

Shire of Kojonup Briefing Session – 13 July 2021

Record of Meeting: Commencing at 9.00am

Present: Shire President, Cr Radford, Cr Pedler, Cr Wieringa, Cr Singh, Cr Webb (from 9.25am) and Cr Gale (from 10.45am)

Officers: CEO, MRS & SAO (9.00am – 10.50am), TP (9.40am – 10.50am), E/HRC (10.50am – 12.45pm)

Guests: Nil

Apologies: Cr Fleay,

Leave of Absence: Nil

Time Slot	Item	Response / Action
9.00am – 10.50am	CEO Update	<ul style="list-style-type: none"> • Sale Yards • Town Planning Update – Maps and Strategy • Military Barracks – Cultural Assessment • Black Cockatoo Café Update <p><i>Cr Singh declared an interest and left the meeting.</i></p> <p>The CEO discussed a request for an extension of the Black Cockatoo Café lease. The SAO outlined the current lease agreement arrangements and original expressions of interest advertisement and will seek legal advice as to the option of extending the current lease based on these considerations.</p> <p><i>Cr Singh returned to the meeting.</i></p> <ul style="list-style-type: none"> • CEO Transition
Morning Tea		

11.05am -12.45pm	Elected Members Charter Review (E/HRC)	<p>Elected Members provided feedback on the Elected Members Charter and reflected on what they had learned since being elected. Councillors advised that they had found the “Charter” to be a useful resource and it was agreed that this should be provided to “Candidates” during the 2021 Local government Elections.</p> <p>All Councillors reflected on their service. When asked what they would tell themselves if providing advice prior to becoming an Elected Member, the feedback was positive. Councillors advised that while there was a great deal to learn in a short space of time, they felt proud to serve their community.</p>
------------------	--	---

Lunch - Christmas in July

.00pm – 3.15pm	Councillor Updates	<p>Cr Pedler:</p> <ul style="list-style-type: none"> • Visa progress – CEO provided update noting that a specific agreement for each team member had been prepared and executed regarding costs and reimbursements for early termination. • Albany Highway in need of attention outside Post Office and United Self-Serve Station. Shire President indicated that he had raised the matter with Main Roads WA District Superintendent and funds would need to be allocated to dig these sections out, again! <p>Councillors requested Shire President continue to lobby Main Roads as not satisfactory for the Highway or Main Street.</p> <ul style="list-style-type: none"> • Natural Watercourse – Forsythe/Newstead Roads K Cribb via email questioned when kerbing of Forsythe Road will occur as stormwater is depositing silt in watercourse which has been landscaped within property. CEO advised that landscaping has occurred on a natural watercourse and depending on nature of the storm event will create silt movement. Council objective is to rock strategic drains to ‘slow’ water from eroding drains and creating additional silt as part of an overall stormwater drainage plan as and when funds permit. Construction of retarding basins at ‘Quin Quin’ and within the old Drive-In site forms part of the Drainage Strategy. Recent rain events have enabled the MWS to identify ‘Pinch Points’ for updating against the Drainage Plan. <p>Cr Webb: Would like MRS to workshop with Council requirements of Sporting Groups and Community Organisations regarding compliance with Food Registrations, preparing and handling of food within the Shire.</p> <p>Cr Wieringa:</p>
----------------	--------------------	--

CEO advised that he would be approaching BCC lessee's regarding tourist brochure rack and TV promotion loop week commencing 19 July 2021.

Cr Radford:

- Asked if drinking fountain at Kojonup Park would be moved outside fence area or fence area changed as dogs not permitted within the playground area but fountain incorporates a dog drinking bowl? CEO advised MWS aware of same and awaiting outcome of BBRF/Road Safety Grant applications to establish permanent location.
- Pump for new Dam off Blackwood Road – questioned preferred supplier policy aspect against continuity of supplier for pump installation undertaken by Works & Services. Given rainfall installation will not occur until area dries out. Thought should be given to pumping water from Showground Dam to White Dam for temporary storage to capture overflow from the Showground Dam which would otherwise be lost as run off. Trees on Showground Dam wall needed spraying as roots may compromise wall integrity if left in situ.
- South Dam – Council should approach Water Corp to allocate funds to clear catchment pad as becoming overgrown and will compromise run off capability. As a possible trade-off Council could consider accepting responsibility for Dam Wall integrity if Water Corp agreed to address catchment pad? New CEO to investigate by arranging a meeting between Council and Water Corp.

		<p>Cr Gale:</p> <ul style="list-style-type: none">• Tenancy issues at Loton Close – CEO advised that matters of concern are being collated by officers for evidence as part of the formal process required under the Tenancy Act.• CCTV Grant – CEO advised that other competing priorities listed in the 21/22 budget prevented an application being lodged this financial year and would be reassessed for the 22/23 budget.• Has two (2) wicking beds he would like to donate to the Shire valued at \$200. CEO advised that gift declaration would be required and advice received from Works & Services as to where the beds would be suitably located prior to proceeding. <p>Cr Singh:</p> <ul style="list-style-type: none">• Culvert Pipe leading from Bottom Hotel to Clarke Street undersized and could MWS consider enlarging?• Be nice if CRC could provide Council an update on status as funding was a major concern to viability.
--	--	--


Rick Mitchell-Collins
Chief Executive Officer