

Shire of Kojonup Community Bus Hire Form

Address: Start of Hire: Return Date: Pick Up Time: Destination: Contact Mobile: Number of passengers: Wheelchair Access: Yes/No By signing this form, I agree to abide by the Community Bus Rules as stated on page 2 of document I agree to pay a \$ refundable bond to be forfeited if the bus is not returned clean condition. I agree to pay an excess of \$ in the event of an insurance claim resulting from incident that occurs whilst the bus is under hire by myself. I agree to pay the fee as calculated on total km's travelled at appropriate rates Community Group @ \$0.75 / km Private / Business @ \$1.60 / km The bus will leave the depot with a full tank of fuel and it is to be returned with a full tank of the bus will drive the bus whilst it is under my his staff. I agree that only the people nominated below will drive the bus whilst it is under my his staff. Jagree that only the people nominated below will drive the bus whilst it is under my his staff. Driver 1: Address: Licence Class: Licence Class: Licence Class: Licence Number: Signed by Hirer: Date: TO BE COMPLETED BY DEPOT STAFF AT COMMENCEMENT OF HIRE AND UPON RETUR (All Parties to sign where appropriate) Lagree that the bus is in a clean and tidy condition at the start of hire. Confirmed by the Shire: Community Group @ \$0.75 / km Private / Business @ \$1.60 / km	Name:		On Behalf of:		
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Drivers Licence sighted by:Date:	Drivers Licence sighted by:		Date:		
Cleaning bond returned:Date:					



SHIRE OF KOJONUP COMMUNITY BUS RULES

Council Policy

It is the policy of the Shire of Kojonup to provide a wheelchair adapted bus for the primary use of the residents of Springhaven Lodge for recreational outings and also for the use of local groups, organisations and private individuals as determined by Council.

Objectives

To provide access to specialist transport facilities to the residents of Kojonup for educational, recreational and social outings to improve their quality of life.

Guidelines

- 1. The hirer shall provide a suitable licensed driver when hiring the bus, and proof of the driver's licence will be required before taking charge of the vehicle.
- 2. Smoking in the bus is not permitted.
- 3. Every person who hires the bus shall ensure that it is returned in a clean and tidy state and any cleaning costs incurred by the Shire will be at the expense of the hirer.
- 4. Any damage to the vehicle, such as graffiti, occurring during the hire shall be repaired at the expense of the person hiring the bus.
- 5. Any deliberate damage will restrict the hirer's use of the bus in the future.
- 6. The Council reserves the right to reject/cancel a booking at the discretion of the Chief Executive Officer.
- 7. The group/person hiring the vehicle shall be responsible for its security.
- 8. Travel will be restricted to within the South West land division of the State unless prior approval is granted by the Council.