

**Shire of Kojonup**



**Natural Resource Management  
Advisory Committee**

NRMAC - 01

**MINUTES**

***22 February 2018***

**MINUTES FOR THE KOJONUP NRM ADVISORY COMMITTEE MEETING**  
**HELD ON 22 February 2018**

**TABLE OF CONTENTS**

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS	3
2	ATTENDANCE & APOLOGIES	3
3	PUBLIC QUESTION TIME	3
4	SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	3
5	APPLICATIONS FOR LEAVE OF ABSENCE	3
6	CONFIRMATION OF MINUTES	4
7	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION	4
8	PETITIONS, DEPUTATIONS & PRESENTATIONS	4
9	DECLARATIONS OF INTEREST	4
10	FINANCIAL REPORT	4
11	STATUS REPORTS	6
11.1	NRM/LANDCARE OFFICER REPORT – TERMS OF REFERENCE	6
11.2	NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK	6
11.2.1	WEEDING WATTLES DAY	6
11.2.2	SHARP RUSH DEMONSTRATION SITES	7
11.2.3	KOJONUP WEED ACTION GROUP	7
11.3	NRM/LANDCARE OFFICER REPORT – STATE NRM COMMUNITY ACTION GRANTS – A16046	7
11.4	NRM/LANDCARE OFFICER REPORT – COMMONWEALTH GOVERNMENT 20 MILLION TREES PROJECT – 20MTR3-242	8
11.5	RECOGNISED BIOSECURITY GROUP	11
12	ITEMS	12
12.1	ROADSIDE WEEDS	12
12.2	ROADSIDE WEEDS	12
13	LATE ITEMS	13
13.3	REMOVAL OF TREES FROM GOLF CLUB	13
13.4	EASTERN STATES WATTLES AND TAGASASTE	13
13.5	FARRAR RESERVE DAM	14
13.6	SHIRE OF KOJONUP UNIQUE FLORA AND FAUNA DATASET	14
13.7	BURNING OF STANDPIPE RESERVE ALONG KOJONUP-KATANNING ROAD	14
14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	14
15	NEXT MEETING	14
16	CLOSURE	15
17	ATTACHMENTS (SEPARATE)	15

## MINUTES

### 1 **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Presiding Member, Cr Ned Radford, declared the meeting open at 1:05pm.

### 2 **ATTENDANCE & APOLOGIES**

#### **MEMBERS**

Ned Radford	Councillor – Presiding Member
John Benn	Councillor
Kath Mathwin	Community Representative
Graham Blacklock	Community Representative
Marina Murray	Supervisor Horticulture Tradesperson
Jane Kowald	Landcare/NRM Officer
Paul Retallack	Senior Ranger/Building Maintenance Coordinator

#### **OBSERVERS**

Heidi Tyler	Community Development Officer
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#### **APOLOGIES**

Jennifer Edgerton-Warburton	Community Representative
Rick Mitchell-Collins	Chief Executive Officer

### 3 **PUBLIC QUESTION TIME**

Nil

### 4 **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

### 5 **APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6 CONFIRMATION OF MINUTES**

KOJONUP NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE 30 NOVEMBER 2017.

**RECOMMENDATION/COMMITTEE DECISION**

**1/18 Moved: Kath Mathwin                      Seconded: John Benn**  
**That the minutes of the Kojonup Natural Resource Management Advisory Committee meeting held 30 November 2017 be confirmed as a true record.**

**CARRIED**

**7 ANNOUNCEMENTS by the Presiding Member without discussion**

That the changes to the Natural Resource Management Committee Terms of Reference, as per Natural Resource Management Committee Decision 26/17 to add 'Improve biosecurity by managing flora and faun pests' has been passed at the Council Meeting held on 20 February 2018.

**8 PETITIONS, DEPUTATIONS & PRESENTATIONS**

Nil

**9 DECLARATIONS OF INTEREST**

Nil

**10 FINANCIAL REPORT**

**ATTACHMENT 10.1 – FINANCIAL REPORT JANUARY 2018**

**RECOMMENDATION/COMMITTEE DECISION**

**2/18 Moved: Jane Kowald                      Seconded: John Benn**  
**That the Financial Report for the period ending 31 January 2018 be received and noted.**

**CARRIED**

**SHIRE OF KOJONUP**  
**NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE**  
 For the period ending 31 January 2018

