YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
MONTHLY FINANCIAL REPORT Details By function Under The Following Programme Titles And Type Of Activities Within The Programme						
ACCOUNT		Budget	Actual		Income	Expense
	PLANT AND EQUIPMENT					
	TRANSPORT					
	CAPITAL EXPENDITURE					
7604	Major Plant Purchases	\$0	\$0	0%	\$0	\$380,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$380,000
	Total - TRANSPORT	\$0	\$0		\$0	\$380,000
	PLANT AND EQUIPMENT					
	ECONOMIC SERVICES					
	CAPITAL EXPENDITURE					
C456	Kodja Place - Equipment Upgrade	\$0	\$0	0%	\$0	\$60,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$60,000
	Total - ECONOMIC SERVICES	\$0	\$0		\$0	\$60,000
	PLANT AND EQUIPMENT					
	Total - PLANT AND EQUIPMENT	\$0	\$0		\$0	\$440,000

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
INFRASTRUCTURE ASSETS - ROAD RESERVES						
CAPITAL EXPENDITURE						
Roads to Recovery Projects						
CJ451	Bitumen Reseal - Boscabel Road (western end)	\$0	\$0	0%	\$0	\$21,000
CJ452	Bitumen Reseal - Boscabel Road (town)	\$0	\$0	0%	\$0	\$65,000
CJ453	Seal - Balgarup Road	\$0	\$0	0%	\$0	\$176,500
CJ454	Seal - Samson Road	\$0	\$0	0%	\$0	\$120,000
CJ455	Floodway - Pearce Road	\$0	\$0	0%	\$0	\$20,000
C308	Wooden Culvert Replacement - Carlecatup Road	\$0	\$0	0%	\$0	\$30,000
RRG Projects						
C414	Reconstruct - Kojonup-Frankland Road	\$0	\$0	0%	\$0	\$19,374
C417	Widening - Shamrock Road	\$0	\$0	0%	\$0	\$600,000
C436	Widening - Shamrock Road (2021/2022 Project)	\$0	\$5	0%	\$0	\$111,229
C248	Widening - Broomehill Kojonup Road	\$0	\$0	0%	\$0	\$154,681
C437	Widening - Tambellup West Road	\$0	\$0	0%	\$0	\$300,000
C319	Bitumen Reseal - Kojonup-Frankland Road	\$0	\$0	0%	\$0	\$150,000
C320	Bitumen Reseal - Kojonup Darkan Road	\$0	\$0	0%	\$0	\$120,000
C321	Bitumen Reseal - Broomehill-Kojonup Road	\$0	\$0	0%	\$0	\$120,000
Commodity Route Projects						
C172	Seal - Riverdale Road	\$0	\$0	0%	\$0	\$413,000
Municipal Fund Projects						
C361	Signage Upgrades	\$0	\$0	0%	\$0	\$10,000
C434	Spring Street	\$0	\$0	0%	\$0	\$54,203
C449	Parking Bays	\$0	\$0	0%	\$0	\$50,000
Sub Total - CAPITAL WORKS		\$0	\$5		\$0	\$2,534,987
Total - ROADS		\$0	\$5		\$0	\$2,534,987
Total - INFRASTRUCTURE ASSETS ROAD RESERVES		\$0	\$5		\$0	\$2,534,987
INFRASTRUCTURE - FOOTPATHS						
C433	Footpaths - Albany Highway Ramps	\$0	\$0	0%	\$0	\$20,000
Sub Total - CAPITAL WORKS		\$0	\$0		\$0	\$20,000
Total - INFRASTRUCTURE ASSETS FOOTPATHS		\$0	\$0		\$0	\$20,000
INFRASTRUCTURE - PARKS						
RECREATION & CULTURE						
C357	Apex Park Playground	\$0	\$0	0%	\$0	\$27,330
C274	Sporting Complex - Netball Court Resurface & Roof	\$0	\$2,500	1%	\$0	\$258,815
C443	Showgrounds Retaining Wall	\$0	\$0	0%	\$0	\$6,000
C411	Sporting Complex - Playground & Outdoor Gym	\$0	\$190,001	1267%	\$0	\$15,000
C446	Newstead Park - Shade Sail	\$0	\$0	0%	\$0	\$10,000
C447	Contribution to Bowling Club New Green	\$0	\$0	0%	\$0	\$114,500
C448	Trails Hub Construction	\$0	\$0	0%	\$0	\$40,000
C413	Trails Construction	\$0	\$0	0%	\$0	\$33,886
Sub-Total - CAPITAL WORKS		\$0	\$192,501		\$0	\$505,531
Total - RECREATION & CULTURE		\$0	\$192,501		\$0	\$505,531
Total - INFRASTRUCTURE PARKS		\$0	\$192,501		\$0	\$505,531

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 JULY 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
	OTHER INFRASTRUCTURE					
	LAW, ORDER & PUBLIC SAFETY					
	CAPITAL EXPENDITURE					
C138	Bushfire Repeater Tower	\$0	\$2,273	0%	\$0	\$489,346
	Sub-Total - CAPITAL WORKS	\$0	\$2,273		\$0	\$489,346
	Total - LAW, ORDER & PUBLIC SAFETY	\$0	\$2,273		\$0	\$489,346
	OTHER INFRASTRUCTURE					
	COMMUNITY AMENITIES					
	CAPITAL EXPENDITURE					
C355	Town Furniture	\$0	\$0	0%	\$0	\$40,000
C407	Refuse Site Development	\$0	\$0	0%	\$0	\$50,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$90,000
	Total - OTHER COMMUNITY AMENITIES	\$0	\$0		\$0	\$90,000
	OTHER INFRASTRUCTURE					
	RECREATION & CULTURE					
	CAPITAL EXPENDITURE					
C445	Turkey Nest Dam	\$0	\$0	0%	\$0	\$5,000
C444	Sporting Complex - Hall of Fame Signage	\$0	\$0	0%	\$0	\$8,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$13,000
	Total - OTHER RECREATION	\$0	\$0		\$0	\$13,000

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 JULY 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>OTHER INFRASTRUCTURE</b>					
<b>ECONOMIC SERVICES</b>					
<b>CAPITAL EXPENDITURE</b>					
C435 Kodja Place Rose Maze	\$0	\$663	3%	\$0	\$19,000
C054 Promotional Signage at Airstrip	\$0	\$0	0%	\$0	\$30,000
CJ457 EV Charger Parking Bay	\$0	\$0	0%	\$0	\$15,000
C424 Water Harvesting & Re-use Muradup Standpipe	\$0	\$1,327	2%	\$0	\$55,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$1,989		\$0	\$119,000
<b>Total - ECONOMIC SERVICES</b>	\$0	\$1,989		\$0	\$119,000
<b>INFRASTRUCTURE ASSETS OTHER</b>					
<b>OTHER PROPERTY &amp; SERVICES</b>					
C458 Radios - Communication	\$0	\$0	0%	\$0	\$40,000
C459 Traffic Counters	\$0	\$0	0%	\$0	\$21,500
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$61,500
<b>Total - OTHER PROPERTY &amp; SERVICES</b>	\$0	\$0		\$0	\$61,500
<b>Total - INFRASTRUCTURE ASSETS - OTHER</b>	\$0	\$4,262		\$0	\$772,846
<b>GRAND TOTALS</b>	\$850,847	\$403,900		(\$15,067,342)	\$15,067,333



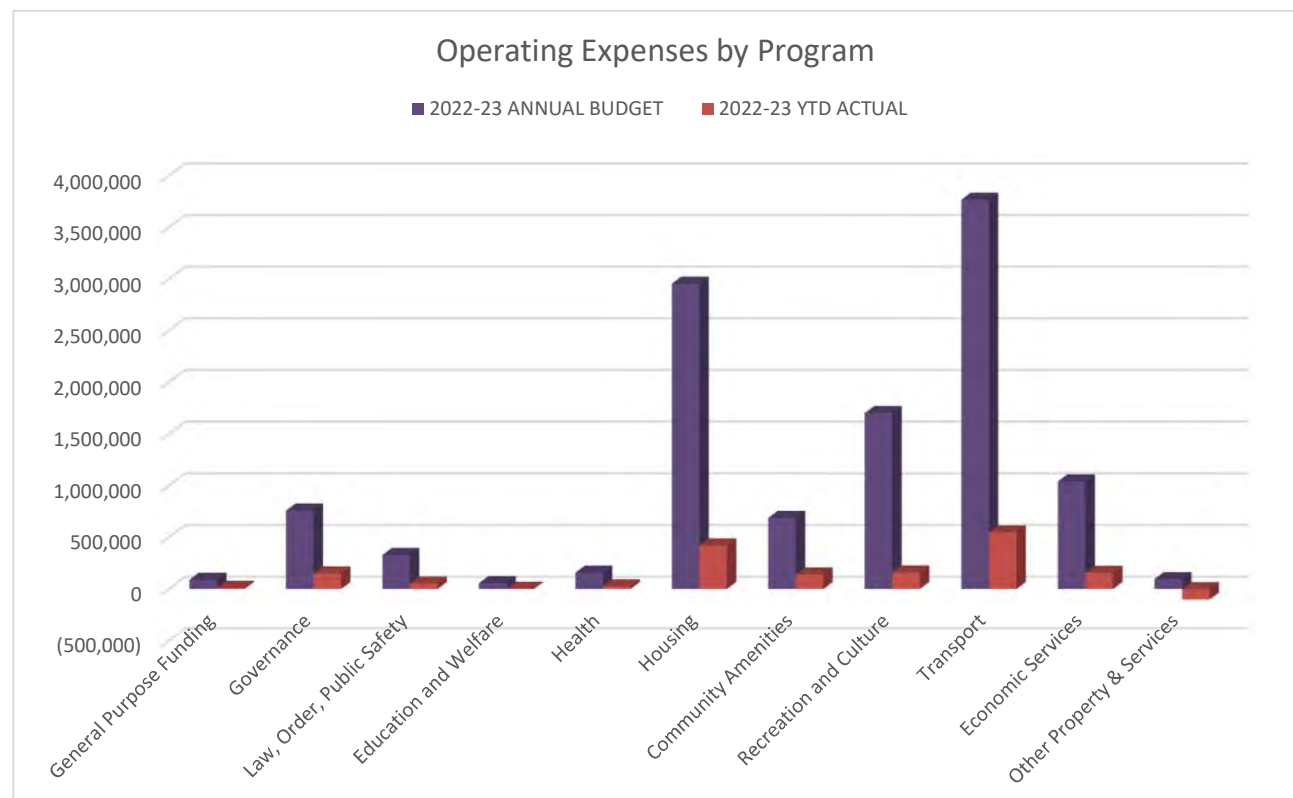
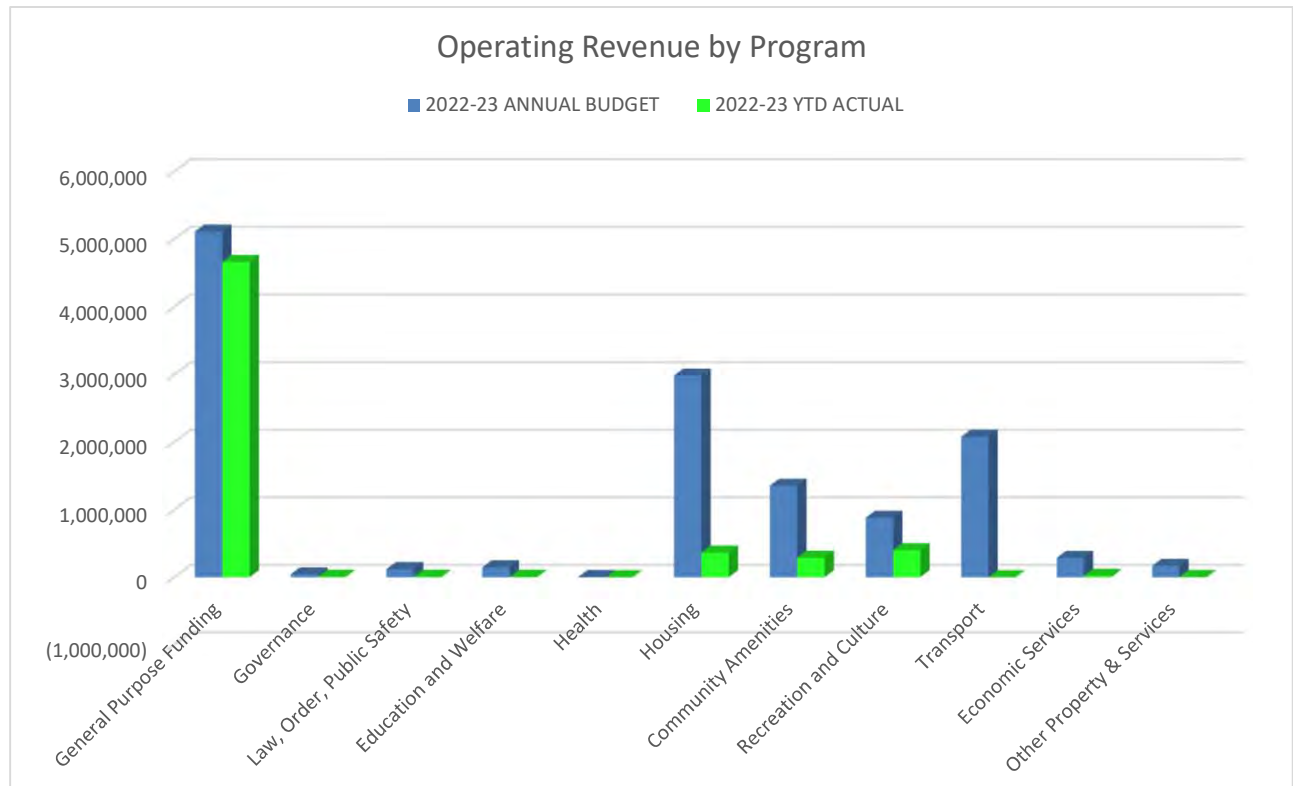
# **MONTHLY FINANCIAL REPORT**

**31 AUGUST 2022**

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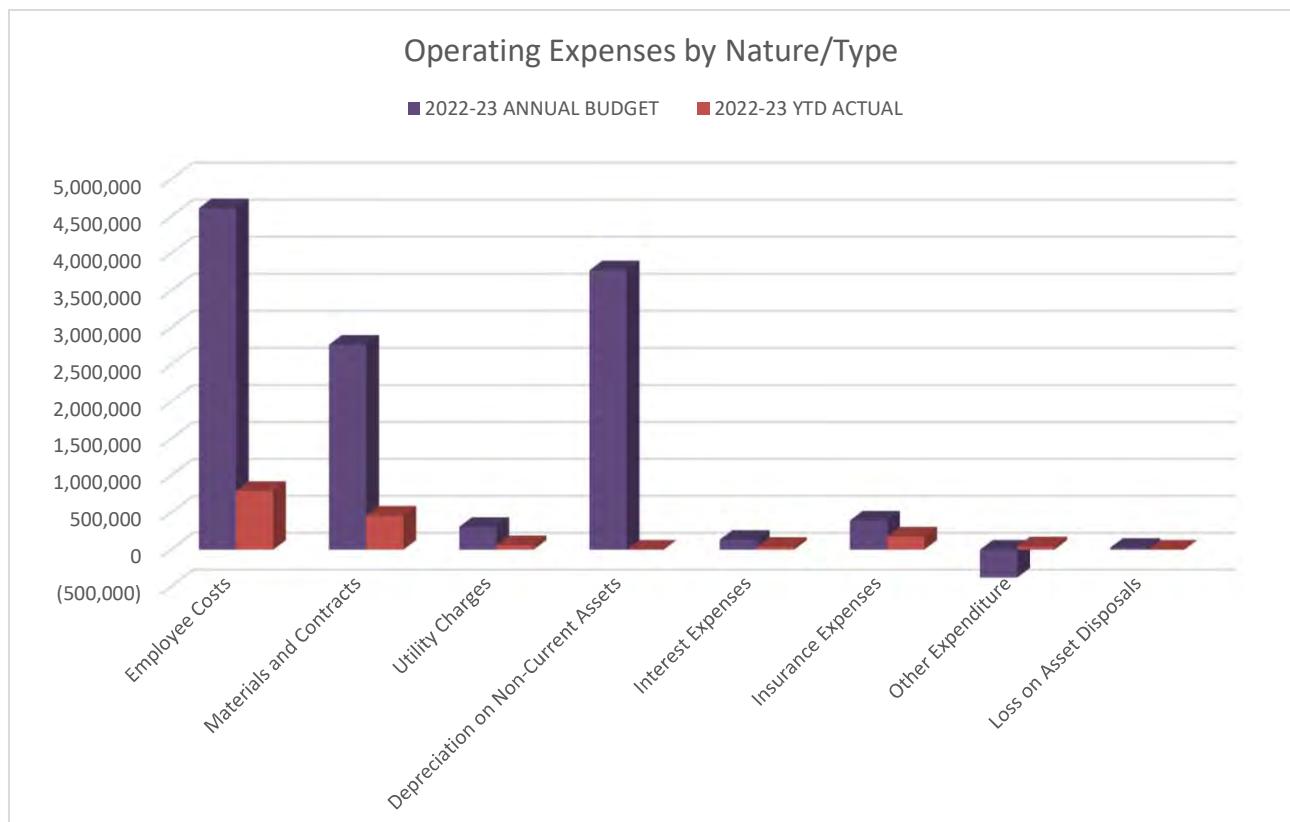
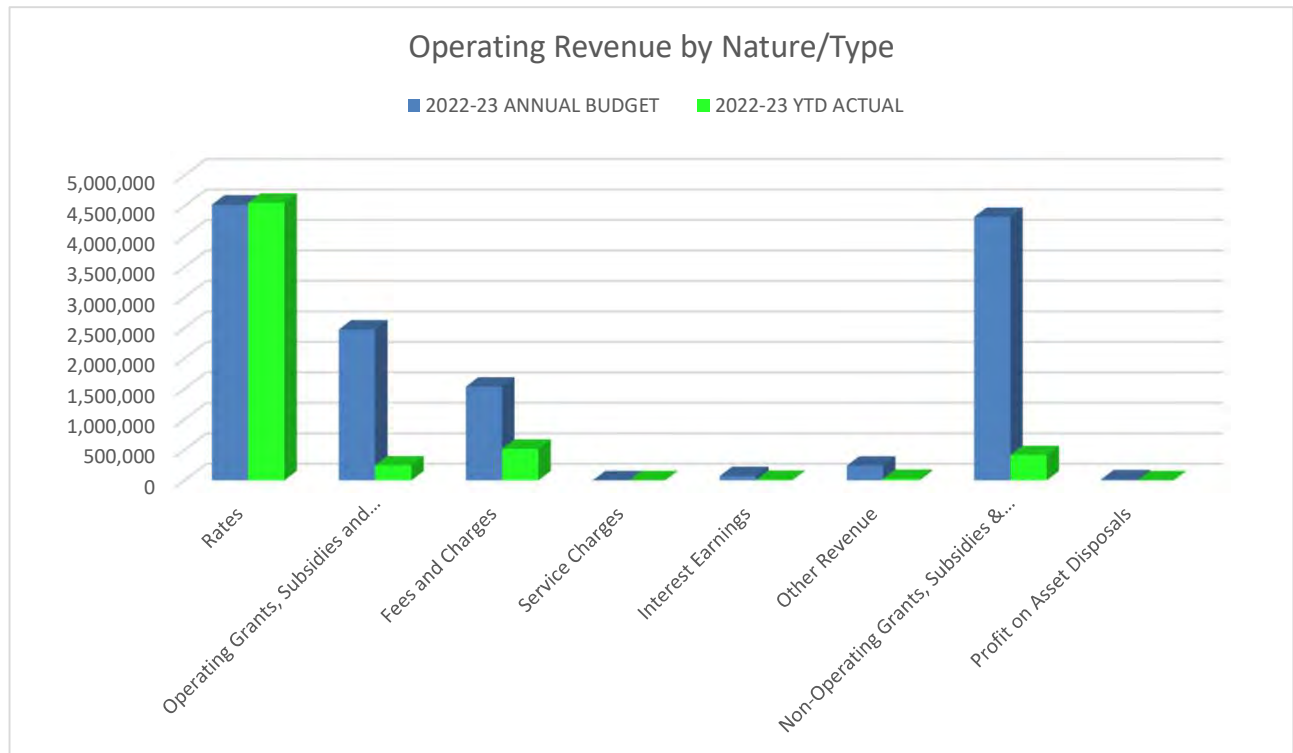
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# SHIRE OF KOJONUP EXECUTIVE SUMMARY FOR THE PERIOD ENDING 31 AUGUST 2022

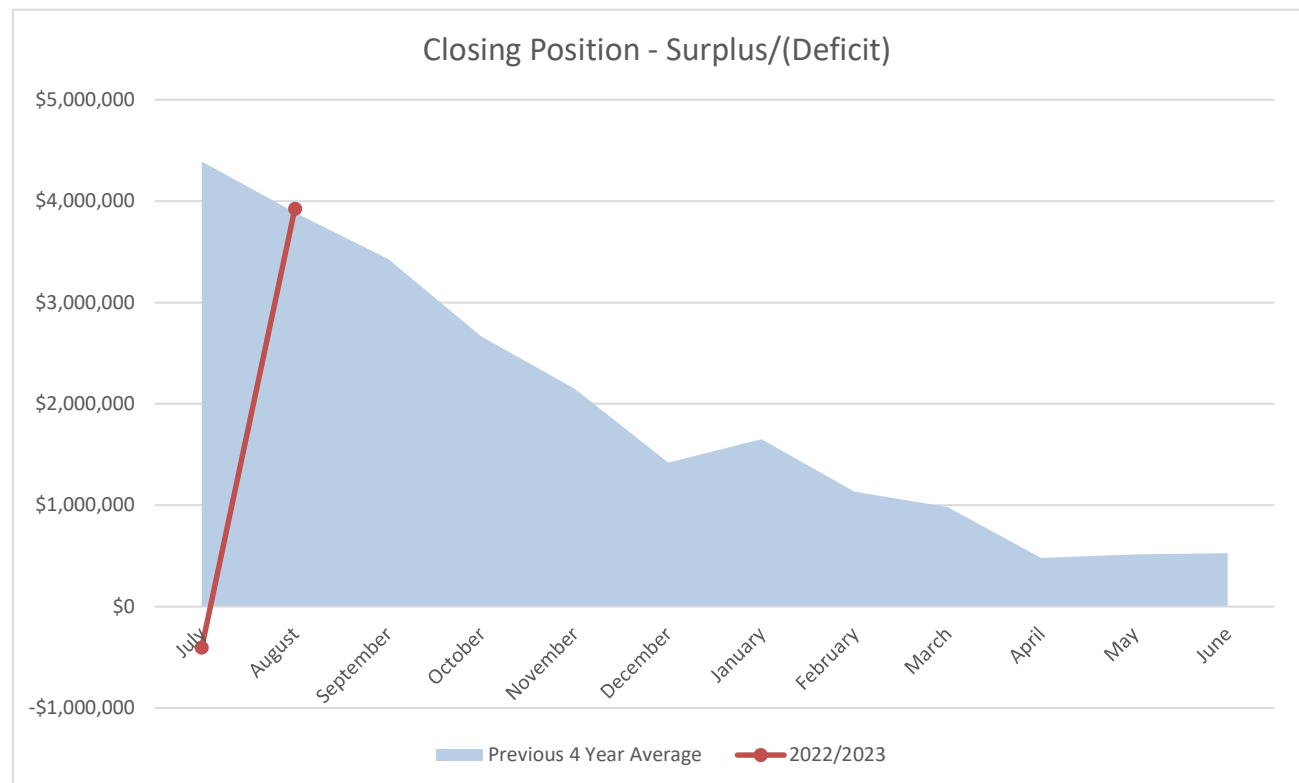
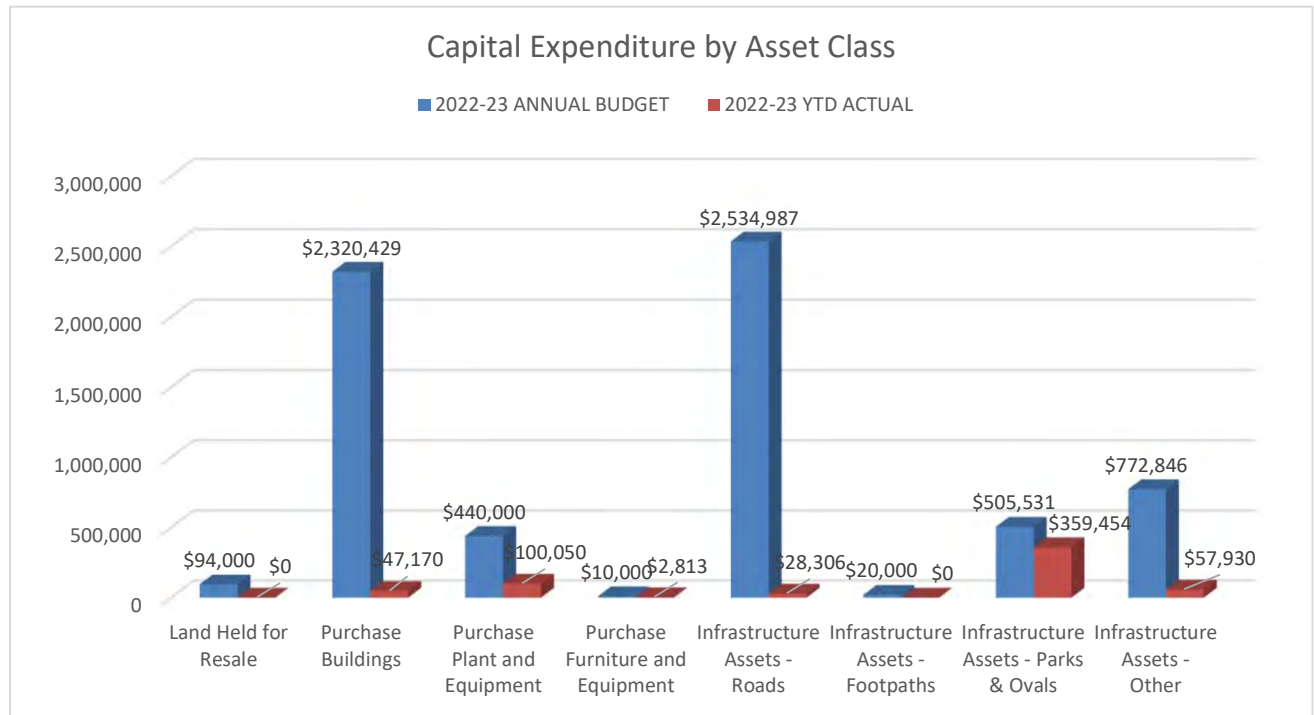




**SHIRE OF KOJONUP  
EXECUTIVE SUMMARY  
FOR THE PERIOD ENDING 31 AUGUST 2022**



# SHIRE OF KOJONUP EXECUTIVE SUMMARY FOR THE PERIOD ENDING 31 AUGUST 2022



**SHIRE OF KOJONUP**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD ENDING 31 AUGUST 2022**

	2022-23 ANNUAL BUDGET	2022-23 YTD BUDGET	2022-23 YTD ACTUAL	VARIANCE
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
General Purpose Funding	(90,305)	(15,455)	(11,775)	-24%
Governance	(758,604)	(150,863)	(150,519)	0%
Law, Order, Public Safety	(330,006)	(56,407)	(53,903)	-4%
Education and Welfare	(56,340)	(10,308)	(2,785)	-73%
Health	(156,500)	(26,862)	(24,472)	-9%
Housing	(2,910,083)	(519,721)	(406,768)	-22%
Community Amenities	(687,807)	(115,170)	(142,023)	23%
Recreation and Culture	(1,631,970)	(289,758)	(141,379)	-51%
Transport	(3,766,062)	(637,561)	(547,078)	-14%
Economic Services	(1,026,359)	(180,722)	(156,507)	-13%
Other Property and Services	(70,200)	(53,420)	100,683	-288%
<b>Operating Expenses</b>	<b>(11,484,236)</b>	<b>(2,056,247)</b>	<b>(1,536,525)</b>	
<b>REVENUE</b>				
General Purpose Funding	5,111,471	4,661,024	4,662,704	0%
Governance	35,300	5,883	6,432	9%
Law, Order, Public Safety	104,150	23,150	7,183	-69%
Education and Welfare	39,984	533	4,920	822%
Health	2,200	367	451	23%
Housing	2,522,000	419,650	363,937	-13%
Community Amenities	399,320	286,472	288,455	1%
Recreation and Culture	106,295	4,836	(13,464)	-378%
Transport	178,000	0	(1,636)	0%
Economic Services	182,332	30,387	21,832	-28%
Other Property & Services	159,501	26,582	3,373	-87%
<b>Operating Revenue</b>	<b>8,840,553</b>	<b>5,458,885</b>	<b>5,344,185</b>	
<i>Sub-total</i>	<i>(2,643,683)</i>	<i>3,402,639</i>	<i>3,807,660</i>	
<b>FINANCE COSTS (INTEREST)</b>				
Health	(2,100)	(1,068)	(1,068)	0%
Housing	(45,063)	(14,306)	(15,335)	7%
Recreation & Culture	(70,075)	0	(19,998)	0%
Transport	(1,669)	(1,032)	(1,033)	0%
Economic Services	(14,811)	0	0	0%
Other Property & Services	0	0	0	0%
<b>Total Finance Costs</b>	<b>(133,718)</b>	<b>(16,406)</b>	<b>(37,434)</b>	
<b>NON-OPERATING REVENUE</b>				
Law, Order & Public Safety	16,000	0	0	0%
Education & Welfare	107,000	0	0	0%
Housing	461,900	0	0	0%
Community Amenities	955,685	0	0	0%
Recreation & Culture	774,005	0	413,707	0%
Transport	1,901,316	0	0	0%
Economic Services	103,806	0	0	0%
<b>Total Non-Operating Revenue</b>	<b>4,319,712</b>	<b>0</b>	<b>413,707</b>	
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>				
Governance Profit	7,000		0	0%
Other Property & Services - Loss	(26,000)	0	0	0%
Other Property & Services - Profit	9,000	0	0	0%
<b>Total Profit/(Loss)</b>	<b>(10,000)</b>	<b>0</b>	<b>0</b>	
<b>NET RESULT</b>	<b>1,532,311</b>	<b>3,386,233</b>	<b>4,183,933</b>	
Changes in Revaluation Surplus			0	
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>1,532,311</b>	<b>3,386,233</b>	<b>4,183,933</b>	

**"Traffic Lights" Colour Coding:**

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements). To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

**Revenue:**

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

**Expenditure:**

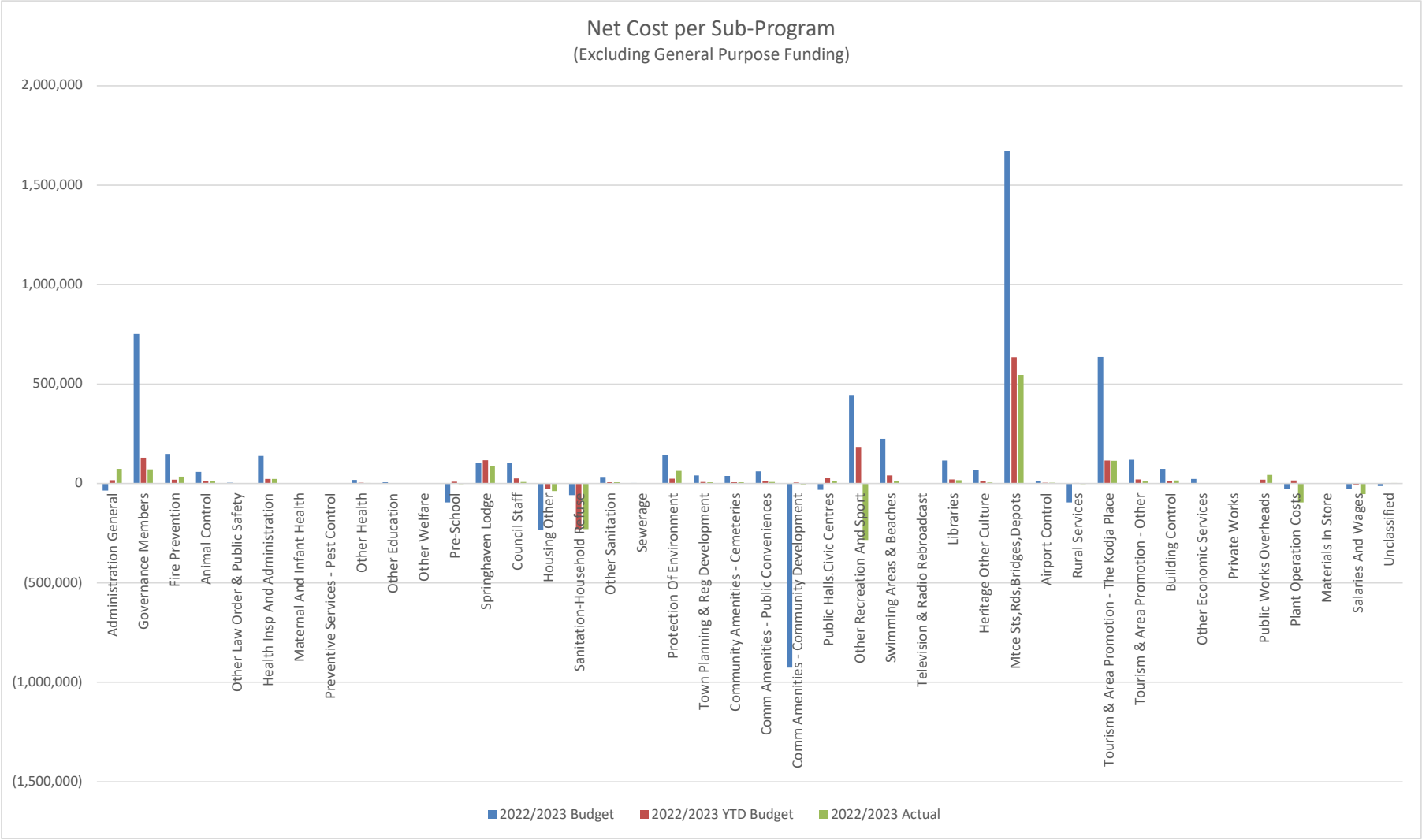
Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



**SHIRE OF KOJONUP**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 31 AUGUST 2022**

	2022-23 ANNUAL BUDGET	2022-23 YTD BUDGET	2022-23 YTD ACTUAL	VARIANCE
<b>Expenses</b>				
Employee Costs	(4,612,337)	(768,692)	(795,541)	3%
Materials and Contracts	(2,771,887)	(461,963)	(460,323)	0%
Utility Charges	(308,791)	(51,463)	(60,147)	17%
Depreciation on Non-Current Assets	(3,774,415)	(629,044)	0	-100%
Interest Expenses	(133,718)	(16,406)	(37,434)	128%
Insurance Expenses	(393,812)	(196,906)	(177,660)	-10%
Other Expenditure	377,006	51,821	(42,853)	-183%
	(11,617,954)	(2,072,653)	(1,573,959)	
<b>Revenue</b>				
Rates	4,520,522	4,518,622	4,552,153	1%
Operating Grants, Subsidies and Contributions	2,472,655	417,425	243,864	-42%
Fees and Charges	1,536,186	474,643	516,430	9%
Service Charges	0	0	0	0%
Interest Earnings	71,019	11,836	7,691	-35%
Other Revenue	240,171	36,360	24,047	-34%
	8,840,553	5,458,885	5,344,185	
	(2,777,401)	3,386,233	3,770,226	
Non-Operating Grants, Subsidies & Contributions	4,319,712	0	413,707	0%
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0	0	0%
Profit on Asset Disposals	16,000	0	0	0%
Loss on Asset Disposals	(26,000)	0	0	0%
	4,309,712	0	413,707	
<b>Net Result</b>	<b>1,532,311</b>	<b>3,386,233</b>	<b>4,183,933</b>	
<b>Other Comprehensive Income</b>				
Changes on revaluation of non-current assets	0	0	0	
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>1,532,311</b>	<b>3,386,233</b>	<b>4,183,933</b>	



**SHIRE OF KOJONUP**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 31 AUGUST 2022**

	Note	2021-22 ACTUAL \$	2022-23 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		1,480,770	1,754,012	273,242
Restricted Cash & Cash Equivalents		4,019,914	4,022,787	2,873
Trade and other receivables		762,987	4,160,609	3,397,622
ATO Receivables		87,441	-132,729	-220,170
Inventories		20,905	46,134	25,228
Land Held for Resale		579,045	579,045	0
<b>Total current assets</b>		<b>6,951,062</b>	<b>10,429,857</b>	<b>3,478,795</b>
<b>Non-current assets</b>				
Trade and other receivables		96,883	96,883	0
LG House Unit Trust		97,255	97,255	0
Land Held for Resale		78,000	78,000	0
Land		2,152,526	2,152,526	0
Buildings		29,161,512	29,208,682	47,170
Furniture & Equipment		330,859	324,581	-6,278
Plant & Equipment		4,350,695	4,457,975	107,280
Tools		1,673	1,673	0
Roads Infrastructure		101,131,545	101,159,850	28,306
Kerbing Infrastructure		2,428,533	2,428,533	0
Drainage Infrastructure		13,109,389	13,109,389	0
Bridges Infrastructure		5,201,109	5,201,109	0
Footpaths Infrastructure		1,121,281	1,121,281	0
Parks Infrastructure		3,777,210	4,136,664	359,454
Other Infrastructure		6,479,296	6,537,997	58,700
Infrastructure Assets		0	0	0
<b>Total non-current assets</b>		<b>169,517,766</b>	<b>170,112,398</b>	<b>594,631</b>
<b>Total assets</b>		<b>176,468,828</b>	<b>180,542,255</b>	<b>4,073,427</b>
<b>Current liabilities</b>				
Trade and other payables		2,971,529	3,076,098	-104,569
ATO Liabilities		79,567	0	79,567
Contracts Liability		1,049,303	1,049,303	0
Interest-bearing loans and borrowings		389,262	253,753	135,509
Provisions		731,667	731,667	0
<b>Total current liabilities</b>		<b>5,221,327</b>	<b>5,110,821</b>	<b>110,506</b>
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		4,859,853	4,859,853	0
Non-Current Payables		0	0	0
Provisions		102,397	102,397	0
<b>Total non-current liabilities</b>		<b>4,962,250</b>	<b>4,962,250</b>	<b>0</b>
<b>Total liabilities</b>		<b>10,183,577</b>	<b>10,073,071</b>	<b>110,506</b>
<b>Net assets</b>		<b>166,285,251</b>	<b>170,469,184</b>	<b>4,183,933</b>
<b>Equity</b>				
Retained surplus		68,434,002	68,431,130	-2,873
Net Result		0	4,183,933	4,183,933
Reserve - asset revaluation		93,831,334	93,831,334	0
Reserve - Cash backed		4,019,915	4,022,787	2,873
<b>Total equity</b>		<b>166,285,251</b>	<b>170,469,184</b>	<b>4,183,933</b>

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF KOJONUP**  
**STATEMENT OF FINANCIAL ACTIVITY BY NATURE**  
**FOR THE PERIOD ENDING 31 AUGUST 2022**

	2022-23 ANNUAL BUDGET	2022-23 YTD BUDGET (a)	2022-23 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>	\$	\$	\$			
Rates	4,520,522	4,518,622	4,552,153	33,531	Within Threshold	
Operating Grants and Subsidies	2,472,655	417,425	243,864	(173,561)	(41.58%)	▼
Fees and Charges	1,536,186	474,643	516,430	41,788	Within Threshold	
Interest Earnings	71,019	11,836	7,691	Within Threshold	(35.02%)	
Profit on Asset Disposal	16,000	0	0	Within Threshold	0.00%	
Other Revenue	240,171	36,360	24,047	(12,313)	(33.86%)	▼
	<b>8,856,553</b>	<b>5,458,885</b>	<b>5,344,185</b>			
<b>LESS OPERATING EXPENDITURE</b>						
Employee Costs	(4,612,337)	(768,692)	(795,541)	(26,849)	Within Threshold	
Materials & Contracts	(2,771,887)	(461,963)	(458,288)	Within Threshold	Within Threshold	
Utilities	(308,791)	(51,463)	(60,147)	Within Threshold	16.87%	
Depreciation on Non-Current Assets	(3,774,415)	(629,044)	0	629,044	100.00%	▲
Interest Expense	(133,718)	(16,406)	(37,434)	(21,028)	128.17%	▼
Insurances	(393,812)	(196,906)	(177,660)	19,246	Within Threshold	
Loss on Asset Disposal	(26,000)	0	0	Within Threshold	0.00%	
Other Expenditure	377,006	51,821	(44,888)	(96,709)	(186.62%)	
	<b>(11,643,954)</b>	<b>(2,072,654)</b>	<b>(1,573,959)</b>			
<i>Increase(Decrease)</i>	<b>(2,787,401)</b>	<b>3,386,233</b>	<b>3,770,226</b>			
<b>ADD</b>						
Movement in Employee Benefits (Non-current)	0		0	Within Threshold	0.00%	
Movement in Employee Benefits (Current)	0		0	Within Threshold	0.00%	
Movement in Doubtful Debt Provision	2,000	0	0	Within Threshold	0.00%	
Profit on the disposal of assets	(16,000)	0	0	Within Threshold	0.00%	
Loss on the disposal of assets	26,000	0	0	Within Threshold	0.00%	
Depreciation Written Back	3,774,415	629,044	0	(629,044)	(100.00%)	▼
	<b>3,786,415</b>	<b>629,044</b>	<b>0</b>			
<i>Sub Total</i>	<b>999,014</b>	<b>4,015,277</b>	<b>3,770,226</b>			
<b>INVESTING ACTIVITIES</b>						
Land Held for Resale	(94,000)	0	0	Within Threshold	0.00%	
Purchase Buildings	(2,320,429)	0	(47,170)	(47,170)	0.00%	
Purchase Plant and Equipment	(440,000)	0	(100,050)	(100,050)	0.00%	
Purchase Furniture and Equipment	(10,000)	0	(2,813)	Within Threshold	0.00%	
Infrastructure Assets - Roads	(2,534,987)	0	(28,306)	(28,306)	0.00%	
Infrastructure Assets - Footpaths	(20,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Parks & Ovals	(505,531)	0	(359,454)	(359,454)	0.00%	
Infrastructure Assets - Other	(772,846)	0	(57,930)	(57,930)	0.00%	
Proceeds from Sale of Assets	72,000	0	1,091	Within Threshold	0.00%	
Contributions for the Development of Assets	4,319,712	0	413,707	413,707	0.00%	
	<b>(2,306,081)</b>	<b>0</b>	<b>(180,924)</b>			
<b>FINANCING ACTIVITIES</b>						
Repayment of Debt - Loan Principal	(413,134)	(99,015)	(135,509)	(36,494)	36.86%	
Loans Raised	600,000	0	0	Within Threshold	0.00%	
Transfer to Springhaven Reserves	0	0	0	Within Threshold	0.00%	
Transfer from Springhaven Reserves	0	0	0	Within Threshold	0.00%	
Transfer from Reserves	759,623	0	0	Within Threshold	0.00%	
Transfer to Reserves	(114,867)	0	(2,873)	Within Threshold	0.00%	
	<b>831,622</b>	<b>(99,015)</b>	<b>(138,381)</b>			
Plus Rounding						
<i>Sub Total</i>	<b>(475,445)</b>	<b>3,916,262</b>	<b>3,450,921</b>			
<b>FUNDING FROM</b>						
Estimated Opening Surplus at 1 July	475,454	475,454	475,454	Within Threshold	Within Threshold	
Closing Funds	0	0	0			
	<b>475,454</b>	<b>475,454</b>	<b>475,454</b>			
<b>NET SURPLUS/(DEFICIT)</b>	<b>9</b>	<b>4,391,716</b>	<b>3,926,375</b>			

**SHIRE OF KOJONUP**  
**SUMMARISED NET CURRENT POSITION**  
**FOR THE PERIOD ENDING 31 AUGUST 2022**

	<b>ACTUAL 30 JUNE 2022</b>	<b>ACTUAL YTD</b>
Cash - Unrestricted	\$1,480,770	\$1,754,012
Cash - Restricted General	\$0	\$0
Cash - Restricted Reserves	\$4,019,914	\$4,022,787
Accounts Receivable - Rates	\$366,677	\$3,892,163
Accounts Receivable - Sundry	\$313,510	\$111,304
GST Receivable	\$7,874	\$24,413
Inventories	\$20,905	\$46,134
Land held for Resale	\$579,045	\$579,045
Loans - Clubs	\$0	\$0
<b>CURRENT ASSETS</b>	<b>\$6,788,695</b>	<b>\$10,429,857</b>
<b>LESS: CURRENT LIABILITIES</b>		
Payables	(\$655,439)	(\$842,808)
ATO Liabilities	(\$10,683)	(\$10,683)
Contract Liabilities	(\$1,049,303)	(\$1,049,303)
Employee Provisions	(\$731,667)	(\$731,667)
Accrued Interest on Loans	(\$27,606)	(\$27,606)
Interest Bearing Loans	(\$389,262)	(\$253,753)
Springhaven Accommodation Bonds	(\$2,195,000)	(\$2,195,000)
<b>CURRENT LIABILITIES</b>	<b>(\$5,058,960)</b>	<b>(\$5,110,821)</b>
<b>LESS: EXCLUSIONS</b>		
Cash - Restricted Reserves	(\$4,019,914)	(\$4,022,787)
Cash - Restricted Cash	\$0	\$0
Interest Bearing Loans	\$389,262	\$253,753
Self Supporting Loan Debtors	\$0	\$0
Less Land held for Resale	(\$579,045)	(\$579,045)
Less Provision for Doubtful Debts	\$1,142	\$1,142
Add back Cash backed LSL Provision		
Add Back Springhaven Bonds	\$2,195,000	\$2,195,000
Add Back Accrued Interest on Loans	\$27,606	\$27,606
Add: Current liabilities not expected to be cleared at end of yea	\$731,667	\$731,667
Roundings	\$1	\$1
<b>NET CURRENT POSITION - SURPLUS/(DEFICIT)</b>	<b>\$475,454</b>	<b>\$3,926,375</b>



**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 31 AUGUST 2022**

**EXPLANATION OF MATERIAL VARIANCES**

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

**Defining a 'Material Variance'**

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<b>Operating Revenue</b>						
Rates	4,518,622	4,552,153	33,531	Within Threshold	PERMANENT	Additional rates raised.
Operating Grants	417,425	243,864	(173,561)	-42%	TIMING	Financial assistance grants lower; Springhaven grant lower for reporting period.
Fees & Charges	474,643	516,430	41,788	Within Threshold	TIMING	Additional rental income for Springhaven due to invoice timing across periods.
Other Revenue	36,360	24,047	(12,313)	-34%	TIMING	Workers compensation reimbursements lower than anticipated.
<b>Operating Expenses</b>						
Employee Costs	(768,692)	(795,541)	(26,849)	Within Threshold	TIMING	Wages paid higher than anticipated.
Depreciation on Assets	(629,044)	0	629,044	100%	TIMING	Depreciation unable to be raised until after annual audit is complete
Interest Expense	(16,406)	(37,434)	(21,028)	128%	TIMING	Invoices for loan repayments raised in July, but not due for payment until September 2022
Insurances	(196,906)	(177,660)	19,246	Within Threshold	TIMING	Insurance premium instalments lower for reporting period.
Other Expenses	51,821	(44,888)	(96,709)	-187%	TIMING	Administration overhead allocations lower than anticipated.
<b>Investing Activities</b>						
Buildings	0	(47,170)	(47,170)	0	TIMING	Harrison Place Toilets project commenced earlier than anticipated.
Plant & Equipment	0	(100,050)	(100,050)	0	TIMING	Plant acquisitions occurred earlier than anticipated.
Infrastructure - Roads	0	(28,306)	(28,306)	0	TIMING	Regional Road Group projects commenced earlier than anticipated.
Infrastructure - Parks & Ovals	0	(359,454)	(359,454)	0%	PERMANENT	Payment for playspace not included in budget estimate. Netball courts & roof project costs incurred earlier than estimated.
Infrastructure - Others	0	(57,930)	(57,930)	0%	TIMING	Other infrastructure projects commenced earlier than anticipated.
<b>Financing Activities</b>						
Loan Principal Repayments	(99,015)	(135,509)	(36,494)	37%	TIMING	Loan repayment invoices raised in July but not due for payment until September 2022

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 AUGUST 2022**

**PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION**

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2022/2023 Total Budget	2022/2023 YTD Actuals	% of Annual Budget
<b>Governance</b>								
C191	Shire Administration Centre - Building Renewal/Improvement		MCCS	L&B	Renewal	14,989	0	0%
						<b>14,989</b>	<b>0</b>	
<b>Law Order &amp; Public Safety</b>								
C138	Bush Fire Repeater Tower	5.1.2	MRS	Infr.	New	489,346	2,273	0.5%
C440	Cat Pound		MRS	L&B	New	16,000	0	0%
						<b>505,346</b>	<b>2,273</b>	
<b>Education &amp; Welfare</b>								
C107	Playgroup/Toy Library		BMC	L&B	Renewal	39,000	0	0%
C441	Old School - Re-Roof		BMC	L&B	Renewal	100,000	0	0%
						<b>139,000</b>	<b>0</b>	
<b>Housing</b>								
C157	Staff - 15 Loton Close		CEO	L&B	New	50,000	0	0%
C140	Staff - 34 Katanning Road		MRS	L&B	Upgrade	150,000	503	0%
C141	Staff - 39 Vanzuilecom St		MRS	L&B	Upgrade	150,000	0	0%
C147	Springhaven - Furniture	2.2.6	MACS	F&E	New	10,000	237	2%
C195	Springhaven - Building	2.2.14	MACS	L&B	Renewal	200,000	0	0%
C427	Springhaven - Building - ACAR Grant		MACS	L&B	Renewal	285,000	0	0%
C313	Jean Sullivan Units - Building Renewal		BMC	L&B	Upgrade	10,000	0	0%
C145	ILU's - Building Renewal		BMC	L&B	Renewal	18,793	0	0%
						<b>873,793</b>	<b>740</b>	
<b>Community Amenities</b>								
C407	Refuse Site Development		MRS	Infr.	Upgrade	50,000	0	0%
C442	Mens Shed - Construction of New		MCCS	L&B	New	1,000,000	0	0%
C355	Town Furniture		MWS	Infr.	New	40,000	3,294	8%
						<b>1,090,000</b>	<b>3,294</b>	
<b>Recreation &amp; Culture</b>								
C198	Historic Buildings - Capital Improvement		BMC	L&B	Renewal	30,000	6,000	20%
C428	Sub-division - Harness Display Shed		MRS	L&B	New	12,000	0	0%
C408	Harrison Place Toilets & Park	1.1.8	MWS	L&B	Upgrade	200,000	40,667	20%
C430	Sporting Complex - Audio Visual	1.2.10	MCCS	F&E	New	0	2,575	0%
C443	Showgrounds Retaining Wall		CEO	Infr.	New	6,000	0	0%
C274	Sporting Complex - Netball Court Resurface & Roof	1.2.10, 1.2.13	MCCS	Infr.	Renewal	258,815	169,453	65%
C411	Sporting Complex - Playground & Outdoor Gym	1.2.10	MCCS	Infr.	New	15,000	190,001	1267%
C444	Sporting Complex - Hall of Fame Signage		MCCS	Infr.	New	8,000	0	0%
C445	Turkey Nest Dam		SH	Infr.	Upgrade	5,000	0	0%
C446	Newstead Park - Shade Sail		SH	Infr.	New	10,000	0	0%
C357	Apex Park - Replace Equipment		SH	Infr.	Renewal	27,330	0	0%
C447	Contribution to Bowling Club New Green		MCCS	Infr.	Upgrade	114,500	0	0%
C448	Trails Hub Construction		MCCS	Infr.	New	40,000	0	0%
C413	Trails Construction		MCCS	Infr.	New	33,886	0	0%
						<b>760,531</b>	<b>408,697</b>	
<b>Transport - Plant Purchases</b>								
7604	Plant Major Purchases		MWS	P&E	New	380,000	99,280	26%
						<b>380,000</b>	<b>99,280</b>	

