

SHIRE OF KOJONUP



Council Minutes

21st July 2009

SHIRE OF KOJONUP**MINUTES FOR THE COUNCIL MEETING HELD ON 21st July 2009****TABLE OF CONTENTS**

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS	3
2	ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE	3
3	PUBLIC QUESTION TIME	3
4	SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	3
5	APPLICATIONS FOR LEAVE OF ABSENCE	4
6	CONFIRMATION OF MINUTES	4
7	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION	4
8	PETITIONS, DEPUTATIONS & PRESENTATIONS	4
9	DECLARATIONS OF INTEREST	4
10	FINANCE REPORTS	4
10.1	ACCOUNTING WORK – INTERIM AUDIT	4
10.2	FINANCIAL MANAGEMENT – MATERIAL VARIANCES	5
10.3	FINANCIAL MANAGEMENT – 2009/2010 BUDGET ADOPTION	6
10.4	MONTHLY PAYMENTS LISTING	10
11	ENGINEERING & WORKS REPORTS	11
12	ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS	11
13	CORPORATE & COMMUNITY SERVICES REPORTS	11
13.1	BUSH FIRE ASSOCIATION – APPOINTMENT OF OFFICER 2009/10	11
13.2	FIREBREAK ORDER	13
14	COMMITTEES OF COUNCIL	14
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	14
16	NEW BUSINESS	14
17	CONFIDENTIAL REPORTS	14
18	NEXT MEETING	14
19	CLOSURE	15
20	APPENDICES AND TABLED DOCUMENTS	15
21	ATTACHMENTS	15

SHIRE OF KOJONUP**MINUTES****1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Shire President declared the meeting opened at 3:04pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points and draw the meetings attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

2 ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Cr Jill Mathwin	Shire President
Cr Jane Trethowan	Deputy Shire President
Cr Michael Baulch	
Cr John Benn	
Cr Greg Marsh	
Cr Will Carrington-Jones	
Cr Ernie Graham	
Cr Rosie Hewson	
Cr Ian Pedler	

Mr Stephen Gash	Chief Executive Officer
Mr Kim Dolzadelli	Manager of Corporate Services
Mr Craig McVee	Works Manager
Mrs Heather Marland	Senior Finance Officer
Mrs Rosemary Cussons	Manager of Kodja Place

APOLOGIES

Cr Frank Pritchard	Leave of Absence granted meeting of Council 16 th June 2009
Mr Mort Wignal	Manager of Regulatory and Community Services

3 PUBLIC QUESTION TIME

Nil

4 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE**COUNCIL DECISION**

72/09 MOVED Cr Hewson seconded Cr Benn that Cr Marsh be granted Leave of Absence for the Council meeting to be held on 18th August 2009.

CARRIED 9/0

6 CONFIRMATION OF MINUTES

ORDINARY MEETING 16th June 2009

Corrections:

Mr Mort Wignal, Mr Craig McVee and Mrs Rosemary Cussons were not present at the Ordinary Meeting held on the 16th June 2009.

COUNCIL DECISION

73/09 MOVED Cr Hewson seconded Cr Pedler that the corrected Minutes of the Ordinary Meeting of Council held on 16th June 2009 be confirmed as a true record.

CARRIED 9/0

7 ANNOUNCEMENTS by the Presiding Member without discussion

The Presiding member informed the Councilors of three meetings attended in the last month.

- 24th June 2009 Consultation with the Community at a Public Forum concerning Structural Reform issues.
- 24th June 2009 Voluntary Regional Organisational Council (VROC – Southern Link). Many topics discussed including the sharing of Plant.
- 2nd July 2009 Informal meeting with the Hon GM (John) Castrilli Minister of Local Government regarding Local Government reform.

8 PETITIONS, DEPUTATIONS & PRESENTATIONS

Nil

9 DECLARATIONS OF INTEREST

Item 13.1 Cr Marsh declared an interest of impartiality.

10 FINANCE REPORTS**10.1 ACCOUNTING WORK – INTERIM AUDIT**

AUTHOR: Kim Dolzadelli
 DATE: Thursday, July 16, 2009
 FILE NO: 06.04.01
 ATTACHMENT: Interim Audit Management Letter

DECLARATION OF INTEREST

Nil

SUMMARY

Council's Auditors recently completed the Interim Audit, and a copy of their report is an attachment to this report.

