

SHIRE OF KOJONUP



Council Minutes

18th October 2011

SHIRE OF KOJONUP**MINUTES FOR THE COUNCIL MEETING HELD ON 18th October 2011****TABLE OF CONTENTS**

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS	3
2	ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE	3
2.1	SWEARING IN OF NEW COUNCILLORS	4
2.2	ELECTION OF PRESIDENT (2 YEAR TERM)	4
2.3	ELECTION OF DEPUTY PRESIDENT (2 YEAR TERM)	4
2.4	REVIEW OF COMMITTEES:	5
3	PUBLIC QUESTION TIME	11
4	SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	11
5	APPLICATIONS FOR LEAVE OF ABSENCE	11
6	CONFIRMATION OF MINUTES	11
7	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION	11
8	PETITIONS, DEPUTATIONS & PRESENTATIONS	11
9	DECLARATIONS OF INTEREST	11
10	FINANCE REPORTS	11
10.1	FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY	11
10.2	MONTHLY PAYMENTS LISTING	12
11	ENGINEERING & WORKS REPORTS	14
12	ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS	14
13	CORPORATE & COMMUNITY SERVICES REPORTS	14
13.1	EXTRAORDINARY ELECTION – SETTING DATE FOR ELECTION TO BE HELD	14
14	COMMITTEES OF COUNCIL	15
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	15
16	NEW BUSINESS	15
17	CONFIDENTIAL REPORTS	15
18	NEXT MEETING	15
19	CLOSURE	16
20	APPENDICES AND TABLED DOCUMENTS	16
21	ATTACHMENTS	16

SHIRE OF KOJONUP

MINUTES**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

Being the first meeting following the declaration of the results of the ordinary election the Chief Executive Officer presided over the meeting in accordance with Schedule 2.3 (3) of the Local Government Act, 1995 preside over the meeting until such time as the office of President was filled.

The Chief Executive Officer declared the meeting opened at 3:00pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points and draw the meetings attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

2 ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Cr Jane Trethowan	Shire President
Cr John Benn	Deputy Shire President
Cr Frank Pritchard	
Cr Greg Marsh	
Cr Rosemary Hewson	
Cr Ian Pedler	
Mr Stephen Gash	Chief Executive Officer
Mr Kim Dolzadelli	Manager of Corporate Services
Mr Mort Wignall	Manager of Regulatory and Community Services
Miss Brodie Hueppauff	Finance Officer
Miss Cindy Westbrook	Personal Assistant to the Chief Executive Officer
Hon William Noel Stretch	Justice of the Peace
Mr Nick Trethowan	Public Gallery
Mrs Jillian Mathwin	Public Gallery

APOLOGIES

Michael Baulch Councillor elect

The Chief Executive Officer welcomed all Present at the Meeting in particular the Hon William (Bill) Stretch.

The Chief Executive Officer acknowledged outgoing Council member Mrs Jillian Mathwin and praised her for her leadership and support of the Council and staff.

The Chief Executive Officer declared that the nominations for President and Deputy President were currently still open and will close shortly after the Swearing in of the New Councillors.

2.1 SWEARING IN OF NEW COUNCILLORS

The Chief Executive Officer called upon each of the newly elected Councillors to make the Declaration as prescribed and an oath or affirmation of allegiance if the Councillor so desired before Hon William Noel Stretch, JP before commencing duties as a Councillor.

Councillors Elect John Benn and Jane Trethowan made the declaration in the prescribed manner before Hon William Noel Stretch, JP. Councillor Ian Pedler made the declaration and an affirmation of allegiance in the prescribed manner before Hon William Noel Stretch, JP.

The Chief Executive Officer asked all present to join in Congratulations.

Hon William Noel Stretch, JP congratulated the newly elected Councillors and wished them well for the duration of their four year term in office.

2.2 ELECTION OF PRESIDENT (2 year term)

The Chief Executive Officer announced that nominations for the position of Shire President would close in one minutes time.

The Chief Executive Officer then declared that nominations for the position of the Shire President were closed.

The Chief Executive Officer announced that there was two nominations received and there would be an election. Nominations were received from Cr Trethowan & Cr Benn.

Nominations for President were made in writing to the CEO prior to the meeting. The Councillors nominated accepted their nomination orally at the meeting.

The procedure for conducting the election was in accordance with the requirements of Schedule 2.3, clauses 6 to 9 of the Act and reg 10A to 11G of the Local Government (Constitution) Regulations 1997.

At the conclusion of voting the Chief Executive Officer counted the votes and declared Cr Trethowan elected as President of the Shire of Kojonup for a 2 (two) year term having received 4 votes to 2 (two).