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
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**PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION**

**Transport - Infrastructure**

C433	Footpaths - Albany Highway Ramps	1.1.6	MWS	Infr.	Upgrade	20,000	0	0%
C449	Parking Bays		MWS	Infr.	New	50,000	0	0%
C434	Spring Street	1.1.5	MWS	Infr.	Renewal	54,203	0	0%
C414	Reconstruct - Kojonup-Frankland Road	1.1.5	MWS	Infr.	Renewal	19,374	4,467	23%
C417	Widening - Shamrock Road	1.1.5	MWS	Infr.	Upgrade	600,000	5,366	1%
C436	Widening - Shamrock Road (2021/2022 Project)	1.1.5	MWS	Infr.	Upgrade	111,229	3,632	3%
C248	Widening - Broomehill Kojonup Road	1.1.5	MWS	Infr.	Upgrade	154,681	3,627	2%
C437	Widening - Tambellup West Road	1.1.5	MWS	Infr.	Upgrade	300,000	0	0%
C319	Bitumen Reseal - Kojonup-Frankland Road	1.1.5	MWS	Infr.	Renewal	150,000	2,575	2%
C320	Bitumen Reseal - Kojonup Darkan Road	1.1.5	MWS	Infr.	Renewal	120,000	2,575	2%
C321	Bitumen Reseal - Broomehill-Kojonup Road	1.1.5	MWS	Infr.	Renewal	120,000	2,575	2%
CJ451	Bitumen Reseal - Boscabel Road (western end)	1.1.5	MWS	Infr.	Renewal	21,000	0	0%
CJ452	Bitumen Reseal - Boscabel Road (town)	1.1.5	MWS	Infr.	Renewal	65,000	0	0%
C172	Seal - Riverdale Road	1.1.5	MWS	Infr.	Renewal	413,000	3,486	1%
CJ453	Seal - Balgarup Road	1.1.5	MWS	Infr.	Renewal	176,500	0	0%
CJ454	Seal - Samson Road	1.1.5	MWS	Infr.	Renewal	120,000	0	0%
CJ455	Floodway - Pearce Road	1.2.8	MWS	Infr.	Renewal	20,000	0	0%
C308	Wooden Culvert Replacement - Carlecatup Road	1.2.8	MWS	Infr.	Upgrade	30,000	0	0%
C404	Electronic Speed Signs		MWS	Infr.	Upgrade	0	770	0%
C361	Signage Upgrades		MWS	Infr.	Upgrade	10,000	0	0%
						<b>2,554,987</b>	<b>29,076</b>	

**Economic Services**

C177	Kodja Place - Capital Renewal/Improvement	2.1.10	BMC	L&B	Renewal	10,000	0	0%
C435	Kodja Place - Rose Maze		SH	Infr.	Renewal	19,000	1,282	7%
C456	Kodja Place - Equipment Upgrade		CEO	P&E	New	60,000	0	0%
CJ457	EV Charger Parking Bay		MWS	Infr.	Upgrade	15,000	0	0%
C054	Promotional Signage at Airstrip	1.4.7	MCCS	Infr.	New	30,000	0	0%
C424	- Muradup Standpipe	4.3.1	MRS	Infr.	Upgrade	55,000	51,082	93%
C310	Subdivision Expenses	2.4.3	CEO	L4R	Upgrade	94,000	0	0%
						<b>283,000</b>	<b>52,364</b>	

**Other Property & Services**

C458	Radios - Communication		MWS	Infr.	Renewal	40,000	0	0%
C459	Traffic Counters		MWS	Infr.	New	21,500	0	0%
C286	Chemical Shed - replacement/upgrade		SH	L&B	Renewal	34,647	0	0%
						<b>96,147</b>	<b>0</b>	

**Total Capital Expenditure**

**6,697,793 595,722 8.9%**

<b>SUMMARIES:</b>			
Land Held for Resale	94,000	0	0.0%
Land & Buildings	2,320,429	47,170	2.0%
Infrastructure	3,833,364	446,460	11.6%
Plant & Equipment	440,000	99,280	22.6%
Furn & Equipment	10,000	2,813	28.1%
	<b>6,697,793</b>	<b>595,722</b>	<b>8.9%</b>
At No Cost	0	0	0.0%
Asset Renewal	2,356,651	192,415	8.2%
New Asset	2,271,732	297,660	13.1%
Upgrading Asset	2,069,410	105,648	5.1%
	<b>6,697,793</b>	<b>595,722</b>	<b>8.9%</b>
Chief Executive Officer	210,000	0	0.0%
Manager Corporate & Community Services	1,515,190	362,030	23.9%
Manager Works & Services	3,251,487	172,316	5.3%
Senior Horticulturalist	95,977	1,282	1.3%
Manager Regulatory Services	922,346	53,857	5.8%
Building Maintenance Coordinator	207,793	6,000	2.9%
Manager Aged Care Services	495,000	237	0.0%
	<b>6,697,793</b>	<b>595,722</b>	<b>8.9%</b>

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
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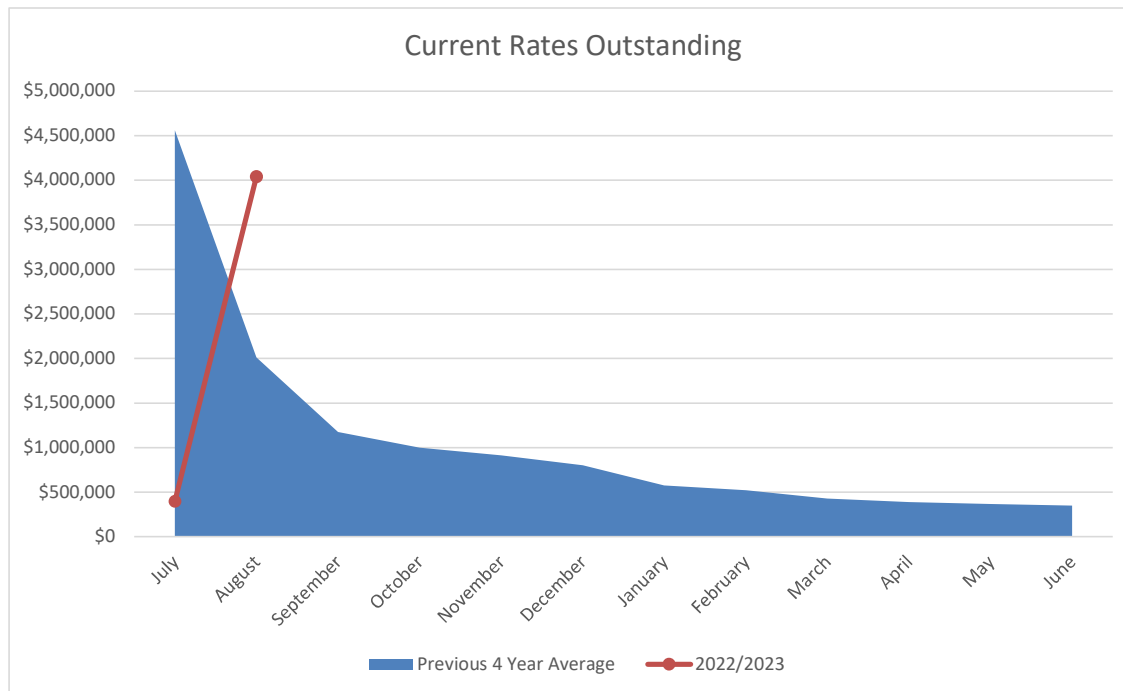
<b>RESERVES - CASH BACKED</b>	<b>2023 Actual Opening Balance</b>	<b>2023 Actual Transfer to</b>	<b>2023 Actual Transfer (from)</b>	<b>2023 Actual Closing Balance</b>	<b>2023 Budget Opening Balance</b>	<b>2023 Budget Transfer to</b>	<b>2023 Budget Transfer (from)</b>	<b>2023 Budget Closing Balance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Plant Replacement	582,449	417	0	582,866	582,448	0	(202,470)	379,978
Economic Development	88,507	63	0	88,570	88,507	89	(64,000)	24,596
Employee Leave	235,650	169	0	235,818	235,650	10,236	0	245,886
Springhaven Lodge (Bonds)	2,195,000	0	0	2,195,000	2,195,000	0	0	2,195,000
Low Income Housing	83,483	60	0	83,543	83,483	11,583	(10,000)	85,066
Sporting Facility	62,737	45	0	62,782	62,737	63	(42,178)	20,622
Springhaven Building Upgrade & Renewal	2,165	1,574	0	3,739	2,165	2,197	0	4,362
Bushfire Communications	89,346	64	0	89,410	89,346	89	(89,346)	89
Landfill Waste Management	80,047	57	0	80,104	80,047	26,550	(50,000)	56,597
Kodja Place Tourist Precinct	10,007	7	0	10,014	10,007	10	(10,000)	17
Energy Efficiency	0	(0)	0	0	0	0	0	0
Land Acquisition and Development	37,289	27	0	37,315	37,289	37	(37,000)	326
Community Grant Scheme	9,745	7	0	9,753	9,745	10	0	9,755
Independent Living Units	158,168	113	0	158,281	158,168	158	(18,793)	139,533
Spencer Street Youth Precinct	31,270	22	0	31,292	31,270	31	(20,000)	11,301
Natural Resource Management	97,430	70	0	97,500	97,430	60,097	(83,164)	74,363
Day Care Building Maintenance	14,766	11	0	14,776	14,766	15	(7,000)	7,781
Swimming Pool	40,469	29	0	40,498	40,469	40	0	40,509
Springhaven Equipment	16,503	12	0	16,515	16,503	17	(10,000)	6,520
Saleyards	39,555	28	0	39,583	39,555		(9,570)	29,985
RSL Hall Building Renewal	10,301	7	0	10,308	10,301	10	0	10,311
Benn Parade Multi-Facility	14,301	10	0	14,312	14,301	14	(14,301)	14
Townscape	49,801	36	0	49,837	49,801	50	(49,801)	50
Playgrounds & Parks	20,027	14	0	20,041	20,027	20	(10,000)	10,047
Memorial & Lesser Hall Upgrade & Renewal	7,146	5	0	7,151	7,146	7	0	7,153
The Kodja Place Building Upgrade & Renewal	17,628	13	0	17,641	17,628	18	(10,000)	7,646
Shire Office/Library Building Upgrade & Renewal	1,007	0	0	1,007	1,007	1	0	1,008
Sporting Complex Building Upgrade & Renewal	1,080	0	0	1,080	1,080	1	0	1,081
Netball Court Resurfacing	1,007	0	0	1,007	1,007	3,501	0	4,508
The Spring	16,018	11	0	16,029	16,018	16	(16,000)	34
Trails Network Construction	6,007	(0)	0	6,007	6,009	6	(6,000)	15
Works Depot Building Upgrade & Renewal	1,006	0	0	1,006	1,006	1	0	1,007
The Kodja Place Master Plan Implementation	0	0	0	0	0	0	0	0
	<b>4,019,914</b>	<b>2,873</b>	<b>0</b>	<b>4,022,786</b>	<b>4,019,916</b>	<b>114,867</b>	<b>(759,623)</b>	<b>3,375,160</b>

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 31 AUGUST 2022**

**RATES & SUNDRY RECEIVABLES**

**Rates:**

	1-Jul-22	Levy for 2022/23	Collectable	Received	Outstanding
Property Rates	\$ 226,976	\$ 4,549,934	\$ 4,776,910	\$ (1,210,794)	\$ 3,566,116
Rubbish Charges	\$ 37,218	\$ 267,050	\$ 304,268	\$ (115,105)	\$ 189,164
Emergency Services Levy	\$ 18,357	\$ 62,999	\$ 81,357	\$ -	\$ 81,357
Instalment fee & Interest	\$ -	\$ 3,610	\$ 3,610	\$ (3,610)	\$ -
Penalty & ESL Interest	\$ 98,481	\$ 2,297	\$ 100,777	\$ (1,996)	\$ 98,781
Excess Rates	\$ (41,261)	\$ -	\$ (41,261)	\$ 32,290	\$ (8,971)
<b>Sub- Total</b>	<b>\$ 339,771</b>	<b>\$ 4,885,891</b>	<b>\$ 5,225,661</b>	<b>\$ (1,299,215)</b>	<b>\$ 3,926,447</b>
					80%
<b>OTHER ITEMS</b>					
Pensioner Rebates to claim	\$ 68,445	\$ -	\$ 68,445	\$ 45,442	\$ 113,887
	\$ 408,216				<b>\$ 4,040,334</b>
Pensioner Deferred Rates	\$ 96,883	\$ -	\$ 96,883	\$ -	\$ 96,883
<b>Total Outstanding</b>	<b>\$ 436,653</b>	<b>\$ 4,885,891</b>	<b>\$ 5,322,544</b>	<b>\$ (1,299,215)</b>	<b>\$ 4,023,329</b>



**Sundry Debtors:**

	30-Jun-22		31-Aug-22		Movement This FY
Credit Balance	\$ (14,890)		\$ (202,379)		
Current	\$ 159,755		\$ 116,051		\$ 43,704
30 - 60 days	\$ 23,458	7%	\$ 20,842	18%	\$ 2,615
60 - 90 days	\$ 20,631	7%	\$ 72,682	64%	\$ (52,051)
Greater than 90 days	\$ 126,610	40%	\$ 106,161	94%	\$ 20,448
	<b>\$ 315,563</b>		<b>\$ 113,358</b>		

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 31 AUGUST 2022**

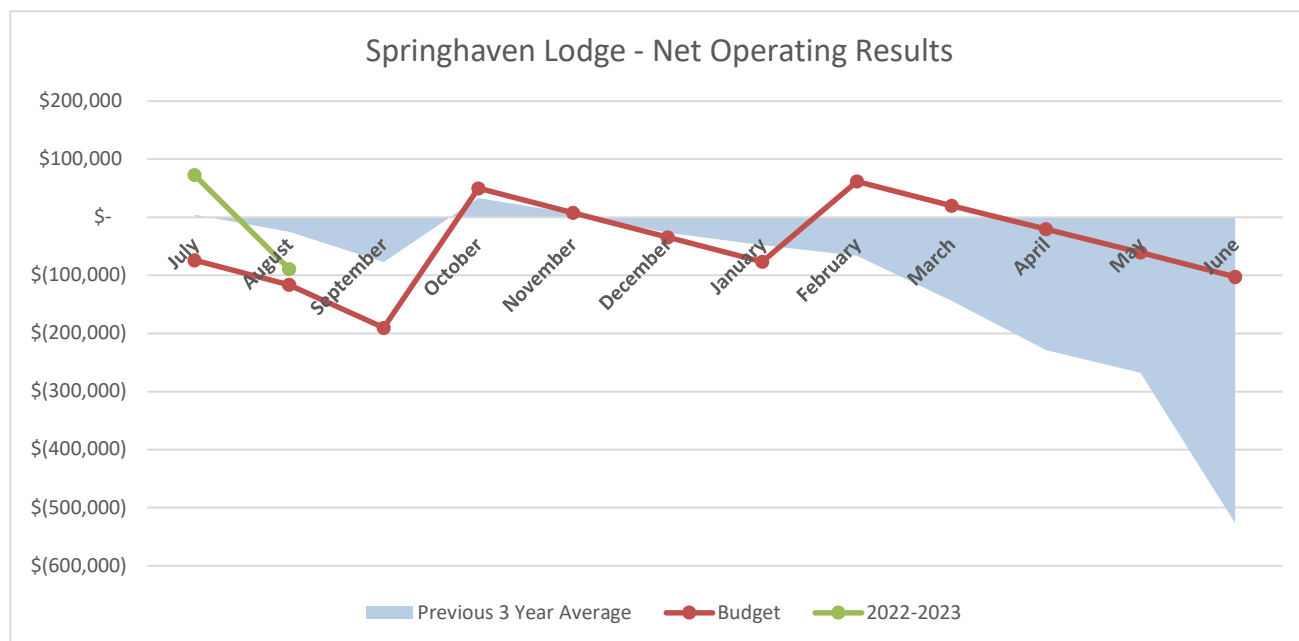
LOAN REPAYMENTS	Loan Number	2023 Actual	2023 New	2023 New	2023 Actual	2023 Actual	2023 Budget	2023 Budget	2023 Budget	2023 Budget	2023 Budget
		Principal 1 July 2022	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding	Principal 1 July 2022	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding
		\$		\$	\$	\$	\$		\$	\$	\$
<b>Law, order, public safety</b>											
Communications Tower	149	0	0	0	0	0	0	400,000	0	0	400,000
<b>Health</b>											
Medical Centre Donation (137)	137	123,523	0	(4,257)	(1,068)	119,266	123,523	0	(8,551)	(2,100)	114,972
<b>Housing</b>											
Bagg Street Unit (135)	135	68,407	0	0	0	68,407	68,407	0	(9,811)	(1,878)	58,596
Aged Units - GSHI (139)	139	30,377	0	(4,989)	(178)	25,388	30,377	0	(10,008)	(326)	20,369
Staff Housing - GSHI (140)	140	855,837	0	(29,496)	(7,403)	826,342	855,837	0	(59,246)	(14,551)	796,591
GROH Housing - GSHI (138)	138	934,059	0	(55,290)	(6,725)	878,769	934,059	0	(110,979)	(13,052)	823,080
Staff Housing - GSHI (144)	144	55,000	0	(5,272)	(514)	49,728	55,000	0	(10,594)	(980)	44,406
GROH Housing - GSHI (145)	145	55,000	0	(5,272)	(514)	49,728	55,000	0	(10,594)	(980)	44,406
Staff Housing Renovations (148)	148	300,000	0	0	0	300,000	300,000	0	(14,396)	(13,296)	285,604
<b>Recreation and culture</b>											
Sports Complex (134)	134	224,140	0	0	0	224,140	224,140	0	(17,162)	(10,454)	206,978
Sports Complex Wall (136)	136	72,050	0	0	0	72,050	72,050	0	(9,692)	(1,385)	62,358
Netball Courts & Roof (143)	143	1,390,000	0	(25,947)	(19,998)	1,364,053	1,390,000	0	(52,268)	(39,623)	1,337,732
Oval Lighting (142)	142	231,128	0	0	0	231,128	231,128	0	(24,220)	(3,268)	206,908
Harrison PI Toilets & Park (146)	146	400,000	0	0	0	400,000	400,000	0	(33,385)	(15,345)	366,615
Harrison PI Toilets & Park (New)	150	0	0	0	0	0	0	200,000	0	0	200,000
<b>Transport</b>											
Airstrip Lighting (141)	141	136,944	0	(4,984)	(1,033)	131,960	136,944	0	(10,005)	(1,669)	126,939
<b>Economic services</b>											
Land Development (147)	147	386,078	0	0	0	386,078	386,078	0	(32,223)	(14,811)	353,855
		5,262,543	0	(135,509)	(37,434)	5,127,034	5,262,543	600,000	(413,134)	(133,718)	5,449,409

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 AUGUST 2022**

**MAJOR BUSINESS UNITS**

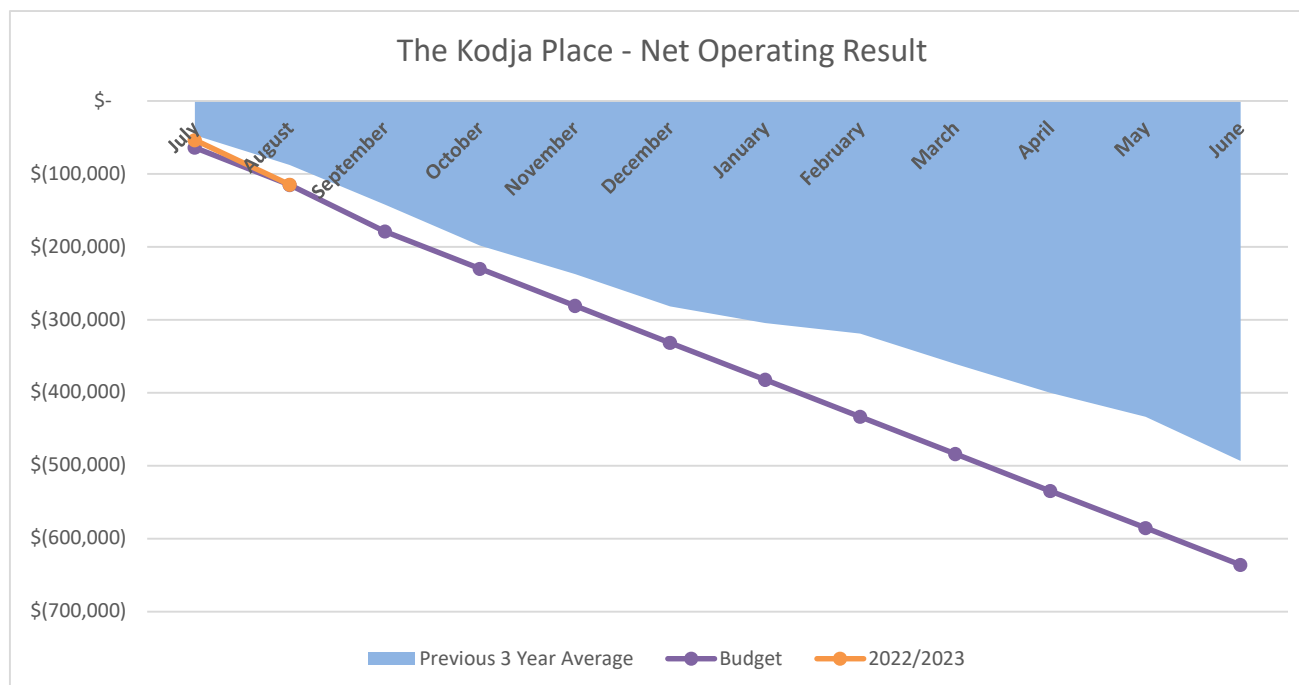
**Springhaven Lodge**

The Shire of Kojonup owns and operates a 22 bed aged accommodation hostel known as Springhaven Lodge. The following graph shows the operations of Springhaven Lodge (profit or loss) excluding any capital grants. There is also capital expenditure (p.12) and reserve accounts (p.16) associated with Springhaven Lodge.



**The Kodja Place Precinct**

The Shire of Kojonup owns and operates The Kodja Place precinct, a tourism, retail and cultural interpretive centre on Albany Highway. The following graph shows the operations of TKPP (profit or loss). There is also capital expenditure (p.13), a loan (p.15) and a reserve account (p.16) associated with TKPP.



**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
<b>Proceeds Sale of Assets</b>						
9605	Proceeds Sale of Assets -	\$0	(\$1,091)	2%	(\$72,000)	\$0
<b>Sub Total - PROCEEDS/REALISATION ON SALE OF ASSET</b>		\$0	(\$1,091)		(\$72,000)	\$0
<b>Written Down Value</b>						
New	00000 Written Down Value-	\$0	\$0		\$0	\$0
<b>Sub Total - WDV ON SALE OF ASSET</b>		\$0	\$0		\$0	\$0
<b>Total - GAIN/LOSS ON DISPOSAL OF ASSET</b>		<b>\$0</b>	<b>(\$1,091)</b>		<b>(\$72,000)</b>	<b>\$0</b>
<b>Total - OPERATING STATEMENT</b>		<b>\$0</b>	<b>(\$1,091)</b>		<b>(\$72,000)</b>	<b>\$0</b>



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
GENERAL PURPOSE FUNDING						
RATES						
OPERATING EXPENDITURE						
1092	Rates Written Off/Refunded	\$17	\$0	0%	\$0	\$100
1104	Rates Incentive Prize	\$833	\$0	0%	\$0	\$5,000
1112	Admin Allocated to Rates (Cash)	\$2,821	\$2,352	14%	\$0	\$16,925
1122	Admin Allocated to Rates (Non-Cash)	\$227	\$0	0%	\$0	\$1,365
1132	Rating Salaries	\$6,666	\$6,160	15%	\$0	\$40,000
1162	Superannuation	\$1,000	\$955	16%	\$0	\$6,000
1182	Rates Printing/postage	\$367	\$1,734	79%	\$0	\$2,200
1192	Valuation Expenses	\$2,500	\$174	1%	\$0	\$15,000
1202	Title Searches	\$83	\$0	0%	\$0	\$500
1222	Insurance - Emp Costs (Rates)	\$608	\$400	33%	\$0	\$1,215
1262	Legal Costs Incurred - Rates	\$333	\$0	0%	\$0	\$2,000
Sub Total - GENERAL RATES OP/EXP		\$15,455	\$11,775		\$0	\$90,305
OPERATING INCOME						
1003	General Rates Levied	(\$4,518,622)	(\$4,549,934)	101%	(\$4,518,622)	\$0
1023	Interim Rates	\$0	\$0	0%	(\$300)	\$0
1053	Back Rates	\$0	\$0	0%	(\$100)	\$0
1013	Ex-Gratia Rates	\$0	(\$2,219)	148%	(\$1,500)	\$0
1043	Non Payment Penalty Interest	(\$5,000)	(\$2,297)	8%	(\$30,000)	\$0
1073	Instalment Administration Charge	(\$583)	(\$1,089)	31%	(\$3,500)	\$0
1063	Instalment Interest Charge	(\$1,333)	(\$2,521)	32%	(\$8,000)	\$0
1273	ESL Levy Admin Fee	\$0	\$0	0%	(\$4,000)	\$0
1092	Rates Written off/Refunded	\$0	\$0	0%	\$0	\$0
1102	Rates Discount Allowed	\$0	\$0	0%	\$0	\$0
1283	Settlement & Search Charges	(\$583)	(\$371)	11%	(\$3,500)	\$0
1263	Legal Expenses - Recovered	(\$333)	\$0	0%	(\$2,000)	\$0
Sub Total - GENERAL RATES OP/INC		(\$4,526,455)	(\$4,558,431)		(\$4,571,522)	\$0
Total - GENERAL RATES		(\$4,511,000)	(\$4,546,657)		(\$4,571,522)	\$90,305
OTHER GENERAL PURPOSE FUNDING						
OPERATING EXPENDITURE						
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP					\$0	\$0
OPERATING INCOME						
1333	Financial Assistance Grant	(\$89,972)	(\$57,117)	16%	(\$359,886)	\$0
1343	Grants Commission Local Roads Grant	(\$43,761)	(\$44,283)	25%	(\$175,044)	\$0
1373	Interest Received - Municipal	(\$167)	\$0	0%	(\$1,000)	\$0
1393	Interest Received - Reserves	(\$670)	(\$2,873)	71%	(\$4,019)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$134,569)	(\$104,273)		(\$539,949)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		(\$134,569)	(\$104,273)		(\$539,949)	\$0
Total - GENERAL PURPOSE FUNDING		(\$4,645,569)	(\$4,650,929)		(\$5,111,471)	\$90,305

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>GOVERNANCE</b>					
	<b>MEMBERS OF COUNCIL</b>					
	<b>OPERATING EXPENDITURE</b>					
1792	Legal Expenses	\$0	\$0	0%	\$0	\$0
002D	Depreciation	\$1,533	\$0	0%	\$0	\$9,200
102P	Loss on Sale of Asset	\$0	\$0	0%	\$0	\$0
1502	Meeting Attendance Fees	\$17,833	\$3,069	3%	\$0	\$107,000
1508	Members Travelling	\$117	\$0	0%	\$0	\$700
1512	Conferences & Training Expenses	\$2,250	\$1,290	10%	\$0	\$13,500
1522	Members Communications Allowance	\$4,000	\$750	3%	\$0	\$24,000
1532	Election Expenses	\$0	\$0	0%	\$0	\$0
1542	Presidents/Dep Allowances	\$6,000	\$0	0%	\$0	\$36,000
1562	Refreshments & Functions (Councillors)	\$1,500	\$1,384	15%	\$0	\$9,000
1572	Refreshments & Functions Staff)	\$600	\$314	9%	\$0	\$3,600
1578	Council - Special Visits	\$0	\$0	0%	\$0	\$0
1582	Council Chambers Maint	\$0	\$0	0%	\$0	\$0
1592	Members Insurance	\$4,650	\$4,783	51%	\$0	\$9,300
1602	Subscriptions	\$2,333	\$11,312	81%	\$0	\$14,000
1612	Misc Expenses - Members	\$117	\$0	0%	\$0	\$700
1624	Integrated Planning Expenses	\$22,499	\$80	0%	\$0	\$135,000
1632	Vehicle Operating Expenses	\$500	\$214	7%	\$0	\$3,000
1642	Advertising	\$0	\$0	0%	\$0	\$0
1662	Audit Fees	\$6,333	\$0	0%	\$0	\$38,000
1702	Administration Allocation (Cash)	\$56,415	\$47,040	14%	\$0	\$338,504
1712	Administration Allocation (Non-Cash)	\$1,517	\$0	0%	\$0	\$9,100
1772	Doubtful Debt Expenses	\$0	\$0	0%	\$0	\$2,000
1792	Legal Costs	\$333	\$0	0%	\$0	\$2,000
2075	VROC - Shared Services	\$333	\$0	0%	\$0	\$2,000
2078	VROC - Projects	\$333	\$0	0%	\$0	\$2,000
	<b>Sub Total - MEMBERS OF COUNCIL OP/EXP</b>	\$129,196	\$70,236		\$0	\$758,604
	<b>OPERATING INCOME</b>					
1725	Donations/Contributions		\$0	0%	\$0	\$0
002P	Profit on Sale of Asset (Gov)	\$0	\$0	0%	(\$7,000)	\$0
	<b>Sub Total - MEMBERS OF COUNCIL OP/INC</b>	\$0	\$0		(\$7,000)	\$0
	<b>Total - MEMBERS OF COUNCIL</b>	\$129,196	\$70,236		(\$7,000)	\$758,604

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP		YEAR TO DATE		% of	BUDGET	
MONTHLY FINANCIAL REPORT		31 AUGUST 2022		Annual	2022-23	
Details By function Under The Following Programme Titles		Budget	Actual	Budget	Income	Expense
And Type Of Activities Within The Programme						
ACCOUNT						
GOVERNANCE - GENERAL						
OPERATING EXPENDITURE						
1842	Loss on Sale of Assets	\$0	\$0	0%	\$0	\$0
003A	A/L ACCRUAL ADMIN. (SCH 4)	\$0	\$0	0%	\$0	\$0
003D	Depreciation (Sch 4)	\$15,166	\$0	0%	\$0	\$91,000
003L	LSL ACCRUAL ADMIN. (SCH 4)	\$0	\$0	0%	\$0	\$0
1852	Salaries - Admin	\$149,994	\$109,836	12%	\$0	\$900,000
1882	Admin Superannuation	\$19,166	\$14,012	12%	\$0	\$115,000
1892	Staff Insurances	\$14,000	\$8,397	30%	\$0	\$28,000
1902	FBT Admin Staff	\$2,833	\$0	0%	\$0	\$17,000
1912	Conference & Training	\$7,250	\$5,017	12%	\$0	\$43,500
1921	Staff Housing Subsidy	\$5,500	\$0	0%	\$0	\$33,000
1922	Advertising	\$833	\$2,281	46%	\$0	\$5,000
1931	Occupational Risk Co-Ordinator Costs	\$2,417	\$0	0%	\$0	\$14,500
1932	Occ Health & Safety	\$533	\$304	9%	\$0	\$3,200
1942	Staff Uniforms	\$667	(\$0)	0%	\$0	\$4,000
1952	Admin Staff Costs	\$3,000	\$947	5%	\$0	\$18,000
1957	Office Building Maintenance	\$1,667	\$916	9%	\$0	\$10,000
1958	Office - Cleaning & Assoc	\$3,958	\$6,833	29%	\$0	\$23,750
1959	Office - Utility Charges	\$1,750	\$2,180	21%	\$0	\$10,500
1962	Office Gardens & Surrounds-Mtce	\$2,087	\$1,571	13%	\$0	\$12,520
1972	Admin Printing & Stationery	\$4,167	\$7,557	30%	\$0	\$25,000
1982	Telephone & Internet	\$4,167	\$4,827	19%	\$0	\$25,000
2002	Office Equip Maint	\$167	\$0	0%	\$0	\$1,000
2004	Office - Insurance.	\$18,500	\$17,839	48%	\$0	\$37,000
2006	Donations CEO discretion	\$333	\$0	0%	\$0	\$2,000
2008	Donations - Council	\$333	\$0	0%	\$0	\$2,000
2012	Non Capital Purchases	\$833	\$0	0%	\$0	\$5,000
2022	Bank Charges	\$2,667	\$1,472	9%	\$0	\$16,000
2032	Postage & Freight	\$917	\$2,834	52%	\$0	\$5,500
2042	ICT Support	\$5,833	\$56,164	160%	\$0	\$35,000
1992	ICT Software Licensing Fees	\$8,666	\$3,750	7%	\$0	\$52,000
2043	ICT Website Subscription & Upgrade	\$833	\$14,470	289%	\$0	\$5,000
2044	ICT Hardware Purchases (<\$5,000)	\$4,167	\$2,509	10%	\$0	\$25,000
2046	ICT Payroll Software Implementation	\$11,666	\$0	0%	\$0	\$70,000
2052	Admin Vehicle Expenses	\$2,417	\$2,533	17%	\$0	\$14,500
2062	Admin Legal Expenses	\$9,166	\$2,471	4%	\$0	\$55,000
2072	Consultants Special Projects	\$5,000	\$11,675	39%	\$0	\$30,000
2274	HR/IR Consultants	\$0	\$1,225	0%	\$0	\$0
2277	Finance Consultants	\$2,500	\$10,063	67%	\$0	\$15,000
2275	Records Management	\$1,167	\$4,089	58%	\$0	\$7,000
2278	Security Monitoring	\$125	\$0	0%	\$0	\$750
2287	Fair Value Revaluations	\$4,167	\$19,400	78%	\$0	\$25,000
2092	Mis Expense - Admin	\$300	\$310	17%	\$0	\$1,800
2172	Less Admin Non Cash Realloc	(\$15,166)	\$0	0%	\$0	(\$91,000)
2182	Less Admin Cash Exp Realloc	(\$282,075)	(\$235,198)	14%	\$0	(\$1,692,520)
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$21,667	\$80,282		\$0	\$0
OPERATING INCOME						
2053	Sundry Misc Income - Admin	(\$33)	\$0	0%	(\$200)	\$0
2055	Profit on Sale of Assets	\$0	\$0	0%	\$0	\$0
2083	Police Licensing Commissions	(\$5,833)	(\$6,432)	18%	(\$35,000)	\$0
2143	Photocopying Fees	(\$17)	\$0	0%	(\$100)	\$0
Sub Total - GOVERNANCE - GENERAL OP/INC		(\$5,883)	(\$6,432)		(\$35,300)	\$0
Total - GOVERNANCE - GENERAL		\$15,784	\$73,850		(\$35,300)	\$0
Total - GOVERNANCE		\$144,980	\$144,086		(\$42,300)	\$758,604

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>LAW ORDER &amp; PUBLIC SAFETY</b>					
	<b>FIRE PREVENTION</b>					
	<b>OPERATING EXPENDITURE</b>					
2272	Emergency Operating Expenses	\$1,667	\$0	0%	\$0	\$10,000
2271	Emergency Operations Room - Storage	\$917	\$4,400	80%	\$0	\$5,500
2281	Community Emergency Services Manager	\$3,667	\$4,528	21%	\$0	\$22,000
2292	Fire Hazard Reduction	\$3,150	\$5	0%	\$0	\$18,900
2302	Ground & Aerial Inspections	\$733	\$0	0%	\$0	\$4,400
2312	Education & Promotion	\$0	\$0	0%	\$0	\$0
2322	Administration Costs	\$667	\$3,301	83%	\$0	\$4,000
2342	Fire Fighting - Shire Resources	\$667	\$0	0%	\$0	\$4,000
2372	Brigade Expenses	\$10,516	\$21,357	36%	\$0	\$59,500
2382	Administration Allocated - Cash	\$8,462	\$7,056	14%	\$0	\$50,776
2402	BUSHFIRE REPEATER SYSTEM	\$0	\$0	0%	\$0	\$0
2442	Administration Allocated - Non-Cash	\$152	\$0	0%	\$0	\$910
105P	Loss On Sale Of Assets	\$0	\$0	0%	\$0	\$0
004D	Buildings Depreciation	\$6,916	\$0	0%	\$0	\$41,500
	<b>Sub Total - FIRE PREVENTION OP/EXP</b>	<b>\$37,513</b>	<b>\$40,647</b>		<b>\$0</b>	<b>\$221,486</b>
	<b>OPERATING INCOME</b>					
2363	Fines & Penalties	(\$167)	\$0	0%	(\$1,000)	\$0
2383	Sale of Fire Maps	(\$75)	(\$36)	8%	(\$450)	\$0
2393	Sundry Misc income - Fire	(\$533)	\$0	0%	(\$3,200)	\$0
2373	ESL Levy Funding	(\$17,375)	(\$6,318)	9%	(\$69,500)	\$0
	<b>Sub Total - FIRE PREVENTION OP/INC</b>	<b>(\$18,150)</b>	<b>(\$6,354)</b>		<b>(\$74,150)</b>	<b>\$0</b>
	<b>Total - FIRE PREVENTION</b>	<b>\$19,363</b>	<b>\$34,293</b>		<b>(\$74,150)</b>	<b>\$221,486</b>

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>ANIMAL CONTROL</b>					
	<b>OPERATING EXPENDITURE</b>					
2492	Salaries	\$6,666	\$5,906	15%	\$0	\$40,000
2522	Superannuation	\$2,667	\$574	4%	\$0	\$16,000
2532	Other Employment Costs	\$1,812	\$800	13%	\$0	\$6,025
2542	Conference & Training	\$308	\$0	0%	\$0	\$1,850
2552	Ranger Vehicle	\$2,000	\$2,664	22%	\$0	\$12,000
2553	FBT Expenses	\$617	\$0	0%	\$0	\$3,700
2562	Dog Control Expenses	\$300	\$380	21%	\$0	\$1,800
2572	Dog Pound Expenses	\$500	\$221	7%	\$0	\$3,000
2582	Other Animal Control	\$175	\$0	0%	\$0	\$1,050
2583	Cat Control Expenses	\$200	\$0	0%	\$0	\$1,200
2592	Audit of Dog & Cat Register	\$0	\$0	0%	\$0	\$0
2622	Loss on Sale of Asset	\$0	\$0	0%	\$0	\$0
2602	Administration Allocated - Cash	\$2,821	\$2,352	14%	\$0	\$16,925
2612	Administration Allocated - Non-Cash	\$152	\$0	0%	\$0	\$910
005D	Depreciation Buildings - Animal Control	\$93	\$0	0%	\$0	\$560
	<b>Sub Total - ANIMAL CONTROL OP/EXP</b>	<b>\$18,311</b>	<b>\$12,896</b>		<b>\$0</b>	<b>\$105,020</b>
	<b>OPERATING INCOME</b>					
2613	Cat Pound Grant	\$0	\$0	0%	(\$16,000)	\$0
2633	Ranger Income	(\$3,833)	\$0	0%	(\$23,000)	\$0
2653	Fines & Penalties - Dog Act	(\$167)	(\$200)	20%	(\$1,000)	\$0
2663	Impounding Fees	(\$333)	(\$220)	11%	(\$2,000)	\$0
2673	Dog Registrations	(\$583)	(\$409)	12%	(\$3,500)	\$0
2674	Cat Registrations	(\$83)	\$0	0%	(\$500)	\$0
005P	Profit on Sale of Assets	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - ANIMAL CONTROL OP/INC</b>	<b>(\$5,000)</b>	<b>(\$829)</b>		<b>(\$46,000)</b>	<b>\$0</b>
	<b>Total - ANIMAL CONTROL</b>	<b>\$13,311</b>	<b>\$12,067</b>		<b>(\$46,000)</b>	<b>\$105,020</b>

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP					
MONTHLY FINANCIAL REPORT					
Details By function Under The Following Programme Titles		YEAR TO DATE		BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		2022-23	
ACCOUNT		Budget	Actual	% of Annual Budget	Income Expense
OTHER LAW ORDER & PUBLIC SAFETY					
OPERATING EXPENDITURE					
2832	Vehicle Impounding	\$333	\$360	18%	\$0 \$2,000
2862	Local Law review	\$250	\$0	0%	\$0 \$1,500
9782	Security System Upgrade - All Buildings				\$0 \$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$583	\$360		\$0 \$3,500
OPERATING INCOME					
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	\$0		\$0 \$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$583	\$360		\$0 \$3,500
Total - LAW ORDER & PUBLIC SAFETY		\$33,257	\$46,720		(\$120,150) \$330,006

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>HEALTH</b>					
	<b>HEALTH ADMINISTRATION &amp; INSPECTION</b>					
	<b>OPERATING EXPENDITURE</b>					
3102	Health Salaries	\$14,374	\$16,809	19%	\$0	\$86,250
3132	Superannuation	\$3,355	\$3,863	19%	\$0	\$20,130
3142	Fringe Benefits Tax	\$1,500	\$0	0%	\$0	\$9,000
3152	Conferences & Training	\$233	(\$25)	-2%	\$0	\$1,400
3162	Health - Other Employment Costs	\$657	\$400	26%	\$0	\$1,515
3164	Health - Contractors	\$333	\$0	0%	\$0	\$2,000
3212	Admin Allocation to HIA - Cash	\$2,821	\$2,352	14%	\$0	\$16,925
3242	Analytical Expenses	\$267	\$463	29%	\$0	\$1,600
3252	Administration Allocated - Noncash	\$227	\$0	0%	\$0	\$1,365
	<b>Sub Total - HEALTH ADMIN &amp; INSPECTION OP/EXP</b>	\$23,768	\$23,861		\$0	\$140,185
	<b>OPERATING INCOME</b>					
3223	Health Act fees, Licences	(\$333)	(\$236)	12%	(\$2,000)	\$0
3233	Septic Tank Inspection Fees	(\$33)	(\$215)	107%	(\$200)	\$0
3253	HEALTH INCOME	\$0	\$0	0%	\$0	\$0
3283	Health Consultancy Income	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - HEALTH ADMIN &amp; INSPECTION OP/INC</b>	(\$367)	(\$451)		(\$2,200)	\$0
	<b>Total - HEALTH ADMIN &amp; INSPECTION</b>	\$23,402	\$23,411		(\$2,200)	\$140,185
	<b>PREVENTATIVE SERVICE - PEST CONTROL</b>					
	<b>OPERATING EXPENDITURE</b>					
3322	Vermin Control	\$33	\$0	0%	\$0	\$200
	<b>Sub Total - PREVENTIVE SRVS - PEST OP/EXP</b>	\$33	\$0		\$0	\$200
	<b>OPERATING INCOME</b>					
	<b>Sub Total - PREVENTATIVE SERVICES - PEST OP/INC</b>	0	0		\$0	\$0
	<b>Total - PREVENTIVE SERVICES - PEST CONTROL</b>	\$33	\$0		\$0	\$200

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
OTHER HEALTH						
OPERATING EXPENDITURE						
3362	Doctor's Surgery Maint	\$0	\$177	0%	\$0	\$0
3361	Interest Paid on Loans	\$1,068	\$1,068	51%	\$0	\$2,100
3368	Loan Guarantee Fee	\$519	\$433	50%	\$0	\$865
009D	Depreciation Buildings	\$2,542	\$0	0%	\$0	\$15,250
Sub Total - OTHER HEALTH OP/EXP		\$4,129	\$1,679		\$0	\$18,215
OPERATING INCOME						
3363	Rental Doctors Surgery	\$0	\$0	0%	\$0	\$0
Sub Total - OTHER HEALTH OP/INC		\$0	\$0		\$0	\$0
Total - OTHER HEALTH		\$4,129	\$1,679		\$0	\$18,215
Total - HEALTH		\$27,563	\$25,090		(\$2,200)	\$158,600



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>EDUCATION &amp; WELFARE</b>					
	<b>EDUCATION</b>					
	<b>OPERATING EXPENDITURE</b>					
3455	Play in the Park	\$417	\$0	0%	\$0	\$2,500
3451	Donation to Schools Solar	\$0	\$0	0%	\$0	\$0
3452	Smart Start Expenses	\$477	\$0	0%	\$0	\$2,860
006D	Depreciation Education	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - EDUCATION OP/EXP</b>	\$893	\$0		\$0	\$5,360
	<b>OPERATING INCOME</b>					
3456	Income - Smart Strat Donation				\$0	\$0
	<b>Sub Total-EDUCATION OP/INC</b>	\$0	\$0		\$0	\$0
	<b>Total - EDUCATION</b>	\$893	\$0		\$0	\$5,360
	<b>PRE-SCHOOL/OTHER EDUCATION</b>					
	<b>OPERATING EXPENDITURE</b>					
3462	Child Care Centre - Building Maint	\$2,011	\$623	7%	\$0	\$9,555
3464	Child Care Centre - Grounds Maint	\$167	\$0	0%	\$0	\$1,000
3477	Kindy Café	\$2,500	\$1,176	8%	\$0	\$15,000
3472	Playgroup/Toy Library - Building Maint	\$1,717	\$987	14%	\$0	\$7,300
3470	Playgroup/Toy Library - Minor Expenses	\$83	\$0	0%	\$0	\$500
3474	Playgroup/Toy Library - Grounds Maint	\$167	\$0	0%	\$0	\$1,000
118L	LOSS ON SALE OF ASSET SCHED 8	\$0	\$0	0%	\$0	\$0
006D	DEPRECIATION (SCH 8)	\$2,750	\$0	0%	\$0	\$16,500
	<b>Sub Total - OTHER EDUCATION OP/EXP</b>	\$9,394	\$2,785		\$0	\$50,855
	<b>OPERATING INCOME</b>					
3463	Occasional Care Rent	(\$467)	(\$625)	22%	(\$2,800)	\$0
3465	Grant - Kindy Café	\$0	(\$4,294)	36%	(\$11,784)	\$0
3467	Grant - Playgroup/Toy Library Shade	\$0	\$0	0%	(\$32,000)	\$0
3473	Playgroup/Toy Library Fees	(\$67)	\$0	0%	(\$400)	\$0
3483	LR&CIP Grant - Old School Roof	\$0	\$0	0%	(\$100,000)	\$0
	<b>Sub Total - OTHER EDUCATION OP/INC</b>	(\$533)	(\$4,920)		(\$146,984)	\$0
	<b>Total - OTHER EDUCATION</b>	\$8,861	(\$2,134)		(\$146,984)	\$50,855
	<b>WELFARE</b>					
	<b>OPERATING EXPENDITURE</b>					
010D	DEPRECIATION (SCH 8)	\$21	\$0	0%	\$0	\$125
3468	Donation Southern AgCare	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - WELFARE OP/EXP</b>	\$21	\$0		\$0	\$125
	<b>OPERATING INCOME</b>					
	<b>Sub Total - WELFARE OP/INC</b>	\$0	\$0		\$0	\$0
	<b>Total - WELFARE</b>	\$21	\$0		\$0	\$125
	<b>Total - EDUCATION &amp; WELFARE</b>	\$9,775	(\$2,134)		(\$146,984)	\$56,340