A/c	Description	Type	Resp. Officer	17/18 Total Budget	17/18 YTD Actuals
<b>Operating Expenditure</b>					
5612	NRM - Office Expenses	Exp.	CEO	\$1,000	\$30
5616	NRM - Consultancy Fees	Exp.	CEO	\$25,000	\$7,301
5601	NRM - Vehicle Costs	Exp.	CEO	\$500	\$0
5614	NRM - SWCC Project	Exp.	CEO	\$10,000	\$7,766
5712	NRM - Lattery/West Grant Expenditure	Exp.	CEO	\$20,000	\$36,829
5722	NRM - State NRM Grant Expenditure	Exp.	CEO	\$20,000	\$0
5686	NRM - Environmental Reserve M'ment	Exp.	MWS	\$11,300	\$5,091
				<b>\$87,800</b>	<b>\$57,018</b>
<b>Operating Revenue</b>					
5603	NRM - Grants	Inc.	MCS	\$0	\$0
5613	NRM - Contributions	Inc.	MCS	\$0	-\$26,908
				<b>\$0</b>	<b>-\$26,908</b>
<i>less amount transferred in excess in 2016/2017</i>					<b>-\$5,301</b>
(Profit)/loss to be transferred (into)/out of NRM reserve account:				<b>\$87,800</b>	<b>\$24,810</b>

**Reserve Account**

**Definition (money may be used for):**

For the Shire of Kojonup to progress the following projects:-

1. Bridal Creeper and tagasaste Eradication program.
2. Managing water resources including water harvesting and re-use opportunities in the Shire for the use in Kojonup parks and reserves during summer.
3. Undertake weed management and planting of native trees and shrubs in conjunction with Schools, Kojonup Aboriginal Corporation and community groups within identified Reserves such as:
  - a) Myrtle Benn, Farrar and Quin Quin;
  - b) Showground's area; and
  - c) Blackwood Road arboretum.

to improve bio diversity, fauna habitat and natural resource management outcomes.

	17/18 Total Budget	17/18 YTD Actuals
<b>Natural Resource Management Reserve Account</b>		
- Opening Balance	\$171,030	\$171,030
- Transfer from Reserve	-\$87,800	\$0
- Transfer to Reserve	\$0	\$0
- Interest Earned	\$3,898	\$188
- Closing Balance	<b>\$87,128</b>	<b>\$171,218</b>

## 11 STATUS REPORTS

### 11.1 NRM/LANDCARE OFFICER REPORT – TERMS OF REFERENCE

As per Natural Resource Management Committee Decision 26/17, Jane Kowald has submitted an agenda item to the Council to be considered at the next ordinary Council meeting on Tuesday, 20 February 2018 for the addition ‘Improve biosecurity by managing floral and faunal pests’ to be added to the Natural Resource Management Committee’s Terms of Reference.

### 11.2 NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK

#### 11.2.1 Weeding Wattles Day

As part of the ‘monthly busy bee’ day discussed at last Natural Resource Management Committee meeting, Marina Murray advertised and held a ‘Weeding Wattles’ morning on Wednesday, 7 February 2018. It was attended by only 3 volunteers. An article will be submitted in the next issue of the Shire of Kojonup’s E-news and the Kojonup News with details of the busy bee held and the next busy bee, which will be held on Wednesday, 7 March 2018.

The area weeded of *Acacia pycantha* (Golden wattle), *Acacia decurrens* (Black wattle), *Acacia iteaphylla* (Flinders Range wattle) and *Cytisus proliferus* (Tagastaste or Tree Lucerne) abounds Tunney road, Soldier road and the Old Rubbish Tip road.

The following weeding day will be to continue the removal of the above weeds to the Recycling Depot boundary and then begin on the northern side of the Old Rubbish Tip road.

Weed removal map



20 0 20 40 60 80 m

Data Custodians:  
(c) Landgate (2017),  
Department of Parks and  
Wildlife, Department of  
Agriculture and Food  
Western Australia,  
Department of Water,  
Geoscience Australia.

This project is supported by the South West Catchments  
Council through funding from the Australian Government and  
the Government of Western Australia. SWCC accepts no  
responsibility for damage, loss or injury caused by the use of  
information in this map document. SWCC does not warrant the  
accuracy or correctness of information supplied by third parties.

Projection: Universal Transverse Mercator Zone 50  
Datum: Geocentric Datum of Australia 1994  
Date Printed: 2018-02-07 12:55:07

Paul Retallack discussed burning of the area shown in the map that has been weeded with follow up of spraying to keep weeds under control, and the ordering of some native species to fill in gaps where the wattles have been removed.

