

SHIRE OF KOJONUP

# Kojonup



# MINUTES

Ordinary Council Meeting

12 April 2022

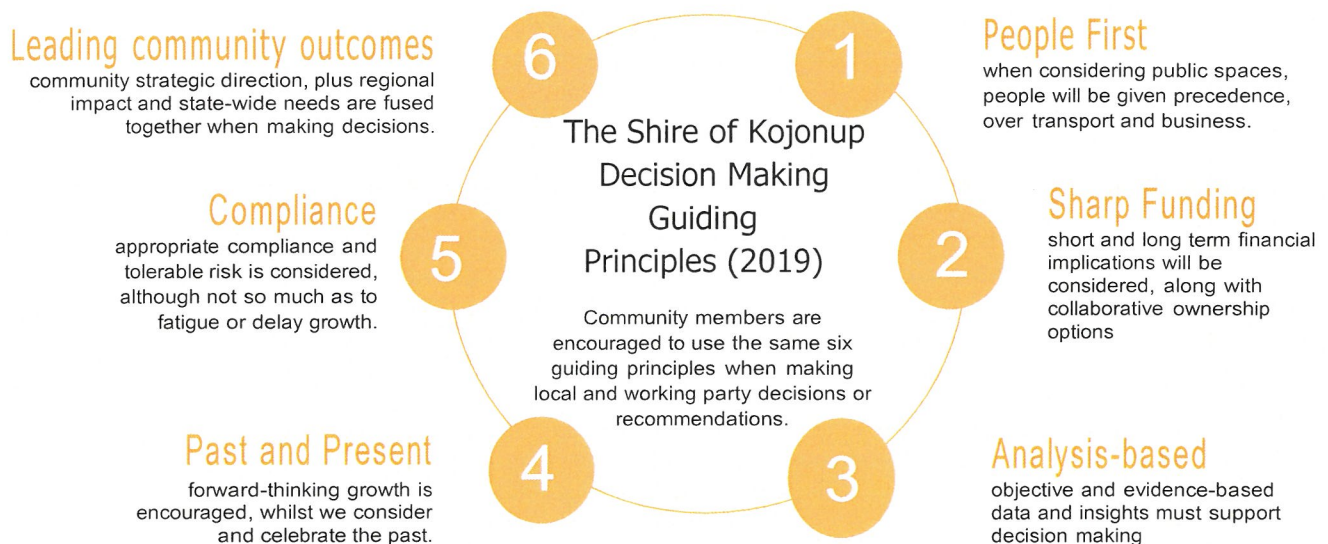
MINUTES OF A COUNCIL MEETING HELD ON 12 APRIL 2022

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS.....	5
3	ATTENDANCE.....	6
3.1	APOLOGIES .....	6
3.2	APPROVED LEAVE OF ABSENCE .....	6
4	DECLARATION OF INTEREST.....	6
5	PUBLIC QUESTION TIME .....	6
5.1	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	6
5.2	PUBLIC QUESTION TIME .....	6
6	CONFIRMATION OF MINUTES.....	7
6.1	COUNCIL MEETING 15 MARCH 2022 .....	7
7	PRESENTATIONS .....	7
7.1	PETITIONS .....	7
7.2	PRESENTATIONS .....	7
7.2.1	SUSANNE BILNEY – KOJONUP HISTORICAL SOCIETY – 150 YEARS .....	7
7.2.2	ROBERT SUANN JP – MEMBER OF THE KOJONUP HISTORICAL SOCIETY .....	7
7.3	DEPUTATIONS.....	7
7.4	DELEGATES' REPORTS .....	7
8	METHOD OF DEALING WITH AGENDA BUSINESS .....	7
9	REPORTS.....	7
9.1	KEY PILLAR 1 – 'PLACE' REPORTS .....	8
9.1.1	SUBDIVISION OF LAND – LOT 9999 THORNBURY CLOSE, KOJONUP .....	8
9.2	KEY PILLAR 2 – 'CONNECTED' REPORTS .....	12
9.2.1	ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS WESTERN AUSTRALIA (RSPCA WA) PET STERILISATION PROGRAM – FREE LIFETIME REGISTRATIONS.....	12
9.3	KEY PILLAR 3 – 'PERFORMANCE' REPORTS.....	15
9.3.1	FINANCIAL MANAGEMENT – MID-YEAR BUDGET REVIEW 2021/22.....	15
9.3.2	MONTHLY PAYMENTS LISTING – MARCH 2022 .....	18
9.3.3	RE-SCHEDULED NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE (NRMAC) MEETING.....	20
9.3.4	MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD 15 MARCH 2022 .....	23
9.4	KEY PILLAR 4 – 'PROSPERITY' REPORT .....	25
9.5	KEY PILLAR 5 – 'DIGITAL' REPORTS.....	25
10	APPLICATIONS FOR LEAVE OF ABSENCE.....	25
10.1	CR F WEBB AND CR P WEBB – 17 MAY 2022 ORDINARY MEETING .....	25
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	25
12	QUESTIONS FROM MEMBERS WITHOUT NOTICE .....	25

13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.....	25
14	MEETING CLOSED TO THE PUBLIC .....	25
14.1	MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....	25
14.2	PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC .....	25
15	CLOSURE.....	25
16	ATTACHMENTS (SEPARATE).....	26

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



## MINUTES

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Presiding Member declared the meeting open at 3.01pm and drew the meeting's attention to the disclaimer below:

#### *Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

#### **Acknowledgement of Country – Cr Wieringa**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

#### **Prayer – Cr Gale**

*Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch Queen Elizabeth. Grant to her good health and strength in the executing of her duties.*

*We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.*

*Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.*

*We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on public committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.*

**2     ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

On behalf of Council, the Presiding Member recognised the occasion acknowledging 150 years since the formation and first meeting of the original Kojonup Roads Board.

**3     ATTENDANCE**

**COUNCILLORS**

Cr P Webb

Deputy Shire President/Presiding Member

Cr F Webb

Cr Wieringa

Cr Gale

Cr Singh

Cr R Bilney

Cr A Egerton-Warburton

**STAFF**

Grant Thompson

Chief Executive Officer

Anthony Middleton

Manager Corporate and Community Services

Robert Jehu

Manager Regulatory Services

Judy Stewart

Senior Administration Officer

**MEMBERS OF THE PUBLIC**

Jill Mathwin, Alan Warburton, Arthur Collins, Frank Pritchard, Doreen Bignell, Melvin Hettner, Ronice Blair, Jill Trethowan, Andrew Chandler, Ronnie Fleay, Madeline Suann, Robert Suann, Kerryn Mickle, Sean Van Der Wielen (Great Southern Herald), Arnold Bilney, Susanne Bilney

**3.1    APOLOGIES**

Cr N Radford

Shire President

**3.2    APPROVED LEAVE OF ABSENCE**

Nil

**4     DECLARATION OF INTEREST**

Nil

**5     PUBLIC QUESTION TIME**

**5.1    RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Not applicable

**5.2    PUBLIC QUESTION TIME**

Nil

**6      CONFIRMATION OF MINUTES**

**6.1    COUNCIL MEETING 15 MARCH 2022**

Minutes of the Council Meeting held on 15 March 2022 are at [Attachment 6.1.1](#).

**OFFICER RECOMMENDATION/COUNCIL DECISION**

25/22 Moved Cr Gale

Seconded Cr Singh

That the Minutes of the Council Meeting held on 15 March 2022 be confirmed as a true record.

CARRIED 7/0

**7      PRESENTATIONS**

**7.1    PETITIONS**

Nil

**7.2    PRESENTATIONS**

**7.2.1   SUSANNE BILNEY – KOJONUP HISTORICAL SOCIETY – 150 YEARS**

Susanne Bilney outlined the 150 year history of the Kojonup Roads Board and Local Government in Kojonup and the 100 year history of the Kojonup Hospital. ([Attachment 7.2.1](#))

The Presiding Member presented a commemorative 150 year medallion to Susanne Bilney for the Kojonup Historical Society and thanked Ms Bilney for her presentation.

**7.2.2   ROBERT SUANN JP – MEMBER OF THE KOJONUP HISTORICAL SOCIETY**

Robert Suann outlined his involvement with the Kojonup community dating back to the late 1950's and presented, through Council, four items of research to the Kojonup Historical Society concerning Kojonup's settlement administration progression. ([Attachment 7.2.2](#))

The Presiding Member thanked Mr Suann for his presentation.

**7.3    DEPUTATIONS**

Nil

**7.4    DELEGATES' REPORTS**

Nil

**8      METHOD OF DEALING WITH AGENDA BUSINESS**

There were nil changes to the Order of Business.

**9      REPORTS**

9.1 KEY PILLAR 1 – ‘PLACE’ REPORTS

9.1.1 SUBDIVISION OF LAND – LOT 9999 THORNBURY CLOSE, KOJONUP

AUTHOR	Robert Jehu – Manager Regulatory Services
DATE	Monday, 4 April 2022
FILE NO	A22323/LP.REP.1
ATTACHMENT(S)	Commercial in Confidence: 9.1.1.1 - Subdivision quotations x 3 9.1.1.2 – Assessment table and comments

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Delivered Activity/Corporate Actions
KP 1 – Place	1.1 – Have maximised our ‘One Community’ program through specific events, celebration of built form and enhancement of our environment.	Creation of local environments that support active healthy communities and lifestyle. Maintenance and upkeep of parks, reserves, public open space, cemeteries and verges.

DECLARATION OF INTEREST

Nil

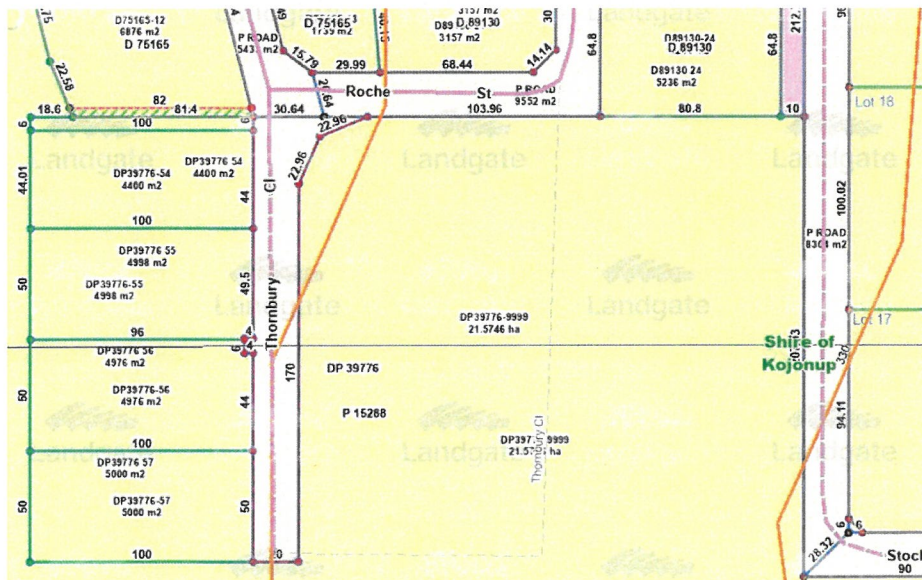
SUMMARY

The purpose of this report is for Council to support the subdivision of Lot 9999 Thornbury Close, Kojonup, and accept the quote from John Kinnear & Associates.

COMMENT

The project is undertaking the subdivision of a portion of Lot 9999 Thornbury Close, Kojonup, to create a new lot of approximately 1.8 hectares in area for the Shire of Kojonup (Shire).

The property proposed to be subdivided is shown in the image below:



## CONSULTATION

John Kinnear and Associates  
35 Degrees South  
Albany Surveyors  
Chief Executive Officer  
Manager Regulatory Services  
Town Planner

## STATUTORY REQUIREMENTS

*Local Government Act 1995: - (unless Local Roads and Community Infrastructure Grant funding is able to be used)*

6.8. *Expenditure from municipal fund not included in annual budget*

(1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*

(a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*

(b) *is authorised in advance by resolution\*; or*

(c) *is authorised in advance by the mayor or president in an emergency.*

*\* Absolute majority required.*

(1a) *In subsection (1) —*

*additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.*

## POLICY IMPLICATIONS

The proposed subdivision is in accordance with the adopted Guided Development Plan for the area which has been adopted as a Town Planning Scheme Policy under the Shire of Kojonup's (Shire) Town Planning Scheme No. 3.

Policy 2.1.2 requires that for amounts between \$5,001 and \$20,000, the following part of the policy shall apply: Obtain at least two verbal or written quotations.

Amount of Purchase	Policy	Authorised Officers
\$5,001 - \$20,000	<p><b>Obtain at least two verbal or written quotations.</b></p> <p>Where possible, at least two verbal or written quotations (or a combination of both) are required.</p> <p>A "Record of Quotes" form must still be completed where no written quote is available, i.e.; for verbal quotations or when obtaining multiple quotes is not practical (e.g.; when due to limited suppliers, it must be noted by completing a Record of Quotes form).</p> <p>The general principles for obtaining verbal quotations are:</p> <p>Ensure that the requirement/specification is clearly understood by the employee seeking the verbal</p>	CEO, Senior Managers & delegated Purchasing Officers

	<p>quotations; Ensure that the requirement is clearly, accurately and consistently communicated to each of the suppliers being invited to quote; Read back the details to the Supplier contact person to confirm their accuracy; and Written notes detailing each verbal quotation must be recorded.</p> <p>Record keeping requirements must be maintained in accordance with record keeping policies.</p> <p>A purchase order is required for all purchases.</p>	
--	---	--

All companies are resident in Albany, Western Australia (Great Southern Region) and, in accordance with Policy, Council may grant them both a 2.5% regional preference price. The quotes received ranged from \$6,197 - \$7,215 (inc GST) and would have received a regional pricing advantage of between \$155 and \$180 had quotes from outside the Great Southern Region been received.

The requests for quotes were sent on Monday, 21 February 2022 with no specified closing date. The quotes received were emailed and all contained the required information requested from the Consultants. The Consultants have included details showing their surveying expertise and experience in preparing and completing subdivision applications. They are all experienced and qualified/licensed surveyors and hold relevant professional memberships.

#### FINANCIAL IMPLICATIONS

The costs of completing the proposed subdivision are for the Shire to meet and have been budgeted for in the 2021/22 budget. Subdivision cost (based on quotations obtained) will be \$6,197.00 and will be funded from C310 – Subdivision Expenses.

#### RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
1. Asset Sustainability Practices	Inadequate design (not fit for purpose)	Routine maintenance schedule: Hard Infrastructure (Roads, bridges, drainage, footpaths)	Nil
Risk rating: Adequate			
IMPLICATIONS			
Financial risk aspect dependent on whether funding can be used.			

**ASSET MANAGEMENT IMPLICATIONS**

The land covered by the proposed subdivision is owned by the Shire of Kojonup.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

*Arnold Bilney and Susanne Bilney left the meeting at 3.18pm. Susanne Bilney returned to the meeting at 3.20pm.*

**OFFICER RECOMMENDATION/COUNCIL DECISION**

26/22 Moved Cr Gale

Seconded Cr F Webb

That:

1. The Council progresses the subdivision of a portion of Lot 9999 Thornbury Close, Kojonup, to create a new lot of approximately 1.8 hectares.
2. The quote from John Kinnear and Associates for the amount of \$6,197 (inc. GST) for the preparation and lodgement of a subdivision application with the Western Australian Planning Commission for creation of a new lot from Lot 9999 Thornbury Close, Kojonup, be accepted as the best value for money quote.
3. The unsuccessful consultants be advised they have not been awarded the project.

CARRIED 7/0

9.2 KEY PILLAR 2 – ‘CONNECTED’ REPORTS

9.2.1 ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS WESTERN AUSTRALIA (RSPCA WA) PET STERILISATION PROGRAM – FREE LIFETIME REGISTRATIONS

<b>AUTHOR</b>	Stephanie Swain – Senior Ranger
<b>DATE</b>	Tuesday, 5 April 2022
<b>FILE NO</b>	GR.STL.1
<b>ATTACHMENT(S)</b>	9.2.1.1 - RSPCA WA - Pet Sterilisation Program

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP – 2 - Connected	2.3 – Be providing for a safe and secure environment by working with State and Federal authorities.	2.3.2 – Support appropriate initiatives to improve safety and reduce crime (N2.4.2).

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is for Council to consider offering free lifetime dog registrations to local participants of the RSPCA WA Pet Sterilisation Program.

**BACKGROUND**

Dog and Cat registrations are legislative requirements under both the *Dog Act 1976* and *Cat Act 2011*. For both cats and dogs, there are three different terms of registrations: 1 year, 3 years or lifetime. A lifetime registration is valid for the life of the animal. In low income households, it can be challenging to afford the registration fees.

The RSPCA WA Pet Sterilisation Program offers assistance in the form of microchipping, sterilisation and registration from participating councils to persons who hold current pension, senior and health concession card holders. The initiative provides eligible participants a 75% discount on sterilisation and microchipping at participating veterinary practices (vet). The pet owner is only required to pay 25% of the total vet invoice and RSPCA WA funds the gap.

When applicants have been approved, they will be provided a letter and unique booking code to supply to the vet when booking their animal for sterilisation and microchipping. This code enables participating vets to identify that the animal is part of the pilot program. At the completion of sterilisation and microchipping, the owner can bring their approval letter from RSPCA WA to their local participating council to obtain the free lifetime registration. RSPCA WA has requested Kojonup Veterinary Hospital’s participation and is currently awaiting their response.

The purpose of this initiative is to promote better welfare conditions for the animal, as relieving these legal financial burdens on pet owners in turn can improve the environment they are housed in. The RSPCA WA has requested our partnership in the program by offering free lifetime registrations for animals.

#### COMMENT

Under current state legislation, the Shire of Kojonup is supported in waiving a registration fee for a dog under Section 15(4A) of the *Dog Act 1976*:

*A local government may discount or waive a registration fee, including a registration fee prescribed under subsection (3), for any individual dog or any class of dogs within its district.*

Under the *Cat Act 2011*, there is no supporting section that allows a local government to waive registration fees. Should the Council adopt this support, it will only be offered to participants who own dogs and not cats, due to our legislative binding.

Participating in this joint pilot program will assist the Shire of Kojonup in establishing a working relationship with RSPCA WA and benefit dog owners of financial hardship. It will also reduce the amount of offences being committed for unregistered dogs in the community and will assist the Ranger in reuniting owners of wandering dogs. The owner information gathered in the registrations will also greatly benefit the Ranger in investigating offences such as dog attacks or nuisance complaints.

#### CONSULTATION

Nil

#### STATUTORY REQUIREMENTS

Section 15 (4A) of the *Dog Act 1976*

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Loss of registration fees – given the dogs covered by this program would also be sterilised, the loss of fees for the Shire of Kojonup would be \$100.00 for a standard dog, \$25.00 for a working dog and a pension card holder would receive a 50% discount on those abovementioned fees. However, it is important to note that these registrations being offered may not have necessarily been undertaken by the owner without the initiative in place to support them.

Profit loss on Registration Tags being issued to owners will be minimal.

#### RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6. Engagement Practices	Inadequate documentation or procedures	Procedure created for the recording and uploading of free dog registration onto systems	Nil
Risk rating - Moderate			
IMPLICATIONS			
Offering free registration reduces the risk of having unregistered dogs within the Shire and the consequences of being unable to identify owners if dogs are found wandering.			

#### ASSET MANAGEMENT IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

Simple majority

#### OFFICER RECOMMENDATION/COUNCIL DECISION

27/22 Moved Cr Wieringa

Seconded Cr Egerton-Warburton

That Council adopts the partnership with the Royal Society for the Prevention of Cruelty to Animals Western Australia (RSPCA WA) in offering free lifetime dog registrations to local participants of the RSPCA WA's Pet Sterilisation Program.

CARRIED 7/0

9.3 KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS

9.3.1 FINANCIAL MANAGEMENT – MID-YEAR BUDGET REVIEW 2021/22

<b>AUTHOR</b>	Anthony Middleton – Manager Corporate & Community Services
<b>DATE</b>	Tuesday, 5 April 2022
<b>FILE NO</b>	FM.FNR.2
<b>ATTACHMENT</b>	9.3.1.1 – 2021/2022 Mid-Year Budget Review

STRATEGIC/CORPORATE IMPLICATIONS		
Community Strategic Plan 2017 – 2027 “Smart Possibilities – Kojonup 2027+”		Corporate Business Plan 2017 – 2021 “Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to consider the mid-year review of the Annual Budget for 2021/2022.

**BACKGROUND**

The *Local Government (Financial Management) Regulations 1996* state that a local government must undertake a budget review annually.

Regardless of statutory requirements, conducting a budget review at least once each year is sound financial management practice. It enables the Council to analyse the financial performance of the year to date and make changes to the authorisations that it puts in place for the performance of the local government’s functions.

**COMMENT**

The detailed budget review papers are attached to this agenda as a separate document. This budget review has resulted in the following proposed changes and/or areas of focus:

- Removal of Kojonup-Darkan Road widening project of \$1,584,000 capital expenditure (p9), with corresponding \$1,584,000 grant funding (p30);
- Addition of \$300,000 capital renovations at 34 Katanning Road and 39 Vanzuilecom Street (p9) with corresponding \$300,000 new loans (p14);
- Transfer of \$55,000 of road capital expenditure (p9) transferred to drainage maintenance (p30);
- Numerous minor changes within operating accounts to better reflect actual expenditure or revenue outcomes; and

- Budget deficit projected of \$25,151 (from Council decision July 2021) improved to \$0 (balanced budget).

### CONSULTATION

The Senior Management Team has assisted in the compilation of the Budget Review document.

### STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulation 33A states:

#### “Review of budget

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.
- (3) A Council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.  
*\*Absolute majority required.*
- (4) Within 30 days after a Council has made a determination, a copy of the review and determination is to be provided to the Department.”

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

The budget review recommends changes to the adopted budget and, therefore, changes the projects previously authorised by the Council. Whilst individual projects have varying financial implications, the resulting changes improve a budget deficit \$25,151 to a balanced budget of \$0 (Refer to page 6 of the Budget Review document.)

The financial implications of the suggested changes to adopted budget figures are as follows:

- Budget now in balance – improved “bottom line” of \$25,151;
- Operating Result - The Statement of Comprehensive Income shows a surplus net position decrease of \$1,601,490 (due mainly to the removal of the Kojonup-Darkan Road grant of \$1,584,000);
- Capital Expenditure – A decrease in capital investment of \$1,317,000 has been achieved in the proposed changes (due predominately to the removal of the Kojonup-Darkan Road grant of \$1,584,000 and addition of housing renovations of \$300,000);
- Reserve Accounts – No changes proposed;
- Loans - The budgeted 30 June 2021 loans balance has increased by \$300,000 to \$5.45m.

### RISK MANAGEMENT IMPLICATIONS

Nil

### ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS  
Nil

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved 28/22    Moved Cr Gale

Seconded Cr Singh

That the 2021/2022 Annual Budget be amended in accordance with the proposed changes outlined in the attached 2021/2022 Mid-Year Budget Review document.

CARRIED BY ABSOLUTE MAJORITY 7/0

### 9.3.2 MONTHLY PAYMENTS LISTING – MARCH 2022

<b>AUTHOR</b>	Vivicka Kahn - Finance Officer
<b>DATE</b>	Sunday, 3 April 2022
<b>FILE NO</b>	FM.AUT.1
<b>ATTACHMENT</b>	9.3.2.1 – Monthly Payments Listing 1 to 31 March 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2019-2023”
Key Pillar	Community Outcomes	Corporate Actions
KP3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

To receive the list of payments covering the month of March 2022.

#### BACKGROUND

Not applicable.

#### COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Manager of Corporate and Community Services prior to the meeting.

#### CONSULTATION

Nil

#### STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

#### POLICY IMPLICATIONS

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

#### FINANCIAL IMPLICATIONS

All payments made in line with Council Policy.

#### STRATEGIC/CORPORATE IMPLICATIONS

There are no strategic/corporate implications involved with presentation of the list of payments.

#### RISK MANAGEMENT IMPLICATIONS

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

#### ASSET MANAGEMENT PLAN IMPLICATIONS

There are no asset management implications for this report.

#### SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

Simple Majority

#### OFFICER RECOMMENDATION/COUNCIL DECISION

29/22 Moved Cr Wieringa

Seconded Cr Egerton-Warburton

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 March 2022		TO – 31 March 2022
Municipal Cheques	14326 - 14331	\$36,623.52
EFTs	29729 - 29871	\$965,948.88
Direct Debits		\$599,071.58
Total		\$1,601,643.98

be received.

CARRIED 7/0

9.3.3 RE-SCHEDULED NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE (NRMAC) MEETING

<b>AUTHOR</b>	Adele Scarfone – Natural Resource Management/Landcare Officer
<b>DATE</b>	Friday, 25 March 2022
<b>FILE NO</b>	GO.CNM.6
<b>ATTACHMENT(S)</b>	Nil

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 3 – Performance	3.2 – Be exceptional in two-way communication within our community, and market our brand outside of our community.	3.2.2 – Engage with our residents and industry members through increased use of social media.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

Council to endorse the scheduling of a Natural Resource Management Advisory Committee (NRMAC) meeting on 24 June 2022.

**BACKGROUND**

Council, at its 14 December 2021 Ordinary Meeting, resolved as follows:

*That:*

*1. Meetings of advisory committees of Council be scheduled to be held in the Shire of Kojonup Administration Reception Lounge in 2022 as follows:*

- *Audit and Risk Committee – first Tuesday of February, May, August and November 2022 commencing at 9.00am;*
- *Kojonup Natural Resource Management Advisory Committee (NRM) – third Thursday of February and August 2022 commencing at 2.00pm; and*
- *Bush Fire Advisory Committee – second Wednesday in February and August – commencing at 7.30pm.*

*Audit and Risk Committee:*

- *1 February 2022*
- *3 May 2022*
- *2 August 2022*
- *1 November 2022*

*NRM Committee (commencing at 2.00pm):*

- *17 February 2022*
- *18 August 2022*

*Bush Fire Advisory Committee:*

- 9 February 2022
- 10 August 2022

3. *The approved meeting schedule for advisory committees of Council for 2022, as above, be published on the Shire website, local public notice given and each advisory committee chairperson be advised.*

#### COMMENT

Since resolving the above mentioned dates and venue of NRMAC meetings for 2022, the NRMAC's scheduled meeting of 17 February 2022 did not go ahead due to lack of a quorum. Council is requested to formally endorse a re-scheduled meeting date of 24 June 2022.

#### CONSULTATION

Councillors

Chief Executive Officer

#### STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - Local Government Act 1995 –

##### ***5.25. Regulations about council and committee meetings and committees***

(1) *Without limiting the generality of s. 9.59, regulations may make provision in relation to—*

- (g) *the giving of public notice of the date and agenda for council or committee meetings;*

Regulation 12 - Local Government (Administration) Regulations 1996 –

##### **12. Publication of meeting details [Act s. 5.25(1) (g)]**

(1) *In this regulation —*

***meeting details***, for a meeting, means the date and time when, and the place where, the meeting is to be held.

(2) *The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—*

- (a) *ordinary council meetings;*
- (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*

(3) *Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government's official website as soon as practicable after the change is made.*

(4) *If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.*

#### POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
Risk rating - Adequate			
IMPLICATIONS			
Allows compliance with s. 5.25 (1) (g) of the <i>Local Government Act 1995</i> and r. 12 – Local Government (Administration) Regulations 1996 - publication of meeting details.			

## ASSET MANAGEMENT IMPLICATIONS

Nil

## SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## OFFICER RECOMMENDATION/COUNCIL DECISION

30/22 Moved Cr F Webb

Seconded Cr Gale

That the Council schedules a meeting of its Natural Resource Management Advisory Committee to be held at the Shire of Kojonup Administration Reception Lounge on 24 June 2022 at 9.30am and that this meeting be advertised accordingly.

CARRIED 7/0

9.3.4 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD 15 MARCH 2022

<b>AUTHOR</b>	Heather Marland – Senior Finance Officer
<b>DATE</b>	Friday, 1 April 2022
<b>FILE NO</b>	GO.CNM.96
<b>ATTACHMENT(S)</b>	9.3.4.1– Audit and Risk Committee Meeting Minutes – 15 March 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 3 - Performance	3.4 – Be organised and transparent with our financial management	3.4.2 – Act with sound long term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The minutes of the Audit and Risk Committee meeting held 15 March 2022 are presented for Council’s consideration.

**BACKGROUND**

The Audit and Risk Committee is established under Section 71A of the *Local Government Act 1995* ensuring transparency in the Shire’s financial management and decision making process. The Audit and Risk Committee was established with defined terms of reference and a membership consisting of six (6) committee members being four (4) Councillors and two (2) Community Members.

**COMMENT**

The attached minutes of the Audit and Risk Committee meeting include a recommendation that was addressed at Council’s 15 March 2022 Ordinary Meeting. This item is solely the Council receiving the minutes of its Audit and Risk Committee meeting.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Sections 7.1A to 7.1C of the *Local Government Act 1995*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Failure to Fulfil Compliance Requirement's	3 <sup>rd</sup> party adverse findings against Shire	Audit and Risk Committee	4 Meetings held per annum
Risk rating: Low			
IMPLICATIONS			
As per s.7.1A of the <i>Local Government Act 1995</i> , a local government is to establish an audit and risk committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

31/22 Moved Cr Gale

Seconded Cr Bilney

That the Council receive the minutes from the Audit and Risk Committee meeting held 15 March 2022.

CARRIED 7/0

9.4 KEY PILLAR 4 – ‘PROSPERITY’ REPORT

Nil

9.5 KEY PILLAR 5 – ‘DIGITAL’ REPORTS

Nil

10 APPLICATIONS FOR LEAVE OF ABSENCE

10.1 CR F WEBB AND CR P WEBB – 17 MAY 2022 ORDINARY MEETING

COUNCIL DECISION

32/22 Moved Cr Egerton-Warburton                      Seconded Cr Bilney  
That a Leave of Absence be granted to Cr Felicity Webb and Cr Paul Webb for Council's  
Ordinary Meeting to be held 17 May 2022.

CARRIED 7/0

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Not Applicable

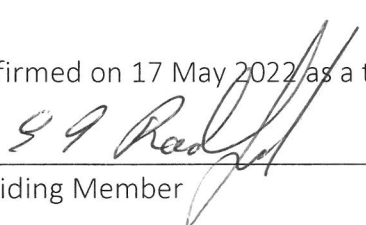
15 CLOSURE

There being no further business to discuss, the Deputy President thanked the members for their attendance and declared the meeting closed at 3.30pm.

16 ATTACHMENTS (SEPARATE)

Item 6.1	6.1.1	Minutes of the Council Meeting held on 15 March 2022
Item 7.2	7.2.1 7.2.2	Susanne Bilney – Kojonup Historical Society – 150 Years Robert Suann – Member of the Kojonup Historical Society
Item 9.2.1	9.2.1.1	RSPCA WA - Pet Sterilisation Program
Item 9.3.1	9.3.1.1	2021/2022 Mid-Year Budget Review
Item 9.3.2	9.3.2.1	Monthly Payments Listing 1 to 31 March 2022
Item 9.3.4	9.3.4.1	Audit and Risk Committee Meeting Minutes – 15 March 2022

Confirmed on 17 May 2022 as a true record –

  
\_\_\_\_\_  
Presiding Member

  
\_\_\_\_\_  
Date



# MINUTES

Ordinary Council Meeting

15 March 2022

**MINUTES OF THE COUNCIL MEETING HELD ON 15 MARCH 2022**

**TABLE OF CONTENTS**

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS.....	4
2	ATTENDANCE AND APOLOGIES.....	5
3	SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE.....	6
3.1	SUSANNE BILNEY - 15 FEBRUARY 2022 .....	6
3.2	VERONICA FLEAY - 14 MARCH 2022 .....	11
4	PUBLIC QUESTION TIME .....	12
5	PETITIONS, DEPUTATIONS AND PRESENTATIONS .....	12
6	APPLICATIONS FOR LEAVE OF ABSENCE.....	12
7	CONFIRMATION OF MINUTES.....	12
7.1	COUNCIL MEETING 15 FEBRUARY 2022.....	12
8	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION.....	12
9	DECLARATIONS OF INTEREST.....	12
10	KEY PILLAR 1 – ‘PLACE’ REPORTS .....	13
10.1	KOJONUP GOLF CLUB – FINANCIAL CONTRIBUTION REQUEST.....	13
10.2	BUILDING BETTER REGIONS FUND GRANT APPLICATION – THE KODJA PLACE AND KOJONUP (APEX) PARK.....	17
11	KEY PILLAR 2 – ‘CONNECTED’ REPORTS .....	22
11.1	BUSH FIRE ADVISORY COMMITTEE MEETING MINUTES – 9 FEBRUARY 2022.....	22
11.2	FIRE BREAK ORDER 2022/23 .....	24
11.3	2022/23 LOCAL GOVERNMENT GRANTS SCHEME (LGGS) MANUAL AND OPERATING AND CAPITAL GRANTS.....	28
12	KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS.....	30
12.1	FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (FEBRUARY 2022).....	30
12.2	MONTHLY PAYMENTS LISTING FEBRUARY 2022.....	32
12.3	COMPLIANCE AUDIT RETURN 2021 .....	34
12.4	12 APRIL 2022 ORDINARY MEETING OF COUNCIL - CHANGE OF VENUE.....	37
13	KEY PILLAR 4 – ‘PROSPERITY’ REPORT .....	40
14	KEY PILLAR 5 – ‘DIGITAL’ REPORTS.....	40
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	40
16	NEW BUSINESS .....	40
17	CONFIDENTIAL REPORTS.....	41
17.1	CHIEF EXECUTIVE OFFICER PROBATION AND CONTRACT OF EMPLOYMENT .....	41
17.2	VEHICLE PRIVATE USE .....	41
18	NEXT MEETING .....	42
19	CLOSURE.....	42
20	ATTACHMENTS (SEPARATE).....	43

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.

### Leading community outcomes

community strategic direction, plus regional impact and state-wide needs are fused together when making decisions.

### Compliance

appropriate compliance and tolerable risk is considered, although not so much as to fatigue or delay growth.

### Past and Present

forward-thinking growth is encouraged, whilst we consider and celebrate the past.

6

## The Shire of Kojonup Decision Making Guiding Principles (2019)

Community members are encouraged to use the same six guiding principles when making local and working party decisions or recommendations.

1

### People First

when considering public spaces, people will be given precedence, over transport and business.

2

### Sharp Funding

short and long term financial implications will be considered, along with collaborative ownership options

3

### Analysis-based

objective and evidence-based data and insights must support decision making

4

5

## MINUTES

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 3.00pm and drew the meeting's attention to the disclaimer below:

#### *Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

#### **Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

#### **Prayer – Cr Gale**

*Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch Queen Elizabeth. Grant to her good health and strength in the executing of her duties.*

*We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.*

*Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.*

*We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on Public Committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.*

**2      ATTENDANCE AND APOLOGIES**

**COUNCILLORS**

Cr Radford

Shire President

Cr P Webb

Deputy Shire President

Cr F Webb

Cr Wieringa

Cr Gale

Cr Singh

Cr R Bilney (remotely via Zoom)

Cr A Egerton-Warburton

**STAFF**

Grant Thompson

Chief Executive Officer

Robert Jehu

Manager Regulatory Services

Judy Stewart

Senior Administration Officer

**MEMBERS OF THE PUBLIC**

Susanne Bilney

3.17pm

**LEAVE OF ABSENCE**

Nil

**APOLOGIES**

Nil

### 3 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

#### 3.1 SUSANNE BILNEY - 15 FEBRUARY 2022

1. The Shire Council has received 17 million dollars in grants in the two years prior to Rick Mitchell-Collins. What has this money been spent on?

Assuming it is meant in the previous two years prior to Rick Mitchell-Collins leaving the Shire, the Grants received for the 2019/2020 and 2020/2021 are as follows:

	2019/2020	2020/2021	Total
	Actual	Actual	Both Years
Operating - Grants and Subsidies	\$ 2,960,969	\$ 3,041,067	\$ 6,002,036
Capital - Grants and Subsidies	\$ 2,946,755	\$ 3,481,964	\$ 6,428,719
	\$ 5,907,724	\$ 6,523,031	\$ 12,430,755
<b>CAPITAL GRANTS - DETAIL</b>			
<b>Housing</b>			
Springhaven - Kitchen & Laundry Upgrade	\$ 107,102	\$ 12,646	\$ 119,748
Soldier Road Independent Living Units	\$ 1,061,925	\$ -	\$ 1,061,925
Government Officers Housing	\$ -	\$ 559,133	\$ 559,133
Staff Housing	\$ 500,000	\$ 500,000	\$ 1,000,000
<b>Recreation &amp; Culture</b>			\$ -
LotteryWest (Playground/Gym/Pool Shade)	\$ -	\$ 35,950	\$ 35,950
Community Drought Extension Program (Netball)	\$ -	\$ 50,000	\$ 50,000
Community Drought Extension Program (Apex Park)	\$ -	\$ 550,000	\$ 550,000
Grant - LRCIP (Apex Park)	\$ -	\$ 100,000	\$ 100,000
Grant - LRCIP (Harrison Place)	\$ -	\$ 52,375	\$ 52,375
Grant - LRCIP (Memorial Hall)	\$ -	\$ 313,911	\$ 313,911
<b>Transport</b>			\$ -
Grant - MRWA Direct	\$ 162,975	\$ 150,982	\$ 313,957
Grant - Regional Road Group (RRG)	\$ 553,000	\$ 674,467	\$ 1,227,467
Grant - Roads to Recovery (R2R)	\$ 432,500	\$ 432,500	\$ 865,000
Grant - Electronic Speed Signs	\$ 7,555	\$ -	\$ 7,555
RADS Grant Airstrip	\$ 121,698	\$ -	\$ 121,698
<b>Economic Services</b>			\$ -
Community Drought Extension Program (Blackwood Rd Dam)	\$ -	\$ 50,000	\$ 50,000
	\$ 2,946,755	\$ 3,481,964	\$ 6,428,720

## 2. What loans has the Shire Council taken out to complete projects?

Current Loan Indebtedness as at 28 February 2022 is as follows:

Particulars	Loan #	Principal	New	
		1-Jul-21	Loans	
			Budget	Actual
<b>Health</b>				
Medical Centre Donation	137	\$ 131,928	\$ -	\$ -
		<b>\$ 131,928</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Housing</b>				
Bagg Street Accommodation	135	\$ 73,129		
Aged Units - GSHI	139	\$ 40,269		
Staff Housing - GSHI	140	\$ 914,071		
GROH Housing - GSHI	138	\$ 1,043,456		
Staff Housing - GSHI	New		\$ 55,000	
GROH Housing - GSHI	New		\$ 55,000	
		<b>\$ 2,070,925</b>	<b>\$ 110,000</b>	<b>\$ -</b>
<b>Recreation &amp; Culture</b>				
Sport Complex	134	\$ 232,212		
Sport Complex Wall	136	\$ 81,552		
Netball Courts & Roof	New	\$ -	\$ 1,390,000	
Oval Lighting	142	\$ 255,000		
Harrison PI Toilets & Park	New		\$ 400,000	
		<b>\$ 568,764</b>	<b>\$ 1,790,000</b>	<b>\$ -</b>
<b>Transport</b>				
Airstrip Lighting	141	\$ 146,800		
		<b>\$ 146,800</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Economic Services</b>				
Land Development	New		\$ 586,833	
		<b>\$ -</b>	<b>\$ 586,833</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 2,918,417</b>	<b>\$ 2,486,833</b>	<b>\$ -</b>

### 3. What is the interest cost per year and term for each of these loans?

The term and interest rate for each loan is as follows:

Loan Purpose	Original Sum	Term	Taken Out	Interest Rate
Loan 134 - Sporting Complex	\$ 360,000	20 year term	2012	4.94%
Loan 135 - Bagg Street Unit	\$ 100,000	10 year term	2018	3.07%
Loan 136 - Sporting Complex Wall & Ramp	\$ 100,000	10 year term	2019	1.99%
Loan 137 - Medical Centre Donation	\$ 140,000	15 year term	2020	1.73%
Loan 138 - GROH Housing - GSHI	\$ 1,150,000	10 year term	2020	1.44%
Loan 139 - Aged Housing - GSHI	\$ 50,000	5 year term	2020	1.17%
Loan 140 - Staff Housing - GSHI	\$ 970,000	15 year term	2020	1.73%
Loan 141 - Airstrip Lighting	\$ 156,148	15 year term	2020	1.51%
Loan 142 - Oval Lights	\$ 255,000	10 year term	2021	1.45%
<b>2021/2022 BUDGETED LOANS:</b>				
New Loan - Netball Courts & Roof	\$ 1,390,000	20 year term	2023	TBA
New Loan - GROH Housing - GSHI	\$ 55,000	5 year term	2023	TBA
New Loan - Staff Housing - GSHI	\$ 55,000	5 year term	2023	TBA
New Loan - Harrison Place Toilets & Park	\$ 400,000	10 year term	2023	TBA
New Loan - Land Development	\$ 586,833	10 year term	2023	TBA

Loan Purpose	Original Sum	Term	Taken Out	Interest Rate
Loan 134 - Sporting Complex	\$ 360,000	20 year term	2012	4.94%
Loan 135 - Bagg Street Unit	\$ 100,000	10 year term	2018	3.07%
Loan 136 - Sporting Complex Wall & Ramp	\$ 100,000	10 year term	2019	1.99%
Loan 137 - Medical Centre Donation	\$ 140,000	15 year term	2020	1.73%
Loan 138 - GROH Housing - GSHI	\$ 1,150,000	10 year term	2020	1.44%
Loan 139 - Aged Housing - GSHI	\$ 50,000	5 year term	2020	1.17%
Loan 140 - Staff Housing - GSHI	\$ 970,000	15 year term	2020	1.73%
Loan 141 - Airstrip Lighting	\$ 156,148	15 year term	2020	1.51%
Loan 142 - Oval Lights	\$ 255,000	10 year term	2021	1.45%
				<b>Weighted Average Interest Rate</b>
<b>2021/2022 BUDGETED LOANS:</b>				
New Loan - Netball Courts & Roof	\$ 1,390,000	20 year term	2023	TBA
New Loan - GROH Housing - GSHI	\$ 55,000	5 year term	2023	TBA
New Loan - Staff Housing - GSHI	\$ 55,000	5 year term	2023	TBA
New Loan - Harrison Place Toilets & Park	\$ 400,000	10 year term	2023	TBA
New Loan - Land Development	\$ 586,833	10 year term	2023	TBA

The interest cost changes each year as the principle outstanding on each loan reduces. The budget for 2021/2022 is as follows:

		Principal	New		Interest
		1-Jul-21	Loans		Repayments
Particulars	Loan #		Budget	Actual	Budget
<b>Health</b>					
Medical Centre Donation	137	\$ 131,928	\$ -	\$ -	\$ 2,246
		<b>\$ 131,928</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,246</b>
<b>Housing</b>					
Bagg Street Accommodation	135	\$ 73,129			\$ 2,173
Aged Units - GSHI	139	\$ 40,269			\$ 442
Staff Housing - GSHI	140	\$ 914,071			\$ 15,563
GROH Housing - GSHI	138	\$ 1,043,456			\$ 14,633
Staff Housing - GSHI	New		\$ 55,000		
GROH Housing - GSHI	New		\$ 55,000		
		<b>\$ 2,070,925</b>	<b>\$ 110,000</b>	<b>\$ -</b>	<b>\$ 32,811</b>
<b>Recreation &amp; Culture</b>					
Sport Complex	134	\$ 232,212			\$ 11,272
Sport Complex Wall	136	\$ 81,552			\$ 1,576
Netball Courts & Roof	New	\$ -	\$ 1,390,000		\$ -
Oval Lighting	142	\$ 255,000			\$ 3,616
Harrison PI Toilets & Park	New		\$ 400,000		\$ -
		<b>\$ 568,764</b>	<b>\$ 1,790,000</b>	<b>\$ -</b>	<b>\$ 16,464</b>
<b>Transport</b>					
Airstrip Lighting	141	\$ 146,800			\$ 1,528
		<b>\$ 146,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,528</b>
<b>Economic Services</b>					
Land Development	New		\$ 586,833		\$ -
		<b>\$ -</b>	<b>\$ 586,833</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 2,918,417</b>	<b>\$ 2,486,833</b>	<b>\$ -</b>	<b>\$ 53,049</b>

4. How is the Shire going to fund the restoration works on the Barracks and Elverds Cottage, assuming estimates of \$100,000 (south wall plus interior) and \$250,000 respectively.

The Shire does not have a detailed scope of works for these projects nor can it verify the costs as it has no quotes from verified contractors to use as a baseline. If any quotations have been received please forward them to the Shire for consideration.

As such, a forward capital funding plan has not been developed to date. Significant funds have been expended in previous years through both the 'Historical Buildings Reserve Account' and general revenue and the Shire has no reason or objection why this regular renewal and upgrade plan could not continue.

The Shire will review these restoration requirements as a consideration of the 2022/23 budget year.

5. Are the Councillors aware that in 2015 the Shire gave "'In Principle' support for the Kojonup Historical Society Inc. to open up the Hall to displays in the Foyer and the side rooms of the Memorial Hall. Members of the Historical Society have also been to the latest RSL meeting and told those members of the Council support. They have also expressed a hope of involvement in this area." The RSL have indicated that they think they will have sufficient material to utilise both sides of the Memorial Hall.

The current Shire administration was not aware of any in-principle agreement made between the KHS and RSL regarding the Memorial hall usage. However, the Shire is keen to meet with KHS and the RSL to discuss the use of the Hall.

6. Does the Shire have any plans for the Marleyup School (building next to the Toy Library)?

At this stage there are no immediate plans established for use of the Marleyup School building.

7. What is the status of the Tourist Railway in regards to getting re-accreditation and insurance to run the tourist railway?

The Shire's accreditation has lapsed and it has no plans to reapply for rail operator accreditation. The Tourist Railway Board is a separate entity and the Shire is not aware of their plans for accreditation. We would advise KHS talk directly to the Tourist Railway Operators.

8. If the Tourist Railway cannot get accreditation and insurance, this will leave 3 sheds and the railway station under-utilised.

Thank you for bringing this to the Shire's attention and duly noted. We will consider the use of these facilities as they become available and in cooperation with the Tourist Railway Board.

9. Is the Shire planning on convening a community meeting to discuss the Spring Concept plan? If so, when?

At this stage the Spring Concept Plan is a lower priority regarding funding. As a result the Shire has no plans to hold a public meeting. The Plans for the Spring are in the early concept phase only and are open for public comment. Further, there is no scheduled public meeting for 2022.

3.2 VERONICA FLEAY - 14 MARCH 2022

The Chief Executive Officer (CEO) read aloud Veronica Fleay's questions and the CEO's responses as follows:

***# I'm wondering as to the purpose of and how the proposed Springhaven working group will operate given Springhaven is an aged care facility which is already heavily & closely regulated?***

***I would be concerned that the lines of responsibility could easily become blurred (remembering a Cr's role is strategic - 'noses in fingers out'). I would recommend that the working group not involve itself in the operational aspects.***

Your concerns regards Springhaven Working Group were considered in full. This is a case where the legislation and regulations for operating an Aged Care Facility are contradictory with a Councillor's obligations not to get involved in Operations per se.

The recent regulatory audit that Springhaven underwent to obtain its licence to operate was extremely positive, in that Springhaven met all the standards. This is a great outcome and reflection on the Teams performance. However, the comment and observation from the Auditors, to the President and myself during the Audit, was the Councillors are too removed and need to be more involved in the Operational Standards and execution of the facility, not just rely on the management to report. We are required to verify the information they are providing.

The Council decided to create the working group that could minimise the impact and contact with the Springhaven Operational Management Team but at the same time meet its obligations under the Aged Care regulatory framework as well as assess the strategic sustainability questions surrounding Springhaven.

This Working Group will not only assess the Operational capability but also consider and analyse the strategic questions for a sustainable future. To achieve this the Working Group will need to understand the operations, revenue model and costs associated with the facility.

If you have any further queries the Shire would be happy to discuss them directly with yourself.

***# It's great to see the Trails Plan for Kojonup is nearly at development stage - it's frustrating to not have access to (all) agenda attachments online however - can this be remedied?***

Whilst this practice hasn't occurred for some time, it is certainly possible and easily remedied.

***# Synergy charging station. Providing for more electric vehicles can only be good for Kojonup. Given the proposed new drive through requires civil works - has the previous parking plan for the western car park been considered and incorporated?***

Yes, the previous master parking plan for Kodja Place was considered and it has been discussed with both Synergy and the Council. It was agreed between the parties, that whilst some adjustments will have to be made, the drive-through station can be developed with the least impact to the traffic flow and parking solutions. The Kodja Place master plan for car parking will be required to be adjusted to suit the new charging station.

***Additionally, a question re the proposed local parking law. The draft covers scenarios that are not relevant or not significant issues to Kojonup. Will the draft be fine-tuned to address the issues that do impact our community? How will this local law be policed?***

The proposed Local Parking Law (LPL) is the model LPL supplied from WALGA.

The LPL proposals are being introduced to allow the Shire to standardise, but choose the parking tools it wants to implement i.e. LPL's that deal with current issues specific to Shire of Kojonup. This allows the Council to mitigate parking issues that the Shire deems to require enforcement. The Shire does not have to implement all the LPL's if it chooses not to but can decide which laws it requires.

The LPL's will be policed by the Shire's Regulatory staff conducting patrols or specifically responding to complaints. If the Shire introduces timed parking restrictions these will be enforced by routine marking of vehicles or in the future utilising camera technology.