SHIRE OF KOJONUP		YEAR TO DATE		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT		31 AUGUST 2022			2022-23	
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme						
ACCOUNT		Budget	Actual		Income	Expense
HOUSING						
SPRING HAVEN HOUSING						
3752	Spring Haven Salaries	\$249,990	\$239,017	16%	\$0	\$1,500,000
3742	Spring Haven - FBT Expenses	\$833	\$84	2%	\$0	\$5,000
3772	Spring Haven Superannuation	\$25,832	\$19,976	13%	\$0	\$155,000
3782	Conferences & Training	\$3,333	\$1,264	6%	\$0	\$20,000
3792	Uniforms & Protective Clothing	\$917	\$0	0%	\$0	\$5,500
3802	Recruitment Expenses	\$3,333	\$110	1%	\$0	\$20,000
3821	Spring H - Staff Housing Subsidy	\$2,000	\$0	0%	\$0	\$12,000
3822	Vehicle Expenses	\$1,167	\$1,229	18%	\$0	\$7,000
3842	Spring Haven Telephone	\$2,000	\$1,335	11%	\$0	\$12,000
3862	Subscriptions	\$1,667	\$1,607	16%	\$0	\$10,000
3872	Postage & Freight	\$167	\$164	16%	\$0	\$1,000
3882	Minor Office Expenses/Stationery	\$167	\$0	0%	\$0	\$1,000
3892	Office Equipment Maintenance	\$167	\$0	0%	\$0	\$1,000
3893	Software Operating	\$1,750	\$0	0%	\$0	\$10,500
3902	Spring Haven Building Operating Expenses	\$3,333	\$9,911	50%	\$0	\$20,000
3903	Spring Haven Building Maint (Unforseen)	\$833	\$1,104	22%	\$0	\$5,000
3904	Spring Haven Grounds Maint	\$2,333	\$3,262	23%	\$0	\$14,000
3906	Springhaven Building Non Cap	\$0	\$0	0%	\$0	\$0
3908	Spring H - Security	\$833	\$455	9%	\$0	\$5,000
3912	Medical/Pharmaceutical Services	\$7,500	\$7,597	17%	\$0	\$45,000
3913	Allied Health	\$5,000	\$2,086	7%	\$0	\$30,000
3914	Utilities	\$7,666	\$8,984	20%	\$0	\$46,000
3812	Spring H - Workers Comp/Journey Ins	\$17,000	\$11,195	33%	\$0	\$34,000
3916	Insurance	\$11,500	\$14,971	65%	\$0	\$23,000
3922	Cleaning & Laundry	\$1,417	\$845	10%	\$0	\$8,500
3932	Non-Capital Equiment Expenses	\$1,583	\$1,627	17%	\$0	\$9,500
3942	Meals & Refreshments	\$15,833	\$11,619	12%	\$0	\$95,000
3952	Residents Activities	\$350	\$1,136	54%	\$0	\$2,100
3962	Public Liability Insurance	\$3,550	\$3,720	52%	\$0	\$7,100
3974	Spring Haven Aged Care Consultants	\$1,000	\$0	0%	\$0	\$6,000
3918	Spring H - Consultants	\$3,333	\$0	0%	\$0	\$20,000
3928	Spring H - COVID-19 Additional Costs	\$667	\$0	0%	\$0	\$4,000
3982	Administration Allocated Non-Cash	\$3,033	\$0	0%	\$0	\$18,200
3992	Administration Allocated - Cash	\$42,311	\$35,280	14%	\$0	\$253,878
009P	SPRING H - LOSS ON SALE OF ASSET (SCH 9)	\$0	\$0	0%	\$0	\$0
010A	A/L ACCRUAL Spring. (SCH 9)	\$0	\$0	0%	\$0	\$0
010L	LSL ACCRUAL Spring (SCH 9)	\$0	\$0	0%	\$0	\$0
012D	Spring Haven Depreciation	\$29,166	\$0	0%	\$0	\$175,000
013D	Spring Haven Depreciation	\$3,333	\$0	0%	\$0	\$20,000
Sub Total - SPRING HAVEN HOUSING OP/EXP		\$454,896	\$378,577		\$0	\$2,601,278
OPERATING INCOME						
4003	Spring Haven Resident Rent	(\$83,330)	(\$152,277)	30%	(\$500,000)	\$0
4013	Spring Haven - Personal Care Grant Subsidy	(\$249,990)	(\$126,023)	8%	(\$1,500,000)	\$0
1395	INTEREST ON UNPAID BONDS	(\$4,666)	(\$8,588)	31%	(\$28,000)	\$0
4043	Spring H - Grant - COVID-19 Payment	\$0	\$0	0%	(\$4,000)	\$0
4143	Miscellaneous Income	(\$333)	(\$1,507)	75%	(\$2,000)	\$0
4023	Spring Haven Donations	(\$500)	\$0	0%	(\$3,000)	\$0
4033	Lodge Bonds Drawdowns (Non-Cash)	\$0	\$0	0%	\$0	\$0
3993	Spring H - Grant - ACAR	\$0	\$0	0%	(\$281,900)	\$0
4303	Spring H - Grant - Security	\$0	\$0	0%	(\$180,000)	\$0
Sub Total - SPRING HAVEN HOUSING OP/INC		(\$338,820)	(\$289,370)		(\$2,498,900)	\$0
Total - SPRING HAVEN HOUSING		\$116,076	\$89,207		(\$2,498,900)	\$2,601,278

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP		YEAR TO DATE		% of	BUDGET	
MONTHLY FINANCIAL REPORT		31 AUGUST 2022		Annual	2022-23	
Details By function Under The Following Programme Titles		Budget	Actual	Budget	Income	Expense
And Type Of Activities Within The Programme						
ACCOUNT						
STAFF HOUSING						
OPERATING EXPENDITURE						
3768	Staff Housing Building Maintenance	\$2,717	\$637	4%	\$0	\$15,000
3769	Staff Housing - Operating Expenses	\$6,237	\$5,690	23%	\$0	\$25,140
3764	Staff Housing - Ground Maint. Various	\$710	\$289	7%	\$0	\$4,260
3774	Loss on Sale of Asset (Housing)	\$0	\$0	0%	\$0	\$0
3770	Loan Guarantee Fee	\$5,091	\$3,383	40%	\$0	\$8,485
3771	Staff Housing Loan Interest	\$7,403	\$7,403	26%	\$0	\$28,827
011D	Housing Depreciation	\$24,999	\$0	0%	\$0	\$150,000
Sub Total - STAFF HOUSING OP/EXP		\$47,156	\$17,402		\$0	\$231,712
OPERATING INCOME						
3703	Residential Rent - Staff	(\$21,666)	(\$10,762)	8%	(\$130,000)	\$0
3705	BBRF Grant - Key Workers	\$0	\$0	0%	\$0	\$0
016P	Profit on Sale of Asset	\$0	\$0	0%	\$0	\$0
Sub Total - STAFF HOUSING OP/INC		(\$21,666)	(\$10,762)		(\$130,000)	\$0
Total - STAFF HOUSING		\$25,490	\$6,640		(\$130,000)	\$231,712
HOUSING OTHER						
OPERATING EXPENDITURE						
4062	Loton Close ILU's Building Maint	\$2,000	\$468	4%	\$0	\$12,000
4064	Loton Close ILU's Grounds Maint	\$967	\$541	9%	\$0	\$5,800
4065	Loton Close ILU's Utilities	\$6,000	\$6,552	18%	\$0	\$36,000
4066	Loton Close ILU's Insurance	\$4,250	\$4,018	47%	\$0	\$8,500
4202	J Sullivan Units Building Maintenance	\$1,917	\$27	0%	\$0	\$11,500
4204	J Sullivan Units Grounds Maintenance	\$583	\$0	0%	\$0	\$3,500
4205	J Sullivan Units Utilities	\$1,417	\$1,450	17%	\$0	\$8,500
4206	J Sullivan Units Insurance	\$1,000	\$1,761	88%	\$0	\$2,000
4251	RAAP Grant Administrative Costs	\$0	\$0	0%	\$0	\$0
4254	Interest Paid on Loans	\$6,903	\$7,932	49%	\$0	\$16,236
4255	Loan Guarantee Fee (Housing Other)	\$4,572	\$3,540	46%	\$0	\$7,620
4232	Bagg Street Units Operating	\$442	\$0	0%	\$0	\$2,650
4256	GROH - Building Maintenance	\$1,925	(\$164)	-2%	\$0	\$7,850
Sub Total - HOUSING OTHER OP/EXP		\$31,974	\$26,125		\$0	\$122,156
OPERATING INCOME						
4083	Loton Close ILU's Rent	(\$27,999)	(\$30,815)	18%	(\$168,000)	\$0
4103	Loton Close ILU's - Power Recoups	(\$2,500)	(\$3,137)	21%	(\$15,000)	\$0
4303	Grant - DACS	\$0	\$0	0%	\$0	\$0
4313	Loton Close ILU's - Grant - SIHI	\$0	\$0	0%	\$0	\$0
4315	ILU's - Grant RAAP & BBRF	\$0	\$0	0%	\$0	\$0
4323	J Sullivan Units - Grant - SIHI	\$0	\$0	0%	\$0	\$0
4203	J Sullivan Units - Rent	(\$6,166)	(\$7,300)	20%	(\$37,000)	\$0
4243	GROH - Rent	(\$22,499)	(\$22,553)	17%	(\$135,000)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$59,164)	(\$63,805)		(\$355,000)	\$0
Total - HOUSING OTHER		(\$27,190)	(\$37,680)		(\$355,000)	\$122,156
Total - HOUSING		\$114,377	\$58,166		(\$2,983,900)	\$2,955,146

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
COMMUNITY AMENITIES						
SANITATION - HOUSEHOLD REFUSE						
OPERATING EXPENDITURE						
5022	Refuse Collection - Kerbside	\$9,666	\$10,292	18%	\$0	\$58,000
5012	Refuse Site Maintenance	\$1,575	\$600	6%	\$0	\$9,450
5013	Refuse Site Rehabilitation	\$442	\$2,600	98%	\$0	\$2,650
5002	Recycling Depot/Transfer Stn - Contract	\$12,120	\$12,231	17%	\$0	\$72,240
5122	Recycling Collection - Kerbside	\$9,666	\$12,221	21%	\$0	\$58,000
5142	Recycling Education	\$100	\$0	0%	\$0	\$600
5123	Waste Management Planning	\$0	\$0	0%	\$0	\$0
014D	Depreciation (Sch 10)	\$1,000	\$0	0%	\$0	\$6,000
5036	Administration Allocated Cash	\$0	\$0	0%	\$0	\$0
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$34,569	\$37,944		\$0	\$206,940
OPERATING INCOME						
5023	Collection Charges - Kerbside	(\$263,904)	(\$267,050)	101%	(\$263,904)	\$0
5033	Recycling/Transfer Station Rental	(\$383)	\$0	0%	(\$2,300)	\$0
5103	TIPPING FEES/BIN HIRE	\$0	\$0	0%		
5183	Sale of Recyclables	\$0	\$0	0%	\$0	\$0
010P	Profit on Sale of asset	\$0	\$0	0%	\$0	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$264,287)	(\$267,050)		(\$266,204)	\$0
Total - SANITATION HOUSEHOLD REFUSE		(\$229,719)	(\$229,106)		(\$266,204)	\$206,940
SANITATION OTHER						
OPERATING EXPENDITURE						
5027	Verge Pick Up - Green Waste	\$0	\$0	0%	\$0	\$0
5251	Street Bins Collection - Contract	\$5,666	\$6,039	18%	\$0	\$34,000
5252	Street Bins Collection	\$0	\$0	0%	\$0	\$0
5262	Repair Street Bins	\$83	\$0	0%	\$0	\$500
5263	Drum Muster	\$833	\$0	0%	\$0	\$5,000
Sub Total - SANITATION OTHER OP/EXP		\$6,583	\$6,039		\$0	\$39,500
OPERATING INCOME						
5103	Tip Fees	(\$200)	\$0	0%	(\$1,200)	\$0
5303	Litter Infringements	(\$33)	\$0	0%	(\$200)	\$0
5304	Drum Muster Reimbursement Income	(\$833)	\$0	0%	(\$5,000)	\$0
Sub Total - SANITATION OTHER OP/INC		(\$1,067)	\$0		(\$6,400)	\$0
Total - SANITATION OTHER		\$5,516	\$6,039		(\$6,400)	\$39,500

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>SEWERAGE</b>					
	<b>OPERATING EXPENDITURE</b>					
026D	Sewer Depreciatoin Sch 10	\$322	\$0	0%	\$0	\$1,930
	<b>Sub Total - SEWERAGE OP/EXP</b>	\$322	\$0		\$0	\$1,930
	<b>OPERATING INCOME</b>					
5190	Liquid Waste Disposal Fees	\$0	\$0		\$0	\$0
	<b>Sub Total - SEWERAGE OP/INC</b>	\$0	\$0		\$0	\$0
	<b>Total - SEWERAGE</b>	\$322	\$0		\$0	\$1,930
	<b>PROTECTION OF THE ENVIRONMENT</b>					
	<b>OPERATING EXPENDITURE</b>					
5619	Southern Dirt Contribution	\$2,500	\$0	0%	\$0	\$15,000
5612	NRM Office Expenses	\$50	\$0	0%	\$0	\$300
5616	NRM - Salaries & Wages/Consultancy Fees	\$5,000	\$5,440	18%	\$0	\$30,000
5689	NRM - Superannuation	\$833	\$843	17%	\$0	\$5,000
5601	NRM Vehicle Costs	\$122	\$438	60%	\$0	\$730
5614	NRM - Grant Expenditure	\$0	\$58,376	0%	\$0	\$0
5681	Noxious Weeds	\$383	\$5	0%	\$0	\$2,300
5684	Landcare Publications	\$83	\$0	0%	\$0	\$500
5686	NRM - Enviromental Reserve M'ment	\$1,633	\$0	0%	\$0	\$9,800
5687	Reserve Clean Up	\$1,333	\$5,204	65%	\$0	\$8,000
5712	NRM Lotterywest Grant Expenditure	\$0	\$0	0%	\$0	\$0
5722	NRM - State NRM Grant Expenditure	\$11,500	\$0	0%	\$0	\$69,000
5723	NRM - Myrtle Benn/Rob. Rd Reveg Plan	\$4,167	\$0	0%	\$0	\$25,000
5734	NRM - Future Drought Fund Grant Exp.	\$2,842	\$0	0%	\$0	\$17,050
5752	Administration Allocation Cash	\$5,641	\$4,704	14%	\$0	\$33,850
5742	Administration Allocation Non-Cash	\$379	\$0	0%	\$0	\$2,275
114D	Asset Depreciation Environment	\$0	\$0	0%	\$0	\$0
040D	Asset Depreciation (Sch 10)	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP</b>	\$36,466	\$75,009		\$0	\$218,805
	<b>OPERATING INCOME</b>					
5603	NRM Grants	(\$12,369)	(\$12,750)	17%	(\$74,216)	\$0
5613	NRM Contributions	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC</b>	(\$12,369)	(\$12,750)		(\$74,216)	\$0
	<b>Total - PROTECTION OF THE ENVIRONMENT</b>	\$24,097	\$62,259		(\$74,216)	\$218,805

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
TOWN PLANNING AND REGIONAL DEVELOPMENT						
OPERATING EXPENDITURE						
5842	Town Planning Salaries	\$5,000	\$4,289	14%	\$0	\$30,000
5872	Superannuation	\$0	\$0	0%	\$0	\$0
5882	Insurances	\$0	\$0	0%	\$0	\$0
5922	TPS Review	\$0	\$0	0%	\$0	\$0
5923	Town Planning Consultants	\$0	\$0	0%	\$0	\$0
5954	Municipal Heritage Review	\$0	\$0	0%	\$0	\$0
5952	Town Planning Legal Costs	\$0	\$0	0%	\$0	\$0
5962	Administration Allocated Cash	\$2,821	\$2,352	14%	\$0	\$16,925
5832	Administration Allocated Non-Cash	\$152	\$0	0%	\$0	\$910
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$7,972	\$6,641		\$0	\$47,835
OPERATING INCOME						
5973	Planning Fees	(\$1,333)	(\$744)	9%	(\$8,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$1,333)	(\$744)		(\$8,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$6,639	\$5,897		(\$8,000)	\$47,835
COMMUNITY AMENITIES - CEMETERIES						
OPERATING EXPENDITURE						
5999	Cemetery Digital Database	\$133	\$0	0%	\$0	\$800
6001	Cemetery - Grave Digging	\$4,208	\$5,369	21%	\$0	\$25,250
6006	Kojonup Cemetery - Niche Wall Maint	\$210	\$0	0%	\$0	\$1,260
6002	Kojonup Cemetery - Grounds Maint	\$2,820	\$2,935	17%	\$0	\$16,920
6000	Kojonup Cemetery - Trees	\$375	\$441	20%	\$0	\$2,250
6012	Boscabel Cemetery - Grounds Maint	\$133	\$0	0%	\$0	\$800
6014	Muradup Cemetery - Grounds Maintenance	\$333	\$480	24%	\$0	\$2,000
015D	Community Amenities Buildings Depreciation	\$3,167	\$0	0%	\$0	\$19,000
027D	Cemetery Depreciation	\$50	\$0	0%	\$0	\$300
Sub Total - COMMUNITY AMEN - CEMETERIES OP/EXP		\$11,430	\$9,225		\$0	\$68,580
OPERATING INCOME						
6013	Cemetery Fees (Inc Gst)	(\$4,333)	(\$3,488)	13%	(\$26,000)	\$0
6023	Cemetery Fees Licences (Not Inc Gst)	(\$917)	\$0	0%	(\$5,500)	\$0
Sub Total - COMMUNITY AMEN - CEMETERIES OP/INC		(\$5,250)	(\$3,488)		(\$31,500)	\$0
Total - COMMUNITY AMENITIES CEMETERIES		\$6,180	\$5,737		(\$31,500)	\$68,580

# SHIRE OF KOJONUP

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme						
ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
COMMUNITY AMENITIES - PUBLIC CONVENIENCES & OTHER						
OPERATING EXPENDITURE						
6042	Harrison Place Conveniences - Maint	\$42	\$0	0%	\$0	\$250
6044	Harrison Place Conveniences - Cleaning	\$2,600	\$126	1%	\$0	\$15,000
6024	Curly Wig - Building Maintenance	\$0	\$40	0%	\$0	\$0
6034	CWA - Building Maintenance	\$827	\$382	10%	\$0	\$4,000
6052	Town Street & Park Seating	\$193	\$0	0%	\$0	\$1,160
6054	Townscape Plan	\$0	\$0	0%	\$0	\$0
6112	Community Resource Centre / Telecentre	\$0	\$353	0%	\$0	\$0
6132	Community Bus Maintenance	\$408	\$714	37%	\$0	\$1,950
6134	YMCA Bus Operating	\$0	\$0	0%	\$0	\$0
6144	Loan Guarantee Fee - Loan 146	\$0	\$176	0%	\$0	\$0
6142	Administration Allocated Non-Cash	\$379	\$0	0%	\$0	\$2,275
6152	Administration Allocated Cash	\$6,347	\$5,292	14%	\$0	\$38,082
OPERATING INCOME						
6133	Community Bus Hire	(\$333)	\$0	0%	(\$2,000)	\$0
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/INC		(\$333)	\$0	\$0	(\$2,000)	\$0
Total - COMMUNITY AMENITIES PUBLIC CONVEN & OTHER		\$10,462	\$7,084		(\$2,000)	\$62,717
COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT						
OPERATING EXPENDITURE						
6062	Salaries (Community Development)	\$3,333	\$0	0%	\$0	\$20,000
6064	Men's Shed - Building Maintenance	\$533	\$80	3%	\$0	\$2,500
6082	Superannuation	\$333	\$0	0%	\$0	\$2,000
6092	Employee Insurances	\$0	\$0	0%	\$0	\$0
6102	Conferences & Training	\$250	\$0	0%	\$0	\$1,500
6153	Youth Activities / Events	\$0	\$0	0%	\$0	\$0
6154	Events - Community	\$2,167	\$0	0%	\$0	\$13,000
6155	Events - Marketing & Community Collateral	\$167	\$0	0%	\$0	\$1,000
6103	Community Development Consultants	\$0	\$0	0%	\$0	\$0
6167	Comm Development - Subscriptions	\$83	\$0	0%	\$0	\$500
6168	Comm Development - Minor New	\$167	\$0	0%	\$0	\$1,000
Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/EXP		\$7,033	\$80		\$0	\$41,500
OPERATING INCOME						
6043	Mens Shed Rental	\$0	\$0	0%	\$0	\$0
6045	LR&CIP Grant - Mens Shed	\$0	\$0	0%	(\$750,000)	\$0
6123	Events - Ticket Sales and Misc Revenue	(\$1,000)	(\$4,423)	74%	(\$6,000)	\$0
6143	LotteryWest Grant - Mens Shed	\$0	\$0	0%	(\$205,685)	\$0
6173	SMALL GRANTS	(\$833)	\$0	0%	(\$5,000)	\$0
Total - COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT		\$5,200	(\$4,342)		(\$966,685)	\$41,500
Total - COMMUNITY AMENITIES		(\$171,303)	(\$146,432)		(\$1,355,005)	\$687,807

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
RECREATION & CULTURE						
PUBLIC HALL & CIVIC CENTRES						
OPERATING EXPENDITURE						
6202	Memorial Hall - Cleaning & Operations	\$6,433	\$7,128	32%	\$0	\$22,600
6212	RSL Hall - Cleaning & Operations	\$1,252	\$1,254	17%	\$0	\$7,510
6214	Memorial Hall - Building Maintenance	\$2,333	\$1,285	9%	\$0	\$14,000
6216	Mobrup Hall - Building Expenses	\$0	\$35	0%	\$0	\$0
6218	Muradup Hall - Building Expenses	\$842	\$647	25%	\$0	\$2,550
6219	Qualeup Hall - Building Expenses	\$167	\$0	0%	\$0	\$1,000
6224	Memorial Hall - Grounds Maintenance	\$383	\$887	39%	\$0	\$2,300
6222	Memorial Hall - Minor Purchases	\$0	\$0	0%	\$0	\$0
6226	Changerup Hall - Building Expenses	\$0	\$0	0%	\$0	\$0
6227	Boscabel Hall - Building Expenses	\$852	\$0	0%	\$0	\$5,010
6232	All Halls - Cutlery & Crockery	\$333	\$980	49%	\$0	\$2,000
6324	RSL Hall - Building Maintenance	\$800	\$296	8%	\$0	\$3,500
6146	Interest on Loan	\$0	\$0	0%	\$0	\$15,345
6147	Loan Guarantee Fee	\$0	\$0	0%	\$0	\$2,800
New	General Administration Allocated	\$0	\$0	0%	\$0	\$0
033P	Loss on Sale of Assets	\$0	\$0	0%	\$0	\$0
016D	Public Halls Building Depreciation	\$14,999	\$0	0%	\$0	\$90,000
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$28,394	\$12,513		\$0	\$168,615
OPERATING INCOME						
6203	Memorial Hall Rentals	(\$267)	(\$882)	55%	(\$1,600)	\$0
6213	RSL Hall Rentals	(\$150)	(\$253)	28%	(\$900)	\$0
6225	Lotteries Grants	\$0	\$0	0%	\$0	\$0
6243	Grant - LR&CIP (Harrison Place)	\$0	\$0	0%	(\$197,625)	\$0
6233	Grant - LR & CIP (Memorial Hall)	\$0	\$0	0%	\$0	\$0
017P	Profit on Sale of Assets	\$0	\$0	0%	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		(\$417)	(\$1,135)		(\$200,125)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$27,977	\$11,378		(\$200,125)	\$168,615



# SHIRE OF KOJONUP

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP		YEAR TO DATE		% of	BUDGET	
MONTHLY FINANCIAL REPORT		31 AUGUST 2022		Annual	2022-23	
Details By function Under The Following Programme Titles		Budget	Actual	Budget	Income	Expense
And Type Of Activities Within The Programme						
ACCOUNT						
OTHER RECREATION & SPORT						
OPERATING EXPENDITURE						
6342	Salaries - Other Recreation	\$9,166	\$8,225	15%	\$0	\$55,000
6343	Superannuation	\$1,083	\$1,226	19%	\$0	\$6,500
6362	Kojonup Springs Conveniences	\$3,408	\$2,604	13%	\$0	\$19,846
6364	Kojonup Springs Grounds Maintenance	\$1,583	\$1,206	13%	\$0	\$9,500
6372	Apex Park Conveniences - Operating	\$7,334	\$7,126	17%	\$0	\$42,117
6373	Apex Park Conveniences - Building Maint	\$417	\$309	12%	\$0	\$2,500
6374	Apex Park - Grounds Maint	\$7,300	\$5,455	13%	\$0	\$43,500
6382	Railway Reserve Conveniences	\$408	\$413	25%	\$0	\$1,650
6392	Newstead Park - Grounds Maint	\$1,267	\$1,363	18%	\$0	\$7,600
6394	Railway Reserve Grounds Maint	\$2,992	\$3,351	21%	\$0	\$16,250
6401	Trails Master Planning	\$0	\$0	0%	\$0	\$0
6402	Sports Complex - Netball Conveniences	\$1,167	\$1,673	27%	\$0	\$6,200
6403	Sports Complex - Netball Area Maint	\$492	\$0	0%	\$0	\$2,950
6404	Sports Complex - Grounds Maint	\$20,833	\$20,619	16%	\$0	\$125,000
6408	Sports Complex - Conveniences	\$1,108	\$1,576	24%	\$0	\$6,650
6412	Hillman Park - Grounds Maint	\$1,330	\$769	10%	\$0	\$7,980
6414	Sports Complex - Reticulation	\$1,667	\$0	0%	\$0	\$10,000
6415	Oval Lighting	\$250	\$1,153	77%	\$0	\$1,500
6422	Kojonup Bk (Piesse Park) - Grounds Maint	\$1,754	\$2,242	21%	\$0	\$10,525
6425	Sports Complex - Hockey Club Building	\$92	\$0	0%	\$0	\$450
6426	Subscriptions	\$83	\$168	34%	\$0	\$500
6434	Water - Turkey Nest Dam Maintenance	\$1,092	\$152	2%	\$0	\$6,550
6435	Water - Showgrounds Maint	\$330	\$39	2%	\$0	\$1,980
6436	Consultants - Other Rec	\$3,333	\$2,970	15%	\$0	\$20,000
6444	Muradup Townsite Grounds	\$2,000	\$1,060	9%	\$0	\$12,000
6446	Conferences & Training	\$300	\$0	0%	\$0	\$1,800
6452	Playground Safety & Minor Upgrades	\$675	\$0	0%	\$0	\$4,050
6454	Kojonup Town Entrances	\$492	\$164	6%	\$0	\$2,950
6474	Industrial Area Slashing & Spraying	\$300	\$0	0%	\$0	\$1,800
6477	Sports Complex - Utilities & Insurance	\$5,477	\$5,426	31%	\$0	\$17,620
6486	Rail Trails	\$2,024	\$0	0%	\$0	\$12,145
6492	Myrtle Benn Reserve	\$367	\$3,277	149%	\$0	\$2,200
6494	Sundry Reserves	\$3,683	\$3,017	15%	\$0	\$20,500
6502	Grant Development	\$333	\$4,500	225%	\$0	\$2,000
6552	Sports Complex - Cleaning	\$2,233	\$4,367	33%	\$0	\$13,400
6554	Sports Complex - Building Maint	\$1,250	\$712	9%	\$0	\$7,500
6558	Loan Guarantee Fee	\$8,055	\$5,033	37%	\$0	\$13,425
6559	Recreation - Interest on Loans	\$0	\$19,998	37%	\$0	\$54,730
6592	Skate Park	\$167	\$102	10%	\$0	\$1,000
6792	Admin Allocation - Cash	\$5,500	\$4,586	14%	\$0	\$33,004
7107	Polocrosse Works Requested	\$83	\$0	0%	\$0	\$500
033L	Loss on Sale of Assets	\$0	\$0	0%	\$0	\$0
017D	Other Sport Buildings Depreciation	\$83,330	\$0	0%	\$0	\$500,000
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$184,756	\$114,883		\$0	\$1,105,372
OPERATING INCOME						
6463	Grant - Drought Communities (Netball Roof)	\$0	\$0	0%	(\$25,858)	\$0
6473	Grant - Rail Trails	\$0	\$0	0%	(\$12,145)	\$0
6513	Contrib-Foot Club Sports Complex	\$0	\$0	0%	(\$4,800)	\$0
6523	Complex Bldg Fees	(\$1,083)	(\$859)	13%	(\$6,500)	\$0
6533	Rec Ground Lease Fees	\$0	\$0	0%	(\$3,000)	\$0
6553	Contribution-Dept Education - Oval	\$0	\$15,458	-52%	(\$30,000)	\$0
6613	Lotterywest - Playground/Gym/Shade	\$0	(\$413,707)	100%	(\$413,700)	\$0
6623	Grant - CSRFF	\$0	\$0	0%	(\$28,000)	\$0
6633	Grant - LR&CI Program	\$0	\$0	0%	(\$88,822)	\$0
6643	Grant - Trails	\$0	\$0	0%	(\$20,000)	\$0
6663	Contribution - Apex Club	\$0	\$0	0%	(\$27,330)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$1,083)	(\$399,108)		(\$660,155)	\$0
Total - OTHER RECREATION & SPORT		\$183,673	(\$284,225)		(\$660,155)	\$1,105,372

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
SWIMMING AREAS & BEACHES						
OPERATING EXPENDITURE						
6252	Building Maintenance	\$1,000	\$191	3%	\$0	\$6,000
6254	Consumables & Minor Expenses	\$250	\$0	0%	\$0	\$1,500
6257	Utilities & Telephone	\$4,666	\$3,087	11%	\$0	\$28,000
6258	Insurance	\$5,300	\$5,001	47%	\$0	\$10,600
6261	Maintenance - Builder	\$417	\$0	0%	\$0	\$2,500
6262	Grounds Maintenance	\$1,167	\$0	0%	\$0	\$7,000
6264	Swimmin Pool - Chemicals	\$1,333	\$577	7%	\$0	\$8,000
6271	Non-Capital Purchases per 10yr Plan	\$250	\$0	0%	\$0	\$1,500
6272	Equipment Maintenance	\$1,333	\$0	0%	\$0	\$8,000
6274	Kiosk - COGS	\$333	\$0	0%	\$0	\$2,000
6352	Swimming Pool Salaries	\$10,833	\$1,350	2%	\$0	\$65,000
6353	Superannuation	\$1,167	\$209	3%	\$0	\$7,000
6354	Conferences & Training	\$250	\$0	0%	\$0	\$1,500
6356	Staff Housing Subsidy (S/Pool)	\$1,167	\$0	0%	\$0	\$7,000
6292	Administration Allocated Cash	\$2,821	\$2,352	14%	\$0	\$16,925
050D	Depreciation Buildings	\$11,666	\$0	0%	\$0	\$70,000
Sub Total - SWIMMING AREAS & BEACHES OP/EXP		\$43,953	\$12,766		\$0	\$242,525
OPERATING INCOME						
6294	Pool Entry Fees	(\$1,333)	\$0	0%	(\$8,000)	\$0
6295	Pool Kiosk Sales	(\$833)	\$0	0%	(\$5,000)	\$0
6296	Pool Daily Entry Fees	(\$1,000)	\$0	0%	(\$6,000)	\$0
Sub Total - SWIMMING AREAS & BEACHES OP/INC		(\$3,167)	\$0		(\$19,000)	\$0
Total - SWIMMING AREAS & BEACHES		\$40,786	\$12,766		(\$19,000)	\$242,525
TV & RADIO BROADCASTING & RETRANSMISSION						
OPERATING EXPENDITURE						
6752	Television Translator	\$19	\$19	51%	\$0	\$37
6772	VHF Repeater Operating/Maintenance	\$0	\$0	0%	\$0	\$0
Sub Total - TV & RADIO RETRANSMISSION OP/EXP		\$19	\$19		\$0	\$37
Total - TV & RADIO RETRANSMISSION		\$19	\$19		\$0	\$37

**SHIRE OF KOJONUP**
**MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>LIBRARIES</b>					
	<b>OPERATING EXPENDITURE</b>					
6812	Library Salaries	\$12,333	\$11,316	15%	\$0	\$74,000
6842	Superannuation	\$1,333	\$1,218	15%	\$0	\$8,000
6852	Emp Insurances (Lib)	\$1,213	\$800	33%	\$0	\$2,425
6862	Conference & Training (Lib)	\$167	\$0	0%	\$0	\$1,000
6882	Library Operating Expenses	\$500	\$234	8%	\$0	\$3,000
6892	Lib Software Licencing	\$283	\$0	0%	\$0	\$1,700
6902	Library Resource Purchases	\$333	\$0	0%	\$0	\$2,000
6903	Library Regional Activity Plan Contribution	\$733	\$0	0%	\$0	\$4,400
6907	Library-Replace Lost/Damaged Books	\$0	\$0	0%	\$0	\$0
6942	Administration Allocated Cash	\$2,821	\$2,352	14%	\$0	\$16,925
6952	Administration Allocated Non-Cash	\$379	\$0	0%	\$0	\$2,275
6982	Seniors Week Grant Expenses	\$33	\$0	0%	\$0	\$200
6992	Be Connected Expenses	\$0	\$0	0%	\$0	\$0
018D	Depreciation Furniture	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - LIBRARIES OP/EXP</b>	\$20,128	\$15,919		\$0	\$115,925
	<b>OPERATING INCOME</b>					
6963	Library Fines & Penalties - Lost Books	\$0	\$0	0%	\$0	\$0
6973	Sundry Income	(\$3)	\$0	0%	(\$20)	\$0
6983	Seniors Week Grant	(\$167)	\$0	0%	(\$1,000)	\$0
6993	Be Connected Income	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - LIBRARIES OP/INC</b>	(\$170)	\$0		(\$1,020)	\$0
	<b>Total - LIBRARIES</b>	\$19,958	\$15,919		(\$1,020)	\$115,925
	<b>HERITAGE &amp; OTHER CULTURE</b>					
	<b>OPERATING EXPENDITURE</b>					
7002	Historical Society - Donation	\$0	\$0	0%	\$0	\$8,000
7022	Old Military Barracks	\$17	\$0	0%	\$0	\$100
7024	Old Post Office - Building Maintenance	\$722	\$402	14%	\$0	\$2,910
7032	Elverd Cottage - Building Mtce	\$600	\$488	24%	\$0	\$2,000
7034	Elverd Cottage - Ground Maint	\$310	\$255	14%	\$0	\$1,860
7046	Old Post Office - Grounds Maintenance	\$633	\$0	0%	\$0	\$2,400
7106	Showgrounds - Building Maintenance	\$2,600	\$1,712	21%	\$0	\$8,000
7101	Annual Show - Works Assistance	\$2,333	\$267	2%	\$0	\$14,000
7103	Muradup & Jingalup War Memorials	\$167	\$0	0%	\$0	\$1,000
7222	Military Barracks - Ground Maint	\$960	\$2,141	50%	\$0	\$4,301
019D	Depreciation Buildings	\$4,167	\$0	0%	\$0	\$25,000
	<b>Sub Total - OTHER CULTURE OP/EXP</b>	\$12,508	\$5,278		\$0	\$69,571
	<b>OPERATING INCOME</b>					
7243	Grant Funding Kojonup Bush Tucker & Sculpture Trail		\$0	0%	\$0	\$0
	<b>Sub Total - OTHER CULTURE OP/INC</b>	\$0	\$0		\$0	\$0
	<b>Total - OTHER CULTURE</b>	\$12,508	\$5,278		\$0	\$69,571
	<b>Total - RECREATION AND CULTURE</b>	\$284,921	(\$238,866)		(\$880,300)	\$1,702,045

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme						
ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE						
OPERATING EXPENDITURE						
7632	Town Streets - Drainage Mtce	\$2,712	\$1,631	10%	\$0	\$16,275
7662	Bridge Maintenance	\$23,758	\$12,949	14%	\$0	\$92,550
7672	Footpath Maintenance	\$1,750	\$16,657	159%	\$0	\$10,500
7682	Lighting Of Streets	\$9,666	\$14,834	26%	\$0	\$58,000
7692	Depot Maint	\$7,143	\$9,197	25%	\$0	\$36,960
7694	Depot - Grounds & Nursery Maint	\$1,333	\$13	0%	\$0	\$8,000
7695	Depot - OHS Minor Items	\$210	\$0	0%	\$0	\$1,260
7704	Depot Cleaning	\$3,150	\$6,212	33%	\$0	\$18,900
RM01	Grading	\$100,829	\$255,673	42%	\$0	\$605,000
RM02	Grading - Summer	\$0	\$191	0%	\$0	\$0
RM03	Drainage Maintenance	\$32,374	\$59,641	31%	\$0	\$194,250
RM04	Bitumen Patching/Repair	\$12,250	\$16,645	23%	\$0	\$73,500
RM05	Guide Post & Signage	\$7,875	\$10,536	22%	\$0	\$47,250
RM06	Roadside Spraying	\$6,083	\$1,319	4%	\$0	\$36,500
RM08	Rural Limb & Tree Removal - Fallen	\$9,613	\$18,774	33%	\$0	\$57,683
RM10	Traffic Counter Transportation	\$0	\$1,458	0%	\$0	\$0
RM11	Kerb Maintenance	\$525	\$2,407	76%	\$0	\$3,150
RM15	Trees Rural Major Works	\$10,500	\$50,198	80%	\$0	\$63,000
RM16	Townsite-Kojonup-Verge Mtce	\$13,649	\$15,639	19%	\$0	\$81,900
RM17	Townsite Trees - General Mtce	\$2,717	\$1,130	7%	\$0	\$16,300
RM18	TOWNSITE TREES - UPGRADE, WATERING etc	\$550	\$0	0%	\$0	\$3,300
RM19	Townsite Trees - Pruning - Contractor	\$1,867	\$0	0%	\$0	\$11,200
RM20	Road Accident Recovery	\$175	\$0	0%	\$0	\$1,050
RM21	STORM DAMAGE CLEANUP WANDRRA FUNDED EXP	\$0	\$0	0%	\$0	\$0
RM22	Removal of Street Trees	\$2,050	\$6	0%	\$0	\$12,300
RM23	Townsite Street Sweeping	\$1,750	\$0	0%	\$0	\$10,500
RM24	Carpark Line marking	\$875	\$0	0%	\$0	\$5,250
7702	Administration Allocated Cash	\$56,415	\$47,040	14%	\$0	\$338,504
020D	Depreciation on Road Assets	\$325,070	\$0	0%	\$0	\$1,950,500
122L	Loss on Sale of Asset	\$0	\$0	0%	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$634,889	\$544,085		\$0	\$3,753,582
OPERATING INCOME						
7405	Roads Grants RRG	\$0	\$0	0%	(\$1,023,405)	\$0
7315	Grant - Speed Signs	\$0	\$0	0%	\$0	\$0
7323	Grant - LR&CIP	\$0	\$0	0%	(\$169,411)	\$0
7375	Main Roads WA Direct Grant	\$0	\$0	0%	(\$160,000)	\$0
7325	Grant - Special	\$0	\$0	0%	(\$276,000)	\$0
7435	Roads to Recovery - Current Allocation	\$0	\$0	0%	(\$432,500)	\$0
7605	Sale of Small Items	\$0	\$0	0%	(\$8,000)	\$0
7683	Street Lighting Contribution	\$0	\$0	0%	(\$10,000)	\$0
7699	WANDRRA FUNDING	\$0	\$0	0%	\$0	\$0
7773	BILLBOARD ADVERTISING	\$0	\$1,636	0%	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		\$0	\$1,636		(\$2,079,316)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$634,889	\$545,721		(\$2,079,316)	\$3,753,582

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
AERODROMES						
OPERATING EXPENDITURE						
7762	Airport Building - Miantenance	\$818	\$743	19%	\$0	\$3,850
7761	Interest on Loan ( Airstrip)	\$1,032	\$1,033	62%	\$0	\$1,669
7764	Airport Building - Cleaning	\$337	\$133	7%	\$0	\$2,020
7771	Loan Guarantee Fee (Airstrip)	\$576	\$480	50%	\$0	\$960
7772	Airstrip Operations	\$8	\$0	0%	\$0	\$50
7774	Airstrip Ground Maintenance	\$933	\$1,637	29%	\$0	\$5,600
Sub Total - AERODROMES OP/EXP		\$3,705	\$4,025		\$0	\$14,149
OPERATING INCOME						
7793	Sundry Income - Airport	\$0	\$0	0%	\$0	\$0
7794	RADS Grant - Airstrip	\$0	\$0	0%	\$0	\$0
Sub Total - AERODROMES OP/INC		\$0	\$0		\$0	\$0
Total - AERODROMES		\$3,705	\$4,025		\$0	\$14,149
Total - TRANSPORT		\$638,593	\$549,747		(\$2,079,316)	\$3,767,731

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
ECONOMIC SERVICES						
RURAL SERVICES						
OPERATING EXPENDITURE						
023D	Depreciation (Sch 13)	\$1,333	\$0	0%	\$0	\$8,000
8002	Water Standpipes	\$5,810	\$2,215	6%	\$0	\$34,860
8006	Rural Street Addressing	\$17	\$0	0%	\$0	\$100
					\$0	\$0
Sub Total - RURAL SERVICES OP/EXP		\$7,160	\$2,215		\$0	\$42,960
OPERATING INCOME						
8003	Water Standpipe Charges	(\$5,833)	(\$5,478)	16%	(\$35,000)	\$0
8103	GSDC Grant - Water Re-use	\$0	\$0	0%	\$0	\$0
8113	Dep't of Water Grant - Water Re-use	\$0	\$0	0%	(\$103,806)	\$0
Sub Total - RURAL SERVICES OP/INC		(\$5,833)	(\$5,478)		(\$138,806)	\$0
Total - RURAL SERVICES		\$1,327	(\$3,263)		(\$138,806)	\$42,960

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
TOURISM AND AREA PROMOTION - KODJA PLACE						
OPERATING EXPENDITURE						
8302	Salaries (Tour)	\$38,332	\$34,798	15%	\$0	\$230,000
8344	Superannuation - Visitors Centre	\$4,000	\$4,928	21%	\$0	\$24,000
8364	Tour Guide Expenses	\$3,000	\$4,931	27%	\$0	\$18,000
8322	Employee Insurances (Tour)	\$2,425	\$1,599	33%	\$0	\$4,850
8342	Conferences & Training	\$167	\$211	21%	\$0	\$1,000
8312	Legal Expenses	\$0	\$0	0%	\$0	\$0
8109	Story Area (Mosaic)	\$167	\$100	10%	\$0	\$1,000
8367	Story Area (Digital)	\$83	\$0	0%	\$0	\$500
8110	Catering	\$333	\$1,415	71%	\$0	\$2,000
8368	Activity (Educational)	\$1,167	\$0	0%	\$0	\$7,000
8126	Insurances - Various	\$7,000	\$7,228	52%	\$0	\$14,000
8152	Public Liability Insurance - Kodja Place	\$4,000	\$4,092	51%	\$0	\$8,000
8142	Printing, Stationary & Office Expenses	\$1,833	\$1,646	15%	\$0	\$11,000
8162	Building Maintenance	\$1,667	\$1,918	19%	\$0	\$10,000
8557	Building Maintenance BCC	\$167	\$780	78%	\$0	\$1,000
8164	Utilities	\$3,333	\$4,833	24%	\$0	\$20,000
8166	Cleaning	\$5,541	\$7,872	24%	\$0	\$33,250
8172	Grounds Maintenance	\$2,037	\$22,686	186%	\$0	\$12,220
8174	Kodja Place Rose Maze Grounds Maint	\$7,590	\$3,825	8%	\$0	\$45,542
8192	Misc Expenses	\$833	\$25	0%	\$0	\$5,000
8358	Kodja Place Website	\$500	\$0	0%	\$0	\$3,000
8444	Retail Stock - COGS	\$8,333	\$1,332	3%	\$0	\$50,000
8394	Events	\$3,333	\$418	2%	\$0	\$20,000
8412	General Administration Allocated Cash	\$24,823	\$20,697	14%	\$0	\$148,942
8422	General Administration Allocated Non-Cash	\$379	\$0	0%	\$0	\$2,275
022D	Depreciation	\$13,166	\$0	0%	\$0	\$79,000
055D	Depreciation	\$117	\$0	0%	\$0	\$700
Sub Total - TOURISM & AREA PROMOTION KODJA OP/EXP		\$134,325	\$125,336		\$0	\$752,279
OPERATING INCOME						
8205	Kodja Place - Visitor Fees	(\$833)	(\$813)	16%	(\$5,000)	\$0
8203	Kodja Place - Hire Fees	(\$258)	(\$545)	35%	(\$1,550)	\$0
8204	Tour Groups	(\$167)	(\$305)	30%	(\$1,000)	\$0
8207	Kodja Place - Activity Fees	(\$167)	(\$392)	39%	(\$1,000)	\$0
8123	Mature Aged Noongar Traineeship	\$0	\$0	0%	\$0	\$0
8213	Cafe Lease Fees	(\$2,380)	\$0	0%	(\$14,282)	\$0
8223	Membership Fees & Brochure Racking	(\$83)	\$0	0%	(\$500)	\$0
8233	Events	(\$3,333)	(\$1,564)	8%	(\$20,000)	\$0
8243	Retail Sales	(\$11,666)	(\$5,778)	8%	(\$70,000)	\$0
8253	Sales - Goods on Consignment	\$0	\$0	0%	\$0	\$0
8263	Sales - Commissions	(\$333)	(\$1,057)	53%	(\$2,000)	\$0
8333	Grant for Oral Histories	\$0	\$0	0%	\$0	\$0
8334	Grant for Story Area (Digital)	\$0	\$0	0%	\$0	\$0
8283	Donations	(\$125)	(\$87)	12%	(\$750)	\$0
8484	Rose Maze Book Revenue	\$0	\$0	0%	\$0	\$0
Sub Total - TOURISM & AREA PROMOTION KODJA OP/INC		(\$19,346)	(\$10,540)		(\$116,082)	\$0
Total - TOURISM & AREA PROMOTION KODJA PLACE		\$114,979	\$114,796		(\$116,082)	\$752,279

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
TOURISM & AREA PROMOTION OTHER						
OPERATING EXPENDITURE						
8101	Kojonup Marketing & Promotions	\$333	\$6,325	316%	\$0	\$2,000
8107	Hidden Treasures	\$2,017	\$0	0%	\$0	\$12,100
8414	Wool Wagon	\$33	\$0	0%	\$0	\$200
8354	Subscriptions, Accreditation, etc.	\$667	\$2,696	67%	\$0	\$4,000
8374	Australia Day Breakfast	\$350	\$0	0%	\$0	\$2,100
8371	EV Charging Station	\$833	\$1,161	23%	\$0	\$5,000
8432	Railway Station Building Maintenance	\$333	\$0	0%	\$0	\$2,000
8403	Tourist Railway - Upgrade to Farrar	\$0	\$0	0%	\$0	\$0
8402	Railway Station Building - Operating	\$250	\$201	40%	\$0	\$500
029D	Depreciation	\$15,999	\$0	0%	\$0	\$96,000
Sub Total - TOURISM & AREA PROM OTHER OP/EXP		\$20,816	\$10,383		\$0	\$123,900
OPERATING INCOME						
8494	EV Charging Station	(\$833)	(\$980)	20%	(\$5,000)	\$0
Sub Total - TOURISM & AREA PROM OTHER OP/INC		(\$833)	(\$980)		(\$5,000)	\$0
Total - TOURISM & AREA PROMOTION OTHER		\$19,983	\$9,403		(\$5,000)	\$123,900
BUILDING CONTROL						
OPERATING EXPENDITURE						
8552	Building Admin. Salaries	\$6,708	\$8,415	21%	\$0	\$40,250
8572	Superannuation	\$937	\$2,192	39%	\$0	\$5,625
8602	Other Emp Costs (Bldg)	\$1,246	\$800	30%	\$0	\$2,625
8612	Vehicle Operating Bld Svyr	\$1,833	\$2,625	24%	\$0	\$11,000
8622	Building Control Expenses	\$333	\$0	0%	\$0	\$2,000
8672	Admin Realloc Cash (Bldg)	\$2,821	\$2,352	14%	\$0	\$16,925
8682	Admin Realloc Non Cash (Bldg)	\$152	\$0	0%	\$0	\$910
8684	Loan Guarantee Fee	\$0	\$170	0%		
Sub Total - BUILDING CONTROL OP/EXP		\$14,030	\$16,554		\$0	\$79,335
OPERATING INCOME						
8653	Building Licence Fees	(\$1,000)	(\$1,580)	26%	(\$6,000)	\$0
8663	Bcitr & Brb Commissions	(\$42)	(\$5)	2%	(\$250)	\$0
8633	Private Pool Inspection Charges	\$0	\$0	0%	\$0	\$0
8643	Shared Resources	\$0	\$0	0%	\$0	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$1,042)	(\$1,584)		(\$6,250)	\$0
Total - BUILDING CONTROL		\$12,989	\$14,970		(\$6,250)	\$79,335



**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
014P	Profit/Loss (Sch 13)	\$0	\$0	0%	\$0	\$0
033D	Depreciation (Sch 13 - Saleyards)	\$142	\$0	0%	\$0	\$850
8011	Wash Down Bay - Repairs	\$753	\$90	2%	\$0	\$4,200
8801	Wash Down Bay - Other	\$17	\$0	0%	\$0	\$105
8807	Wash Down Bay - Utility Charges	\$1,750	\$1,549	15%	\$0	\$10,500
8800	Saleyards - Ground Maintenance	\$1,383	\$153	2%	\$0	\$8,300
8808	Saleyards - Insurances	\$200	\$190	47%	\$0	\$400
8802	Saleyards - Other	\$145	\$36	4%	\$0	\$870
8872	Loan Guarantee Fee	\$0	\$0	0%	\$0	\$2,660
8912	Subdivision - Interest on Loans	\$0	\$0	0%	\$0	\$14,811
	Land Development Expenses	\$0	\$0	0%	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$4,391	\$2,018		\$0	\$42,696
OPERATING INCOME						
8013	Washdown Bay Fees	(\$3,333)	(\$3,249)	16%	(\$20,000)	\$0
8803	Saleyards - Income	\$0	\$0	0%	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$3,333)	(\$3,249)		(\$20,000)	\$0
Total - OTHER ECONOMIC SERVICES		\$1,057	(\$1,231)		(\$20,000)	\$42,696
Total - ECONOMIC SERVICES		\$150,334	\$134,675		(\$286,138)	\$1,041,170

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT					2022-23	
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme					Income	Expense
ACCOUNT		Budget	Actual			
OTHER PROPERTY AND SERVICES						
PRIVATE WORKS						
OPERATING EXPENDITURE						
9002	Private Works	\$875	\$0	0%	\$0	\$5,250
9008	Pte Works-Other Councils-Roads	\$875	\$0	0%	\$0	\$5,250
Sub Total - PRIVATE WORKS OP/EXP		\$1,750	\$0		\$0	\$10,500
OPERATING INCOME						
9003	Private Works Income	(\$1,667)	\$0	0%	(\$10,000)	\$0
9009	Pte Works-Income-Other Councils-Roads	(\$333)	\$0	0%	(\$2,000)	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$2,000)	\$0		(\$12,000)	\$0
Total - PRIVATE WORKS		(\$250)	\$0		(\$12,000)	\$10,500