BACKGROUND

Auditors carry out two (2) audits per year, the first, Interim Audit, being part of the way during the year. The final audit is completed following the closure of the financial year, when the accounts have been closed off and completed.

COMMENT

The report on the results of the Interim Audit for the 2008/09 raises no issues.

CONSULTATION

No consultation is required, however a copy of this report has been sent to all members of Council's Audit Committee.

STATUTORY ENVIRONMENT

There are no specific statutory requirements relating to Interim Audits.

POLICY IMPLICATIONS

There are no known policy implications by the adoption of this report. Council has previously adopted a policy that all of these types of reports and letters are to be reported to Council.

FINANCIAL IMPLICATIONS

There are no financial implications emanating from this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from this report.

OFFICER RECOMMENDATION

That the Interim Audit Report be received and noted.

COUNCIL DECISION

74/09 MOVED Cr Hewson seconded Cr Benn that the Interim Audit Report be received and noted.

CARRIED

9/0

10.2 FINANCIAL MANAGEMENT – MATERIAL VARIANCES

AUTHOR: Kim Dolzadelli
 DATE: Thursday, July 16, 2009
 FILE NO: 06.04.01
 ATTACHMENT: Nil

DECLARATION OF INTEREST

Nil

SUMMARY

Council is being asked to adopt a percentage or value to be used in Statements of Financial Activity for reporting material variances for the 2009/10 financial year.

BACKGROUND

Financial Management Regulation 34 (5) states:

“Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in Statements of Financial Activity for reporting material variances.”

The material variance is calculated by comparing budget estimates to the end of the month to actual amounts of expenditure, revenue and income to the end of the month to which the statement relates.

A further requirement is that a detailed budget review must be carried out at the close of the half - year.

Since 2005 Council has adopted a "Material" Variance figure of either \$500 or 8%, whichever is the greater, for each individual account. It is a requirement for Council to formally adopt its desired level of variance each year.

COMMENT

It is proposed that Council adopt a "Material" Variance figure of either \$1,000 or 8%, whichever is the greater, for each individual account for the 2009/10 financial year.

CONSULTATION

None necessary.

STATUTORY ENVIRONMENT

Financial Management Regulation 34 contains provisions setting out the basic information, which must now be included in the monthly reports to Council.

POLICY IMPLICATIONS

None applicable.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS - SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council set a level of above 8%, or a minimum of \$1,000, as its adopted level of Material Variance to be used for its statements of financial activity for the 2009/10 financial year.

COUNCIL DECISION

75/09 MOVED Cr Carrington-Jones seconded Cr Marsh that Council set a level of above 8%, or a minimum of \$1,000, as its adopted level of Material Variance to be used for its statements of financial activity for the 2009/10 financial year.

CARRIED

9/0

10.3 FINANCIAL MANAGEMENT – 2009/2010 BUDGET ADOPTION

AUTHOR: Mr Kim Dolzadelli – Manager of Corporate Services

DATE: Thursday, July 16, 2009

FILE NO: 01.09.14

ATTACHMENT: 2009/2010 Annual Budget

DECLARATION OF INTEREST

Nil

SUMMARY

To consider and adopt Council's 2009/2010 Budget and to set the rates, minimums, discounts and fees and charges.

BACKGROUND

The Local Government Act, 1995, requires each Local Government to prepare a budget for its municipal fund for each financial year. The form, manner and content of the budget are prescribed in the Act and the Financial Management Regulations.

Council must adopt its budget by an Absolute Majority no later than 31st August in the budget year unless the Minister for Local Government has granted an extension.

COMMENT

Council has met previously in workshop forums to consider a draft budget, which has formed the basis of the final document. The draft annual budget for 2009/10 has been prepared in accordance with the Local Government Act 1995 and is attached for consideration and final adoption.

The proposed increase in 2009/10 rates is 4%. Shire of Kojonup rates revenue for 2009/10 has been based on total property values as at 30th June 2009 with an increase of 4% applied. Unimproved Value based properties have been revalued with another significant increase (average 64.64%). Although the UV rate in the dollar has been reduced accordingly, from 1.2109 to .7288 cents in the dollar, the impact on individual properties will vary based on the degree to which the new value of the property moves against the average for the Shire.

CONSULTATION

Council has been consulted during budget workshops to assess the priorities of proposed capital works, abnormal operating items, community grant process, reserve transfers and rate increase levels.

