

SHIRE OF KOJONUP



Council Minutes

16th August 2011

SHIRE OF KOJONUP**MINUTES FOR THE COUNCIL MEETING HELD ON 16th August 2011****TABLE OF CONTENTS**

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COUNCIL DECISION

77/11 MOVED Cr Pritchard seconded Cr Hewson that the Minutes of the Ordinary Meeting of Council held on 19th July 2011 be confirmed as a true record.

CARRIED 7/0

7 ANNOUNCEMENTS by the Presiding Member without discussion

- The Shire President, Cr Pedler and Cr Pritchard attended DAPS (Development Assessment Panels) Training on 25 July 2011.
- Cr Trethowan attended DAPS (Development Assessment Panels) Training on 3 August 2011.
- The Shire President and the Chief Executive Officer attended the WA Local Government Convention and Trade Exhibition from 4th to 6th August 2011.
- Cr Benn was honoured with a Long and Loyal Service Award at the WALGA Local Government Honours Awards held at the annual WA Local Government Convention for 25 Years of Service to the Shire of Kojonup. The Shire President Congratulated Cr Benn on his award and presented his certificate to him.

8 PETITIONS, DEPUTATIONS & PRESENTATIONS

Nil

9 DECLARATIONS OF INTEREST

Nil

10 FINANCE REPORTS

10.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Thursday, August 11, 2011
 FILE NO: FM.FNR.2
 ATTACHMENT: 10.1 Monthly Statement of Financial Activity 1st July 2010 to 30th June 2011

DECLARATION OF INTEREST

Nil

SUMMARY

To accept the Monthly Statement's of Financial Activity for the period of 1st July 2010 to 30th June 2011.

BACKGROUND

Preparation and presentation to Council of monthly reports are a statutory requirement, with these to be presented to the next ordinary meeting following the close of a month, or it may be presented to the ordinary meeting in the following month after that.

The reporting requirements, as per Financial Management Regulation 34, for the Statement of Financial Activity came into force from 1st July 2005.

COMMENTS

The attached Statement of Financial Activity for the period 1 July 2010 to 30 June 2011 shows that the projected opening balance used for the 2011/2012 Budget will be extremely close to the final figure to be disclosed in the Annual Financial report for the 2010/2011 financial year.

Much work continues with respect to non cash end of year adjustments for preparation of the Annual Financial Statements; however these entries will not have any impact on the 2011/2012 opening balance position.

The Statements of Financial Activity for the period 1st July 2010 to 30th June 2011 show a solid position with 96.60% of rates collected to 30th June 2011 and a total amount of cash holdings of \$2,601,525 of which \$1,950,693 is held in fully cash backed Reserves.

CONSULTATION

None necessary.

STATUTORY ENVIRONMENT

Financial Management Regulation 34 sets out the basic information which must now be included in the monthly reports to Council.

POLICY IMPLICATIONS

None applicable.

FINANCIAL IMPLICATIONS

Occasionally Council may be asked to authorise certain budget amendments/variations by way of separate Senior Officer Reports, but those proposed variations will be taken into account in the monthly Statements of Financial Activity when a full budget review is put before Council. Amendments are not being sought from Council in the attached reports.

STRATEGIC IMPLICATIONS

This will only occur where it involves variations to the multiple year proposals previously put forward. Impacts to the "Closing Balance" position will also occur or where a Budget Review highlights the requirement for amendments to occur.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Monthly Statement of Financial Activity, as attached, be accepted.

COUNCIL DECISION

78/11 MOVED Cr Pritchard seconded Cr Benn that the Monthly Statement of Financial Activity, as attached, be accepted.

CARRIED 7/0

10.2 MONTHLY PAYMENTS LISTING

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Thursday, 11 August 2011
 FILE NO: FM.AUT.1
 ATTACHMENT: 10.2 Monthly Payment Listing

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments that were made from 1st July 2011 to 31st July 2011.

BACKGROUND

Not applicable.

COMMENT

The attached list of payments is submitted for receipt by the Council.

CONSULTATION

No consultation was required.

STATUTORY ENVIRONMENT

Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996 provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy F3 provides authorities and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments made are for items where Council has provided a budget authority.

STRATEGIC IMPLICATIONS

There are no strategic implications involved with presentation of the list of payments.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That in accordance with Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority from 01/07/2011 to 31/07/2011 comprising of Municipal Cheques 11795 to 11855, EFT's 7339 to 7493 and Internal Payment Vouchers 2737 to 2773 totalling \$782,880.04 and as attached to this agenda, be received.

COUNCIL DECISION

79/11 MOVED Cr Hewson seconded Cr Pedler that in accordance with Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority from 01/07/2011 to 31/07/2011 comprising of Municipal Cheques 11795 to 11855, EFT's 7339 to 7493 and Internal Payment Vouchers 2737 to 2773 totalling \$782,880.04 and as attached to this agenda, be received.

CARRIED

7/0

11 ENGINEERING & WORKS REPORTS

Nil

12 ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS

Nil

13 CORPORATE & COMMUNITY SERVICES REPORTS

Nil

14 COMMITTEES OF COUNCIL

Nil

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 **NEW BUSINESS**

of an urgent nature, introduced by a decision of the meeting

Nil

17 **CONFIDENTIAL REPORTS**

Nil

18 **NEXT MEETING**

Tuesday, 20th September 2011 commencing at 3:00pm.

19 **CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3:17pm.

20 **APPENDICES AND TABLED DOCUMENTS**

21 **ATTACHMENTS**

Item 10.1	Monthly Statement of Financial Activity 1 st July 2010 to 30 th June 2011
Item 10.2	Monthly Payment Listing 1 st July 2011 to 31 st July 2011

Presiding Member

Date