**SHIRE OF KOJONUP**
**MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>PUBLIC WORKS OVERHEADS</b>					
	<b>OPERATING EXPENDITURE</b>					
9022	Salaries-Works-Supervisors; Assistance	\$74,997	\$98,964	22%	\$0	\$450,000
9042	Superannuation (Supervisors)	\$3,325	\$3,616	18%	\$0	\$19,950
9052	Conferences & Training (Super)	\$385	\$0	0%	\$0	\$2,309
9062	Emp Insurances (Supervisors)	\$1,213	\$800	33%	\$0	\$2,425
9072	Other Staff Expenses (Inc. Fbt)	\$1,833	\$2,567	23%	\$0	\$11,000
9502	Allowances	\$2,100	\$9,186	73%	\$0	\$12,600
9081	Staff Housing Subsidy (Public Works)	\$667	\$0	0%	\$0	\$4,000
9082	Vehicle Operating	\$3,500	\$3,069	15%	\$0	\$21,000
9084	Consulting Technical	\$2,625	\$0	0%	\$0	\$15,750
9092	Office Expenses	\$1,925	\$7,381	64%	\$0	\$11,550
9094	Minor Equipment/Consumables	\$1,312	\$819	10%	\$0	\$7,875
9095	RAMM Inventory	\$3,500	\$0	0%	\$0	\$21,000
9101	ICT program development for Depot	\$14,208	\$1,326	2%	\$0	\$85,250
9102	Training	\$15,749	\$61,783	65%	\$0	\$94,500
9112	Meetings	\$5,425	\$2,956	9%	\$0	\$32,550
9122	Annual Leave	\$22,749	\$25,555	19%	\$0	\$136,500
9132	Public Holidays	\$14,699	\$0	0%	\$0	\$88,200
9142	Sick Leave	\$11,375	\$11,789	17%	\$0	\$68,250
9152	Superannuation	\$27,999	\$28,131	17%	\$0	\$168,000
9162	Workers Comp Ins	\$22,668	\$15,476	34%	\$0	\$45,335
9172	Staff Functions	\$437	\$0	0%	\$0	\$2,625
9182	INSURANCE ON WORKS	\$2,950	\$3,359	57%	\$0	\$5,900
9192	Long Service Leave	\$7,000	\$957	2%	\$0	\$42,000
9202	Safety Equipment & P.P.E.	\$3,500	\$15,211	72%	\$0	\$21,000
9262	Emp Insurances - Pwo	\$2,300	\$2,418	53%	\$0	\$4,600
9280	Cleaners - Annual Leave	\$962	\$1,694	29%	\$0	\$5,775
9281	Cleaners - Long Service Leave	\$525	\$1,516	48%	\$0	\$3,150
9282	Cleaners - Sick Leave	\$350	\$617	29%	\$0	\$2,100
9284	Cleaners - Public Holidays	\$525	\$0	0%	\$0	\$3,150
9286	Cleaners - Superannuation	\$875	\$560	11%	\$0	\$5,250
9254	Cleaners - Administration	\$1,950	\$0	0%	\$0	\$11,700
021A	Annual Leave Accrual	\$0	\$0	0%	\$0	\$0
021L	Long Service Leave Accrual	\$0	\$0	0%	\$0	\$0
9302	Admin Realloc - Cash (Pwo)	\$56,415	\$47,040	14%	\$0	\$338,504
9332	Admin Non Cash Realloc (Pwo)	\$8,038	\$0	0%	\$0	\$48,230
9421	Small Items (Chainsaws, Mowers, etc)	\$525	\$0	0%	\$0	\$3,150
9422	Sundry Plant Recovery - Automatic Recoveries	\$3,333	\$2,035	10%	\$0	\$20,000
9312	Less Allocated To Works & Services	(\$302,518)	(\$306,081)	17%	\$0	(\$1,815,178)
	<b>Sub Total - PUBLIC WORKS O/HEADS OP/EXP</b>	\$19,420	\$42,742		\$0	\$0
	<b>OPERATING INCOME</b>					
9323	Sundry Misc Income - Pwo	(\$83)	\$0	0%	(\$500)	\$0
	<b>Sub Total - PUBLIC WORKS O/HEADS OP/INC</b>	(\$83)	\$0		(\$500)	\$0
	<b>Total - PUBLIC WORKS OVERHEADS</b>	<b>\$19,337</b>	<b>\$42,742</b>		<b>(\$500)</b>	<b>\$0</b>

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
PLANT OPERATION COSTS						
OPERATING EXPENDITURE						
9372	Wages & Overheads	\$31,499	\$22,982	12%	\$0	\$189,000
9352	Tyres & Tubes	\$1,333	\$0	0%	\$0	\$8,000
9344	Vehicle Tracking	\$8,333	\$0	0%	\$0	\$50,000
9362	Parts,Ext Work & Sundries	\$16,891	\$20,876	21%	\$0	\$101,350
9382	Vehicles - Insurance	\$32,650	\$31,724	49%	\$0	\$65,300
9386	Vehicles - Licences	\$4,900	\$785	3%	\$0	\$29,400
9342	Fuels & Oils	\$46,665	\$29,058	10%	\$0	\$280,000
9363	Purchase of Tools	\$525	\$63	2%	\$0	\$3,150
9406	Administration Allocated	\$0	\$0	0%	\$0	\$0
112P	Loss On Sale Of Assets	\$0	\$0	0%	\$0	\$26,000
9402	Less Poc Allocated To W. & S.	(\$125,362)	(\$124,242)	17%	\$0	(\$752,200)
9404	Loss on Revaluation of Assets	\$0	\$0	0%	\$0	\$0
021D	Depreciation (Sch 12)	\$64,164	\$0	0%	\$0	\$385,000
025D	Depreciation W/Back	(\$64,164)	(\$75,394)	20%	\$0	(\$385,000)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$17,434	(\$94,148)		\$0	\$0
OPERATING INCOME						
9393	Income - Diesel Fuel Rebates	(\$3,000)	(\$1,500)	8%	(\$18,000)	\$0
012P	Profit On Sale Of Assets	\$0	\$0	0%	(\$9,000)	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$3,000)	(\$1,500)		(\$27,000)	\$0
Total - PLANT OPERATIONS COSTS		\$14,434	(\$95,648)		(\$27,000)	\$0
MATERIALS AND STOCK						
OPERATING EXPENDITURE						
9452	Stock Variance A/C	\$17	\$0	0%	\$0	\$100
Sub Total - MATERIALS AND STOCK		\$17	\$0		\$0	\$100
Total - MATERIALS AND STOCK		\$17	\$0		\$0	\$100
OTHER PROPERTY AND SERVICES						
SALARIES AND WAGES						
OPERATING EXPENDITURE						
9482	Salaries & Wages Drawn	\$833,300	\$704,038	14%	\$0	\$5,000,000
9492	Workers Compensation	\$8,333	\$0	0%	\$0	\$50,000
New	Wages & Allowanced Default	\$0	\$0	0%	\$0	\$0
9512	Salary & Wage Alloc To W. & S.	(\$833,300)	(\$754,483)	15%	\$0	(\$5,000,000)
Sub Total - SALARIES AND WAGES OP/EXP		\$8,333	(\$50,445)		\$0	\$50,000
OPERATING INCOME						
9493	Workers Compensation Income	(\$13,333)	\$0	0%	(\$80,000)	\$0
9543	APPRENTICESHIP/TRAINEE GRANTS	\$0	(\$2,975)	0%		
Sub Total - SALARIES AND WAGES OP/INC		(\$13,333)	(\$2,975)		(\$80,000)	\$0
Total - SALARIES AND WAGES		(\$5,000)	(\$53,420)		(\$80,000)	\$50,000

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
	<b>UNCLASSIFIED</b>					
	<b>OPERATING EXPENDITURE</b>					
9572	Land Survey & Leasing	\$0	\$0	0%	\$0	\$0
9682	Misc Expenses-Other Property	\$2,633	\$1,168	9%	\$0	\$12,600
024D	Depreciation on Assets	\$3,833	\$0	0%	\$0	\$23,000
9862	Interest - Loans - Council	\$0	\$0	0%	\$0	\$0
9872	Interest - Loans - Self Support	\$0	\$0	0%	\$0	\$0
9882	LOAN GUARENTEE FEE	\$0	\$0	0%	\$0	\$0
9562	EQUIP PURCHASES - Non Cap	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - UNCLASSIFIED OP/EXP</b>	\$6,466	\$1,168		\$0	\$35,600
	<b>OPERATING INCOME</b>					
9625	SMALL ITEMS INSUR INCOME	(\$333)	\$0	0%	(\$2,000)	\$0
9626	Sundry Misc Income - Other Property	(\$4,666)	\$0	0%	(\$28,000)	\$0
9627	Sundry Inc - Insurance Premium Refund	(\$833)	\$0	0%	(\$5,000)	\$0
9683	Lease Of Ksc Properties	(\$2,333)	\$0	0%	(\$14,000)	\$0
9684	PROFIT ON LG HOUSE UNIT TRUST	\$0	\$0	0%	\$0	\$0
9695	Recoverable Costs	(\$0)	\$1,102	-110153%	(\$1)	\$0
	<b>Sub Total - UNCLASSIFIED OP/INC</b>	(\$8,167)	\$1,102		(\$49,001)	\$0
	<b>Total - UNCLASSIFIED</b>	(\$1,700)	\$2,270		(\$49,001)	\$35,600
	<b>Total - OTHER PROPERTY AND SERVICES</b>	\$26,838	(\$104,056)		(\$168,501)	\$96,200

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>FUND TRANSFERS</b>					
<b>EXPENDITURE</b>					
Tfr to Employee Leave Res.	\$0	\$169	2%	\$0	\$10,236
Transfer To Plant Res.	\$0	\$417	0%	\$0	\$0
Transfer to Gravel Pits Res.	\$0	\$31	0%	\$0	\$0
Transfer To Economic Dev Res.	\$0	\$63	71%	\$0	\$89
Transfer to Building Res.	\$0	\$0	0%	\$0	\$0
Transfer to Historical Buildings Res.	\$0	\$11	0%	\$0	\$0
Transfer To Staff Housing Res.	\$0	\$0	0%	\$0	\$0
Transfer to Springhaven Lodge Res.	\$0	\$0	0%	\$0	\$0
Transfer to Springhaven Building Res.	\$0	\$1,574	72%	\$0	\$2,197
Transfer to Low Income Housing Res.	\$0	\$60	1%	\$0	\$11,583
Transfer to Sporting Facility Res.	\$0	\$45	71%	\$0	\$63
Transfer to Drainage & Water Re-use Res.	\$0	\$0	0%	\$0	\$0
Transfer to Res.	\$0	\$0	0%	\$0	\$0
Transfer to Bushfire Communications Res.	\$0	\$64	72%	\$0	\$89
Transfer to Landfill Waste Mgmt Res.	\$0	\$57	0%	\$0	\$26,550
Transfer to Kodja Place Tourist Precinct Res.	\$0	\$7	72%	\$0	\$10
Transfer to Res.	\$0	\$0	0%	\$0	\$0
Transfer to Information & Communication Tech Res	\$0	(\$2)	0%	\$0	\$0
Transfer to Day Care Building Maint Res.	\$0	\$11	71%	\$0	\$15
Transfer To Energy Efficiency Res.	\$0	\$0	0%	\$0	\$0
Transfer To Land Acquisition & Dev Res.	\$0	\$27	72%	\$0	\$37
Transfer to Community Grants Res.	\$0	\$7	75%	\$0	\$10
Transfer To Independent Living Units Res.	\$0	\$113	72%	\$0	\$158
Transfer to Youth Reserve	\$0	(\$8)	-27%	\$0	\$31
Transfer to Natural Resource Mgmt Res.	\$0	\$70	0%	\$0	\$60,097
Transfer to Res.	\$0	\$0	0%	\$0	\$0
Transfer To Swimming Pool Res.	\$0	\$29	72%	\$0	\$40
Transfer To Springhaven Equipment Res.	\$0	\$12	70%	\$0	\$17
Transfer To Saleyards Res.	\$0	\$28	0%	\$0	\$0
Transfer to RSL Hall Building Res.	\$0	\$7	74%	\$0	\$10
Transfer to Benn Parade Multi Facility Res.	\$0	\$10	73%	\$0	\$14
Transfer to Townscape Res.	\$0	\$36	71%	\$0	\$50
Transfer to Playgrounds & Parks Res.	\$0	\$14	72%	\$0	\$20
Transfer to Memorial & Lesser Hall Res.	\$0	\$5	73%	\$0	\$7
Transfer to Kodja Place Building Res.	\$0	\$13	70%	\$0	\$18
Transfer to Shire Office/Library Building Res.	\$0	\$0	0%	\$0	\$1
Transfer to Sporting Complex Building Upgrade Res.	\$0	\$0	28%	\$0	\$1
Transfer to Netball Court Surfacing Res.	\$0	\$0	0%	\$0	\$3,501
Transfer to The Spring Res.	\$0	\$0	0%	\$0	\$16
Transfer to Trails Network Construction Res.	\$0	\$2	30%	\$0	\$6
Transfer to Works Depot Building Upgrade Res.	\$0	\$0	0%	\$0	\$1
Transfer to Kodja Place Masterplan Implement Res.	\$0	\$0	0%	\$0	\$0
<b>Sub Total - TRANSFERS TO RESERVE</b>	<b>\$0</b>	<b>\$2,873</b>		<b>\$0</b>	<b>\$114,867</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>INCOME</b>					
Transfer from Employee Reserve	\$0	\$0	0%	\$0	\$0
Transfer from Plant Reserve	\$0	\$0	0%	(\$202,470)	\$0
Transfer from Gravel Pits Reserve	\$0	\$0	0%	\$0	\$0
Transfer from Economic Dev. Reserve	\$0	\$0	0%	(\$64,000)	\$0
Transfer from Building Maintenance Reserve	\$0	\$0	0%	\$0	\$0
Transfer from Historical Buildings Reserve	\$0	\$0	0%	\$0	\$0
Transfer from Staff Housing Res	\$0	\$0	0%	\$0	\$0
Transfer from Springhaven Lodge Res	\$0	\$0	0%	\$0	\$0
Transfer from Springhaven Building Res	\$0	\$0	0%	\$0	\$0
Transfer from Low Income Housing Reserve	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Sporting Facility Reserve	\$0	\$0	0%	(\$42,178)	\$0
Transfer from Drainage & Water Re-Use Res	\$0	\$0	0%	\$0	\$0
Transfer from Springhaven Building Maint Res	\$0	\$0	0%	\$0	\$0
Transfer from Bushfire Communications Res	\$0	\$0	0%	(\$89,346)	\$0
Transfer from Landfill Waste Mgmt Res	\$0	\$0	0%	(\$50,000)	\$0
Transfer from Kodja Place Tourist Precinct Res.	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Res.	\$0	\$0	0%	\$0	\$0
Transfer from Information & Communications Technology Res.	\$0	\$0	0%	\$0	\$0
Transfer from Day Care Building Maint Res.	\$0	\$0	0%	(\$7,000)	\$0
Transfer from Energy Efficiency Res.	\$0	\$0	0%	\$0	\$0
Transfer from Land Acquisition & Dev. Res.	\$0	\$0	0%	(\$37,000)	\$0
Transfer from Community Grants Res.	\$0	\$0	0%	\$0	\$0
Transfer from Independent Living Units Res.	\$0	\$0	0%	(\$18,793)	\$0
Transfer from Youth Res.	\$0	\$0	0%	(\$20,000)	\$0
Transfer from Natural Resource Mgmt Res.	\$0	\$0	0%	(\$83,164)	\$0
Transfer from Res.	\$0	\$0	0%	\$0	\$0
Transfer from Swimming Pool Res.	\$0	\$0	0%	\$0	\$0
Transfer from Springhaven Equipment Res.	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Saleyards Res.	\$0	\$0	0%	(\$9,570)	\$0
Transfer from RSL Hall Building Res.	\$0	\$0	0%	\$0	\$0
Transfer from Benn Parade Multi Facility Res.	\$0	\$0	0%	(\$14,301)	\$0
Transfer from Townscape Res.	\$0	\$0	0%	(\$49,801)	\$0
Transfer from Playgrounds & Parks Res.	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Memorial & Lesser Hall Upgrade Res.	\$0	\$0	0%	\$0	\$0
Transfer from Kodja Placxe Building Upgrade Res.	\$0	\$0	0%	(\$10,000)	\$0
Transfer from Shire Office/Library Building Res.	\$0	\$0	0%	\$0	\$0
Transfer from Sporting Complex Building Res.	\$0	\$0	0%	\$0	\$0
Transfer from Netball Court Surfacing Res.	\$0	\$0	0%	\$0	\$0
Transfer from The Spring Res.	\$0	\$0	0%	(\$16,000)	\$0
Transfer from Trails Network Construction Res.	\$0	\$0	0%	(\$6,000)	\$0
Transfer from Works Depot Building Res.	\$0	\$0	0%	\$0	\$0
Transfer from Kodja Place Masterplan Implement Res.	\$0	\$0	0%	\$0	\$0
<b>Sub Total - TRANSFERS FROM RESERVE</b>	\$0	\$0		(\$759,623)	\$0
<b>Total - TRANSFERS</b>	\$0	\$2,873		(\$759,623)	\$114,867
<b>Total - FUND TRANSFER</b>	\$0	\$2,873		(\$759,623)	\$114,867

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
NEW - (Surplus) / Deficit - Opening 1 July	\$0	(\$475,454)		(\$475,454)	\$0
<b>Sub Total - SURPLUS C/FWD</b>	\$0	(\$475,454)		(\$475,454)	\$0
<b>Total - SURPLUS</b>	\$0	(\$475,454)		(\$475,454)	\$0
<b>LIABILITY LOANS - PRINCIPAL REPAYMENT</b>					
<b>EXPENDITURE</b>					
New Loan 149 - Communications tower	\$0	\$0	0%	\$0	\$0
New Loan 137 - Medical Centre	\$4,257	\$4,257	50%	\$0	\$8,551
New Loan 135 - Bagg St House	\$0	\$0	0%	\$0	\$9,811
New Loan 139 - Aged Units	\$4,989	\$4,989	50%	\$0	\$10,008
New Loan 140 - Staff Housing	\$29,495	\$29,496	50%	\$0	\$59,246
New Loan 138 - GROH Housing	\$55,290	\$55,290	50%	\$0	\$110,979
New Loan 144 - Staff Housing	\$0	\$5,272	50%	\$0	\$10,594
New Loan 145 - GROH Housing	\$0	\$5,273	50%	\$0	\$10,594
New Loan 148 - Staff Housing renovations	\$0	\$0	0%	\$0	\$14,396
New Loan 134 - Sports Complex	\$0	\$0	0%	\$0	\$17,162
New Loan 136 - Sports Complex Wall	\$0	\$0	0%	\$0	\$9,692
New Loan 143 - Netball Courts & Roof	\$0	\$25,947	50%	\$0	\$52,268
New Loan 142 - Oval Lighting	\$0	\$0	0%	\$0	\$24,220
New Loan 146 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$33,385
New Loan 150 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$0
New Loan 141 - Airstrip Lighting	\$4,984	\$4,984	50%	\$0	\$10,005
New Loan 147 - Land Development	\$0	\$0	0%	\$0	\$32,223
<b>Sub Total - LOAN REPAYMENTS</b>	\$99,015	\$135,508		\$0	\$413,134
<b>INCOME</b>					
New Loan 133 - Kojonup Bowls Club S/S Principal Repayment				\$0	\$0
<b>Sub-Total - LOAN PRINCIPAL REIMBURSEMENTS</b>				\$0	\$0
<b>Total - NON CURRENT LIABILITIES</b>	\$99,015	\$135,508		\$0	\$413,134
<b>NEW LOANS RAISED</b>					
<b>INCOME</b>					
9967 New Loan 149 - Communications Tower	\$0	\$0	0%	(\$400,000)	\$0
9968 New Loan 150 - Harrison Place Toilets & Park	\$0	\$0	0%	(\$200,000)	\$0
<b>Sub Total - New Loans Raised</b>	0	\$0		(\$600,000)	\$0
<b>Total - NEW LOANS - CURRENT LIABILITIES</b>	\$0	\$0		(\$600,000)	\$0
<b>NON CASH ITEMS WRITTEN BACK</b>					
Depreciation Written Back	\$0	\$0		\$0	(\$3,774,415)
Profit on Sale of Assets Written Back	\$0	\$0		\$16,000	\$0
Loss on Sale of Assets Written Back	\$0	\$0		\$0	(\$26,000)
Movement in Doubtful Debts	\$0	\$0		\$0	(\$2,000)
<b>Sub Total - DEPRECIATION WRITTEN BACK</b>		\$0		\$16,000	(\$3,802,415)
<b>Total - NON CASH ITEMS</b>	\$0	\$0		\$16,000	(\$3,802,415)



**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>FURNITURE AND EQUIPMENT</b>					
<b>GOVERNANCE</b>					
<b>CAPITAL EXPENDITURE</b>					
C137 ICT Plan Implementation	\$0	\$0	0%	\$0	\$0
C312 Office Equipment - Furniture	\$0	\$0	0%	\$0	\$0
C265 Council Chambers/Reception Lounge	\$0	\$0	0%	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$0
<b>Total - GOVERNANCE</b>	\$0	\$0		\$0	\$0
<b>FURNITURE AND EQUIPMENT</b>					
<b>HOUSING</b>					
<b>EXPENDITURE</b>					
C147 Springhaven - Furniture	\$0	\$237	2%	\$0	\$10,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$237		\$0	\$10,000
<b>Total - HOUSING</b>	\$0	\$237		\$0	\$10,000
<b>FURNITURE AND EQUIPMENT</b>					
<b>RECREATION &amp; CULTURE</b>					
<b>CAPITAL EXPENDITURE</b>					
C430 Sporting Complex - Audio Visual	\$0	\$2,575	0%	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$2,575		\$0	\$0
<b>Total - RECREATION &amp; CULTURE</b>	\$0	\$2,575		\$0	\$0
<b>Total - FURNITURE AND EQUIPMENT</b>	\$0	\$2,813		\$0	\$10,000

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>LAND</b>					
<b>COMMUNITY AMENITIES</b>					
<b>CAPITAL EXPENDITURE</b>					
C310 Subdivision Construction	\$0	\$0	0%	\$0	\$94,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$94,000
<b>Total- COMMUNITY AMENITIES</b>	\$0	\$0		\$0	\$94,000
<b>Total - LAND</b>	\$0	\$0		\$0	\$94,000
<b>BUILDINGS</b>					
<b>GOVERNANCE</b>					
<b>EXPENDITURE</b>					
C191 Office Building Capital Renewal	\$0	\$0	0%	\$0	\$14,989
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$14,989
<b>TOTAL - GOVERNANCE</b>	\$0	\$0		\$0	\$14,989
<b>BUILDINGS</b>					
<b>LAW ORDER AND PUBLIC SAFETY</b>					
<b>EXPENDITURE</b>					
C440 Cat Pound	\$0	\$0	0%	\$0	\$16,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$16,000
<b>TOTAL - LAW ORDER AND PUBLIC SAFETY</b>	\$0	\$0		\$0	\$16,000
<b>BUILDINGS</b>					
<b>EDUCATION &amp; WELFARE</b>					
<b>CAPITAL EXPENDITURE</b>					
C107 Playgroup/Toy Library	\$0	\$0	0%	\$0	\$39,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$139,000
<b>TOTAL - EDUCATION &amp; WELFARE</b>	\$0	\$0		\$0	\$139,000

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>BUILDINGS</b>					
<b>HOUSING</b>					
<b>EXPENDITURE</b>					
C157 CEO Residence - 15 Loton Close	\$0	\$0	0%	\$0	\$50,000
C140 Staff - 34 Katanning Road	\$0	\$503	0%	\$0	\$150,000
C141 39 Vanzuilecom St	\$0	\$0	0%	\$0	\$150,000
C195 Springhaven - Building	\$0	\$0	0%	\$0	\$200,000
C427 Springhaven - Building - ACAR Grant	\$0	\$0	0%	\$0	\$285,000
C313 Jean Sullivan Units	\$0	\$0	0%	\$0	\$10,000
C145 Loton Close Units	\$0	\$0	0%	\$0	\$18,793
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$503		\$0	\$863,793
<b>Total - HOUSING</b>	\$0	\$503		\$0	\$863,793
<b>BUILDINGS</b>					
<b>COMMUNITY AMENITIES</b>					
<b>CAPITAL EXPENDITURE</b>					
C442 Mens Shed - Construction of New	\$0	\$0	0%	\$0	\$1,000,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$1,000,000
<b>Total - COMMUNITY AMENITIES</b>	\$0	\$0		\$0	\$1,000,000
<b>BUILDINGS</b>					
<b>RECREATION AND CULTURE</b>					
<b>CAPITAL EXPENDITURE</b>					
C198 Historic Buildings - Capital Improvement	\$0	\$6,000	20%	\$0	\$30,000
C408 Harrison Place Toilets & Park	\$0	\$40,667	20%	\$0	\$200,000
C428 Sub-division - Harness Display Shed	\$0	\$0	0%	\$0	\$12,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$46,667		\$0	\$242,000
<b>Total - RECREATION AND CULTURE</b>	\$0	\$46,667		\$0	\$242,000

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
	Budget	Actual		Income	Expense
<b>BUILDINGS</b>					
<b>ECONOMIC SERVICES</b>					
<b>CAPITAL EXPENDITURE</b>					
C177 Kodja Place Capital Renewal	\$0	\$0	0%	\$0	\$10,000
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$10,000
<b>Total - ECONOMIC SERVICES</b>	\$0	\$0		\$0	\$10,000
<b>BUILDINGS</b>					
<b>OTHER PROPERTY AND SERVICES</b>					
<b>CAPITAL EXPENDITURE</b>					
C286 Chemical Shed - replacement/upgrade	\$0	\$0	0%	\$0	\$34,647
<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$34,647
<b>Total - OTHER PROPERTY AND SERVICES</b>	\$0	\$0		\$0	\$34,647
<b>Total - BUILDINGS</b>	\$0	\$47,170		\$0	\$2,320,429

**SHIRE OF KOJONUP**

## MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET	
MONTHLY FINANCIAL REPORT Details By function Under The Following Programme Titles And Type Of Activities Within The Programme					2022-23	
ACCOUNT		Budget	Actual		Income	Expense
	PLANT AND EQUIPMENT					
	TRANSPORT					
	CAPITAL EXPENDITURE					
7604	Major Plant Purchases	\$0	\$99,280	26%	\$0	\$380,000
	Sub Total - CAPITAL WORKS	\$0	\$99,280		\$0	\$380,000
	Total - TRANSPORT	\$0	\$99,280		\$0	\$380,000
	PLANT AND EQUIPMENT					
	ECONOMIC SERVICES					
	CAPITAL EXPENDITURE					
C456	Kodja Place - Equipment Upgrade	\$0	\$0	0%	\$0	\$60,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$60,000
	Total - ECONOMIC SERVICES	\$0	\$0		\$0	\$60,000
	PLANT AND EQUIPMENT					
	Total - PLANT AND EQUIPMENT	\$0	\$99,280		\$0	\$440,000

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme						
ACCOUNT		YEAR TO DATE 31 AUGUST 2022		% of Annual Budget	BUDGET 2022-23	
		Budget	Actual		Income	Expense
INFRASTRUCTURE ASSETS - ROAD RESERVES						
CAPITAL EXPENDITURE						
Roads to Recovery Projects						
CJ451	Bitumen Reseal - Boscabel Road (western end)	\$0	\$0	0%	\$0	\$21,000
CJ452	Bitumen Reseal - Boscabel Road (town)	\$0	\$0	0%	\$0	\$65,000
CJ453	Seal - Balgarup Road	\$0	\$0	0%	\$0	\$176,500
CJ454	Seal - Samson Road	\$0	\$0	0%	\$0	\$120,000
CJ455	Floodway - Pearce Road	\$0	\$0	0%	\$0	\$20,000
C308	Wooden Culvert Replacement - Carlecatup Road	\$0	\$0	0%	\$0	\$30,000
RRG Projects						
C414	Reconstruct - Kojonup-Frankland Road	\$0	\$4,467	23%	\$0	\$19,374
C417	Widening - Shamrock Road	\$0	\$5,366	1%	\$0	\$600,000
C436	Widening - Shamrock Road (2021/2022 Project)	\$0	\$3,632	3%	\$0	\$111,229
C248	Widening - Broomehill Kojonup Road	\$0	\$3,627	2%	\$0	\$154,681
C437	Widening - Tambellup West Road	\$0	\$0	0%	\$0	\$300,000
C319	Bitumen Reseal - Kojonup-Frankland Road	\$0	\$2,575	2%	\$0	\$150,000
C320	Bitumen Reseal - Kojonup Darkan Road	\$0	\$2,575	2%	\$0	\$120,000
C321	Bitumen Reseal - Broomehill-Kojonup Road	\$0	\$2,575	2%	\$0	\$120,000
Commodity Route Projects						
C172	Seal - Riverdale Road	\$0	\$3,486	1%	\$0	\$413,000
Municipal Fund Projects						
C361	Signage Upgrades	\$0	\$0	0%	\$0	\$10,000
C434	Spring Street	\$0	\$0	0%	\$0	\$54,203
C449	Parking Bays	\$0	\$0	0%	\$0	\$50,000
Sub Total - CAPITAL WORKS		\$0	\$28,306		\$0	\$2,534,987
Total - ROADS		\$0	\$28,306		\$0	\$2,534,987
Total - INFRASTRUCTURE ASSETS ROAD RESERVES		\$0	\$28,306		\$0	\$2,534,987
INFRASTRUCTURE - FOOTPATHS						
C433	Footpaths - Albany Highway Ramps	\$0	\$0	0%	\$0	\$20,000
Sub Total - CAPITAL WORKS		\$0	\$0		\$0	\$20,000
Total - INFRASTRUCTURE ASSETS FOOTPATHS		\$0	\$0		\$0	\$20,000
INFRASTRUCTURE - PARKS						
RECREATION & CULTURE						
C357	Apex Park Playground	\$0	\$0	0%	\$0	\$27,330
C274	Sporting Complex - Netball Court Resurface & Roof	\$0	\$169,453	65%	\$0	\$258,815
C443	Showgrounds Retaining Wall	\$0	\$0	0%	\$0	\$6,000
C411	Sporting Complex - Playground & Outdoor Gym	\$0	\$190,001	1267%	\$0	\$15,000
C446	Newstead Park - Shade Sail	\$0	\$0	0%	\$0	\$10,000
C447	Contribution to Bowling Club New Green	\$0	\$0	0%	\$0	\$114,500
C448	Trails Hub Construction	\$0	\$0	0%	\$0	\$40,000
C413	Trails Construction	\$0	\$0	0%	\$0	\$33,886
Sub-Total - CAPITAL WORKS		\$0	\$359,454		\$0	\$505,531
Total - RECREATION & CULTURE		\$0	\$359,454		\$0	\$505,531
Total - INFRASTRUCTURE PARKS		\$0	\$359,454		\$0	\$505,531

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles  
And Type Of Activities Within The Programme

SHIRE OF KOJONUP					
MONTHLY FINANCIAL REPORT					
Details By function Under The Following Programme Titles		YEAR TO DATE		BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		2022-23	
ACCOUNT		Budget	Actual	% of Annual Budget	Income Expense
	OTHER INFRASTRUCTURE				
	LAW, ORDER & PUBLIC SAFETY				
	CAPITAL EXPENDITURE				
C138	Bushfire Repeater Tower	\$0	\$2,273	0%	\$0 \$489,346
	Sub-Total - CAPITAL WORKS	\$0	\$2,273		\$0 \$489,346
	Total - LAW, ORDER & PUBLIC SAFETY	\$0	\$2,273		\$0 \$489,346
	OTHER INFRASTRUCTURE				
	COMMUNITY AMENITIES				
	CAPITAL EXPENDITURE				
C355	Town Furniture	\$0	\$3,294	8%	\$0 \$40,000
C407	Refuse Site Development	\$0	\$0	0%	\$0 \$50,000
	Sub Total - CAPITAL WORKS	\$0	\$3,294		\$0 \$90,000
	Total - OTHER COMMUNITY AMENITIES	\$0	\$3,294		\$0 \$90,000
	OTHER INFRASTRUCTURE				
	RECREATION & CULTURE				
	CAPITAL EXPENDITURE				
C445	Turkey Nest Dam	\$0	\$0	0%	\$0 \$5,000
C444	Sporting Complex - Hall of Fame Signage	\$0	\$0	0%	\$0 \$8,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0 \$13,000
	Total - OTHER RECREATION	\$0	\$0		\$0 \$13,000
	OTHER INFRASTRUCTURE				
	TRANSPORT				
	CAPITAL EXPENDITURE				
C404	Electronic Speed Signs	\$0	\$770		\$0 \$0
	Sub Total - CAPITAL WORKS	\$0	\$770		\$0 \$0
	Total - TRANSPORT	\$0	\$770		\$0 \$0

**SHIRE OF KOJONUP****MONTHLY FINANCIAL REPORT**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

SHIRE OF KOJONUP						
MONTHLY FINANCIAL REPORT						
Details By function Under The Following Programme Titles		YEAR TO DATE		% of	BUDGET	
And Type Of Activities Within The Programme		31 AUGUST 2022		Annual	2022-23	
ACCOUNT		Budget	Actual	Budget	Income	Expense
OTHER INFRASTRUCTURE						
ECONOMIC SERVICES						
CAPITAL EXPENDITURE						
C435	Kodja Place Rose Maze	\$0	\$1,282	7%	\$0	\$19,000
C054	Promotional Signage at Airstrip	\$0	\$0	0%	\$0	\$30,000
CJ457	EV Charger Parking Bay	\$0	\$0	0%	\$0	\$15,000
C424	Water Harvesting & Re-use Muradup Standpipe	\$0	\$51,082	93%	\$0	\$55,000
Sub Total - CAPITAL WORKS		\$0	\$52,364		\$0	\$119,000
Total - ECONOMIC SERVICES		\$0	\$52,364		\$0	\$119,000
INFRASTRUCTURE ASSETS OTHER						
OTHER PROPERTY & SERVICES						
C458	Radios - Communication	\$0	\$0	0%	\$0	\$40,000
C459	Traffic Counters	\$0	\$0	0%	\$0	\$21,500
Sub Total - CAPITAL WORKS		\$0	\$0		\$0	\$61,500
Total - OTHER PROPERTY & SERVICES		\$0	\$0		\$0	\$61,500
Total - INFRASTRUCTURE ASSETS - OTHER		\$0	\$58,700		\$0	\$772,846
GRAND TOTALS		(\$3,287,218)	(\$3,926,375)		(\$15,067,342)	\$15,067,333



# SHIRE OF KOJONUP

## Detailed August 2022 Creditors List

<b>Cheque Payments 1/08/22 - 31/08/22</b>				
Chq/EFT	Date	Name	Description	Amount
<b>14344</b>	<b>12/08/2022</b>	<b>Water Corporation</b>	<b>Water Usage</b>	<b>-828.70</b>
0104	27/07/2022	Water Corporation	a/c9009365808 for Trade Waste Lot320 Barracks Pl - 01/04/22 - 30/06/22	828.70
<b>14345</b>	<b>29/08/2022</b>	<b>George Francis Bailye</b>	<b>Gratuity for Landfill Site Access</b>	<b>-600.00</b>
290722	29/07/2022	George Francis Bailye	2022/2023 as per Council decision 185/04	600.00
				<b>1,428.70</b>

<b>EFT Payments 1/08/22 - 31/08/22</b>				
Chq/EFT	Date	Name	Description	Amount
<b>EFT30596</b>	<b>01/08/2022</b>	<b>LGIS WA</b>	<b>LGIS Insurance</b>	<b>-202451.46</b>
100-148542	08/07/2022	LGIS WA	Property First Instalments	61215.42
100-148542	08/07/2022	LGIS WA	Public Liability First Instalments	20460.00
100-148542	08/07/2022	LGIS WA	Management Liability First Instalments	20012.48
100-148542	08/07/2022	LGIS WA	Bushfire Brigade First Instalments	18387.60
100-148542	08/07/2022	LGIS WA	Workcare First Instalments	70331.25
100-148542	08/07/2022	LGIS WA	Travel First Instalment	438.90
100-148542	08/07/2022	LGIS WA	Personal Accident Volunteers First Instalment	258.34
100-148542	08/07/2022	LGIS WA	Commercial Crime & Cyber Liability First Instalment	2213.84
100-148542	08/07/2022	LGIS WA	MV Insurance First Instalments	35483.03
<b>EFT30597</b>	<b>01/08/2022</b>	<b>Falconer Contracting</b>	<b>Freight</b>	<b>-2640.00</b>
107	03/07/2022	Falconer Contracting	Furniture Removalist from Bullsbrook to Kojonup for Worksforeman	2640.00
<b>EFT30598</b>	<b>05/08/2022</b>	<b>Western Australian Treasury Corporation</b>	<b>Loan Repayment</b>	<b>-186157.26</b>
JUNE 2022	01/07/2022	Western Australian Treasury Corporation	Loan 142, Loan 144, Loan 145, Loan 143, Loan 147, Loan 146, Loan 148, Loan 134, Loan 135, Loan 136, Loan 137, Loan 138, Loan 139, Loan 140, Loan 141	13215.18
JULY-SEPT 2022	01/07/2022	Western Australian Treasury Corporation	Capital Repayment on Loan 137, Interest Repayment on Loan 137, Capital Repayment on Loan 138, Interest Repayment on Loan 138, Capital Repayment on Loan 139, Interest Repayment on Loan 139, Capital Repayment on Loan 140, Interest Repayment on Loan 140, Capital Repayment on Loan 141, Interest Repayment on Loan 141, Capital Repayment on Loan 144, Interest Repayment on Loan 144, Capital Repayment on Loan 145, Interest Repayment on Loan 145, Capital Repayment on Loan 143, Interest Repayment on Loan 143	172942.08
<b>EFT30599</b>	<b>05/08/2022</b>	<b>Toll Transport</b>	<b>Freight</b>	<b>-63.32</b>
0505-S104118	10/07/2022	Toll Transport	From Surgical House on 05/07/2022	63.32
<b>EFT30600</b>	<b>05/08/2022</b>	<b>Green Eleven Pty Ltd</b>	<b>Strategic Community Plan</b>	<b>-3932.50</b>
2223001	02/07/2022	Green Eleven Pty Ltd	Strategic Planning overhaul - 2022/2023	3932.50
<b>EFT30601</b>	<b>05/08/2022</b>	<b>LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)</b>	<b>LGIS Insurance</b>	<b>-8211.50</b>
062-212622	01/07/2022	LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)	Marine Cargo Insurance renewal 30/06/22 - 30/06/23	693.00
062-212788	07/07/2022	LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)	Medical Malpractice Liability 30/06/22 - 30/06/23	7518.50
<b>EFT30602</b>	<b>05/08/2022</b>	<b>Sports Turf Association WA inc</b>	<b>Innovation and Technology Day Membership</b>	<b>-300.00</b>
2532	26/07/2022	Sports Turf Association WA inc	Attendance X 3 Wa Turf Industry Innovations And Technology Day And Farm To Facility Experience. Wed 17/8/22. J Thurlow, T Pajares & L Viloria	300.00
<b>EFT30603</b>	<b>05/08/2022</b>	<b>Payroll Deductions - Shire of Kojonup</b>	<b>Payroll deductions</b>	<b>-1445.00</b>
DEDUCTION	02/08/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	985.00
DEDUCTION	02/08/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	460.00
<b>EFT30604</b>	<b>05/08/2022</b>	<b>Child Support Agency</b>	<b>Payroll deductions</b>	<b>-307.98</b>
DEDUCTION	02/08/2022	Child Support Agency	Payroll Deduction	307.98
<b>EFT30605</b>	<b>05/08/2022</b>	<b>Australian Services Union (LGO)</b>	<b>Payroll deductions</b>	<b>-51.80</b>

DEDUCTION	02/08/2022	Australian Services Union (LGO)	Payroll Deduction	51.80
<b>EFT30606</b>	<b>05/08/2022</b>	<b>Australian Services Union (MEU)</b>	<b>Payroll deductions</b>	<b>-71.70</b>
DEDUCTION	02/08/2022	Australian Services Union (MEU)	Payroll Deduction	71.70
<b>EFT30607</b>	<b>05/08/2022</b>	<b>EasiSalary</b>	<b>Payroll deductions</b>	<b>-2275.56</b>
DEDUCTION	02/08/2022	EasiSalary	Payroll Deduction	1205.77
DEDUCTION	02/08/2022	EasiSalary	Payroll Deduction	1069.79
<b>EFT30608</b>	<b>12/08/2022</b>	<b>MARINA JANE MURRAY</b>	<b>Reimbursement</b>	<b>-83.29</b>
200722	20/07/2022	MARINA JANE MURRAY	Telephone and Internet Usage from 06/05/22 - 05/06/22	83.29
<b>EFT30609</b>	<b>12/08/2022</b>	<b>WALGA (Western Australian Local Government Association)</b>	<b>Membership</b>	<b>-31715.43</b>
SI-000468	21/07/2022	WALGA (Western Australian Local Government Association)	Annual WALGA Subscription - Association, Annual WALGA Subscription - Procurement, Annual WALGA Subscription - Tax Service, Annual WALGA Subscription - Council Connect, Annual WALGA Subscription - Employee Relations, Annual WALGA Subscription - Local Laws, Annual WALGA Subscription - LG Complete Guide	31715.43
<b>EFT30610</b>	<b>12/08/2022</b>	<b>Carony Pty Ltd</b>	<b>July 2022 Account</b>	<b>-1240.83</b>
01-225182	05/07/2022	Carony Pty Ltd	Work Boots - Hobart Blue Steel - Black - Size 6.5 - Depot	195.00
03-086942	07/07/2022	Carony Pty Ltd	July 2022 Account	23.35
01-225315	07/07/2022	Carony Pty Ltd	Work Boots - Depot - size 10 - Steel Blue - wheat colour	210.00
03-087019	08/07/2022	Carony Pty Ltd	Kambrook 4 Slice Toaster	65.00
03-087027	08/07/2022	Carony Pty Ltd	Screw Button, W/Plug PVC	25.65
03-087251	12/07/2022	Carony Pty Ltd	Bolt&Nut Csk Phil, Brush Thick Fence Deck 120mm	23.05
03-087286	13/07/2022	Carony Pty Ltd	Tie Garden Toll 25m	20.40
03-087456	15/07/2022	Carony Pty Ltd	Screw Batt Gal 14Gx 100 Pk25, H3 90x45x6.0m	94.70
01-225851	18/07/2022	Carony Pty Ltd	Picture Hanging Kit	32.25
01-226038	20/07/2022	Carony Pty Ltd	Alert Plus Dog Food 20kg	39.00
03-087924	20/07/2022	Carony Pty Ltd	Work Boots for The Kodja Place	225.00
03-087954	20/07/2022	Carony Pty Ltd	Uni-Pro Scraper, Key Hose V/Proof, Male Hose Brass 15mm	40.00
03-088016	21/07/2022	Carony Pty Ltd	Dulux Ceiling White 2L, 38mm Paint Brush	55.50
01-226335	26/07/2022	Carony Pty Ltd	Poly Ratchet Clamp, Joiner Barbed Poly, End Plug Barb, Multigrip Plier	52.75
04-387095	26/07/2022	Carony Pty Ltd	Paint Chromacryl Assorted Colours	36.63
03-088306	27/07/2022	Carony Pty Ltd	3x Antex Granules	27.30
01-226460	28/07/2022	Carony Pty Ltd	Adhesive Power Grip 10g Selley	10.75
03-088418	29/07/2022	Carony Pty Ltd	Charger USB Port	37.50
01-226483	29/07/2022	Carony Pty Ltd	1L Acetone, Sikasil Auto 75g	27.00
<b>EFT30611</b>	<b>12/08/2022</b>	<b>Telstra</b>	<b>Telecommunications</b>	<b>-845.08</b>
T311 JULY 22	25/07/2022	Telstra	iPad/Mobile charges for CEO 25/07/22 -24/08/22, iPad charges for Kodja Place 25/07/22 -24/08/22, iPad charges for MCCS 25/07/22 -24/08/22, iPad/tablet charges for Springhaven 25/07/22 -24/08/22, Mobile charges for MWS 25/07/22 -24/08/22, Twig Tone Devices 25/07/22 -24/08/22, Standpipe controller on Stock Rd 25/07/22 -24/08/22, Works Foreman & Technical Officer 25/07/22 -24/08/22	845.08
<b>EFT30612</b>	<b>12/08/2022</b>	<b>Synergy</b>	<b>Electricity</b>	<b>-172.66</b>
2065587672	01/08/2022	Synergy	a/c392675750 for PowerWatch 01/07/22 - 31/07/22	172.66
<b>EFT30613</b>	<b>12/08/2022</b>	<b>Kleenheat Gas Pty Ltd</b>	<b>Gas</b>	<b>-321.94</b>
21973684	22/07/2022	Kleenheat Gas Pty Ltd	Supply bulk 301.10 LPG for Shire Admin	321.94
<b>EFT30614</b>	<b>12/08/2022</b>	<b>Kojonup Tyre Service</b>	<b>Tyre Services</b>	<b>-1082.40</b>
INV-2849	21/07/2022	Kojonup Tyre Service	NEW TYRE, NEW TYRE	1082.40
<b>EFT30615</b>	<b>12/08/2022</b>	<b>BK Thomson Electrical Service</b>	<b>Electrical Services</b>	<b>-214.00</b>
2298	14/07/2022	BK Thomson Electrical Service	Electrical fault Springhaven Kitchen. ( Power points middle bench)	214.00
<b>EFT30616</b>	<b>12/08/2022</b>	<b>R &amp; A Mort Smash Repairs</b>	<b>Abandoned Vehicle</b>	<b>-396.00</b>
5997	26/07/2022	R & A Mort Smash Repairs	Remove Abandoned Vehicle from intersection of Forsythe Road x Newstead Road - Silver Hyundai Tucson no number plates	220.00
5999	27/07/2022	R & A Mort Smash Repairs	Remove Abandoned Vehilce from Apex Park Car Park and tow to Works Depot on Blackwood Road , Black Kia Carnival, Accident Damaged, No Plates	176.00
<b>EFT30617</b>	<b>12/08/2022</b>	<b>Kojonup Supermarket</b>	<b>Groceries</b>	<b>-329.89</b>
JULY 2022	31/07/2022	Kojonup Supermarket	a/c617 for Council, a/c617 for Council, a/c617 for Admin, a/c617 for Play Cafe, a/c617 for Play Cafe, a/c617 for Depot, a/c617 for Depot	329.89

<b>EFT30618</b>	<b>12/08/2022</b>	<b>Kojonup Country Kitchen</b>	<b>Catering</b>	<b>-393.00</b>
2882	14/07/2022	Kojonup Country Kitchen	Catering for Staff Cultural Awareness Training 14/07/22	393.00
<b>EFT30619</b>	<b>12/08/2022</b>	<b>BOC Gases</b>	<b>Industrial Gases</b>	<b>-29.15</b>
4031823939	29/07/2022	BOC Gases	1x Oxygen Industrial Size G	29.15
<b>EFT30620</b>	<b>12/08/2022</b>	<b>LGIS WA</b>	<b>Skin Screening</b>	<b>-334.00</b>
100-147510	01/07/2022	LGIS WA	Skin Screening 3/3/22.	334.00
<b>EFT30621</b>	<b>12/08/2022</b>	<b>Egabva Plumbing &amp; Gas Service</b>	<b>Plumbing</b>	<b>-1204.38</b>
4168	22/07/2022	Egabva Plumbing & Gas Service	Plumber required for flood in Springhaven Kitchen due to a blocked pipe on combi oven	889.60
4187	03/08/2022	Egabva Plumbing & Gas Service	Fix faulty flushing mechanism - Northern toilet in women's toilets	314.78
<b>EFT30622</b>	<b>12/08/2022</b>	<b>Synergy - Street Lights</b>	<b>Electricity</b>	<b>-5350.41</b>
2025600119	01/08/2022	Synergy - Street Lights	a/c131337630 for 289 Streetlights 25/06/22 - 24/07/22	5350.41
<b>EFT30623</b>	<b>12/08/2022</b>	<b>Stewart &amp; Heaton Clothing Co.</b>	<b>PPE</b>	<b>-181.59</b>
SIN-3575804	21/07/2022	Stewart & Heaton Clothing Co.	Glove S&H Wildland level 1, Goggle - Fire, Uvex, 9302.342, Trouser FR Gold AS4824 WABFB, Jacket FR Gold WABFB	181.59
<b>EFT30624</b>	<b>12/08/2022</b>	<b>Kojonup Aboriginal Corporation</b>	<b>Goods for Sale</b>	<b>-363.33</b>
JULY 22	31/07/2022	Kojonup Aboriginal Corporation	Goods Sold on Consignment	363.33
<b>EFT30625</b>	<b>12/08/2022</b>	<b>CGS ENGINEERS</b>	<b>Engineering</b>	<b>-1773.74</b>
23651	21/07/2022	CGS ENGINEERS	fabrication of tooth bracket for mulcher head	1223.74
23714	04/08/2022	CGS ENGINEERS	repair work on aluminum platform	550.00
<b>EFT30626</b>	<b>12/08/2022</b>	<b>State Library of Western Australia</b>	<b>Membership</b>	<b>-121.00</b>
RI032727	13/07/2022	State Library of Western Australia	Better Beginnings Packs (yellow, orange & green)for local delivery.- under 4 years	121.00
<b>EFT30627</b>	<b>12/08/2022</b>	<b>Toll Transport</b>	<b>Freight</b>	<b>-824.35</b>
0292-80774145	24/07/2022	Toll Transport	From asphalt on 08/07/22	801.09
0293-80774145	31/07/2022	Toll Transport	From Westrac on 25/07/2022	11.01
0507-S104118	31/07/2022	Toll Transport	From Stewart & Heaton on 21/07/2022	12.25
<b>EFT30628</b>	<b>12/08/2022</b>	<b>Warren Blackwood Waste</b>	<b>Waste and Recycling</b>	<b>-25084.36</b>
18151	02/08/2022	Warren Blackwood Waste	Kojonup 1.5m3 Front Lift Bins - July 2022	240.00
18182	03/08/2022	Warren Blackwood Waste	240Lt Bins Pick Up, KJP St Bins Pickup, 240 Lt Recycling Bins Pick Up, KJP Service Townsite Area Bins	17936.20
18181	03/08/2022	Warren Blackwood Waste	KJP Transfer Station Management	6908.16
<b>EFT30629</b>	<b>12/08/2022</b>	<b>Public Transport Authority</b>	<b>Bus Fares</b>	<b>-136.43</b>
JULY 2022	31/07/2022	Public Transport Authority	Fare Values for July 2022	136.43
<b>EFT30630</b>	<b>12/08/2022</b>	<b>South Regional TAFE</b>	<b>Training</b>	<b>-114.80</b>
I0020003	26/07/2022	South Regional TAFE	Forklift Skill Training - Katanning - 26 & 27 July 2022 for Gerald Alizer	114.80
<b>EFT30631</b>	<b>12/08/2022</b>	<b>Greenway Enterprises - Stratagreen</b>	<b>Gardening Equipment</b>	<b>-698.94</b>
147166	04/08/2022	Greenway Enterprises - Stratagreen	2 x 20litre Slasher Organic weed spray	698.94
<b>EFT30632</b>	<b>12/08/2022</b>	<b>KOJONUP BMC EMBROIDERY</b>	<b>Uniforms</b>	<b>-12134.00</b>
8338	01/08/2022	KOJONUP BMC EMBROIDERY	Depot Uniform 2022, Works & Services and Cleaners	12134.00
<b>EFT30633</b>	<b>12/08/2022</b>	<b>LANDGATE</b>	<b>Rural UV</b>	<b>-173.88</b>
375912	01/07/2022	LANDGATE	Interim Valuation Shared	173.88
<b>EFT30634</b>	<b>12/08/2022</b>	<b>Lorreen Avis Greeuw</b>	<b>Reimbursement</b>	<b>-67.20</b>
020822	02/08/2022	Lorreen Avis Greeuw	Plastic Table Cloths Purchased for Reception Lounge Tables	67.20
<b>EFT30635</b>	<b>12/08/2022</b>	<b>PFD Foodservices (Southway Distributors)</b>	<b>Food &amp; Dry Goods</b>	<b>-1098.10</b>
LD354022	13/07/2022	PFD Foodservices (Southway Distributors)	Springhaven food and beverage July 2022	208.30
LD425222	20/07/2022	PFD Foodservices (Southway Distributors)	Springhaven food and beverage July 2022	775.40
LD425200	20/07/2022	PFD Foodservices (Southway Distributors)	Springhaven food and beverage July 2022	114.40
<b>EFT30636</b>	<b>12/08/2022</b>	<b>Albany Filterclean</b>	<b>Filters</b>	<b>-33.00</b>
19780	19/07/2022	Albany Filterclean	Springhaven kitchen filter clean	33.00
<b>EFT30637</b>	<b>12/08/2022</b>	<b>Christie Leanne McVee</b>	<b>Goods for Sale</b>	<b>-71.97</b>