The community grants process is in its fourth year, as such conditions are known by all applicants. It was advertised and open to community groups to fund projects or programs of public benefit.

STATUTORY ENVIRONMENT

Section 6.2 Local Government Act 1995

Regulations 22-33 Local Government (Financial Management Regulations) 1996

Section 6.2(1) of the Local Government Act 1995 requires that prior to 31st August 2009, Council adopt a budget for its municipal fund for the year ending 30th June 2010.

The annual budget is to incorporate:

- a) particulars of the estimated expenditure proposed to be incurred by the local government;
- b) detailed information relating to the rates and service charges which will apply to land within the district including:
 - i. the amount it is estimated will be yielded by the general rate; and
 - ii. the rate of interest (if any) to be charged by the local government on unpaid rates and service charges.
- c) the fees and charges proposed to be imposed by the local government;
- d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
- e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
- f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and such other matters as are prescribed.

POLICY IMPLICATIONS

Applicable policies have been considered in the preparation of the Budget.

FINANCIAL IMPLICATIONS

The Budget is the instrument by which Council sets the financial priorities and is the basis of all financial decisions made by Council and Officers during the budget year.

STRATEGIC IMPLICATIONS

The Budget is the key annual financial document that provides the resources for achieving Council objectives.

VOTING REQUIREMENTS – ABSOLUTE MAJORITY

(Except where otherwise indicated)

OFFICER RECOMMENDATION

- 1 That the proposed budget (as amended, by Council where deemed appropriate) be adopted for the 2009/2010 year and the levels of income and expenditures be authorised.
- 2 That the following rate levels be adopted for the 2009/2010 year:
 - a) For all rateable properties where Gross Rental Valuations are applied a rate of 17.2573 cents in the dollar with a Minimum Rate of \$530 to apply.
 - b) For all rateable properties where Unimproved Valuations are applied, a rate of 0.7288 cents in the dollar with a Minimum Rate of \$530 to apply.
- 3 That where payments are received after the due date, penalty interest at a rate of eleven (11%) per centum per annum, to be calculated on a daily basis will be imposed on all outstanding Rates and Service Charges.

Pensioners who are registered in accordance with the Rates Rebates and Deferments Act 1993 are exempt from this provision.
- 4 That for those ratepayers who pay all their rates and charges and arrears in full within 14 days (7th August 2009) of the date of rate notice issue (24th July 2009) they be offered a discount of 2.5% on the amount of their current rate charge for the 2009/2010 year.
- 5 That the following Rates Instalment payment Options be adopted:

Option 1	Payment in full Total amount of rates and charges included on the rate notice to be paid in full by 28 th August 2009. Full payments received on or before 7 th August 2009 are eligible for a discount of 2.5% on the amount of their current rate charge for the 2009/2010 year.
Option 2	Payments to be made by two (2) instalments as will be detailed on the Rates Notices with the following dates: First Instalment 28 th August 2009 Second Instalment 6 th January 2010
Option 3	Payments to be made by four (4) instalments, as will be detailed on the Rate Notices with the following dates: First Instalment 28 th August 2009 Second Instalment 28 th October 2009 Third Instalment 6 th January 2010 Fourth Instalment 8 th March 2010
- 6 That where payments are made by instalment, an administration charge of \$9 for each instalment after the first instalment shall apply. Interest on instalments shall be 5.5% p.a calculated daily from the date the first instalment is due to the date of each subsequent instalment is due.
- 7 That the following Rubbish/Sanitation charges be imposed for the 2009/2010 year:
 - a) For 240 litre bin collection a charge of \$260 per premises per annum. In the case that the ratepayer is a registered eligible Pensioner, as determined by the Rates Rebates and Deferments Act 1993, the charge will be \$208.
 - b) That the transfers/movements to and from Reserve Accounts as detailed in Note 6 of the budget document and in accordance with Council's adopted policies, be authorised.
 - c) That the Fees and Charges as listed in Appendix G of the budget document, be imposed for the 2009/2010 year.