4 PUBLIC QUESTION TIME  
Nil

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS  
Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE  
Nil

7 CONFIRMATION OF MINUTES

7.1 COUNCIL MEETING 15 FEBRUARY 2022  
Minutes of the Council Meeting held on 15 February 2022 are at [Attachment 7.1.1](#).

**OFFICER RECOMMENDATION/COUNCIL DECISION**

11/22 Moved Cr Singh                      Seconded Cr Gale  
That the Minutes of the Council Meeting held on 15 February 2022 be confirmed as a true record.

CARRIED 8/0

8 ANNOUNCEMENTS by the Presiding Member without discussion  
Nil

9 DECLARATIONS OF INTEREST

Chief Executive Officer – Financial Interest – Item 17.1 – Probation and Contract of Employment  
Manager Regulatory Services – Financial Interest – Item 17.2 – Vehicle Private Use

**10 KEY PILLAR 1 – ‘PLACE’ REPORTS****10.1 KOJONUP GOLF CLUB – FINANCIAL CONTRIBUTION REQUEST**

<b>AUTHOR</b>	Emily Sleight – Sport and Recreation Officer
<b>DATE</b>	Wednesday, 9 March 2022
<b>FILE NO</b>	CP.MTC.27
<b>ATTACHMENT(S)</b>	10.1.1 – Kojonup Golf Club correspondence

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 1 – Place	1.2 – Be a happy, healthy, connected and inclusive community driven by the provision of high standard sport, recreation and open space facilities and programs	1.2.3 – Provide community infrastructure that attracts outsourced or privately run facilities and programs

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to consider a request from the Kojonup Golf Club (Golf Club) by way of financial contribution to the upgrade and maintenance of its clubhouse facilities.

**BACKGROUND**

The Golf Club made contact with Shire of Kojonup (Shire) staff in early 2021 to begin discussions around the requirement to upgrade and perform maintenance on the clubhouse facility located off Blackwood Road. The Sport and Recreation Officer attended meetings with Golf Club committee members to work through grant funding opportunities based on the initially discussed scope of works. No grant application was submitted.

The Golf Club sent a formal letter of request to the Shire on 15 February 2022 requesting financial assistance to progress upgrades and maintenance (Attachment 10.1.1).

**COMMENT**

The Golf Club is a predominantly self-sufficient sporting and social club. Its committee has recognised the potential benefits to both the community and the Club in undergoing an upgrade to, and maintenance of, its club house facilities. The Golf Club share the clubroom facilities with the Kojonup Tennis Club, an arrangement which works very successfully given the alternate seasonal requirements of Golf and Tennis in Kojonup.

The Golf Club facilities are in need of substantial repairs and upgrades throughout the Clubrooms. These are mostly due to changes in Food and Liquor legislation since the building was originally constructed, combined with the needs of ageing infrastructure.

The Golf and Tennis Clubs were eligible to apply for a Department of Local Government, Sport and Cultural Industries (DLGSC) “Community Sport and Recreation Facilities Fund” (CSRFF) grant to go towards the suggested upgrades, similar to the grant successfully awarded to the Kojonup Bowling Club for 2022/2023. Initial work was completed by Golf Club committee members and the Sport and Recreation Officer to progress a CSRFF application. Discussions were had with DLGSC Great Southern staff regarding the initial scope of works, and it was suggested that the Golf Club look to include Universal Access ablution facilities in its proposal. This would increase its chances of funding, and ensure future compliance with disability standards. The DLGSC Officer advised that electrical upgrades and ceiling replacement would be considered maintenance items and, as such, would not be eligible for funding. The Golf Club chose not to pursue a CSRFF grant for 2022/2023.

The Golf and Tennis Clubs currently offer various membership options to the community. Numbers across both clubs are strong, with members playing locally and in regional tournaments. The Golf Club utilises the facilities during winter, with standard Wednesday, Thursday and Saturday competitions as well as tournaments. The Tennis Club uses the facilities throughout summer, with a successful pennants season and a very popular junior coaching and events schedule. The current trends in sporting infrastructure provision advised in the Great Southern Regional Sport and Recreation Plan indicate that the traditionally dominant sports of bowls, AFL, golf, cricket and hockey will continue to be in high demand in rural areas. The upgrades to an already established clubroom offer a low cost option for the Shire to ensure compliance and future proofing of the asset.

As both Clubs are self-sufficient and provide a vital community need to the social fabric and healthy lifestyle of the Kojonup community, it is recommended that the request for a \$17,000 contribution towards upgrade and maintenance of club house facilities be supported.

#### **CONSULTATION**

Kojonup Golf Club  
Manager Corporate and Community Services  
Chief Executive Officer  
Council briefing session 1 March 2022

#### **STATUTORY REQUIREMENTS**

*Food Safety Standard 3.2.2*  
*Food Act 2008*  
*Section 99, Liquor Control Act 1988*

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

The Golf Club is requesting a \$17,000 contribution from the Shire, one third of the estimated cost of the project. The balance of funds would be covered by the Golf Club and Tennis Club.

It is recommended that the Shire funds could be made available as part of the mid-year budget review process. No funds were allocated for this project in the 2021/2022 budget as the Golf Club advised they were no longer continuing with a CSRFF grant application.

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
1.Asset Sustainability	Inadequate cooperation between stakeholders	Routine maintenance schedule	Nil
6.Engagement	Inadequate involvement with or support of community groups	Community engagement & networking	Nil
10. Facilities & Venues	Lack of lease/contract/MOU	Lease agreements for Shire facilities	Develop lease agreements register for all Shire facilities
13. Project/Change Management	Lack of communication & consultation	Clear/formal project ownership	Implement formal project management guidelines
Risk rating - Moderate			
IMPLICATIONS			
The Golf Club, in conjunction with the Shire's Building Maintenance Coordinator, will be managing works throughout the process, and this will need to be in accordance with lease arrangements.			

**ASSET MANAGEMENT IMPLICATIONS**

The Kojonup Golf Club is responsible for the maintenance of the Golf Club building and associated facilities as per the lease agreement with the Shire. Relevant clauses in the lease in regards to Lessee obligations are as follows:

- f) *not without the previous consent in writing of the Lessor first had and obtained to erect or suffer to be erected any building on the Leased Premises or to make or suffer to be made any alterations to the improvements on the Leased Premises;*
- i) *to keep and maintain the Leased Premises and all buildings and other improvements thereon and all fences and gates in good and tenantable repair order and condition and properly cleansed and to the satisfaction of the Lessor and to maintain the same and uphold in good order and condition and keep in proper playing order all golfing facilities constructed upon the said land;*
- p) *to paint or colour the inside of the Club House erected on the Leased Premises as often as may be reasonably required by the Lessor and with such colours and materials as may be approved by the Lessor in writing; and*
- t) *to undertake all work required to be done by the Lessee in pursuance with this Lease under the supervision and to the satisfaction of the Chief Executive Officer or Engineer of the Lessor and in the event of any dispute the Certificate of the Chief Executive Officer or Engineer shall be final.*

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**  
Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

12/22 Moved Cr Gale

Seconded Cr Singh

That:

1. The Kojonup Golf Club's request for \$17,000 in Shire of Kojonup funds to complete maintenance and upgrades to the Club Room facility be granted; and
2. An amendment is made in the mid-year review of the 2021/2022 Annual Budget to provide these funds.

CARRIED 8/0

UNCONFIRMED

## 10.2 BUILDING BETTER REGIONS FUND GRANT APPLICATION – THE KODJA PLACE AND KOJONUP (APEX) PARK

<b>AUTHOR</b>	Anthony Middleton – Manager Corporate and Community Services
<b>DATE</b>	Thursday, 10 March 2022
<b>FILE NO</b>	FM.FNR.2
<b>ATTACHMENT(S)</b>	<a href="#">10.2.1 – Business Case</a> <a href="#">10.2.2 – Project Management Plan</a> <a href="#">10.2.3 – Cost Benefit Analysis</a> <a href="#">10.2.4 – Operational Management Overview</a> <a href="#">10.2.5 – Plans</a> <a href="#">10.2.6 – Project Costings</a>

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 1 Place	1.1 – Have maximised our ‘One Community’ program through specific events, celebration of built form and enhancement of our environment	1.1.3 - Grow The Kodja Place to become an iconic WA attraction. 1.1.15 - Redevelop entire car park & landscaped area to improve functionality & traffic & pedestrian flow 1.1.16 - Introduce low-impact, natural barriers & building screens to define the precinct & guide visitors to a single entrance.

### DECLARATION OF INTEREST

Nil

### SUMMARY

The purpose of this report is to consider endorsement of a Building Better Regions Fund (BBRF) grant application submitted for significant upgrades to The Kodja Place and Kojonup (Apex) Park.

### BACKGROUND

In March 2021, the Shire of Kojonup (Shire) submitted a Round 5 BBRF grant application encompassing the following:

- Sporting facility upgrades (building extension and deck, fencing, bowling/netball car park);
- The Kodja Place – implementation of recommendation 4, 5 & 6 of the master plan; and
- Extension of toilets, community kitchen and other infrastructure upgrades at Kojonup (Apex) Park.

Round 5 of the BBRF was grossly over-subscribed, with applications from Western Australia alone exceeding the total funding allocation pool Australia wide. In October 2021, the Shire was notified that its Round 5 application was unsuccessful.

Round 6 of the BBRF was announced in December 2021, with applications closing on 10 February 2022. This is a relatively short timeframe for a grant application of this magnitude especially considering time lost over the festive season and, therefore, it would appear to be aimed at unsuccessful Round 5 applications. In conjunction with the Senior Management Team and discussions at Council briefing session 1 February 2022, it was decided to submit a Round 6 application seeking funding for the following:

- The Kodja Place – implementation of recommendation 4, 5 & 6 of the master plan; and
- Extension of toilets, community kitchen and other infrastructure upgrades at Kojonup (Apex) Park.

This grant application totalled \$4.3m and 50%, or \$2.15m, has been requested from the BBRF. The Federal Government has indicated that outcomes of the BBRF Round 6 applications will be advised 'in mid 2022'.

#### **COMMENT**

The attached documents illustrate the significant workload and detail required to submit a compliant BBRF grant application and show the proposed projects in greater detail. These documents are:

1. Business Case
2. Project Management Plan
3. Cost Benefit Analysis
4. Operational Management Overview
5. Plans
6. Project Quantity Surveyor Costings

The identified projects are not new concepts and have been in the planning stage for a considerable time. They are contained within the integrated planning and reporting documents and/or informing strategies, including:

- SMART Implementation (Corporate Business Plan);
- The Kodja Place Master Plan;
- SMART Kojonup – Regional Growth Fund Business Case and Funding request

They have also been the subject of previous unsuccessful grant applications, including BBRF Round 5 and road safety grants.

#### **CONSULTATION**

Council Briefing Session 1 February 2022

Council Briefing Session 15 February 2022

Chief Executive Officer

#### **STATUTORY REQUIREMENTS**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Detailed expenditure cost breakdowns as prepared by a quantity surveyor for the application are attached as attachment 10.1.6.

The financials for the projects included in the application are as follows:

<b>Project Item Cost:</b>	
The Kodja Place - Master Plan Rec 4, 5 & 6	\$ 3,242,200
Kojonup Park (Toilet, Kitchen, Bridges & RV Area)	\$ 1,060,800
	<b>\$ 4,303,000</b>
<b>Funding Breakdown:</b>	
Shire Funding - 50%	<b>\$ 2,151,500</b>
BBRF Grant - 50%	\$ 2,151,500
<b>Shire Funding comprises of:</b>	
- Cash Contribution 2022/2023 Budget	\$ 100,000
- Cash Contribution 2023/2024 Budget	\$ 100,000
- Cash Contribution 2024/2025 Budget	\$ 100,000
- Kodja Place Master Plan Reserve (2022 Balance - will be more)	\$ 10,000
- Kodja Place Building Upgrade & Renewal Reserve (2022 Balance - will be more)	\$ 14,635
- Economic Development Reserve (2022 Balance - will be more)	\$ 58,630
- Other Grants leveraged (Lotterywest, Road Safety, Indigenous)	\$ -
- Loan Funds (worst case scenario)	\$ 1,768,235
	<b>\$ 2,151,500</b>

Questions were raised during the Council briefing session held 1 February 2022 regarding the requirement for additional loan funds and the Shire's capacity to borrow. In response to these questions, the following page was provided to the Council briefing session held 15 February 2022 in relation to existing and proposed loans. This loan timetable shows that over the timeline of the grant applied for, \$1.56m will be repaid from existing and budgeted loans. This illustrates that, if the Shire is successful with a BBRF Round 6 application and is required to borrow \$1.76m (worst case scenario), the net effect will only be a \$200,000 increase in total loan indebtedness.

						2022		2023		2024	
Loan Purpose	Original Sum	Term	Taken Out	Interest Rate	Balance 30 June 2022	Principle	Interest	Principle	Interest	Principle	Interest
Loan 134 - Sporting Complex	\$ 360,000	20 year term	2012	4.94%	\$ 215,867	\$ 16,344	\$ 11,475	\$ 17,162	\$ 10,658	\$ 18,020	\$ 9,800
Loan 135 - Bagg Street Unit	\$ 100,000	10 year term	2018	3.07%	\$ 63,612	\$ 9,517	\$ 2,173	\$ 9,811	\$ 1,878	\$ 10,115	\$ 1,575
Loan 136 - Sporting Complex Wall & Ramp	\$ 100,000	10 year term	2019	1.99%	\$ 72,050	\$ 9,502	\$ 1,576	\$ 9,692	\$ 1,386	\$ 9,885	\$ 1,193
Loan 137 - Medical Centre Donation	\$ 140,000	15 year term	2020	1.73%	\$ 123,523	\$ 8,405	\$ 2,246	\$ 8,551	\$ 2,100	\$ 8,700	\$ 1,952
Loan 138 - GROH Housing - GSHI	\$ 1,150,000	10 year term	2020	1.44%	\$ 934,059	\$ 109,398	\$ 14,632	\$ 110,979	\$ 13,051	\$ 112,583	\$ 11,447
Loan 139 - Aged Housing - GSHI	\$ 50,000	5 year term	2020	1.17%	\$ 30,377	\$ 9,892	\$ 442	\$ 10,008	\$ 326	\$ 10,125	\$ 209
Loan 140 - Staff Housing - GSHI	\$ 970,000	15 year term	2020	1.73%	\$ 855,837	\$ 58,234	\$ 15,563	\$ 59,246	\$ 14,551	\$ 60,276	\$ 13,521
Loan 141 - Airstrip Lighting	\$ 156,148	15 year term	2020	1.51%	\$ 137,309	\$ 9,490	\$ 2,184	\$ 9,634	\$ 2,040	\$ 9,780	\$ 1,893
Loan 142 - Oval Lights	\$ 255,000	10 year term	2021	1.45%	\$ 231,128	\$ 23,872	\$ 3,616	\$ 24,220	\$ 3,268	\$ 24,573	\$ 2,915
					\$ 2,663,763	\$ 254,654	\$ 53,907	\$ 259,303	\$ 49,258	\$ 264,057	\$ 44,505
			Weighted Average Interest Rate		1.89%						
2021/2022 BUDGETED LOANS:											
New Loan - Netball Courts & Roof	\$ 1,390,000	20 year term	2023	TBA				\$ 57,439	\$ 26,826	\$ 58,564	\$ 25,701
New Loan - GROH Housing - GSHI	\$ 55,000	5 year term	2023	TBA				\$ 10,577	\$ 1,021	\$ 10,785	\$ 814
New Loan - Staff Housing - GSHI	\$ 55,000	5 year term	2023	TBA				\$ 10,577	\$ 1,021	\$ 10,785	\$ 814
New Loan - Harrison Place Toilets & Park	\$ 400,000	10 year term	2023	TBA				\$ 36,598	\$ 7,622	\$ 37,315	\$ 6,905
New Loan - Land Development	\$ 586,833	10 year term	2023	TBA				\$ 53,693	\$ 11,183	\$ 54,745	\$ 10,131
								\$ 428,187	\$ 96,932	\$ 436,250	\$ 88,869

**RISK MANAGEMENT IMPLICATIONS**

This agenda item is to endorse a grant application submitted. Without significant external funding, it is difficult to see these projects being completed.

**ASSET MANAGEMENT IMPLICATIONS**

The grant addresses major works on significant existing Shire assets.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**  
Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

13/22 Moved Cr Gale

Seconded Cr Wieringa

That the Round 6 Building Better Regions Fund grant application submitted for the upgrade of facilities at both Kojonup (Apex) Park and The Kodja Place, as attached, be endorsed.

LOST 3/5

*The Manager Regulatory Services left the meeting at 3.17pm.*

*Susanne Bilney entered the meeting at 3.17pm.*

*The Manager Regulatory Services re-entered the meeting at 3.18pm.*

# **11 KEY PILLAR 2 – ‘CONNECTED’ REPORTS**

## **11.1 BUSH FIRE ADVISORY COMMITTEE MEETING MINUTES – 9 FEBRUARY 2022**

<b>AUTHOR</b>	Robert Jehu – Manager of Regulatory Services
<b>DATE</b>	Wednesday, 9 March 2022
<b>FILE NO</b>	ES.CIR.2
<b>ATTACHMENT(S)</b>	11.1.1 - Bush Fire Advisory Committee meeting minutes - 9 February 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 2 - Connected	2.3 Be providing for a safe and secure environment by working with State and Federal Authorities	2.31.1 – Maximise community safety through safe urban design and advocate for enhanced emergency service provisions.

### **DECLARATION OF INTEREST**

Nil

### **SUMMARY**

The purpose of this report is to consider the minutes from the Bush Fire Advisory Committee meeting held on 9 February 2022.

### **BACKGROUND**

The Bush Fire Advisory Committee (BFAC) is established under Section 67 of the *Bush Fires Act 1954* and plays an important role in the Council’s decision making process. Minutes of these meetings are presented to Council to be received.

### **COMMENT**

Minutes of the BFAC meeting held 9 February 2022 are attached.

### **CONSULTATION**

Members of the Bush Fire Advisory Committee

### **STATUTORY REQUIREMENTS**

Section 67 of the *Bush Fires Act 1954*

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2. Business Disruption	Lack of (or inadequate) emergency response /business continuity plans. Lack of training for specific individuals or availability of appropriate emergency response.	Regular LEMC, DEMC Meetings	Nil
Risk rating - Adequate			
IMPLICATIONS			
Under legislation, the Shire may establish and maintain a BFAC. The risk of not having a BFAC is that staff and Councillors do not necessarily possess the relevant knowledge or experience regarding bush fires. The Shire is reliant on the BFAC to be able to provide this knowledge.			

## ASSET MANAGEMENT IMPLICATIONS

Nil

## SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## OFFICER RECOMMENDATION/COUNCIL DECISION

14/22 Moved Cr P Webb

Seconded Cr Wieringa

That the minutes of the Bush Fire Advisory Committee Meeting held 9 February 2022 be received.

CARRIED 8/0

11.2 FIRE BREAK ORDER 2022/23

<b>AUTHOR</b>	Robert Jehu - Manager Regulatory Services
<b>DATE</b>	Wednesday, 9 March 2022
<b>FILE NO</b>	LE.NOT.2
<b>ATTACHMENT(S)</b>	11.2.1 - Fire Break Order 2022/2023

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP – 2 - Connected	2.3 – Be providing for a safe and secure environment by working with State and Federal authorities.	2.3.1 - Maximise community safety through safe urban design and advocate for enhanced emergency service provisions.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is for Council to consider adopting new requirements for the Shire of Kojonup Fire Break Order.

**BACKGROUND**

Council issues a Fire Break Order (Order) each year, under section 33 of the *Bush Fires Act 1954 (Act)*. The Order requires certain things to be done with respect to fire hazard reduction/ fire prevention on land. The Order is distributed with the rates notice and any other publication conducted as required by the *Act*.

**COMMENT**

The Regulatory Department has received complaints during the Fire Break Order 2021/2022 period on properties that pose a fire risk. These properties were identified to fall outside of current compliance requirements.

It was established that a review of the current Fire Break Order was required for a number of factors including:

- simplicity in wording for easy interpretation and understanding for readers;
- consistency with other surrounding Local Governments;
- that all properties regardless of zoning in the urban area fall into a compliance requirement;
- better grounds for enforcement and eliminate the risk of unsuccessful prosecutions due to wording and interpretation; and
- a safe and fire ready community.

The proposed changes to the Fire Break Order (gazetted town sites) are:

- On all land, regardless of size or how the land is zoned, a Building Protection Zone (BPZ) of 20 metres surrounding all buildings must be established. A BPZ is a reduced fuel load zone. Living standing trees, remnant vegetation, maintained gardens and lawns are exempt from a BPZ.
- On all land that is 4,000 square metres or less, all remaining flammable material to be reduced to a height of less than 50mm.
- On all land in excess of 4,000 square metres, clear a 3.0 m wide firebreak immediately inside all external boundaries of the land and maintain all flammable material to a height of less than 150mm.
- Woodpiles are permitted on any land providing a 3.0 m wide firebreak is installed and maintained immediately surrounding the woodpile.
- Where chemical spraying is the method chosen as the means by which firebreaks are constructed, this is to be completed to the Shire's satisfaction by 15th September. Firebreaks must be maintained throughout the dates of this Order. If not, the Shire will do the work at the landowners' expense.
- The Chief Executive Officer may instigate a Fire Order on any property with specifications listed to reduce any potential hazard as he deems applicable.

The most noted change listed above is implementing a firebreak requirement on land that exceeds 4,000 square metres (1 acre). This is in line with the surrounding Local Governments to the Kojonup boundary and will decrease the spread of fires within the gazetted town sites.

The requirements outlined for Rural and Plantation land are to remain unchanged.

The dates outlined within the Order are to remain unchanged.

The attached document will only show content; the final format will be a folded, flip chart type document approximately 10cm X 20cm with a double magnet on the back page so that it can be placed on the 'fridge for easy reference as required.

Adoption of the Fire Break Order at this meeting will allow time for printing of the Orders for inclusion with the Council Annual Rate Notice mail out scheduled for July 2022.

### **CONSULTATION**

On Wednesday, 9 February 2022, at the Bush Fire Advisory Committee (BFAC) meeting, the proposed changes to the Fire Break Order were presented. The BFAC unanimously endorsed the changes and agreed to have them proposed to Council.

### **STATUTORY REQUIREMENTS**

Section 17 of the Bush Fires Act 1954

Section 33 of the Bush Fires Act 1954

### **POLICY IMPLICATIONS**

Policy 6.1 Fire Management Plan

Policy 2.3.5 Risk Management

### **FINANCIAL IMPLICATIONS**

The production of these Orders is budgeted for each financial year.

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2. Business Disruption	Failure to adequately prepare and respond to events that cause disruption to the local community and/or normal business activities	Community fire and emergency education	Nil
3. Compliance	Failure to correctly communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation. Ineffective policies & processes	External Audits (compliance)	Nil
Risk rating - Adequate			
IMPLICATIONS			
<p>Maximising compliance with legislation mitigates risk of damage to image and reputation as well as penalties associated with non-compliance; compliance demonstrates that best practice methodology is in place.</p> <p>Advertising of the dates of the burning period is required as per the Bush Fires Act 1954; compliance with this Act demonstrates processes are being followed at a governance level that will assist in minimising the risks of bushfire upon the greater community.</p>			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

15/22 Moved Cr Egerton-Warburton Seconded Cr P Webb

That Council adopt the 2022/2023 Fire Break Order, which includes new requirements within the gazetted town site boundaries of all gazetted town sites, as attached.

CARRIED 8/0

UNCONFIRMED

### 11.3 2022/23 LOCAL GOVERNMENT GRANTS SCHEME (LGGS) MANUAL AND OPERATING AND CAPITAL GRANTS

<b>AUTHOR</b>	Robert Jehu – Manager of Regulatory Services
<b>DATE</b>	Thursday, 10 March 2022
<b>FILE NO</b>	ES.CIR.2
<b>ATTACHMENT(S)</b>	11.3.1 - 2022/23 LGGS Covering Letter - Kojonup

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 2 - Connected	2.3 Be providing for a safe and secure environment by working with State and Federal Authorities	2.31.1 – Maximise community safety through safe urban design and advocate for enhanced emergency service provisions.

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

The purpose of this report is for Council to consider applying for a capital grant from the LGGS for new facilities.

#### BACKGROUND

The Bush Fire Advisory Committee (BFAC) is established under Section 67 of the *Bush Fires Act 1954* and plays an important role in the Council’s decision-making process.

The BFAC Committee moved a motion on the 14<sup>th</sup> of October 2021: “That an application for a new fire shed should be sought.”

The Bush Fire Services and State Emergency Services Capital Grants Committees convened out of session in December 2021, endorsing the 2022/23 Replacement and Build programs.

#### COMMENT

The Department of Fire and Emergency Services has indicated that the Shire of Kojonup (Shire) would be looked upon favourably in receiving the grant funding required to erect a replacement fire shed for the Kojonup Fire Brigade (Brigade).

The Shire will provide the land for the new fire shed at the Depot. The new fire shed will be of a larger dimension than the current shed as well as supplying facilities for Brigade members.

#### CONSULTATION

Members of the Bush Fire Advisory Committee

#### STATUTORY REQUIREMENTS

Section 67 of the *Bush Fires Act 1954*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Fully funded grant application. The Shire will provide the land.

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2. Business Disruption	Lack of (or inadequate) emergency response /business continuity plans. Lack of training for specific individuals or availability of appropriate emergency response.	Regular LEMC, DEMC Meetings	NIL
Risk rating – Adequate			
IMPLICATIONS			
Under legislation, the Shire may establish and maintain a BFAC. The risk of not having a BFAC is that staff and Councillors do not necessarily possess the relevant knowledge or experience regarding bushfires. The Shire is reliant on the BFAC to be able to provide this knowledge.			

## ASSET MANAGEMENT IMPLICATIONS

Nil

## SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## OFFICER RECOMMENDATION/COUNCIL DECISION

16/22 Moved Cr Gale

Seconded Cr Singh

That Council supports an application to apply for funding from the Local Government Grants Scheme to build an improved fire shed for the Kojonup Fire Brigade.

CARRIED 8/0

## 12 KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS

### 12.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (FEBRUARY 2022)

<b>AUTHOR</b>	Anthony Middleton – Manager Corporate & Community Services
<b>DATE</b>	Monday, 7 March 2022
<b>FILE NO</b>	FM.FNR.2
<b>ATTACHMENT(S)</b>	<b>12.1.1 – February 2022 Monthly Financial Statements</b>

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

The purpose of this report is to note the Monthly Financial Statements for the period ending 28 February 2022.

#### BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

#### COMMENT

The attached Statement of Financial Activity for the period 1 July 2021 to 28 February 2022 represents eight (8) months, or 67% of the year.

The following items are worthy of noting:

- Closing deficit position of \$328,413;
- Operating results:
  - 63% of budgeted operating revenue has been received; and
  - 69% of budgeted operating expenditure spent;
- Capital expenditure achieved 37% of budgeted projects;
- Cash holdings of \$3.87m of which \$3.52m is held in cash backed reserve accounts and \$237,239 is a grant held for other parties;
- Rates debtors outstanding equate to 11% of total rates raised for 2021/2022;

- New loans drawn down of \$1.5m on 4 March 2022 improve the financial position shown above considerably; and
- Pages 9 & 10 of the statements detail major variations from year to date (amended) budgets in accordance with Council Policy 2.1.6 – concern has been raised regarding the ‘Animal Control’, Fire Prevention and ‘Road Maintenance’ sub-programs over expenditure when compared to year-to-date (YTD) budgets.

#### CONSULTATION

Nil

#### STATUTORY REQUIREMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

#### POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

#### FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire. The recommendation does not in itself have a financial implication.

#### RISK MANAGEMENT IMPLICATIONS

Nil

#### ASSET MANAGEMENT IMPLICATIONS

Nil

#### SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

Simple Majority

#### OFFICER RECOMMENDATION/COUNCIL DECISION

17/22 Moved Cr Singh

Seconded Cr Egerton-Warburton

That the monthly financial statements for the period ending 28 February 2022, as attached, be noted.

CARRIED 8/0

12.2 MONTHLY PAYMENTS LISTING FEBRUARY 2022

<b>AUTHOR</b>	Vivicka Kahn - Finance Officer
<b>DATE</b>	Tuesday, 8 March 2022
<b>FILE NO</b>	FM.AUT.1
<b>ATTACHMENT</b>	<a href="#">12.2.1 – Monthly Payment Listing 1 to 28 February 2022</a>

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2019-2023”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

To receive the list of payments covering the month of February 2022.

**BACKGROUND**

Nil

**COMMENT**

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Manager of Corporate and Community Services prior to the meeting.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

#### **POLICY IMPLICATIONS**

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

#### **FINANCIAL IMPLICATIONS**

All payments made in line with Council Policy.

#### **STRATEGIC/CORPORATE IMPLICATIONS**

There are no strategic/corporate implications involved with presentation of the list of payments.

#### **RISK MANAGEMENT IMPLICATIONS**

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

#### **ASSET MANAGEMENT PLAN IMPLICATIONS**

There are no asset management implications for this report.

#### **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER RECOMMENDATION/COUNCIL DECISION**

18/22 Moved Cr F Webb

Seconded Cr Wieringa

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 February 2022		TO – 28 February 2022
Municipal Cheques	14323 - 14325	\$2,494.46
EFTs	29606 - 29728	\$700,678.74
Direct Debits		\$406,250.17
Total		\$1,109,423.37

be received.

CARRIED 8/0

### 12.3 COMPLIANCE AUDIT RETURN 2021

AUTHOR	Judy Stewart – Senior Administration Officer
DATE	Wednesday, 9 March 2022
FILE NO	CM.REP.1
ATTACHMENT(S)	<a href="#">12.3.1 - Compliance Audit Return 2021</a>

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Corporate Actions
KP3 - Performance	3.4 – Be organised and transparent with our financial management	3.4.3 – Commit to future state-wide measurement systems testing local government performance

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

The purpose of this report is for the Council’s adoption of the Compliance Audit Return for 2021.

#### BACKGROUND

Completion of the Compliance Audit Return (CAR) is mandatory for each local government. Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996* require a local government to carry out a compliance audit for each calendar year. A local government’s audit committee must review the CAR and report same to Council to adopt after which a certified copy, together with a copy of the section of Council minutes adopting the CAR plus any other relevant information, must be submitted to the Department of Local Government, Sport and Cultural Industries (Department) by 31 March each year.

#### COMMENT

The 2021 CAR has been completed following a review of processes and documentation for each activity/area in which compliance is being assessed against the *Local Government Act 1995* and its associated regulations.

This item has also been included within the agenda for the Audit and Risk Committee’s meeting to be held on 15 March 2022.

Items of note in the 2021 CAR include the following:

- the need to publish an up-to-date version of the gift register on the Shire of Kojonup’s (Shire’s) website;
- the need to publish a Code of Conduct for employees on the Shire’s website; and
- the need to publish an up-to-date register of the complaints on the Shire’s website.

## CONSULTATION

Audit and Risk Committee

Chief Executive Officer

Manager Corporate and Community Services

## STATUTORY REQUIREMENTS

### **14. Compliance audits by local governments**

(1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*

(2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*

(3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*

(3) *After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —*

- (a) presented to the council at a meeting of the council; and*
- (b) adopted by the council; and*
- (c) recorded in the minutes of the meeting at which it is adopted.*

*[Regulation 14 inserted: Gazette 23 Apr 1999 p. 1724-5; amended: Gazette 30 Dec 2011 p. 5580-1.]*

### **15. Certified copy of compliance audit return and other documents to be given to Departmental CEO**

(1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*

- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
- (b) any additional information explaining or qualifying the compliance audit,*

*is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.*

(2) *In this regulation —*

**certified** *in relation to a compliance audit return means signed by —*

- (a) the mayor or president; and*
- (b) the CEO.*

*[Regulation 15 inserted: Gazette 23 Apr 1999 p. 1725; amended: Gazette 26 Jun 2018 p. 2386.]*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

# **RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirements (Statutory/Regulatory)	Inadequate compliance framework	Compliance Audit Report	Nil (key control being undertaken)
Risk rating - Adequate			
IMPLICATIONS			
Maximising compliance with legislation mitigates risk of damage to image and reputation as well as penalties associated with non-compliance; compliance demonstrates that best practice methodology is in place.			

# **ASSET MANAGEMENT IMPLICATIONS**

Nil

# **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

# **VOTING REQUIREMENTS**

Simple Majority

# **OFFICER RECOMMENDATION/COUNCIL DECISION**

19/22 Moved Cr Gale                      Seconded Cr Egerton-Warburton  
That the Compliance Audit Return for 2021, as attached, be adopted.

CARRIED 8/0

12.4 12 APRIL 2022 ORDINARY MEETING OF COUNCIL - CHANGE OF VENUE

<b>AUTHOR</b>	Judy Stewart – Senior Administration Officer
<b>DATE</b>	Wednesday, 9 March 2022
<b>FILE NO</b>	GO.CNM.6
<b>ATTACHMENT(S)</b>	Nil

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
<b>Key Pillar</b>	<b>Community Outcomes</b>	<b>Corporate Actions</b>
KP 3 – Performance	3.2 – Be exceptional in two-way communication within our community, and market our brand outside of our community.	3.2.2 – Engage with our residents and industry members through increased use of social media.

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

Council to consider the change of venue for its 12 April 2022 Ordinary Meeting.

**BACKGROUND**

Council resolved the dates and venue of its 2022 Ordinary Meetings of Council at its 14 December 2021 Ordinary Meeting, and advertised accordingly:

*That:*

*1. Ordinary Meetings of Council be scheduled to be held in the Shire of Kojonup (Shire) Council Chambers the third Tuesday of each month in 2022 commencing at 3:00pm with the following exceptions:*

- No scheduled meeting to be held in January;*
- The April meeting be brought forward to avoid Easter public holiday limitations;*
- The July meeting be held on the fourth Tuesday to make allowance for the Annual Budget adoption; and*
- The December meeting be held on the second Tuesday given timing to the Christmas break period.*

*2. The following dates be approved for the 2022 calendar year for Ordinary Meetings of Council:*

- 15 February 2022*
- 15 March 2022*
- 12 April 2022*
- 17 May 2022*
- 21 June 2022*
- 26 July 2022*
- 16 August 2022*
- 20 September 2022*
- 18 October 2022*

- 15 November 2022
- 13 December 2022

3. That Council's approved Ordinary Meeting schedule for 2022, as above, be published on the Shire website and local public notice given.

#### COMMENT

Since resolving the dates and venue of its Ordinary Meetings for the 2022 year, Councillors and the Chief Executive Officer have discussed holding Council's 12 April 2022 Ordinary Meeting at the Memorial Hall in Kojonup in commemoration of 150 years since the Kojonup Road Board's first meeting. The purpose of this report is to formally endorse the change of venue for the 12 April 2022 Ordinary Meeting of Council after which the change in venue will be advertised accordingly.

#### CONSULTATION

Councillors

Chief Executive Officer

#### STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - Local Government Act 1995 –

##### **5.25. Regulations about council and committee meetings and committees**

(1) Without limiting the generality of s. 9.59, regulations may make provision in relation to—

- (g) the giving of public notice of the date and agenda for council or committee meetings;

Regulation 12 - Local Government (Administration) Regulations 1996 –

##### **12. Publication of meeting details [Act s. 5.25(1) (g)]**

(1) In this regulation –

**meeting details**, for a meeting, means the date and time when, and the place where, the meeting is to be held.

(2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—

- (a) ordinary council meetings;
- (b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.

(3) Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government's official website as soon as practicable after the change is made.

(4) If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.

#### POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
Risk rating - Adequate			
IMPLICATIONS			
Allows compliance with s. 5.25 (1) (g) of the <i>Local Government Act 1995</i> and r. 12 – Local Government (Administration) Regulations 1996 - publication of meeting details.			

## ASSET MANAGEMENT IMPLICATIONS

Nil

## SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

## VOTING REQUIREMENTS

Simple Majority

## OFFICER RECOMMENDATION/COUNCIL DECISION

20/22 Moved Cr Wieringa                      Seconded Cr Gale  
That Council changes the venue for its 12 April 2022 Ordinary Meeting from the Council Chambers to the Memorial Hall, Kojonup.

CARRIED 8/0

13 KEY PILLAR 4 – ‘PROSPERITY’ REPORT

Nil

14 KEY PILLAR 5 – ‘DIGITAL’ REPORTS

Nil

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 NEW BUSINESS

Nil

UNCONFIRMED

## 17 CONFIDENTIAL REPORTS

### 17.1 CHIEF EXECUTIVE OFFICER PROBATION AND CONTRACT OF EMPLOYMENT

<b>AUTHOR</b>	Judy Stewart – Senior Administration Officer
<b>DATE</b>	Wednesday, 9 March 2022
<b>FILE NO</b>	PE.HMR.116

### 17.2 VEHICLE PRIVATE USE

<b>AUTHOR</b>	Grant Thompson, Chief Executive Officer
<b>DATE</b>	Thursday, 10 March 2022
<b>FILE NO</b>	PE.HMR.107

## STATUTORY REQUIREMENTS

*Section 5.23(2) of the Local Government Act 1995* permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret; or
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
  - (ii) endanger the security of the local government's property; or
  - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

## PROCEDURAL MOTION

21/22 Moved Cr Gale

Seconded Cr F Webb

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (a) of the *Local Government Act 1995* at 3.47pm.

CARRIED 8/0

*The Chief Executive Officer, Manager Regulatory Services and Susanne Bilney left the meeting at 3.47pm.*

**OFFICER RECOMMENDATION/COUNCIL DECISION**

22/22 Moved Cr Gale

Seconded Cr F Webb

That:

1. the current Chief Executive Officer (CEO) has met all the performance criteria during his probation period and is appointed permanent fulltime to the position as per the CEO Contract of Employment.
2. the attached Variation to Contract Probation Period Remuneration Grant Thompson be accepted and offered to the CEO with changes related to the CEO's probation criteria and remuneration, as per the original Letter of Offer and in alignment to the *Western Australia Salaries and Allowances Act 1975 - Determination Of The Salaries And Allowances Tribunal On Local Government Chief Executive Officers And Elected Members*.

**CARRIED BY ABSOLUTE MAJORITY**

*The Chief Executive Officer returned to the meeting at 3.48pm.*

**OFFICER RECOMMENDATION/COUNCIL DECISION**

23/22 Moved Cr Gale

Seconded Cr Singh

That the Council gives explicit permission to allow the use of a Shire of Kojonup vehicle to travel north of the 26<sup>th</sup> Parallel with all fuel and expenses to be borne by the officer when using the vehicle north of the 26<sup>th</sup> Parallel, as per the attached request and as per Council Policy 2.2.8.

**CARRIED 8/0**

**PROCEDURAL MOTION**

24/22 Moved Cr Gale

Seconded Cr F Webb

That the meeting be reopened to the public at 4.46pm.

**CARRIED 8/0**

*Susanne Bilney returned to the meeting at 3.49pm.*

**18 NEXT MEETING**

Ordinary Council Meeting Tuesday, 12 April 2022 commencing at 3.00pm.

**19 CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.50 pm.

**20     ATTACHMENTS (SEPARATE)**

Item 7.1	7.1.1	Minutes of the Council Meeting held on 15 February 2022
Item 10.1	10.1.1	Kojonup Golf Club correspondence
Item 10.2	10.2.1	Business Case
	10.2.2	Project Management Plan
	10.2.3	Cost Benefit Analysis
	10.2.4	Operational Management Overview
	10.2.5	Plans
	10.2.6	Project Costings
Item 11.1	11.1.1	Bush Fire Advisory Committee meeting minutes - 9 February 2022
Item 11.2	11.2.1	Fire Break Order 2022/23
Item 11.3	11.3.1	2022-23 LGGS Covering Letter – Kojonup
Item 12.1	12.1.1	February 2022 Monthly Financial Statements
Item 12.2	12.2.1	Monthly Payment Listing 1 to 28 February 2022
Item 12.3	12.3.1	Compliance Audit Report 2021

Thank you, Mister Chairperson, for the opportunity to speak on the 150<sup>th</sup> Anniversary of Local Government in Kojonup and the 100<sup>th</sup> Anniversary of the Kojonup Hospital. On behalf of the Kojonup Historical Society, I would like to acknowledge the past, present and future elders and leaders of the Kanyeang people as the first peoples of our community.

Prior to 1871 construction and maintenance of roads was administered by Trustees appointed under the Roads Trust Act.

When 18 Road Board districts were defined in January 1871, the Kojonup district did not qualify under the 'Occupation Tenure Deeds'.

So, despite residents meeting and electing a Road Board on the 31<sup>st</sup> May 1871 at Elverds Hotel, it was not until the 12<sup>th</sup> of December 1871 that the district met the 'Occupation Tenure Deeds'.

The Elected chairman of the Kojonup Road Board was Louis Vanzuilecom.

The Kojonup Road Board covered a large area extending to the South Australian border.

In 1883 Joseph Spencer as chairman of the Board introduced a system of rotation for the election of members.

From a paper that Mr Lucien McBride presented to the Katanning Historical Society in 1941 he noted that:

- Liscence fees were imposed on users of main roads. Cart liscences were introduced in 1874, but only paid if the cart was used on the Perth-Albany road; others had not reached a stage of construction as to be dignified by the term 'road'.
- Meetings were first held in Kojonup then Broomehill and then alternatively between the two towns. Meetings in Kojonup were held at the "Old Inn" and then later moved to the "Semblance of Old England".
- The Chairman collected the liscence fees and paid the monies into his own account at the NAB Bank. He also used his own cheques to pay accounts and wrote across the face 'Kojonup District Road Board' which caused confusion and made it very difficult to balance the books.
- Employees of the Road Board had to find their own tools, worked on Saturdays, had no camping allowance, used their own tents and were doing well if they earned 8 pence a day.

In 1892 the entire Kojonup Road Board resigned as the present Katanning and Tambellup Districts had qualified to have a Road Board in their own right.

In 1919 the Kojonup community decided that they required better medical services and a Hospital Board was created, Mr R. Krakouer was elected chairman. The Hospital and Road Boards worked closely together to raise the money to build a hospital as the State government only agreed to provide half the funding.

What came to the fore was the willingness of the people of Kojonup to come together to raise the necessary funds and when the hospital was in operation that generosity continued. People donated food such as milk and eggs, flowers to the hospital. What also continued were the fund raising activities of the district, dance, wool drives, purchase of the sale yards to provide money for the hospital.

Kojonup was extremely fortunate to have the services of Dr K.F. Abernethy from 1922 for a period of 37 years. What must also be mentioned is Matron Farr and Sister McLennan for their long service to the Kojonup community.

Kojonup celebrates three dates for the Kojonup Hospital, the foundation stone was laid in July 1922, opened in October 1922 and then officially opened in April 1923.

To continue the history of the Road Board, on the 1<sup>st</sup> of July 1961 Road Boards across the state were dissolved as the Local Government Act 1960 came into effect and so began what we now term Local Government.

In 1970, the Kojonup Shire recognised that sporting amenities were either non-existent or substandard.

The Shire Council consulted extensively with the local community and in 1971 built the current football, hockey fields, swimming pool and the Sporting complex.

These facilities were opened in the centenary year of the Kojonup Shire 1971. It may have taken 24 years, but at last Kojonup had a swimming pool.

Kojonup had many people who provided their time and expertise for the community, Mr L. Vanzuilecom, Mr J.M. Flanagan, Mr J.J. Treasure, Mr R Honner, Mr R. Benn, Mr D.B O'Halloran, and Mr Lucien MacBride to name just a few. The Road Board Chair that you are seated in Mr President was the 'Shire of Kojonup President's Chair' and was presented to Cr. M.G. Harrison who was Shire President from 1976-1983.

So today we commemorate 150 years of Road Board/Local Government for the people of Kojonup as well as the beginning of the 100th year celebrations for the Hospital.

It is a time to reflect on the community spirit and what has been achieved and looking forward to the future in that if we engage with respect for the present and the past, that together with the Kanyeang peoples and immigrants, Kojonup will build an inclusive community.

**SHIRE of KOJONUP**  
**Ordinary Council Meeting 12 April 2022**

**Agenda Item 7.2 Presentations.**

**7.2.1 Kojonup Historical Society – 150 years.**

**Susanne Bilney Introduced Mr. Robert D Suann a Kojonup Historical Society Member.**

**Mr. CHAIRMAN.**

**My Name is Robert Duncan Suann JP. 3852.**

**Currently I live at Rossmoyne, Perth WA. 6148.**

**I married into the Kojonup Bailey / Hadlow family in 1955 and came back to Kojonup in 1957.**

**I was offered the opportunity to purchase the General Agency business of Kojonup entity Charles Leach on Albany Highway and subsequently granted an “A” Class Massey Ferguson Farm Machinery Dealership 1958.**

**Then proceeded to support the Kojonup Settlers develop one half of the Kojonup Local Government Land District.**

**Madeline and I were about Kojonup during the publication of Merle Bignells ‘First the Spring’ 1971. A History of the Shire of Kojonup Western Australia. 100 years Local Government Administration.**

**The Bailey / Hadlow Family celebrated their 100-year settlement in Kojonup in April 2019.**

**To: Presentations Today.**

**Kojonup Historical Society 150-Years Kojonup Local Government Administration.**

**I wish to present, through Kojonup Shire Council to the Kojonup Historical Society the product of four (4) Items of research concerning Kojonup’s Settlement Administration progression.**

- **Kojonup Population / Settler Events 1901 – 2021**
- **Research to confirm the claim ‘Welcome Kojonup est. 1837’.**
- **Research to resolve Merle Bignell’s ‘First the Spring’ dilemma (Re-print 1982) regarding the timing of Kojonup Roads Board Inaugural Election Meeting date.**
- **A copy of a Draft of Volume 1 of a 2 Volume 10 Series Historical Colonisation Publication entitled ‘Settlements around Kôjenup Spring 1714-2021.**

**Note:**

**The Books Volume Cover Page is comprised of past Historical Society President Arthur Collins Memorial Creation depicting Kojonup Settlements around Kojonup Spring as “Kojonup Swan River Colony – Settlement Wheel Rib and Hub Established 1837**

# **Western Australia Local Government 150 Years. 1871 – 2021**

## **“WELCOME to KOJONUP est. 1837”.**

*TIME BEFORE MEMORY: ‘Aboriginal Society was Governed by Customary Laws handed down by Creative Ancestral Beings’*

**The “Wadjela’s Swan River Settlement” - Founded by the Hanover Regal Dynasty 1828: Began as a Free Subject Settlement, expanded to a Colony by ‘Introduction of an Enrolled Pensioner Force’, within a Colonial Federation embracing Citizenship Values.**

**Excerpt: From the Shire of Kojonup ‘First the Spring’, 1982**

**“THE FIRST ROAD BOARD”: Merle Bignell’s, ‘First the Spring A History of the Shire of Kojonup, Western Australia’, advises - Page 118.**

*‘When the District’s Road Act, 1871 was first considered it would seem that Kojonup was overlooked as a center for a Road Board. ‘For some reason now not apparent’. ... The Settlers of the Blackwood and Williams district had similarly been overlooked’.*

**Under Governor Frederick Weld the Western Australian Government Gazette 4 January 1871, designated, and defined the Colony’s first 18 Road Board Districts qualifying with ‘Occupation Tenure Deeds’ a Resident Magistrate or Police Magistrate’s District, and to have division of Main and Minor Roads. Kojonup Land District, even though, at that time extended to the S.A. Border, did not have sufficient ‘Occupation Tenure Deeds’ etc. for Road Board Status.**

Reference to W.A. Government Gazette, State Records Office, State Library of Western Australia J.S. Battye Library established that at that time: *“The “Colony Productive Agricultural District Settlements Population” of Kojonup the Blackwood and Williams districts as not having adequate ‘Occupation Tenure Deeds’, nor an appointed Magistrate and laid out Roads”, to qualify for Roads Board Status!*

**Kojonup Road Board Determined / Defined: 12<sup>th</sup> December 1871.**

**However, by 12 December 1871, the number of Kojonup ‘Occupation Tenure Deeds’ was increased and with the support of the appointment, of Charles Louis Van Zuilecom on November 8<sup>th</sup>, 1870, as a ‘Justice of the Peace for the Settlement’, Williams District (14) together with Districts Kojonup (16) and Blackwood (19), increased the Colony’s designated, defined Road Boards to number 21.**

**It was not until May 1892 for the number of Colony Waste Crown Lands ‘Occupation Tenure Deeds’ Grants being issued such, as to support re-defining the 21 Colony Boards to incorporate the Road Board Districts of Mooradung, Narrogin, Katanning and Broomhill. Thereby enabling designation of Kojonup Local Government Agricultural ‘Occupation Tenure’ area to stand alone and to comprise about 293,114 ha as: ABS: (S) (LGA 54550) as of 12 December 2021 after 150 years.**

## Confirmation: “WELCOME to KOJONUP est. 1837”



Figure 30 Welcome to Kojonup Town site - Est. 1837.

Hanover Dynasty Colonisation Events Confirm: ‘Settlement Around Kôjenup Spring’.

