

SHIRE OF KOJONUP



Council Minutes

16th June 2009

SHIRE OF KOJONUP**MINUTES FOR THE COUNCIL MEETING HELD ON 16th June 2009****TABLE OF CONTENTS**

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SHIRE OF KOJONUP**MINUTES****1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Shire President declared the meeting opened at 3.03pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points and draw the meetings attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

2 ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Cr Jill Mathwin	Shire President
Cr Jane Trethowan	Deputy Shire President
Cr Michael Baulch	
Cr John Benn	
Cr Ernie Graham	
Cr Rosie Hewson	
Cr Frank Pritchard	
Cr Ian Pedler	

Mr Stephen Gash	Chief Executive Officer
Mr Kim Dolzadelli	Manager of Corporate Services
Mr Mort Wignal	Manager of Regulatory and Community Services
Mr Craig McVee	Works Manager
Mrs Heather Marland	Senior Finance Officer (<i>Left meeting at 3.29pm</i>)
Mrs Rosemary Cussons	Manager of Kodja Place

APOLOGIES

Cr Greg Marsh	Leave of Absence Granted 19 th May 2009
Cr Will Carrington-Jones	

3 PUBLIC QUESTION TIME

Nil

4 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

5 **APPLICATIONS FOR LEAVE OF ABSENCE**

COUNCIL DECISION

64/09 **MOVED** Cr Hewson seconded Cr Benn that Cr Will Carrington-Jones be granted Leave of Absence for the Council meeting held 16th June 2009.

CARRIED 8/0

COUNCIL DECISION

65/09 **MOVED** Cr Trethowan seconded Cr Graham that Cr Pritchard be granted Leave of Absence for the Council meeting to be held 21st July 2009.

CARRIED 8/0

6 **CONFIRMATION OF MINUTES**

ORDINARY MEETING 19th May 2009

Corrections: Nil

COUNCIL DECISION

66/09 **MOVED** Cr Hewson seconded Cr Pritchard that the Minutes of the Ordinary Meeting of Council held on 19th May 2009 be confirmed as a true record.

CARRIED 8/0

7 **ANNOUNCEMENTS** by the Presiding Member without discussion

The Presiding Member

- Briefed the meeting with respect to the Hon G M (John) Castrilli MLA, Minister for Local Government; Heritage; Citizenship and Multicultural Interests comments at the Great Southern Zone WAGA zone meeting.

8 **PETITIONS, DEPUTATIONS & PRESENTATIONS**

Nil

9 **DECLARATIONS OF INTEREST**

Nil

10 FINANCE REPORTS**10.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY**

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Thursday, 11 June 2009
 FILE NO: 06.15.01
 ATTACHMENT: Monthly Statement of Financial Activity 1st July 2008 to 31st May 2009

DECLARATION OF INTEREST

Nil

SUMMARY

To accept the Monthly Statement of Financial Activity for the period of 1st July 2008 to 31st May 2009.

BACKGROUND

Preparation and presentation to Council of monthly reports are a statutory requirement, with these to be presented to the next ordinary meeting following the close of a month, or it may be presented to the ordinary meeting in the following month after that.

The reporting requirements, as per Financial Management Regulation 34, for the Statement of Financial Activity came into force from 1st July 2005.

COMMENTS

The attached Statement of Financial Activity for the period 1 July 2008 to 31 May 2009 shows a solid position with 97.71% of rates collected to 31st May and a total amount of cash holdings of \$3,510,769 of which \$1,675,956 is held in fully cash backed Reserves.

Further transfers to Reserve will occur during the month of June in accordance with Councils original adopted budget as well as those approved in the Budget Review adopted by Council at its meeting of 17th March 2009. The transfers are as follows:

Original Budget

Reserve	Amount
Economic Development Reserve	\$ 33,192
Building Reconstruction Reserve	\$ 40,000
Hist Building Reserve	\$ 30,000
Staff Housing Reserve	\$ 20,000
Public Toilet Reserve	\$ 30,000
Bridge & Road Maint. Reserve	\$ 40,000
Sub Total	\$ 193,192

Budget Review

Reserve	Amount
Staff Housing Reserve	\$ 30,000
Capital Works Reserve	\$ 65,000
Plant Replacement Reserve	\$ 90,790
Sub Total	\$ 185,790

Grand Total **\$ 378,982**

CONSULTATION

None necessary.

STATUTORY ENVIRONMENT

Financial Management Regulation 34 sets out the basic information which must now be included in the monthly reports to Council.

POLICY IMPLICATIONS

None applicable.