COUNCIL DECISION**76/09 MOVED Cr Marsh seconded Cr Benn**

- 1 That the proposed budget (as amended, by Council where deemed appropriate) be adopted for the 2009/2010 year and the levels of income and expenditures be authorised.
- 2 That the following rate levels be adopted for the 2009/2010 year:
- a) For all rateable properties where Gross Rental Valuations are applied a rate of 17.2573 cents in the dollar with a Minimum Rate of \$530 to apply.
 - b) For all rateable properties where Unimproved Valuations are applied, a rate of 0.7288 cents in the dollar with a Minimum Rate of \$530 to apply.
- 3 That where payments are received after the due date, penalty interest at a rate of eleven (11%) per centum per annum, to be calculated on a daily basis will be imposed on all outstanding Rates and Service Charges.
- Pensioners who are registered in accordance with the Rates Rebates and Deferments Act 1993 are exempt from this provision.
- 4 That for those ratepayers who pay all their rates and charges and arrears in full within 14 days (7th August 2009) of the date of rate notice issue (24th July 2009) they be offered a discount of 2.5% on the amount of their current rate charge for the 2009/2010 year.
- 5 That the following Rates Instalment payment Options be adopted:
- Option 1 Payment in full**
- Total amount of rates and charges included on the rate notice to be paid in full by 28th August 2009.
- Full payments received on or before 7th August 2009 are eligible for a discount of 2.5% on the amount of their current rate charge for the 2009/2010 year.
- Option 2 Payments to be made by two (2) instalments as will be detailed on the Rates Notices with the following dates:**
- | | |
|-------------------|------------------------------|
| First Instalment | 28 th August 2009 |
| Second Instalment | 6 th January 2010 |
- Option 3 Payments to be made by four (4) instalments, as will be detailed on the Rate Notices with the following dates:**
- | | |
|-------------------|-------------------------------|
| First Instalment | 28 th August 2009 |
| Second Instalment | 28 th October 2009 |
| Third Instalment | 6 th January 2010 |
| Fourth Instalment | 8 th March 2010 |
- 6 That where payments are made by instalment, an administration charge of \$9 for each instalment after the first instalment shall apply. Interest on instalments shall be 5.5% p.a calculated daily from the date the first instalment is due to the date of each subsequent instalment is due.

- 7 That the following Rubbish/Sanitation charges be imposed for the 2009/2010 year:**
- a. For 240 litre bin collection a charge of \$260 per premises per annum. In the case that the ratepayer is a registered eligible Pensioner, as determined by the Rates Rebates and Deferments Act 1993, the charge will be \$208.**
 - b. That the transfers/movements to and from Reserve Accounts as detailed in Note 6 of the budget document and in accordance with Council's adopted policies, be authorised.**
 - c. That the Fees and Charges as listed in Appendix G of the budget document, be imposed for the 2009/2010 year.**

CARRIED

8/1

Councillor Graham requested that it be recorded in the minutes that he voted against the budget as he did not agree with any Rate Increase.

10.4 MONTHLY PAYMENTS LISTING

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Thursday, July 16, 2009
 FILE NO: 06.15.01
 ATTACHMENT: Monthly Payment Listing

DECLARATION OF INTEREST

Nil

SUMMARY

To receive a list of payments made since the last similar list was received.

BACKGROUND

Not applicable.

COMMENT

The attached list of payments is submitted for receipt by the Council.

CONSULTATION

No consultation was required.

STATUTORY ENVIRONMENT

Regulations 13 (2) of the Local Government (Financial Management Regulations) 1996 requires such a list to be "presented" whenever payments have been made under a delegated authority. (Reference Delegation #18).

POLICY IMPLICATIONS

Council's Policy F3 provides authorities and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments made are for items where Council has provided a budget authority.

STRATEGIC IMPLICATIONS

There are no strategic implications involved with presentation of the list of payments.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Payment Listing from 08//06/2009 to 30/06/2009 comprising of Municipal Cheques 10408 to 10497, EFTs 4493 to 4620 and Internal Payment Vouchers 1871 to 1893 totaling \$734,697.28 and as attached to this agenda, be received.

COUNCIL DECISION

77/09 MOVED Cr Carrington-Jones seconded Cr Hewson that the Payment Listing from 08//06/2009 to 30/06/2009 comprising of Municipal Cheques 10408 to 10497, EFTs 4493 to 4620 and Internal Payment Vouchers 1871 to 1893 totaling \$734,697.28 and as attached to this agenda, be received.

CARRIED

9/0

11 ENGINEERING & WORKS REPORTS

Nil

12 ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS

Nil

13 CORPORATE & COMMUNITY SERVICES REPORTS

Councillor Marsh declared an impartiality interest and read the disclaimer to the meeting as his son is a fire control officer.