020822	02/08/2022	Christie Leanne McVee	Goods Sold on Consignment	71.97
<b>EFT30638</b>	<b>12/08/2022</b>	<b>e-Tools</b>	<b>Annual Fee</b>	<b>-942.48</b>
15644	07/07/2022	e-Tools	Springhaven annual E-tools subscription	942.48
<b>EFT30639</b>	<b>12/08/2022</b>	<b>CALIBRE CARE</b>	<b>Aged Care Equipment</b>	<b>-916.00</b>
INV-2362	27/07/2022	CALIBRE CARE	Bed extensions for tall residents x3 plus delivery	916.00
<b>EFT30640</b>	<b>12/08/2022</b>	<b>KODJA PLACE COMMUNITY FUND INC.</b>	<b>Goods for Sale</b>	<b>-14.00</b>
020822	02/08/2022	KODJA PLACE COMMUNITY FUND INC.	Goods Sold on Consignment - Sale-O-Book	14.00
<b>EFT30641</b>	<b>12/08/2022</b>	<b>The Cott Family Trust t/a Oiltech Fuel</b>	<b>Diesel</b>	<b>-15401.10</b>
21318	20/07/2022	The Cott Family Trust t/a Oiltech Fuel	Supply 7800L @ 179.5cpl on 20/07/2022	15401.10
<b>EFT30642</b>	<b>12/08/2022</b>	<b>Marketforce</b>	<b>Advertising</b>	<b>-2196.12</b>
44525	26/07/2022	Marketforce	Public Notice for Audit and Risk Committee meeting change of date - Great Southern Herald - 7 July 2022 edition	278.30
44529	26/07/2022	Marketforce	Public Notice - Annual Electors Meeting - for Thursday, 28 July 2022 edition of the Great Southern Herald	278.30
44527	26/07/2022	Marketforce	Personal Care Assistant advert - Great Southern Herald - 21 July 2022 edition	499.93
44528	26/07/2022	Marketforce	Bushfire Risk Planning Coordinator advert - Great Southern Herald 21 July 2022 edition	552.42
44524	26/07/2022	Marketforce	Public Notice re Administration Office and Depot Closure - Great Southern Herald 7 July 2022 edition	228.14
44526	26/07/2022	Marketforce	Cook and Kitchen Hand advert - Great Southern Herald 21 July 2022 edition	578.67
<b>EFT30643</b>	<b>12/08/2022</b>	<b>Ramped Technology &amp; Management Systems Pty Ltd</b>	<b>IT Support</b>	<b>-1358.50</b>
INV-4749	01/07/2022	Ramped Technology & Management Systems Pty Ltd	Technical Telephone Assistance 07/06/22 - 30/06/22	1358.50
<b>EFT30644</b>	<b>12/08/2022</b>	<b>Autosmart WA Southwest</b>	<b>Workshop Supplies</b>	<b>-80.74</b>
107778	21/07/2022	Autosmart WA Southwest	15kg Coloured Rag	80.74
<b>EFT30645</b>	<b>12/08/2022</b>	<b>Clarke's Furniture &amp; Kitchen Design</b>	<b>Building Maintenance</b>	<b>-1119.75</b>
3011	25/07/2022	Clarke's Furniture & Kitchen Design	Painting room 20 before new resident	1031.75
3012	02/08/2022	Clarke's Furniture & Kitchen Design	Making door adjustments to Store Room door	88.00
<b>EFT30646</b>	<b>12/08/2022</b>	<b>Seek Ltd</b>	<b>Advertising</b>	<b>-313.50</b>
502449773	25/07/2022	Seek Ltd	Bushfire Risk Planning Coordinator	313.50
<b>EFT30647</b>	<b>12/08/2022</b>	<b>DFES - DBA Monitoring</b>	<b>DFES Annual Monitoring</b>	<b>-1881.00</b>
62451	15/07/2022	DFES - DBA Monitoring	Springhaven DFES Annual monitoring fire panel	1881.00
<b>EFT30648</b>	<b>12/08/2022</b>	<b>Klopper Contracting T/A Ron Wright Bulldozing</b>	<b>Contractor</b>	<b>-7590.00</b>
IV00000001960	09/08/2022	Klopper Contracting T/A Ron Wright Bulldozing	Level off old landfill area to enable safe works to be undertaken for revegetation, Level off old landfill area to enable safe works to be undertaken for revegetation	2200.00
IV00000001961	09/08/2022	Klopper Contracting T/A Ron Wright Bulldozing	To bury rubble and cover with soil for revegetation of the old landfill area	5390.00
<b>EFT30649</b>	<b>12/08/2022</b>	<b>Bouquet Cleaning Services</b>	<b>Carpet Cleaning</b>	<b>-650.00</b>
1069	25/07/2022	Bouquet Cleaning Services	Cleaning Of Carpets Upstairs Function Area.	650.00
<b>EFT30650</b>	<b>12/08/2022</b>	<b>MARK SWINFELD</b>	<b>Reimbursement</b>	<b>-94.63</b>
290722	29/07/2022	MARK SWINFELD	Fuel to attend LGIS weed training in Perth	94.63
<b>EFT30651</b>	<b>12/08/2022</b>	<b>Grow Safe (Australian Mineral Fertilisers)</b>	<b>Fertiliser</b>	<b>-553.58</b>
15183	28/07/2022	Grow Safe (Australian Mineral Fertilisers)	15 Bags Horticulture Plus	553.58
<b>EFT30652</b>	<b>12/08/2022</b>	<b>Adam Davey Consulting</b>	<b>Consulting Services</b>	<b>-4175.60</b>
IV00000000839	08/08/2022	Adam Davey Consulting	Adam Davey Consulting; Oval: Amino Acids/Rulvic, Blowett Easy, Kelp Concentrate, Penne Turf, Iron/Manganese.	1870.00
IV00000000840	08/08/2022	Adam Davey Consulting	Adam Davey Consulting -Oval - Samples, Site Visit, Report. Mobilisation	2305.60
<b>EFT30653</b>	<b>12/08/2022</b>	<b>Comcater Pty Ltd</b>	<b>Kitchen Equipment Maintenance</b>	<b>-412.50</b>

SINV1207676	15/07/2022	Comcater Pty Ltd	Servicing of Springhaven main kitchen appliances after fault detected.	412.50
<b>EFT30654</b>	<b>12/08/2022</b>	<b>Jenette Clark</b>	<b>Reimbursement</b>	<b>-126.00</b>
230722	23/07/2022	Jenette Clark	4 Archive File Boxes	96.00
280722	28/07/2022	Jenette Clark	Morning tea for Altus Training 28/07/22	30.00
<b>EFT30655</b>	<b>12/08/2022</b>	<b>Ciara O'Regan</b>	<b>Reimbursement</b>	<b>-107.40</b>
040822	04/08/2022	Ciara O'Regan	Gifts & Cards for Departing Staff	107.40
<b>EFT30656</b>	<b>12/08/2022</b>	<b>Gerald Alizer</b>	<b>Reimbursement</b>	<b>-300.00</b>
210722	21/07/2022	Gerald Alizer	HR Truck Training with Delta West	300.00
<b>EFT30657</b>	<b>12/08/2022</b>	<b>3E Advantage Pty Ltd</b>	<b>Printing</b>	<b>-2336.95</b>
INV-69205-Y1M1S1	01/08/2022	3E Advantage Pty Ltd	Printing charges July 2022 - June 2023 Admin Depot Springhaven, Printing charges July 2022 - June 2023 Kodja Place	2214.85
INV-69914-C5D4J2	05/08/2022	3E Advantage Pty Ltd	Printing charges July 2022 - June 2023 Admin Depot Springhaven, Printing charges July 2022 - June 2023 Kodja Place	122.10
<b>EFT30658</b>	<b>12/08/2022</b>	<b>Country Water Solutions</b>	<b>Irrigation Supplies</b>	<b>-1205.36</b>
14505	01/08/2022	Country Water Solutions	Retic Installation Supplies	1205.36
<b>EFT30659</b>	<b>12/08/2022</b>	<b>Mathwin Transport</b>	<b>Freight</b>	<b>-14.78</b>
1469	19/07/2022	Mathwin Transport	From Afgri on 05/07/22	14.78
<b>EFT30660</b>	<b>12/08/2022</b>	<b>Plantrite Wholesale Native Nursery</b>	<b>Plants</b>	<b>-12925.88</b>
43498	20/07/2022	Plantrite Wholesale Native Nursery	Plants	12474.88
43540	20/07/2022	Plantrite Wholesale Native Nursery	Plants	451.00
<b>EFT30661</b>	<b>12/08/2022</b>	<b>PEP Building Improvements</b>	<b>Building Maintenace</b>	<b>-4840.00</b>
2226	03/08/2022	PEP Building Improvements	Supply and install melamine shelving. Close off existing servery opening., Fit lockable door to area	4840.00
<b>EFT30662</b>	<b>12/08/2022</b>	<b>Fabric Covered Pots T/A Tammy McVee</b>	<b>Goods for Sale</b>	<b>-30.00</b>
020822	02/08/2022	Fabric Covered Pots T/A Tammy McVee	Goods Sold on Consignment - Fabric Pots	30.00
<b>EFT30663</b>	<b>12/08/2022</b>	<b>Jill Watkin</b>	<b>Goods for Sale</b>	<b>-100.40</b>
02082022	02/08/2022	Jill Watkin	Goods Sold on Consignment with 50/50 Commission	100.40
<b>EFT30664</b>	<b>12/08/2022</b>	<b>Aaron McCarthy</b>	<b>Reimbursement</b>	<b>-29.00</b>
260722	26/07/2022	Aaron McCarthy	Work Phone Charger Plug	29.00
<b>EFT30665</b>	<b>12/08/2022</b>	<b>Neville Simpson</b>	<b>Fencing Material</b>	<b>-23320.00</b>
6	01/07/2022	Neville Simpson	Fencing Material - State NRM grant	23320.00
<b>EFT30666</b>	<b>12/08/2022</b>	<b>Kilreaney Farms T/A Gordon Coleman</b>	<b>Fencing Materials</b>	<b>-22880.00</b>
41	02/08/2022	Kilreaney Farms T/A Gordon Coleman	Fencing Material- State nrm grant	22880.00
<b>EFT30667</b>	<b>18/08/2022</b>	<b>AUSTRALIAN TAXATION OFFICE</b>	<b>BAS</b>	<b>-12581.00</b>
JULY 2022	18/08/2022	AUSTRALIAN TAXATION OFFICE	July 2022	12581.00
<b>EFT30668</b>	<b>18/08/2022</b>	<b>Cr Kevin Gale</b>	<b>Councillor Fees</b>	<b>-3818.81</b>
JAN - MAR 2022	01/07/2022	Cr Kevin Gale	Claim for Councillor Fees and Reimbursements 01/01/22 - 31/03/22, Claim for Councillor Fees and Reimbursements 01/01/22 - 31/03/22	3818.81
<b>EFT30669</b>	<b>22/08/2022</b>	<b>Payroll Deductions - Shire of Kojonup</b>	<b>Payroll deductions</b>	<b>-1515.00</b>
DEDUCTION	16/08/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	1035.00
DEDUCTION	16/08/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	480.00
<b>EFT30670</b>	<b>22/08/2022</b>	<b>Child Support Agency</b>	<b>Payroll deductions</b>	<b>-312.80</b>
DEDUCTION	16/08/2022	Child Support Agency	Payroll Deduction	312.80
<b>EFT30671</b>	<b>22/08/2022</b>	<b>Australian Services Union (LGO)</b>	<b>Payroll deductions</b>	<b>-51.80</b>
DEDUCTION	16/08/2022	Australian Services Union (LGO)	Payroll Deduction	51.80
<b>EFT30672</b>	<b>22/08/2022</b>	<b>Australian Services Union (MEU)</b>	<b>Payroll deductions</b>	<b>-71.70</b>
DEDUCTION	16/08/2022	Australian Services Union (MEU)	Payroll Deduction	71.70
<b>EFT30673</b>	<b>22/08/2022</b>	<b>EasiSalary</b>	<b>Payroll deductions</b>	<b>-2275.56</b>
DEDUCTION	16/08/2022	EasiSalary	Payroll Deduction	1205.77
DEDUCTION	16/08/2022	EasiSalary	Payroll Deduction	1069.79

<b>EFT30674</b>	<b>25/08/2022</b>	<b>Air Liquide</b>	<b>Gas Rental</b>	<b>-26.06</b>
YH7248	31/07/2022	Air Liquide	Cylinder Fee	26.06
<b>EFT30675</b>	<b>25/08/2022</b>	<b>Department of Fire &amp; Emergency Services (DFES)</b>	<b>2022/23 ESL Quarter 1</b>	<b>-35844.90</b>
154309	19/08/2022	Department of Fire & Emergency Services (DFES)	in accordance with the Department of Fire and Emergency Services of WA Act 1998 Part 6a - Emergency Services Levy - Section 36ZJ and Option B Agreement Arrangements	35844.90
<b>EFT30676</b>	<b>25/08/2022</b>	<b>Hi-Way Sales &amp; Service</b>	<b>Engineering Supplies</b>	<b>-957.45</b>
237477	30/07/2022	Hi-Way Sales & Service	1 1/8 Socket, 1/4 L/S Drill Bit, Spark Plug, 6 M16x70 Accon Head Bolt, LS Oil, 19.27L ULP, Star Track to Bibra Lake on 07/07/2022, 3x 5/8 Accon Head Bolt, 2x Key Cutting, 3x Key Cutting, Trailer Adapt & 2 D Shackles, 20L Drum Pump, Easy Shift, Easy Shift, Z418 Oil Filter, 571-0409 HYD Fitting, B417 Pin, Charge Cable, ULP 41.09L	823.25
237624	01/08/2022	Hi-Way Sales & Service	hose repairs	134.20
<b>EFT30677</b>	<b>25/08/2022</b>	<b>Ixom Operations Pty Ltd</b>	<b>Chemicals</b>	<b>-253.70</b>
6554100	31/07/2022	Ixom Operations Pty Ltd	6 months of monthly service charges - chlorine gas bottles	253.70
<b>EFT30678</b>	<b>25/08/2022</b>	<b>Kojonup Agricultural Supplies</b>	<b>Agricultural Supplies</b>	<b>-519.00</b>
10206484	05/08/2022	Kojonup Agricultural Supplies	new stihl high pressure washer	519.00
<b>EFT30679</b>	<b>25/08/2022</b>	<b>Carony Pty Ltd</b>	<b>July 2022 Account</b>	<b>-63.60</b>
03-087213	12/07/2022	Carony Pty Ltd	Spear & Jackson AXE	49.95
03-087742	19/07/2022	Carony Pty Ltd	Wheel C/Off Masonry 115x22mm	13.65
<b>EFT30680</b>	<b>25/08/2022</b>	<b>Kojonup Pharmacy</b>	<b>Pharmaceuticals</b>	<b>-727.65</b>
JULY 2022	31/07/2022	Kojonup Pharmacy	a/c149 Springhaven Pharmacy costs July 2022	727.65
<b>EFT30681</b>	<b>25/08/2022</b>	<b>Telstra</b>	<b>Telecommunications</b>	<b>-741.15</b>
T311 AUG 22	18/08/2022	Telstra	Internet charges for Kodja Place from 18/08/22 - 17/09/22, Mobile charges for Snr Ranger from 18/08/22 - 17/09/22, iPad charges for MCCS Place from 18/08/22 - 17/09/22, iPad charges for MRS from 18/08/22 - 17/09/22, iPad charges for MWS from 18/08/22 - 17/09/22, Mobile charges for Springhaven staff from 18/08/22 - 17/09/22, Phone charges for Springhaven solar panels from 18/08/22 - 17/09/22, Phone charges for Avdata monitoring system from 18/08/22 - 17/09/22	312.02
K449134690-3	18/08/2022	Telstra	Shire office landline and modem, Bushfire landline Shire office and Kodja Place, Kodja Place landline and modem, Springhaven landline and modem, Depot security landline, Airstrip landline, Swimming pool landline	429.13
<b>EFT30682</b>	<b>25/08/2022</b>	<b>Synergy</b>	<b>Electricity</b>	<b>-6843.99</b>
2093587280	15/08/2022	Synergy	a/c375598810 for 26 Kojonup-Katanning Rd - 16/06/22 - 12/08/22	887.99
1000978757	15/08/2022	Synergy	a/c169800510 for Loc10345 Crapella Rd - 14/04/22 - 01/07/22	148.34
2017595605	15/08/2022	Synergy	a/c340194030 for Barracks Pl - 21/06/22 - 18/07/22	3093.79
2097564960	15/08/2022	Synergy	a/c647537230 for 111 Albany Hwy - 13/07/22 - 09/08/22	288.57
1000979540	15/08/2022	Synergy	a/c108640990 for Lot147 Broomehill Rd - 03/03/22 - 05/05/22	354.01
1000979541	15/08/2022	Synergy	a/c108640990 for Lot147 Broomehill Rd - 06/05/22 - 05/07/22	300.83
2017604908	15/08/2022	Synergy	a/c108640990 for Lot147 Broomehill Rd - 02/11/21 - 31/12/21	336.41
2017604909	15/08/2022	Synergy	a/c108640990 for Lot147 Broomehill Rd - 01/01/22 - 02/03/22	437.04
2017595713	15/08/2022	Synergy	a/c375969790 for Complex Benn Pde - 21/06/22 - 18/07/22, a/c375969790 for Complex Benn Pde - 21/06/22 - 18/07/22	888.45
2053599212	18/08/2022	Synergy	a/c542221630 for 31 Piesse St Muradup 02/07/22 - 16/08/22	108.56
<b>EFT30683</b>	<b>25/08/2022</b>	<b>Kleenheat Gas Pty Ltd</b>	<b>Gas</b>	<b>-157.39</b>
21983643	02/08/2022	Kleenheat Gas Pty Ltd	LPG Bulk Sporting Complex	157.39
<b>EFT30684</b>	<b>25/08/2022</b>	<b>Kojonup Tyre Service</b>	<b>Tyre Services</b>	<b>-51.70</b>
INV-3005	12/08/2022	Kojonup Tyre Service	Valve Water Filler Adaptor	51.70
<b>EFT30685</b>	<b>25/08/2022</b>	<b>BK Thomson Electrical Service</b>	<b>Electrical Services</b>	<b>-398.59</b>
2324	07/08/2022	BK Thomson Electrical Service	Diagnose and fix faulty power and light circuit , Black Cockatoo coolroom.	398.59
<b>EFT30686</b>	<b>25/08/2022</b>	<b>Local Health Authorities Analytical Committee (LHAAC)</b>	<b>Analytical Services</b>	<b>-509.30</b>
MA2022066	05/08/2022	Local Health Authorities Analytical Committee (LHAAC)	Analytical Services 22/23	509.30
<b>EFT30687</b>	<b>25/08/2022</b>	<b>Kojonup Supermarket</b>	<b>Groceries</b>	<b>-6053.49</b>
JULY 2022	31/07/2022	Kojonup Supermarket	Springhaven food and beverage July 2022, Springhaven food and beverage July 2022	5800.10

JULY 2022	31/07/2022	Kojonup Supermarket	a/c45 for Kodja Place - Catering for Cultural Awareness Training July 2022	253.39
<b>EFT30688</b>	<b>25/08/2022</b>	<b>Westrac Equipment</b>	<b>Truck Parts</b>	<b>-181.49</b>
PI7244710	26/07/2022	Westrac Equipment	2x gas struts, 8x wiper blades	181.49
<b>EFT30689</b>	<b>25/08/2022</b>	<b>BOC Gases</b>	<b>Industrial Gases</b>	<b>-129.58</b>
5005808776	29/07/2022	BOC Gases	Supply of industrial gases for Depot, Supply of industrial gases for Springhaven, Supply of industrial gases for Springhaven, Supply of industrial gases for Fire Truck, Supply of industrial gases for Fire Truck, Supply of industrial gases for Fire Truck, Supply of industrial gases for Fire Truck, Supply of industrial gases for Fire Truck, Supply of industrial gases for Fire Truck	129.58
<b>EFT30690</b>	<b>25/08/2022</b>	<b>Egabva Plumbing &amp; Gas Service</b>	<b>Plumbing</b>	<b>-4328.72</b>
4177	25/07/2022	Egabva Plumbing & Gas Service	Water heater Replacement ( by kitchen and Laundry) replacement of system in room 3	4328.72
<b>EFT30691</b>	<b>25/08/2022</b>	<b>Wurth Australia Pty Ltd</b>	<b>Workshop Supplies</b>	<b>-806.30</b>
4320170403	05/08/2022	Wurth Australia Pty Ltd	brake cleaner 20l, 20 pack spill mats, 5x rost off ice, 3x thread tape, assorted cable ties	806.30
<b>EFT30692</b>	<b>25/08/2022</b>	<b>Winc Australia Pty Ltd</b>	<b>Furniture</b>	<b>-1102.74</b>
9039980692	06/08/2022	Winc Australia Pty Ltd	Pin up boards x2, Avery White Merchandise Price Tags 1000 tags, Avery Dispenser Labels Hand Writable 350 Labels, USB Sticks, Rulers, Avery Address Labels	371.94
9039983703	08/08/2022	Winc Australia Pty Ltd	Pin up boards x2, Day to page diary, Business cards, Avery White Merchandise Price Tags 1000 tags, Avery Dispenser Labels Hand Writable 350 Labels, USB Sticks, Rulers, Avery Address Labels	163.20
9040026335	11/08/2022	Winc Australia Pty Ltd	Business cards, Avery White Merchandise Price Tags 1000 tags, Avery Dispenser Labels Hand Writable 350 Labels, USB Sticks, Rulers, Avery Address Labels	101.20
9040065700	16/08/2022	Winc Australia Pty Ltd	1 x rapid corner workstation beech/ironstone 1500 x 1500 - code: 25013300	466.40
<b>EFT30693</b>	<b>25/08/2022</b>	<b>Paul Hartmann Pty Ltd</b>	<b>Healthcare Products</b>	<b>-1227.70</b>
437242539	03/08/2022	Paul Hartmann Pty Ltd	Springhaven continence aids August 2022	1227.70
<b>EFT30694</b>	<b>25/08/2022</b>	<b>Hersey's Safety Pty Ltd</b>	<b>Safety Equipment</b>	<b>-2031.33</b>
INV-1049	29/07/2022	Hersey's Safety Pty Ltd	PPE equipment; gloves, overalls, water bottles, stingers	983.58
INV-1051	03/08/2022	Hersey's Safety Pty Ltd	Steel droppers - 94cm x 5 packs	1047.75
<b>EFT30695</b>	<b>25/08/2022</b>	<b>Local Government Professionals Australia WA</b>	<b>Training</b>	<b>-445.00</b>
33997	13/07/2022	Local Government Professionals Australia WA	Finance For The Non Financial People Training for Finance Officer 19/08/22	445.00
<b>EFT30696</b>	<b>25/08/2022</b>	<b>McLeods Barristers and Solicitors</b>	<b>Legal Services</b>	<b>-2717.88</b>
125550	29/07/2022	McLeods Barristers and Solicitors	Legal advice - Flat Rocks Wind Farm	2717.88
<b>EFT30697</b>	<b>25/08/2022</b>	<b>Moving ON Audits</b>	<b>Audit Services</b>	<b>-275.00</b>
11531	01/08/2022	Moving ON Audits	Springhaven audits August 2022	275.00
<b>EFT30698</b>	<b>25/08/2022</b>	<b>Optus Billing Services Pty Ltd</b>	<b>Telecommunications</b>	<b>-2370.32</b>
292364013	07/08/2022	Optus Billing Services Pty Ltd	Optus Loop for Admin 07/07/22 - 06/08/22	1202.31
292364015	07/08/2022	Optus Billing Services Pty Ltd	Optus Loop for Springhaven 07/07/22 - 06/08/22	497.00
293070077	10/08/2022	Optus Billing Services Pty Ltd	Optus Loop for Kodja Place 10/07/22 - 09/08/22	403.00
293686374	13/08/2022	Optus Billing Services Pty Ltd	Optus Loop for Depot 13/07/22 - 12/08/22	268.01
<b>EFT30699</b>	<b>25/08/2022</b>	<b>Elders Limited - Kojonup</b>	<b>Agricultural Products</b>	<b>-1451.35</b>
CW66701	12/08/2022	Elders Limited - Kojonup	Wetter 1000 10X20L	1451.35
<b>EFT30700</b>	<b>25/08/2022</b>	<b>Sunny Signs</b>	<b>Signage</b>	<b>-281.60</b>
482604	01/08/2022	Sunny Signs	Slippery when wet picture sign x 16	281.60
<b>EFT30701</b>	<b>25/08/2022</b>	<b>South Regional TAFE</b>	<b>Training</b>	<b>-304.60</b>
I0020054	28/07/2022	South Regional TAFE	Working Safely At Heights - TAFE Katanning - 27 July 2022	121.84
I0020110	01/08/2022	South Regional TAFE	Working Safely At Heights - TAFE Katanning - 27 July 2022	182.76
<b>EFT30702</b>	<b>25/08/2022</b>	<b>BEST OFFICE SYSTEMS</b>	<b>Printing</b>	<b>-144.21</b>
605172	25/07/2022	BEST OFFICE SYSTEMS	Kodja Place Konica Minolta C250i Photocopier Charges , For Period 20/06/2022 - 20/07/2022	144.21
<b>EFT30703</b>	<b>25/08/2022</b>	<b>Matthew Crabb</b>	<b>EQUIPMENT HIRE BOND 15/08/22</b>	<b>-185.00</b>
T103	16/08/2022	Matthew Crabb	Equipment Hire Bond 12/08/22	185.00

<b>EFT30704</b>	<b>25/08/2022</b>	<b>PFD Foodservices (Southway Distributors)</b>	<b>Food and Dry Goods</b>	<b>-1395.75</b>
LD567736	03/08/2022	PFD Foodservices (Southway Distributors)	Springhaven meals and refreshment August 2022	1395.75
<b>EFT30705</b>	<b>25/08/2022</b>	<b>SURGICAL HOUSE</b>	<b>Pharmaceuticals</b>	<b>-1877.68</b>
A817987	22/07/2022	SURGICAL HOUSE	Pressure area cushions for couches in lounge	237.10
A819081	29/07/2022	SURGICAL HOUSE	Springhaven Surgical house August 2022	122.96
A819707	02/08/2022	SURGICAL HOUSE	Springhaven Surgical house August 2022	1489.13
A819720	03/08/2022	SURGICAL HOUSE	Springhaven Surgical house August 2022	28.49
<b>EFT30706</b>	<b>25/08/2022</b>	<b>ST LUKE'S FAMILY PRACTICE</b>	<b>Medical</b>	<b>-144.10</b>
201503	09/08/2022	ST LUKE'S FAMILY PRACTICE	2nd Hepatitis Vaccination	144.10
<b>EFT30707</b>	<b>25/08/2022</b>	<b>Hope Contractors</b>	<b>Yard Maintenance</b>	<b>-137.50</b>
2044	12/08/2022	Hope Contractors	Garden maintenance - 15 Loton Close, Additional Garden maintenance - 15 Loton Close	137.50
<b>EFT30708</b>	<b>25/08/2022</b>	<b>AFGRI (greenline)</b>	<b>Agricultural Supplies</b>	<b>-846.14</b>
2613120	05/08/2022	AFGRI (greenline)	mower blades	616.00
2613301	06/08/2022	AFGRI (greenline)	Filters	230.14
<b>EFT30709</b>	<b>25/08/2022</b>	<b>William Warrick Riley</b>	<b>Welcome to Country</b>	<b>-300.00</b>
190822	19/08/2022	William Warrick Riley	Welcome to Country for Local School	300.00
<b>EFT30710</b>	<b>25/08/2022</b>	<b>Kate Saunders</b>	<b>RSL HALL HIRE BOND 20/08/22</b>	<b>-180.00</b>
T183	24/08/2022	Kate Saunders	Kate Saunders Bond	180.00
<b>EFT30711</b>	<b>25/08/2022</b>	<b>BKS Refrigeration &amp; Airconditioning Pty Ltd</b>	<b>Airconditioning Services</b>	<b>-2110.00</b>
INV-2924	25/07/2022	BKS Refrigeration & Airconditioning Pty Ltd	Replacement of air conditioner 34 Katanning Rd	2110.00
<b>EFT30712</b>	<b>25/08/2022</b>	<b>The Cott Family Trust t/a Oiltech Fuel</b>	<b>Diesel</b>	<b>-16885.44</b>
21481	15/08/2022	The Cott Family Trust t/a Oiltech Fuel	Supply 9600L @ 159.9cpl on 15/08/2022	16885.44
<b>EFT30713</b>	<b>25/08/2022</b>	<b>COLIN CLINCH</b>	<b>Goods For Sale</b>	<b>-150.00</b>
66	02/08/2022	COLIN CLINCH	10x Message Sticks , For Sale in Visitor Centre Shop	150.00
<b>EFT30714</b>	<b>25/08/2022</b>	<b>Ramped Technology &amp; Management Systems Pty Ltd</b>	<b>IT Support</b>	<b>-1886.50</b>
INV-4969	31/07/2022	Ramped Technology & Management Systems Pty Ltd	Technical Telephone Assistance 01/07/22 - 29/07/22	1578.50
INV-4970	31/07/2022	Ramped Technology & Management Systems Pty Ltd	Technical Telephone Assistance 11/07/22 & 21/07/22	308.00
<b>EFT30715</b>	<b>25/08/2022</b>	<b>Cleanaway Daniels Services Pty Ltd</b>	<b>Sharps Removal</b>	<b>-196.24</b>
2100564	31/07/2022	Cleanaway Daniels Services Pty Ltd	Springhaven sharps disposal	196.24
<b>EFT30716</b>	<b>25/08/2022</b>	<b>Albany Signs</b>	<b>Signage</b>	<b>-2464.00</b>
INV-7658	04/08/2022	Albany Signs	Supply and apply laminated images for Kojonup Street Bin Panels - 16 x prints	2464.00
<b>EFT30717</b>	<b>25/08/2022</b>	<b>Nightingale's Nest Nursery</b>	<b>Plants</b>	<b>-224.30</b>
477	11/08/2022	Nightingale's Nest Nursery	Assorted plants for planter boxes and garden beds on main street.	224.30
<b>EFT30718</b>	<b>25/08/2022</b>	<b>H + H ARCHITECTS</b>	<b>Architect Services</b>	<b>-4950.00</b>
7353	08/08/2022	H + H ARCHITECTS	Kojonup Men's Shed Project - fee proposal as per version 02/03/2022. Inclusive of concept design, design development, construction documentation, contractor selection and contractor administration	4950.00
<b>EFT30719</b>	<b>25/08/2022</b>	<b>Clarke's Furniture &amp; Kitchen Design</b>	<b>Building Maintenance</b>	<b>-297.40</b>
3013	02/08/2022	Clarke's Furniture & Kitchen Design	Monthly maintenance	297.40
<b>EFT30720</b>	<b>25/08/2022</b>	<b>Edge Planning &amp; Property</b>	<b>Planning Services</b>	<b>-1781.17</b>
2072	10/08/2022	Edge Planning & Property	July 2022 Town Planning advice and assistance	1781.17
<b>EFT30721</b>	<b>25/08/2022</b>	<b>Libra Enterprises (WA) Pty Ltd</b>	<b>Goods For Sale</b>	<b>-529.74</b>
6456	05/08/2022	Libra Enterprises (WA) Pty Ltd	Blue Wren Pewter, Blue Wren Brooch and Dragonfly Brooches, , Glass Roosters, Blue Wren on Stump and Blue Wren Planters, for Sale in Visitor Centre Shop	529.74



EFT30722	25/08/2022	Klopper Contracting T/A Ron Wright Bulldozing	Contractor	-17000.00
IV00000001967	16/08/2022	Klopper Contracting T/A Ron Wright Bulldozing	Carting of crushed concrete to stock pile., Carting of crushed concrete to stock pile., Carting of crushed concrete to stock pile., Carting of crushed concrete to stock pile., Carting of crushed concrete to stock pile.	17000.00
EFT30723	25/08/2022	Kernow Stone	Deposit	-6600.00
351	22/08/2022	Kernow Stone	Old Barracks - Repair and repoint West corner and South West wall	6600.00
EFT30724	25/08/2022	Advance Care	Nurse Call Products	-500.50
86056	28/07/2022	Advance Care	Springhaven Alarm issues 04/07/2022 ( pages blocking up )	500.50
EFT30725	25/08/2022	Comcater Pty Ltd	Kitchen Equipment Maintenance	-571.45
SINV1207687	18/07/2022	Comcater Pty Ltd	Servicing of Springhaven main kitchen appliances after fault detected.	571.45
EFT30726	25/08/2022	CALDWELL SURVEYS	Surveying Services	-3267.00
2513	31/07/2022	CALDWELL SURVEYS	feature and levels survey - railway reserve	3267.00
EFT30727	25/08/2022	Southwest Civil Services Pty Ltd	Harrison Place Amenities Upgrade	-36285.70
IV00000000155	17/08/2022	Southwest Civil Services Pty Ltd	Load and Cart Soil for lawn planting Harrison Place	1397.00
IV00000000153	17/08/2022	Southwest Civil Services Pty Ltd	Construct Grey Concrete Island crossing Memorial Hall Carpark 2m wide with Pram Ramps	1811.70
IV00000000152	17/08/2022	Southwest Civil Services Pty Ltd	To provide civil works as per quote. Harrison pl	3366.00
IV00000000154	17/08/2022	Southwest Civil Services Pty Ltd	Paving and landscaping around Harrison Toilets upgrade	29711.00
EFT30728	25/08/2022	Guru Productions	Destination WA Sponsorship	-2997.50
8032	10/08/2022	Guru Productions	Series 13, One Feature Story, One Social Media Video and 10 Still Images	2997.50
EFT30729	25/08/2022	Tonya Pearce	Reimbursement	-206.23
110822	11/08/2022	Tonya Pearce	Fuel for St John CPR Refresher Course in Narrogin 11/08/22	51.86
190822	19/08/2022	Tonya Pearce	Fuel, Dinner & Parking for Training - Finance for the non Financial People in Perth 19/08/22	154.37
EFT30730	25/08/2022	Adele Scarfone	Reimbursement	-155.22
120822	12/08/2022	Adele Scarfone	Collection of Pots from State NRM Planting Projects and Inspection of Fencing/Planting. 199km @ 0.78c	155.22
EFT30731	25/08/2022	Katanning Fabrication	Grounds Maintenance	-1000.00
INV6606	16/08/2022	Katanning Fabrication	1 pack of lupin hay (21 bales) to finish the rose maze mulching	200.00
INV6605	16/08/2022	Katanning Fabrication	4 packs of lupin straw for Rose Maze	800.00
EFT30732	25/08/2022	REALMstudios Pty Ltd	Schematic Design	-3960.00
INV-2417	01/07/2022	REALMstudios Pty Ltd	Schematic Design for DA & Opinion of Probable Costs	3960.00
EFT30733	25/08/2022	South Coast Crane Hire Pty Ltd	Crane Hire	-1625.25
5191	19/08/2022	South Coast Crane Hire Pty Ltd	Transport of 25ft Franna Crane Albany - Muradup	1625.25
EFT30734	25/08/2022	Adelaide Hills Berry Farms Pty Ltd T/A Eyres Green Saltbush	Saltbush Plants	-3833.50
17246	11/08/2022	Adelaide Hills Berry Farms Pty Ltd T/A Eyres Green Saltbush	Eyres green saltbush	3833.50
EFT30735	25/08/2022	Megacino's T/A Megan Robinson	Catering	-198.00
27125	11/08/2022	Megacino's T/A Megan Robinson	BFAC Training and Meeting Food	198.00
EFT30736	25/08/2022	Golden Embassy PTY LTD	LESSER HALL HIRE BOND 16/08/22	-265.00
T180	23/08/2022	Golden Embassy PTY LTD	GUARD AUSTRALIA PTY LTD SEMINAR AT MEMORIAL HALL 16 AUGUST 2022	265.00
EFT30737	29/08/2022	David White Landscape Architect	Architectural Services	-825.00
DWLA-2205	01/07/2022	David White Landscape Architect	Illustrative Landscape Concept Plan for Kojonup Brook Include details about proposed landscape features, furniture, finishes (paving and planting / grass) and access. Prepare an indicative plan for staging the works with detail about treatment types and areas.	825.00
EFT30738	29/08/2022	Department of Water and Environmental Regulations (DWER)	Application for a Clearing Permit	-600.00

AUG2022	29/08/2022	Department of Water and Environmental Regulations (DWER)	Lot 100 Albany Highway. 2.46Hectares - Approx 53 Trees	600.00
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**808416.27**

<b>Direct Deposits 1/08/22 - 31/08/22</b>				
Ref	Date	Name	Description	Amount
<b>DD22954.1</b>	<b>03/08/2022</b>	<b>Bond Administrator</b>	<b>Bond for Catholic Education WA</b>	<b>-1400.00</b>
46776/22	03/08/2022	Bond Administrator	Bagg St Unit (1 Bedroom)	1400.00
<b>DD22955.1</b>	<b>02/08/2022</b>	<b>Aware Super</b>	<b>Payroll deductions</b>	<b>-15941.21</b>
SUPER	02/08/2022	Aware Super	Super	12985.32
SUPER	02/08/2022	Aware Super	Super	385.78
DEDUCTION	02/08/2022	Aware Super	Payroll Deduction	139.08
DEDUCTION	02/08/2022	Aware Super	Payroll Deduction	1660.78
DEDUCTION	02/08/2022	Aware Super	Payroll Deduction	99.61
DEDUCTION	02/08/2022	Aware Super	Payroll Deduction	583.00
DEDUCTION	02/08/2022	Aware Super	Payroll Deduction	87.64
<b>DD22955.2</b>	<b>02/08/2022</b>	<b>Prime Super</b>	<b>Superannuation contributions</b>	<b>-1909.11</b>
SUPER	02/08/2022	Prime Super	Super	1909.11
<b>DD22955.3</b>	<b>02/08/2022</b>	<b>Hesta Superannuation</b>	<b>Superannuation contributions</b>	<b>-767.37</b>
SUPER	02/08/2022	Hesta Superannuation	Super	767.37
<b>DD22955.4</b>	<b>02/08/2022</b>	<b>ANZ Smart Choice Super</b>	<b>Superannuation contributions</b>	<b>-177.11</b>
SUPER	02/08/2022	ANZ Smart Choice Super	Super	177.11
<b>DD22955.5</b>	<b>02/08/2022</b>	<b>Fraser Coast Super Fund</b>	<b>Payroll deductions</b>	<b>-585.35</b>
SUPER	02/08/2022	Fraser Coast Super Fund	Super	442.58
DEDUCTION	02/08/2022	Fraser Coast Super Fund	Payroll Deduction	142.77
<b>DD22955.6</b>	<b>02/08/2022</b>	<b>Future Superanuation Group Pty Ltd</b>	<b>Superannuation contributions</b>	<b>-243.28</b>
SUPER	02/08/2022	Future Superanuation Group Pty Ltd	Super	243.28
<b>DD22955.7</b>	<b>02/08/2022</b>	<b>Spirit Super</b>	<b>Superannuation contributions</b>	<b>-210.17</b>
SUPER	02/08/2022	Spirit Super	Super	210.17
<b>DD22955.8</b>	<b>02/08/2022</b>	<b>Essential Super -Enzo Del Testa</b>	<b>Superannuation contributions</b>	<b>-222.26</b>
SUPER	02/08/2022	Essential Super -Enzo Del Testa	Super	222.26
<b>DD22955.9</b>	<b>02/08/2022</b>	<b>Australian Super Pty Ltd</b>	<b>Payroll deductions</b>	<b>-1934.47</b>
SUPER	02/08/2022	Australian Super Pty Ltd	Super	1691.16
DEDUCTION	02/08/2022	Australian Super Pty Ltd	Payroll Deduction	243.31
<b>DD22971.1</b>	<b>16/08/2022</b>	<b>Aware Super</b>	<b>Payroll deductions</b>	<b>-15691.49</b>
SUPER	16/08/2022	Aware Super	Super	12856.15
SUPER	16/08/2022	Aware Super	Super	294.58
DEDUCTION	16/08/2022	Aware Super	Payroll Deduction	139.08
DEDUCTION	16/08/2022	Aware Super	Payroll Deduction	1637.73
DEDUCTION	16/08/2022	Aware Super	Payroll Deduction	96.51
DEDUCTION	16/08/2022	Aware Super	Payroll Deduction	583.00
DEDUCTION	16/08/2022	Aware Super	Payroll Deduction	84.44
<b>DD22971.2</b>	<b>16/08/2022</b>	<b>Prime Super</b>	<b>Superannuation contributions</b>	<b>-1587.18</b>
SUPER	16/08/2022	Prime Super	Super	1587.18
<b>DD22971.3</b>	<b>16/08/2022</b>	<b>HUB24 Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-61.93</b>
SUPER	16/08/2022	HUB24 Superannuation Fund	Super	61.93
<b>DD22971.4</b>	<b>16/08/2022</b>	<b>Hesta Superannuation</b>	<b>Superannuation contributions</b>	<b>-792.03</b>
SUPER	16/08/2022	Hesta Superannuation	Super	792.03
<b>DD22971.5</b>	<b>16/08/2022</b>	<b>ANZ Smart Choice Super</b>	<b>Superannuation contributions</b>	<b>-291.59</b>
SUPER	16/08/2022	ANZ Smart Choice Super	Super	291.59
<b>DD22971.6</b>	<b>16/08/2022</b>	<b>Fraser Coast Super Fund</b>	<b>Payroll deductions</b>	<b>-567.27</b>
SUPER	16/08/2022	Fraser Coast Super Fund	Super	428.91
DEDUCTION	16/08/2022	Fraser Coast Super Fund	Payroll Deduction	138.36
<b>DD22971.7</b>	<b>16/08/2022</b>	<b>Future Superanuation Group Pty Ltd</b>	<b>Superannuation contributions</b>	<b>-169.96</b>
SUPER	16/08/2022	Future Superanuation Group Pty Ltd	Super	169.96
<b>DD22971.8</b>	<b>16/08/2022</b>	<b>Spirit Super</b>	<b>Superannuation contributions</b>	<b>-331.70</b>
SUPER	16/08/2022	Spirit Super	Super	331.70
<b>DD22971.9</b>	<b>16/08/2022</b>	<b>Australian Super Pty Ltd</b>	<b>Payroll deductions</b>	<b>-1868.61</b>
SUPER	16/08/2022	Australian Super Pty Ltd	Super	1633.01
DEDUCTION	16/08/2022	Australian Super Pty Ltd	Payroll Deduction	235.60

DD22988.1	21/08/2022	Motorcharge Limited (Puma)	Puma Fuel Card Usage July 2022	-1363.61
92	21/08/2022	Motorcharge Limited (Puma)	Puma Fuel Card Usage July 2022	1363.61
DD22990.1	21/08/2022	Ampol ( Formerly Caltex Star Card)	Ampol Fuel Card Usage July 2022	-2561.82
109069806	21/08/2022	Ampol ( Formerly Caltex Star Card)	Fuel card purchases	2561.82
DD22993.1	30/08/2022	Aware Super	Payroll deductions	-16263.12
SUPER	30/08/2022	Aware Super	Super	13321.73
SUPER	30/08/2022	Aware Super	Super	399.01
DEDUCTION	30/08/2022	Aware Super	Payroll Deduction	139.08
DEDUCTION	30/08/2022	Aware Super	Payroll Deduction	1638.20
DEDUCTION	30/08/2022	Aware Super	Payroll Deduction	96.51
DEDUCTION	30/08/2022	Aware Super	Payroll Deduction	583.00
DEDUCTION	30/08/2022	Aware Super	Payroll Deduction	85.59
DD22993.2	30/08/2022	HUB24 Superannuation Fund	Superannuation contributions	-73.70
SUPER	30/08/2022	HUB24 Superannuation Fund	Super	73.70
DD22993.3	30/08/2022	Hesta Superannuation	Superannuation contributions	-560.54
SUPER	30/08/2022	Hesta Superannuation	Super	560.54
DD22993.4	30/08/2022	ANZ Smart Choice Super	Superannuation contributions	-253.59
SUPER	30/08/2022	ANZ Smart Choice Super	Super	253.59
DD22993.5	30/08/2022	Australian Catholic Superannuation & Retirement Fund Compliance	Superannuation contributions	-52.38
SUPER	30/08/2022	Australian Catholic Superannuation & Retirement Fund Compliance	Super	52.38
DD22993.6	30/08/2022	Fraser Coast Super Fund	Payroll deductions	-567.27
SUPER	30/08/2022	Fraser Coast Super Fund	Super	428.91
DEDUCTION	30/08/2022	Fraser Coast Super Fund	Payroll Deduction	138.36
DD22993.7	30/08/2022	Future Superanuation Group Pty Ltd	Superannuation contributions	-56.66
SUPER	30/08/2022	Future Superanuation Group Pty Ltd	Super	56.66
DD22993.8	30/08/2022	Spirit Super	Superannuation contributions	-309.56
SUPER	30/08/2022	Spirit Super	Super	309.56
DD22993.9	30/08/2022	Essential Super -Enzo Del Testa	Superannuation contributions	-180.39
SUPER	30/08/2022	Essential Super -Enzo Del Testa	Super	180.39
DD22995.1	29/08/2022	NAB	Credit Card Fees - 19 July 22 to 18 August 22	-7251.71
JULYAUG22	29/08/2022	NAB	Lawsense - Seminar Tickets - Law in Aged Care - C O'Regan and H Clarke,	1390.00
JULYAUG22	29/08/2022	NAB	Express Online Training - Replace damaged White card C Clinch,	35.50
JULYAUG22	29/08/2022	NAB	EziSmart Cases - shockproof case for works foremans phone.,	28.95
JULYAUG22	29/08/2022	NAB	Officeworks - Iphone 13 and protective case for technical officer,	1372.95
JULYAUG22	29/08/2022	NAB	Express Online Training -White Card for Neil Riley,	164.13
JULYAUG22	29/08/2022	NAB	Kojonup Country Kitchen - BCC Interviews lunch x 3,	49.75
JULYAUG22	29/08/2022	NAB	124 Deli - Special Council Meeting after hrs meal,	12.00
JULYAUG22	29/08/2022	NAB	Black Cockatoo Café - Team meeting coffee and lunch,	35.50
JULYAUG22	29/08/2022	NAB	124 Deli - Meal after return from meeting,	20.00
JULYAUG22	29/08/2022	NAB	Riverside Roadhouse - 2 x coffee CEO and SP Strategic Planning Meeting Perth,	7.50
JULYAUG22	29/08/2022	NAB	Williams Woolshed - Breakfast Coffees CEO and SP,	15.20
JULYAUG22	29/08/2022	NAB	Amazon Market Place - Coloured spoons for medication administration,	118.93
JULYAUG22	29/08/2022	NAB	CPP Citiplace - Parking Strategic Planning Meeting,	20.19
JULYAUG22	29/08/2022	NAB	Black Cockatoo Café - Meals Saturday Operationd Team Meeting,	32.00
JULYAUG22	29/08/2022	NAB	Black Cockatoo Café - Coffees Team meeting,	12.00
JULYAUG22	29/08/2022	NAB	Shire of Kojonup - Renewal of 1TWE141 to coincide with fleet,	26.95
JULYAUG22	29/08/2022	NAB	St Johns - CPR Training T Pearce,	89.00
JULYAUG22	29/08/2022	NAB	Dept of Health - Industrial Swimming pool chlorination permit,	127.00
JULYAUG22	29/08/2022	NAB	Test and Tag Training - R Hanekamp,	495.00

JULYAUG22	29/08/2022	NAB	Crown Towers Perth - Accommodation for Cr Singh at LG conference,	1326.13
JULYAUG22	29/08/2022	NAB	St Catherines - Accomodation and parking for T Pearce - LG Professional Training for non professionals,	198.00
JULYAUG22	29/08/2022	NAB	SP Haines Medical - Non slip socks and slide sheets,	219.26
JULYAUG22	29/08/2022	NAB	Cleverpatch - Arts & Crafts Activity equipment,	1044.19
JULYAUG22	29/08/2022	NAB	Officeworks -Plastic Storage Containers,	66.00
JULYAUG22	29/08/2022	NAB	Amazon Dispute Resolution - refund,	-41.97
JULYAUG22	29/08/2022	NAB	Shire of Kojonup - Reprint of licence 1HOP357 (Kia Carnival),	5.30
JULYAUG22	29/08/2022	NAB	Shire of Kojonup - Licence renewal for 65 KO new vehicle,	369.25
JULYAUG22	29/08/2022	NAB	Credit Card Fees - 19 July 22 to 18 August 22	13.00
<b>DD22955.10</b>	<b>02/08/2022</b>	<b>SuperWrap Personal Super Plan</b>	<b>Superannuation contributions</b>	<b>-122.94</b>
SUPER	02/08/2022	SuperWrap Personal Super Plan	Super	122.94
<b>DD22955.11</b>	<b>02/08/2022</b>	<b>HOSTPLUS</b>	<b>Superannuation contributions</b>	<b>-538.35</b>
DEDUCTION	02/08/2022	HOSTPLUS	Payroll Deduction	64.50
SUPER	02/08/2022	HOSTPLUS	Super	473.85
<b>DD22955.12</b>	<b>02/08/2022</b>	<b>REST SUPERANNUATION</b>	<b>Superannuation contributions</b>	<b>-714.37</b>
DEDUCTION	02/08/2022	REST SUPERANNUATION	Payroll Deduction	67.48
SUPER	02/08/2022	REST SUPERANNUATION	Super	646.89
<b>DD22955.13</b>	<b>02/08/2022</b>	<b>MTAA SUPERANNUATION FUND</b>	<b>Superannuation contributions</b>	<b>-122.71</b>
SUPER	02/08/2022	MTAA SUPERANNUATION FUND	Super	122.71
<b>DD22955.14</b>	<b>02/08/2022</b>	<b>IOOF Superannuation</b>	<b>Superannuation contributions</b>	<b>-250.26</b>
SUPER	02/08/2022	IOOF Superannuation	Super	250.26
<b>DD22955.15</b>	<b>02/08/2022</b>	<b>Panorama Super</b>	<b>Superannuation contributions</b>	<b>-117.80</b>
SUPER	02/08/2022	Panorama Super	Super	117.80
<b>DD22955.16</b>	<b>02/08/2022</b>	<b>SunSuper Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-1203.99</b>
SUPER	02/08/2022	SunSuper Superannuation Fund	Super.	1203.99
<b>DD22971.10</b>	<b>16/08/2022</b>	<b>SuperWrap Personal Super Plan</b>	<b>Superannuation contributions</b>	<b>-165.73</b>
SUPER	16/08/2022	SuperWrap Personal Super Plan	Super	165.73
<b>DD22971.11</b>	<b>16/08/2022</b>	<b>HOSTPLUS</b>	<b>Superannuation contributions</b>	<b>-578.03</b>
DEDUCTION	16/08/2022	HOSTPLUS	Payroll Deduction	76.25
SUPER	16/08/2022	HOSTPLUS	Super	501.78
<b>DD22971.12</b>	<b>16/08/2022</b>	<b>MTAA SUPERANNUATION FUND</b>	<b>Superannuation contributions</b>	<b>-108.63</b>
SUPER	16/08/2022	MTAA SUPERANNUATION FUND	Super	108.63
<b>DD22971.13</b>	<b>16/08/2022</b>	<b>REST SUPERANNUATION</b>	<b>Superannuation contributions</b>	<b>-363.73</b>
SUPER	16/08/2022	REST SUPERANNUATION	Super	363.73
<b>DD22971.14</b>	<b>16/08/2022</b>	<b>IOOF Superannuation</b>	<b>Superannuation contributions</b>	<b>-240.01</b>
SUPER	16/08/2022	IOOF Superannuation	Super	240.01
<b>DD22971.15</b>	<b>16/08/2022</b>	<b>Panorama Super</b>	<b>Superannuation contributions</b>	<b>-84.81</b>
SUPER	16/08/2022	Panorama Super	Super	84.81
<b>DD22971.16</b>	<b>16/08/2022</b>	<b>SunSuper Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-1184.43</b>
SUPER	16/08/2022	SunSuper Superannuation Fund	Super	1184.43
<b>DD22993.10</b>	<b>30/08/2022</b>	<b>Australian Super Pty Ltd</b>	<b>Payroll deductions</b>	<b>-1819.99</b>
SUPER	30/08/2022	Australian Super Pty Ltd	Super	1584.39
DEDUCTION	30/08/2022	Australian Super Pty Ltd	Payroll Deduction	235.60
<b>DD22993.11</b>	<b>30/08/2022</b>	<b>SuperWrap Personal Super Plan</b>	<b>Superannuation contributions</b>	<b>-98.80</b>
SUPER	30/08/2022	SuperWrap Personal Super Plan	Super	98.80
<b>DD22993.12</b>	<b>30/08/2022</b>	<b>HOSTPLUS</b>	<b>Superannuation contributions</b>	<b>-682.22</b>
DEDUCTION	30/08/2022	HOSTPLUS	Payroll Deduction	101.66
SUPER	30/08/2022	HOSTPLUS	Super	580.56
<b>DD22993.13</b>	<b>30/08/2022</b>	<b>MTAA SUPERANNUATION FUND</b>	<b>Superannuation contributions</b>	<b>-108.63</b>
SUPER	30/08/2022	MTAA SUPERANNUATION FUND	Super	108.63
<b>DD22993.14</b>	<b>30/08/2022</b>	<b>REST SUPERANNUATION</b>	<b>Superannuation contributions</b>	<b>-306.24</b>

SUPER	30/08/2022	REST SUPERANNUATION	Super	306.24
<b>DD22993.15</b>	<b>30/08/2022</b>	<b>IOOF Superannuation</b>	<b>Superannuation contributions</b>	<b>-195.50</b>
SUPER	30/08/2022	IOOF Superannuation	Super	195.50
<b>DD22993.16</b>	<b>30/08/2022</b>	<b>SunSuper Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-1243.33</b>
SUPER	30/08/2022	SunSuper Superannuation Fund	Super	1243.33
<b>DD22993.17</b>	<b>30/08/2022</b>	<b>Prime Super</b>	<b>Superannuation contributions</b>	<b>-1425.15</b>
SUPER	30/08/2022	Prime Super	Super	1425.15
<b>FEES</b>	<b>04/07/2022</b>	<b>WESTNET</b>	<b>Westnet</b>	<b>-725.79</b>
<b>FEES</b>	<b>29/07/2022</b>	<b>NAB</b>	<b>MISCELLANEOUS BANK CHARGES</b>	<b>-401.49</b>
<b>FEES</b>	<b>29/07/2022</b>	<b>2022</b>	<b>Centrelink Charge :</b>	<b>-4.95</b>
<b>2418</b>	<b>04/08/2022</b>	<b>013B - PAYROLL CREDITORS MUN</b>	<b>PAYROLL CREDITORS MUN</b>	<b>-138316.32</b>
<b>2418</b>	<b>18/08/2022</b>	<b>013B - PAYROLL CREDITORS MUN</b>	<b>PAYROLL CREDITORS MUN</b>	<b>-132352.27</b>
<b>2418</b>	<b>01/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-1221.65</b>
<b>2418</b>	<b>02/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-3927.90</b>
<b>2418</b>	<b>03/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-4578.25</b>
<b>2418</b>	<b>04/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-2848.35</b>
<b>2418</b>	<b>05/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-146.30</b>
<b>2418</b>	<b>08/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-448.55</b>
<b>2418</b>	<b>09/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-2357.05</b>
<b>2418</b>	<b>10/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-2144.40</b>
<b>2418</b>	<b>11/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-4797.50</b>
<b>2418</b>	<b>12/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-818.15</b>
<b>2418</b>	<b>15/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-8227.00</b>
<b>2418</b>	<b>16/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-2804.85</b>
<b>2418</b>	<b>17/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-5443.00</b>
<b>2418</b>	<b>18/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-3173.50</b>
<b>2418</b>	<b>19/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-1242.00</b>
<b>2418</b>	<b>22/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-8996.20</b>
<b>2418</b>	<b>23/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-1822.55</b>
<b>2418</b>	<b>24/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-2040.35</b>
<b>2418</b>	<b>25/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-673.10</b>
<b>2418</b>	<b>26/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-1961.40</b>
<b>2418</b>	<b>29/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-1412.05</b>
<b>2418</b>	<b>30/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-417.85</b>
<b>2418</b>	<b>31/08/2022</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-1996.60</b>

**421,221.46**

<b>SUMMARY FOR AUGUST 2022</b>	
Cheque 14344 - 14344	1,428.70
EFT 30596 - 30738	808,416.27
Direct Debits	421,221.46
<b>Total</b>	<b>1,231,066.43</b>

# Kojonup



SHIRE OF KOJONUP

## MINUTES

### ANNUAL MEETING OF ELECTORS

16 August 2022

At Sports Complex commencing 6.00pm

**1. WELCOME**

The Shire President, Cr Radford, declared the meeting open at 6.05pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points, and outlined the procedures of the meeting.