Queen Victoria’s Table of Colonial Precedency issued 1837:

Kojennup / Kojonup beginning with the Colony Commissariat Office John Lewis Tenders:

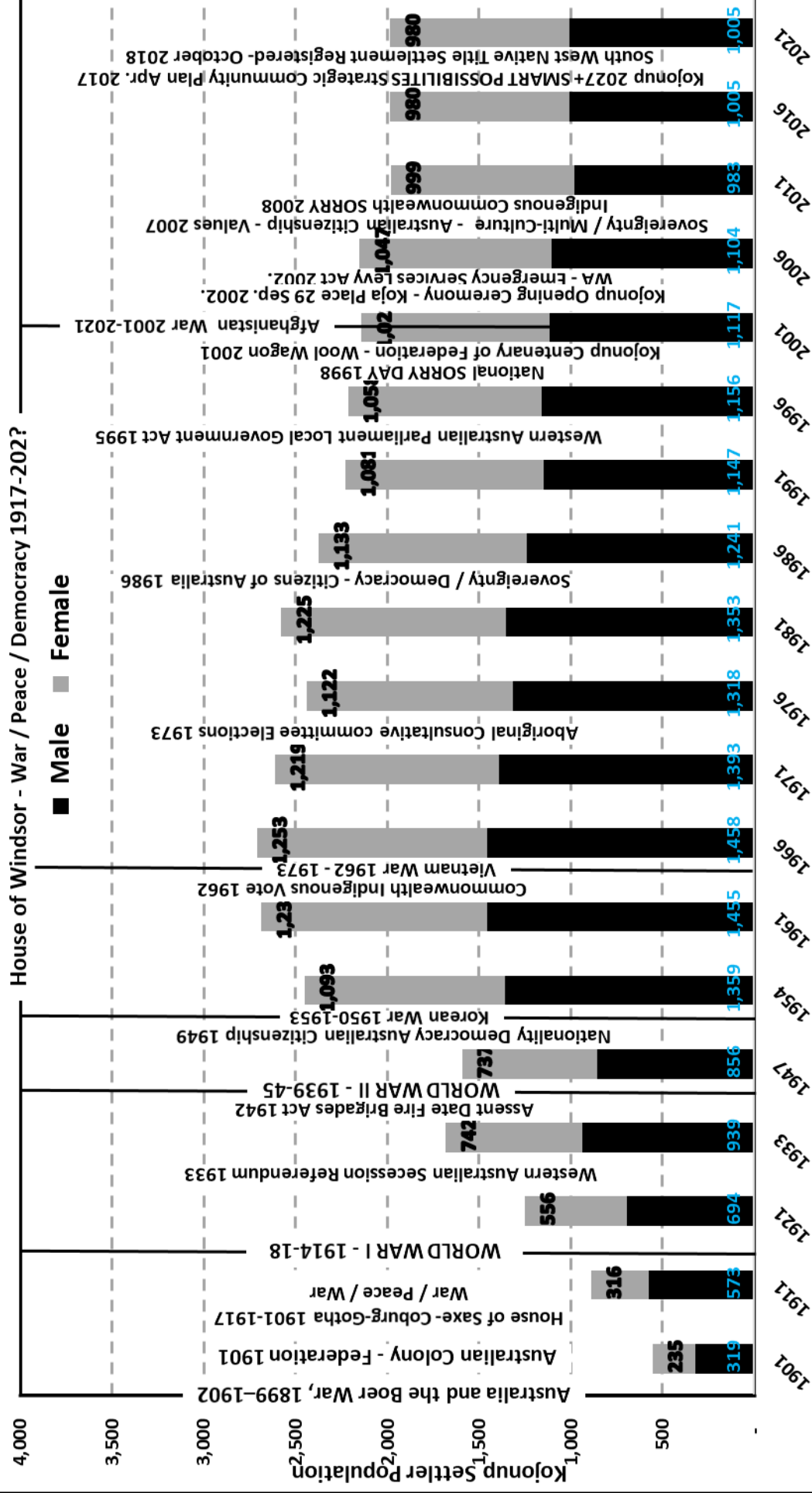
Gazetted 30.11.1837 - For Supply to his Majesty’s Troops Williams River – at a Detachment (“Kojennup / Kojonup Military Barracks”) stationed about 60 miles beyond the Williams River on the line to King George Sound entered into one-year certain commencing October 1836.

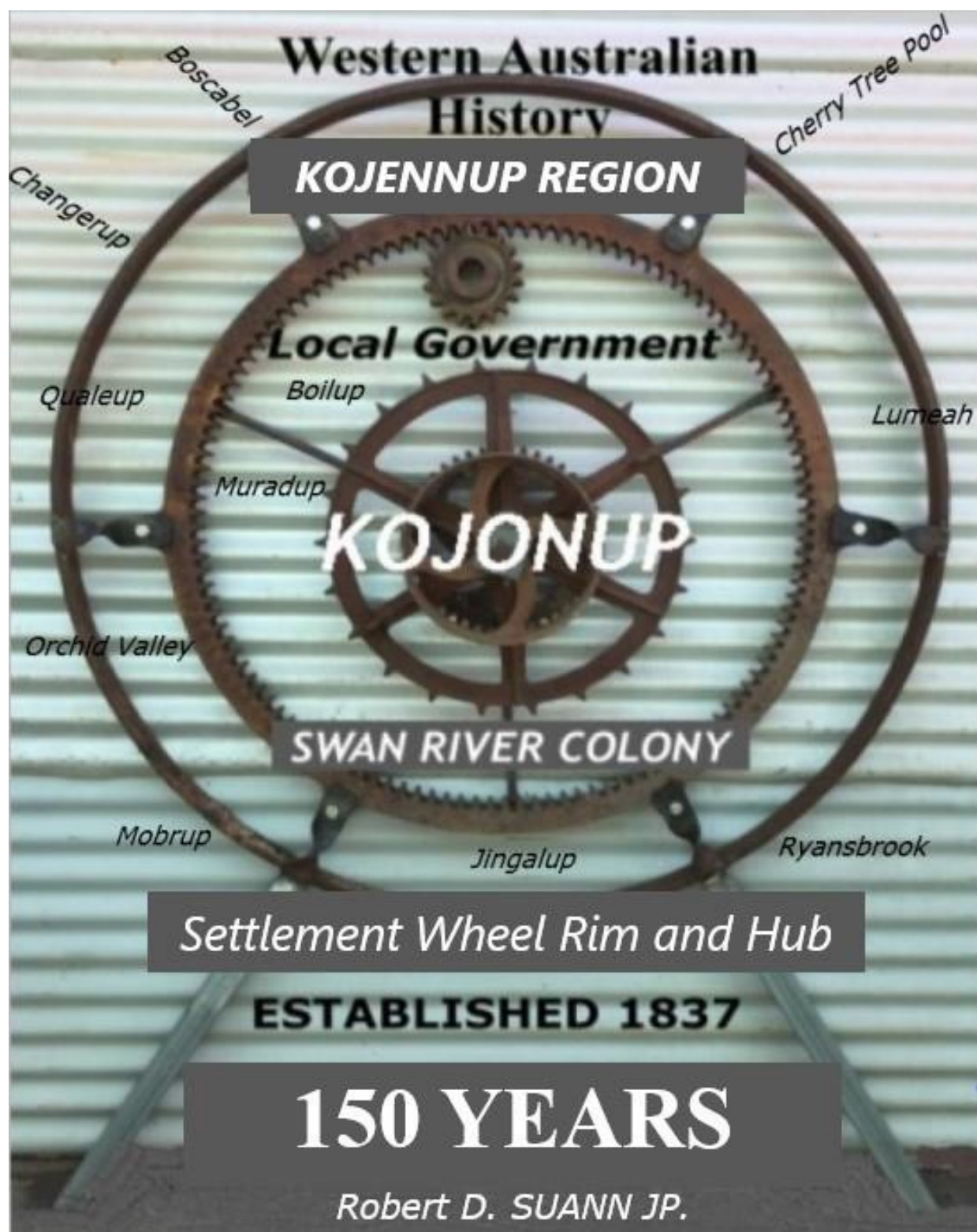
The W.A. Government Colonial Draftsman, Arthur Hillman’s Explorations / Line of Road Perth to King George Sound February / March 1837, signaled with Governor Stirling camping April 1837 at the Kôjenup Spring, followed with construction, by Lieutenant Armstrong’s 21<sup>st</sup> Fusiliers’, in September 1837 erecting a wooden Military Station shelter on the Line of the Road. The Heritage listed Kojonup Military Barracks in their present form were erected circa 1845.

**WA Government Gazettes Research: – Robert D. SUANN (Bob.) JP 3852.**

# POPULATION - "SETTLERS AROUND KOJONUP SPRING"

ABS: CENSUS 1901-2021





## Estelle Lottering

---

**From:** Robert Jehu  
**Sent:** Monday, 4 April 2022 12:56 PM  
**To:** Estelle Lottering  
**Subject:** FW: Subdivision application Lot 9999 Thornbury Close  
**Attachments:** Lot 9999 Thornbury Close DFES bushfire map.jpg; Lot 9999 Thornbury Close.jpg

Robert JEHU  
**Manager – Regulatory Services**  
SHIRE OF KOJONUP

93 Albany Highway Kojonup WA 6395 | PO Box 163 Kojonup WA 6395  
**Tel: 9831 2400 | Direct: 9831 2424 | Fax: 9831 1566**

[www.kojonup.wa.gov.au](http://www.kojonup.wa.gov.au)



### FOR RECIPIENTS EXTERNAL TO THE SHIRE OF KOJONUP

The information contained in this email (including any attachments) is intended for the named recipient only. It may contain privileged and confidential information. If you are not the intended recipient, you must not copy, distribute, take any action or reliance on it, or disclose any details of the email or attachments to any other person, firm or corporation. If you have received this email in error, please notify the sender as soon as possible by return email and then delete.

---

**From:** Phil Shephard  
**Sent:** Tuesday, 8 March 2022 2:40 PM  
**To:** Robert Jehu <mrs@kojonup.wa.gov.au>  
**Subject:** Fw: Subdivision application Lot 9999 Thornbury Close

Quote from 35 Degrees South for the records.

---

**From:** Mark Anderson <[marka@35degreesouth.com.au](mailto:marka@35degreesouth.com.au)>  
**Sent:** Tuesday, 1 March 2022 7:38 AM  
**To:** Phil Shephard  
**Cc:** Pauline Anderson  
**Subject:** Subdivision application Lot 9999 Thornbury Close

Good morning Phil,

To prepare a subdivision application drawing for submission to WAPC the fees are as follows:

1. I believe a feature & contour survey of the site will be required. To feature survey the whole of Lot 9999 utilizing the drone the fee is \$1940+GST.
2. To prepare the WAPC application Form 1A and drawing (drawing based on above feature survey plus Dial Before You Dig data), including Landgate Title search and survey information the fee is \$800+GST

3. WAPC application fee (the invoice will be directed to the Shire straight from WAPC) \$3547 for a two Lot application. Its possible that it maybe viewed as a one Lot application since the remainder of Lot 9999 may be a balance Lot for future subdivision and not incur the Lot fee (of \$77).
4. The site is located within the DFES declared bushfire risk area (see attached DFES map). You may be required to address BAL issues with the subdivision application, alternatively mount the case for exemption from addressing BAL issues at this stage. Either way I assume the Shire has a BAL consultant onboard? Ive not included any costs for addressing BAL issues should it be required by WAPC up front (would normally be the case).
5. Ifs/buts n maybes. Ive not included any costs for additional Landgate searches (easement documents etc), but its possible they maybe required. I wont know until the title and survey searches are done at Landgate. Additional Landgate search documents (if required) cost in the vicinity of \$30 each.

Thanks for the opportunity to quote.

Kind regards,

**Mark Anderson**

Licensed Surveyor



**35 Degrees South**

Phone: (08) 98 423 766

Fax: (08) 98 421 019

Email: [marka@35degreesouth.com.au](mailto:marka@35degreesouth.com.au)

Web: [www.35degreesouth.com.au](http://www.35degreesouth.com.au)

---

Privacy, Confidentiality & Liability Notice this email is intended for the named recipient only. The information contained in this message may be confidential, or commercially sensitive. If you are not the intended recipient you must not reproduce or distribute any part of this email, disclose its contents to any other party, or take any action in reliance on it. If you're not the intended recipient, please contact the sender immediately. and delete this message from your computer. You should scan this email and any attached files for viruses. Any views expressed in this Communication are those of the individual sender, except where the sender specifically states them to be the views of the Company.

**ATTACHMENTS TERMS & AGREEMENT:**

Any files attached to this email may contain notes regarding limitations of use and / or disclaimers. The intended recipient is required to read and be cognizant of any limitations of use that may impact on the intended use of the attached data. The notes regarding limitations of use and/or disclaimers form an integral part of the plan, data or attached files. Reproduction or Distribution of this plan, data or attachments, or any part thereof without these notes being included in full will render the information shown on such reproduction invalid and not suitable for use.

---

**Please be cautious**

This email was sent outside of your organisation

---

## Estelle Lottering

---

**From:** Robert Jehu  
**Sent:** Monday, 4 April 2022 12:57 PM  
**To:** Estelle Lottering  
**Subject:** FW: Proposed Subdivision of Lot 9999 on DP39776 Thornbury Close KOJONUP  
**Attachments:** Phil Shephard Lot 9999 on DP39776 Kojonup.jpg

Robert JEHU  
**Manager – Regulatory Services**  
SHIRE OF KOJONUP

93 Albany Highway Kojonup WA 6395 | PO Box 163 Kojonup WA 6395  
**Tel: 9831 2400 | Direct: 9831 2424 | Fax: 9831 1566**

[www.kojonup.wa.gov.au](http://www.kojonup.wa.gov.au)



### FOR RECIPIENTS EXTERNAL TO THE SHIRE OF KOJONUP

The information contained in this email (including any attachments) is intended for the named recipient only. It may contain privileged and confidential information. If you are not the intended recipient, you must not copy, distribute, take any action or reliance on it, or disclose any details of the email or attachments to any other person, firm or corporation. If you have received this email in error, please notify the sender as soon as possible by return email and then delete.

---

**From:** Phil Shephard  
**Sent:** Tuesday, 8 March 2022 2:42 PM  
**To:** Robert Jehu <mrs@kojonup.wa.gov.au>  
**Subject:** Fw: Proposed Subdivision of Lot 9999 on DP39776 Thornbury Close KOJONUP

Quote from Albany Surveys for the records.

---

**From:** [john@albanysurveys.com](mailto:john@albanysurveys.com) <[john@albanysurveys.com](mailto:john@albanysurveys.com)>  
**Sent:** Wednesday, 23 February 2022 3:48 PM  
**To:** Phil Shephard  
**Cc:** [chris@albanysurveys.com](mailto:chris@albanysurveys.com); [diane@albanysurveys.com](mailto:diane@albanysurveys.com)  
**Subject:** Proposed Subdivision of Lot 9999 on DP39776 Thornbury Close KOJONUP

Attention: Phil Shephard

G'day Phil

I presume you want the area dotted on the attached extract plan I obtained from Landgate to be subdivided out of Lot 9999.

I have a job to get under way soon for Ken Stan-Bishop at Thornbury Close, so could do the site survey for your proposed subdivision whilst up in Kojonup if awarded the job you are handling on behalf of the Shire.

As your plan that was sent was a bit hard to read and did not indicate how many lots you want in the subdivision, I'm only able to give an estimate of \$6,500 + GST to handle the whole job on the basis of the Shire paying the WAPC application fees for the subdivision.

If you are able to provide additional information I can review the cost estimate.

Kind Regards, John.

John Jamieson

Licensed Surveyor



Mobile: 0418 115 347

Email: [john@albanysurveys.com](mailto:john@albanysurveys.com)

Website: [www.albanysurveys.com](http://www.albanysurveys.com)

Surveyors | Planners | Engineers

Postal: PO Box 2036 ALBANY DC 6331 WA AUSTRALIA

**Please be cautious**

This email was sent outside of your organisation

## Estelle Lottering

---

**From:** Robert Jehu  
**Sent:** Monday, 4 April 2022 12:57 PM  
**To:** Estelle Lottering  
**Subject:** FW: Subdivision Quote for Shire of Kojonup  
**Attachments:** F768.Aerial.JPG

Robert JEHU  
**Manager – Regulatory Services**  
SHIRE OF KOJONUP

93 Albany Highway Kojonup WA 6395 | PO Box 163 Kojonup WA 6395  
**Tel: 9831 2400 | Direct: 9831 2424 | Fax: 9831 1566**

[www.kojonup.wa.gov.au](http://www.kojonup.wa.gov.au)



### FOR RECIPIENTS EXTERNAL TO THE SHIRE OF KOJONUP

The information contained in this email (including any attachments) is intended for the named recipient only. It may contain privileged and confidential information. If you are not the intended recipient, you must not copy, distribute, take any action or reliance on it, or disclose any details of the email or attachments to any other person, firm or corporation. If you have received this email in error, please notify the sender as soon as possible by return email and then delete.

---

**From:** Phil Shephard  
**Sent:** Tuesday, 8 March 2022 2:41 PM  
**To:** Robert Jehu <mrs@kojonup.wa.gov.au>  
**Subject:** Fw: Subdivision Quote for Shire of Kojonup

Quote from John Kinnear & Associates for the records.

---

**From:** John Kinnear <[john@jkalb.com](mailto:john@jkalb.com)>  
**Sent:** Friday, 25 February 2022 9:10 AM  
**To:** Phil Shephard  
**Subject:** RE: Subdivision Quote for Shire of Kojonup

Hi Phil

Would you please allow \$1,650.00 (incl GST) for us to prepare and lodge a subdivision plan with the WA Planning Commission.

This will include the preparation of a plan, utilizing available aerial image.

Application will be lodged online with WAPC.

Additional fees will include the statutory fee at WAPC, currently \$3,393.00 (+\$77.00 / lot).

This will be a 2 lot division, so total \$3,547.00.

There will also be a requirement for a Bush Fire Management Plan.

I expect this to be an additional few \$1000.

If you have any queries at all please contact me.

Regards  
John

John Kinnear  
John Kinnear & Associates  
Consulting Surveyors  
PO Box 293 / 45 Collie Street  
ALBANY WA 6331  
[john.k@jkalb.com](mailto:john.k@jkalb.com)  
Phone (08) 98421353 Fax (08) 98421570  
Mobile 0428421353

---

**From:** Phil Shephard [<mailto:planner@kojonup.wa.gov.au>]  
**Sent:** Monday, 21 February 2022 2:32 PM  
**To:** [john@jkalb.com](mailto:john@jkalb.com)  
**Subject:** Subdivision Quote for Shire of Kojonup

Hi John

Could you please provide a quote to prepare and lodge a subdivision application for the land shown in the attached image (Lot 9999 Thornbury Close, Kojonup) for the Shire.

Regards

Phil Shephard

Planner

Shire of Kojonup

---

**Please be cautious**

This email was sent outside of your organisation

---

## ASSESSMENT TABLE & COMMENTS

The following table summarises the results of the assessments:

Project	35 Degrees South	John Kinnear & Associates	Albany Surveyors
Quote to prepare and lodge subdivision application with WA Planning Commission for creation of new lot for Matthews from Lot 9999 Thornbury Close, Kojonup	Feature and Contour Survey \$1,940 + GST	Prepare Form 1A and subdivision diagram \$1,650 inc GST	Estimate \$6,500 + GST
	Prepare Form 1A and subdivision diagram \$800 + GST WAPC Application Fee \$3,547 BAL Report may be required \$1,000	WAPC Application Fee \$3,547 BAL Report may be required \$1,000	
	<b>Total Estimate</b> <b>\$6,588.40 inc. GST</b>	<b>Total Estimate</b> <b>\$6,197 inc. GST</b>	<b>Total Estimate</b> <b>\$7,215 inc. GST</b>

16 March 2022

Mr Grant Thompson  
CEO  
Shire of Kojonup  
93-95 Albany Highway  
Kojonup, WA 6395

By email to: [council@kojonup.wa.gov.au](mailto:council@kojonup.wa.gov.au)

Dear Mr Thompson,

I am sure you are acutely aware of the burden placed on Local Government due to deficient pet management by some owners. Failure to sterilise, microchip and register dogs and cats leads to poor welfare outcomes for the animals as well as increased workload and costs for councils when animals stray and otherwise cause a nuisance (i.e. roaming and fighting with other dogs, spraying/marketing their territory).

Our own work under the Animal Welfare indicates that pet owners who lack funds are most likely to fail to comply with these needs for their animals.

In light of these issues, and to support those with financial difficulties, RSPCA WA is launching a pilot Pet Sterilisation Program which offers reduced sterilisation costs, free microchipping and (where supported by the Local Government) lifetime pet registration for pet owners who hold a WA Seniors Card, Pensioner Concession Card or Health Care Card. With support from the Department of Primary Industries and Regional Development, the program is part funded by the State Government and administered by RSPCA WA. Sterilisation and microchipping is carried out by veterinary practices with whom RSPCA WA is partnering to deliver these services to the community.

This innovative pilot program will:

- Help community members meet requirements to register and sterilise their pets.
- Support local veterinary businesses.
- Enable those experiencing financial hardship to better care for their pets.
- Assist cat owners to comply with the *Cat Act 2011*, which mandates that all cats over six months of age be sterilised, microchipped and registered with their local government.
- Assist dog owners to comply with sterilisation requirements introduced under the *Dog Amendment (Stop Puppy Farming Bill 2021)*, at a reduced cost when the Bill becomes law.
- Reduce local government workload by reducing the number of unwanted litters and, consequently, the number of strays and incoming animals in local pounds

The Royal Society  
for the Prevention of  
Cruelty to Animals,  
Western Australia

ABN 48 626 609 587

108 Malaga Drive  
(Cnr Reid Highway)  
Malaga WA 6090

P (08) 9209 9300

E [rspca@rspcawa.org.au](mailto:rspca@rspcawa.org.au)  
W [rspcawa.org.au](http://rspcawa.org.au)

PO Box 3147  
Malaga WA 6944



I write to you today to seek a partnership with Shire of Kojonup as part of this innovative pilot.

Given the social and economic benefits of the program, and to add further incentives to strengthen the program even further, I am seeking your support in the form of Shire of Kojonup offering free lifetime registration to those pet owners who participate in the Pet Sterilisation Program.

It is anticipated that most of the program participants will be those who would ordinarily *not* consider getting their pets sterilised and registered, or those who are unaware of the need to do both. Therefore, increasing the number of pets which are sterilised and microchipped in Shire of Kojonup will both benefit local residents, and reduce workload on your rangers and other related services.

I would be very interested in the opportunity to discuss this partnership with you and have requested the program coordinator, Emily Mostyn-Brown, contact your office to follow up on this correspondence. Alternatively, Emily can be contacted directly on 9209 9315 or by email [emostynbrown@rspcawa.org.au](mailto:emostynbrown@rspcawa.org.au)

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Ben Cave', with a stylized flourish extending from the end.

Ben Cave  
Chief Executive Officer



## 2021/2022 MID-YEAR BUDGET REVIEW

(Actual Figures as at 28 February 2021 (67%))

### CONTENTS

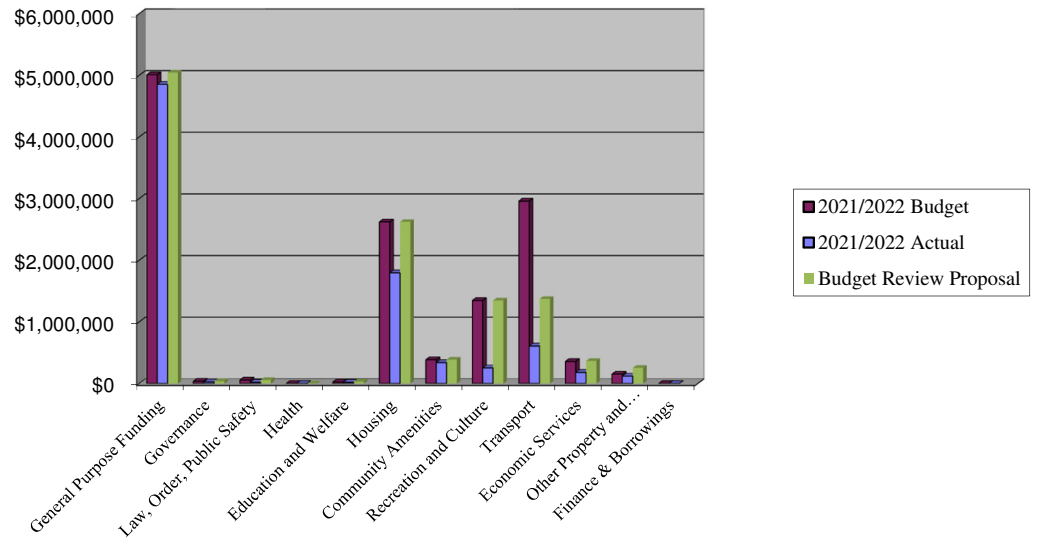
Statement	Page
Executive Summary	1-3
1(a) Statement of Comprehensive Income - by Program	4
1(b) Statement of Comprehensive Income - by Nature & Type	5
1(c) Rate Setting Statement	6
1(d) Representation of Surplus or Deficit	7
2 Progress of the Capital Program / Smart Implementation	9-10
3 Reserve Accounts	11-13
4 Loans	14
5 (a) Description of Programs	15
5 (b) Detailed Operating Accounts	16-37
6 Plant Replacement Details	38



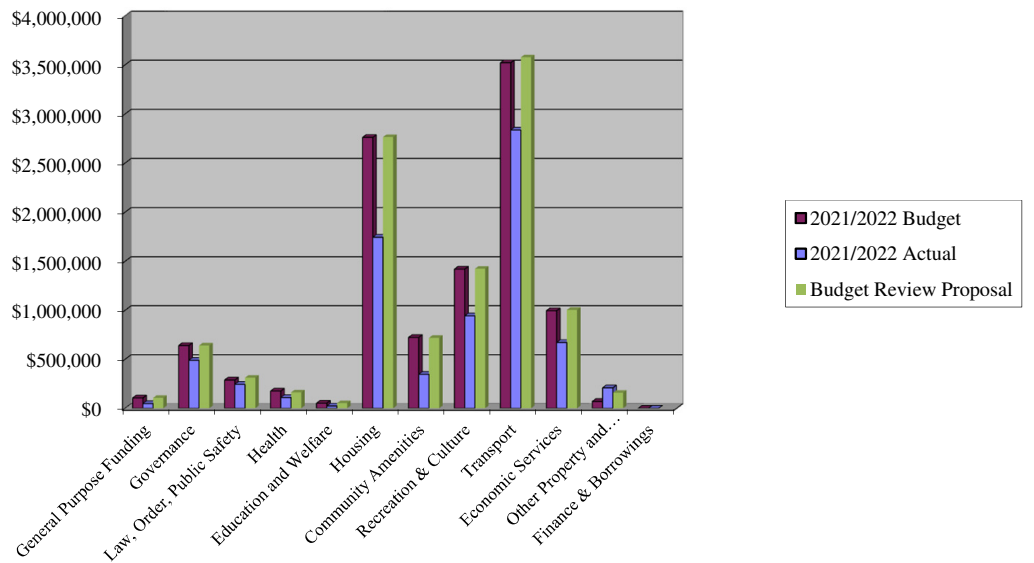
Manager Corporate &  
Community Services

**SHIRE OF KOJONUP  
EXECUTIVE SUMMARY  
(Actual Figures as at 28 February 2021 (67%))**

**Operating Revenue (by Program)**

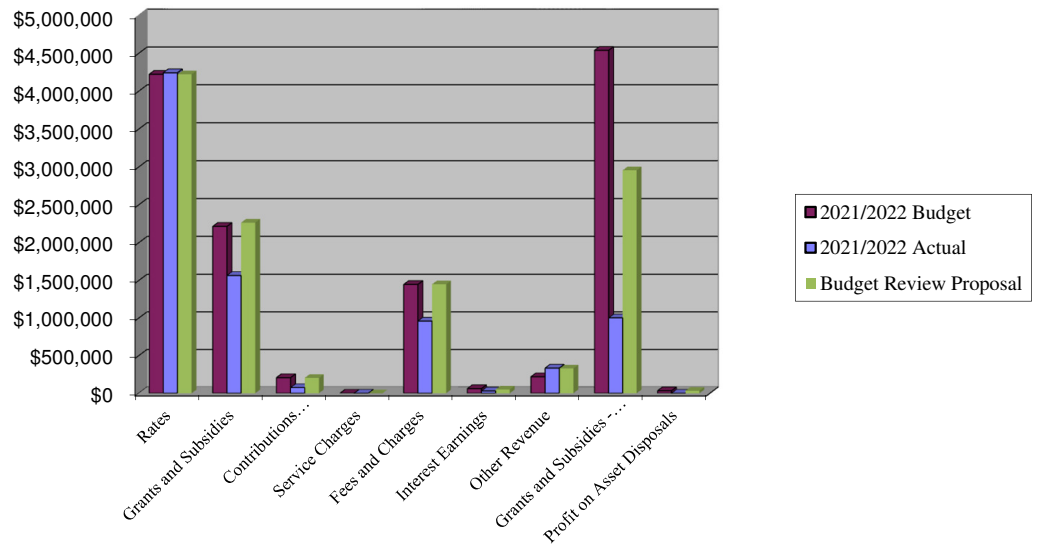


**Operating Expenditure (by Program)**

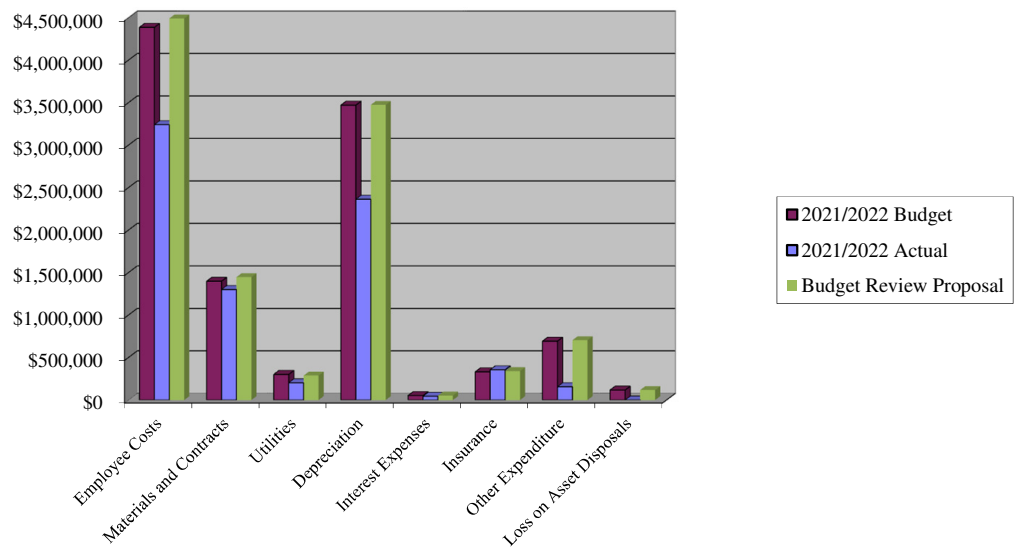


**SHIRE OF KOJONUP  
EXECUTIVE SUMMARY  
(Actual Figures as at 28 February 2021 (67%))**

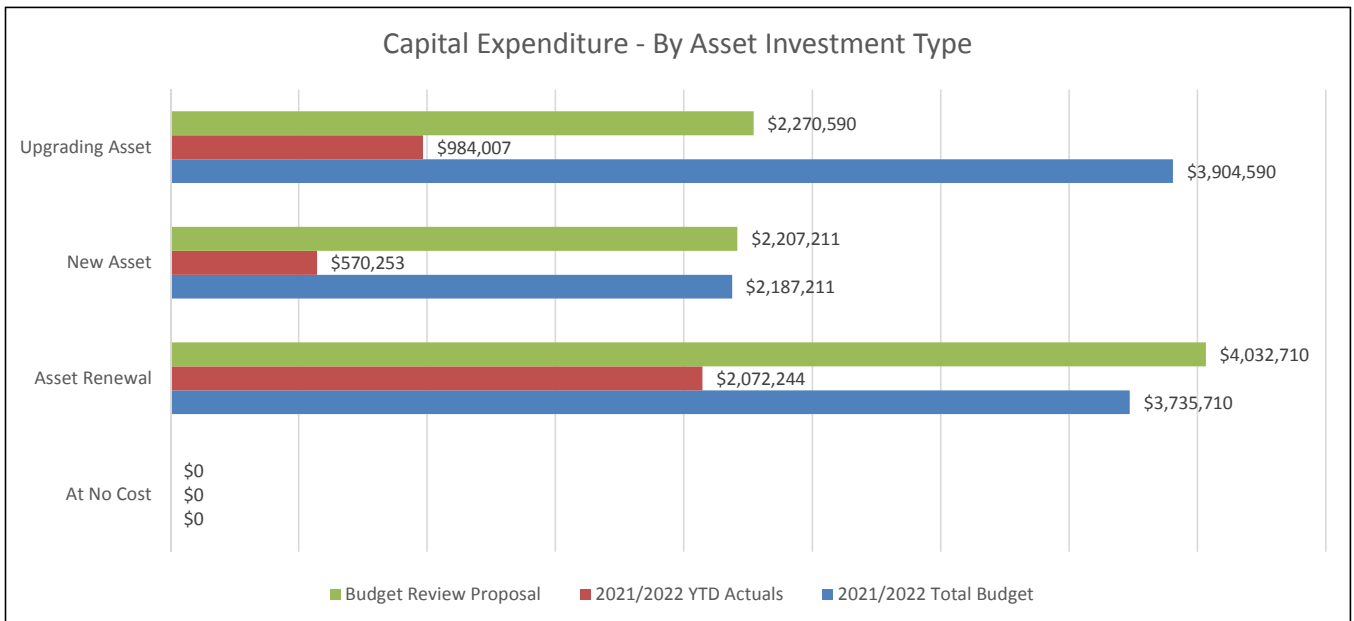
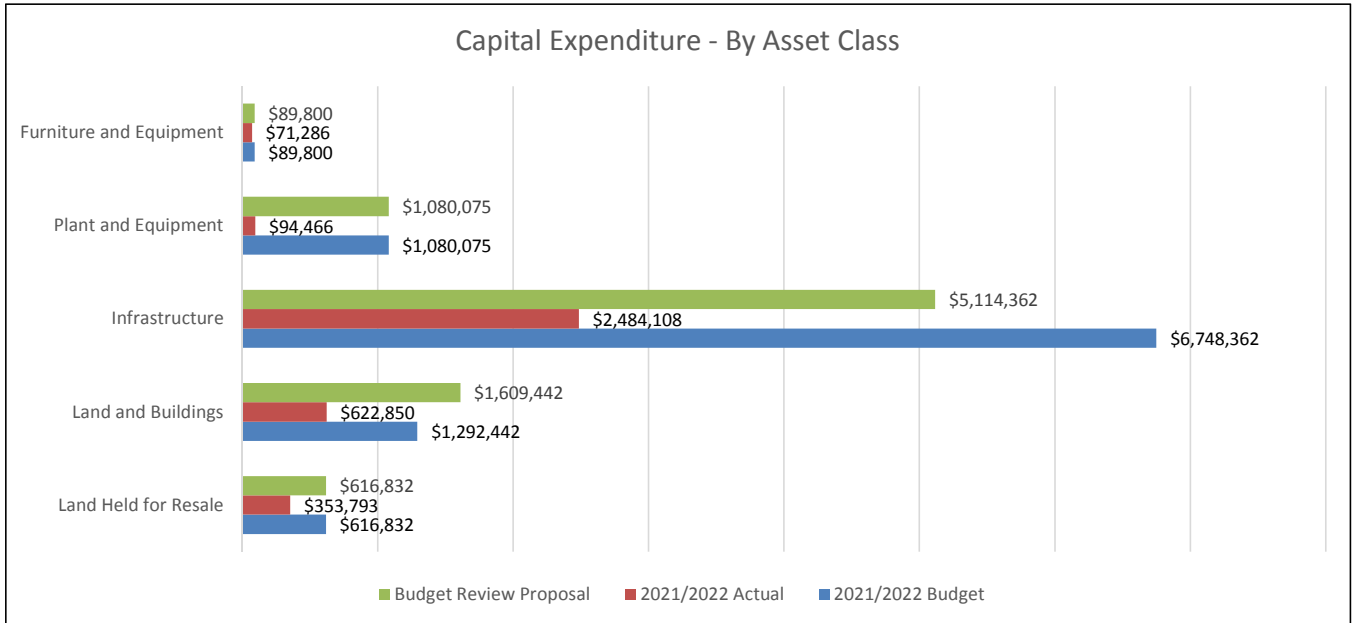
**Operating Revenue (by Nature/Type)**



**Operating Expenditure (by Nature / Type)**



**SHIRE OF KOJONUP  
EXECUTIVE SUMMARY  
(Actual Figures as at 28 February 2021 (67%))**



**SHIRE OF KOJONUP**  
**Statement of Comprehensive Income - by Program**  
**(Actual Figures as at 28 February 2021 (67%))**

More Info Page #	2021/2022 Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	Variance	PROPOSED AMENDMENT	Budget Review Proposal
<b>1(a) SOCI - BY PROGRAM</b>						
<b>Operating Revenue</b>						
General Purpose Funding	(\$5,009,097)	(\$4,746,365)	(\$4,852,765)	2%	(\$33,805)	(\$5,042,902)
Governance	(\$36,450)	(\$24,272)	(\$25,676)	6%	\$0	(\$36,450)
Law, Order, Public Safety	(\$55,970)	(\$28,944)	(\$21,123)	-27%	\$0	(\$55,970)
Health	(\$2,100)	(\$1,392)	(\$506)	-64%	\$0	(\$2,100)
Education and Welfare	(\$24,850)	(\$16,544)	(\$21,413)	29%	(\$5,000)	(\$29,850)
Housing	(\$2,621,000)	(\$1,558,672)	(\$1,795,222)	15%	\$0	(\$2,621,000)
Community Amenities	(\$386,180)	(\$257,288)	(\$339,810)	32%	(\$2,000)	(\$388,180)
Recreation and Culture	(\$1,346,307)	(\$882,387)	(\$252,889)	-71%	(\$500)	(\$1,346,807)
Transport	(\$2,959,605)	(\$301,257)	(\$609,081)	102%	\$1,587,636	(\$1,371,969)
Economic Services	(\$358,100)	(\$252,962)	(\$179,888)	-29%	(\$8,332)	(\$366,432)
Other Property and Services	(\$151,683)	(\$53,854)	(\$119,829)	123%	(\$102,000)	(\$253,683)
Finance & Borrowings	\$0	\$0	\$0		\$0	\$0
	<b>(\$12,951,342)</b>	<b>(\$8,123,937)</b>	<b>(\$8,218,202)</b>	<b>1%</b>	<b>\$1,435,999</b>	<b>(\$11,515,343)</b>
<b>Operating Expenditure</b>						
General Purpose Funding	\$105,549	\$70,288	\$48,403	-31%	\$150	\$105,699
Governance	\$640,740	\$426,712	\$489,720	15%	\$200	\$640,940
Law, Order, Public Safety	\$288,778	\$208,872	\$244,619	17%	\$23,450	\$312,228
Health	\$175,815	\$117,088	\$109,448	-7%	(\$13,800)	\$162,015
Education and Welfare	\$52,062	\$34,600	\$23,202	-33%	\$0	\$52,062
Housing	\$2,761,203	\$1,839,768	\$1,745,210	-5%	\$3,800	\$2,765,003
Community Amenities	\$723,106	\$481,488	\$346,725	-28%	(\$3,823)	\$719,283
Recreation & Culture	\$1,420,139	\$945,520	\$943,724	0%	\$3,850	\$1,423,989
Transport	\$3,521,668	\$2,346,523	\$2,836,539	21%	\$55,000	\$3,576,668
Economic Services	\$996,153	\$663,432	\$671,799	1%	\$8,432	\$1,004,585
Other Property and Services	\$70,000	\$46,408	\$208,874	350%	\$88,232	\$158,232
Finance & Borrowings	\$0	\$0	\$0		\$0	\$0
	<b>\$10,755,214</b>	<b>\$7,180,699</b>	<b>\$7,668,263</b>	<b>7%</b>	<b>\$165,491</b>	<b>\$10,920,705</b>
<b>Net Result</b>	<b>\$2,196,127</b>	<b>\$943,238</b>	<b>\$549,939</b>		<b>(\$1,601,490)</b>	<b>\$594,637</b>

**"Traffic Lights" Colour Coding:**

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

**Revenue:**

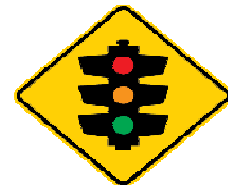
Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

**Expenditure:**

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



**SHIRE OF KOJONUP**  
**Statement of Comprehensive Income - by Nature & Type**  
**(Actual Figures as at 28 February 2021 (67%))**

**1(b) SOCI - BY NATURE & TYPE**

	More Info Page #	2021/2022 Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$	Variance	PROPOSED AMENDMENT	Budget Review Proposal
<b>Revenues from Ordinary Activities</b>							
Rates	16	(\$4,223,477)	(\$4,223,477)	(\$4,244,528)	0%	\$ -	(\$4,223,477)
Grants and Subsidies		(\$2,216,222)	\$ (1,477,481)	(\$1,567,934)	6%	\$ (49,805)	(\$2,266,027)
Contributions Reimbursements & Donations		(\$208,100)	\$ (138,733)	(\$75,346)	-46%	\$ 3,636	(\$204,464)
Service Charges		\$0	\$ -	\$0		\$ -	\$0
Fees and Charges		(\$1,448,162)	\$ (965,441)	(\$961,287)	0%	\$ (2,500)	(\$1,450,662)
Interest Earnings		(\$61,848)	\$ (41,232)	(\$30,821)	-25%	\$ 11,000	(\$50,848)
Other Revenue		(\$219,851)	\$ (146,567)	(\$334,925)	129%	\$ (110,332)	(\$330,183)
		(\$8,377,660)	(\$6,992,932)	(\$7,214,839)		\$ (148,001)	(\$8,525,661)
<b>Expenses from Ordinary Activities</b>							
Employee Costs		\$4,386,696	\$ 2,924,464	\$3,241,453	11%	\$ 105,250	\$4,491,946
Materials and Contracts		\$1,399,131	\$ 932,754	\$1,301,758	40%	\$ 48,603	\$1,447,734
Utilities		\$301,950	\$ 201,300	\$203,145	1%	\$ (13,600)	\$288,350
Depreciation		\$3,471,562	\$ 2,314,375	\$2,364,057	2%	\$ 3,500	\$3,475,062
Interest Expenses		\$53,048	\$ 35,365	\$44,582	26%	\$ -	\$53,048
Insurance		\$331,965	\$ 221,310	\$356,383	61%	\$ 9,506	\$341,471
Other Expenditure		\$693,162	\$ 462,108	\$156,885	-66%	\$ 12,232	\$705,394
		\$10,637,514	\$7,091,676	\$7,668,263		\$ 165,491	\$10,803,005
<b>Sub-Total</b>		\$2,259,855	\$98,744	\$453,424			\$2,277,345
Grants and Subsidies - non-operating		(\$4,540,482)	\$ (3,026,988)	(\$1,003,363)	-67%	\$ 1,584,000	(\$2,956,482)
Profit on Asset Disposals		(\$33,000)	\$ (22,000)	\$0	-100%	\$ -	(\$33,000)
Loss on Asset Disposals		\$117,500	\$ 78,333	\$0	-100%	\$ -	\$117,500
<b>NET RESULT</b>		<b>(\$2,196,127)</b>	<b>(\$2,871,910)</b>	<b>(\$549,939)</b>			<b>(\$594,637)</b>

**SHIRE OF KOJONUP**  
**Rate Setting Statement**  
**(Actual Figures as at 28 February 2021 (67%))**

**1(c) RATE SETTING STATEMENT**

	More Info Page #	2021/2022 Budget	2021/2022 YTD Budget	2021/2022 Actual	Variance	PROPOSED AMENDMENT	Budget Review Proposal
<b>Net Result from Operations:</b>		<b>\$2,196,127</b>	<b>\$943,238</b>	<b>\$549,939</b>			<b>\$594,637</b>
Less Non-Operating Grants		(\$4,540,482)	(\$3,026,988)	(\$1,003,363)			(\$2,956,482)
<b>Non Cash Items Written Back</b>							
(Profit)/Loss on Asset Disposals		\$84,500	\$75,624	\$0	-100%	\$ -	\$84,500
(Increase)/decrease in Deferred Rates		\$0	\$0	\$0		\$ -	\$0
Increase/(decrease) in Accrued Expenses		\$0	\$0	(\$640)		\$ -	\$0
Change in Provision for Doubtful Debts		\$2,000	\$0	\$0		\$ -	\$2,000
Change in Accrued Leave & Interest Provisions		\$0	\$0	\$0		\$ -	\$0
Depreciation on Assets		\$3,471,562	\$2,313,344	\$2,364,057	2%	\$ 3,500	\$3,475,062
<b>CASH PROVIDED BY OPERATIONS</b>		<b>\$1,213,707</b>	<b>\$305,218</b>	<b>\$1,909,994</b>			<b>\$1,199,717</b>
<b>CAPITAL INVESTMENT</b>							
<b>Capital Revenue</b>							
Non-Operating Grants		\$4,540,482	\$3,026,988	\$1,003,363		\$ (1,584,000)	\$2,956,482
Proceeds from Disposal of Assets	36	\$319,000	\$212,667	\$40,909	-81%	\$ -	\$319,000
		<b>\$4,859,482</b>	<b>\$3,239,655</b>	<b>\$1,044,272</b>			<b>\$3,275,482</b>
<b>Capital Expenditure</b>							
Land Held for Resale	11-12	\$616,832	\$411,221	\$353,793	-14%	\$ -	\$616,832
Land and Buildings	11-12	\$1,292,442	\$861,628	\$622,850	-28%	\$ 317,000	\$1,609,442
Infrastructure	11-12	\$6,748,362	\$4,498,908	\$2,484,108	-45%	\$ (1,634,000)	\$5,114,362
Plant and Equipment	11-12	\$1,080,075	\$720,050	\$94,466	-87%	\$ -	\$1,080,075
Furniture and Equipment	11-12	\$89,800	\$59,867	\$71,286	19%	\$ -	\$89,800
		<b>\$9,827,511</b>	<b>\$6,551,674</b>	<b>\$3,626,504</b>	-45%		<b>\$8,510,511</b>
<b>CASH REQUIRED FOR CAPITAL INVESTMENT</b>		<b>(\$4,968,029)</b>	<b>(\$3,312,019)</b>	<b>(\$2,582,231)</b>			<b>(\$5,235,029)</b>
<b>FINANCING ACTIVITIES</b>							
<b>Loans</b>							
Repayment of Debentures	17	\$254,654	\$169,769	\$225,200	33%	\$ -	\$254,654
Proceeds from New Debentures	17	(\$2,486,833)	(\$1,657,889)	\$0	-100%	\$ (300,000)	(\$2,786,833)
Self-Supporting Loan Principal Income	17	\$0	\$0	\$0		\$ -	\$0
<b>Fund Transfers</b>							
Transfers to Reserves	13	\$1,013,515	\$675,677	\$280,714	-58%	\$ -	\$1,013,515
Transfers from Reserves	13	(\$1,290,907)	(\$860,605)	(\$300,000)	-65%	\$ -	(\$1,290,907)
Transfer from Springhaven Reserve	13	\$0	\$0	\$300,000		\$ -	\$0
Transfer to Springhaven Reserve	13	\$0	\$0	\$0		\$ -	\$0
Transfer from Restricted Monies	37	(\$223,749)	(\$149,166)	(\$809,217)		\$ -	(\$223,749)
Transfer to Restricted Monies	37	\$0	\$0	\$1,003,363		\$ -	\$0
<b>CASH PROVIDED BY FINANCING ACTIVITIES</b>		<b>\$2,733,320</b>	<b>\$1,822,213</b>	<b>(\$700,060)</b>			<b>\$3,033,320</b>
<b>SUMMARY:</b>							
<b>SURPLUS/(DEFICIT) 1st JULY</b>		\$995,851		\$1,001,992		\$ 6,141	\$1,001,992
Cash Provided by Operations		\$1,213,707		\$1,909,994		\$ (13,990)	\$1,199,717
Cash Required for Capital Investment		(\$4,968,029)		(\$2,582,231)		\$ (267,000)	(\$5,235,029)
Cash Provided through Financing Activities		\$2,733,320		(\$700,060)		\$ 300,000	\$3,033,320
<b>CLOSING SURPLUS OR (DEFICIT)</b>	<b>7</b>	<b>(\$25,151)</b>		<b>(\$370,306)</b>		<b>\$ 25,151.03</b>	<b>\$0</b>

**SHIRE OF KOJONUP**  
**Representation of Surplus or Deficit**  
**(Actual Figures as at 28 February 2021 (67%))**

More  
Info  
Page #

**2021/2022  
Budget**

**2021/2022  
Actual  
\$**

**PROPOSED  
AMENDMENT**

**Budget Review  
Proposal**

**1(d) SURPLUS / (DEFICIT) REPRESENTED BY:**

**Comprises:**

Cash - Unrestricted		\$ 124,849	\$ (422,209)	\$ 25,151	\$ 150,000
Cash - Restricted Cash (see Note 10)		\$ -	\$ 417,895	\$ -	\$ -
Cash - Restricted Reserves	13	\$ 3,280,091	\$ 3,519,893	\$ -	\$ 3,280,091
Cash - On Hand (Floats)		\$ 640	\$ 740	\$ -	\$ 640
Stock on Hand		\$ 8,000	\$ 52,056	\$ -	\$ 8,000
Sundry Debtors	16	\$ 300,000	\$ 675,736	\$ -	\$ 300,000
Rates Debtors - Current	16	\$ 330,000	\$ 577,190	\$ -	\$ 330,000
Other Debtors		\$ 5,000	\$ 66,943	\$ -	\$ 5,000

