

Shire of Kojonup Briefing Session – 17 August 2021

Record of Meeting Commencing at 9.05am

Present: Shire President, Cr Radford, Cr Pedler, Cr Fleay, Cr Webb, Cr Wieringa, Cr Singh and Cr Gale

Officers: CEO, MRS, MWS, SAO, Planner, SRO (Minutes)

Guests: Nil

Apologies: Nil

Leave of Absence: Nil

Time Slot	Item	Response / Action
9.00am – 9.30am	Black Cockatoo Café Lease Update	<p>Cr Gale entered the meeting at 9.10am Cr Singh declared an interest and left the meeting at 9.11am</p> <p>Council discussed the “Term Sheet” for the Black Cockatoo Cafe Lease.</p> <p>Cr Singh entered the meeting at 9.40am</p>
9.30am – 10.30am	Regulatory Services Update <ul style="list-style-type: none"> • Parking Local Law 	<p>MRS spoke to the current parking laws.</p> <p>MRS noted that if Council wished to repeal this decision parking local laws would affect all areas. Parking local laws would require policing by the Ranger, increasing administration costs and Ranger workload.</p> <p>The suggested course of action by MRS under delegated authority of CEO are</p> <ul style="list-style-type: none"> • Installation of ‘No Parking Zone’ signage where required on verges covering some reserves. <p>Planner provided information regarding the application by CBH for a temporary bulk storage facility on Watts Road. Planner will provide a delegated authority report for consideration.</p>

	<ul style="list-style-type: none"> • Planning Amendments – Updates • Land for sale 	<p>Planner provided information regarding an application received from Moonie Hill Wind Farm.</p> <p>Council requested the changes are formerly presented to a Council meeting for consideration. Planner will supply an agenda item to Council for consideration.</p> <p>CEO discussed land for sale in Kojonup town site, specifically a block adjoining the South side of the Spring. Council advised they wished the CEO to further investigate the purchase of the land parcel and report back with information.</p>
10.40 – 11.00am Morning Tea		
10.45am -11.50am	<p>Works and Services Update</p> <ul style="list-style-type: none"> • Change in Roads Hierarchy • Kojonup-Darkan Road Project 	<p>MWS advised existing road hierarchy and the minor changes to daily use quotas. Will not impact the Shire of Kojonup.</p> <p>MWS discussed with Council the environmental impact of clearing road verges to meet Main Roads standards vs safety impacts of not clearing enough for safe road use. Currently road construction on the whole is limited by existing road reserve widths.</p> <p>Kojonup-Darkan Road Project summary:</p> <ul style="list-style-type: none"> • \$220,000 audible line marking • \$500,000 earthworks • \$640,000 bitumen • \$100,000 traffic control • \$20,000 bypass management <p>Project will be completed in approx. 6km sections to minimize impact of vehicles on newly constructed gravel works.</p> <p>Plans for the coming months:</p> <ul style="list-style-type: none"> • Aug-Sept '21 – Pruning on Kojonup-Frankland Road and Shamrock Road, pruning on Mather Road and seal prior to Christmas, Loton Close and Spring Street curbing and drainage • Oct-Nov '21 – Hiller Road seal

