

SHIRE OF KOJONUP

Kojonup



Information Bulletin

No. 13/21

29 June 2021

Circulated for the Council Briefing Session 29 June 2021

Section 1

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Shire of Kojonup Briefing Session – 29 June 2021

Agenda: Commencing at 9.00am

Present: Shire President, Cr Radford, Cr Pedler, Cr Fleay, Cr Webb, Cr Singh and Cr Gale

Officers: CEO, MSH, R/BMC, E/HRC

Guests: Catrin Allsop, CEO Australia's South West

Apologies: Cr Wieringa

Leave of Absence: Nil

Time Slot	Item	Response / Action
9.00am – 10.30am	Springhaven Update with Manager Springhaven	
10.30am – 10.45am	Morning Tea	
10.45am -12.30pm	Facilities Tour – Memorial Hall and Old Barracks with Ranger/Building Maintenance Coordinator	
12.30pm – 1.00pm	Lunch	

1.00pm – 1.45pm	Incoming CEO arrangements and Councillor Training with E/Human Resource Coordinator	
1.45pm – 2.00pm	Councillor Updates	N.B. Cr Fleay as Chair of Great Southern Treasures and CEO meeting Catrin at 1.30pm
2.00pm – 3.00pm	Presentation by Catrin Allsop, CEO, Australia's South West	



Rick Mitchell-Collins
Chief Executive Officer

Explanatory Notes

COUNCILLOR Q&A	Is where Councillors can ask operational questions of the Chief Executive Officer.
PROJECTS FORUM	Is where Senior Management/officers provide monthly Status Reports on Projects adopted via the Annual Budget or a formal request has been directed by Council to the CEO.
AGENDA FORUM	Is where officers provide a status update or seek guidance in the work up of an item for a future agenda. This allows Councillors to stay informed and ensure items have been adequately researched by the time the item is formally presented to Council. No decisions are made on the item and all aspects considered will form part of the officer's report.
CONCEPT FORUM	Is where plans, strategies, and opportunities can be work shopped between staff and Councillors to guide the initial stages of development and test concepts before allocating further resources to the concept work up. This is normally not open to the public unless otherwise advised, where the workshop may involve members of a committee or community group. This is supported by the Department of Local Government Guideline on Council Forums that states:

Behind closed doors and in a relatively informal manner are the two notable characteristics of concept forums. Holding such meetings behind closed doors is justified in that many of the ideas and concepts are preliminary and while looking for that creative gem some may be extreme, expensive or impractical and never adopted.

Discussion on such proposals in a public forum would be counter-productive. Privacy and informality allow elected members to propose ideas, ask questions and discuss issues for the better understanding of those in attendance. Such forums assist individuals to become better informed and to clarify their views.

GUESTS

(By prior notice and scheduling with the CEO or President)

Shire of Kojonup Briefing Session – 15 June 2021

Record of Meeting: Commencing at 9.00am

Present: Shire President, Cr Radford, Cr Pedler, Cr Webb, Cr Wieringa, Cr Singh, (Cr Fleay and Cr Gale from 9.45am)

Officers: CEO (9.00am – 9.55am), E/HRC (9.45am – 11.45am), (MCCS, MWS, MRS, MS, SH, R/BMC, SFO, 12.35pm – 2.45pm)

Guests: Nil

Apologies: Nil

Leave of Absence: Nil

Time Slot	Item	Response / Action
9.00am – 9.55am	The Kodja Place – Marketing Workshop and Public Regional Galleries Improvement Fund (PRGIF)	Discussion on opportunities for joint marketing and promotion of Kojonup, KP incorporating Café as part of lease review. Supported grant submission provided stakeholders agreed on priorities aligned to the Master Plan as application should seek upper \$50k threshold available.
Morning Tea		
10.00am -11.45am	CEO Recruitment and Selection Advisory Committee Meeting	The meeting occurred at The Kodja Place.
11.45am – 12.05pm	CEO Update	<ul style="list-style-type: none"> • Blackwood Road access • Stock Road – Planning Controls

Lunch		
12.35pm – 2.45pm	Anthony Middleton: Manager Corporate and Community Services	The Manager of Corporate and Community Services continues the 21/22 Budget Workshop incorporating current status, projected forecasts and reserve accounts.



Rick Mitchell-Collins
Chief Executive Officer

Section 2

Information from the Sector

Australian Local Government Association News

ALGA News – 25 June 2021

<https://mailchi.mp/b209f721e1dd/ley-prioritises-pv-product-stewardship-land-banking-called-out-in-tasmania-lets-hear-it-for-lg-rotundas-alga-news-25-june-2021?e=6e148683a4>

ALGA News – 18 June 2021

<https://mailchi.mp/dd3b67f09b14/solar-panel-industry-put-on-notice-over-waste-nsw-acts-on-single-use-plastics-alga-alumni-recognised-alga-news-18-june-2021?e=6e148683a4>

Western Australian Local Government Association (WALGA)

Governance Update 24 June 2021

<https://mailchi.mp/walga/governance-1122246?e=20785b1517>



I'm pleased to advise that registration for the 2021 WA Local Government Convention is now open. The event, which incorporates WALGA's AGM, will take place on **Monday, 20 and Tuesday, 21 September**, with the Opening Welcome Reception being held on the evening of Sunday, 19 September. After many years the event returns to Crown Perth and will once again provide a valuable opportunity to meet other Council CEOs and Elected Members from around the State, share stories and experiences and learn from one another.

Please find attached the [Information and Registration Brochure](#), and more information regarding the conference and venue are available on the [WALGA website](#). If you would like to attend please visit the [LGC21 Registration Page](#) to complete your registration online. The registration deadline is Wednesday, 1 September.

Accommodation suggestions were earlier circulated and are also available on the WALGA website.

For other assistance please contact Event Manager, Ulla Prill on 9213 2043 or email registration@walga.asn.au.



STANDING UP

Join us for a free networking morning tea as the Australian Local Government Women's Association WA Branch hosts an information session for women interested in nominating for Council.

NARROGIN
29 June - 10am

Shire of Narrogin - Council Chambers
89 Earl Street Narrogin

TICKETS:

www.trybooking.com/BSFTM



Australian Local Government
Women's Association
WA Branch



Department of
Local Government, Sport
and Cultural Industries



Government of Western Australia
Department of Communities

Section 3

Meeting Dates and Invitations

Event Name	Date	Time	Location	Attendees
Kojonup Park Celebrate	Wednesday 30 June 2021	2.00pm	Depot	All Councillors and CEO
Briefing Session	Tuesday 13 July 2021	9.00am	Reception Room	All Councillors and CEO
Christmas in July lunch	Tuesday 13 July 2021	12.00pm	Lessor Hall	All Councillors Executive and Admin Staff
CEO Send Off	Friday 16 July 2021	5.00pm	Kojonup Golf Club	All Councillors
New CEO, Grant Thompson Commences	Monday 19 July 2021	For noting only		
Briefing Session	Tuesday 27 July 2021	9.00am	Reception Room	All Councillors and CEO
Council Meeting	Tuesday 27 July 2021	3.00pm	Council Chambers	All Councillors and CEO

Section 4

Delegation Register

This section will be updated on 27 July 2021