**Less:**

Sundry Creditors		\$ (713,640)	\$ (650,635)	\$ -	\$ (713,640)
Tax Owed or (Payable)		\$ (10,000)	\$ (78,579)	\$ -	\$ (10,000)
Builders Retention		\$ (30,000)	\$ (109,856)	\$ -	\$ (30,000)
RAAP Grant (Creditor)		\$ -	\$ (237,239)	\$ -	\$ -
Grants/Contrib Carried as Liabilities (AASB15)		\$ -	\$ -	\$ -	\$ -
Payables and Provisions		\$ (40,000)	\$ (92,050)	\$ -	\$ (40,000)

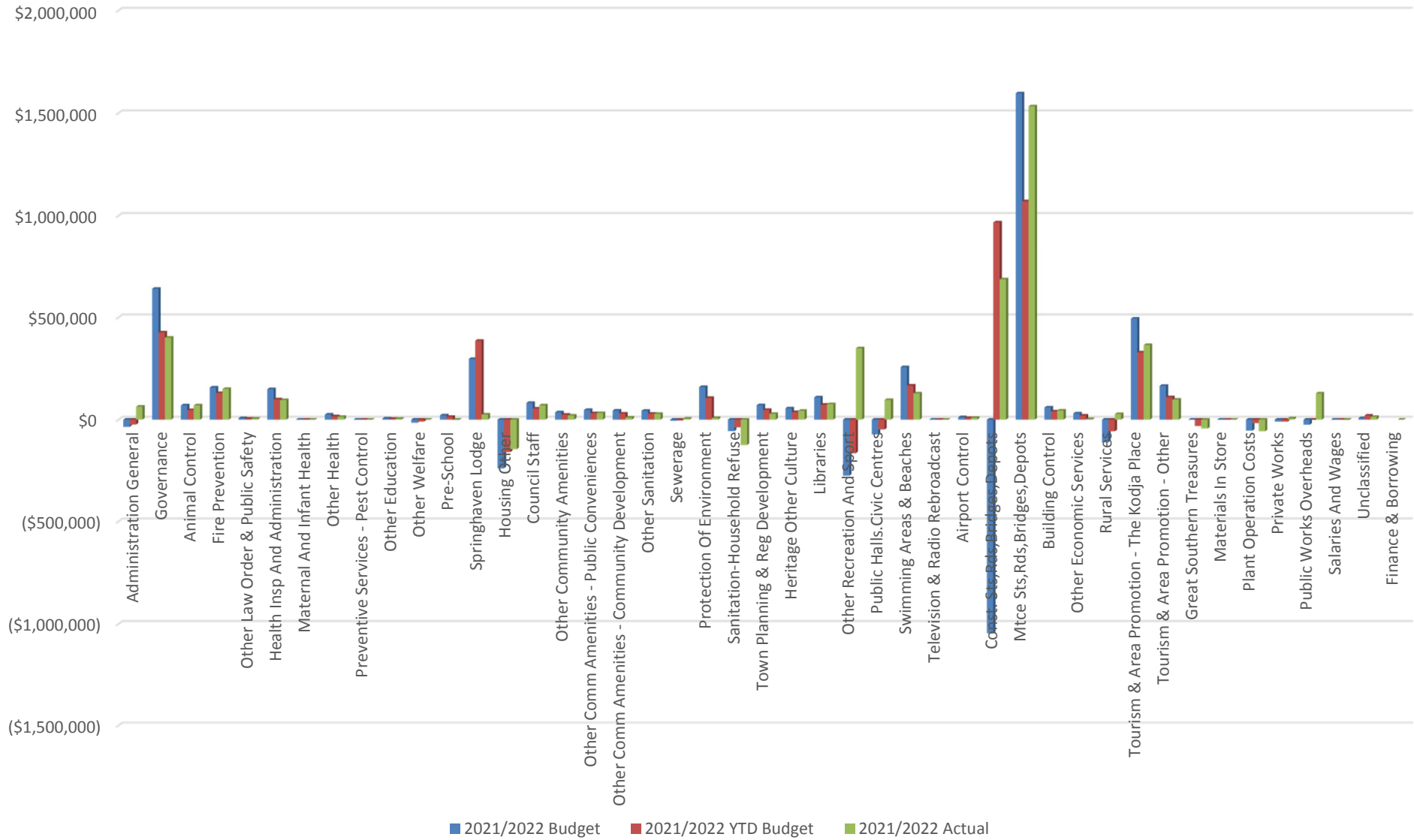
**Add Back:**

Cash Reserves	13	\$ (3,280,091)	\$ (3,519,893)	\$ -	\$ (3,280,091)
Restricted Cash (see Note 10)		\$ -	\$ (417,895)	\$ -	\$ -
Adjustments			\$ (152,404)	\$ -	
<b>CLOSING SURPLUS OR (DEFICIT)</b>		<b>\$ (25,151)</b>	<b>\$ (370,306)</b>		<b>\$ -</b>

The "cash" figures shown above are all held in transaction style bank accounts, with the exception of:

Cash - Restricted Reserves	Term Deposit Maturing	\$ -
		\$ -

## Net Cost per Sub-Program (Excluding General Purpose Funding)



**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL STATEMENTS**  
**(Actual Figures as at 28 February 2021 (67%))**

**2. PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION**

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2021/2022 Total Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>Governance</b>									
C137	ICT Plan Implementation	MCCS	Furn & Equip.	New	\$11,800	\$0	0%	\$0	\$11,800
C400	Shire Admin Centre - Grounds Upgrade	BMC	Infrastructure	Upgrade	\$8,000	\$0	0%	\$0	\$8,000
C191	Shire Admin Centre - Building Renewal/Improvement	BMC	Land & Build.	Asset Renewal	\$25,000	\$15,011	60%	\$0	\$25,000
					<b>\$44,800</b>	<b>\$15,011</b>	<b>34%</b>	<b>\$0</b>	<b>\$44,800</b>
<b>Law, Order and Public Safety</b>									
C138	Bush Fire Repeater Station	MRS	Infrastructure	New	\$109,767	\$20,264	18%	\$0	\$109,767
					<b>\$109,767</b>	<b>\$20,264</b>	<b>18%</b>	<b>\$0</b>	<b>\$109,767</b>
<b>Education &amp; Welfare</b>									
C107	Playgroup/Toy Library	BMC	Land & Build.	Asset Renewal	\$13,500	\$13,720	102%	\$0	\$13,500
					<b>\$13,500</b>	<b>\$13,720</b>	<b>102%</b>	<b>\$0</b>	<b>\$13,500</b>
<b>Housing</b>									
C150	GSHI - Key Worker	MCCS	Land & Build.	New	\$59,847	\$74,035	124%	\$0	\$59,847
C365	GSHI - Government Regional Officers	MCCS	Land & Build.	New	\$58,890	\$36,145	61%	\$0	\$58,890
C157	Staff - 15 Loton Close	BMC	Land & Build.	New	\$18,000	\$35,345	196%	\$15,000	\$33,000
C139	Staff - Bagg St Units	BMC	Land & Build.	Upgrade	\$15,000	\$0	0%	-\$15,000	\$0
C143	Staff - Newton Street Units	BMC	Land & Build.	Asset Renewal	\$12,000	\$7,771	65%	\$0	\$12,000
C142	Staff - Lot 8 Soldier Rd	BMC	Land & Build.	Asset Renewal	\$5,000	\$0	0%	\$0	\$5,000
	Staff - Renovation 34 Katanning Road	BMC	Land & Build.	Asset Renewal	\$0	\$0		\$150,000	\$150,000
	Staff - Renovation 39 Vanzuilecom St	BMC	Land & Build.	Asset Renewal	\$0	\$0		\$150,000	\$150,000
C266	Springhaven Lodge - Car Park	MACS	Furn & Equip.	New	\$0	\$0		\$0	\$0
C147	Springhaven Lodge - Furniture	MACS	Furn & Equip.	New	\$10,000	\$3,900	39%	\$0	\$10,000
C195	Springhaven Lodge - Building	MACS	Land & Build.	Asset Renewal	\$44,000	\$0	0%	\$0	\$44,000
C427	Springhaven Lodge - Building ACAR Grant	MACS	Land & Build.	Asset Renewal	\$285,000	\$0	0%	\$0	\$285,000
C313	Jean Sullivan Units - Building Renewal	BMC	Land & Build.	Upgrade	\$10,000	\$0	0%	\$0	\$10,000
C145	ILU's - Building Renewal	BMC	Land & Build.	Asset Renewal	\$12,000	\$0	0%	\$0	\$12,000
					<b>\$529,737</b>	<b>\$157,196</b>	<b>30%</b>	<b>\$300,000</b>	<b>\$829,737</b>
<b>Community Amenities</b>									
C407	Refuse Site Development	MRS	Infrastructure	Upgrade	\$30,521	\$0	0%	\$0	\$30,521
C355	Street Furniture	MW&S	Infrastructure	New	\$40,000	\$10,181	25%	\$0	\$40,000
					<b>\$70,521</b>	<b>\$10,181</b>	<b>14%</b>	<b>\$0</b>	<b>\$70,521</b>
<b>Recreation and Culture</b>									
C198	Historic Buildings	BMC	Land & Build.	Asset Renewal	\$12,000	\$0	0%	\$0	\$12,000
C428	Sub-division - Harness Display Shed	MRS	Land & Build.	New	\$12,000	\$0	0%	\$0	\$12,000
C199	Memorial Hall	BMC	Land & Build.	Asset Renewal	\$69,018	\$68,642	99%	\$0	\$69,018
C315	Memorial Hall - Furniture	BMC	Furn & Equip.	New	\$10,000	\$9,091	91%	\$0	\$10,000
C408	Harrison Place Toilets & Park	MW&S	Land & Build.	Upgrade	\$627,387	\$364,062	58%	\$0	\$627,387
7104	Swimming Pool - Shade	BMC	Infrastructure	New	\$6,000	\$5,450	91%	\$0	\$6,000
C429	Swimming Pool - Half Court Basketball	MCCS	Infrastructure	New	\$10,000	\$12,382	124%	\$5,000	\$15,000
C409	Swimming Pool - New Fence Eastern Boundary	BMC	Infrastructure	Upgrade	\$80,000	\$0	0%	\$0	\$80,000
C274	Sporting Complex - Netball Court Resurface & Roof	MCCS	Infrastructure	Asset Renewal	\$1,896,566	\$1,065,244	56%	\$0	\$1,896,566
C410	Sporting Complex - New Lights Upper Oval	MCCS	Infrastructure	Asset Renewal	\$264,482	\$217,567	82%	\$0	\$264,482
C411	Sporting Complex - Playground & Outdoor Gym	MCCS	Infrastructure	New	\$550,521	\$170,743	31%	\$0	\$550,521
C430	Sporting Complex - Audio/Visual	MCCS	Furn & Equip.	New	\$58,000	\$58,295	101%	\$0	\$58,000
New	Contribution to Golf Club Building Improvements	MCCS	Land & Build.	Asset Renewal	\$0	\$0		\$17,000	\$17,000
C412	Kojonup Park Drainage & Car Park & RV Area	MW&S	Infrastructure	Upgrade	\$0	\$1,283		\$0	\$0
C413	Trails Development	MCCS	Infrastructure	New	\$54,676	\$16,000	29%	\$0	\$54,676
					<b>\$3,650,650</b>	<b>\$1,988,759</b>	<b>54%</b>	<b>\$22,000</b>	<b>\$3,672,650</b>
<b>Transport</b>									
C174	Footpath Capital Improvement Program	MW&S	Infrastructure	Upgrade	\$63,000	\$92	0%	-\$25,000	\$38,000
C216	Street Kerbing Renewal - Townsite	MW&S	Infrastructure	Upgrade	\$25,000	\$437	2%	\$0	\$25,000
C433	Footpaths - Albany Hwy Pram Ramps	MW&S	Infrastructure	Upgrade	\$20,000	\$0	0%	\$0	\$20,000
C434	Spring Street	MW&S	Infrastructure	Asset Renewal	\$200,000	\$85,677	43%	\$0	\$200,000
C414	Reconstruct - Kojonup - Frankland Road	MW&S	Infrastructure	Asset Renewal	\$117,786	\$35,505	30%	\$0	\$117,786
C416	Reconstruct - Benn Pde	MW&S	Infrastructure	Asset Renewal	\$0	\$0		\$0	\$0
C246	Widening - Kojonup Darkan Rd (Road Safety Grant)	MW&S	Infrastructure	Upgrade	\$1,584,000	\$145,318	9%	-\$1,584,000	\$0

## 2. PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2021/2022 Total Budget	2021/2022 YTD Actuals	% of Annual Budget	PROPOSED AMENDMENT	Budget Review Proposal
							67%		
C417	Widening - Shamrock Road	MW&S	Infrastructure	Upgrade	\$124,850	\$42,994	34%	\$0	\$124,850
C436	Widening - Shamrock Road	MW&S	Infrastructure	Upgrade	\$450,000	\$3,912	1%	\$0	\$450,000
C248	Widening - Broomehill Kojonup Road	MW&S	Infrastructure	Upgrade	\$120,000	\$2,057	2%	\$0	\$120,000
C403	Bitumen Reseal - Newstead Road	MW&S	Infrastructure	Asset Renewal	\$0	\$0		\$0	\$0
C171	Bitumen Reseal - Boscabel Road	MW&S	Infrastructure	Asset Renewal	\$100,000	\$103,682	104%	\$0	\$100,000
C319	Bitumen Reseal - Kojonup Frankland Road	MW&S	Infrastructure	Asset Renewal	\$88,928	\$65,229	73%	\$0	\$88,928
C321	Bitumen Reseal - Broomehill Kojonup Road	MW&S	Infrastructure	Asset Renewal	\$87,571	\$18,515	21%	\$0	\$87,571
C418	Seal - Mather Road	MW&S	Infrastructure	Asset Renewal	\$150,000	\$164,418	110%	\$0	\$150,000
C249	Intersection - Mather/Tunny Road	MW&S	Infrastructure	Asset Renewal	\$0	\$0		\$0	\$0
C419	Seal - Hillier Road	MW&S	Infrastructure	Asset Renewal	\$215,559	\$168,752	78%	\$0	\$215,559
C245	Soldier Road - Drainage & Kerbing	MW&S	Infrastructure	Upgrade	\$70,000	\$70,021	100%	\$0	\$70,000
C252	Drainage Renewal - Townsite	MW&S	Infrastructure	Asset Renewal	\$20,000	\$935	5%	-\$20,000	\$0
C421	Floodway Repair - Riverdale Road	MW&S	Infrastructure	Asset Renewal	\$80,000	\$16,157	20%	\$0	\$80,000
C361	Signage - Upgrades	MW&S	Infrastructure	Upgrade	\$10,000	\$38	0%	-\$10,000	\$0
<b>Transport - Plant Purchases</b>					<b>\$3,526,694</b>	<b>\$923,739</b>	<b>26%</b>	<b>-\$1,639,000</b>	<b>\$1,887,694</b>
7604	Purchase of Plant & Equipment	MW&S	Plant & Equip.	New	\$1,080,075	\$94,466	9%	\$0	\$1,080,075
					<b>\$1,080,075</b>	<b>\$94,466</b>	<b>9%</b>	<b>\$0</b>	<b>\$1,080,075</b>
<b>Economic Services</b>									
C177	The Kodja Place - Capital Renewal/Improvement	BMC	Land & Build.	Asset Renewal	\$6,000	\$2,508	42%	\$0	\$6,000
C435	The Kodja Place - Rose Maze	SH	Infrastructure	Asset Renewal	\$23,500	\$1,022	4%	\$0	\$23,500
C054	Promotional Signage at Airport	MCCS	Infrastructure	New	\$30,000	\$0	0%	\$0	\$30,000
C424	Muradup Standpipe	MCCS	Infrastructure	Upgrade	\$50,000	\$0	0%	\$0	\$50,000
C425	Quin Quin Retarding Basins	MW&S	Infrastructure	New	\$50,000	\$10,127	20%	\$0	\$50,000
C261	Blackwood Road Dam	MW&S	Infrastructure	New	\$17,635	\$13,829	78%	\$0	\$17,635
C310	Subdivision Expenses	CEO	Land for Resale	Upgrade	\$616,832	\$353,793	57%	\$0	\$616,832
					<b>\$793,967</b>	<b>\$381,279</b>	<b>48%</b>	<b>\$0</b>	<b>\$793,967</b>
<b>Other Property &amp; Services</b>									
C423	Stockpile Area	MW&S	Infrastructure	Asset Renewal	\$0	\$16,278		\$0	\$0
C286	Chemical Shed - Replacement/Upgrade	SH	Land & Build.	Asset Renewal	\$7,800	\$5,611	72%	\$0	\$7,800
					<b>\$7,800</b>	<b>\$21,889</b>	<b>281%</b>	<b>\$0</b>	<b>\$7,800</b>
<b>Total Capital Expenditure</b>					<b>\$9,827,511</b>	<b>\$3,626,504</b>	<b>37%</b>	<b>-\$1,317,000</b>	<b>\$8,510,511</b>

<b>SUMMARIES:</b>									
Land Held for Resale					\$616,832	\$353,793	57%	\$0	\$616,832
Land & Buildings					\$1,292,442	\$622,850	48%	-\$317,000	\$1,609,442
Infrastructure					\$6,748,362	\$2,484,108	37%	\$1,634,000	\$5,114,362
Plant & Equipment					\$1,080,075	\$94,466	9%	\$0	\$1,080,075
Furn & Equipment					\$89,800	\$71,286	79%	\$0	\$89,800
					<b>\$9,827,511</b>	<b>\$3,626,504</b>	<b>37%</b>	<b>\$1,317,000</b>	<b>\$8,510,511</b>
At No Cost					\$0	\$0		\$0	\$0
Asset Renewal					\$3,735,710	\$2,072,244	55%	-\$297,000	\$4,032,710
New Asset					\$2,187,211	\$570,253	26%	-\$20,000	\$2,207,211
Upgrading Asset					\$3,904,590	\$984,007	25%	\$1,634,000	\$2,270,590
					<b>\$9,827,511</b>	<b>\$3,626,504</b>	<b>37%</b>	<b>\$1,317,000</b>	<b>\$8,510,511</b>
Chief Executive Officer					\$616,832	\$353,793	57%	\$0	\$616,832
Manager Corporate & Community Services					\$3,044,782	\$1,650,411	54%	-\$22,000	\$3,066,782
Manager Works & Services					\$5,341,791	\$1,433,965	27%	\$1,639,000	\$3,702,791
- Senior Horticulturalist					\$31,300	\$6,633	21%	\$0	\$31,300
Manager Regulatory Services					\$152,288	\$20,264	13%	\$0	\$152,288
- Building Maintenance Coordinator					\$301,518	\$157,538	52%	-\$300,000	\$601,518
Manager Aged Care Services					\$339,000	\$3,900	1%	\$0	\$339,000
					<b>\$9,827,511</b>	<b>\$3,626,504</b>	<b>37%</b>	<b>\$1,317,000</b>	<b>\$8,510,511</b>

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL STATEMENTS**  
**(Actual Figures as at 28 February 2021 (67%))**

**3. RESERVES**

	Opening Balance 1 July 2021		Transfer from Reserve		Transfer to Reserve		Interest Earned		Closing Balance	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	30-Jun-22	28-Feb-22
Employee Leave	\$ 225,393	\$ 225,393			\$ 10,000	\$ 10,000	\$ 563	\$ 153	\$ 235,956	\$ 235,545
Shire Office/Library Building Upgrade & Renewal	\$ 1,007	\$ 1,007					\$ 3	\$ -	\$ 1,010	\$ 1,007
Bushfire Communications	\$ 109,492	\$ 109,492	\$ (109,767)				\$ 275	\$ 73	\$ 0	\$ 109,565
Community Grant Scheme	\$ 9,735	\$ 9,735					\$ 24	\$ 6	\$ 9,759	\$ 9,741
Day Care Building Maintenance	\$ 12,051	\$ 12,051			\$ 2,700	\$ 2,700	\$ 30	\$ 8	\$ 14,781	\$ 14,759
Spencer St Youth Precinct	\$ 11,245	\$ 11,245			\$ 20,000	\$ 20,000	\$ 28	\$ 11	\$ 31,273	\$ 31,256
Springhaven Lodge Bonds	\$ 2,047,145	\$ 2,047,145		(\$300,000)				\$ -	\$ 2,047,145	\$ 1,747,145
Springhaven Building Upgrade & Renewal	\$ 18	\$ 18	\$ (5,000)				\$ 5,118	\$ 1,291	\$ 136	\$ 1,309
Springhaven Equipment	\$ 6,489	\$ 6,489			\$ 10,000	\$ 10,000	\$ 16	\$ 7	\$ 16,505	\$ 16,496
Low Income Housing	\$ 67,408	\$ 67,408	\$ (10,000)		\$ 16,700		\$ 169	\$ 45	\$ 74,277	\$ 67,453
Independent Living Units	\$ 38,324	\$ 38,324	\$ (12,000)		\$ 127,800		\$ 96	\$ 27	\$ 154,220	\$ 38,351
Benn Parade Multi-Facility	\$ 14,289	\$ 14,289					\$ 36	\$ 8	\$ 14,325	\$ 14,297
Townscape	\$ 25,333	\$ 25,333	\$ (20,000)		\$ 30,000	\$ 30,000	\$ 63	\$ 24	\$ 35,396	\$ 55,357
Landfill Waste Management	\$ 55,304	\$ 55,304	\$ (30,521)		\$ 25,664	\$ 25,664	\$ 138	\$ 43	\$ 50,585	\$ 81,011
Energy Efficiency	\$ 4,130	\$ 4,130	\$ (4,140)				\$ 10	\$ 3	\$ 0	\$ 4,133
Natural Resource Management	\$ 111,578	\$ 111,578	\$ (101,700)		\$ 60,000	\$ 60,000	\$ 279	\$ 89	\$ 70,157	\$ 171,667
RSL Hall Building Renewal	\$ 10,289	\$ 10,289					\$ 26	\$ 7	\$ 10,315	\$ 10,296
Memorial & Lesser Hall Upgrade & Renewal	\$ 12,118	\$ 12,118	\$ (35,000)		\$ 30,000	\$ 30,000	\$ 30	\$ 16	\$ 7,148	\$ 42,134
Sporting Complex Building Upgrade & Renewal	\$ 1,049	\$ 1,049					\$ 3	\$ 9	\$ 1,052	\$ 1,058
Sporting Facility	\$ 78,120	\$ 78,120	\$ (98,300)		\$ 20,000	\$ 20,000	\$ 195	\$ 49	\$ 15	\$ 98,168
Netball Court Resurfacing	\$ 1,007	\$ 1,007					\$ 3	\$ -	\$ 1,010	\$ 1,007
Playground & Parks	\$ 10,009	\$ 10,009			\$ 10,000	\$ 10,000	\$ 25	\$ 9	\$ 20,034	\$ 20,018
The Spring	\$ 1,007	\$ 1,007			\$ 15,000	\$ 15,000	\$ 3	\$ 4	\$ 16,010	\$ 16,011
Trails Network Construction	\$ 1,007	\$ 1,007			\$ 5,000	\$ 5,000	\$ 3	\$ 2	\$ 6,010	\$ 6,009
Swimming Pool	\$ 20,433	\$ 20,433			\$ 20,000	\$ 20,000	\$ 51	\$ 18	\$ 40,484	\$ 40,451
Economic Development	\$ 88,409	\$ 88,409	\$ (30,000)				\$ 221	\$ 59	\$ 58,630	\$ 88,468
Land Acquisition and Development	\$ 37,247	\$ 37,247	\$ (30,000)				\$ 93	\$ 25	\$ 7,340	\$ 37,272
Saleyards	\$ 39,511	\$ 39,511	\$ (38,400)				\$ 99	\$ 26	\$ 1,210	\$ 39,537
The Kodja Place Building Upgrade & Renewal	\$ 9,611	\$ 9,611	\$ (5,000)		\$ 10,000	\$ 10,000	\$ 24	\$ 9	\$ 14,635	\$ 19,620
The Kodja Place Master Plan Implementation	\$ -	\$ -			\$ 10,000	\$ 10,000	\$ -	\$ 3	\$ 10,000	\$ 10,003
Plant Replacement	\$ 489,415	\$ 489,415	\$ (761,079)		\$ 581,800		\$ 1,224	\$ 326	\$ 311,360	\$ 489,741
Works Depot Building Upgrade & Renewal	\$ 1,006	\$ 1,006					\$ 3	\$ -	\$ 1,009	\$ 1,006
<b>Total Cash Backed Reserves</b>	<b>\$3,539,179</b>	<b>\$3,539,179</b>	<b>(\$1,290,907)</b>	<b>(\$300,000)</b>	<b>\$1,004,664</b>	<b>\$278,364</b>	<b>\$8,851</b>	<b>\$2,350</b>	<b>\$3,261,787</b>	<b>\$3,519,893</b>

All of the above reserve accounts are supported by money held in financial institutions.

Yellow highlights illustrates proposed budget amendments

Community Grant Scheme reserve includes \$6,000 of Shire Funds for Kojonup Theatrical Society Memorial Hall Upgrade Project and \$3,000 Donation from the Kojonup Theatrical Society for this project.

Netball Court Resurfacing reserve required under grant funding agreement signed in 2020 for Netball Court Reconstruction project.

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL STATEMENTS**  
**(Actual Figures as at 28 February 2021 (67%))**

**3. RESERVES (Cont..)**

The purpose for which the reserve accounts have been established are as follows:

Employee Leave Reserve

- to be used to fund annual and long service leave requirements.

Shire Office/Library Building Upgrade & Renewal

To be used for major upgrade and capital renewal of the Shire Administration Centre and library buildings;

Bushfire Communications Reserve

- To construct and maintain critical bushfire communication infrastructure.

Community Grant Scheme

- To finance community grant scheme rounds and to financially manage larger community grants that may extend over more than one financial year.

Day Care Building Maintenance

For the expenditure of major building maintenance items on the Kojonup Day Care Centre building, corner of Elverd and Honner Streets, Kojonup. Annual rent paid by the tenant is deposited into this account.

Spencer St Youth Precinct

- to fund planning & construction of a skate park, pump track and youth centre at the Spencer Street site.

Springhaven Lodge Bonds

- to cash back refundable bonds paid by residents of the facility.

Springhaven Building Upgrade & Renewal Reserve

- to be used for major upgrade and capital renewal of Springhaven facility buildings

Springhaven Equipment

To fund the replacement of major equipment and appliances at Springhaven Frail Aged Lodge.

Low Income Housing Reserve

- to be used for major maintenance of Jean Sullivan Units. All operating profit is to be transferred to this reserve in accordance with the joint venture agreement

Independent Living Units

- To transfer operating profits from Loton Close units to this reserve to fund major maintenance and future asset replacement.

Benn Parade Multi-Facility

To fund the co-location of Historical Society, Men's Shed and Kojonup Tourist Railway facilities to the Benn Parade Railway Precinct.

Townscape

To fund major townscape improvements to the Kojonup Town Centre.

Landfill Waste Management Reserve

- to be used for future upkeep, maintenance, expansion, post closure activities and or reclamation of the Shire's waste management facilities. 10% of rubbish bin charges are to be allocated to this reserve annually.

Energy Efficiency Reserve

- established to fund energy efficiency initiatives within the Shire's operations. 50% of any savings resulting from expenditure of this reserve account is to be transferred back into the reserve.

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL STATEMENTS**  
**(Actual Figures as at 28 February 2021 (67%))**

**4. RESERVE DEFINITIONS (Cont..)**

Natural Resource Management

- For the Shire of Kojonup to progress the following projects:-

1. Bridal Creeper and tagasaste Eradication program.
2. Managing water resources including water harvesting and re-use opportunities in the Shire for the use in Kojonup parks and reserves during summer.
3. Undertake weed management and planting of native trees and shrubs in conjunction with Schools, Kojonup Aboriginal Corporation and community groups within identified Reserves such as:
  - a) Myrtle Benn, Farrar and Quin Quin;
  - b) Showground's area; and
  - c) Blackwood Road arboretum.

to improve bio diversity, fauna habitat and natural resource management outcomes.

RSL Hall Building Renewal

To fund major refurbishment and/or re-purposing of the Kojonup RSL Hall.

Memorial & Lesser Hall Upgrade & Renewal

- to be used for major upgrade and capital renewal of the Memorial and Lesser Hall buildings.

Sporting Complex Building Upgrade & Renewal

To be used for major upgrade and capital renewal of the Sporting Complex Building;

Sporting Facility Reserve

- to fund Council contribution to CSRFF Funding grants or to fund construction or renewal of Shire sporting facilities.

Netball Court Resurfacing

- to fund the future replacement of the netball court playing surfaces.

Playground & Parks

- to be used for the asset renewal and upgrade of major playground equipment and park infrastructure.

The Spring

To be used for major capital upgrades and improvements at the Kojonup Spring area;

Trails Network Construction

To be used to construct recreational trails within the Shire of Kojonup in accordance with the Great Southern Trails Master Plan and the Shire of Kojonup Trails Plan;

Swimming Pool

To fund major refurbishment and/or asset replacement of the Kevin O'Halloran Memorial Swimming Pool.

Economic Development Reserve

- to be used for the advancement of economic development within the Shire of Kojonup, specifically to fund outcomes within Key Pillar 4 - 'Prosperity' and Key Pillar 5 - 'Digital' within 'Smart Possibilities' the Kojonup Community Strategic Plan.

Land Acquisition & Development

- To fund the purchase of land, sub-division expenses and receipt sub-division sales revenue.

Saleyards

The profit or loss from annual operations to be transferred to this account to fund major refurbishment and/or asset renewal of the Kojonup Saleyards.

The Kodja Place Building Upgrade & Renewal

- to be used for major upgrade and capital renewal of The Kodja Place buildings.

Plant Replacement Reserve

- to smooth funding allocations over financial years for the purchase of major plant items.

Works Depot Building Upgrade & Renewal

To be used for major upgrade and capital renewal of the Works & Services Depot buildings;

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL STATEMENTS**  
(Actual Figures as at 28 February 2021 (67%))

**4. LOANS**

Particulars	Loan #	Principal 1-Jul-21	New Loans		Principal Repayments		Interest Repayments		Principal Outstanding	
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>Health</b>										
Medical Centre Donation	137	\$ 131,928	\$ -	\$ -	\$ 8,405	\$ 8,405	\$ 2,246	\$ 2,246	\$ 123,523	\$ 123,523
		<b>\$ 131,928</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,405</b>	<b>\$ 8,405</b>	<b>\$ 2,246</b>	<b>\$ 2,246</b>	<b>\$ 123,523</b>	<b>\$ 123,523</b>
<b>Housing</b>										
Bagg Street Accommodation	135	\$ 73,129			\$ 9,517	\$ 4,722	\$ 2,173	\$ 1,123	\$ 63,612	\$ 68,407
Aged Units - GSHI	139	\$ 40,269			\$ 9,892	\$ 9,892	\$ 442	\$ 442	\$ 30,377	\$ 30,377
Staff Housing - GSHI	140	\$ 914,071			\$ 58,234	\$ 58,234	\$ 15,563	\$ 15,563	\$ 855,837	\$ 855,837
GROH Housing - GSHI	138	\$ 1,043,456			\$ 109,398	\$ 109,398	\$ 14,633	\$ 14,633	\$ 934,058	\$ 934,058
Staff Housing - GSHI	New		\$ 55,000						\$ 55,000	\$ -
GROH Housing - GSHI	New		\$ 55,000						\$ 55,000	\$ -
Staff Housing Renovations	New		<b>\$ 300,000</b>						<b>\$ 300,000</b>	<b>\$ -</b>
		<b>\$ 2,070,925</b>	<b>\$ 410,000</b>	<b>\$ -</b>	<b>\$ 187,041</b>	<b>\$ 182,246</b>	<b>\$ 32,811</b>	<b>\$ 31,761</b>	<b>\$ 2,293,884</b>	<b>\$ 1,888,679</b>
<b>Recreation &amp; Culture</b>										
Sport Complex	134	\$ 232,212			\$ 16,344	\$ 8,072	\$ 11,272	\$ 5,736	\$ 215,868	\$ 224,140
Sport Complex Wall	136	\$ 81,552			\$ 9,502	\$ 4,727	\$ 1,576	\$ 811	\$ 72,050	\$ 76,824
Netball Courts & Roof	New	\$ -	\$ 1,390,000		\$ -		\$ -		\$ 1,390,000	\$ -
Oval Lighting	142	\$ 255,000			\$ 23,872	\$ 11,893	\$ 3,616	\$ 1,851	\$ 231,128	\$ 243,107
Harrison Pl Toilets & Park	New		\$ 400,000		\$ -		\$ -		\$ 400,000	\$ -
		<b>\$ 568,764</b>	<b>\$ 1,790,000</b>	<b>\$ -</b>	<b>\$ 49,718</b>	<b>\$ 24,693</b>	<b>\$ 16,464</b>	<b>\$ 8,398</b>	<b>\$ 2,309,046</b>	<b>\$ 544,071</b>
<b>Transport</b>										
Airstrip Lighting	141	\$ 146,800			\$ 9,490	\$ 9,856	\$ 1,528	\$ 2,177	\$ 137,310	\$ 136,944
		<b>\$ 146,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,490</b>	<b>\$ 9,856</b>	<b>\$ 1,528</b>	<b>\$ 2,177</b>	<b>\$ 137,310</b>	<b>\$ 136,944</b>
<b>Economic Services</b>										
Land Development	New		\$ 586,833		\$ -	\$ -	\$ -	\$ -	\$ 586,833	\$ -
		<b>\$ -</b>	<b>\$ 586,833</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 586,833</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 2,918,417</b>	<b>\$ 2,786,833</b>	<b>\$ -</b>	<b>\$ 254,654</b>	<b>\$ 225,200</b>	<b>\$ 53,049</b>	<b>\$ 44,582</b>	<b>\$ 5,450,596</b>	<b>\$ 2,693,217</b>

All debenture repayments are to be financed by general purpose revenue.

Yellow highlights illustrates proposed budget amendments

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL STATEMENTS**  
**(Actual Figures as at 28 February 2021 (67%))**

**5(a). DESCRIPTION OF PROGRAMS**

**GOVERNANCE**

This includes those income and expenses relating to Councillors, and the Council's Governance role, and that portion of Administration which cannot be reliably allocated or linked to other programs.

**GENERAL PURPOSE FUNDING**

This includes income relating to property rating, the untied Financial Assistance Grants and interest on investments.

**LAW, ORDER, PUBLIC SAFETY**

Includes items of Bushfire prevention actions, Ranger services & animal control as well as supervision, related costs, & the enforcement of Local Laws.

**HEALTH**

Involves food inspection, control and licensing of food outlets, food hygiene and promotion, vermin control & other Health issues.

**EDUCATION AND WELFARE**

This is mainly the Pre-School items.

**HOUSING**

Involves staff and other housing owned by the Shire & the Springhaven Aged Care Service.

**COMMUNITY AMENITIES**

Includes rubbish/sanitation collection & disposal, Town Planning, the Keep Australia Beautiful Program, Land Conservation, Community Development staff, public toilets and cemeteries.

**RECREATION AND CULTURE**

Halls and Community Centres, Kevin O'Halloran Memorial Swimming Pool, Recreation Centres, parks & gardens, library operations, TV & Radio rebroadcasting & the Community Resource Centre.

**TRANSPORT**

Maintenance & construction of roads, bridges, drainage, footpaths, cleaning & lighting of streets; airport operations, verge & street tree maintenance, large plant & machine replacements.

**ECONOMIC SERVICES**

Tourism operations & building control matters

**OTHER PROPERTY & SERVICES**

Private works, public works overheads, plant operating costs (overheads) & other unclassified services.

