

Shire of Kojonup Briefing Session – 16 March 2021

Record of Meeting:

Present: **Audit and Risk Committee Meeting: Commencing at 9.00am** - (Cr Webb, Cr Wieringa, Cr Singh and Cr Gale)
Briefing Session: Commencing at 10.30am – (Shire President, Cr Radford, Cr Pedler and Cr Fleay)

Officers: A/CEO (9.00am – 1:00pm), SFO (Audit Committee Meeting), MWS (Audit Committee Meeting), E/HRC (12.30pm – 2.45pm)

Guests: Benita Cattalini, CEO, Albany Chamber of Commerce and Industry
Bruce Manning (CEO Selection Panel Member)(1.30pm – 2.45pm), Geoff Blades (Lester Blades Executive Search and Board Advisory) (1.30pm – 2.45pm)

Apologies: Rick Mitchell-Collins

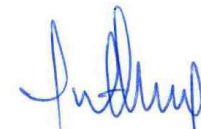
Leave of Absence: Nil

Time Slot	Item	Response / Action
9.00am – 10.30pm	Audit and Risk Committee Meeting	<p>The Audit and Risk Committee Meeting was joined by Craig McVee who updated Committee Members on projects and issues related to Works and Services and discussed key areas of improvement.</p> <p>Other items discussed included:</p> <ul style="list-style-type: none">• Risk Management Update• Occupational Safety and Health Tier 2 Audit Report.• Covid-19 Workgroup Updates• Compliance Audit Return 2020• Interim Audit 2019/2020

10.30am – 10.45am Morning Tea		
10.45am – 11.45am	Great Southern Online Business Network Presented by Benita Cattalini	The ACCI CEO gave the meeting a presentation on the new Great Southern Network and encouraged both the Shire's and the Kojonup Communities involvement.
11.45am – 12.30pm	Councillor Q&A	<p>Cr Pedler The condition of footpaths in Kojonup are not up to standard, especially the hole outside the Telecentre. (Acting CEO – reminded Council of the maintenance request procedure and advised he will follow up the repair of the hole. With regards to main street renewal, townscape designs need to be finalized and priority sections budgeted for upgrade each year.)</p> <p>Cr Webb Paving outstanding at Independent Living Units. Requested a copy of the gardening plans.</p> <p>Cr Weiringa Questioned the plan for the raised cells proposal at the refuse site and requested a Council briefing session be allocated to future planning and design of the refuse site. Noted that better written plans are required for the site.</p> <p>Noted that a visitor had commented on the poor (summer) condition of the Kojonup Golf Club.</p> <p>Cr Radford Show grounds Dam catchment needs to be maintained as regrowth is limiting effectiveness and the dam's integrity. RV area sprinkler design must either be RV friendly or a soaker hose style.</p>

		<p>Cr Gale Questioned if there is a CCTV master plan? (Acting CEO cautioned Council to focus on Shire goals and not those of other government agencies).</p> <p>Who is the contact person for the Boscabel Piggery and can they be invited to a future briefing session?</p> <p>Cr Singh Can an agenda item be prepared regarding the Shire of Kojonup registering for the 491 visa immigration status? (Acting CEO - Staff will undertake research for an agenda item in April or May 2021). Questioned why the Shire hasn't sub-divided the blue historical society shed? (Acting CEO advised that the facts didn't quite match what Cr Singh had been advised and that the Kojonup Historical Society had purchased the shed from Potters, not the Shire of Kojonup and that a sub-division could exceed \$20,000 in costs).</p> <p>Has a lot of community feedback on The Spring Concept plan. When is the netball upgrade project happening? (Acting CEO advised that the tender for the design and construction of the netball roof structure is advertised in tomorrow's West Australian Newspaper.</p>
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12.30pm – 1.30pm Lunch		
1.30pm – 2.45pm	CEO Recruitment and Selection with Geoff Blades	Elected Members and Bruce Manning were joined by Geoff Blades as they worked through applications for shortlisting.



Anthony Middleton
Acting Chief Executive Officer