**Acknowledgement of Country**

The Shire of Kojonup acknowledges the first nations people of Australia as the traditional custodians of this land and; in particular, the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

**2. ATTENDANCE AND APOLOGIES**

Cr N Radford	Shire President
Cr P Webb	Deputy Shire President
Cr F Webb	
Cr Gale	
Cr Singh	
Cr R Bilney	
Cr A Egerton-Warburton	

**STAFF**

Grant Thompson	Chief Executive Officer (CEO)
Ciara O'Regan	Manager Springhaven
Robert Jehu	Manager Regulatory Services
Heather Marland	Senior Finance Officer
Emily Sleight	Sport and Recreation Officer
Jill Watkin	Manager The Kodja Place, Tourism & Marketing

**COMMUNITY MEMBERS**

Aaron McCarthy  
Frank Pritchard  
Melvin Hettner  
Jill Mathwin  
Pat Bunny  
Kath Mathwin

**LEAVE OF ABSENCE**

Nil

**APOLOGIES**

Cr Cindy Wieringa	
Craig McVee	Manager Works and Services
Frank and Jill House	Community Members
Suzanne Pritchard	Community Member
Chris Evans	Community Member

**3. CONFIRMATION OF PREVIOUS MINUTES**

**MEETING RESOLUTION**

Moved Jill Mathwin, seconded Kath Mathwin

That the minutes of the Annual Meeting of Electors held 12 October 2021 be accepted.

**CARRIED**

**4. REPORTS**

**Shire President**

The Shire President, Cr Ned Radford, elaborated on his report as contained within the Annual Report.

**MEETING RESOLUTION**

Moved Frank Pritchard, Seconded Pat Bunny

That the Shire of Kojonup President's Report for 2020/2021 be received.

**CARRIED**

**Chief Executive Officer's Report**

The Chief Executive Officer (CEO), Mr Grant Thompson, introduced team members and elaborated further on his report as contained within the Annual Report.

**MEETING RESOLUTION**

Moved Kath Mathwin, Seconded Jill Mathwin

That the Shire of Kojonup Chief Executive Officer's Report for 2020/2021 be received.

**CARRIED**

**5. PUBLIC QUESTIONS/OTHER BUSINESS OF A GENERAL NATURE**

**5.1 Questions Taken on Notice from Previous Meeting**

Nil



## 5.2 An Opportunity for Questions, Feedback or Items to be raised from the Floor

Questions from the floor included:

Mr Melvin Hettner wished to bring to Council's attention the Boyanup cattle sale facilities in the Shire of Capel. Mr Hettner raised concerns regarding lack of government funds to support them, lack of improvements to animal welfare concerns and the lack of a truck wash at the facility. Mr Hettner continued regarding concerns about Foot and Mouth Disease, and the impact this would have on the Boyanup facility without adequate hygiene provisions.

Cr Radford acknowledged Mr Hettner's concerns and queried the relevance to the Shire of Kojonup.

Mr Hettner raised that there are significant numbers of cattle in the area, as well as east of Katanning, and that Katanning should have had provision for cattle sale facilities in their new saleyards. Mr Hettner suggested that Kojonup could also be used in the same way.

The CEO advised that the Kojonup saleyards are remaining closed unless there is significant interest and funds in facilitating the upgrades required for them to meet the required standards and environmental health regulations.

Mrs Pat Bunny queried what the Shire of Kojonup's main expenses were for the 2022/2023 Financial Year.

The CEO responded with the following, in no particular order:

- Road maintenance and repair
- Labour is one of the largest expenses the Shire has
- Swimming Pool facility
- Springhaven Lodge
- The Kodja Place precinct

Mrs Bunny queried the occupancy currently at Springhaven.

Manager Springhaven advised that currently 20 of the 22 beds were occupied. Due to low staffing levels, no further admissions of new residents would be accepted until the staff situation changes, as the priority will be on continuing the high level of care for existing residents.

Mrs Kath Mathwin queried if the Shire has any level of control or input into landowners clearing vegetation from road verges and parkland-cleared agricultural land.

The CEO advised that landowners of agricultural properties are legally entitled to clear a maximum of 1.5m of vegetation from their surveyed property boundary. The CEO acknowledged that there has recently been unapproved clearing over and above that, in the Shire, which has been reported to the Department of Water and Environmental

Regulation (DWER). DWER is responsible for investigating and proceeding to prosecute with any penalties to landowners for unapproved clearing. Some agricultural landowners are beginning the process of re-vegetation.

Mrs K Mathwin enquired if the Shire could be more proactive in providing advice on this issue to landowners.

The CEO advised that the Manager Regulatory Services is currently working on information sessions and the provision of information leaflets via social media, Shire publications and the Shire website.

The Manager Regulatory Services advised that overspray via aerial means affecting vegetation and over clearing are both serious concerns and, although situations are being reported to DWER, there has been, so far, a minimal response.

Mrs K Mathwin enquired as to whether the Shire had considered the construction of a dog cemetery.

Cr Radford advised he would take the question on notice, with the Manager Regulatory Services advising that the burial of dogs is allowed on the owner's property, and the Shire also offers low-cost transportation of pet remains to a pet cemetery in Perth for interment.

Mrs K Mathwin enquired if Council had any recommendations to encourage more attendance at Annual Electors Meetings.

The CEO asked those in attendance if they had any suggestions for this purpose. Mrs Jill Mathwin suggested that there is generally a higher turnout if there are contentious issues in the community. The CEO advised that cause and effect of different mediums for community input may have had a positive effect on community sentiment towards the Shire and, if community feel they are being listened to, attendance at an Annual Electors Meeting may not be seen as important.

Mr Hettner advised he feels face to face meetings like this are still very relevant and preferable to those that rely on online or telephone facilities.

Mr Hettner enquired as to when the next Council election is due to be held.

The CEO advised that the next election for Council will be held in October 2023.

Mrs J Mathwin thanked the Councillors, staff and the CEO for the work they have done over the past 12 months, especially during COVID and with staff shortages. Mrs J Mathwin noted an appreciation for an increase in inclusiveness of community and of volunteers.

**6. CLOSURE OF MEETING**

There being no further business the Shire President declared the meeting closed at 6.41pm.

**7. ATTACHMENTS**

Annual Report & Annual Financial Report 2020/2021

UNCONFIRMED



ROD. + KELLY / BOWEN

JOHN KINNAR AND ASSOCIATES

Consulting Surveyors  
45 COLLE STREET  
P O BOX 283, ALBANY WA, 6330  
TELEPHONE (08) 9842 1353 FACSIMILE (08) 9842 1570  
JWA REF: F768

PROPOSED SUBDIVISION

LOT 9999	PLAN D93776	MAP	SEE SMARTPLAN	Total Area	21.5746ha	Scale	1 : 3000	
CT ValuerFile: 26/03/87		LOCAL AUTHORITY	SHIRE OF KOLONUP	No of Easement	1	Date	Sep 19	
LOCALITY KOLONUP	ZONING	R	OWNER	SHIRE OF KOLONUP	No of Prop Lots	2	Job No	F768

• PROPOSAL SUBDIVISION OF LOT 9999 INTO 2 LOTS & ROAD



**Legend**

- Boundary line
- Setback
- Power line
- Contour line



NOTE: DISTANCES AND AREAS  
SUBJECT TO SURVEY



## Estelle Lottering

---

**From:** Robert Jehu  
**Sent:** Monday, 12 September 2022 2:37 PM  
**To:** Estelle Lottering  
**Subject:** FW: Lease to buy blocks

Robert JEHU  
Manager – Regulatory Services  
SHIRE OF KOJONUP

93 Albany Highway Kojonup WA 6395 | PO Box 163 Kojonup WA 6395  
Tel: 9831 2400 | Direct: 9831 2424 | Fax: 9831 1566

[www.kojonup.wa.gov.au](http://www.kojonup.wa.gov.au)

FOR RECIPIENTS EXTERNAL TO THE SHIRE OF KOJONUP The information contained in this email (including any attachments) is intended for the named recipient only. It may contain privileged and confidential information. If you are not the intended recipient, you must not copy, distribute, take any action or reliance on it, or disclose any details of the email or attachments to any other person, firm or corporation. If you have received this email in error, please notify the sender as soon as possible by return email and then delete.

-----Original Message-----

From: Simon Klopper [mailto:[simon@kloppercontracting.com.au](mailto:simon@kloppercontracting.com.au)]  
Sent: Monday, 12 September 2022 2:33 PM  
To: Robert Jehu <[mrs@kojonup.wa.gov.au](mailto:mrs@kojonup.wa.gov.au)>  
Subject: Lease to buy blocks

Hi Rob,

As discussed, I would like to proceed with the proposed lease and/or purchase of the 2 blocks to the west of the Thornbury CI extension and South of the block with fuel tanks stored on it. As indicated these being 5000m<sup>2</sup> each.

Kind regards,

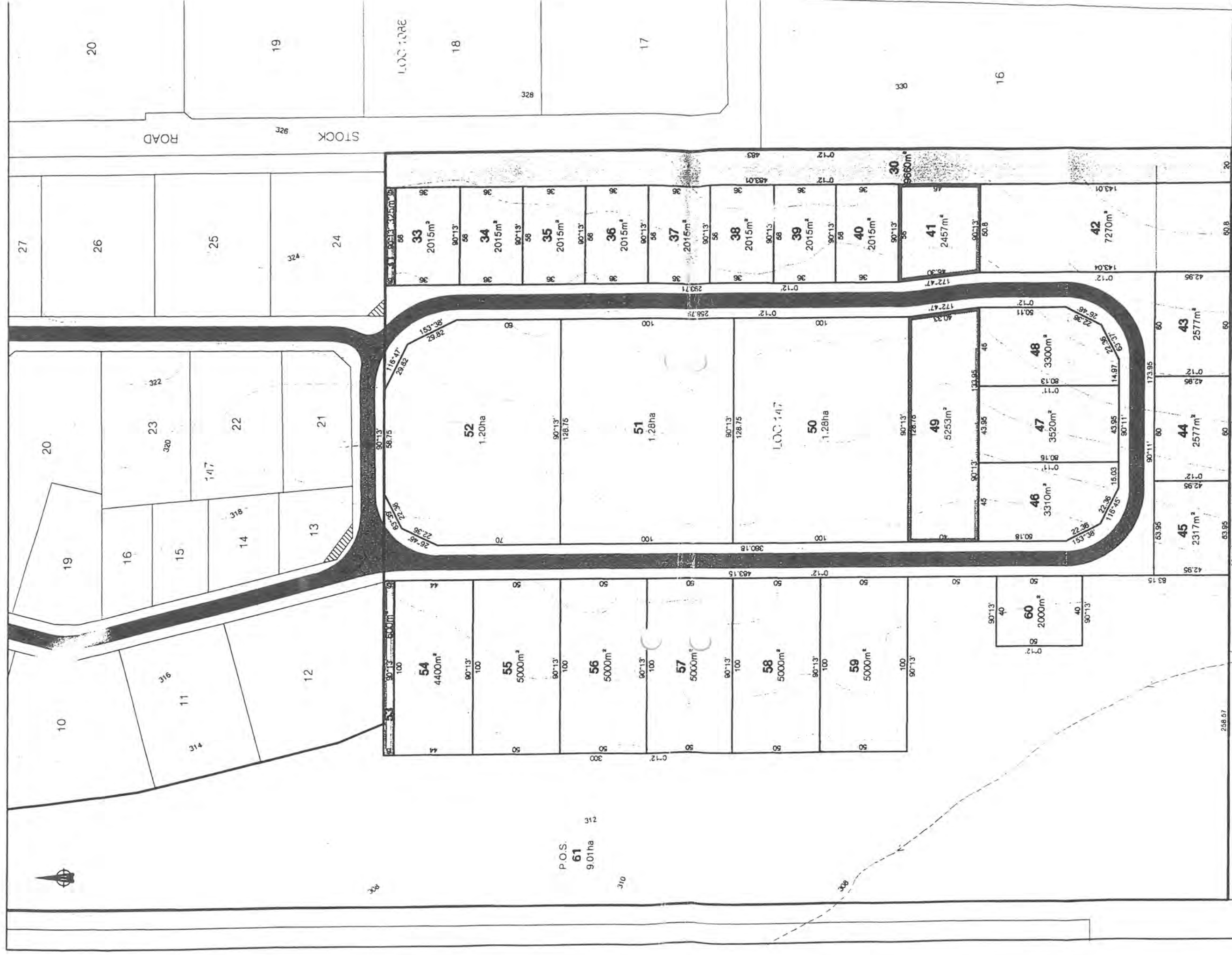
Simon Klopper

Sent from my iPhone

Please be cautious

This email was sent outside of your organisation \_\_\_\_\_





**Legend**

- Boundary of Subject Land
- Proposed Boundary
- Water Course (Winter Flow)
- Eutric Zones
- Drainage Zones
- Lots 0 - 3999m<sup>2</sup>
- Lots 4000m<sup>2</sup> - 9999m<sup>2</sup>
- Lots 10 and above
- Widening Required

**Notes**

**REVISIONS**

No.	Date	By	Description
A	2005/08	BMV	Initial Issue
B	2005/08	BMV	Revisions following Council review
C	19/12/02	BMV	Changes to road layout and lot sizes
D	2/11/2005	HB	Add subdivision to Lot 21 & reduced from A1 to A2

**Approved**

Author	Date	Signature
Author	11/11/02	<i>[Signature]</i>
Drawn	01/11/02	<i>[Signature]</i>
Check	01/11/02	<i>[Signature]</i>

**Shire of Kojonup**

**KOJONUP INDUSTRIAL ESTATE**

**STAGE 2**

**Lot 9 of Kojonup Local 147**

**Certificate of Title 1721 Pol 808**

*R. A. S. Mullen*

*[Signature]*

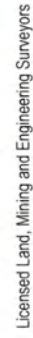
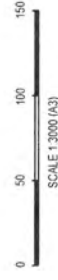
11/11/02

14 08 17



● PROPOSAL SUBDIVISION OF LOT 9999 INTO 2 LOTS & ROAD

LOT 5599	PLAN D239776	MAP	SEE SWARTPLAN	Total Area	21.5746ha	Scale	1 : 3000
CT Volume/Folio	267/057	LOCAL AUTHORITY	SHIRE OF KOONUP	No of Excl Lots	1	Date	Sep '19
LOCALITY KOONUP	ZONING R	OWNER	SHIRE OF KOONUP	No of Prop Lots	2	Job No	F788







# Kojonup



One community, many choices

Our Ref: DB.BDA.8

Dr Sarah Rankin – Managing Director  
Moonies Hill Energy Pty Ltd  
5 Barnfield Road  
CLAREMONT WA 6010

Dear Sarah,

**MOONIES HILL ENERGY PTY LTD REQUEST TO AMEND CONDITIONS OF DEVELOPMENT APPROVAL FOR THE FLAT ROCKS WIND FARM.**

The Shire of Kojonup considered your above request and resolved at its 28 September 2021 meeting to approve the request and amend the conditions.

Please find enclosed the Notice of determination on application for development approval form. The proposal may now proceed in accordance with the conditions set out in the attached approval form and plans.

This is a discretionary decision by the Shire, and you have a right to request a review of any decision and/or condition made by the Local Government to the State Administrative Tribunal if you are aggrieved by the decision and/or any condition. Appeals must be lodged within 28-days of receiving this advice.

If you have any questions or queries regarding this matter, please do not hesitate to contact Grant Thompson (Chief Executive Officer) or Phil Shephard (Town Planner) through the Shire Office on (08) 9831 2400.

Yours sincerely,

**Phil Shephard**  
Town Planner

5/10/2021

Enc.

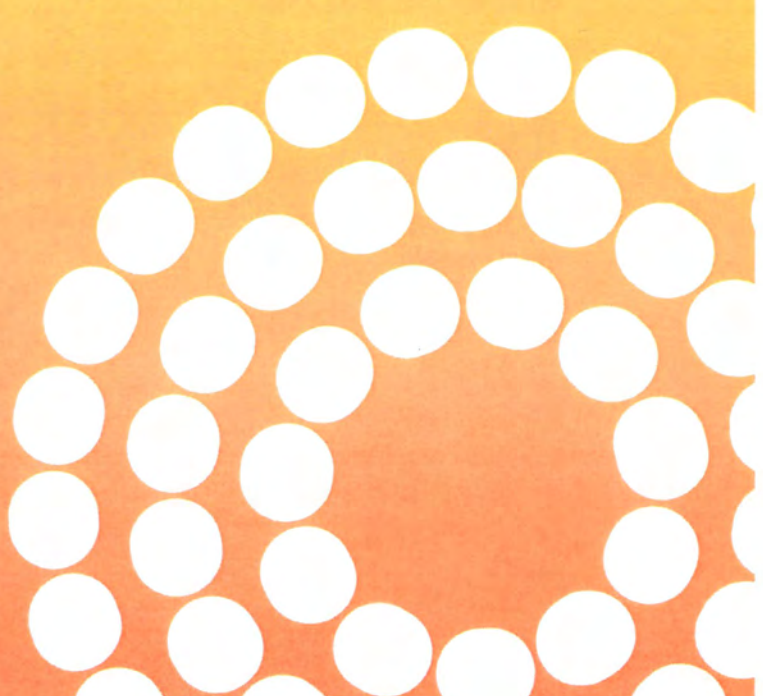
**Shire of Kojonup**

93-95 Albany Highway, Kojonup WA 6395

Postal address: PO Box 163, Kojonup WA 6395

Telephone: (08) 9831 2400 | Facsimile: (08) 9831 1566 | Email: [council@kojonup.wa.gov.au](mailto:council@kojonup.wa.gov.au)





*Planning and Development Act 2005*

Shire of Kojonup

Notice of determination on application for development approval

Location: *Various including 4787, 1, 2, 1000, 1001, 4224, 3936, 96, 4747, 781, 1158, 1748, 1017, 1016, 4429, 6315, 7362, 5187, 1790, 1641, 1085, 6932, 1028, 1111, 7725, 6474, 1107, 4386, 725, 1110, 6085, 1697, 5979, 6855 & 6854*

Lot: *Various* Plan/Diagram: *Various*

Vol. No: *Various* Folio No: *Various*

Application date: *10 August 2021* Received on: *10 August 2021*

Description of proposed development:

*Wind farm*

The application for development approval is:

*Substantial commencement*

- 1) *This wind farm shall substantially commence by 30 November 2023.*

*Wind turbine location and micro-siting*

- 2) *This approval is for a maximum of 9 wind turbines.*
- 3) *The location of the wind turbines shall be generally in accordance with the attached plan, and the application as submitted which includes the 'Flat Rocks Wind Farm Environmental Report' and Appendices.*
- 4) *The wind turbines are to be micro-sited in accordance with the following restrictions–*
  - (a) *All wind turbines shall be located a minimum distance of 1 kilometre from any residential dwelling / sensitive premises existing at the time of the issue of this planning approval, unless approval in writing is first granted from the owner of that residential dwelling / sensitive premises to a closer location;*
  - (b) *The wind turbines shall be located in accordance with the 'Flat Rocks Wind Farm Landscape and Visual Assessment'. This report requires, in order to satisfy visual amenity considerations, either relocation of specified wind turbines or in the alternative, the implementation of vegetation screening.*

*Turbine specifications*

- 5) *This approval is for Vestas V150 4.2MW wind turbine. Where the use of an alternative wind turbine is proposed, the Applicant must prepare and lodge with the local government a revised Noise Impact Assessment based upon the proposed alternative turbine, which demonstrates that the alternative turbine can comply with condition 29 below.*

- 6) The transformer associated with each wind turbine shall be located beside each tower or enclosed within the tower.
- 7) The wind turbines and rotors are to be constructed utilising a light grey colour.
- 8) All wind turbine towers are to be fully enclosed (to prevent birds perching or nesting).
- 9) All wind turbine towers to be unlit, unless required to comply with CASA regulations or the recommendations of the Applicant's risk management strategy.
- 10) The maximum height of each wind turbine shall be 200 metres, measured from the base of the tower to the rotor tip at its maximum elevation.

#### Temporary development

- 11) The development approval also grants temporary development approval for the following –
  - (a) temporary service roads and car parks;
  - (b) crane hardstand areas;
  - (c) concrete batching plants;
  - (d) construction compounds;
  - (e) water tanks; and
  - (f) materials storage / laydown areas; and
  - (g) any other construction related infrastructure,
 shown on the Construction Management Plan required by condition 18.
- 12) Any concrete batching plant shall be set back a minimum distance of 500 metres from any boundary shared with lots not the subject of this approval.

#### Ancillary development

- 13) The development approval also grants development approval for the following –
  - (a) service roads;
  - (b) cabling, whether above or below ground;
  - (c) electricity reticulation / transmission powerlines, whether above or below ground;
  - (d) fencing;
  - (e) ancillary buildings;
  - (f) an electricity substation;
 shown on the Development Layout Plan required by condition 17.
- 14) All service roads are to be located, designed, constructed and drained to minimise the impact on local drainage systems, landscape and farming activities.
- 15) Electricity reticulation / transmission powerlines –
  - (a) Between groups of wind turbine towers (called 'gangs') shall be placed underground, unless it is demonstrated to the satisfaction of the local government that it is impracticable to do so;
  - (b) Between the gangs, preferably underground, but over-head in circumstances where it is impracticable or uneconomical to install underground;
  - (c) Shall not be placed on or over land outside the lots the subject of this approval without the written approval of those land owners.
- 16) The electricity substation to be shown on the Development Layout Plan required by condition 17, must comply with the following development standards –
  - (a) Minimum setback of 100 metres from the perimeter of the substation to the boundary of the location within the nominated development area;



- (b) Maximum height of the substation building and infrastructure within the substation area to be less than 60 metres, excluding masts, poles, or infrastructure required by a separate regulatory authority;
- (c) The area of the substation does not exceed 2 hectares, with the area to include the substation, perimeter fencing, and excluding fire breaks or vegetation buffer planting;
- (d) The substation will not exceed 150MW power transfer to the grid.

Pre-construction conditions

- 17) Prior to commencing any works, the Applicant is to lodge a Development Layout Plan for approval by the local government. The Development Layout Plan must include the following detail –
  - (a) The location of access / egress points and service roads;
  - (b) The location of any cabling between wind turbines;
  - (c) The location of any fencing;
  - (d) Permanent buildings;
  - (e) Permanent car parking areas;
  - (f) Locations of the wind turbines, having regard to the restrictions in conditions 3 and 4 above;
  - (g) The location of any landscaping if required by condition 4(b).
- 18) Prior to commencing any works, the Applicant is to lodge a Construction Management Plan for approval by the local government. The Construction Management Plan must include the following detail –
  - (a) The location of temporary access / egress points and temporary service roads;
  - (b) The location of crane hardstand areas;
  - (c) Temporary buildings;
  - (d) Temporary car parking areas;
  - (e) The location of the concrete batching plant, water tanks and any construction compounds and materials storage / laydown areas;
  - (f) The location and extent of excavation required for the purpose of laying cabling;
  - (g) A timetable for the removal of temporary development after completion of the construction phase;
  - (h) The management of dust and other construction impacts;
  - (i) The management of weed infestations.
- 19) Prior to commencing any works, the Applicant is to lodge a Fire Management Plan for approval by the local government. The Fire Management Plan shall be prepared by a suitably qualified consultant and in the context of the construction and operational phases of the development address the following matters –
  - (a) Identification and clear mapping of firebreaks, emergency ingress and egress points, water points, turnaround areas for fire trucks, water sources, on site fire-fighting equipment;
  - (b) Identification of on-site tracks for access by emergency fire vehicles, and the requirement for these tracks to be maintained to a trafficable standard at all times;
  - (c) Emergency procedures and personnel contacts;
  - (d) Consideration of activities on fire ban days;
  - (e) Notification for other agencies.

- 20) Prior to commencing any works, the Applicant is to lodge a Traffic Management Plan for approval by the local government. The Traffic Management Plan is to be prepared by a suitably qualified traffic consultant and in the context of the construction phase of the development is to include –
- (a) Haulage routes;
  - (b) Heavy vehicle movements scheduling;
  - (c) Use of escort vehicles;
  - (d) Interaction with other road uses, for example, school bus routes;
  - (e) A Pre-Construction Road Condition Report along the proposed haulage routes, and the obligation to prepare a Post-Construction Road Condition Report once construction is complete.
- 21) Prior to commencing any works, the Applicant is to lodge a Noise Impact Mitigation Management Plan for approval by the local government. The Noise Impact Mitigation Management Plan is to outline the process by which the Applicant will –
- (a) Undertake post-commissioning testing to ensure compliance with condition 29, including testing at existing noise sensitive premises;
  - (b) Make arrangements with adjoining landowners regarding the construction of noise sensitive premises on land;
  - (c) Modify micro-siting to ensure compliance with condition 29;
  - (d) Modify the operation of the wind turbines to ensure compliance with condition 29;
  - (e) Manage complaints regarding noise impact during the operational phase of the development.
- 22) Prior to commencing any works, the Applicant is to lodge a Landscaping Plan for approval by the local government, in relation to the permanent buildings and car parking areas, and where vegetation screening is required by condition 4(b). The Landscaping Plan is to be prepared by a suitably qualified landscape architect, and address the following matters –
- (a) Identify, by numerical code, the species, quantity and anticipated mature dimensions of all plant types;
  - (b) Identify a schedule of maintenance required to ensure that the landscaping grows to its mature dimensions and can be maintained at that level.
- 23) Where the Applicant intends undertaking the development in stages, a Staging Plan must be lodged with the local government at the same time as the Management Plans referred to in conditions, 17, 18, 19, 20, 21, and 22. The purpose of the Staging Plan is to determine the scope of information required in order to satisfy the conditions of approval as it relates to that stage.
- 24) Prior to commencing any works, the Applicant is to advise the following entities regarding the construction of the wind turbines, including estimated dates of installation, details of exact locations and heights –
- 24.1 Civil Aviation Safety Authority (CASA);
  - 24.2 Airservices Australia;
  - 24.3 Royal Flying Doctor Service;
  - 24.4 Royal Australian Air Force;
  - 24.5 All known private airstrip owners within 20km of any wind turbine;
  - 24.6 All known aerial agriculture operators, including the Aerial Agriculture Association of Australia.

- 25) Prior to commencing any works the Applicant is to acknowledge in writing to the satisfaction of the Shire that they are responsible for the remedying of any electromagnetic interference to pre-construction quality of signals directly attributable to the operation of the wind farm.

Construction conditions

- 26) The Applicant is to implement the following approved plans, as they relate to the construction phase of the development, during construction –
- (a) the Construction Management Plan, required by condition 18
  - (b) the Fire Management Plan, required by condition 19; and
  - (c) the Traffic Management Plan, required by condition 20;
- 27) All fill placed on the land must be free of disease and weeds.
- 28) Any damage caused to the roads attributable to the construction phase of the development is to be rectified by the Applicant to the standard identified in the Pre-Construction Road Condition Report.

Operational conditions

- 29) The Applicant shall ensure at all times that the operation of each wind turbine complies with the following noise levels at noise sensitive premises –
- (a) Will not exceed 35dB(A); or
  - (b) Will not exceed the background noise (LA90, 10 minutes) by more than 5dB(A);
- whichever is the greater.
- 30) The Applicant is to implement the following approved plans, as they relate to the operational phase of the development, during the life of this development approval –
- (a) the Fire Management Plan, required by condition 19;
  - (b) the Traffic Management Plan, required by condition 20;
  - (c) the Noise Impact Mitigation Plan, required by condition 21; and
  - (d) the Landscape Management Plan, required by condition 22.

Decommissioning conditions

- 31) The wind turbines are to be decommissioned when they are disconnected from the power grid or when they no longer generate energy into the power grid. This condition does not apply where the wind farm or individual wind turbines is disconnected temporarily from the power grid, or is not generating energy, for maintenance.
- 32) Prior to decommissioning the wind farm, or any wind turbines in the wind farm, the Applicant is to lodge a Decommissioning and Rehabilitation Management Plan for approval by the local government. The Decommissioning and Rehabilitation Management Plan is to include –
- (a) a detailed decommissioning schedule or works with timeframes for each stage;
  - (b) a Traffic Management Plan;
  - (c) a Fire Management Plan;
  - (d) sufficient information that clearly outlines any below ground infrastructure to be retained on site and its treatment to allow for continued agricultural use;
  - (e) implementation of suitable mechanisms to alert prospective purchasers of retention of any below ground infrastructure which may affect future building locations or development

- 33) *The Applicant is to implement the Decommissioning and Rehabilitation Management Plan during the decommissioning and rehabilitation process.*
- 34) *All lots the subject of this development approval shall be returned to pre-development state following decommissioning, with the exception that underground infrastructure (such as footings and cables) may be retained below normal ploughing levels where retention allows for continued agricultural use.*
- 35) *If any below ground infrastructure is retained on site following decommissioning, notifications are to be placed on the affected Certificates of Title to alert prospective purchasers that there are underground cables and or infrastructure on the land which may impact on future development or building locations, within 3 months of the wind farm being decommissioned. The Notifications are to be prepared and lodged at the cost of the Applicant.*

*Additional development*


- 36) *The Applicant may construct a viewing area / platform and information / interpretative signage suitable for resident and visitor / tourist use at a wind turbine location to be agreed with the Shire of Kojonup.*

Date of determination: **28 September 2021**

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Signed:  Dated: 5/10/2021  
for and on behalf of the Shire of Kojonup



**FRWF Stage 1 Pty Ltd (ABN 29 165 951 977)**  
Level 23.07 One International Towers, 100 Barangaroo  
Avenue, Barangaroo, Sydney NSW 2000

13 July 2022

**Attention: Shire of Kojonup**

Shire of Kojonup  
93-95 Albany Highway  
PO Box 163, Kojonup  
WA, Australia 6395

By email: [council@kojonup.wa.gov.au](mailto:council@kojonup.wa.gov.au)

**Re: Satisfaction of Development Approval Condition 25**

FRWF Stage 1 Pty Ltd, as the Applicant, wish to formally acknowledge its responsibility for the remedying of any electromagnetic interference to pre-construction quality of signals directly attributable to the operation of the Flat Rocks Stage 1 Wind Farm, as required under condition 25 of the Development Approval.

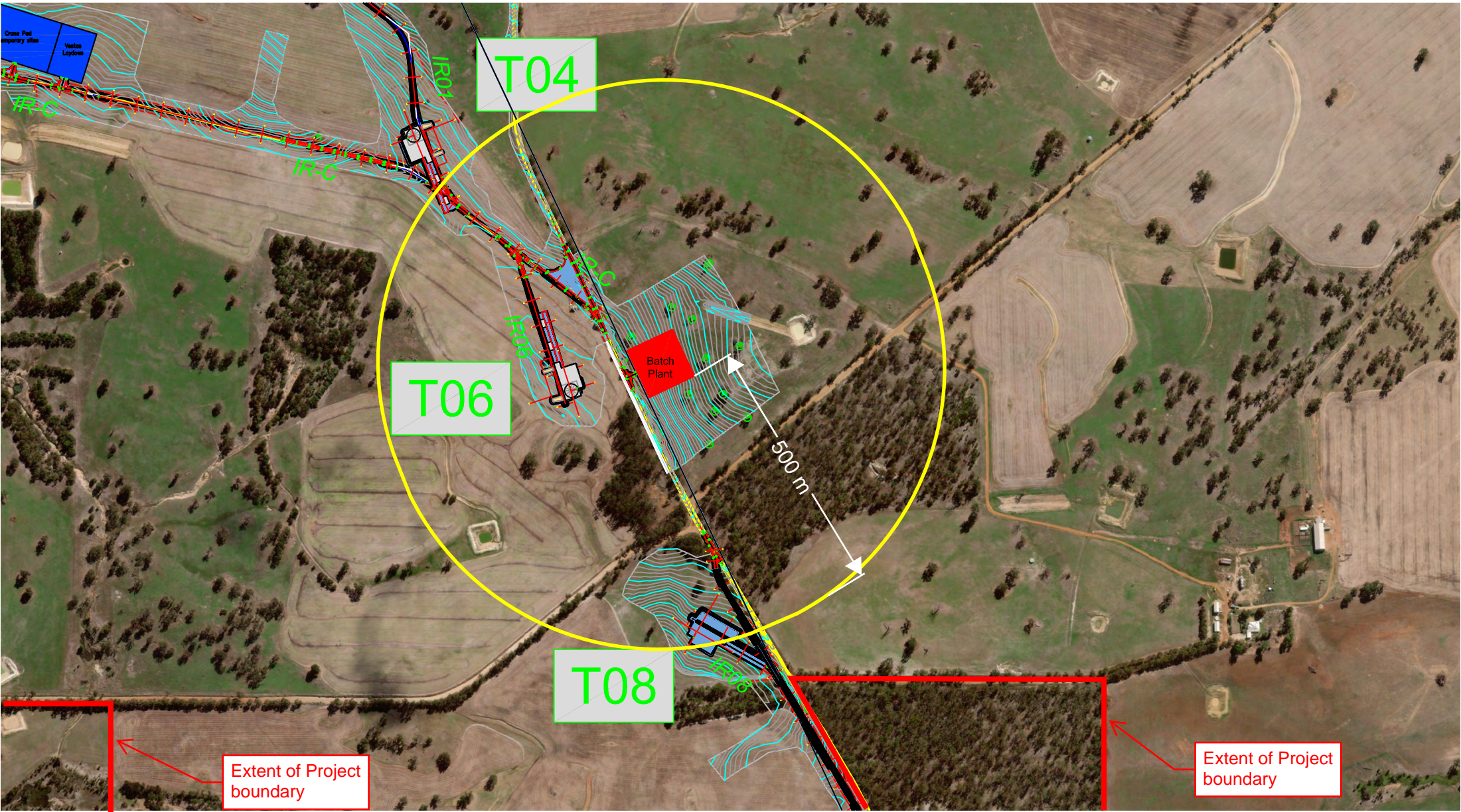
Please confirm this acknowledgement is to the satisfaction of the Shire.

Yours faithfully,

A handwritten signature in blue ink, appearing to read "W. Esposito".

**Werther Esposito**  
Sole Director  
**FRWF Stage 1 Pty Ltd**







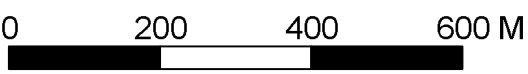
# FLAT ROCKS WIND FARM LANDSCAPE PLAN

Sheet no.	Drawing Title	Revision	Date
LP01	COVER SHEET	C	23/08/22
LP02	SITE PLAN	C	23/08/22
LP03	LANDSCAPE PLAN & BP2 DETAILS	C	23/08/22
LP04	LANDSCAPE BUFFER BP1 DETAILS	C	23/08/22
LP05	PLANT SPECIES IMAGERY & PLANTING DETAILS	C	23/08/22
LP06	SPECIFICATION	C	23/08/22
LP07	SPECIFICATION	C	23/08/22
LP08	RESIDENTIAL VEGETATION SCREENING OPTIONS	C	23/08/22



Location of access road, O & M building and substation

LOCALITY PLAN  
Scale: 1:10000

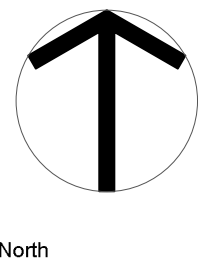


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Engineer:  
EGP

No.	Date	Revision	By
A	10/06/22	FOR REVIEW	SR
B	5/07/22	FOR SUBMISSION	SR
C	23/08/22	FOR SUBMISSION	SR

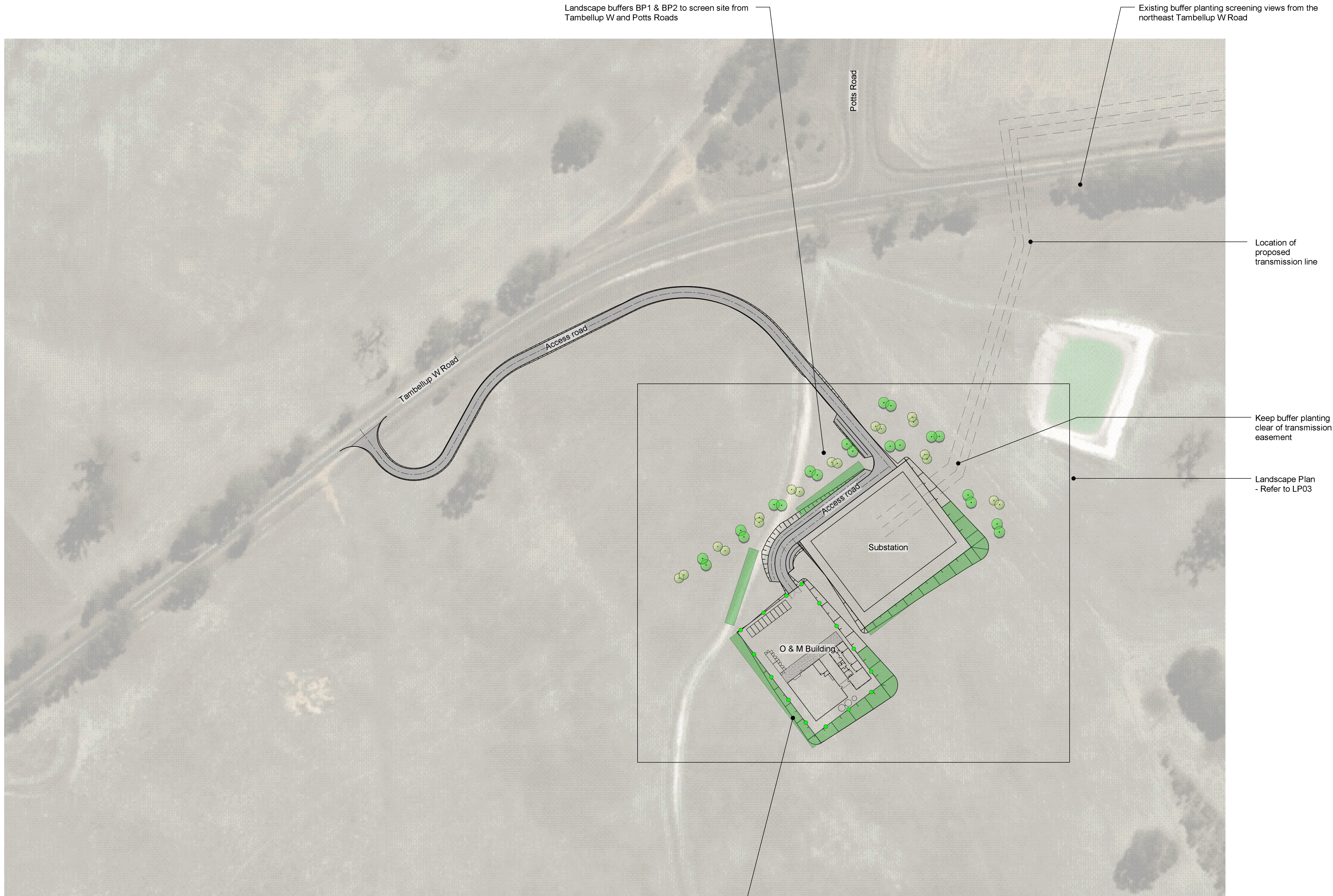


Status:  
**FOR SUBMISSION**  
Flat Rocks Wind Farm  
Tambellup W Road, Lumeah, WA  
ERM Consulting

**COVER SHEET**

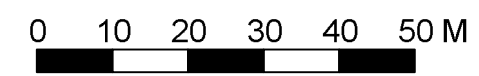
Scale: 1:10000		Project No.	<b>2159</b>
ORIGINAL DRAWING AT A1.		Drawing No.	LP01
Drawn By: SR	Approved By: DM	Rev.	C
Checked By: MED			





- LEGEND**
- BP1 Buffer Planting Type 1  
5m wide landscape buffer to access road, O & M building and substation  
Refer to LP04
  - BP2 Buffer Planting Type 2  
Scattered tree planting  
Refer to LP03

**LANDSCAPE PLAN**  
Scale: 1:1000

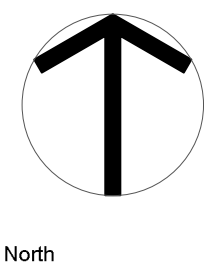


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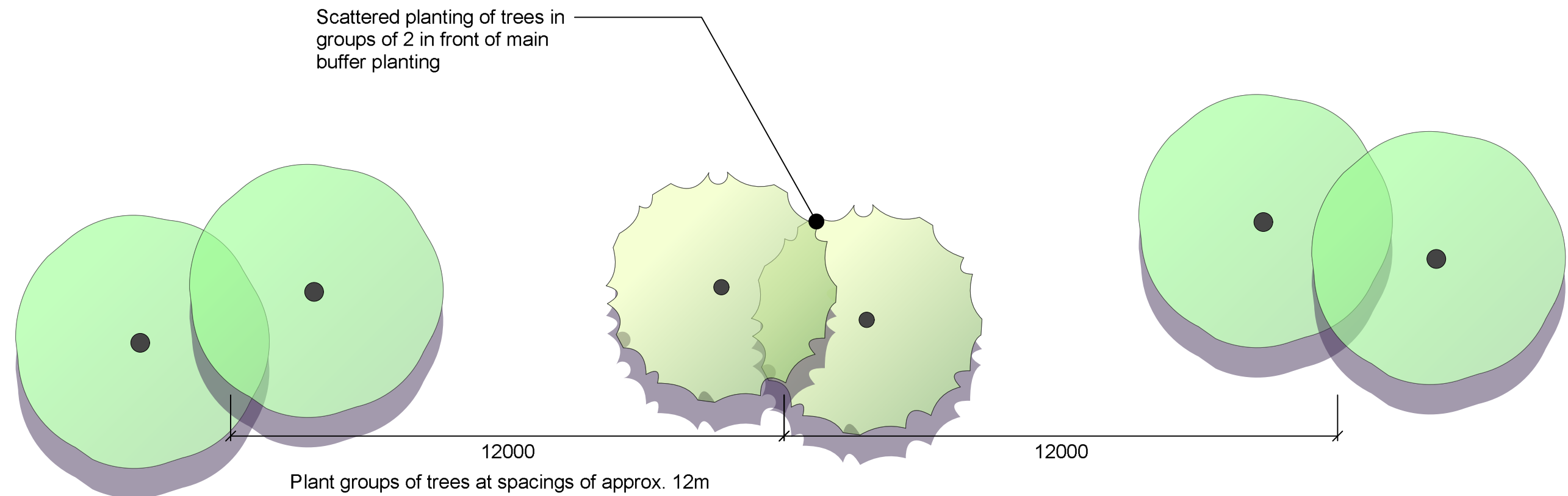
No.	Date	Revision	By
A	10/06/22	FOR REVIEW	SR
B	5/07/22	FOR SUBMISSION	SR
C	23/08/22	FOR SUBMISSION	SR



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SITE PLAN			
Scale: 1:1000  ORIGINAL DRAWING AT A1.		Project No. 2159	
		Drawing No. LP02	Rev. C
Drawn By: SR	Approved By: DM		
Checked By: MED			





1  
LP03

TYPICAL BUFFER ZONE PLANTING PLAN - BP2  
Scale: 1:100

#### Planting Schedule Scattered Planting

Code	Botanical Name	Common Name	Pot Size	Mature Height	Mature Spread	Qty	Notes
<b>Trees</b>							
ACA sal	<i>Acacia saligna</i>	Weeping-Wreath Wattle	25 litre	5 - 8m	4 - 8m	20	N
EUC ort	<i>Eucalyptus orthostemon</i>	Diverse Mallee	25 litre	4 - 7m	3 - 5m	18	N

**NOTE:**  
CONTRACTOR IS REQUIRED TO CHECK ALL NUMBERS ON DRAWINGS AND CONFIRM WITH SCHEDULE PRIOR TO ORDERING. NUMBERS ON DRAWINGS TO TAKE PRECEDENT ALONG WITH SQUARE METRE RATES.