Cr Jane Trethowan made the declaration in the prescribed manner before Hon William Noel Stretch, JP and commenced duties as the President of the Council and presided over the meeting.

Cr Trethowan thanked Councillors for their support and confidence in electing her to the office of Shire President and that she would carry out her duties to the best of her ability for her term in office.

All present at the meeting congratulated Cr Trethowan on her election to the position of Shire President.

2.3 ELECTION OF DEPUTY PRESIDENT (2 year term)

The Shire President announced that nominations for the position of Deputy Shire President would close in one minute's time.

The Shire President then declared that nominations for the position of Deputy Shire President were closed.

The Shire President announced that one nomination for the position of Deputy President had been received, from Cr Benn.

Cr Benn verbally confirmed that he accepted the nomination.

As there were no other nominations, the Shire President declared Cr John Benn elected unopposed as Deputy President in accordance with Local Government Act 1995 Section 2.6 (3), Schedule 2.3 & 4.1 and the Local Government (Constitution) Regulations 1998.

Cr John Benn made the declaration in the prescribed manner before Hon William Noel Stretch, JP before commencing his duties as the Deputy President of the Council.

All present at the meeting congratulated Cr Benn on his election to the position of Deputy Shire President.

Cr Trethowan thanked Justice of the Peace, Hon William Noel Stretch for presiding over the declarations of the newly elected Councillors and for his continued support of the Shire.

Cr Trethowan thanked the outgoing Council member Mrs Jillian Mathwin for her presence at the meeting and for the leadership and contribution she had made whilst a member on Council.

3:35pm Hon William Noel Stretch, JP left the Chamber.

3:38pm Miss Cindy Westbrook left the Chamber.

2.4 REVIEW OF COMMITTEES:

AUTHOR: Chief Executive Officer, Stephen Gash
DATE: Tuesday, October 11, 2011
FILE NO:

DECLARATION OF INTEREST

Nil

SUMMARY

To review the Councillor representation on committees.

BACKGROUND

All appointments to committees, whether the person is an elected member, employee or community member expired on the 15th October 2011.

In March 2004, the Council dispensed with the structure of four standing committees and one council meeting per month. Since then, the Council has established an Audit Committee. As there has not been any directive given on changing the current system of two council meetings per month, the matter is not considered.

However, there are a number of other committees that have been established by the Council and a review of and appointments to these committees should be considered.

COMMENT

Committee representation should be considered on the basis of equitable distribution amongst Councillors, utilisation of specific skills where appropriate or to add diversity to existing groups to ensure the appropriate mix of skills are present.

Individual Councillors are entitled to be members of at least one committee, which comprises elected members only or elected members and employees. Therefore, Council needs to determine how many members should comprise each Committee.

The Act does not specifically mention anything about Deputies or proxies other than Deputy President and Deputy Presiding members. One of the pillars upon which the new Act is built is for better decision-making and more efficient and effective local government. (Ref: Section 1.3 (2)). Consequently, there is nothing that precludes Council from appointing one or two deputies for each Committee.

Committee Composition

Individual Councillors are entitled to be members of at least one committee, which comprises elected members only or elected members and employees. Therefore, Council needs to determine how many members should comprise each Committee.

CONSULTATION

No consultation has occurred.

STATUTORY REQUIREMENTS

The election / appointment of members to Committees and their operation is set out in Sections 5.8 to 5.25 inclusive plus the Local Government (Administration) Regulations, 1995.

Council may by **absolute majority** establish Committees comprising of 3 or more persons, be it members, employees and/ or other persons to exercise the powers and discharge the duties of the local government that can be delegated to committees.

A committee is to have as its members, persons appointed by **absolute majority** by the Council. Ref. Section 5.10 of the Act.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

There are no known financial implications.

STRATEGIC IMPLICATIONS

There are no known strategic implications as long as an appropriate hand over is conducted for any change in membership.

OFFICER RECOMMENDATION**VOTING REQUIREMENTS - ABSOLUTE MAJORITY****OFFICER RECOMMENDATION**

That pursuant to Section 5.10 of the Local Government Act, 1995 Council review all committees. Nominations are to be called for the relevant Committees and any election to be decided by secret ballot.

2.4.1 AUDIT COMMITTEE

Previous members:

The entire Council plus Mr David Prasser-Jones (Independent community member).