**SHIRE OF KOJONUP**  
**5(b). DETAILED OPERATING ACCOUNTS**  
**(Actual Figures as at 28 February 2021 (67%))**

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>3. GENERAL PURPOSE FUNDING</b>										
<b>General Purpose Grants</b>										
1302	Grants Commission Submission	Exp.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
1333	Grant - FAGS - Untied Portion	Inc.	MCCS	MCCS	-\$409,913	-\$273,160	-\$307,765	75%	-\$660	-\$410,573
1343	Grant - FAGS - Roads	Inc.	MCCS	MCCS	-\$300,959	-\$200,552	-\$258,993	86%	-\$44,145	-\$345,104
					<b>-\$710,872</b>	<b>-\$473,712</b>	<b>-\$566,758</b>	<b>80%</b>	<b>-\$44,805</b>	<b>-\$755,677</b>
<b>Other General Purpose Income</b>										
1373	Interest on Investment	Inc.	MCCS	SFO	-\$12,000	-\$7,992	\$0	0%	\$11,000	-\$1,000
1393	Interest on Reserves	Inc.	MCCS	SFO	-\$8,848	-\$5,896	-\$2,350	27%	\$0	-\$8,848
					<b>-\$20,848</b>	<b>-\$13,888</b>	<b>-\$2,350</b>	<b>11%</b>	<b>\$11,000</b>	<b>-\$9,848</b>
<b>Rate Revenue</b>										
1092	Rates Written Off/Refunded	Exp.	MCCS	SFO	\$175	\$112	\$36	21%	\$0	\$175
1104	Rates Incentive Prize	Exp.	MCCS	SFO	\$5,000	\$3,328	\$3,722	74%	\$0	\$5,000
1112	Admin Alloc To Rates (Cash)	Exp.	MCCS	MCCS	\$15,452	\$10,296	\$10,967	71%	\$0	\$15,452
1122	Admin Alloc To Rates (Non Cash)	Exp.	MCCS	MCCS	\$1,373	\$912	\$943	69%	\$0	\$1,373
1132	Rating Salaries	Exp.	MCCS	SFO	\$38,300	\$25,520	\$25,591	67%	\$0	\$38,300
1162	Superannuation	Exp.	MCCS	SFO	\$6,000	\$3,992	\$3,832	64%	\$0	\$6,000
1182	Postage, Printing & Stationary	Exp.	MCCS	SFO	\$2,700	\$1,792	\$1,448	54%	\$0	\$2,700
1192	Rating Valuations	Exp.	MCCS	SFO	\$33,000	\$21,984	\$819	2%	\$0	\$33,000
1202	Title Searches	Exp.	MCCS	SFO	\$650	\$432	\$0	0%	\$0	\$650
1222	Insurance - Emp Cost (Rates)	Exp.	MCCS	SFO	\$900	\$592	\$1,045	116%	\$150	\$1,050
1262	Legal Costs Incurred - Rates	Exp.	MCCS	SFO	\$2,000	\$1,328	\$0	0%	\$0	\$2,000
					<b>\$105,549</b>	<b>\$70,288</b>	<b>\$48,403</b>	<b>46%</b>	<b>\$150</b>	<b>\$105,699</b>
1003	Rates Levied All Areas	Inc.	MCCS	SFO	-\$4,221,677	-\$4,221,677	-\$4,243,097	101%	\$0	-\$4,221,677
1013	Ex Gratia Rates	Inc.	MCCS	SFO	-\$1,400	-\$928	-\$1,467	105%	\$0	-\$1,400
1023	Interim Rates	Inc.	MCCS	SFO	-\$300	-\$192	\$0	0%	\$0	-\$300
1043	Non Payment Penalty	Inc.	MCCS	SFO	-\$31,000	-\$20,656	-\$20,862	67%	\$0	-\$31,000
1053	Back Rates Levied	Inc.	MCCS	SFO	-\$100	-\$64	\$0	0%	\$0	-\$100
1063	Instalment Interest Charges	Inc.	MCCS	SFO	-\$10,000	-\$6,664	-\$7,609	76%	\$0	-\$10,000
1073	Instalment Administration Fee	Inc.	MCCS	SFO	-\$3,800	-\$2,528	-\$3,204	84%	\$0	-\$3,800
1263	Legal Expenses Recovered-Rates	Inc.	MCCS	SFO	-\$2,000	-\$1,328	\$0	0%	\$0	-\$2,000
1273	ESL Administration Fee	Inc.	MCCS	SFO	-\$4,000	-\$2,664	-\$4,000	100%	\$0	-\$4,000
1283	Settlement & Search Charges	Inc.	MCCS	SFO	-\$3,100	-\$2,064	-\$3,418	110%	\$0	-\$3,100
					<b>-\$4,277,377</b>	<b>-\$4,258,765</b>	<b>-\$4,283,657</b>	<b>100%</b>	<b>\$0</b>	<b>-\$4,277,377</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>4. GOVERNANCE</b>										
<b>Administration General</b>										
003D	Depreciation (Sch 4)	Exp.	MCCS	SFO	\$90,000	\$59,976	\$62,878	70%	\$0	\$90,000
003A	Annual Leave Accrual	Exp.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
003L	Long Service Leave Accrual	Exp.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
1842	Profit on Sale of Assets	Exp.	MCCS	MCCS	\$1,500	\$992	\$0		\$0	\$1,500
1852	Salaries - Admin	Exp.	MCCS	MCCS	\$900,000	\$599,760	\$715,842	80%	\$0	\$900,000
1882	Superannuation - Admin	Exp.	MCCS	MCCS	\$115,000	\$76,632	\$71,738	62%	\$0	\$115,000
1892	Staff Insurances	Exp.	MCCS	MCCS	\$19,000	\$12,656	\$24,145	127%	\$5,000	\$24,000
1902	FBT Admin Staff	Exp.	MCCS	SFO	\$14,000	\$9,328	\$10,632	76%	\$0	\$14,000
1912	Conference & Training	Exp.	MCCS	MCCS	\$22,700	\$15,112	\$7,803	34%	\$0	\$22,700
1921	Staff Housing Subsidy	Exp.	MCCS	MCCS	\$30,000	\$19,992	\$11,686	39%	\$0	\$30,000
1922	Advertising	Exp.	MCCS	MCCS	\$3,500	\$2,328	\$3,804	109%	\$1,000	\$4,500
1931	Occupational Risk Co-Ordinator Costs	Exp.	MCCS	SAO	\$14,500	\$9,656	\$7,165	49%	\$0	\$14,500
1932	Occupational Health & Safety	Exp.	MCCS	SAO	\$3,500	\$2,328	\$1,023	29%	\$0	\$3,500
1942	Staff Uniforms	Exp.	MCCS	MCCS	\$4,000	\$2,664	\$1,580	39%	\$0	\$4,000
1952	Staff Costs - Other	Exp.	MCCS	MCCS	\$10,500	\$6,984	\$8,255	79%	\$0	\$10,500
2174	COVID-19 Special Leave	Exp.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
1957	Office - Building Maintenance	Exp.	MCCS	BMC	\$8,500	\$5,648	\$12,466	147%	\$0	\$8,500
1958	Office - Cleaning & Assoc	Exp.	MCCS	SH	\$22,500	\$14,992	\$14,004	62%	\$0	\$22,500
1959	Office - Utility Charges	Exp.	MCCS	MCCS	\$8,000	\$5,328	\$5,465	68%	\$0	\$8,000
1962	Office - Gardens & Surrounds Maint.	Exp.	MCCS	SH	\$5,500	\$3,656	\$4,695	85%	\$0	\$5,500
2004	Office - Insurance	Exp.	MCCS	MCCS	\$31,000	\$20,656	\$31,927	103%	\$0	\$31,000
1972	Office - Printing & Stationary	Exp.	MCCS	MCCS	\$23,000	\$15,320	\$20,168	88%	\$0	\$23,000
2002	Office - Equipment Maintenance	Exp.	MCCS	MCCS	\$500	\$328	\$961	192%	\$500	\$1,000
1982	Telephone & Internet	Exp.	MCCS	MCCS	\$25,000	\$16,656	\$17,242	69%	\$0	\$25,000
2006	Donations - CEO Delegation	Exp.	MCCS	CEO	\$2,000	\$1,328	\$1,040	52%	\$0	\$2,000
2008	Donations - Council Decision	Exp.	MCCS	CEO	\$2,000	\$1,328	\$50	3%	\$0	\$2,000
2012	Non Capital Purchases	Exp.	MCCS	MCCS	\$5,000	\$3,328	\$4,518	90%	\$0	\$5,000
2022	Bank Charges	Exp.	MCCS	MCCS	\$16,000	\$10,656	\$12,322	77%	\$0	\$16,000
2032	Postage & Freight	Exp.	MCCS	MCCS	\$4,500	\$2,992	\$4,605	102%	\$0	\$4,500
2042	ICT Support	Exp.	MCCS	MCCS	\$20,000	\$13,328	\$19,362	97%	\$0	\$20,000
1992	ICT Software Licensing Fees	Exp.	MCCS	MCCS	\$55,000	\$36,648	\$50,868	92%	-\$4,000	\$51,000
2043	ICT Website (Subscription & Upgrades)	Exp.	MCCS	MCCS	\$10,000	\$6,664	\$13,745	137%	\$4,000	\$14,000
2044	ICT Hardware Purchases (<\$5,000)	Exp.	MCCS	MCCS	\$15,000	\$9,992	\$4,689	31%	\$0	\$15,000
2046	ICT Payroll Software Implementation	Exp.	MCCS	MCCS	\$45,000	\$29,984	\$0	0%	-\$34,500	\$10,500
2052	Vehicle Expenses	Exp.	MCCS	MCCS	\$17,000	\$11,320	\$10,031	59%	\$0	\$17,000
2062	Legal Expenses	Exp.	MCCS	CEO	\$5,000	\$3,328	\$21,174	423%	\$18,000	\$23,000
2072	Consultants - Special Projects	Exp.	MCCS	CEO	\$15,000	\$9,992	\$38,779	259%	\$25,000	\$40,000
2274	Consultants - HR / IR	Exp.	MCCS	CEO	\$20,000	\$13,328	\$3,504	18%	-\$15,000	\$5,000
2277	Consultants - Finance	Exp.	MCCS	MCCS	\$15,000	\$9,992	\$14,005	93%	\$0	\$15,000
2287	Fair Value Revaluations	Exp.	MCCS	MCCS	\$30,000	\$19,992	\$0	0%	\$0	\$30,000
2275	Records Management	Exp.	MCCS	MCCS	\$5,000	\$3,328	\$15,356	307%	\$0	\$5,000
2278	Security Monitoring	Exp.	MCCS	BMC	\$750	\$496	\$203	27%	\$0	\$750
2092	Misc Expenses	Exp.	MCCS	MCCS	\$2,200	\$1,456	\$702	32%	\$0	\$2,200
2172	Less Admin Non Cash Realloc	Exp.	MCCS	MCCS	-\$91,500	-\$60,968	-\$62,878	69%	\$0	-\$91,500
2182	Less Admin Cash Exp Realloc	Exp.	MCCS	MCCS	-\$1,545,150	-\$1,029,680	-\$1,096,652	71%	\$0	-\$1,545,150
					<b>\$0</b>	<b>-\$176</b>	<b>\$88,898</b>		<b>\$0</b>	<b>\$0</b>
2203	Grant for Digital Signage	Inc.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
2053	Sundry Income	Inc.	MCCS	MCCS	-\$200	-\$128	-\$90	45%	\$0	-\$200
2083	Police Licencing - Commissions	Inc.	MCCS	MCCS	-\$35,000	-\$23,320	-\$25,579	73%	\$0	-\$35,000
2143	Photocopying Charges	Inc.	MCCS	MCCS	-\$250	-\$160	-\$7	3%	\$0	-\$250
					<b>-\$35,450</b>	<b>-\$23,608</b>	<b>-\$25,676</b>	<b>72%</b>	<b>\$0</b>	<b>-\$35,450</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>Governance</b>										
002D	Depreciation (Sch 4)	Exp.	CEO	SFO	\$8,560	\$5,704	\$5,682	66%	\$0	\$8,560
102P	Loss on Sale of Assets (Gov)	Exp.	CEO	MCCS	\$0	\$0	\$0		\$0	\$0
1502	Members - Attendance Fees	Exp.	CEO	MCCS	\$105,000	\$69,968	\$50,148	48%	\$0	\$105,000
1508	Members - Travelling	Exp.	CEO	MCCS	\$700	\$464	\$589	84%	\$0	\$700
1512	Members - Conference Expenses	Exp.	CEO	MCCS	\$10,000	\$6,656	\$12,590	126%	\$3,500	\$13,500
1522	Members - Communication Exp	Exp.	CEO	MCCS	\$24,000	\$15,992	\$11,250	47%	\$0	\$24,000
1532	Election & Poll Expenses	Exp.	CEO	MCCS	\$9,000	\$5,984	\$5,487	61%	-\$3,500	\$5,500
1542	Presidents/Dep Allowances	Exp.	CEO	MCCS	\$35,000	\$23,320	\$17,324	49%	\$0	\$35,000
1562	Refreshments & Functions - Crs	Exp.	CEO	CEO	\$7,000	\$4,656	\$6,809	97%	\$0	\$7,000
1572	Refreshments & Functions - Staff	Exp.	CEO	CEO	\$3,300	\$2,192	\$2,896	88%	\$0	\$3,300
1578	Council - Special Visits	Exp.	CEO	CEO	\$300	\$192	\$0	0%	\$0	\$300
1592	Members - Insurance	Exp.	CEO	MCCS	\$8,400	\$5,592	\$8,866	106%	\$0	\$8,400
1602	Subscriptons	Exp.	CEO	CEO	\$14,000	\$9,328	\$13,862	99%	\$0	\$14,000
1612	Members - Misc Expenses	Exp.	CEO	CEO	\$500	\$328	\$707	141%	\$200	\$700
1624	Integrated Planning Expense	Exp.	CEO	CEO	\$15,000	\$9,992	\$161	1%	\$0	\$15,000
2075	VROC - Shared Services	Exp.	CEO	CEO	\$2,000	\$1,328	\$0	0%	\$0	\$2,000
2078	VROC - Projects	Exp.	CEO	CEO	\$5,000	\$3,328	\$0	0%	\$0	\$5,000
1632	Vehicle Operating Expenses	Exp.	CEO	MCCS	\$3,000	\$1,992	\$1,779	59%	\$0	\$3,000
1662	Audit Fees	Exp.	CEO	MCCS	\$65,800	\$43,848	\$37,056	56%	\$0	\$65,800
1702	Admin Allocated To Gov. (Cash)	Exp.	CEO	MCCS	\$309,030	\$205,936	\$219,330	71%	\$0	\$309,030
1712	Admin Allocated To Gov. (Non Cash)	Exp.	CEO	MCCS	\$9,150	\$6,096	\$6,288	69%	\$0	\$9,150
1772	Doubtful Debt Expenses-Provision	Exp.	CEO	MCCS	\$2,000	\$1,328	\$0	0%	\$0	\$2,000
1792	Legal Costs	Exp.	CEO	CEO	\$4,000	\$2,664	\$0	0%	\$0	\$4,000
					<b>\$640,740</b>	<b>\$426,888</b>	<b>\$400,822</b>	<b>63%</b>	<b>\$200</b>	<b>\$640,940</b>
002P	Profit On Sale Of Assets (Gov)	Inc.	CEO	SFO	-\$1,000	-\$664	\$0		\$0	-\$1,000
					<b>-\$1,000</b>	<b>-\$664</b>	<b>\$0</b>		<b>\$0</b>	<b>-\$1,000</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>5. LAW, ORDER &amp; PUBLIC SAFETY</b>										
<b><u>Animal Control</u></b>										
005D	Depreciation (Sch 5)	Exp.	MRS	SFO	\$540	\$352	\$353	65%	\$0	\$540
005P	Profit/Loss (Sch 5)	Exp.	MRS	SFO	\$0	\$0	\$0		\$0	\$0
2492	Salaries (Ac)	Exp.	MRS	BMC	\$25,000	\$16,656	\$32,015	128%	\$15,000	\$40,000
2522	Superannuation	Exp.	MRS	BMC	\$16,000	\$10,656	\$12,091	76%	\$0	\$16,000
2532	Other Employment Costs	Exp.	MRS	BMC	\$1,900	\$1,264	\$5,733	302%	\$4,000	\$5,900
2542	Conference & Training	Exp.	MRS	BMC	\$1,850	\$1,224	\$1,162	63%	\$0	\$1,850
2552	Ranger Vehicle	Exp.	MRS	BMC	\$3,500	\$2,320	\$6,980	199%	\$5,000	\$8,500
2553	Fbt Law Order & Public Safety	Exp.	MRS	SFO	\$1,150	\$760	\$1,568	136%	\$1,000	\$2,150
2562	Dog Control Expenses	Exp.	MRS	BMC	\$1,400	\$904	\$1,179	84%	\$0	\$1,400
2572	Dog Pound - Operational & Mtce Expenses	Exp.	MRS	BMC	\$2,500	\$1,656	\$1,666	67%	\$0	\$2,500
2582	Other Animal Control	Exp.	MRS	BMC	\$1,050	\$688	\$145	14%	-\$1,050	\$0
2583	Cat Control Expenses	Exp.	MRS	BMC	\$1,100	\$728	\$559	51%	\$0	\$1,100
2592	Audit of Dog & Cat Register	Exp.	MRS	BMC	\$1,500	\$992	\$0	0%	-\$1,500	\$0
2602	Admin Realloc - Cash (Animal)	Exp.	MRS	MCCS	\$15,452	\$10,296	\$10,967	71%	\$0	\$15,452
2612	Admin Realloc - Non Cash (A.C.)	Exp.	MRS	MCCS	\$915	\$608	\$629	69%	\$0	\$915
					<b>\$73,857</b>	<b>\$49,104</b>	<b>\$75,045</b>	<b>102%</b>	<b>\$22,450</b>	<b>\$96,307</b>
2653	Fines & Penalties - Dog Act	Inc.	MRS	BMC	-\$620	-\$408	\$0	0%	\$0	-\$620
2663	Impounding Fees - Dogs	Inc.	MRS	BMC	-\$500	-\$328	-\$1,730	346%	\$0	-\$500
2673	Dog Registration Fees	Inc.	MRS	BMC	-\$3,000	-\$1,992	-\$3,528	118%	\$0	-\$3,000
2674	Cat Registration Fees	Inc.	MRS	BMC	-\$500	-\$328	-\$389	78%	\$0	-\$500
					<b>-\$4,620</b>	<b>-\$3,056</b>	<b>-\$5,647</b>	<b>122%</b>	<b>\$0</b>	<b>-\$4,620</b>
<b><u>Fire Prevention</u></b>										
004D	Depreciation (Sch 5)	Exp.	MRS	SFO	\$40,952	\$27,288	\$24,719	60%	\$0	\$40,952
2272	Emergency Operating Expenses	Exp.	MRS	MRS	\$5,000	\$3,328	\$6,558	131%	\$2,000	\$7,000
2271	Emergency Operations Room - Storage	Exp.	MRS	MRS	\$5,000	\$3,328	\$0	0%	-\$1,500	\$3,500
2281	Community Emergency Services Manager	Exp.	MRS	MRS	\$22,000	\$14,656	\$8,032	37%	\$0	\$22,000
2292	Fire Hazard Reduction	Exp.	MRS	MWS	\$20,000	\$13,304	\$13,622	68%	-\$2,000	\$18,000
2302	Ground & Aerial Inspections	Exp.	MRS	MRS	\$4,000	\$2,664	\$3,691	92%	\$0	\$4,000
2322	Administration Costs	Exp.	MRS	MRS	\$2,000	\$1,328	\$3,512	176%	\$1,500	\$3,500
2342	Firefighting - Shire Resources	Exp.	MRS	CEO	\$4,000	\$2,664	\$0	0%	\$0	\$4,000
2372	Brigade Expenses (ESL)	Exp.	MRS	MRS	\$58,000	\$55,256	\$71,249	123%	\$0	\$58,000
2382	Admin Realloc - Cash (Fire)	Exp.	MRS	MCCS	\$46,355	\$30,888	\$32,900	71%	\$0	\$46,355
2442	Admin Realloc - Non Cash (Fire)	Exp.	MRS	MCCS	\$915	\$608	\$629	69%	\$0	\$915
					<b>\$208,222</b>	<b>\$155,312</b>	<b>\$164,911</b>	<b>79%</b>	<b>\$0</b>	<b>\$208,222</b>
2363	Fines & Penalties	Inc.	MRS	BMC	-\$1,000	-\$664	\$0	0%	\$0	-\$1,000
2373	ESL Levy Funding	Inc.	MRS	MRS	-\$50,000	-\$25,000	-\$15,185	30%	\$0	-\$50,000
2383	Sale of Fire Maps	Inc.	MRS	MCCS	-\$300	-\$192	-\$291	97%	\$0	-\$300
2393	Sundry Misc Income - Fire	Inc.	MRS	MRS	-\$50	-\$32	\$0	0%	\$0	-\$50
					<b>-\$51,350</b>	<b>-\$25,888</b>	<b>-\$15,476</b>	<b>30%</b>	<b>\$0</b>	<b>-\$51,350</b>
<b><u>Other Law Order &amp; Public Safety</u></b>										
2832	Vehicle Impounding	Exp.	MRS	BMC	\$700	\$464	\$1,605	229%	\$1,000	\$1,700
9782	Security System Upgrades - All Buildings	Exp.	MRS	BMC	\$5,000	\$3,328	\$3,058	61%	\$0	\$5,000
2862	Local Law Review	Exp.	MRS	MCCS	\$1,000	\$664	\$0	0%	\$0	\$1,000
					<b>\$6,700</b>	<b>\$4,456</b>	<b>\$4,663</b>	<b>70%</b>	<b>\$1,000</b>	<b>\$7,700</b>
2893	Sundry Income - Donations	Inc.	MRS	MCCS	\$0	\$0	\$0		\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>7. HEALTH</b>										
<b><u>Health Insp And Administration</u></b>										
008D	Depreciation (Sch 7)	Exp.	MRS	SFO	\$0	\$0	\$0		\$0	\$0
3102	Health - Salaries	Exp.	MRS	MRS	\$75,000	\$49,976	\$45,798	61%	\$0	\$75,000
3132	Health - Superannuation	Exp.	MRS	MRS	\$8,500	\$5,664	\$13,650	161%	\$8,000	\$16,500
3142	Health - Staff FBT	Exp.	MRS	SFO	\$8,000	\$5,328	\$5,053	63%	\$0	\$8,000
3152	Health - Conference & Training	Exp.	MRS	MRS	\$1,000	\$664	\$0	0%	\$0	\$1,000
3162	Health - Other Employment Costs	Exp.	MRS	MRS	\$1,400	\$912	\$1,341	96%	\$0	\$1,400
3164	Health - Contractors	Exp.	MRS	MRS	\$40,000	\$26,656	\$16,740	42%	-\$23,000	\$17,000
3242	Analytical Expenses	Exp.	MRS	MRS	\$400	\$264	\$1,263	316%	\$1,200	\$1,600
3212	Admin Alloc to HIA - Cash	Exp.	MRS	MCCS	\$15,452	\$10,296	\$10,967	71%	\$0	\$15,452
3252	Admin Alloc to HIA - Non Cash	Exp.	MRS	MCCS	\$1,373	\$912	\$943	69%	\$0	\$1,373
					<b>\$151,124</b>	<b>\$100,672</b>	<b>\$95,754</b>	<b>63%</b>	<b>-\$13,800</b>	<b>\$137,324</b>
3223	Health Act Fees & Licences	Inc.	MRS	MRS	-\$2,000	-\$1,328	-\$506	25%	\$0	-\$2,000
3233	Septic Tank Inspection Fees	Inc.	MRS	MRS	-\$100	-\$64	\$0	0%	\$0	-\$100
					<b>-\$2,100</b>	<b>-\$1,392</b>	<b>-\$506</b>	<b>24%</b>	<b>\$0</b>	<b>-\$2,100</b>
<b><u>Maternal And Infant Health</u></b>										
007D	Depreciation (Sch 7)	Exp.	MRS	SFO	\$0	\$0	\$0		\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
<b><u>Other Health</u></b>										
009D	Depreciation (Sch 7)	Exp.	CEO	SFO	\$15,000	\$9,992	\$9,902	66%	\$0	\$15,000
3365	Health Plan	Exp.	CEO	CEO	\$5,000	\$3,328	\$0	0%	\$0	\$5,000
3361	Interest Paid on Loans	Exp.	CEO	MCCS	\$2,246	\$1,496	\$2,246	100%	\$0	\$2,246
3368	Loan Guarentee Fee	Exp.	CEO	MCCS	\$485	\$320	\$918	189%	\$0	\$485
3362	34 Katanning Rd - Building Maint	Exp.	CEO	BMC	\$1,760	\$1,152	\$627	36%	\$0	\$1,760
					<b>\$24,491</b>	<b>\$16,288</b>	<b>\$13,694</b>	<b>56%</b>	<b>\$0</b>	<b>\$24,491</b>
3363	Rental - 34 Katanning Rd	Inc.	CEO	MCCS	\$0	\$0	\$0		\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
<b><u>Preventive Services - Pest Control</u></b>										
3322	Vermin Control	Exp.	MRS	BMC	\$200	\$128	\$0	0%	\$0	\$200
					<b>\$200</b>	<b>\$128</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>	<b>\$200</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>8. EDUCATION &amp; WELFARE</b>										
<b><u>Other Education</u></b>										
3455	Play in the Park	Exp.	MCCS	MCCS	\$2,500	\$1,656	\$959	38%	\$0	\$2,500
3452	Smart Start- Expenses	Exp.	MCCS	MCCS	\$2,860	\$1,904	\$2,645	92%	\$0	\$2,860
					<b>\$5,360</b>	<b>\$3,560</b>	<b>\$3,604</b>	<b>67%</b>	<b>\$0</b>	<b>\$5,360</b>
3456	A Smart Start Donations	Inc.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
<b><u>Other Welfare</u></b>										
010D	Depreciation (Sch 8)	Exp.	MCCS	SFO	\$0	\$0	\$89		\$0	\$0
3468	Donation Southern Ag Care	Exp.	MCCS	CEO	\$1,000	\$664	\$0	0%	\$0	\$1,000
					<b>\$1,000</b>	<b>\$664</b>	<b>\$89</b>	<b>9%</b>	<b>\$0</b>	<b>\$1,000</b>
<b><u>Pre-School</u></b>										
006D	Depreciation (Sch 6)	Exp.	MCCS	SFO	\$16,430	\$10,944	\$10,938	67%	\$0	\$16,430
3462	Child Care Centre - Building Maint	Exp.	MCCS	BMC	\$4,900	\$3,248	\$1,941	40%	\$0	\$4,900
3464	Child Care Centre - Grounds Maint	Exp.	MCCS	SH	\$1,000	\$656	\$120	12%	\$0	\$1,000
3477	Kindy Café (3yo Kindy)	Exp.	MCCS	SLO	\$15,000	\$9,984	\$2,960	20%	\$0	\$15,000
3472	Playgroup/Toy Library - Building Maint	Exp.	MCCS	BMC	\$6,300	\$4,176	\$2,975	47%	\$0	\$6,300
3470	Playgroup/Toy Library - Minor	Exp.	MCCS	CDO	\$1,072	\$712	\$35	3%	\$0	\$1,072
3474	Playgroup/Toy Library - Grounds Maint	Exp.	MCCS	SH	\$1,000	\$656	\$541	54%	\$0	\$1,000
					<b>\$45,702</b>	<b>\$30,376</b>	<b>\$19,510</b>	<b>43%</b>	<b>\$0</b>	<b>\$45,702</b>
3463	Child Care Centre - Rent	Inc.	MCCS	CDO	-\$2,700	-\$1,792	-\$1,413	52%	\$0	-\$2,700
3465	Grant - Kindy Café (3yo Kindy)	Inc.	MCCS	SLO	-\$15,000	-\$9,992	-\$20,000	133%	-\$5,000	-\$20,000
3467	Grant - Playgroup/Toy Library Shade	Inc.	MCCS	BMC	-\$6,750	-\$4,496	\$0	0%	\$0	-\$6,750
3473	Fees - Playgroup/Toy Library	Inc.	MCCS	CDO	-\$400	-\$264	\$0	0%	\$0	-\$400
					<b>-\$24,850</b>	<b>-\$16,544</b>	<b>-\$21,413</b>	<b>86%</b>	<b>-\$5,000</b>	<b>-\$29,850</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>9. HOUSING</b>										
<b><u>Springhaven Lodge</u></b>										
012D	Depreciation (Sch 9)	Exp.	MACS	SFO	\$168,500	\$112,288	\$114,752	68%	\$0	\$168,500
013D	Depreciation (Sch 9)	Exp.	MACS	SFO	\$13,500	\$8,992	\$13,315	99%	\$3,500	\$17,000
010A	Annual Leave Accrual	Exp.	MACS	SFO	\$0	\$0	\$0		\$0	\$0
010L	LSL Accrual	Exp.	MACS	SFO	\$0	\$0	\$0		\$0	\$0
009P	Loss On Sale Of Asset	Exp.	MACS	SFO	\$3,000	\$1,992	\$0	0%	\$0	\$3,000
3742	FBT Costs	Exp.	MACS	SFO	\$4,600	\$3,064	\$3,421	74%	\$0	\$4,600
3752	Salaries & Wages	Exp.	MACS	MACS	\$1,400,000	\$932,960	\$874,775	62%	-\$10,000	\$1,390,000
3772	Superannuation	Exp.	MACS	MACS	\$150,000	\$99,960	\$88,241	59%	-\$5,000	\$145,000
3782	Conferences & Training	Exp.	MACS	MACS	\$20,000	\$13,320	\$11,502	58%	\$0	\$20,000
3792	Uniforms & Protective Clothing	Exp.	MACS	MACS	\$3,500	\$2,328	\$314	9%	\$0	\$3,500
3802	Recruitment Expenses	Exp.	MACS	MACS	\$10,000	\$6,656	\$13,019	130%	\$3,000	\$13,000
3812	Workers Comp/Journey Ins	Exp.	MACS	MACS	\$26,000	\$17,320	\$29,266	113%	\$3,300	\$29,300
3822	Vehicle Expenses	Exp.	MACS	MACS	\$7,000	\$4,656	\$3,091	44%	\$0	\$7,000
3821	Staff Housing Subsidy	Exp.	MACS	MCCS	\$12,000	\$7,992	\$3,924	33%	\$0	\$12,000
3862	Subscriptions	Exp.	MACS	MACS	\$7,000	\$4,656	\$8,375	120%	\$1,500	\$8,500
3872	Postage And Freight	Exp.	MACS	MACS	\$1,000	\$664	\$877	88%	\$0	\$1,000
3882	Minor Office Exp./Stationary	Exp.	MACS	MACS	\$4,000	\$2,664	\$62	2%	\$0	\$4,000
3892	Office Equip Maintenance	Exp.	MACS	MACS	\$1,000	\$664	\$39	4%	\$0	\$1,000
3893	Software Operating	Exp.	MACS	MACS	\$10,500	\$6,992	\$1,188	11%	\$0	\$10,500
3902	Building Operating Expenses	Exp.	MACS	MACS	\$20,000	\$13,320	\$9,449	47%	\$0	\$20,000
3903	Building Maint (Unforseen)	Exp.	MACS	MACS	\$7,000	\$4,656	\$2,524	36%	\$0	\$7,000
3908	Security	Exp.	MACS	MACS	\$6,000	\$3,992	\$0	0%	\$0	\$6,000
3904	Grounds Maintenance	Exp.	MACS	MACS	\$14,000	\$9,320	\$5,721	41%	\$0	\$14,000
3912	Medical/ Pharmaceutical Svcs	Exp.	MACS	MACS	\$45,000	\$29,984	\$25,299	56%	\$0	\$45,000
3913	Allied Health	Exp.	MACS	MACS	\$35,000	\$23,320	\$6,117	17%	\$0	\$35,000
3914	Utilities	Exp.	MACS	MACS	\$46,000	\$30,648	\$28,096	61%	\$0	\$46,000
3842	Telephone	Exp.	MACS	MACS	\$8,000	\$5,328	\$8,820	110%	\$3,000	\$11,000
3916	Insurance	Exp.	MACS	MCCS	\$21,000	\$13,992	\$22,151	105%	\$1,100	\$22,100
3922	Cleaning & Laundry	Exp.	MACS	MACS	\$10,000	\$6,656	\$3,490	35%	-\$1,100	\$8,900
3932	Non-Capital Equipment	Exp.	MACS	MACS	\$5,000	\$3,328	\$9,534	191%	\$4,500	\$9,500
3942	Meals & Refreshments	Exp.	MACS	MACS	\$100,000	\$66,640	\$64,376	64%	\$0	\$100,000
3952	Residents Activities	Exp.	MACS	MACS	\$2,000	\$1,320	\$1,676	84%	\$0	\$2,000
3962	Public Liability Insurance	Exp.	MACS	MCCS	\$7,000	\$4,664	\$6,818	97%	\$0	\$7,000
3974	Aged Care Consultants	Exp.	MACS	MACS	\$6,000	\$3,992	\$2,648	44%	\$0	\$6,000
3918	Consultants	Exp.	MACS	MACS	\$20,000	\$13,328	\$3,788	19%	\$0	\$20,000
3928	COVID-19 Additional Costs	Exp.	MACS	MACS	\$10,000	\$6,664	\$1,209	12%	\$0	\$10,000
3984	ELDAC Grant Expenses	Exp.	MACS	MACS	\$20,000	\$13,328	\$0	0%	\$0	\$20,000
3982	Non-Cash Admin Reallocation	Exp.	MACS	MACS	\$18,300	\$12,192	\$12,576	69%	\$0	\$18,300
3992	Cash Admin Reallocation	Exp.	MACS	MCCS	\$231,773	\$154,448	\$164,498	71%	\$0	\$231,773
					<b>\$2,473,673</b>	<b>\$1,648,288</b>	<b>\$1,544,949</b>	<b>62%</b>	<b>\$3,800</b>	<b>\$2,477,473</b>
4003	Resident Rent	Inc.	MACS	MACS	-\$500,000	-\$333,200	-\$374,745	75%	\$0	-\$500,000
022P	Profit On Sale Asset (Sch 9)	Inc.	MACS	SFO	-\$3,000	-\$1,992	\$0	0%	\$0	-\$3,000
1395	Interest on Unpaid SHL Bonds	Inc.	MACS	MCCS	-\$36,000	-\$23,984	-\$19,223	53%	\$0	-\$36,000
4013	Grant - Personal Care Subsidy	Inc.	MACS	MACS	-\$1,330,000	-\$886,312	-\$888,722	67%	\$0	-\$1,330,000
3983	Grant - ELDAC	Inc.	MACS	MACS	-\$20,000	-\$13,328	\$0	0%	\$0	-\$20,000
3993	Grant - ACAR	Inc.	MACS	MACS	-\$282,000	\$0	-\$230,645	82%	\$0	-\$282,000
4143	Misc Income	Inc.	MACS	MACS	-\$3,000	-\$1,992	\$0	0%	\$0	-\$3,000
4023	Donations	Inc.	MACS	MACS	-\$3,000	-\$1,992	-\$7,017	234%	\$0	-\$3,000
					<b>-\$2,177,000</b>	<b>-\$1,262,800</b>	<b>-\$1,520,352</b>	<b>70%</b>	<b>\$0</b>	<b>-\$2,177,000</b>
	<i>Net Profit/loss Springhaven</i>				<b>-\$296,673</b>	<b>-\$385,488</b>	<b>-\$24,597</b>		<b>-\$3,800</b>	<b>-\$300,473</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>Housing Other</b>										
4062	ILU's - Building Maintenance	Exp.	MACS	BMC	\$10,000	\$6,656	\$945	9%	\$0	\$10,000
4064	ILU's - Grounds Maintenance	Exp.	MACS	SH	\$5,200	\$3,456	\$2,055	40%	\$0	\$5,200
4065	ILU's - Utilities	Exp.	MACS	MCCS	\$22,000	\$14,656	\$23,374	106%	\$0	\$22,000
4066	ILU's - Insurance	Exp.	MACS	MCCS	\$7,000	\$4,664	\$7,508	107%	\$0	\$7,000
4202	J Sullivan Units - Building Maintenance	Exp.	MACS	BMC	\$7,500	\$4,992	\$1,971	26%	\$0	\$7,500
4204	J Sullivan Units - Grounds Maintenance	Exp.	MACS	SH	\$3,000	\$1,992	\$0	0%	\$0	\$3,000
4205	J Sullivan Units - Utilities	Exp.	MACS	MCCS	\$8,000	\$5,328	\$4,310	54%	\$0	\$8,000
4206	J Sullivan Units - Insurance	Exp.	MACS	MCCS	\$1,800	\$1,192	\$1,683	93%	\$0	\$1,800
4251	RAAP Grant Admin Costs	Exp.	MACS	MCCS	\$5,000	\$3,328	\$0	0%	\$0	\$5,000
4254	Interest Paid on Loans	Exp.	MACS	MCCS	\$15,076	\$10,040	\$16,198	107%	\$0	\$15,076
4255	Loan Guarantee Fee	Exp.	MACS	MCCS	\$4,100	\$2,728	\$7,770	190%	\$0	\$4,100
4256	GROH - Building Maintenance	Exp.	MACS	BMC	\$7,510	\$4,984	\$2,099	28%	\$0	\$7,510
					<b>\$96,186</b>	<b>\$64,016</b>	<b>\$67,914</b>	<b>71%</b>	<b>\$0</b>	<b>\$96,186</b>
4083	ILU's - Rent	Inc.	MACS	MCCS	-\$160,000	-\$106,624	-\$112,172	70%	\$0	-\$160,000
4103	ILU's - Power Recoups	Inc.	MACS	MCCS	-\$12,000	-\$7,992	-\$11,327	94%	\$0	-\$12,000
4426	RAAP Grant Admin Costs - Grant Funded	Inc.	MACS	MCCS	-\$5,000	-\$3,328	\$0	0%	\$0	-\$5,000
4203	J Sullivan Units - Rentals	Inc.	MACS	MCCS	-\$37,000	-\$24,656	-\$26,280	71%	\$0	-\$37,000
4243	GROH - Rent	Inc.	MACS	MCCS	-\$120,000	-\$79,968	-\$62,694	52%	\$0	-\$120,000
					<b>-\$334,000</b>	<b>-\$222,568</b>	<b>-\$212,474</b>	<b>64%</b>	<b>\$0</b>	<b>-\$334,000</b>
<b>Council Staff</b>										
011D	Depreciation (Sch 9)	Exp.	CEO	SFO	\$125,000	\$83,296	\$81,168	65%	\$0	\$125,000
3768	Staff Housing - Building Maintenance	Exp.	CEO	BMC	\$14,500	\$9,648	\$10,864	75%	\$0	\$14,500
3769	Staff Housing - Operating Expenses	Exp.	CEO	MCCS	\$27,000	\$17,976	\$14,631	54%	\$0	\$27,000
3764	Staff Housing - Ground Maintenance	Exp.	CEO	SH	\$3,460	\$2,296	\$3,490	101%	\$0	\$3,460
3770	Loan Guarentee Fee	Exp.	CEO	MWS	\$3,650	\$2,432	\$6,632	182%	\$0	\$3,650
3771	Interest on Loans	Exp.	CEO	MWS	\$17,735	\$11,816	\$15,563	88%	\$0	\$17,735
					<b>\$191,345</b>	<b>\$127,464</b>	<b>\$132,348</b>	<b>69%</b>	<b>\$0</b>	<b>\$191,345</b>
016P	Loss on Sale of Assets	Inc.	CEO	SFO	\$0	\$0	\$0		\$0	\$0
3703	Residential Rental - Staff	Inc.	CEO	MCCS	-\$110,000	-\$73,304	-\$62,397	57%	\$0	-\$110,000
					<b>-\$110,000</b>	<b>-\$73,304</b>	<b>-\$62,397</b>	<b>57%</b>	<b>\$0</b>	<b>-\$110,000</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>10. COMMUNITY AMENITIES</b>										
<b><u>Other Community Amenities - Cemeteries</u></b>										
015D	Depreciation (Sch 10)	Exp.	MCCS	SFO	\$17,500	\$11,656	\$12,685	72%	\$0	\$17,500
027D	Depreciation - Cemetery	Exp.	MCCS	SFO	\$300	\$192	\$196	65%	\$0	\$300
5999	Cemetery - Digital Database	Exp.	MCCS	MWS	\$7,000	\$4,664	\$0	0%	\$0	\$7,000
6001	Cemetery - Grave Digging	Exp.	MCCS	MWS	\$25,000	\$16,648	\$3,339	13%	\$0	\$25,000
6006	Kojonup Cemetery - Niche Wall Maint	Exp.	MCCS	SH	\$1,200	\$792	\$614	51%	\$0	\$1,200
6002	Kojonup Cemetery - Grounds Maint	Exp.	MCCS	SH	\$12,000	\$7,984	\$12,419	103%	\$0	\$12,000
6000	Kojonup Cemetery - Trees	Exp.	MCCS	SH	\$1,500	\$992	\$723	48%	\$0	\$1,500
6012	Boscabel Cemetery - Grounds Maint	Exp.	MCCS	SH	\$800	\$520	\$0	0%	\$0	\$800
6014	Muradup Cemetery - Grounds Maintenance	Exp.	MCCS	SH	\$2,000	\$1,312	\$293	15%	\$0	\$2,000
					<b>\$67,300</b>	<b>\$44,760</b>	<b>\$30,270</b>	<b>45%</b>	<b>\$0</b>	<b>\$67,300</b>
6013	Cemetery Fees (Inc GST)	Inc.	MCCS	SLO	-\$26,000	-\$17,320	-\$9,032	35%	\$0	-\$26,000
6023	Cemetery Fees Licences (Not Inc GST)	Inc.	MCCS	SLO	-\$5,500	-\$3,664	-\$970	18%	\$0	-\$5,500
					<b>-\$31,500</b>	<b>-\$20,984</b>	<b>-\$10,002</b>	<b>32%</b>	<b>\$0</b>	<b>-\$31,500</b>
<b><u>Other Community Amenities - Public Conveniences &amp; Other</u></b>										
6042	Harrison Place Conveniences - Maint	Exp.	MWS	BMC	\$0	\$0	\$250		\$250	\$250
6044	Harrison Place Conveniences - Cleaning	Exp.	MWS	SH	\$1,050	\$688	\$734	70%	\$0	\$1,050
6034	CWA - Building Maintenance	Exp.	MWS	BMC	\$3,700	\$2,448	\$1,232	33%	\$0	\$3,700
6024	Curley Wig - Building Maintenance	Exp.	MWS	BMC	\$0	\$0	\$427		\$427	\$427
6064	Men's Shed - Building Maintenance	Exp.	MWS	BMC	\$2,250	\$1,488	\$568	25%	\$0	\$2,250
6052	Town Street & Park Seating	Exp.	MWS	SH	\$1,100	\$720	\$0	0%	\$0	\$1,100
6112	Community Resource Centre / Telecentre	Exp.	MWS	CEO	\$1,500	\$992	\$1,487	99%	\$0	\$1,500
6132	Community Bus - Maintenance	Exp.	MWS	CDO	\$1,450	\$952	\$1,231	85%	\$0	\$1,450
6134	YMCA Bus Operating	Exp.	MWS	CDO	\$0	\$0	\$0		\$0	\$0
6142	Admin Non Cash Realloc (Comm Dev)	Exp.	MWS	MCCS	\$2,288	\$1,520	\$1,756	77%	\$0	\$2,288
6152	Admin Cash Realloc (Comm Dev)	Exp.	MWS	MCCS	\$34,766	\$23,160	\$24,675	71%	\$0	\$34,766
					<b>\$48,103</b>	<b>\$31,968</b>	<b>\$32,359</b>	<b>67%</b>	<b>\$677</b>	<b>\$48,780</b>
6133	Community Bus Hire	Inc.	MWS	CDO	-\$1,300	-\$864	-\$577	44%	\$0	-\$1,300
					<b>-\$1,300</b>	<b>-\$864</b>	<b>-\$577</b>	<b>44%</b>	<b>\$0</b>	<b>-\$1,300</b>
<b><u>Other Community Amenities - Community Development</u></b>										
6062	Salaries (Community Development)	Exp.	MCCS	MCCS	\$40,000	\$26,656	\$6,763	17%	\$0	\$40,000
6082	Superannuation	Exp.	MCCS	MCCS	\$3,000	\$1,992	\$1,035	34%	\$0	\$3,000
6102	Conference & Training	Exp.	MCCS	CDO	\$2,000	\$1,328	\$0	0%	\$0	\$2,000
6154	Events - Community	Exp.	MCCS	CDO	\$13,000	\$8,648	\$3,652	28%	\$0	\$13,000
6155	Events - Marketing & CD Collateral	Exp.	MCCS	CDO	\$1,000	\$664	-\$409		\$0	\$1,000
6167	Comm Development - Subscriptions	Exp.	MCCS	CDO	\$500	\$328	\$0	0%	\$0	\$500
6168	Comm Development - Minor New	Exp.	MCCS	CDO	\$1,000	\$664	\$0	0%	\$0	\$1,000
					<b>\$60,500</b>	<b>\$40,280</b>	<b>\$11,040</b>	<b>18%</b>	<b>\$0</b>	<b>\$60,500</b>
6043	Men's Shed Rental	Inc.	MCCS	CDO	-\$5,200	-\$3,464	\$0	0%	\$0	-\$5,200
6173	Events - Grants	Inc.	MCCS	CDO	-\$5,000	-\$3,328	-\$550	11%	\$0	-\$5,000
6123	Events - Ticket Sales & Misc Revenue	Inc.	MCCS	CDO	-\$6,000	-\$3,992	-\$68	1%	\$0	-\$6,000
					<b>-\$16,200</b>	<b>-\$10,784</b>	<b>-\$618</b>	<b>4%</b>	<b>\$0</b>	<b>-\$16,200</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b><u>Sanitation-Household Refuse</u></b>										
020P	Loss on Sale of Asset (Sch 10)	Exp.	MRS	SFO	\$0	\$0	\$0		\$0	\$0
014D	Depreciation (Sch 10)	Exp.	MRS	SFO	\$6,000	\$3,992	\$3,552	59%	\$0	\$6,000
5022	Refuse Collection (Kerbside)	Exp.	MRS	MRS	\$56,000	\$37,312	\$52,372	94%	\$0	\$56,000
5012	Refuse Site - Maintenance	Exp.	MRS	MWS	\$9,000	\$5,976	\$9,545	106%	\$0	\$9,000
5013	Refuse Site - Rehabilitation	Exp.	MRS	SH	\$1,650	\$1,096	\$0	0%	\$0	\$1,650
5002	Recycle Depot/Transfer Stn. - Contract	Exp.	MRS	MRS	\$72,000	\$47,976	\$43,966	61%	\$0	\$72,000
5122	Recycling Collection (Kerbside)	Exp.	MRS	MRS	\$57,000	\$37,984	\$25,704	45%	\$0	\$57,000
5142	Recycling Education	Exp.	MRS	MRS	\$600	\$392	\$620	103%	\$0	\$600
					<b>\$202,250</b>	<b>\$134,728</b>	<b>\$135,758</b>	<b>67%</b>	<b>\$0</b>	<b>\$202,250</b>
5023	Collection Charges (Kerbside)	Inc.	MRS	MCCS	-\$256,630	-\$171,016	-\$255,473	100%	\$0	-\$256,630
5183	Sale of Recyclables	Inc.	MRS	MRS	\$0	\$0	-\$4,288		\$0	\$0
5033	Recycling/Transfer Station - Rental	Inc.	MRS	SAO	-\$2,200	-\$1,464	\$0	0%	\$0	-\$2,200
010P	Profit on Sale of Asset (Sch 10)	Inc.	MRS	SFO	\$0	\$0	\$0		\$0	\$0
					<b>-\$258,830</b>	<b>-\$172,480</b>	<b>-\$259,761</b>	<b>100%</b>	<b>\$0</b>	<b>-\$258,830</b>
<b><u>Other Sanitation</u></b>										
5027	Verge Pick Up - Hard Waste	Exp.	MRS	MRS	\$10,000	\$6,664	\$8,873	89%	\$0	\$10,000
5263	Drum Muster	Exp.	MRS	MRS	\$5,000	\$3,328	\$4,416	88%	\$0	\$5,000
5262	Repair Street Bins	Exp.	MRS	MRS	\$500	\$328	\$0	0%	\$0	\$500
5251	Street Bins Collection - Contract	Exp.	MRS	MRS	\$34,000	\$22,656	\$14,719	43%	\$0	\$34,000
					<b>\$49,500</b>	<b>\$32,976</b>	<b>\$28,008</b>	<b>57%</b>	<b>\$0</b>	<b>\$49,500</b>
5304	Drum Muster	Inc.	MRS	MRS	-\$5,000	-\$3,328	\$0	0%	\$0	-\$5,000
5103	Tip Fees	Inc.	MRS	MRS	-\$1,200	-\$792	\$0	0%	\$0	-\$1,200
5303	Litter Infringements	Inc.	MRS	BMC	-\$200	-\$128	\$0	0%	\$0	-\$200
					<b>-\$6,400</b>	<b>-\$4,248</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>	<b>-\$6,400</b>
<b><u>Sewerage</u></b>										
5090	Liquid Waste Pond - Maintenance	Exp.	MRS	MRS	\$8,000	\$5,320	\$3,597	45%	\$0	\$8,000
026D	Depreciation	Exp.	MRS	SFO	\$1,930	\$1,280	\$1,286	67%	\$0	\$1,930
					<b>\$9,930</b>	<b>\$6,600</b>	<b>\$4,883</b>	<b>49%</b>	<b>\$0</b>	<b>\$9,930</b>
5190	Liquid Waste Disposal Fees	Inc.	MRS	MRS	-\$16,000	-\$10,656	\$0	0%	\$0	-\$16,000
					<b>-\$16,000</b>	<b>-\$10,656</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>	<b>-\$16,000</b>
<b><u>Protection Of Environment</u></b>										
5619	Southern Dirt Contribution	Exp.	MWS	CEO	\$15,200	\$10,128	\$0	0%	\$0	\$15,200
5612	NRM - Office Expenses	Exp.	MWS	NRMO	\$300	\$192	\$87	29%	\$0	\$300
5616	NRM - Salaries & Wages/Consultancy Fees	Exp.	MWS	NRMO	\$30,000	\$19,992	\$18,727	62%	-\$4,000	\$26,000
5689	NRM - Superannuation	Exp.	MWS	NRMO	\$0	\$0	\$2,786		\$4,000	\$4,000
5601	NRM - Vehicle Costs	Exp.	MWS	NRMO	\$200	\$128	\$0	0%	\$0	\$200
5723	NRM - 20m Trees Grant Expenditure	Exp.	MWS	NRMO	\$1,000	\$664	\$0	0%	\$0	\$1,000
5614	NRM - Grant Expenditure	Exp.	MWS	NRMO	\$6,000	\$3,992	\$2,287	38%	\$0	\$6,000
5722	NRM - State Grant Expenditure	Exp.	MWS	NRMO	\$0	\$0	\$13,173		\$18,000	\$18,000
5684	NRM - Landcare Publications	Exp.	MWS	NRMO	\$500	\$328	\$0	0%	\$0	\$500
5734	NRM - Future Drought Fund Grant Exp.	Exp.	MWS	NRMO	\$104,150	\$69,392	\$0	0%	-\$18,000	\$86,150
5686	NRM - Enviromental Reserve M'ment	Exp.	MWS	SH	\$9,500	\$6,320	\$6,628	70%	\$0	\$9,500
5681	Noxious Weeds	Exp.	MWS	SH	\$2,200	\$1,456	\$1,767	80%	\$0	\$2,200
5687	Reserve Clean up	Exp.	MWS	SH	\$7,000	\$4,656	\$0	0%	\$0	\$7,000
5742	Admin Non Cash Realloc (Env)	Exp.	MWS	MCCS	\$2,288	\$1,520	\$1,572	69%	\$0	\$2,288
5752	Admin Cash Realloc (Env)	Exp.	MWS	MCCS	\$30,903	\$20,592	\$21,933	71%	\$0	\$30,903
					<b>\$209,241</b>	<b>\$139,360</b>	<b>\$68,960</b>	<b>33%</b>	<b>\$0</b>	<b>\$209,241</b>
5603	NRM - Grants	Inc.	MWS	CEO	-\$49,950	-\$33,280	-\$61,294	123%	\$0	-\$49,950
					<b>-\$49,950</b>	<b>-\$33,280</b>	<b>-\$61,294</b>		<b>\$0</b>	<b>-\$49,950</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b><u>Town Planning &amp; Reg Development</u></b>										
5842	Town Planning Salaries	Exp.	MRS	SP	\$45,000	\$29,984	\$20,556	46%	-\$5,000	\$40,000
5872	Superannuation (Town.Plng)	Exp.	MRS	SP	\$4,500	\$2,992	\$3,295	73%	\$500	\$5,000
5922	Local Planning Strategy & Scheme Review	Exp.	MRS	SP	\$10,416	\$6,936	\$0	0%	\$0	\$10,416
5832	Admin Realloc Non Cash (Town.Plng)	Exp.	MRS	MCCS	\$915	\$608	\$629	69%	\$0	\$915
5962	Admin Realloc - Cash (Town.Plng)	Exp.	MRS	MCCS	\$15,452	\$10,296	\$10,967	71%	\$0	\$15,452
					<b>\$76,282</b>	<b>\$50,816</b>	<b>\$35,447</b>	<b>46%</b>	<b>-\$4,500</b>	<b>\$71,782</b>
5973	Town.Plng Fees & Charges	Inc.	MRS	SP	-\$6,000	-\$3,992	-\$7,558	126%	-\$2,000	-\$8,000
					<b>-\$6,000</b>	<b>-\$3,992</b>	<b>-\$7,558</b>	<b>126%</b>	<b>-\$2,000</b>	<b>-\$8,000</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>11.</b>	<b>RECREATION &amp; CULTURE</b>									
	<b><u>Heritage Other Culture</u></b>									
019D	Depreciation (Sch 11)	Exp.	CEO	SFO	\$24,000	\$15,992	\$17,170	72%	\$0	\$24,000
7002	Cash Cont - Historical Society	Exp.	CEO	CEO	\$2,350	\$1,560	\$0	0%	\$0	\$2,350
7012	Historical Society Rooms	Exp.	CEO	CEO	\$100	\$64	\$63	63%	\$0	\$100
7022	Old Military Barracks	Exp.	CEO	CEO	\$100	\$64	\$126	126%	\$50	\$150
7222	Old Military Barracks - Ground Maint	Exp.	CEO	SH	\$3,750	\$2,488	\$2,427	65%	\$0	\$3,750
7024	Old Post Office	Exp.	CEO	SH	\$2,200	\$1,448	\$864	39%	\$0	\$2,200
7032	Elverd Cottage - Building Mtce	Exp.	CEO	BMC	\$2,000	\$1,320	\$1,107	55%	\$0	\$2,000
7034	Elverd Cottage - Ground Maint	Exp.	CEO	SH	\$1,800	\$1,184	\$1,288	72%	\$0	\$1,800
7106	Show Grounds - Building Maint.	Exp.	CEO	BMC	\$7,000	\$4,632	\$6,181	88%	\$0	\$7,000
7101	Annual Show - Works Assistance	Exp.	CEO	SH	\$10,000	\$6,648	\$13,787	138%	\$3,800	\$13,800
7103	Muradup & Jingalup War Memorials	Exp.	CEO	SH	\$1,000	\$664	\$0	0%	\$0	\$1,000
7122	Wildflower Weekend	Exp.	CEO	VSO	\$1,000	\$664	\$0	0%	\$0	\$1,000
					<b>\$55,300</b>	<b>\$36,728</b>	<b>\$43,014</b>	<b>78%</b>	<b>\$3,850</b>	<b>\$59,150</b>
7243	Grant	Inc.	CEO	MCCS	\$0	\$0	\$0		\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
	<b><u>Libraries</u></b>									
6812	Library Salaries	Exp.	MCCS	MCCS	\$70,000	\$46,648	\$48,359	69%	\$0	\$70,000
6842	Superannuation (Lib.)	Exp.	MCCS	MCCS	\$8,000	\$5,328	\$4,830	60%	\$0	\$8,000
6852	Emp Insurances (Lib)	Exp.	MCCS	MCCS	\$1,900	\$1,264	\$2,090	110%	\$0	\$1,900
6862	Conference & Training (Lib)	Exp.	MCCS	MCCS	\$1,000	\$664	\$0	0%	\$0	\$1,000
6882	Library Operating Expenses	Exp.	MCCS	SLO	\$3,000	\$1,992	\$421	14%	\$0	\$3,000
6892	Library Software Licencing	Exp.	MCCS	SLO	\$4,100	\$2,728	\$1,684	41%	<b>-\$2,400</b>	\$1,700
6902	Library Resource Purchases	Exp.	MCCS	SLO	\$2,000	\$1,328	\$1,014	51%	\$0	\$2,000
6903	Regional Activity Plan Contribution	Exp.	MCCS	SLO	\$1,900	\$1,264	\$4,276	225%	\$2,400	\$4,300
6982	Senior's Week	Exp.	MCCS	SLO	\$100	\$64	\$0	0%	\$0	\$100
6992	Technology Education	Exp.	MCCS	SLO	\$0	\$0	\$0		\$0	\$0
6942	Admin Cash Realloc (Lib)	Exp.	MCCS	MCCS	\$15,452	\$10,296	\$10,967	71%	\$0	\$15,452
6952	Admin Non Cash Realloc (Lib)	Exp.	MCCS	MCCS	\$2,288	\$1,520	\$1,572	69%	\$0	\$2,288
					<b>\$109,739</b>	<b>\$73,096</b>	<b>\$75,213</b>	<b>69%</b>	<b>\$0</b>	<b>\$109,739</b>
6983	Senior's Week	Inc.	MCCS	SLO	<b>-\$1,000</b>	<b>-\$664</b>	\$0	0%	\$0	<b>-\$1,000</b>
6993	Technology Education	Inc.	MCCS	SLO	\$0	\$0	\$0		\$0	\$0
6973	Sundry Income	Inc.	MCCS	SLO	<b>-\$30</b>	<b>-\$16</b>	<b>-\$116</b>	388%	\$0	<b>-\$30</b>
					<b>-\$1,030</b>	<b>-\$680</b>	<b>-\$116</b>	<b>11%</b>	<b>\$0</b>	<b>-\$1,030</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>Other Recreation And Sport</b>										
017D	Depreciation (Sch 11)	Exp.	MCCS	SFO	\$300,500	\$200,248	\$228,035	76%	\$0	\$300,500
6342	Salaries	Exp.	MCCS	MCCS	\$45,000	\$29,984	\$34,705	77%	\$0	\$45,000
6343	Superannuation	Exp.	MCCS	MCCS	\$5,500	\$3,664	\$4,335	79%	\$0	\$5,500
6446	Conferences and Training	Exp.	MCCS	SRO	\$1,800	\$1,192	\$1,276	71%	\$0	\$1,800
6436	Consultants	Exp.	MCCS	SRO	\$30,000	\$19,992	\$15,112	50%	\$0	\$30,000
6426	Subscriptions	Exp.	MCCS	SRO	\$800	\$528	\$272	34%	\$0	\$800
6362	The Spring - Conveniences	Exp.	MCCS	SH	\$17,430	\$11,600	\$12,872	74%	\$0	\$17,430
6364	The Spring - Ground Maint	Exp.	MCCS	SH	\$10,000	\$6,656	\$5,163	52%	\$0	\$10,000
6372	Apex Park Conveniences - Operating	Exp.	MCCS	SH	\$38,350	\$25,528	\$27,391	71%	\$0	\$38,350
6373	Apex Park Conveniences - Building Maint	Exp.	MCCS	BMC	\$1,500	\$984	\$240	16%	\$0	\$1,500
6374	Apex Park - Grounds Maint	Exp.	MCCS	SH	\$41,050	\$27,336	\$32,389	79%	\$0	\$41,050
6382	Railway Reserve - Conveniences	Exp.	MCCS	SH	\$3,690	\$2,440	\$2,119	57%	\$0	\$3,690
6394	Railway Reserve - Grounds Maint	Exp.	MCCS	SH	\$14,400	\$9,584	\$9,929	69%	\$0	\$14,400
6502	Grant Development	Exp.	MCCS	MCCS	\$20,000	\$13,328	\$22,000	110%	\$2,000	\$22,000
6402	Sports Complex - Netball Conveniences	Exp.	MCCS	SH	\$4,520	\$3,008	\$5,171	114%	\$1,000	\$5,520
6403	Sports Complex - Netball Area Maint.	Exp.	MCCS	MWS	\$1,000	\$648	\$432	43%	\$0	\$1,000
6554	Sports Complex - Building Maint	Exp.	MCCS	BMC	\$13,000	\$8,656	\$3,584	28%	-\$3,000	\$10,000
6404	Sports Complex - Grounds Maint	Exp.	MCCS	SH	\$108,000	\$71,960	\$69,270	64%	\$0	\$108,000
6552	Sports Complex - Cleaning	Exp.	MCCS	SH	\$8,700	\$5,784	\$10,529	121%	\$0	\$8,700
6477	Sports Complex - Utilities	Exp.	MCCS	SRO	\$21,500	\$14,320	\$11,967	56%	\$0	\$21,500
6408	Sports Complex - Conveniences	Exp.	MCCS	SH	\$6,300	\$4,184	\$5,561	88%	\$0	\$6,300
6414	Sports Complex - Reticulation	Exp.	MCCS	SH	\$10,000	\$6,648	\$6,115	61%	\$0	\$10,000
6415	Sports Complex - Oval Lighting	Exp.	MCCS	SRO	\$1,850	\$1,224	\$1,019	55%	\$0	\$1,850
6425	Sports Complex - Hockey Club Building	Exp.	MCCS	SRO	\$250	\$160	\$21	8%	\$0	\$250
6592	Skate Park	Exp.	MCCS	SRO	\$2,000	\$1,328	\$101	5%	\$0	\$2,000
7107	Polocrosse Works Requested	Exp.	MCCS	SH	\$500	\$320	\$0	0%	\$0	\$500
6434	Water - Turkey Nest Dam Maintenance	Exp.	MCCS	SH	\$13,000	\$8,640	\$4,352	33%	-\$1,500	\$11,500
6435	Water - Showgrounds Dam Maintenance	Exp.	MCCS	SH	\$400	\$256	\$1,479	370%	\$1,500	\$1,900
6412	Hillman Park - Grounds Maintenance	Exp.	MCCS	SH	\$7,600	\$5,056	\$3,721	49%	\$0	\$7,600
6392	Newstead Park- Grounds Maint	Exp.	MCCS	SH	\$11,800	\$7,840	\$3,215	27%	\$0	\$11,800
6422	Kojonup Bk (Piesse Park) - Grounds Maint	Exp.	MCCS	SH	\$10,000	\$6,648	\$9,670	97%	\$0	\$10,000
6444	Muradup Townsite Grounds	Exp.	MCCS	SH	\$16,000	\$10,648	\$6,756	42%	\$0	\$16,000
6452	Playground Safety & Minor Upgrades	Exp.	MCCS	SH	\$6,000	\$3,976	\$36	1%	\$0	\$6,000
6454	Kojonup Town Entrances	Exp.	MCCS	SH	\$2,800	\$1,856	\$2,500	89%	\$0	\$2,800
6474	Industrial Area Slashing & Spraying	Exp.	MCCS	SH	\$1,500	\$992	\$0	0%	\$0	\$1,500
6492	Myrtle Benn Reserve	Exp.	MCCS	SH	\$3,500	\$2,320	\$701	20%	\$0	\$3,500
6494	Sundry Reserves	Exp.	MCCS	SH	\$19,700	\$13,096	\$7,664	39%	\$0	\$19,700
6558	Loan Guarentee Fee	Exp.	MCCS	MCCS	\$1,170	\$776	\$3,399	291%	\$0	\$1,170
6559	Interest on Loans (134, 136 & 142)	Exp.	MCCS	MCCS	\$16,463	\$10,968	\$8,398	51%	\$0	\$16,463
6792	Admin Cash Reallocated (Other Rec)	Exp.	MCCS	MCCS	\$30,130	\$20,072	\$21,385	71%	\$0	\$30,130
					<b>\$847,704</b>	<b>\$564,448</b>	<b>\$582,888</b>	<b>69%</b>	<b>\$0</b>	<b>\$847,704</b>
6613	Grant - LotteryWest - Playground/Gym	Inc.	MCCS	MCCS	-\$413,707	-\$275,819	\$0	0%	\$0	-\$413,707
6623	Grant - CSRFF	Inc.	MCCS	MCCS	-\$367,795	-\$245,209	\$0	0%	\$0	-\$367,795
6463	Grant - Community Drought (Netball)	Inc.	MCCS	MCCS	-\$250,000	-\$166,675	-\$200,000	80%	\$0	-\$250,000
6643	Grant - Trails	Inc.	MCCS	MCCS	-\$20,000	-\$13,328	\$0	0%	\$0	-\$20,000
6513	Annual Fee - Football Club	Inc.	MCCS	MCCS	-\$6,000	-\$3,992	\$0	0%	\$0	-\$6,000
6533	Annual Fee - Other Clubs	Inc.	MCCS	MCCS	-\$1,600	-\$1,064	\$0	0%	\$0	-\$1,600
6523	Hire Fees - Complex Building	Inc.	MCCS	MCCS	-\$4,000	-\$2,664	-\$4,377	109%	-\$500	-\$4,500
6653	Contribution - Complex Audio/Visual	Inc.	MCCS	MCCS	-\$30,000	-\$20,001	-\$30,000	100%	\$0	-\$30,000
6553	Contribution - Dept Education - Oval	Inc.	MCCS	MCCS	-\$28,600	\$0	\$0	0%	\$0	-\$28,600
					<b>-\$1,121,702</b>	<b>-\$728,752</b>	<b>-\$234,377</b>	<b>21%</b>	<b>-\$500</b>	<b>-\$1,122,202</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b><u>Public Halls/Civic Centres</u></b>										
016D	Depreciation (Sch 11)	Exp.	MCCS	SFO	\$75,000	\$49,976	\$47,732	64%	\$0	\$75,000
6232	All Halls - Cutlery & Crockery	Exp.	MCCS	SH	\$2,000	\$1,328	\$0	0%	\$0	\$2,000
6202	Memorial Hall - Cleaning & Conveniences	Exp.	MCCS	SH	\$21,100	\$14,048	\$24,729	117%	\$0	\$21,100
6214	Memorial Hall - Building Maint	Exp.	MCCS	BMC	\$8,000	\$5,320	\$9,610	120%	\$0	\$8,000
6224	Memorial Hall - Grounds Maint	Exp.	MCCS	SH	\$5,100	\$3,376	\$984	19%	\$0	\$5,100
6218	Muradup Hall - Building Expenses	Exp.	MCCS	BMC	\$3,600	\$2,376	\$1,120	31%	\$0	\$3,600
6216	Mobrup Hall - Building Expenses	Exp.	MCCS	BMC	\$0	\$0	\$32		\$0	\$0
6219	Qualeup Hall - Building Expenses	Exp.	MCCS	BMC	\$1,000	\$664	\$671	67%	\$0	\$1,000
6227	Boscabel Hall - Building Expenses	Exp.	MCCS	BMC	\$1,000	\$664	\$39	4%	\$0	\$1,000
6212	RSL Hall - Cleaning & Conveniences	Exp.	MCCS	SH	\$7,050	\$4,680	\$10,686	152%	\$0	\$7,050
6324	RSL Hall - Building Maint	Exp.	MCCS	BMC	\$3,600	\$2,384	\$2,204	61%	\$0	\$3,600
					<b>\$127,450</b>	<b>\$84,816</b>	<b>\$97,807</b>	<b>77%</b>	<b>\$0</b>	<b>\$127,450</b>
6203	Hire Fees - Memorial Hall	Inc.	MCCS	MCCS	-\$2,200	-\$1,464	-\$1,118	51%	\$300	-\$1,900
6213	Hire Fees - RSL Hall	Inc.	MCCS	MCCS	-\$250	-\$160	-\$525	210%	-\$300	-\$550
6243	Grant - LRCIP (Harrison Place)	Inc.	MCCS	MCCS	-\$197,625	-\$131,756	\$0	0%	\$0	-\$197,625
					<b>-\$200,075</b>	<b>-\$133,380</b>	<b>-\$1,643</b>	<b>1%</b>	<b>\$0</b>	<b>-\$200,075</b>
<b><u>Swimming Areas &amp; Beaches</u></b>										
050D	Depreciation	Exp.	MCCS	SFO	\$67,400	\$44,912	\$45,966	68%	\$0	\$67,400
012A	Annual Leave Accrual	Exp.	MCCS	SFO	\$0	\$0	\$0		\$0	\$0
6352	Salaries	Exp.	MCCS	MCCS	\$82,000	\$54,640	\$38,930	47%	\$0	\$82,000
6353	Superannuation	Exp.	MCCS	MCCS	\$9,000	\$5,992	\$6,561	73%	\$0	\$9,000
6354	Conferences & Training	Exp.	MCCS	MCCS	\$1,500	\$992	\$0	0%	\$0	\$1,500
6356	Staff Housing Subsidy	Exp.	MCCS	MCCS	\$10,000	\$6,664	\$0	0%	\$0	\$10,000
6257	Utilities & Communications	Exp.	MCCS	MCCS	\$30,000	\$19,992	\$10,647	35%	\$0	\$30,000
6254	Consumables & Minor Expenses	Exp.	MCCS	MCCS	\$3,900	\$2,576	\$91	2%	\$0	\$3,900
6264	Chemicals	Exp.	MCCS	MCCS	\$6,000	\$3,992	\$5,064	84%	\$0	\$6,000
6258	Insurance	Exp.	MCCS	MCCS	\$10,000	\$6,664	\$9,861	99%	\$0	\$10,000
6252	Building Maintenance	Exp.	MCCS	BMC	\$4,000	\$2,656	\$1,918	48%	\$0	\$4,000
6261	Maintenance - Builder	Exp.	MCCS	BMC	\$2,500	\$1,664	\$250	10%	\$0	\$2,500
6262	Grounds Maintenance	Exp.	MCCS	SH	\$7,000	\$4,648	\$4,128	59%	\$0	\$7,000
6272	Equipment Maintenance	Exp.	MCCS	MCCS	\$8,000	\$5,320	\$4,721	59%	\$0	\$8,000
6371	Grant Development	Exp.	MCCS	MCCS	\$10,000	\$6,664	\$0	0%	\$0	\$10,000
6376	Bike Rack	Exp.	MCCS	MCCS	\$2,500	\$1,656	\$0	0%	\$0	\$2,500
6282	Winter Maintenance	Exp.	MCCS	MCCS	\$5,000	\$3,328	\$3,969	79%	\$0	\$5,000
6271	Non-Capital Purchases per 10yr Plan	Exp.	MCCS	MCCS	\$1,500	\$992	\$0	0%	\$0	\$1,500
6274	Kiosk COGS	Exp.	MCCS	MCCS	\$4,000	\$2,664	\$1,651	41%	\$0	\$4,000
6292	Admin Cash Reallocated (Pools)	Exp.	MCCS	MCCS	\$15,452	\$10,296	\$10,967	71%	\$0	\$15,452
					<b>\$279,752</b>	<b>\$186,312</b>	<b>\$144,725</b>	<b>52%</b>	<b>\$0</b>	<b>\$279,752</b>
6294	Entry Fees - Season Tickets	Inc.	MCCS	MCCS	-\$9,000	-\$7,495	-\$7,368	82%	\$0	-\$9,000
6296	Entry Fees - Daily Entry	Inc.	MCCS	MCCS	-\$6,500	-\$5,415	-\$4,552	70%	\$0	-\$6,500
6295	Kiosk Sales	Inc.	MCCS	MCCS	-\$8,000	-\$6,665	-\$4,832	60%	\$0	-\$8,000
					<b>-\$23,500</b>	<b>-\$19,575</b>	<b>-\$16,752</b>	<b>71%</b>	<b>\$0</b>	<b>-\$23,500</b>
<b><u>Television &amp; Radio Rebroadcast</u></b>										
6752	Television Translator	Exp.	MCCS	MWS	\$35	\$16	\$32	91%	\$0	\$35
6772	VHF Repeater Operating/Maintenance	Exp.	MCCS	CEO	\$160	\$104	\$45	28%	\$0	\$160
					<b>\$195</b>	<b>\$120</b>	<b>\$77</b>	<b>39%</b>	<b>\$0</b>	<b>\$195</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>12. TRANSPORT</b>										
<b><u>Airport Control</u></b>										
7762	Airport Building - Maintenance	Exp.	MRS	BMC	\$3,850	\$2,544	\$2,022	53%	\$0	\$3,850
7764	Airport Building - Cleaning	Exp.	MRS	SH	\$800	\$528	\$652	81%	\$0	\$800
7772	Airstrip Operations	Exp.	MRS	BMC	\$50	\$32	\$45	90%	\$0	\$50
7774	Airstrip Ground Maint	Exp.	MRS	SH	\$5,000	\$3,320	\$2,629	53%	\$0	\$5,000
7771	Loan Guarentee Fee	Exp.	MRS	MCCS	\$540	\$352	\$1,019	189%	\$0	\$540
7761	Interest on Loans	Exp.	MRS	MCCS	\$1,528	\$1,016	\$2,177	142%	\$0	\$1,528
					<b>\$11,768</b>	<b>\$7,792</b>	<b>\$8,544</b>	<b>73%</b>	<b>\$0</b>	<b>\$11,768</b>
7773	Billboard Advertising	Inc.	MRS	MCCS	\$0	\$0	\$0		\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
<b><u>Const. Sts,Rds,Bridges,Depots</u></b>										
020D	Depreciation (Sch 12)	Exp.	MWS	SFO	\$1,896,500	\$1,263,824	\$1,295,139	68%	\$0	\$1,896,500
					<b>\$1,896,500</b>	<b>\$1,263,824</b>	<b>\$1,295,139</b>	<b>68%</b>	<b>\$0</b>	<b>\$1,896,500</b>
7375	Grant - MRWA Direct	Inc.	MWS	MWS	-\$151,000	-\$125,785	-\$160,600	106%	\$0	-\$151,000
7405	Grant - Regional Road Group (RRG)	Inc.	MWS	MWS	-\$565,600	\$0	-\$227,735	40%	\$0	-\$565,600
7435	Grant - Roads to Recovery (R2R)	Inc.	MWS	MWS	-\$432,594	-\$144,140	-\$184,383	43%	\$0	-\$432,594
7325	Grant - Special	Inc.	MWS	MWS	-\$1,584,000	\$0	\$0	0%	\$1,584,000	\$0
7323	Grant - LR&CIP	Inc.	MWS	MWS	-\$169,411	\$0	\$0	0%	\$0	-\$169,411
7313	Private Contributions	Inc.	MWS	MWS	-\$40,000	-\$26,668	-\$36,364	91%	\$3,636	-\$36,364
					<b>-\$2,942,605</b>	<b>-\$296,593</b>	<b>-\$609,081</b>	<b>21%</b>	<b>\$1,587,636</b>	<b>-\$1,354,969</b>
<b><u>Mtce Sts,Rds,Bridges,Depots</u></b>										
7632	Town Streets - Drainage Mtce	Exp.	MWS	MWS	\$15,500	\$10,312	\$10,168	66%	\$0	\$15,500
7662	Bridge Maintenance	Exp.	MWS	MWS	\$85,000	\$56,624	\$57,352	67%	\$0	\$85,000
7672	Footpath Maintenance	Exp.	MWS	MWS	\$10,000	\$6,656	\$7,220	72%	\$0	\$10,000
7682	Lighting of Streets	Exp.	MWS	MCCS	\$57,600	\$38,384	\$34,053	59%	\$0	\$57,600
7692	Depot - Maintenance	Exp.	MWS	MWS	\$35,200	\$23,440	\$22,069	63%	\$0	\$35,200
7694	Depot - Grounds & Nursery Maint	Exp.	MWS	SH	\$8,000	\$5,320	\$7,711	96%	\$0	\$8,000
7695	Depot - OHS Minor Items	Exp.	MWS	MWS	\$1,200	\$784	\$0	0%	\$0	\$1,200
7704	Depot - Cleaning	Exp.	MWS	SH	\$17,850	\$11,888	\$15,579	87%	\$0	\$17,850
RM01	Grading	Exp.	MWS	MWS	\$550,000	\$366,504	\$531,622	97%	\$0	\$550,000
RM02	Grading - Summer	Exp.	MWS	MWS	\$0	\$0	\$1,790		\$0	\$0
RM03	Drainage Maintenance	Exp.	MWS	MWS	\$130,000	\$86,624	\$242,970	187%	\$55,000	\$185,000
RM04	Bitumen Patching/Repair	Exp.	MWS	MWS	\$70,000	\$46,632	\$131,657	188%	\$0	\$70,000
RM05	Guide Post & Signage	Exp.	MWS	MWS	\$45,000	\$29,976	\$40,650	90%	\$0	\$45,000
RM06	Roadside Spraying	Exp.	MWS	SH	\$26,500	\$17,648	\$23,442	88%	\$0	\$26,500
RM08	Rural Limb & Tree Removal - Fallen	Exp.	MWS	MWS	\$55,020	\$36,656	\$73,747	134%	\$0	\$55,020
RM10	Traffic Counter	Exp.	MWS	MWS	\$0	\$0	\$735		\$0	\$0
RM11	Kerb Maintenance	Exp.	MWS	MWS	\$3,000	\$1,992	\$1,791	60%	\$0	\$3,000
RM15	Trees Rural Major Works	Exp.	MWS	MWS	\$60,000	\$39,968	\$16,811	28%	\$0	\$60,000
RM16	Townsite - Kojonup Verge Mtce	Exp.	MWS	SH	\$78,000	\$51,960	\$67,276	86%	\$0	\$78,000
RM17	Townsite Trees - General Mtce	Exp.	MWS	SH	\$15,500	\$10,312	\$8,339	54%	\$0	\$15,500
RM18	Townsite Trees - Upgrade, Watering Etc	Exp.	MWS	SH	\$3,000	\$1,992	\$764	25%	\$0	\$3,000
RM19	Townsite Trees - Pruning - Contractor	Exp.	MWS	SH	\$10,000	\$6,664	\$10,256	103%	\$0	\$10,000
RM20	Road Accident Recovery	Exp.	MWS	MWS	\$1,000	\$667	\$947	95%	\$0	\$1,000
RM22	Removal of Street Trees	Exp.	MWS	SH	\$12,000	\$7,976	\$1,396	12%	\$0	\$12,000
RM23	Townsite Street Sweeping	Exp.	MWS	MWS	\$10,000	\$6,664	\$5,181	52%	\$0	\$10,000
RM24	Car Park Line marking	Exp.	MWS	MWS	\$5,000	\$3,328	\$0	0%	\$0	\$5,000
7702	Admin Cash Reallocated (Road Mtce)	Exp.	MWS	MWS	\$309,030	\$205,936	\$219,330	71%	\$0	\$309,030
					<b>\$1,613,400</b>	<b>\$1,074,907</b>	<b>\$1,532,855</b>	<b>95%</b>	<b>\$55,000</b>	<b>\$1,668,400</b>
7605	Sale of Small Items	Inc.	MWS	MWS	-\$7,000	-\$4,664	\$0		\$0	-\$7,000
7683	Grant - Street Light Subsidy	Inc.	MWS	MCCS	-\$10,000	\$0	\$0	0%	\$0	-\$10,000
					<b>-\$17,000</b>	<b>-\$4,664</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>	<b>-\$17,000</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>13. ECONOMIC SERVICES</b>										
<b><u>Building Control</u></b>										
8552	Building Admin. Salaries	Exp.	MRS	MRS	\$25,000	\$16,656	\$26,255	105%	\$10,000	\$35,000
8572	Building Superannuation	Exp.	MRS	MRS	\$3,000	\$1,992	\$3,214	107%	\$2,000	\$5,000
8602	Other Employee Costs (Bldg)	Exp.	MRS	MRS	\$2,400	\$1,592	\$2,090	87%	\$0	\$2,400
8612	Vehicle Operating	Exp.	MRS	MRS	\$5,000	\$3,328	\$4,631	93%	\$0	\$5,000
8622	Building Control Expenses	Exp.	MRS	MRS	\$15,000	\$9,992	\$1,363	9%	-\$12,000	\$3,000
8672	Admin Realloc Cash (Bldg)	Exp.	MRS	MCCS	\$15,452	\$10,296	\$10,967	71%	\$0	\$15,452
8682	Admin Realloc Non Cash (Bldg)	Exp.	MRS	MCCS	\$915	\$608	\$629	69%	\$0	\$915
					<b>\$66,767</b>	<b>\$44,464</b>	<b>\$49,148</b>	<b>74%</b>	<b>\$0</b>	<b>\$66,767</b>
8653	Building Permit Application Fees	Inc.	MRS	MRS	-\$6,000	-\$3,992	-\$3,878	65%	\$0	-\$6,000
8663	BCITF & BSL Commissions	Inc.	MRS	MRS	-\$250	-\$160	-\$107	43%	\$0	-\$250
8633	Private Pool Inspection Charges	Inc.	MRS	MRS	-\$1,000	-\$664	-\$935	94%	\$0	-\$1,000
					<b>-\$7,250</b>	<b>-\$4,816</b>	<b>-\$4,920</b>	<b>68%</b>	<b>\$0</b>	<b>-\$7,250</b>
<b><u>Other Economic Services</u></b>										
014P	Profit/Loss (Sch 13)	Exp.	MRS	SFO	\$0	\$0	\$0		\$0	\$0
033D	Depreciation (Sch 13 - Saleyards)	Exp.	MRS	SFO	\$850	\$560	\$568	67%	\$0	\$850
8011	Wash Down Bay - Repairs	Exp.	MRS	MWS	\$4,000	\$2,648	\$829	21%	\$0	\$4,000
8801	Wash Down Bay - Other	Exp.	MRS	MWS	\$100	\$64	\$0	0%	\$0	\$100
8807	Wash Down Bay - Utilities	Exp.	MRS	MWS	\$10,000	\$6,664	\$5,898	59%	\$0	\$10,000
8800	Saleyards - Grounds Maintenance	Exp.	MRS	SH	\$8,000	\$5,320	\$6,453	81%	\$0	\$8,000
8802	Saleyards - Other	Exp.	MRS	MWS	\$30,000	\$19,992	\$197	1%	\$0	\$30,000
8808	Saleyards - Insurances	Exp.	MRS	MCCS	\$400	\$264	\$322	81%	\$0	\$400
					<b>\$53,350</b>	<b>\$35,512</b>	<b>\$14,267</b>	<b>27%</b>	<b>\$0</b>	<b>\$53,350</b>
8013	Wash Down Bay - Fees	Inc.	MRS	MCCS	-\$23,000	-\$15,320	-\$12,090	53%	\$0	-\$23,000
8803	Saleyards - Income	Inc.	MRS	MCCS	\$0	\$0	\$0		\$0	\$0
					<b>-\$23,000</b>	<b>-\$15,320</b>	<b>-\$12,090</b>	<b>53%</b>	<b>\$0</b>	<b>-\$23,000</b>
<b><u>Rural Services</u></b>										
023D	Depreciation (Sch 13)	Exp.	MRS	SFO	\$6,300	\$4,192	\$3,692	59%	\$0	\$6,300
8002	Water Standpipes	Exp.	MRS	MWS	\$33,200	\$22,112	\$32,762	99%	\$0	\$33,200
8006	Rural Street Addressing	Exp.	MRS	MWS	\$100	\$64	\$18	18%	\$0	\$100
					<b>\$39,600</b>	<b>\$26,368</b>	<b>\$36,472</b>	<b>92%</b>	<b>\$0</b>	<b>\$39,600</b>
8003	Water Standpipe Charges	Inc.	MRS	MCCS	-\$50,000	-\$16,660	-\$9,437	19%	\$0	-\$50,000
8113	Community Drought Extension Program	Inc.	MRS	MCCS	-\$100,000	-\$66,670	\$0	0%	\$0	-\$100,000
					<b>-\$150,000</b>	<b>-\$83,330</b>	<b>-\$9,437</b>	<b>6%</b>	<b>\$0</b>	<b>-\$150,000</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>Tourism &amp; Area Promotion - The Kodja Place</b>										
013P	Loss On Sale Of Assets (Sch 13)	Exp.	CEO	SFO	\$0	\$0	\$0		\$0	\$0
017A	Annual Leave Accrual	Exp.	CEO	SFO	\$0	\$0	\$0		\$0	\$0
017L	Long Service Leave Accrual	Exp.	CEO	SFO	\$0	\$0	\$0		\$0	\$0
022D	Depreciation (Sch 13)	Exp.	CEO	SFO	\$79,000	\$52,640	\$52,724	67%	\$0	\$79,000
055D	Depreciation (Sch 13)	Exp.	CEO	SFO	\$700	\$464	\$479	68%	\$0	\$700
8302	Salaries (TKP)	Exp.	CEO	CEO	\$18,650	\$12,424	\$52,500	282%	-\$18,650	\$0
8332	Superannuation (TKP)	Exp.	CEO	CEO	\$1,685	\$1,120	\$0	0%	-\$1,685	\$0
8202	Salaries (Visitors Centre)	Exp.	CEO	CEO	\$72,000	\$47,976	\$23,590	33%	\$82,650	\$154,650
8344	Superannuation (Visitors Centre)	Exp.	CEO	CEO	\$7,200	\$4,792	\$5,470	76%	\$8,485	\$15,685
8212	Salaries (Story Place / Gallery)	Exp.	CEO	CEO	\$23,000	\$15,320	\$6,633	29%	-\$23,000	\$0
8345	Superannuation (Story Place / Gallery)	Exp.	CEO	CEO	\$2,300	\$1,528	\$1,247	54%	-\$2,300	\$0
8304	Traineeship (Story Place/Gallery)	Exp.	CEO	CEO	\$9,600	\$6,392	\$0	0%	\$0	\$9,600
8342	Conferences & Training	Exp.	CEO	CEO	\$1,000	\$664	\$0	0%	\$0	\$1,000
8112	FBT	Exp.	CEO	CEO	\$0	\$0	\$0		\$0	\$0
8109	Story Area (MOSAIC)	Exp.	CEO	CEO	\$250	\$160	\$0	0%	\$0	\$250
8367	Story Area (Digital)	Exp.	CEO	CEO	\$1,000	\$664	\$0	0%	\$0	\$1,000
8110	Catering	Exp.	CEO	VSO	\$1,500	\$992	\$98	7%	\$0	\$1,500
8368	Activity (Educational)	Exp.	CEO	VSO	\$200	\$128	\$0	0%	\$0	\$200
8126	Insurances - Various	Exp.	CEO	MCCS	\$13,500	\$8,992	\$13,250	98%	\$0	\$13,500
8152	Public Liability Insurance	Exp.	CEO	MCCS	\$8,000	\$5,328	\$7,500	94%	\$0	\$8,000
8322	Employee Insurances (Tourism)	Exp.	CEO	MCCS	\$3,500	\$2,328	\$4,181	119%	\$600	\$4,100
8142	Printing, Stationary & Office Expenses	Exp.	CEO	VSO	\$6,500	\$4,320	\$6,777	104%	\$1,000	\$7,500
8162	Building Maintenance	Exp.	CEO	BMC	\$9,141	\$6,088	\$6,997	77%	\$0	\$9,141
8557	Building Maintenance (BCC)	Exp.	CEO	BMC	\$2,000	\$1,320	\$146	7%	\$0	\$2,000
8164	Utilities & Communications	Exp.	CEO	VSO	\$30,000	\$19,984	\$10,672	36%	-\$13,600	\$16,400
8166	Cleaning	Exp.	CEO	SH	\$29,100	\$19,384	\$24,683	85%	\$0	\$29,100
8172	Grounds Maintenance	Exp.	CEO	SH	\$50,000	\$33,296	\$50,237	100%	\$0	\$50,000
8192	Misc Expenses	Exp.	CEO	VSO	\$1,750	\$1,152	\$590	34%	\$0	\$1,750
8292	Bike Rack	Exp.	CEO	VSO	\$2,500	\$1,656	\$0	0%	\$0	\$2,500
8358	Websites	Exp.	CEO	MCCS	\$20,000	\$13,328	\$21,032	105%	\$0	\$20,000
8444	Retail Stock - COGS	Exp.	CEO	VSO	\$30,000	\$19,992	\$18,586	62%	\$0	\$30,000
8362	Vehicle Expenses	Exp.	CEO	CEO	\$0	\$0	\$2,514		\$0	\$0
8364	Tour Guide Expenses	Exp.	CEO	CEO	\$0	\$0	\$912		\$12,000	\$12,000
8394	Events	Exp.	CEO	VSO	\$1,500	\$992	\$1,086	72%	\$0	\$1,500
8534	Café Utility Expenses	Exp.	CEO	VSO	\$0	\$0	\$0		\$0	\$0
8412	Admin Cash Realloc (Tourism)	Exp.	CEO	MCCS	\$135,973	\$90,608	\$96,505	71%	\$0	\$135,973
8422	Non Cash Admin Realloc (Tourism)	Exp.	CEO	MCCS	\$2,288	\$1,520	\$1,572	69%	\$0	\$2,288
					<b>\$563,837</b>	<b>\$375,552</b>	<b>\$409,982</b>	<b>73%</b>	<b>\$45,500</b>	<b>\$609,337</b>
8205	Visitor Fees	Inc.	CEO	VSO	-\$6,000	-\$3,992	-\$2,822	47%	\$600	-\$5,400
8203	Hire Fees	Inc.	CEO	VSO	-\$950	-\$632	-\$1,374	145%	-\$600	-\$1,550
8204	Tour Groups	Inc.	CEO	VSO	-\$800	-\$528	-\$218	27%	\$0	-\$800
8207	Activity Fees	Inc.	CEO	VSO	-\$800	-\$528	-\$109	14%	\$0	-\$800
8213	Café Lease Fees	Inc.	CEO	VSO	-\$13,800	-\$9,192	-\$7,141	52%	\$0	-\$13,800
8283	Donations	Inc.	CEO	VSO	-\$1,500	-\$992	-\$270	18%	\$0	-\$1,500
8243	Retail Sales	Inc.	CEO	VSO	-\$45,000	-\$29,984	-\$32,295	72%	\$0	-\$45,000
8263	Sales - Commissions	Inc.	CEO	VSO	-\$1,500	-\$992	-\$1,467	98%	\$0	-\$1,500
8193	Sundry Income	Inc.	CEO	VSO	\$0	\$0	-\$14		\$0	\$0
8223	Brochure Racking and Membership Fees	Inc.	CEO	VSO	-\$100	-\$64	\$0	0%	\$0	-\$100
114P	Profit on Sale of Assets	Inc.	CEO	SFO	\$0	\$0	\$0		\$0	\$0
					<b>-\$70,450</b>	<b>-\$46,904</b>	<b>-\$45,710</b>	<b>65%</b>	<b>\$0</b>	<b>-\$70,450</b>
	<i>Net Profit/loss The Kodja Place</i>				<b>-\$493,387</b>	<b>-\$328,648</b>	<b>-\$364,273</b>	<b>74%</b>	<b>-\$45,500</b>	<b>-\$538,887</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>Tourism &amp; Area Promotion - Other</b>										
029D	Depreciation	Exp.	CEO	SFO	\$96,000	\$63,968	\$64,085	67%	\$0	\$96,000
8222	Salaries (Other T&AP)	Exp.	CEO	CEO	\$41,000	\$27,320	\$11,118	27%	-\$41,000	\$0
8346	Superannuation (Other T&AP)	Exp.	CEO	CEO	\$4,500	\$2,992	\$2,752	61%	-\$4,500	\$0
8101	Kojonup Marketing & Promotions	Exp.	CEO	CEO	\$8,000	\$5,320	\$349	4%	\$0	\$8,000
8107	Great Southern Treasures	Exp.	CEO	CEO	\$11,000	\$7,328	\$12,100	110%	\$1,100	\$12,100
8354	Subscriptions, Accreditation, etc.	Exp.	CEO	VSO	\$4,000	\$2,664	\$1,550	39%	-\$1,000	\$3,000
8414	Wool Wagon	Exp.	CEO	BMC	\$200	\$128	\$40	20%	\$0	\$200
8374	Australia Day Breakfast	Exp.	CEO	CDO	\$1,000	\$664	\$2,037	204%	\$1,000	\$2,000
8371	EV Charging Station	Exp.	CEO	MCCS	\$5,000	\$3,320	\$3,091	62%	\$0	\$5,000
8402	Kojonup Tourist Railway Assistance	Exp.	CEO	BMC	\$0	\$0	\$406		\$0	\$0
8432	Railway Station Building Maintenance	Exp.	CEO	BMC	\$2,500	\$1,648	\$293	12%	-\$1,000	\$1,500
					<b>\$173,200</b>	<b>\$115,352</b>	<b>\$97,821</b>	<b>56%</b>	<b>-\$45,400</b>	<b>\$127,800</b>
8494	EV Charging Station	Inc.	CEO	MCCS	-\$8,000	-\$5,328	\$0	0%	\$0	-\$8,000
					<b>-\$8,000</b>	<b>-\$5,328</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>	<b>-\$8,000</b>
<b>Great Southern Treasures</b>										
8512	Brochure Distribution & Storage	Exp.	CEO	VSO	\$5,000	\$3,328	\$1,867	37%	-\$3,133	\$1,867
8522	Brochure Printing	Exp.	CEO	VSO	\$3,000	\$1,992	\$855	29%	-\$2,145	\$855
8514	Annual Memberships	Exp.	CEO	VSO	\$300	\$192	\$177	59%	-\$123	\$177
8524	Marketing & Advertising	Exp.	CEO	VSO	\$10,000	\$6,664	\$0	0%	-\$10,000	\$0
8544	Annual Bloom Festival Cash Contribution	Exp.	CEO	VSO	\$5,000	\$3,328	\$0	0%	-\$5,000	\$0
8574	Perth Caravan & Camping Show	Exp.	CEO	VSO	\$5,500	\$3,656	\$0	0%	-\$5,500	\$0
8584	Administration (Postage, Catering, Printing)	Exp.	CEO	VSO	\$2,000	\$1,328	\$898	45%	-\$1,102	\$898
8594	Website Hosting	Exp.	CEO	VSO	\$800	\$528	\$311	39%	-\$489	\$311
8596	Data Collection	Exp.	CEO	VSO	\$3,000	\$1,992	\$0	0%	-\$3,000	\$0
8586	Insurance	Exp.	CEO	VSO	\$800	\$528	\$0	0%	-\$800	\$0
8576	Executive Officer	Exp.	CEO	VSO	\$60,000	\$39,984	\$0	0%	-\$60,000	\$0
8566	Funds Transferred to ASW	Exp.	CEO	VSO	\$4,000	\$2,664	\$60,000	1500%	\$99,624	\$103,624
					<b>\$99,400</b>	<b>\$66,184</b>	<b>\$64,108</b>	<b>64%</b>	<b>\$8,332</b>	<b>\$107,732</b>
8543	Income from Member Shires	Inc.	CEO	MCCS	-\$93,000	-\$93,000	-\$93,000	100%	\$0	-\$93,000
8553	Grant Funds	Inc.	CEO	MCCS	-\$6,400	-\$4,264	-\$14,732	230%	-\$8,332	-\$14,732
					<b>-\$99,400</b>	<b>-\$97,264</b>	<b>-\$107,732</b>	<b>108%</b>	<b>-\$8,332</b>	<b>-\$107,732</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>14. OTHER PROPERTY &amp; SERVICES</b>										
<b><u>Materials In Store</u></b>										
9452	Stock Variance Account	Exp.	MWS	MCCS	\$100	\$64	\$0	0%	\$0	\$100
					<b>\$100</b>	<b>\$64</b>	<b>\$0</b>		<b>\$0</b>	<b>\$100</b>
<b><u>Plant Operation Costs</u></b>										
9342	Fuel & Oil	Exp.	MWS	MWS	\$215,000	\$143,272	\$147,295	69%	\$0	\$215,000
9352	Tyres & Tubes	Exp.	MWS	MWS	\$15,000	\$9,992	\$1,940	13%	\$0	\$15,000
9362	Parts, Ext Work & Sundries	Exp.	MWS	MWS	\$96,500	\$64,296	\$64,765	67%	\$0	\$96,500
9363	Purchase of Tools	Exp.	MWS	MWS	\$3,000	\$1,992	\$1,021	34%	\$0	\$3,000
9372	Wages & Overheads	Exp.	MWS	MWS	\$180,000	\$119,952	\$109,527	61%	\$0	\$180,000
9382	Vehicles - Insurance	Exp.	MWS	MWS	\$60,000	\$39,984	\$63,244	105%	\$0	\$60,000
9386	Vehicles - Licences	Exp.	MWS	MWS	\$28,000	\$18,656	\$369	1%	\$0	\$28,000
112P	Loss On Sale Of Assets (Sch 12)	Exp.	MWS	SFO	\$113,000	\$75,296	\$0	0%	\$0	\$113,000
9402	Less POC Allocated To W. & S.	Exp.	MWS	MWS	-\$710,500	-\$473,472	-\$420,686	59%	\$0	-\$710,500
021D	Depreciation (Sch 12)	Exp.	MWS	SFO	\$399,200	\$266,024	\$252,413	63%	\$0	\$399,200
025D	Depreciation W/Back	Exp.	MWS	SFO	-\$399,200	-\$266,024	-\$253,510	64%	\$0	-\$399,200
					<b>\$0</b>	<b>-\$32</b>	<b>-\$33,622</b>		<b>\$0</b>	<b>\$0</b>
012P	Profit On Sale Of Assets (Sch 12)	Inc.	MWS	SFO	-\$29,000	\$0	\$0	0%	\$0	-\$29,000
9393	Income - Diesel Fuel Rebates	Inc.	MWS	SFO	-\$25,000	-\$16,656	-\$23,370	93%	\$0	-\$25,000
					<b>-\$54,000</b>	<b>-\$16,656</b>	<b>-\$23,370</b>	<b>43%</b>	<b>\$0</b>	<b>-\$54,000</b>
<b><u>Private Works</u></b>										
9002	Private Works	Exp.	MWS	MWS	\$5,000	\$3,320	\$6,055	121%	\$0	\$5,000
9008	Pte Works-Other Councils-Roads	Exp.	MWS	MWS	\$5,000	\$3,328	\$0	0%	\$0	\$5,000
					<b>\$10,000</b>	<b>\$6,648</b>	<b>\$6,055</b>	<b>61%</b>	<b>\$0</b>	<b>\$10,000</b>
9003	Private Works Income	Inc.	MWS	MWS	-\$10,000	-\$8,330	\$325	-3%	\$0	-\$10,000
9009	Pte Works-Income-Other Councils	Inc.	MWS	MWS	-\$10,000	-\$8,330	\$0	0%	\$0	-\$10,000
					<b>-\$20,000</b>	<b>-\$16,660</b>	<b>\$325</b>	<b>-2%</b>	<b>\$0</b>	<b>-\$20,000</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>Public Works Overheads</b>										
021A	Annual Leave Accrual	Exp.	MWS	MCCS	\$0	\$0	\$0		\$0	\$0
021L	Long Service Leave Accrual	Exp.	MWS	MCCS	\$0	\$0	\$0		\$0	\$0
9022	Salaries - Supervisors & Assistant	Exp.	MWS	MWS	\$530,000	\$353,192	\$272,364	51%	\$0	\$530,000
9042	Superannuation (Supervisors)	Exp.	MWS	MWS	\$19,000	\$12,656	\$14,858	78%	\$0	\$19,000
9052	Conferences & Training (Super)	Exp.	MWS	MWS	\$2,200	\$1,456	\$0	0%	\$0	\$2,200
9062	Emp Insurances (Supervisors)	Exp.	MWS	MWS	\$1,900	\$1,264	\$2,090	110%	\$0	\$1,900
9072	Other Staff Expenses (Inc. FBT)	Exp.	MWS	SFO	\$13,000	\$8,656	\$11,074	85%	\$0	\$13,000
9502	Allowances	Exp.	MWS	MWS	\$12,000	\$7,992	\$6,108	51%	\$0	\$12,000
9082	Vehicle Operating	Exp.	MWS	MWS	\$20,000	\$13,320	\$9,433	47%	\$0	\$20,000
9081	Staff Housing Subsidy	Exp.	MWS	MCCS	\$6,000	\$3,992	\$1,206	20%	\$0	\$6,000
9084	Consulting Technical	Exp.	MWS	MWS	\$15,000	\$9,984	\$370	2%	\$0	\$15,000
9092	Office Expenses	Exp.	MWS	MWS	\$11,000	\$7,320	\$5,709	52%	\$0	\$11,000
9094	Minor Equipment/Consumables	Exp.	MWS	MWS	\$7,500	\$4,992	\$4,720	63%	\$0	\$7,500
9095	RAMM Road Inventory	Exp.	MWS	MWS	\$20,000	\$13,328	\$10,855	54%	\$0	\$20,000
9101	ICT program development for Depot	Exp.	MWS	MWS	\$5,000	\$3,328	\$0	0%	\$0	\$5,000
9102	Training Exp.	Exp.	MWS	MWS	\$90,000	\$59,968	\$37,566	42%	\$0	\$90,000
9112	Meetings	Exp.	MWS	MWS	\$31,000	\$20,656	\$22,563	73%	\$0	\$31,000
9122	Annual Leave	Exp.	MWS	MWS	\$130,000	\$86,632	\$78,892	61%	\$0	\$130,000
9132	Public Holidays	Exp.	MWS	MWS	\$84,000	\$55,976	\$35,210	42%	\$0	\$84,000
9142	Sick Leave	Exp.	MWS	MWS	\$65,000	\$43,312	\$31,830	49%	\$0	\$65,000
9152	Superannuation	Exp.	MWS	MWS	\$160,000	\$106,624	\$111,789	70%	\$0	\$160,000
9162	Workers Comp Insurance	Exp.	MWS	MCCS	\$31,500	\$20,984	\$39,091	124%	\$0	\$31,500
9172	Staff Functions	Exp.	MWS	MWS	\$2,500	\$1,656	\$2,870	115%	\$0	\$2,500
9192	Long Service Leave	Exp.	MWS	MWS	\$40,000	\$26,656	\$20,615	52%	\$0	\$40,000
9202	Safety Equipment & P.P.E.	Exp.	MWS	MWS	\$20,000	\$13,320	\$18,183	91%	\$0	\$20,000
9262	Emp Insurances	Exp.	MWS	MCCS	\$4,500	\$2,992	\$4,432	98%	\$0	\$4,500
9182	Insurance on Works	Exp.	MWS	MCCS	\$5,500	\$3,664	\$5,746	104%	\$0	\$5,500
9280	Cleaners - Annual Leave	Exp.	MWS	MWS	\$5,500	\$3,664	\$6,711	122%	\$0	\$5,500
9281	Cleaners - Long Service Leave	Exp.	MWS	MWS	\$3,000	\$1,992	\$1,151	38%	\$0	\$3,000
9282	Cleaners - Sick Leave	Exp.	MWS	MWS	\$2,000	\$1,328	\$1,204	60%	\$0	\$2,000
9284	Cleaners - Public Holidays	Exp.	MWS	MWS	\$3,000	\$1,992	\$820	27%	\$0	\$3,000
9286	Cleaners - Superannuation	Exp.	MWS	MWS	\$5,000	\$3,328	\$2,442	49%	\$0	\$5,000
9421	Small Items (Chainsaws, Mowers, etc)	Exp.	MWS	MWS	\$3,000	\$1,992	\$3,225	108%	\$0	\$3,000
9302	Admin Realloc - Cash (PWO)	Exp.	MWS	MCCS	\$309,030	\$205,936	\$219,330	71%	\$0	\$309,030
9332	Admin Non Cash Realloc (PWO)	Exp.	MWS	MCCS	\$48,495	\$32,312	\$33,325	69%	\$0	\$48,495
9422	Sundry Plant - Automatic Recoveries	Exp.	MWS	MCCS	\$29,000	\$19,320	\$15,237	53%	\$0	\$29,000
9312	Less Allocated to Works & Services	Exp.	MWS	MWS	-\$1,734,625	-\$1,155,952	-\$896,939	52%	\$0	-\$1,734,625
					\$0	-\$168	\$134,081		\$0	\$0
9543	Apprenticeship/Trainee Grant	Inc.	MWS	CEO	-\$24,000	\$0	-\$5,981	25%	\$0	-\$24,000
9323	Sundry Income - PWO	Inc.	MWS	MCCS	-\$1,000	-\$664	\$0	0%	\$0	-\$1,000
					-\$25,000	-\$664	-\$5,981		\$0	-\$25,000
<b>Salaries And Wages</b>										
9482	Salaries & Wages Drawn	Exp.	MCCS	MCCS	\$5,000,000	\$3,332,000	\$3,182,520	64%	\$0	\$5,000,000
9492	Workers Comp Allocated	Exp.	MCCS	MCCS	\$15,000	\$9,992	\$17,939	120%	\$80,000	\$95,000
9512	Salary & Wage Alloc To W. & S.	Exp.	MCCS	MCCS	-\$5,000,000	-\$3,332,000	-\$3,130,468	63%	\$0	-\$5,000,000
					\$15,000	\$9,992	\$69,991		\$80,000	\$95,000
9493	Workers Compensation Income	Inc.	MCCS	MCCS	-\$15,000	-\$9,992	-\$72,079	481%	-\$80,000	-\$95,000
					-\$15,000	-\$9,992	-\$72,079	481%	-\$80,000	-\$95,000