### COMMITTEE DECISION

**3/18 Moved: Kath Mathwin                      Seconded: John Benn**  
**That the Natural Resource Management Committee recommends to council that the area bounded by Tunney Road, Soldier Road, the Old Rubbish Tip Road and the Recycle Transfer Station be burnt in autumn 2018 with follow up weed control and infill planting with native species.**

**CARRIED**

#### 11.2.2            Sharp Rush Demonstration Sites

Phil Worts has been contracted as part of this project to produce a Sharp Rush Management Report for the use of the Shire of Kojonup. This should be completed by the end of March 2018 and will be tabled at the next Natural Resource Management Committee meeting. The cost is part of the South West Catchments Council funding and will cost \$1000.00 ex GST from Cost Code 5614 NRM-SWCC.

A field trip of some of the demonstration sites and visit farmers who have attempted Sharp Rush eradication needs to be organised and a date of Wednesday, 14 March 2018 has been proposed. A budget of \$557.00 ex GST from Cost Code 5614 NRM-SWCC is for the field trip.

#### 11.2.3            Kojonup Weed Action Group

The Kojonup Weed Management Strategy is currently in DRAFT form and is being reviewed at the next Weed Group Meeting, proposed for Wednesday 28 March 2018, from 9am.

Paper Napkin Creative (graphic design company) have been contracted to produce an A3 size, DL fold, weeds brochure for the Shire of Kojonup. This pamphlet will be distributed to all mail addresses in the Shire of Kojonup. The cost of the pamphlet graphic design and printing is \$2,300.00 ex GST and postage of the pamphlet is \$200.00 ex GST, both from Cost Code 5614 NRM-SWCC.

#### 11.3    NRM/LANDCARE OFFICER REPORT – STATE NRM COMMUNITY ACTION GRANTS – A16046

A progress report was submitted on Wednesday, 14 February 2018, which has been accepted. Mr McFall has proposed changes to the sites of revegetation and fencing, all of which are minor and does not change the overall area revegetated. The length of fencing will be increased by 1.2km, but Mr McFall has communicated that he is happy to wear the cost of the additional materials. The labour forms part of an in-kind contribution. A formal variation will need to be completed, and photo monitoring sites will need to be re-positioned.

An invoice has been sent to the State NRM office for Progress payment 2 for \$15,000.00 ex GST to Cost Code 5603, with one remaining payment due on the 1 June 2018 of \$13,910.00 ex GST (total project monies received \$53,910.00).

Seedlings, seed and fencing materials have been ordered and planning for the Schools National Tree Day (27 June 2018) has commenced.

Outgoing payments of \$11,550.00 ex GST, Cost Code 5722 NRM – State NRM Grant Expenditure, for fencing materials, and \$36,716.00 ex GST, Cost Code 5722 NRM – State NRM Grant Expenditure, for seedlings and seed, will be coming up before the next meeting.

The Shire of Kojonup receives a Project Administration Fee (office overheads, end of project audit, insurance) \$2,000.00 ex GST and a Monitoring Fee (set up photo monitoring points and site visits) \$3,044.00 ex GST.

11.4 NRM/LANDCARE OFFICER REPORT – COMMONWEALTH GOVERNMENT 20 MILLION TREES PROJECT – 20MTR3-242

**ATTACHMENTS 11.4.1 – SITE MAPS**

**ATTACHMENTS 11.4.2 – DRAFT BUDGET**

The Shire of Kojonup has been successful in receiving funding from the Commonwealth Government's 20 Million Trees Project to direct seed native species in a disused gravel pit on the Collie-Changerup Road and revegetate with native seedlings the old speedway site. This project was submitted by the Shire of Kent's Landcare Officer, Paul Leoni, and will be jointly executed with Greening Australia's Anne Smith.

The Shire of Kojonup will receive money for administration and reporting (see Attachment 14.4). Anne Smith and Paul Leoni conducted a site visit on Wednesday, 14 February 2017, with Paul Retallack and Marina Murray.

