



Volunteer Personal Details – Change Request

This form should be submitted to your local DFES office whenever there is a change in the status or personal details of a volunteer member of your brigade/group/unit.
(e.g. change of address, next of kin, transfer, etc.)

PART A EXISTING PERSONAL DETAILS (As per DFES Data Base)

TITLE	Mr	Mrs	Ms	Miss
SURNAME				
GIVEN NAMES				
DATE OF BIRTH	/ /			
MEMBERSHIP ID NUMBER				
BRIGADE/GROUP/UNIT				
LOCAL GOVERNMENT				
ADDRESS				
CONTACT NUMBER				
EMAIL ADDRESS				

PART B NEXT OF KIN

NAME			
RELATIONSHIP			
TELEPHONE	Hm:	Wk:	Mob:

PART C IN CASE OF EMERGENCY CONTACT

NAME			
RELATIONSHIP			
TELEPHONE	Hm:	Wk:	Mob:

COMMENTS

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OFFICE USE ONLY

Date received

/	/
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Entered into RMS

INITIALS

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DATE

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