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>Unclassified</b>										
015P	Profit/Loss (Sch 14)	Exp.	MCCS	SFO	\$0	\$0	\$0		\$0	\$0
024D	Depreciation (Sch 14)	Exp.	MCCS	SFO	\$21,900	\$14,592	\$14,539	66%	\$0	\$21,900
9572	Land Survey & Leasing Costs	Exp.	MCCS	SAO	\$20,000	\$13,328	\$655	3%	\$0	\$20,000
9862	Interest - Loans - Council	Exp.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
9682	Misc Expenses-Other Property	Exp.	MCCS	MCCS	\$3,000	\$1,984	\$17,175	572%	\$8,232	\$11,232
					<b>\$44,900</b>	<b>\$29,904</b>	<b>\$32,369</b>	<b>72%</b>	<b>\$8,232</b>	<b>\$53,132</b>
9625	Small Items Insurance Income	Inc.	MCCS	MCCS	-\$2,000	-\$1,328	\$0	0%	\$0	-\$2,000
9626	Sundry Income - Other Property	Inc.	MCCS	MCCS	-\$5,000	-\$3,328	\$0	0%	-\$22,000	-\$27,000
9627	Insurance Premium Refund	Inc.	MCCS	MCCS	-\$15,000	\$0	-\$5,729	38%	\$0	-\$15,000
9683	Lease of Properties (Other)	Inc.	MCCS	MCCS	-\$15,682	-\$5,226	-\$13,302	85%	\$0	-\$15,682
9695	Recoverable Costs	Inc.	MCCS	MCCS	-\$1	\$0	\$307		\$0	-\$1
					<b>-\$37,683</b>	<b>-\$9,882</b>	<b>-\$18,724</b>	<b>50%</b>	<b>-\$22,000</b>	<b>-\$59,683</b>
<b>15. FINANCE &amp; BORROWING</b>										
<b>Finance &amp; Borrowing</b>										
9882	Loan Guarantee Fee	Exp.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
9872	Interest - Loans - Self Support	Exp.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
9873	Reimburse - Loan Interest- Bowling Club	Inc.	MCCS	MCCS	\$0	\$0	\$0		\$0	\$0
					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
<b>GRAND TOTALS</b>					<b>-\$2,196,127</b>	<b>-\$943,238</b>	<b>-\$549,939</b>		<b>\$1,601,490</b>	<b>-\$594,637</b>

A/c	Description	Type	Resp. Manager	Resp. Officer	2021/2022 Total Budget	2021/2022 YTD Budget	2021/2022 YTD Actuals	% of Annual Budget 67%	PROPOSED AMENDMENT	Budget Review Proposal
<b>SUMMARIES:</b>										
<b>BY DEPARTMENT:</b>				COUNT						
<b>Revenue</b>										
	Chief Executive Officer			19	-\$288,850	-\$223,464	-\$215,838			-\$215,838
	Manager Corporate & Community Services			53	-\$6,516,087	-\$5,720,546	-\$5,254,166	81%		-\$5,254,166
	Manager Works & Services			16	-\$3,109,855	-\$369,381	-\$699,978	23%		-\$699,978
	Manager Regulatory Services			28	-\$525,550	-\$325,178	-\$315,395	60%		-\$315,395
	Manager Aged Care Services			13	-\$2,511,000	-\$1,485,368	-\$1,732,825	69%		-\$1,732,825
				129	-\$12,951,342	-\$8,123,937	-\$8,218,202	63%		-\$8,218,202
<b>Expenditure</b>										
	Chief Executive Officer			106	\$1,748,313	\$1,164,456	\$1,161,789	66%		\$1,161,789
	Manager Corporate & Community Services			179	\$1,710,151	\$1,138,440	\$1,204,884	70%		\$1,204,884
	Manager Works & Services			105	\$3,777,344	\$2,516,571	\$3,035,828	80%		\$3,035,828
	Manager Regulatory Services			84	\$949,549	\$648,928	\$652,900	69%		\$652,900
	Manager Aged Care Services			51	\$2,569,858	\$1,712,304	\$1,612,862	63%		\$1,612,862
				525	\$10,755,214	\$7,180,699	\$7,668,263	71%		\$7,668,263
<b>NET RESULT</b>					<b>\$2,196,127</b>	<b>\$943,238</b>	<b>\$549,939</b>			<b>\$549,939</b>
<b>SUMMARIES:</b>										
<b>BY RESPONSIBLE OFFICER:</b>				COUNT						
<b>Revenue</b>										
	Chief Executive Officer			2	-\$73,950	-\$33,280	-\$67,274			-\$67,274
	- Visitor Services Officer			10	-\$70,450	-\$46,904	-\$45,710	65%		-\$45,710
	Manager Corporate & Community Services			51	-\$3,172,612	-\$2,091,871	-\$1,615,125	51%		-\$1,615,125
	- Senior Finance Officer			19	-\$4,356,225	-\$4,291,965	-\$4,309,377	99%		-\$4,309,377
	- Senior Library Officer			6	-\$47,530	-\$31,656	-\$30,118	63%		-\$30,118
	- Community Development Officer			6	-\$20,600	-\$13,704	-\$2,608	13%		-\$2,608
	- Sport & Recreation Officer			0	\$0	\$0	\$0			\$0
	- Senior Administration Officer			1	-\$2,200	-\$1,464	\$0	0%		\$0
	Manager Works & Services			9	-\$2,969,605	-\$317,917	-\$608,756	20%		-\$608,756
	- Senior Horticulturalist			0	\$0	\$0	\$0			\$0
	Manager Regulatory Services			11	-\$81,600	-\$46,016	-\$24,900	31%		-\$24,900
	- Ranger / Building Maintenance Coordinator			7	-\$12,570	-\$8,344	-\$5,647	45%		-\$5,647
	- Shire Planner			1	-\$6,000	-\$3,992	-\$7,558	126%		-\$7,558
	Manager Aged Care Services			6	-\$2,138,000	-\$1,236,824	-\$1,501,129	70%		-\$1,501,129
				129	-\$12,951,342	-\$8,123,937	-\$8,218,202	63%		-\$8,218,202
<b>Expenditure</b>										
	Chief Executive Officer			40	\$325,695	\$216,880	\$209,887	64%		\$209,887
	- Visitor Services Officer			23	\$178,350	\$118,728	\$103,467	58%		\$103,467
	Manager Corporate & Community Services			136	\$2,108,138	\$1,404,352	\$1,556,229	74%		\$1,556,229
	- Senior Finance Officer			55	\$3,317,837	\$2,210,824	\$2,178,788	66%		\$2,178,788
	- Senior Library Officer			7	\$26,100	\$17,360	\$10,356	40%		\$10,356
	- Community Development Officer			9	\$21,022	\$13,960	\$6,545	31%		\$6,545
	- Sport & Recreation Officer			7	\$58,200	\$38,744	\$29,768	51%		\$29,768
	- Senior Administration Officer			3	\$38,000	\$25,312	\$8,843	23%		\$8,843
	Manager Works & Services			69	\$995,745	\$663,107	\$1,231,079	124%		\$1,231,079
	- Senior Horticulturalist			64	\$761,650	\$506,736	\$552,998	73%		\$552,998
	- Natural Resource Management Officer			9	\$142,150	\$94,688	\$37,060	26%		\$37,060
	Manager Regulatory Services			26	\$515,800	\$360,216	\$363,652	71%		\$363,652
	- Building Maintenance Coordinator			45	\$194,311	\$129,024	\$139,670	72%		\$139,670
	- Shire Planner			3	\$59,916	\$39,912	\$23,851	40%		\$23,851
	Manager Aged Care Services			29	\$2,012,300	\$1,340,856	\$1,216,071	60%		\$1,216,071
				525	\$10,755,214	\$7,180,699	\$7,668,263	71%		\$7,668,263
<b>NET RESULT</b>					<b>\$2,196,127</b>	<b>\$943,238</b>	<b>\$549,939</b>			<b>\$549,939</b>