13.1 BUSH FIRE ASSOCIATION – APPOINTMENT OF OFFICER 2009/10

AUTHOR: Stephen Gash – Chief Executive Officer
 DATE: Thursday, July 16, 2009
 FILE NO: 03.02.06
 ATTACHMENT: Nil

DECLARATION OF INTEREST

Nil

SUMMARY

To endorse the appointment of statutory and representative positions for the Shire of Kojonup and Kojonup Bush Fire Association for 2009/10.

BACKGROUND

Each year the Shire of Kojonup appoints persons to undertake statutory and representative roles to perform the obligations under the Bush Fires Act 1954. Nominations are forwarded from the individual Brigades and Bush Fire Advisory Committee.

COMMENT

To allow the time to print the Fire Break Order the CEO exercised delegation number FIRE 004 which allows:

“The Chief Executive Officer is delegated authority to appoint persons to the position of Fire Control Officer, including dual Fire Control Officers with adjoining local governments as provided for under Section 38 of the Bush Fires Act 1954. “

Mr B Cussons	FCO Boilup Brigade
Mr G Gale	FCO Boscabel Brigade
Mr G Marinoni	FCO Changerup Brigade
Mr N O’Halloran	FCO Cherry Tree Pool Brigade
Mr D Mathwin	FCO Jinalup Brigade
Mr G Norrish	FCO Kojonup Brigade
Mr R Meaton	FCO Lumeah Brigade
Mr J Fleay	FCO Mobrur Brigade
Mr R Banks	FCO Muradup Brigade
Mr C Ednie-Brown	FCO Orchid Valley Brigade
Mr A Marsh	FCO Qualeup Brigade
Mr B O’Halloran	FCO Ryan’s Brook Brigade
Mr B Francis	FCO Muradup Town site
Mr J Lewis	FCO Kojonup Town site

The appointments are subject to undertaking the appropriate FCO training. The next training session is scheduled for October 2009. Any conditions, restrictions, or directions placed on FCOs who are standing again from last year will be continued.

The Shire of Kojonup would like to formally acknowledge and thank Mr Tim Johnston as the outgoing CBFCO for all his efforts to ensure the safety of the Kojonup community and his commitment to the role.

CONSULTATION

Consultation has occurred with the Brigades following call for nominations and consideration at individual Brigade AGM's. The Association AGM and Bush Fire Advisory Committee also endorsed the FCO appointments.

STATUTORY ENVIRONMENT

Section 33 of the Bushfires Act 1954 relates to Fire Break Orders
Section 38 of the Bushfires Act 1954 relates to FCO appointment

POLICY IMPLICATIONS

There are no known Shire of Kojonup policy implications.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS – SIMPLE MAJORITY

OFFICER RECOMMENDATION

1. That Mr Ned Radford be appointed as Chief Fire Control Officer for the Shire of Kojonup for 2009/10 financial year.
2. That Mr Digby Stretch be appointed as Deputy Chief Fire Control Officer for the Shire of Kojonup for 2009/10 financial year.
3. That Mr Michael Baxter and Mr Tony Fisher be appointed as Senior Fire Control Officers for the Shire of Kojonup for 2009/10 financial year.
4. That the Chief Fire Control Officer and the Deputy Chief Fire Control Officer be appointed as Fire Weather Officer and Deputy Fire Weather Officer, respectively, for the Shire of Kojonup for 2009/10 financial year.
5. That the Chief Fire Control Officer, the Deputy Chief Fire Control Officer and the two Senior Fire Control Officers be appointed as the Officers authorised to impose Harvest and Movement of Vehicles Ban Officers for the Shire of Kojonup for 2009/10 financial year.
6. That the Chief Fire Control Officer and the Deputy Chief Fire Control Officer be appointed as authorised officers to issue permits to burn for the collection of Clover Burr in the Shire of Kojonup for 2009/10 financial year.
7. That Council endorses the appointed Fire Control Officers, as members of the Bush Fire Advisory Committee
8. That Council notes the appointment of Mr N O'Halloran as President of the Association and Presiding Member of the Bush Fire Advisory Committee.
9. That Council notes the appointment of Mrs D Berryman as Honorary Secretary for the Association.