FINANCIAL IMPLICATIONS

Occasionally Council may be asked to authorise certain budget amendments/variations by way of separate Senior Officer Reports, but those proposed variations will be taken into account in the monthly Statements of Financial Activity when a full budget review is put before Council. Amendments are not being sought from Council in the attached reports.

STRATEGIC IMPLICATIONS

This will only occur where it involves variations to the multiple year proposals previously put forward. Impacts to the "Closing Balance" position will also occur or where a Budget Review highlights the requirement for amendments to occur.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Monthly Statement of Financial Activity, as attached, be accepted.

COUNCIL DECISION

67/09 MOVED Cr Pedler seconded Cr Benn that the Monthly Statement of Financial Activity, as attached, be accepted.

CARRIED 8/0

10.2 MONTHLY PAYMENTS LISTING

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Thursday, 11 June 2009
 FILE NO: 06.15.01
 ATTACHMENT: Monthly Payment Listing

DECLARATION OF INTEREST

Nil

SUMMARY

To receive a list of payments made since the last similar list was received.

BACKGROUND

Not applicable.

COMMENT

The attached list of payments is submitted for receipt by the Council.

CONSULTATION

No consultation was required.

STATUTORY ENVIRONMENT

Regulations 13 (2) of the Local Government (Financial Management Regulations) 1996 requires such a list to be "presented" whenever payments have been made under a delegated authority. (Reference Delegation #18).

POLICY IMPLICATIONS

Council's Policy F3 provides authorities and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments made are for items where Council has provided a budget authority.

STRATEGIC IMPLICATIONS

There are no strategic implications involved with presentation of the list of payments.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Payment Listing from 11/05/2009 to 7/06/2009 comprising of Municipal Cheques 10369 to 10407, EFTs 4414 to 4492 and Internal Payment Vouchers 1838 to 1870 totalling \$595,138.82 and as attached to this agenda, be received.

COUNCIL DECISION

68/09 MOVED Cr Hewson seconded Cr Baulch that the Payment Listing from 11/05/2009 to 7/06/2009 comprising of Municipal Cheques 10369 to 10407, EFTs 4414 to 4492 and Internal Payment Vouchers 1838 to 1870 totalling \$595,138.82 and as attached to this agenda, be received.

CARRIED 8/0

3.29pm Heather Marland left the Council meeting

11 ENGINEERING & WORKS REPORTS

Nil

12 ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS

Nil

13 CORPORATE & COMMUNITY SERVICES REPORTS

Nil

14 COMMITTEES OF COUNCIL

Nil

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 NEW BUSINESS

of an urgent nature, introduced by a decision of the meeting

Nil

3.30pm Kim Dolzadelli left the Council meeting

17 **CONFIDENTIAL REPORTS**

17.1 MR RON OLIVER – RETIREMENT GRATUITY

AUTHOR: Stephen Gash – Chief Executive Officer
 DATE: Friday, 12 June 2009
 FILE NO: Personal File
 ATTACHMENT: Confidential Report – Mr Oliver Retirement Gratuity

A confidential report has been provided under separate cover, as the item relates to a staff member.

OFFICER RECOMMENDATION

That the meeting be closed to the Public in accordance with section 5.23 (2)(d) of the Local Government Act 1995 as it relates to a staff member.

COUNCIL DECISION

69/09 MOVED Cr Benn seconded Cr Pritchard that the meeting be closed to the Public in accordance with section 5.23 (2)(d) of the Local Government Act 1995 as it relates to a staff member.

CARRIED 8/0

OFFICER RECOMMENDATION

That the meeting be reopened to the public.

COUNCIL DECISION

70/09 MOVED Cr Hewson seconded Cr Graham that the meeting be reopened to the public.

CARRIED 8/0

3.52pm Stephen Gash left the chambers.

3.54pm Stephen Gash returned to the chambers.

COUNCIL DECISION

71/09 MOVED Cr Trethowan seconded Cr Benn that a formal vote of thanks be extended to Ron Oliver for his service and commitment to the Shire.

CARRIED 8/0

18 **NEXT MEETING**

Tuesday, 21st July 2009 commencing at 3:00pm.

19 **CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 4:00 pm.

20 **APPENDICES AND TABLED DOCUMENTS**

Nil

21 **ATTACHMENTS**

- 10.1 Monthly Statement of Financial Activity 1st July 2008 to 31st May 2009
- 10.2 Monthly Payment Listing
- 17.1 Confidential Report – Mr Ron Oliver Retirement Gratuity

Presiding Member

Date