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL STATEMENTS**  
**(Actual Figures as at 28 February 2021 (67%))**

**6. PLANT REPLACEMENT DETAILS (& Asset Disposals)**

		PURCHASE PRICE		TRADE-IN AMOUNT		PLANT REPLACEMENT NET COST		
		Budget	Actual	Budget	Actual	Budget	Actual	Surplus/ (Deficit)
<b>By Program</b>								
<b>Governance</b>								
Holden Caprice - 2KO - CEO	P&E	\$ 80,000	\$ 77,498	\$ 20,000	\$ 35,455	\$ 60,000	\$ 42,043	\$ 17,957
Mitsubishi Pajero - 1KO - Shire President	P&E	\$ 60,000		\$ 25,000		\$ 35,000	\$ -	\$ 35,000
Holden Equinox - MRS	P&E	\$ 50,075		\$ 19,000		\$ 31,075	\$ -	\$ 31,075
		<b>\$ 190,075</b>	<b>\$ 77,498</b>	<b>\$ 64,000</b>	<b>\$ 35,455</b>	<b>\$ 126,075</b>	<b>\$ 42,043</b>	
<b>Law, Order &amp; Public Safety</b>								
Nil	P&E							
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Housing</b>								
Holden Equinox - MSHL	P&E	\$ 45,000		\$ 19,000		\$ 26,000	\$ -	\$ 26,000
KIA Carnival	P&E	\$ 90,000		\$ 2,000		\$ 88,000	\$ -	\$ 88,000
		<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ 21,000</b>	<b>\$ -</b>	<b>\$ 114,000</b>	<b>\$ -</b>	
<b>Recreation &amp; Culture</b>								
Netball Transportable Club House	L&B				\$ 5,455		\$ (5,455)	\$ 5,455
		\$ -	\$ -	\$ -	\$ 5,455	\$ -	\$ (5,455)	
<b>Other Property &amp; Services</b>								
Holden Colorado - Mechanic	P&E	\$ 54,000		\$ 38,000		\$ 16,000	\$ -	\$ 16,000
Hilux Dual Cab - Grader	P&E	\$ 50,000		\$ 30,000		\$ 20,000	\$ -	\$ 20,000
Holden Colorado - SH	P&E	\$ 50,000		\$ 29,000		\$ 21,000	\$ -	\$ 21,000
Hino Tip Truck - Patching	P&E	\$ 70,000	\$ 1,021	\$ 15,000		\$ 55,000	\$ 1,021	\$ 53,979
Caterpillar Grader - 12MT	P&E	\$ 370,000		\$ 100,000		\$ 270,000	\$ -	\$ 270,000
John Deere Mower	P&E	\$ 51,000		\$ 7,000		\$ 44,000	\$ -	\$ 44,000
New Holland Tractor	P&E	\$ 90,000		\$ 15,000		\$ 75,000	\$ -	\$ 75,000
Reverse Fans for Graders	P&E	\$ 20,000	\$ 15,947			\$ 20,000	\$ 15,947	\$ 4,053
		<b>\$ 755,000</b>	<b>\$ 16,968</b>	<b>\$ 234,000</b>	<b>\$ -</b>	<b>\$ 521,000</b>	<b>\$ 16,968</b>	
<b>Total</b>		<b>\$ 1,080,075</b>	<b>\$ 94,466</b>	<b>\$ 319,000</b>	<b>\$ 40,909</b>	<b>\$ 761,075</b>	<b>\$ 53,557</b>	<b>\$ 707,518</b>
<b>By Class</b>								
Land & Buildings		\$ -	\$ -	\$ -	\$ 5,455	\$ -	\$ (5,455)	\$ 5,455
Plant & Equipment		\$ 1,080,075	\$ 94,466	\$ 319,000	\$ 35,455	\$ 761,075	\$ 59,012	\$ 702,063
<b>Total</b>		<b>\$ 1,080,075</b>	<b>\$ 94,466</b>	<b>\$ 319,000</b>	<b>\$ 40,909</b>	<b>\$ 761,075</b>	<b>\$ 53,557</b>	<b>\$ 707,518</b>

Net Transfer to/(from) Reserve Account: \$ (179,279) \$ -

Yellow highlights illustrates proposed budget amendments \$ 581,796 \$ 53,557 \$ (528,239)

12 year Average as per Plant Replacement Program: \$ 581,800 \$ 581,800 \$ 528,239

## SHIRE OF KOJONUP

### Detailed March 2022 Creditors List

<b>Cheque Payments 1/03/22 - 31/03/22</b>				
<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
<b>14326</b>	<b>10/03/2022</b>	<b>Water Corporation</b>	<b>Water</b>	<b>-33623.52</b>
0132	18/02/2022	Water Corporation	a/c 9010495140 at Kodja Place 17/12/21 - 17/02/22,	658.08
0167	18/02/2022	Water Corporation	a/c 900769223 at Stock Rd Standpipe 17/12/21 - 17/02/22	10048.35
0132	21/02/2022	Water Corporation	a/c 9010045713 for 5A Vanzuilecom St 20/12/21 - 18/02/22	394.95
0128	21/02/2022	Water Corporation	a/c 9007693357 for Historical Society 20/12/21 - 18/02/22	24.56
0167	21/02/2022	Water Corporation	a/c 9007693509 for RSL Hall 20/12/21 - 18/02/22	108.10
0117	21/02/2022	Water Corporation	a/c 9007693621 for Rest Rooms on Albany Highway 20/12/21 - 18/02/22	5.46
0165	21/02/2022	Water Corporation	a/c 9007693445 for Apex Park 20/12/21 - 18/02/22	723.52
0162	21/02/2022	Water Corporation	a/c 9007693349 for Toilets at Benn Pde 20/12/21 - 18/02/22	172.32
0151	21/02/2022	Water Corporation	a/c 9007693146 for Truckwash & Saleyard 20/12/21 - 18/02/22	816.17
0174	21/02/2022	Water Corporation	a/c 9007697921 for 39 Vanzuilecom St 20/12/21 - 18/02/22, a/c 9007697921 for 39 Vanzuilecom St 20/12/21 - 18/02/22	368.92
0152	21/02/2022	Water Corporation	a/c 9007697710 for 8 Newton St 20/12/21 - 18/02/22	33.46
0153	21/02/2022	Water Corporation	a/c 9007693605 for Mens Shed 20/12/21 - 18/02/22	1640.83
0105	21/02/2022	Water Corporation	a/c 9012927082 for 4 Elverd St 20/12/21 - 18/02/22	324.31
0105	21/02/2022	Water Corporation	a/c 9012927074 for 6 Elverd St 20/12/21 - 18/02/22	316.87
0130	21/02/2022	Water Corporation	a/c 9010045721 for 5B Vanzuilecom St 20/12/21 - 18/02/22	303.86
0107	21/02/2022	Water Corporation	a/c 9012927090 for 2 Elverd St 20/12/21 - 18/02/22	296.42
0170	21/02/2022	Water Corporation	a/c 9007693082 for Depot 17/12/21 - 18/02/22	278.17
0165	21/02/2022	Water Corporation	a/c 9007693330 for Swimming Pool 20/12/21 - 18/02/22	3409.24
0014	21/02/2022	Water Corporation	a/c 9023555405 at 12B Elverd St 20/12/21 - 18/02/22, a/c 9023555405 at 12B Elverd St 20/12/21 - 18/02/22	262.96
0016	21/02/2022	Water Corporation	a/c 9023555392 at 12A Elverd St 20/12/21 - 18/02/22, a/c 9023555392 at 12A Elverd St 20/12/21 - 18/02/22	315.01
0012	21/02/2022	Water Corporation	a/c 9023603884 at 8C Newton St 20/12/21 - 18/02/22, a/c 9023603884 at 8C Newton St 20/12/21 - 18/02/22	253.66
0014	21/02/2022	Water Corporation	a/c 9023606321 at 8A Newton St 01/01/22 - 28/02/22	240.65
0014	21/02/2022	Water Corporation	a/c 9023606348 at 8B Newton St 01/01/22 - 28/02/22	240.65
0116	23/02/2022	Water Corporation	a/c 9012449121 for Admin Office 21/12/21 - 22/02/22	1734.51
0120	23/02/2022	Water Corporation	a/c 9007699572 for Cemetry on Soldier Rd 21/12/21 - 22/02/22	125.53
0120	23/02/2022	Water Corporation	a/c 9007696793 for Newstead Rd Park 21/12/21 - 22/02/22	84.60
0030	23/02/2022	Water Corporation	a/c 9021629570 for 5 Loton Close 01/01/22 - 28/02/22	240.65
0030	23/02/2022	Water Corporation	a/c 9021629562 for 3 Loton Close 01/01/22 - 28/02/22	240.65
0030	23/02/2022	Water Corporation	a/c 9021629589 for 7 Loton Close 01/01/22 - 28/02/22	240.65
0030	23/02/2022	Water Corporation	a/c 9021629554 for 1 Loton Close 01/01/22 - 28/02/22	240.65
0030	23/02/2022	Water Corporation	a/c 9021746216 of 15 Loton Close 01/01/22 - 28/02/22	240.65
0022	23/02/2022	Water Corporation	a/c 9022968291 for 93 Bagg St 21/12/21 - 22/02/22	13.01
0030	23/02/2022	Water Corporation	a/c 9021629597 for 9 Loton Close 01/01/22 - 28/02/22	240.65
0022	23/02/2022	Water Corporation	a/c 9022950227 for 93 Bagg St Front Unit 01/01/22 - 28/02/22	240.65
0031	23/02/2022	Water Corporation	a/c 9021629618 for 11 Loton Close 01/01/22 - 28/02/22	240.65
0128	23/02/2022	Water Corporation	a/c 9007695686 for Playgroup/Toy Library 20/12/21 - 22/02/22	163.74
0021	23/02/2022	Water Corporation	a/c 9022950235 for 93 Bagg St unit rear 01/01/22 - 28/02/22	203.07
0124	23/02/2022	Water Corporation	a/c 9007695766 for Museum at Barracks 20/12/21 - 22/02/22	111.89
0163	23/02/2022	Water Corporation	a/c 9007695803 for Soldier Rd house 21/12/21 - 22/02/22	478.53
0180	23/02/2022	Water Corporation	a/c 9007696056 for CRC at 109 Albany Hwy 21/12/21 - 22/02/22	347.83
0164	23/02/2022	Water Corporation	a/c 9007695694 for Museum at 20 Spring St 20/12/21 - 22/02/22	49.32
0167	23/02/2022	Water Corporation	a/c 9007695715 for Toilets at Barracks Pl 20/12/21 - 22/02/22	325.09
0172	23/02/2022	Water Corporation	a/c 9007695790 for Springhaven Rest Home 20/12/21 - 22/02/22	4004.67
0129	23/02/2022	Water Corporation	a/c 9007695897 for Museum at Soldier Rd	79.14
0167	23/02/2022	Water Corporation	a/c 9007696101 for Memorial Hall 21/12/21 - 22/02/22	282.94
0003	23/02/2022	Water Corporation	a/c 9023522910 for 13 Loton Close 01/01/22 - 28/02/22	240.65
0024	23/02/2022	Water Corporation	a/c 9023522881 for 79 Soldier Rd 01/01/22 - 28/01/22	122.80
0033	23/02/2022	Water Corporation	a/c 9021629626 for Soldier Rd Common Residential 21/12/21 - 22/02/22	1212.07
0160	23/02/2022	Water Corporation	a/c 9008790482 for Aboriginal Corporation 21/12/21 - 22/02/22	139.52
0137	24/02/2022	Water Corporation	a/c 9010312244 for Medical Centre at 34 Katanning Rd 22/12/21 - 23/02/22	46.20
0169	24/02/2022	Water Corporation	a/c 9007797797 for Muradup Standpipe 22/12/21 - 23/02/22	300.00
0011	24/02/2022	Water Corporation	a/c 9023737401 for 26 Katanning Rd 22/12/21 - 23/02/22	146.86
0011	24/02/2022	Water Corporation	a/c 9023737428 for 28 Katanning Rd 22/12/21 - 23/02/22	187.76
0135	24/02/2022	Water Corporation	a/c 9010312252 at 30 Katanning Rd 22/12/21 - 23/02/22, a/c 9010312252 at 30 Katanning Rd 22/12/21 - 23/02/22	62.07

14327	15/03/2022	Victoria Ramm	Cancelled	0.00
	16/03/2022	Victoria Ramm	Cancelled	0.00
14328	15/03/2022	Victoria Ramm	Departing gift	-1000.00
160322	16/03/2022	Victoria Ramm	In accordance with policy 2.2.5 Presentations	1000.00
14329	25/03/2022	NAB	Cancelled	0.00
22696	25/03/2022	NAB	Cancelled	0.00
14330	25/03/2022	Robert William Balloch	Departing gift	-1000.00
280322	28/03/2022	Robert William Balloch	In accordance with policy 2.2.5 Presentations	1000.00
14331	25/03/2022	DEREK ARTHUR HARRISON	Departing gift	-1000.00
040422	04/04/2022	DEREK ARTHUR HARRISON	In accordance with policy 2.2.5 Presentations	1000.00
				36,623.52

<u>EFT Payments 1/03/22 - 31/03/22</u>				
Chq/EFT	Date	Name	Description	Amount
EFT29729	10/03/2022	Payroll Deductions - Shire of Kojonup	Payroll deductions	-1356.00
DEDUCTION	01/03/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	1040.00
DEDUCTION	01/03/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	220.00
DEDUCTION	01/03/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	96.00
EFT29730	10/03/2022	Child Support Agency	Payroll deductions	-389.05
DEDUCTION	01/03/2022	Child Support Agency	Payroll Deduction	389.05
EFT29731	10/03/2022	Australian Services Union (LGO)	Payroll deductions	-51.80
DEDUCTION	01/03/2022	Australian Services Union (LGO)	Payroll Deduction	51.80
EFT29732	10/03/2022	Australian Services Union (MEU)	Payroll deductions	-71.70
DEDUCTION	01/03/2022	Australian Services Union (MEU)	Payroll Deduction	71.70
EFT29733	10/03/2022	Kojonup Shire Depot Social Club	Payroll deductions	-260.00
DEDUCTION	01/03/2022	Kojonup Shire Depot Social Club	Payroll Deduction	260.00
EFT29734	10/03/2022	EasiSalary	Payroll deductions	-1611.42
DEDUCTION	01/03/2022	EasiSalary	Payroll Deduction	1148.42
DEDUCTION	01/03/2022	EasiSalary	Payroll Deduction	463.00
EFT29735	10/03/2022	Department of Fire & Emergency Services (DFES)	2021-22 ESL Quarter 2	-65059.61
153083	22/11/2021	Department of Fire & Emergency Services (DFES)	in accordance with the Department of Fire and Emergency Services of WA Act 1998 Part 6a - Emergency Services Levy - Section 36ZJ and Option B	32554.43
153497	21/02/2022	Department of Fire & Emergency Services (DFES)	in accordance with the Department of Fire and Emergency Services of WA Act 1998 Part 6a - Emergency Services Levy - Section 36ZJ and Option B	32505.18
EFT29736	10/03/2022	IT VISION AUSTRALIA PTY LTD	Data Migration	-12997.60
35595	01/07/2021	IT VISION AUSTRALIA PTY LTD	Data Migration for Upgrade to ALTUS Records	12997.60
EFT29737	10/03/2022	Lumitex Limited	LED Lights	-13156.00
78102	11/01/2022	Lumitex Limited	RFQ9 Design and Supply of Netball sports lighting	13156.00
EFT29738	10/03/2022	MCB Construction Pty Ltd	Construction	-253810.04
IV00960	16/02/2022	MCB Construction Pty Ltd	Execution costs, Site survey, Public Protection, Mobilisation costs, BCITF Levy, Demolition, Compaction, Subgrade construction, Concrete, Core drill holes for sleeves	253810.04
EFT29739	10/03/2022	Environmental Industries	Kojonup Sports play space	-153015.47
CLAIM 1	07/02/2022	Environmental Industries	Construction of Kojonup Sports Play Space as per RFT04 of 2020/2021, Construction of Kojonup Sports Play Space as per RFT04 of 2020/2021	153015.47
EFT29740	10/03/2022	Air Liquide	Gas rental	-26.06
XX9096	31/01/2022	Air Liquide	Cylinder Fee	26.06
EFT29741	10/03/2022	Australia Post	Freight	-388.69
1011242822	03/02/2022	Australia Post	Daily mail for January 2022	388.69
EFT29742	10/03/2022	Hi-Way Sales & Service	Engineering supplies	-1262.76
231540	31/01/2022	Hi-Way Sales & Service	40.71L ULP, Drill bits, Blow torch,, Cap screws, Robin stop switch	297.76
231647	03/02/2022	Hi-Way Sales & Service	205L Drum of Kero for Road Patching	920.00

232010	16/02/2022	Hi-Way Sales & Service	1x 9kg gas bottle exchange	45.00
<b>EFT29743</b>	<b>10/03/2022</b>	<b>Ixom Operations Pty Ltd</b>	<b>Chemicals</b>	<b>-253.70</b>
6483901	31/01/2022	Ixom Operations Pty Ltd	6 x Chlorine Gas bottles	253.70
<b>EFT29744</b>	<b>10/03/2022</b>	<b>Kojonup Agricultural Supplies</b>	<b>Agricultural supplies</b>	<b>-1224.53</b>
10198513	18/01/2022	Kojonup Agricultural Supplies	conoco guardol 15w-40 engine oil	1224.53
<b>EFT29745</b>	<b>10/03/2022</b>	<b>Carony Pty Ltd</b>	<b>Rates incentive</b>	<b>-40.00</b>
01032022	01/03/2022	Carony Pty Ltd	Kojonup Dollars 232-234, 250	40.00
<b>EFT29746</b>	<b>10/03/2022</b>	<b>Telstra</b>	<b>Telecommunications</b>	<b>-3744.43</b>
T 311	18/02/2022	Telstra	Internet charges for Kodja Place from 18/01/22 - 17/02/22, Mobile charges for Snr Ranger from 18/01/22 - 17/02/22, iPad charges for MCCS Place from 18/01/22 - 17/02/22, iPad charges for MRS from 18/01/22 - 17/02/22, iPad charges for MWS from 18/01/22 - 17/02/22, Mobile charges for Springhaven staff from 18/01/22 - 17/02/22, Phone charges for Springhaven solar panels from 18/01/22 - 17/02/22, Phone charges for Avdata monitoring system from 18/01/22 - 17/02/22	2753.55
K 959916280-5	18/02/2022	Telstra	Shire office landline and modem, Bushfire landline Shire office and Kodja Place, Kodja Place landline and modem, Springhaven landline and modem, Depot security landline, Airstrip landline, Swimming pool landline	411.64
T 311	25/02/2022	Telstra	iPad/Mobile charges for CEO 25/02/22 - 24/03/22, iPad charges for Kodja Place 25/02/22 - 24/03/22, iPad charges for MCCS 25/02/22 - 24/03/22, iPad/tablet charges for Springhaven 225/02/22 - 24/03/22, Mobile charges for MWS 25/02/22 - 24/03/22, Twig Tone Devices 25/02/22 - 24/03/22, Standpipe controller on Stock Rd 25/02/22 - 24/03/22	579.24
<b>EFT29747</b>	<b>10/03/2022</b>	<b>Katanning Glazing &amp; Security</b>	<b>Glazing and security</b>	<b>-575.30</b>
18599	09/02/2022	Katanning Glazing & Security	install new windscreen panel	575.30
<b>EFT29748</b>	<b>10/03/2022</b>	<b>Synergy</b>	<b>Electricity</b>	<b>-8531.73</b>
2089446771	11/02/2022	Synergy	a/c 375598810 for 26 Katanning Rd 08/12/21 - 10/02/21	248.48
3000173369	15/02/2022	Synergy	a/c 647537230 at Memorial Hall 12/01/22 - 08/02/22, a/c 340194030 at Springhaven 18/01/22 - 14/02/22, a/c 104306350 at Admin Office 14/01/22 - 15/02/22, a/c 375969790 at Sports Complex 21/12/21 - 14/02/22, a/c 375969790 at Swimming Pool 21/12/21 - 14/02/22, a/c 340194030 at Springhaven 21/12/21 - 17/01/22	6907.92
2033468263	15/02/2022	Synergy	a/c 337284750 for Kodja Place 18/01/22 - 15/02/22	907.30
2021478293	28/02/2022	Synergy	a/c 392675750 for Powerwatch 31/01/22 - 28/02/22	158.57
2089462172	02/03/2022	Synergy	a/c 862761710 for Oval Football Lights 29/12/21 - 01/03/22	309.46
<b>EFT29749</b>	<b>10/03/2022</b>	<b>Kleenheat Gas Pty Ltd</b>	<b>Bulk Gas</b>	<b>-370.32</b>
21902841	09/02/2022	Kleenheat Gas Pty Ltd	Supply 338 bulk LPG for Springhaven	370.32
<b>EFT29750</b>	<b>10/03/2022</b>	<b>Kojonup Tyre Service</b>	<b>Tyre supplies</b>	<b>-486.20</b>
INV-0547	18/12/2021	Kojonup Tyre Service	new tyre, new tyre	486.20
<b>EFT29751</b>	<b>10/03/2022</b>	<b>Stirling Freight</b>	<b>Freight</b>	<b>-165.63</b>
CISF467973	31/12/2021	Stirling Freight	for Turkey Nest on 07/12/21 and 13/12/21	79.17
CISF473170	31/01/2022	Stirling Freight	from Nedlands on 12/01/22 and 20/01/22	86.46
<b>EFT29752</b>	<b>10/03/2022</b>	<b>R &amp; A Mort Smash Repairs</b>	<b>Vehicle repairs</b>	<b>-1602.16</b>
6090	25/11/2021	R & A Mort Smash Repairs	New grille	713.91
6268	20/01/2022	R & A Mort Smash Repairs	from Frankland Rd 23km from Kojonup drop off at Depot	393.25
6173	22/02/2022	R & A Mort Smash Repairs	Removal of fairlane on Frankland kojonup Road, 200m south of Ashe Road intersection - return to Works Depot on Blackwood Road for storage	275.00
6179	02/03/2022	R & A Mort Smash Repairs	Remove AU falcon from bush area south of cornwall and dearle intersection in kojonup, return to works depot.	220.00
<b>EFT29753</b>	<b>10/03/2022</b>	<b>Syd Matthews &amp; Co Pty Ltd</b>	<b>Blue metal</b>	<b>-58797.09</b>
C10155	31/01/2022	Syd Matthews & Co Pty Ltd	2,000 tonne x 14mm blue metal - Kojonup Darkan shoulder sealing, 3 delivery locations;; 1) Eastern truck bay Albany Hwy end, 2) Rob Leusciatti in paddock, 3) Stirling Rd - Marinoni gateway	27214.11
C10155	31/01/2022	Syd Matthews & Co Pty Ltd	300 tonne x 14mm blue metal - Seal Hillier Road, Deliver to Jingalup townsite	16593.39
C10155	31/01/2022	Syd Matthews & Co Pty Ltd	7mm Blue Metal to be delivered to Depot Blue Metal Stock Pile	3326.40
C10155	31/01/2022	Syd Matthews & Co Pty Ltd	2,000 tonne x 14mm blue metal - Kojonup Darkan shoulder sealing, 3 delivery locations;; 1) Eastern truck bay Albany Hwy end, 2) Rob Leusciatti in paddock, 3) Stirling Rd - Marinoni gateway	11663.19

<b>EFT29754</b>	<b>10/03/2022</b>	<b>Westrac Equipment</b>	<b>Truck parts</b>	<b>-19575.47</b>
PI 6612374	19/01/2022	Westrac Equipment	hydraulic ram for swivel	1755.91
SI 1603368	12/02/2022	Westrac Equipment	Reversing fans for graders x 2	8952.54
SI 1603369	12/02/2022	Westrac Equipment	Reversing fans for graders x 2	8589.65
PI 6698539	15/02/2022	Westrac Equipment	new swing plate and swivel plate for broom	277.37
<b>EFT29755</b>	<b>10/03/2022</b>	<b>Kojonup Country Kitchen</b>	<b>Catering</b>	<b>-484.00</b>
2834	15/02/2022	Kojonup Country Kitchen	Catering for Briefing Session 15 February 2022 - 10 people - morning tea (10.30am) and lunch (12.30pm) including vegetarian plus wheat, barley, gluten, and pumpkin free options	240.50
2840	01/03/2022	Kojonup Country Kitchen	Catering for Briefing Session 1 March 2022 - 18 people - morning tea (10.30am) + 10 people - lunch (12.30pm) including vegetarian plus wheat, barley, gluten, and pumpkin free options	243.50
<b>EFT29756</b>	<b>10/03/2022</b>	<b>BOC Gases</b>	<b>Industrial gases</b>	<b>-181.03</b>
4030379019	29/01/2022	BOC Gases	Supply of industrial gases	29.15
5005629059	29/01/2022	BOC Gases	Supply of industrial gases - Depot, Supply of industrial gases - Depot, Supply of industrial gases - Springhaven, Supply of industrial gases - Fire Truck, Supply of industrial gases - Fire Truck, Supply of industrial gases - Fire Brigade, Supply of industrial gases - Fire Brigade, Supply of industrial gases - Fire Brigade, Supply of industrial gases - Fire Brigade	125.56
4030654274	26/02/2022	BOC Gases	Supply of industrial gases	26.32
<b>EFT29757</b>	<b>10/03/2022</b>	<b>Chefmaster Australia</b>	<b>Catering supplies</b>	<b>-790.68</b>
54044	03/02/2022	Chefmaster Australia	4 x Cartons Green Bin Liners, 3 x Cartons Blue Bin Liners	790.68
<b>EFT29758</b>	<b>10/03/2022</b>	<b>Egabva Plumbing &amp; Gas Service</b>	<b>Plumbing</b>	<b>-5861.44</b>
4010	11/02/2022	Egabva Plumbing & Gas Service	Springhaven Plumbing maintenance feb / march 2022	480.82
4022	14/02/2022	Egabva Plumbing & Gas Service	Katanning Road Houses - Sewage Connection	4935.12
4047	22/02/2022	Egabva Plumbing & Gas Service	Annual Servicing of RPZD's - Springhaven, Annual Servicing of RPZD's - Standpipes at Stock Road & Carlecatup, Annual Servicing of RPZD's - Standpipes at Katanning-Kojonup Road, Annual Servicing of RPZD's - Sport Complex Water Service, Fire Service, Grease Trap, Annual Servicing of RPZD's - L8 Soldier Road (Loton Close), Annual Servicing of Boundary RPZD's at Springhaven	445.50
<b>EFT29759</b>	<b>10/03/2022</b>	<b>Katanning Plant Hire</b>	<b>Concrete</b>	<b>-4942.30</b>
INV-0525	02/03/2022	Katanning Plant Hire	4.7 cubic metres concrete - footpath - Spring street - 25 Feb 2022	2016.30
INV-0528	04/03/2022	Katanning Plant Hire	7 cubic metres of concrete - Spring Street footpath - delivery 2 March 2022,	2926.00
<b>EFT29760</b>	<b>10/03/2022</b>	<b>Synergy - Street Lights</b>	<b>Electricity</b>	<b>-5420.22</b>
2045440736	01/02/2022	Synergy - Street Lights	a/c 131337630, 289 Street Lights 25/12/21 - 24/01/22, a/c 131337630, 289 Street Lights 25/12/21 - 24/01/22	5420.22
<b>EFT29761</b>	<b>10/03/2022</b>	<b>Paul Hartmann Pty Ltd</b>	<b>Healthcare products</b>	<b>-1014.04</b>
437202004	01/02/2022	Paul Hartmann Pty Ltd	Springhaven Continence aids Feb 2022	1014.04
<b>EFT29762</b>	<b>10/03/2022</b>	<b>Stewart &amp; Heaton Clothing Co.</b>	<b>Wildfire Yellow Helmets</b>	<b>-3955.60</b>
SIN-3488904	14/01/2022	Stewart & Heaton Clothing Co.	Wildfire Yellow Helmets, Glove S&H Wildland level 1, Goggle - Fire, Uvex, 9302.342, Trouser FR Gold AS4824 WABFB, Jacket FR Gold WABFB	3955.60
<b>EFT29763</b>	<b>10/03/2022</b>	<b>Hersey's Safety Pty Ltd</b>	<b>Safety supplies</b>	<b>-1076.04</b>
48844	11/11/2021	Hersey's Safety Pty Ltd	Stiga Gloves sizes 8,9,10 - Box of Lens Cleaners - S/ Glasses Grey - Duct Tape - Rigger Gloves sizes S, M, L, XL - Lite Grip Gloves sizes 8, 9, 10 - Box of Earplugs	623.72
48845	11/11/2021	Hersey's Safety Pty Ltd	Stiga Gloves sizes 8,9,10 - Box of Lens Cleaners - S/ Glasses Grey - Duct Tape - Rigger Gloves sizes S, M, L, XL - Lite Grip Gloves sizes 8, 9, 10 - Box of Earplugs	131.45
INV-0432	18/01/2022	Hersey's Safety Pty Ltd	6 Packs Ice Mix (ICEMIX), 5 Packs Rehydration (SSMIX6)	320.87
<b>EFT29764</b>	<b>10/03/2022</b>	<b>Kojonup Aboriginal Corporation</b>	<b>Good for sale</b>	<b>-360.36</b>
FEB 2022	28/02/2022	Kojonup Aboriginal Corporation	On consignment	360.36
<b>EFT29765</b>	<b>10/03/2022</b>	<b>CGS ENGINEERS</b>	<b>Engineering</b>	<b>-4385.49</b>
22640	14/02/2022	CGS ENGINEERS	Re - Quick Hitch Attachment for Man Cage and making to Standard	4385.49
<b>EFT29766</b>	<b>10/03/2022</b>	<b>State Library of Western Australia</b>	<b>Freight</b>	<b>-310.88</b>
RI022584	01/07/2021	State Library of Western Australia	Recoup 2018-2019	310.88
<b>EFT29767</b>	<b>10/03/2022</b>	<b>Western Australian Treasury Corporation</b>	<b>Loan repayment</b>	<b>-13743.98</b>

MAR - MAY 2021	28/02/2022	Western Australian Treasury Corporation	Capital repayment on loan 142, Interest repayment on loan 142	13743.98
<b>EFT29768</b>	<b>10/03/2022</b>	<b>McLeods Barristers and Solicitors</b>	<b>Legal services</b>	<b>-1191.30</b>
122909	31/01/2022	McLeods Barristers and Solicitors	Black Cockatoo Cafe (as per CEO instruction)	571.10
122909	31/01/2022	McLeods Barristers and Solicitors	Legal advice regarding Black Cockatoo Cafe trademark	620.20
<b>EFT29769</b>	<b>10/03/2022</b>	<b>Toll Transport</b>	<b>Freight</b>	<b>-298.22</b>
0492-S104118	13/02/2022	Toll Transport	from The Sandalwood on 03/02/22	14.23
0277-80774145	20/02/2022	Toll Transport	from Country Water Solutions on 20/01/22, from Sunny Signs on 11/02/22, from Sigma Chemicals on 11/02/22, from Westrac on 16/02/22	232.71
0493-S104118	27/02/2022	Toll Transport	from Science and Nature on 22/02/22, from Surgical House on 21/02/22	51.28
<b>EFT29770</b>	<b>10/03/2022</b>	<b>Moving ON Audits</b>	<b>Audit services</b>	<b>-550.00</b>
10649	01/02/2022	Moving ON Audits	Springhaven moving on audits January 2022	275.00
10741	01/03/2022	Moving ON Audits	Monthly Audit Fees	275.00
<b>EFT29771</b>	<b>10/03/2022</b>	<b>Optus Billing Services Pty Ltd</b>	<b>Telecommunications</b>	<b>-2296.72</b>
254935529	20/01/2022	Optus Billing Services Pty Ltd	Phone and internet charges - Admin 20/01/22 - 19/02/22, Phone and internet charges - Swimming Pool 20/01/22 - 19/02/22, Phone and internet charges - Kodja Place 20/01/22 - 19/02/22, Phone and internet charges - Springhaven 20/01/22 - 19/02/22, Phone and internet charges - Depot 20/01/22 - 19/02/22	329.40
252110874	07/02/2022	Optus Billing Services Pty Ltd	Optus Loop for Admin 07/01/22 - 06/02/22,	1202.31
252110875	07/02/2022	Optus Billing Services Pty Ltd	Optus Loop for Springhaven 07/01/22 - 06/02/22	497.00
253373854	13/02/2022	Optus Billing Services Pty Ltd	Optus Loop for Depot 13/01/22 - 12/02/22	268.01
<b>EFT29772</b>	<b>10/03/2022</b>	<b>Sunny Signs</b>	<b>Signage</b>	<b>-1339.14</b>
473180	10/02/2022	Sunny Signs	Eight Mile Rd, Anderson Rd Rural Blades, Murby St, Honner St Town Blades, D90 - Dugit Padlock Remov as per Quote# 438507, Black Powdercoat Posts and Caps as per Quote# 438549	1237.94
473261	11/02/2022	Sunny Signs	Road Closed Ahead x 2 MMS-ADV-33, Detour Ahead x 2 MMS-ADV-56	101.20
<b>EFT29773</b>	<b>10/03/2022</b>	<b>Warren Blackwood Waste</b>	<b>Waste and recycling</b>	<b>-19301.68</b>
17879	04/02/2022	Warren Blackwood Waste	Apex Park & Kojonup Tourist Railway Front Lift Bin - January 2022	200.00
17906	04/02/2022	Warren Blackwood Waste	KJP Transfer Station - January 2022	6419.84
17907	04/02/2022	Warren Blackwood Waste	240 Lt Bins Pick Up - January 2022, KJP St Bins Pick Up - January 2022, 240Lt Recycling Bins Pick Up - January 2022, KJP Service Townsite Area Bins - January 2022	12681.84
<b>EFT29774</b>	<b>10/03/2022</b>	<b>Public Transport Authority</b>	<b>Bus Fares</b>	<b>-203.90</b>
FEB 2022	28/02/2022	Public Transport Authority	Fares values for February 2021	203.90
<b>EFT29775</b>	<b>10/03/2022</b>	<b>Australia's South West</b>	<b>GS Treasures</b>	<b>-47986.15</b>
11339	01/03/2022	Australia's South West	20/21 SLA Funding, 21/22 SLA Funding	47986.15
<b>EFT29776</b>	<b>10/03/2022</b>	<b>Kojonup Vet Hospital</b>	<b>Vet services</b>	<b>-435.00</b>
1/142610	17/02/2022	Kojonup Vet Hospital	Euthanise 2x feral cats - APU 17 and APU 18	130.00
1/142612	18/02/2022	Kojonup Vet Hospital	FIV Test for female cat APU16 impounded by Shire, Daily sustenance fee for care and containment of Cat and 4x kittens (3 working days over a weekend period)	150.00
1/142614	18/02/2022	Kojonup Vet Hospital	daily sustenance fee for care and containment of 2x kittens trapped in Kojonup (3 working days)	90.00
1/142803	22/02/2022	Kojonup Vet Hospital	Euthanise feral cat caught in trap from 46 Albany Highway	65.00
<b>EFT29777</b>	<b>10/03/2022</b>	<b>Lincolns Accountants &amp; Business Advisers</b>	<b>Audit services</b>	<b>-550.00</b>
34004	28/02/2022	Lincolns Accountants & Business Advisers	Review and sign off BBRF round six declaration	550.00
<b>EFT29778</b>	<b>10/03/2022</b>	<b>GREAT SOUTHERN TOYOTA</b>	<b>Vehicle repairs</b>	<b>-1606.95</b>
PI33021317	21/01/2022	GREAT SOUTHERN TOYOTA	rear l/h hub and brake drum assembly parts , (INSURANCE CLAIM)	1606.95
<b>EFT29779</b>	<b>10/03/2022</b>	<b>CONNECT TECHNOLOGY AUSTRALIA</b>	<b>IT Support</b>	<b>-6266.50</b>

91211	21/02/2022	CONNECT TECHNOLOGY AUSTRALIA	Call out: KP/Springhaven/Depot network fault, attend to radios/telephones	1961.50
91216	21/02/2022	CONNECT TECHNOLOGY AUSTRALIA	Call out: KP/Springhaven/Depot network fault, attend to radios/telephones	4305.00
<b>EFT29780</b>	<b>10/03/2022</b>	<b>Australian Communications and Media Authority</b>	<b>Renewal</b>	<b>-204.00</b>
502782122	01/02/2022	Australian Communications and Media Authority	Licence No. 270597/1 - Land Mobile/Land Mobile System - > 30MHz - Vanzuilecom Road, Kojonup - VL6HC, Licence No. 1601939/1 - Land Mobile/CBRS Repeater - Vanzuilecom Road, Kojonup - KOJ3, Licence No. 10094219/1 - Aeronautical/Aeronautical Assigned System - PAALC Site Kojonup Airstrip, Albany Highway, Kojonup	204.00
<b>EFT29781</b>	<b>10/03/2022</b>	<b>BEST OFFICE SYSTEMS</b>	<b>Printing</b>	<b>-148.24</b>
598945	22/02/2022	BEST OFFICE SYSTEMS	Kodja Place Konica Minolta C250i Photocopier Charges, Period 20/01/2022 - 20/02/2022	148.24
<b>EFT29782</b>	<b>10/03/2022</b>	<b>ABCO Products</b>	<b>Covid supplies</b>	<b>-3242.97</b>
INV771033	19/01/2022	ABCO Products	Tissues, toilet paper,jumbo rolls,hand towels. wipes, heavy duty wipes -roll. glass cleaner, view quick, cleanmax, handsoap, disinfectant, urinal blocks, bags, gloves	2872.65
INV777172	14/02/2022	ABCO Products	3 PLY Sugical Mask (PK50) code# 211563	260.97
INV777468	15/02/2022	ABCO Products	5 ltr Viraclean Disinfectant - 160050 - Pound Use (\$50.41 freight charge included)	109.35
<b>EFT29783</b>	<b>10/03/2022</b>	<b>SELECT A PART</b>	<b>Truck parts</b>	<b>-325.06</b>
42358	25/11/2021	SELECT A PART	4x oil filters	107.88
42593	10/02/2022	SELECT A PART	filter kit, led globes , restorations kit	217.18
<b>EFT29784</b>	<b>10/03/2022</b>	<b>PFD Foodservices (Southway Distributors)</b>	<b>Food and Drygoods</b>	<b>-1876.50</b>
LB230194	19/01/2022	PFD Foodservices (Southway Distributors)	<b>Springhaven meals and refreshments Jan 2022, Duplication KX754461 EFT28193</b>	-705.75
LB357065	02/02/2022	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments Feb 2022	1466.70
LB423741	09/02/2022	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments Feb 2022	66.00
LB492927	16/02/2022	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments Feb 2022	12.20
LB492925	16/02/2022	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments Feb 2022	1037.35
<b>EFT29785</b>	<b>10/03/2022</b>	<b>SURGICAL HOUSE</b>	<b>Phamaceuticals</b>	<b>-1755.02</b>
A790455	01/02/2022	SURGICAL HOUSE	Springhaven medical supplies Feb 2022, Springhaven medical supplies Feb 2022	78.26
A790896	02/02/2022	SURGICAL HOUSE	Springhaven medical supplies Feb 2022, Springhaven medical supplies Feb 2022	1469.67
A791428	07/02/2022	SURGICAL HOUSE	Springhaven medical supplies Feb 2022	2.40
A791963	09/02/2022	SURGICAL HOUSE	Springhaven medical supplies Feb 2022	15.18
A792352	10/02/2022	SURGICAL HOUSE	Springhaven medical supplies Feb 2022	167.40
A793524	17/02/2022	SURGICAL HOUSE	Springhaven medical supplies Feb 2022	22.11
<b>EFT29786</b>	<b>10/03/2022</b>	<b>ST LUKE'S FAMILY PRACTICE</b>	<b>Medical</b>	<b>-217.00</b>
194865	19/11/2021	ST LUKE'S FAMILY PRACTICE	Lem Viloria - Blood Tests For Hep A & B Immunity/Tetanus. Subsequent Vaccination And Booster.	85.00
194867	19/11/2021	ST LUKE'S FAMILY PRACTICE	Pre-employment for F Coyne	132.00
<b>EFT29787</b>	<b>10/03/2022</b>	<b>Albany Filterclean</b>	<b>Filters</b>	<b>-30.00</b>
18656	01/02/2022	Albany Filterclean	Springhaven Filter clean Dec 2021	30.00
<b>EFT29788</b>	<b>10/03/2022</b>	<b>Christie Leanne McVee</b>	<b>Goods for sale</b>	<b>-6.97</b>
03032022	03/03/2022	Christie Leanne McVee	On consignment	6.97
<b>EFT29789</b>	<b>10/03/2022</b>	<b>SOUTHERN DIRT INC</b>	<b>2021-2022</b>	<b>-15000.00</b>
INV-144	25/02/2022	SOUTHERN DIRT INC	Partnership Agreement	15000.00
<b>EFT29790</b>	<b>10/03/2022</b>	<b>Thinkwater Albany</b>	<b>Irrigation</b>	<b>-652.74</b>
60374	04/02/2022	Thinkwater Albany	New Irrigation wiring to replace existing in Hockey Oval playground construction	652.74
<b>EFT29791</b>	<b>10/03/2022</b>	<b>The Cott Family Trust t/a Oiltech Fuel</b>	<b>Diesel</b>	<b>-15345.33</b>
20117	09/02/2022	The Cott Family Trust t/a Oiltech Fuel	Supply of 9100L @ 153.3cpl on 09/02/22	15345.33
<b>EFT29792</b>	<b>10/03/2022</b>	<b>RITA HIPERA POTAKA</b>	<b>REFUND OF BOND FOR HIRE OF MEMORIAL HALL 28/01/22</b>	<b>-350.00</b>
T165	18/02/2022	RITA HIPERA POTAKA	Hall Hire Bond 28/01/-30/01/22	350.00

EFT29793	10/03/2022	Ramped Technology & Management Systems Pty Ltd	IT Support	-5249.20
INV-3190	31/12/2021	Ramped Technology & Management Systems Pty Ltd	Technician telephone assistance 01/12/21 - 29/12/21	679.25
INV-3191	31/12/2021	Ramped Technology & Management Systems Pty Ltd	New PC for Manager of Works and Reception Lounge	71.50
INV-3371	12/01/2022	Ramped Technology & Management Systems Pty Ltd	Server Hard Drive Replacement	332.20
INV-3547	31/01/2022	Ramped Technology & Management Systems Pty Ltd	Technician telephone assistance 04/01/22 - 31/01/22	1179.75
INV-3586	15/02/2022	Ramped Technology & Management Systems Pty Ltd	Replacement for faulty memory, Dell Server memory module DIMM 16GB 3200 RXR8 8G DDR4 R	841.50
INV-3812	28/02/2022	Ramped Technology & Management Systems Pty Ltd	Server Hard Drive Replacement	71.50
INV-3811	28/02/2022	Ramped Technology & Management Systems Pty Ltd	Technician telephone assistance 01/02/22- 28/02/22	2073.50
EFT29794	10/03/2022	ALBANY LOCK SERVICE	Lock and security	-96.60
26362	04/02/2022	ALBANY LOCK SERVICE	Master key padlock for sea container in depot	96.60
EFT29795	10/03/2022	Rylan Pty Ltd	Kerbing	-35285.25
2358	14/02/2022	Rylan Pty Ltd	Laying of Kerbing on Spring Street @ \$25 per Metre	35285.25
EFT29796	10/03/2022	Clarke's Furniture & Kitchen Design	Building maintenance	-1062.00
2087	21/02/2022	Clarke's Furniture & Kitchen Design	Painting bedroom room 11	992.95
2089	01/03/2022	Clarke's Furniture & Kitchen Design	Maintenance at Springhaven January 2022	69.05
EFT29797	10/03/2022	Acrodyne Pty Ltd	Trade waste	-660.00
2328159	22/02/2022	Acrodyne Pty Ltd	Annual flow meter calibration, verification and report	660.00
EFT29798	10/03/2022	Gower Industries	Workshop supplies	-90.15
3010	13/02/2022	Gower Industries	50 x 1mm Cutting Disc, 100 PK Razor Blades, 50mm PHZ Bit, 48mm Green Tape, Wire Brush	90.15
EFT29799	10/03/2022	Market Creations Agency Pty Ltd	Website	-10348.49
IP42-2	31/01/2022	Market Creations Agency Pty Ltd	New Kodja Place Website - Market Creations	10348.49
EFT29800	10/03/2022	Quintis Sandalwood t/a The Sandalwood Shop	Goods for sale	-692.52
SI-267830	03/02/2022	Quintis Sandalwood t/a The Sandalwood Shop	Assorted Toiletries and Beauty Products, For Sale in Visitor Centre Shop	692.52
EFT29801	10/03/2022	WA Tool and Trade Supply Co	Workshop supplies	-131.64
3732	01/02/2022	WA Tool and Trade Supply Co	lock nuts, silicone, break away, cut and drill spray	131.64
EFT29802	10/03/2022	Archival Survival	Archiving	-370.15
58428	07/02/2022	Archival Survival	Archive Map Boxes x50 - Records Management	370.15
EFT29803	10/03/2022	ROB HANEKAMP	Reimbursement	-132.00
21122021	21/12/2021	ROB HANEKAMP	Pre employment medical	132.00
EFT29804	10/03/2022	Travel Oz	Website feature	-330.00
2894	25/02/2022	Travel Oz	State Wide Feature Package and Regional Feature, For 12 months	330.00
EFT29805	10/03/2022	Klopper Contracting T/A Ron Wright Bulldozing	Gravel	-19322.74
IV00000001727	04/03/2022	Klopper Contracting T/A Ron Wright Bulldozing	Push Up of 6000m3 Gravel for Shamrock Rd	19322.74
EFT29806	10/03/2022	Great Southern TURF	Turf	-812.00
3775	10/02/2022	Great Southern TURF	94m2 Kikuyu Rollon Lawn + 3 Pallets @ \$60.00 Refundable On Return , 26 Katanning Road	812.00
EFT29807	10/03/2022	Consolidated Training Services	RPL	-350.00
11282	25/02/2022	Consolidated Training Services	Grader Assessment and Competency of Ryan Fulmer	350.00
EFT29808	10/03/2022	Kojonup Light Civil	Spring Street Footpaths	-2047.95