NEWLY ELECTED MEMBERS**2.4.2 BUSHFIRE ADVISORY COMMITTEE**

Previous member and deputy member: Cr Marsh (Member), Cr Benn (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.3 SPRINGHAVEN ADVISORY COMMITTEE

Previous members and deputy member:

Cr Hewson, Marsh and Mathwin (Members)
Cr Benn (Deputy)

NEWLY ELECTED MEMBERS

Members
Deputy

2.4.4 KOJONUP TOURIST RAILWAY ADVISORY COMMITTEE

Previous members and deputy member: Cr Benn (Member), Cr Pedler (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.5 SPORTING PRECINCT REDEVELOPMENT COMMITTEE

Previous members and deputy member: Cr Baulch, Marsh and Trethowan (Members)
Cr Mathwin (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.6 Other Committees as determined by Council

APPOINTMENT OF DELEGATES TO OTHER LOCAL AND REGIONAL ORGANISATIONS

2.4.7 GREAT SOUTHERN ZONE OF THE WA LOCAL GOVERNMENT ASSOCIATION

Previous delegates and deputies: Cr Mathwin and Cr Trethowan (Members), Cr Benn and Cr Pritchard (Deputies)

NEWLY ELECTED MEMBERS

Members
Deputy

2.4.8 GREAT SOUTHERN REGIONAL ROAD GROUP and TIRES

Previous delegate and deputy: Cr Trethowan (Member) Cr Baulch and Cr Pedler (Deputies)

NEWLY ELECTED MEMBERS

Member
Deputies

2.4.9 KOJONUP HOMES FOR THE AGED COMMITTEE

Previous delegate and deputy: Cr Hewson (Member), Cr Mathwin (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.10 KOJONUP TOURIST ASSOCIATION

Previous delegate and deputy: Cr Pedler (Member), Cr Pritchard (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.11 KOJONUP HISTORICAL SOCIETY

Previous delegate and deputy: Cr Pritchard (Member), Cr Hewson (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.12 KOJONUP TELECENTRE ADVISORY COMMITTEE

Previous delegate and deputy: Cr Baulch (Member), Cr Pedler (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.13 SCHOOL BUS ADVISORY COMMITTEE

Previous delegate and deputy: Cr Marsh (Member), Cr Trethowan (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.14 REGIONAL RECREATION ADVISORY GROUP

Previous delegate and deputy: Cr Trethowan (Member), Cr Baulch (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.15 SOUTHERN LINK VROC (Voluntary Regional Organisation of Councils)

Previous delegate and deputy: Cr Mathwin (Member), Cr Trethowan (Deputy)

NEWLY ELECTED MEMBERS

Member
Deputy

2.4.16 MURADUP MEMORIAL PRECINCT COMMITTEE

Previous delegate: Cr Marsh (Member)

NEWLY ELECTED MEMBERS

Member

COUNCIL DECISION - (ABSOLUTE MAJORITY REQUIRED)

90/11 MOVED Cr Pritchard seconded Cr Benn

That pursuant to Section 5.10 of the Local Government Act, 1995 Council review all committees and that the following appointments of Councillors to committees be endorsed and reviewed at the close of the extraordinary election.

2.4.1 AUDIT COMMITTEE

NEWLY ELECTED MEMBERS - The entire Council plus Mr David Prasser-Jones (Independent community member).

2.4.2 BUSHFIRE ADVISORY COMMITTEE**NEWLY ELECTED MEMBERS**

Member	Cr Marsh
Deputy	Cr Benn

2.4.3 SPRINGHAVEN ADVISORY COMMITTEE**NEWLY ELECTED MEMBERS**

Members	Cr Hewson and Marsh
Deputy	Cr Benn

2.4.4 KOJONUP TOURIST RAILWAY ADVISORY COMMITTEE**NEWLY ELECTED MEMBERS**

Member	Cr Benn
Deputy	Cr Pedler

2.4.5 SPORTING PRECINCT REDEVELOPMENT COMMITTEE**NEWLY ELECTED MEMBERS**

Members	Cr Marsh and Cr Trethowan
---------	---------------------------

APPOINTMENT OF DELEGATES TO OTHER LOCAL AND REGIONAL ORGANISATIONS**2.4.6 GREAT SOUTHERN ZONE OF THE WA LOCAL GOVERNMENT ASSOCIATION****NEWLY ELECTED MEMBERS**