	<ul style="list-style-type: none"> Albany Highway 	<p>Councillors requested CEO to present images and letter in sequence to the Department of Transport Minister regarding current condition of Albany Hwy in Kojonup town site.</p> <p>Cr Gale left meeting at 11.46am</p> <p>Cr Radford requested an update on pump system for Blackwood Rd dam, MWS will advise regarding intended decision of supplier</p>
11.50am -12.30pm	<p>CEO Updates</p> <ul style="list-style-type: none"> Strategic Plan Review Discussion Tracking of vehicles Jingalup War Memorial and Memorial Hall Plaque Land for Sale Kojonup 	<p>CEO spoke to the need for a Strategic Plan review, and Councillors advised they wished to commence this process in February 2022.</p> <p>Cr Gale entered the meeting at 11.52am</p> <p>CEO discussed with Councillors the installation of vehicle tracking systems for Shire of Kojonup vehicles. Options of telemetrics vs GPS only systems. Tracking vehicles is only one option. Councillors requested the costs be investigated for a trial.</p> <p>CEO advised Councillors of the pricing options for locally made bin surrounds to continue the bin upgrades throughout the townsite. Cr Gale suggested a photography competition to gather images suitable for the bin surrounds.</p>
12.30pm – 1.10pm Lunch -		
1.10pm – 2.00pm	CEO Updates continued	<p>CEO brought Councillors attention to the COVID-19 Mandatory vaccination advice included in the Briefing Session agenda, and advised Councillors are considered the board of Springhaven they will be required to comply with this direction.</p> <p>EHO has resigned which impacts the existing EHO MOU with Shire of Katanning. CEO to inform Katanning that the Shire of Kojonup intent to co-fund the EHO role is no longer relevant as a result of the resignation. The EHO capacity can be performed by the current MRS.</p> <p>CEO met with various community groups and individuals, and will continue to do so over the coming weeks. This includes:</p> <ul style="list-style-type: none"> Medical Group – R. Sexton, W. Harvey and K. Broome

		<ul style="list-style-type: none"> • KP Community fund Group – Committee and continuous dialogue with Wendy Thorn. • Peta Zaddow – Showrounds • One on Ones with Community Individuals • Football Club <p>A meeting with the RSL regarding the Jinalup War Memorial requested to have the memorial renovated to the same standard as the Muradup War Memorial. Initial quotes have been requested and grant opportunities will be investigated by Team Member.</p> <p>Other items raised by the RSL members in attendance were as follows:</p> <ul style="list-style-type: none"> • Requested replacement of the wind sock located at the Oval to assist with emergency helicopter operations. • Issues with some users of the pistol and rifle range not flying flags when in use. This raised other questions with Councillors in regards to managing the risk regarding fencing, signage, affiliations, roles and responsibilities and will be investigated further by the CEO
2.00pm – 2.45pm	Councillor Updates	<p>Cr Singh Raised the issue of conflict of Interest with more than one family member being elected to Council.</p> <p>The perception of a “conflict” is addressed in the <i>Local Government Act 1995</i> and the <i>Local Government (Elections) Regulations 1997</i>, and therefore no follow up is required.</p> <p>Feedback to Councillors requested regarding the project status of the reduction in Councillor numbers.</p> <p>Council wish to discuss and investigate reduction in Councillor numbers further, so the full impact and benefit analysis can be considered.</p> <p>Cr Gale</p> <ul style="list-style-type: none"> • Flagged Team Towns as an opportunity for Kojonup. CEO to contact Team Towns and find out whether relevant or not. • Raised concern over the state of gravel roads especially in the South of the shire, and the short time frame to have them improved prior to the start of Harvest.

- Cr Gale queried status of overnight camping at community halls given we are heading towards Wildflower season and an influx of visitors. CEO advised further works needed under the Land Use Strategy planning and risk review required.

Cr Radford

- Has full confidence that the Works Dept will have roads in decent condition for Harvest period.
- Requested the CEO investigate the South Dam operations with Watercorp.
- Queried status of SIHI housing project – CEO advised the sewer works should be completed by end September 2021, and Shire of Kojonup is currently in discussion with Pindan administrators regarding the balance of works.

Cr Fleay

Great Southern Treasures (GST) meeting saw an offer from Australia's South West to manage the GST portfolio. More information still to come, but will be considered at the next GST meeting for the balance of the 3 year MOU. In principle support from the Council to proceed with ASW depending on CEO and Cr Ronnie Fleay's discussions.

Cr Wieringa

Queried staffing needs for the facilitation of events given no CDO. CEO to review during the skills and structural functions review.

Cr Webb- nil

Cr Pedler

Spoke regarding her time on Council and the positive impacts it has had on her personally. Cr Pedler advised this would be her last meeting and requested Cr Gale to continue the prayer at the start of Council meetings in her stead.



Grant Thompson
Chief Executive Officer