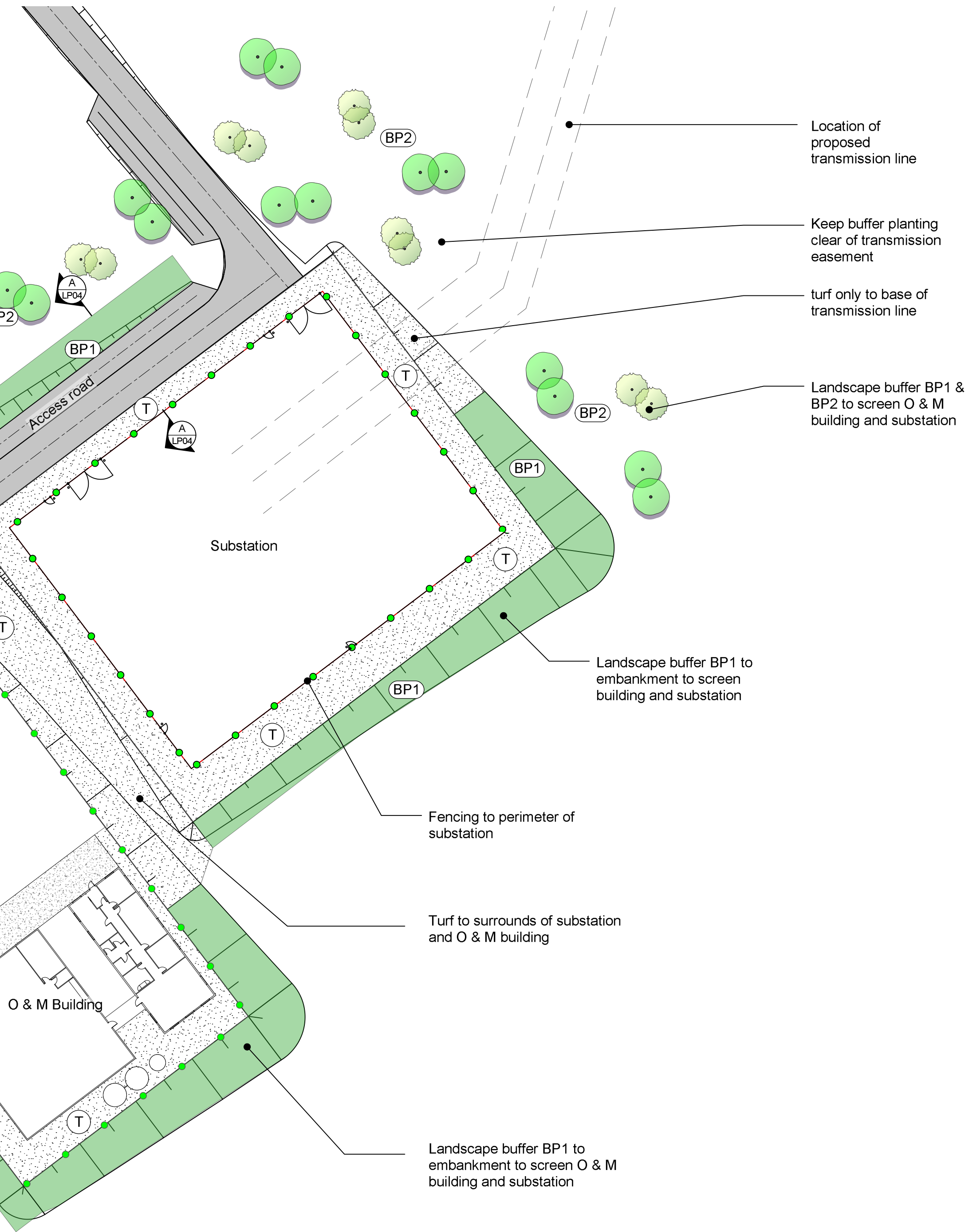
#### LEGEND

	BP1 Buffer Planting Type 1 5m wide landscape buffer to access road, O & M building and substation Refer to LP04
	BP2 Buffer Planting Type 2 Scattered tree planting Refer to LP03
	Turf To be installed where shown

Landscape buffers BP1 & BP2 to screen site from  
Tambellup W and Potts Roads

Turf to embankment and  
reinstated to areas disturbed  
during construction

Fencing to perimeter  
of substation



Location of  
proposed  
transmission line

Keep buffer planting  
clear of transmission  
easement

turf only to base of  
transmission line

Landscape buffer BP1 &  
BP2 to screen O & M  
building and substation

Landscape buffer BP1 to  
embankment to screen  
building and substation

Fencing to perimeter of  
substation

Turf to surrounds of substation  
and O & M building

Landscape buffer BP1 to  
embankment to screen O & M  
building and substation

Buffer Planting BP2

Trees

*Acacia saligna*

*Eucalyptus orthostemon*

#### LANDSCAPE PLAN

Scale: 1:500

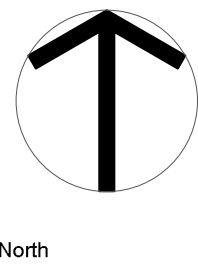


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A	10/06/22	FOR REVIEW	SR
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C	23/08/22	FOR SUBMISSION	SR



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ERM Consulting

#### LANDSCAPE PLAN & BP2 DETAILS

Scale: AS SHOWN

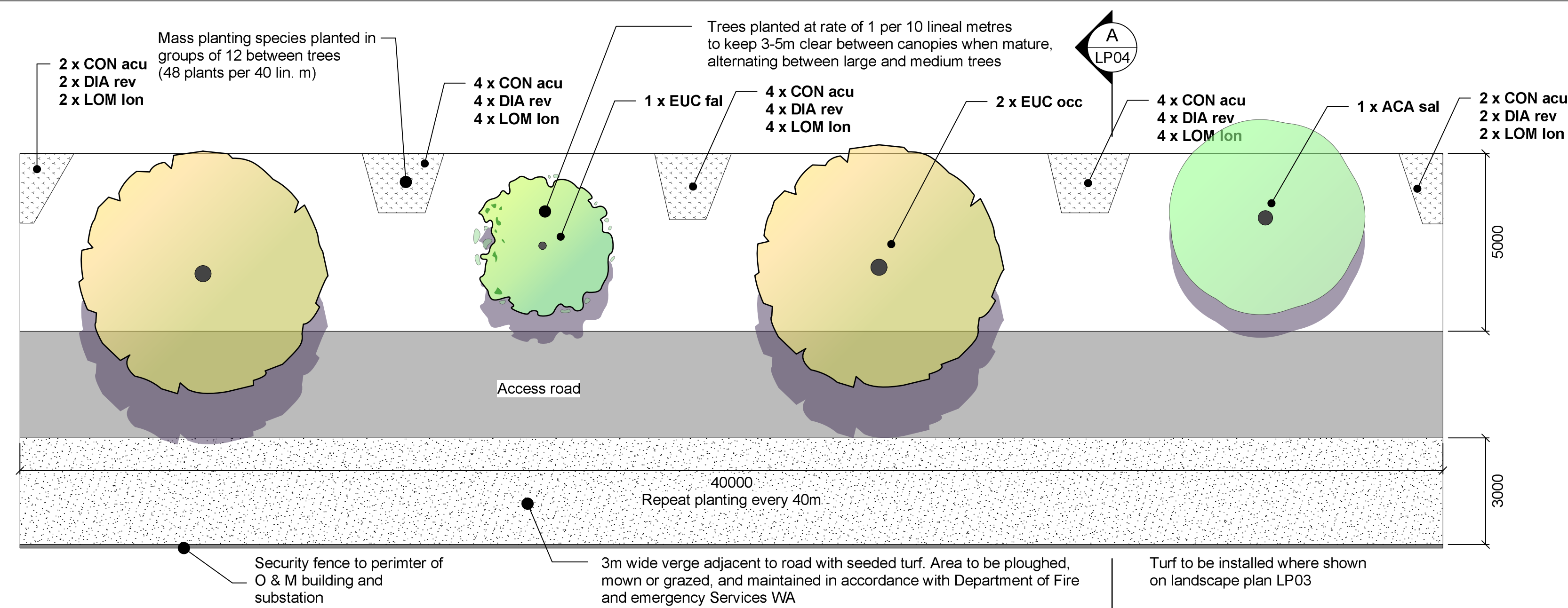
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Drawn By: SR  
Checked By: MED

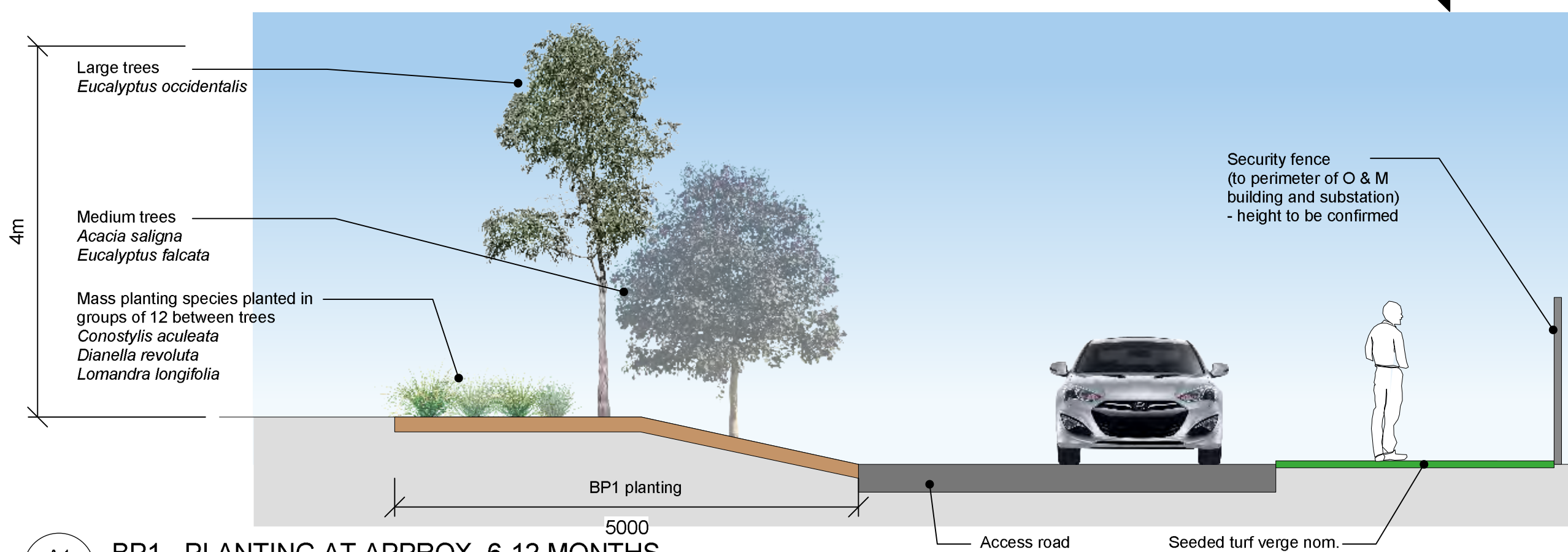
Project No. **2159**

Drawing No. **LP03**  
Rev. **C**

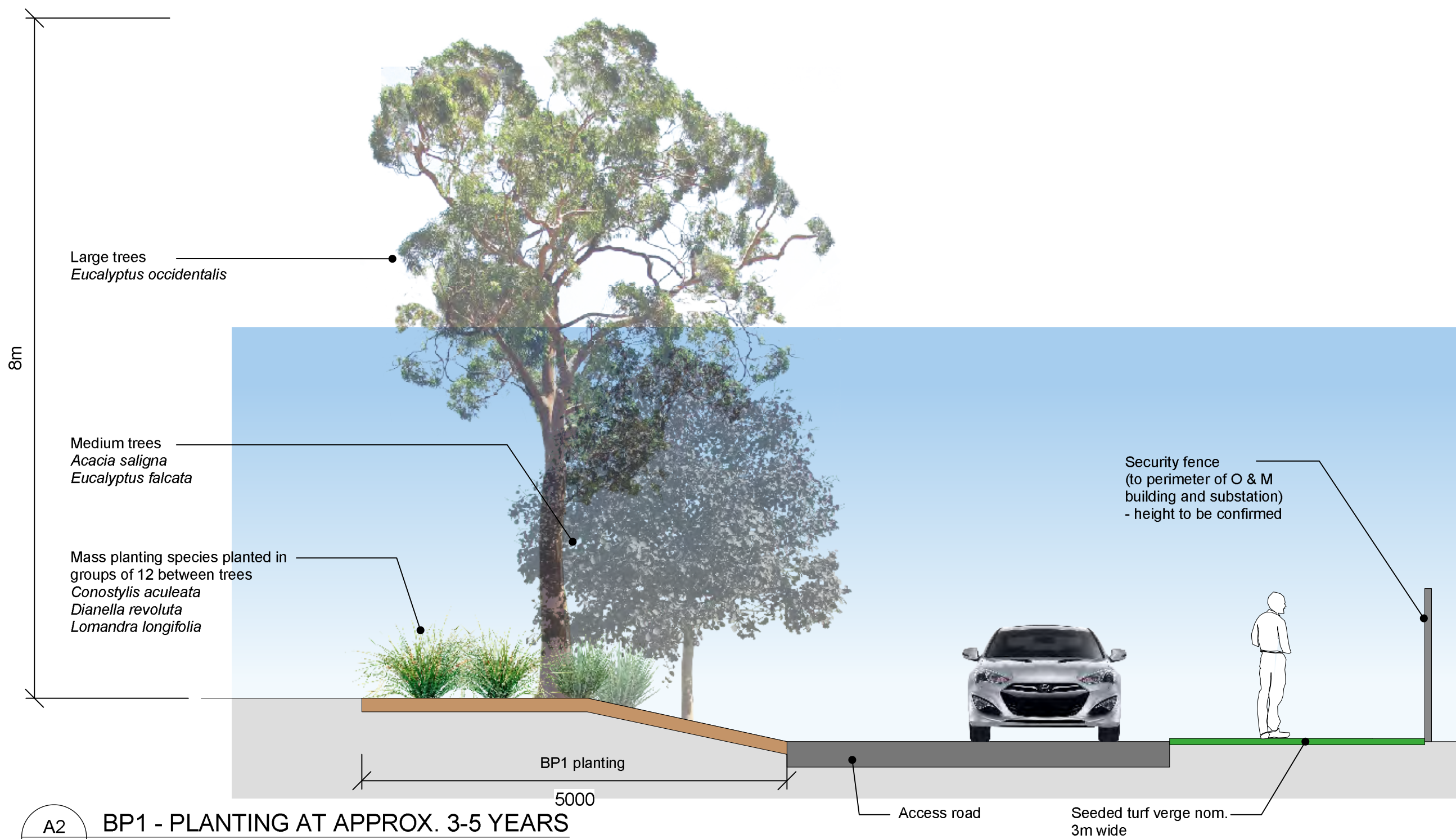




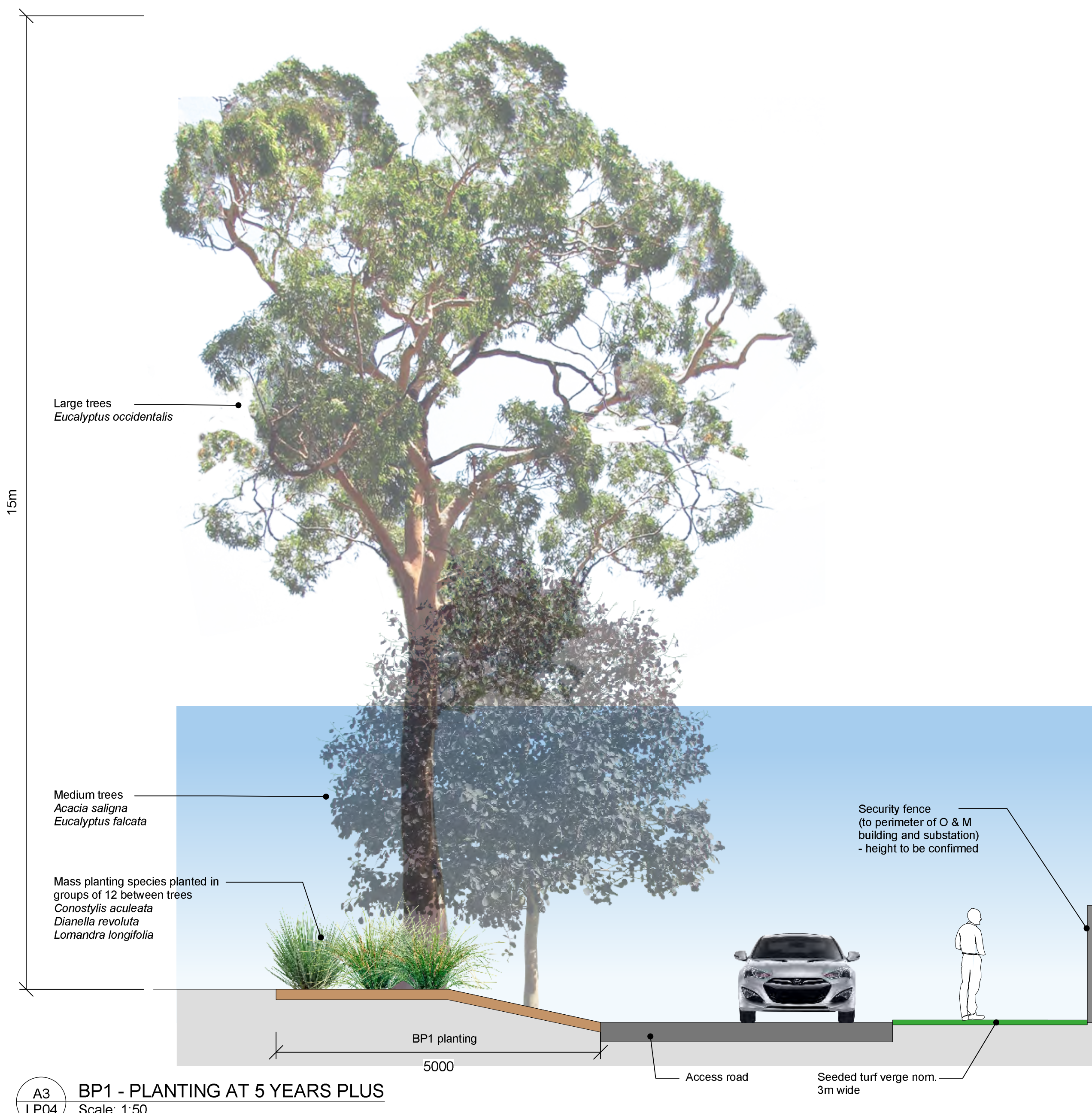
1  
LP04  
TYPICAL BUFFER ZONE PLANTING PLAN - BP1  
Scale: 1:100



A1  
LP04  
BP1 - PLANTING AT APPROX. 6-12 MONTHS  
Scale: 1:50



A2  
LP04  
BP1 - PLANTING AT APPROX. 3-5 YEARS  
Scale: 1:50



A3  
LP04  
BP1 - PLANTING AT 5 YEARS PLUS  
Scale: 1:50

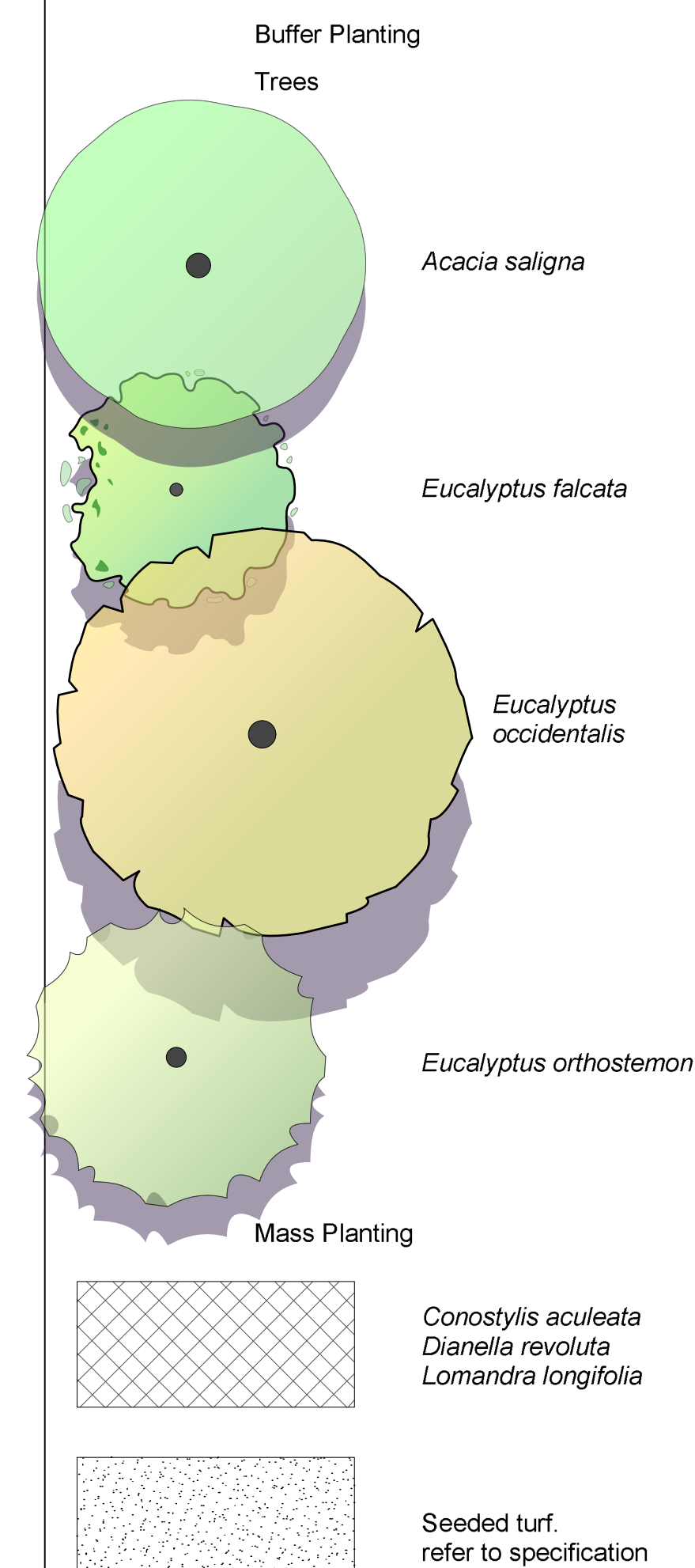
## Typical Buffer Zone Planting Schedule

Code	Botanical Name	Common Name	Pot Size	Mat. Height	Mat. Spread	Qty	Notes
<b>Trees</b>							
ACA sal	<i>Acacia saligna</i>	Weeping-Wreath Wattle	25 litre	5 - 8m	4 - 8m	8	N
EUC fal	<i>Eucalyptus falcata</i>	Silver Mallet	25 litre	5 - 6m	4 - 5m	8	N
EUC occ	<i>Eucalyptus occidentalis</i>	Flat-topped Yate	25 litre	10 - 20m	8 - 16m	16	N
<b>Shrubs</b>							
<b>Mass Planting</b>							
CON acu	<i>Conostylis aculeata</i>	Prickly Conostylis	Tubestock	0.45 - 0.6m	0.3 - 0.6m	128	4 Plants/sq m
DIA rev	<i>Dianella revoluta</i>	Blueberry Lily	Tubestock	0.7 - 1.0m	0.3 - 0.6m	128	4 Plants/sq m
LOM lon	<i>Lomandra longifolia</i>	Spiny-headed Mat-Rush	Tubestock	0.6 - 0.9m	0.4 - 0.6m	128	4 Plants/sq m

Plant numbers calculated on 320lin. metres of buffer planting

**NOTE:**  
CONTRACTOR IS REQUIRED TO CHECK ALL NUMBERS ON DRAWINGS AND CONFIRM WITH SCHEDULE PRIOR TO ORDERING. NUMBERS ON DRAWINGS TO TAKE PRECEDENT ALONG WITH SQUARE METRE RATES.

## LEGEND





INDICATIVE PLANT IMAGERY

TREES



*Acacia salignus*



*Eucalyptus falcata*



*Eucalyptus occidentalis*



*Eucalyptus orthostemon*

SHRUBS



*Calothamnus quadrifidus*



*Hakea laurina*



*Melaleuca densa*



*Banksia formosa*



*Acacia myrtifolia*



*Hakea lissocarpa*

MASS PLANTING



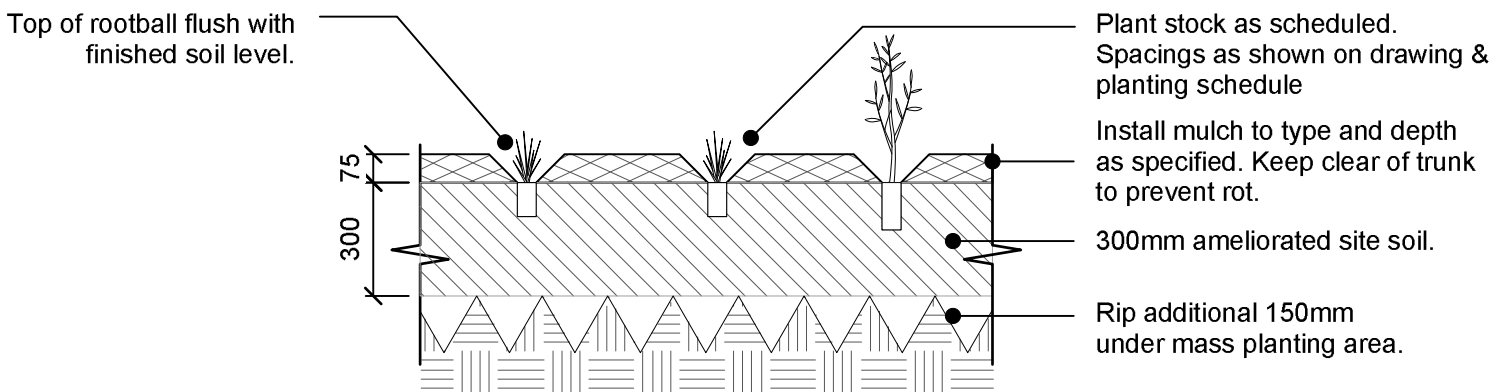
*Calothamnus quadrifidus*



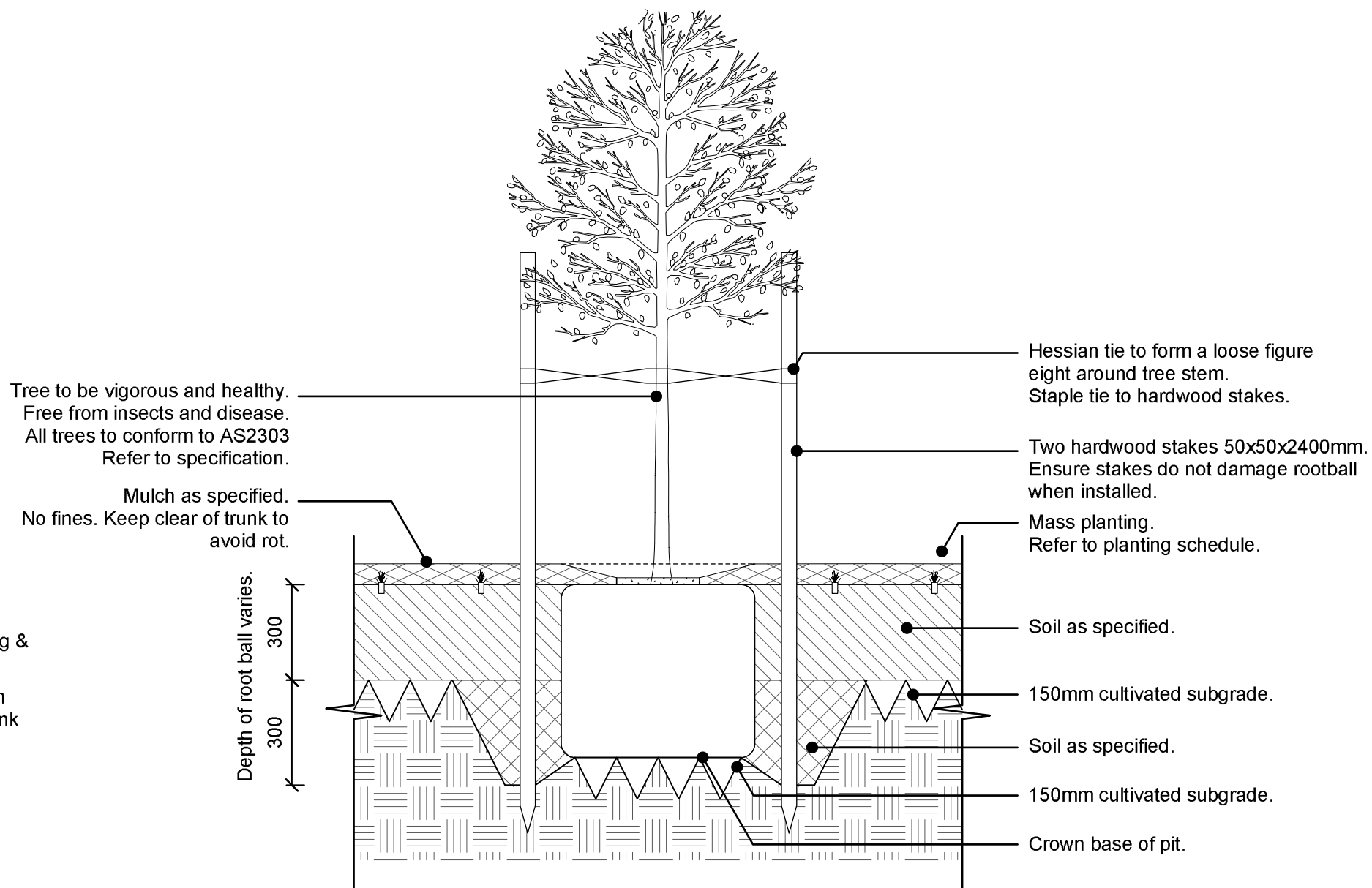
*Dianella revoluta*



*Lomandra longifolia*



1 TYPICAL MASS PLANTING DETAIL  
Scale: 1:20



2 TYPICAL TREE PLANTING DETAIL  
Scale: 1:20



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C	23/08/22	FOR SUBMISSION	SR

North

Status:  
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Tambellup W Road, Lumeah, WA  
  
ERM Consulting

PLANT SPECIES IMAGERY & PLANTING DETAILS

Scale: AS SHOWN

ORIGINAL DRAWING AT A1.

Drawn By: SR

Checked By: MED

Project No.  
**2159**

Drawing No.  
**LP05**

Rev.  
**C**



SPECIFICATION

1.0 GENERAL

1.1 EXISTING SERVICES

Existing services on site include stormwater drainage, water, and associated power service conduits. Locations of all services should be established prior to excavation of planting holes and installation of trees. The drawings DO NOT indicate the extent of existing services. Existing services must be confirmed by the contractor prior to excavation. Do not excavate by machine within 1m of existing underground services without prior approval or identification of service location by the site superintendent.

1.2 PROTECTION OF EXISTING FEATURES

During installation protect all existing trees, shrubs and other specified vegetation, features and improvements, structures and utilities. Protect trees to be retained from damage from groundworks. Take necessary precautions, including the following:

**Harmful Materials:** Do not store or otherwise place bulk materials and harmful materials under or near trees. Do not place spoil from excavations against tree trunks, even for short periods. Prevent wind blown materials such as cement from harming trees and plants.  
**Damage:** prevent damage to tree bark. Do not attach stays, guys and the like to trees.  
**Work under trees:** Do not add or remove topsoil within the drip line, use hand methods such that root systems are preserved intact and undamaged. Open up excavations under tree canopies for as short a period as possible.  
**Roots:** Where it is necessary to cut tree roots, use means such that the cutting does not unduly disturb the remaining root system.  
**Compacted Ground:** Avoid compaction of the ground under trees.

2.0 MATERIALS

2.1 PLANT MATERIAL

Discrepancies within the planting schedule and the drawing should be referred to Moir Landscape Architecture for clarification. Make no substitutions unless approved. Substitutions shall not be approved unless the contractor complies with this specification. Contractor to verify quantities against plant rates and quantities on drawings prior to commencement of work.

Contractor is required to check all numbers on drawings and confirm with schedule prior to ordering. Numbers on drawings to take precedent along with square metre rates.

Plant material: Plants shall be of the species, sizes and quantities as shown on the drawing. Plants shall be vigorous, well established, of good form, not soft or forced, free from disease and insect pests. Plants shall have large healthy root systems.

Trees are to be supplied in accordance with 'AS2303:2018 Tree Stock for landscape Use'.

2.2 SOILS

Top 300mm soil to be equal to AS4419-2018 'Organic Soil' with texture to AS4419-2018 Table K1- Sandy Loam.  
Below 300mm do not incorporate organic matter. Below 300mm soil to be equal to AS4419-2018 'Soil blend' with max 5% organic matter content.  
Texture to AS4419-2018 Table K1- Sandy Loam.

2.2.1 DEFINITIONS

**Site topsoil:** Soil excavated from the site which has the following characteristics:  
Contains minimum 2% organic matter, supports plant life, and is free from unwanted matter  
Unwanted matter (in topsoil): Stones over 25mm diameter, clay lumps, weeds and tree roots, sticks and rubbish and material toxic to plants.

**Topsoil:**  
Where available use ameliorated site topsoil. Where unavailable, import topsoil from an off-site source approved by the Superintendent, equivalent to specification above.

**Source Landscape Soil:**  
Soil to be used for these landscape works shall be: Ameliorated Site Topsoil or Imported General Purpose Soil to the areas and locations as specified. Soil for the works shall be free from noxious weeds etc. Soil shall be assumed to be placed to all revegetated areas and backfill to all plantings. Unless otherwise directed by site superintendent, the landscape contractor is responsible for the removal and or disposal of all spoil or excess soil excavated in the process of implementing the landscape works.

2.2.2 SOIL TESTS

Test soil and ameliorate in accordance with soil test results. Where unavailable for reuse import suitable topsoil to support native plant growth.

**Sampling:** As recommended in AS 4419 (2018) Appendix A (when on site soil is to be used).  
**Sampling technique:** Follow sampling techniques and guidelines according to AS 4419 (2018).  
Where discrepancies arise, refer to the Superintendent for clarification prior to proceeding with any works.

The Contractor shall arrange for the following soil tests to be carried out:  
• One test of any proposed imported topsoil; and  
• Where site topsoil is to be used, one site topsoil test by an approved soil testing laboratory as specified, from topsoil stockpiles.

**Type of Soil Test Required:** The Contractor shall specify that a 'major soil test' is required, for the purpose of analysing the characteristics and recommendations for use as a landscaping topsoil for native species.

**Results:** The results of all soil tests should be submitted to the superintendent prior to work commencing.

**Lead time:** Allow a minimum of 10 full working days for completion of soil testing, and check with laboratory to ensure testing will not delay landscaping works. Supply soil tests to site superintendent once available and according to the hold and witness point schedule.

Soil test results are only valid if soil is stockpiled for less than 12 months. If soil has been stockpiled for a longer period, new tests need to be done as described in AS 4419 (2018)

2.2.3 SUBSOIL

**Excavated Planting Beds:** Where defined planting beds are indicated on the landscape drawings with specific species scheduled and no turfing shown, treat as an excavated landscape planting bed

**Excavation technique:** Excavate to backfill with ameliorated site soil or imported general purpose soil to bring to levels shown on the drawings to allow for mulching and placement of imported soil. Rip and cultivate to depths as shown on the drawings.

2.2.4 SOIL TEXTURES

Use soils described by the following terms (or their equivalents) which comply generally with the texture classifications and typical uses of AS 4419 – (2018) Table K1 Medium textured - Sandy loam

2.2.5 SOIL LEVELS

Finished soil levels shall allow turf or mulch to be finished to top of kerb, gravel pavement, existing levels or as otherwise shown on drawings.

**Consolidation**  
Tamp lightly and uniformly in 150 mm layers. Avoid differential subsidence and excess compaction and produce a finished topsoil surface which has the following characteristics:  
• Finished to design levels.  
• Smooth and free from stones or lumps of soil.  
• Graded to drain freely, without ponding, to catchment points.  
• Graded evenly into adjoining ground surfaces.  
• Ready for planting.

**Backfill Soil:** Backfill holes using ameliorated site topsoil. Stock pile site soil onsite. Confirm stockpiles of site soil with superintendent prior to placement of materials. Site soil to be free from debris and weeds.

2.2.6 ADDITIVES

Additive types and rates: The Contractor shall incorporate additives to the subsoil or topsoil at rates recommended by the soil test results. This may include but not limited to PH neutral compost, lime, gypsum, urea, potash.

Application: Where subsoil additives are recommended by the soil tests apply additives after cultivation of the subsoil.

Where site topsoil is to be stockpiled for reuse, incorporate additives as recommended in soil tests by cultivating through the topsoil. For excavated garden beds or backfill to planting holes, incorporate additives into stockpiled topsoil prior to placement. In all situations, ensure additives are thoroughly mixed through topsoil.x

2.2.7 FERTILISERS AND SOIL CONDITIONERS

**Fertiliser:** Apply fertilisers according to the manufacturer's recommendations and recommended rates. Native plant slow release fertiliser applied at manufacturers recommendation - N:P:K 17:1.6:8.7

2.3 MULCH

The use of mulch shall be limited to those areas which are specified on the plans, highly disturbed areas, and in locations where there is low erosion potential. Composted site mulch or an approved equivalent product (approved by site superintendent) spread to a depth of 75mm, is to be used. Where there is risk of mobilisation of surface materials due to weed management and/or planting works coir logs shall be used. For planting on slopes greater than 1:3 - Refer to relevant details. Depending on site conditions, coir logs may be necessary in combination with biodegradable mulch mat. All mulch to conform to AS4419-2018 with certification supplied to the Landscape Architect to verify it's compliance.

Where composted site mulch is to be used, to comply with Table 3.1 (A), 3.1(B) and 3.1(C) "Composted Product", compliance to be demonstrated according to Appendix Q of AS4454-2012 and results supplied to the Landscape Architect.

Note: this does not apply to playground softfall mulch.

2.4 TURF

Supplier: turf seed to be sourced from a local supplier.

TURF TYPE SHALL BE: Suitable for use in the Lumeah area.

3.0 CRITERIA FOR TREE STOCK ASSESSMENT

3.1 GENERALLY

Tree stock to conform to AS2303-2018  
Trees will be assessed against AS2303-2018 and rejected if not in accordance with the specification.

4.0 EXECUTION

4.1 PLANTING TIMEFRAME

Planting to generally be undertaken in autumn or spring. Confirm with local plant suppliers and contractor the best time to plant to achieve successful establishment.

4.2 EXCAVATION OF PLANTING HOLES

Locations for plants and/or outlines of areas to be planted are to be staked out at the site. Locate and mark all subsurface utility lines. Approval of the stakeout by the supervisor is required before excavation begins. Tree pits are to be excavated to the depth and widths indicated on the drawings. If the planting area under any tree is initially dug too deep, the soil added to bring it up to the correct level should be thoroughly tamped. The bottom of the planting hole shall slope parallel to the proposed grades or toward any subsurface drain lines within the planting bed.

Maintain all required angles of repose of the adjacent materials as shown on the drawings. Do not excavate compacted subgrades of adjacent pavement or structures.

Subgrade soils shall be separated from the topsoil, removed from the area, and not used as backfill in any planted or lawn area. Excavations shall not be left uncovered or unprotected. For trees and shrubs planted in individual holes in areas of good soil that is to remain in place and/or to receive amendment in the top 150mm layer, excavate the hole to the depth of the root ball and to widths shown on the drawing. (Slope the sides of the excavation at a 45 degree angle up and away from the bottom of the excavation.)

Preparation of subgrades to be inspected prior to the installation or modification of topsoil or planting mix. Till the subsoil into the bottom layer of topsoil or planting mix. Loosen the soil of the subgrade to a depth of 50 to 75 mm with a rototiller or other suitable device.

Detrimental soil conditions: The supervisor is to be notified, in writing, of soil conditions encountered, including poor drainage, that the contractor considers detrimental to the growth of plant material. When detrimental conditions are uncovered, planting shall be discontinued until instructions to resolve the conditions are received.

Obstructions: If rock, underground construction work, utilities, tree roots, or other obstructions are encountered in the excavation of planting areas, alternate locations for any planting shall be determined by the landscape architect.

4.3 PLANTING OPERATIONS

Before planting begins thoroughly water the plants and planting areas. Water plants again immediately after planting.

Trees

Plants shall be set on flat-tamped or unexcavated pads at the same relationship to finished grade as they were to the ground from which they were dug, unless otherwise noted on the drawings. Plants must be set plumb and braced in position until topsoil or planting mix has been placed and tamped around the base of the root ball. Improper tamping of the soil around the root ball may result in the tree settling or leaning. Plants shall be set so that they will be at the same depth and so that the root ball does not shift or move laterally one year later.

Determine the elevation of the root flare and ensure that it is planted at grade. This may require that the tree be set higher than the grade in the nursery. If the root flare is less than 50mm below the soil level of the root ball, plant the tree at the appropriate level above the grade to set the flare even with the grade. If the flare is more than 50mm at the centre of the root ball the tree shall be rejected.

Lift plants only from the bottom of the root balls or with belts or lifting harnesses of sufficient width not to damage the root balls. Do not lift trees by their trunk or use the trunk as a lever in positioning or moving the tree in the planting area.

Remove plastic, paper, or fibre pots from containerised plant material. Score the side of the root ball with a sharp knife and tease out roots. Immediately after removing the container, install the plant such that the roots do not dry out. Pack planting mix around the exposed roots while planting. Completely remove any waterproof or water-repellant strings or wrappings from the root ball and trunk before backfilling.

Soils and mulch

Place soil mixes, tamping lightly to reduce settlement. Ensure that the backfill immediately around the base of the root ball is tamped with foot pressure sufficient to prevent the root ball from shifting or leaning, in layers of 150mm deep.

Thoroughly water all plants immediately after planting. Apply water by hose directly to the root ball and the adjacent soil. Remove all tags, labels, strings, etc. from all plants. Following installation of stakes and ties according to the detail drawings, remove nursery/ formative stakes and ties from trees. Remove any excess soil, debris, and planting material from the job site at the end of each workday.

Fine Grading

Provide smooth transitions between slopes of different gradients and direction. Modify the grade so that the finish grade is flush with all paving surfaces or as directed by the drawings. Fill all dips and remove any bumps in the overall plane of the slope.

Staking and Guying

Stake or guy a tree as shown on the details.

Pruning

Plants shall not be heavily pruned at the time of planting. Pruning is required at planting time to correct defects in the tree structure, including removal of injured branches, double leaders, waterspouts, suckers, and interfering branches. Healthy lower branches and interior small twigs should not be removed except as necessary to clear paths and roads. In no case should more than one-quarter of the branching structure be removed. Retain the normal or natural shape of the plant. All pruning shall be completed using clean, sharp tools. All cuts shall be clean and smooth, with the bark intact with no rough edges or tears.

Pruning of trees to comply with AS4373-2007 with emphasis on deadwooding, formative pruning and crown lifting to comply with AS2303-2018

Mulching

All trees are to be mulched to the depths shown on the drawing. Mulch must not be placed within 8 cm of the trunks of trees. Spread 75mm layer mulch to all mass planting beds. Finish to the required levels. Keep mulch away from the plant stems. No mulch to creek banks.

Turf Underlay: Turf underlay used must be topsoil material, but may be general purpose topsoil in accordance with AS4419-2018. The soil mix must not contain any of the following:  
• Materials toxic to humans and plant health.  
• Plant roots of diameter greater than 12 mm.  
• Clay lumps.  
• Stones greater than 10 mm size.

5.0 PLANT ESTABLISHMENT & MAINTENANCE

5.1 SCOPE

The required maintenance period for landscaping to be well established is to be 3 years. All rubbish related to landscape works shall be removed by the landscape contractor before it is allowed to accumulate.

**Period:** The Planting Establishment Period commences at the date of Practical Completion.

**Program:** The maintenance schedule will be advised once Practical Completion has occurred.

**Log Book:** Keep a log book recording when and what maintenance work has been done and what materials, including toxic materials, have been used. Refer to reporting section.

**Recurrent Works:** Throughout the Planting Establishment Period, continue to carry out recurrent works of a maintenance nature including, but not limited to, watering, mowing, weeding, rubbish removal, fertilising, pest and disease control, staking and tying, replanting, cultivating, pruning and keeping the site neat and tidy.

**Pruning:** Pruning of trees to comply with AS4373-2007 with emphasis on deadwooding, formative pruning and crown lifting.

**Replacements:** Continue to replace failed, damaged or stolen plants for the extent of the Planting Establishment Period.

**Mulched Surfaces:** Maintain the surface in a clean and tidy condition and reinstate the mulch as necessary.

**Stakes and Ties:** Adjust or replace as required. Remove stakes & ties six months into the Planting Establishment Period.

**Site Water:** The contractor shall assume there is no site water available other than that which is provided as part of the works. The contractor shall be responsible for supplying water and/or paying for water for the duration of the works.

**Watering:** The contractor is to water the trees with industry recommended amounts for best tree establishment. Generally 25 litre trees are to be watered with approximately 4 litres of water once per week if planting has been done in either autumn or spring. If planting during late spring or late summer, or if weather is warmer, watering is to be done with approx. 4 litres of water twice a week. This is a general guide only and local nursery and contractor to be consulted for best watering practices for tree establishment. Watering of grasses and shrubs to be done at the same time as trees with amounts recommended by local nursery or contractor.

For reporting procedures refer to relevant section.

Landscape maintenance is to be done in accordance with Department of Fire & emergency Services.



This include but not limited to;  
Prune low branches as trees grow to create a 2m clear zone underneath trees.  
Remove plant material and debris that may cause build up of fuel load.

5.2 WEEDING

Any species likely to significantly invade the vegetation management area, prevent natural regeneration, or impede seed growth is to be targeted for removal. Species considered weeds within the Kojonup Shire Council area and listed under the National Significance and Biosecurity Weeds to be given priority.

Maintenance Phase 1: Construction (pre-planting)

Actions	Task description	Allocated Timeframe	Positive indicators	Frequency	Contingencies
Turf seed Spreading	Using a spreader to achieve maximum coverage  Set appropriate spreading rate (gm/m <sup>2</sup> ) to achieve maximum coverage  Lightly roll or walk over the area to ensure good soil contact	Ensure even spread of seed over the area for maximum coverage	Visible even dispersion over the designated area	Ensure seeds are in good contact with the soil  Roll over the area to ensure seeds are not blown away by a stiff breeze	Lightly spread organic matter to protect seeds from fauna  If visible discrepancies repeat the spreading cycle
Turf Watering	Keep soil moist by watering regularly and gently to ensure sprouting  Reduce frequency once sprouts are visible	After spreading the seed to 4 weeks	Colour of the soil must be a darker tone and feel moist to the touch	2-3 watering cycles to get the soil wet or moist	If the soil appears too third lighter than when watered repeat watering cycle
Mowing	Keep the seeded turfed area to a minimum height to ensure visual security	First mow to occur after 8-10cm of visible sprouts	Sprouts visible in areas	3-6 weeks after spreading / planting	Mow only after turf is at a recommended height.  Mowing should occur gently to ensure as new seedling are tender
Fertilising	Lightly fertilise using a quality fertiliser	After the first mow	Healthy growth of turf	Until seed establishment	Do not over fertilise  Use organic fertiliser
Weed spraying (Pre-planting)	Broad acre and spot spraying of annual grasses and weeds within planting zones following relevant standards and procedures	4-6 weeks prior to planting	Decline and reduction of live weed cover by 90%	Within the first two weeks of spraying inspect for effectiveness  Dated photos of effectiveness and include in report  Retain invoices if possible as evidence	Repeat spraying to achieve 90% reduction rate
Pest animal control	Inspect site for any pest animal warrens and treat as necessary	Prior to planting	No evidence of damage to plantings and no evidence of pests	Monitor site weekly during establishment period for evidence of pests	Consider effective control measure or fencing if pest animals continue to pose a threat to plantings
Planting and Guarding	Ensure planting is carried out at recommended densities within screening areas identified on the approved landscape plans.  Stake and guard all trees and shrubs with standard tree guards or equivalent  Ensure temporary guards or fencing around seeded turf to promote healthy growth	Planting and guarding to take place after installation	Successfully staked and guarded prior to commencement of construction	Inspect locations after planting every two weeks for signs of pests and animal damage  Monitor and remove tree guards if deemed necessary	In dry conditions water plantings using water truck or similar methods  Use 1.5m tall guards or netting if standard tree guards are insufficient

	Studio 1, 88 Fern Street PO Box 111 Islington NSW 2296 Phone (02) 49653500 admin@moirla.com.au www.moirla.com.au		Engineer: EGP	No.	Date	Revision	By	Status: <b>FOR SUBMISSION</b>  Flat Rocks Wind Farm  Tambellup W Road, Lumeah, WA  ERM Consulting	<b>SPECIFICATION</b>
				A	10/06/22	FOR REVIEW	SR		
				B	5/07/22	FOR SUBMISSION	SR		
				C	23/08/22	FOR SUBMISSION	SR		
North								Scale: N/A ORIGINAL DRAWING AT A1. Drawn By: SR    Approved By: DM Checked By: MED	Project No. <b>2159</b>  Drawing No. LP06    Rev. C

Phase 2: Construction and operation phase

Actions	Task description	Allocated Timeframe	Positive indicators	Frequency	Contingencies
Monitoring to achieve satisfactory growth rates	Establish a minimum of one photo point in each management zone to demonstrate growth and screening effectiveness	Every three months after plant establishment	Satisfactory growth is achieved as per requirements	Document planting success every three months.  Collate and monitor photo point and compile into six monthly report	If die back occurs determine the best performing species and use to achieve desired results
Watering	Regularly water juvenile plants to ensure proper establishment	Weekly over three months following planting	95% survival rate for planting vegetation following three months	Monitor for signs of drought stress in plants  Document each watering cycle	If onsite water is unavailable, watering is to be done from a water tanker
Weeding	Spot spray along planting zones to reduce weed growth	Spray monthly for first 12 months then quarterly for three years	Screening area is 90% native vegetation	Within the first two weeks of spraying inspect for effectiveness  Dated photos of effectiveness and include in report  Retain invoices if possible as evidence	Repeat spraying cycle if proven ineffective within 14 days
Pest animal control	Insect site for any signs of pest animals and conduct necessary physical or chemical treatments	Three times annually for three years	No visible evidence of damage to plants	Inspect locations after planting every two weeks for signs of pests and animal damage  Retain invoices if possible as evidence	In dry conditions water plantings using water truck or similar methods  Use 1.5m tall guards or netting if damage occurs
Infill planting	Replace any dead plants with new stock or with the best performing species	Monitor throughout the three-year period	Failed planting to be replaced to achieve 95% success rate	Inspect locations after planting every two weeks for signs of pests and animal damage	If die back occurs determine surviving best performing species and use to achieve desired results
Monitor fencing	Ensure fencing is in good condition for effective security of the development	Quarterly after installation for three years	Gates and fences are in good working order and operate successfully to exclude livestock or pests	Dated photos to be included in six monthly reports	If required undertake repair works or engage contractor to remediate any issues

Phase 3: Operational phase

Actions	Task description	Allocated Timeframe	Positive indicators	Frequency	Contingencies
Weeding	Spot spray within management zones to reduce weed growth	Spray twice annually as required or in response to weed issues	Screening area is 90% native vegetation	Within the first two weeks of spraying inspect for effectiveness	Repeat spraying cycle if proven ineffective within 14 days
Pest animal control	Insect site for any signs of pest animals and conduct necessary physical or chemical treatments	Twice annually or as required	No visible evidence of damage to plants	Inspect locations to monitor for damage	Implement more intensive fencing and tree guarding protocols if unsuccessful
Vegetation management	Managing vegetation within development site	Inspect annually or as required	Assets are protected	Annually or as required	Ensure vegetation management techniques are monitored

6.0 REPORTING

Practical Completion Reports


Following an inspection of the completed works a 'Practical Completion Report' is to be submitted to the Principle Certifying Authority. This report will confirm that the works have been installed as per the approved plans, or outline any deviations from the plans, and any rectifications required. Monitoring of the growth, root distribution and transpiration rates of establishing species will help identify species that are successful and suitable for use in future stages or as replacement plantings.