Members	Cr Trethowan
Deputy	Cr Benn and Pritchard

2.4.7 GREAT SOUTHERN REGIONAL ROAD GROUP and TIRES**NEWLY ELECTED MEMBERS**

Member	Cr Trethowan
Deputies	Cr Pedler

2.4.8 KOJONUP HOMES FOR THE AGED COMMITTEE

NEWLY ELECTED MEMBERS

Member Cr Hewson

2.4.10 KOJONUP TOURIST ASSOCIATION

NEWLY ELECTED MEMBERS

**Member Cr Pedler
Deputy Cr Pritchard**

2.4.11 KOJONUP HISTORICAL SOCIETY

NEWLY ELECTED MEMBERS

**Member Cr Pritchard
Deputy Cr Hewson**

2.4.12 KOJONUP TELECENTRE ADVISORY COMMITTEE

NEWLY ELECTED MEMBERS

Member Cr Pedler

2.4.13 SCHOOL BUS ADVISORY COMMITTEE

NEWLY ELECTED MEMBERS

**Member Cr Marsh
Deputy Cr Trethowan**

2.4.14 REGIONAL RECREATION ADVISORY GROUP

NEWLY ELECTED MEMBERS

Member Cr Trethowan

2.4.15 SOUTHERN LINK VROC (Voluntary Regional Organisation of Councils)

NEWLY ELECTED MEMBERS

Member Cr Trethowan

2.4.16 MURADUP MEMORIAL PRECINCT COMMITTEE

NEWLY ELECTED MEMBERS

Member Cr Marsh

CARRIED BY ABSOLUTE MAJORITY

6/0

3 PUBLIC QUESTION TIME

Nil

4 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTESORDINARY MEETING 20th September 2011

Corrections:

COUNCIL DECISION

91/11 MOVED Cr Benn seconded Cr Pedler that the Minutes of the Ordinary Meeting of Council held on 20th September 2011 be confirmed as a true record.

CARRIED 6/0

7 ANNOUNCEMENTS by the Presiding Member without discussion

The Presiding Member thanked Council for their support, team work and openness. She acknowledged the collaboration and team work within the Council, noting her desire for this to continue.

8 PETITIONS, DEPUTATIONS & PRESENTATIONS

Nil

9 DECLARATIONS OF INTEREST

Nil

10 FINANCE REPORTS**10.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY**

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Tuesday, October 11, 2011
 FILE NO: FM.FNR.2
 ATTACHMENT: 10.1 Monthly Statement of Financial Activity 1st July 2011 to 30th September 2011

DECLARATION OF INTEREST

Nil

SUMMARY

To accept the Monthly Statement of Financial Activity for the period of 1st July 2011 to 30th September 2011.

BACKGROUND

Preparation and presentation to Council of monthly reports are a statutory requirement, with these to be presented to the next ordinary meeting following the close of a month, or it may be presented to the ordinary meeting in the following month after that.

The reporting requirements, as per Financial Management Regulation 34, for the Statement of Financial Activity came into force from 1st July 2005.

COMMENTS

The attached Statement of Financial Activity for the period of 1st July 2011 to 30th September 2011 show a solid position with 78.78% of rates collected to 30th September 2011 and a total amount of cash holdings of \$4,213,860 of which \$2,051,817 is held in fully cash backed Reserves.

The Annual Financial Statements for the year ended 30th June 2011 have been completed and forwarded to Council's auditors; the actual onsite Audit is scheduled for the week commencing 31st October 2011. Depreciation has not been updated in the attached Statements of Financial Activity, pending final Audit for the Financial Year ended 30th June 2011.

CONSULTATION

None necessary.

STATUTORY ENVIRONMENT

Financial Management Regulation 34 sets out the basic information which must now be included in the monthly reports to Council.

POLICY IMPLICATIONS

None applicable.

FINANCIAL IMPLICATIONS

Occasionally Council may be asked to authorise certain budget amendments/variations by way of separate Senior Officer Reports, but those proposed variations will be taken into account in the monthly Statements of Financial Activity when a full budget review is put before Council. Amendments are not being sought from Council in the attached reports.

STRATEGIC IMPLICATIONS

This will only occur where it involves variations to the multiple year proposals previously put forward. Impacts to the "Closing Balance" position will also occur or where a Budget Review highlights the requirement for amendments to occur.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Monthly Statement of Financial Activity for the period of 1st July 2011 to 30th September 2011, as attached, be accepted.

COUNCIL DECISION

92/11 MOVED Cr Hewson seconded Cr Marsh that the Monthly Statement of Financial Activity for the period of 1st July 2011 to 30th September 2011, as attached, be accepted.

CARRIED 6/0

10.2 MONTHLY PAYMENTS LISTING

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Wednesday, 12 October 2011
 FILE NO: FM.AUT.1
 ATTACHMENT: 10.2 Monthly Payment Listing

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments that were made from 1st September 2011 to 30th September 2011.

BACKGROUND

Not applicable.

COMMENT

The attached list of payments is submitted for receipt by the Council.

CONSULTATION

No consultation was required.