371	04/03/2022	Kojonup Light Civil	76.3m3 Sand, 6.9m3 Blue Metal Dust	2047.95
<b>EFT29809</b>	<b>10/03/2022</b>	<b>Lilly's Garden operated by Marina Murray</b>	<b>Goods for sale</b>	<b>-360.00</b>
53	09/02/2022	Lilly's Garden operated by Marina Murray	Assorted Jams and Relish , For Sale in Visitor Centre Shop	360.00
<b>EFT29810</b>	<b>10/03/2022</b>	<b>Impact Services</b>	<b>Trainee</b>	<b>-2829.08</b>
AP-0503	22/12/2021	Impact Services	Trainee - Jamaine Weazel - December 2021	1286.09
AP-0514	30/12/2021	Impact Services	Trainee - Jamaine Weazel - December 2021	1542.99
<b>EFT29811</b>	<b>10/03/2022</b>	<b>Gardens from Eden</b>	<b>Consultation</b>	<b>-3121.80</b>
SGFE 0253	25/02/2022	Gardens from Eden	Carry out soil testing in the rose maze	3121.80
<b>EFT29812</b>	<b>10/03/2022</b>	<b>3E Advantage Pty Ltd</b>	<b>Printing</b>	<b>-2214.85</b>
INV-57968-N7R0Q0	02/03/2022	3E Advantage Pty Ltd	Printing charges Admin Depot Springhaven 01/02/22 - 28/02/22, Printing charges Jan 2021 - June 2022 Kodja Place	2214.85
<b>EFT29813</b>	<b>10/03/2022</b>	<b>Mathwin Transport</b>	<b>Freight</b>	<b>-112.75</b>
703	17/01/2022	Mathwin Transport	from Able Westchem on 15/01/22	46.75
863	11/02/2022	Mathwin Transport	from Kinnears on 21/01/22 consignment note 0721	55.00
972	28/02/2022	Mathwin Transport	from Afgri on 28/02/22	11.00
<b>EFT29814</b>	<b>16/03/2022</b>	<b>Dalcross Medical Equipment</b>	<b>Perspex screens</b>	<b>-2306.70</b>
41717	16/03/2022	Dalcross Medical Equipment	Privacy screens for COVID ward	2306.70
<b>EFT29815</b>	<b>17/03/2022</b>	<b>Payroll Deductions - Shire of Kojonup</b>	<b>Payroll deductions</b>	<b>-1235.00</b>
DEDUCTION	15/03/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	1015.00
DEDUCTION	15/03/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	220.00
<b>EFT29816</b>	<b>17/03/2022</b>	<b>Child Support Agency</b>	<b>Payroll deductions</b>	<b>-389.05</b>
DEDUCTION	15/03/2022	Child Support Agency	Payroll Deduction	389.05
<b>EFT29817</b>	<b>17/03/2022</b>	<b>Australian Services Union (LGO)</b>	<b>Payroll Deduction</b>	<b>-51.80</b>
DEDUCTION	15/03/2022	Australian Services Union (LGO)	Payroll deductions	51.80
<b>EFT29818</b>	<b>17/03/2022</b>	<b>Australian Services Union (MEU)</b>	<b>Payroll deductions</b>	<b>-71.70</b>
DEDUCTION	15/03/2022	Australian Services Union (MEU)	Payroll Deduction	71.70
<b>EFT29819</b>	<b>17/03/2022</b>	<b>Kojonup Shire Depot Social Club</b>	<b>Payroll deductions</b>	<b>-260.00</b>
DEDUCTION	15/03/2022	Kojonup Shire Depot Social Club	Payroll Deduction	260.00
<b>EFT29820</b>	<b>17/03/2022</b>	<b>EasiSalary</b>	<b>Payroll deductions</b>	<b>-2725.20</b>
DEDUCTION	15/03/2022	EasiSalary	Payroll Deduction	1148.42
DEDUCTION	15/03/2022	EasiSalary	Payroll Deduction	1576.78
<b>EFT29821</b>	<b>25/03/2022</b>	<b>Jason Gibbons</b>	<b>Prescription safety glasses</b>	<b>-199.00</b>
100322	10/03/2022	Jason Gibbons	As per policy 2.2.11	199.00
<b>EFT29822</b>	<b>25/03/2022</b>	<b>Bruce Rodney Warland</b>	<b>Pharmaceuticals</b>	<b>-2217.20</b>
DEC 2021	31/12/2021	Bruce Rodney Warland	Springhaven Pharmacy Dec 2021	1065.10
JAN 2022	31/01/2022	Bruce Rodney Warland	Springhaven Pharmacy January 2022	789.10
FEB 2022	28/02/2022	Bruce Rodney Warland	Springhaven Pharmacy February 2022	363.00
<b>EFT29823</b>	<b>25/03/2022</b>	<b>Australia Post</b>	<b>Postage</b>	<b>-658.50</b>
1011333991	03/03/2022	Australia Post	Daily mail for February 2022	658.50
<b>EFT29824</b>	<b>25/03/2022</b>	<b>Hi-Way Sales &amp; Service</b>	<b>Engineering supplies</b>	<b>-716.00</b>
232524	01/03/2022	Hi-Way Sales & Service	5.5 AH 18V Batteries Metabo	716.00
<b>EFT29825</b>	<b>25/03/2022</b>	<b>Ixom Operations Pty Ltd</b>	<b>Chemicals</b>	<b>-229.15</b>
6496253	28/02/2022	Ixom Operations Pty Ltd	6 x Chlorine Gas bottles	229.15
<b>EFT29826</b>	<b>25/03/2022</b>	<b>Kojonup Agricultural Supplies</b>	<b>Ag supplies</b>	<b>-269.00</b>
10199903	03/03/2022	Kojonup Agricultural Supplies	1 x 12V Pump for 100L Chemical Tank	269.00
<b>EFT29827</b>	<b>25/03/2022</b>	<b>Kleenheat Gas Pty Ltd</b>	<b>LPG</b>	<b>-92.54</b>
2331813	07/01/2022	Kleenheat Gas Pty Ltd	Supply 1x VAP Cylinder for Swimming Pool CSD164503	92.54
<b>EFT29828</b>	<b>25/03/2022</b>	<b>Westrac Equipment</b>	<b>Truck parts</b>	<b>-1432.11</b>
SI 1606336	26/02/2022	Westrac Equipment	diagnose and repair fault in AIR CON	1432.11
<b>EFT29829</b>	<b>25/03/2022</b>	<b>Lotex Filter Cleaning Service</b>	<b>Filters</b>	<b>-99.76</b>
7793	21/01/2022	Lotex Filter Cleaning Service	Filters, Filters, Filters, Filters, Filters	99.76
<b>EFT29830</b>	<b>25/03/2022</b>	<b>Hersey's Safety Pty Ltd</b>	<b>PPE</b>	<b>-1719.64</b>

48944	10/02/2022	Hersey's Safety Pty Ltd	Lite Grip Gloves (NNF10), Ear Plugs (636974), S/Glasses (SNN3015), Stinga Gloves 10 (NPF10), Rigger Gloves XL (CCL41NXL), Rigger Gloves 2XL (CCL4102XL), Sunscreen (SS125-50), Earplugs (EP04), C-Size Batteries (54000-283), D-Size Batteries (54000.224), Magic Trees (UIP-10155) 9 PKS ICEMIX (ICCMIX), 4 PKS RehydrationSticks (SSSMIX), Spray Mark White (40013511), Spray Mark Pink (40013529), Bushman Repellent (BP150A), Leaf Rake (636974)	1088.53
48945	10/02/2022	Hersey's Safety Pty Ltd	Lite Grip Gloves (NNF10), Ear Plugs (636974), S/Glasses (SNN3015), Stinga Gloves 10 (NPF10), Rigger Gloves XL (CCL41NXL), Rigger Gloves 2XL (CCL4102XL), Sunscreen (SS125-50), Earplugs (EP04), C-Size Batteries (54000-283), D-Size Batteries (54000.224), Magic Trees (UIP-10155) 9 PKS ICEMIX (ICCMIX), 4 PKS RehydrationSticks (SSSMIX), Spray Mark White (40013511), Spray Mark Pink (40013529), Bushman Repellent (BP150A), Leaf Rake (636974)	460.61
48946	10/02/2022	Hersey's Safety Pty Ltd	Lite Grip Gloves (NNF10), Ear Plugs (636974), S/Glasses (SNN3015), Stinga Gloves 10 (NPF10), Rigger Gloves XL (CCL41NXL), Rigger Gloves 2XL (CCL4102XL)	170.50
<b>EFT29831</b>	<b>25/03/2022</b>	<b>HARMONY ALICE ORMSBY</b>	<b>Bond Refund</b>	<b>-200.00</b>
280222	28/02/2022	HARMONY ALICE ORMSBY	for Hire of Sports Complex on 12/02/22	200.00
<b>EFT29832</b>	<b>25/03/2022</b>	<b>McLeods Barristers and Solicitors</b>	<b>Legal services</b>	<b>-1533.07</b>
123150	28/02/2022	McLeods Barristers and Solicitors	Legal advice regarding Black Cockatoo Cafe trademark	1533.07
<b>EFT29833</b>	<b>25/03/2022</b>	<b>Visimax</b>	<b>Ranger equipment</b>	<b>-452.58</b>
INV-0329	25/02/2022	Visimax	Microchip Reader - DATAMARS, COMPACT MAX, FDXB & A SKU: 40108, Ranger Warning Book - SKU: 40270	452.58
<b>EFT29834</b>	<b>25/03/2022</b>	<b>Optus Billing Services Pty Ltd</b>	<b>Telecommunications</b>	<b>-30.00</b>
252110875	07/02/2022	Optus Billing Services Pty Ltd	Optus Loop charges for Springhaven 07/01/22 - 06/02/22 - not prev. paid	15.00
253373854	13/02/2022	Optus Billing Services Pty Ltd	Optus Loop charges for Depot 13/01/22 - 12/02/22 - not prev. paid	15.00
<b>EFT29835</b>	<b>25/03/2022</b>	<b>Elders Limited - Kojonup</b>	<b>Chemicals</b>	<b>-376.50</b>
CW 65306	23/02/2022	Elders Limited - Kojonup	Saprol - 2 x 5 litres, Fungicide spray for Roses, Saprol - 2 x 5 litres, Fungicide spray for Roses, Saprol - 2 x 5 litres, Fungicide spray for Roses, Saprol - 2 x 5 litres, Fungicide spray for Roses	376.50
<b>EFT29836</b>	<b>25/03/2022</b>	<b>Sunny Signs</b>	<b>Signage</b>	<b>-398.20</b>
474016	24/02/2022	Sunny Signs	W1-3 (L) W1- 3 (R) B size, TD1/TD3 box of	398.20
<b>EFT29837</b>	<b>25/03/2022</b>	<b>SELECT A PART</b>	<b>Truck parts</b>	<b>-155.92</b>
42650	25/02/2022	SELECT A PART	3x headlight repair kits, 2x LED parklight globes	155.92
<b>EFT29838</b>	<b>25/03/2022</b>	<b>LANDGATE</b>	<b>Rural UV's Chargeable</b>	<b>-315.97</b>
372714	22/02/2022	LANDGATE	Interim valuations schedule: R2022/1 30/10/21 - 18/02/22	173.88
372784	24/02/2022	LANDGATE	Valuations chargeable schedule : G 2022/01 29/05/21 - 04/02/22	142.09
<b>EFT29839</b>	<b>25/03/2022</b>	<b>SURGICAL HOUSE</b>	<b>Pharmaceutical supplies</b>	<b>-20.80</b>
A794442	23/02/2022	SURGICAL HOUSE	Springhaven medical supplies Feb 2022	20.80
<b>EFT29840</b>	<b>25/03/2022</b>	<b>Albany Filterclean</b>	<b>Filters</b>	<b>-30.00</b>
18836	01/03/2022	Albany Filterclean	Springhaven Filter Clean Feb 2022	30.00
<b>EFT29841</b>	<b>25/03/2022</b>	<b>Hope Contractors</b>	<b>Garden maintenance</b>	<b>-88.00</b>
1807	10/01/2022	Hope Contractors	Tidy up garden/lawn. 15 Loton cl(CEO house)	88.00
<b>EFT29842</b>	<b>25/03/2022</b>	<b>KATANNING H HARDWARE</b>	<b>Workshop supplies</b>	<b>-84.45</b>
101043720	22/02/2022	KATANNING H HARDWARE	Renew easy clean basin set chrome	84.45
<b>EFT29843</b>	<b>25/03/2022</b>	<b>Marketforce</b>	<b>Advertising</b>	<b>-447.44</b>
42682	24/02/2022	Marketforce	1 x advertisement - Great Southern Herald - Grader and Roller Driver vacancies - edition of 24 February 2022	447.44
<b>EFT29844</b>	<b>25/03/2022</b>	<b>Autosmart WA Southwest</b>	<b>Workshop supplies</b>	<b>-80.30</b>
25/02/22	25/02/2022	Autosmart WA Southwest	2 x Bags of Rags	80.30
<b>EFT29845</b>	<b>25/03/2022</b>	<b>Market Creations Agency Pty Ltd</b>	<b>Website</b>	<b>-2069.90</b>
IP42-3	28/02/2022	Market Creations Agency Pty Ltd	New Kodja Place Website	2069.90
<b>EFT29846</b>	<b>25/03/2022</b>	<b>CJ Liquor Pty Ltd</b>	<b>Catering</b>	<b>-140.00</b>
INV-0331	20/02/2022	CJ Liquor Pty Ltd	Refreshments for Council	140.00
<b>EFT29848</b>	<b>25/03/2022</b>	<b>DONALDSON MECHANICAL</b>	<b>Vehicle repairs</b>	<b>-355.52</b>

26333	22/02/2022	DONALDSON MECHANICAL	labour for pressing bearing off axle	355.52
<b>EFT29849</b>	<b>25/03/2022</b>	<b>Kojonup Concrete</b>	<b>Concrete</b>	<b>-4145.03</b>
1392	01/03/2022	Kojonup Concrete	Cubic Meter Concrete for Newstead Park Bench Footings	387.39
1425	16/03/2022	Kojonup Concrete	3m3 Concrete for Riverdale Rd Floodway	1181.07
1425	16/03/2022	Kojonup Concrete	3.6 m3 of Concrete for Riverdale rd Floodway	1395.50
1425	16/03/2022	Kojonup Concrete	3m3 Concrete for Riverdale Apron at the Floodway	1181.07
<b>EFT29850</b>	<b>25/03/2022</b>	<b>Jenette Clark</b>	<b>Reimbursement</b>	<b>-108.00</b>
040222	04/02/2022	Jenette Clark	6x File storage boxes from Officeworks	108.00
<b>EFT29851</b>	<b>25/03/2022</b>	<b>Gerald Alizer</b>	<b>Reimbursement</b>	<b>-1150.00</b>
220322	22/03/2022	Gerald Alizer	HR driving lessons	1150.00
<b>EFT29852</b>	<b>28/03/2022</b>	<b>Synergy</b>	<b>Electricity</b>	<b>-3309.23</b>
2001509932	04/03/2022	Synergy	a/c 356438440 for EV Charger at 143 Albany Hwy 01/01/22 - 03/03/22	584.25
2049473005	04/03/2022	Synergy	a/c 339632390 for 8C Newton St 01/01/22 - 30/01/22, a/c 339632390 for 8C Newton St 01/01/22 - 30/01/22 (prorata 32 days)	117.78
2085466010	04/03/2022	Synergy	a/c 338398910 for 12B Elverd St 01/01/22 - 03/03/22	255.31
2085466009	04/03/2022	Synergy	a/c 338398720 for 12A Elverd St 01/01/22 - 03/03/22	283.59
2029475690	09/03/2022	Synergy	a/c 269776860 for 8 Soldier Rd 06/01/22 - 05/03/22, a/c 269776860 for 8 Soldier Rd 06/01/22 - 05/03/22 ILU's	1346.86
2097449567	09/03/2022	Synergy	a/c 250826500 for 10 Bagg St 05/01/22 - 05/03/22	238.80
2001512910	09/03/2022	Synergy	a/c 955462010 for 32 Katanning Rd 05/01/22 - 03/03/22	250.20
2045470264	09/03/2022	Synergy	a/c 361072390 for 39 Vanzuilecom St 06/01/22 - 08/03/22 (Prorata 29 days), a/c 361072390 for 39 Vanzuilecom St 06/01/22 - 08/03/22 (Prorata 29 days)	109.18
2037473818	09/03/2022	Synergy	a/c 354238990 for 8B Newton St 06/01/22 - 08/03/22	123.26
<b>EFT29853</b>	<b>28/03/2022</b>	<b>Synergy - Street Lights Electricity</b>	<b>Cancelled</b>	<b>0.00</b>
2093463674	04/03/2022	Synergy - Street Lights Electricity	Cancelled	0.00
<b>EFT29854</b>	<b>28/03/2022</b>	<b>Station Motors Holden</b>	<b>New vehicle</b>	<b>-35500.00</b>
T-5954	14/02/2022	Station Motors Holden	Purchase of Isuzu MUX LSU 4x4 Auto Wagon in white, , Trade in: Holden Equipnox - KO 914, Manager of Regulatory Services	35500.00
<b>EFT29855</b>	<b>28/03/2022</b>	<b>Judith Warland</b>	<b>REFUND OF BOND FOR HIRE OF SPORTS COMPLEX</b>	<b>-200.00</b>
T164	22/02/2022	Judith Warland	Bond paid complex hire 19/2/2022	200.00
<b>EFT29856</b>	<b>28/03/2022</b>	<b>Warren Blackwood Waste</b>	<b>Waste and recycling</b>	<b>-19301.68</b>
17930	05/03/2022	Warren Blackwood Waste	Apex Park & Kojonup Tourist Railway for February 2022	200.00
17955	05/03/2022	Warren Blackwood Waste	KJP Transfer Station Management - February 2022	6419.84
17956	05/03/2022	Warren Blackwood Waste	240 Lt Bins Pick Up - February 2022, KJP St Bins Pick Up - February 2022, 240Lt Recycling Bins Pick Up - February 2022, KJP Service Townsite Area Bins - February 2022	12681.84
<b>EFT29857</b>	<b>28/03/2022</b>	<b>AUSTRALIAN TAXATION OFFICE</b>	<b>BAS</b>	<b>-9475.00</b>
FEB 2022	28/03/2022	AUSTRALIAN TAXATION OFFICE	February 2022, February 2022, February 2022, February 2022, February 2022	9475.00
<b>EFT29858</b>	<b>28/03/2022</b>	<b>SURGICAL HOUSE</b>	<b>A779445 error</b>	<b>-128.00</b>
A779580	19/11/2021	SURGICAL HOUSE	refer EFT29374, incorrect invoice number entered for \$35.42	128.00
<b>EFT29859</b>	<b>28/03/2022</b>	<b>Laundry Solutions Australia Pty Ltd</b>	<b>Laundry services</b>	<b>-112.42</b>
2009234	30/12/2021	Laundry Solutions Australia Pty Ltd	Lables for E NS Springhavenlodge dec 2021	112.42
<b>EFT29860</b>	<b>28/03/2022</b>	<b>HAYLEY NICOLE CLARKE</b>	<b>REFUND OF BOND FOR HIRE OF SPORTS COMPLEX</b>	<b>-450.00</b>
T168	25/03/2022	HAYLEY NICOLE CLARKE	Hire of Sports Complex 06/03/2022	450.00
<b>EFT29861</b>	<b>28/03/2022</b>	<b>Great Southern TURF</b>	<b>Turf maintenance</b>	<b>-744.00</b>
3794	01/03/2022	Great Southern TURF	94m2 Of Kikuyu roll on lawn and 3 pallets @ \$60 Refundable on Return, 26 & 28 Katanning Road	676.36
3794	01/03/2022	Great Southern TURF	94m2 Of Kikuyu roll on lawn and 3 pallets @ \$60 Refundable on Return, 26 & 28 Katanning Road	67.64
<b>EFT29862</b>	<b>28/03/2022</b>	<b>Consulting Great Southern (Mark Weller)</b>	<b>Consulting</b>	<b>-8481.28</b>
INV-0796	28/02/2022	Consulting Great Southern (Mark Weller)	Preparation of BBRF Round 6 Grant Application - KP & Apex Park	3702.88
INV-0795	28/02/2022	Consulting Great Southern (Mark Weller)	Consultant hours, Consultant hours	4778.40
<b>EFT29863</b>	<b>28/03/2022</b>	<b>Tambellup Primary School</b>	<b>REFUND OF BOND FOR HIRE OF BUS 25/02/22</b>	<b>-260.00</b>
T167	24/03/2022	Tambellup Primary School	Community Bus Bond	260.00

<b>EFT29864</b>	<b>28/03/2022</b>	<b>Ernest Thomas Graham</b>	<b>REFUND OF BOND FOR HIRE OF SPORTS COMPLEX</b>	<b>-300.00</b>
T166	25/03/2022	Ernest Thomas Graham	Sporting Complex Bond	300.00
<b>EFT29865</b>	<b>30/03/2022</b>	<b>Albany Formwork P/L</b>	<b>Muradup standpipe</b>	<b>-8580.00</b>
201779	17/03/2022	Albany Formwork P/L	Supply and install 200 000L cement tank	8580.00
<b>EFT29866</b>	<b>31/03/2022</b>	<b>Payroll Deductions - Shire of Kojonup</b>	<b>Payroll deductions</b>	<b>-1235.00</b>
DEDUCTION	29/03/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	1015.00
DEDUCTION	29/03/2022	Payroll Deductions - Shire of Kojonup	Payroll Deduction	220.00
<b>EFT29867</b>	<b>31/03/2022</b>	<b>Child Support Agency</b>	<b>Payroll deductions</b>	<b>-389.05</b>
DEDUCTION	29/03/2022	Child Support Agency	Payroll Deduction	389.05
<b>EFT29868</b>	<b>31/03/2022</b>	<b>Australian Services Union (LGO)</b>	<b>Payroll deductions</b>	<b>-51.80</b>
DEDUCTION	29/03/2022	Australian Services Union (LGO)	Payroll Deduction	51.80
<b>EFT29869</b>	<b>31/03/2022</b>	<b>Australian Services Union (MEU)</b>	<b>Payroll deductions</b>	<b>-71.70</b>
DEDUCTION	29/03/2022	Australian Services Union (MEU)	Payroll Deduction	71.70
<b>EFT29870</b>	<b>31/03/2022</b>	<b>Kojonup Shire Depot Social Club</b>	<b>Payroll deductions</b>	<b>-160.00</b>
DEDUCTION	29/03/2022	Kojonup Shire Depot Social Club	Payroll Deduction	160.00
<b>EFT29871</b>	<b>31/03/2022</b>	<b>EasiSalary</b>	<b>Payroll deductions</b>	<b>-2198.31</b>
DEDUCTION	29/03/2022	EasiSalary	Payroll Deduction	1148.42
DEDUCTION	29/03/2022	EasiSalary	Payroll Deduction	1049.89
				<b>965,948.88</b>

<b><u>Direct Deposits 1/03/22 - 31/03/22</u></b>				
<b>Ref</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
<b>DD22664.1</b>	<b>01/03/2022</b>	<b>Aware Super</b>	<b>Payroll deductions</b>	<b>-15486.31</b>
SUPER	01/03/2022	Aware Super	Super	12570.48
SUPER	01/03/2022	Aware Super	Super	296.82
DEDUCTION	01/03/2022	Aware Super	Payroll Deduction	139.08
DEDUCTION	01/03/2022	Aware Super	Payroll Deduction	1721.68
DEDUCTION	01/03/2022	Aware Super	Payroll Deduction	93.47
DEDUCTION	01/03/2022	Aware Super	Payroll Deduction	583.00
DEDUCTION	01/03/2022	Aware Super	Payroll Deduction	81.78
<b>DD22664.2</b>	<b>01/03/2022</b>	<b>MLC Nominees</b>	<b>Superannuation contributions</b>	<b>-120.89</b>
SUPER	01/03/2022	MLC Nominees	Payroll Deduction	120.89
<b>DD22664.3</b>	<b>01/03/2022</b>	<b>Hesta Superannuation</b>	<b>Superannuation contributions</b>	<b>-613.54</b>
SUPER	01/03/2022	Hesta Superannuation	Super	613.54
<b>DD22664.4</b>	<b>01/03/2022</b>	<b>ANZ Smart Choice Super</b>	<b>Superannuation contributions</b>	<b>-270.00</b>
SUPER	01/03/2022	ANZ Smart Choice Super	Super	270.00
<b>DD22664.5</b>	<b>01/03/2022</b>	<b>Fraser Coast Super Fund</b>	<b>Payroll deductions</b>	<b>-535.79</b>
SUPER	01/03/2022	Fraser Coast Super Fund	Super	401.84
DEDUCTION	01/03/2022	Fraser Coast Super Fund	Payroll Deduction	133.95
<b>DD22664.6</b>	<b>01/03/2022</b>	<b>Future Superannuation Group Pty Ltd</b>	<b>Superannuation contributions</b>	<b>-164.48</b>
SUPER	01/03/2022	Future Superannuation Group Pty Ltd	Super	164.48
<b>DD22664.7</b>	<b>01/03/2022</b>	<b>Australian Super Pty Ltd</b>	<b>Payroll deductions</b>	<b>-2529.23</b>
SUPER	01/03/2022	Australian Super Pty Ltd	Super	2183.88
DEDUCTION	01/03/2022	Australian Super Pty Ltd	Payroll Deduction	117.16
DEDUCTION	01/03/2022	Australian Super Pty Ltd	Payroll Deduction	228.19
<b>DD22664.8</b>	<b>01/03/2022</b>	<b>HOSTPLUS</b>	<b>Superannuation contributions</b>	<b>-1244.81</b>
DEDUCTION	01/03/2022	HOSTPLUS	Payroll Deduction	254.60
SUPER	01/03/2022	HOSTPLUS	Super	990.21
<b>DD22664.9</b>	<b>01/03/2022</b>	<b>REST SUPERANNUATION</b>	<b>Superannuation contributions</b>	<b>-1574.36</b>
DEDUCTION	01/03/2022	REST SUPERANNUATION	Payroll Deduction	228.38
SUPER	01/03/2022	REST SUPERANNUATION	Super	1345.98
<b>DD22685.1</b>	<b>15/03/2022</b>	<b>Aware Super</b>	<b>Payroll deductions</b>	<b>-14663.27</b>
SUPER	15/03/2022	Aware Super	Super	11697.73
SUPER	15/03/2022	Aware Super	Super	339.15
DEDUCTION	15/03/2022	Aware Super	Payroll Deduction	139.08
DEDUCTION	15/03/2022	Aware Super	Payroll Deduction	1729.06
DEDUCTION	15/03/2022	Aware Super	Payroll Deduction	93.47
DEDUCTION	15/03/2022	Aware Super	Payroll Deduction	583.00

DEDUCTION	15/03/2022	Aware Super	Payroll Deduction	81.78
<b>DD22685.2</b>	<b>15/03/2022</b>	<b>Prime Super</b>	<b>Superannuation contributions</b>	<b>-960.25</b>
SUPER	15/03/2022	Prime Super	Super	960.25
<b>DD22685.3</b>	<b>15/03/2022</b>	<b>HUB24 Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-55.86</b>
SUPER	15/03/2022	HUB24 Superannuation Fund	Super	55.86
<b>DD22685.4</b>	<b>15/03/2022</b>	<b>MLC Nominees</b>	<b>Superannuation contributions</b>	<b>-117.94</b>
SUPER	15/03/2022	MLC Nominees	Super	117.94
<b>DD22685.5</b>	<b>15/03/2022</b>	<b>Hesta Superannuation</b>	<b>Superannuation contributions</b>	<b>-676.79</b>
SUPER	15/03/2022	Hesta Superannuation	Super	676.79
<b>DD22685.6</b>	<b>15/03/2022</b>	<b>ANZ Smart Choice Super</b>	<b>Superannuation contributions</b>	<b>-225.02</b>
SUPER	15/03/2022	ANZ Smart Choice Super	Super	225.02
<b>DD22685.7</b>	<b>15/03/2022</b>	<b>Fraser Coast Super Fund</b>	<b>Payroll deductions</b>	<b>-535.79</b>
SUPER	15/03/2022	Fraser Coast Super Fund	Super	401.84
DEDUCTION	15/03/2022	Fraser Coast Super Fund	Payroll Deduction	133.95
<b>DD22685.8</b>	<b>15/03/2022</b>	<b>Future Superannuation Group Pty Ltd</b>	<b>Superannuation contributions</b>	<b>-145.13</b>
SUPER	15/03/2022	Future Superannuation Group Pty Ltd	Super	145.13
<b>DD22685.9</b>	<b>15/03/2022</b>	<b>Australian Super Pty Ltd</b>	<b>Payroll deductions</b>	<b>-1977.47</b>
SUPER	15/03/2022	Australian Super Pty Ltd	Super	1749.28
DEDUCTION	15/03/2022	Australian Super Pty Ltd	Payroll Deduction	228.19
<b>DD22688.1</b>	<b>21/03/2022</b>	<b>Motorcharge Limited (Puma)</b>	<b>February 2022 Puma Fuel card usage</b>	<b>-1881.10</b>
87	21/03/2022	Motorcharge Limited (Puma)	February 2022 Puma Fuel card usage, February 2022 Puma Fuel card usage, February 2022 Puma Fuel card usage, February 2022 Puma Fuel card usage, February 2022 Puma Fuel card usage	1881.10
<b>DD22690.1</b>	<b>21/03/2022</b>	<b>Ampol (Formerly Caltex Star Card)</b>	<b>February 2022 Ampol Fuel card usage</b>	<b>-1907.00</b>
0108818186	21/03/2022	Ampol (Formerly Caltex Star Card)	Fuel card purchases, Fuel card purchases, Fuel card purchases, Fuel card purchases, Fuel card purchases, Fuel card purchases, Fuel card purchases, Fuel card purchases, Fuel card purchases	1907.00
<b>DD22692.2</b>	<b>01/03/2022</b>	<b>NAB</b>	<b>Credit Card Usage 19 January to 18 February 2022 MRS</b>	<b>-321.45</b>
JANFEB22	01/03/2022	NAB	Boddington Medical - Medical records for the Neil-Smiths,	80.00
JANFEB22	01/03/2022	NAB	Shire of Kojonup -KO240 - registration,	39.70
JANFEB22	16/02/2022	NAB	Shire of Kojonup -KO914 - registration,	201.75
<b>DD22705.1</b>	<b>10/03/2022</b>	<b>Bond Administrator</b>	<b>Bond from R &amp; J Watson for 7 Loton Close</b>	<b>-960.00</b>
7LOTON	10/03/2022	Bond Administrator	Bond from R & J Watson for 7 Loton Close	960.00
<b>DD22714.1</b>	<b>18/03/2022</b>	<b>Synergy - Street Lights</b>	<b>Electricity</b>	<b>-5424.01</b>
2093463674	04/03/2022	Synergy - Street Lights	a/c 131337630 for 289 Street Lights 01/02/22 - 04/03/22	5424.01
<b>DD22717.1</b>	<b>18/03/2022</b>	<b>Synergy - Street Lights</b>	<b>Electricity</b>	<b>3.79</b>
2093463674	04/03/2022	Synergy - Street Lights	a/c 131337630 for 289 Streetlights 01/02/22 - 04/03/22	-3.79
<b>DD22722.1</b>	<b>29/03/2022</b>	<b>Aware Super</b>	<b>Payroll deductions</b>	<b>-27446.13</b>
SUPER	29/03/2022	Aware Super	Super	13870.06
SUPER	29/03/2022	Aware Super	Super	310.99
DEDUCTION	29/03/2022	Aware Super	Payroll Deduction	11223.89
DEDUCTION	29/03/2022	Aware Super	Payroll Deduction	139.08
DEDUCTION	29/03/2022	Aware Super	Payroll Deduction	1726.86
DEDUCTION	29/03/2022	Aware Super	Payroll Deduction	93.47
DEDUCTION	29/03/2022	Aware Super	Payroll Deduction	81.78
<b>DD22722.2</b>	<b>29/03/2022</b>	<b>Prime Super</b>	<b>Superannuation contributions</b>	<b>-993.98</b>
SUPER	29/03/2022	Prime Super	Super	993.98
<b>DD22722.3</b>	<b>29/03/2022</b>	<b>HUB24 Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-55.86</b>
SUPER	29/03/2022	HUB24 Superannuation Fund	Super	55.86
<b>DD22722.4</b>	<b>29/03/2022</b>	<b>MLC Nominees</b>	<b>Superannuation contributions</b>	<b>-121.75</b>
SUPER	29/03/2022	MLC Nominees	Super	121.75
<b>DD22722.5</b>	<b>29/03/2022</b>	<b>Hesta Superannuation</b>	<b>Superannuation contributions</b>	<b>-627.97</b>
SUPER	29/03/2022	Hesta Superannuation	Super	627.97
<b>DD22722.6</b>	<b>29/03/2022</b>	<b>ANZ Smart Choice Super</b>	<b>Superannuation contributions</b>	<b>-248.05</b>
SUPER	29/03/2022	ANZ Smart Choice Super	Super	248.05
<b>DD22722.7</b>	<b>29/03/2022</b>	<b>Australian Catholic Superannuation &amp; Retirement Fund Compliance</b>	<b>Superannuation contributions</b>	<b>-64.39</b>

SUPER	29/03/2022	Australian Catholic Superannuation & Retirement Fund Compliance	Super	64.39
<b>DD22722.8</b>	<b>29/03/2022</b>	<b>Fraser Coast Super Fund</b>	<b>Payroll deductions</b>	<b>-535.79</b>
SUPER	29/03/2022	Fraser Coast Super Fund	Super	401.84
DEDUCTION	29/03/2022	Fraser Coast Super Fund	Payroll Deduction	133.95
<b>DD22722.9</b>	<b>29/03/2022</b>	<b>Future Superannuation Group Pty Ltd</b>	<b>Superannuation contributions</b>	<b>-132.23</b>
SUPER	29/03/2022	Future Superannuation Group Pty Ltd	Super	132.23
<b>DD22664.10</b>	<b>01/03/2022</b>	<b>MTAA SUPERANNUATION FUND</b>	<b>Superannuation contributions</b>	<b>-98.54</b>
SUPER	01/03/2022	MTAA SUPERANNUATION FUND	Super	98.54
<b>DD22664.11</b>	<b>01/03/2022</b>	<b>IOOF Superannuation</b>	<b>Superannuation contributions</b>	<b>-217.74</b>
SUPER	01/03/2022	IOOF Superannuation	Super	217.74
<b>DD22664.12</b>	<b>01/03/2022</b>	<b>Panorama Super</b>	<b>Superannuation contributions</b>	<b>-104.27</b>
SUPER	01/03/2022	Panorama Super	Super	104.27
<b>DD22664.13</b>	<b>01/03/2022</b>	<b>SunSuper Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-739.16</b>
SUPER	01/03/2022	SunSuper Superannuation Fund	Super	739.16
<b>DD22664.14</b>	<b>01/03/2022</b>	<b>Prime Super</b>	<b>Superannuation contributions</b>	<b>-1015.91</b>
SUPER	01/03/2022	Prime Super	Super	1015.91
<b>DD22685.10</b>	<b>15/03/2022</b>	<b>HOSTPLUS</b>	<b>Superannuation contributions</b>	<b>-1244.81</b>
DEDUCTION	15/03/2022	HOSTPLUS	Payroll Deduction	254.60
SUPER	15/03/2022	HOSTPLUS	Super	990.21
<b>DD22685.11</b>	<b>15/03/2022</b>	<b>REST SUPERANNUATION</b>	<b>Superannuation contributions</b>	<b>-1649.25</b>
DEDUCTION	15/03/2022	REST SUPERANNUATION	Payroll Deduction	234.00
SUPER	15/03/2022	REST SUPERANNUATION	Super	1415.25
<b>DD22685.12</b>	<b>15/03/2022</b>	<b>SuperWrap Personal Super Plan</b>	<b>Superannuation contributions</b>	<b>-122.43</b>
SUPER	15/03/2022	SuperWrap Personal Super Plan	Super	122.43
<b>DD22685.13</b>	<b>15/03/2022</b>	<b>MTAA SUPERANNUATION FUND</b>	<b>Superannuation contributions</b>	<b>-98.54</b>
SUPER	15/03/2022	MTAA SUPERANNUATION FUND	Super	98.54
<b>DD22685.14</b>	<b>15/03/2022</b>	<b>IOOF Superannuation</b>	<b>Superannuation contributions</b>	<b>-220.84</b>
SUPER	15/03/2022	IOOF Superannuation	Super	220.84
<b>DD22685.15</b>	<b>15/03/2022</b>	<b>Panorama Super</b>	<b>Superannuation contributions</b>	<b>-52.13</b>
SUPER	15/03/2022	Panorama Super	Super	52.13
<b>DD22685.16</b>	<b>15/03/2022</b>	<b>SunSuper Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-1038.02</b>
SUPER	15/03/2022	SunSuper Superannuation Fund	Super	1038.02
<b>DD22722.10</b>	<b>29/03/2022</b>	<b>Australian Super Pty Ltd</b>	<b>Payroll deductions</b>	<b>-1949.22</b>
SUPER	29/03/2022	Australian Super Pty Ltd	Super	1721.03
DEDUCTION	29/03/2022	Australian Super Pty Ltd	Payroll Deduction	228.19
<b>DD22722.11</b>	<b>29/03/2022</b>	<b>HOSTPLUS</b>	<b>Payroll deductions</b>	<b>-1244.81</b>
SUPER	29/03/2022	HOSTPLUS	Super	990.21
<b>DEDUCTION</b>	<b>29/03/2022</b>	<b>HOSTPLUS</b>	<b>Payroll Deduction</b>	<b>254.60</b>
DD22722.12	29/03/2022	REST SUPERANNUATION	Superannuation contributions	-1504.72
<b>DEDUCTION</b>	<b>29/03/2022</b>	<b>REST SUPERANNUATION</b>	<b>Payroll Deduction</b>	<b>210.38</b>
SUPER	29/03/2022	REST SUPERANNUATION	Super	1294.34
<b>DD22722.13</b>	<b>29/03/2022</b>	<b>SuperWrap Personal Super Plan</b>	<b>Superannuation contributions</b>	<b>-179.16</b>
SUPER	29/03/2022	SuperWrap Personal Super Plan	Super	179.16
<b>DD22722.14</b>	<b>29/03/2022</b>	<b>MTAA SUPERANNUATION FUND</b>	<b>Superannuation contributions</b>	<b>-97.31</b>
SUPER	29/03/2022	MTAA SUPERANNUATION FUND	Super	97.31
<b>DD22722.15</b>	<b>29/03/2022</b>	<b>IOOF Superannuation</b>	<b>Superannuation contributions</b>	<b>-220.84</b>
SUPER	29/03/2022	IOOF Superannuation	Super	220.84
<b>DD22722.16</b>	<b>29/03/2022</b>	<b>Panorama Super</b>	<b>Superannuation contributions</b>	<b>-78.20</b>
SUPER	29/03/2022	Panorama Super	Super	78.20

DD22722.17	29/03/2022	SunSuper Superannuation Fund	Superannuation contributions	-825.62
SUPER	29/03/2022	SunSuper Superannuation Fund	Super	825.62
FEES	04/03/2022	WESTNET	Westnet	-725.79
FEES	14/03/2022	MESSAGE MEDIA	Sms Messages	-2676.17
FEES	31/03/2022	NAB	MISCELLANEOUS BANK CHARGES	-642.83
FEES	31/03/2022	2022	Centrelink Charge :	-5.94
DD22692.1	28/02/2022	NAB	NAB Credit Card Usage 19 January to 18 February 2022 MCCA	-3486.27
2413	03/03/2022	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-129348.46
2413	17/03/2022	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-131321.78
2413	31/03/2022	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-135522.33
2413	01/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2431.60
2413	02/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2935.60
2413	03/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-14120.05
2413	04/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1735.15
2413	08/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-6987.65
2413	09/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-9241.85
2413	10/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-10228.20
2413	11/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-4651.60
2413	14/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1434.30
2413	15/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-4235.85
2413	16/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2391.50
2413	17/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-774.70
2413	22/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-650.85
2413	23/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1544.10
2413	24/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-23611.40
2413	25/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1931.90
2413	28/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-570.25
2413	29/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1661.25
2413	30/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-4523.25
2413	31/03/2022	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-4362.80

599,071.58

SUMMARY FOR MARCH 2022	
Cheque 14326 - 14331	36,623.52
EFT 29729 - 29871	965,948.88
Direct Debits	599,071.58
<b>Total</b>	<b>1,601,643.98</b>

SHIRE OF KOJONUP



## Audit & Risk Committee Minutes

15 March 2022

## TERMS OF REFERENCE

### AUDIT & RISK COMMITTEE

#### Function:

This Committee is responsible for assisting Council in recommending appropriate actions to Council with regards to audit, risk and governance management to ensure accountability to the community in its responsibilities.

#### Duties and Responsibilities:

- Receive and review the biannual reports from the Chief Executive Officer (CEO) regarding the appropriateness and effectiveness of the Shires risk management, internal controls and legislative compliance and make recommendations to Council;
- Recommend and review the Shires Risk Appetite Statement in order to set the Risk Tolerance of the Council;
- Monitor and receive reports concerning the development, implementation and on-going management of the Shires Risk Management Plan and the effectiveness of its Risk Management Framework;
- Provide advice and assistance to Council as to the carrying out of its functions in relation to audits and recommend;
  - a) a list of those matters to be audited; and
  - b) the scope of the audit to be undertaken;
- Meet with the auditor yearly and provide a report to Council on the matters discussed and the outcome of the discussions;
- Liaise with the (CEO) to ensure that the Shire does everything in its power to:
  - a) assist the auditor to conduct the audit and carry out his or her other duties under the *Local Government Act 1995*; and
  - b) ensure that audits are conducted successfully and expeditiously;
- Examine the reports of the auditor after receiving a report from the CEO on the matters and:
  - a) determine if any matters raised require action to be taken by the Shire; and
  - b) ensure that appropriate action is taken in respect of those matters;
  - c) Review the report prepared by the CEO in respect of any matters raised in the report of the auditor and present the report to Council for adoption prior to the end of the next financial year or six months after the last report prepared by the auditor is received, whichever is the latest;
- Review the scope of the Audit Plan and its effectiveness;
- Consider and recommend adoption of the Annual Financial Report to the Council;
- Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference;
- Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from the Council; and
- Review the annual Statutory Compliance Return and make a recommendation on its adoption to Council.

#### Membership

Four (4) Councillors; and

Two (2) Community Members.

**MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING**  
**HELD ON 15 MARCH 2022**

**TABLE OF CONTENTS**

1	DECLARATION OF OPENING	4
2	ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE	4
3	PUBLIC QUESTION TIME	4
4	SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	4
5	CONFIRMATION OF MINUTES	4
6	DECLARATIONS OF INTEREST	5
7	SENIOR MANAGEMENT TEAM DISCUSSION	5
8	COMMITTEE TIMETABLE	5
9	COMMITTEE STATUS REPORT	7
10	SUMMARY OF RISK MANAGEMENT	8
11	OFFICER REPORTS	9
12	OTHER ITEMS FOR DISCUSSION OR FURTHER RESEARCH AS RAISED BY MEMBERS	12
13	NEXT MEETING	12
14	CLOSURE	12
15	ATTACHMENTS (SEPARATE)	13

## MINUTES

### 1 DECLARATION OF OPENING

The Chairman, Cr Gale, declared the meeting open at 9:08am and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

### 2 ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

#### **MEMBERS**

Cr Kevin Gale	Member
Cr Roger Bilney	Member (via Zoom)
Cr Alan Egerton-Warburton	Member
Cr Felicity Webb	Member
James Hope	Community Member
Roger House	Community Member
Cr Ned Radford	Observer

#### **STAFF (OBSERVERS)**

Grant Thompson	Chief Executive Officer
Anthony Middleton	Manager Corporate and Community Services (via Zoom)
Heather Marland	Senior Finance Officer
Judy Stewart	Senior Administration Officer

#### **SENIOR MANAGEMENT TEAM VISITOR**

Robert Jehu	Manager Regulatory Services - left at 9:47 am
-------------	---

#### **APOLOGIES**

Nil

### 3 PUBLIC QUESTION TIME

Nil

### 4 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

### 5 CONFIRMATION OF MINUTES

Audit & Risk Committee Meeting held 2 November 2021 ([Attachment 5.1](#))

#### **OFFICER RECOMMENDATION/COMMITTEE DECISION**

Moved Mr R House, seconded Cr Egerton –Warburton that the minutes of the Audit & Risk Committee Meeting held on 2 November 2021 be confirmed as a true and accurate record.

Carried 6/0

6     DECLARATIONS OF INTEREST

Nil

7     SENIOR MANAGEMENT TEAM DISCUSSION

In accordance with the Financial Management Review adopted in February 2019, one senior manager will attend the Audit & Risk Committee on a rotational basis to discuss the following:

- Update on Manager's areas of responsibility and current projects/issues;
- Questions on Notice from the Audit and Risk Committee;
- Management's own recommendations for improvement in key areas.

Robert Jehu, Manager Regulatory Services, presented at the meeting and gave an overview of the positions under his management and an update of their current priorities.

8     COMMITTEE TIMETABLE

As a guide and subject to availability, each Audit & Risk Committee agenda will contain the following (**list to be expanded at the suggestion of members**):

**1st Quarter (January – March)**

- Committee Status Report
- Compliance Audit Return
- Summary of Risk Management
- Volunteer Management
- Leave Provision Adequacy

**2nd Quarter (April – June)**

- Committee Status Report
- Summary of Risk Management
- Fees & Charges Review
- Business Continuity Plan Review
- Shire President's Vehicle Log Book

**3<sup>rd</sup> Quarter (July – September)**

- Committee Status Report
- Interim Audit Report
- Summary of Risk Management
- Insurance Overview

**4<sup>th</sup> Quarter (October – December)**

- Committee Status Report
- Audit Report & Management Letter
- Annual Financial Report
- Annual Report
- Financial Management Review (each 3 years – 2018, 2021...)

- Risk, Legal Compliance & Internal Controls review (each 3 years – 2021, 2024...)
- Summary of Risk Management

The above list will remain at the commencement of each Committee agenda to act as a timetable and enable members to add to the items to be considered.

9 COMMITTEE STATUS REPORT

Date	Item Number & Title	Issue	Response	Status
Nil				

## **10 SUMMARY OF RISK MANAGEMENT**

### **10.1 RISK MANAGEMENT UPDATE**

Please refer to the following attachments:

- 10.1.1 Risk Dashboard Report – March 2022
- 10.1.2 Risk Actions Report – March 2022

### **10.2 WORKPLACE HEALTH AND SAFETY (WHS)**

The implementation of the new *Work Health and Safety Act 2020* and accompanying regulations was delayed to come into effect in March 2022. A new Regional Risk Coordinator (who provides WHS expertise to shires within our Region) has commenced and will be able to provide further assistance to the Shire of Kojonup in meeting its WHS responsibilities.

### **10.3 COVID-19 WORKING GROUP**

The COVID-19 Working Group (Group) usually meets on a monthly basis; however, meets more regularly if required.

Since the 2 November 2021 Audit and Risk Committee meeting, State Government mandated vaccination requirements have been communicated to all staff. The Shire of Kojonup (Shire) has roles within all tiered levels of vaccination requirements due to employing a diverse range of staff ranging from those who are involved in providing aged care, regulatory, tourism and administrative services to those involved in civil road works, parks and gardens, and cleaning of public facilities and those providing volunteer services. Registers of vaccinated and unvaccinated staff, volunteers and contractors have been developed in order to assist in meeting the Shire's responsibility as an employer. A register of COVID-19 Personal Protective Equipment requirements and stock on hand has been established and extra stock ordered in anticipation of increased virus spread within the Western Australian community. Measures have been taken to mitigate the risk to the Shire of Kojonup's business continuity and include reinforcement of the use of Personal Protective Equipment, social distancing, signing in at external venues and increased physical separation of staff to lessen the likelihood of all or many staff being affected by COVID-19 at the same time.

Recent legal interpretation (McLeod's Barristers and Solicitors) of the *Building and Construction Industry Worker (Restriction on Access) Directions (No. 3)* has been received by local governments with regard to the definition of *minor* civil road works (such as pavement/footpath, irrigation, parks and gardens, and landscaping works) and *vaccination exemptions*. The legal advice suggests that minor construction work is exempt from vaccination requirements; whereas, projects such as major road upgrades are not covered by a vaccination exemption nor occasions where a combination of local government employees and externally-engaged workers working alongside each other in construction, irrespective of whether the construction work is minor.

### **10.4 VOLUNTEER MANAGEMENT**

Council, at its 2 November 2021 Ordinary Meeting, reviewed its Volunteer Management Handbook and made only minor and inconsequential changes of an updating nature.

## 11 OFFICER REPORTS

### 11.1 COMPLIANCE AUDIT RETURN 2021

AUTHOR	Judy Stewart – Senior Administration Officer
DATE	Wednesday, 9 March 2022
FILE NO	CM.REP.1
ATTACHMENT(S)	11.1.1 - Compliance Audit Return 2021

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Corporate Actions
KP3 - Performance	3.4 – Be organised and transparent with our financial management	3.4.3 – Commit to future state-wide measurement systems testing local government performance

#### DECLARATION OF INTEREST

Nil

#### SUMMARY

The purpose of this report is for the Audit and Risk Committee’s consideration and recommendation to Council for adoption of the Compliance Audit Return for 2021.

#### BACKGROUND

Completion of the Compliance Audit Return (CAR) is mandatory for each local government. Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996* require a local government to carry out a compliance audit for each calendar year. A local government’s audit committee must review the CAR and report same to Council to adopt after which a certified copy, together with a copy of the section of Council minutes adopting the CAR plus any other relevant information, must be submitted to the Department of Local Government, Sport and Cultural Industries (Department) by 31 March each year.

#### COMMENT

The 2021 CAR has been completed following a review of processes and documentation for each activity/area in which compliance is being assessed against the *Local Government Act 1995* and its associated regulations.

Items of note in the 2021 CAR include the following:

- the need to publish an up-to-date version of the gift register on the Shire of Kojonup’s (Shire’s) website;
- the need to publish a Code of Conduct for employees on the Shire’s website; and
- the need to publish an up-to-date register of the complaints on the Shire’s website.

This item is for the Audit and Risk Committee’s consideration and recommendation to the Council for adoption and subsequent submission to the Department by 31 March 2022.

## CONSULTATION

Chief Executive Officer

Manager Corporate and Community Services

## STATUTORY REQUIREMENTS

### 14. *Compliance audits by local governments*

(1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*

(2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*

(3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*

(3) *After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —*

- (a) presented to the council at a meeting of the council; and*
- (b) adopted by the council; and*
- (c) recorded in the minutes of the meeting at which it is adopted.*

*[Regulation 14 inserted: Gazette 23 Apr 1999 p. 1724-5; amended: Gazette 30 Dec 2011 p. 5580-1.]*

### 15. *Certified copy of compliance audit return and other documents to be given to Departmental CEO*

(1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*

- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
- (b) any additional information explaining or qualifying the compliance audit,*

*is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.*

(2) *In this regulation —*

***certified*** *in relation to a compliance audit return means signed by —*

- (a) the mayor or president; and*
- (b) the CEO.*

*[Regulation 15 inserted: Gazette 23 Apr 1999 p. 1725; amended: Gazette 26 Jun 2018 p. 2386.]*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirements (Statutory/Regulatory)	Inadequate compliance framework	Compliance Audit Report	Nil (key control being undertaken)
Risk rating - Adequate			
IMPLICATIONS			
Maximising compliance with legislation mitigates risk of damage to image and reputation as well as penalties associated with non-compliance; compliance demonstrates that best practice methodology is in place.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COMMITTEE DECISION**

Moved Cr Egerton-Warburton, seconded Mr R House that it be recommended to the Council that the Compliance Audit Return for 2021, as attached, be adopted.

Carried 6/0

**12     OTHER ITEMS FOR DISCUSSION OR FURTHER RESEARCH AS RAISED BY MEMBERS**

Nil

**13     NEXT MEETING**

The next meeting of the Audit and Risk Committee will be held Tuesday, 3 May 2022 at 9:00am.

**14     CLOSURE**

There being no further business to discuss, the Chairman, Cr Gale, thanked members for their attendance and declared the meeting closed at 10:25am.

**15     ATTACHMENTS (SEPARATE)**

5.1 - Audit & Risk Committee Minutes 2 November 2021

10.1.1 - Risk Dashboard Report – March 2022

10.1.2 - Risk Actions Report – March 2022

11.1.1 - Compliance Audit Report 2021