**COMMITTEE DECISION**

**4/18 Moved: Paul Retallack                      Seconded: Kath Mathwin**  
**That the Natural Resource Management Committee recommends to Council that the gravel reserve along the Collie-Changerup Road be reclassified to a Recreation/Flora and Fauna Reserve.**

**CARRIED**

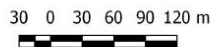


Gravel Pit - Collie-Changerup Road



<p>Data Custodians:                  (c) Landgate (2017),                  Department of Parks and                  Wildlife, Department of                  Agriculture and Food                  Western Australia,                  Department of Water,                  Geoscience Australia.</p>	<p>This project is supported by the South West Catchments                  Council through funding from the Australian Government and                  the Government of Western Australia. SWCC accepts no                  responsibility for damage, loss or injury caused by the use of                  information in this map document. SWCC does not warrant the                  accuracy or correctness of information supplied by third parties.</p> <p>Projection: Universal Transverse Mercator Zone 50                  Datum: Geocentric Datum of Australia 1994                  Date Printed: 2018-02-15T21:36:38</p>
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Old speedway site



<p>Data Custodians:                  (c) Landgate (2017),                  Department of Parks and                  Wildlife, Department of                  Agriculture and Food                  Western Australia,                  Department of Water,                  Geoscience Australia.</p>	<p>This project is supported by the South West Catchments                  Council through funding from the Australian Government and                  the Government of Western Australia. SWCC accepts no                  responsibility for damage, loss or injury caused by the use of                  information in this map document. SWCC does not warrant the                  accuracy or correctness of information supplied by third parties.</p> <p>Projection: Universal Transverse Mercator Zone 50                  Datum: Geocentric Datum of Australia 1994                  Date Printed: 2018-02-15T21:39:48</p>
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20MTR3-242 DRAFT Budget

Groups/Shires	Site/Name	Greening Australia (GA)		Kojonup Landcare			All four local delivery organisations			Greening Australia	Kojonup Landcare	GA & Kent Landcare	All	All		Kent	Greening Australia
		Direct Seeding 2018	Seedlings & Labor for Planting Seedlings in winter 2018	Fencing			Admin-Planning (for direct seeding)	Admin-Planning (for seedling planting)	M&E (for reveg and fencing)	M&E (for reveg and fencing)	Admin-Reporting (for reveg)	Admin-Reporting (for fencing)	Admin (reporting)	Admin (reporting)			
		2018/2019		2017/2018	2018/2019		2018/2019			2018/2019		2018/2019		2018/2019			
		ha	\$	ha	\$ (Seedlings)	\$ (Labour)	km	ha Protected	\$	\$	\$	M&E	\$	\$	\$	\$	\$
Kojonup	Old Race Track	0	\$0.00	2.3	\$1,360.00	\$2,280.00	0.00	0.00	\$0.00	\$1,500.00	\$500.00	\$2,300.00	\$850.00	\$500.00	\$500.00	\$2,000.00	\$2,000.00
	Old Quarry (R 22498)	10	\$10,730.00	-	-	-	0.55	17.50	\$1,045.00				\$500.00	\$500.00			
Wagin Woodanilling	Sam West	9.5	\$10,193.50	-	-	-	1.10	10.30	\$2,090.00				\$500.00	\$500.00			
Dumbleyung	Ross Ditchburn	15	\$16,095.00	-	-	-	1.75	17.10	\$3,325.00				\$500.00	\$500.00			
Kent	Scott Crosby	28	\$30,044.00	-	-	-	0.95	38.20	\$1,805.00				\$850.00	\$500.00			
	Mark Patterson	4	\$4,292.00	-	-	-	0.65	5.35	\$1,235.00								
	Extra	-	\$5.50	-	-	-	-	-	\$500.00								
		<b>66.5</b>	<b>\$71,360.00</b>	<b>2.3</b>	<b>\$1,360.00</b>	<b>\$2,280.00</b>	<b>5.00</b>	<b>88.45</b>	<b>\$10,000.00</b>	<b>\$1,500.00</b>	<b>\$500.00</b>	<b>\$2,300.00</b>	<b>\$2,700.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
		Greening Australia (GA)		Kojonup Landcare			All four local delivery organisations			Greening Australia	Kojonup Landcare	GA & Kent Landcare	All	All		Kent	Greening Australia
		<b>\$100,000.00</b>	<b>\$71,360.00</b>		<b>\$3,640.00</b>		<b>\$10,000</b>					<b>\$5,000</b>		<b>\$10,000</b>			