STATUTORY ENVIRONMENT

Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996 provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy F3 provides authorities and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments made are for items where Council has provided a budget authority.

STRATEGIC IMPLICATIONS

There are no strategic implications involved with presentation of the list of payments.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That in accordance with Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority from 01/09/2011 to 30/09/2011 comprising of Municipal Cheques 11894 to 11943, EFT's 7640 to 7767 and Internal Payment Vouchers 2809 to 2845 totalling \$564,742.19 and as attached to this agenda, be received.

COUNCIL DECISION

93/11 MOVED Cr Marsh seconded Cr Pritchard that in accordance with Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority from 01/09/2011 to 30/09/2011 comprising of Municipal Cheques 11894 to 11943, EFT's 7640 to 7767 and Internal Payment Vouchers 2809 to 2845 totalling \$564,742.19 and as attached to this agenda, be received.

CARRIED

6/0

4:02pm Miss Brodie Hueppauff left the Chamber.

11 ENGINEERING & WORKS REPORTS

Nil

12 ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS

Nil

13 CORPORATE & COMMUNITY SERVICES REPORTS**13.1 EXTRAORDINARY ELECTION – SETTING DATE FOR ELECTION TO BE HELD**

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Monday, October 10, 2011
 FILE NO: GO.ELE.11
 ATTACHMENT: 13.1 Election Time Table

DECLARATION OF INTEREST

Nil

SUMMARY

To set the date for the Extraordinary Election required to fill one (1) vacancy of Councillor left from the Ordinary Election of 15th October 2011.

BACKGROUND

The date set for this years Ordinary Election was 15th October 2011. There were 5 vacancies and at the close of the nomination period 4 nominations had been received with each of these candidates being declared elected unopposed.

This left one vacancy for which an Extraordinary Election now needs to be held.

COMMENTS

The Requirements for the setting of a date for Extraordinary Election Days is governed by section 4.9 of the Local Government Act 1995 which states the following:

- “4.9. *Election day for extraordinary election*
- (1) *Any poll needed for an extraordinary election is to be held on a day decided on and fixed —*
 - (a) *by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or*
 - (b) *by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).*
 - (2) *The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.*
 - (3) *If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —*
 - (a) *fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and*
 - (b) *advise the CEO of the day fixed.”*

Councillors were canvassed at its briefing session held 20th September 2011 with respect to an appropriate date for the Election to be held given the busy period ahead with Christmas and harvest timeframes within the community.

Officers have prepared the attached Election Time Table giving options to Council which will also fit with statutory requirements of the Local Government Act 1995 and Local Government Elections Regulations 1997. The Officers recommendation reflects the need for further Council consideration of this item.

CONSULTATION

WA Electoral Commission, Mr Phil Richards, with respect to timeframes and requirements of notice for requesting a new Residents Roll for the Extraordinary Election.

STATUTORY ENVIRONMENT

Section 4.9, Local Government Act 1995

POLICY IMPLICATIONS

None applicable.

FINANCIAL IMPLICATIONS

There will be a cost to running the Extraordinary Election; Council has provision within in the 2011/12 Budget.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the date for the Extraordinary Election be set for Saturday ___/___/___ and that the WA Electoral Commission be advised of the requirement for a new Electoral Roll to be prepared.

COUNCIL DECISION

94/11 MOVED Cr Marsh seconded Cr Benn that the date for the Extraordinary Election be set for Saturday 17/12/2011 and that the WA Electoral Commission be advised of the requirement for a new Electoral Roll to be prepared.

CARRIED 6/0

14 COMMITTEES OF COUNCIL

Nil

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Notice had been given that Council will be asked to consider the Local Emergency Arrangements following endorsement at the Local Emergency Management Committee meeting on 27th September 2011. A copy of the minutes of the LEMC and Plan will be provided prior to the Council meeting.

NOTE: This motion did not proceed at the meeting as minutes were yet to be finalised.

16 NEW BUSINESS

of an urgent nature, introduced by a decision of the meeting

Nil

17 CONFIDENTIAL REPORTS

Nil

18 NEXT MEETING

Tuesday, 15th November 2011 commencing at 3:00pm.

Former Councillor and Shire President, Jill Mathwin, congratulated Councillors on their continued teamwork and commitment to the betterment of the Shire of Kojonup and its people.

19 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 4:18pm.

20 APPENDICES AND TABLED DOCUMENTS

21 ATTACHMENTS

Item 10.1	Monthly Statement of Financial Activity 1 st July 2011 to 30 th September 2011
Item 10.2	Monthly Payment Listing 1 st September 2011 to 30 th September 2011
Item 13.1	Election Time Table

Presiding Member

Date