COUNCIL DECISION

78/09 MOVED Cr Trethowan seconded Cr Marsh

1. That Mr Ned Radford be appointed as Chief Fire Control Officer for the Shire of Kojonup for 2009/10 financial year.
2. That Mr Digby Stretch be appointed as Deputy Chief Fire Control Officer for the Shire of Kojonup for 2009/10 financial year.
3. That Mr Michael Baxter and Mr Tony Fisher be appointed as Senior Fire Control Officers for the Shire of Kojonup for 2009/10 financial year.
4. That the Chief Fire Control Officer and the Deputy Chief Fire Control Officer be appointed as Fire Weather Officer and Deputy Fire Weather Officer, respectively, for the Shire of Kojonup for 2009/10 financial year.
5. That the Chief Fire Control Officer, the Deputy Chief Fire Control Officer and the two Senior Fire Control Officers be appointed as the Officers authorised to impose Harvest and Movement of Vehicles Ban Officers for the Shire of Kojonup for 2009/10 financial year.
6. That the Chief Fire Control Officer and the Deputy Chief Fire Control Officer be appointed as authorised officers to issue permits to burn for the collection of Clover Burr in the Shire of Kojonup for 2009/10 financial year.
7. That Council endorses the appointed Fire Control Officers, as members of the Bush Fire Advisory Committee
8. That Council notes the appointment of Mr N O'Halloran as President of the Association and Presiding Member of the Bush Fire Advisory Committee.
9. That Council notes the appointment of Mrs D Berryman as Honorary Secretary for the Association.

CARRIED 9/0

3:48pm Mrs Heather Marland left the chambers.

13.2 FIREBREAK ORDER

AUTHOR: Stephen Gash – Chief Executive Officer
 DATE: Thursday, July 16, 2009
 FILE NO: 03.02.06
 ATTACHMENT: Fire Break Order 2009/2010

DECLARATION OF INTEREST

Nil

SUMMARY

To consider the Firebreak order for 2009/2010.

BACKGROUND

Council issue a Firebreak order each year, under section 33 of the Bushfires Act 1954. The order requires certain things to be done with respect to fire hazard reduction/ fire prevention on land. The order is distributed with the rates notice and any other publication conducted as required by the Act.

COMMENT

The format of the Fire Break Order will be in the same format as last year that can be kept on the fridge for easy reference. The attached document will only show content, the final format will be a

folded, flip chart type document approximately 10cm X 20cm with a magnet on the back page. The red dotted line on the A4 attachments indicates the fold.

Apart from an updated listing of positions the only change to the Fire Break Order is flagging that burning in the town sites will not be allowed in the prohibited and restrictive periods in the first 4 months of the new year.

CONSULTATION

The Fire Break Order is a working document that has evolved with consultation with the Bush Fire Advisory Committee over the last 5 years.

STATUTORY ENVIRONMENT

Section 33 of the Bushfires Act 1954 relates to Fire Break Orders

POLICY IMPLICATIONS

There are no known Shire of Kojonup policy implications.

FINANCIAL IMPLICATIONS

The printing costs are within the 2009/10 budget

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS – SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council adopts the Firebreak order for 2009/2010 as attached to this agenda.

COUNCIL DECISION

79/09	MOVED Cr Pedler seconded Cr Baulch that Council adopts the Firebreak order for 2009/2010 as attached to this agenda.	CARRIED	9/0
--------------	-----------------------------------------------------------------------------------------------------------------------------	----------------	------------

14 COMMITTEES OF COUNCIL

Nil

3:57pm Mrs Rosemary Cussons left the Chambers.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 NEW BUSINESS

of an urgent nature, introduced by a decision of the meeting

Nil

17 CONFIDENTIAL REPORTS

Nil

18 NEXT MEETING

Tuesday, 18th August 2009 commencing at 3:00pm.

COUNCIL DECISION

80/09	MOVED Cr Trethowan seconded Cr Hewson that all Shire Staff be thanked for the effort in preparing the 2009/2010 Budget.	CARRIED	9/0
--------------	--------------------------------------------------------------------------------------------------------------------------------	----------------	------------

19 **CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3:59pm.

20 **APPENDICES AND TABLED DOCUMENTS**

Nil

21 **ATTACHMENTS**

- 10.1 Interim Audit Management Letter
- 10.3 2009/2010 Annual Budget
- 10.4 Monthly Payment Listing
- 13.2 Fire Break Order 2009/2010

Presiding Member

Date