Plant Establishment


During plant establishment of the proposed landscape works, areas should be checked regularly for plant health and weed invasion. Maintenance will vary in intensity over the life of the establishment period. Regular inspections will reduce the potential for minor infestations becoming major problems. All rubbish related to landscape works shall be removed by the landscape contractor before it is allowed to accumulate. During the maintenance period the landscape contractor shall undertake the following: Regular watering, weeding, mulching, plant replacement and other activities as required to promote healthy growth.

A 'Maintenance Log' is to be completed by the contractor verifying that satisfactory maintenance of the works has been undertaken and that any necessary rectification measures have been carried out to a high professional standard. All works undertaken are to be recorded with reference to the Maintenance Schedule. The 'Maintenance Log' is to be available at anytime to the Client and Site Superintendent.

Biannual Inspections are to occur where the landscape architect is required to provide final completion certification.



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Engineer:  
EGP

No.	Date	Revision	By
A	10/06/22	FOR REVIEW	SR
B	5/07/22	FOR SUBMISSION	SR
C	23/08/22	FOR SUBMISSION	SR

North

Status:  
FOR SUBMISSION  
Flat Rocks Wind Farm  
  
Tambellup W Road, Lumeah, WA  
  
ERM Consulting

Scale: N/A

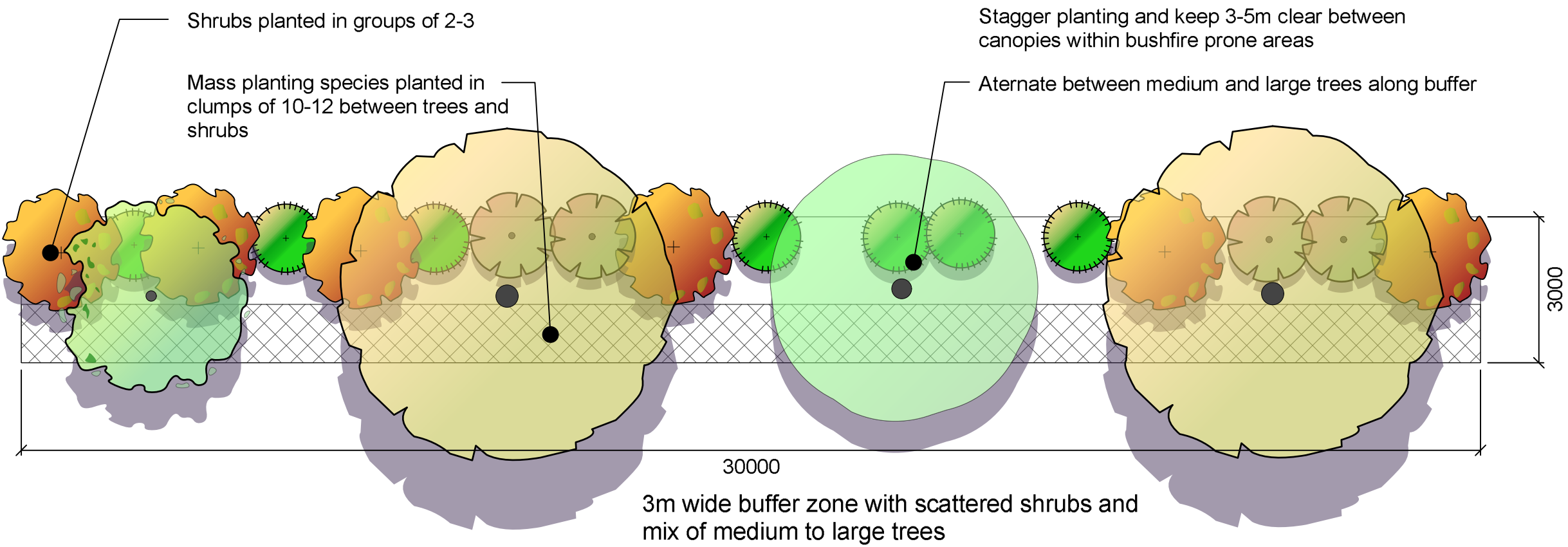
ORIGINAL DRAWING AT A1.  
Drawn By: SR  
Checked By: MED

Project No. 2159

Drawing No. LP07  
Rev. C

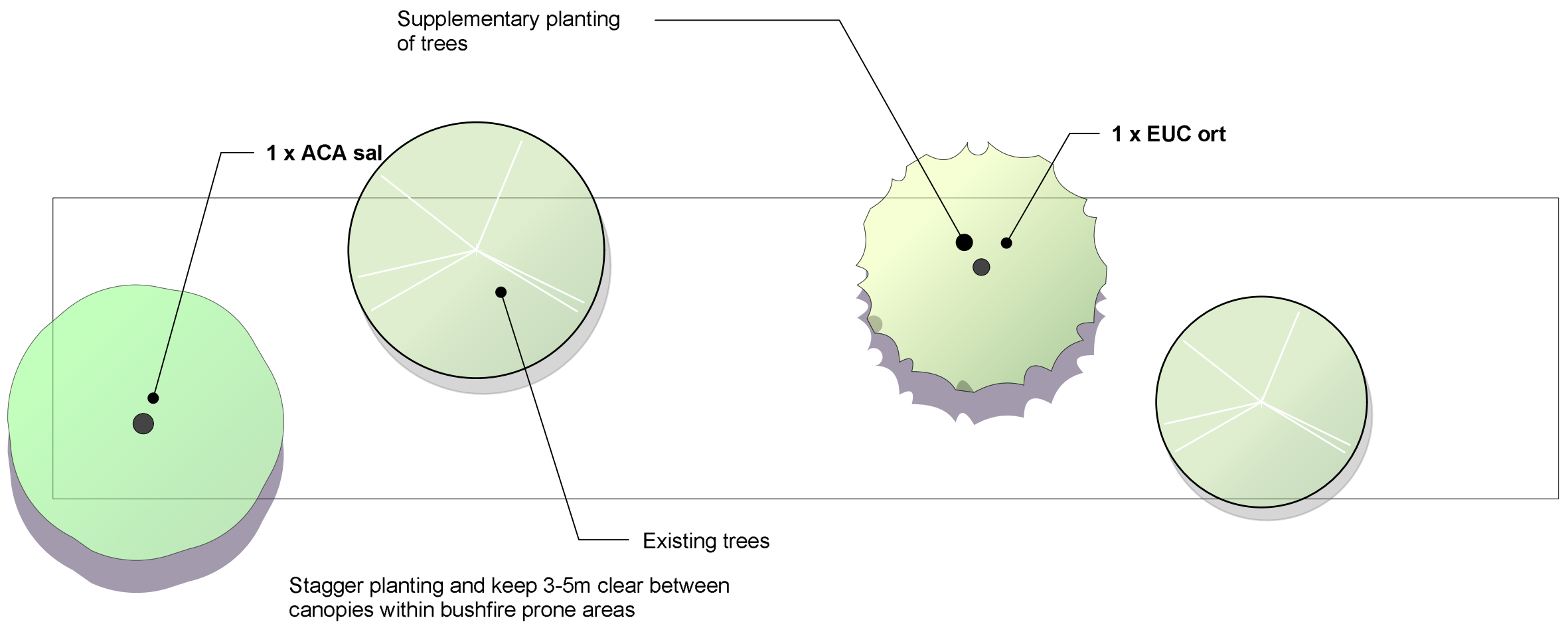


Vegetation Screening for dwellings  
Implementation of extent, type and location of vegetation screening to be subject to approval from the relevant land owner



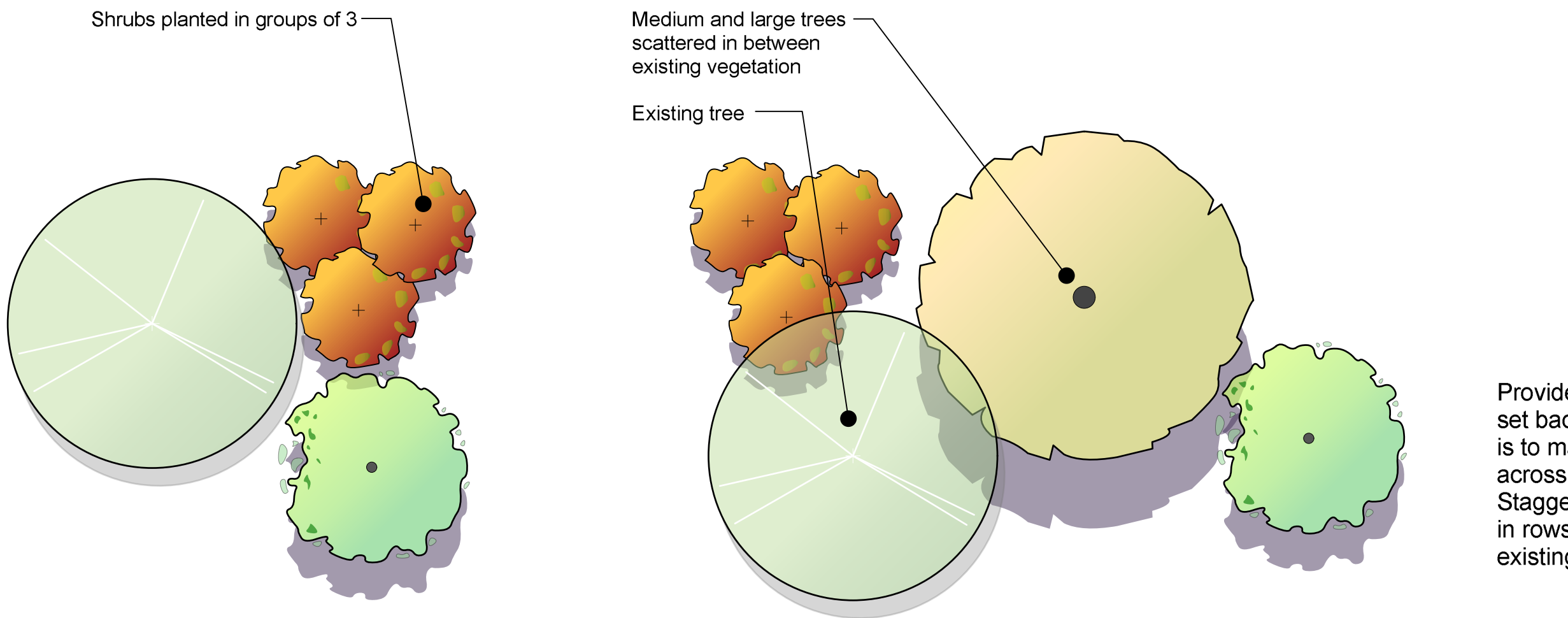
1 TYPICAL RESIDENTIAL BUFFER ZONE PLANTING PLAN OPTION A  
LP08 Scale: 1:100

Continuous Vegetation Screening



12 TYPICAL RESIDENTIAL BUFFER ZONE PLANTING PLAN OPTION B  
LP08 Scale: 1:100

Supplementary Vegetation Screening



2 TYPICAL RESIDENTIAL BUFFER ZONE PLANTING PLAN OPTION C  
LP08 Scale: 1:100

Scattered Vegetation Screening

Typical Residential Buffer Zone Planting Schedule Option A

Code	Botanical Name	Common Name	Pot Size	Mature Height	Mature Spread	Qty
<b>Trees</b>						
ACA sal	<i>Acacia saligna</i>	Weeping-Wreath Wattle	25 litre	5 - 8m	4 - 8m	1
EUC fal	<i>Eucalyptus falcata</i>	Silver Mallet	25 litre	5 - 6m	4 - 5m	1
EUC occ	<i>Eucalyptus occidentalis</i>	Flat-topped Yate	25 litre	10 - 20m	8 - 16m	2
<b>Shrubs</b>						
CAL qua	<i>Calothamnus quadrifidus</i>	One Sided Bottlebrush	200mm	1.5 - 2.5m	1.5 - 2.5m	4
HAK lau	<i>Hakea laurina</i>	Pincushion Hakea	200mm	3 - 5m	2 - 4m	6
MEL den	<i>Melaleuca densa</i>	Lemon honey Myrtle	200mm	1.5 - 2.5m	1.0 - 2.0m	7
<b>Mass Planting</b>						
MP1						
CON acu	<i>Conostylis aculeata</i>	Prickly Conostylis	Tubestock	0.45 - 0.6m	0.3 - 0.6m	48
DIA rev	<i>Dianella revoluta</i>	Blueberry Lily	Tubestock	0.7 - 1.0m	0.3 - 0.6m	48
LOM lon	<i>Lomandra longifolia</i>	Spiny-headed Mat-Rush	Tubestock	0.6 - 0.9m	0.4 - 0.6m	48

Note:  
Planting schedule is for each 30 lineal metres of planting. Numbers to be adjusted to suit extents of planting

Typical Residential Buffer Zone Planting Schedule Option B

Code	Botanical Name	Common Name	Pot Size	Mature Height	Mature Spread
<b>Trees</b>					
ACA sal	<i>Acacia saligna</i>	Weeping-Wreath Wattle	25 litre	5 - 8m	4 - 8m
EUC ort	<i>Eucalyptus orthostemon</i>	Diverse Mallee	25 litre	4 - 7m	3 - 5m

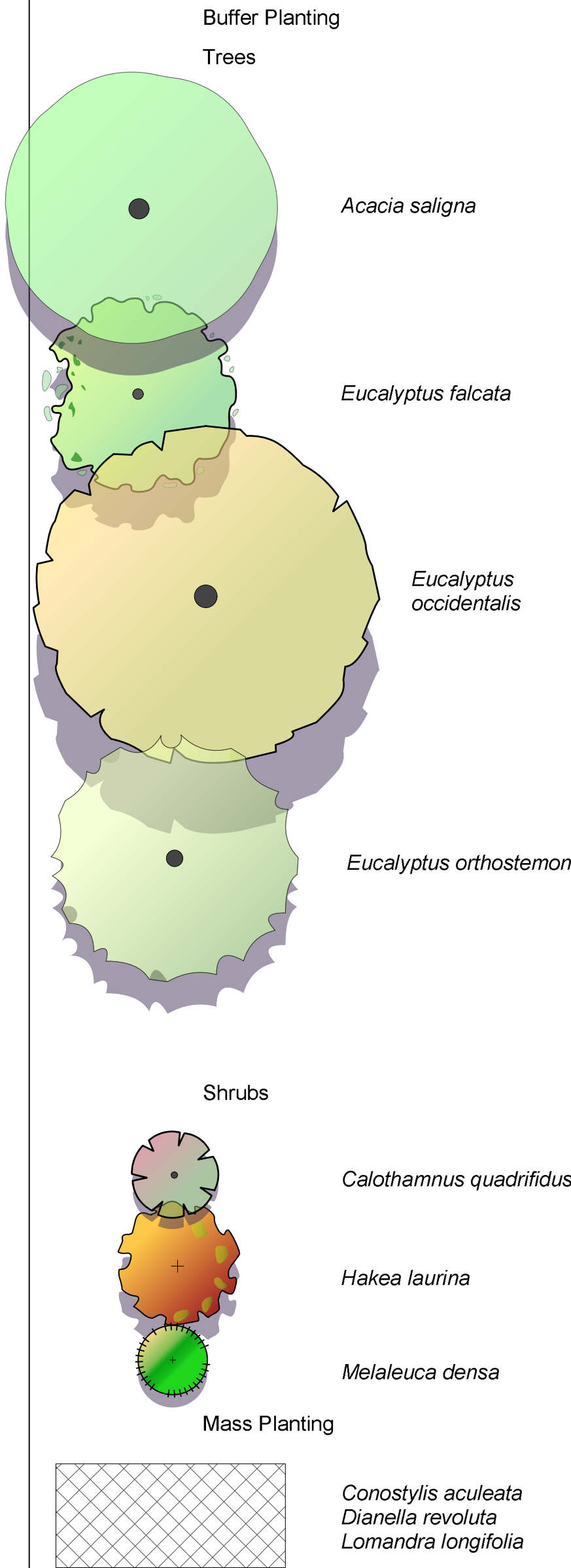
Note:  
Planting schedule is indicative only. Plant numbers to be determined on site.

Typical Residential Buffer Zone Planting Schedule Option C

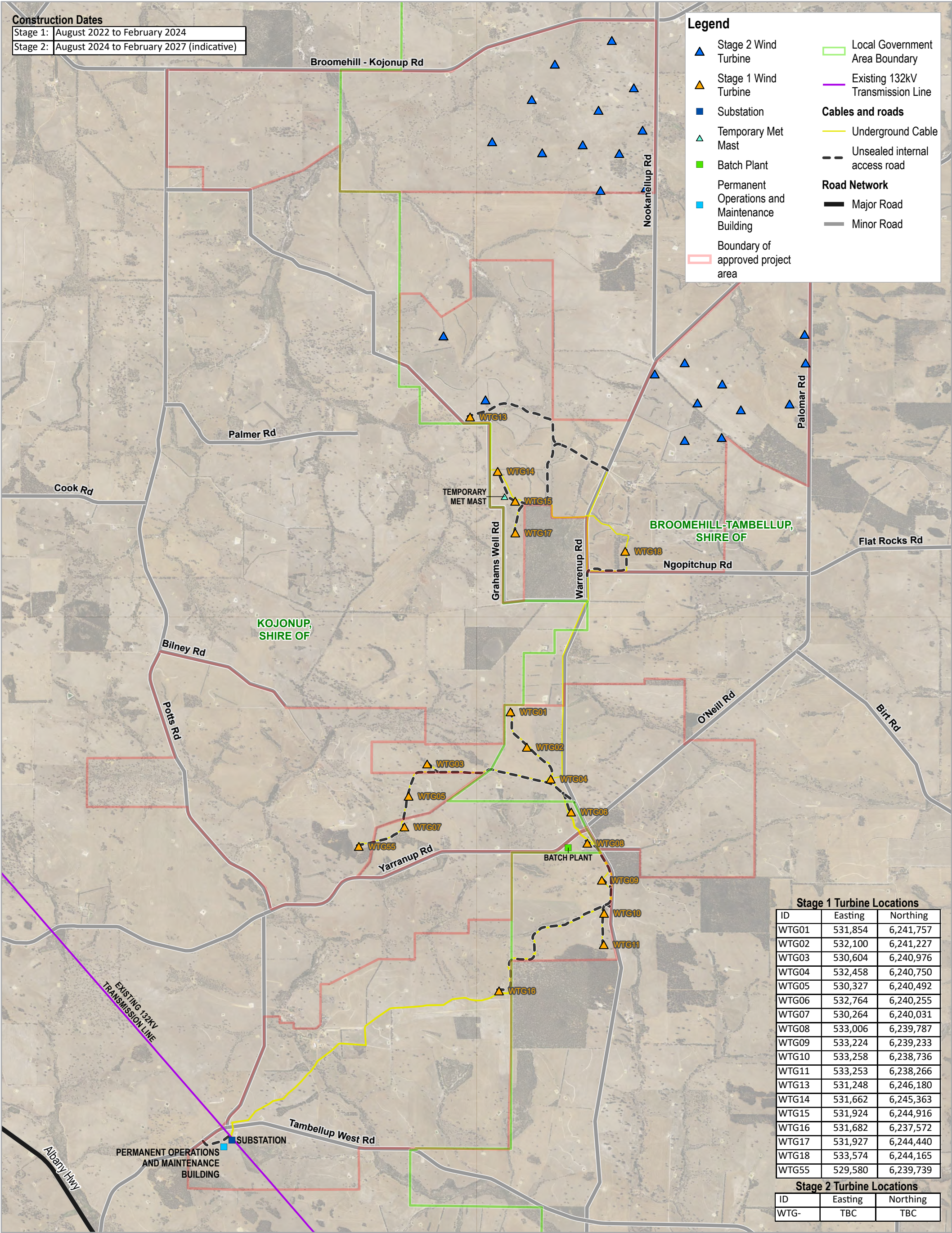
Code	Botanical Name	Common Name	Pot Size	Mature Height	Mature Spread
<b>Trees</b>					
EUC fal	<i>Eucalyptus falcata</i>	Silver Mallet	25 litre	5 - 6m	4 - 5m
EUC occ	<i>Eucalyptus occidentalis</i>	Flat-topped Yate	25 litre	10 - 20m	8 - 16m
<b>Shrubs</b>					
HAK lau	<i>Hakea laurina</i>	Pincushion Hakea	200mm	3 - 5m	2 - 4m

Note:  
Planting schedule is indicative only. Plant numbers to be determined on site

LEGEND







R	A	AK	08.07.2022	ISSUED FOR CLIENT REVIEW	SH	RS
E	B	AK	14.07.2022	REISSUED FOR USE	MM	RS
V						
I						
S						
	REV	BY	DATE	DESCRIPTION	CKD	APP

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Kilometres

Map Projection: Transverse Mercator

Horizontal Datum: GDA 1994

Grid: GDA 1994 MGA Zone 50

N

GHD

ENEL

Flat Rocks Wind Farm Stage One

12574907-00000-MD-LAD-003

Staging Plan

Project No. 12574907

Revision No. B

Date 14/07/2022

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Print date: 14 Jul 2022 - 14:39

Data source: Light Gray Base: Esri, HERE, Garmin, FAO, NOAA, USGS  
WA Now Imagery (SLIP Token). - Created by: akang





**EGP Australia Pty Ltd**  
Level 23.07 One International Towers, 100 Barangaroo  
Avenue, Barangaroo, Sydney NSW 2000

13 September 2022

**Attention: Shire of Kojonup**

Shire of Kojonup  
93-95 Albany Highway  
PO Box 163, Kojonup  
WA, Australia 6395

By email: [council@kojonup.wa.gov.au](mailto:council@kojonup.wa.gov.au)

**Re: Flat Rocks Wind Farm Stage 1 pre-construction submissions**

FRWF Stage 1 Pty Ltd, as the Applicant, is compiling the pre-construction documentation required by the Shire for Flat Rocks Wind Farm Stage 1 in accordance with the conditions of the Development Approval. We confirm that we have notified the parties listed in Condition 24 of the Development Approval, had have provided them with details of the wind turbine locations, heights, and estimated dates of construction and removal of any temporary facilities.

Should you wish to discuss any aspect of these submissions in further detail, please feel free to reach out to me directly at [tomas.gibbsrasquin@enel.com](mailto:tomas.gibbsrasquin@enel.com) or on +61 455 210 249.

We wish to thank the Shire for its' continued support of the project.

Yours faithfully,

**Tomas Gibbs**  
Project Manager  
**EGP Australia Pty Ltd on behalf of FWRP1 Pty Ltd**



**EGP Australia Pty Ltd**  
Level 23.07 One International Towers, 100 Barangaroo  
Avenue, Barangaroo, Sydney NSW 2000

13 September 2022

**Attention: Shire of Kojonup**

Shire of Kojonup  
93-95 Albany Highway  
PO Box 163, Kojonup  
WA, Australia 6395

By email: [council@kojonup.wa.gov.au](mailto:council@kojonup.wa.gov.au)

**Re: Flat Rocks Wind Farm Stage 1 response to request for information letter**

FRWF Stage 1 Pty Ltd, received undated resonance (ref DB.BDA.8/LS.ADV.3 OUT22/79624A 16) on 8/9/2022 from Grant Thompson, Shire of Kojonup CEO, requesting additional information to aid in the Shire determining the Applicant's compliance with the Development Approval conditions for the Flat Rocks Wind Farm.

We have summarised the additional information requested in the attached table, and have also provided further commentary on the project's history and evolution by way of letter from Ms Belinda Moharich sent 12/9/22 by email (reference 23-003). We also enclose a number of revised documents which incorporate the amendments requested by the Shire. I trust these resolve the matters to your satisfaction.

We should any of the below/attached be unclear, please feel free to reach out to me directly at [tomas.gibbsrasquin@enel.com](mailto:tomas.gibbsrasquin@enel.com) or on +61 455 210 249.


As always, we wish to thank the Shire for its' continued support of the project.


Yours faithfully,

**Tomas Gibbs**  
Project Manager  
**EGP Australia Pty Ltd on behalf of FWRP1 Pty Ltd**


Condition	Comments/additional information requested	Response
Condition 2 - Maximum 9 turbines	No additional information required.	Thank you. We understand this has been addressed to the Shire's satisfaction.
Condition 3 - Location of wind turbines	No additional information required. The details to be addressed through Condition 17.	Noted
Condition 4 - Micro-siting of wind turbines	A statement from the applicant setting out how the 7 proposed wind turbines in the Shire of Koonung address all components of this condition.	Condition 4(a) confirmation addressed as part of responses to Condition 17, and in file "FRWF-Wind Turbine and Dwelling Clearance Calculation.pdf".  Condition 4(b) is specifically cited in drawing 12574907-00000-MD-LAD-001_3 note 1, and in drawing 12574907-00000-MD-LAD-002_C note 1.
	The applicant providing a clear plan(s) showing the external boundary of the approved project area, the proposed location of wind turbines, nearby residential dwellings/sensitive premises (clarifying uses), and distance between wind turbines and residential dwellings/sensitive premises.	Please refer to updated drawings 12574907-00000-MD-LAD-001_3 and 12574907-00000-MD-LAD-002_C which show the project boundaries and dwellings.  Clearance distances to noise sensitive premises are provided in the file "FRWF-Wind Turbine and Dwelling Clearance Calculation.pdf"
	More detailed plans for the siting of each wind turbine including showing the distance between turbines and the property boundary (see comments in Condition 17).	Addressed with response to Condition 17 form for WTGs 03, 05, 06, 07, 08 ,16 & 55.
Condition 12 - Location of concrete batching plant	Based on comments for Condition 17, need to review which land is subject and not subject to the development approval and ensure the external project boundaries are clear.	Please refer to file "FRWF Batch plant offset.pdf" which illustrates the clearances to non-development area boundaries.
	Require a detailed site plan showing setbacks between the proposed concrete batching plant and properties not forming part of the approval.	

Condition	Comments/additional information requested	Response
Condition 17 - Development Layout Plan (14 July 2022)	Rename 'Project Layout' to 'Development Layout Plan'	Please refer to updated drawings 12574907-00000-MD-LAD-001_3 and 12574907-00000-MD-LAD-002_C.
	Review boundary of approved project area to clearly show all external boundaries. There is a lack of clarity in some areas including where the project area boundary is located on the local government area boundary. Also ensure there is no 'internal' project area boundaries shown (within the external boundaries).	Addressed with response to Condition 17 form for WTGs 03, 05, 06, 07, 08 ,16 & 55.  Updated drawing 12574907-00000-MD-LAD-001_3 shows the wind turbine's location with the development area (including boundaries).
	Require clear overall plan showing the locations of turbines	Please refer to updated drawings 12574907-00000-MD-LAD-001_3 and 12574907-00000-MD-LAD-002_C.
	Need to address attached additional requirement for each turbine	Addressed with response to Condition 17 form for WTGs 03, 05, 06, 07, 08 ,16 & 55.
	It does not show fencing. To increase clarity, this could be shown on a supplementary plan.	Drawing 12574907-00000-MD-LAD-001_3 notes 2 and 3 outline fencing locations, both temporary and permanent.  Further fencing detail shown in files "FRWF Batch plant fencing.pdf", "FRWF Site facilities fencing.pdf" and "FRWF Substation and O+M fencing.pdf".
	It does not show landscaping (also required to address Condition 4).	Please refer to drawing "12574907-00000-MD-LAD-001_3" which shows locations where landscaping is required.
Condition 18 - Construction Management Plan (14 July 2022)	No additional information required. There may be a need to separately obtain other approvals including from Western Power.	Noted.
	For the purposes of the CMP approval process, Appendix A is not considered as a part of the Development Layout Plan for approval process. The Development Layout Plan is a separate plan requiring Council approval.	Noted.
Condition 19 - Fire Management Plan (14 July 2022)	No additional information required.	Thank you. We understand this has been addressed to the Shire's satisfaction.

Condition	Comments/additional information requested	Response
Condition 20 - Traffic Management Plan (3 August 2022)	5.2 General Road Condition -Any reference to vegetation management (trimming and or removal of native vegetation) should reference the appropriate environmental approvals particularly within Main Roads road reserves. Note that separate approval(s) will be required to undertake any work within Main Roads road reserves.	<p>Overall Traffic management plan is covering the wind farm road within council area. The transportation within Main Roads scope was submitted to Main Roads for review separately. This document, "GRE.EEC.G.99.AU.W.08691.03.008 HEAVY HAULAGE TRANSPORT MANAGEMENT PLAN", chapter 5.4.7 addresses vegetation obstacles:</p> <p>Two areas along route where vegetation obstacles have been identified as somewhat of a problem for the OSOM load(s) travels. Rex J Andrews (the OSOM contractor) will ensure these obstacles are removed or rectified prior to the start of the project. Both vegetation obstacles are located adjacent to each other. The first of the locations is on the Albany Hwy between SLK 287.96 to 288.03. There is about 70m of tree trimming required. The trees will need to be trimmed down to a maximum height of 2.0m, this will enable to the OSOM load(s) blades to swing out over the trimmed trees. Stakeholders (Main Roads WA &amp; Shire of Kojonup) will be consulted with the tree pruning / removal works. Conditions will apply with these works, further investigations will be sought and all directions from each stakeholder will be adhered to.</p> <p>The trees in question are:</p> <p>1. Albany Hwy <a href="#">SLK 287.96 to 288.03</a></p> 

Condition	Comments/additional information requested	Response
		<p>2. Warrenup Rd <a href="#">SLK 0.02</a></p> 
	<p>5.3 Upgrades and modifications along Haulage Route currently looks at local access. It is strongly suggested that swept path analysis for all intersections be shown (including Albany Hwy/Warrenup Rd) be included.</p>	<p>Traffic management plan chapter 5.3 addresses the swept path analysis for intersections with images and drawings.</p> <p>The intersection of Albany Hwy/Warrenup Rd is shown in Vestas document "GRE.EEC.G.99.AU.W.08691.03.008 HEAVY HAULAGE TRANSPORT MANAGEMENT PLAN" chapter 8.0 SWEPT PATH ANALYSIS, covered on page 46/49.</p>



Condition	Comments/additional information requested	Response
		 <p>As the internal roads are not yet constructed, the swept path area can't be captured in the TMP. However, Westforce will consider all the swept areas as part of the detailed design. The additional permit of clearance will be provided, where required.</p>
	Table 6.1 refers to 53m road trains- RAV 7 are limited to 36.5m.	We are aware of this requirement and will ensure that construction partners comply with the RAV requirements. If vehicles are to be larger than the permitted size, contractor will be required to apply for temporary RAV approval from Main Roads WA.
	RAV vehicle access will be limited to the current RAV network. Additional access permissions will be subject to HVS approval (i.e. most likely Permit).	
	6.4 Heavy Vehicle Management - it is suggested that travelling at night is not permitted.	The applicant understands this is suggested to have no heavy component traveling at night. We have confirmed with the contractors (Vestas/RJE/Westforce), who have advised that no heavy loaded vehicle traveling at night. Heavy load vehicle will commence transportation by around 3am in the morning from port to avoid traffic obstruction in the busy city area in order

Condition	Comments/additional information requested	Response
		to meet the delivery by around 11am to 2pm. Some light vehicles will drive through shire road from 2AM depending on project execution stage.
	There may be a need to separately obtain other approvals including from Main Roads Western Australia and DWER.	Noted.
Condition 21- Noise Impact Mitigation Management Plan (18 August 2022)	<p>See comments in the body of letter sent 8 September 2022</p> <p>A detailed independent/peer review is being undertaken by an acoustic consultant (which in part links to Condition 29).</p> <p>Need to demonstrate that the NIMMP demonstrates that each wind turbine can comply with not exceeding 35dB(A) or no more than 5dB(A) above the background noise (LA90, 10 minutes) at the non-stakeholder boundaries.</p> <p>Figure 1 to show setbacks to ensure 1km setback to dwellings/sensitive premises.</p> <p>The report to add commentary regarding compliance with the Environmental Protection (Noise) Regulations 1997 including the predictive equivalent noise level, adjusted for tonality at the property boundary (to non-applicant landholdings) to be 40dB(A) or less.</p>	Please refer to letter response dated 12/9/22 ref 23-003 from B.Moharich
Condition 22 - Landscaping Plan (23 August 2022)	There is a need for consistency to show either a maximum planting height of 8m or 15m.	The planting heights nominated in the Landscaping Plan vary dependent upon the species proposed/selected for buffer planting. The mature plant heights have also been shown as a range given that plant height will differ at maturity based on a range of ecological factors (e.g., climatic conditions, soil type, etc.). It is intended that the buffer planting provided will become more established over time, with an approximate time-series of the buffer planting outlined in A1, A2, and A3, depicted in Drawing No. LP04.



**EGP Australia Pty Ltd**  
 Level 23.07 One International Towers,  
 100 Barangaroo Avenue, Barangaroo,  
 Sydney NSW 2000

Condition	Comments/additional information requested	Response
Condition 23 - Staging Plan (14 July 2022)	No additional information required.	Thank you. We understand this has been addressed to the Shire's satisfaction.
Condition 24 - Advising entities	Have not seen written evidence.	We confirm that this has been issued 13/9/2022. Written confirmation has been provided to the Shire.
Condition 25 -Acknowledging responsibility for remedying electromagnetic interference	No additional information required.	Thank you. We understand this has been addressed to the Shire's satisfaction.

WESTERN



AUSTRALIA

REGISTER NUMBER

**508/DP58138**DUPLICATE  
EDITION**N/A**

DATE DUPLICATE ISSUED

**N/A**VOLUME  
**LR3165**FOLIO  
**200**

**RECORD OF CERTIFICATE  
OF  
CROWN LAND TITLE  
UNDER THE TRANSFER OF LAND ACT 1893  
AND THE LAND ADMINISTRATION ACT 1997  
NO DUPLICATE CREATED**

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.

*BGRoberts*  
REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 508 ON DEPOSITED PLAN 58138

**STATUS ORDER AND PRIMARY INTEREST HOLDER:  
(FIRST SCHEDULE)**

**STATUS ORDER/INTEREST:** RESERVE WITHOUT MANAGEMENT ORDER

**PRIMARY INTEREST HOLDER:** SHIRE OF KOJONUP OF PO BOX 163 KOJONUP WA 6395  
(XE N812617 ) REGISTERED 19/1/2018

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:  
(SECOND SCHEDULE)**

1. M813121 RESERVE 51937 FOR THE PURPOSE OF RAILWAY REGISTERED 31/10/2014.  
N812616 CHANGE OF RESERVE PURPOSE. PURPOSE CHANGED TO TOURIST RAILWAY AND THE  
KODJA PLACE CULTURAL, HERITAGE AND TOURISM PRECINCT REGISTERED 19/1/2018.  
N812617 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. REGISTERED  
19/1/2018.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land  
and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	DP58138
PREVIOUS TITLE:	1912-969
PROPERTY STREET ADDRESS:	NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY:	SHIRE OF KOJONUP
RESPONSIBLE AGENCY:	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA

END OF PAGE 1 - CONTINUED OVER

ORIGINAL CERTIFICATE OF CROWN LAND TITLE

REGISTER NUMBER: 508/DP58138

VOLUME/FOLIO: LR3165-200

PAGE 2

NOTE 1: M813121 CORRESPONDENCE FILE 01436-2014-01RO

## Estelle Lottering

---

**From:** Wedge, Leoni <Leoni.Wedge@pta.wa.gov.au>  
**Sent:** Tuesday, 9 August 2022 3:48 PM  
**To:** Estelle Lottering  
**Cc:** SMITH Cec (MLTT)  
**Subject:** PTA response - OUT22/251D7FA8 Reserve 51937 - Shire of Kojonup Management Order for Tourist Railway

**CAUTION:** This email originated from outside of Main Roads. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Este

We have reviewed your request regarding Reserve 51937 and note PTA has remained responsible agency with a management order issues to the Shire of Kojonup for the Tourist Railway following the Tourist Railway Order *Kojonup - Farrar Railway Order 2002*, gazetted 14 June 2002 (since replaced with a management order).

As the land is under the control of the Shire I confirm PTA does not have any objection to the Shire having the ability to enter into leases on the land whilst the management order is in place. Should you have any further enquiries regarding the use of the land please contact [cec.smith@mainroads.wa.gov.au](mailto:cec.smith@mainroads.wa.gov.au) who is managing land on PTA's behalf.

Thank you

Leoni Wedge

A/Manager Commercial & Leasing Activities

Portfolio Land & Property Services (PLPS)

Tel: +61 (08) 9326 2242

Email: [leoni.wedge@pta.wa.gov.au](mailto:leoni.wedge@pta.wa.gov.au)



[Department of Transport](#)

[Main Roads Western Australia](#)

[Public Transport Authority](#)

*'Delivering consolidated land administration and property services to the Transport Portfolio'*

---

**From:** Estelle Lottering <[rsadmin@kojonup.wa.gov.au](mailto:rsadmin@kojonup.wa.gov.au)>  
**Sent:** Monday, 1 August 2022 2:57 PM  
**To:** Pereira, Geraldine <[Geraldine.Pereira@pta.wa.gov.au](mailto:Geraldine.Pereira@pta.wa.gov.au)>  
**Cc:** Transperth Customer Service <[enquiries@transperth.wa.gov.au](mailto:enquiries@transperth.wa.gov.au)>  
**Subject:** FW: OUT22/251D7FA8 Reserve 51937  
**Importance:** High

Dear Geraldine

I'm following up regards the email below from the Shire of Kojonup. We need your consent urgently for this lease agreement to take place.

Could you please advise where our application is in this process?

Thank you.

Regards

Este Lottering

Administration Officer – Regulatory & Technical Services

SHIRE OF KOJONUP

93 Albany Highway Kojonup WA 6395 | PO Box 163 Kojonup WA 6395

Tel: 9831 2400 | Direct: 9831 2440 | Fax: 9831 1566

[www.kojonup.wa.gov.au](http://www.kojonup.wa.gov.au)



**FOR RECIPIENTS EXTERNAL TO THE SHIRE OF KOJONUP**

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**From:** Judy Stewart

**Sent:** Wednesday, 2 February 2022 10:54 AM

**To:** 'geraldine.pereira@pta.wa.gov.au'

**Cc:** Grant Thompson ; Anthony Middleton

**Subject:** OUT22/251D7FA8 Reserve 51937

Hi Geraldine

As discussed yesterday, please find attached the Shire of Kojonup's (Shire) management order for Reserve 51937 and an aerial map of the area outlining the Reserve.

Upon making a Crown Land Enquiry request to the Department of Planning, Lands and Heritage (DPLH), for the consideration of the Minister to allow the Shire the power to lease Reserve 51937, we have been advised that the Public Transport Authority's (PTA) consent is required before the Minister will consider the request, due to the Public Transport Authority (PTA) being the Responsible Agency for this Reserve.

The Shire has received a request from Synergy to lease an area within the Reserve for the placement of electric vehicle charging stations and for this to be expedited, if possible. The Shire does not have the option to lease the Reserve without a Power to Lease in place with the DPLH; hence, our request to the PTA for their consent. Should Ministerial approval be granted, it is envisaged that the existing car park within the precinct would be modified to allow electric vehicles, including those with towed vehicles, to be charged whilst people experience the options available to locals and tourists within the precinct, nearby areas and further afield. It is envisaged that a peppercorn rent would be considered for the above mentioned purpose. The Shire is awaiting further placement/infrastructure detail from Synergy at this point in time prior to being able to plan car park modifications. Should Ministerial approval be granted, there is potential for a positive economic benefit to local businesses in the area and increased patronage of the Kodja Place cultural and heritage museum and rose maze located within the precinct.

If you require any further information, please don't hesitate to contact the undersigned.

Kind regards

Judy Stewart

**Senior Administration Officer**

SHIRE OF KOJONUP

93 Albany Highway Kojonup WA 6395 | PO Box 163 Kojonup WA 6395

Tel: 9831 2406 | Fax: 9831 1566 | [www.kojonup.wa.gov.au](http://www.kojonup.wa.gov.au)



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# ORIGINAL

## INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure".
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the person signing this document and their witnesses.

## NOTES

1. RESERVE DESCRIPTION  
Reserve number and details to be stated. The Volume and Folio numbers to be stated.
2. MANAGEMENT BODY  
State the full name and address of management body.
3. CONDITIONS  
Detail the conditions specified by the Minister to be observed by the management body in its care control and management of the Reserve.
4. ATTESTATION  
This document is to be executed by the Minister for Lands or a person to whom the power to grant a management order under section 46 of the Land Administration Act 1997 has been duly delegated under section 9(1) of the Act (if applicable).

EXAMINED

## N812617 XE

19 Jan 2018 08:47:19 Perth



## MANAGEMENT ORDER (XE)

LODGED BY Department of Planning Lands and Heritage

ADDRESS DPLH - South West Great Southern - Box 98C

PHONE No.

FAX No.

REFERENCE No. Greg Martensen File 01436-2014, Phone 08 6552 4578 Fax 08 6552 4417

ISSUING BOX No.

PREPARED BY Department of Planning Lands and Heritage

ADDRESS DPLH - South West Great Southern - Box 98C

PHONE No.

FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

3/2

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

- |             |                 |
|-------------|-----------------|
| 1. - Dup MO | Received Items  |
| 2. _____    | Nos. 1          |
| 3. _____    |                 |
| 4. _____    | Receiving Clerk |
| 5. _____    | ✓               |
| 6. _____    |                 |

164446-003



Registered pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.

WESTERN AUSTRALIA  
LAND ADMINISTRATION ACT 1997  
TRANSFER OF LAND ACT 1893 as amended

**MANAGEMENT ORDER (XE)**

## RESERVE DESCRIPTION (NOTE 1)

51937

## EXTENT

Whole

## VOLUME

3165

## FOLIO

200

## MANAGEMENT BODY (NOTE 2)

Shire of Kojonup of PO BOX 163 KOJONUP WA 6395

## CONDITIONS (NOTE 3)

To be utilised for the designated purpose of 'Tourist Railway and the Kodja Place Cultural, Heritage and Tourism Precinct' only.

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE MANAGEMENT BODY DESCRIBED ABOVE FOR THE PURPOSE FOR WHICH THE LAND COMPRISING THE RESERVE IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE SUBJECT TO THE CONDITIONS ABOVE

Dated this

19

day of

January

in the year

2018

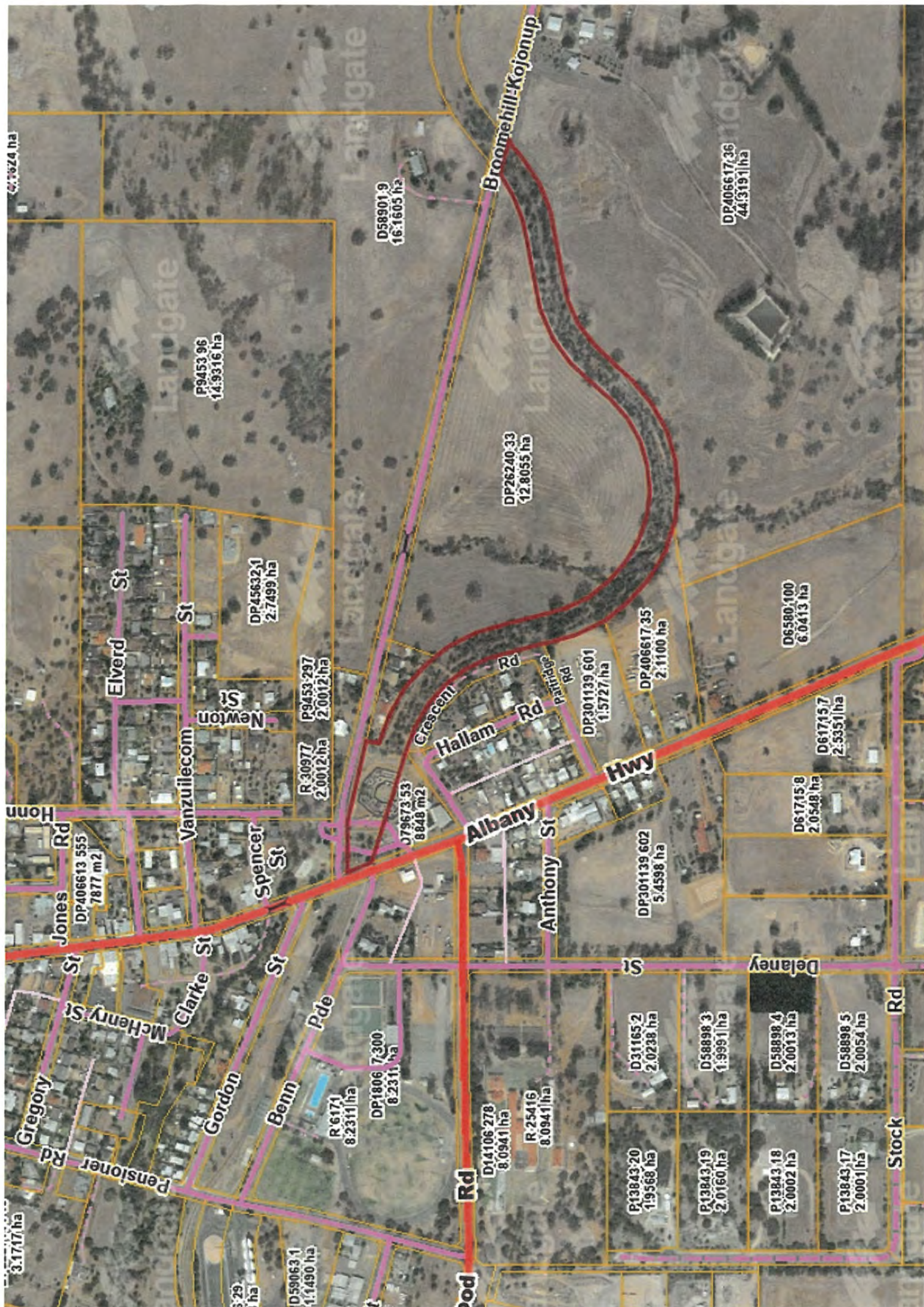
## ATTESTATION (NOTE 4)

NAME: Terrena Jane Newman

A/ SENIOR STATE LAND OFFICER

TEAM: Delivery







## Estelle Lottering

---

**From:** SMITH Cec (MLTT) <cec.smith@mainroads.wa.gov.au>  
**Sent:** Thursday, 25 August 2022 11:23 AM  
**To:** Estelle Lottering  
**Subject:** RE: Management order - Reserve 51937  
**Attachments:** PTA response - OUT22/251D7FA8 Reserve 51937 - Shire of Kojonup Management Order for Tourist Railway

Hi Este

As per the attached email, PTA provides consent to the Shire of Kojonup leasing of the Reserve to enable electric vehicle charging stations to be established in within the existing carpark. Consent is also provided to the Shire requesting DPLH to amend the management order purpose (if necessary) and to include power to lease.

Cheers

Cec

**Cec Smith**  
Manager Land Transactions and Tenure  
**Portfolio Land & Property Services (PLPS)**  
Tel: +61 (08) 9323 6585 | Mob: 0439698821  
E: [cec.smith@mainroads.wa.gov.au](mailto:cec.smith@mainroads.wa.gov.au)



Department of Transport  
Main Roads Western Australia  
Public Transport Authority

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---

**From:** Estelle Lottering <[rsadmin@kojonup.wa.gov.au](mailto:rsadmin@kojonup.wa.gov.au)>  
**Sent:** Thursday, 25 August 2022 10:41 AM  
**To:** SMITH Cec (MLTT) <cec.smith@mainroads.wa.gov.au>  
**Cc:** Wedge, Leoni <[Leoni.Wedge@pta.wa.gov.au](mailto:Leoni.Wedge@pta.wa.gov.au)>  
**Subject:** Re: Management order - Reserve 51937  
**Importance:** High

You don't often get email from [rsadmin@kojonup.wa.gov.au](mailto:rsadmin@kojonup.wa.gov.au). [Learn why this is important](#)

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Good morning

I need your consent for the Shire of Kojonup to amend the management order in regards to its purpose and to include the Shire of Kojonup having the power to lease land (Reserve 51937).

Can you please advise me on this matter urgently.

Thank you

Regards

Este Lottering

**Administration Officer – Regulatory & Technical Services**

**SHIRE OF KOJONUP**

93 Albany Highway Kojonup WA 6395 | PO Box 163 Kojonup WA 6395

**Tel: 9831 2400 | Direct: 9831 2440 | Fax: 9831 1566**

[www.kojonup.wa.gov.au](http://www.kojonup.wa.gov.au)



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