## **RECOMMENDATION/COMMITTEE DECISION**

**5/18 Moved: John Benn**

**Seconded: Kath Mathwin**

**That the NRM/Landcare Officer's reports in sections 11.1 to 11.4 be noted and the following expenditures be noted:**

- 1. \$1000.00 ex GST from Cost Code 5614 NRM-SWCC for a Sharp Rush Management Plan,**
- 2. \$557.00 ex GST from Cost Code 5614 NRM-SWCC is for a Sharp Rush Field Trip,**
- 3. \$2,300.00 ex GST from Cost Code 5614 NRM-SWCC for weed pamphlet graphic design and printing,**
- 4. \$200.00 ex GST from Cost Code 5614 NRM-SWCC for postage of the weed pamphlet,**
- 5. \$11,550.00 ex GST, Cost Code 5722 NRM – State NRM Grant Expenditure, for fencing materials, and**
- 6. \$36,716.00 ex GST, Cost Code 5722 NRM – State NRM Grant Expenditure, for seedlings and seed.**

**CARRIED**

### **11.5 RECOGNISED BIOSECURITY GROUP**

Jane Kowald has been in contact with Annabelle Garratt, Recognised biosecurity Group Project Officer and will be holding a Pest Management Workshop in early April 2018. Releasing the new strain of Calesi virus was also discussed with Ms Garratt yet to respond.

**12**     **ITEMS**

12.1    ROADSIDE WEEDS

From the Natural Resource Management Committee minutes dated 30 November 2017:

*COMMITTEE DECISION*

46/17     *Moved Kath Mathwin, seconded Cr John Benn that:*

1.     *Marina Murray will follow up with the Manager Works & Services about the weed trees that Graham Blacklock has flagged for removal; and*
2.     *The NRM/Landcare Officer feature a ‘weed of the fortnight’ in the Kojonup News that is timely and relevant; and*
3.     *NRM/Landcare busy bees are held on a regular day and time of the month.*

*CARRIED*

Marina Murray reported that trees flagged by Graham Blacklock have been removed. Mr Blacklock indicated that there are some more along the Broomehill-Kojonup road that need to be removed also. Ms Murray will follow up on these trees.

Location of future busy bees was discussed by the group and roads of focus could be Tunney, Denny, Soldier and Mather roads as well as along the old railway line behind the Kodja Place Rose Maze.

The Eastern States Wattle population along the Kojonup-Katanning road opposite the St Bernards Catholic Primary School and the Standpipe reserve was discussed with the possibility of removing the mature large trees.

**COMMITTEE DECISION**

**6/18     Moved: Kath Mathwin                    Seconded: Marina Murray**  
**That Jane Kowald will write a letter to Main Roads WA requesting the removal of the trees. If Main Roads are unwilling to remove the trees, Marina Murray will request a quote from an arborist for their removal.**

**CARRIED**

12.2    ROADSIDE WEEDS

*COMMITTEE DECISION*



13.5 FARRAR RESERVE DAM

**COMMITTEE DECISION**

**9/18 Moved: Graham Blacklock                      Seconded: Marina Murray**  
**That Jane Kowald will apply for a National Landcare Program – Environment Small Grants to change the nature of the existing Farrar Reserve Dam to closer reflect a natural wetland.**

**CARRIED**

13.6 SHIRE OF KOJONUP UNIQUE FLORA AND FAUNA DATASET

Members of the Natural Resource Management Committee recognise that the Shire of Kojonup has many rare and endangered species of flora and fauna in reserves and along roadsides. The location of these species is not largely known, which makes prioritisation for management works difficult.

Jane Kowald will discuss this matter with local flora enthusiast, Chris Evans to see if she has any ideas about establishing a Flora and Fauna Assett Dataset. It is not envisaged that this dataset would be widely distributed as the areas identified would be sensitive in nature.

13.7 BURNING OF STANDPIPE RESERVE ALONG KOJONUP-KATANNING ROAD

The Kojonup Bushfire Brigade has identified the Standpipe Reserve as a fire hazard and has proposed burning the reserve in autumn 2018.

**COMMITTEE DECISION**

**10/18 Moved: Paul Retallack                      Seconded: John Benn**  
**That the Natural Resource Management Committee recommends to Council that they have no objections to the Standpipe Reserve along the Kojonup-Katanning road, providing appropriate after-burning weed control is carried out.**

**CARRIED**

14 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

15 **NEXT MEETING**

The next meeting of the NRM Advisory Committee is to be held on Thursday, 24 May 2018 at 1:00pm in the CWA Building.

**16**    **CLOSURE**

There being no further business, the Presiding Member thanked the members for their attendance and declared the meeting closed at 3:04pm.

**17**    **ATTACHMENTS (SEPARATE)**

Nil

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*Presiding Member*

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*Date*